

Upon notice duly given under Arizona Revised Statutes, Section 38-431, et seq., as amended, the City Council of the City of Bullhead City held a Special Meeting on June 20, 2017, in the Council Chambers, 1255 Marina Blvd., Bullhead City, Arizona.

CALL TO ORDER

Mayor Brady called the special meeting to order at 5:30 p.m.

ROLL CALL

Council Present

Brady, Bruck, Clark, D'Amico, Ring, Shutts, Wegmann

Council Absent

None

Staff Present

CITY MANAGER: Toby Cotter

CITY ATTORNEY: Garnet Emery

CITY CLERK: Susan Stein

POLICE CHIEF: Brian Williamson

FINANCE DIRECTOR: Rudy Vera

PUBLIC WORKS DIRECTOR: Pawan Agrawal

HUMAN SERVICES DIRECTOR: Jeff Tipton

DISCUSSION ITEMS

1. **PUBLIC HEARING**: Discussion and possible action in accordance with A.R.S. § 42-17104. Now is the time for any taxpayer to appear and be heard in favor of or against any of the proposed expenditures before the Fiscal Year 2017-2018 Final Budget for the City of Bullhead City, Arizona, is adopted. (Finance Director Vera)

City Manager Cotter said the Council spent more than six hours discussing the budget in workshops during the month of May. He said this was the final step in the process towards final adoption of the budget. He said the entire line item budget was available for the public to view on the city's website.

City Manager Cotter said there was emphasis on the Police Department and public safety, street maintenance, park development and maintenance, and continued operation of city programs and services. He said some of the major expenditures included the purchase five new police patrol vehicles, two new detective vehicles, and a new animal care and welfare van. He said also included was \$100,000 to develop new pickle ball courts; additional dollars toward the Section 12 development; more than \$1 million investment in the street improvement program; \$100,000 to improve Bullhead Parkway with micro surfacing; \$100,000 for crack filling roads; and \$143,000 for general street asphalt. He said a cost of living adjustment of one percent for all employees and step increases for eligible city employees were also included. He said \$35,000 was established for a Veterans' Court; \$20,000 for the Homeless Resource Center in partnership with Catholic Charities; and \$160,000 toward the city's partnership with the Bullhead City Pest Abatement District.

Mayor Brady opened the public hearing. Having no one present wishing to speak, Mayor Brady closed the public hearing.

2. Discussion and possible action to adopt Resolution No. 2017R-22, adopting the Final Budget for Fiscal Year 2017-2018 for the City of Bullhead City, Arizona. (Finance Director Vera)

MOTION: Council Member Shutts made a motion to adopt Resolution No. 2017R-22, adopting the Final Budget for Fiscal Year 2017-2018 for the City of Bullhead City, Arizona. Council Member Clark seconded the motion.

VOTE: AYES: Brady, Bruck, Clark, D'Amico, Ring, Shutts, Wegmann NAYS: None
ABSENT: None

MOTION CARRIED

ADJOURNMENT

Mayor Brady declared the special meeting adjourned at 5:40 p.m.

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct record of the special meeting of the City Council of the City of Bullhead City held on the 20th day of June 2017. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 5th day of July 2017.



Susan Stein, MMC, CPM
City Clerk

Upon notice duly given under Arizona Revised Statutes, Section 38-431, et seq., as amended, the City Council of the City of Bullhead City held a regularly scheduled meeting on Tuesday, June 20, 2017, in the City Council Chambers, 1255 Marina Boulevard, Bullhead City, Arizona.

CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Brady called the meeting to order at 5:40 p.m. and invited Pastor George Lyman of Desert Shores Community Baptist Church to deliver the invocation. Council Member Bruck led the assembly in the Pledge of Allegiance to the Flag.

ROLL CALL

Council Present

Brady, Bruck, Clark, D'Amico, Ring, Shutts, Wegmann

Council Absent

None

Staff Present:

CITY MANAGER: Toby Cotter

CITY ATTORNEY: Garnet Emery

CITY CLERK: Susan Stein

POLICE CHIEF: Brian Williamson

FINANCE DIRECTOR: Rudy Vera

PUBLIC WORKS DIRECTOR: Pawan Agrawal

HUMAN SERVICES DIRECTOR: Jeff Tipton

PRESENTATIONS AND PROCLAMATIONS

None

OPEN CALL TO THE PUBLIC

Mayor Brady opened the call to the public.

Sylvia Heich said she lived on Riverfront Drive, and said the sewer pump at the end of her driveway had failed three times in four years. She requested the city have a replacement pump available for replacement of the broken pump immediately in order to eliminate the resulting bad odor in her house.

Nate Parsons said the city had a problem with too many people living in one dwelling. He asked if problem dwellings could be demolished by the city, and said the activities would continue until the homes were taken away from the career criminals living there.

Eva Corbett said Topanga Drive was recently resurfaced and said the paving was uneven. She invited the public to attend the Women's Republican Luncheon to be held on June 21.

Having no one else present wishing to speak, Mayor Brady closed the call to the public.

AGENDA MODIFICATIONS

None

WAIVER MOTION

MOTION: Vice Mayor D'Amico made a motion to waive the reading in full of all ordinances and resolutions presented for adoption at this meeting. Council Member Clark seconded the motion.

VOTE: AYES: Brady, Bruck, Clark, D'Amico, Ring, Shutts, Wegmann NAYS: None
ABSENT: None

MOTION CARRIED

MANAGER'S REPORT

1. Introduction of Jeff Tipton, Human Services Director

City Manager Cotter welcomed the city's newly hired Human Services Director Jeff Tipton, and said he had an extensive background in responsibilities related to the position. He said Human Services Director Tipton possessed a strong commitment to communicate and a desire to make a difference.

2. Update on Roadway Construction Projects

City Manager Cotter said there was new asphalt at the intersection of Highway 95 and the Laughlin Bridge. Public Works Director Agrawal said the contractor had completed most of the asphalt work, and said the remainder of the work would be performed during the night hours.

City Manager Cotter said the city was working with the Arizona Department of Transportation (ADOT) to make sure that progress was being made on the Riverview Drive project. He said the city's oversight was limited because it was an ADOT project.

3. Food Bank Grand Opening

City Manager Cotter said the grand opening of the new Food Bank project was scheduled for June 21st. He said the project was constructed using Community Development Block Grant (CDBG) funding.

4. Riviera Redevelopment Project/Coveu Grand Opening

City Manager Cotter said the community would celebrate the grand opening of the new Coveu Restaurant, as well as the redevelopment of the entire Riviera area and parking lot on June 29th inside the new restaurant.

MAYOR AND COUNCIL MEMBERS' REPORTS ON CURRENT EVENTS

Council Member Clark said the months of May and June have been some of the driest on record, and said most of the anticipated snow mass had been depleted due to the dry weather. He said the Bureau of Reclamation was looking at a 20-foot drop in Lake Mead by the end of 2018 which could bring a shortage declaration. He said residents should continue to conserve on water usage.

ITEMS WITHDRAWN FROM CONSENT AGENDA

None

CONSENT AGENDA

MOTION: Council Member Clark made a motion that Items No. 1 through 8 on the Consent Agenda be approved in accordance with the reports, certifications and recommendations furnished each Council Member and without further discussion. Council Member Wegmann seconded the motion.

VOTE: AYES: Brady, Bruck, Clark, D'Amico, Ring, Shutts, Wegmann NAYS: None
ABSENT: None

MOTION CARRIED

Items on the Consent Agenda were approved as follows:

1. Approval of the Minutes of the Regular Council Meeting held on June 6, 2017. (City Clerk Stein)
2. Acceptance of a Grant and Dedication Public Utility Easement (0.02 acres in the vicinity of Merrill Avenue) located in Section 13, T-20N, R-22W, G&SRM (James Dennis Dickason) and corresponding exhibits; and record the easement with the Mohave County Recorder's Office. (Public Works Director Agrawal)
3. Approval of Resolution No. 2017R-23 authorizing the abandonment of a 3-foot x 25- foot anchor easement located on the south side of the parcel of land described as Blue Water Terrace, Tract 1023, Lots 219 and 220 (combined) located at 1045 Riverfront Drive. (Public Works Director Agrawal)
4. Adoption of Resolution No. 2017R-24 approving the Intergovernmental Agreement between the City of Bullhead City and the Oatman Fire Protection District for dispatching services. (Police Chief Williamson)
5. Adoption of Resolution No. 2017R-25 approving the Intergovernmental Agreement between the City of Bullhead City and the Golden Shores Fire Protection District for dispatching services. (Police Chief Williamson)
6. Adoption of Resolution No. 2017R-26 approving the Intergovernmental Agreement between the City of Bullhead City and the Mohave Valley Fire Protection District for dispatching services. (Police Chief Williamson)
7. Adoption of Resolution No. 2017R-27 approving the Intergovernmental Agreement between the City of Bullhead City and the Fort Mojave Mesa Fire Protection District for dispatching services. (Police Chief Williamson)

8. Adoption of Resolution No. 2017R-28 approving the Intergovernmental Agreement between the City of Bullhead City and the Bullhead City Fire Protection District for dispatching services. (Police Chief Williamson)

PUBLIC HEARINGS ON ITEMS PULLED FROM CONSENT AGENDA

None

BOARD/COMMISSION/COMMITTEE APPOINTMENTS

9. Discussion and possible action to appoint Sergeant Scott Gillman, a member of the Sworn Bullhead City Police Personnel, to serve on the Bullhead City Public Safety Personnel Retirement Board to fill the elected position for a term beginning on July 1, 2017, and expiring on June 30, 2021 and appoint one citizen-at-large to the Bullhead City Public Safety Personnel Retirement Board for a four-year term beginning on July 1, 2017, and expiring on June 30, 2021. (City Clerk Stein)

City Clerk Stein said the city held an election on June 7th for all Bullhead City sworn police personnel to elect a board member to serve for a four-year term. She said Sergeant Gillman was elected to fill the position.

Thomas Thate and Richard Rojas expressed their interest in serving on the Public Safety Personnel Retirement Board.

MOTION: Council Member Clark made a motion to appoint Sergeant Scott Gillman, a member of the Sworn Bullhead City Police Personnel, to serve on the Bullhead City Public Safety Personnel Retirement Board to fill the elected position for a term beginning on July 1, 2017, and expiring on June 30, 2021. Council Member Ring seconded the motion.

VOTE: AYES: Brady, Bruck, Clark, D'Amico, Ring, Shutts, Wegmann NAYS: None
ABSENT: None

MOTION CARRIED

MOTION: Council Member Bruck made a motion to appoint Thomas Thate to the Bullhead City Public Safety Personnel Retirement Board for a four-year term beginning on July 1, 2017, and expiring on June 30, 2021. Council Member Clark seconded the motion.

VOTE: AYES: Brady, Bruck, Clark, D'Amico, Ring, Shutts, Wegmann NAYS: None
ABSENT: None

MOTION CARRIED

10. Discussion and possible action to appoint a citizen to serve on the Bullhead Area Transit System Commission (BATS) to fill a partial term effective immediately upon Council approval and expiring on September 30, 2018. (City Clerk Stein)

City Clerk Stein said a partial term became available upon the resignation of Committee Member Medrano.

Ray Lackey introduced himself to the Council and expressed his interest in serving on the BATS Commission.

MOTION: Council Member Bruck made a motion to appoint Merle “Ray” Lackey to serve on the Bullhead Area Transit System Commission (BATS) to fill a partial term effective immediately upon Council approval and expiring on September 30, 2018. Council Member Wegmann seconded the motion.

VOTE: AYES: Brady, Bruck, Clark, D’Amico, Ring, Shutts, Wegmann NAYS: None
ABSENT: None

MOTION CARRIED

11. Discussion and possible action to appoint two citizens to serve on the Bullhead City Building Board of Appeals to fill two 2-year terms beginning on July 1, 2017, and expiring on June 30, 2019. (City Clerk Stein)

Jessica Compton expressed an interest in being re-appointed to serve on the Building Board of Appeals.

MOTION: Council Member Bruck made a motion to appoint Jessica Compton to serve on the Bullhead City Building Board of Appeals to fill a 2-year term beginning on July 1, 2017, and expiring on June 30, 2019. Council Member Ring seconded the motion.

VOTE: AYES: Brady, Bruck, Clark, D’Amico, Ring, Shutts, Wegmann NAYS: None
ABSENT: None

MOTION CARRIED

MOTION: Council Member Shutts made a motion to appoint Robert Cantu to serve on the Bullhead City Building Board of Appeals to fill a 2-year term beginning on July 1, 2017, and expiring on June 30, 2019. Council Member Ring seconded the motion.

VOTE: AYES: Brady, Bruck, Clark, D’Amico, Ring, Shutts, Wegmann NAYS: None
ABSENT: None

MOTION CARRIED

12. Discussion and possible action to appoint a citizen to serve on the Water Resources Advisory Committee to fill a two-year term beginning on July 1, 2017, and expiring on June 30, 2019. (City Clerk Stein)

Council Member Clark requested this item be tabled in order to have an opportunity to speak to the applicant, Robert Cantu, because Mr. Cantu was not in attendance.

MOTION: Council Member Clark made a motion to table Agenda Item No. 12. Council Member Bruck seconded the motion.

VOTE: AYES: Brady, Bruck, Clark, D'Amico, Ring, Shutts, Wegmann NAYS: None
ABSENT: None

MOTION CARRIED

13. Discussion and possible action to appoint two citizens to serve on the Bullhead City Board of Adjustment to fill two 2-year terms beginning on July 1, 2017, and expiring on June 30, 2019. (City Clerk Stein)

City Clerk Stein said two applicants had applied to serve on the Board of Adjustment, and said there were a total of three vacancies on this board.

Kenneth Thompson said he had previously submitted an application, but it had not been received by the City Clerk's office. He introduced himself to the Council, and expressed an interest in serving on the Board of Adjustment.

MOTION: Council Member Bruck made a motion to appoint Jessica Compton to serve on the Bullhead City Board of Adjustment to fill a 2-year term beginning on July 1, 2017, and expiring on June 30, 2019. Council Member Wegmann seconded the motion.

VOTE: AYES: Brady, Bruck, Clark, D'Amico, Ring, Shutts, Wegmann NAYS: None
ABSENT: None

MOTION CARRIED

MOTION: Council Member Bruck made a motion to appoint James Cocking to serve on the Bullhead City Board of Adjustment to fill a 2-year term beginning on July 1, 2017, and expiring on June 30, 2019. Council Member Wegmann seconded the motion.

VOTE: AYES: Brady, Bruck, Clark, D'Amico, Ring, Shutts, Wegmann NAYS: None
ABSENT: None

MOTION CARRIED

Mayor Brady said Mr. Thompson's application to serve on the Board of Adjustment would be considered at the next regular City Council meeting.

14. Discussion and possible action to appoint three citizens to serve on the Bullhead City Planning and Zoning Commission to fill three 2-year terms beginning on July 1, 2017, and expiring on June 30, 2019. (City Clerk Stein)

Ann Pettit and Mel Stein expressed their interest in being re-appointed to serve on the Commission.

Mary Schramm introduced herself to the Council and expressed an interest in serving on the Planning and Zoning Commission.

MOTION: Council Member Shutts made a motion to appoint Mary Schramm to serve on the Bullhead City Planning and Zoning Commission to fill a 2-year term beginning on July 1, 2017, and expiring on June 30, 2019. Vice Mayor D'Amico seconded the motion.

VOTE: AYES: Brady, Bruck, Clark, D'Amico, Ring, Shutts, Wegmann NAYS: None
ABSENT: None

MOTION CARRIED

MOTION: Council Member Clark made a motion to appoint Ann Pettit to serve on the Bullhead City Planning and Zoning Commission to fill a 2-year term beginning on July 1, 2017, and expiring on June 30, 2019. Council Member Ring seconded the motion.

VOTE: AYES: Brady, Bruck, Clark, D'Amico, Ring, Shutts, Wegmann NAYS: None
ABSENT: None

MOTION CARRIED

MOTION: Council Member Ring made a motion to appoint Mel Stein to serve on the Bullhead City Planning and Zoning Commission to fill a 2-year term beginning on July 1, 2017, and expiring on June 30, 2019. Council Member Clark seconded the motion.

VOTE: AYES: Brady, Bruck, Clark, D'Amico, Ring, Shutts, Wegmann NAYS: None
ABSENT: None

MOTION CARRIED

15. Discussion and possible action to appoint two citizens to serve on the Bullhead City Parks and Recreation Commission to fill two 2-year terms beginning on July 1, 2017, and expiring on June 30, 2019. (City Clerk Stein)

Jack Hakim and Allan Snow expressed their interest in being re-appointed to serve on the Commission.

Brian Michael and Michael Miller introduced themselves to the Council, and expressed an interest in serving on the Parks and Recreation Commission.

MOTION: Council Member Ring made a motion to appoint Jack Hakim to serve on the Bullhead City Parks and Recreation Commission to fill a 2-year term beginning on July 1, 2017, and expiring on June 30, 2019. Council Member Clark seconded the motion.

VOTE: AYES: Brady, Bruck, Clark, D'Amico, Ring, Shutts, Wegmann NAYS: None
ABSENT: None

MOTION CARRIED

MOTION: Council Member Wegmann made a motion to appoint Allan Snow to serve on the Bullhead City Parks and Recreation Commission to fill a 2-year term beginning on July 1, 2017, and expiring on June 30, 2019. Council Member Ring seconded the motion.

VOTE: AYES: Brady, Bruck, Clark, D'Amico, Ring, Shutts, Wegmann NAYS: None
ABSENT: None

MOTION CARRIED

Mayor Brady adjourned the meeting for a break at 6:30 p.m. and re-convened the meeting at 6:38 p.m.

PUBLIC HEARINGS ON LIQUOR LICENSE APPLICATIONS

16. **PUBLIC HEARING.** Discussion and possible action to make a recommendation to the Arizona Department of Liquor Licenses and Control to approve the Acquisition of Control and Agent Change Application for Series 9 Liquor License No. 09080040 submitted by Andrea Dahlman Lewkowitz for Walgreens #3913 located at 2360 Highway 95 in Bullhead City. (City Clerk Stein)

City Manager Cotter said staff had reviewed the application and had no concerns.

Mayor Brady opened the public hearing. Having no one present wishing to speak, Mayor Brady closed the public hearing.

MOTION: Council Member Ring made a motion to make a recommendation to the Arizona Department of Liquor Licenses and Control to approve the Acquisition of Control and Agent Change Application for Series 9 Liquor License No. 09080040 submitted by Andrea Dahlman Lewkowitz for Walgreens #3913 located at 2360 Highway 95 in Bullhead City. Council Member Shutts seconded the motion.

VOTE: AYES: Brady, Bruck, Clark, D'Amico, Ring, Shutts, Wegmann NAYS: None
ABSENT: None

MOTION CARRIED

ACTION ITEMS

Building, Planning and Zoning Items

None

Bid Awards, Contracts, Intergovernmental Agreement, and Purchases

17. Discussion and possible action to adopt Resolution No. 2017R-29 authorizing the submittal of a grant application for the purchase of bulletproof vests; and authorizing Chief Williamson to sign all resulting documents. (Police Chief Williamson)

Police Chief Williamson said through this grant, the federal government would pay for half of the cost to provide bulletproof vests for their police officers. He said the vests had a lifespan of five years and said this grant allowed them to replace the outdated vests.

Mayor Brady asked Police Chief Williamson about the disposition of the outdated vests. Police Chief Williamson said they were used for training purposes and emergency swaps, if needed.

Mayor Brady asked if anyone from the public wanted to speak. No one from the public spoke.

MOTION: Vice Mayor D'Amico made a motion to adopt Resolution No. 2017R-29 authorizing the submittal of a grant application for the purchase of bulletproof vests; and authorizing Chief Williamson to sign all resulting documents. Council Member Ring seconded the motion.

VOTE: AYES: Brady, Bruck, Clark, D'Amico, Ring, Shutts, Wegmann NAYS: None
ABSENT: None

MOTION CARRIED

18. Discussion and possible action to adopt Resolution No. 2017R-30 approving the Intergovernmental Agreement between the City of Bullhead City and Clark County for the animal drop-off location. (Police Chief Williamson)

Police Chief Williamson said this agreement allowed residents of the City of Laughlin to drop off animals to the Bullhead City shelter. He said this agreement had been in effect for a year, with a total of 70 animals taken in and picked up by Clark County. He said the agreement had worked very well in the past, and said approval was requested.

Mayor Brady asked if anyone from the public wanted to speak.

Eva Corbett thanked Bradley Oliver and his staff for their efforts in saving homeless animals.

MOTION: Council Member Ring made a motion to adopt Resolution No. 2017R-30 approving the Intergovernmental Agreement between the City of Bullhead City and Clark County for the animal drop-off location. Council Member Shutts seconded the motion.

VOTE: AYES: Brady, Bruck, Clark, D'Amico, Ring, Shutts, Wegmann NAYS: None
 ABSENT: None

MOTION CARRIED

Other Business

19. Discussion and possible action to approve the estimated total annual assessment of \$58,201 for all Improvement Districts listed for Fiscal Year 2017-2018, grant the City Manager or designee approval to sign all Tax Levies & Rates Certification Forms on behalf of the Lighting Districts; and forward the information to Mohave County for inclusion in its Fiscal Year 2017-2018 Statement of Tax Levies and Rates. (Finance Director Vera)

Finance Director Vera said this was the final step in the city's budget approval process. He said this item requested the adoption of the annual statement of the estimated expenses of the street lighting districts within the city for fiscal year 2018. He said this statement was submitted to the Mohave County Finance Department for inclusion in the Mohave County Statement of Tax Levies and Rates. He said the street lighting cost estimates were calculated based on the established history of expenditures and information received concerning additions or changes to current or new districts.

Mayor Brady asked if anyone from the public wanted to speak. No one from the public spoke.

MOTION: **Council Member Clark made a motion to approve the estimated total annual assessment of \$58,201 for all Improvement Districts listed for Fiscal Year 2017-2018, grant the City Manager or designee approval to sign all Tax Levies & Rates Certification Forms on behalf of the Lighting Districts; and forward the information to Mohave County for inclusion in its Fiscal Year 2017-2018 Statement of Tax Levies and Rates. Council Member Wegmann seconded the motion.**

VOTE: AYES: Brady, Bruck, Clark, D'Amico, Ring, Shutts, Wegmann NAYS: None
 ABSENT: None

MOTION CARRIED

20. Discussion and possible action to designate a Council Member to serve as Vice Mayor for the Fiscal Year 2017-2018, from July 1, 2017 through June 30, 2018. (City Clerk Stein)

City Manager Cotter said the Bullhead City Code required the Council to appoint a Vice Mayor each fiscal year.

Mayor Brady asked the Council if anyone was interested in serving as Vice Mayor. Council Member Clark expressed his interest in serving as Vice Mayor for the next fiscal year.

MOTION: **Vice Mayor D'Amico made a motion to designate Council Member Clark to serve as Vice Mayor for the Fiscal Year 2017-2018, from July 1, 2017 through June 30, 2018. Council Member Wegmann seconded the motion.**

VOTE: AYES: Brady, Bruck, Clark, D'Amico, Ring, Shutts, Wegmann NAYS: None
ABSENT: None

MOTION CARRIED

COUNCIL REQUESTED ITEMS

None

ADJOURNMENT

MOTION: Vice Mayor D'Amico made a motion to adjourn. Council Member Ring seconded the motion.

VOTE: AYES: Brady, Bruck, Clark, D'Amico, Ring, Shutts, Wegmann NAYS: None
ABSENT: None

MOTION CARRIED

There being no further business to come before the Council, the Mayor declared the meeting adjourned at 6:46 p.m.

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct record of the regular meeting of the City Council of the City of Bullhead City held on the 20th day of June 2017. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 5th day of July 2017.



Susan Stein, MMC, CPM
City Clerk