

***City of Bullhead City***  
***Arizona***



**FISCAL YEAR**  
**BUDGET**

**2000-2001**

# **City of Bullhead City, Arizona**

## **Adopted Budget FY 2000-2001**

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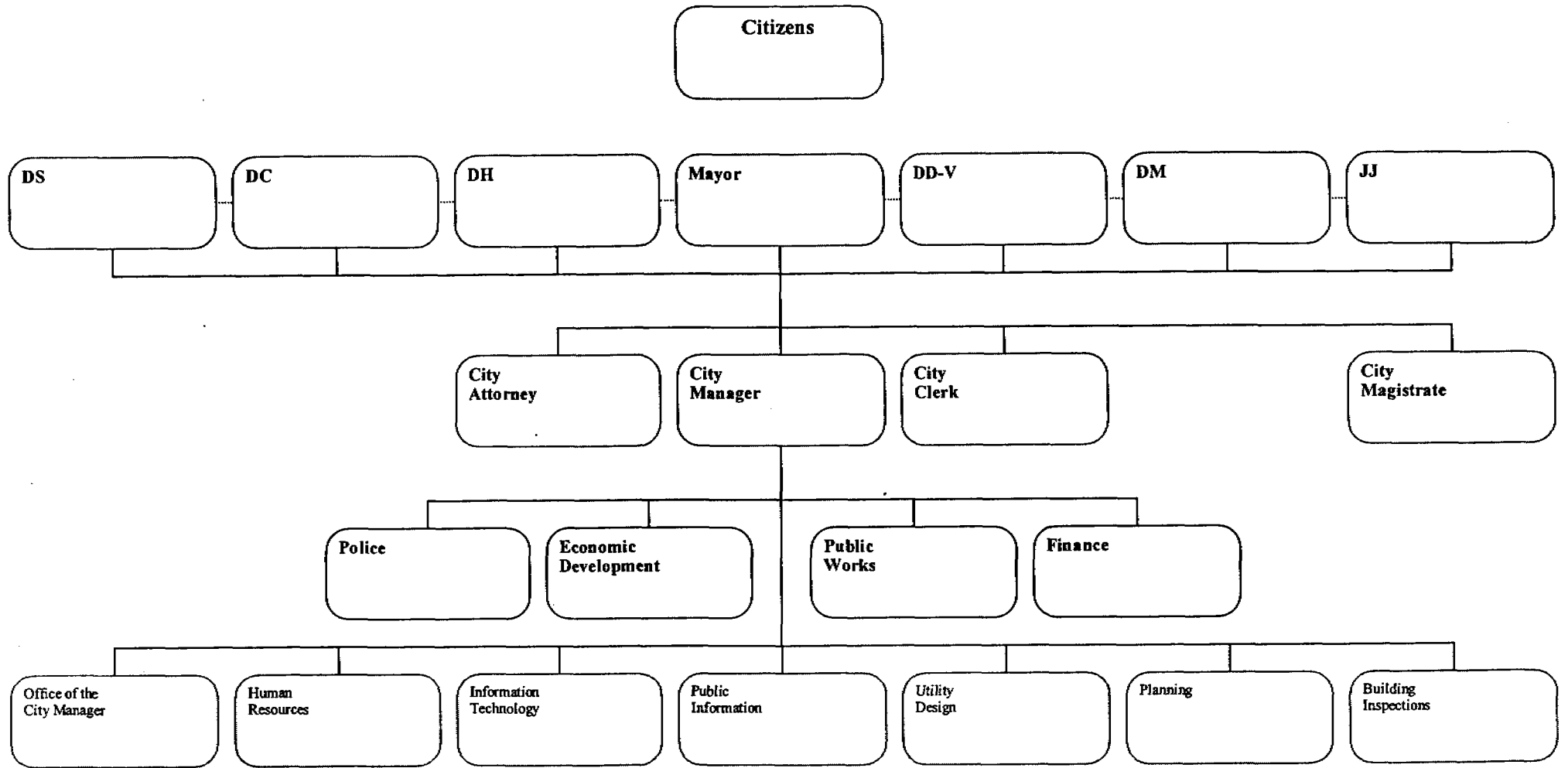
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# City of Bullhead City, Arizona



# City of Bullhead City, Arizona

## Summary Schedule of Estimated Revenues and Expenditures Fiscal Year 2000-2001

Funds	Est. Fund Balance 07-01-2000	Est. Fund Revenues 2000-2001	Other Financing 2000-2001	Interfund Transfers 2000-2001	Financial Resources 2000-2001	Budgeted Expenses 2000-2001
General	\$8,933,668	\$18,291,540	\$0	(\$620,554)	\$26,604,654	\$21,832,587
Special Revenue	\$4,386,835	\$4,535,762	\$0	(\$3,326,874)	\$5,595,723	\$4,018,399
Debt Service	\$0	\$4,137,974	\$0	\$561,572	\$4,699,546	\$4,649,693
Capital Projects	\$0	\$3,571,462	\$11,582,072	\$3,735,302	\$18,888,836	\$18,288,834
Enterprise	(\$501,783)	\$4,560,425	\$0	(\$349,446)	\$3,709,196	\$6,327,359
<b>Total</b>	<b>\$12,818,720</b>	<b>\$35,097,163</b>	<b>\$11,582,072</b>	<b>\$0</b>	<b>\$59,497,955</b>	<b>\$55,116,872</b>

# City of Bullhead City, Arizona

## Cost Center Descriptions

<b>Fund</b>	<b>Dept.</b>	<b>Division</b>		
01	10	1001	Mayor & Council	
01	14	1401	Non-departmental	
01	15	1501	City Manager	Administration
66	15	1502	City Manager	Information Technology
01	15	1503	City Manager	Human Resources
01	15	1504	City Manager	Public Information
01	15	1506	City Manager	Utility Design
01	15	1507	City Manager	Planning
01	15	1508	City Manager	Building Inspections
01	15	1509	City Manager	Cost Recovery Abatement
12	17	3512	Economic Development	Administration
01	20	2001	City Clerk	Administration
01	25	2501	City Court	Administration
01	30	3001	City Attorney	Administration
01	40	4001	Debt Service	General Capital Leases
11	40	4001	Debt Service	Highway User Fund
01	40	5502	Debt Service	Police Capital Leases
62	40	8030	Debt Service	Sewer Debt
65	40	8024	Debt Service	Fleet Maint. Debt
66	40	1502	Debt Service	Info. Tech. Debt
94	40	4001	Debt Service	Sewer ID#1 Debt WIFA
99	40	7101	Debt Service	City Complex Debt
99	40	7504	Debt Service	Silver Creek Rd ID Debt
99	40	7505	Debt Service	BHC Pkwy ID Debt
99	40	7506	Debt Service	East Branch Sewer ID Debt
99	40	7507	Debt Service	Punto De Vista ID Debt

# City of Bullhead City, Arizona

<b>Fund</b>	<b>Dept.</b>	<b>Division</b>		
99	40	7508	Debt Service	Interstate Place ID Debt
01	50	5001	Finance	Administration
62	50	5002	Finance	Sewer
01	50	5005	Finance	Accounting
01	50	5006	Finance	Purchasing
01	50	5007	Finance	Grants
01	50	5008	Finance	Business Licenses
01	50	5009	Finance	Improvement Districts
01	50	5010	Finance	Customer Service
01	50	5011	Finance	Trash Liens
68	50	5012	Finance	Risk Management
01	55	5501	Police	Administration
01	55	5502	Police	Uniform
01	55	5503	Police	Criminal Investigations
01	55	5504	Police	Staff Services
01	55	5505	Police	911 Operations
01	55	5506	Police	Animal Control
01	55	5507	Police	Special Operations
01	55	5010	Police	RICO
01	80	8001	Public Works	Bldg. Maintenance
01	80	8003	Public Works	Riviera Clubhouse
01	80	8004	Public Works	Senior Center
65	80	8005	Public Works	Fuel Facility
01	80	8020	Public Works	Administration
01	80	8021	Public Works	Engineering
01	80	8023	Public Works	Infrastructure-General Fund
11	80	8023	Public Works	Infrastructure-HURF
11	80	8024	Public Works	Fleet Maint.-HURF
65	80	8024	Public Works	Fleet Maint.-MEF

# City of Bullhead City, Arizona

<b>Fund</b>	<b>Dept.</b>	<b>Division</b>		
62	80	8025	Public Works	Sewer Collection Operations
62	80	8026	Public Works	Sewer Treatment Operations
62	80	8027	Public Works	Depreciation
110	80	8035	Public Works	Transit Administration
110	80	8036	Public Works	Transit Operations
01	80	8040	Public Works	Recreation
01	80	8045	Public Works	Recreation Programs
18	80	83xx	Public Works	Street Lighting Districts
610	35	3509		Water Resources
13			Grants	
2x			Capital Projects	
63			Sewer Capital Projects	

# City of Bullhead City, Arizona

## Organizational Changes Old Cost Center/New Cost Center

<u>Old Cost Center</u>	<u>Name</u>	<u>New Cost Center</u>	<u>Name</u>
66-16-1602	Admin Srvcs-Info. Technology	66-15-1502	City Mgr.-Info. Technology
01-16-1601	Admin Srvcs.-Human Resources	01-15-1503	City Mgr.-Human Resources
01-16-1604	Admin Srvcs.-Public Information	01-15-1504	City Mgr.-Public Information
01-35-3509	CDD-Administration	01-15-1506	City Mgr.-Utility Design
01-35-3501	CDD-Planning	01-15-1507	City Mgr.-Planning
01-35-3502	CDD-Building Inspections	01-15-1508	City Mgr.-Building Inspections
01-35-3515	CDD-Cost Recovery Abatement	01-15-1509	City Mgr.-Cost Recovery Abate.
01-35-3505	CDD-Recreation	01-80-8040	Public Wrks-Recreation
01-35-3510	CDD-Recreation Programs	01-80-8045	Public Wrks-Rec. Programs
16-17-1505	ED-Special Events	—	—
01-82-8021	Engineering-Admin.	01-80-8021	Public Wrks-Engineering
68-16-1603	Admin Srvcs.-Risk Mgmt.	68-50-5012	Finance-Risk Mgmt.
—	—	—	Public Wrks-Transit Admin.
—	—	—	Public Wrks-Transit Ops.
—	Capital Projects	20-70-xxxx	CIP-Streets
		20-71-xxxx	CIP-Parks
		20-72-xxxx	CIP-Buildings
		22-71-xxxx	CIP-SID #1
		24-76-xxxx	CIP-Flood Control
		26-70-xxxx	CIP-Colorado River Est. Streets
		26-78-xxxx	CIP-Colorado River Est. Sewer
		63-78-xxxx	CIP-Sewer



# City of Bullhead City, Arizona

## Account Listing For Expenditures

<b>Account No.</b>	<b>Account Abbreviation</b>	<b>Account Description</b>
5101	SALRY/WAGE	FULL-TIME WAGES & SALARIES
5102	PRTTIMHRLY	S & W-TEMPORARY/PART-TIME
5106	OVERTIME	OVERTIME
5217	FICAEMPLYR	FICA-EMPLOYERS SHARE
5218	RETIRECONT	RETIREMENT CONTRIBUTION
5219	TUITIONREM	TUITION REIMBURSEMENT
5220	UNEMPLOY	UNEMPLOYMENT COMPENSATION
5222	ALLOWANCE	EMPLOYEE ALLOWANCES
5223	HEALTH	INSURANCE-HEALTH
5224	WORKERCOMP	WORKERS COMPENSATION
5225	ANNUALLEAV	ANNUAL LEAVE COMPENSATION
5295	VACANCYT/O	VACANCY TURNOVER
5331	HEALTHSERV	SERVICES-HEALTH
5332	LEGALSERV	SERVICES-LEGAL
5333	ENGRSERV	SERVICES-ENGINEERING
5334	AUDITSERV	SERVICES-AUDITING
5335	OTPROFSERV	SERVICES-PROFESSIONAL
5338	BANKSERV	SERVICES-BANK
5341	BLDGABATE	SERVICES-BLDG ABATEMENT
5345	NUISANCE	SERVICES-NUISANCE ABATEMENT
5411	WATER	UTILITIES-WATER
5412	ELECTRIC	UTILITIES-ELECTRIC
5415	NATURALGAS	UTILITIES-NATURAL GAS
5431	REPAIR	SERVICES-REPAIR/MAINTENANCE
5441	RENTLDBDG	RENTAL-LAND/BUILDINGS
5442	RENTEQPVEH	RENTAL-EQUIPMENT/VEHICLES
5451	CONSRVSERV	SERVICES-CONSTRUCTION
5521	RISKINSURS	RISK INSURANCE
5522	INSURLOSS	INSURANCE LOSSES
5525	INSURPREM	INSURANCE PREMIUMS
5531	COMM	UTILITIES-COMMUNICATION
5541	ADVERTISNG	ADVERTISING
5551	PRINTNG	PRINTING
5581	TRVL/TRNG	TRAVEL/TRAINING
5610	COMPSUPPLY	SUPPLIES-COMPUTER
5611	GENSUPPLY	SUPPLIES-GENERAL/SMALL EQUIP
5615	STSUPPLY	SUPPLIES-STREET
5641	BOOKPERIOD	BOOKS/PERIODICALS
5710	LAND	LAND
5720	BUILDINGS	BUILDINGS
5730	IMPRVBLDG	IMPROVEMENTS OTHER THAN BLDGS
5735	INFRASTRUC	CAPITAL INFRASTRUCTURE
5741	MACHEQUIP	MACHINERY/EQUIPMENT

# City of Bullhead City, Arizona

## Account Listing For Expenditures

<b>Account No.</b>	<b>Account Abbreviation</b>	<b>Account Description</b>
5742	VEHICLES	VEHICLES
5743	FURNBLDFIX	FURNITURE & BLDG FIXTURES
5802	POSTAGE	POSTAGE
5803	STLIGHT	STREET LIGHTING
5805	BUSMEALS	BUSINESS MEAL EXPENSES
5806	RECRUITMNT	RECRUITMENT COSTS
5808	INVESTGEXP	INVESTIGATIVE EXPENSES
5811	CHAMBCONTR	CHAMBER ALLOCATION
5813	CITYEVENTS	CITY EVENTS
5814	EDA CONTR	EDA ALLOCATION
5822	MEMBERDUES	MEMBERSHIP DUES
5825	VEHFUEL	VEHICLE FUEL
5826	ELECTION	ELECTION EXPENSES
5828	INTGOVAGRE	INTERGOV'TL AGREEMENTS
5830	ITSERVICE	INFO TECH SERVICES
5831	PYRO	PRYOTECHNICS
5832	FLEETMAINT	FLEET MAINTENANCE
5833	JURY FEES	JURY FEES
5834	SCHOOL UT	SCHOOL UTILITIES
5835	FIREARMS	FIREARMS
5838	PRISON CST	PRISONER COSTS
5839	RIVERBEND	RIVERBEND OPERATION/MAINT
5861	PRIN	PRINCIPAL
5862	INT	INTEREST
5863	PAYAGENT	PAYING AGENT FEES
5865	DEFCHARGE	DEFER CHARGE-ISSUANCE COST
5866	REFUNDING	ADVANCE REFUNDING ESCROW
5868	BOND ARB	BOND ARBITRAGE
5871	BADDEBT	BAD DEBT EXPENSE
5872	DEPR	DEPRECIATION EXPENSE
5875	RECAP	RECAPITULATION EXPENSE
5876	REBATE	DEVELOPER REBATE EXPENSE
5880	MISC EXP	MISCELLANEOUS EXPENDITURES
5881	CONTING	CONTINGENCY
5891	OPTRANOUT	OPERATING TRANSFER OUT
5910	PETOFWEEK	PET OF THE WEEK PROGRAM
5915	HELPNGPAWS	HELPING PAWS PROGRAM
5920	SPECITREQ	SPECIAL INFO TECH REQUEST

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

10 MAYOR & COUNCIL  
1001 Administration

<b>DEPARTMENT SUMMARY</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> <u>Actual</u> 1999-2000	<u>Amended</u> <u>Budget</u> 1999-2000	<u>Adopted</u> <u>Budget</u> 2000-2001	<u>Budget-</u> <u>Budget</u> <u>Variance</u> \$	<u>Budget-</u> <u>Budget</u> <u>Variance</u> %
Personnel	\$ 21,406	\$ 20,712	\$ 20,712	\$ 58,874	\$ 38,162	184%
Operations	\$ 89,039	\$ 60,894	\$ 79,900	\$ 41,093	\$ (38,807)	-49%
Internal Service	\$ 28,099	\$ 17,975	\$ 17,975	\$ 31,284	\$ 13,309	74%
Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Contingency	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Depreciation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total</b>	<b>\$ 138,544</b>	<b>\$ 99,581</b>	<b>\$ 118,587</b>	<b>\$ 131,251</b>	<b>\$ 12,664</b>	<b>11%</b>

<b>PERSONNEL</b>	<b>1998-1999</b>	<b>1999-2000</b>	<b>2000-2001</b>	<b>FTE</b>
<u>TITLE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>Variance</u>
Mayor	Elected	Elected	Elected	0.0
Council members	Elected	Elected	Elected	0.0
Administrative Secretary	0.0	0.0	1.0	1.0
	0.0	0.0	1.0	1.0

<b>DIVISION DETAIL</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> <u>Actual</u> 1999-2000	<u>Amended</u> <u>Budget</u> 1999-2000	<u>Adopted</u> <u>Budget</u> 2000-2001	<u>Budget-</u> <u>Budget</u> <u>Variance</u> \$	<u>Budget-</u> <u>Budget</u> <u>Variance</u> %
Health Svcs.	\$ 0	\$ 25	\$ 0	\$ 0	\$ 0	0%
Legal Svcs.	\$ 61,250	\$ 35,300	\$ 42,500	\$ 0	\$ (42,500)	-100%
Professional Svcs.	\$ 825	\$ 0	\$ 200	\$ 0	\$ (200)	-100%
Repair	\$ 1,301	\$ 203	\$ 200	\$ 200	\$ 0	0%
Printing	\$ 97	\$ 651	\$ 300	\$ 500	\$ 200	67%
Travel/Training	\$ 10,485	\$ 9,146	\$ 16,800	\$ 19,300	\$ 2,500	15%
General Supplies	\$ 2,820	\$ 1,845	\$ 1,800	\$ 3,500	\$ 1,700	94%
Books/Periodicals	\$ 126	\$ 0	\$ 500	\$ 500	\$ 0	0%
Postage	\$ 2,613	\$ 0	\$ 0	\$ 0	\$ 0	0%
Business Meals	\$ 2,999	\$ 3,343	\$ 6,000	\$ 6,400	\$ 400	7%
City Events	\$ 914	\$ 748	\$ 1,000	\$ 1,000	\$ 0	0%
Membership Dues	\$ 5,609	\$ 9,633	\$ 10,600	\$ 9,693	\$ (907)	-9%
<b>Total Operation Costs</b>	<b>\$ 89,039</b>	<b>\$ 60,894</b>	<b>\$ 79,900</b>	<b>\$ 41,093</b>	<b>\$ (38,807)</b>	<b>-49%</b>
Risk Insurance	\$ 15,575	\$ 14,453	\$ 14,453	\$ 9,619	\$ (4,834)	-33%
Info Tech. Support	\$ 2,801	\$ 3,522	\$ 3,522	\$ 21,665	\$ 18,143	515%
Bldg. Maint. Support	\$ 9,723	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Internal Svc Costs</b>	<b>\$ 28,099</b>	<b>\$ 17,975</b>	<b>\$ 17,975</b>	<b>\$ 31,284</b>	<b>\$ 13,309</b>	<b>74%</b>
Machinery/Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Leasehold Improvements	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Furniture/Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Capital Purchases</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0%</b>
<b>Total Contingency</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0%</b>
<b>Total Division Costs</b> (less personnel costs)	<b>\$ 117,138</b>	<b>\$ 78,869</b>	<b>\$ 97,875</b>	<b>\$ 72,377</b>	<b>\$ (25,498)</b>	<b>-26%</b>



**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**ADOPTED BUDGET 10 MAYOR & COUNCIL  
FISCAL YEAR 2000-2001 1001 Administration**

	<b>Fund</b>	<b>Dept.</b>	<b>Division</b>	<b>Account</b>	<b>Description</b>	<b>Total</b>
Regular Wages	01	10	1001	5101	Wages	\$ 48,104
FICA	01	10	1001	5217	FICA	\$ 1,898
Retirement	01	10	1001	5218	retirement	\$ 2,681
Medical Insurance	01	10	1001	5223	medical insurance	\$ 5,362
Workers Compensation	01	10	1001	5224	workers comp	\$ 107
Personal Leave Payout	01	10	1001	5225	personal leave payout	\$ 722
<b>Total Personnel Budget</b>						<b>\$ 58,874</b>
Repair	01	10	1001	5431	Misc repairs	\$ 200
Printing	01	10	1001	5551	Printing business cards	\$ 500
Travel/Training	01	10	1001	5581	Women in Municipal Government	2,000
	01	10	1001	5581	League of Cities annual conference	7,000
	01	10	1001	5581	Council/staff retreats	2,000
	01	10	1001	5581	Coalition for Homelessness	2,000
	01	10	1001	5581	Governor's Homeless Task Force	300
	01	10	1001	5581	Misc travel/training	6,000
General Supplies	01	10	1001	5611	Office supplies - paper	600
	01	10	1001	5611	Office supplies - file mgmt tools	600
	01	10	1001	5611	Office supplies - fax supplies	100
	01	10	1001	5611	Office supplies - misc supplies/forms	2,200
Books/Periodicals	01	10	1001	5641	Publications/handbooks	\$ 500
Business Meals	01	10	1001	5805	Business meals & related expenses	5,400
	01	10	1001	5805	Kitchen supplies	1,000
City Events	01	10	1001	5813	Local Arizona Town hall	\$ 1,000
Membership Dues	01	10	1001	5822	Membership - League of Az Cities & Towns	8,543
	01	10	1001	5822	Membership - National League of Cities	
	01	10	1001	5822	Membership - Chamber of Commerce	440
	01	10	1001	5822	Membership - Coalition for Homelessness	50
	01	10	1001	5822	Membership - Arizona Transit Association	600
	01	10	1001	5822	Membership - Arizona Town hall	60
<b>Total Operation Budget</b>						<b>\$ 41,093</b>
Risk Insurance	01	10	1001	5521	Risk mgt - insurance	\$ 9,619
Info Tech Support	01	10	1001	5830	Allocate IT Operations	\$ 21,665
<b>Total Internal Service Budget</b>						<b>\$ 31,284</b>
<b>TOTAL DIVISION BUDGET</b>						<b>\$ 131,251</b>

**NON-DEPARTMENTAL**



**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

14 NON DEPARTMENTAL  
1401 Administration

<b>DEPARTMENT SUMMARY</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> <u>Actual</u> 1999-2000	<u>Amended</u> <u>Budget</u> 1999-2000	<u>Adopted</u> <u>Budget</u> 2000-2001	<u>Budget-</u> <u>Budget</u> <u>Variance \$</u>	<u>Budget-</u> <u>Budget</u> <u>Variance %</u>
Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Operations	\$ 0	\$ 133,138	\$ 162,953	\$ 650,037	\$ 487,084	299%
Internal Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Contingency/Other	\$ 28,982	\$ 170,766	\$ 1,084,460	\$ 3,413,600	\$ 2,329,140	215%
Depreciation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total</b>	<b>\$ 28,982</b>	<b>\$ 303,904</b>	<b>\$ 1,247,413</b>	<b>\$ 4,063,637</b>	<b>\$ 2,816,224</b>	<b>226%</b>

<b>PERSONNEL</b>	<b>1998-1999</b>	<b>1999-2000</b>	<b>2000-2001</b>	<b>FTE</b>
<u>TITLE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>Variance</u>
None	0.0	0.0	0.0	0.0
	0.0	0.0	0.0	0.0

<b>DIVISION DETAIL</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> <u>Actual</u> 1999-2000	<u>Amended</u> <u>Budget</u> 1999-2000	<u>Adopted</u> <u>Budget</u> 2000-2001	<u>Budget-</u> <u>Budget</u> <u>Variance \$</u>	<u>Budget-</u> <u>Budget</u> <u>Variance %</u>
Legal Svcs.	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Other Prof. Svcs.	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Repair/Maint.	\$ 0	\$ 25,081	\$ 27,890	\$ 28,320	\$ 430	2%
Rental - Equip.	\$ 0	\$ 31,070	\$ 38,110	\$ 64,836	\$ 26,726	70%
Comm. Svcs.	\$ 0	\$ 0	\$ 0	\$ 138,268	\$ 138,268	100%
Travel/Training	\$ 0	\$ 0	\$ 0	\$ 50,500	\$ 50,500	100%
General Supplies	\$ 0	\$ 13,754	\$ 14,453	\$ 13,853	\$ (600)	-4%
Postage	\$ 0	\$ 63,233	\$ 82,500	\$ 82,500	\$ 0	0%
Recruitment	\$ 0	\$ 0	\$ 0	\$ 100,000	\$ 100,000	100%
Contracts	\$ 0	\$ 0	\$ 0	\$ 171,760	\$ 171,760	100%
<b>Total Operation Costs</b>	<b>\$ 0</b>	<b>\$ 133,138</b>	<b>\$ 162,953</b>	<b>\$ 650,037</b>	<b>\$ 487,084</b>	<b>299%</b>
<b>Contingency/Other</b>	<b>\$ 28,982</b>	<b>\$ 170,766</b>	<b>\$ 1,084,460</b>	<b>\$ 3,413,600</b>	<b>\$ 2,329,140</b>	<b>215%</b>
<b>Total Conting./Other</b>	<b>\$ 28,982</b>	<b>\$ 170,766</b>	<b>\$ 1,084,460</b>	<b>\$ 3,413,600</b>	<b>\$ 2,329,140</b>	<b>215%</b>
<b>Total Division Costs (less personnel costs)</b>	<b>\$ 28,982</b>	<b>\$ 303,904</b>	<b>\$ 1,247,413</b>	<b>\$ 4,063,637</b>	<b>\$ 2,816,224</b>	<b>226%</b>



**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**14 NON DEPARTMENTAL  
1401 Administration**

<u>Capital Purchases</u>	<u>QTY</u>	<u>ADD/RPL</u>	<u>BUDGET</u>
None			\$ 0
<b>Total Capital Purchases</b>			<b>\$ 0</b>

<u>Capital Projects</u>	<u>BUDGET</u>
None	\$ 0
<b>Total Capital Projects</b>	<b>\$ 0</b>

**NARRATIVE**

Three departments are requesting replacement copiers (the City Attorney Department, Police Animal Control Division and Community Development Recreation Division).  
If approved, the City has a total of 13 copiers thru operating lease agreements.

Transferred all Communication Services Budget from the Information Technology Division Budget to Nondepartmental Budget.  
This includes City Cellular Telephone Charges, City Pager Charges, and City Telephone charges not directly charged to other than the General Fund.

A Recruitment Budget of \$100,000 has been added to this division's budget. This includes appropriations for background checks, advertising, etc..... These expenditures were charged to the Vacancy Turnover account in the Human Resources division in fiscal year 1999-2000.

Transferred Public Defender Budget (\$40,000) to Non-departmental department budget.  
Transferred Conflict Attorney Budget (\$2,500) to Non-departmental department budget.  
Transferred Mohave County Health Services contract Budget (\$101,112) to Non-departmental department budget from Community Development Building Division Budget.

Contingency appropriations are for potential Sewer Improvement District Defaults.

All City non-specialized training has been budgeted in this department.

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**ADOPTED BUDGET  
FISCAL YEAR 2000-2001**

**14 NON DEPARTMENTAL**

	<u>Fund</u>	<u>Dept.</u>	<u>Division</u>	<u>Account</u>	<u>Description</u>		<u>Total</u>
<b>Repair/Maintenance</b>	01	14	1401	5431	Copiers-City Clerk-Sharp SD 3062 annual cost	7,800	
	01	14	1401	5431	Copiers-City Court Canon 6035	900	
	01	14	1401	5431	Copiers-City Manager - Canon 7130	240	
	01	14	1401	5431	Copiers-Community Development-Canon 6551	2,400	
	01	14	1401	5431	Copiers-Recreation & Cultural-Pool - Gestetne	300	
	01	14	1401	5431	COPIER, COLOR-RECREATION-CANON 1120	1,800	
	01	14	1401	5431	Copiers-Police Administration-Canon 6551-An	3,600	
	01	14	1401	5431	Copiers-Police Detectives-Canon 6230-Annual	900	
	01	14	1401	5431	Copiers-Police Patrol-Canon 6230 Annual Cos	900	
	01	14	1401	5431	COPIERS-POLICE ANIMAL CONTROL-CANON 6	240	
	01	14	1401	5431	Copiers-Police-911 Center-Canon 6230 Annua	1,200	
	01	14	1401	5431	Copiers-Police-Magnet-Minolta 470	150	
	01	14	1401	5431	Copiers-Infrastructure-Canon 330s-Annual Co	2,400	
	01	14	1401	5431	Copiers-Wastewater-Canon 6221 Annual Cost	240	
	01	14	1401	5431	Copiers-Fleet Maintenance-Canon PC12	150	
	01	14	1401	5431	Copiers-Community Development-Danka A50-	2,400	
	01	14	1401	5431	Copiers - Finance - Lanier 6714	300	
	01	14	1401	5431	COPIERS - CITY ATTORNEY - CANON 6551 ANN	2,400 \$	28,320
<b>Rental Equip.</b>	01	14	1401	5442	Copiers-City Clerk-Sharp SD 3062 annual cost	5,766	
	01	14	1401	5442	Copiers-Community Development-Canon 6551	5,341	
	01	14	1401	5442	Copiers-Police Administration-Canon 6551-An	5,341	
	01	14	1401	5442	Copiers-Police Detectives-Canon 6230-Annual	3,681	
	01	14	1401	5442	Copiers-Infrastructure-Canon 330s- Annual Co	7,619	
	01	14	1401	5442	Copiers-Community Development-Danka A50	5,341	
	01	14	1401	5442	Copiers-Police Patrol-Canon 6230 Annual Cost	3,681	
	01	14	1401	5442	Copiers-City Court-Canon 6035 Annual Cost \$	3,681	
	01	14	1401	5442	Copiers-Police 911 Center-Canon 6230 Annual	3,681	
	01	14	1401	5442	Copiers-Wastewater-Canon 6221 Annual Cost	2,450	
	01	14	1401	5442	COPIER, COLOR-RECREATION-CANON 1120	10,463	
	01	14	1401	5442	COPIER-CITY ATTORNEY-CANON 6551 ANNUA	5,341	
	01	14	1401	5442	COPIERS-POLICE ANIMAL CONTROL-CANON 6	2,450 \$	64,836
<b>Communication Svcs.</b>	01	14	1401	5531	City telephones general funded	105,000	
	01	14	1401	5531	City Cellular Telephone Service (57)	20,028	
	01	14	1401	5531	Cellular Telephone Upgrades	1,000	
	01	14	1401	5531	City Pager Service (52)	9,360	
	01	14	1401	5531	Community Bldg-Internet Service Computer Ro	2,880 \$	138,268
<b>Training</b>	01	14	1401	5581	Current Training Program	35,000	
	01	14	1401	5581	Pilot Training Program	15,500 \$	50,500
<b>General Supplies</b>	01	14	1401	5611	Copiers-8.5X11 Copy Paper	12,250	
	01	14	1401	5611	Copiers-8.5X11 Copy Paper-3 Hole Punched	828	
	01	14	1401	5611	Copiers-8.5X14 Copy Paper	147	
	01	14	1401	5611	Copiers-11X17 Copy Paper	91	
	01	14	1401	5611	Copiers-8.5 X 11 Copy Paper-Blue	537	
						\$	13,853
<b>Postage</b>	01	14	1401	5802	US Postmaster	71,004	
	01	14	1401	5802	Pitney Bowes Rental	3,996	
	01	14	1401	5802	Federal Express	4,000	
	01	14	1401	5802	Security Postal System	3,500 \$	82,500
<b>Recruitment</b>	01	14	1401	5806	City Recruitment	\$	100,000
<b>Contracts</b>	01	14	1401	5828	Mohave County Health Services	117,260	
	01	14	1401	5828	Mohave County Housing Authority	3,500	
	01	14	1401	5828	Public defender contract	48,500	
	01	14	1401	5828	Conflict Case attorneys	2,500 \$	171,760
<b>Total Operation Budget</b>						\$	650,037
<b>Contingency</b>	01	14	1401	5881	Contingency	\$	3,000,000
	01	14	1401	5881	SID #1 Projected Defaults	\$	413,600
<b>Total Contingency Budget</b>						\$	3,413,600
<b>TOTAL DIVISION BUDGET</b>						\$	4,063,637



**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**14 NON DEPARTMENTAL  
1401 Administration**

<b>DEPARTMENT SUMMARY</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> Actual 1999-2000	<u>Amended</u> Budget 1999-2000	<u>Adopted</u> Budget 2000-2001	<u>Budget-</u> <u>Budget</u> <u>Variance \$</u>	<u>Budget-</u> <u>Budget</u> <u>Variance %</u>
Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Operations	\$ 0	\$ 133,138	\$ 162,953	\$ 650,037	\$ 487,084	299%
Internal Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Contingency/Other	\$ 28,982	\$ 170,766	\$ 1,084,460	\$ 3,413,600	\$ 2,329,140	215%
Depreciation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total</b>	<b>\$ 28,982</b>	<b>\$ 303,904</b>	<b>\$ 1,247,413</b>	<b>\$ 4,063,637</b>	<b>\$ 2,816,224</b>	<b>226%</b>

<b>PERSONNEL</b>	<b>1998-1999</b>	<b>1999-2000</b>	<b>2000-2001</b>	<b>FTE</b>
<u>TITLE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>Variance</u>
None	0.0	0.0	0.0	0.0
	<hr/>	<hr/>	<hr/>	<hr/>
	0.0	0.0	0.0	0.0

<b>DIVISION DETAIL</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> Actual 1999-2000	<u>Amended</u> Budget 1999-2000	<u>Adopted</u> Budget 2000-2001	<u>Budget-</u> <u>Budget</u> <u>Variance \$</u>	<u>Budget-</u> <u>Budget</u> <u>Variance %</u>
Legal Svcs.	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Other Prof. Svcs.	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Repair/Maint.	\$ 0	\$ 25,081	\$ 27,890	\$ 28,320	\$ 430	2%
Rental - Equip.	\$ 0	\$ 31,070	\$ 38,110	\$ 64,836	\$ 26,726	70%
Comm. Svcs.	\$ 0	\$ 0	\$ 0	\$ 138,268	\$ 138,268	100%
Travel/Training	\$ 0	\$ 0	\$ 0	\$ 50,500	\$ 50,500	100%
General Supplies	\$ 0	\$ 13,754	\$ 14,453	\$ 13,853	\$ (600)	-4%
Postage	\$ 0	\$ 63,233	\$ 82,500	\$ 82,500	\$ 0	0%
Recruitment	\$ 0	\$ 0	\$ 0	\$ 100,000	\$ 100,000	100%
Contracts	\$ 0	\$ 0	\$ 0	\$ 171,760	\$ 171,760	100%
<b>Total Operation Costs</b>	<b>\$ 0</b>	<b>\$ 133,138</b>	<b>\$ 162,953</b>	<b>\$ 650,037</b>	<b>\$ 487,084</b>	<b>299%</b>

Contingency/Other	\$ 28,982	\$ 170,766	\$ 1,084,460	\$ 3,413,600	\$ 2,329,140	215%
<b>Total Conting./Other</b>	<b>\$ 28,982</b>	<b>\$ 170,766</b>	<b>\$ 1,084,460</b>	<b>\$ 3,413,600</b>	<b>\$ 2,329,140</b>	<b>215%</b>
<b>Total Division Costs (less personnel costs)</b>	<b>\$ 28,982</b>	<b>\$ 303,904</b>	<b>\$ 1,247,413</b>	<b>\$ 4,063,637</b>	<b>\$ 2,816,224</b>	<b>226%</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**14 NON DEPARTMENTAL  
1401 Administration**

<u>Capital Purchases</u>	<u>QTY</u>	<u>ADD/RPL</u>	<u>BUDGET</u>
None			\$ 0
			<hr/>
<b>Total Capital Purchases</b>			<b>\$ 0</b>

<u>Capital Projects</u>		<u>BUDGET</u>
None		\$ 0
		<hr/>
<b>Total Capital Projects</b>		<b>\$ 0</b>

**NARRATIVE**

**Three departments are requesting replacement copiers (the City Attorney Department, Police Animal Control Division and Community Development Recreation Division). If approved, the City has a total of 13 copiers thru operating lease agreements.**

**Transferred all Communication Services Budget from the Information Technology Division Budget to Nondepartmental Budget. This includes City Cellular Telephone Charges, City Pager Charges, and City Telephone charges not directly charged to other than the General Fund.**

**A Recruitment Budget of \$100,000 has been added to this division's budget. This includes appropriations for background checks, advertising, etc..... These expenditures were charged to the Vacancy Turnover account in the Human Resources division in fiscal year 1999-2000.**

**Transferred Public Defender Budget (\$40,000) to Non-departmental department budget. Transferred Conflict Attorney Budget (\$2,500) to Non-departmental department budget. Transferred Mohave County Health Services contract Budget (\$101,112) to Non-departmental department budget from Community Development Building Division Budget.**

**Contingency appropriations are for potential Sewer Improvement District Defaults.**

**All City non-specialized training has been budgeted in this department.**

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**ADOPTED BUDGET  
FISCAL YEAR 2000-2001**

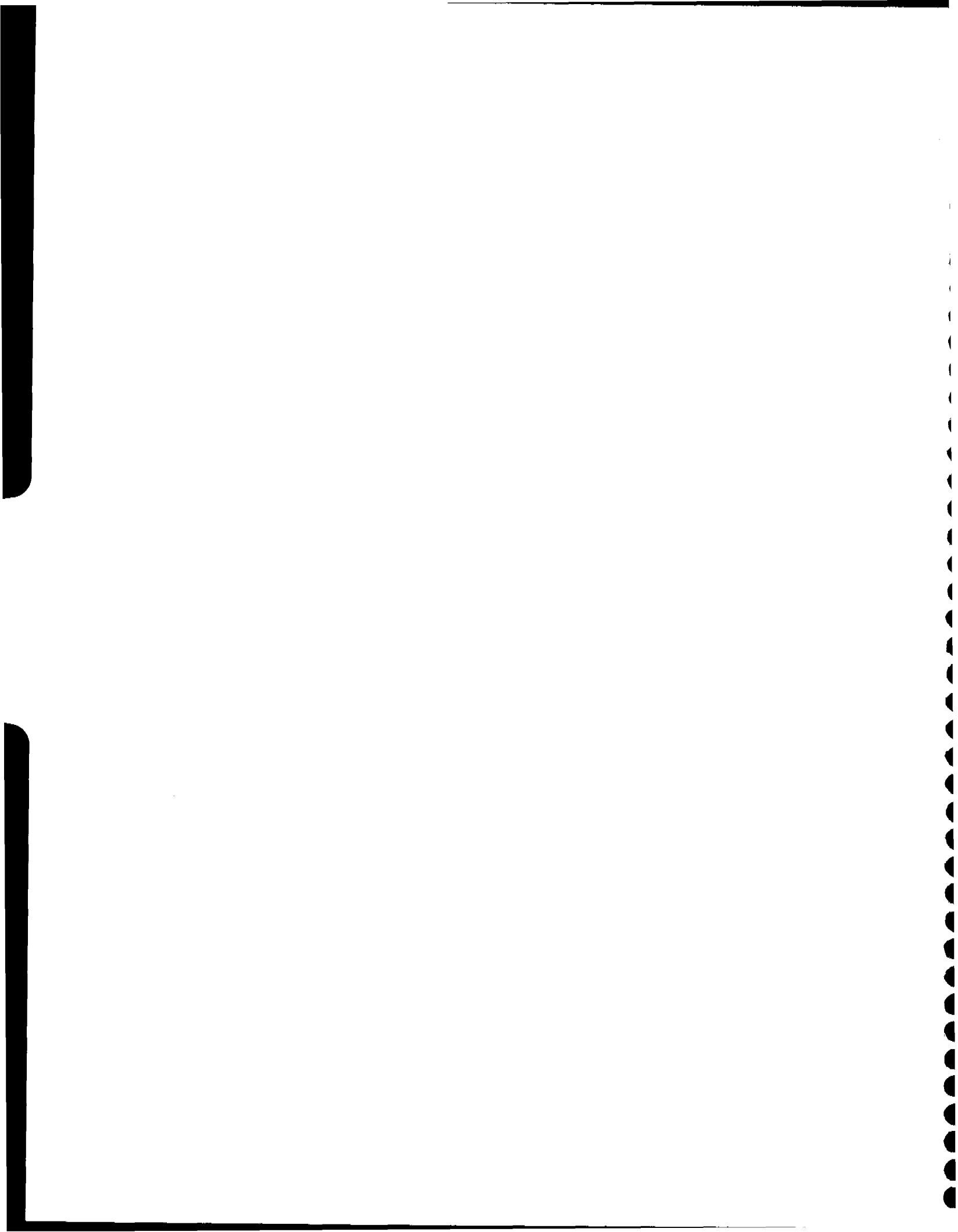
**14 NON DEPARTMENTAL**

	<i>Fund</i>	<i>Dept.</i>	<i>Division</i>	<i>Account</i>	<i>Description</i>		<i>Total</i>
<b>Repair/Maintenance</b>	01	14	1401	5431	Copiers-City Clerk-Sharp SD 3062 annual cost	7,800	
	01	14	1401	5431	Copiers-City Court Canon 6035	900	
	01	14	1401	5431	Copiers-City Manager - Canon 7130	240	
	01	14	1401	5431	Copiers-Community Development-Canon 6551	2,400	
	01	14	1401	5431	Copiers-Recreation & Cultural-Pool - Gestetne	300	
	01	14	1401	5431	COPIER, COLOR-RECREATION-CANON 1120	1,800	
	01	14	1401	5431	Copiers-Police Administration-Canon 6551-An	3,600	
	01	14	1401	5431	Copiers-Police Detectives-Canon 6230-Annual	900	
	01	14	1401	5431	Copiers-Police Patrol-Canon 6230 Annual Cos	900	
	01	14	1401	5431	COPIERS-POLICE ANIMAL CONTROL-CANON 6	240	
	01	14	1401	5431	Copiers-Police-911 Center-Canon 6230 Annua	1,200	
	01	14	1401	5431	Copiers-Police-Magnet-Minolta 470	150	
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<b>Rental Equip.</b>	01	14	1401	5442	Copiers-City Clerk-Sharp SD 3062 annual cost	5,766	
	01	14	1401	5442	Copiers-Community Development-Canon 6551	5,341	
	01	14	1401	5442	Copiers-Police Administration-Canon 6551-An	5,341	
	01	14	1401	5442	Copiers-Police Detectives-Canon 6230-Annual	3,681	
	01	14	1401	5442	Copiers-Infrastructure-Canon 330S- Annual Co	7,619	
	01	14	1401	5442	Copiers-Community Development-Danka A50	5,341	
	01	14	1401	5442	Copiers-Police Patrol-Canon 6230 Annual Cost	3,681	
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	01	14	1401	5531	City Pager Service (52)	9,360	
	01	14	1401	5531	Community Bldg-Internet Service Computer Ro	2,880 \$	138,268
<b>Training</b>	01	14	1401	5581	Current Training Program	35,000	
	01	14	1401	5581	Pilot Training Program	15,500 \$	50,500
<b>General Supplies</b>	01	14	1401	5611	Copiers-8.5X11 Copy Paper	12,250	
	01	14	1401	5611	Copiers-8.5X11 Copy Paper-3 Hole Punched	828	
	01	14	1401	5611	Copiers-8.5X14 Copy Paper	147	
	01	14	1401	5611	Copiers-11X17 Copy Paper	91	
	01	14	1401	5611	Copiers-8.5 X 11 Copy Paper-Blue	537	
						\$	13,853
<b>Postage</b>	01	14	1401	5802	US Postmaster	71,004	
	01	14	1401	5802	Pitney Bowes Rental	3,996	
	01	14	1401	5802	Federal Express	4,000	
	01	14	1401	5802	Security Postal System	3,500 \$	82,500
<b>Recruitment</b>	01	14	1401	5806	City Recruitment	\$	100,000
<b>Contracts</b>	01	14	1401	5828	Mohave County Health Services	117,260	
	01	14	1401	5828	Mohave County Housing Authority	3,500	
	01	14	1401	5828	Public defender contract	48,500	
	01	14	1401	5828	Conflict Case attorneys	2,500 \$	171,760
<b>Total Operation Budget</b>						\$	650,037
<b>Contingency</b>	01	14	1401	5881	Contingency	\$	3,000,000
	01	14	1401	5881	SID #1 Projected Defaults	\$	413,600
<b>Total Contingency Budget</b>						\$	3,413,600
<b>TOTAL DIVISION BUDGET</b>						\$	4,063,637



CITY MANAGER





**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

15 CITY MANAGER

<b>DEPARTMENT SUMMARY</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> Actual 1999-2000	<u>Amended</u> Budget 1999-2000	<u>Adopted</u> Budget 2000-2001	<u>Budget-</u> <u>Budget</u> <u>Variance \$</u>	<u>Budget-</u> <u>Budget</u> <u>Variance %</u>
Personnel	\$ 1,745,639	\$ 1,862,171	\$ 1,886,467	\$ 2,022,355	\$ 135,888	7%
Operations	\$ 419,637	\$ 772,579	\$ 823,423	\$ 618,948	\$ (204,475)	-25%
Internal Service	\$ 244,659	\$ 224,814	\$ 224,814	\$ 283,834	\$ 59,020	26%
Capital Outlay	\$ 89,809	\$ 190,390	\$ 321,390	\$ 55,000	\$ (266,390)	-83%
Departmental IT Requests	n/a	n/a	n/a	\$ 153,349	\$ 153,349	100%
Census 2000	n/a	\$ 51,105	\$ 44,500	\$ 0	\$ (44,500)	-100%
Contingency	\$ 0	\$ 12,000	\$ 20,000	\$ 14,000	\$ (6,000)	-30%
Depreciation	\$ 52,673	\$ 49,929	\$ 49,929	\$ 73,719	\$ 23,790	48%
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total</b>	<b>\$ 2,552,417</b>	<b>\$ 3,162,988</b>	<b>\$ 3,370,523</b>	<b>\$ 3,221,205</b>	<b>\$ (149,318)</b>	<b>-4%</b>

<b>PERSONNEL</b>	<b>1998-1999</b>	<b>1999-2000</b>	<b>2000-2001</b>	<b>FTE</b>
<b>TITLE</b>	<b>FTE</b>	<b>FTE</b>	<b>FTE</b>	<b>Variance</b>
City Manager	1.0	1.0	1.0	0.0
Assistant City Manager	1.0	1.0	0.0	-1.0
Admin. Assist. to City Mgr.	1.0	1.0	1.0	0.0
Senior Admin. Analyst	2.0	2.0	2.0	0.0
Administrative Secretary	1.0	1.0	0.0	-1.0
Human Resources Mgr.	0.0	1.0	1.0	0.0
Human Resources Analyst	1.0	0.0	1.0	1.0
Human Resources Tech.	2.0	1.0	1.0	0.0
Human Resources Clerk	0.0	1.0	1.0	0.0
Receptionist	1.0	0.5	1.0	0.5
Communication Specialist	1.0	1.0	1.0	0.0
Comm.-Oriented Policing Ofcr	0.0	0.0	1.0	1.0
Technical Director	0.0	0.5	0.5	0.0
Administrative Assistant	0.0	1.0	1.0	0.0
Cable Channel Interns	Interns	Interns	Interns	0.0
Information Tech. Mgr.	1.0	1.0	1.0	0.0
Systems Analyst	2.0	2.0	2.0	0.0
Computer Netwrk Specialist	1.0	1.0	1.0	0.0
Computer Software Tech.	1.0	1.0	1.0	0.0
Special Projects Coord.	0.0	0.0	0.5	0.5
Comm. Devel. Director	1.0	1.0	1.0	0.0
Administrative Assistant	1.0	1.0	1.0	0.0
Senior Admin. Analyst	1.0	0.0	0.0	0.0
Clerk Typist	1.0	1.0	1.0	0.0
Planning Official	1.0	1.0	1.0	0.0
Planner	1.0	1.0	1.0	0.0
Grants Administrator	2.0	0.0	0.0	0.0
GIS Technician	0.5	0.5	0.0	-0.5
Zoning Clerk	1.0	1.0	0.0	-1.0
Secretary	1.0	1.0	1.0	0.0
Building Official	1.0	1.0	1.0	0.0
Plan Examiner	1.0	1.0	1.0	0.0
Sr. Plan Examiner	0.0	0.0	1.0	1.0
Sr. Building Inspector	1.0	1.0	1.0	0.0
Building Inspector II	1.0	1.0	1.0	0.0
Building Inspector I	3.0	3.0	3.0	0.0
Permit Technician	1.0	1.0	1.0	0.0
Secretary	1.0	1.0	1.0	0.0
Sr. Code Enforcement Insp.	1.0	1.0	1.0	0.0
Code Enforcement Insp.	2.0	2.0	2.0	0.0
Zoning Clerk	1.0	1.0	2.0	1.0
<b>Total Positions</b>	<b>39.5</b>	<b>37.5</b>	<b>39.0</b>	<b>1.5</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**15 CITY MANAGER**

**NARRATIVE**

**DIVISIONS:**

**Administration  
Human Resources  
Information Technology  
Public Information  
Utility Design  
Planning  
Building Inspections  
Cost Recovery Abatement**

**POSITION CHANGES:**

**Transferred Administrative Secretary position to the Mayor & Council department from the City Manager Administration division.  
Eliminated position of Assistant City Manager.**

**Police department transferred Community-Oriented Policing Officer position to the Public Information division.**

**Due to re-organizational changes, the Administrative Assistant position was transferred from Administrative Services department to the City Manager Administration division.**

**BUDGET VARIANCES:**

**Debt Service for City Telephone System transferred to Debt Service department in the General Fund. This due to changes in responsibility of the overall telephone system.**

**Increase estimated medical costs per position approximately 21%.**

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

15 CITY MANAGER  
1501 Administration

<b>DIVISION SUMMARY</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> Actual 1999-2000	<u>Amended</u> Budget 1999-2000	<u>Adopted</u> Budget 2000-2001	<u>Budget-</u> <u>Budget</u> <u>Variance \$</u>	<u>Budget-</u> <u>Budget</u> <u>Variance %</u>
Personnel	\$ 417,061	\$ 381,204	\$ 383,500	\$ 322,645	\$ (60,855)	-16%
Operations	\$ 53,100	\$ 26,205	\$ 47,545	\$ 28,550	\$ (18,995)	-40%
Internal Service	\$ 50,196	\$ 42,614	\$ 42,614	\$ 29,505	\$ (13,109)	-31%
Capital Outlay	\$ 2,480	\$ 0	\$ 0	\$ 0	\$ 0	0%
Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Contingency	\$ 0	\$ 12,000	\$ 20,000	\$ 14,000	\$ (6,000)	-30%
Depreciation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total</b>	<b>\$ 522,837</b>	<b>\$ 462,023</b>	<b>\$ 493,659</b>	<b>\$ 394,700</b>	<b>\$ (98,959)</b>	<b>-20%</b>

<b>PERSONNEL</b>	1998-1999	1999-2000	2000-2001	FTE
<b>TITLE</b>	<b>FTE</b>	<b>FTE</b>	<b>FTE</b>	<b>Variance</b>
City Manager	1.0	1.0	1.0	0.0
Assistant City Manager	1.0	1.0	0.0	-1.0
Admin. Assist. to City Mgr.	1.0	1.0	1.0	0.0
Senior Admin. Analyst	2.0	2.0	2.0	0.0
Administrative Assistant	0.0	1.0	1.0	0.0
Administrative Secretary	1.0	1.0	0.0	-1.0
<b>Total Positions</b>	<b>6.0</b>	<b>7.0</b>	<b>5.0</b>	<b>-2.0</b>

<b>DIVISION DETAIL</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> Actual 1999-2000	<u>Amended</u> Budget 1999-2000	<u>Adopted</u> Budget 2000-2001	<u>Budget-</u> <u>Budget</u> <u>Variance \$</u>	<u>Budget-</u> <u>Budget</u> <u>Variance %</u>
Repair	\$ 1,870	\$ 250	\$ 500	\$ 500	\$ 0	0%
Communication Svcs.	\$ 1,093	\$ 0	\$ 0	\$ 0	\$ 0	0%
Advertising	\$ 1,770	\$ 500	\$ 1,000	\$ 0	\$ (1,000)	-100%
Printing	\$ 2,899	\$ 645	\$ 200	\$ 1,400	\$ 1,200	600%
Travel/Training	\$ 19,188	\$ 7,500	\$ 20,000	\$ 7,100	\$ (12,900)	-65%
General Supplies	\$ 9,039	\$ 5,500	\$ 6,950	\$ 7,320	\$ 370	5%
Books/Periodicals	\$ 2,663	\$ 4,300	\$ 6,185	\$ 4,505	\$ (1,680)	-27%
Postage	\$ 3,727	\$ 0	\$ 0	\$ 0	\$ 0	0%
Business Meals	\$ 2,558	\$ 2,200	\$ 2,400	\$ 2,630	\$ 230	10%
Membership Dues	\$ 8,293	\$ 5,310	\$ 10,310	\$ 5,095	\$ (5,215)	-51%
<b>Total Operation Costs</b>	<b>\$ 53,100</b>	<b>\$ 26,205</b>	<b>\$ 47,545</b>	<b>\$ 28,550</b>	<b>\$ (18,995)</b>	<b>-40%</b>

Risk Insurance	\$ 13,030	\$ 10,883	\$ 10,883	\$ 7,440	\$ (3,443)	-32%
Info Tech. Support	\$ 28,013	\$ 31,731	\$ 31,731	\$ 22,065	\$ (9,666)	-30%
Bldg. Maint. Support	\$ 9,153	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Internal Svc Costs</b>	<b>\$ 50,196</b>	<b>\$ 42,614</b>	<b>\$ 42,614</b>	<b>\$ 29,505</b>	<b>\$ (13,109)</b>	<b>-31%</b>
Machinery/Equipment	\$ 2,480	\$ 0	\$ 0	\$ 0	\$ 0	0%
Furniture/Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Capital Purchases</b>	<b>\$ 2,480</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0%</b>
<b>Total Contingency</b>	<b>\$ 0</b>	<b>\$ 12,000</b>	<b>\$ 20,000</b>	<b>\$ 14,000</b>	<b>\$ (6,000)</b>	<b>-30%</b>
<b>Total Division Costs</b> (less personnel costs)	<b>\$ 105,776</b>	<b>\$ 80,819</b>	<b>\$ 110,159</b>	<b>\$ 72,055</b>	<b>\$ (38,104)</b>	<b>-35%</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**13 CITY MANAGER  
1501 Administration**

<u>Capital Purchases</u>	<u>QTY</u>	<u>ADD/RPL</u>	<u>BUDGET</u>
None			\$ 0
			<hr/>
<b>Total Capital Purchases</b>			<b>\$ 0</b>

<u>Capital Projects</u>		<u>BUDGET</u>
None		\$ 0
		<hr/>
<b>Total Capital Projects</b>		<b>\$ 0</b>

**NARRATIVE**

Transferred Administrative Secretary to Mayor & Council from City Manager Department.  
 Eliminated position of Assistant City Manager.  
 Due to re-organizational changes, the Administrative Assistant position was transferred from Administrative Services department to the City Manager division.  
 Increase estimated medical costs per position approximately 21%.  
 All non-specialized training has been budgeted in the Non-departmental division.  
 All communication services previously budgeted in the Information Technology Fund are now budgeted in the Non-departmental division.

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**ADOPTED BUDGET  
FISCAL YEAR 2000-2001**

**15 CITY MANAGER  
1501 Administration**

	<i>Fund</i>	<i>Dept.</i>	<i>Division</i>	<i>Account</i>	<i>Description</i>	<i>Total</i>
Regular Wages	01	15	1501	5101	wages	\$ 249,406
Overtime	01	15	1501	5106	Overtime	\$ 750
FICA	01	15	1501	5217	fica	\$ 2,297
Retirement	01	15	1501	5218	retirement	\$ 28,290
Vehicle Allowance	01	15	1501	5222	City Manager	\$ 7,200
Medical Insurance	01	15	1501	5223	medical insurance	\$ 26,810
Workers Compensation	01	15	1501	5224	worker comp	\$ 566
Annual Leave Payout	01	15	1501	5225	personal leave	\$ 6,239
Annual Vacation Payout	01	15	1501	5225	vacation payout	\$ 1,087
<b>Total Personnel Budget</b>						<b>\$ 322,645</b>
Repair	01	15	1501	5431	Miscellaneous Repairs Office Equipment	\$ 500
Printing	01	15	1501	5551	Forms/Business Cards	500
	01	15	1501	5551	Duplicating Service	900 \$ 1,400
	01	15	1501	5581	Innovation Group Meetings	1,200
	01	15	1501	5581	League of Cities Conference	1,000
	01	15	1501	5581	General Business Meetings and Trips	900
	01	15	1501	5581	ICMA Conference	2,500
	01	15	1501	5581	ACMA Conference	500
	01	15	1501	5581	Host Mexico Delegation	1,000 \$ 7,100
General Supplies	01	15	1501	5611	Office Supplies	3,000
	01	15	1501	5611	Office Supplies - File Mgt Tools	1,500
	01	15	1501	5611	Office Supplies - AR Manual Binders	700
	01	15	1501	5611	Office Supplies - Misc Reports & Forms	500
	01	15	1501	5611	Equip/Furniture - Chair	400
	01	15	1501	5611	Equip/Furniture - File Cabinet	220
	01	15	1501	5611	Marketing/Promo - Holiday Recognition	1,000 \$ 7,320
Books/Periodicals	01	15	1501	5641	Subscription - First Draft	140
	01	15	1501	5641	Publications	2,625
	01	15	1501	5641	Subscription - ICMA MIS Inquiry Svc	500
	01	15	1501	5641	Subscription - LOGIN Inquiry Service	550
	01	15	1501	5641	Subscription - Mohave Valley Daily News	80
	01	15	1501	5641	Subscription - Bullhead City Bee	15
	01	15	1501	5641	Subscription - ICMA Newsletter	125
	01	15	1501	5641	Subscription - Economic Press	140
	01	15	1501	5641	Subscription - Ragan Communications	230
	01	15	1501	5641	Subscription - Team Management Briefings	100 \$ 4,505
Business Meals	01	15	1501	5805	Business Meals and Expenses	2,100
	01	15	1501	5805	Kitchen Supplies	530 \$ 2,630
Membership Dues	01	15	1501	5822	Dues - Local Civic Club	675
	01	15	1501	5822	Dues - AZ Townhall	60
	01	15	1501	5822	Dues - ICMA	800
	01	15	1501	5822	Dues - Amer Society Public Admin	80
	01	15	1501	5822	Dues - Local Govt. Info Network LOGIN	600
	01	15	1501	5822	Dues - Amer Mgt Assoc AMA	165
	01	15	1501	5822	Dues - Innovation Group	1,500
	01	15	1501	5822	Dues - ACMA	150
	01	15	1501	5822	Dues - 3CMA	325
	01	15	1501	5822	Dues - IG Local Govt. Document Svc	700
	01	15	1501	5822	Dues - AZ Muni Mgt Asst Assoc AMMAA	40 \$ 5,095
<b>Total Operation Budget</b>						<b>\$ 28,550</b>
Risk Insurance	01	15	1501	5521	Risk Mgt - Insurance	\$ 7,440
Info Tech. Support	01	15	1501	5830	Allocate IT Operations	21,665
	01	15	1501	5830	Allocate IT Capital/Upgrades/Programming	400 \$ 22,065
<b>Total Internal Service Budget</b>						<b>\$ 29,505</b>
Contingency	01	15	1501	5881	Contingency Funds	\$ 14,000
<b>Total Contingency/Other Budget</b>						<b>\$ 14,000</b>
<b>TOTAL DIVISION BUDGET</b>						<b>\$ 394,700</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

15 CITY MANAGER  
1503 Human Resources

<b>DIVISION SUMMARY</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> Actual 1999-2000	<u>Amended</u> Budget 1999-2000	<u>Adopted</u> Budget 2000-2001	<u>Budget-</u> <u>Budget</u> Variance \$	<u>Budget-</u> <u>Budget</u> Variance %
Personnel	\$ 179,618	\$ 287,202	\$ 317,202	\$ 238,987	\$ (78,215)	-25%
Operations	\$ 84,149	\$ 66,896	\$ 76,842	\$ 38,082	\$ (38,760)	-50%
Internal Service	\$ 18,439	\$ 22,875	\$ 22,875	\$ 34,676	\$ 11,801	52%
Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Contingency	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Depreciation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total</b>	<b>\$ 282,206</b>	<b>\$ 376,973</b>	<b>\$ 416,919</b>	<b>\$ 311,745</b>	<b>\$ (105,174)</b>	<b>-25%</b>

<b>PERSONNEL</b>	<b>1998-1999</b>	<b>1999-2000</b>	<b>2000-2001</b>	<b>FTE</b>
<u>TITLE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>Variance</u>
Human Resources Mgr	0.0	1.0	1.0	0.0
Human Resources Analyst	1.0	0.0	1.0	1.0
Human Resources Tech.	2.0	1.0	1.0	0.0
Human Resources Clerk	0.0	1.0	1.0	0.0
Receptionist	1.0	0.5	1.0	0.5
<b>Total Positions</b>	<b>4.0</b>	<b>3.5</b>	<b>5.0</b>	<b>1.5</b>

<b>DIVISION DETAIL</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> Actual 1999-2000	<u>Amended</u> Budget 1999-2000	<u>Adopted</u> Budget 2000-2001	<u>Budget-</u> <u>Budget</u> Variance \$	<u>Budget-</u> <u>Budget</u> Variance %
Health Svcs.	\$ 8,396	\$ 6,586	\$ 10,400	\$ 10,400	\$ 0	0%
Professional Svcs.	\$ 59,999	\$ 40,000	\$ 40,000	\$ 10,000	\$ (30,000)	-75%
Repair	\$ 1,052	\$ 200	\$ 200	\$ 200	\$ 0	0%
Communication Svcs.	\$ 388	\$ 0	\$ 0	\$ 0	\$ 0	0%
Advertising	\$ 226	\$ 0	\$ 0	\$ 0	\$ 0	0%
Printing	\$ 575	\$ 2,200	\$ 2,700	\$ 700	\$ (2,000)	-74%
Travel/Training	\$ 3,498	\$ 3,500	\$ 7,360	\$ 3,300	\$ (4,060)	-55%
General Supplies	\$ 7,442	\$ 6,678	\$ 8,450	\$ 6,050	\$ (2,400)	-28%
Books/Periodicals	\$ 1,499	\$ 1,768	\$ 1,768	\$ 1,668	\$ (100)	-6%
Business Meals	\$ 330	\$ 5,000	\$ 5,000	\$ 5,000	\$ 0	0%
Recruitment	\$ 119	\$ 0	\$ 0	\$ 0	\$ 0	0%
Membership Dues	\$ 625	\$ 964	\$ 964	\$ 764	\$ (200)	-21%
<b>Total Operation Costs</b>	<b>\$ 84,149</b>	<b>\$ 66,896</b>	<b>\$ 76,842</b>	<b>\$ 38,082</b>	<b>\$ (38,760)</b>	<b>-50%</b>
Risk Insurance	\$ 7,234	\$ 6,672	\$ 6,672	\$ 9,011	\$ 2,339	35%
Info Tech. Support	\$ 11,205	\$ 16,203	\$ 16,203	\$ 25,665	\$ 9,462	58%
Bldg. Maint. Support	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Internal Svc Costs</b>	<b>\$ 18,439</b>	<b>\$ 22,875</b>	<b>\$ 22,875</b>	<b>\$ 34,676</b>	<b>\$ 11,801</b>	<b>52%</b>
<b>Total Division Costs</b> (less personnel costs)	<b>\$ 102,588</b>	<b>\$ 89,771</b>	<b>\$ 99,717</b>	<b>\$ 72,758</b>	<b>\$ (26,959)</b>	<b>-27%</b>





**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**ADOPTED BUDGET**      **15 CITY MANAGER**  
**FISCAL YEAR 2000-2001**      **1503 Human Resources**

	<u>Fund</u>	<u>Dept.</u>	<u>Division</u>	<u>Account</u>	<u>Description</u>		<u>Total</u>
Regular Wages	01	15	1503	5101	wages	\$	171,931
Part-time Wages	01	15	1503	5102	part-time wages	\$	5,000
FICA	01	15	1503	5217	fica	\$	2,955
Retirement	01	15	1503	5218	retirement	\$	16,055
Tuition Reimbursement	01	15	1503	5219	Educational Assistance to City Staff	\$	10,000
Medical Insurance	01	15	1503	5223	medical insurance	\$	26,810
Workers Compensation	01	15	1503	5224	workers comp	\$	763
Annual Vacation Payout	01	15	1503	5225	vacation payout	\$	1,236
Annual Leave Payout	01	15	1503	5225	personal payout	\$	4,237
<b>Total Personnel Budget</b>						\$	<b>238,987</b>
Health Svcs.	01	15	1503	5331	Employee Assistance Program	8,000	
	01	15	1503	5331	D.O.T. Drug/Alcohol Testing	2,400	\$ 10,400
Professional Svcs.	01	15	1503	5335	Background checks		\$ 10,000
Repair	01	15	1503	5431	Share fax and copy machines		\$ 200
Printing	01	15	1503	5551	Business cards	200	
	01	15	1503	5551	Printing Payroll time cards/leave slips	500	\$ 700
Travel/Training	01	15	1503	5581	H.R. Clerk and receptionist training	800	
	01	15	1503	5581	HR Technician Training	500	
	01	15	1503	5581	Video Training Library	500	
	01	15	1503	5581	HR Manager Training/Analyst Training	1,500	\$ 3,300
General Supplies	01	15	1503	5611	Misc. Office Supplies	2,000	
	01	15	1503	5611	Small equipment	250	
	01	15	1503	5611	5, 10, 15 year awards	800	
	01	15	1503	5611	Employee Wellness Program	1,000	
	01	15	1503	5611	Employee Recognition	2,000	\$ 6,050
Books/Periodicals	01	15	1503	5641	Arizona Employment Law	168	
	01	15	1503	5641	Miscellaneous Publications	1,500	\$ 1,668
Business Meals	01	15	1503	5805	Annual Award Banquet		\$ 5,000
Membership Dues	01	15	1503	5822	IPMA (International Personnel Mgt. As	287	
	01	15	1503	5822	SHRM (Society for Human Resource Mg	372	
	01	15	1503	5822	Tri-State Human Resource Association	105	\$ 764
<b>Total Operation Budget</b>						\$	<b>38,082</b>
Risk Insurance	01	15	1503	5521	Risk Mgt portion of insurance premium		\$ 9,011
Info Tech. Support	01	15	1503	5830	Allocate IT Operations	21,665	
	01	15	1503	5830	Allocate IT Capital/Upgrades/Program	4,000	\$ 25,665
<b>Total Internal Service Budget</b>						\$	<b>34,676</b>
<b>TOTAL DIVISION BUDGET</b>						\$	<b>311,745</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

15 CITY MANAGER  
1504 Public Information

<b>DIVISION SUMMARY</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> Actual 1999-2000	<u>Amended</u> Budget 1999-2000	<u>Adopted</u> Budget 2000-2001	<u>Budget-</u> <u>Budget</u> Variance \$	<u>Budget-</u> <u>Budget</u> Variance %
Personnel	n/a	\$ 66,903	\$ 66,903	\$ 158,940	\$ 92,037	138%
Operations	n/a	\$ 54,073	\$ 60,964	\$ 101,750	\$ 40,786	67%
Internal Service	n/a	\$ 8,813	\$ 8,813	\$ 24,277	\$ 15,464	175%
Capital Outlay	n/a	\$ 73,931	\$ 73,931	\$ 25,000	\$ (48,931)	-66%
Census 2000	n/a	\$ 51,105	\$ 44,500	\$ 0	\$ (44,500)	-100%
Contingency	n/a	\$ 0	\$ 0	\$ 0	\$ 0	0%
Depreciation	n/a	\$ 0	\$ 0	\$ 0	\$ 0	0%
Debt Service	n/a	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total</b>	n/a	\$ 254,825	\$ 255,111	\$ 309,967	\$ 54,856	22%

<b>PERSONNEL</b>				
<u>TITLE</u>	<u>1998-1999</u> FTE	<u>1999-2000</u> FTE	<u>2000-2001</u> FTE	<u>FTE</u> Variance
Communication Specialist	1.0	1.0	1.0	0.0
Comm.-Oriented Policing O	0.0	0.0	1.0	1.0
Technical Director	0.0	0.5	0.5	0.0
Communication Intern	0.0	0.0	0.0	0.0
Cable Channel Interns				
<b>Total Positions</b>	1.0	1.5	2.5	1.0

<b>DIVISION DETAIL</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> Actual 1999-2000	<u>Amended</u> Budget 1999-2000	<u>Adopted</u> Budget 2000-2001	<u>Budget-</u> <u>Budget</u> Variance \$	<u>Budget-</u> <u>Budget</u> Variance %
Health Svcs.	n/a	\$ 0	\$ 0	\$ 0	\$ 0	0%
Professional Svcs.	n/a	\$ 0	\$ 0	\$ 2,000	\$ 2,000	100%
Electric	n/a	\$ 0	\$ 0	\$ 0	\$ 0	0%
Repair	n/a	\$ 1,000	\$ 2,000	\$ 7,000	\$ 5,000	250%
Communication Svcs.	n/a	\$ 0	\$ 0	\$ 0	\$ 0	0%
Advertising	n/a	\$ 19,500	\$ 20,000	\$ 27,000	\$ 7,000	35%
Printing	n/a	\$ 21,529	\$ 25,000	\$ 37,500	\$ 12,500	50%
Travel/Training	n/a	\$ 1,800	\$ 3,150	\$ 6,250	\$ 3,100	98%
General Supplies	n/a	\$ 9,530	\$ 10,100	\$ 11,600	\$ 1,500	15%
Books/Periodicals	n/a	\$ 89	\$ 89	\$ 650	\$ 561	630%
Business Meals	n/a	\$ 500	\$ 500	\$ 2,500	\$ 2,000	400%
City Events	n/a	\$ 125	\$ 125	\$ 6,250	\$ 6,125	4900%
Membership Dues	n/a	\$ 0	\$ 0	\$ 1,000	\$ 1,000	100%
<b>Total Operation Costs</b>	n/a	\$ 54,073	\$ 60,964	\$ 101,750	\$ 40,786	67%

Risk Insurance	n/a	\$ 3,080	\$ 3,080	\$ 6,045	\$ 2,965	96%
Info Tech. Support	n/a	\$ 5,733	\$ 5,733	\$ 18,232	\$ 12,499	218%
Bldg. Maint. Support	n/a	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Internal Service Costs</b>	n/a	\$ 8,813	\$ 8,813	\$ 24,277	\$ 15,464	175%
Furniture/Equipment	n/a	\$ 73,931	\$ 73,931	\$ 25,000	\$ (48,931)	-66%
<b>Total Capital Purchases</b>	n/a	\$ 73,931	\$ 73,931	\$ 25,000	\$ (48,931)	-66%
<b>Total Census 2000</b>	n/a	\$ 51,105	\$ 44,500	\$ 0	\$ (44,500)	-100%
<b>Total Division Costs</b> (less personnel costs)	n/a	\$ 187,922	\$ 188,208	\$ 151,027	\$ (37,181)	-20%

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**15 CITY MANAGER  
1504 Public Information**

<u>Capital Purchases</u>	<u>QTY</u>	<u>ADD/RPL</u>	<u>BUDGET</u>
Equipment for Channel 4	Various	ADD	\$ 25,000
			<hr/>
<b>Total Capital Purchases</b>			<b>\$ 25,000</b>

<u>Capital Projects</u>	<u>BUDGET</u>
None	\$ 0
<hr/>	
<b>Total Capital Projects</b>	<b>\$ 0</b>

<u>NARRATIVE</u>	
<b>Personnel</b>	<p>Communication Specialist position budgeted in fiscal year 1998-1999 in the Administrative Services Budget.</p> <p>Community-Oriented Policing Officer transferred from the Police Administrative division to the Public Information division.</p> <p>Increase of estimated medical costs per position approximately 21%.</p>
<b>Operations</b>	<p>Increase of repair/maintenance budget by \$5,000. This is for anticipated studio maintenance.</p>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**ADOPTED BUDGET  
FISCAL YEAR 2000-2001**

**15 CITY MANAGER  
1504 Public Information**

	<u>Fund</u>	<u>Dept.</u>	<u>Division</u>	<u>Account</u>	<u>Description</u>		<u>Total</u>
Regular Wages	01	15	1504	5101	wages		\$ 83,205
Part-time Wages	01	15	1504	5102	Channel 4 Technical Director	12,000	
	01	15	1504	5102	Channel 4 Interns	34,066	\$ 46,066
FICA	01	15	1504	5217	fica		\$ 4,196
Retirement	01	15	1504	5218	retirement		\$ 10,124
Medical Insurance	01	15	1504	5223	medical insurance		\$ 10,724
Workers Compensation	01	15	1504	5224	workers comp		\$ 1,585
Annual Vacation Payout	01	15	1504	5225	vacation payout		\$ 994
Annual Leave Payout	01	15	1504	5225	personal payout		\$ 2,046
<b>Total Personnel Budget</b>							<b>\$ 158,940</b>
Professional Svcs.	01	15	1504	5335	Photography Services		\$ 2,000
Repair/Maintenance	01	15	1504	5431	Channel 4 Studio Maintenance	5,000	
	01	15	1504	5431	REPAIR & MAINTENANCE OF CHANNEL 4 EQUIPME	2,000	\$ 7,000
Advertising	01	15	1504	5541	Safety Guide	2,000	
	01	15	1504	5541	Police Informational Door Hangers	1,000	
	01	15	1504	5541	NEWSPAPER/MAGAZINE/RADIO ADS	6,500	
	01	15	1504	5541	TELEVISION PROMOTIONAL MATERIALS	1,500	
	01	15	1504	5541	MISCELLANEOUS COMMUNITY PROMOTIONAL MA	10,000	
	01	15	1504	5541	CITIZEN HANDBOOK	6,000	\$ 27,000
Printing	01	15	1504	5551	Various Police Education and Safety Materials	2,500	
	01	15	1504	5551	COMMUNITY NEWSLETTER	30,000	
	01	15	1504	5551	VARIOUS PUBLICATIONS & BROCHURES	5,000	\$ 37,500
Training/Travel	01	15	1504	5581	TRAINING FOR DIVISION	4,500	
	01	15	1504	5581	LOCAL TRAVEL PIO	250	
	01	15	1504	5581	MILEAGE REIMBURSEMENT FOR CHANNEL 4 DIRECT	1,500	\$ 6,250
General Supplies	01	15	1504	5611	OFFICE SUPPLIES	3,000	
	01	15	1504	5611	OFFICE EQUIPMENT & SUPPLIES TV 4 STUDIO	500	
	01	15	1504	5611	FILM DEVELOPMENT/PROCESSING/ENLARGEMENT	600	
	01	15	1504	5611	INTERNAL NEWSLETTER & DOCUMENTS	500	
	01	15	1504	5611	PROMOTIONAL ITEMS	6,000	
	01	15	1504	5611	CITIZEN/CUSTOMER SERVICE SURVEYS	1,000	\$ 11,600
Books/Periodicals	01	15	1504	5641	SUBSCRIPTIONS TO NEWSPAPER FOR DIVISION		\$ 650
Business Meals	01	15	1504	5805	FOOD FOR CHANNEL 4 EVENTS		\$ 2,500
City Events	01	15	1504	5813	LEAGUE OF CITIES BOOTH	2,000	
	01	15	1504	5813	HARDYVILLE DAYS ADVERTISING	3,000	
	01	15	1504	5813	LEAGUE OF CITIES CONFERENCE BOOTH RENTAL	250	
	01	15	1504	5813	CITIZENS POLICE ACADEMY	1,000	\$ 6,250
Membership Dues	01	15	1504	5822	MEMBERSHIP DUES FOR DIVISION		\$ 1,000
<b>Total Operation Budget</b>							<b>\$ 101,750</b>
Risk Insurance	01	15	1504	5521	Allocate risk mgt		\$ 6,045
Info Tech Support	01	15	1504	5830	Allocate IT Operations	17,332	
	01	15	1504	5830	Allocate IT Capital/Upgrades/Programming	900	\$ 18,232
<b>Total Internal Service Budget</b>							<b>\$ 24,277</b>
Office Equipment	01	15	1504	5743	EQUIPMENT FOR CHANNEL 4		\$ 25,000
<b>Total Capital Purchases</b>							<b>\$ 25,000</b>
<b>TOTAL DIVISION BUDGET</b>							<b>\$ 309,967</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

15 CITY MANAGER  
1502 Information Technology

<b>DIVISION SUMMARY</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> Actual 1999-2000	<u>Amended</u> Budget 1999-2000	<u>Adopted</u> Budget 2000-2001	<u>Budget-</u> <u>Budget</u> Variance \$	<u>Budget-</u> <u>Budget</u> Variance %
Personnel	\$ 186,322	\$ 235,430	\$ 235,430	\$ 317,346	\$ 81,916	35%
Operations	\$ 81,425	\$ 287,305	\$ 290,665	\$ 234,196	\$ (56,469)	-19%
Internal Service	\$ 3,116	\$ 5,134	\$ 5,134	\$ 13,198	\$ 8,064	157%
Capital Outlay	\$ 76,080	\$ 116,459	\$ 247,459	\$ 30,000	\$ (217,459)	-88%
Departmental IT Requests	n/a	n/a	n/a	\$ 153,349	\$ 153,349	100%
Contingency	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Depreciation	\$ 52,673	\$ 49,929	\$ 49,929	\$ 73,719	\$ 23,790	48%
<b>Total</b>	<b>\$ 399,616</b>	<b>\$ 694,257</b>	<b>\$ 828,617</b>	<b>\$ 821,808</b>	<b>\$ (6,809)</b>	<b>-1%</b>

<b>PERSONNEL</b>	1998-1999	1999-2000	2000-2001	FTE
<b>TITLE</b>	<b>FTE</b>	<b>FTE</b>	<b>FTE</b>	<b>Variance</b>
Information Tech. Mgr.	1.0	1.0	1.0	0.0
Systems Analyst	2.0	2.0	2.0	0.0
Comp. Network Specialist	1.0	1.0	1.0	0.0
Computer Software Tech.	0.0	1.0	1.0	0.0
Special Projects Coord.	0.0	0.0	0.5	0.5
<b>Total Positions</b>	<b>4.0</b>	<b>5.0</b>	<b>5.5</b>	<b>0.5</b>

<b>DIVISION DETAIL</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> Actual 1999-2000	<u>Amended</u> Budget 1999-2000	<u>Adopted</u> Budget 2000-2001	<u>Budget-</u> <u>Budget</u> Variance \$	<u>Budget-</u> <u>Budget</u> Variance %
Health Services	\$ 50	\$ 0	\$ 0	\$ 0	\$ 0	0%
Other Professional Svcs.	\$ 11,543	\$ 27,000	\$ 30,360	\$ 24,800	\$ (5,560)	-18%
Repair	\$ 16,550	\$ 34,208	\$ 34,208	\$ 46,506	\$ 12,298	36%
Communication Svcs.	\$ 0	\$ 119,950	\$ 119,950	\$ 6,380	\$ (113,570)	-95%
Advertising	\$ 23	\$ 0	\$ 0	\$ 1,200	\$ 1,200	100%
Printing	\$ 32	\$ 200	\$ 200	\$ 200	\$ 0	0%
Travel/Training	\$ 8,329	\$ 9,200	\$ 9,200	\$ 7,600	\$ (1,600)	-17%
Computer Supplies	\$ 0	\$ 93,547	\$ 93,547	\$ 143,610	\$ 50,063	54%
General Supplies	\$ 44,042	\$ 2,500	\$ 2,500	\$ 2,600	\$ 100	4%
Books/Periodicals	\$ 856	\$ 700	\$ 700	\$ 1,100	\$ 400	57%
Membership Dues	\$ 0	\$ 0	\$ 0	\$ 200	\$ 200	100%
<b>Total Operation Costs</b>	<b>\$ 81,425</b>	<b>\$ 287,305</b>	<b>\$ 290,665</b>	<b>\$ 234,196</b>	<b>\$ (56,469)</b>	<b>-19%</b>

Risk Insurance	\$ 3,116	\$ 5,134	\$ 5,134	\$ 13,198	\$ 8,064	157%
Bldg. Maint. Support	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Internal Svc Costs</b>	<b>\$ 3,116</b>	<b>\$ 5,134</b>	<b>\$ 5,134</b>	<b>\$ 13,198</b>	<b>\$ 8,064</b>	<b>157%</b>
Machinery/Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Furniture/Equipment	\$ 76,080	\$ 116,459	\$ 247,459	\$ 30,000	\$ (217,459)	-88%
<b>Total Capital Purchases</b>	<b>\$ 76,080</b>	<b>\$ 116,459</b>	<b>\$ 247,459</b>	<b>\$ 30,000</b>	<b>\$ (217,459)</b>	<b>-88%</b>
Departmental IT Requests	n/a	n/a	n/a	\$ 153,349	\$ 153,349	100%
<b>Total Departmental IT Req.</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>\$ 153,349</b>	<b>\$ 153,349</b>	<b>100%</b>
Depreciation Expense	\$ 52,673	\$ 49,929	\$ 49,929	\$ 73,719	\$ 23,790	48%
<b>Total Depreciation Costs</b>	<b>\$ 52,673</b>	<b>\$ 49,929</b>	<b>\$ 49,929</b>	<b>\$ 73,719</b>	<b>\$ 23,790</b>	<b>48%</b>
<b>Total Division Costs</b> (less personnel costs)	<b>\$ 213,294</b>	<b>\$ 458,827</b>	<b>\$ 593,187</b>	<b>\$ 504,462</b>	<b>\$ (88,725)</b>	<b>-15%</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**15 CITY MANAGER  
1502 Information Technology**

<u>Capital Purchases</u>	<u>QTY</u>	<u>ADD/RPL</u>	<u>BUDGET</u>
5 Ton Air Conditioner (for computer room)	1	ADD	\$ 5,000
UPS Backup System (for computer room)	1	ADD	\$ 5,000
Network Backup Server	1	ADD	\$ 20,000
<b>Total Capital Purchases</b>			<b>\$ 30,000</b>

<u>Capital Projects</u>	<u>BUDGET</u>
None	\$ 0
	\$ 0
	\$ 0
	\$ 0
	\$ 0
	\$ 0
	\$ 0
	\$ 0
<b>Total Capital Projects</b>	<b>\$ 0</b>

**NARRATIVE**

This service is accounted for as an internal service fund. Each department and division is charged a portion for the operation of the fund.  
Any special department or division requests are charged directly to the department or division.

Added the temporary position of Special Projects Coordinator for six months.  
Increase estimated medical costs per position approximately 21%.

True amount of Capital Purchases is \$30,000. The other amounts are requests from departments for upgrades and special programming.

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW DETAIL WORKSHEET**

**ADOPTED BUDGET**      **15 CITY MANAGER**  
**FISCAL YEAR 2000-2001**    **1502 Information Technology**

	<u>Fund</u>	<u>Dept.</u>	<u>Division</u>	<u>Account</u>	<u>Description</u>	<u>Total</u>
Regular Wages	66	15	1502	5101	wages	\$ 249,859
Part-time Wages	66	15	1502	5106	Overtime	\$ 5,000
FICA	66	15	1502	5217	fica	\$ 3,458
Retirement	66	15	1502	5218	retirement	\$ 21,583
Medical Insurance	66	15	1502	5223	medical insurance	\$ 29,491
Workers Compensation	66	15	1502	5224	workers comp	\$ 525
Annual Vacation Payout	66	15	1502	5225	vacation payout	\$ 1,260
Annual Leave Payout	66	15	1502	5225	personal leave	\$ 6,170
<b>Total Personnel Budget</b>						<b>\$ 317,346</b>
<b>Professional Svcs.</b>	66	15	1502	5335	MTG Audit Data from County Assessor	2,400
	66	15	1502	5335	NWS Training for Report Writer Application	4,000
	66	15	1502	5335	T1 Service Ricardo Plant & Comm Ctr	3,400
	66	15	1502	5335	Router/DSU/CSU wiring Comm Ctr	10,000
	66	15	1502	5335	Additional Programming Services	5,000
<b>Repair</b>	66	15	1502	5431	Printronix P5215 Ptr Service Contract	640
	66	15	1502	5431	CheckOut Plus Cash Register Service (3)	2,250
	66	15	1502	5431	New World Systems Software Support	22,000
	66	15	1502	5431	IBM Software Support	2,100
	66	15	1502	5431	HP Laser Printer 5si	816
	66	15	1502	5431	Maint Mgt System Support	1,000
	66	15	1502	5431	Contract Mgt System Support	1,000
	66	15	1502	5431	NEC Phone System Maint Support	5,000
	66	15	1502	5431	IBM Equipment Service Contracts	11,000
	66	15	1502	5431	Printronix 5205 Ptr Service s/n 80944535891	700
<b>Communication Svcs.</b>	66	15	1502	5531	CableModem Service	960
	66	15	1502	5531	InterNet Access License (19 Licenses)	4,400
	66	15	1502	5531	Maintain IP Address	600
	66	15	1502	5531	eCommerce Security Certificate	350
	66	15	1502	5531	City Internet Domain Name Registration	70
<b>Advertising</b>	66	15	1502	5541	Job Search for Employee Replacement	\$ 1,200
<b>Printing</b>	66	15	1502	5551	Business Cards for MIS Personnel	\$ 200
<b>Travel/Training</b>	66	15	1502	5581	Trvl & Reg for Comdex Computer Show in Las Vegas	300
	66	15	1502	5581	New World Systems Applications Conference	2,500
	66	15	1502	5581	Trvl & Reg for NetWorld InterOp Show Las Vegas	300
	66	15	1502	5581	Novell TechShare Conference @ Phoenix	1,000
	66	15	1502	5581	IBM S6122 - Advanced Topics for RPG IV (T&E)	3,500
<b>Computer Supplies</b>	66	15	1502	5610	MIS - Network Firewall Software	150
	66	15	1502	5610	MIS - Network Diagnostic Software	500
	66	15	1502	5610	MIS - Novell Server Backup Software	1,200
	66	15	1502	5610	MIS - Novell GroupWise 5.0 Licenses	6,400
	66	15	1502	5610	MIS - Novell ZEN Works Configuration Software	3,750
	66	15	1502	5610	MIS - Proxy Remote Maint Software	2,250
	66	15	1502	5610	ADMIN - CableModems for City web comm	800
	66	15	1502	5610	MIS - Network Virus Software	4,500
	66	15	1502	5610	MIS - Novell Netware 5. x5	1,100
	66	15	1502	5610	MIS - Backup Tape Drive	1,500
	66	15	1502	5610	MIS - Misc. Computer Supplies for MIS Operations	3,500

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW DETAIL WORKSHEET**

**ADOPTED BUDGET**      **15 CITY MANAGER**  
**FISCAL YEAR 2000-2001**    **1502 Information Technology**

	<u>Fund</u>	<u>Dept.</u>	<u>Division</u>	<u>Account</u>	<u>Description</u>		<u>Total</u>
	66	15	1502	5610	MIS - Misc. Phone Equipment	6,000	
	66	15	1502	5610	MIS - Main Server Memory Upgrade	500	
	66	15	1502	5610	MIS - Backup Tapes for Network	600	
	66	15	1502	5610	Web Server / e-mail Backup Software	300	
	66	15	1502	5610	MIS - Lease 60 P/C's - 3 yr replacement program	78,000	
	66	15	1502	5610	MIS - MS OfficePro 2000 Licenses (standardization)	30,000	
	66	15	1502	5610	MIS - MS OfficePro 2000 Media/Manuals	30	
	66	15	1502	5610	MIS - MS Project 98 Licenses	2,500	
	66	15	1502	5610	MIS - MS Project 98 Media/Manuals	30	\$ 143,610
<b>General Supplies</b>	66	15	1502	5611	Miscellaneous Office Supplies for MIS Operations	1,900	
	66	15	1502	5611	Computer Paper (Case)	350	
	66	15	1502	5611	Misc. File Folders	350	\$ 2,600
<b>Books/Periodicals</b>	66	15	1502	5641	Technical Software Manuals	400	
	66	15	1502	5641	Computer Trade Journals	300	
	66	15	1502	5641	ICMA Governmental Publications	100	
	66	15	1502	5641	Technical Publications	300	\$ 1,100
<b>Membership Dues</b>	66	15	1502	5822	Professional Organization Dues	\$ 200	
<b>Total Operation Budget</b>							\$ 234,196
<b>Risk Insurance</b>	66	15	1502	5521	ALLOCATE INSURANCE		\$ 13,198
<b>Total Internal Service Budget</b>							\$ 13,198
<b>Furniture/Equipment</b>	66	15	1502	5743	MIS - 5KVA UPS for Computer Room	5,000	
	66	15	1502	5743	MIS - Network Backup Server	20,000	
	66	15	1502	5743	MIS - 5 ton A/C for Computer Room	5,000	\$ 30,000
<b>Total Capital Purchases Budget</b>							\$ 30,000
<b>Departmental IT Requests</b>	66	15	1502	5920	CD HR-NWS Report Writer Software	4,000	
	66	15	1502	5920	CD Bldg-Interactive Voice Project	12,000	
	66	15	1502	5920	CM Admin.-Monitor	400	
	66	15	1502	5920	CD Planning-Computer System	1,400	
	66	15	1502	5920	CD Admin.-Computer, 35g HD	5,000	
	66	15	1502	5920	CD Admin.-Printer	500	
	66	15	1502	5920	CD Admin.-Software	4,000	
	66	15	1502	5920	Finance-CheckOut Cash Register System	4,500	
	66	15	1502	5920	Finance-Programming, Accounts Receivable System	5,000	
	66	15	1502	5920	Finance-Programming, Business License System	5,000	
	66	15	1502	5920	Finance-Software, MS Office	500	
	66	15	1502	5920	Finance-Software, Strategy Upgrade	2,145	
	66	15	1502	5920	Police Admin.-Printer, Color	430	
	66	15	1502	5920	Police Uniform-Computer	3,000	
	66	15	1502	5920	Police Uniform-Computer Upgrades	12,000	
	66	15	1502	5920	Police Uniform-Printer, Laser Jet	1,740	
	66	15	1502	5920	Police Criminal Investigations-Computers	3,600	
	66	15	1502	5920	Police Criminal Investigations-Fax/Scanner/Copier	580	
	66	15	1502	5920	Police Criminal Investigations-Scanner	350	



**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW DETAIL WORKSHEET**

**ADOPTED BUDGET**      **15 CITY MANAGER**  
**FISCAL YEAR 2000-2001**      **1502 Information Technology**

<u>Fund</u>	<u>Dept.</u>	<u>Division</u>	<u>Account</u>	<u>Description</u>	<u>Total</u>
66	15	1502	5920	Police Criminal Investigations-Software	2,000
66	15	1502	5920	Police Forensic-Software, Shoe Linking	5,924
66	15	1502	5920	PW Maint.-Computer w/CD Rom	1,200
66	15	1502	5920	PW Maint.-Printer	430
66	15	1502	5920	PW Maint.-Scanner	350
66	15	1502	5920	PW Admin.-CD Rom Drives	210
66	15	1502	5920	PW Admin.-Software, Autocad 2000	6,800
66	15	1502	5920	PW Admin.-Software, Filemaker Pro	500
66	15	1502	5920	CD Engr.-CD Rom Drives	90
66	15	1502	5920	CD Engr.-GIS Server	20,000
66	15	1502	5920	CD Engr.-GIS Upgrades	2,000
66	15	1502	5920	CD Engr.-Monitors, 17"	1,000
66	15	1502	5920	CD Engr.-Software, Engineering	25,000
66	15	1502	5920	PW Street Maint.-Computer	1,000
66	15	1502	5920	PW Treatment-Software, Wastewater Operational	5,000
66	15	1502	5920	PW Fleet-Software, Fleet Maint. Mgt.	5,000
66	15	1502	5920	CD Planning-General Supplies/Computer Equip.	1,400
66	15	1502	5920	CM-PI Zip Drive	200
66	15	1502	5920	CM-PI Adobe Pagemaker Software	600
66	15	1502	5920	CM-PI Adobe Pagemaker Upgrade	100
66	15	1502	5920	Finance-Special Assessment Programming	3,000
66	15	1502	5920	Finance-Utility Application Programming	5,000
66	15	1502	5920	PW Admin-CD Rom R/W Drive	400
<b>Total Departmental IT Request Budget</b>					<b>\$ 153,349</b>
66	15	1502	5872	Projected IT Depreciation	\$ 73,719
<b>Total Depreciation Budget</b>					<b>\$ 73,719</b>
<b>TOTAL DIVISION BUDGET</b>					<b>\$ 821,808</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

15 CITY MANAGER  
1506 Utility Design

<b>DIVISION SUMMARY</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> Actual 1999-2000	<u>Amended</u> Budget 1999-2000	<u>Adopted</u> Budget 2000-2001	<u>Budget-</u> <u>Budget</u> Variance \$	<u>Budget-</u> <u>Budget</u> Variance %
Personnel	\$ 183,682	\$ 148,964	\$ 148,964	\$ 160,616	\$ 11,652	8%
Operations	\$ 14,599	\$ 11,110	\$ 15,535	\$ 15,385	\$ (150)	-1%
Internal Service	\$ 22,570	\$ 19,367	\$ 19,367	\$ 22,988	\$ 3,621	19%
Capital Outlay	\$ 11,249	\$ 0	\$ 0	\$ 0	\$ 0	0%
Contingency/Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Depreciation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total</b>	<b>\$ 232,100</b>	<b>\$ 179,441</b>	<b>\$ 183,866</b>	<b>\$ 198,989</b>	<b>\$ 15,123</b>	<b>8%</b>

<b>PERSONNEL</b>	<b>1998-1999</b>	<b>1999-2000</b>	<b>2000-2001</b>	<b>FTE</b>
<b>TITLE</b>	<b>FTE</b>	<b>FTE</b>	<b>FTE</b>	<b>Variance</b>
Comm. Devel. Director	1.0	1.0	1.0	0.0
Administrative Assistant	1.0	1.0	1.0	0.0
Senior Admin. Analyst	1.0	0.0	0.0	0.0
Clerk Typist	1.0	1.0	1.0	0.0
<b>Total Positions</b>	<b>4.0</b>	<b>3.0</b>	<b>3.0</b>	<b>0.0</b>

<b>DIVISION DETAIL</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> Actual 1999-2000	<u>Amended</u> Budget 1999-2000	<u>Adopted</u> Budget 2000-2001	<u>Budget-</u> <u>Budget</u> Variance \$	<u>Budget-</u> <u>Budget</u> Variance %
Health Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Repair	\$ 2,375	\$ 250	\$ 250	\$ 560	\$ 310	124%
Communication Svcs.	\$ 140	\$ 0	\$ 0	\$ 0	\$ 0	0%
Advertising	\$ 134	\$ 0	\$ 0	\$ 0	\$ 0	0%
Printing	\$ 32	\$ 800	\$ 1,000	\$ 1,000	\$ 0	0%
Travel/Training	\$ 4,734	\$ 4,610	\$ 4,610	\$ 3,300	\$ (1,310)	-28%
General Supplies	\$ 4,977	\$ 4,000	\$ 6,250	\$ 7,100	\$ 850	14%
Books/Periodicals	\$ 108	\$ 700	\$ 1,700	\$ 1,700	\$ 0	0%
Postage	\$ 1,014	\$ 0	\$ 0	\$ 0	\$ 0	0%
Business Meals	\$ 510	\$ 500	\$ 500	\$ 500	\$ 0	0%
Membership Dues	\$ 575	\$ 250	\$ 1,225	\$ 1,225	\$ 0	0%
<b>Total Operation Costs</b>	<b>\$ 14,599</b>	<b>\$ 11,110</b>	<b>\$ 15,535</b>	<b>\$ 15,385</b>	<b>\$ (150)</b>	<b>-1%</b>
Risk Insurance	\$ 11,920	\$ 11,885	\$ 11,885	\$ 4,822	\$ (7,063)	-59%
Info Tech. Support	\$ 8,404	\$ 7,482	\$ 7,482	\$ 18,166	\$ 10,684	143%
Bldg. Maint. Support	\$ 2,246	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Internal Svc Costs</b>	<b>\$ 22,570</b>	<b>\$ 19,367</b>	<b>\$ 19,367</b>	<b>\$ 22,988</b>	<b>\$ 3,621</b>	<b>19%</b>
Machinery/Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Vehicles	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Furniture/Equipment	\$ 11,249	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Capital Purchases</b>	<b>\$ 11,249</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0%</b>
<b>Total Division Costs</b> (less personnel costs)	<b>\$ 48,418</b>	<b>\$ 30,477</b>	<b>\$ 34,902</b>	<b>\$ 38,373</b>	<b>\$ 3,471</b>	<b>10%</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**15 CITY MANAGER  
1506 Utility Design**

<u>Capital Purchases</u>	<u>QTY</u>	<u>ADD/RPL</u>	<u>BUDGET</u>
None			\$ 0
			<hr/>
<b>Total Capital Purchases</b>			<b>\$ 0</b>

<u>Capital Projects</u>	<u>Improvement District Funding</u>	<u>BUDGET</u>
Colorado River Estates Improvement District	\$ 7,300,000	\$ 7,300,000
		<hr/>
<b>Total Capital Projects</b>		<b>\$ 7,300,000</b>

**NARRATIVE**

Increase of estimated medical costs per position approximately 21%.

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW DETAIL WORKSHEET**

**ADOPTED BUDGET 15 CITY MANAGER  
FISCAL YEAR 2000-2001 1506 Utility Design**

	<b>Fund</b>	<b>Dept.</b>	<b>Division</b>	<b>Account</b>	<b>Description</b>	<b>Total</b>
Regular Wages	01	15	1506	5101	wages	\$ 125,753
FICA	01	15	1506	5217	fica	\$ 1,884
Retirement	01	15	1506	5218	retirement	\$ 11,758
Vehicle Allowance	01	15	1506	5222	Director of Community Development	\$ 1,800
Medical Insurance	01	15	1506	5223	medical insurance	\$ 16,086
Workers Compensation	01	15	1506	5224	workers comp	\$ 1,009
Personal Leave Payout	01	15	1506	5225	personal cashout	\$ 2,326
<b>Total Personnel Costs</b>						<b>\$ 160,616</b>
Repair	01	15	1506	5431	Miscellaneous Equipment Repair	\$ 560
Printing	01	15	1506	5551	Forms	400
	01	15	1506	5551	Business Cards	100
	01	15	1506	5551	Miscellaneous Printing	500
Training/Travel	01	15	1506	5581	ADMIN. Local-ADOT,MCEDA, CO. SUPERV. MTGS	300
	01	15	1506	5581	ADMIN.-Governor's Rural ED Conf.	400
	01	15	1506	5581	ADMIN.- League of Cities	500
	01	15	1506	5581	ADMIN. TRAINING	600
	01	15	1506	5821	TRAINING	1,500
General Supplies	01	15	1506	5611	General Office Supplies	3,950
	01	15	1506	5611	Office Equipment	500
	01	15	1506	5611	Medical Supplies	1,000
	01	15	1506	5611	Break Room Supplies	1,650
Books/Periodicals	01	15	1506	5641	Professional Subscriptions/Publications	\$ 7,100
Business Meals	01	15	1506	5805	Business Meals	\$ 500
Membership Dues	01	15	1506	5822	Membership Dues	\$ 1,225
<b>Total Operation Costs</b>						<b>\$ 15,385</b>
Risk Insurance	01	15	1506	5521	Risk Mgmt portion of Insurance	\$ 4,822
Info. Tech Support	01	15	1506	5830	Allocate IT Operations	8,666
	01	15	1506	5830	Allocate IT Capital/Upgrades/Programming	9,500
<b>Total Internal Service Charges</b>						<b>\$ 22,988</b>
<b>TOTAL DIVISION COSTS</b>						<b>\$ 198,989</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

15 CITY MANAGER  
1507 Planning

<b>DIVISION SUMMARY</b>						
	<u>Actual 1998-1999</u>	<u>Estimated Actual 1999-2000</u>	<u>Amended Budget 1999-2000</u>	<u>Adopted Budget 2000-2001</u>	<u>Budget- Budget Variance \$</u>	<u>Budget- Budget Variance %</u>
Personnel	\$ 258,463	\$ 190,167	\$ 190,167	\$ 153,084	\$ (37,083)	-20%
Operations	\$ 32,007	\$ 133,550	\$ 133,800	\$ 88,450	\$ (45,350)	-34%
Internal Service	\$ 60,882	\$ 28,132	\$ 28,132	\$ 30,840	\$ 2,708	10%
Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Contingency/Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Depreciation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total</b>	<b>\$ 351,352</b>	<b>\$ 351,849</b>	<b>\$ 352,099</b>	<b>\$ 272,374</b>	<b>\$ (79,725)</b>	<b>-23%</b>

<b>PERSONNEL TITLE</b>	<b>1998-1999 FTE</b>	<b>1999-2000 FTE</b>	<b>2000-2001 FTE</b>	<b>FTE Variance</b>
Planning Official	1.0	1.0	1.0	0.0
Planner	1.0	1.0	1.0	0.0
Grants Administrator	2.0	0.0	0.0	0.0
GIS Technician	0.5	0.5	0.0	-0.5
Zoning Clerk	1.0	1.0	0.0	-1.0
Secretary	1.0	1.0	1.0	0.0
<b>Total Positions</b>	<b>6.5</b>	<b>4.5</b>	<b>3.0</b>	<b>-1.5</b>

<b>DIVISION DETAIL</b>						
	<u>Actual 1998-1999</u>	<u>Estimated Actual 1999-2000</u>	<u>Amended Budget 1999-2000</u>	<u>Adopted Budget 2000-2001</u>	<u>Budget- Budget Variance \$</u>	<u>Budget- Budget Variance %</u>
Health Services	\$ 240	\$ 0	\$ 0	\$ 0	\$ 0	0%
Other Prof. Svcs.	\$ 17,230	\$ 125,000	\$ 125,000	\$ 75,000	\$ (50,000)	-40%
Repair	\$ 373	\$ 0	\$ 0	\$ 0	\$ 0	0%
Advertising	\$ 410	\$ 0	\$ 0	\$ 0	\$ 0	0%
Printing	\$ 573	\$ 500	\$ 500	\$ 3,000	\$ 2,500	500%
Travel/Training	\$ 4,104	\$ 2,000	\$ 2,000	\$ 3,000	\$ 1,000	50%
General Supplies	\$ 5,249	\$ 3,750	\$ 4,000	\$ 5,000	\$ 1,000	25%
Books/Periodicals	\$ 1,790	\$ 1,000	\$ 1,000	\$ 1,000	\$ 0	0%
Postage	\$ 1,287	\$ 0	\$ 0	\$ 0	\$ 0	0%
Business Meals	\$ 278	\$ 100	\$ 100	\$ 250	\$ 150	150%
Membership Dues	\$ 473	\$ 1,200	\$ 1,200	\$ 1,200	\$ 0	0%
<b>Total Operation Costs</b>	<b>\$ 32,007</b>	<b>\$ 133,550</b>	<b>\$ 133,800</b>	<b>\$ 88,450</b>	<b>\$ (45,350)</b>	<b>-34%</b>
Risk Insurance	\$ 10,453	\$ 8,842	\$ 8,842	\$ 6,375	\$ (2,467)	-28%
Info Tech. Support	\$ 25,212	\$ 19,290	\$ 19,290	\$ 24,465	\$ 5,175	27%
Fleet Maint. Support	\$ 13,791	\$ 0	\$ 0	\$ 0	\$ 0	0%
Bldg. Maint. Support	\$ 11,426	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Internal Svc Costs</b>	<b>\$ 60,882</b>	<b>\$ 28,132</b>	<b>\$ 28,132</b>	<b>\$ 30,840</b>	<b>\$ 2,708</b>	<b>10%</b>
<b>Total Division Costs (less personnel costs)</b>	<b>\$ 92,889</b>	<b>\$ 161,682</b>	<b>\$ 161,932</b>	<b>\$ 119,290</b>	<b>\$ (42,642)</b>	<b>-26%</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

15 CITY MANAGER  
1507 Planning

<u>Capital Purchases</u>	<u>QTY</u>	<u>ADD/RPL</u>	<u>BUDGET</u>
None			\$ 0
<b>Total Capital Purchases</b>			<b>\$ 0</b>

<u>Capital Projects</u>	<u>General Fund</u>	<u>Grants</u>	<u>BUDGET</u>
Colorado River Heritage Greenway Trail	\$ 95,000	\$ 95,000	\$ 190,000
<b>Total Capital Projects</b>			<b>\$ 190,000</b>

**NARRATIVE**

Increase of estimated medical costs per position approximately 21%.

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW DETAIL WORKSHEET**

**ADOPTED BUDGET**            **15 CITY MANAGER**  
**FISCAL YEAR 2000-2001**    **1507 Planning**

	<i>Fund</i>	<i>Dept.</i>	<i>Division</i>	<i>Account</i>	<i>Description</i>	<i>Total</i>
Regular Wages	01	15	1507	5101	wages	\$ 119,693
FICA	01	15	1507	5217	fica	\$ 838
Retirement	01	15	1507	5218	retirement	\$ 11,209
Medical Insurance	01	15	1507	5223	medical insurance	\$ 16,086
Workers Compensation	01	15	1507	5224	workers comp	\$ 1,100
Annual Vacation Payout	01	15	1507	5225	vacation payout	\$ 1,154
Personal Leave Payout	01	15	1507	5225	personal payout	\$ 3,004
<b>Total Personnel Costs</b>						<b>\$ 153,084</b>
Professional Svcs.	01	15	1507	5335	General Plan Update	\$ 75,000
Printing	01	15	1507	5551	Printing of Forms/Manuals/Publications	\$ 3,000
Training/Travel	01	15	1507	5581	P&Z Specialized Training/Travel	\$ 3,000
General Supplies	01	15	1507	5611	Office Supplies	\$ 5,000
Books/Periodicals	01	15	1507	5641	P&Z Books	\$ 1,000
Business Meals	01	15	1507	5805	Business Meals	\$ 250
Membership Dues	01	15	1507	5822	Association/Membership Dues	\$ 1,200
<b>Total Operation Costs</b>						<b>\$ 88,450</b>
Risk Insurance	01	15	1507	5521	Risk Mgmt Insurance	\$ 6,375
Info. Tech Support	01	15	1507	5830	Allocate IT Operations	21,665
	01	15	1507	5830	Allocate IT Cap/Updgs/Prog.	2,800
						<b>\$ 24,465</b>
<b>Total Internal Service Charges</b>						<b>\$ 30,840</b>
<b>TOTAL DIVISION TOTALS</b>						<b>\$ 272,374</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

15 CITY MANAGER  
1508 Building Inspections

<b>DIVISION SUMMARY</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> Actual 1999-2000	<u>Amended</u> Budget 1999-2000	<u>Adopted</u> Budget 2000-2001	<u>Budget-</u> <u>Budget</u> Variance \$	<u>Budget-</u> <u>Budget</u> Variance %
Personnel	\$ 520,493	\$ 552,301	\$ 544,301	\$ 670,737	\$ 126,436	23%
Operations	\$ 154,357	\$ 123,750	\$ 128,382	\$ 42,845	\$ (85,537)	-67%
Internal Service	\$ 89,456	\$ 97,879	\$ 97,879	\$ 128,350	\$ 30,471	31%
Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Contingency/Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Depreciation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total</b>	<b>\$ 764,306</b>	<b>\$ 773,930</b>	<b>\$ 770,562</b>	<b>\$ 841,932</b>	<b>\$ 71,370</b>	<b>9%</b>

<b>PERSONNEL</b>	<b>1998-1999</b>	<b>1999-2000</b>	<b>2000-2001</b>	<b>FTE</b>
<b>TITLE</b>	<b>FTE</b>	<b>FTE</b>	<b>FTE</b>	<b>Variance</b>
Building Official	1.0	1.0	1.0	0.0
Plan Examiner	1.0	1.0	1.0	0.0
Sr. Plan Examiner	0.0	0.0	1.0	1.0
Sr. Building Inspector	1.0	1.0	1.0	0.0
Building Inspector II	1.0	1.0	1.0	0.0
Building Inspector I	3.0	3.0	3.0	0.0
Permit Technician	1.0	1.0	1.0	0.0
Secretary	1.0	1.0	1.0	0.0
Sr. Code Enforcement Insp.	1.0	1.0	1.0	0.0
Code Enforcement Insp.	2.0	2.0	2.0	0.0
Zoning Clerk	1.0	1.0	2.0	1.0
<b>Total Positions</b>	<b>13.0</b>	<b>13.0</b>	<b>15.0</b>	<b>2.0</b>

<b>DIVISION DETAIL</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> Actual 1999-2000	<u>Amended</u> Budget 1999-2000	<u>Adopted</u> Budget 2000-2001	<u>Budget-</u> <u>Budget</u> Variance \$	<u>Budget-</u> <u>Budget</u> Variance %
Health Services	\$ 106	\$ 0	\$ 0	\$ 0	\$ 0	0%
Other Professional Svcs.	\$ 0	\$ 0	\$ 0	\$ 10,000	\$ 10,000	100%
Repair	\$ 560	\$ 0	\$ 0	\$ 0	\$ 0	0%
Communication Svcs.	\$ 1,277	\$ 0	\$ 0	\$ 0	\$ 0	0%
Advertising	\$ 430	\$ 300	\$ 300	\$ 3,500	\$ 3,200	1067%
Printing	\$ 1,762	\$ 1,000	\$ 1,000	\$ 3,100	\$ 2,100	210%
Travel/Training	\$ 8,739	\$ 10,000	\$ 12,850	\$ 11,750	\$ (1,100)	-9%
General Supplies	\$ 9,313	\$ 8,600	\$ 9,000	\$ 10,000	\$ 1,000	11%
Books/Periodicals	\$ 3,458	\$ 3,000	\$ 3,250	\$ 3,250	\$ 0	0%
Postage	\$ 2,188	\$ 0	\$ 0	\$ 0	\$ 0	0%
Contracts	\$ 125,829	\$ 100,000	\$ 101,112	\$ 0	\$ (101,112)	-100%
Membership Dues	\$ 695	\$ 850	\$ 870	\$ 1,245	\$ 375	43%
<b>Total Operation Costs</b>	<b>\$ 154,357</b>	<b>\$ 123,750</b>	<b>\$ 128,382</b>	<b>\$ 42,845</b>	<b>\$ (85,537)</b>	<b>-67%</b>

Risk Insurance	\$ 13,502	\$ 13,349	\$ 13,349	\$ 22,998	\$ 9,649	72%
Info Tech. Support	\$ 33,616	\$ 57,635	\$ 57,635	\$ 68,329	\$ 10,694	19%
Fleet Maint. Support	\$ 33,714	\$ 26,895	\$ 26,895	\$ 37,023	\$ 10,128	38%
Bldg. Maint. Support	\$ 8,624	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Internal Srvc Costs</b>	<b>\$ 89,456</b>	<b>\$ 97,879</b>	<b>\$ 97,879</b>	<b>\$ 128,350</b>	<b>\$ 30,471</b>	<b>31%</b>
<b>Total Division Costs</b> (less personnel costs)	<b>\$ 243,813</b>	<b>\$ 221,629</b>	<b>\$ 226,261</b>	<b>\$ 171,195</b>	<b>\$ (55,066)</b>	<b>-24%</b>



**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**15 CITY MANAGER  
1508 Building Inspections**

<u>Capital Purchases</u>	<u>QTY</u>	<u>ADD/RPL</u>	<u>BUDGET</u>
			\$ 0
			_____
<b>Total Capital Purchases</b>			\$ 0

<u>Capital Projects</u>	<u>BUDGET</u>
<b>None</b>	\$ 0
	\$ 0
	\$ 0
	\$ 0
	\$ 0
	\$ 0
	\$ 0
	\$ 0
	_____
<b>Total Capital Projects</b>	\$ 0

**NARRATIVE**

Increase of estimated medical costs per position approximately 21%.

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW DETAIL WORKSHEET**

**ADOPTED BUDGET**      **15 CITY MANAGER**  
**FISCAL YEAR 2000-2001**    **1508 Building Inspections**

	<i>Fund</i>	<i>Dept.</i>	<i>Division</i>	<i>Account</i>	<i>Description</i>		<i>Total</i>
Regular Wages	01	15	1508	5101	wages		\$ 517,731
FICA	01	15	1508	5217	fica		\$ 6,299
Retirement	01	15	1508	5218	retirement		\$ 48,126
Medical Insurance	01	15	1508	5223	medical insurance		\$ 80,430
Workers Compensation	01	15	1508	5224	workers comp		\$ 4,107
Annual Vacation Payout	01	15	1508	5225	vacation payout		\$ 1,211
Personal Leave Payout	01	15	1508	5225	personal payout		\$ 12,833
<b>Total Personnel Costs</b>							<b>\$ 670,737</b>
Professional Svcs.	01	15	1508	5535	Plan Review		\$ 10,000
Advertising	01	15	1508	5541	BID REQUEST	200	
	01	15	1508	5541	CITIZENS EDUCATION PROGRAMS	3,300	\$ 3,500
Printing	01	15	1508	5551	Permit Forms, Fee Submittal forms	800	
	01	15	1508	5551	Correction, Stop Work, Violation notices	300	
	01	15	1508	5551	Misc. signs, stickers	2,000	\$ 3,100
Travel/Training	01	15	1508	5581	Cross Training & Continuing Education Credits	9,350	
	01	15	1508	5581	Certifications/Recertifications	1,800	
	01	15	1508	5581	Business meetings	600	\$ 11,750
General Supplies	01	15	1508	5611	Code Compliance Code Files	500	
	01	15	1508	5611	Uniforms	2,500	
	01	15	1508	5611	Small Tools and Equipment	1,000	
	01	15	1508	5611	Office Supplies	2,000	
	01	15	1508	5611	Laser Printer Supplies	4,000	\$ 10,000
Books/Periodicals	01	15	1508	5641	Code Books	1,500	
	01	15	1508	5641	ICBO Evaluation Report Services - disks	750	
	01	15	1508	5641	Technical Support Manuals	1,000	\$ 3,250
Membership Dues	01	15	1508	5822	Annual ICBO dues for City & MH, Grand C. & So. Nev Chapters	490	
	01	15	1508	5822	IFCI - City & Associate member	300	
	01	15	1508	5822	IAPMO	200	
	01	15	1508	5822	CELA	75	
	01	15	1508	5822	AACE	180	\$ 1,245
<b>Total Operation Costs</b>							<b>\$ 42,845</b>
Risk Insurance	01	15	1508	5521	ALLOCATE Risk mgmt insurance		\$ 22,998
Info. Tech Support	01	15	1508	5830	Allocate IT Operations	56,329	
	01	15	1508	5830	Allocate IT Capital/Upgrades/Programming	12,000	\$ 68,329
Fleet Main. Support	01	15	1508	5832	Mobile Equipment Fund		\$ 37,023
<b>Total Internal Service Charges</b>							<b>\$ 128,350</b>
<b>TOTAL DIVISION COSTS</b>							<b>\$ 841,932</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

15 CITY MANAGER  
1509 Cost Recovery Abatement

<b>DIVISION SUMMARY</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> Actual 1999-2000	<u>Amended</u> Budget 1999-2000	<u>Adopted</u> Budget 2000-2001	<u>Budget-</u> <u>Budget</u> <u>Variance \$</u>	<u>Budget-</u> <u>Budget</u> <u>Variance %</u>
Personnel	n/a	0	0	0	0	0%
Operations	n/a	\$ 69,690	\$ 69,690	\$ 69,690	\$ 0	0%
Internal Service	n/a	\$ 0	\$ 0	\$ 0	\$ 0	0%
Capital Outlay	n/a	\$ 0	\$ 0	\$ 0	\$ 0	0%
Contingency/Other	n/a	\$ 0	\$ 0	\$ 0	\$ 0	0%
Depreciation	n/a	\$ 0	\$ 0	\$ 0	\$ 0	0%
Debt Service	n/a	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total</b>	<b>\$ 0</b>	<b>\$ 69,690</b>	<b>\$ 69,690</b>	<b>\$ 69,690</b>	<b>\$ 0</b>	<b>0%</b>

<b>PERSONNEL</b>	<b>1998-1999</b>	<b>1999-2000</b>	<b>2000-2001</b>	<b>FTE</b>
<u>TITLE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>Variance</u>
None				
<b>Total Positions</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

<b>DIVISION DETAIL</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> Actual 1999-2000	<u>Amended</u> Budget 1999-2000	<u>Adopted</u> Budget 2000-2001	<u>Budget-</u> <u>Budget</u> <u>Variance \$</u>	<u>Budget-</u> <u>Budget</u> <u>Variance %</u>
Legal Services	n/a	\$ 3,750	\$ 3,750	\$ 3,750	\$ 0	0%
Other Prof. Svcs.	n/a	\$ 1,092	\$ 1,092	\$ 1,092	\$ 0	0%
Building Abatement	n/a	\$ 17,904	\$ 17,904	\$ 17,904	\$ 0	0%
Nuisance Abatement	n/a	\$ 46,944	\$ 46,944	\$ 46,944	\$ 0	0%
<b>Total Operation Costs</b>	<b>\$ 0</b>	<b>\$ 69,690</b>	<b>\$ 69,690</b>	<b>\$ 69,690</b>	<b>\$ 0</b>	<b>0%</b>

<b>Total Division Costs</b> (less personnel costs)	<b>\$ 0</b>	<b>\$ 69,690</b>	<b>\$ 69,690</b>	<b>\$ 69,690</b>	<b>\$ 0</b>	<b>0%</b>
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**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**15 CITY MANAGER  
1509 Cost Recovery Abatement**

<u>Capital Purchases</u>	<u>QTY</u>	<u>ADD/RPL</u>	<u>BUDGET</u>
None			\$ 0
			<hr/>
<b>Total Capital Purchases</b>			<b>\$ 0</b>

<u>Capital Projects</u>	<u>BUDGET</u>	
	\$ 0	
	\$ 0	
	\$ 0	
	\$ 0	
	\$ 0	
	\$ 0	
	\$ 0	
	\$ 0	
	\$ 0	
		<hr/>
<b>Total Capital Projects</b>	<b>\$ 0</b>	

**NARRATIVE**

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW DETAIL WORKSHEET**

**ADOPTED BUDGET**      **15 CITY MANAGER**  
**FISCAL YEAR 2000-2001**      **1509 Cost Recovery Abatement**

	<i>Fund</i>	<i>Dept.</i>	<i>Division</i>	<i>Account</i>	<i>Description</i>		<i>Total</i>
Legal Svcs.	01	15	1509	5332	Judgement Processing		\$ 3,750
Professional Svcs.	01	15	1509	5335	County Recording Fees for liens	728	
	01	15	1509	5335	County Recording Fees to release liens	364	\$ 1,092
Building Abatement	01	15	1509	5341	Dangerous Bldg. Abatement		\$ 17,904
Nuisance Abatement	01	15	1509	5345	Nuisance Abatement Violations		\$ 46,944
<b>Total Operation Costs</b>							<u>\$ 69,690</u>
<b>TOTAL DIVISION COSTS</b>							<u>\$ 69,690</u>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**17 ECONOMIC DEVELOPMENT  
3512 Administration**

<b>DIVISION SUMMARY</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> Actual 1999-2000	<u>Amended</u> Budget 1999-2000	<u>Adopted</u> Budget 2000-2001	<u>Budget-</u> <u>Budget</u> Variance \$	<u>Budget-</u> <u>Budget</u> Variance %
Personnel	\$ 11,814	\$ 100,766	\$ 104,726	\$ 114,240	\$ 9,514	9%
Operations	\$ 93,526	\$ 102,720	\$ 123,825	\$ 165,800	\$ 41,975	34%
Internal Service	\$ 5,827	\$ 9,031	\$ 9,031	\$ 12,732	\$ 3,701	41%
Capital Outlay	\$ 0	\$ 1,579	\$ 1,500	\$ 1,500	\$ 0	0%
Contingency/Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Depreciation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total</b>	<b>\$ 111,167</b>	<b>\$ 214,096</b>	<b>\$ 239,082</b>	<b>\$ 294,272</b>	<b>\$ 55,190</b>	<b>23%</b>

<b>PERSONNEL</b>	1998-1999	1999-2000	2000-2001	FTE
<u>TITLE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>Variance</u>
Econ. Develop. Dir.	0.0	1.0	1.0	0.0
Econ. Develop. Mgr.	1.0	0.0	0.0	0.0
Tourism Position	1.0	0.0	0.0	0.0
Admin. Secretary	0.0	1.0	1.0	0.0
<b>Total Positions</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>0.0</b>

<b>DIVISION DETAIL</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> Actual 1999-2000	<u>Amended</u> Budget 1999-2000	<u>Adopted</u> Budget 2000-2001	<u>Budget-</u> <u>Budget</u> Variance \$	<u>Budget-</u> <u>Budget</u> Variance %
Health Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Other Prof. Svcs.	\$ 32,111	\$ 35,000	\$ 55,000	\$ 30,000	\$ (25,000)	-45%
Repair	\$ 800	\$ 0	\$ 0	\$ 1,500	\$ 1,500	100%
Advertising	\$ 5,332	\$ 5,000	\$ 5,000	\$ 20,000	\$ 15,000	300%
Printing	\$ 0	\$ 3,000	\$ 4,000	\$ 30,000	\$ 26,000	650%
Travel/Training	\$ 3,381	\$ 3,000	\$ 3,750	\$ 10,000	\$ 6,250	167%
General Supplies	\$ 3,566	\$ 4,500	\$ 4,000	\$ 10,000	\$ 6,000	150%
Books/Periodicals	\$ 0	\$ 500	\$ 1,000	\$ 1,000	\$ 0	0%
Postage	\$ 505	\$ 0	\$ 0	\$ 10,000	\$ 10,000	100%
Business Meals	\$ 331	\$ 1,200	\$ 500	\$ 1,000	\$ 500	100%
Chamber Allocation	\$ 47,500	\$ 50,000	\$ 50,000	\$ 50,000	\$ 0	0%
Membership Dues	\$ 0	\$ 520	\$ 575	\$ 1,300	\$ 725	126%
Contract Svcs.	\$ 0	\$ 0	\$ 0	\$ 1,000	\$ 1,000	100%
<b>Total Operation Costs</b>	<b>\$ 93,526</b>	<b>\$ 102,720</b>	<b>\$ 123,825</b>	<b>\$ 165,800</b>	<b>\$ 41,975</b>	<b>34%</b>

Risk Insurance	\$ 1,920	\$ 2,935	\$ 2,935	\$ 4,066	\$ 1,131	39%
Info Tech. Support	\$ 2,801	\$ 6,096	\$ 6,096	\$ 8,666	\$ 2,570	42%
Bldg. Maint. Support	\$ 1,106	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Internal Svc Costs</b>	<b>\$ 5,827</b>	<b>\$ 9,031</b>	<b>\$ 9,031</b>	<b>\$ 12,732</b>	<b>\$ 3,701</b>	<b>41%</b>
Furniture/Equipment	\$ 0	\$ 1,579	\$ 1,500	\$ 1,500	\$ 0	0%
<b>Total Capital Purchases</b>	<b>\$ 0</b>	<b>\$ 1,579</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>\$ 0</b>	<b>0%</b>
<b>Total Division Costs (less personnel costs)</b>	<b>\$ 99,353</b>	<b>\$ 113,330</b>	<b>\$ 134,356</b>	<b>\$ 180,032</b>	<b>\$ 45,676</b>	<b>34%</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW DETAIL WORKSHEET**

**17 ECONOMIC DEVELOPMENT  
3512 Administration**

<u>Capital Purchases</u>	<u>QTY</u>	<u>ADD/RPL</u>	<u>BUDGET</u>
Office Equipment	Various	RPL	\$ 1,500
<b>Total Capital Purchases</b>			<b>\$ 1,500</b>

<u>Capital Projects</u>	<u>Developer Contribution</u>	<u>Grant</u>	<u>BUDGET</u>
Bullhead Parkway Extension west of Highway 95	\$50,000	\$450,000	\$ 500,000
<b>Total Capital Projects</b>			<b>\$ 500,000</b>

**NARRATIVE**

Fiscal year 1998-1999 personnel costs were from staffing time from City Manager Department.

<b>FUNDING:</b>	Projected 2000-2001 Transient Occupancy Tax	\$ 115,381
	General Fund	\$ 178,891
		<u>\$ 294,272</u>

Increase estimated medical costs per position approximately 21%.

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW DETAIL WORKSHEET**

**ADOPTED BUDGET 17 ECONOMIC DEVELOPMENT  
FISCAL YEAR 2000-2001 3512 Administration**

<b>Fund</b>	<b>Dept.</b>	<b>Division</b>	<b>Account</b>	<b>Description</b>	<b>Total</b>
Regular Wages	12	17	3512	5101 wages	\$ 88,992
FICA	12	17	3512	5217 fica	\$ 1,313
Retirement	12	17	3512	5218 retirement	\$ 11,458
Medical Insurance	12	17	3512	5223 medical insurance	\$ 10,724
Workers Compensation	12	17	3512	5224 workers comp	\$ 199
Personal Leave Payout	12	17	3512	5225 personal payout	\$ 1,554
<b>Total Personnel Costs</b>					<b>\$ 114,240</b>
Professional Svcs.	12	17	3512	5335 Convention Visitors Authority	12,000
	12	17	3512	5335 Economic Development Authority	10,000
	12	17	3512	5335 WACOG	5,000
	12	17	3512	5335 Real Estate Owned	3,000 \$ 30,000
Repair	12	17	3512	5431 General equipment maint.	\$ 1,500
Advertising	12	17	3512	5541 Advertising and Promotion	\$ 20,000
Printing	12	17	3512	5551 Printing - EDA	14,000
	12	17	3512	5551 Printing - CVA	16,000 \$ 30,000
Travel/Training	12	17	3512	5581 Intern. Council of Shopping Centers	2,000
	12	17	3512	5581 AAED Spring/Fall Conferences	1,000
	12	17	3512	5581 Hosting Events	3,000
	12	17	3512	5581 Economic Development Training	2,000
	12	17	3512	5581 CVA Travel/Training	2,000 \$ 10,000
General Supplies	12	17	3512	5611 General Supplies and Equip.	\$ 10,000
Books/Periodicals	12	17	3512	5641 Community Imprv. Publications	\$ 1,000
Postage	12	17	3512	5802 Postage for mailings	\$ 10,000
Business Meals	12	17	3512	5805 Business Meals	\$ 1,000
Chamber Allocation	12	17	3512	5811 Contract to be determined&appr.	\$ 50,000
Membership Dues	12	17	3512	5822 ICSC	450
	12	17	3512	5822 AEDC	450
	12	17	3512	5822 IAAP	150
	12	17	3512	5822 AAED Membership	250 \$ 1,300
Contract Svcs.	12	17	3512	5828 Colorado River Historical Society	\$ 1,000
<b>Total Operation Costs</b>					<b>\$ 165,800</b>
Risk Insurance	12	17	3512	5521 Risk Mgmt Portion of Insurance	\$ 4,066
Info Tech. Support	12	17	3512	5830 Allocate IT Operations	\$ 8,666
<b>Total Internal Service Charges</b>					<b>\$ 12,732</b>
Furniture/Fixtures	12	17	3512	5743 Office Equipment & Furniture	\$ 1,500
<b>Total Capital Purchases</b>					<b>\$ 1,500</b>
<b>TOTAL DIVISION COSTS</b>					<b>\$ 294,272</b>



**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

20 CITY CLERK  
2001 Administration

<b>DEPARTMENT SUMMARY</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> Actual 1999-2000	<u>Amended</u> Budget 1999-2000	<u>Adopted</u> Budget 2000-2001	<u>Budget-</u> <u>Budget</u> Variance \$	<u>Budget-</u> <u>Budget</u> Variance %
Personnel	\$ 157,979	\$ 165,307	\$ 165,307	\$ 190,315	\$ 25,008	15%
Operations	\$ 70,686	\$ 52,700	\$ 64,700	\$ 99,765	\$ 35,065	54%
Internal Service	\$ 34,293	\$ 21,943	\$ 21,943	\$ 28,100	\$ 6,157	28%
Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 4,000	\$ 4,000	100%
Contingency	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Depreciation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total</b>	<b>\$ 262,958</b>	<b>\$ 239,950</b>	<b>\$ 251,950</b>	<b>\$ 322,180</b>	<b>\$ 70,230</b>	<b>28%</b>

<b>PERSONNEL</b>	1998-1999	1999-2000	2000-2001	FTE
<b>TITLE</b>	<b>FTE</b>	<b>FTE</b>	<b>FTE</b>	<b>Variance</b>
City Clerk	1.0	1.0	1.0	0.0
Deputy City Clerk	1.0	1.0	1.0	0.0
Administrative Secretary	0.0	1.0	1.0	0.0
Secretary	1.0	0.0	0.0	0.0
Clerk Typist II	1.0	1.0	1.0	0.0
<b>Total Positions</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>	<b>0.0</b>

<b>DIVISION DETAIL</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> Actual 1999-2000	<u>Amended</u> Budget 1999-2000	<u>Adopted</u> Budget 2000-2001	<u>Budget-</u> <u>Budget</u> Variance \$	<u>Budget-</u> <u>Budget</u> Variance %
Professional Svcs.	\$ 13,172	\$ 12,300	\$ 12,300	\$ 12,300	\$ 0	0%
Repair	\$ 8,554	\$ 2,600	\$ 2,600	\$ 2,600	\$ 0	0%
Advertising	\$ 13,561	\$ 20,000	\$ 20,000	\$ 20,000	\$ 0	0%
Travel/Training	\$ 4,195	\$ 7,515	\$ 7,515	\$ 4,615	\$ (2,900)	-39%
General Supplies	\$ 5,302	\$ 9,700	\$ 3,700	\$ 5,500	\$ 1,800	49%
Books/Periodicals	\$ 30	\$ 250	\$ 250	\$ 350	\$ 100	40%
Postage	\$ 2,101	\$ 0	\$ 0	\$ 0	\$ 0	0%
Business Meals	\$ 8	\$ 0	\$ 0	\$ 0	\$ 0	0%
Membership Dues	\$ 235	\$ 335	\$ 335	\$ 400	\$ 65	19%
Election Expenses	\$ 23,528	\$ 0	\$ 18,000	\$ 54,000	\$ 36,000	200%
<b>Total Operation Costs</b>	<b>\$ 70,686</b>	<b>\$ 52,700</b>	<b>\$ 64,700</b>	<b>\$ 99,765</b>	<b>\$ 35,065</b>	<b>54%</b>

Risk Insurance	\$ 6,750	\$ 6,701	\$ 6,701	\$ 6,435	\$ (266)	-4%
Info Tech. Support	\$ 14,007	\$ 15,242	\$ 15,242	\$ 21,665	\$ 6,423	42%
Bldg. Maint. Support	\$ 13,536	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Internal Svc Costs</b>	<b>\$ 34,293</b>	<b>\$ 21,943</b>	<b>\$ 21,943</b>	<b>\$ 28,100</b>	<b>\$ 6,157</b>	<b>28%</b>
Machinery/Equipment	\$ 0	\$ 0	\$ 0	\$ 4,000	\$ 4,000	100%
Furniture/Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Capital Purchases</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 4,000</b>	<b>\$ 4,000</b>	<b>100%</b>
<b>Total Division Costs</b> (less personnel costs)	<b>\$ 104,979</b>	<b>\$ 74,643</b>	<b>\$ 86,643</b>	<b>\$ 131,865</b>	<b>\$ 45,222</b>	<b>52%</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**20 CITY CLERK  
2001 Administration**

<u>Capital Purchases</u>	<u>QTY</u>	<u>ADD/RPL</u>	<u>BUDGET</u>
Voice Recording System	1	RPL	\$ 4,000
			<hr/>
<b>Total Capital Purchases</b>			<b>\$ 4,000</b>

<u>Capital Projects</u>	<u>BUDGET</u>
None	\$ 0
	\$ 0
	\$ 0
	\$ 0
	\$ 0
	\$ 0
	\$ 0
	\$ 0
	\$ 0
	<hr/>
<b>Total Capital Projects</b>	<b>\$ 0</b>

<u>NARRATIVE</u>	
<b>Personnel</b>	<b>Increase of estimated medical costs per position approximately 21%.</b>
<b>Operations</b>	<b>Increase of Election Expense \$36,000 due to Primary, General and Special Elections.</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**ADOPTED BUDGET**      **20 CITY CLERK**  
**FISCAL YEAR 2000-2001**      **2001 Administration**

	<u>Fund</u>	<u>Dept.</u>	<u>Division</u>	<u>Account</u>	<u>Description</u>		<u>Total</u>
Regular Wages	01	20	2001	5101	wages		\$ 142,343
Overtime	01	20	2001	5106	Overtime		\$ 350
FICA	01	20	2001	5217	fica		\$ 2,143
Retirement	01	20	2001	5218	retirement		\$ 16,785
Vehicle Allowance	01	20	2001	5222	City clerk		\$ 1,800
Medical Insurance	01	20	2001	5223	medical insurance		\$ 21,448
Workers Compensation	01	20	2001	5224	workers comp		\$ 322
Annual Vacation Payout	01	20	2001	5225	vacation payout		\$ 1,581
Annual Leave Payout	01	20	2001	5225	personal payout		\$ 3,543
<b>Total Personnel Budget</b>							<b>\$ 190,315</b>
Professional Svcs.	01	20	2001	5335	Recording fees	800	
	01	20	2001	5335	Microfilm processing	1,500	
	01	20	2001	5335	codification	10,000	\$ 12,300
Repair	01	20	2001	5431	Microfilm equipment maintenance	2,400	
	01	20	2001	5431	Misc. service & repairs	200	\$ 2,600
Advertising	01	20	2001	5541	Legal Notice/RFP/LOI/Ord/Resolution		\$ 20,000
Travel/Training	01	20	2001	5581	League of Cities Conference	500	
	01	20	2001	5581	Az Munic Clerks Assoc Election Certif. Board	490	
	01	20	2001	5581	Clerk conf & election workshop	1,000	
	01	20	2001	5581	Az Muni. Clerks Annual Conf./International Co	1,400	
	01	20	2001	5581	AMCA Institute/Academy	1,225	\$ 4,615
General Supplies	01	20	2001	5611	Office supplies	5,300	
	01	20	2001	5611	Microfilm supplies	200	\$ 5,500
Books/Periodicals	01	20	2001	5641	Misc publications		\$ 350
Membership Dues	01	20	2001	5822	Internat'l institute of municipal clerks	250	
	01	20	2001	5822	Az municipal clerks assoc	150	\$ 400
Election Expenses	01	20	2001	5826	Primary, General and Special Election		\$ 54,000
<b>Total Operation Budget</b>							<b>\$ 99,765</b>
Risk Insurance	01	20	2001	5521	Risk Mgmt portion of insurance		\$ 6,435
Info Tech Support	01	20	2001	5830	Allocate IT Operations		\$ 21,665
<b>Total Internal Service Budget</b>							<b>\$ 28,100</b>
Machinery/Equipment	01	20	2001	5521	Voice Recording System		\$ 4,000
<b>Total Capital Purchases</b>							<b>\$ 4,000</b>
<b>TOTAL DIVISION BUDGET</b>							<b>\$ 322,180</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

25 CITY COURT  
2501 Administration

DIVISION SUMMARY	Actual	Estimated	Amended	Adopted	Budget-	Budget-
	1998-1999	Actual 1999-2000	Budget 1999-2000	Budget 2000-2001	Budget Variance \$	Budget Variance %
Personnel	\$ 395,093	\$ 447,207	\$ 436,942	\$ 542,412	\$ 105,470	24%
Operations	\$ 21,542	\$ 24,727	\$ 24,727	\$ 82,250	\$ 57,523	233%
Internal Service	\$ 111,427	\$ 71,734	\$ 71,734	\$ 18,267	\$ (53,467)	-75%
Capital Outlay	\$ 95,487	\$ 60,877	\$ 60,877	\$ 3,400	\$ (57,477)	-94%
Contingency/Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Depreciation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total</b>	<b>\$ 623,549</b>	<b>\$ 604,545</b>	<b>\$ 594,280</b>	<b>\$ 646,329</b>	<b>\$ 52,049</b>	<b>9%</b>

PERSONNEL TITLE	1998-1999 FTE	1999-2000 FTE	2000-2001 FTE	FTE Variance
Magistrate	1.0	1.0	1.0	0.0
Court Administrator	1.0	1.0	1.0	0.0
Chief Court Clerk	1.0	1.0	1.0	0.0
Court Projects Specialist	0.0	0.0	1.0	1.0
Sr. Collections Clerk	1.0	1.0	1.0	0.0
Court Clerk	6.0	6.0	7.0	1.0
Court Clerk (part-time)	1.0	1.0	0.5	(0.5)
Pro Tem (part-time)	0.0	0.0	0.5	0.5
Judicial Assistant	0.0	1.0	1.0	0.0
<b>Total Positions</b>	<b>11.0</b>	<b>12.0</b>	<b>14.0</b>	<b>2.0</b>

DIVISION DETAIL	Actual	Estimated	Amended	Adopted	Budget-	Budget-
	1998-1999	Actual 1999-2000	Budget 1999-2000	Budget 2000-2001	Budget Variance \$	Budget Variance %
Health Svcs.	\$ 0	\$ 240	\$ 200	\$ 120	\$ (80)	-40%
Audit Svcs.	\$ 0	\$ 0	\$ 0	\$ 2,000	\$ 2,000	100%
Other Prof. Svcs.	\$ 415	\$ 570	\$ 750	\$ 2,450	\$ 1,700	227%
Repair	\$ 1,976	\$ 500	\$ 1,013	\$ 1,428	\$ 415	41%
Communication Svcs.	\$ 48	\$ 0	\$ 0	\$ 0	\$ 0	0%
Advertising	\$ 96	\$ 0	\$ 0	\$ 0	\$ 0	0%
Printing	\$ 1,220	\$ 2,000	\$ 2,100	\$ 1,180	\$ (920)	-44%
Travel/Training	\$ 1,410	\$ 2,450	\$ 3,650	\$ 3,950	\$ 300	8%
General Supplies	\$ 11,410	\$ 13,534	\$ 10,950	\$ 28,358	\$ 17,408	159%
Books/Periodicals	\$ 282	\$ 2,769	\$ 4,030	\$ 3,980	\$ (50)	-1%
Postage	\$ 4,010	\$ 0	\$ 0	\$ 0	\$ 0	0%
Membership Dues	\$ 315	\$ 450	\$ 450	\$ 600	\$ 150	33%
Contracts	\$ 0	\$ 0	\$ 0	\$ 35,246	\$ 35,246	100%
Jury Fees	\$ 360	\$ 2,214	\$ 1,584	\$ 2,938	\$ 1,354	85%
<b>Total Operation Costs</b>	<b>\$ 21,542</b>	<b>\$ 24,727</b>	<b>\$ 24,727</b>	<b>\$ 82,250</b>	<b>\$ 57,523</b>	<b>233%</b>

Risk Insurance	\$ 19,279	\$ 20,175	\$ 20,175	\$ 18,267	\$ (1,908)	-9%
Info Tech. Support	\$ 44,821	\$ 51,559	\$ 51,559	\$ 0	\$ (51,559)	-100%
Bldg. Maint. Support	\$ 47,327	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Internal Svc Costs</b>	<b>\$ 111,427</b>	<b>\$ 71,734</b>	<b>\$ 71,734</b>	<b>\$ 18,267</b>	<b>\$ (53,467)</b>	<b>-75%</b>
Machinery/Equipment	\$ 0	\$ 0	\$ 0	\$ 3,400	\$ 3,400	100%
Furniture/Equipment	\$ 95,487	\$ 60,877	\$ 60,877	\$ 0	\$ (60,877)	-100%
<b>Total Capital Purchases</b>	<b>\$ 95,487</b>	<b>\$ 60,877</b>	<b>\$ 60,877</b>	<b>\$ 3,400</b>	<b>\$ (57,477)</b>	<b>-94%</b>
<b>Total Department Costs (less personnel costs)</b>	<b>\$ 228,456</b>	<b>\$ 157,338</b>	<b>\$ 157,338</b>	<b>\$ 103,917</b>	<b>\$ (53,421)</b>	<b>-34%</b>



**CITY OF BULLHEAD CITY, ARIZONA**  
**DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**ADOPTED BUDGET**  
**FISCAL YEAR 2000-2001**

**25 CITY COURT**  
**2501 Administration**

	<i>Fund</i>	<i>Dept.</i>	<i>Division</i>	<i>Account</i>	<i>Description</i>		<i>Total</i>
Regular Wages	01	25	2501	5101	wages		\$ 377,722
Part-time Wages	01	25	2501	5102	Part-time-Court Clerk	14,575	
	01	25	2501	5102	Part-time-ProTempore	18,880	\$ 33,455
Overtime	01	25	2501	5106	Overtime @ 5 hrs/week times \$10.691/hr x52		\$ 4,169
FICA	01	25	2501	5217	FICA		\$ 7,326
Retirement	01	25	2501	5218	retirement		\$ 39,964
Medical Insurance	01	25	2501	5223	medical insurance		\$ 69,706
Workers Compensation	01	25	2501	5224	workers comp		\$ 934
Annual Vacation Payout	01	25	2501	5225	Vacation Payout		\$ 0
Personal Leave Payout	01	25	2501	5225	personal cashout		\$ 9,136
<b>Total Personnel Budget</b>							<b>\$ 542,412</b>
Health Svcs.	01	25	2501	5331	Drug testing 4 employees		\$ 120
Audit Svcs.	01	25	2501	5334	Audit Services		\$ 2,000
Professional Svcs.	01	25	2501	5335	Court interpreting 5/hr/wk x 52 wks	1,000	
	01	25	2501	5335	Interpret call charge w/ATT \$2.50/min	750	
	01	25	2501	5335	Other interpret charges - sign language	200	
	01	25	2501	5335	MENTAL COMPETENCY EVALUATION	500	\$ 2,450
Repair	01	25	2501	5431	Typewriters	340	
	01	25	2501	5431	IBM Epson Printer	588	
	01	25	2501	5431	Recording system in courtroom	500	\$ 1,428
Printing	01	25	2501	5551	Envelopes	280	
	01	25	2501	5551	Jail Release Forms	600	
	01	25	2501	5551	Miscellaneous Forms	300	\$ 1,180
Travel/Training	01	25	2501	5581	Judicial Conference - Judge	1,350	
	01	25	2501	5581	Winter Conference - Clerks	450	
	01	25	2501	5581	Spring Conference - Clerks	450	
	01	25	2501	5581	Collection Conference - Clerks	450	
	01	25	2501	5581	COJET Training - local	1,250	\$ 3,950
General Supplies	01	25	2501	5611	General Supplies	10,250	
	01	25	2501	5611	Computer & Colored Paper	1,986	
	01	25	2501	5611	Cassette Tapes 90 Minute	1,368	
	01	25	2501	5611	File folders	3,165	
	01	25	2501	5611	Printer Supplies	1,183	
	01	25	2501	5611	Desks (Replacement)	9,600	
	01	25	2501	5611	File Cabinet (Courtroom 2)	520	
	01	25	2501	5611	Small Copier (Courtroom 2)	286	\$ 28,358
Books/Periodicals	01	25	2501	5641	Az revised statutes supplements	1,200	
	01	25	2501	5641	General Law Texts/other misc Legal Pubs	320	
	01	25	2501	5641	WEST GROUP - WESTLAW	2,460	\$ 3,980
Membership Dues	01	25	2501	5822	Arizona Association of Court Clerks	300	
	01	25	2501	5822	Magistrate Dues - Mohave County Judges	50	
	01	25	2501	5822	Magistrate Dues - AZ State Bar - Judicial	175	
	01	25	2501	5822	National Association of Court Managers	75	\$ 600
Contracts	01	25	2501	5828	Court Automation IGA		\$ 35,246
Jury Fees	01	25	2501	5833	Jury Costs @ 1 trial/month x 15 jurors	2,880	
	01	25	2501	5833	Mileage for jurors @ \$0.325/mile @ 10 mile	58	\$ 2,938
<b>Total Operating Budget</b>							<b>\$ 82,250</b>
Risk Insurance	01	25	2501	5521	Allocate risk mgt insurance		\$ 18,267
<b>Total Internal Service Budget</b>							<b>\$ 18,267</b>
Machinery/Equipment	01	25	2501	5743	Voice Recording System for 2nd Court Room		\$ 3,400
<b>Total Capital Purchases Budget</b>							<b>\$ 3,400</b>
<b>TOTAL DIVISION BUDGET</b>							<b>\$ 646,329</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

30 CITY ATTORNEY  
3001 Administration

<b>DIVISION SUMMARY</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> Actual 1999-2000	<u>Amended</u> Budget 1999-2000	<u>Adopted</u> Budget 2000-2001	<u>Budget-</u> <u>Budget</u> Variance \$	<u>Budget-</u> <u>Budget</u> Variance %
Personnel	\$ 219,667	\$ 234,090	\$ 227,389	\$ 259,713	\$ 32,324	14%
Operations	\$ 131,060	\$ 139,156	\$ 140,156	\$ 152,309	\$ 12,153	9%
Internal Service	\$ 35,530	\$ 33,716	\$ 33,716	\$ 40,742	\$ 7,026	21%
Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Contingency/Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Depreciation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total</b>	<b>\$ 386,257</b>	<b>\$ 406,962</b>	<b>\$ 401,261</b>	<b>\$ 452,764</b>	<b>\$ 51,503</b>	<b>13%</b>

<b>PERSONNEL</b>	<b>1998-1999</b>	<b>1999-2000</b>	<b>2000-2001</b>	<b>FTE</b>
<u>TITLE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>Variance</u>
City Attorney	Contract	Contract	Contract	Contract
Assistant City Attorney/ Chief City Prosecutor	1.0	1.0	1.0	0.0
Assistant Prosecutor	1.0	1.0	1.0	0.0
Victim Rights Compliance O	1.0	1.0	1.0	0.0
Administrative Paralegal	1.0	1.0	1.0	0.0
Legal Secretary	1.0	1.0	1.0	0.0
Crisis Intervention Coord. (grant funded)	0.0	0.5	0.5	0.0
	<b>5.0</b>	<b>5.5</b>	<b>5.5</b>	<b>0.0</b>

<b>DIVISION DETAIL</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> Actual 1999-2000	<u>Amended</u> Budget 1999-2000	<u>Adopted</u> Budget 2000-2001	<u>Budget-</u> <u>Budget</u> Variance \$	<u>Budget-</u> <u>Budget</u> Variance %
Legal Svcs.	\$ 110,447	\$ 120,362	\$ 120,362	\$ 126,259	\$ 5,897	5%
Other Prof. Svcs.	\$ 272	\$ 500	\$ 500	\$ 500	\$ 0	0%
Repair	\$ 1,257	\$ 400	\$ 400	\$ 400	\$ 0	0%
Advertising	\$ 128	\$ 0	\$ 0	\$ 0	\$ 0	0%
Printing	\$ 287	\$ 600	\$ 600	\$ 600	\$ 0	0%
Travel/Training	\$ 1,821	\$ 4,800	\$ 4,800	\$ 6,000	\$ 1,200	25%
General Supplies	\$ 4,043	\$ 3,060	\$ 4,060	\$ 5,500	\$ 1,440	35%
Books/Periodicals	\$ 8,757	\$ 7,934	\$ 7,934	\$ 11,500	\$ 3,566	45%
Postage	\$ 3,180	\$ 0	\$ 0	\$ 0	\$ 0	0%
Business Meals	\$ 78	\$ 0	\$ 0	\$ 0	\$ 0	0%
Membership Dues	\$ 790	\$ 1,500	\$ 1,500	\$ 1,550	\$ 50	3%
<b>Total Operation Costs</b>	<b>\$ 131,060</b>	<b>\$ 139,156</b>	<b>\$ 140,156</b>	<b>\$ 152,309</b>	<b>\$ 12,153</b>	<b>9%</b>

Risk Insurance	\$ 7,459	\$ 8,427	\$ 8,427	\$ 9,551	\$ 1,124	13%
Info Tech. Support	\$ 16,808	\$ 25,289	\$ 25,289	\$ 30,331	\$ 5,042	20%
Fleet Maint. Support	\$ 0	\$ 0	\$ 0	\$ 860	\$ 860	
Bldg. Maint. Support	\$ 11,263	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Internal Svc Costs</b>	<b>\$ 35,530</b>	<b>\$ 33,716</b>	<b>\$ 33,716</b>	<b>\$ 40,742</b>	<b>\$ 7,026</b>	<b>21%</b>
<b>Total Department Costs</b> (less personnel costs)	<b>\$ 166,590</b>	<b>\$ 172,872</b>	<b>\$ 173,872</b>	<b>\$ 193,051</b>	<b>\$ 19,179</b>	<b>11%</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**30 CITY ATTORNEY  
3001 Administration**

<u>Capital Purchases</u>	<u>QTY</u>	<u>ADD/RPL</u>	<u>BUDGET</u>
None			\$ 0
			<hr/>
<b>Total Capital Purchases</b>			<b>\$ 0</b>

<u>Capital Projects</u>	<u>BUDGET</u>
None	\$ 0
	\$ 0
	\$ 0
	\$ 0
	\$ 0
	\$ 0
	\$ 0
	\$ 0
	<hr/>
<b>Total Capital Projects</b>	<b>\$ 0</b>

<b>NARRATIVE</b>	
<b>Personnel</b>	Increase of estimated medical costs per position approximately 21%.
<b>Operations</b>	Increase of legal services for anticipated annual increase for contracted services. This amount is \$5,897.
	Increase of travel/training for grant programs.
<b>FUNDING SOURCES:</b>	
	<b>Grant Funds:</b>
	Victim Rights \$ 19,700
	Victims of Crime Against Women \$ 16,726
	Crime Victim Assistance Program \$ 10,000
	<b>Total Grants \$ 46,426</b>
	<b>General Fund \$ 406,338</b>
	<b>TOTAL FUNDING \$ 452,764</b>



**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**ADOPTED BUDGET  
FISCAL YEAR 2000-2001**

**30 CITY ATTORNEY  
3001 Administration**

	<u>Fund</u>	<u>Dept.</u>	<u>Division</u>	<u>Account</u>	<u>Description</u>	<u>Total</u>
Regular Wages	01	30	3001	5101	wages	\$ 196,101
Part-time Wages	01	30	3001	5102	Crisis Intervention Program Coord. P/T	\$ 8,320
FICA	01	30	3001	5217	fica	\$ 3,050
Retirement	01	30	3001	5218	retirement	\$ 19,037
Medical Insurance	01	30	3001	5223	medical insurance	\$ 26,810
Workers Compensation	01	30	3001	5224	workers comp	\$ 463
Annual Vacation Payout	01	30	3001	5225	vacation payout	\$ 656
Personal Leave Payout	01	30	3001	5225	personal payout	\$ 5,276
<b>Total Personnel Budget</b>						<b>\$ 259,713</b>
<b>Legal Svcs.</b>	01	30	3001	5332	City Attorney Contract Services	95,314
	01	30	3001	5332	City Attorney Supplies	4,720
	01	30	3001	5332	City Attorney Support Staff	26,225
						\$ 126,259
<b>Professional Svcs.</b>	01	30	3001	5335	Witness/Expert Fees	\$ 500
Repair	01	30	3001	5431	Other Office Equipment Repair	\$ 400
Printing	01	30	3001	5551	Printing of Forms	\$ 600
Travel/Training	01	30	3001	5581	City Business Travel	5,500
	01	30	3001	5581	Criminal Justice Courses - Sue Flora	500
						\$ 6,000
<b>General Supplies</b>	01	30	3001	5611	Office Supplies	5,500
	01	30	3001	5611	Office Supplies for new \$1,200	0
						\$ 5,500
<b>Books/Periodicals</b>	01	30	3001	5641	Arizona Business Gazette 01/01/99	45
	01	30	3001	5641	Arizona Law Journal 7/1/98	106
	01	30	3001	5641	National Law Journal	138
	01	30	3001	5641	Various West Publications	5,066
	01	30	3001	5641	Municipal Ordinances	500
	01	30	3001	5641	Arizona Administrative Code 12/19/98	125
	01	30	3001	5641	US Supreme Court Cases & Comments	350
	01	30	3001	5641	Defense of Drunk Driving Cases	350
	01	30	3001	5641	West Law Computer Time	2,000
	01	30	3001	5641	AZ Revised Statutes - CD ROM	720
	01	30	3001	5641	Pacific Reporter 2D - CD ROM	2,100
						\$ 11,500
<b>Membership Dues</b>	01	30	3001	5822	Mohave County Bar Association	50
	01	30	3001	5822	State Bar of Arizona Dues	900
	01	30	3001	5822	International Municipal Lawyer's Assoc.	600
						\$ 1,550
<b>Total Operation Budget</b>						<b>\$ 152,309</b>
<b>Risk Insurance</b>	01	30	3001	5521	Risk Mgmt portion of insurance	\$ 9,551
<b>Fleet Maint. Support</b>	01	30	3001	5832	Fleet Maint. for victim rights car	\$ 860
<b>Info. Tech Support</b>	01	30	3001	5830	Allocate IT Operations	\$ 30,331
<b>Total Internal Service Budget</b>						<b>\$ 40,742</b>
<b>TOTAL DEPARTMENT BUDGET</b>						<b>\$ 452,764</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**40 DEBT SERVICE**

<b>DEPARTMENT SUMMARY</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> <u>Actual</u> 1999-2000	<u>Amended</u> <u>Budget</u> 1999-2000	<u>Adopted</u> <u>Budget</u> 2000-2001	<u>Budget-</u> <u>Budget</u> <u>Variance \$</u>	<u>Budget-</u> <u>Budget</u> <u>Variance %</u>
Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Operations	\$ 1,484	\$ 0	\$ 2,500	\$ 2,500	\$ 0	0%
Internal Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Contingency/Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Depreciation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Debt Service	\$ 4,617,092	\$ 5,241,997	\$ 5,241,997	\$ 7,759,401	\$ 2,517,404	48%
<b>Total</b>	<b>\$ 4,618,576</b>	<b>\$ 5,241,997</b>	<b>\$ 5,244,497</b>	<b>\$ 7,761,901</b>	<b>\$ 2,517,404</b>	<b>48%</b>

<b>PERSONNEL</b>	<b>1998-1999</b>	<b>1999-2000</b>	<b>2000-2001</b>	<b>FTE</b>
<u>TITLE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>Variance</u>
None	0.0	0.0	0.0	0.0
	0.0	0.0	0.0	0.0

<b>DIVISION DETAIL</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> <u>Actual</u> 1999-2000	<u>Amended</u> <u>Budget</u> 1999-2000	<u>Adopted</u> <u>Budget</u> 2000-2001	<u>Budget-</u> <u>Budget</u> <u>Variance \$</u>	<u>Budget-</u> <u>Budget</u> <u>Variance %</u>
Bank Services	\$ 1,484	\$ 2,500	\$ 2,500	\$ 2,500	\$ 0	0%
<b>Total Operation Costs</b>	<b>\$ 1,484</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 0</b>	<b>0%</b>

Principal Expense	\$ 1,533,666	\$ 2,055,847	\$ 2,055,847	\$ 4,390,141	\$ 2,334,294	114%
Interest Expense	\$ 3,049,394	\$ 3,170,199	\$ 3,170,199	\$ 3,353,309	\$ 183,110	6%
Deferred Charge	\$ 34,032	\$ 15,951	\$ 15,951	\$ 15,951	\$ 0	0%
<b>Total Debt Srvc Costs</b>	<b>\$ 4,617,092</b>	<b>\$ 5,241,997</b>	<b>\$ 5,241,997</b>	<b>\$ 7,759,401</b>	<b>\$ 2,517,404</b>	<b>48%</b>
<b>Total Division Costs</b>	<b>\$ 4,618,576</b>	<b>\$ 5,244,497</b>	<b>\$ 5,244,497</b>	<b>\$ 7,761,901</b>	<b>\$ 2,517,404</b>	<b>48%</b>

**NARRATIVE**

The large increase in the budget variance for Principal is mainly due to three items;

First, the first principal payment for the 1998 WIFA Loan of \$1,312,788 is due January 1, 2001.

Second, 1996 Series MPC Sewer Improvements Principal is budgeted for \$783,090. Per Generally accepted accounting principles, the principal payment is recorded as a reduction of bonds payable rather than expense. However, for the purposes of showing the financial resources needed to pay debt this expense has been included in the Adopted budget.

Third, 1998 Series MPC Sewer Improvements Principal is budgeted for \$425,000. Per Generally accepted accounting principles, the principal payment is recorded as a reduction of bonds payable rather than expense. However, for the purposes of showing the financial resources needed to pay debt this expense has been included in the Adopted budget.

The total of these additional principal expenses is \$2,520,878.

The difference in the reduction of principal is due to the normal ebb and flow of the debt schedules.

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**40 DEBT SERVICE**

<b>NARRATIVE</b>			
<b>Funding:</b>			
	General Fund	\$ 703,454	9%
	Highway User Fund	340,986	4%
	Sewer Fund	2,560,151	33%
	Mobile Equipment Fund	69,189	1%
	Improvement Districts	4,088,121	53%
	<b>Total Debt Service Funding</b>	<b>\$ 7,761,901</b>	<b>100%</b>
<b>Capital Leases:</b>			
	Municipal Telephone System	\$ 42,948	
	Police Communication System	66,228	
	A/S 400	16,161	
	911 Building	16,545	
	Bullhead Sanitary District	260,244	
	Public Works Building	115,315	
	<b>Total Capital Leases</b>	<b>\$ 517,441</b>	
<b>Improvement Districts:</b>			
	Silver Creek Road	\$ 174,956	
	Bullhead Parkway	1,274,388	
	East Branch Sewer	282,228	
	Punto De Vista	105,200	
	Interstate Place	183,459	
	Sewer Improvements #1	2,067,890	
	<b>Total Improvement Districts</b>	<b>\$ 4,088,121</b>	
<b>Municipal Property Corporation:</b>			
	Series 1996 Sewer Improvements	\$ 1,350,452	
	Series 1996 City Complex	561,572	
	Series 1998 Sewer Improvements	949,455	
	<b>Total Municipal Property Corporati</b>	<b>\$ 2,861,479</b>	
<b>Revenue Bond Issues:</b>			
	Series 1998 Street Improvements	\$ 294,860	
	<b>Total Revenue Bond Issues</b>	<b>\$ 294,860</b>	
	<b>Total Debt Service Budget</b>	<b>\$ 7,761,901</b>	

<u>Capital Purchases</u>	<u>QTY</u>	<u>ADD/RPL</u>	<u>BUDGET</u>
None			\$ 0
			\$ 0

<u>Capital Projects</u>	<u>BUDGET</u>
None	\$ 0
	\$ 0
<b>Total Capital Projects</b>	<b>\$ 0</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**ADOPTED BUDGET 40 DEBT SERVICE  
FISCAL YEAR 2000-2001**

	<u>Fund</u>	<u>Dept.</u>	<u>Division</u>	<u>Account</u>	<u>Description</u>		<u>Total</u>
<b>Principal Expense</b>	01	40	4001	5861	Telephone system	\$ 39,838	
	01	40	4001	5861	911 Building Repayment	8,395	
	11	40	4001	5861	Hancock Road Re-Construction	250,000	
	11	40	4001	5861	Public Works Bldg	29,279	
	01	40	5502	5861	Police Communication Equipment Lease	57,907	
	62	40	8030	5861	1996 Sewer Refunding/acquisition Principal Pay	783,090	
	62	40	8030	5861	1998 MPC Series Principal Payment	425,000	
	65	40	8024	5861	Public Works Bldg	43,919	
	66	40	1502	5861	A/S 400 Capital Lease	13,015	
	94	40	4001	5861	1998 WIFA Loan Principal	1,312,788	
	99	40	7101	5861	City Complex Debt (30.7% of total issue)	346,910	
	99	40	7504	5861	Silver Creek Road ID	155,000	
	99	40	7505	5861	Bullhead Parkway Improv Dist	595,000	
	99	40	7506	5861	East Branch Sewer Imp Dist	125,000	
	99	40	7507	5861	Punto De Vista Imp Dist	80,000	
	99	40	7508	5861	Interstate Place Imp Dist	125,000	\$ 4,390,141
<b>Interest Expense</b>	01	40	4001	5862	911 Building Repayment	8,150	
	01	40	4001	5862	Telephone system	3,110	
	01	40	5502	5862	Police Communication Equipment Lease	8,321	
	11	40	4001	5862	Hancock Road Re-Construction	44,860	
	11	40	4001	5862	Public Works Bldg	16,847	
	62	40	8030	5862	1996 Sewer Refunding/acquisition Int. Pymts	478,918	
	62	40	8030	5862	1998 MPC Series Interest Payment	524,455	
	62	40	8030	5862	BSD Debt	260,244	
	62	40	8030	5862	1996 Sewer Refunding/acquisition Int. Charges	66,317	
	62	40	8030	5862	1996 Sewer Refunding/acquisition Int. Charges	6,176	
	65	40	8024	5862	Public Works Bldg	25,270	
	66	40	1502	5862	A/S 400 Capital Lease	3,146	
	94	40	4001	5862	1998 WIFA Loan Interest Payment	755,102	
	99	40	7101	5862	City Complex Debt (30.7% of total issue)	212,162	
	99	40	7504	5862	Silver Creek Road ID	19,956	
	99	40	7505	5862	Bullhead Parkway Improv Dist	679,388	
	99	40	7506	5862	East Branch Sewer Imp Dist	157,228	
	99	40	7507	5862	Punto De Vista Imp Dist	25,200	
	99	40	7508	5862	Interstate Place Imp Dist	58,459	\$ 3,353,309
<b>Paying Agent Fees</b>	99	40	7101	5863	Annual fees	\$ 2,500	
<b>Deferred Charges</b>	62	40	8030	5865	Def Charge bond issuance cost	\$ 15,951	
<b>Interfund Transfer</b>	01	40	7101	5891	1996 MPC Series Debt Payments	\$ 561,572	
<b>TOTAL DEBT SERVICE BUDGET</b>							<u>\$ 8,323,473</u>
<b>Less the interfund transfer from the General Fund for debt funding.</b>							<u>\$ (561,572)</u>
<b>TOTAL ADJUSTED DEBT SERVICE BUDGET</b>							<u>\$ 7,761,901</u>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**50 FINANCE**  
Administration All Finance Divisions

<b>DEPARTMENT SUMMARY</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> Actual 1999-2000	<u>Amended</u> Budget 1999-2000	<u>Proposed</u> Budget 2000-2001	<u>Budget-</u> <u>Budget</u> Variance \$	<u>Budget-</u> <u>Budget</u> Variance %
Personnel	\$ 479,586	\$ 718,791	\$ 718,791	\$ 842,692	\$ 123,901	17%
Operations	\$ 120,715	\$ 276,413	\$ 311,420	\$ 543,725	\$ 232,305	75%
Internal Service	\$ 83,335	\$ 101,177	\$ 101,177	\$ 139,081	\$ 37,904	37%
Capital Outlay	\$ 5,400	\$ 5,100	\$ 5,195	\$ 0	\$ (5,195)	-100%
Contingency/Other	\$ 2,614	\$ 0	\$ 6,200	\$ 101,700	\$ 95,500	1540%
Depreciation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total</b>	<b>\$ 691,650</b>	<b>\$ 1,101,481</b>	<b>\$ 1,142,783</b>	<b>\$ 1,627,198</b>	<b>\$ 484,415</b>	<b>42%</b>

<b>PERSONNEL</b>	<b>1998-1999</b>	<b>1999-2000</b>	<b>2000-2001</b>	<b>FTE</b>
<u>TITLE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>Variance</u>
Finance Director	1.0	1.0	1.0	0.0
Financial Reporting Mgr.	1.0	1.0	1.0	0.0
Financial Operations Mgr.	1.0	1.0	1.0	0.0
Procurement/Grants Mgr.	0.0	1.0	1.0	0.0
Purchasing Agent	1.0	0.0	0.0	0.0
Contracts Analyst	0.0	1.0	1.0	0.0
Grant Administrator	0.0	2.0	2.0	0.0
Accounting Specialist	0.0	0.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0	0.0
Accounting Clerk II	3.0	4.0	3.0	(1.0)
Collections Clerk	0.0	0.0	1.0	1.0
Accounting Clerk I	5.0	6.0	6.0	0.0
<b>Total Positions</b>	<b>13.0</b>	<b>18.0</b>	<b>19.0</b>	<b>1.0</b>

<b>DIVISION DETAIL</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> Actual 1999-2000	<u>Amended</u> Budget 1999-2000	<u>Proposed</u> Budget 2000-2001	<u>Budget-</u> <u>Budget</u> Variance \$	<u>Budget-</u> <u>Budget</u> Variance %
Health Svcs.	\$ 146	\$ 0	\$ 0	\$ 0	\$ 0	0%
Legal Svcs.	\$ 0	\$ 70,641	\$ 46,200	\$ 365,370	\$ 319,170	691%
Audit Svcs.	\$ 34,405	\$ 66,275	\$ 76,000	\$ 57,500	\$ (18,500)	-24%
Other Prof. Svcs.	\$ 29,943	\$ 71,662	\$ 79,215	\$ 16,490	\$ (62,725)	-79%
Bank Svcs.	\$ 4,126	\$ 10,000	\$ 13,040	\$ 6,820	\$ (6,220)	-48%
Repair	\$ 3,212	\$ 516	\$ 1,100	\$ 500	\$ (600)	-55%
Rental Bldgs.	\$ 0	\$ 1,080	\$ 2,160	\$ 2,160	\$ 0	0%
Communication Svcs.	\$ 60	\$ 0	\$ 0	\$ 0	\$ 0	0%
Advertising	\$ 280	\$ 832	\$ 2,000	\$ 3,920	\$ 1,920	96%
Printing	\$ 3,124	\$ 7,200	\$ 16,900	\$ 9,447	\$ (7,453)	-44%
Travel/Training	\$ 7,111	\$ 9,347	\$ 14,175	\$ 12,800	\$ (1,375)	-10%
General Supplies	\$ 17,057	\$ 15,441	\$ 30,300	\$ 17,268	\$ (13,032)	-43%
Books/Periodicals	\$ 1,543	\$ 599	\$ 2,000	\$ 1,050	\$ (950)	-48%
Postage	\$ 18,557	\$ 22,000	\$ 26,000	\$ 48,260	\$ 22,260	86%
Business Meals	\$ 314	\$ 74	\$ 500	\$ 1,000	\$ 500	100%
Membership Dues	\$ 837	\$ 747	\$ 1,830	\$ 1,140	\$ (690)	-38%
<b>Total Operation Costs</b>	<b>\$ 120,715</b>	<b>\$ 276,413</b>	<b>\$ 311,420</b>	<b>\$ 543,725</b>	<b>\$ 232,305</b>	<b>75%</b>

Risk Insurance	\$ 16,115	\$ 20,564	\$ 20,564	\$ 27,276	\$ 6,712	33%
Info Tech. Support	\$ 42,020	\$ 80,613	\$ 80,613	\$ 111,805	\$ 31,192	39%
Bldg. Maint. Support	\$ 25,200	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Internal Svc Costs</b>	<b>\$ 83,335</b>	<b>\$ 101,177</b>	<b>\$ 101,177</b>	<b>\$ 139,081</b>	<b>\$ 37,904</b>	<b>37%</b>
Furniture/Equipment	\$ 5,400	\$ 5,100	\$ 5,195	\$ 0	\$ (5,195)	-100%
<b>Total Capital Purchases</b>	<b>\$ 5,400</b>	<b>\$ 5,100</b>	<b>\$ 5,195</b>	<b>\$ 0</b>	<b>\$ (5,195)</b>	<b>-100%</b>
Bad Debt	\$ 2,614	\$ 0	\$ 6,200	\$ 101,700	\$ 95,500	1540%
<b>Total Bad Debt Costs</b>	<b>\$ 2,614</b>	<b>\$ 0</b>	<b>\$ 6,200</b>	<b>\$ 101,700</b>	<b>\$ 95,500</b>	<b>1540%</b>
<b>Total Division Costs</b> (less personnel costs)	<b>\$ 212,064</b>	<b>\$ 382,690</b>	<b>\$ 423,992</b>	<b>\$ 784,506</b>	<b>\$ 360,514</b>	<b>85%</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**50 FINANCE  
Administration All Finance Divisions**

<u>Capital Purchases</u>	<u>QTY</u>	<u>ADD/RPL</u>	<u>BUDGET</u>
None			\$ 0
			<hr/>
<b>Total Capital Purchases</b>			\$ 0

<u>Capital Projects</u>	<u>General Fund</u>	<u>Grant</u>	<u>In-Kind</u>	<u>BUDGET</u>
Commercial Way Park	\$ 47,725	\$ 97,725	\$ 50,000	\$ 195,450
				<hr/>
<b>Total Capital Projects</b>				\$ 195,450

<b>NARRATIVE</b>	
13,000	Reclass of an Accounting Clerk II position to Accounting Specialist in April of 2000. The difference is approximately \$13,000. Reclass of Purchasing Agent position to Contract Analyst position. There was no change in grade.
20,000	One Accounting Clerk I budgeted for six months in fiscal year 1999-2000. The difference is approximately \$20,000.
10,000	One Accounting Clerk I budgeted for nine months in fiscal year 1999-2000. The Vacancy Factor was \$10,000 for Finance in fiscal year 1999-2000.
4,000	The moving allowance for new Finance Director budgeted is \$4,000.
5,700	An increase of \$5,700 for part-time positions.
17,000	Increase of medical insurance of approximately \$17,000.
25,484	Increase due step increase and other related benefits.
\$ 95,184	
	The increase in legal fees \$ 237,000 is primarily due to the Sewer Improvement District #1 connection enforcement. The increase in bad expense of \$ 95,500 is due an accumulation of prior years receivables.  Balance of operation budget is due to overall reduction of expenses.

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**ADOPTED BUDGET 50 FINANCE  
FISCAL YEAR 2000-2001 5001 Administration**

	<u>Fund</u>	<u>Dept.</u>	<u>Division</u>	<u>Account</u>	<u>Description</u>		<u>Total</u>
Regular Wages	01	50	5001	5101	WAGES	\$	607,011
Overtime	01	50	5001	5106	Overtime	\$	200
FICA	01	50	5001	5217	fica	\$	8,597
Retirement	01	50	5001	5218	retirement	\$	61,035
Vehicle Allowance	01	50	5001	5222	Director of Finance	\$	1,800
Moving Allowance	01	50	5001	5222	Director of Finance	\$	4,000
Medical Insurance	01	50	5001	5223	Medical insurance	\$	96,516
Workers Compensation	01	50	5001	5224	workers comp	\$	1,355
Annual Vacation Payout	01	50	5001	5225	vacation payout	\$	6,280
Personal Leave Payout	01	50	5001	5225	Personal leave payout	\$	15,191
<b>Total Personnel Budget</b>						\$	<b>801,985</b>
Legal Svcs.	01	50	5001	5332	Hearing officer tax assessment appeals	\$	2,870
Audit Svcs.	01	50	5001	5334	Independent Auditor	35,000	
	01	50	5001	5334	City Sales Tax Auditor	20,000	
	01	50	5001	5334	Special Audits	2,500	\$ 57,500
Professional Svcs.	01	50	5001	5335	GFOA Award Certification for CAFR	500	
	01	50	5001	5335	Auctioneer Comm. 6% of auction proceeds	2,000	
	01	50	5001	5335	GFOA Budget Review Fee	350	
	01	50	5001	5335	Mohave County Recorder Geo Update	2,520	
	01	50	5001	5335	Vendor Credit Reports	4,000	
	01	50	5001	5335	Title reports for donated property	660	\$ 10,030
Banking Svcs.	01	50	5001	5338	Safe Deposit Box Rentals	100	
	01	50	5001	5338	Credit Card Annual Fees	390	
	01	50	5001	5338	MPC-us bank 1996 series admin fees (split 69	1,130	\$ 1,620
Repair	01	50	5001	5431	Miscellaneous Repairs		\$ 500
Rental-Bldgs.	01	50	5001	5441	Storage container for archiving records		\$ 2,160
Printing	01	50	5001	5551	Print financial reports	500	
	01	50	5001	5551	Print business license documents	500	
	01	50	5001	5551	Print Payroll Checks	3,500	\$ 4,500
Travel/Training	01	50	5001	5581	GFOA Accounting seminars	4,000	
	01	50	5001	5581	Meetings with other Government Officials	1,200	
	01	50	5001	5581	AZ League of Cities Conference	1,000	
	01	50	5001	5581	GFOA Conference and Seminar	2,000	
	01	50	5001	5581	AFOA Conference	700	\$ 8,900
General Supplies	01	50	5001	5611	Office Supplies - Paper	4,000	
	01	50	5001	5611	Toner Supplies - Laser Printer	3,000	
	01	50	5001	5611	Office Supplies	3,000	
	01	50	5001	5611	Breakroom Supplies	500	
	01	50	5001	5611	First Aid Cabinet Supplies	500	
	01	50	5001	5611	Signature Machine Supplies (Ink Roller)	400	
	01	50	5001	5611	Check Signature Machine (signature plate)	200	
	01	50	5001	5611	Fax Supplies	468	
	01	50	5001	5611	Copier cartridges	200	
	01	50	5001	5611	Office Supplies for wastewater	3,000	\$ 15,268
Books/Periodicals	01	50	5001	5641	Professional Subscriptions Finance Director	200	
	01	50	5001	5641	Harcourt CD Rom	150	\$ 350
Postage	01	50	5001	5802	Trash lien postage		\$ 5,960
Business Meals	01	50	5001	5805	Business meals and expenses	200	
	01	50	5001	5805	Budget Retreat	800	\$ 1,000
Membership Dues	01	50	5001	5822	GFOA annual dues	295	
	01	50	5001	5822	AFOA annual dues	30	
	01	50	5001	5822	National purchasing institute	230	
	01	50	5001	5822	National Institute of Govt Purchasing	60	
	01	50	5001	5822	Association of Govt Acctg	195	
	01	50	5001	5822	AFOA Chapter Membership	25	
	01	50	5001	5822	Municipal Treasurers Association	145	
	01	50	5001	5822	AZ State Contract Annual Purch. Agreement	160	\$ 1,140
<b>Total Operation Budget</b>						\$	<b>111,798</b>
Risk Insurance	01	50	5001	5521	Risk Mgmt portion of insurance		\$ 27,276
Info Tech Support	01	50	5001	5830	Allocate IT Capital/Upgrades/Programming	25,145	
	01	50	5001	5830	Allocate IT Operations	86,660	\$ 111,805
Bad Debt	01	50	5001	5871	Uncollectable Accounts		\$ 1,200
<b>Total Internal Service Budget</b>						\$	<b>140,281</b>
<b>TOTAL DIVISION BUDGET</b>						\$	<b>1,054,064</b>

**ADOPTED BUDGET 50 FINANCE**  
**FISCAL YEAR 2000-2001 5002 Wastewater**

	<i>Fund</i>	<i>Dept.</i>	<i>Division</i>	<i>Account</i>	<i>Description</i>		<i>Total</i>	
Personnel	01	50	5002	5101	Collections Clerk	\$	28,717	
Overtime	01	50	5002	5106	Overtime	\$	300	
<b>Total Personnel Budget</b>							\$	29,017
Legal Svcs.	01	50	5002	5332	Lien Processing	112,500		
	01	50	5002	5332	Connection Enforcement	250,000	\$ 362,500	
Banking Svcs.	01	50	5002	5338	Bond Administrative Services	\$	2,200	
Printing	01	50	5002	5551	Sewer Billings	\$	1,950	
Postage	01	50	5002	5802	Sewer Billings	25,000		
	01	50	5002	5802	ACH Letters	200		
	01	50	5002	5802	90 Day Letters	500		
	01	50	5002	5802	Final Bills	200		
	01	50	5002	5802	Misc. Letters	3,280	\$ 29,180	
Bad Debt	01	50	5002	5871	Uncollectible accounts	\$	100,500	
<b>Total Operation Budget</b>							\$	496,330
<b>TOTAL DIVISION BUDGET</b>							\$	525,347

**CITY OF BULLHEAD CITY, ARIZONA**  
**DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**ADOPTED BUDGET 50 FINANCE**  
**FISCAL YEAR 2000-2001 5005 Accounting**

	<i>Fund</i>	<i>Dept.</i>	<i>Division</i>	<i>Account</i>	<i>Description</i>		<i>Total</i>	
Overtime	01	50	5005	5106	Overtime	\$	850	
<b>Total Personnel Budget</b>							\$	850
Printing	01	50	5005	5551	A/R forms	\$	222	
<b>Total Operation Budget</b>							\$	222
<b>TOTAL DIVISION BUDGET</b>							\$	1,072

**ADOPTED BUDGET 50 FINANCE**  
**FISCAL YEAR 2000-2001 5006 Purchasing**

	<i>Fund</i>	<i>Dept.</i>	<i>Division</i>	<i>Account</i>	<i>Description</i>		<i>Total</i>	
Printing	01	50	5006	5581	Purchasing Conference	\$	900	
<b>Total Operation Budget</b>							\$	900
<b>TOTAL DIVISION BUDGET</b>							\$	900

**ADOPTED BUDGET 50 FINANCE**  
**FISCAL YEAR 2000-2001 5007 Grants**

	<i>Fund</i>	<i>Dept.</i>	<i>Division</i>	<i>Account</i>	<i>Description</i>		<i>Total</i>	
Travel/Training	01	50	5007	5581	Grant Workshops	\$	3,000	
General Supplies	01	50	5007	5611	Grant Supplies	\$	2,000	
Books/Periodicals	01	50	5007	5641	Grant Publication	\$	700	
<b>Total Operation Budget</b>							\$	5,700
<b>TOTAL DIVISION BUDGET</b>							\$	5,700

**ADOPTED BUDGET 50 FINANCE**  
**FISCAL YEAR 2000-2001 5008 Business Licenses**

	<i>Fund</i>	<i>Dept.</i>	<i>Division</i>	<i>Account</i>	<i>Description</i>		<i>Total</i>	
Printing	01	50	5008	5551	Business renewal letters	\$	222	
<b>Total Operation Budget</b>							\$	222
<b>TOTAL DIVISION BUDGET</b>							\$	222



**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**ADOPTED BUDGET 50 FINANCE**  
**FISCAL YEAR 2000-2001 5009 Improvement Districts**

	<i>Fund</i>	<i>Dept.</i>	<i>Division</i>	<i>Account</i>	<i>Description</i>		<i>Total</i>
Part-time Wages	01	50	5009	5102	SID#1	\$	9,690
Overtime	01	50	5009	5106	Overtime	\$	300
<b>Total Personnel Budget</b>						\$	<b>9,990</b>
Professional Svcs.	01	50	5009	5335	Title Reports		1,000
	01	50	5009	5335	Manpower	4,200	\$ 5,200
Banking Svcs.	01	50	5009	5338	Bond administrative costs	\$	3,000
Advertising	01	50	5009	5541	Legal Notice of Billings		120
	01	50	5009	5541	Legal Notice of Hearings	1,800	
	01	50	5009	5541	Legal Notice of Auctions	2,000	\$ 3,920
Printing	01	50	5009	5551	ID Billing Forms	\$	2,220
Postage	01	50	5009	5802	Postage for billings	4,620	
	01	50	5009	5802	Postage for 30 day letters	1,500	
	01	50	5009	5802	Postage for delinquency letters	7,000	\$ 13,120
<b>Total Operation Budget</b>						\$	<b>27,460</b>
<b>TOTAL DIVISION BUDGET</b>						\$	<b>37,450</b>

**ADOPTED BUDGET 50 FINANCE**  
**FISCAL YEAR 2000-2001 5010 Customer Service**

	<i>Fund</i>	<i>Dept.</i>	<i>Division</i>	<i>Account</i>	<i>Description</i>		<i>Total</i>
Overtime	01	50	5010	5106	Overtime	\$	850
<b>Total Personnel Budget</b>						\$	<b>850</b>
Printing	01	50	5010	5551	Final billing forms	\$	111
<b>Total Operation Budget</b>						\$	<b>111</b>
<b>TOTAL DIVISION BUDGET</b>						\$	<b>961</b>

**ADOPTED BUDGET 50 FINANCE**  
**FISCAL YEAR 2000-2001 5011 Trash Liens**

	<i>Fund</i>	<i>Dept.</i>	<i>Division</i>	<i>Account</i>	<i>Description</i>		<i>Total</i>
Professional Svcs.	01	50	5011	5335	Manpower	\$	1,260
Printing	01	50	5011	5551	Trash lien forms	\$	222
<b>Total Operation Budget</b>						\$	<b>1,482</b>
<b>TOTAL DIVISION BUDGET</b>						\$	<b>1,482</b>
<b>TOTAL DEPARTMENT BUDGET</b>						\$	<b>1,627,198</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**50 FINANCE  
5012 Risk Management**

<b>DIVISION SUMMARY</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> Actual 1999-2000	<u>Amended</u> Budget 1999-2000	<u>Adopted</u> Budget 2000-2001	<u>Budget-</u> <u>Budget</u> Variance \$	<u>Budget-</u> <u>Budget</u> Variance %
Personnel	\$ 0	\$ 0	\$ 0	\$ 56,400	\$ 56,400	100%
Operations	\$ 387,927	\$ 439,212	\$ 469,685	\$ 574,185	\$ 104,500	22%
Internal Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Contingency/Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Depreciation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total</b>	<b>\$ 387,927</b>	<b>\$ 439,212</b>	<b>\$ 469,685</b>	<b>\$ 630,585</b>	<b>\$ 160,900</b>	<b>34%</b>

<b>PERSONNEL</b>	1998-1999	1999-2000	2000-2001	FTE
<u>TITLE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>Variance</u>
Risk Manager	0.0	0.0	1.0	1.0
	0.0	0.0	1.0	1.0

<b>DIVISION DETAIL</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> Actual 1999-2000	<u>Amended</u> Budget 1999-2000	<u>Adopted</u> Budget 2000-2001	<u>Budget-</u> <u>Budget</u> Variance \$	<u>Budget-</u> <u>Budget</u> Variance %
Legal Svcs.	\$ 117,968	\$ 95,000	\$ 120,000	\$ 100,000	\$ (20,000)	-17%
Other Prof. Svcs.	\$ 210	\$ 3,000	\$ 5,500	\$ 10,000	\$ 4,500	82%
Repair	\$ 44	\$ 3,000	\$ 3,000	\$ 3,000	\$ 0	0%
Insurance Premiun	\$ 172,684	\$ 227,227	\$ 175,000	\$ 250,000	\$ 75,000	43%
Insurance Losses	\$ 90,353	\$ 100,000	\$ 155,000	\$ 200,000	\$ 45,000	29%
Travel/Training	\$ 3,509	\$ 9,000	\$ 9,000	\$ 9,000	\$ 0	0%
General Supplies	\$ 2,242	\$ 1,300	\$ 1,500	\$ 1,500	\$ 0	0%
Membership Dues	\$ 917	\$ 685	\$ 685	\$ 685	\$ 0	0%
<b>Total Operation Costs</b>	<b>\$ 387,927</b>	<b>\$ 439,212</b>	<b>\$ 469,685</b>	<b>\$ 574,185</b>	<b>\$ 104,500</b>	<b>22%</b>
<b>Total Division Costs (less personnel costs)</b>	<b>\$ 387,927</b>	<b>\$ 439,212</b>	<b>\$ 469,685</b>	<b>\$ 574,185</b>	<b>\$ 104,500</b>	<b>22%</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**50 FINANCE  
5012 Risk Management**

<u>Capital Purchases</u>	<u>QTY</u>	<u>ADD/RPL</u>	<u>BUDGET</u>
None			\$ 0
			\$ 0
			\$ 0
<b>Total Capital Purchases</b>			<b>\$ 0</b>

<u>Capital Projects</u>	<u>BUDGET</u>
None	\$ 0
	\$ 0
	\$ 0
	\$ 0
	\$ 0
	\$ 0
	\$ 0
	\$ 0
<b>Total Capital Projects</b>	<b>\$ 0</b>

**NARRATIVE**

**Risk Manager is reclassification of Administratives Director position. The director position has been budgeted in the Administrative Services department in prior fiscal years.**

**The Administrative Services department has been eliminated this fiscal year.**

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**ADOPTED BUDGET  
FISCAL YEAR 2000-2001**

**50 FINANCE  
5012 Risk Management**

	<u>Fund</u>	<u>Dept.</u>	<u>Division</u>	<u>Account</u>	<u>Description</u>	<u>Total</u>
Regular Wages	68	50	5012	5101	WAGES	\$ 44,990
FICA	68	50	5012	5217	fica	\$ 668
Retirement	68	50	5012	5218	retirement	\$ 4,172
Medical Insurance	68	50	5012	5223	Medical insurance	\$ 5,362
Workers Compensation	68	50	5012	5224	workers comp	\$ 101
Personal Leave Payout	68	50	5012	5225	Personal leave payout	\$ 1,107
<b>Total Personnel Budget</b>						<b>\$ 56,400</b>
Legal Svcs.	68	50	5012	5332	Legal Services	\$ 100,000
Professional Svcs.	68	50	5012	5335	Consultant services	\$ 10,000
Repair	68	50	5012	5431	Emerg. Repair for Risk Mgmt Purposes	\$ 3,000
Insurance Losses	68	50	5012	5522	Loss reserves	\$ 250,000
Travel/Training	68	50	5012	5525	Insurance premiums	\$ 200,000
	68	50	5012	5581	Local Travel & Training	500
	68	50	5012	5581	Board Meetings/Workers Comp Pool	1,000
	68	50	5012	5581	Risk Management Training	2,000
	68	50	5012	5581	Risk reduction training	3,000
	68	50	5012	5581	Safety Videos	2,500
General Supplies	68	50	5012	5611	Supplies and equipment	\$ 9,000
Membership Dues	68	50	5012	5822	National Safety Council	\$ 185
	68	50	5012	5822	PRIMA-National and Local	500
<b>Total Operations Budget</b>						<b>\$ 574,185</b>
<b>TOTAL DIVISION BUDGET</b>						<b>\$ 630,585</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

55 POLICE

<b>DEPARTMENT SUMMARY</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> Actual 1999-2000	<u>Amended</u> Budget 1999-2000	<u>Adopted</u> Budget 2000-2001	<u>Budget-</u> <u>Budget</u> Variance \$	<u>Budget-</u> <u>Budget</u> Variance %
Personnel	\$ 5,620,376	\$ 5,986,155	\$ 6,052,119	\$ 6,583,943	\$ 531,824	9%
Operations	\$ 561,177	\$ 921,437	\$ 959,039	\$ 1,028,217	\$ 69,178	7%
Internal Service	\$ 908,190	\$ 1,091,273	\$ 1,091,273	\$ 1,173,735	\$ 82,462	8%
Capital Outlay	\$ 66,910	\$ 166,489	\$ 169,057	\$ 121,593	\$ (47,464)	-28%
Contingency/Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Depreciation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total</b>	<b>\$ 7,156,653</b>	<b>\$ 8,165,354</b>	<b>\$ 8,271,488</b>	<b>\$ 8,907,488</b>	<b>\$ 636,000</b>	<b>8%</b>

<b>PERSONNEL TITLE</b>	<b>1998-1999</b>	<b>1999-2000</b>	<b>2000-2001</b>	<b>FTE</b>
	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>Variance</u>
Admin. Assistant I	1.0	1.0	1.0	0.0
Administrative Secretary	1.0	1.0	1.0	0.0
Animal Control Officer	3.0	3.0	3.0	0.0
Animal Shelter Manager	1.0	1.0	1.0	0.0
Bureau Manager	1.0	1.0	1.0	0.0
Captain	2.0	2.0	2.0	0.0
Chief of Police	1.0	1.0	1.0	0.0
Clerk Typist	2.0	2.0	2.0	0.0
Community Service Ofcr	1.0	1.0	1.0	0.0
Community-Oriented Officer	1.0	1.0	0.0	(1.0)
Computer Network Analyst	1.0	1.0	1.0	0.0
Corporal	8.0	8.0	8.0	0.0
Deputy Chief of Police	1.0	1.0	1.0	0.0
Emerg. Svcs. Dispatch Mgr.	1.0	1.0	1.0	0.0
Emerg. Svcs. Dispatcher	15.0	15.0	15.0	0.0
Forensic Specialist	2.0	2.0	2.0	0.0
Investigative Assistant	1.0	1.0	1.0	0.0
Licensing Officer	1.0	1.0	1.0	0.0
Lieutenant	3.0	3.0	3.0	0.0
Officer	49.0	49.0	51.0	2.0
Pawn Detail	1.0	1.0	1.0	0.0
Prop./Evidence Custodian	1.0	1.0	1.0	0.0
Prop./Evidence Supervisor	1.0	1.0	1.0	0.0
Records Clerk	5.0	5.0	5.0	0.0
Secretary	1.0	1.0	1.0	0.0
Sergeant	11.0	11.0	12.0	1.0
Shelter Support Workers	2.0	2.0	2.0	0.0
Sr. Animal Control Officer	1.0	1.0	1.0	0.0
Sr. Emerg. Svcs. Dispatcher	4.0	4.0	4.0	0.0
<b>Total Positions</b>	<b>123.0</b>	<b>123.0</b>	<b>125.0</b>	<b>2.0</b>

**NARRATIVE**

Transferred the Community-Oriented Officer position to the Public Information Division in Administrative Services Department.  
 Increase of estimated medical costs per position approximately 21%.  
 Two Emergency Dispatcher positions added in fiscal year 1999-2000 were budgeted with hire dates of April 1, 2000.  
 The full fiscal impact of the positions are budgeted in fiscal year 2000-2001.

Three Police Officer positions added this fiscal year.

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

55 POLICE  
5501 Administration

DIVISION SUMMARY	Actual	Estimated	Amended	Adopted	Budget-	Budget-
	1998-1999	Actual	Budget	Budget	Budget	Budget
		1999-2000	1999-2000	2000-2001	Variance \$	Variance %
Personnel	\$ 551,604	\$ 604,734	\$ 611,614	\$ 566,794	\$ (44,820)	-7%
Operations	\$ 118,167	\$ 191,206	\$ 197,053	\$ 179,200	\$ (17,853)	-9%
Internal Service	\$ 777,662	\$ 854,184	\$ 854,184	\$ 988,553	\$ 134,369	16%
Capital Outlay	\$ 6,188	\$ 15,000	\$ 15,843	\$ 0	\$ (15,843)	-100%
Contingency/Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Depreciation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total</b>	<b>\$ 1,453,621</b>	<b>\$ 1,665,124</b>	<b>\$ 1,678,694</b>	<b>\$ 1,734,547</b>	<b>\$ 55,853</b>	<b>3%</b>

PERSONNEL	1998-1999	1999-2000	2000-2001	FYE
TITLE	FTE	FTE	FTE	Variance
Chief of Police	1.0	1.0	1.0	0.0
Deputy Chief of Police	1.0	1.0	1.0	0.0
Lieutenant	1.0	1.0	1.0	0.0
Sergeant	1.0	1.0	1.0	0.0
Officer	1.0	1.0	1.0	0.0
Comm.y-Oriented Ofcr	1.0	1.0	0.0	(1.0)
Community Service Ofcr	1.0	1.0	1.0	0.0
Comp. Network Analyst	1.0	1.0	1.0	0.0
Admin. Assistant I	1.0	1.0	1.0	0.0
Admin. Secretary	1.0	1.0	1.0	0.0
	<b>10.0</b>	<b>10.0</b>	<b>9.0</b>	<b>(1.0)</b>

DIVISION DETAIL	Actual	Estimated	Amended	Adopted	Budget-	Budget-
	1998-1999	Actual	Budget	Budget	Budget	Budget
		1999-2000	1999-2000	2000-2001	Variance \$	Variance %
Health Services	\$ 7,429	\$ 7,000	\$ 9,006	\$ 13,610	\$ 4,604	51%
Other Prof. Svcs.	\$ 10,910	\$ 53,000	\$ 53,420	\$ 27,820	\$ (25,600)	-48%
Repair	\$ 20,354	\$ 20,000	\$ 20,800	\$ 24,027	\$ 3,227	16%
Rental Bldgs.	\$ 1,956	\$ 3,050	\$ 3,100	\$ 5,150	\$ 2,050	66%
Communication Svcs.	\$ 1,449	\$ 420	\$ 0	\$ 0	\$ 0	0%
Advertising	\$ 1,753	\$ 136	\$ 0	\$ 0	\$ 0	0%
Printing	\$ 10,707	\$ 14,000	\$ 15,918	\$ 16,300	\$ 382	2%
Travel/Training	\$ 14,276	\$ 14,300	\$ 14,600	\$ 18,100	\$ 3,500	24%
General Supplies	\$ 20,046	\$ 44,000	\$ 44,509	\$ 34,733	\$ (9,776)	-22%
Books/Periodicals	\$ 3,556	\$ 3,500	\$ 3,450	\$ 4,280	\$ 830	24%
Postage	\$ 6,753	\$ 0	\$ 0	\$ 0	\$ 0	0%
Business Meals	\$ 1,804	\$ 600	\$ 600	\$ 525	\$ (75)	-13%
Firearms	\$ 15,867	\$ 29,000	\$ 29,450	\$ 31,555	\$ 2,105	7%
Membership Dues	\$ 1,307	\$ 2,200	\$ 2,200	\$ 3,100	\$ 900	41%
<b>Total Operation Costs</b>	<b>\$ 118,167</b>	<b>\$ 191,206</b>	<b>\$ 197,053</b>	<b>\$ 179,200</b>	<b>\$ (17,853)</b>	<b>-9%</b>
Risk Insurance	\$ 186,562	\$ 202,210	\$ 202,210	\$ 204,608	\$ 2,398	1%
Info Tech. Support	\$ 22,411	\$ 106,029	\$ 106,029	\$ 82,757	\$ (23,272)	-22%
Fleet Maint. Support	\$ 427,591	\$ 545,945	\$ 545,945	\$ 701,188	\$ 155,243	28%
Bldg. Maint. Support	\$ 141,098	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Internal Svc Costs</b>	<b>\$ 777,662</b>	<b>\$ 854,184</b>	<b>\$ 854,184</b>	<b>\$ 988,553</b>	<b>\$ 134,369</b>	<b>16%</b>
Machinery/Equipment	\$ 6,188	\$ 15,000	\$ 15,843	\$ 0	\$ (15,843)	-100%
Furniture/Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Capital Purchases</b>	<b>\$ 6,188</b>	<b>\$ 15,000</b>	<b>\$ 15,843</b>	<b>\$ 0</b>	<b>\$ (15,843)</b>	<b>-100%</b>
<b>Total Division Costs (less personnel costs)</b>	<b>\$ 902,017</b>	<b>\$ 1,060,390</b>	<b>\$ 1,067,080</b>	<b>\$ 1,167,753</b>	<b>\$ 100,673</b>	<b>9%</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**55 POLICE  
5501 Administration**

<u>Capital Purchases</u>	<u>QTY</u>	<u>ADD/RPL</u>	<u>BUDGET</u>
None			\$ 0
<b>Total Capital Purchases</b>			<b>\$ 0</b>

<u>Capital Projects</u>	<u>BUDGET</u>
None	0 0 0 0 0 0 0 0
<b>Total Capital Projects</b>	<b>\$ 0</b>

**NARRATIVE**

Transferred the Community-Oriented Officer position to the Public Information Division in Administrative Services Department.  
Increase of estimated medical costs per position approximately 21%.

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW DETAIL WORKSHEET**

**ADOPTED BUDGET 55 POLICE  
FISCAL YEAR 2000-2001 5501 Administration**

	<u>Fund</u>	<u>Dept.</u>	<u>Division</u>	<u>Account</u>	<u>Description</u>		<u>Total</u>
Regular Wages	01	55	5501	5101	wages	\$	437,806
Overtime	01	55	5501	5106	Overtime	\$	6,000
FICA	01	55	5501	5217	fica	\$	4,553
Retirement	01	55	5501	5218	retirement	24,296	
	01	55	5501	5218	retirement	16,541	\$ 40,837
Uniform Allowance	01	55	5501	5222	Sworn Personnel	2,000	
	01	55	5501	5222	Civilian Personnel	200	\$ 2,200
Medical Insurance	01	55	5501	5223	medical insurance	\$	48,258
Workers Compensation	01	55	5501	5224	workers comp	\$	10,832
Annual Vacation Payout	01	55	5501	5225	vacation payout	\$	5,448
Personal Leave Payout	01	55	5501	5225	personal payout	\$	10,860
<b>Total Personnel Budget</b>						\$	<b>566,794</b>
Health Svcs.	01	55	5501	5331	Baseline physicals	3,200	
	01	55	5501	5331	Physical exam/medical tests	7,810	
	01	55	5501	5331	Psychological Services	1,600	
	01	55	5501	5331	Laboratory services - drug testing	1,000	\$ 13,610
Professional Svcs.	01	55	5501	5335	Mechanical Services	5,000	
	01	55	5501	5335	Cleaning Services	320	
	01	55	5501	5335	Other Professionals Radios	5,000	
	01	55	5501	5335	C.A.L.E.A. Services	7,000	
	01	55	5501	5335	Disposal Fee	500	
	01	55	5501	5335	Computer Programmer Fees	10,000	\$ 27,820
Repair/Maintenance	01	55	5501	5431	Microfilm Camera and Reader Maintenance	2,310	
	01	55	5501	5431	Arizona Elevator Maintenance Contract	2,205	
	01	55	5501	5431	IACP Net (Internet access site)	1,100	
	01	55	5501	5431	IBM maintenance and support, CAD records syste	7,172	
	01	55	5501	5431	SAGEM MORPHO (Live Scan)	6,090	
	01	55	5501	5431	Equipment maintenance work	3,650	
	01	55	5501	5431	Facility repairs/upgrade	1,500	\$ 24,027
Rental - Land/Bldgs.	01	55	5501	5441	Impound Yard Rental	3,850	
	01	55	5501	5441	Arizona State Lands - IGA costs for Edgewater pa	100	
	01	55	5501	5441	Section 30 Police Boat Dock Lease	1,200	\$ 5,150
Printing	01	55	5501	5551	Administration Printing	2,000	
	01	55	5501	5551	Uniform Services printing	5,100	
	01	55	5501	5551	Criminal Investigation printing	5,600	
	01	55	5501	5551	Crime Prevention Printing	2,000	
	01	55	5501	5551	Staff Services Printing	800	
	01	55	5501	5551	CALEA Printing	800	\$ 16,300
Travel/Training	01	55	5501	5581	Recruitment travel	3,000	
	01	55	5501	5581	Cost of Police Department travel	6,100	
	01	55	5501	5581	Police Administration trng	9,000	\$ 18,100
General Supplies	01	55	5501	5611	1999 Block Grant Match-Local Law Enf Grant	2,533	
	01	55	5501	5611	Uniform Replacements	1,700	
	01	55	5501	5611	General Supplies	14,000	
	01	55	5501	5611	Awards, Trophies, and Plaques	2,500	
	01	55	5501	5611	Police Officer Entry Tests	2,100	
	01	55	5501	5611	Fixtures and furniture	4,900	



**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW DETAIL WORKSHEET**

**PROPOSED BUDGET 55 POLICE  
FISCAL YEAR 2000-2001 5501 Administration**

	<u>Fund</u>	<u>Dept.</u>	<u>Division</u>	<u>Account</u>	<u>Description</u>		<u>Total</u>
	01	55	5501	5611	Auxiliary uniform/equipment replacement.	2,000	
	01	55	5501	5611	2000 Block Grant	5,000	\$ 34,733
<b>Books/Periodicals</b>	01	55	5501	5641	Law Books	1,680	
	01	55	5501	5641	Updates and Subscriptions	1,200	
	01	55	5501	5641	Staff Services	600	
	01	55	5501	5641	Forensic Services Reference Material	800	\$ 4,280
<b>Business Meals</b>	01	55	5501	5805	Business Meals		\$ 525
<b>Membership Dues</b>	01	55	5501	5822	Membership dues for Law Enforcement Groups		\$ 3,100
<b>Firearms</b>	01	55	5501	5835	Simunitions	6,000	
	01	55	5501	5835	Ammunition Costs	5,000	
	01	55	5501	5835	Firearms and explosive simulators	5,455	
	01	55	5501	5835	C.R.T. Ammunition	8,200	
	01	55	5501	5835	Demolition equipment and explosives	1,000	
	01	55	5501	5835	Range expenses	2,000	
	01	55	5501	5835	Replacement magazines	2,350	
	01	55	5501	5835	Safety equipment	1,550	\$ 31,555
<b>Total Operations Budget</b>							\$ 179,200
	01	55	5501	5521	Risk Mgmt portion of insurance		\$ 204,608
	01	55	5501	5830	Allocate IT Operations	82,327	
	01	55	5501	5830	Allocate IT Capital/Upgrades/Programming	430	\$ 82,757
	01	55	5501	5832	Mobile equipment fund		\$ 701,188
<b>Total Internal Service Budget</b>							\$ 988,553
<b>TOTAL DIVISION BUDGET</b>							\$ 1,734,547

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

55 POLICE  
5502 Uniform

<b>DIVISION SUMMARY</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> Actual 1999-2000	<u>Amended</u> Budget 1999-2000	<u>Adopted</u> Budget 2000-2001	<u>Budget-</u> <u>Budget</u> Variance \$	<u>Budget-</u> <u>Budget</u> Variance %
Personnel	\$ 2,824,488	\$ 2,892,183	\$ 2,908,454	\$ 3,198,019	\$ 289,565	10%
Operations	\$ 195,816	\$ 275,560	\$ 286,752	\$ 378,892	\$ 92,140	32%
Internal Service	\$ 22,411	\$ 33,472	\$ 33,472	\$ 42,738	\$ 9,266	28%
Capital Outlay	\$ 13,169	\$ 83,000	\$ 83,268	\$ 121,593	\$ 38,325	46%
Contingency/Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Depreciation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total</b>	<b>\$ 3,055,884</b>	<b>\$ 3,284,215</b>	<b>\$ 3,311,946</b>	<b>\$ 3,741,242</b>	<b>\$ 429,296</b>	<b>13%</b>

<b>PERSONNEL</b> <b>TITLE</b>	<b>1998-1999</b> <b>FTE</b>	<b>1999-2000</b> <b>FTE</b>	<b>2000-2001</b> <b>FTE</b>	<b>FTE</b> <b>Variance</b>
Captain	1.0	1.0	1.0	0.0
Lieutenant	1.0	1.0	1.0	0.0
Sergeant	7.0	7.0	8.0	1.0
Corporal	7.0	7.0	7.0	0.0
Officer	37.0	37.0	38.0	1.0
<b>Total Positions</b>	<b>53.0</b>	<b>53.0</b>	<b>55.0</b>	<b>2.0</b>

<b>DIVISION DETAIL</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> Actual 1999-2000	<u>Amended</u> Budget 1999-2000	<u>Adopted</u> Budget 2000-2001	<u>Budget-</u> <u>Budget</u> Variance \$	<u>Budget-</u> <u>Budget</u> Variance %
Health Services	\$ 34	\$ 0	\$ 0	\$ 0	\$ 0	0%
Other Prof. Svcs.	\$ 2,343	\$ 560	\$ 500	\$ 1,850	\$ 1,350	270%
Rental Equip.	\$ 0	\$ 0	\$ 0	\$ 6,000	\$ 6,000	100%
Travel/Training	\$ 11,651	\$ 34,000	\$ 37,927	\$ 48,420	\$ 10,493	28%
General Supplies	\$ 71,758	\$ 118,000	\$ 123,325	\$ 172,622	\$ 49,297	40%
Prison Costs	\$ 110,030	\$ 123,000	\$ 125,000	\$ 150,000	\$ 25,000	20%
<b>Total Operation Costs</b>	<b>\$ 195,816</b>	<b>\$ 275,560</b>	<b>\$ 286,752</b>	<b>\$ 378,892</b>	<b>\$ 92,140</b>	<b>32%</b>

Risk Insurance	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Info Tech. Support	\$ 22,411	\$ 33,472	\$ 33,472	\$ 42,738	\$ 9,266	28%
Fleet Maint. Support	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Bldg. Maint. Support	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Internal Srvc Costs</b>	<b>\$ 22,411</b>	<b>\$ 33,472</b>	<b>\$ 33,472</b>	<b>\$ 42,738</b>	<b>\$ 9,266</b>	<b>28%</b>
Machinery/Equipment	\$ 13,169	\$ 83,000	\$ 83,268	\$ 121,593	\$ 38,325	46%
Furniture/Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Capital Purchases</b>	<b>\$ 13,169</b>	<b>\$ 83,000</b>	<b>\$ 83,268</b>	<b>\$ 121,593</b>	<b>\$ 38,325</b>	<b>46%</b>
Depreciation Expense	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Depreciation Costs</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0%</b>
<b>Total Division Costs</b> (less personnel costs)	<b>\$ 231,396</b>	<b>\$ 392,032</b>	<b>\$ 403,492</b>	<b>\$ 543,223</b>	<b>\$ 139,731</b>	<b>35%</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**55 POLICE  
5502 Uniform**

<u>Capital Purchases</u>	<u>QTY</u>	<u>ADD/RPL</u>	<u>BUDGET</u>
MTS 2000 Portable Radios	7	ADD	\$ 22,523
MCS 2000 Mobile Radios	5	ADD	\$ 16,088
ASTRO Spectra Motorcycle Radio	2	ADD	\$ 6,400
Bushmaster M-4 Rifles	7	ADD	\$ 12,072
Scott Tactical Model Airpacks	7	RPL	\$ 30,900
Safariland Cover Six Tactical Vests	13	RPL	\$ 33,610
<b>Total Capital Purchases</b>			<b>\$ 121,593</b>

<u>Capital Projects</u>	<u>BUDGET</u>
None	\$ 0
	\$ 0
	\$ 0
	\$ 0
	\$ 0
	\$ 0
	\$ 0
	\$ 0
<b>Total Capital Projects</b>	<b>\$ 0</b>

**NARRATIVE**

Increase of estimated medical costs per position approximately 21%.  
An Officer position's budget has been transferred to the Criminal Investigation division.

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW DETAIL WORKSHEET**

**ADOPTED BUDGET 55 POLICE  
FISCAL YEAR 2000-2001 5502 Uniform**

	<i>Fund</i>	<i>Dept.</i>	<i>Division</i>	<i>Account</i>	<i>Description</i>		<i>Total</i>
Regular Wages	01	55	5502	5101	wages	\$	2,244,375
Overtime	01	55	5502	5106	Regular Overtime	\$	310,000
FICA	01	55	5502	5217	fica	\$	29,280
Retirement	01	55	5502	5218	retirement	\$	165,925
Uniform Allowance	01	55	5502	5222	Uniform Cleaning Allowance	\$	21,200
Medical Insurance	01	55	5502	5223	medical insurance	\$	278,824
Workers Compensation	01	55	5502	5224	workers comp	65,358	
	01	55	5502	5224	Volunteers Workers Comp	3,600	68,958
Annual Vacation Payout	01	55	5502	5225	vacation payout	\$	26,475
Annual P. Leave Payout	01	55	5502	5225	personal payout	\$	52,982
<b>Total Personnel Budget</b>						\$	<b>3,198,019</b>
Professional Svcs.	01	55	5502	5335	Recording Services	100	
	01	55	5502	5335	Brush Equipment Repair	750	
	01	55	5502	5335	Veterinary Services	1,000	\$ 1,850
Rental - Equip.	01	55	5502	5442	Equipment Rental	3,000	
	01	55	5502	5442	Rental of Night Vision Equip.	3,000	\$ 6,000
Travel/Training	01	55	5502	5581	AZ Post Training	8,300	
	01	55	5502	5581	Armorer Training	2,500	
	01	55	5502	5581	Dive Team Training	1,500	
	01	55	5502	5581	T.R.U. Training	14,000	
	01	55	5502	5581	GREAT Trng	600	
	01	55	5502	5581	COPPS Trng	4,340	
	01	55	5502	5581	Other miscellaneous training	10,880	
	01	55	5502	5581	FTO Trng	6,300	\$ 48,420
General Supplies	01	55	5502	5611	Uniform/equipment purchase	37,800	
	01	55	5502	5611	Uniform/Equipment repairs	1,500	
	01	55	5502	5611	TRU Uniforms and equipment	15,602	
	01	55	5502	5611	Motorcycle Specialty Uniforms	1,000	
	01	55	5502	5611	Dive Team Equipment	3,400	
	01	55	5502	5611	Special assignment watercraft/bicycle equip.	6,000	
	01	55	5502	5611	General Supplies and Equipment	35,000	
	01	55	5502	5611	New hire uniforms	14,000	
	01	55	5502	5611	Motorcycle equipment and supplies	800	
	01	55	5502	5611	Body Armor	7,500	
	01	55	5502	5611	Traffic calming devices to be installed by PW	1,000	
	01	55	5502	5611	Traffic/Pursuit terminating equipment	3,300	
	01	55	5502	5611	Riot helmets with shields	5,100	
	01	55	5502	5611	Gas masks and canisters	3,800	
	01	55	5502	5611	Training equipment	6,220	
	01	55	5502	5611	Class "A" uniform equipment	3,200	
	01	55	5502	5611	Hand held global positioning systems	500	
	01	55	5502	5611	Office furniture	4,300	
	01	55	5502	5611	Traffic Section supplies	2,000	
	01	55	5502	5611	Canine supplies	2,000	
	01	55	5502	5611	Summer uniforms	18,600	\$ 172,622
Prisoner Costs	01	55	5502	5838	Prisoner costs(food,medical,etc.)	5,000	
	01	55	5502	5838	Prisoner Housing	145,000	\$ 150,000
<b>Total Operations Budget</b>						\$	<b>378,892</b>
	01	55	5502	5830	Allocate IT Operations	25,998	
	01	55	5502	5830	Allocate IT Capital/Upgrades/Programming	16,740	\$ 42,738
<b>Total Internal Service Budget</b>						\$	<b>42,738</b>
Machinery/Equipment	01	55	5502	5741	MTS 2000 Portable Radios	22,523	
	01	55	5502	5741	MCS 2000 Mobile Radios	16,088	
	01	55	5502	5741	ASTRO Spectra Motorcycle Radio	6,400	
	01	55	5502	5741	Bushmaster M-4 Rifles	12,072	
	01	55	5502	5741	Scott Tactical Model Airpacks	30,900	
	01	55	5502	5741	Safariland Cover Six Tactical Vests	33,610	\$ 121,593
<b>Total Capital Purchases Budget</b>						\$	<b>121,593</b>
<b>TOTAL DIVISION BUDGET</b>						\$	<b>3,741,242</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**55 POLICE  
5503 Criminal Investigations**

<b>DIVISION SUMMARY</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> Actual 1999-2000	<u>Amended</u> Budget 1999-2000	<u>Adopted</u> Budget 2000-2001	<u>Budget-</u> <u>Budget</u> Variance \$	<u>Budget-</u> <u>Budget</u> Variance %
Personnel	\$ 832,432	\$ 905,347	\$ 896,741	\$ 1,025,227	\$ 128,486	14%
Operations	\$ 29,885	\$ 70,706	\$ 73,045	\$ 107,050	\$ 34,005	47%
Internal Service	\$ 36,417	\$ 46,854	\$ 46,854	\$ 54,193	\$ 7,339	16%
Capital Outlay	\$ 0	\$ 13,780	\$ 14,980	\$ 0	\$ (14,980)	-100%
Contingency/Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Depreciation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total</b>	<b>\$ 898,734</b>	<b>\$ 1,036,687</b>	<b>\$ 1,031,620</b>	<b>\$ 1,186,470</b>	<b>\$ 154,850</b>	<b>15%</b>

<b>PERSONNEL</b>	<b>1998-1999</b>	<b>1999-2000</b>	<b>2000-2001</b>	<b>FTE</b>
<b>TITLE</b>	<b>FTE</b>	<b>FTE</b>	<b>FTE</b>	<b>Variance</b>
Lieutenant	1.0	1.0	1.0	0.0
Sergeant	2.0	2.0	2.0	0.0
Corporal	1.0	1.0	1.0	0.0
Officer	11.0	11.0	12.0	1.0
Investigative Assistant	1.0	1.0	1.0	0.0
Clerk Typist	1.0	1.0	1.0	0.0
Pawn Detail	1.0	1.0	1.0	0.0
Secretary	1.0	1.0	1.0	0.0
	<hr/>	<hr/>	<hr/>	<hr/>
	19.0	19.0	20.0	1.0

<b>DIVISION DETAIL</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> Actual 1999-2000	<u>Amended</u> Budget 1999-2000	<u>Adopted</u> Budget 2000-2001	<u>Budget-</u> <u>Budget</u> Variance \$	<u>Budget-</u> <u>Budget</u> Variance %
Health Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Other Professional Svcs.	\$ 2,767	\$ 2,000	\$ 1,800	\$ 6,150	\$ 4,350	242%
Rental Equip.	\$ 950	\$ 3,450	\$ 3,950	\$ 0	\$ (3,950)	-100%
Communication Svcs.	\$ 69	\$ 0	\$ 0	\$ 0	\$ 0	0%
Travel/Training	\$ 4,751	\$ 18,656	\$ 18,695	\$ 29,950	\$ 11,255	60%
General Supplies	\$ 15,632	\$ 18,600	\$ 18,600	\$ 35,950	\$ 17,350	93%
Investigative Expense	\$ 5,716	\$ 8,000	\$ 10,000	\$ 15,000	\$ 5,000	50%
Contracts	\$ 0	\$ 20,000	\$ 20,000	\$ 20,000	\$ 0	0%
<b>Total Operation Costs</b>	<b>\$ 29,885</b>	<b>\$ 70,706</b>	<b>\$ 73,045</b>	<b>\$ 107,050</b>	<b>\$ 34,005</b>	<b>47%</b>

Risk Insurance	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Info Tech. Support	\$ 36,417	\$ 46,854	\$ 46,854	\$ 54,193	\$ 7,339	16%
Fleet Maint. Support	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Bldg. Maint. Support	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Internal Svc Costs</b>	<b>\$ 36,417</b>	<b>\$ 46,854</b>	<b>\$ 46,854</b>	<b>\$ 54,193</b>	<b>\$ 7,339</b>	<b>16%</b>
Machinery/Equipment	\$ 0	\$ 13,780	\$ 14,980	\$ 0	\$ (14,980)	-100%
Furniture/Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Capital Purchases</b>	<b>\$ 0</b>	<b>\$ 13,780</b>	<b>\$ 14,980</b>	<b>\$ 0</b>	<b>\$ (14,980)</b>	<b>-100%</b>
<b>Total Division Costs</b> (less personnel costs)	<b>\$ 66,302</b>	<b>\$ 131,340</b>	<b>\$ 134,879</b>	<b>\$ 161,243</b>	<b>\$ 26,364</b>	<b>20%</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**55 POLICE  
5503 Criminal Investigations**

<u>Capital Purchases</u>	<u>QTY</u>	<u>ADD/RPL</u>	<u>BUDGET</u>
None			\$ 0
<b>Total Capital Purchases</b>			<b>\$ 0</b>

<u>Capital Projects</u>	<u>BUDGET</u>
None	\$ 0
	\$ 0
	\$ 0
	\$ 0
	\$ 0
	\$ 0
	\$ 0
	\$ 0
<b>Total Capital Projects</b>	<b>\$ 0</b>

**NARRATIVE**

Transferred an Officer position from Uniform division to Criminal Investigations division.  
Increase of estimated medical costs per position approximately 21%.

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW DETAIL WORKSHEET**

**ADOPTED BUDGET 55 POLICE  
FISCAL YEAR 2000-2001 5503 Criminal Investigations**

	<u>Fund</u>	<u>Dept.</u>	<u>Division</u>	<u>Account</u>	<u>Description</u>		<u>Total</u>
Regular Wages	01	55	5503	5101	wages	\$	750,370
Overtime	01	55	5503	5106	Overtime	\$	45,000
FICA	01	55	5503	5217	fica	\$	10,382
Retirement	01	55	5503	5218	retirement	9,195	
	01	55	5503	5218	retirement	49,086	\$ 58,281
Uniform Allowance	01	55	5503	5222	Sworn employees	\$	6,000
Medical Insurance	01	55	5503	5223	medical insurance	\$	107,240
Workers Compensation	01	55	5503	5224	Workers Comp Insurance	\$	19,723
Annual Vacation Payout	01	55	5503	5225	vacation payout	\$	9,407
Personal Leave Payout	01	55	5503	5225	personal payout	\$	18,824
<b>Total Personnel Budget</b>							<b>\$ 1,025,227</b>
Professional Svcs.	01	55	5503	5335	Polygraph Services	1,000	
	01	55	5503	5335	Laboratory Services	1,500	
	01	55	5503	5335	Tracking fees, G.I.S.	1,000	
	01	55	5503	5335	Software Service Agreements	2,500	
	01	55	5503	5335	Notary Services	150	\$ 6,150
Travel/Training	01	55	5503	5581	AZ Post Training	1,750	
	01	55	5503	5581	Seminars and classes	21,500	
	01	55	5503	5581	Emergency Services Training	6,700	\$ 29,950
General Supplies	01	55	5503	5611	Duty Equipment Purchase	6,900	
	01	55	5503	5611	Repair or Replace Clothing	600	
	01	55	5503	5611	Office Supplies	8,000	
	01	55	5503	5611	Recording Supplies	750	
	01	55	5503	5611	Crime scene search and photography	2,200	
	01	55	5503	5611	Office Equipment	8,600	
	01	55	5503	5611	Utility Uniform Equipment	900	
	01	55	5503	5611	Emergency services supplies	5,000	
	01	55	5503	5611	Surveillance equipment supplies	3,000	\$ 35,950
Investigation Expenses	01	55	5503	5808	Investigation Expenses	\$	15,000
Contract Svcs.	01	55	5503	5828	MAGNET Matching Funds	\$	20,000
<b>Total Operation Budget</b>							<b>\$ 107,050</b>
Info. Tech. Support	01	55	5503	5830	Allocate IT Operations	47,663	
	01	55	5503	5830	Allocate IT Capital/Upgrades/Prog.	6,530	\$ 54,193
<b>Total Internal Service Budget</b>							<b>\$ 54,193</b>
<b>TOTAL DIVISION BUDGET</b>							<b>\$ 1,186,470</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

55 POLICE  
5504 Staff Services

<b>DIVISION SUMMARY</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> Actual 1999-2000	<u>Amended</u> Budget 1999-2000	<u>Adopted</u> Budget 2000-2001	<u>Budget-</u> <u>Budget</u> Variance \$	<u>Budget-</u> <u>Budget</u> Variance %
Personnel	\$ 485,579	\$ 612,227	\$ 596,976	\$ 627,751	\$ 30,775	5%
Operations	\$ 75,100	\$ 69,637	\$ 76,358	\$ 90,547	\$ 14,189	19%
Internal Service	\$ 11,205	\$ 67,625	\$ 67,625	\$ 36,255	\$ (31,370)	-46%
Capital Outlay	\$ 34,233	\$ 24,000	\$ 24,257	\$ 0	\$ (24,257)	-100%
Contingency/Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Depreciation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total</b>	<b>\$ 606,117</b>	<b>\$ 773,489</b>	<b>\$ 765,216</b>	<b>\$ 754,553</b>	<b>\$ (10,663)</b>	<b>-1%</b>

<b>PERSONNEL</b>	<b>1998-1999</b>	<b>1999-2000</b>	<b>2000-2001</b>	<b>FTE</b>
<u>TITLE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>Variance</u>
Captain	1.0	1.0	1.0	0.0
Sergeant	1.0	1.0	1.0	0.0
Bureau Manager	1.0	1.0	1.0	0.0
Forensic Specialist	2.0	2.0	2.0	0.0
Prop./Evidence Superviso	1.0	1.0	1.0	0.0
Prop./Evidence Custodian	1.0	1.0	1.0	0.0
Records Clerk	5.0	5.0	5.0	0.0
Clerk Typist	1.0	1.0	1.0	0.0
	<b>13.0</b>	<b>13.0</b>	<b>13.0</b>	<b>0.0</b>

<b>DIVISION DETAIL</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> Actual 1999-2000	<u>Amended</u> Budget 1999-2000	<u>Adopted</u> Budget 2000-2001	<u>Budget-</u> <u>Budget</u> Variance \$	<u>Budget-</u> <u>Budget</u> Variance %
Health Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Other Prof. Svcs.	\$ 1,480	\$ 1,000	\$ 1,639	\$ 1,715	\$ 76	5%
Repair	\$ 33,920	\$ 34,500	\$ 39,053	\$ 49,387	\$ 10,334	26%
Rental Equip.	\$ 7,397	\$ 3,360	\$ 3,360	\$ 4,560	\$ 1,200	36%
Communication Svcs.	\$ 1,464	\$ 0	\$ 0	\$ 0	\$ 0	0%
Travel/Training	\$ 2,875	\$ 4,000	\$ 3,525	\$ 4,658	\$ 1,133	32%
General Supplies	\$ 27,964	\$ 26,777	\$ 28,781	\$ 30,227	\$ 1,446	5%
<b>Total Operation Costs</b>	<b>\$ 75,100</b>	<b>\$ 69,637</b>	<b>\$ 76,358</b>	<b>\$ 90,547</b>	<b>\$ 14,189</b>	<b>19%</b>

Risk Insurance	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Info Tech. Support	\$ 11,205	\$ 67,625	\$ 67,625	\$ 36,255	\$ (31,370)	-46%
Fleet Maint. Support	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Bldg. Maint. Support	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Internal Svc Costs</b>	<b>\$ 11,205</b>	<b>\$ 67,625</b>	<b>\$ 67,625</b>	<b>\$ 36,255</b>	<b>\$ (31,370)</b>	<b>-46%</b>
Machinery/Equipment	\$ 34,233	\$ 24,000	\$ 24,257	\$ 0	\$ (24,257)	-100%
Furniture/Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Capital Purchases</b>	<b>\$ 34,233</b>	<b>\$ 24,000</b>	<b>\$ 24,257</b>	<b>\$ 0</b>	<b>\$ (24,257)</b>	<b>-100%</b>
<b>Total Division Costs</b> (less personnel costs)	<b>\$ 120,538</b>	<b>\$ 161,262</b>	<b>\$ 168,240</b>	<b>\$ 126,802</b>	<b>\$ (41,438)</b>	<b>-25%</b>



**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**55 POLICE  
5504 Staff Services**

<u>Capital Purchases</u>	<u>QTY</u>	<u>ADD/RPL</u>	<u>BUDGET</u>
None			\$ 0
			<hr/>
<b>Total Capital Purchases</b>			<b>\$ 0</b>

<u>Capital Projects</u>	<u>BUDGET</u>
Property/Evidence Bldg.	\$ 160,000
	\$ 0
	\$ 0
	\$ 0
	\$ 0
	\$ 0
	\$ 0
	\$ 0
<hr/>	
<b>Total Capital Projects</b>	<b>\$ 160,000</b>

**NARRATIVE**

Increase of estimated medical costs per position approximately 21%.

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW DETAIL WORKSHEET**

**ADOPTED BUDGET  
FISCAL YEAR 2000-2001**

**55 POLICE  
5504 Support Services**

	<u>Fund</u>	<u>Dept.</u>	<u>Division</u>	<u>Account</u>	<u>Description</u>	<u>Total</u>
Regular Wages	01	55	5504	5101	wages	\$ 478,382
Overtime	01	55	5504	5106	Overtime	\$ 7,500
FICA	01	55	5504	5217	fica	\$ 5,337
Retirement	01	55	5504	5218	retirement	33,309
	01	55	5504	5218	retirement	8,970
						\$ 42,279
Uniform Allowance	01	55	5504	5222	Captain	\$ 800
Medical Insurance	01	55	5504	5223	medical insurance	\$ 69,706
Workers Compensation	01	55	5504	5224	workers comp	\$ 6,912
Annual Vacation Payout	01	55	5504	5225	vacation payout	\$ 4,782
Annual Personal Leave Payout	01	55	5504	5225	personal payout	\$ 12,053
<b>Total Personnel Budget</b>						<b>\$ 627,751</b>
<b>Professional Srvc.</b>	01	55	5504	5335	Microfilm development	770
	01	55	5504	5335	Disposal of hazardous materials.	375
	01	55	5504	5335	Bio-hazard cleaning services	235
<b>Bank Srvc.</b>	01	55	5504	5338	Safe Deposit Box Rental	\$ 335
<b>Repair/Maintenance</b>	01	55	5504	5431	Live Scan maintenance	6,107
	01	55	5504	5431	Building repairs	400
	01	55	5504	5431	Equipment Maintenance	530
	01	55	5504	5431	Maintenance of NCR tower computer	3,300
	01	55	5504	5431	Maintenance of color photo processing equ	530
	01	55	5504	5431	Maintenance of video security equipment	500
	01	55	5504	5431	Refrigerator and freezer maintenance	530
	01	55	5504	5431	PrinTrac maintenance	35,060
	01	55	5504	5431	Microfilm system maintenance	2,430
<b>Rental - Equip.</b>	01	55	5504	5442	Rental storage/Property & Evidence	\$ 4,560
<b>Travel/Training</b>	01	55	5504	5581	Crime Lab trng	1,143
	01	55	5504	5581	Staff Services Division Commander trng	500
	01	55	5504	5581	Training for Records Section personnel	500
	01	55	5504	5581	AFIS User Conference/Lab	850
	01	55	5504	5581	Blood Spatter Conference	565
	01	55	5504	5581	Property and Evidence State seminars	1,100
<b>General Supplies</b>	01	55	5504	5611	General supplies/photo supplies	28,385
	01	55	5504	5611	Uniform/equip replacement	1,200
	01	55	5504	5611	Microfilm	642
						\$ 30,227
<b>Total Operation Budget</b>						<b>\$ 90,547</b>
<b>Info. Tech. Support</b>	01	55	5504	5830	Allocate IT Operations	30,331
	01	55	5504	5830	Allocate IT Capital/Upgrades/Prog.	5,924
						\$ 36,255
<b>Total Internal Service Budget</b>						<b>\$ 36,255</b>
<b>TOTAL DIVISION BUDGET</b>						<b>\$ 754,553</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

55 POLICE  
5505 911 Operations

<b>DIVISION SUMMARY</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> Actual 1999-2000	<u>Amended</u> Budget 1999-2000	<u>Adopted</u> Budget 2000-2001	<u>Budget-</u> <u>Budget</u> Variance \$	<u>Budget-</u> <u>Budget</u> Variance %
Personnel	\$ 629,940	\$ 663,996	\$ 674,998	\$ 771,998	\$ 97,000	14%
Operations	\$ 104,206	\$ 237,212	\$ 234,235	\$ 173,012	\$ (61,223)	-26%
Internal Service	\$ 40,886	\$ 62,185	\$ 62,185	\$ 21,665	\$ (40,520)	-65%
Capital Outlay	\$ 13,320	\$ 30,709	\$ 30,709	\$ 0	\$ (30,709)	-100%
Contingency/Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Depreciation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total</b>	<b>\$ 788,352</b>	<b>\$ 994,102</b>	<b>\$ 1,002,127</b>	<b>\$ 966,675</b>	<b>\$ (35,452)</b>	<b>-4%</b>

<b>PERSONNEL</b>	<b>1998-1999</b>	<b>1999-2000</b>	<b>2000-2001</b>	<b>FTE</b>
<b>TITLE</b>	<b>FTE</b>	<b>FTE</b>	<b>FTE</b>	<b>Variance</b>
Emerg. Svcs. Disp. Mgr.	1.0	1.0	1.0	0.0
Sr. Emerg. Svcs. Disp.	4.0	4.0	4.0	0.0
Emerg. Svcs. Disp.	15.0	15.0	15.0	0.0
	<u>20.0</u>	<u>20.0</u>	<u>20.0</u>	<u>0.0</u>

<b>DIVISION DETAIL</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> Actual 1999-2000	<u>Amended</u> Budget 1999-2000	<u>Adopted</u> Budget 2000-2001	<u>Budget-</u> <u>Budget</u> Variance \$	<u>Budget-</u> <u>Budget</u> Variance %
Health Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Other Professional Svcs.	\$ 3,207	\$ 53,967	\$ 54,200	\$ 6,600	\$ (47,600)	-88%
Water	\$ 566	\$ 820	\$ 680	\$ 860	\$ 180	26%
Electric	\$ 12,220	\$ 18,170	\$ 15,100	\$ 18,400	\$ 3,300	22%
Repair	\$ 60,431	\$ 81,576	\$ 81,576	\$ 63,770	\$ (17,806)	-22%
Rental Equip.	\$ 1,950	\$ 49,007	\$ 49,007	\$ 44,207	\$ (4,800)	-10%
Communication Svcs.	\$ 6,177	\$ 0	\$ 0	\$ 0	\$ 0	0%
Travel/Training	\$ 3,592	\$ 6,679	\$ 6,679	\$ 9,000	\$ 2,321	35%
General Supplies	\$ 15,378	\$ 26,993	\$ 26,993	\$ 30,175	\$ 3,182	12%
Postage	\$ 546	\$ 0	\$ 0	\$ 0	\$ 0	0%
Fuel	\$ 139	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Operation Costs</b>	<b>\$ 104,206</b>	<b>\$ 237,212</b>	<b>\$ 234,235</b>	<b>\$ 173,012</b>	<b>\$ (61,223)</b>	<b>-26%</b>
Risk Insurance	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Info Tech. Support	\$ 5,603	\$ 62,185	\$ 62,185	\$ 21,665	\$ (40,520)	-65%
Fleet Maint. Support	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Bldg. Maint. Support	\$ 35,283	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Internal Svc Costs</b>	<b>\$ 40,886</b>	<b>\$ 62,185</b>	<b>\$ 62,185</b>	<b>\$ 21,665</b>	<b>\$ (40,520)</b>	<b>-65%</b>
Machinery/Equipment	\$ 0	\$ 30,709	\$ 30,709	\$ 0	\$ (30,709)	-100%
Furniture/Equipment	\$ 13,320	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Capital Purchases</b>	<b>\$ 13,320</b>	<b>\$ 30,709</b>	<b>\$ 30,709</b>	<b>\$ 0</b>	<b>\$ (30,709)</b>	<b>-100%</b>
<b>Total Division Costs</b> (less personnel costs)	<b>\$ 158,412</b>	<b>\$ 330,106</b>	<b>\$ 327,129</b>	<b>\$ 194,677</b>	<b>\$ (132,452)</b>	<b>-40%</b>



**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW DETAIL WORKSHEET**

**ADOPTED BUDGET 55 POLICE  
FISCAL YEAR 2000-2001 5505 911 Operations**

	<u>Fund</u>	<u>Dept.</u>	<u>Division</u>	<u>Account</u>	<u>Description</u>	<u>Total</u>
Regular Wages	01	55	5505	5101	wages	\$ 549,659
Overtime	01	55	5505	5106	Overtime	\$ 35,000
FICA	01	55	5505	5217	fica	\$ 8,706
Retirement	01	55	5505	5218	retirement	\$ 54,336
Medical Insurance	01	55	5505	5223	medical insurance	\$ 107,240
Workers Compensation	01	55	5505	5224	workers comp	\$ 1,321
Annual Vacation Payout	01	55	5505	5225	vacation payout	\$ 2,241
Annual Personal Leave Pay	01	55	5505	5225	personal payout	\$ 13,495
<b>Total Personnel Budget</b>						<b>\$ 771,998</b>
Professional Svcs.	01	55	5505	5335	AT&T Language Line	\$ 6,600
Water	01	55	5505	5411	Water Service	\$ 860
Electric	01	55	5505	5412	Electric service for 911-Comm.and the repeater sites.	\$ 18,400
Repair/Maintenance	01	55	5505	5431	Best Power-maint of UPS system	766
	01	55	5505	5431	Motorola contract	34,000
	01	55	5505	5431	Mr. Radio contract	3,000
	01	55	5505	5431	Dictaphone contract	9,504
	01	55	5505	5431	Electrical repair/maintenance	1,500
	01	55	5505	5431	Heating and air conditioner repair	3,000
	01	55	5505	5431	CAD Maintenance	10,500
	01	55	5505	5431	Reverse Osmosis	200
	01	55	5505	5431	Gate maintenance	200
	01	55	5505	5431	Headset repairs	200
	01	55	5505	5431	Miscellaneous repairs	400
	01	55	5505	5431	Repairs to alarm annunciator system	500
Rental - Equip.	01	55	5505	5442	AS/400 Hardware and software upgrade Y2K	40,307
	01	55	5505	5442	Lease of tower site from Mr. Radio	3,900
Travel/Training	01	55	5505	5581	APCO Telecommunicator Instructor Course	3,400
	01	55	5505	5581	In-service training	1,400
	01	55	5505	5581	FEMA Course	200
	01	55	5505	5581	Dispatcher Development Training	3,000
	01	55	5505	5581	Communications Supervision trng	1,000
General Supplies	01	55	5505	5611	Gate openers	300
	01	55	5505	5611	Video cameras	1,300
	01	55	5505	5611	Telephones	700
	01	55	5505	5611	Telephones for the EOC Center	1,000
	01	55	5505	5611	Training supplies	975
	01	55	5505	5611	General supplies	16,500
	01	55	5505	5611	Office chairs	2,400
	01	55	5505	5611	Dispatcher exams and workbooks	1,500
	01	55	5505	5611	Uniforms	5,500
<b>Total Operation Budget</b>						<b>\$ 173,012</b>
	01	55	5505	5830	Allocate IT Operations	\$ 21,665
<b>Total Internal Service Budget</b>						<b>\$ 21,665</b>
<b>TOTAL DIVISION BUDGET</b>						<b>\$ 966,675</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

55 POLICE  
5506 Animal Control

<b>DIVISION SUMMARY</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> Actual 1999-2000	<u>Amended</u> Budget 1999-2000	<u>Adopted</u> Budget 2000-2001	<u>Budget-</u> <u>Budget</u> Variance \$	<u>Budget-</u> <u>Budget</u> Variance %
Personnel	\$ 296,333	\$ 307,668	\$ 295,772	\$ 326,590	\$ 30,818	10%
Operations	\$ 38,003	\$ 77,116	\$ 84,160	\$ 92,080	\$ 7,920	9%
Internal Service	\$ 19,609	\$ 26,953	\$ 26,953	\$ 30,331	\$ 3,378	13%
Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Contingency/Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Depreciation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total</b>	<b>\$ 353,945</b>	<b>\$ 411,737</b>	<b>\$ 406,885</b>	<b>\$ 449,001</b>	<b>\$ 42,116</b>	<b>10%</b>

<b>PERSONNEL</b>	1998-1999	1999-2000	2000-2001	FTE
<b>TITLE</b>	<b>FTE</b>	<b>FTE</b>	<b>FTE</b>	<b>Variance</b>
Animal Shelter Mgr.	1.0	1.0	1.0	0.0
Licensing Officer	1.0	1.0	1.0	0.0
Sr. Animal Control Ofcr	1.0	1.0	1.0	0.0
Animal Control Officer	3.0	3.0	3.0	0.0
Shelter Support Workers	2.0	2.0	2.0	0.0
	<hr/>	<hr/>	<hr/>	<hr/>
	8.0	8.0	8.0	0.0

<b>DIVISION DETAIL</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> Actual 1999-2000	<u>Amended</u> Budget 1999-2000	<u>Adopted</u> Budget 2000-2001	<u>Budget-</u> <u>Budget</u> Variance \$	<u>Budget-</u> <u>Budget</u> Variance %
Health Services	\$ 0	\$ 4,500	\$ 4,500	\$ 4,500	\$ 0	0%
Other Prof. Svcs.	\$ 10,263	\$ 16,550	\$ 17,550	\$ 14,000	\$ (3,550)	-20%
Water	\$ 806	\$ 1,000	\$ 1,100	\$ 1,100	\$ 0	0%
Electric	\$ 5,191	\$ 4,550	\$ 4,950	\$ 6,750	\$ 1,800	36%
Natural Gas	\$ 525	\$ 500	\$ 3,850	\$ 600	\$ (3,250)	-84%
Repair	\$ 2,560	\$ 3,500	\$ 5,050	\$ 6,000	\$ 950	19%
Rental Equip.	\$ 0	\$ 0	\$ 0	\$ 1,200	\$ 1,200	100%
Communication Svcs.	\$ 786	\$ 16	\$ 0	\$ 0	\$ 0	0%
Travel/Training	\$ 340	\$ 4,000	\$ 4,070	\$ 8,300	\$ 4,230	104%
General Supplies	\$ 17,532	\$ 42,500	\$ 43,090	\$ 35,550	\$ (7,540)	-17%
Pet of the Week	\$ 0	\$ 0	\$ 0	\$ 2,080	\$ 2,080	100%
Helping Paws Prgm	\$ 0	\$ 0	\$ 0	\$ 12,000	\$ 12,000	100%
<b>Total Operation Costs</b>	<b>\$ 38,003</b>	<b>\$ 77,116</b>	<b>\$ 84,160</b>	<b>\$ 92,080</b>	<b>\$ 7,920</b>	<b>9%</b>
Risk Insurance	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Info Tech. Support	\$ 19,609	\$ 26,953	\$ 26,953	\$ 30,331	\$ 3,378	13%
Bldg. Maint. Support	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Internal Svc Costs</b>	<b>\$ 19,609</b>	<b>\$ 26,953</b>	<b>\$ 26,953</b>	<b>\$ 30,331</b>	<b>\$ 3,378</b>	<b>13%</b>
<b>Total Division Costs</b> <i>(less personnel costs)</i>	<b>\$ 57,612</b>	<b>\$ 104,069</b>	<b>\$ 111,113</b>	<b>\$ 122,411</b>	<b>\$ 11,298</b>	<b>10%</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**55 POLICE  
5506 Animal Control**

<u>Capital Purchases</u>	<u>QTY</u>	<u>ADD/RPL</u>	<u>BUDGET</u>
None			\$ 0
			<hr/>
<b>Total Capital Purchases</b>			<b>\$ 0</b>

<u>Capital Projects</u>	<u>BUDGET</u>	
None	\$ 0	
	\$ 0	
	\$ 0	
	\$ 0	
	\$ 0	
	\$ 0	
	\$ 0	
	\$ 0	
	\$ 0	
	\$ 0	
		<hr/>
<b>Total Capital Projects</b>	<b>\$ 0</b>	

**NARRATIVE**

Increase of estimated medical costs per position approximately 21%.

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW DETAIL WORKSHEET**

**ADOPTED BUDGET 55 POLICE  
FISCAL YEAR 2000-2001 5506 Animal Control**

	<u>Fund</u>	<u>Dept.</u>	<u>Division</u>	<u>Account</u>	<u>Description</u>	<u>Total</u>
Regular Wages	01	55	5506	5101	wages	\$ 223,897
Overtime	01	55	5506	5106	Overtime	\$ 20,000
FICA	01	55	5506	5217	fica	\$ 3,652
Retirement	01	55	5506	5218	retirement	\$ 22,794
Uniform Allowance	01	55	5506	5222	Uniform Allowance	\$ 1,600
Medical Insurance	01	55	5506	5223	medical insurance	\$ 42,896
Workers Compensation	01	55	5506	5224	workers comp	\$ 3,778
Annual Vacation Payout	01	55	5506	5225	vacation payout	\$ 2,385
Annual Personal Leave Pay	01	55	5506	5225	personal payout	\$ 5,588
<b>Total Personnel Budget</b>						<b>\$ 326,590</b>
Health Svcs.	01	55	5506	5331	Rabies vaccination employees	\$ 4,500
Professional Svcs.	01	55	5506	5335	Veterinarian Services	2,200
	01	55	5506	5335	Disposal of Dead Animals	6,300
	01	55	5506	5335	Rabies clinic	5,500
						\$ 14,000
Water	01	55	5506	5411	Water Service	\$ 1,100
Electric	01	55	5506	5412	Electric service - Animal Control	\$ 6,750
Natural Gas	01	55	5506	5415	Natural gas service	\$ 600
Repair/Maintenance	01	55	5506	5431	Copier maintenance contract	1,200
	01	55	5506	5431	Stericycle	300
	01	55	5506	5431	Refrigeration maint.	900
	01	55	5506	5431	Equipment maintenance	2,100
	01	55	5506	5431	Facility maintenance	1,500
						\$ 6,000
Rental - Equip.	01	55	5506	5442	Rental storage unit for disaster supplies	\$ 1,200
Travel/Training	01	55	5506	5581	Humane Association trng	4,000
	01	55	5506	5581	Euthanasia Training	1,000
	01	55	5506	5581	State Animal Control Association Conferen	1,800
	01	55	5506	5581	Animal Cruelty Investigation training	1,500
						\$ 8,300
General Supplies	01	55	5506	5611	Dog, cat food and litter supplies	3,800
	01	55	5506	5611	Kennel operating supplies	3,150
	01	55	5506	5611	Equipment new/replacement	5,000
	01	55	5506	5611	Euthanasia supplies	3,000
	01	55	5506	5611	Operating supplies	1,000
	01	55	5506	5611	Office supplies	2,000
	01	55	5506	5611	Uniform purchases	4,100
	01	55	5506	5611	Disaster supplies	6,000
	01	55	5506	5611	Vaccination Program (dogs and cats)	5,500
	01	55	5506	5611	Office chairs for shelter area supervisor's	2,000
						\$ 35,550
Pet of the Week	01	55	5506	5910	Spay and neuter services	\$ 2,080
Helping Paws Prgm	01	55	5506	5915	Spay and neuter services	\$ 12,000
<b>Total Operation Budget</b>						<b>\$ 92,080</b>
Info Tech Support	01	55	5506	5830	Allocate IT Operations	\$ 30,331
<b>Total Internal Service Budget</b>						<b>\$ 30,331</b>
<b>TOTAL DIVISION BUDGET</b>						<b>\$ 449,001</b>



**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

55 POLICE  
5507 Special Operations

<b>DIVISION SUMMARY</b>							
	<u>Actual</u> 1998-1999	<u>Estimated</u> Actual 1999-2000	<u>Amended</u> Budget 1999-2000	<u>Adopted</u> Budget 2000-2001	<u>Budget-</u> <u>Budget</u> Variance \$	<u>Budget-</u> <u>Budget</u> Variance %	
Personnel	n/a	\$ 0	\$ 67,564	\$ 67,564	\$ 0	0%	
Operations	n/a	\$ 0	\$ 7,436	\$ 7,436	\$ 0	0%	
Internal Service	n/a	\$ 0	\$ 0	\$ 0	\$ 0	0%	
Capital Outlay	n/a	\$ 0	\$ 0	\$ 0	\$ 0	0%	
Contingency/Other	n/a	\$ 0	\$ 0	\$ 0	\$ 0	0%	
Depreciation	n/a	\$ 0	\$ 0	\$ 0	\$ 0	0%	
Debt Service	n/a	\$ 0	\$ 0	\$ 0	\$ 0	0%	
<b>Total</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 0</b>	<b>0%</b>	

<b>PERSONNEL</b>	<b>1998-1999</b>	<b>1999-2000</b>	<b>2000-2001</b>	<b>FTE</b>
<u>TITLE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>Variance</u>
None				
	0.0	0.0		0

<b>DIVISION DETAIL</b>							
	<u>Actual</u> 1998-1999	<u>Estimated</u> Actual 1999-2000	<u>Amended</u> Budget 1999-2000	<u>Adopted</u> Budget 2000-2001	<u>Budget-</u> <u>Budget</u> Variance \$	<u>Budget-</u> <u>Budget</u> Variance %	
Health Services	n/a	\$ 0	\$ 0	\$ 0	\$ 0	0%	
Rental Equip.	n/a	\$ 0	\$ 0	\$ 0	\$ 0	0%	
Communication Svcs.	n/a	\$ 0	\$ 0	\$ 0	\$ 0	0%	
General Supplies	n/a	\$ 0	\$ 7,436	\$ 7,436	\$ 0	0%	
<b>Total Operation Costs</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 7,436</b>	<b>\$ 7,436</b>	<b>\$ 0</b>	<b>0%</b>	
<b>Total Division Costs (less personnel costs)</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 7,436</b>	<b>\$ 7,436</b>	<b>\$ 0</b>	<b>0%</b>	



**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW DETAIL WORKSHEET**

**ADOPTED BUDGET  
FISCAL YEAR 2000-2001**

**55 POLICE  
5507 Special Operations**

	<u>Fund</u>	<u>Dept.</u>	<u>Division</u>	<u>Account</u>	<u>Description</u>	<u>Total</u>
Overtime	01	55	5507	5106	Special Ops Overtime	\$ 61,000
FICA	01	55	5507	5217	Special Ops Overtime	\$ 885
Retirement	01	55	5507	5218	Special Ops Overtime	\$ 4,038
Workers Compensation	01	55	5507	5224	Special Ops Overtime	\$ 1,641
<b>Total Personnel Budget</b>						<b>\$ 67,564</b>
General Supplies	01	55	5507	5611	Special Ops Supplies	\$ 7,436
<b>Total Operation Budget</b>						<b>\$ 7,436</b>
<b>TOTAL DIVISION BUDGET</b>						<b>\$ 75,000</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**80 PUBLIC WORKS**

<b>Department Summary</b>						
	<b>Actual Expenditures 1998-1999</b>	<b>Estimated Actual 1999-2000</b>	<b>Amended Budget 1999-2000</b>	<b>Adopted Budget 2000-2001</b>	<b>Budget-Budget Variance</b>	<b>Budget-Budget Variance %</b>
Personnel	\$ 2,611,092	\$ 3,221,967	\$ 3,265,492	\$ 3,698,804	\$ 433,312	13%
Operations	\$ 1,669,337	\$ 2,771,218	\$ 3,183,858	\$ 3,824,390	\$ 640,532	20%
Internal Service	\$ 470,618	\$ 422,744	\$ 422,744	\$ 579,137	\$ 156,393	37%
Capital Outlay	\$ 2,044,363	\$ 1,329,801	\$ 1,355,209	\$ 1,447,655	\$ 92,446	7%
Contingency	\$ 270	\$ 20,000	\$ 220,000	\$ 220,000	\$ 0	0%
Depreciation	\$ 288,936	\$ 203,376	\$ 203,376	\$ 357,498	\$ 154,122	76%
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total</b>	<b>\$ 7,084,616</b>	<b>\$ 7,969,106</b>	<b>\$ 8,650,679</b>	<b>\$ 10,127,484</b>	<b>\$ 1,476,805</b>	<b>17%</b>

<b>PERSONNEL TITLE</b>	<b>1998-1999 FTE</b>	<b>1999-2000 FTE</b>	<b>2000-2001 FTE</b>	<b>Variance FTE</b>
Administrative Assistant	0.000	1.000	1.000	0.000
Administrative Secretary	1.000	0.000	0.000	0.000
Bldg. Grounds Engineer	1.000	1.000	1.000	0.000
Clerk Typist	2.000	2.000	2.000	0.000
Custodian	0.000	3.000	2.000	(1.000)
PW Field Ops Mgr	1.000	1.000	0.000	(1.000)
Fleet Maint. Suprt.	1.000	1.000	1.000	0.000
Foreman	0.000	3.000	4.000	1.000
Infrastructure Main. Suprt	0.000	1.000	1.000	0.000
Lead Custodian	0.000	0.000	1.000	1.000
Maint. Worker I	4.000	0.000	0.000	0.000
Maint. Worker II	1.000	1.000	1.000	0.000
Maintenance Worker I	1.000	1.000	1.000	0.000
Maintenance Worker I	11.000	13.000	14.000	1.000
Maintenance Worker II	7.000	6.000	6.000	0.000
Maintenance Worker III	5.000	3.000	3.000	0.000
Mechanic I	0.000	2.000	2.000	0.000
Mechanic II	1.000	1.000	1.000	0.000
Mechanic III	1.000	2.000	1.000	(1.000)
Mechanic Helper	0.500	0.000	0.500	0.500
Public Works Director	1.000	1.000	1.000	0.000
Secretary	1.000	1.000	1.000	0.000
Sr. Admin. Analyst	1.000	1.000	1.000	0.000
Wastewater Operator I	4.000	4.000	4.500	0.500
Wastewater Operator II	2.000	2.000	2.000	0.000
Wastewater Operator III	1.000	1.000	1.000	0.000
Wastewater Suprt.	1.000	1.000	1.000	0.000
Wastewater Technician	1.000	1.000	1.000	0.000
WW Coll/Lift Station Tech I	3.000	3.000	3.000	0.000
WW Coll/Lift Station Tech II	1.000	1.000	1.000	0.000
WW Coll/Lift Station Tech III	2.000	2.000	2.000	0.000
Transit Coordinator	0.000	0.000	1.000	1.000
Drivers	0.000	0.000	4.000	4.000
Dispatch	0.000	0.000	1.000	1.000
Mechanic Helper	0.000	0.000	0.500	0.500
Drivers (part-time)	0.000	0.000	1.000	1.000
Dispatch (part-time)	0.000	0.000	1.000	1.000
City Engineer	1.000	1.000	0.000	(1.000)
Asst. City Engineer	1.000	0.000	0.000	0.000
Eng. Division Mgr.	0.000	1.000	1.000	0.000
Civil Engineer	0.000	0.000	0.000	0.000
GIS Specialist	1.000	1.000	1.000	0.000
GIS Technician	0.000	0.000	0.500	0.500
Civil Engineer Associate	1.000	2.000	2.000	0.000
Engineering Technician	0.000	0.000	0.000	0.000
Engineering Inspectors	3.000	3.000	3.000	0.000
Permit Specialist	1.000	1.000	1.000	0.000
Secretary	1.000	1.000	1.000	0.000
Mgr of Rec./Special Events	1.000	1.000	1.000	0.000
Recreation Supervisor	2.000	2.000	2.000	0.000
Secretary	1.000	1.000	1.000	0.000
Special Events Assistant	0.000	1.000	0.500	(0.500)
<b>Total Positions</b>	<b>68.500</b>	<b>75.000</b>	<b>83.500</b>	<b>8.500</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**80 PUBLIC WORKS**

**NARRATIVE**

**Transferred Sr. Administrative Analyst position from the Infrastructure division to Administration division.**

**Transferred Secretary position from prior allocations to Infrastructure, Fleet Maintenance, Building Maintenance, Sewer Collections and Sewer Treatment divisions.**

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

80 PUBLIC WORKS  
8020 Administration

Division Summary	Actual Expenditures 1998-1999	Estimated Actual 1999-2000	Amended Budget 1999-2000	Adopted Budget 2000-2001	Budget-Budget Variance	Budget-Budget Variance %
Personnel	\$ 145,206	\$ 146,729	\$ 149,556	\$ 225,381	\$ 75,825	51%
Operations	\$ 7,802	\$ 28,033	\$ 55,964	\$ 55,119	\$ (845)	-2%
Internal Service	\$ 33,509	\$ 66,153	\$ 66,153	\$ 31,081	\$ (35,072)	-53%
Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Contingency	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Depreciation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total</b>	<b>\$ 186,517</b>	<b>\$ 240,915</b>	<b>\$ 271,673</b>	<b>\$ 311,581</b>	<b>\$ 39,908</b>	<b>15%</b>

PERSONNEL TITLE	1998-1999 FTE	1999-2000 FTE	2000-2001 FTE	Variance FTE
Public Works Director	1.0	1.0	1.0	0.0
Sr. Admin. Analyst	0.0	0.0	1.0	1.0
Administrative Assistant	0.0	1.0	1.0	0.0
Administrative Secretary	1.0	0.0	0.0	0.0
Clerk Typist II	1.0	1.0	1.0	0.0
<b>Total Positions</b>	<b>3.0</b>	<b>3.0</b>	<b>4.0</b>	<b>1.0</b>

DIVISION DETAIL	Actual 1998-1999	Estimated Actual 1999-2000	Amended Budget 1999-2000	Adopted Budget 2000-2001	Budget-Budget Variance \$	Budget-Budget Variance %
Health Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Other Prof. Svcs.	\$ 0	\$ 19,700	\$ 39,700	\$ 39,700	\$ 0	0%
Repair	\$ 3,135	\$ 300	\$ 2,500	\$ 2,500	\$ 0	0%
Comm. Svcs.	\$ 149	\$ 0	\$ 0	\$ 0	\$ 0	0%
Printing	\$ 695	\$ 300	\$ 700	\$ 500	\$ (200)	-29%
Travel/Training	\$ 1,757	\$ 3,000	\$ 5,415	\$ 5,000	\$ (415)	-8%
General Supplies	\$ 806	\$ 2,149	\$ 2,149	\$ 2,269	\$ 120	6%
Books/Periodicals	\$ 0	\$ 500	\$ 500	\$ 400	\$ (100)	-20%
Postage	\$ 135	\$ 0	\$ 0	\$ 0	\$ 0	0%
Business Meals	\$ 575	\$ 409	\$ 750	\$ 500	\$ (250)	-33%
Membership Dues	\$ 550	\$ 1,675	\$ 4,250	\$ 4,250	\$ 0	0%
<b>Total Operation Costs</b>	<b>\$ 7,802</b>	<b>\$ 28,033</b>	<b>\$ 55,964</b>	<b>\$ 55,119</b>	<b>\$ (845)</b>	<b>-2%</b>

Risk Insurance	\$ 3,115	\$ 3,080	\$ 3,080	\$ 5,839	\$ 2,759	90%
Info Tech Support	\$ 8,404	\$ 21,156	\$ 21,156	\$ 25,242	\$ 4,086	19%
Fleet Maint. Support	\$ 15,714	\$ 41,917	\$ 41,917	\$ 0	\$ (41,917)	-100%
Bldg. Maint. Support	\$ 6,276	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Internal Svc. Costs</b>	<b>\$ 33,509</b>	<b>\$ 66,153</b>	<b>\$ 66,153</b>	<b>\$ 31,081</b>	<b>\$ (35,072)</b>	<b>-53%</b>
Machinery/Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Furniture/Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Capital Purchases</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0%</b>
Depreciation Expense	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Depreciation Costs</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0%</b>
<b>Total Division Costs (less personnel costs)</b>	<b>\$ 41,311</b>	<b>\$ 94,186</b>	<b>\$ 122,117</b>	<b>\$ 86,200</b>	<b>\$ (35,917)</b>	<b>-29%</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**80 PUBLIC WORKS  
8020 Administration**

<u>Capital Purchases</u>	<u>QTY</u>	<u>ADD/RPL</u>	<u>BUDGET</u>
None			\$ 0
			<hr/>
<b>Total Capital Purchases</b>			<b>\$ 0</b>

<u>Capital Projects</u>	<u>HURF</u>	<u>BUDGET</u>
Highway 95/McCormick Blvd Traffic Light	\$ 60,000	\$ 60,000
Highway 95/Riverview Dr Traffic Light	60,000	\$ 60,000
		<hr/>
<b>Total Capital Projects</b>		<b>\$ 120,000</b>

**NARRATIVE**

Transferred Sr. Administrative Analyst position from the Infrastructure division to Administration division.

CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW DETAIL WORKSHEET

ADOPTED BUDGET  
FISCAL YEAR 2000-2001

80 PUBLIC WORKS  
8020 Administration

	Fund	Dept.	Division	Account	Description	Total
Regular Wages	01	80	8020	5101	wages	\$ 176,537
Overtime	01	80	8020	5106	Overtime	\$ 200
FICA	01	80	8020	5217	fica	\$ 2,613
Retirement	01	80	8020	5218	retirement	\$ 20,054
Medical Insurance	01	80	8020	5223	medical insurance	\$ 21,448
Workers Compensation	01	80	8020	5224	workers comp	\$ 1,025
Personal Leave Payout	01	80	8020	5225	personal payout	\$ 3,504
<b>Total Personnel Budget</b>						<b>\$ 225,381</b>
Professional Svcs.	01	80	8020	5335	OTHER PROFESSIONAL SERVICES	20,000
	01	80	8020	5335	SIERRA PLANT FORCE MAIN	19,700
Repair/Maintenance	01	80	8020	5431	OFFICE EQUIPMENT REPAIR/MAINT. FAX, TYPEWRITER, PRINTER	\$ 2,500
Printing	01	80	8020	5551	BUSINESS CARDS/BUSINESS FORMS	200
	01	80	8020	5551	COMMUNITY AWARENESS PUBLICATIONS	200
	01	80	8020	5551	COPYING OF MISC MAPS (COLOR)OUTSIDE VENDOR	100
Travel/Training	01	80	8020	5581	TRAINING FOR ADMINISTRATIVE SECRETARY	300
	01	80	8020	5581	TRAINING FOR CLERK TYPIST (RECORD MANAGEMENT)	300
	01	80	8020	5581	OUT OF TOWN MEETINGS/MEALS W/OUTSIDE AGENCIES	500
	01	80	8020	5581	EXPLORE CONFERENCE	900
	01	80	8020	5581	WESTCAS CONFERENCE/LODGING/MEALS/GAS OR AIRLINE	650
	01	80	8020	5581	WESTCAS CONFERENCE - REGISTRATION	295
	01	80	8020	5581	EXPLORE CONFERENCE REGISTRATION	465
	01	80	8020	5581	WESTCAS LEGISLATIVE FORUM MEALS/LODGING/GAS	450
	01	80	8020	5581	WESTCAS REGISTRATION	160
	01	80	8020	5581	CLE WESTERN WATER LAW CONFERENCE ROOM/MEALS/TRANSP.	485
	01	80	8020	5581	CLE WESTERN WATER LAW CONFERENCE - REGISTRATION	495
General Supplies	01	80	8020	5611	CITY LETTERHEAD	66
	01	80	8020	5611	PRINTER INK CARTRIDGES	388
	01	80	8020	5611	INK CARTRIDGES FOR FAX MACHINE	100
	01	80	8020	5611	P/W ADMINISTRATION DIVISION SHIRTS	90
	01	80	8020	5611	CITY ENVELOPES	100
	01	80	8020	5611	DEPARTMENT ATTENDANCE CONTROLLER	100
	01	80	8020	5611	BREAKROOM SUPPLIES	300
	01	80	8020	5611	BATTERIES FOR PAGERS CAMERAS	100
	01	80	8020	5611	PENS/PENCILS/MARKERS	200
	01	80	8020	5611	FILM/VIDEO TAPE FOR PICTURES AND VIDEOTAPING OF CITY PRJ.	100
	01	80	8020	5611	LEGAL PADS, STENO PADS, AND MESSAGE PADS	125
	01	80	8020	5611	FILE FOLDERS	150
	01	80	8020	5611	LABELS	50
	01	80	8020	5611	MISC - STAPLES-POST IT NOTES-BINDERS-ETC	400
Books/Periodicals	01	80	8020	5641	BOOKS FOR CONSTRUCTION/MAG UPDATS	\$ 400
Business Meals	01	80	8020	5805	BUS. MEALS FOR INTERVIEWS/MEETING W/OUTSIDE AGENCIES	\$ 500
Membership Dues	01	80	8020	5822	MEMBERSHIP IN CRRSCO	1,000
	01	80	8020	5822	MEMBERSHIP IN AWWA AND APWA	2,700
	01	80	8020	5822	MEMBERSHIP WESTERN COALITION ARID STATES	550
<b>Total Operations Budget</b>						<b>\$ 55,119</b>
Risk Insurance	01	80	8020	5521	ALLOCATE RISK MGMT INSURANCE	\$ 5,839
Info. Tech Support	01	80	8020	5830	ALLOCATE IT OPERATIONS	17,332
	01	80	8020	5830	ALLOCATE IT DEPARTMENTAL REQUESTS	7,910
<b>Total Internal Svc Budget</b>						<b>\$ 31,081</b>
<b>TOTAL DIVISION BUDGET</b>						<b>\$ 311,581</b>



**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**80 PUBLIC WORKS  
8001 Building Maintenance**

<b>Division Summary</b>						
	<b>Actual Expenditures 1998-1999</b>	<b>Estimated Actual 1999-2000</b>	<b>Amended Budget 1999-2000</b>	<b>Proposed Budget 2000-2001</b>	<b>Budget-Budget Variance</b>	<b>Budget-Budget Variance %</b>
Personnel	\$ 191,583	\$ 208,094	\$ 201,037	\$ 195,495	\$ (5,542)	-3%
Operations	\$ 219,967	\$ 206,564	\$ 209,900	\$ 288,300	\$ 78,400	37%
Internal Service	\$ 19,295	\$ 19,333	\$ 19,333	\$ 21,497	\$ 2,164	11%
Capital Outlay	\$ 0	\$ 22,000	\$ 22,000	\$ 25,740	\$ 3,740	17%
Contingency	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Depreciation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total</b>	<b>\$ 430,845</b>	<b>\$ 455,991</b>	<b>\$ 452,270</b>	<b>\$ 531,032</b>	<b>\$ 78,762</b>	<b>17%</b>

<b>PERSONNEL TITLE</b>	<b>1998-1999 FTE</b>	<b>1999-2000 FTE</b>	<b>2000-2001 FTE</b>	<b>Variance FTE</b>
Bldg. Grounds Engineer	1.000	1.000	1.000	0.000
Field Operations Manager	0.250	0.250	0.000	(0.250)
Secretary	0.250	0.250	0.000	(0.250)
Maint. Worker II	1.000	1.000	1.000	0.000
Maint. Worker I	4.000	0.000	0.000	0.000
Lead Custodian	0.000	0.000	1.000	1.000
Custodian	0.000	3.000	2.000	(1.000)
				0.000
<b>Total Positions</b>	<b>6.500</b>	<b>5.500</b>	<b>5.000</b>	<b>(0.500)</b>

<b>DIVISION DETAIL</b>						
	<b>Actual 1998-1999</b>	<b>Estimated Actual 1999-2000</b>	<b>Amended Budget 1999-2000</b>	<b>Adopted Budget 2000-2001</b>	<b>Budget- Budget Variance \$</b>	<b>Budget- Budget Variance %</b>
Health Services	\$ 25	\$ 0	\$ 0	\$ 0	\$ 0	0%
Other Professional Svcs.	\$ 4,173	\$ 6,500	\$ 10,000	\$ 1,500	\$ (8,500)	-85%
Water	\$ 9,612	\$ 9,598	\$ 10,000	\$ 10,000	\$ 0	0%
Electric	\$ 95,860	\$ 113,506	\$ 100,000	\$ 111,000	\$ 11,000	11%
Repair	\$ 24,514	\$ 30,000	\$ 65,000	\$ 85,700	\$ 20,700	32%
Rental Bldgs.	\$ 4,771	\$ 1,600	\$ 1,000	\$ 1,000	\$ 0	0%
Rental Equip.	\$ 1,263	\$ 1,000	\$ 2,400	\$ 2,000	\$ (400)	-17%
Communication Svcs.	\$ 70,823	\$ 0	\$ 0	\$ 0	\$ 0	0%
Travel/Training	\$ 106	\$ 2,000	\$ 3,500	\$ 3,500	\$ 0	0%
General Supplies	\$ 8,820	\$ 42,360	\$ 18,000	\$ 73,600	\$ 55,600	309%
<b>Total Operation Costs</b>	<b>\$ 219,967</b>	<b>\$ 206,564</b>	<b>\$ 209,900</b>	<b>\$ 288,300</b>	<b>\$ 78,400</b>	<b>37%</b>
Risk Insurance	\$ 14,587	\$ 14,522	\$ 14,522	\$ 9,453	\$ (5,069)	-35%
Info Tech Support	\$ 2,801	\$ 3,288	\$ 3,288	\$ 6,313	\$ 3,025	92%
Fleet Maint. Support	\$ 1,907	\$ 1,523	\$ 1,523	\$ 5,731	\$ 4,208	276%
<b>Total Internal Service Costs</b>	<b>\$ 19,295</b>	<b>\$ 19,333</b>	<b>\$ 19,333</b>	<b>\$ 21,497</b>	<b>\$ 2,164</b>	<b>11%</b>
Machinery/Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Furniture/Equipment	\$ 0	\$ 22,000	\$ 22,000	\$ 25,740	\$ 3,740	17%
<b>Total Capital Purchases</b>	<b>\$ 0</b>	<b>\$ 22,000</b>	<b>\$ 22,000</b>	<b>\$ 25,740</b>	<b>\$ 3,740</b>	<b>17%</b>
Depreciation Expense	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Depreciation Costs</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0%</b>
<b>Total Division Costs (less personnel costs)</b>	<b>\$ 239,262</b>	<b>\$ 247,897</b>	<b>\$ 251,233</b>	<b>\$ 335,537</b>	<b>\$ 84,304</b>	<b>34%</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**80 PUBLIC WORKS  
8001 Building Maintenance**

<u>Capital Purchases</u>	<u>QTY</u>	<u>ADD/RPL</u>	<u>BUDGET</u>
Infrared scanner/recorder	1	ADD	\$ 25,740
<b>Total Capital Purchases</b>			<b>\$ 25,740</b>

<u>Capital Projects</u>	<u>General Fund</u>	<u>Grant</u>	<u>BUDGET</u>
City Complex Office Lighting		\$ 10,000	\$ 10,000
City Complex Air Conditioner Move - Phase I	701,692		\$ 701,692
Commercial Way Community Center		77,653	\$ 77,653
Municipal Court Expansion	152,500		\$ 152,500
<b>Total Capital Projects</b>			<b>\$ 941,845</b>

**NARRATIVE**

**Eliminated Public Works Operations Manager position.  
Transferred Secretary position to Infrastructure division.**

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW DETAIL WORKSHEET**

**ADOPTED BUDGET  
FISCAL YEAR 2000-2001**

**80 PUBLIC WORKS  
8001 Building Maintenance**

	<u>Fund</u>	<u>Dept.</u>	<u>Division</u>	<u>Account</u>	<u>Description</u>	<u>Total</u>
Regular Wages	01	80	8001	5101	wages	\$ 136,754
Overtime	01	80	8001	5106	Overtime	3,500
	01	80	8001	5106	Holiday Overtime	2,000 \$ 5,500
FICA	01	80	8001	5217	fica	\$ 1,404
Retirement	01	80	8001	5218	retirement	\$ 12,868
Uniform Allowance	01	80	8001	5222	Uniform Allowance	\$ 2,200
Medical Insurance	01	80	8001	5223	medical insurance	\$ 26,810
Workers Compensation	01	80	8001	5224	workers comp	\$ 6,029
Annual Vacation Payout	01	80	8001	5225	vacation payout	\$ 552
Personal Leave Payout	01	80	8001	5225	personal payout	\$ 3,378
<b>Total Personnel Budget</b>						<b>\$ 195,495</b>
Professional Svcs.	01	80	8001	5335	Other Professional Services	1,000
	01	80	8001	5335	Aquatic Facility New Carpet	500 \$ 1,500
Water	01	80	8001	5411	Water	\$ 10,000
Electric	01	80	8001	5412	Electric	110,000
	01	80	8001	5412	Channel 4 Electric	1,000 \$ 111,000
Repair/Maintenance	01	80	8001	5431	Repair	85,000
	01	80	8001	5431	Channel 4 Bldg Alarm Srvc	350
	01	80	8001	5431	Channel 4 Bldg Pest Control	350 \$ 85,700
Rental - Bldgs.	01	80	8001	5441	Rental Buildings	\$ 1,000
Rental - Equip.	01	80	8001	5442	Equipment Rental	\$ 2,000
Travel/Training	01	80	8001	5581	Travel/Training	\$ 3,500
General Supplies	01	80	8001	5611	General Supplies	38,000
	01	80	8001	5611	Break Room - Osmosis System	600
	01	80	8001	5611	Brick Sealing	7,500
	01	80	8001	5611	Landscaping/Rock	7,500
	01	80	8001	5611	Painting	20,000 \$ 73,600
<b>Total Operation Budget</b>						<b>\$ 288,300</b>
Risk Insurance	01	80	8001	5521	Allocate Risk Mgmt Insurance	\$ 9,453
Info Tech Support	01	80	8001	5830	Allocate IT Operations	4,333
	01	80	8001	5830	Allocate IT Departmental Req.	1,980 \$ 6,313
Fleet Maintenance	01	80	8001	5832	Fleet Maintenance	\$ 5,731
<b>Total Internal Srvc Budget</b>						<b>\$ 21,497</b>
Machinery/Equip.	01	80	8001	5741	Infrared scanner/recorder	\$ 25,740
<b>Total Capital Purchases Budget</b>						<b>\$ 25,740</b>
<b>TOTAL DIVISION BUDGET</b>						<b>\$ 531,032</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

80 PUBLIC WORKS  
8003 Riviera Clubhouse

Division Summary						
	Actual Expenditures 1998-1999	Estimated Actual 1999-2000	Amended Budget 1999-2000	Adopted Budget 2000-2001	Budget-Budget Variance	Budget-Budget Variance %
Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Operations	\$ 16,555	\$ 6,006	\$ 11,000	\$ 9,000	\$ (2,000)	-18%
Internal Service	\$ 56,996	\$ 0	\$ 0	\$ 0	\$ 0	0%
Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Contingency	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Depreciation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total</b>	<b>\$ 73,551</b>	<b>\$ 6,006</b>	<b>\$ 11,000</b>	<b>\$ 9,000</b>	<b>\$ (2,000)</b>	<b>-18%</b>

PERSONNEL TITLE	1998-1999 FTE	1999-2000 FTE	2000-2001 FTE	Variance FTE
None	0.0	0.0	0.0	0.0
<b>Total Positions</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

DIVISION DETAIL						
	Actual 1998-1999	Estimated Actual 1999-2000	Amended Budget 1999-2000	Adopted Budget 2000-2001	Budget- Budget Variance \$	Budget- Budget Variance %
Health Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Other Prof. Svcs.	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Water	\$ 1,661	\$ 475	\$ 1,000	\$ 1,000	\$ 0	0%
Electric	\$ 10,837	\$ 4,831	\$ 6,000	\$ 6,000	\$ 0	0%
Repair	\$ 657	\$ 700	\$ 4,000	\$ 2,000	\$ (2,000)	-50%
Comm. Svcs.	\$ 3,400	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Operation Costs</b>	<b>\$ 16,555</b>	<b>\$ 6,006</b>	<b>\$ 11,000</b>	<b>\$ 9,000</b>	<b>\$ (2,000)</b>	<b>-18%</b>

Risk Insurance	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Info Tech Support	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Bldg. Maint. Support	\$ 56,996	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Internal Svc. Costs</b>	<b>\$ 56,996</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0%</b>
Machinery/Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Furniture/Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Capital Purchases</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0%</b>
<b>Total Division Costs (less personnel costs)</b>	<b>\$ 73,551</b>	<b>\$ 6,006</b>	<b>\$ 11,000</b>	<b>\$ 9,000</b>	<b>\$ (2,000)</b>	<b>-18%</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**80 PUBLIC WORKS  
8003 Riviera Clubhouse**

<u>Capital Purchases</u>	<u>QTY</u>	<u>ADD/RPL</u>	<u>BUDGET</u>
None			\$ 0
			<hr/>
<b>Total Capital Purchases</b>			\$ 0

<u>Capital Projects</u>	<u>BUDGET</u>
	\$ 0
<hr/>	
<b>Total Capital Projects</b>	\$ 0

**NARRATIVE**

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW DETAIL WORKSHEET**

**PROPOSED BUDGET      80 PUBLIC WORKS**  
**FISCAL YEAR 2000-2001    8003 Riviera Clubhouse**

	<i>Fund</i>	<i>Dept.</i>	<i>Division</i>	<i>Account</i>	<i>Description</i>	<i>Total</i>
Water	01	80	8003	5411	WATER SERVICE	\$ 1,000
Electric	01	80	8003	5412	MEC-2249 CLEARWATR DRIVE #062	\$ 6,000
Repair/Maintenance	01	80	8003	5431	FACILITY MAINTENANCE/REPAIRS	\$ 2,000
<b>Total Operations Budget</b>						<u>\$ 9,000</u>
<b>TOTAL DIVISION BUDGET</b>						<u>\$ 9,000</u>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

80 PUBLIC WORKS  
8004 Senior Center

<b>Division Summary</b>						
	<b>Actual Expenditures 1998-1999</b>	<b>Estimated Actual 1999-2000</b>	<b>Amended Budget 1999-2000</b>	<b>Adopted Budget 2000-2001</b>	<b>Budget- Budget Variance</b>	<b>Budget- Budget Variance %</b>
Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Operations	\$ 4,826	\$ 5,078	\$ 6,700	\$ 5,650	\$ (1,050)	-16%
Internal Service	\$ 7,153	\$ 25,355	\$ 25,355	\$ 14,279	\$ (11,076)	-44%
Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Contingency	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Depreciation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total</b>	<b>\$ 11,979</b>	<b>\$ 30,433</b>	<b>\$ 32,055</b>	<b>\$ 19,929</b>	<b>\$ (12,126)</b>	<b>-38%</b>

<b>PERSONNEL TITLE</b>	<b>1998-1999 FTE</b>	<b>1999-2000 FTE</b>	<b>2000-2001 FTE</b>	<b>Variance FTE</b>
None	0.0	0.0	0.0	0.0
<b>Total Positions</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

<b>DIVISION DETAIL</b>						
	<b>Actual 1998-1999</b>	<b>Estimated Actual 1999-2000</b>	<b>Amended Budget 1999-2000</b>	<b>Adopted Budget 2000-2001</b>	<b>Budget- Budget Variance \$</b>	<b>Budget- Budget Variance %</b>
Health Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Water	\$ 936	\$ 880	\$ 1,000	\$ 950	\$ (50)	-5%
Electric	\$ 3,382	\$ 3,798	\$ 3,700	\$ 3,700	\$ 0	0%
Repair	\$ 379	\$ 400	\$ 2,000	\$ 1,000	\$ (1,000)	-50%
Communication Svcs.	\$ 129	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Operation Costs</b>	<b>\$ 4,826</b>	<b>\$ 5,078</b>	<b>\$ 6,700</b>	<b>\$ 5,650</b>	<b>\$ (1,050)</b>	<b>-16%</b>
Risk Insurance	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Fleet Maint. Support	\$ 7,153	\$ 25,355	\$ 25,355	\$ 14,279	\$ (11,076)	-44%
<b>Total Internal Srvc Costs</b>	<b>\$ 7,153</b>	<b>\$ 25,355</b>	<b>\$ 25,355</b>	<b>\$ 14,279</b>	<b>\$ (11,076)</b>	<b>-44%</b>
Machinery/Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Furniture/Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Capital Purchases</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0%</b>
Depreciation Expense	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Depreciation Costs</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0%</b>
<b>Total Division Costs (less personnel costs)</b>	<b>\$ 11,979</b>	<b>\$ 30,433</b>	<b>\$ 32,055</b>	<b>\$ 19,929</b>	<b>\$ (12,126)</b>	<b>-38%</b>

CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET

80 PUBLIC WORKS  
8004 Senior Center

<u>Capital Purchases</u>	<u>QTY</u>	<u>ADD/RPL</u>	<u>BUDGET</u>
None			\$ 0
			<hr/>
Total Capital Purchases			\$ 0

<u>Capital Projects</u>	<u>BUDGET</u>
	\$ 0
	<hr/>
Total Capital Projects	\$ 0

**NARRATIVE**



**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW DETAIL WORKSHEET**

**ADOPTED BUDGET  
FISCAL YEAR 2000-2001**

**80 PUBLIC WORKS  
8004 Senior Center**

	<u>Fund</u>	<u>Dept.</u>	<u>Division</u>	<u>Account</u>	<u>Description</u>	<u>Total</u>
Water	01	80	8004	5411	Water service	\$ 950
Electric	01	80	8004	5412	MEC-2285 Trane Road 069	\$ 3,700
Repair/Maintenance	01	80	8004	5431	Facility Maint./Repairs	\$ 1,000
<b>Total Operations Budget</b>						<b>\$ 5,650</b>
Fleet Maint. Support	01	80	8004	5832	Fleet Maintenance	\$ 14,279
<b>Total Internal Services Budget</b>						<b>\$ 14,279</b>
<b>TOTAL DIVISION BUDGET</b>						<b>\$ 19,929</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**80 PUBLIC WORKS  
8021 Engineering**

<b>DIVISION SUMMARY</b>						
	<b>Actual 1998-1999</b>	<b>Estimated Actual 1999-2000</b>	<b>Amended Budget 1999-2000</b>	<b>Adopted Budget 2000-2001</b>	<b>Budget- Budget Variance \$</b>	<b>Budget- Budget Variance %</b>
Personnel	\$ 329,634	\$ 409,088	\$ 448,644	\$ 424,757	\$ (23,887)	-5%
Operations	\$ 109,656	\$ 335,200	\$ 355,376	\$ 272,210	\$ (83,166)	-23%
Internal Service	\$ 91,718	\$ 62,193	\$ 62,193	\$ 139,465	\$ 77,272	124%
Capital Outlay	\$ 0	\$ 36,000	\$ 40,000	\$ 0	\$ (40,000)	-100%
Contingency/Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Depreciation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total</b>	<b>\$ 531,008</b>	<b>\$ 842,481</b>	<b>\$ 906,213</b>	<b>\$ 836,432</b>	<b>\$ (69,781)</b>	<b>-8%</b>

<b>PERSONNEL TITLE</b>	<b>1998-1999 FTE</b>	<b>1999-2000 FTE</b>	<b>2000-2001 FTE</b>	<b>FTE Variance</b>
City Engineer	1.0	1.0	0.0	(1.0)
Asst. City Engineer	1.0	0.0	0.0	0.0
Eng. Division Mgr.	0.0	1.0	1.0	0.0
Civil Engineer	0.0	0.0	0.0	0.0
GIS Specialist	1.0	1.0	1.0	0.0
GIS Technician	0.0	0.0	0.5	0.5
Civil Engineer Associate	1.0	2.0	2.0	0.0
Engineering Technician	0.0	0.0	0.0	0.0
Engineering Inspectors	3.0	3.0	3.0	0.0
Permit Specialist	1.0	1.0	1.0	0.0
Secretary	1.0	1.0	1.0	0.0
<b>Total Positions</b>	<b>9.0</b>	<b>10.0</b>	<b>9.5</b>	<b>(0.5)</b>

<b>DIVISION DETAIL</b>						
	<b>Actual 1998-1999</b>	<b>Estimated Actual 1999-2000</b>	<b>Amended Budget 1999-2000</b>	<b>Adopted Budget 2000-2001</b>	<b>Budget- Budget Variance \$</b>	<b>Budget- Budget Variance %</b>
Health Svcs.	\$ 131	\$ 0	\$ 0	\$ 0	\$ 0	0%
Engineering Svcs.	\$ 23,529	\$ 290,000	\$ 299,000	\$ 221,000	\$ (78,000)	-26%
Other Professional Svcs.	\$ 61,233	\$ 14,000	\$ 14,826	\$ 13,826	\$ (1,000)	-7%
Repair	\$ 2,520	\$ 1,000	\$ 5,250	\$ 5,800	\$ 550	10%
Communication Svcs.	\$ 226	\$ 0	\$ 0	\$ 0	\$ 0	0%
Advertising	\$ 2,359	\$ 500	\$ 1,500	\$ 1,500	\$ 0	0%
Printing	\$ 880	\$ 2,000	\$ 2,150	\$ 1,500	\$ (650)	-30%
Travel/Training	\$ 5,945	\$ 8,000	\$ 8,800	\$ 11,500	\$ 2,700	31%
General Supplies	\$ 10,905	\$ 18,000	\$ 20,700	\$ 14,134	\$ (6,566)	-32%
Book/Periodicals	\$ 893	\$ 1,000	\$ 1,550	\$ 1,350	\$ (200)	-13%
Postage	\$ 730	\$ 0	\$ 0	\$ 0	\$ 0	0%
Business Meals	\$ 100	\$ 200	\$ 300	\$ 300	\$ 0	0%
Membership Dues	\$ 205	\$ 500	\$ 1,300	\$ 1,300	\$ 0	0%
<b>Total Operation Costs</b>	<b>\$ 109,656</b>	<b>\$ 335,200</b>	<b>\$ 355,376</b>	<b>\$ 272,210</b>	<b>\$ (83,166)</b>	<b>-23%</b>
Risk Insurance	\$ 11,423	\$ 10,268	\$ 10,268	\$ 17,740	\$ 7,472	73%
Info Tech. Support	\$ 33,616	\$ 34,463	\$ 34,463	\$ 82,754	\$ 48,291	140%
Fleet Maint. Support	\$ 33,814	\$ 17,462	\$ 17,462	\$ 38,971	\$ 21,509	123%
Bldg. Maint. Support	\$ 12,865	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Internal Service Costs</b>	<b>\$ 91,718</b>	<b>\$ 62,193</b>	<b>\$ 62,193</b>	<b>\$ 139,465</b>	<b>\$ 77,272</b>	<b>124%</b>
Machinery/Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Furniture/Equipment	\$ 0	\$ 36,000	\$ 40,000	\$ 0	\$ (40,000)	-100%
<b>Total Capital Purchases</b>	<b>\$ 0</b>	<b>\$ 36,000</b>	<b>\$ 40,000</b>	<b>\$ 0</b>	<b>\$ (40,000)</b>	<b>-100%</b>
<b>Total Division Costs (less personnel costs)</b>	<b>\$ 201,374</b>	<b>\$ 433,393</b>	<b>\$ 457,569</b>	<b>\$ 411,675</b>	<b>\$ (45,894)</b>	<b>-10%</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**80 PUBLIC WORKS  
8021 Engineering**

Capital Purchases	QTY	ADD/RPL	BUDGET
Total Capital Purchases			\$ 0

Capital Projects	General Fund	Grants	HURF	ID Funding	Enterprise Fund	BUDGET
Highway 95 Street Lights		\$ 950,000				\$ 950,000
Marina Blvd from Lakeside to Riviera	\$ 360,000	\$ 150,000				\$ 510,000
Ramar/Baseline/Trane Traffic Signal		\$ 142,000				\$ 142,000
ACTION Zone Riviera St. Lights	\$ 460,000					\$ 460,000
NSIP No. 11		\$ 700,000				\$ 700,000
Wastewater Imp. Dist. No. 2				\$ 1,000,000		\$ 1,000,000
Wastewater Imp. Dist. No. 3	\$ 200,000					\$ 200,000
Section 10 WWTP Lift Station					\$ 420,000	\$ 420,000
Section 18 Laughlin Connection					\$ 300,000	\$ 300,000
Section 18 WWTP Reroute					\$ 660,000	\$ 660,000
Section 18 WWTP Reuse					\$ 124,000	\$ 124,000
Sierra WWTP Reroute					\$ 500,000	\$ 500,000
Fox Wash Outfall	\$ 1,500,000					\$ 1,500,000
Havasupai/Chaparral Wash Outfall	\$ 20,000					\$ 20,000
Localized Flood Control Projects	\$ 100,000					\$ 100,000
Property/Evidence Storage Facility	\$ 160,000					\$ 160,000
<b>Total Capital Projects</b>	<b>\$ 2,800,000</b>	<b>\$ 2,440,000</b>	<b>\$ 1,942,000</b>	<b>\$ 1,000,000</b>	<b>\$ 2,004,000</b>	<b>\$ 7,746,000</b>

**NARRATIVE**

Director of Engineering position consolidated with Director of Community Development due to re-organization.  
Transferred GIS Technician position from Planning division to Engineering division.

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW DETAIL WORKSHEET**

**ADOPTED BUDGET 80 PUBLIC WORKS  
FISCAL YEAR 2000-2001 8021 Engineering**

	<u>Fund</u>	<u>Dept.</u>	<u>Division</u>	<u>Account</u>	<u>Description</u>	<u>Total</u>
Regular Wages	01	80	8021	5101	wages	\$ 311,113
Part-time Wages	01	80	8021	5102	part-time wages	\$ 16,562
FICA	01	80	8021	5217	fica	\$ 4,865
Retirement	01	80	8021	5218	retirement	\$ 30,366
Medical Insurance	01	80	8021	5223	medical insurance	\$ 50,939
Workers Compensation	01	80	8021	5224	workers comp	\$ 3,057
Annual Vacation Payout	01	80	8021	5225	vacation payout	\$ 244
Personal Leave Payout	01	80	8021	5225	personal payout	\$ 7,611
<b>Total Personnel Budget</b>						<b>\$ 424,757</b>
Engineering Svcs.	01	80	8021	5333	ENGINEERING WATER STUDY PHASE 1	40,000
	01	80	8021	5333	MATERIAL TESTING AND SOILS INVESTIGATIONS	5,000
	01	80	8021	5333	AERIAL SERVICES	50,000
	01	80	8021	5333	SURVEY CONSULTING SERVICES	76,000
	01	80	8021	5333	GIS Implementation Plan	50,000 \$ 221,000
Professional Svcs.	01	80	8021	5335	RECORDING SERVICES/MICROFILMING DEVELOPMENT	2,000
	01	80	8021	5335	ASL Consulting Engineers	11,826 \$ 13,826
Repair	01	80	8021	5431	BLUE PRINT MACHINE MAINTENANCE	3,000
	01	80	8021	5431	TWO WAY RADIO REPAIR/MAINTENANCE	1,300
	01	80	8021	5431	MISCELLANEOUS EQUIPMENT REPAIRS	1,500 \$ 5,800
Advertising	01	80	8021	5541	LEGAL NOTICES	500
	01	80	8021	5541	PROMOTION OF ENGINEERING PROGRAMS	1,000 \$ 1,500
Printing	01	80	8021	5551	INSPECTION FORMS	500
	01	80	8021	5551	BUSINESS CARDS	200
	01	80	8021	5551	BID DOCUMENTS/SPECIFICATIONS	800 \$ 1,500
Training/Travel	01	80	8021	5581	ARIZONA STATE FLOODPLAIN MANAGERS	380
	01	80	8021	5581	BUSINESS TRAVEL	1,300
	01	80	8021	5581	NICET Training	300
	01	80	8021	5581	AMERICAN CONCRETE INSTITUTE	600
	01	80	8021	5581	ADOT FLOODPLAIN MANAGEMENT AND SEMINARS	3,000
	01	80	8021	5581	WACOG	1,000
	01	80	8021	5581	GIS Training Courses	1,420
	01	80	8021	5581	Local Travel	2,000
	01	80	8021	5581	Surveyor Training Courses	1,500 \$ 11,500
General Supplies	01	80	8021	5611	PHOTO SUPPLIES	2,000
	01	80	8021	5611	RADIOS	1,000
	01	80	8021	5611	SMALL TOOLS & EQUIPMENT	1,500
	01	80	8021	5611	WATER TREATMENT	600
	01	80	8021	5611	Office Supplies	1,700
	01	80	8021	5611	Blueprint Machine Supplies	750
	01	80	8021	5611	Uniforms	984
	01	80	8021	5611	Surveying Supplies	5,600 \$ 14,134
Books/Periodicals	01	80	8021	5641	ADOT UPDATES/MAG UPDATES	750
	01	80	8021	5641	MISC ENGINEERING PERIODICALS	100
	01	80	8021	5641	VARIOUS PROFESSIONAL ENGINEERING BOOKS	500 \$ 1,350
Business Meals	01	80	8021	5805	BUSINESS MEALS	\$ 300
Membership Dues	01	80	8021	5822	ASSOCIATION MEMBERSHIP DUES	800
	01	80	8021	5822	GIS/Surveyors	500 \$ 1,300
<b>Total Operation Budget</b>						<b>\$ 272,210</b>
Risk Insurance	01	80	8021	5521	Allocate Risk Mgmt Insurance	\$ 17,740
Info Tech Support	01	80	8021	5830	Allocate IT Operations	34,664
	01	80	8021	5830	Allocate IT Capital/Upgrades/Programming	48,090 \$ 82,754
Fleet Maint. Support	01	80	8021	5832	Fleet Maint. Allocation	\$ 38,971
<b>Total Internal Service Budget</b>						<b>\$ 139,465</b>
<b>TOTAL DIVISION BUDGET</b>						<b>\$ 836,432</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

80 PUBLIC WORKS  
8023 Infrastructure

Division Summary						
	Actual Expenditures 1998-1999	Estimated Actual 1999-2000	Amended Budget 1999-2000	Adopted Budget 2000-2001	Budget-Budget Variance	Budget-Budget Variance %
Personnel	\$ 966,191	\$ 1,182,568	\$ 1,197,141	\$ 1,211,585	\$ 14,444	1%
Operations	\$ 570,399	\$ 861,849	\$ 1,208,949	\$ 1,240,914	\$ 31,965	3%
Internal Service	\$ 116,466	\$ 118,498	\$ 118,498	\$ 153,428	\$ 34,930	29%
Capital Outlay	\$ 1,856,528	\$ 581,361	\$ 597,086	\$ 445,951	\$ (151,135)	-25%
Contingency	\$ 0	\$ 0	\$ 200,000	\$ 200,000	\$ 0	0%
Depreciation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total</b>	<b>\$ 3,509,584</b>	<b>\$ 2,744,276</b>	<b>\$ 3,321,674</b>	<b>\$ 3,251,878</b>	<b>\$ (69,796)</b>	<b>-2%</b>

PERSONNEL	1998-1999	1999-2000	2000-2001	Variance
TITLE	FTE	FTE	FTE	FTE
Foreman	0.000	3.000	3.000	0.000
Infrastructure Main. Suprt	0.000	1.000	1.000	0.000
Sr. Admin. Analyst	1.000	1.000	0.000	(1.000)
Secretary	0.125	0.125	1.000	0.875
Maintenance Worker I	11.000	13.000	14.000	1.000
Maintenance Worker II	7.000	6.000	6.000	0.000
Maintenance Worker III	5.000	3.000	3.000	0.000
PW Field Operations Mgr	0.125	0.125	0.000	(0.125)
<b>Total Positions</b>	<b>24.250</b>	<b>27.250</b>	<b>28.000</b>	<b>0.750</b>

DIVISION DETAIL						
	Actual 1998-1999	Estimated Actual 1999-2000	Amended Budget 1999-2000	Adopted Budget 2000-2001	Budget- Budget Variance \$	Budget- Budget Variance %
Health Svcs.	\$ 2,509	\$ 0	\$ 0	\$ 0	\$ 0	0%
Engineering Svcs.		\$ 10,000	\$ 10,000	\$ 10,000	\$ 0	0%
Other Prof. Svcs.	\$ 67,564	\$ 105,706	\$ 165,906	\$ 75,000	\$ (90,906)	-55%
Water	\$ 70,724	\$ 73,600	\$ 106,600	\$ 108,000	\$ 1,400	1%
Electric	\$ 72,928	\$ 100,000	\$ 120,000	\$ 125,000	\$ 5,000	4%
Natural Gas	\$ 11,305	\$ 27,000	\$ 62,000	\$ 49,250	\$ (12,750)	-21%
Repair	\$ 17,499	\$ 26,700	\$ 41,700	\$ 34,000	\$ (7,700)	-18%
Rental - Bldgs.	\$ 21,912	\$ 2,500	\$ 2,500	\$ 1,200	\$ (1,300)	-52%
Rental - Equip.	\$ 11,957	\$ 32,500	\$ 42,500	\$ 40,750	\$ (1,750)	-4%
Communication Svcs.	\$ 4,423	\$ 3,400	\$ 3,400	\$ 504	\$ (2,896)	-85%
Advertising	\$ 269	\$ 0	\$ 0	\$ 0	\$ 0	0%
Printing	\$ 127	\$ 240	\$ 240	\$ 240	\$ 0	0%
Travel/Training	\$ 4,242	\$ 11,350	\$ 17,350	\$ 12,000	\$ (5,350)	-31%
General Supplies	\$ 98,764	\$ 140,500	\$ 140,500	\$ 369,000	\$ 228,500	163%
Street Supplies	\$ 129,038	\$ 232,203	\$ 332,303	\$ 280,000	\$ (52,303)	-16%
Books/Periodicals	\$ 115	\$ 440	\$ 440	\$ 460	\$ 20	5%
Postage	\$ 2,333	\$ 2,530	\$ 2,530	\$ 2,530	\$ 0	0%
Street Lights	\$ 53,746	\$ 55,200	\$ 123,000	\$ 130,000	\$ 7,000	6%
Membership Dues	\$ 80	\$ 380	\$ 380	\$ 380	\$ 0	0%
Fuel	\$ 864	\$ 37,600	\$ 37,600	\$ 2,600	\$ (35,000)	-93%
<b>Total Operation Costs</b>	<b>\$ 570,399</b>	<b>\$ 861,849</b>	<b>\$ 1,208,949</b>	<b>\$ 1,240,914</b>	<b>\$ 31,965</b>	<b>3%</b>

Risk Insurance	\$ 55,322	\$ 59,140	\$ 59,140	\$ 61,373	\$ 2,233	4%
Info Tech Support	\$ 0	\$ 7,790	\$ 7,790	\$ 13,999	\$ 6,209	80%
Fleet Maint. Support	\$ 61,144	\$ 51,568	\$ 51,568	\$ 78,056	\$ 26,488	51%
Bldg. Maint. Support	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Internal Srv Costs</b>	<b>\$ 116,466</b>	<b>\$ 118,498</b>	<b>\$ 118,498</b>	<b>\$ 153,428</b>	<b>\$ 34,930</b>	<b>29%</b>
Leasehold Improvements	\$ 1,550,970	\$ 117,033	\$ 117,033	\$ 16,087	\$ (100,946)	-86%
Machinery/Equipment	\$ 280,305	\$ 364,936	\$ 380,661	\$ 290,439	\$ (90,222)	-24%
Vehicle	\$ 0	\$ 74,392	\$ 74,392	\$ 139,425	\$ 65,033	87%
Furniture/Equipment	\$ 25,253	\$ 25,000	\$ 25,000	\$ 0	\$ (25,000)	-100%
<b>Total Capital Purchases</b>	<b>\$ 1,856,528</b>	<b>\$ 581,361</b>	<b>\$ 597,086</b>	<b>\$ 445,951</b>	<b>\$ (151,135)</b>	<b>-25%</b>
Contingency	\$ 0	\$ 0	\$ 200,000	\$ 200,000	\$ 0	0%
<b>Total Contingency Costs</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 0</b>	<b>0%</b>
<b>Total Division Costs (less personnel costs)</b>	<b>\$ 2,543,393</b>	<b>\$ 1,561,708</b>	<b>\$ 2,124,533</b>	<b>\$ 2,040,293</b>	<b>\$ (84,240)</b>	<b>-4%</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**80 PUBLIC WORKS  
8023 Infrastructure**

<u>Capital Purchases</u>	<u>QTY</u>	<u>ADD/RPL</u>	<u>BUDGET</u>
Storage Building at Ken Forvargue Park	1	ADD	\$ 16,087
TRC Commander System Remote	1	ADD	\$ 1,608
Howard Price 1280 Mower or Equal	1	ADD	\$ 51,480
John Deere Tractor	1	RPL	\$ 59,523
Turf Aerifier	1	ADD	\$ 26,215
Hydraulic Equipment	1	ADD	\$ 7,844
Turfco Aerator Pro-26	1	ADD	\$ 2,043
Dump Truck	1	ADD	\$ 42,900
Pavement Marking Striper truck	1	ADD	\$ 89,017
Asphalt Mill Trencher	1	ADD	\$ 52,709
Dump Truck 12-yard	1	RPL	\$ 96,525
<b>Total Capital Purchases</b>			<b>\$ 445,951</b>

<u>Capital Projects</u>	<u>General Fund</u>	<u>Grant</u>	<u>In-Kind</u>	<u>BUDGET</u>
Bullhead Community Park Ballfield Lighting	\$ 97,500	\$ 107,500		\$ 205,000
Rotary Park Basketball Court Lighting	25,712			\$ 25,712
Rotary Park Beach and Park Improvements	10,000	162,200	45,000	\$ 217,200
<b>Total Capital Projects</b>				<b>\$ 447,912</b>

**NARRATIVE**

Transferred Sr. Administrative Analyst position from the Infrastructure division to Administration division.  
 Eliminated Public Works Operations Manager position.  
 Transferred Secretary position to Infrastructure division.

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW DETAIL WORKSHEET**

**ADOPTED BUDGET  
FISCAL YEAR 2000-2001**

**80 PUBLIC WORKS  
8023 Infrastructure**

<b>Parks Maintenance</b>	<b>Fund</b>	<b>Dept.</b>	<b>Division</b>	<b>Account</b>	<b>Description</b>	<b>Total</b>
Regular Wages	01	80	8023	5101	wages	\$ 313,286
Part-time Wages	01	80	8023	5102	Part-Time Temporary Help	\$ 44,844
Overtime	01	80	8023	5106	Overtime	\$ 25,000
FICA	01	80	8023	5217	fica	\$ 8,141
Retirement	01	80	8023	5218	retirement	\$ 31,630
Medical Insurance	01	80	8023	5223	medical insurance	\$ 61,663
Workers Compensation	01	80	8023	5224	workers comp	\$ 15,076
Annual Vacation Payout	01	80	8023	5225	vacation payout	\$ 3,346
Personal Leave Payout	01	80	8023	5225	personal payout	\$ 7,868
<b>Total Personnel Budget</b>						<b>\$ 510,854</b>
Prof. Svcs.	01	80	8023	5335	Other Pro Services - Testing, Certifications, Plumb repairs	\$ 40,000
Water	01	80	8023	5411	Water parks/pool/medians/Sec 30/Sec 10	\$ 105,000
Electric	01	80	8023	5412	ELECTRIC SERVICE TO PARK AREAS	\$ 60,000
Natural Gas	01	80	8023	5415	NATURAL GAS FOR HEATING POOL/EXTENDED POOL SEASON	\$ 47,250
Repair/Maintenance	01	80	8023	5431	INJECTION MOTOR	3,500
	01	80	8023	5431	Maintenance of Radios	3,000
	01	80	8023	5431	Small Park Equipment Maintenance	4,500
	01	80	8023	5431	Pool Equipment Repair	3,000 \$
Rental - Bldgs.	01	80	8023	5441	STORAGE UNIT RENTAL	\$ 1,200
Rental - Equip.	01	80	8023	5442	EQUIPMENT RENTAL	15,000
	01	80	8023	5442	PORTABLE TOILET RENTAL	15,750 \$
Travel/Training	01	80	8023	5581	TRAINING SEMINARS	3,000
	01	80	8023	5581	PROF. DEVELOPMENT TRNG PESTICIDE AND POOL SCHOO	4,000 \$
General Supplies	01	80	8023	5611	OPER SUPPL/FERTILIZER/TOOLS/EQUIP./UNIFORMS/RADI	120,000
	01	80	8023	5611	Re-plaster Community Swimming Pool	65,000
	01	80	8023	5611	Upgrade Well Bobby Sox Field	12,000
	01	80	8023	5611	Riviera Club House Refurbish	15,000
	01	80	8023	5611	Graffiti Program	85,000
	01	80	8023	5611	Riverside Park Upgrade	10,000 \$
Books/Periodicals	01	80	8023	5641	BOOKS & PERIODICALS	\$ 160
Membership Dues	01	80	8023	5822	MEMBERSHIP DUES/IMSA TRAFFIC SIGNAL	\$ 80
Fuel	01	80	8023	5825	Dyed Diesel Offroad Fuel	\$ 2,600
<b>Total Operation Budget</b>						<b>\$ 615,040</b>
Risk Insurance	01	80	8023	5521	ALLOCATE Risk mgmt insurance	\$ 23,263
Info Tech Support	01	80	8023	5830	Allocate IT Operations	\$ 12,999
Fleet Maint. Support	01	80	8023	5832	MOBILE EQUIPMENT FUND	\$ 20,924
<b>Total Internal Srvc Budget</b>						<b>\$ 57,186</b>
Buildings	01	80	8023	5720	STORAGE BUILDING AT KEN FOVARGUE PARK	\$ 16,087
Machinery/Equip.	01	80	8023	5741	TRC COMMANDER SYSTEM REMOTE	1,608
	01	80	8023	5741	HOWARD PRICE 1280 MOWER OR EQUAL	51,480
	01	80	8023	5741	JOHN DEERE TRACTOR	59,523
	01	80	8023	5741	TURF AERIFIER	26,215
	01	80	8023	5741	HYDRAULIC EQUIPMENT	7,844
	01	80	8023	5741	TURFCO AERATOR PRO-26	2,043 \$
Vehicle	01	80	8023	5742	DUMP TRUCK	\$ 42,900
<b>Total Capital Purchases Budget</b>						<b>\$ 207,700</b>
<b>TOTAL GENERAL FUND INFRASTRUCTURE DIVISION</b>						<b>\$ 1,390,780</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW DETAIL WORKSHEET**

**PROPOSED BUDGET 80 PUBLIC WORKS  
FISCAL YEAR 2000-2001 8023 Infrastructure**

<b>Streets Maintenance</b>	<b>Fund</b>	<b>Dept.</b>	<b>Division</b>	<b>Account</b>	<b>Description</b>	<b>Total</b>
Regular Wages	11	80	8023	5101	wages	\$ 449,389
Part-time Wages	11	80	8023	5102	Part-time Workers	44,844
Overtime	11	80	8023	5106	OVERTIME	20,000
FICA	11	80	8023	5217	fica	10,075
Retirement	11	80	8023	5218	retirement	43,701
Tuition Reimbursement	11	80	8023	5219	TUITION REIMBURSEMENT	1,100
Medical Insurance	11	80	8023	5223	medical insurance	88,473
Workers Compensation	11	80	8023	5224	workers comp	29,650
Annual Vacation Payout	11	80	8023	5225	vacation payout	2,230
Annual Personal Leave Pay	11	80	8023	5225	personal payout	11,269
<b>Total Personnel Budget</b>						<b>700,731</b>
Engineering Svcs.	11	80	8023	5333	ENGINEERING SERVICES	10,000
Professional Svcs.	11	80	8023	5335	SPECIALIZED TECH. SERVICES FOR SIGNALIZATION	10,000
	11	80	8023	5335	CONTRACTOR SERVICES	10,000
	11	80	8023	5335	DUMP FEES	15,000
Water	11	80	8023	5411	WATER	3,000
Electric	11	80	8023	5412	ELECT/TO PROVIDE RD YD, SHOP AND ALL SIGNALIZATION	65,000
Natural Gas	11	80	8023	5415	NATURAL GAS	2,000
Repair/Maintenance	11	80	8023	5431	SMALL FIELD AND SHOP EQUIP. REPAIR/REPLACEMENT	8,500
	11	80	8023	5431	MAINTENANCE REPAIR OF COPIERS AND TYPEWRITERS	8,500
	11	80	8023	5431	RADIO MAINTENANCE AND REPAIR	3,000
Rental - Equip.	11	80	8023	5442	HEAVY EQUIP. RENTNG	10,000
Communication Svcs.	11	80	8023	5531	Telephone	504
Printing	11	80	8023	5551	BUSINESS CARDS/SMALL PRINTING JOBS AS NEEDED	240
Travel/Training	11	80	8023	5581	TRAVEL/FOR LOCAL AND OUT OF TOWN TRAVEL	3,500
	11	80	8023	5581	TRAINING ADOT/CDL LICENSING	1,500
General Supplies	11	80	8023	5611	OPTICAN EMERGENCY PREEMP SYSTEM	12,000
	11	80	8023	5611	MISCELLANEOUS OFFICE SUPPLIES	2,500
	11	80	8023	5611	PHOTO EQUIPMENT	1,500
	11	80	8023	5611	SMALL TOOLS/EQUIPMENT	10,000
	11	80	8023	5611	UNIFORM SERVICES/SHOP TOWELS	15,000
	11	80	8023	5611	OPERATING SUPPLIES	13,000
	11	80	8023	5611	MOBILE RADIOS	7,000
	11	80	8023	5611	SAFETY APPAREL FOR R.O.W AND WEED CONTROL	1,000
Street Supplies	11	80	8023	5615	ASPHALT	45,000
	11	80	8023	5615	AGGREGATE BASE, SAND LEACH ROCK	45,000
	11	80	8023	5615	CRACK SEALANT/TACK OIL	30,000
	11	80	8023	5615	MAINTENANCE/CONSTRUCTION WATER	30,000
	11	80	8023	5615	DRY CEMENT/SILICA SAND	4,000
	11	80	8023	5615	REDI MIX CEMENT	30,000
	11	80	8023	5615	STREET LIGHT POLES	11,600
	11	80	8023	5615	SOIL STABILIZER	1,300
	11	80	8023	5615	STOP SIGNS	8,000
	11	80	8023	5615	SIGN BLANKS/SHEETING	20,000
	11	80	8023	5615	SIGN POST/HARDWARE	10,000
	11	80	8023	5615	BASE POST	100
	11	80	8023	5615	TRAFFIC CONTROL DEVICES	10,000
	11	80	8023	5615	PAVEMENT MARKERS	5,000
	11	80	8023	5615	TRAFFIC PAINT/BEADS/GRAFITTI PAINT/ROLLERS	15,000



**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW DETAIL WORKSHEET**

**ADOPTED BUDGET**      **80 PUBLIC WORKS**  
**FISCAL YEAR 2000-2001**      **8023 Infrastructure**

<b>Streets Maintenance</b>	<b>Fund</b>	<b>Dept.</b>	<b>Division</b>	<b>Account</b>	<b>Description</b>		<b>Total</b>	
	11	80	8023	5615	SIGNAL BULBS	5,000		
	11	80	8023	5615	TRAFFIC SIGNAL PARTS	10,000	280,000	
Books/Periodicals	11	80	8023	5641	BOOKS AND PERIODICALS		300	
Postage	11	80	8023	5802	POSTAGE/SHIPPING		2,530	
Street Lighting	11	80	8023	5803	STREET LIGHTING		130,000	
Membership Dues	11	80	8023	5822	MEMBERSHIP DUES		300	
<b>Total Operation Budget</b>								<b>625,874</b>
Risk Insurance	11	80	8023	5521	Risk Mgmt portion of insurance		38,110	
Info Tech Support	11	80	8023	5830	Allocate IT Capital/Upgrades/Programming		1,000	
Fleet Maint. Support	11	80	8023	5832	MOBILE EQUIPMENT FUND		57,132	
<b>Total Internal Srvc Budget</b>								<b>96,242</b>
Machinery/Equip.	11	80	8023	5741	Pavement Marking Striper truck	89,017		
	11	80	8023	5741	ASPHALT MILL TRENCHER	52,709	141,726	
Vehicle	11	80	8023	5742	DUMP TRUCK 12-YARD		96,525	
<b>Total Capital Purchases Budget</b>								<b>238,251</b>
Contingency	11	80	8023	5881	EMERGENCY STORM & FLOOD CLEANUP		200,000	
<b>Total Contingency Budget</b>								<b>200,000</b>
<b>TOTAL HURF FUND INFRASTRUCTURE BUDGET</b>								<b>\$ 1,861,098</b>

CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET

80 PUBLIC WORKS  
8024 Fleet Maintenance

Division Summary	Actual Expenditures 1998-1999	Estimated Actual 1999-2000	Amended Budget 1999-2000	Adopted Budget 2000-2001	Budget-Budget Variance	Budget-Budget Variance %
Personnel	\$ 252,606	\$ 303,658	\$ 303,658	\$ 305,879	\$ 2,221	1%
Operations	\$ 259,080	\$ 504,243	\$ 507,593	\$ 700,505	\$ 192,912	38%
Internal Service	\$ 28,820	\$ 14,450	\$ 14,450	\$ 36,830	\$ 22,380	155%
Capital Outlay	\$ 175,183	\$ 417,784	\$ 417,784	\$ 486,300	\$ 68,516	16%
Contingency	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Depreciation	\$ 288,936	\$ 203,376	\$ 203,376	\$ 357,498	\$ 154,122	76%
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total</b>	<b>\$ 1,004,625</b>	<b>\$ 1,443,511</b>	<b>\$ 1,446,861</b>	<b>\$ 1,887,012</b>	<b>\$ 440,151</b>	<b>30%</b>

PERSONNEL TITLE	1998-1999 FTE	1999-2000 FTE	2000-2001 FTE	Variance FTE
Fleet Maint. Suprt.	1.000	1.000	1.000	0.000
Foreman	0.000	0.000	1.000	1.000
Mechanic III	1.000	2.000	1.000	(1.000)
Mechanic II	1.000	1.000	1.000	0.000
Mechanic I	0.000	2.000	2.000	0.000
Mechanical Helper	0.500	0.500	0.500	0.000
Secretary	0.125	0.125	0.000	(0.125)
PW Field Operations Mgr	0.125	0.125	0.000	(0.125)
<b>Total Positions</b>	<b>3.750</b>	<b>6.750</b>	<b>6.500</b>	<b>(0.250)</b>

DIVISION DETAIL	Actual 1998-1999	Estimated Actual 1999-2000	Amended Budget 1999-2000	Adopted Budget 2000-2001	Budget-Budget Variance \$	Budget-Budget Variance %
Health Svcs.	\$ 77	\$ 0	\$ 0	\$ 0	\$ 0	0%
Other Prof. Svcs.	\$ 412	\$ 27,000	\$ 27,000	\$ 22,500	\$ (4,500)	-17%
Water	\$ 0	\$ 3,600	\$ 3,600	\$ 1,800	\$ (1,800)	-50%
Electric	\$ 761	\$ 21,400	\$ 26,400	\$ 9,900	\$ (16,500)	-63%
Repair	\$ 151,511	\$ 274,985	\$ 274,985	\$ 336,152	\$ 61,167	22%
Rental - Bldgs.	\$ 19,800	\$ 1,650	\$ 0	\$ 0	\$ 0	0%
Rental - Equip.	\$ 0	\$ 0	\$ 0	\$ 20,000	\$ 20,000	100%
Communication Svcs.	\$ 1,950	\$ 3,000	\$ 3,000	\$ 0	\$ (3,000)	-100%
Advertising	\$ 95	\$ 0	\$ 0	\$ 400	\$ 400	100%
Travel/Training	\$ 383	\$ 3,400	\$ 3,400	\$ 2,250	\$ (1,150)	-34%
General Supplies	\$ 5,757	\$ 10,420	\$ 10,420	\$ 11,800	\$ 1,380	13%
Postage	\$ 303	\$ 0	\$ 0	\$ 500	\$ 500	100%
Business Meals	\$ 0	\$ 0	\$ 0	\$ 400	\$ 400	100%
Membership Dues	\$ 75	\$ 0	\$ 0	\$ 200	\$ 200	100%
Fuel	\$ 77,956	\$ 158,788	\$ 158,788	\$ 294,103	\$ 135,315	85%
<b>Total Operation Costs</b>	<b>\$ 259,080</b>	<b>\$ 504,243</b>	<b>\$ 507,593</b>	<b>\$ 700,005</b>	<b>\$ 192,412</b>	<b>38%</b>

Risk Insurance	\$ 7,790	\$ 6,674	\$ 6,674	\$ 14,498	\$ 7,824	117%
Info Tech Support	\$ 14,007	\$ 7,776	\$ 7,776	\$ 22,232	\$ 14,456	186%
Fleet Maint. Support	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Bldg. Maint. Support	\$ 7,023	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Internal Svc Costs</b>	<b>\$ 28,820</b>	<b>\$ 14,450</b>	<b>\$ 14,450</b>	<b>\$ 36,730</b>	<b>\$ 22,280</b>	<b>154%</b>
Leasehold Improvements	\$ 0	\$ 5,000	\$ 5,000	\$ 0	\$ (5,000)	-100%
Machinery/Equipment	\$ 21,200	\$ 175,270	\$ 175,270	\$ 143,000	\$ (32,270)	-18%
Vehicle	\$ 152,751	\$ 217,514	\$ 217,514	\$ 343,300	\$ 125,786	58%
Furniture/Equipment	\$ 1,232	\$ 20,000	\$ 20,000	\$ 0	\$ (20,000)	-100%
<b>Total Capital Purchases</b>	<b>\$ 175,183</b>	<b>\$ 417,784</b>	<b>\$ 417,784</b>	<b>\$ 486,300</b>	<b>\$ 68,516</b>	<b>16%</b>
<b>Depreciation</b>	<b>\$ 288,936</b>	<b>\$ 203,376</b>	<b>\$ 203,376</b>	<b>\$ 347,630</b>	<b>\$ 144,254</b>	<b>71%</b>
<b>Total Depreciation Costs</b>	<b>\$ 288,936</b>	<b>\$ 203,376</b>	<b>\$ 203,376</b>	<b>\$ 347,630</b>	<b>\$ 144,254</b>	<b>71%</b>
<b>Total Division Costs (less personnel costs)</b>	<b>\$ 752,019</b>	<b>\$ 1,139,853</b>	<b>\$ 1,143,203</b>	<b>\$ 1,570,665</b>	<b>\$ 427,462</b>	<b>37%</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**80 PUBLIC WORKS  
8024 Fleet Maintenance**

<u>Capital Purchases</u>	<u>QTY</u>	<u>ADD/RPL</u>	<u>BUDGET</u>
Elgin Vacuum Sweeper			\$ 143,000
Seven (7) Police Replacement Vehicles			\$ 200,620
Chevrolet Blazer			\$ 25,000
Chevrolet Astro Van			\$ 20,576
Chevrolet Astro Van			\$ 20,576
Jeep Cherokee			\$ 23,807
Two (2) Police Package Canine Units			\$ 54,281
<b>Total Capital Purchases</b>			<b>\$ 487,860</b>

<u>Capital Projects</u>	<u>Grant Funding</u>	<u>BUDGET</u>
Alternate Fuel Facility	\$ 100,000	\$ 100,000
<b>Total Capital Projects</b>		<b>\$ 100,000</b>

**NARRATIVE**

**Eliminated Public Works Operations Manager position.  
Transferred Secretary position to Infrastructure division.**

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW DETAIL WORKSHEET**

**ADOPTED BUDGET  
FISCAL YEAR 2000-2001**

**80 PUBLIC WORKS  
8024 Fleet Maintenance**

<b>HURF</b>	<b>Fund</b>	<b>Dept.</b>	<b>Division</b>	<b>Account</b>	<b>Description</b>	<b>Total</b>
Regular Wages	11	80	8024	5101	wages	\$ 122,281
Overtime	11	80	8024	5106	OVERTIME	\$ 1,500
FICA	11	80	8024	5217	fica	\$ 1,879
Retirement	11	80	8024	5218	retirement	\$ 11,726
Medical Insurance	11	80	8024	5223	medical insurance	\$ 17,427
Workers Compensation	11	80	8024	5224	workers comp	\$ 3,278
Annual Vacation Payout	11	80	8024	5225	vacation payout	\$ 3,209
Personal Leave Payout	11	80	8024	5225	personal payout	\$ 3,078
<b>Total Personnel Budget</b>						<b>\$ 164,378</b>
Professional Svcs.	11	80	8024	5335	OTHER PROFESSIONAL SERVICES	15,000
	11	80	8024	5335	EQUIPMENT CERTIFICATION	1,000 \$ 16,000
Electric	11	80	8024	5412	ELECT. SRVC FOR SHOP/OFFICES TO RUN AIR CONDITIONER	\$ 5,000
Repair/Maintenance	11	80	8024	5431	MAINTAIN/REPAIR HEAVY RD EQUIP./TRUCKS FOR RD	\$ 185,000
Communication Svcs.	11	80	8024	5531	RADIO REPAIR	\$ 500
Travel/Training	11	80	8024	5581	TRAVEL/TRAINING	\$ 1,250
General Supplies	11	80	8024	5611	MISC OFFICE SUPPLIES	240
	11	80	8024	5611	UNIFORMS/SHOP TOWELS AND RAGS 50%	2,760 \$ 3,000
Membership Dues	11	80	8024	5822	ROCKY MOUNTAIN FLEET MANAGERS ASSOC.	\$ 100
Fuel	11	80	8024	5825	FUEL FOR HEAVY EQUIPMENT	\$ 35,000
<b>Total Operation Budget</b>						<b>\$ 245,850</b>
Risk Insurance	11	80	8024	5521	ALLOCATE Risk Mgmt Insurance	\$ 3,205
<b>Total Internal Service Budget</b>						<b>\$ 3,205</b>
Machinery/Equip.	11	80	8024	5741	ELGIN VACUUM SWEEPER	\$ 143,000
<b>Total Capital Purchases Budget</b>						<b>\$ 143,000</b>
<b>TOTAL HURF FLEET MAINTENANCE BUDGET</b>						<b>\$ 556,433</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW DETAIL WORKSHEET**

**ADOPTED BUDGET  
FISCAL YEAR 2000-2001**

**80 PUBLIC WORKS  
8024 Fleet Maintenance**

<b>FUEL FACILITY</b>	<i>Fund</i>	<i>Dept.</i>	<i>Division</i>	<i>Account</i>	<i>Description</i>		<b>Total</b>
Professional Svcs.	65	80	8005	5335	ANNUAL INSPECTION AND CERTIFICATION	1,500	
	65	80	8005	5335	REPAIR AND CALIBRATION OF COMPUTERS	1,000	\$ 2,500
Water	65	80	8005	5411	WATER BILL FOR FUEL FACILITY		\$ 600
Electric	65	80	8005	5412	ELECTRICITY FOR FUEL FACILITY		\$ 1,400
Repair/Maintenance	65	80	8005	5431	REPAIR/REPLACEMENT OF FUEL NOZZLES, SERVICING PUMPS GENERATOR		\$ 1,200
Fuel	65	80	8005	5825	VEHICLE FUEL FOR CITY AND POLICE VEHICLES/STATE/COUNTY/SCHOOL		\$ 259,103
<b>Total Operation Budget</b>							\$ 264,803
Depreciation	65	80	8005	5872	Depreciation Expense - Fuel Facility	7,868	
	65	80	8005	5872	Depreciation Expense - Fueling System	2,000	\$ 9,868
<b>Total Depreciation Budget</b>							\$ 9,868
<b>Total Fuel Facility Division Budget</b>							\$ 274,671

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW DETAIL WORKSHEET**

**ADOPTED BUDGET**                      **80 PUBLIC WORKS**  
**FISCAL YEAR 2000-2001**            **8024 Fleet Maintenance**

<b>MOBILE EQUIPMENT FUND</b>	<b>Fund</b>	<b>Dept.</b>	<b>Division</b>	<b>Account</b>	<b>Description</b>		<b>Total</b>
Regular Wages	65	80	8024	5101	wages	\$	104,338
Overtime	65	80	8024	5106	OVERTIME	\$	2,500
FICA	65	80	8024	5217	fica	\$	1,592
Retirement	65	80	8024	5218	retirement	\$	9,934
Medical Insurance	65	80	8024	5223	medical insurance	\$	17,427
Workers Compensation	65	80	8024	5224	workers comp	\$	2,777
Annual Vacation Payout	65	80	8024	5225	vacation payout	\$	351
Personal Leave Payout	65	80	8024	5225	personal payout	\$	2,582
<b>Total Personnel Budget</b>						\$	<b>141,501</b>
Professional Svcs.	65	80	8024	5335	ANNUAL INSPECTION AND CERTIFICATION	2,000	
	65	80	8024	5335	REPAIR AND CALIBRATION OF COMPUTERS	2,000	\$ 4,000
Water	65	80	8024	5411	WATER USAGE AT SHOP		\$ 1,200
Electric	65	80	8024	5412	ELECT. FOR SHOP/OFFICES/AIR CONDITIONING/COOLERS		\$ 3,500
Repair/Maintenance	65	80	8024	5431	VEHICLE REPAIR AND MAINTENANCE		\$ 149,952
Rental - Vehicles	65	80	8024	5442	LEASE OF EIGHT (8) VEHICLES		\$ 20,000
Advertising	65	80	8024	5541	Advertising for positions		\$ 400
General Supplies	65	80	8024	5611	MISC. SUPPLIES/BOLTS, NUTS, WASHERS, WIRES, ETC	5,700	
	65	80	8024	5611	UNIFORMS SHOP TOWELS/RAGS 50% WEEKLY UNIFORM AND LAUNDRY SRVC	3,100	\$ 8,800
Postage	65	80	8024	5802	POSTAGE		\$ 500
Business Meals	65	80	8024	5805	BUSINESS MEALS		\$ 400
Travel/Training	65	80	8024	5821	SKILL IMPRV SEMINARS/CERTIFICATION FOR MECHANICS		\$ 1,000
Membership Dues	65	80	8024	5822	ROCKY MOUNTAIN FLEET MANAGERS ASSOCIATION		\$ 100
<b>Total Operation Budget</b>							<b>\$ 189,852</b>
Risk Insurance	65	80	8024	5521	ALLOCATE Risk Mgmt Insurance		\$ 11,293
Info Tech Support	65	80	8024	5830	Allocate IT Capital/Upgrades/Programming	5,000	
	65	80	8024	5830	Allocate IT Operations	17,332	\$ 22,332
<b>Total Internal Service Budget</b>							<b>\$ 33,625</b>
Vehicles	65	80	8024	5742	SEVEN (7) POLICE REPLACEMENT VEHICLES	199,060	
	65	80	8024	5742	CHEVROLET BLAZER	25,000	
	65	80	8024	5742	CHEVROLET ASTRO VAN	20,576	
	65	80	8024	5742	CHEVROLET ASTRO VAN	20,576	
	65	80	8024	5742	JEEP CHEROKEE	23,807	
	65	80	8024	5742	TWO (2) POLICE PACKAGE K-9 UNITS	54,281	\$ 343,300
<b>Total Capital Purchases Budget</b>							<b>\$ 343,300</b>
Depreciation	65	80	8024	5872	Depreciation expense - equipment	3,236	
	65	80	8024	5872	Depreciation expense - building	20,400	
	65	80	8024	5872	Depreciation Expense - vehicles	323,994	\$ 347,630
<b>Total Depreciation Budget</b>							<b>\$ 347,630</b>
<b>TOTAL INTERNAL SERVICE FLEET MAINTENANCE BUDGET</b>							<b>\$ 1,330,579</b>
<b>TOTAL FLEET MAINTENANCE BUDGET</b>							<b>\$ 1,887,012</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

80 PUBLIC WORKS  
8025/8026 Sewer

Division Summary	Actual Expenditures 1998-1999	Estimated Actual 1999-2000	Amended Budget 1999-2000	Adopted Budget 2000-2001	Budget-Budget Variance	Budget-Budget Variance %
Personnel	\$ 436,228	\$ 637,521	\$ 630,646	\$ 782,499	\$ 151,853	24%
Operations	\$ 418,374	\$ 733,400	\$ 733,100	\$ 1,081,850	\$ 348,750	48%
Internal Service	\$ 70,607	\$ 83,704	\$ 83,704	\$ 110,618	\$ 26,914	32%
Capital Outlay	\$ 12,652	\$ 272,656	\$ 278,339	\$ 292,744	\$ 14,405	5%
Contingency/Other	\$ 270	\$ 20,000	\$ 20,000	\$ 20,000	\$ 0	0%
Depreciation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total</b>	<b>\$ 938,131</b>	<b>\$ 1,747,281</b>	<b>\$ 1,745,789</b>	<b>\$ 2,287,711</b>	<b>\$ 541,922</b>	<b>31%</b>

PERSONNEL TITLE	1998-1999 FTE	1999-2000 FTE	2000-2001 FTE	Variance FTE
PW Field Oper. Mgr.	0.250	0.250	0.000	(0.250)
Wastewater Suprint	1.000	1.000	1.000	0.000
Clerk Typist II	1.000	1.000	1.000	0.000
Maintenance Worker I	1.000	1.000	1.000	0.000
Secretary	0.250	0.250	0.000	(0.250)
Wastewater Operator I	4.000	4.000	4.000	0.000
Wastewater Operator II	2.000	2.000	2.000	0.000
Wastewater Operator III	1.000	2.000	2.000	0.000
Wastewater Technician	1.000	1.000	1.000	0.000
WW Coll/Lift Station Tech I	3.000	3.000	3.000	0.000
WW Coll/Lift Station Tech II	1.000	1.000	1.000	0.000
WW Coll/Lift Station Tech II	2.000	1.000	1.000	0.000
<b>Total Positions</b>	<b>17.500</b>	<b>17.500</b>	<b>17.000</b>	<b>(0.500)</b>

**NARRATIVE**

Eliminated Public Works Operations Manager cost of 25% of position.  
Transferred Secretary cost of 25% to Public Works Streets Maintenance.  
Two positions budgeted for full fiscal year. Previous fiscal year hire dates were set for January 2000.

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**80 PUBLIC WORKS  
8025 Sewer Collection**

<b>Division Summary</b>						
	<i>Actual Expenditures</i> 1998-1999	<i>Estimated Actual</i> 1999-2000	<i>Amended Budget</i> 1999-2000	<i>Adopted Budget</i> 2000-2001	<i>Budget-Budget</i> <i>Variance</i>	<i>Budget-Budget</i> <i>Variance %</i>
Personnel	\$ 178,548	\$ 308,301	\$ 304,937	\$ 359,929	\$ 54,992	18%
Operations	\$ 115,572	\$ 294,600	\$ 294,600	\$ 569,400	\$ 274,800	93%
Internal Service	\$ 33,940	\$ 42,616	\$ 42,616	\$ 60,064	\$ 17,448	41%
Capital Outlay	\$ 4,619	\$ 187,656	\$ 193,339	\$ 0	\$ (193,339)	-100%
Contingency/Other	\$ 270	\$ 20,000	\$ 20,000	\$ 20,000	\$ 0	0%
Depreciation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total</b>	<b>\$ 332,949</b>	<b>\$ 853,173</b>	<b>\$ 855,492</b>	<b>\$ 1,009,393</b>	<b>\$ 153,901</b>	<b>17.99%</b>

<b>PERSONNEL TITLE</b>	<b>1998-1999 FTE</b>	<b>1999-2000 FTE</b>	<b>2000-2001 FTE</b>	<b>Variance FTE</b>
PW Field Op. Mgr.	0.125	0.125	0.000	(0.125)
Secretary	0.125	0.125	0.000	(0.125)
Wastewater Suprnt	0.500	0.500	0.500	0.000
WW Coll/Lift Stat.Tech III	2.000	1.000	1.000	0.000
WW Coll/Lift Stat.Tech II	1.000	1.000	1.000	0.000
WW Coll/Lift Stat. Tech I	3.000	3.000	3.000	0.000
Wastewater Technician	1.000	1.000	1.000	0.000
Maintenance Worker I	1.000	1.000	1.000	0.000
Clerk Typist II	0.500	0.500	0.500	0.000
<b>Total Positions</b>	<b>9.250</b>	<b>8.250</b>	<b>8.000</b>	<b>(0.250)</b>

<b>DIVISION DETAIL</b>						
	<i>Actual</i> 1998-1999	<i>Estimated Actual</i> 1999-2000	<i>Amended Budget</i> 1999-2000	<i>Adopted Budget</i> 2000-2001	<i>Budget-Budget</i> <i>Variance \$</i>	<i>Budget-Budget</i> <i>Variance %</i>
Health Services	\$ 220	\$ 0	\$ 0	\$ 0	\$ 0	0%
Engineering Svcs.	\$ 0	\$ 10,000	\$ 10,000	\$ 310,000	\$ 300,000	3000%
Other Prof. Svcs.	\$ 9,331	\$ 43,200	\$ 43,200	\$ 35,000	\$ (8,200)	-19%
Water	\$ 3,691	\$ 6,000	\$ 6,000	\$ 7,000	\$ 1,000	17%
Electric	\$ 40,649	\$ 100,000	\$ 100,000	\$ 80,000	\$ (20,000)	-20%
Natural Gas	\$ 1,177	\$ 2,000	\$ 2,000	\$ 2,000	\$ 0	0%
Repair	\$ 14,577	\$ 53,000	\$ 53,000	\$ 53,000	\$ 0	0%
Rental Equip.	\$ 3,460	\$ 5,000	\$ 5,000	\$ 3,000	\$ (2,000)	-40%
Communication Svcs.	\$ 3,238	\$ 4,500	\$ 4,500	\$ 8,000	\$ 3,500	78%
Travel/Training	\$ 2,020	\$ 9,000	\$ 9,000	\$ 7,000	\$ (2,000)	-22%
Computer Supplies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
General Supplies	\$ 34,856	\$ 61,500	\$ 61,500	\$ 63,000	\$ 1,500	2%
Books/Periodicals	\$ 0	\$ 400	\$ 400	\$ 400	\$ 0	0%
Postage	\$ 434	\$ 0	\$ 0	\$ 0	\$ 0	0%
Business Meals	\$ 28	\$ 0	\$ 0	\$ 0	\$ 0	0%
City Events	\$ 301	\$ 0	\$ 0	\$ 0	\$ 0	0%
Membership Dues	\$ 705	\$ 0	\$ 0	\$ 1,000	\$ 1,000	100%
Vehicle Fuel	\$ 885	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Operation Costs</b>	<b>\$ 115,572</b>	<b>\$ 294,600</b>	<b>\$ 294,600</b>	<b>\$ 569,400</b>	<b>\$ 274,800</b>	<b>93%</b>

Risk Insurance	\$ 13,368	\$ 14,840	\$ 14,840	\$ 17,353	\$ 2,513	17%
Info Tech. Support	\$ 8,404	\$ 15,841	\$ 15,841	\$ 22,332	\$ 6,491	41%
Fleet Maint. Support	\$ 12,168	\$ 11,935	\$ 11,935	\$ 20,379	\$ 8,444	71%
<b>Total Internal Svc Costs</b>	<b>\$ 33,940</b>	<b>\$ 42,616</b>	<b>\$ 42,616</b>	<b>\$ 60,064</b>	<b>\$ 17,448</b>	<b>41%</b>
Machinery/Equipment	\$ 4,619	\$ 55,656	\$ 61,339	\$ 0	\$ (61,339)	-100%
Leasehold Improvements	\$ 0	\$ 107,000	\$ 107,000	\$ 0	\$ (107,000)	-100%
Buildings	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Vehicles	\$ 0	\$ 25,000	\$ 25,000	\$ 0	\$ (25,000)	-100%
Furniture/Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Capital Purchases</b>	<b>\$ 4,619</b>	<b>\$ 187,656</b>	<b>\$ 193,339</b>	<b>\$ 0</b>	<b>\$ (193,339)</b>	<b>-100%</b>
Rebate Expense	\$ 270	\$ 20,000	\$ 20,000	\$ 20,000	\$ 0	0%
<b>Total Other Expenses</b>	<b>\$ 270</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 0</b>	<b>0%</b>
<b>Total Division Costs (less personnel costs)</b>	<b>\$ 154,401</b>	<b>\$ 544,872</b>	<b>\$ 550,555</b>	<b>\$ 649,464</b>	<b>\$ 98,909</b>	<b>18%</b>



**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**80 PUBLIC WORKS  
8025 Sewer Collection**

<u>Capital Purchases</u>	<u>QTY</u>	<u>ADD/RPL</u>	<u>BUDGET</u>
None			\$ 0
			<hr/>
<b>Total Capital Purchases</b>			<b>\$ 0</b>

<u>Capital Projects</u>	<u>Enterprise Fund</u>	<u>BUDGET</u>
Chaparral Country Club Hook-up	\$ 250,000	\$ 250,000
Highway 95 Sewer Line Extensions	\$ 220,000	\$ 220,000
		<hr/>
<b>Total Capital Projects</b>		<b>\$ 470,000</b>

**NARRATIVE**

**Eliminated Public Works Operations Manager position.  
Transferred Secretary position to Infrastructure division.  
Two positions budgeted for full fiscal year. Previous fiscal year hire dates were set for January 2000.**

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW DETAIL WORKSHEET**

**PROPOSED BUDGET  
FISCAL YEAR 2000-2001**

**80 PUBLIC WORKS  
8025 Sewer Collection**

<b>Fund</b>	<b>Dept.</b>	<b>Division</b>	<b>Account</b>	<b>Description</b>	<b>Total</b>
Regular Wages	62	80	8025	5101 wages	\$ 250,292
Overtime	62	80	8025	5106 Overtime	\$ 25,000
FICA	62	80	8025	5217 fica	\$ 4,061
Retirement	62	80	8025	5218 retirement	\$ 25,349
Medical Insurance	62	80	8025	5223 medical insurance	\$ 42,896
Workers Compensation	62	80	8025	5224 workers comp	\$ 7,523
Annual Vacation Payout	62	80	8025	5225 vacation payout	\$ 1,684
Personal Leave Payout	62	80	8025	5225 personal payout	\$ 3,124
<b>Total Personnel Budget</b>					<b>\$ 359,929</b>
Engineering Svcs.	62	80	8025	5333 ENGINEERING SERVICES	10,000
	62	80	8025	5333 ENFORCEMENT OF INACCESSIBLE SEPTIC TANKS	300,000
Professional Svcs.	62	80	8025	5335 SLUDGE DISPOSAL COSTS	20,000
	62	80	8025	5335 EMERGENCY ASSISTANCE	3,000
	62	80	8025	5335 COLLECTION SYSTEM CLEANING	12,000
Water	62	80	8025	5411 MONTHLY WATER USAGE	\$ 7,000
Electric	62	80	8025	5412 ELECTRIC COSTS	\$ 80,000
Natural Gas	62	80	8025	5415 GAS USAGE FOR OPERATION OF LIFT STATIONS	\$ 2,000
Repair/Maintenance	62	80	8025	5431 EQUIP. FACILITY MAINT. IE: MOTOR REWINDING/PUMP	18,000
	62	80	8025	5431 CHAPARRAL COUNTRY CLUB REPAIR COSTS	10,000
	62	80	8025	5431 REPLACEMENT OF PUMPS	25,000
Rental - Equip.	62	80	8025	5442 PAGER SERVICE	500
	62	80	8025	5442 EQUIPMENT RENTAL	2,500
Communication Svcs.	62	80	8025	5531 TELEPHONE SRVC/INCR.FOR AUTO DIALERS SECT.18 PLNT	\$ 8,000
Travel/Training	62	80	8025	5581 EST. TRVL EXP. FOR TRAINING NEW STAFF AND REVIEW	2,000
	62	80	8025	5821 TRISTATE SEMINARS	500
	62	80	8025	5821 DEVEL. TRNG TO MEET CERTIFICATION REQUIREMENTS	4,500
General Supplies	62	80	8025	5611 OFFICE SUPPLIES/FAX MACHINE OPERATION & MAINT.	1,500
	62	80	8025	5611 COMPUTER SUPPLIES/MAINTENANCE AND UPGRADES	1,000
	62	80	8025	5611 SMALL SHOP AND FIELD TOOLS EXPAN./ MAINT. OF PRES	2,500
	62	80	8025	5611 CHAPARRAL COUNTRY CLUB OPERATING SUPPLIES	1,000
	62	80	8025	5611 FACILITIES MATERIALS/CHEMICALS/SMALL EQUIP. REPAIR	15,000
	62	80	8025	5611 OPER. SUPP. FOR RADIO/ALARM PAGER PARTS/REPLACE	15,000
	62	80	8025	5611 RADIO/ALARM/PAGER REPAIR AND PURCHASE	1,500
	62	80	8025	5611 ODOR CONTROL CHEMICALS/EQUIPMENT	23,000
	62	80	8025	5611 SAFETY EQUIPMENT	2,500
Books/Periodicals	62	80	8025	5641 TRNG BOOKS/MATERIALS	\$ 63,000
Membership Dues	62	80	8025	5822 MEMBERSHIP DUES	\$ 400
<b>Total Operation Budget</b>					<b>\$ 569,400</b>
Risk Insurance	62	80	8025	5521 Risk Mgmt portion of insurance	\$ 17,353
Info. Tech Support	62	80	8025	5830 Allocate IT Operations	17,332
	62	80	8025	5830 Allocate IT Capital/Upgrades/Programming	5,000
Fleet Maint. Support	62	80	8025	5832 MAINT. FUEL AND REPLACEMENT COST FOR ALL VEHICLES	\$ 20,379
<b>Total Internal Service Budget</b>					<b>\$ 60,064</b>
Developer Rebate	62	80	8025	5876 REBATE	\$ 20,000
<b>Total Contingency/Other Budget</b>					<b>\$ 20,000</b>
<b>TOTAL DIVISION BUDGET</b>					<b>\$ 1,009,393</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**80 PUBLIC WORKS  
8026 Sewer Treatment**

<b>Division Summary</b>						
	<b>Actual Expenditures 1998-1999</b>	<b>Estimated Actual 1999-2000</b>	<b>Amended Budget 1999-2000</b>	<b>Adopted Budget 2000-2001</b>	<b>Budget-Budget Variance</b>	<b>Budget-Budget Variance %</b>
Personnel	\$ 257,680	\$ 329,220	\$ 325,709	\$ 422,570	\$ 96,861	30%
Operations	\$ 302,802	\$ 438,800	\$ 438,500	\$ 512,450	\$ 73,950	17%
Internal Service	\$ 36,667	\$ 41,088	\$ 41,088	\$ 50,554	\$ 9,466	23%
Capital Outlay	\$ 8,033	\$ 85,000	\$ 85,000	\$ 292,744	\$ 207,744	244%
Contingency	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Depreciation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total</b>	<b>\$ 605,182</b>	<b>\$ 894,108</b>	<b>\$ 890,297</b>	<b>\$ 1,278,318</b>	<b>\$ 388,021</b>	<b>44%</b>

<b>PERSONNEL TITLE</b>	<b>1998-1999 FTE</b>	<b>1999-2000 FTE</b>	<b>2000-2001 FTE</b>	<b>Variance FTE</b>
PW Field Op. Mgr.	0.125	0.125	0.000	(0.125)
Secretary	0.125	0.125	0.000	(0.125)
Wastewater Suprt. (50%)	0.500	0.500	0.500	0.000
Wastewater Operator III	1.000	2.000	2.000	0.000
Wastewater Operator II	2.000	2.000	2.000	0.000
Wastewater Operator I	4.000	4.000	4.500	0.500
Clerk Typist II (50%)	0.500	0.500	0.500	0.000
<b>Total Positions</b>	<b>8.250</b>	<b>9.250</b>	<b>9.500</b>	<b>0.250</b>

<b>DIVISION DETAIL</b>						
	<b>Actual 1998-1999</b>	<b>Estimated Actual 1999-2000</b>	<b>Amended Budget 1999-2000</b>	<b>Adopted Budget 2000-2001</b>	<b>Budget-Budget Variance \$</b>	<b>Budget-Budget Variance %</b>
Health Services	\$ 735	\$ 0	\$ 0	\$ 400	\$ 400	100%
Engineering Svcs.	\$ 11,920	\$ 50,000	\$ 50,000	\$ 50,000	\$ 0	0%
Other Prof. Svcs.	\$ 89,956	\$ 124,000	\$ 124,000	\$ 131,000	\$ 7,000	6%
Water	\$ 4,159	\$ 5,300	\$ 4,000	\$ 7,000	\$ 3,000	75%
Electric	\$ 124,405	\$ 160,000	\$ 160,000	\$ 189,000	\$ 29,000	18%
Repair	\$ 41,523	\$ 30,000	\$ 30,000	\$ 30,000	\$ 0	0%
Rental Equip.	\$ 0	\$ 6,700	\$ 6,700	\$ 3,300	\$ (3,400)	-51%
Communication Svcs.	\$ 1,953	\$ 2,500	\$ 3,500	\$ 4,100	\$ 600	17%
Advertising	\$ 337	\$ 0	\$ 0	\$ 0	\$ 0	0%
Travel/Training	\$ 1,966	\$ 5,300	\$ 5,300	\$ 4,200	\$ (1,100)	-21%
General Supplies	\$ 23,744	\$ 54,500	\$ 54,500	\$ 62,000	\$ 7,500	14%
Postage	\$ 399	\$ 0	\$ 0	\$ 0	\$ 0	0%
Books/Periodicals	\$ 0	\$ 500	\$ 500	\$ 500	\$ 0	0%
Business Meals	\$ 0	\$ 0	\$ 0	\$ 100	\$ 100	100%
Membership Dues	\$ 1,705	\$ 0	\$ 0	\$ 550	\$ 550	100%
<b>Total Operation Costs</b>	<b>\$ 302,802</b>	<b>\$ 438,800</b>	<b>\$ 438,500</b>	<b>\$ 482,150</b>	<b>\$ 43,650</b>	<b>10%</b>
Risk Insurance	\$ 12,330	\$ 17,921	\$ 17,921	\$ 16,602	\$ (1,319)	-7%
Fleet Maint. Support	\$ 24,337	\$ 23,167	\$ 23,167	\$ 33,901	\$ 10,734	46%
Bldg. Maint. Support	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Internal Svc Costs</b>	<b>\$ 36,667</b>	<b>\$ 41,088</b>	<b>\$ 41,088</b>	<b>\$ 50,503</b>	<b>\$ 9,415</b>	<b>23%</b>
Machinery/Equipment	\$ 4,019	\$ 0	\$ 0	\$ 85,000	\$ 85,000	100%
Leasehold Improvements	\$ 0	\$ 80,000	\$ 80,000	\$ 0	\$ (80,000)	-100%
Vehicles	\$ 0	\$ 0	\$ 0	\$ 189,744	\$ 189,744	100%
Furniture/Equipment	\$ 4,014	\$ 5,000	\$ 5,000	\$ 0	\$ (5,000)	-100%
<b>Total Capital Purchases</b>	<b>\$ 8,033</b>	<b>\$ 85,000</b>	<b>\$ 85,000</b>	<b>\$ 274,744</b>	<b>\$ 189,744</b>	<b>223%</b>
<b>Total Division Costs (less personnel costs)</b>	<b>\$ 347,502</b>	<b>\$ 564,888</b>	<b>\$ 564,588</b>	<b>\$ 807,397</b>	<b>\$ 242,809</b>	<b>43%</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**80 PUBLIC WORKS  
8026 Sewer Treatment**

<u>Capital Purchases</u>	<u>QTY</u>	<u>ADD/RPL</u>	<u>BUDGET</u>
Backhoe	1	ADD	\$ 85,000
Service Truck	1	ADD	\$ 82,000
Dump Truck	1	RPL	\$ 107,744
<b>Total Capital Purchases</b>			<b>\$ 274,744</b>

<u>Capital Projects</u>	<u>Improvement District Funding</u>	<u>BUDGET</u>
SID No. 1 Rotary Park Effluent Irrigation System	\$ 1,000,000	\$ 1,000,000
<b>Total Capital Projects</b>		<b>\$ 1,000,000</b>

**NARRATIVE**

Eliminated Public Works Operations Manager position.  
 Transferred Secretary position to Infrastructure division.  
 Two positions budgeted for full fiscal year. Previous fiscal year hire dates were set for January 2000.

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW DETAIL WORKSHEET**

**ADOPTED BUDGET  
FISCAL YEAR 2000-2001**

**80 PUBLIC WORKS  
8026 Sewer Treatment**

	<i>Fund</i>	<i>Dept.</i>	<i>Division</i>	<i>Account</i>	<i>Description</i>	<i>Total</i>
Regular Wages	62	80	8026	5101	wages	\$ 299,397
Overtime	62	80	8026	5106	Overtime	\$ 25,000
FICA	62	80	8026	5217	fica	\$ 4,544
Retirement	62	80	8026	5218	retirement	\$ 28,359
Medical Insurance	62	80	8026	5223	medical insurance	\$ 48,258
Workers Compensation	62	80	8026	5224	workers comp	\$ 8,447
Annual Vacation Payout	62	80	8026	5225	vacation payout	\$ 3,391
Personal Leave Payout	62	80	8026	5225	personal leave payout	\$ 5,174
<b>Total Personnel Budget</b>						<b>\$ 422,570</b>
Health Svcs.	62	80	8026	5331	DRUG TESTS & PHYSICALS	\$ 400
Engineering Svcs.	62	80	8026	5333	EFFLUENT MANAGEMENT PLAN SECTION 18 (HOLDING PLAN)	\$ 50,000
Professional Svcs.	62	80	8026	5335	AQUIFER PROTECTION PERMIT TESTING AS REQUIRED BY AD	40,000
	62	80	8026	5335	EMERGENCY ASSISTANCE/VAC TRUCKS/BACKHOE AND OTH	4,000
	62	80	8026	5335	SLUDGE DISPOSAL COSTS INCLUDING HAULING AND DISPO	40,000
	62	80	8026	5335	CHAPARRAL TESTING AND PERMITS	9,200
	62	80	8026	5335	COLORADO RIVER REGIONAL SEWER - WASTEWATER STUDY	40,000
	62	80	8026	5335	PERMIT COSTS - ADEQ	7,000
Water	62	80	8026	5411	MONTHLY WATER USAGE - WATER NEEDED FOR OPS. OF CITYWIDE	\$ 7,000
Electric	62	80	8026	5412	ELECTRICAL USE FOR CITY WIDE PLANTS INCREASE DUE TO S	180,000
	62	80	8026	5412	Chaparral Electric	18,000
Repair/Maintenance	62	80	8026	5431	EQUIP. FACILITY MAINT. IE; MOTOR REWINDING PUMP REB.	10,000
	62	80	8026	5431	CHAPARRAL REPAIR	4,000
	62	80	8026	5431	PUMP REPLACEMENT	20,000
Rental Equipment	62	80	8026	5442	COPIER	800
	62	80	8026	5442	EQUIP. RENTAL FOR CLEANING/MONITORING FLOWS FOR L	1,000
	62	80	8026	5442	PAGER SRVC RENTAL AGREEMENT/INCREASE DUE TO SECTIO	1,500
Communication Svcs.	62	80	8026	5531	TELEPHONE SRVC INCREASE FOR ADDED AUTO DIALERS/SEC	3,500
	62	80	8026	5531	CHAPARRAL TELEPHONE	2,700
Travel/Training	62	80	8026	5581	ESTIMATED TRAVEL EXPENSE FOR TRNG OF NEW STAFF AND	2,000
	62	80	8026	5821	TRISTATE SEMINARS	200
	62	80	8026	5821	DEVELOPMENT TRAINING TO MEET CERTIFICATION REQUIRE	2,000
General Supplies	62	80	8026	5611	FAX MACHINE OPERATION & MAINTENANCE	1,500
	62	80	8026	5611	SMALL SHOP & FIELD TOOLS EXPANSION & MAINT. OF PRES	1,500
	62	80	8026	5611	UNIFORM SERVICE/FOR RECOGNITION OF CITY EMPLOYEES	5,000
	62	80	8026	5611	OPERATING SUPPLIES	15,000
	62	80	8026	5611	RADIO/ALARM/PAGER REPAIR AND PURCHASE	5,000
	62	80	8026	5611	ODOR CONTROL CHEMICALS/EQUIP. FOR ODOR CONTROL	20,000
	62	80	8026	5611	SAFETY EQUIP. INCREASE DUE TO SEC 10 EXP AND TAKE OV	8,000
	62	80	8026	5611	CHAPARRAL OPERATING SUPPLIES	12,000
Books/Periodicals	62	80	8026	5641	TRNG BOOKS/MATERIALS TO STAY CURRENT ON DEVELOPMENTS	\$ 500
Business Meals	62	80	8026	5805	MEALS FOR TRAVEL OR TRAINING	\$ 100
Membership Dues	62	80	8026	5822	MEMBERSHIP DUES	\$ 550
<b>Total Operation Budget</b>						<b>\$ 512,450</b>
Risk Insurance	62	80	8026	5521	RISK MGMT PORTION OF INSURANCE	\$ 16,602
Fleet Maint. Support	62	80	8026	5832	FLEET MAINTENANCE	\$ 33,952
<b>Total Internal Service Budget</b>						<b>\$ 50,554</b>
Machinery/Equip.	62	80	8026	5741	BACKHOE	\$ 85,000
	62	80	8026	5720	GREEN HOUSE	\$ 18,000
Vehicles	62	80	8026	5742	SERVICE TRUCK	82,000
	62	80	8026	5742	DUMP TRUCK	107,744
<b>Total Capital Purchases Budget</b>						<b>\$ 292,744</b>
<b>TOTAL DIVISION BUDGET</b>						<b>\$ 1,278,318</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

80 PUBLIC WORKS  
8035/36 Transit

Division Summary							
	Actual Expenditures 1998-1999	Estimated Actual 1999-2000	Amended Budget 1999-2000	Adopted Budget 2000-2001	Budget- Budget Variance	Budget- Budget Variance %	
Personnel	n/a	n/a	n/a	\$ 172,780	\$ 172,780	100%	
Operations	n/a	n/a	n/a	\$ 28,685	\$ 28,685	100%	
Internal Service	n/a	n/a	n/a	\$ 28,929	\$ 28,929	100%	
Capital Outlay	n/a	n/a	n/a	\$ 174,300	\$ 174,300	100%	
Contingency	n/a	n/a	n/a	\$ 0	\$ 0	0%	
Depreciation	n/a	n/a	n/a	\$ 0	\$ 0	0%	
Debt Service	n/a	n/a	n/a	\$ 0	\$ 0	0%	
<b>Total</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 404,694</b>	<b>\$ 404,694</b>	<b>100%</b>	

PERSONNEL TITLE	1998-1999 FTE	1999-2000 FTE	2000-2001 FTE	Variance FTE
Transit Coordinator	0.000	0.000	1.000	1.000
Drivers	0.000	0.000	4.000	4.000
Dispatch	0.000	0.000	1.000	1.000
Mechanic Helper	0.000	0.000	0.500	0.500
Drivers (part-time)	0.000	0.000	1.000	1.000
Dispatch (part-time)	0.000	0.000	1.000	1.000
<b>Total Positions</b>	<b>0.000</b>	<b>0.000</b>	<b>8.500</b>	<b>8.500</b>

DIVISION DETAIL							
	Actual 1998-1999	Estimated Actual 1999-2000	Amended Budget 1999-2000	Adopted Budget 2000-2001	Budget- Budget Variance \$	Budget- Budget Variance %	
Health Services	\$ 0	\$ 0	\$ 0	\$ 1,185	\$ 1,185	100%	
Electric	\$ 0	\$ 0	\$ 0	\$ 2,400	\$ 2,400	100%	
Repair	\$ 0	\$ 0	\$ 0	\$ 8,000	\$ 8,000	100%	
Rental Equip.	\$ 0	\$ 0	\$ 0	\$ 900	\$ 900	100%	
Communication Svcs.	\$ 0	\$ 0	\$ 0	\$ 900	\$ 900	100%	
Advertising	\$ 0	\$ 0	\$ 0	\$ 2,100	\$ 2,100	100%	
Printing	\$ 0	\$ 0	\$ 0	\$ 2,000	\$ 2,000	100%	
Travel/Training	\$ 0	\$ 0	\$ 0	\$ 1,200	\$ 1,200	100%	
General Supplies	\$ 0	\$ 0	\$ 0	\$ 1,000	\$ 1,000	100%	
Fuel	\$ 0	\$ 0	\$ 0	\$ 9,000	\$ 9,000	100%	
<b>Total Operation Costs</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 28,685</b>	<b>\$ 28,685</b>	<b>100%</b>	

Risk Insurance	\$ 0	\$ 0	\$ 0	\$ 5,000	\$ 5,000	100%
Fleet Maint. Support	\$ 0	\$ 0	\$ 0	\$ 4,700	\$ 4,700	100%
Bldg. Maint. Support	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Internal Svc Costs</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 9,700</b>	<b>\$ 9,700</b>	<b>100%</b>
Machinery/Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Leasehold Improvements	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Vehicles	\$ 0	\$ 0	\$ 0	\$ 165,000	\$ 165,000	100%
Furniture/Equipment	\$ 0	\$ 0	\$ 0	\$ 9,300	\$ 9,300	100%
<b>Total Capital Purchases</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 174,300</b>	<b>\$ 174,300</b>	<b>100%</b>
Administration	\$ 0	\$ 0	\$ 0	\$ 7,729	\$ 7,729	0%
Rental Bldg	\$ 0	\$ 0	\$ 0	\$ 11,500	\$ 11,500	0%
<b>Total Interfund Tran. Out</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 19,229</b>	<b>\$ 19,229</b>	<b>0%</b>
<b>Total Division Costs (less personnel costs)</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 231,914</b>	<b>\$ 231,914</b>	<b>100%</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**80 PUBLIC WORKS  
8035/36 Transit**

<u>Capital Purchases</u>	<u>QTY</u>	<u>ADD/RPL</u>	<u>BUDGET</u>
Buses	3	ADD	\$ 165,000
Office Equipment/Furniture Operations	Various	ADD	\$ 7,800
Office Equipment/Furniture Administration	Various	ADD	\$ 1,500
<b>Total Capital Purchases</b>			<b>\$ 174,300</b>

<u>Capital Projects</u>	<u>Improvement District Funding</u>	<u>BUDGET</u>
<b>Total Capital Projects</b>		<b>\$ 0</b>

**NARRATIVE**

**Personnel**

Transit Coordinator to be hired July 1, 2000.  
Other positions to be hired November 20, 2000.

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW DETAIL WORKSHEET**

**ADOPTED BUDGET  
FISCAL YEAR 2000-2001**

**80 PUBLIC WORKS  
8035/36 Transit**

	<u>Fund</u>	<u>Dept.</u>	<u>Division</u>	<u>Account</u>	<u>Description</u>	<u>Total</u>
Regular Wages	110	80	8035	5101	wages	\$ 37,245
Overtime	110	80	8035	5106	Overtime	\$ 0
FICA	110	80	8035	5217	fica	\$ 553
Retirement	110	80	8035	5218	retirement	\$ 3,454
Medical Insurance	110	80	8035	5223	medical insurance	\$ 5,362
Workers Compensation	110	80	8035	5224	workers comp	\$ 84
Personal Leave Payout	110	80	8035	5225	personal leave payout	\$ 917
<b>Total Personnel Budget</b>						<b>\$ 47,615</b>
Health Svcs.	110	80	8035	5331	Health Services	\$ 1,185
Electric	110	80	8035	5412	Electric	\$ 2,400
Repair/Maintenance	110	80	8035	5431	Repair/Maintenance	\$ 200
Rental Equipment	110	80	8035	5442	Rental Equipment	\$ 900
Advertising	110	80	8035	5541	Advertising	\$ 2,100
Printing	110	80	8035	5551	Printing	\$ 2,000
Travel/Training	110	80	8035	5581	Travel/Training	\$ 750
General Supplies	110	80	8035	5611	General Supplies	\$ 1,000
<b>Total Operation Budget</b>						<b>\$ 10,535</b>
Interactivity Administration	110	80	8035	5891	Administration	\$ 7,729
Public Wrks Bldg Rent	110	80	8035	5891	Bldg Rental	\$ 11,500
<b>Total Internal Svc Budget</b>						<b>\$ 19,229</b>
Office Equipment	110	80	8035	5743	Office Equipment	\$ 1,500
<b>Total Capital Purchases Budget</b>						<b>\$ 1,500</b>
<b>TOTAL TRANSIT ADMINISTRATION DIVISION BUDGET</b>						<b>\$ 78,879</b>
Regular Wages	110	80	8036	5101	wages	\$ 65,376
Part-time Wages	110	80	8036	5102	part-time wages	\$ 23,862
Overtime	110	80	8036	5106	Overtime	\$ 2,880
FICA	110	80	8036	5217	fica	\$ 2,815
Retirement	110	80	8036	5218	retirement	\$ 6,177
Employee Allowances	110	80	8036	5222	Uniform Allowance	\$ 850
Medical Insurance	110	80	8036	5223	medical insurance	\$ 19,181
Workers Compensation	110	80	8036	5224	workers comp	\$ 4,024
Personal Leave Payout	110	80	8036	5225	personal leave payout	\$ 0
<b>Total Personnel Budget</b>						<b>\$ 125,165</b>
Repair/Maintenance	110	80	8036	5431	Repair/Maintenance	\$ 7,800
Communication Svcs.	110	80	8036	5531	Telephone	\$ 900
Travel/Training	110	80	8036	5581	Travel/Training	\$ 450
Fuel	110	80	8036	5825	Bus Fuel	\$ 9,000
<b>Total Operation Budget</b>						<b>\$ 18,150</b>
Risk Mgt. Support	110	80	8036	5551	Risk Mgt Insurance	\$ 5,000
Fleet Maint. Support	110	80	8036	5830	Fleet Main. Allocation	\$ 4,700
<b>Total Internal Svc Budget</b>						<b>\$ 9,700</b>
Vehicles	110	80	8036	5742	Buses	\$ 165,000
Furniture/Equipment	110	80	8036	5743	Furniture/Equipment	\$ 7,800
<b>Total Capital Purchases Budget</b>						<b>\$ 172,800</b>
<b>TOTAL TRANSIT OPERATIONS DIVISION BUDGET</b>						<b>\$ 325,815</b>
<b>TOTAL TRANSIT DIVISION BUDGET</b>						<b>\$ 404,694</b>



**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

80 PUBLIC WORKS  
8040 Recreation

DIVISION SUMMARY	Actual	Estimated	Amended	Adopted	Budget-	Budget-
	1998-1999	Actual 1999-2000	Budget 1999-2000	Budget 2000-2001	Budget Variance \$	Budget Variance %
Personnel	\$ 162,958	\$ 171,349	\$ 171,849	\$ 191,900	\$ 20,051	12%
Operations	\$ 27,492	\$ 48,745	\$ 52,720	\$ 57,460	\$ 4,740	9%
Internal Service	\$ 41,899	\$ 33,058	\$ 33,058	\$ 43,010	\$ 9,952	30%
Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 22,620	\$ 22,620	100%
Contingency/Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Depreciation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total</b>	<b>\$ 232,349</b>	<b>\$ 253,152</b>	<b>\$ 257,627</b>	<b>\$ 314,990</b>	<b>\$ 57,363</b>	<b>22%</b>

PERSONNEL TITLE	1998-1999	1999-2000	2000-2001	FTE
	FTE	FTE	FTE	Variance
Mgr of Rec./Special Events	1.0	1.0	1.0	0.0
Recreation Supervisor	2.0	2.0	2.0	0.0
Secretary	1.0	1.0	1.0	0.0
Special Events Asst.	0.0	1.0	0.5	(0.5)
<b>Total Positions</b>	<b>4.0</b>	<b>5.0</b>	<b>4.5</b>	<b>(0.5)</b>

DIVISION DETAIL	Actual	Estimated	Amended	Proposed	Budget-	Budget-
	1998-1999	Actual 1999-2000	Budget 1999-2000	Budget 2000-2001	Budget Variance \$	Budget Variance %
Health Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Other Prof. Svcs.	\$ 4,887	\$ 0	\$ 0	\$ 350	\$ 350	100%
Water	\$ 0	\$ 0	\$ 0	\$ 480	\$ 480	100%
Electric	\$ 0	\$ 0	\$ 0	\$ 6,000	\$ 6,000	100%
Gas	\$ 0	\$ 0	\$ 0	\$ 450	\$ 450	100%
Repair	\$ 711	\$ 1,575	\$ 1,750	\$ 1,750	\$ 0	0%
Rental Bldgs.	\$ 0	\$ 10,370	\$ 10,370	\$ 8,350	\$ (2,020)	-19%
Rental-Equip.	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Communication Svcs.	\$ 678	\$ 0	\$ 0	\$ 0	\$ 0	0%
Advertising	\$ 443	\$ 9,000	\$ 9,000	\$ 10,000	\$ 1,000	11%
Printing	\$ 7,042	\$ 5,250	\$ 6,250	\$ 3,250	\$ (3,000)	-48%
Travel/Training	\$ 3,911	\$ 3,300	\$ 3,450	\$ 4,950	\$ 1,500	43%
General Supplies	\$ 5,036	\$ 3,700	\$ 3,800	\$ 3,960	\$ 160	4%
Books/Periodicals	\$ 65	\$ 150	\$ 150	\$ 150	\$ 0	0%
Postage	\$ 4,077	\$ 0	\$ 0	\$ 0	\$ 0	0%
City Events	\$ 377	\$ 0	\$ 0	\$ 0	\$ 0	0%
Contracts	\$ 0	\$ 15,000	\$ 17,500	\$ 17,500	\$ 0	0%
Membership Dues	\$ 265	\$ 400	\$ 450	\$ 270	\$ (180)	-40%
<b>Total Operation Costs</b>	<b>\$ 27,492</b>	<b>\$ 48,745</b>	<b>\$ 52,720</b>	<b>\$ 57,460</b>	<b>\$ 4,740</b>	<b>9%</b>
Risk Insurance	\$ 2,077	\$ 4,106	\$ 4,106	\$ 6,554	\$ 2,448	60%
Info Tech. Support	\$ 11,205	\$ 16,372	\$ 16,372	\$ 25,998	\$ 9,626	59%
Fleet Maint. Support	\$ 23,263	\$ 12,580	\$ 12,580	\$ 10,458	\$ (2,122)	-17%
Bldg. Maint. Support	\$ 5,354	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Internal Service Costs</b>	<b>\$ 41,899</b>	<b>\$ 33,058</b>	<b>\$ 33,058</b>	<b>\$ 43,010</b>	<b>\$ 9,952</b>	<b>30%</b>
Machinery/Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Leasehold Improvements	\$ 0	\$ 0	\$ 0	\$ 15,000	\$ 15,000	100%
Vehicles	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Furniture/Equipment	\$ 0	\$ 0	\$ 0	\$ 7,620	\$ 7,620	100%
<b>Total Capital Purchases</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 22,620</b>	<b>\$ 22,620</b>	<b>100%</b>
Depreciation Expense	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Depreciation Costs</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0%</b>
<b>Total Division Costs (less personnel costs)</b>	<b>\$ 69,391</b>	<b>\$ 81,803</b>	<b>\$ 85,778</b>	<b>\$ 123,090</b>	<b>\$ 37,312</b>	<b>43%</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**80 PUBLIC WORKS  
8040 Recreation**

<u>Capital Purchases</u>	<u>QTY</u>	<u>ADD/RPL</u>	<u>BUDGET</u>
Community Center - Tables, Chairs, Lecturn	Various	ADD	\$ 7,620
Community Center - Restroom Renovation	1	RPL	\$ 15,000
<b>Total Capital Purchases</b>			<b>\$ 22,620</b>

<u>Capital Projects</u>	<u>Annual Costs</u>	<u>BUDGET</u>
		\$ 0
<b>Total Capital Projects</b>		<b>\$ 0</b>

**NARRATIVE**

Increase of estimated medical costs per position approximately 21%.  
 Reclassed Recreation Manager due to increased scope of Special Events.  
 Special Events added to department.  
 Added Part-time Special Events Assistant due to increased scope of Special Events.  
 Capital Projects costs reflected are the General Fund matching portion for Grant funding.

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW DETAIL WORKSHEET**

**ADOPTED BUDGET 80 PUBLIC WORKS  
FISCAL YEAR 2000-2001 8040 Recreation**

	<i>Fund</i>	<i>Dept.</i>	<i>Division</i>	<i>Account</i>	<i>Description</i>	<i>Total</i>
Regular Wages	01	80	8040	5101	wages	\$ 146,616
Overtime	01	80	8040	5106	Overtime	\$ 500
FICA	01	80	8040	5217	fica	\$ 2,217
Retirement	01	80	8040	5218	retirement	\$ 13,836
Medical Insurance	01	80	8040	5223	medical insurance	\$ 21,448
Workers Compensation	01	80	8040	5224	workers comp	\$ 1,514
Annual Vacation Payout	01	80	8040	5225	vacation payout	\$ 2,093
Personal Leave Payout	01	80	8040	5225	personal payout	\$ 3,676
<b>Total Personnel Costs</b>						<b>\$ 191,900</b>
Professional Services	01	80	8040	5335	Community Center Security System	\$ 350
Water	01	80	8040	5411	Community Bldg Water	\$ 480
Electric	01	80	8040	5412	Community Bldg Electricity	\$ 6,000
Natural Gas	01	80	8040	5415	Community Bldg Gas	\$ 450
Repair	01	80	8040	5431	Office equipment maintenance	500
	01	80	8040	5431	Radio/Pager Maintenance	250
	01	80	8040	5431	Recreation office/pool heat/air/refrig svc.	1,000
Rental-Land/Bldg.	01	80	8040	5441	Boat Dock Lease-Rotary Park River Jetty	1,500
	01	80	8040	5441	Boat Dock Lease-Community Park	1,500
	01	80	8040	5441	Boat Dock Lease-Rotary Park	1,500
	01	80	8040	5441	Sunshine Marina Lease	3,850
Advertising	01	80	8040	5541	Newspaper advertising of programs/classes	\$ 10,000
Printing	01	80	8040	5551	Print aquatic passes/certificates	250
	01	80	8040	5551	Print activity registration forms	1,500
	01	80	8040	5551	Print launch ramp entry passes-Rotary/Community Park	1,500
Training/Travel	01	80	8040	5581	City Business Travel	250
	01	80	8040	5581	Workshops and Meetings	500
	01	80	8040	5581	Aquatic Staff Training	700
	01	80	8040	5581	APRA CONFERENCE-1999 SCOTTSDALE, AZ	2,500
General Supplies	01	80	8040	5581	Tournament Travel	1,000
	01	80	8040	5611	Office supplies	3,000
	01	80	8040	5611	Photo supplies	400
	01	80	8040	5611	Staff T-Shirts	560
Books/Periodicals	01	80	8040	5641	Recreation Division Periodicals	125
	01	80	8040	5641	USA Swimming Rules/Regulations	25
Membership Dues	01	80	8040	5822	AZ Parks & Recreation Membership dues	\$ 270
Contracts	01	80	8040	5828	Boys and Girls Club Youth Summer Program	15,000
	01	80	8040	5828	School Utilities (INTGVMTL AGREEMENT)	2,500
<b>Total Operation Costs</b>						<b>\$ 57,460</b>
Risk Insurance	01	80	8040	5521	ALLOCATE Risk mgmt insurance	\$ 6,554
Info Tech Support	01	80	8040	5830	Allocate IT Operations pool	8,666
	01	80	8040	5830	Allocate IT Operations	17,332
Fleet Maint. Support	01	80	8040	5832	Mobile equipment allocation	\$ 10,458
<b>Total Internal Service Charges</b>						<b>\$ 43,010</b>
Leasehold Improvements	01	80	8040	5730	Community Bldg - Restroom Renovation	\$ 15,000
Furniture/Fixtures	01	80	8040	5743	Community Center - Tables, Chairs, Lecturn	\$ 7,620
<b>Total Capital Purchases</b>						<b>\$ 22,620</b>
<b>TOTAL DIVISION COSTS</b>						<b>\$ 314,990</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**80 PUBLIC WORKS  
8045 Recreation Programs**

<b>DIVISION SUMMARY</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> Actual 1999-2000	<u>Amended</u> Budget 1999-2000	<u>Adopted</u> Budget 2000-2001	<u>Budget-</u> <u>Budget</u> Variance \$	<u>Budget-</u> <u>Budget</u> Variance %
Personnel	\$ 126,686	\$ 162,960	\$ 162,961	\$ 188,528	\$ 25,567	16%
Operations	\$ 35,186	\$ 42,100	\$ 42,556	\$ 84,697	\$ 42,141	99%
Internal Service	\$ 4,155	\$ 0	\$ 0	\$ 0	\$ 0	0%
Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Contingency/Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Depreciation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total</b>	<b>\$ 166,027</b>	<b>\$ 205,060</b>	<b>\$ 205,517</b>	<b>\$ 273,225</b>	<b>\$ 67,708</b>	<b>33%</b>

<b>PERSONNEL</b>	<b>1998-1999</b>	<b>1999-2000</b>	<b>2000-2001</b>	<b>FTE</b>
<b>TITLE</b>	<b>FTE</b>	<b>FTE</b>	<b>FTE</b>	<b>Variance</b>
Part-time seasonal employees are hired for Recreation Programs.				
<b>Total Positions</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

<b>DIVISION DETAIL</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> Actual 1999-2000	<u>Amended</u> Budget 1999-2000	<u>Adopted</u> Budget 2000-2001	<u>Budget-</u> <u>Budget</u> Variance \$	<u>Budget-</u> <u>Budget</u> Variance %
Health Services	\$ 1,811	\$ 1,900	\$ 2,000	\$ 2,000	\$ 0	0%
Other Prof. Svcs.	\$ 1,322	\$ 2,200	\$ 2,500	\$ 2,000	\$ (500)	-20%
General Supplies	\$ 32,053	\$ 38,000	\$ 38,056	\$ 44,697	\$ 6,641	17%
City Events	\$ 0	\$ 0	\$ 0	\$ 36,000	\$ 36,000	100%
Contracts	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Operation Costs</b>	<b>\$ 35,186</b>	<b>\$ 42,100</b>	<b>\$ 42,556</b>	<b>\$ 84,697</b>	<b>\$ 42,141</b>	<b>99%</b>
Risk Insurance	\$ 4,155	\$ 0	\$ 0	\$ 0	\$ 0	0%
Bldg. Maint. Support	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total Internal Service</b>	<b>\$ 4,155</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0%</b>
<b>Total Division Costs</b> (less personnel costs)	<b>\$ 39,341</b>	<b>\$ 42,100</b>	<b>\$ 42,556</b>	<b>\$ 84,697</b>	<b>\$ 42,141</b>	<b>99%</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**80 PUBLIC WORKS  
8045 Recreation Programs**

<u>Capital Purchases</u>	<u>QTY</u>	<u>ADD/RPL</u>	<u>BUDGET</u>
None			\$ 0
<b>Total Capital Purchases</b>			<b>\$ 0</b>

<u>Capital Projects</u>	<u>BUDGET</u>
	\$ 0
	\$ 0
	\$ 0
	\$ 0
	\$ 0
	\$ 0
	\$ 0
	\$ 0
<b>Total Capital Projects</b>	<b>\$ 0</b>

<b>NARRATIVE</b>				
<p>City recreation staff work diligently coordinating the recreation programs with limited human and financial resources. The programs listed below are proposed for fiscal year 2000-2001.</p>				
<b>Programs</b>	<b>Estimated Participants</b>	<b>Activities</b>	<b>Staffing</b>	
<b>Cultural Events</b>	700	<b>Chalk Art Contest Adult/Youth Plays Winterfest</b>	10	<b>Part-time</b>
<b>Open Gym (3 gyms for 3 days/week)</b>	22,500	<b>Tournaments A.A.U. Leagues 3 on 3 Play Practice Games</b>	4	<b>Part-time</b>
<b>Sports Leagues (adult/youth)</b>	2,251	<b>Basketball Flag Football Softball Senior Softball Senior Horseshoes Golf Tournaments Sand Volleyball Baseball</b>	100	<b>Part-time</b>
<b>After School (Mountain View &amp; Diamondback Elementary Schools)</b>	13,200	<b>Gym Leagues Low Organized Games Arts/Crafts Computer Labs Homework Tutoring</b>	8	<b>Part-time</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**80 PUBLIC WORKS  
8045 Recreation Programs**

<b>NARRATIVE</b>					
<b>Aquatics</b>	<b>16,399</b>	<b>Open Swim</b> <b>Senior Swim</b> <b>Swimming Lessons</b> <b>Lap Swim</b> <b>Water Aerobics</b> <b>Swim Team</b> <b>Senior Lap Swim</b> <b>Lifeguard Training</b> <b>Water Safety Instruction</b>		<b>30</b>	<b>Part-time</b>
<b>Park Permits/Fee Booths</b>	<b>75,112</b>	<b>Boats Launched</b> <b>Watercraft Launched</b> <b>Single Vehicle Entry</b> <b>Total People</b>	 <b>4,443</b> <b>12,506</b> <b>23,876</b> <b>69,377</b>		
		<b>Total Usage</b>	<b>110,202</b>	<b>10</b>	<b>Part-time</b>
		<b>Resident Day Permits</b>	<b>1,330</b>		
		<b>Resident Season Permits</b>	<b>836</b>		
		<b>Non-resident Day Permits</b>	<b>3,497</b>		
		<b>Non-resident Season Permits</b>	<b>67</b>		
		<b>Commerical Season Permits</b>	<b>5</b>		
		<b>Total Permits</b>	<b>5,735</b>		
<b>Special Events</b>	<b>5,000</b>	<b>Punt, Pass &amp; Kick</b> <b>2Ball Tournaments</b> <b>Swim Parties</b> <b>Disneyland Trip</b> <b>Six Flags Trip</b> <b>Best in the West Tournament</b> <b>Hoop Contest</b> <b>Hardyville Days</b> <b>Hook-A-Kid on Golf</b> <b>Diamondbacks Baseball Game Trip</b>		<b>25</b>	<b>Part-time</b>
<b>Total Estimated</b>	<b>135,162</b>			<b>187</b>	<b>Part-time</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW DETAIL WORKSHEET**

**ADOPTED BUDGET**      **80 PUBLIC WORKS**  
**FISCAL YEAR 2000-2001**      **8045 Recreation Programs**

	<i>Fund</i>	<i>Dept.</i>	<i>Division</i>	<i>Account</i>	<i>Description</i>	<i>Total</i>
<b>Part-time Wages</b>	01	80	8045	5102	Recreation Programs	155,196
	01	80	8045	5102	City Events	18,339 \$
<b>FICA</b>	01	80	8045	5217	Recreation Programs	11,872
	01	80	8045	5217	City Events	1,403 \$
<b>Workers Compensation</b>	01	80	8045	5224	Recreation Programs	1,536
					City Events	182 \$
<b>Total Personnel Costs</b>						<u>\$ 188,528</u>
<b>Health Services</b>	01	80	8045	5331	Health services for parks programs	\$ 2,000
<b>Professional Svcs.</b>	01	80	8045	5335	Aerobics Certification Trainer/American Red Cross Trainer	\$ 2,000
<b>General Supplies</b>	01	80	8045	5611	Recreation Programs	\$ 44,697
<b>City Events</b>	01	80	8045	5813	Winterfest	2,000
					Rodeo Queen	12,000
					Hardyville Days	18,000
					July 4th	4,000 \$
<b>Total Operation Costs</b>						<u>\$ 84,697</u>
<b>TOTAL DIVISION COSTS</b>						<u>\$ 273,225</u>

**CITY OF BULLHEAD CITY, ARIZONA  
FUND BUDGET REVIEW SUMMARY WORKSHEET**

**FUND 14  
RACKETEERING INFLUENCED CRIMINAL ORGANIZATIONS FUND**

<b>FUND SUMMARY</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> Actual 1999-2000	<u>Amended</u> Budget 1999-2000	<u>Adopted</u> Budget 2000-2001	<u>Budget-</u> <u>Budget</u> Variance \$	<u>Budget-</u> <u>Budget</u> Variance %
Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Operations	\$ 40,349	\$ 5,000	\$ 61,715	\$ 75,000	\$ 13,285	22%
Internal Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Contingency/Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Depreciation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total</b>	<b>\$ 40,349</b>	<b>\$ 5,000</b>	<b>\$ 61,715</b>	<b>\$ 75,000</b>	<b>\$ 13,285</b>	<b>22%</b>

<u>PERSONNEL</u> <u>TITLE</u>	<u>1998-1999</u> <u>FTE</u>	<u>1999-2000</u> <u>FTE</u>	<u>2000-2001</u> <u>FTE</u>	<u>FTE</u> <u>Variance</u>
None				
<b>Total Positions</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

**NARRATIVE**

The RICO Fund was established pursuant to law as an anti-racketeering fund to keep a separate accounting of money seized by legal forfeitures.

The Arizona Revised Statutes regulate the manner in which the fund can be expended.



**CITY OF BULLHEAD CITY, ARIZONA  
FUND BUDGET REVIEW SUMMARY WORKSHEET**

**FUND 17  
ARTS FUND**

<b>FUND SUMMARY</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> Actual 1999-2000	<u>Amended</u> Budget 1999-2000	<u>Adopted</u> Budget 2000-2001	<u>Budget-</u> <u>Budget</u> Variance \$	<u>Budget-</u> <u>Budget</u> Variance %
Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Operations	\$ 424	\$ 1,500	\$ 5,250	\$ 22,519	\$ 17,269	329%
Internal Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Contingency/Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Depreciation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total</b>	<b>\$ 424</b>	<b>\$ 1,500</b>	<b>\$ 5,250</b>	<b>\$ 22,519</b>	<b>\$ 17,269</b>	<b>329%</b>

<u>PERSONNEL</u> <u>TITLE</u>	<u>1998-1999</u> <u>FTE</u>	<u>1999-2000</u> <u>FTE</u>	<u>2000-2001</u> <u>FTE</u>	<u>FTE</u> <u>Variance</u>
None				
<b>Total Positions</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

**NARRATIVE**

The Arts Fund is funded by 1% of the annual Capital Improvement Projects funded by the General Fund.

**CITY OF BULLHEAD CITY, ARIZONA  
FUND BUDGET REVIEW SUMMARY WORKSHEET**

**FUND 18  
STREET LIGHTING IMPROVEMENT DISTRICT FUND**

<b>FUND SUMMARY</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> Actual 1999-2000	<u>Amended</u> Budget 1999-2000	<u>Adopted</u> Budget 2000-2001	<u>Budget-</u> <u>Budget</u> Variance \$	<u>Budget-</u> <u>Budget</u> Variance %
Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Operations	\$ 5,931	\$ 27,163	\$ 27,163	\$ 46,240	\$ 19,077	70%
Internal Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Contingency/Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Depreciation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
<b>Total</b>	<b>\$ 5,931</b>	<b>\$ 27,163</b>	<b>\$ 27,163</b>	<b>\$ 46,240</b>	<b>\$ 19,077</b>	<b>70%</b>

<b>PERSONNEL</b> <u>TITLE</u>	<u>1998-1999</u> <u>FTE</u>	<u>1999-2000</u> <u>FTE</u>	<u>2000-2001</u> <u>FTE</u>	<u>FTE</u> <u>Variance</u>
None				
<b>Total Positions</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

**NARRATIVE**

The Street Lighting Improvement District Fund is funded by property owners in the boundaries of each district. Each property owner is assessed the estimated electricity cost plus a 10 % administrative fee.

There are currently 6 Street Lighting Improvement Districts in the City of Bullhead City.

**CITY OF BULLHEAD CITY, ARIZONA  
FUND BUDGET REVIEW SUMMARY WORKSHEET**

**FUND 75  
Judicial Collection Enhancement Fund**

<b>FUND SUMMARY</b>						
	<u>Actual</u> 1998-1999	<u>Estimated</u> Actual 1999-2000	<u>Amended</u> Budget 1999-2000	<u>Adopted</u> Budget 2000-2001	<u>Budget-</u> <u>Budget</u> Variance \$	<u>Budget-</u> <u>Budget</u> Variance %
Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Operations	\$ 0	\$ 12,000	\$ 39,913	\$ 55,187	\$ 15,274	38%
Internal Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Contingency/Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Depreciation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Interfund Trans. Out	\$ 0	\$ 0	\$ 0	\$ 6,700	\$ 6,700	100%
<b>Total</b>	<b>\$ 0</b>	<b>\$ 12,000</b>	<b>\$ 39,913</b>	<b>\$ 61,887</b>	<b>\$ 21,974</b>	<b>55%</b>

<b>PERSONNEL</b> <u>TITLE</u>	<u>1998-1999</u> <u>FTE</u>	<u>1999-2000</u> <u>FTE</u>	<u>2000-2001</u> <u>FTE</u>	<u>FTE</u> <u>Variance</u>
None				
<b>Total Positions</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

**NARRATIVE**

The Judicial Collection Enhancement Fund is funded by a percentage of Court Fees collected from defendants.  
 These collections can not be expended without permission from the Arizona State Supreme Court.  
 New this fiscal year, additional court enhancement fees are collected.  
 These new collections can not be expended without permission from the Magistrate.

**CITY OF BULLHEAD CITY, ARIZONA**

**CAPITAL PROJECTS BUDGET  
Fiscal Year 2000-2001**

Project Description	Funding Source							Project Total
	General Fund	HURF Fund	Grants	Flood Control	Improvement Districts	Bond Proceeds	Developer Contribution	
1 20-70-7001 Neighborhood Street Improvement Program		1,338,743						1,338,743
2 20-70-7005 WACOG-Marina Blvd. Reconstruction		150,000	360,000					510,000
3 20-70-7009 Ramar/Baseline/Trane		142,000						142,000
4 20-70-7011 Hwy 95 - Street Lights		950,000						950,000
5 20-70-7012 ACTION ZONE-Riviera-Street Lights			497,000					497,000
6 20-70-7014 McCormick Blvd.		60,000						60,000
7 20-70-7015 Riverview Drive		60,000						60,000
8 20-70-7016 ADOC-Bullhead Parkway			450,000				50,000	500,000
9 26-70-7511 Colorado River Estates-street improvements					3,300,000			3,300,000
10 20-71-7114 Rotary Park-Basketball Court Lights	25,712							25,712
11 20-71-7115 Rotary Park-Beach & Park Improvements	10,000		162,200					172,200
12 20-71-7117 Colorado River Heritage Greenway Trail	47,500		57,500					105,000
13 20-71-7125 Bullhead Community Park-Ballfield Lighting	97,500		97,500					195,000
14 20-71-7126 Commercial Way Park	47,725		97,725					145,450
15 22-71-7127 Rotary Park-effluent Irrigation system					1,000,000			1,000,000
16 26-78-7511 Colorado River Estates-sewer improvements					4,000,000			4,000,000
17 63-78-7801 Chaparral Country Club Hook Up						250,000		250,000
18 63-78-7802 Hwy 95 - Sewer Line Extensions						220,000		220,000
19 63-78-7803 Sect. 10 Wastewater Treatment Facility-Lift Stn.						420,000		420,000
20 63-78-7804 Sect. 18 Wastewater Treatment Facility-N. BHC						300,000		300,000
21 63-78-7805 Sect. 18 Wastewater Treatment Facility-Reroute						660,000		660,000
22 63-78-7806 Sect. 18 Wastewater Treatment Facility-Reuse						124,000		124,000
23 63-78-7807 Sierra Wastewater Treatment Facility-Reroute						500,000		500,000
24 24-76-7601 Havasupai-Chaparral Wash - Outfall				20,000				20,000
25 24-76-7602 Fox Wash - Outfall				1,500,000				1,500,000
26 24-76-7603 Localized Flood Control Projects				100,000				100,000
27 20-72-7113 Air Conditioner Move	701,692							701,692
28 20-72-7203 Property & Evidence Storage Facility	160,000							160,000
29 20-72-7207 Bullhead City Admin. Complex-Lighting			10,000					10,000
30 20-72-7208 Municipal Court & Office Expansion	152,500							152,500
31 20-72-7209 Alternate Fuel Facility			100,000					100,000
32 20-72-7321 Commercial Way Community Center			69,537					69,537
<b>Total Capital Projects</b>	<b>\$1,242,629</b>	<b>\$2,700,743</b>	<b>\$1,901,462</b>	<b>\$1,620,000</b>	<b>\$8,300,000</b>	<b>\$2,474,000</b>	<b>\$50,000</b>	<b>\$18,288,834</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**ADOPTED BUDGET  
FISCAL YEAR 2000-2001**

**Grant Administration  
CAPITAL GRANTS**

<b>NARRATIVE</b>			<b>Grant Funding</b>	<b>General Fund Match</b>	<b>HURF Fund Match</b>	<b>Total</b>	<b>Inkind Match</b>	
<i>Grantor</i>	<i>Capital Project</i>							
1 Action Zone	20-70-7012 Street Lights	\$	497,000	\$	0	\$	497,000	
2 Action Zone	20-71-7114 Basketball/Lighting		0		25,712		25,712	
3 Home	20-60-6039 Total Replacement	*	270,000		0		270,000	
4 CDBG	22-71-7127 Sewer Contract 2	*	95,983		0		95,983	
5 Housing Trust Fund	22-71-7127 Sewer	*	100,000		0		100,000	
6 Housing Trust Fund	20-60-7121 Rehabilitation Program	*	156,500		0		156,500	
7 CDBG	20-72-7321 Community Center		69,537		0		69,537	
8 CDBG	20-60-7205 Shelter Expansion	*	100,000		0		100,000	
9 CDBG	20-60-7204 Supportive Housing	*	100,000		0		100,000	
10 Transit	110-80-8035 HB 2565 FY 1999/FY 2000	*	126,333		26,954		153,287	Inkind
11 Transit	110-80-8035 HB 5311 FY 2000	*	99,602		0		99,602	
12 Heritage	20-71-7117 Recreation Trails		57,500		47,500		105,000	
13 Heritage	20-71-7125 Recreation Ballfield Lighting		97,500		97,500		195,000	
14 Heritage	20-71-7126 Recreation Acquisition & Park		97,725		47,725		145,450	50,000
15 TEA -21	20-70-7005 Phase 1 -Lakeside Drive to Riviera Blvd.						0	
	20-70-7005 Phase 2 -Riviera Blvd. to Colorado Blvd		360,000			150,000	510,000	
16 Arizona State Parks	20-71-7115 1999 SLIF		162,200		10,000		172,200	45,000
17 ADOC	20-70-7016 Economic Strengths		450,000				450,000	50,000
18 ADOC	20-72-7207 Bullhead City Admin. Complex Lighting		10,000				10,000	
19 ADOE	20-72-7209 Alternate Fuel Facility		100,000				100,000	
<b>TOTAL CAPITAL GRANTS</b>			<b>\$ 2,949,880</b>	<b>\$ 255,391</b>	<b>\$ 150,000</b>	<b>\$ 3,355,271</b>	<b>\$ 145,000</b>	

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**ADOPTED BUDGET  
FISCAL YEAR 2000-2001**

**Grant Administration  
NON-CAPITAL GRANTS**

<b>NARRATIVE</b>						<b>General Fund Match</b>	<b>HURF Fund Match</b>	
<b>Grantor</b>		<b>Description</b>		<b>Budget</b>	<b>Grant Funding</b>			<b>Total</b>
1	MCTUPP	13-55-6058	Anti Tobacco	\$ 5,000	\$ 5,000	\$ 0	\$ 0	\$ 5,000
2	US Dept. of Justice	13-55-6033	COP Universal Hiring	** 189,368	189,368	0	0	189,368
3	US Dept. of Justice	13-55-6075	1998 LLEBG Block	20,000	20,000	0	0	20,000
4	US Dept. of Justice	13-55-6077	1999 LLEBG Block	59,598	59,598	0	0	59,598
5	US Dept. of Justice	13-55-6079	2000 LLEBG Block	70,000	70,000	0	0	70,000
6	Governors Office Hwy Safety	13-55-6076	1999 GOHS	5,000	5,000	0	0	5,000
7	Governors Office Hwy Safety	13-55-6080	2000 GOHS	15,000	15,000	0	0	15,000
8	CJEF	13-55-6081	2000 Comm. Justice Enforcement	20,000	20,000	0	0	20,000
9	US Dept. of Justice	13-55-6070	School Assault Study	14,600	14,600	0	0	14,600
10	CCRT	13-30-3004	Victim Rights	** 10,000	10,000	0	0	10,000
11	VRP	13-30-6015	Victim Rights Fund	** 19,700	19,700	0	0	19,700
12	VOCA	13-30-3003	Victims of Crime Against Women	** 16,726	16,726	0	0	16,726
13	ACJC	13-30-6072	Crime Victim Asst Program	10,000	10,000	0	0	10,000
14		13-60-6082	Grant Administration	15,000	15,000	0	0	15,000
<b>TOTAL NON-CAPITAL GRANTS</b>				<b>\$ 469,992</b>	<b>\$ 469,992</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 469,992</b>

**CITY OF BULLHEAD CITY, ARIZONA  
CAPITAL PURCHASES  
FISCAL YEAR 2000-2001 BUDGET**

**15 CITY MANAGER  
1504 Public Information**

<u>Capital Purchases</u>	<u>QTY</u>	<u>ADD/RPL</u>	<u>BUDGET</u>
Equipment for Channel 4	Various	ADD	\$ 25,000
			<hr/>
<b>Total Capital Purchases</b>			<b>\$ 25,000</b>

**15 CITY MANAGER  
1502 Information Technology**

<u>Capital Purchases</u>	<u>QTY</u>	<u>ADD/RPL</u>	<u>BUDGET</u>
5 Ton Air Conditioner (for computer room)	1	ADD	\$ 5,000
UPS Backup System (for computer room)	1	ADD	\$ 5,000
Network Backup Server	1	ADD	\$ 20,000
			<hr/>
<b>Total Capital Purchases</b>			<b>\$ 30,000</b>

**17 ECONOMIC DEVELOPMENT  
3512 Administration**

<u>Capital Purchases</u>	<u>QTY</u>	<u>ADD/RPL</u>	<u>BUDGET</u>
Office Equipment	Various	RPL	\$ 1,500
			<hr/>
<b>Total Capital Purchases</b>			<b>\$ 1,500</b>

**20 CITY CLERK  
2001 Administration**

<u>Capital Purchases</u>	<u>QTY</u>	<u>ADD/RPL</u>	<u>BUDGET</u>
Voice Recording System	1	RPL	\$ 4,000
			<hr/>
<b>Total Capital Purchases</b>			<b>\$ 4,000</b>

**CITY OF BULLHEAD CITY, ARIZONA  
CAPITAL PURCHASES  
FISCAL YEAR 2000-2001 BUDGET**

**25 CITY COURT  
2501 Administration**

<u>Capital Purchases</u>	<u>QTY</u>	<u>ADD/RPL</u>	<u>BUDGET</u>
Voice Recording System (funded by JCEF )	1	ADD	\$ 3,400
<b>Total Capital Purchases</b>			<b>\$ 3,400</b>

**15 CITY MANAGER  
1508 Building Inspections**

<u>Capital Purchases</u>	<u>QTY</u>	<u>ADD/RPL</u>	<u>BUDGET</u>
Truck (use motor pool vehicle instead of purchasing new vehicle)	1	ADD	\$ 0
<b>Total Capital Purchases</b>			<b>\$ 0</b>

**80 Public Works  
8040 Recreation**

<u>Capital Purchases</u>	<u>QTY</u>	<u>ADD/RPL</u>	<u>BUDGET</u>
Community Center - Tables, Chair Various		ADD	\$ 7,620
Community Center - Restroom Renovation			\$ 15,000
<b>Total Capital Purchases</b>			<b>\$ 22,620</b>

**80 PUBLIC WORKS  
8021 Engineering**

<u>Capital Purchases</u>	<u>QTY</u>	<u>ADD/RPL</u>	<u>BUDGET</u>
Jeep (use motor pool vehicle instead of purchasing new vehicle)	1	ADD	\$ 0
<b>Total Capital Purchases</b>			<b>\$ 0</b>



**CITY OF BULLHEAD CITY, ARIZONA  
CAPITAL PURCHASES  
FISCAL YEAR 2000-2001 BUDGET**

**55 POLICE  
5502 Uniform**

<u>Capital Purchases</u>	<u>QTY</u>	<u>ADD/RPL</u>	<u>BUDGET</u>
MTS 2000 Portable Radios	7	ADD	\$ 22,523
MCS 2000 Mobile Radios	5	ADD	\$ 16,088
ASTRO Spectra Motorcycle Radio	2	ADD	\$ 6,400
Bushmaster M-4 Rifles	7	ADD	\$ 12,072
Scott Tactical Model Airpacks	7	RPL	\$ 30,900
Safariland Cover Six Tactical Vest	13	RPL	\$ 33,610
			<hr/>
<b>Total Capital Purchases</b>			<b>\$ 121,593</b>

**80 PUBLIC WORKS  
8001 Building Maintenance**

<u>Capital Purchases</u>	<u>ADD/RPL</u>	<u>BUDGET</u>
Infrared scanner/recorder	ADD	\$ 25,740
		<hr/>
<b>Total Capital Purchases</b>		<b>\$ 25,740</b>

**80 PUBLIC WORKS  
8023 Infrastructure**

<u>Capital Purchases</u>	<u>ADD/RPL</u>	<u>BUDGET</u>
Storage Building at Ken Forvargue Park	ADD	\$ 16,087
TRC Commander System Remote	ADD	\$ 1,608
Howard Price 1280 Mower or Equal	ADD	\$ 51,480
John Deere Tractor	RPL	\$ 59,523
Turf Aerifier	ADD	\$ 26,215
Hydraulic Equipment	ADD	\$ 7,844
Turfco Aerator Pro-26	ADD	\$ 2,043
Dump Truck	ADD	\$ 42,900
Pavement Marking Striper truck	ADD	\$ 89,017
Asphalt Mill Trencher	ADD	\$ 52,709
Dump Truck 12-yard	RPL	\$ 96,525
		<hr/>
<b>Total Capital Purchases</b>		<b>\$ 445,951</b>

**CITY OF BULLHEAD CITY, ARIZONA  
CAPITAL PURCHASES  
FISCAL YEAR 2000-2001 BUDGET**

**80 PUBLIC WORKS  
8024 Fleet Maintenance**

<u>Capital Purchases</u>	<u>ADD/RPL</u>	<u>BUDGET</u>
Elgin Vacuum Sweeper		\$ 143,000
Seven (7) Police Replacement Vehicles		\$ 199,060
Chevrolet Blazer		\$ 25,000
Chevrolet Astro Van		\$ 20,576
Chevrolet Astro Van		\$ 20,576
Jeep Cherokee		\$ 23,807
Two (2) Police Package Canine Units		\$ 54,281
		<hr/>
<b>Total Capital Purchases</b>		<b>\$ 486,300</b>

**80 PUBLIC WORKS  
8026 Sewer Treatment**

<u>Capital Purchases</u>	<u>ADD/RPL</u>	<u>BUDGET</u>
Backhoe	ADD	\$ 85,000
Service Truck	ADD	\$ 82,000
Green House	ADD	\$ 18,000
Dump Truck	RPL	\$ 107,744
		<hr/>
<b>Total Capital Purchases</b>		<b>\$ 292,744</b>

**80 PUBLIC WORKS  
8035/36 Transit**

<u>Capital Purchases</u>	<u>ADD/RPL</u>	<u>BUDGET</u>
Buses	ADD	\$ 165,000
Office Equipment/Furniture Operations	ADD	\$ 7,800
Office Equipment/Furniture Administration	ADD	\$ 1,500
		<hr/>
<b>Total Capital Purchases</b>		<b>\$ 174,300</b>

**GRAND TOTAL** \$ 1,633,148

**CITY OF BULLHEAD CITY, ARIZONA  
GENERAL FUND  
ADMINISTRATIVE CHARGE OUT TO FUNDS  
FISCAL YEAR 2000-2001**

<b>Department/Division</b>	<b>Hurf Fund</b>	<b>Wastewater Fund</b>	<b>ID Fund</b>	<b>Grants Fund</b>	<b>Transit Fund</b>	<b>JCEF Fund</b>	<b>Total</b>
<b>City Manager</b>	<b>\$39,470</b>	<b>\$78,940</b>					<b>\$118,410</b>
<b>Human Resources</b>	<b>31,058</b>	<b>31,058</b>					<b>62,115</b>
<b>Public Works Admin.</b>	<b>109,053</b>	<b>124,632</b>			<b>7,729</b>		<b>241,415</b>
<b>Engineering</b>	<b>125,505</b>	<b>83,670</b>					<b>209,175</b>
<b>Public Information</b>	<b>15,498</b>	<b>15,498</b>					<b>30,997</b>
<b>Police</b>				<b>189,368</b>			<b>189,368</b>
<b>City Attorney</b>				<b>46,426</b>			<b>46,426</b>
<b>City Court</b>						<b>6,700</b>	<b>6,700</b>
<b>Finance</b>	<b>68,413</b>	<b>223,718</b>	<b>189,001</b>	<b>15,000</b>			<b>496,132</b>
<b>Total Allocation</b>	<b>\$388,997</b>	<b>\$557,516</b>	<b>\$189,001</b>	<b>\$250,794</b>	<b>\$7,729</b>	<b>\$6,700</b>	<b>\$ 1,400,737</b>

**CITY OF BULLHEAD CITY, ARIZONA  
DEPARTMENT BUDGET REVIEW SUMMARY WORKSHEET**

**FUND 610  
Water Resources**

<b>DIVISION SUMMARY</b>						
	<i>Actual 1998-1999</i>	<i>Estimated Actual 1999-2000</i>	<i>Amended Budget 1999-2000</i>	<i>Adopted Budget 2000-2001</i>	<i>Budget- Budget Variance \$</i>	<i>Budget- Budget Variance %</i>
Personnel	0	0	0	0	0	0%
Operations	73,750	150,500	150,500	150,500	0	0%
Internal Service	0	0	0	0	0	0%
Capital Outlay	0	0	0	0	0	0%
Contingency/Other	0	0	0	0	0	0%
Depreciation	0	0	0	0	0	0%
Debt Service	0	0	0	0	0	0%
<b>Total</b>	<b>\$73,750</b>	<b>\$150,500</b>	<b>\$150,500</b>	<b>\$150,500</b>	<b>\$0</b>	<b>0%</b>

<b>DIVISION DETAIL</b>						
	<i>Actual 1998-1999</i>	<i>Estimated Actual 1999-2000</i>	<i>Amended Budget 1999-2000</i>	<i>Adopted Budget 2000-2001</i>	<i>Budget- Budget Variance \$</i>	<i>Budget- Budget Variance %</i>
Legal Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0%
Other Prof. Svcs.	\$ 1,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 0	0%
Contracts	\$ 72,750	\$ 25,500	\$ 25,500	\$ 25,500	\$ 0	0%
					\$ 0	0%
<b>Total Operation Costs</b>	<b>\$ 73,750</b>	<b>\$ 150,500</b>	<b>\$ 150,500</b>	<b>\$ 150,500</b>	<b>\$ 0</b>	<b>0%</b>

<b>Total Division Costs (less personnel costs)</b>	<b>\$ 73,750</b>	<b>\$ 150,500</b>	<b>\$ 150,500</b>	<b>\$ 150,500</b>	<b>\$ 0</b>	<b>0%</b>
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