

Upon notice duly given under Arizona Revised Statutes, Section 38-431, et seq., as amended, the City Council of the City of Bullhead City held a regularly scheduled meeting on Tuesday, July 7, 2015 in the City Council Chambers, 1255 Marina Boulevard, Bullhead City, Arizona.

**CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE**

Vice Mayor Shutts called the meeting to order at 5:30 p.m. and held a moment of silence in recognition of veterans, active members of the military, and their families. Council Member Ring led the assembly in the Pledge of Allegiance to the Flag.

**ROLL CALL**

Council Present

Brady (via telephone), Clark, D'Amico, Duvall (via telephone), McClure, Ring, Shutts

Council Absent

None

Staff Present:

CITY MANAGER: Toby Cotter  
HUMAN SERVICES/TRANSIT DIRECTOR: Susan Betts  
CITY ATTORNEY: Garnet Emery  
CITY CLERK: Susan Stein  
POLICE CHIEF: Brian Williamson  
FINANCE DIRECTOR: Rudy Vera  
PUBLIC WORKS DIRECTOR: Pawan Agrawal

**PRESENTATIONS AND PROCLAMATIONS**

None

**OPEN CALL TO THE PUBLIC**

Vice Mayor Shutts opened the call to the public. Having no one present wishing to speak, Vice Mayor Shutts closed the call to the public.

**AGENDA MODIFICATIONS**

None

**WAIVER MOTION**

**MOTION:** Councilor Clark made a motion to waive the reading in full of all ordinances and resolutions presented for adoption at this meeting. Councilor Ring seconded the motion.

**VOTE:** AYES: Brady, Clark, D'Amico, Duvall, McClure, Ring, Shutts NAYS: None  
ABSENT: None

**MOTION CARRIED**

**MANAGER'S REPORT**

City Manager Cotter stated the Arizona Department of Transportation (ADOT) notified the city they were cancelling the planned realignment study of Highway 95. He said, in 2005 the City, Mohave County and ADOT got together and put money into an account to study the possibility of constructing a bypass between Interstate 40 and Highway 68. He said ADOT and the Federal Highway Administration have decided to halt the study due to funding constraints. He said they believed the city would receive some or all of the money it had contributed to the program. He said they would keep the Council posted regarding the potential impacts.

City Manager Cotter stated the next Tri-City Council meeting would be held in the Bullhead City Council Chambers on July 29 at 10:00 a.m.

**MAYOR AND COUNCIL MEMBERS' REPORTS ON CURRENT EVENTS**

None

**ITEMS WITHDRAWN FROM CONSENT AGENDA**

None

**CONSENT AGENDA**

**MOTION:** Councilor Clark made a motion that items 1 through 3 on the consent agenda be approved in accordance with the reports, certifications and recommendations furnished each Councilor and without further discussion. Councilor McClure seconded the motion.

**VOTE:** AYES: Brady, Clark, D'Amico, Duvall, McClure, Ring, Shutts NAYS: None  
ABSENT: None

**MOTION CARRIED**

Items on the consent agenda were approved as follows:

1. Approve the minutes of the Special Council Meeting held on June 16, 2015; and the minutes of the Regular Council Meeting held on June 16, 2015. (City Clerk Stein)
2. Adopt RESOLUTION NO. 2015R-39 approving the Arizona Criminal Justice Commission Crime Victim Assistance Program Grant Agreement for fiscal year 2015-2016 in the amount of \$15,217.00. (Chief City Prosecutor Rogers)
3. Approve the Contract with Mohave Environmental Laboratory of Bullhead City to provide the certified testing required for the Section 10 and 18 Wastewater Treatment Plants for a total estimated contract amount not to exceed \$55,000.00; and to authorize the City Manager to execute all appropriate documents and approve resultant payments. Funding for this item was included in the FY 2015-2016 Wastewater Operations budget. (Public Works Director Agrawal)

**PUBLIC HEARINGS ON ITEMS PULLED FROM CONSENT AGENDA**

None

**BOARD/COMMISSION/COMMITTEE APPOINTMENTS**

None

**PUBLIC HEARINGS ON LIQUOR LICENSE APPLICATIONS**

4. **PUBLIC HEARING.** Discussion and possible action to make a recommendation to the Arizona Department of Liquor Licenses and Control to either approve or deny the application for a new Series 12 Liquor License #12083528 submitted by Jared Michael Repinski on behalf of CoVue, an establishment located at 2247 Clearwater Drive in Bullhead City. (City Clerk Stein)

Jared Michael Repinski stated he was the applicant and introduced Paul Perkins, the restaurant owner. Mr. Perkins said the new restaurant was located at the former Iguana's building along the river, and said their goal would be to open before Labor Day.

Vice Mayor Shutts opened the public hearing. Having no one present wishing to speak, Vice Mayor Shutts closed the public hearing.

**MOTION:** Councilor Ring made a motion to make a recommendation to the Arizona Department of Liquor Licenses and Control to approve the application for a new Series 12 Liquor License #12083528 submitted by Jared Michael Repinski on behalf of CoVue, an establishment located at 2247 Clearwater Drive in Bullhead City. Councilor McClure seconded the motion.

**VOTE:** AYES: Brady, Clark, D'Amico, Duvall, McClure, Ring, Shutts NAYS: None  
ABSENT: None

**MOTION CARRIED**

**ACTION ITEMS**

**Building, Planning and Zoning Items**

None

**Bid Awards, Contracts, Intergovernmental Agreement, and Purchases**

5. Discussion and possible action to approve the Fourth Amendment to the Memorandum of Agreement between the City of Bullhead City and the Boys and Girls Club of the Colorado River for the period of July 1, 2015 through June 30, 2016 and funding of \$40,000.00 to provide after-school programs that will benefit the public as provided in Exhibit A within Attachment 1. (City Manager Cotter)

City Manager Cotter stated this item was discussed during the budget hearings. He said the agreement would provide services for the youth of the community, and said the agreement spelled out the contractual obligations with the Boys and Girls Club. Councilor Clark asked about the

length of time the city had partnered with the Boys and Girls Club. City Manager Cotter stated this was the sixth budget year they had been working together. Councilor Duvall stated this program was very important and essential for the youth of the community.

**MOTION:** Councilor Ring made a motion to approve the Fourth Amendment to the Memorandum of Agreement between the City of Bullhead City and the Boys and Girls Club of the Colorado River for the period of July 1, 2015 through June 30, 2016 and funding of \$40,000.00 to provide after-school programs that will benefit the public as provided in Exhibit A within Attachment 1. Councilor D'Amico seconded the motion.

**VOTE:** AYES: Brady, Clark, D'Amico, Duvall, McClure, Ring, Shutts NAYS: None  
ABSENT: None

### **MOTION CARRIED**

6. Discussion and possible action to approve RESOLUTION NO. 2015R-40, which (1) approves the Western Arizona Council of Governments (WACOG) Area Agency on Aging contract for senior meals and caregiver outreach funding for fiscal year 2015-2016; (2) authorizes the continued acceptance of future grants from WACOG in similar amounts for the remaining grant period through June 2019; and (3) directs the City Manager to execute this agreement and future agreements and any related documents as may be required by WACOG to finalize grant funding transactions within the remaining grant period. (Human Services/Transit Director Betts)

Human Services/Transit Director Betts stated the city applied for and received funding from the Western Arizona Council of Governments (WACOG) in support of the senior meals and caregiver outreach programs through June 2019. She said the grant required annual budget updates to be reviewed and approved by the City Council during the budget process. She said the contract would reimburse the city for up to 48,174 meals, and said that caregiver outreach funding supports the city transit and senior transportation programs. She said the contract provided approximately 44 percent of the funding necessary for fiscal year 2016. She said other revenues in support of the program were received from the Arizona Long Term Care System (ALTCS), client donations, credit for in-kind volunteer services, and the Bullhead City Meals on Wheels Site Council, which contributed \$41,008 in fiscal year 2015.

Human Services/Transit Director Betts stated the contract revenue received from WACOG was subject to change. She said amendments would be processed when WACOG had the opportunity to direct additional funding to the city, and said any increase in funding would reduce the city's match. She said any increased WACOG funding received by the city would not increase the budgeted expenditures.

**MOTION:** Councilor D'Amico made a motion to approve Resolution No. 2015R-40, which (1) approves the Western Arizona Council of Governments (WACOG) Area Agency on Aging contract for senior meals and caregiver outreach funding for fiscal year 2015-2016; (2) authorizes the continued acceptance of future grants from WACOG in similar amounts for the remaining grant period through June 2019; and (3) directs the City Manager to execute this agreement and future agreements and any related documents as may be required by WACOG to

**finalize grant funding transactions within the remaining grant period. Councilor Clark seconded the motion.**

**VOTE:**        AYES: Brady, Clark, D'Amico, Duvall, McClure, Ring, Shutts    NAYS: None  
                  ABSENT: None

**MOTION CARRIED**

7. Discussion and possible action to award the Contract under Request for Proposal RFP 15HST-AVL/APC-002 to Syncromatics Corporation for the Transit Automated Vehicle Locator (AVL) for 11 transit vehicles, Automated Passenger Counter (APC) for 8 transit vehicles, Interactive Voice Response (IVR) capabilities, and Short Messaging/Texting Systems (SMS) and service for a three-year term, with the option to renew for two additional one-year periods as presented, and authorize the City Manager to execute all required documents and approve subsequent payments for services rendered; and further, authorizing the entry into a subsequent agreement with Syncromatics for Automated Voice Annunciator (AVA) capabilities in an amount not to exceed \$30,301.00, contingent upon grant funding and the parties reaching an agreement. (Human Services/Transit Director Betts)

Human Services/Transit Director Betts stated that BATS has an opportunity to use technology in order to streamline transit service information to customers and to help make the BATS system more user-friendly. She said the proposed system would also help in collecting passenger trip data to analyze system performance and make recommendations for service improvements. She said the Federal Transit Administration (FTA) and the Arizona Department of Transportation (ADOT) were committed to helping rural transit use intelligent transit systems such as automated vehicle locators, automated passenger counters, and automated voice annunciators to improve customer service and enhance efficiency. She said the city received a capital grant to support this project in the amount of 90 percent of the initial project costs and would support ongoing expenses for future grant contracts by reimbursing the city 58 percent of the annual software hosting and licensing, hardware, cloud services, maintenance and support.

Human Services/Transit Director Betts stated the city solicited proposals for systems that included options for automated voice annunciators, mobile apps, and text messaging and received six proposals. She said the Bid Review and Selection Advisory Committee reviewed and analyzed all of the proposals received and determined the proposal received from Syncromatics was the lowest, most responsive and responsible offer with the most advantageous optional items for budgetary funds available. She said the Committee recommended the Council approve the contract with Syncromatics Corporation, and said they were confident that Syncromatics would be a productive partner for this transit automated system.

Human Services/Transit Director Betts stated the proposed project would provide three automated methods for customers to access transit bus information: Automatic Vehicle Locator (AVL), Interactive Voice Response System (IVR), and the Automated Voice Annunciator (AVA). She said customers could call into in the IVR system or text a message to receive a prompt response with information on the anticipated arrival time of the bus. She said the automated passenger counter would assist staff in analyzing the demand for transit service and system improvements. She said previously they have not had the capability to determine the number of passengers departing the buses, and said this was valuable information for staff.

Human Services/Transit Director Betts stated the proposal included options for renewals in subsequent contract years. She said the Bullhead City Transit System Commission met last night and voted unanimously to recommend approval of the contract. She introduced Syncromatics Chief Operating Officer, Chris Welch, and stated he would be pleased to answer any questions they Council might have.

Councilor McClure stated this was a giant leap for the city's transit system. Councilor D'Amico asked how the information would be provided to the customers. Mr. Welch stated they used GPS to track the vehicles every 6 seconds. He said customers could use a web-based application on their smart phones, or could text into the system for an immediate response.

**MOTION:** Councilor Clark made a motion to award the Contract under Request for Proposal RFP 15HST-AVL/APC-002 to Syncromatics Corporation for the Transit Automated Vehicle Locator (AVL) for 11 transit vehicles, Automated Passenger Counter (APC) for 8 transit vehicles, Interactive Voice Response (IVR) capabilities, and Short Messaging/Texting Systems (SMS) and service for a three-year term, with the option to renew for two additional one-year periods as presented, and authorize the City Manager to execute all required documents and approve subsequent payments for services rendered; and further, authorizing the entry into a subsequent agreement with Syncromatics for Automated Voice Annunciator (AVA) capabilities in an amount not to exceed \$30,301.00, contingent upon grant funding and the parties reaching an agreement. Councilor Ring seconded the motion.

Mayor Brady asked if the Council was voting to procure the system now, and said the Council Communication noted that Syncromatics has provided technology services since 2006. Human Services/Transit Director Betts confirmed, and explained that was a statement letting the Council know about Syncromatics experience with other agencies. She said Bullhead City has not had a relationship with Syncromatics in the past.

Mayor Brady asked for clarification on the contract amounts. Human Services/Transit Director Betts stated the first year cost for the system, including the optional IVR and SMS elements, totaled \$63,399, with support and maintenance cost at \$11,172 for each subsequent year. Mayor Brady stated he was not comfortable approving this contract tonight because he had additional questions, and asked if the item was time sensitive. Human Services/Transit Director stated the system needed to be in place by the end of September 2015.

Councilor Duvall asked if the grant funding was included in the budget. Human Services/Transit Director Betts confirmed, and said the city would pay ten percent of the capital costs for the first year in the amount of \$6,340.

**VOTE:**        AYES: Clark, D'Amico, Duvall, McClure, Ring, Shutts    NAYS: Brady  
                  ABSENT: None

**MOTION CARRIED**

**Other Business**

None

**COUNCIL REQUESTED ITEMS**

None

**ADJOURNMENT**

**MOTION:** Councilor Ring made a motion to adjourn. Councilor Clark seconded the motion.

**VOTE:** AYES: Brady, Clark, D'Amico, Duvall, McClure, Ring, Shutts NAYS: None  
ABSENT: None

**MOTION CARRIED**

There being no further business to come before the Council, the Vice Mayor declared the meeting adjourned at 6:08 p.m.

**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct record of the minutes of the regular meeting of the City Council of the City of Bullhead City held on the 7th day of July 2015. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 21st day of July 2015.

*Delisa Ogden, Deputy City Clerk*  
~~for~~ Susan Stein, MMC, CPM  
City Clerk