

Upon notice duly given under Arizona Revised Statutes, Section 38-431, et seq., as amended, the City Council of the City of Bullhead City held a Special Meeting on Monday, April 30, 2018, in the Council Chambers, 1255 Marina Blvd., Bullhead City, Arizona.

CALL TO ORDER

Mayor Brady called the special meeting to order at 3:00 p.m.

ROLL CALL

Council Present

Brady, Bruck, Clark, D'Amico (via telephone), Ring, Shutts, Wegmann

Council Absent

None

Staff Present:

CITY MANAGER: Toby Cotter

CITY ATTORNEY: Garnet Emery

CITY CLERK: Susan Stein

CITY MAGISTRATE: Peter Psareas

POLICE CHIEF: Brian Williamson

DEVELOPMENT SERVICES DIRECTOR/BUILDING OFFICIAL: Glen Wiltse

HUMAN RESOURCE MANAGER: Brenda Richardson

FINANCE DIRECTOR: Rudy Vera

TECHNOLOGY SERVICES MANAGER: Randy Scheffert

FINANCE ADMINISTRATOR: Robert Drexler

BUDGET ANALYST: Brittany Iburg

PARK AND RECREATION SUPERINTENDENT: Dave Heath

DISCUSSION ITEM

Discussion relating to the proposed City of Bullhead City Budget for the Fiscal Year beginning July 1, 2018, including proposed revenues, expenditures, and programs for all governmental funds.

Mayor Brady welcomed all in attendance, and said the entire budget document could be viewed on the city's website.

City Manager Cotter said this budget would fund many community priorities identified by the Council such as: Community Park Section 12 development, tennis and pickle ball courts, senior nutrition program, veterans' court program, \$100,000 toward water allocation, six replacement patrol vehicles, funding for Gary Keith Park and the second Bullhead-Laughlin bridge project, Corwin Road traffic signal, Sunshine Marina boat launch paving, and other programs. He said overall the total appropriation was down 3.1 percent, which was due to the completion of some capital improvement projects over the past year.

Finance Director Vera said the city was required by state law to present a balanced budget with sufficient financial resources for expenditures. He said revenues were estimated based on current available information compared to expected expenses. He said the State of Arizona imposed an expenditure limitation that began in the 1980's to insure that cities within the State of Arizona did not go bankrupt. He said the city's total expenditure limitation was \$48,487,163.

City Manager Cotter said the city's budget was zero-based, and said each budget line item was justified. He said all line items could be seen by the public, and said this was their ninth year of line item budgeting. He said the budget process began in December and staff submitted the proposed budget for the new fiscal year in May.

Finance Director Vera said the budget funds were like individual checking accounts and said each fund was set up for a specific purpose. He said the city's funds included the General Fund, Special Revenue Fund, Debt Service Fund, Capital Projects Fund, Enterprise Fund, and Internal Service Fund.

Budget Analyst Iburg said revenue was the income a local government needed to pay for all the services it provided. She said the major sources of revenue were local taxes, state shared taxes, and other sources such as grants, fees, and donations.

Finance Director Vera said the local sales tax revenue was about six percent higher than last year. He said the local transaction privilege tax rate was two percent which was adopted in 1989 and had remained the same for 29 years. He said the state shared tax taxes included state income tax, state transaction privilege tax, vehicle tax, and Highway User Revenue Funds (HURF). He said other sources of revenue were service charges, fees, special improvement districts, and the transfer of funds from one level of government to another for a specific purpose such as flood control. He said more than 49 percent of the general fund operating revenue came from local taxes. He said they anticipated an increase in tax revenue this year of \$461,723 or 2.9 percent; and for intergovernmental revenue \$383,996, or an increase of 3.5 percent. He said the Police Department made up 50 percent of the city's operating expenses, general government about 15 percent, and parks and recreation about 12 percent. He said the "General Government" category included technology services, facilities management, general services, code enforcement, building safety, planning and zoning, human services, and the Laughlin retreat.

City Manager Cotter said one-time capital purchases to be paid out of the General Fund Reserve included a screening plant replacement at \$219,878; six replacement patrol vehicles at \$291,792; and the Corwin Road traffic signal construction at \$325,000. He said they had worked very hard to build up the general reserve to \$11 million.

Budget Analyst Iburg said a priority of the City Council was to perform street maintenance on 20 percent of city streets each year. She said \$1,291,370 was included for street repairs, street patching, asphalt, curb and sidewalk, and improvements. She said \$175,000 of that amount would come from the General Fund. She said a total of \$347,292 was budgeted to replace six police patrol vehicles, one forensic van, and two undercover vehicles.

City Manager Cotter said the economy was improving, and said they believed a similar year was predicted. He said they had seen positives on the food and beverage side, and while retail was a little stagnant due to the Fort Mohave Walmart opening and the closing of Kmart, the retail environment was very strong. He said there was a challenge to the retail world, but said Amazon internet sales were taxed and an increase in Amazon collections continued to rise. He said the budget for public safety retirement of \$2,442,415 was another challenge.

City Manager Cotter said most vehicles were fully depreciated in the city fleet. He said the proposed budget included funds for replacement of some vehicles, and said they had been

purchasing late model used vehicles and not spending more money on new ones. He said health insurance costs were \$3,726,604. He said the city provided health insurance to all full time employees. He said the budget included a three percent cost of living adjustment, annual pay plan step increases, longevity for employees with ten or more years of service, and accrued personal leave payout. He said the cost of living adjustment received by city employees since 2009 amounted to 11.2 percent; and said that amount was lower than the actual social security cost of living adjustment of 16.6 percent. He said the step increase for eligible employees was the fifth increase in ten years.

Budget Analyst Iburg said \$1,051,207 was included for park improvements: \$200,000 for Community Park (Section 12); \$75,000 for Gary Keith Park; \$150,000 for pickleball courts at Rotary Park; \$100,000 for tennis courts at Rotary Park; \$76,207 for miscellaneous Rotary Park improvements; and \$450,000 for the Veterans' Memorial Park boat launch which was grant funded.

Vice Mayor Clark asked if the city had budgeted for the Davis Camp Trail improvements. City Manager Cotter said the grant funds were being managed by the Bureau of Reclamation, but said the city would include funding for maintenance of the trails in the following fiscal year.

Budget Analyst Iburg said \$1,000,000 was included to complete the Laughlin Ranch Boulevard Improvement District; and said \$3,098,704 was budgeted for the city's portion of the Bullhead City-Laughlin Bridge. City Manager Cotter said Clark County was considering building a four lane bridge, and said additional funding might be required.

Budget Analyst Iburg said \$100,000 was included for the purchase of Kingman water and \$30,000 to construct concrete pads for the bus shelters. She said the number of authorized full-time employees decreased from 285 to 282.5. She said the city's ratio of employees per 1,000 residents was 7.09, which was the lowest compared to Kingman at 12.12. She said the projected general fund balance would be \$9.9 million after the one-time projects were taken out.

Finance Director Vera said "Open Gov" was an interactive reporting tool for citizens to view the city's expenditures per fund from 2011 through 2017. He said a link to all of the city's audited financial records could be viewed on the city's website.

City Manager Cotter said the tentative budget would be adopted on June 5th, and the final budget would be adopted after the official public hearing at the June 19th Council meeting.

Municipal Court

City Magistrate Psareas said last year they replaced video equipment in the court, and established the Veterans' Court, which was going very well. He said their first graduation would be in August. He said Prison Inmate Costs (\$355,000) was a large expense, but said their efforts have helped drive those costs down each year. He said they established payment plans for those who could not afford to pay their debt rather than send them to jail. He said they gave people many opportunities to pay before they were jailed. He said an "Amnesty Day" was held last year which also helped lower payments to make them more affordable. He said they were using more community service as well.

Mayor Brady asked if the court could possibly use a compliance officer position. City Magistrate Psareas said they could look into the possibility of having a part-time compliance officer and a part time person for the Veterans' Court. Mayor Brady said a compliance officer could supervise the community service activities in the field.

City Manager Cotter said \$30,000 was budgeted under Other Contracted Services for the veterans' court testing, counseling, networking, a part-time court clerk, and a part-time public defender.

City Magistrate Psareas said \$7,500 was included under Equipment for proximity card access points and security cameras. He said Fill the Gap Fund included contingency funds of \$25,642; the Court Enhancement Fund included \$37,000 to fund security coverage for the lobby; and said the FARE Fund remaining balance was \$4,285.

Mayor Brady asked if the \$7,500 budgeted for additional security in the Court Budget could be spent from the JCEF Fund rather than from the General Fund. He said he would like to use that \$7,500 toward the improvements at Community Park. City Magistrate Psareas said he would look into the possibility and report his findings.

Legal Services

City Attorney Emery said that Chief City Prosecutor Rogers was unable to attend the meeting today. He thanked the Council and executive staff for their support.

City Attorney Emery said their budget did not contain any significant changes. He said their work load had increased, but said there were no additional personnel requests. He said the prosecutor's staff was at full capacity. He said the department had always strived to enhance efficiency and the services they provided with the same people and the same money.

City Manager Cotter said the \$50,000 budgeted under Outside Legal Services would fund additional legal expertise if required.

City Attorney Emery said VOCA Fund included grant funding for victims' assistance services.

Mayor and Council

City Manager Cotter said there was an overall increase of 11 percent. He said they included an increase for travel to Washington, D.C. relating to the land swap of the Laughlin Retreat, and other federal issues such as burros and water, that could be dealt with at the same time. He said travel was budgeted for each year, and said the funds were not spent unless required. He said the total compensation for seven Council positions was \$66,000; the Mayor was paid \$12,000 and Council Members were paid \$9,000 annually.

City Clerk

City Clerk Stein said funding was included for both the 2018 primary and general elections. She said the county's contract rate for election services decreased from 92 cents per registered voter in 2016 to 75 cents per registered voter in 2018. She said the voter registration contract rate remained

unchanged at 40 cents per registered voter. She said the remainder of their budget did not substantially change from the previous year.

Financial Administration

Finance Director Vera said the overall Finance Budget went down 6 percent due to lower personnel costs. He said the Department of Revenue Tax Administration contribution increased from \$80,989 to \$97,202. He said there were some increases in training and travel to assist the new personnel.

Technology Services

Technology Services Manager Scheffert said the majority of the budget went toward improved security. He said last year they invested in new sonic walls to more efficiently process email messaging. He said the majority of emails received went directly into Spam. He said they joined networks to share information and established a network that would restore the data in the instance of a malicious internet attack. He said \$30,000 was included for replacement computers.

Police Department

Police Chief Williamson said the Police Department made up half of the city's budget. He said they appreciated the support throughout the year. He said a lot of equipment was required to keep people safe, respond quickly and effectively to different circumstances, and dispatch emergency calls for both the Police and Fire Departments. He said they were able to accomplish their mission with the same number of personnel even though they were getting busier, and said dispatch handled 1,000 more calls.

Police Chief Williamson said personnel costs included the public safety retirement and ICMA retirement programs. He said \$3,422 was included for daily training bulletins and \$4,000 for psychological services. He said \$151,000 was included for contract employees under the Contemporary Services Corp. weekend river patrol program. He said the new beaches at Community Park would require additional coverage on the river. He said the Maintenance Agreements budget of \$159,318 included the fingerprinting and police radio systems warranty and maintenance costs. He said training and training supplies were a necessity to keep people up to date on the law enforcement profession, especially in high risk and high liability areas.

Vice Mayor Clark asked if most of the training funds would be used over the next fiscal year. Police Chief Williamson said they would work toward providing all opportunities for training employees.

Police Chief Williamson said \$3,000 was included for traffic sign analytical software, and \$2,040 for incident response technology using RICO seizure funds. He said they increased their active shooter and incident response training, including a Taser simulation suit, under Training Supplies (\$6,170). He said \$2,500 was included to replenish individual first aid kits. He said six dispatch chairs were requested at \$13,350. He said a dispatcher sits on them for 24 hours a day and the chairs would not require replacement on an annual basis.

Mayor Brady asked about the \$100,000 budgeted for potential grants. Police Chief Williamson said \$100,000 was included in the revenue side under grants to offset the expense, and said the line item was used specifically for grant money received.

Police Chief Williamson said \$60,250 was included to replace 50 Tasers with holsters because the current equipment was becoming obsolete. He said new rifle plate carriers, ballistic helmets with face shields, and gas masks would be purchased with RICO seizure funds. He said MMR kits for AR-15s, blast IED simulators, IED training aids, and MMR kits for Glock 22s would be purchased using a Homeland Security grant.

Animal Care and Welfare

Police Chief Williamson said there were no major changes in the budget this year.

Mayor Brady adjourned the meeting for a dinner break at 5:15 p.m.

Mayor Brady reconvened the meeting at 5:40 p.m.

City Manager/Public Information

City Manager Cotter said the Sponsorship Coordinator position was changed to a non-commissioned full-time position from a fully commissioned contract employee due to the removal of the Regatta. He said the position was previously allocated and said the position would add greater flexibility to administrative duties. He said special events and vendors brought revenue to the city that helped cover the city's costs and fund facilities. He said \$30,000 was included under Other Wages to fund the part-time positions for TV 4 operations.

Personnel Administration

Human Resource Manager Richardson said there were no significant changes in their budget. She said employee health insurance/medical/prescription/dental/vision was budgeted at \$3,119,255; benefit plans administration at \$852,092; property and risk premium at \$686,110; and workers compensation premium at \$400,000. She said the Losses Risk Management Fund (\$200,000) was used to settle claims to the city.

Mayor Brady asked about the reason for the large increase in benefit plans administration. City Manager Cotter said the administrative overhead kept increasing every year, and said some of the funds might not be spent. Finance Director Vera said they used the figures given to them by the health trust based on a census.

City Manager Cotter said their goal was to keep large claims to a minimum through the employee wellness program.

Mayor Brady reminded the public that city employees were not covered under the Arizona State Retirement System, and said they did not pay into the Social Security system. City Manager Cotter said the city used a 401A retirement program.

Water Resources/Water Impost

City Manager Cotter said dues to the Mohave County Water Authority were \$38,000, and \$253,000 was included for the recovery fund. He said \$9,000 was included for the Lower Colorado River Multi-Species Conservation Fund and \$5,000 for the Bureau of Reclamation for Colorado River Water. He said the Non-Capital Improvements included \$50,000 for city water conservation initiatives and \$250,000 for the water conservation program. He said \$100,000 was included for the Kingman water purchase each year, and said a balloon payment would be required in 2020. He said they had discussed some funding mechanisms to pay it off by the due date.

General Services

City Manager Cotter said the city sales tax rebate agreement for the Target Center ended in March 2018, which was good news. He said \$100,000 was included for the economic development incentive for Dot Foods, and said Dot had reached the job creation level required for year one. He said \$120,000 was budgeted for the land exchange consultant in the BLM land exchange for the Laughlin property. He said \$25,000 was included for a compensation and classification study, which might or might not be required over the next fiscal year. He said the city had conducted studies on its own, but said sometimes an outside eye was necessary. He said dues to the League of Arizona Cities and Towns in the amount of \$24,545, and \$40,000 for strategic planning initiatives was budgeted. He said a \$320,000 transfer for the Corwin Road traffic signal was included.

Mayor Brady asked when the debt for City Hall would be paid in full. Finance Director Vera said 2021.

Mayor Brady asked if the \$100,000 budgeted for tennis courts and \$150,000 for pickleball courts be eliminated and put towards the development of Community Park (Section 12). City Manager Cotter said the Council could discuss this in more detail during the next day's budget session.

Laughlin Retreat

City Manager Cotter said minor expenses plus caretaker payments were included in this budget.

Economic Development

City Manager Cotter said utility costs of \$10,000 was added to cover utility payments for the new museum building. He said the museum would be responsible for all other costs associated with the building. He said the annual contract with the Chamber of Commerce (\$60,000), and expenses related to their travel and attendance at the Los Angeles and Las Vegas International Council of Shopping Centers Conferences was included. He said \$75,000 for a retail consultant and economic study and \$45,000 for economic development initiatives under Other Professional Services were included and subject to discussion. He said the retail environment was changing and they needed to be on top of it. He said they were doing a good job on their own and asked for comments.

Mayor Brady said City Manager Cotter spent a lot of time working with developers on economic development, and said he was doing a great job on his own. He said he would like to see the \$75,000 budgeted for a study taken out and moved to the development of Community Park. The Council Members concurred.

City Manager Cotter said the \$45,000 for economic development initiatives was included for minor economic development issues, such as advertising and partnering with realtors or contractors. He said nothing specific had been planned at this time. Mayor Brady asked if the number could be reduced to \$25,000 and move \$20,000 to the development of Community Park.

Vice Mayor Clark said he would like the \$20,000 added to code enforcement and abatement.

Development Services

Development Services Director/Building Official Wiltse said there were no significant changes this year. He said they added one staff person and promoted a staff person who would be trained as a permit technician and building inspector. He said staff was required to have continuing education and said funds were included for education and certifications. He said a drafting table was requested for the new permit technician.

City Manager Cotter said the city had torn down and cleaned up many dangerous buildings over the past few years. He said Vice Mayor Clark requested additional funding for the dangerous building abatements, and said the budget was \$150,000 plus \$35,000 for nuisance abatements. Mayor Brady said he would like to see another \$50,000 put toward the abatement program. The Council Members concurred.

ADJOURNMENT

Mayor Brady declared the special meeting adjourned at 7:01 p.m.

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct record of the special meeting of the City Council of the City of Bullhead City held on the 30th day of April 2018. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 15th day of May 2018.

Susan Stein
for Susan Stein, MMC, CPM
City Clerk

Upon notice duly given under Arizona Revised Statutes, Section 38-431, et seq., as amended, the City Council of the City of Bullhead City held a Special Meeting on Tuesday, May 1, 2018, in the Council Chambers, 1255 Marina Blvd., Bullhead City, Arizona.

CALL TO ORDER

Mayor Brady called the special meeting to order at 3:00 p.m.

ROLL CALL

Council Present

Brady, Bruck, D'Amico, Ring, Shutts, Wegmann

Council Absent

Clark

Staff Present:

CITY MANAGER: Toby Cotter

CITY ATTORNEY: Garnet Emery

CITY CLERK: Susan Stein

FINANCE DIRECTOR: Rudy Vera

HUMAN SERVICES DIRECTOR: Jeff Tipton

INTERIM PUBLIC WORKS DIRECTOR: Keegan Littrell

ASSISTANT PUBLIC WORKS DIRECTOR: Bob Leuck

FINANCE ADMINISTRATOR: Robert Drexler

BUDGET ANALYST: Brittany Iburg

PARK AND RECREATION SUPERINTENDENT: Dave Heath

TRANSIT MANAGER: Michael Peluso

DISCUSSION ITEM

Discussion relating to the proposed City of Bullhead City Budget for the Fiscal Year beginning July 1, 2018, including proposed revenues, expenditures, and programs for all governmental funds.

Mayor Brady said the Council discussed capital improvements at the April 30th work session, and said they discussed the proposed development budget for Community Park (Section 12). He said for the past thirty years, the city had owned the park, and only now were they beginning to do something with it. He said the Council desired to work towards developing that area. He said during their meeting, they looked at ways to add more money to the Section 12 beach development. He said the amounts of \$150,000 for pickleball courts and \$100,000 for tennis courts were originally budgeted. He said discussions ensued whether or not the courts were of the highest and best use of funds and if those funds should be transferred to the Section 12 development. He said they sharpened their pencils and came to a solution. He said the budgeted amounts for the tennis courts and pickleball courts were not in jeopardy and they would be built.

City Manager Cotter said this was the second day of budget hearings. He said they made some modifications to the budget overnight. He said, per their discussions the day before, they cut \$75,000 from economic development study; \$25,000 from economic development initiatives, \$7,500 from court enhancements, \$6,284 from public works personnel; \$6,893 from CSC jet ski proposal; and added \$50,000 for additional building abatements. He said these numbers totaled an additional \$70,677. He said \$200,000 was originally budgeted for Section 12, and said another \$200,000 would be added from the reserve fund. He said the deduction of \$200,000 from the

general reserve was prudent and fiscally conservative, and said the general reserve account was a healthy \$10 million. He said the total amount going toward Section 12 development in this year's budget would now be \$470,677. He said the pickleball courts and tennis courts and the amenities for Gary Keith Park would remain in the budget and would be constructed.

Human Services

Human Services Director Tipton said the department was comprised of the transit system, senior transportation program, housing, senior nutrition program, pest abatement, and parks and recreation. He said several divisions were funded by grant funds or IGAs. He said the Western Area Council of Governments (WACOG) Rural Transportation Liaison (\$3,958); the Section 8 housing IGA with Mohave County (\$3,500); and the Homeless Resource Center (\$20,000) were included under this section.

HOME Grant

Human Services Director Tipton said the Grant 300-17 in the amount of \$134,200; Grant 301-18 in the amount of \$150,000; and the upcoming housing grant for OHR in the amount of \$60,000 were included and encompassed two year budget cycles.

Housing Administration

Human Services Director Tipton said the intergovernmental agreement with the county for weatherization testing was included for \$6,200. He said the city was in the process of training staff to conduct the testing in house which would save money.

Senior Nutrition Center

Human Services Director Tipton said there were no significant changes to this budget.

Council Member Bruck asked about the high water rate. City Manager Cotter said the \$4,044 was included to fund the increase in Epcor water billings.

Senior Transportation

Transit Manager Peluso said personnel costs were adjusted according to a request in the grant application that was submitted in February. He said they expected to see additional revenue this year.

Mayor Brady asked if the personnel costs were sustainable in the future. City Manager Cotter said the transit program grants would continue until the city reached a population of 50,000.

Transit Manager Peluso said there was a minor increase in repairs and parts to maintain a vehicle that would soon reach the end of its useful life. He said the gasoline was budgeted at \$2.60 per gallon citywide.

City Manager Cotter explained the city purchased gas by the tanker and was exempt from paying some of the taxes at the retail pump. He said they studied gas and oil futures, and said they felt comfortable using the cost of gasoline at \$2.60 per gallon. He said crazy things could happen in the

world that could cause the price of gas to increase, and said they would request a budget adjustment if required.

Transit

Transit Manager Peluso said personnel costs were adjusted partly due to the implementation of the route service change from the Red and Orange Lines to an interline service on Saturdays. He said they wanted to provide additional service with better continuity on Saturdays, and said the line item reflected those additional service hours.

Transit Manager Peluso said training costs had increased which was covered 100 percent by grant funding. He said \$30,000 was included for installation of bus shelter concrete pads. He said there was a 90 percent reimbursement through the grant.

Pest Abatement

Human Services Director Tipton said pest abatement was paid for by the Bullhead City Pest Abatement District funds. He said the budget did not change significantly.

Parks Maintenance

Parks and Recreation Superintendent Heath said one of their goals was to increase the number of sports tournaments. He said he was excited their goal to hold at least one tournament each weekend was working very well. He said they have also taken the opportunity to work with outside promoters and said this had been very productive. He said the swim team procured a grant for a new solar and heating system at the municipal pool that enabled the pool to remain open for most of the year. He said most of the increases reflected the addition of more sports tournaments, plus ten more acres of grass to maintain. He said they used wells wherever they could in order to save on the cost of water. He said \$10,000 was included for skate park repairs, \$10,000 for backflow repairs, testing and certification in the parks; \$67,165 for sand filters at the municipal pool, and \$219,878 for the screening plant replacement. City Manager Cotter said Azteca Construction stepped up and helped the city with the skate park repair.

Park Rangers

Parks and Recreation Superintendent Heath said there were three part-time park rangers, and said they planned to hire one more. He said the park rangers provided service at the parks during special events and throughout the year. He said they budgeted for smart phones this year.

Arts and Culture

City Manager Cotter said there was \$11,471 in an undesignated art fund. He said they discussed the option to use those funds to purchase a piece of artwork to be placed at the south side of the intersection of Highway 95 and Laughlin Ranch Blvd.

Parks and Recreation Superintendent Heath said with loss of Paul Walsh, the city would be more actively involved with the Veterans' Day Parade to make it a success.

Athletics

Parks and Recreation Superintendent Heath said the revenue matched the expenses of the athletic tournaments. He said there were more teams participating and more pickleball tournaments each year. He said the tournaments were designed to make money, and said their goal was to make some money or break even on the events.

Recreation Services

Parks and Recreation Superintendent Heath said he was pleased to see the Section 12 Recreation Concession Lease was reduced from \$30,000 to \$100 per annum. He said \$30,000 was budgeted for new computer software used for booking events, rentals, and scheduling purposes, and \$5,000 for a new snack bar at Community Park.

Suddenlink Community Center

Parks and Recreation Superintendent Heath said the water and electric utility charges for the community center were moved under this budget from Public Works Facilities Maintenance. He said they would purchase more banquet tables and folding chairs this year.

Water Activities

Parks and Recreation Superintendent Heath said the reason for the slight increase was that the pool was open to the public for approximately eleven months each year.

Fishing Derby

Parks and Recreation Superintendent Heath said the fishing derby was becoming more popular every year, and said they had great partnerships with Arizona Game & Fish and Rusty's Marina.

Street Fest

Parks and Recreation Superintendent Heath said this year would be the first for the street fest which will feature entertainment and vendors.

Bluegrass Festival

Parks and Recreation Superintendent Heath said this festival was cancelled as the event was not profitable for the city.

Farmers' Market

Parks and Recreation Superintendent Heath said \$3,000 was included for the market coordinator.

River Regatta

City Manager Cotter said the event was taken over by Marnell Gaming in Laughlin and said all of the expenses for the next year's event would be billed on a contractual basis.

Senior Games

Parks and Recreation Superintendent Heath said there were 869 athletes participating this year, which represented a growth of 525 percent over the last year. He said if the event did not happen; the money would not be spent.

Splash Bash

Parks and Recreation Superintendent Heath said the event was held for the first time this year and was very successful. He said the idea was the “brainchild” of Council Member D’Amico.

Council Member D’Amico said most of the expenses were donated. He thanked the community for stepping up and helping make the first year’s event a success.

Winter Festival

Parks and Recreation Superintendent Heath said this year the event would go back to a huge one-day program.

Public Works

City Manager Cotter said Interim Public Works Director Littrell would be hired as the city’s Public Works Director in the near future.

Engineering

Interim Public Works Director Littrell said department staff would continue their own in-house design, managing the slurry operation, and working on the second bridge. He said staffing changes drove the budget down slightly.

Facilities Management

City Manager Cotter said the supervisory position was eliminated and said personnel cost savings were realized.

Mayor Brady asked about the very high water bill (\$8,935) at the TV 4 building. Budget Analyst Iburg said leaks were discovered and said they were corrected. City Manager Cotter said the city was constantly seeking ways to conserve water and therefore lower its utility bills.

Mayor Brady asked about the police station and 911 gate repairs budget for \$2,000. Administrative Assistant Susan Carroll said the actual expenses in 2017 were \$2,628. She said now there was less wear and tear on the gates, but said the amount was budgeted for additional repairs.

Fleet Services

City Manager Cotter said a vehicle lift (\$9,300); five senior nutrition vans (\$110,000); one police forensic van (\$25,500); and the six police patrol vehicles (\$291,792) were included under the Capital Outlay budget. He said there was enough funding to purchase one senior nutrition van and

the other four vans would be purchased through a grant. He said the city was using the original county vans which would require replacement in the near future.

Fuel Facility

City Manager Cotter said the school district used to purchase fuel through the city, but said the school district was now purchasing its own gas.

Public Works Administration

Interim Public Works Director Littrell said training and travel costs were down as staff was attending more in-state trainings.

Street Maintenance

City Manager Cotter said each street lighting account and traffic signal account was displayed under this category. He said \$55,000 was included for patching; \$104,000 for asphalt; \$60,000 for concrete, and \$1,015,370 for street pavement preservation under the Neighborhood Street Improvement Program.

Wastewater

Interim Public Works Director Littrell said overall this category was down two percent. He said they included funds for equipment replacement at both the Section 10 and 18 treatment plants.

Capital Improvement Plan

Interim Public Works Director Littrell said \$1,063,485 was included for drainage improvements; \$470,677 for Community Park Section 12 improvements; \$75,000 for Gary Keith Park improvements; \$326,207 for Rotary Park improvements; \$450,000 for the Sunshine Marina; \$2,146,000 for sewer improvements; and 5,233,704 for transportation improvements. He said transportation improvements included \$3,098,704 for the Bullhead/Laughlin second bridge, \$1,000,000 for the Laughlin Ranch Boulevard Extension; \$815,000 for miscellaneous street improvements; and \$320,000 for the Corwin Road traffic signal.

Mayor Brady asked when the Sunshine Marina project would be completed. Interim Public Works Director Littrell said they were told that grant funding would be available this fall, and said the right of way documentation had been finalized. City Manager Cotter said the project would be fully funded through Arizona Game and Fish and U.S. Fish and Wildlife funding.

Revenues

City Manager Cotter said the general fund revenue was comprised of local sales tax, bed tax, franchise utility taxes, state shared revenue, intergovernmental revenues, and other fees. He said revenue was still lower than 2006 levels, but said the forecast was very good. He said the food and beverage tax had increased due to the additional sports tournaments. He said they believed the bed tax would double when the Holiday Inn Express opened. He said state shared revenues were comparable to the amount of local sales tax revenue and said that revenue was essential to the city's

operations. He said the moratorium on commercial building permit fees would end in December. He said the fire district would pay the city \$410,896 for dispatching services. He said revenue from sports tournaments was expected to increase this year.

Mayor Brady declared the special meeting adjourned at 4:49 p.m.

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct record of the special meeting of the City Council of the City of Bullhead City held on the 1st day of May 2018. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 15th day of May 2018.

Susan Stein
for Susan Stein, MMC, CPM
City Clerk