

Upon notice duly given under Arizona Revised Statutes, Section 38-431, et seq., as amended, the City Council of the City of Bullhead City held a regularly scheduled meeting on Tuesday, July 5, 2016, in the City Council Chambers, 1255 Marina Boulevard, Bullhead City, Arizona.

**CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE**

Vice Mayor D'Amico called the meeting to order at 5:30 p.m. and invited Council Member Ring to deliver the invocation. Council Member Ring led the assembly in the Pledge of Allegiance to the Flag.

**ROLL CALL**

Council Present

Brady (via telephone), Bruck, Clark, D'Amico, Duvall (via telephone), Ring, Shutts

Council Absent

None

Staff Present:

CITY MANAGER: Toby Cotter

CITY ATTORNEY: Garnet Emery

CITY CLERK: Susan Stein

POLICE CHIEF: Brian Williamson

FINANCE DIRECTOR: Rudy Vera

PUBLIC WORKS DIRECTOR: Pawan Agrawal

HUMAN SERVICES/TRANSIT DIRECTOR: Susan Betts

**PRESENTATIONS AND PROCLAMATIONS**

None

**OPEN CALL TO THE PUBLIC**

Vice Mayor D'Amico opened the call to the public.

Terry James expressed his displeasure regarding the hours that city parks were open to the public. He said curfews do not prevent crime. He said citizens would like to use the park to play sports at night when the temperature was much cooler than during the day. He said the City Council was taking away a person's right to use a public park paid for by the American taxpayers.

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Brenda Fury announced that Food Four Paws would be giving away free puppy food on July 23<sup>rd</sup> at the Suddenlink Community Center. She said proof of spay/neuter or proof of an annual income under \$35,000 would be required to obtain the puppy food.

Eva Corbett invited the community to attend the Saving Animals in Need Together (S.A.I.N.T.) fundraiser to be held on August 7 at the Riverside Bowling Alley in Laughlin.

Having no one else present wishing to speak, Vice Mayor D'Amico closed the call to the public.

**AGENDA MODIFICATIONS**

None

**WAIVER MOTION**

**MOTION:** Council Member Shutts made a motion to waive the reading in full of all ordinances and resolutions presented for adoption at this meeting. Council Member Clark seconded the motion.

**VOTE:** AYES: Brady, Bruck, Clark, D'Amico, Duvall, Ring, Shutts NAYS: None  
ABSENT: None

**MOTION CARRIED**

**MANAGER'S REPORT**

City Manager Cotter stated a new flagstone sign was recently installed at Community Park. He said the sign was the idea of former Council Member Medrano who had suggested erecting a sign at the park for those wishing to take photos and selfies with the Bullhead City sign in the background.

**MAYOR AND COUNCIL MEMBERS' REPORTS ON CURRENT EVENTS**

Council Member Clark stated, during the last fiscal year, the city removed 57,865 square feet of lawn within the city limits and spent \$102,554 on water conservation rebates. He encouraged the public to take advantage of the water conservation rebates offered by the city in the upcoming fiscal year.

**ITEMS WITHDRAWN FROM CONSENT AGENDA**

None

**CONSENT AGENDA**

**MOTION:** Council Member Clark made a motion that items 1 and 2 on the consent agenda be approved in accordance with the reports, certifications and recommendations furnished each Councilor and without further discussion. Council Member Ring seconded the motion.

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~~**VOTE:** AYES: Brady, Bruck, Clark, D'Amico, Duvall, Ring, Shutts NAYS: None  
ABSENT: None~~

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**MOTION CARRIED**

Items on the consent agenda were approved as follows:

1. Approval of the Minutes of the Work Session/Special Council Meeting held on June 21, 2016; the Minutes of the Special Council Meeting held on June 21, 2016; and the Minutes of the Regular Council Meeting held on June 21, 2016. (City Clerk Stein)
2. Adoption of Resolution No. 2016R-28 approving a Cooperative Purchasing Agreement with the State of Arizona, State of Arizona Procurement Office, to allow Cooperative Purchasing through existing State Purchasing Contracts. (Finance Director Vera)

**PUBLIC HEARINGS ON ITEMS PULLED FROM CONSENT AGENDA**

None

**BOARD/COMMISSION/COMMITTEE APPOINTMENTS**

3. Discussion and possible action to appoint a citizen to serve on the Bullhead Area Transit System (BATS) Commission to fill a partial term effective immediately upon Council approval and expiring on September 30, 2016. (City Clerk Stein)

City Clerk Stein stated the city received one application from Thomas Marks to fill the position.

**MOTION:** Council Member Ring made a motion to appoint Thomas Marks to serve on the Bullhead Area Transit System (BATS) Commission to fill a partial term effective immediately upon Council approval and expiring on September 30, 2016. Council Member Bruck seconded the motion.

**VOTE:** AYES: Brady, Bruck, Clark, D'Amico, Duvall, Ring, Shutts NAYS: None  
ABSENT: None

**MOTION CARRIED**

**PUBLIC HEARINGS ON LIQUOR LICENSE APPLICATIONS**

4. **PUBLIC HEARING.** Discussion and possible action to make a recommendation to the Arizona Department of Liquor Licenses and Control to approve the Application for an Interim Permit and Person Transfer for Series 6 Liquor License No. 06080041 submitted by Andrea Dahlman Lewkowitz for Cocktails located at 3935 Highway 95 in Bullhead City. (City Clerk Stein)

Charles Bates thanked the Council for their consideration of the application.

Vice Mayor D'Amico opened the public hearing.

Eva Corbett asked if there were new owners of Cocktails. Mr. Bates confirmed he was the new owner.

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Having no one else present wishing to speak, Vice Mayor D'Amico closed the public hearing.

**MOTION:** Council Member Shutts made a motion to make a recommendation to the Arizona Department of Liquor Licenses and Control to approve the Application for an Interim Permit and Person Transfer for Series 6 Liquor License No. 06080041 submitted by Andrea Dahlman Lewkowitz for Cocktails located at 3935 Highway 95 in Bullhead City. Council Member Clark seconded the motion.

**VOTE:**      AYES: Brady, Bruck, Clark, D'Amico, Duvall, Ring, Shutts      NAYS: None  
                 ABSENT: None

**MOTION CARRIED**

**ACTION ITEMS**

**Building, Planning and Zoning Items**

None

**Bid Awards, Contracts, Intergovernmental Agreement, and Purchases**

5. Discussion and possible action to approve the Fifth Amendment to the Memorandum of Agreement between the City of Bullhead City and the Boys' and Girls' Club of the Colorado River in the amount of \$50,000 for fiscal year 2016-2017; and authorize the City Manager to execute the amendment on behalf of the City. (City Manager Cotter)

City Manager Cotter stated this item was discussed at the budgetary process in May, at which time the Council agreed on the increase in the amount of funding to the Boys and Girls Club from \$40,000 to \$50,000. He said the city did not run a lot of youth activities after school and relied on the Boys and Girls Club to take care of those programs. He said the Recreation Department focused mainly on sports tournaments and events. He said the Boys and Girls Club would make their facility and new gymnasium available to the city as needed.

Vice Mayor D'Amico asked if anyone from the public wanted to speak. No one from the public spoke.

Council Member Ring stated this was a good investment in the community.

**MOTION:**      **Council Member Ring made a motion to approve the Fifth Amendment to the Memorandum of Agreement between the City of Bullhead City and the Boys' and Girls' Club of the Colorado River in the amount of \$50,000 for fiscal year 2016-2017; and authorize the City Manager to execute the amendment on behalf of the City. Council Member Clark seconded the motion.**

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**VOTE:**      AYES: Brady, Bruck, Clark, D'Amico, Duvall, Ring, Shutts      NAYS: None  
                 ABSENT: None

**MOTION CARRIED**

6. Discussion and possible action to authorize the purchase of a new Rayner RoadSaver 3G Slurry/MicroSurfacing Machine from Rayner Equipment Systems of Sacramento, California, for a total amount of \$432,520.99; and authorize the City Manager or his designee to approve the purchase order and any resulting paperwork. (Public Works Director Agrawal)

City Manager Cotter stated this significant purchase was discussed at the budget hearings and at a recent Council work session. He said a lot of research went into the purchase of this piece of equipment. He said their goal was to fix 20 percent of the streets each year. He said the only way

they could accomplish this goal would be to have this piece of equipment and dedicate city staff to slurry seal and micro surface the streets. He said they would still need to hire and rely on outside contractors from time to time and to purchase materials. He said if more dollars became available in the future, they might hire additional outside help. He said this machine would allow the city to be more efficient in slurry sealing the streets.

Public Works Director Agrawal stated staff looked at all of the slurry machines available in the area, and found three machines; two manufactured in California and one in Kansas, that would do the job. He said they recommended the purchase of the RoadSaver as it was constructed of much better quality steel and came with a longer warranty.

Vice Mayor D'Amico asked if anyone from the public wanted to speak.

Eva Corbett asked if city staff would be trained in the operation of this machine. Public Works Director Agrawal stated the manufacturer has offered training and said they have contacted other entities that use the machine that have offered staff an opportunity to observe the operation. He said staff would use the parking lots in the city parks as their training ground as they learn the operation.

Vice Mayor D'Amico stated this purchase would be a great benefit to Bullhead City.

**MOTION:** Council Member Shutts made a motion to authorize the purchase of a new Rayner RoadSaver 3G Slurry/MicroSurfacing Machine from Rayner Equipment Systems of Sacramento, California, for a total amount of \$432,520.99; and authorize the City Manager or his designee to approve the purchase order and any resulting paperwork. Council Member Bruck seconded the motion.

**VOTE:** AYES: Brady, Bruck, Clark, D'Amico, Duvall, Ring, Shutts NAYS: None  
ABSENT: None

**MOTION CARRIED**

7. Discussion and possible action to adopt Resolution No. 2016R-29 approving the Arizona Internet Crimes Against Children Task Force Intergovernmental Agreement between the Phoenix Police Department and Affiliate Agency (City of Bullhead City) and authorizing the Chief of Police to execute the agreement on behalf of the city. (Police Chief Williamson)

Police Chief Williamson stated this was a long standing agreement between Bullhead City and the City of Phoenix Police Department. He said essentially this task force allowed for all agencies in the state to work together and investigate these often complex crimes.

Vice Mayor D'Amico asked if anyone from the public wanted to speak. No one from the public spoke.

**MOTION:** Council Member Bruck made a motion to adopt Resolution No. 2016R-29 approving the Arizona Internet Crimes Against Children Task Force Intergovernmental Agreement between the Phoenix Police Department and Affiliate Agency (City of Bullhead City) and authorizing the Chief of Police to execute the agreement on behalf of the city. Council Member Clark seconded the motion.

**VOTE:** AYES: Brady, Bruck, Clark, D'Amico, Duvall, Ring, Shutts NAYS: None  
ABSENT: None

### **MOTION CARRIED**

8. Discussion and possible action to approve the Licensed Software Purchase and Related Services Agreement with CAPERS North America, LLC, for a records management and computer aided dispatch system for the Bullhead City Police Department in the total amount of \$240,000 over five years; and authorize the City Manager to execute the agreement and make resultant payments. (Police Chief Williamson)

Police Chief Williamson stated the records management and computer aided dispatch system was the computer "brains" behind the police department. He said officers used the system to write reports, obtain information on their mobile data computers, interact with dispatch, and said all departmental administrative duties were conducted through this system. He said the current system had been a problem for quite some time. He said over the past two years, they have researched many different systems in order to switch systems. He said the system that stood out was the CAPERS system. He said the president of CAPERS had visited Bullhead City several times long before they were ready to take the big step in changing systems, and said he reviewed and understood the city's challenges. He said they also checked out ten different public safety departments that CAPERS was involved with. He said they came to the conclusion that this system would be the most viable for Bullhead City. He said they performed a request for proposal process which was due on May 19th and said four bids were received. He said CAPERS came in as the lowest bidder. He said the current CODY system was budgeted at approximately \$42,000 per year. He said they were able to get into the new CAPERS system for just slightly more than the amount they were currently paying for CODY over the first five years. He said over the next five years in years six to ten, CAPERS had agreed to maintain the same costs which would allow the city to save approximately \$85,000 over that five year period. He said dispatchers, patrol commanders, and fire department members visited ten different police departments, watched the operations, and asked questions to determine if the system would address their issues. He said they determined the proposed system was adequate to fit their needs.

Council Member Bruck asked when the system could be up and running. Police Chief Williamson stated the major components of the new system would take approximately four months to install.

Council Member Clark said he supported the purchase, and asked how staff would be trained in the operation of the new system. Police Chief Williamson stated that CAPERS would train the users at all levels as well as super users. Council Member Clark asked if there would be any downtime during the conversion. Police Chief Williamson stated they would move only what was necessary at first and said the new system would populate on its own. He said they would come up with a future plan with CAPERS if significant data needed to be moved at a later time.

Council Member Duvall stated as an ex-police officer, he had the opportunity to work with the old system. He said he previously met with Chief Williamson and learned about the new system. He said he supported the purchase.

Vice Mayor D'Amico asked if anyone from the public wanted to speak.

Eva Corbett asked if the Bullhead City fire department would also be using the new system. Police Chief Williamson stated the police department dispatch uses the system, and said the fire department pays fees for the use of the dispatching service.

Vice Mayor D'Amico stated Bullhead City supported their police force.

**MOTION: Council Member Clark made a motion to approve the Licensed Software Purchase and Related Services Agreement with CAPERS North America, LLC, for a records management and computer aided dispatch system for the Bullhead City Police Department in the total amount of \$240,000 over five years; and authorize the City Manager to execute the agreement and make resultant payments. Council Member Ring seconded the motion.**

**VOTE:** AYES: Brady, Bruck, Clark, D'Amico, Duvall, Ring, Shutts NAYS: None  
ABSENT: None

## **MOTION CARRIED**

### **Other Business**

9. Discussion and possible action to adopt Resolution No. 2016R-30 authorizing submission of an application to the Arizona Department of Housing for State Housing Fund and HOME Investment Partnerships Program Grant Funds. (Human Services/Transit Director Betts)

Human Services/Transit Director Betts stated the city would apply for \$385,000 in grant funding to continue the housing rehabilitation program. She said the Department of Housing and the city shared a common objective to preserve and improve the long-term life of existing affordable owner occupied housing and assist qualified low income homeowners residing in Bullhead City. She said ~~the some of the projects funded under this grant required substantial rehabilitation. She said homes~~ not currently in compliance needed to be brought up to building and safety codes. She asked for consideration of an increase in the current maximum investment per unit from \$25,000 to \$30,000 to help fund housing inspector costs, increases in material costs over recent years, and weatherization expenses. She said the weatherization portion of the project included things like replacing windows, replacing heat pumps, adding solar screens to windows, and said these efforts would help to decrease the low income homeowners' monthly utility costs. She said no match funding would be required if the city was successful in obtaining this \$385,000 grant. She said the last HOME grant that was closed out invested \$250,000 in the community, and said the current HOME grant would also invest \$250,000 into the community when closed out.

Council Member Bruck asked about the wait list. Human Services/Transit Director Betts stated there were 21 people on the wait list, and said the wait time was averaging six months.

Mayor Brady asked if the Council would approve the resolution authorizing the application of the grant, and asked if they Council would also be authorizing, in addition to the resolution, the per unit amount to be increased to \$30,000. Human Services/Transit Director Betts confirmed, and said as part of the presentation of the item, she wanted to formulate the grant application based on the amount of \$30,000 per unit. Mayor Brady asked if it were critical to increase the per unit amount. Human Services/Transit Director Betts said some units required the maximum but said other units required \$10,000 to \$12,000. Mayor Brady said if the amount was increased to \$30,000 there would be less money available to serve additional homeowners.

Council Member Clark asked if the grant would include language stating the city would spend up to \$30,000 per resident. Human Services/Transit Director Betts confirmed.

Vice Mayor D'Amico asked if anyone from the public wanted to speak.

Eva Corbett asked if this program applied to both renters and homeowners. Human Services/Transit Director Betts stated the program applied only to qualified low income homeowners living in the city.

**MOTION: Council Member Ring made a motion to adopt Resolution No. 2016R-30 authorizing submission of an application to the Arizona Department of Housing for State Housing Fund and HOME Investment Partnerships Program Grant Funds. Council Member Shutts seconded the motion.**

**VOTE:** AYES: Bruck, Clark, D'Amico, Duvall, Ring, Shutts NAYS: Brady  
ABSENT: None

**MOTION CARRIED**

**COUNCIL REQUESTED ITEMS**

None

**ADJOURNMENT**

**MOTION: Council Member Clark made a motion to adjourn. Council Member Ring seconded the motion.**

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**VOTE:** AYES: Brady, Bruck, Clark, D'Amico, Duvall, Ring, Shutts NAYS: None  
ABSENT: None

**MOTION CARRIED**

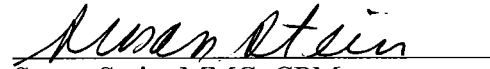
There being no further business to come before the Council, Vice Mayor D'Amico declared the meeting adjourned at 6:22 p.m.



**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct record of the regular meeting of the City Council of the City of Bullhead City held on the 5th day of July 2016. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 19th day of July 2016.

A handwritten signature in cursive script, appearing to read "Susan Stein", is written over a horizontal line.

Susan Stein, MMC, CPM  
City Clerk