

**City of Bullhead City, Arizona  
Adopted Budget  
Fiscal Year 2012 – 2013**





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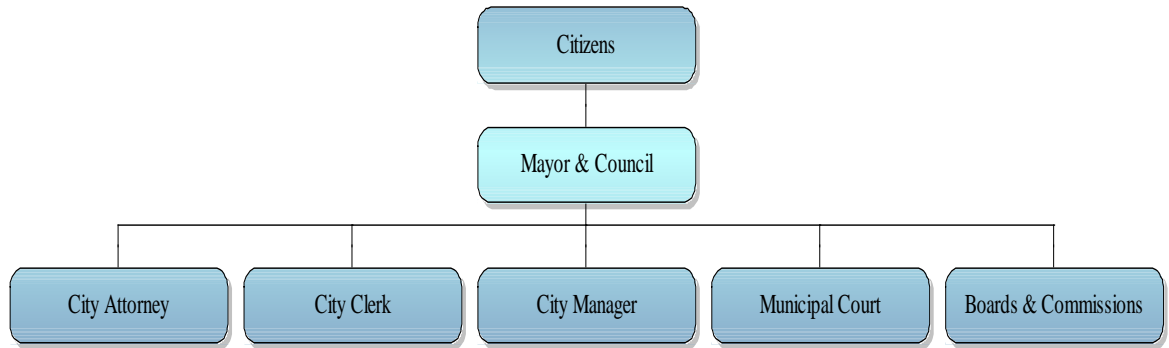
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# Legislative



# Mayor & Council



## **Activity Description**

The Mayor and City Council engage in active and open communication with all sectors of the community to address community needs and interests. They participate and provide leadership in various intergovernmental associations and organizations to address issues which may impact Bullhead City and cities in general. They attend and coordinate meetings and special presentations. The Mayor and City Council participate in community special events.



# Mayor & Council

## Budget Summary

	Actual 2010-11	Budget 2011-12	Estimated 2011-12	Budget 2012-13
<b>Expenditures by Classification</b>				
Salaries & wages	\$66,375	\$66,006	\$66,006	\$66,006
Employee benefits	\$24,317	\$52,721	\$55,083	\$87,848
Official/Administrative	\$3,517	\$1,920	\$1,896	\$1,800
Rentals & leases	\$226	\$500	\$125	\$500
Insurance	\$3,597	\$3,922	\$3,922	\$7,873
Communication	\$200	\$204	\$182	\$408
Printing & publishing	\$32	\$120	\$311	\$268
Travel	\$5,209	\$7,675	\$5,211	\$7,878
Education	\$1,346	\$3,874	\$1,767	\$4,160
General supplies	\$998	\$870	\$915	\$1,810
Vehicles	\$577	\$2,355	\$2,115	\$2,355
<b>Total</b>	<b>\$106,395</b>	<b>\$140,167</b>	<b>\$137,533</b>	<b>\$180,906</b>
<b>Expenditures by Activity</b>				
611 Legislative	\$106,395	\$140,167	\$137,533	\$180,906
<b>Total</b>	<b>\$106,395</b>	<b>\$140,167</b>	<b>\$137,533</b>	<b>\$180,906</b>
<b>Activity by Fund</b>				
101 General	\$70,847	\$98,933	\$95,418	\$127,057
201 Highway Urban Revenue	\$4,534	\$0	\$0	\$0
501 Wastewater Ops	\$31,014	\$41,234	\$42,115	\$53,849
<b>Total</b>	<b>\$106,395</b>	<b>\$140,167</b>	<b>\$137,533</b>	<b>\$180,906</b>



# Mayor & Council

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
1120 OTHER WAGES	\$66,375	\$66,006	\$66,006	\$66,006	0.00%
<b>SALARIES &amp; WAGES</b>	<b>\$66,375</b>	<b>\$66,006</b>	<b>\$66,006</b>	<b>\$66,006</b>	<b>0.00%</b>
1510 HEALTH INSURANCE	19,500	54,450	54,450	82,488	51.5%
1530 SOCIAL SECURITY	2,021	4,092	4,092	4,092	0.0%
1531 MEDICARE	2,551	956	956	957	0.1%
1560 WORKERS COMPENSATION	245	311	311	311	0.0%
1580 BENEFIT COST SAVINGS	\$0	-7,088	-4,726	\$0	-100.0%
<b>EMPLOYEE BENEFITS</b>	<b>\$24,317</b>	<b>\$52,721</b>	<b>\$55,083</b>	<b>\$87,848</b>	<b>66.6%</b>
3112 BUSINESS MEALS	\$3,517	\$1,920	\$1,896	\$1,800	-6.3%
\$150.00 per mo x 12 = \$1800			\$1,896	\$1,800	
<b>OFFICIAL/ADMINISTRATIVE</b>	<b>\$3,517</b>	<b>\$1,920</b>	<b>\$1,896</b>	<b>\$1,800</b>	<b>-6.3%</b>
4420 EQUIP. & VEHICLE RENTAL	\$226	\$500	\$125	\$500	0.0%
Vehicles for local and out of town trips			\$125	\$500	
<b>RENTALS &amp; LEASES</b>	<b>\$226</b>	<b>\$500</b>	<b>\$125</b>	<b>\$500</b>	<b>0.0%</b>
5210 PROPERTY & RISK INSURANCE	\$3,597	\$3,922	\$3,922	\$7,873	100.7%
Budget based on risk management budget			\$3,922	\$7,873	
<b>INSURANCE</b>	<b>\$3,597</b>	<b>\$3,922</b>	<b>\$3,922</b>	<b>\$7,873</b>	<b>100.7%</b>
5320 CELLULAR TELEPHONES	\$200	\$204	\$182	\$408	100.0%
Cellular service pooled minutes phone plan \$34/month (1)			\$182	\$408	
<b>COMMUNICATION</b>	<b>\$200</b>	<b>\$204</b>	<b>\$182</b>	<b>\$408</b>	<b>100.0%</b>
5510 CUSTOM PRINTING	\$32	\$120	\$311	\$268	123.3%
Business cards x2			\$246	\$140	
Envelopes x2			\$65	\$128	
<b>PRINTING &amp; PUBLISHING</b>	<b>\$32</b>	<b>\$120</b>	<b>\$311</b>	<b>\$268</b>	<b>123.3%</b>
5610 PER DIEM	\$305	\$606	\$461	\$844	39.3%
Az League of Cities & Towns Conference x7			\$359	\$504	
Newly elected officials training x2			\$0	\$136	
Tri-City Council Legislative Day x3			\$102	\$102	
Washington DC x1			\$0	\$102	
5621 LODGING	\$1,434	\$3,274	\$1,979	\$3,794	15.9%
AZ League of Cities & Towns Conference x7			\$1,979	\$2,674	
Newly elected officials training x2			\$0	\$520	
Washington DC x1			\$0	\$600	
5631 TRANSPORTATION	\$187	\$975	\$672	\$1,140	16.9%
AZ League of Cities & Towns Conference x7			\$420	\$375	
Newly elected official training x2			\$0	\$90	
Tri-City Council Legislative Day x3			\$252	\$75	
Washington DC x1			\$0	\$600	
5650 LOCAL MILEAGE REIMBURSEMENT	\$3,284	\$2,820	\$2,099	\$2,100	-25.5%
reimbursement is averaging \$174.92 per mo.			\$2,099	\$2,100	
<b>TRAVEL</b>	<b>\$5,210</b>	<b>\$7,675</b>	<b>\$5,211</b>	<b>\$7,878</b>	<b>2.6%</b>

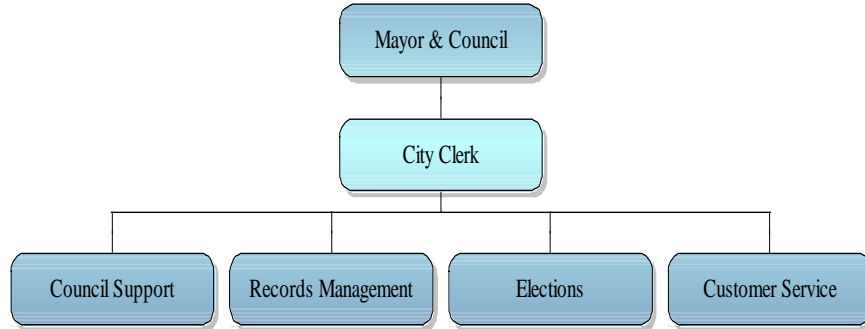


# Mayor & Council

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
5710 SEMINARS & CONFERENCES	\$1,139	\$2,030	\$1,100	\$2,360	16.3%
AZ League of Cities & Towns Conference x7			\$1,100	\$2,030	
Newly elected officials training x2			\$0	\$330	
5721 DUES & MEMBERSHIPS	\$125	\$0	\$0	\$0	0.0%
5740 MEETING EXPENSES	\$82	\$1,844	\$667.00	\$1,800	-2.4%
BREDA Luncheon x2			\$0	\$500	
Meeting expense for council work sessions, retreats, Tri-City Council, and State of the City Address and any other misc meeting.			\$667.00	\$1,300	
<b>EDUCATION</b>	<b>\$1,346</b>	<b>\$3,874</b>	<b>\$1,767.00</b>	<b>\$4,160</b>	<b>7.4%</b>
6110 OFFICE SUPPLIES	\$435	\$570	\$300	\$300	-47.4%
Purchase of general office supplies such as binders, certificate holders, pens, paper clips, water.			\$300	\$300	
6115 AWARDS	\$54	\$100	\$250	\$250	150.0%
Purchase of plaques of appreciation/recognition for local stakeholders, citizens, or in the event of council or executive staff resignations.			\$250	\$250	
6120 SPECIALTY SUPPLIES	\$508	\$200	365	\$1,260	530.0%
Purchase of black magnetic signs for council dais for board & commission members and name plates for voting board, Tri-City Council shirts, banners/signs, sponsorship of booths at events throughout the year.			365	\$1,260	
<b>GENERAL SUPPLIES</b>	<b>\$998</b>	<b>\$870</b>	<b>915</b>	<b>\$1,810</b>	<b>108.0%</b>
4330 VEHICLE REPAIRS & SERVICE	\$350	\$2,000	\$2,000	\$2,000	0.0%
Repairs of city vehicle			\$2,000	\$2,000	
6210 GASOLINE	\$227	\$355	\$115	\$355	0.0%
87 gallons @ \$4/gal			\$115	\$348	
Fuel Facility Equipment Replacement \$.08/gallon			\$0	\$7	
<b>VEHICLES</b>	<b>\$577</b>	<b>\$2,355</b>	<b>\$2,115</b>	<b>\$2,355</b>	<b>0.0%</b>
<b>TOTAL 1000 MAYOR/COUNCIL</b>	<b>\$106,395</b>	<b>\$140,167</b>	<b>\$137,533</b>	<b>\$180,906</b>	<b>29.1%</b>



# City Clerk



## **Activity Description**

The Office of the City Clerk functions as the Official Record Custodian, Official Custodian of the Seal of the City, Supervisor of City Elections, City Records Management and Records Disposition Program Administrator. The City Clerk is responsible for attending all City Council meetings, keeping the official minutes of all meetings of the City Council, assisting in the preparation of official documents, countersigning official documents, attesting to all City documents, codifying and recording all local laws, Ordinances, Resolutions and legal documents adopted by the City Council, recording official documents with appropriate agencies, researching Public Records request, administering Oaths and affirmations, publishing Legal Notices, giving notice of public meetings as required by law, updating and distributing supplements to the City Code.





# City Clerk

## Budget Summary

	Actual 2010-11	Budget 2011-12	Estimated 2011-12	Budget 2012-13
<b>Expenditures by Classification</b>				
Salaries & wages	\$ 160,976	\$ 92,255	\$ 92,337	\$ 96,939
Employee benefits	50,944	28,396	33,566	34,202
Official/Administrative	26,401	26,500	14,300	26,650
Professional services	3,562	5,800	4,200	5,000
Other contract & purchased Services	77,195	-	-	173,270
Repairs & maintenance	9,839	8,720	9,788	12,048
Insurance	4,059	4,427	4,427	5,856
Advertising	524	-	1,200	-
Printing & publishing	86	135	86	100
Travel	191	1,155	736	1,515
Education	620	2,065	1,800	1,815
General supplies	374	650	450	400
Property-noncapital	-	1,800	1,225	-
<b>Total</b>	<b>334,771</b>	<b>171,903</b>	<b>164,115</b>	<b>357,795</b>

<b>Expenditures by Activity</b>				
City Clerk	257,576	171,903	164,115	184,525
City Elections	77,195	-	-	173,270
<b>Total</b>	<b>334,771</b>	<b>171,903</b>	<b>164,115</b>	<b>357,795</b>

<b>Activity Funding</b>				
101 General	334,771	171,903	164,115	357,795
<b>Total</b>	<b>\$ 334,771</b>	<b>\$ 171,903</b>	<b>\$ 164,115</b>	<b>\$ 357,795</b>

<b>Staffing</b>				
City Clerk	1.00	1.00	1.00	1.00
Deputy City Clerk	0.00	0.00	1.00	1.00
Office Assistant I	1.00	0.00	0.00	0.00
Office Assistant II	1.00	1.00	0.00	0.00
<b>Total</b>	<b>3.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>



# City Clerk

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
1105 REGULAR FULL-TIME	\$160,976	\$96,939	\$92,255	\$96,939	0.0%
1140 OVERTIME	\$0	\$0	\$82	\$0	0.0%
<b>SALARIES &amp; WAGES</b>	<b>\$160,976</b>	<b>\$92,255</b>	<b>\$92,337</b>	<b>\$96,939</b>	<b>5.1%</b>
1510 HEALTH INSURANCE	\$22,125	\$18,000	\$16,500	\$23,568	30.9%
1531 MEDICARE	\$2,339	\$1,406	\$1,406	\$1,406	0.0%
1533 ICMA RETIREMENT	\$23,320	\$11,909	\$11,909	\$8,773	-26.3%
1560 WORKERS COMPENSATION	\$607	\$456	\$456	\$456	0.0%
1570 EMPLOYEE ALLOWANCE	\$1,777	\$0	\$0	\$0	0.0%
1580 BENEFIT COST SAVINGS	\$0	(\$3,375)	\$0	\$0	-100.0%
1905 EMPLOYEE RELOCATION REIMB	\$776	\$0	\$3,295	\$0	0.0%
<b>EMPLOYEE BENEFITS</b>	<b>\$50,944</b>	<b>\$28,396</b>	<b>\$33,566</b>	<b>\$34,202</b>	<b>20.4%</b>
3101 LEGAL NOTICES	\$26,069	\$26,000	\$13,750	\$26,000	0.0%
Bullhead City Bee Newspaper			\$3,750	\$5,000	
Mohave Valley Daily News			\$10,000	\$21,000	
3105 PROPERTY RECORDING FEES	\$332	\$500	\$550	\$650	30.0%
Mohave County Recorder fees			\$550	\$650	
<b>OFFICIAL/ADMINISTRATIVE</b>	<b>\$26,401</b>	<b>\$26,500</b>	<b>\$14,300</b>	<b>\$26,650</b>	<b>0.6%</b>
3280 OTHER PROFESSIONAL SERVICES	\$3,562	\$5,800	\$4,200	\$5,000	-13.8%
Codification and Code on line			\$4,200	\$5,000	
<b>PROFESSIONAL SERVICES</b>	<b>\$3,562</b>	<b>\$5,800</b>	<b>\$4,200</b>	<b>\$5,000</b>	<b>-13.8%</b>
3830 ELECTION EXPENSES	\$77,195	\$0	\$0	\$173,270	100.0%
Primary March 2013 \$86,635/General May 2013 \$86,635			\$0	\$173,270	
<b>OTHER CONTRACT &amp; PURCHASED SERVICES</b>	<b>\$77,195</b>	<b>\$0</b>	<b>\$0</b>	<b>\$173,270</b>	<b>100.0%</b>
4320 GENERAL EQUIPMENT REPAIRS	\$0	\$200	\$0	\$200	0.0%
Scanner, time clock repairs			\$0	\$200	
4340 MAINTENANCE AGREEMENTS	\$9,340	\$0	\$0	\$0	0.0%
4343 SOFTWARE/HARDWARE AGREEMENT	\$499	\$8,520	\$9,788	\$11,848	39.1%
Agenda/document management system			\$9,788	\$4,730	
Lease for agenda/document management system			\$0	\$7,118	
<b>REPAIRS &amp; MAINTENANCE</b>	<b>\$9,839</b>	<b>\$8,720</b>	<b>\$9,788</b>	<b>\$12,048</b>	<b>38.2%</b>
5210 PROPERTY & RISK INSURANCE	\$4,059	\$4,427	\$4,427	\$5,856	32.3%
Budget based on risk management budget			\$4,427	\$5,856	
<b>INSURANCE</b>	<b>\$4,059</b>	<b>\$4,427</b>	<b>\$4,427</b>	<b>\$5,856</b>	<b>32.3%</b>
5430 OTHER ADVERTISING	\$524	\$0	\$1,200	\$0	0.0%
<b>ADVERTISING</b>	<b>\$524</b>	<b>\$0</b>	<b>\$1,200</b>	<b>\$0</b>	<b>0.0%</b>
5510 CUSTOM PRINTING	\$86	\$135	\$86	\$100	-25.9%
Envelopes			\$86	\$100	
<b>PRINTING &amp; PUBLISHING</b>	<b>\$86</b>	<b>\$135</b>	<b>\$86</b>	<b>\$100</b>	<b>-25.9%</b>
5610 PER DIEM	\$30	\$299	\$41	\$505	68.9%
Election training			\$41	\$45	
IIMC Academy			\$0	\$150	
IIMC Institute			\$0	\$230	
League Conference			\$0	\$80	
5621 LODGING	\$113	\$696	\$536	\$690	-0.9%
IIMC Institute			\$536	\$690	
5631 TRANSPORTATION	\$0	\$160	\$159	\$320	100.0%
AZ League Cities & Towns Conference			\$79	\$80	
Election Training			\$0	\$80	
IIMC Academy			\$0	\$80	
IIMC Institute			\$80	\$80	



# City Clerk

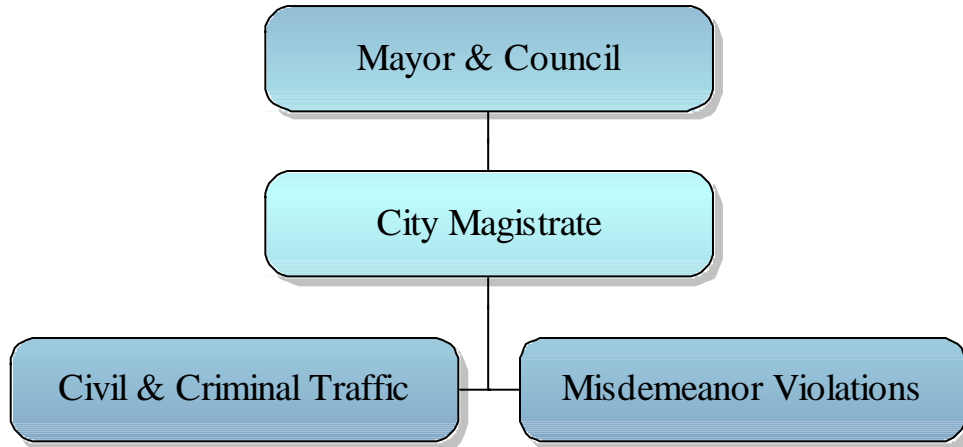
LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
5650 LOCAL MILEAGE REIMBURSEMENT	\$48	\$0	\$0	\$0	0.0%
<b>TRAVEL</b>	<b>\$191</b>	<b>\$1,155</b>	<b>\$736</b>	<b>\$1,515</b>	<b>31.2%</b>
5710 SEMINARS & CONFERENCES	\$80	\$1,580	\$805	\$1,305	-17.4%
AZ League Cities & Towns Conference			\$0	\$300	
Colorado River Women's Council Leadership Course			\$200	\$0	
Election training			\$0	\$80	
IIMC Academy			\$225	\$225	
IIMC Institute			\$300	\$300	
Staff Training			\$80	\$400	
5721 DUES & MEMBERSHIPS	\$540	\$485	\$645	\$510	5.2%
AMCA-Arizona Municipal Clerks Assoc. x2			\$120	\$120	
IIMC-International Institute of Municipal Clerks			\$525	\$250	
Notary License expires June 2013 - renewal			\$0	\$140	
5740 MEETING EXPENSES			\$350		
Meeting at Mohave Community College			\$350	\$0	
<b>EDUCATION</b>	<b>\$620</b>	<b>\$2,065</b>	<b>\$1,800</b>	<b>\$1,815</b>	<b>-12.1%</b>
6110 OFFICE SUPPLIES	\$374	\$650	\$450	\$400	-38.5%
Office supplies			\$450	\$400	
<b>GENERAL SUPPLIES</b>	<b>\$374</b>	<b>\$650</b>	<b>\$450</b>	<b>\$400</b>	<b>-38.5%</b>
7030 EQUIPMENT <\$5,000		\$1,800	\$1,225	\$0	-100.0%
Timer for council meetings			\$1,225	\$0	
<b>PROPERTY -NONCAPITAL</b>	<b>\$0</b>	<b>\$1,800</b>	<b>\$1,225</b>	<b>\$0</b>	<b>-100.0%</b>
<b>TOTAL 1500 CITY CLERK</b>	<b>\$334,771</b>	<b>\$171,903</b>	<b>\$164,115</b>	<b>\$357,795</b>	<b>108.1%</b>



# Judicial



## Municipal Court



### Activity Description

The Presiding Magistrate is charged with the operation of the Judicial Branch of the Bullhead City Government. The administration of the Court is governed by the U. S. and Arizona Constitution and the Arizona Supreme Court. The jurisdiction of the Court encompasses ordinances and laws enacted by the Mayor, City Council and Legislature. Within the City of Bullhead City, the Court maintains all court records, filings, cash receipts, documentation of proceedings for civil and criminal traffic violations, misdemeanor violations, petitions for orders of protection and petitions for injunctions prohibiting harassment. Furthermore, the Court assigns legal counsel for indigent defendants and provides interpreters for cases filed in the Municipal Court.



# Municipal Court

## Budget Summary

	Actual 2010-11	Budget 2011-12	Estimated 2011-12	Budget 2012-13
<b>Expenditures by Classification</b>				
Salaries & wages	\$674,771	\$673,953	\$623,129	\$507,083
Employee benefits	\$192,571	\$201,194	\$193,859	\$201,477
Official/Administrative	\$404	\$1,050	\$350	\$1,050
Professional services	\$49,606	\$550	\$550	\$550
Other contract & purchased Services	\$0	\$50,688	\$76,447	\$107,940
Repairs & maintenance	\$40,142	\$41,950	\$40,750	\$43,886
Rentals & leases	\$952	\$482	\$762	\$800
Insurance	\$18,931	\$20,652	\$20,652	\$38,379
Communication	\$471	\$720	\$588	\$408
Printing & publishing	\$1,662	\$0	\$0	\$0
Travel	\$1,030	\$1,770	\$1,789	\$1,576
Education	\$5,680	\$5,421	\$4,574	\$6,536
General supplies	\$9,007	\$14,000	\$10,000	\$10,500
Property-noncapital	\$8,628	\$7,599	\$5,875	\$11,554
Contingency	\$0	\$208,244	\$0	\$136,931
<b>Total</b>	<b>\$1,003,855</b>	<b>\$1,228,273</b>	<b>\$979,325</b>	<b>\$1,068,670</b>

<b>Expenditures by Activity</b>				
Judicial	\$1,003,855	\$1,228,273	\$979,325	\$1,068,670
<b>Total</b>	<b>\$1,003,855</b>	<b>\$1,228,273</b>	<b>\$979,325</b>	<b>\$1,068,670</b>

<b>Activity by Fund</b>				
101 General	\$974,824	\$992,615	\$922,282	\$865,107
209 Judicial Collection Enhancement	\$9,190	\$75,550	\$31,900	\$32,036
213 Court Enhancement	\$19,841	\$96,428	\$20,188	\$105,674
214 Fill the Gap	\$0	\$56,081	\$0	\$59,799
220 Fines/Fees And Restitution Prgm	\$0	\$7,599	\$4,955	\$6,054
<b>Total</b>	<b>\$1,003,855</b>	<b>\$1,228,273</b>	<b>\$979,325</b>	<b>\$1,068,670</b>

<b>Staffing</b>				
City Magistrate	1.00	1.00	1.00	1.00
Associate City Magistrate	1.00	1.00	0.00	0.00
Court Manager	1.00	1.00	1.00	1.00
Court Supervisor	1.00	1.00	0.00	0.00
Senior Judicial Assistant	1.00	1.00	1.00	1.00
Judicial Assistant	1.00	1.00	1.00	1.00
Senior Collection Clerk	1.00	1.00	1.00	1.00
Court Clerk	8.00	8.00	7.00	7.00
Juvenile Monitoring Officer	0.60	0.60	0.60	0.60
<b>Total</b>	<b>15.60</b>	<b>15.60</b>	<b>12.60</b>	<b>12.60</b>



# Municipal Court

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
1105 REGULAR FULL-TIME	\$674,312	\$698,512	\$623,129	\$507,083	-27.4%
1140 OVERTIME	\$459	\$0	\$0	\$0	0.0%
1190 FURLOUGH SAVINGS	\$0	(\$24,559)	\$0	\$0	-100.0%
<b>SALARIES &amp; WAGES</b>	<b>\$674,771</b>	<b>\$673,953</b>	<b>\$623,129</b>	<b>\$507,083</b>	<b>-24.8%</b>
1510 HEALTH INSURANCE	\$110,543	\$135,000	\$118,875	\$141,408	4.7%
1531 MEDICARE	\$9,366	\$10,128	\$8,538	\$7,353	-27.4%
1533 ICMA RETIREMENT	\$70,724	\$70,427	\$61,753	\$45,891	-34.8%
1536 DEFERRED COMPENSATION	\$0	\$0	\$2,471	\$5,000	0.0%
1560 WORKERS COMPENSATION	\$1,938	\$2,514	\$2,222	\$1,825	-27.4%
1580 BENEFIT COST SAVINGS	\$0	(\$16,875)	\$0	\$0	-100.0%
<b>EMPLOYEE BENEFITS</b>	<b>\$192,571</b>	<b>\$201,194</b>	<b>\$193,859</b>	<b>\$201,477</b>	<b>0.1%</b>
3110 JURY FEES	\$382	\$1,050	\$350	\$1,050	0.0%
Jury Trials x3			\$350	\$1,050	
3112 BUSINESS MEALS	\$22	\$0	\$0	\$0	0.0%
<b>OFFICIAL/ADMINISTRATIVE</b>	<b>\$404</b>	<b>\$1,050</b>	<b>\$350</b>	<b>\$1,050</b>	<b>0.0%</b>
3280 OTHER PROFESSIONAL SERVICES	\$49,606	\$550	\$550	\$550	0.0%
Credit reporting @ \$50/quarterly			\$200	\$200	
Debt set-off fees and address skiptracing			\$350	\$350	
<b>PROFESSIONAL SERVICES</b>	<b>\$49,606</b>	<b>\$550</b>	<b>\$550</b>	<b>\$550</b>	<b>0.0%</b>
3825 CONTRACT LABOR	\$0	\$50,688	\$76,447	\$107,940	112.9%
Pro Tem Judge for weekend prisoner coverage			\$13,351	\$13,333	
Pro Tem Judge-provide coverage when the presiding judge is unavailable due to administrative duties, meetings, conferences or other duties as mandated by law. Also provide coverage when two courtrooms are needed.			\$30,576	\$61,152	
Security guard coverage			\$32,520	\$33,455	
<b>OTHER CONTRACT &amp; PURCHASED</b>	<b>\$0</b>	<b>\$50,688</b>	<b>\$76,447</b>	<b>\$107,940</b>	<b>112.9%</b>
4320 GENERAL EQUIPMENT REPAIRS	\$548	\$2,000	\$800	\$2,000	0.0%
Service calls on equipment			\$800	\$2,000	
4340 MAINTENANCE AGREEMENTS	\$39,594	\$39,950	\$39,950	\$41,886	4.8%
Amount per approved intergovernmental agreement			\$39,950	\$41,886	
<b>REPAIRS &amp; MAINTENANCE</b>	<b>\$40,142</b>	<b>\$41,950</b>	<b>\$40,750</b>	<b>\$43,886</b>	<b>4.6%</b>
4420 EQUIP. & VEHICLE RENTAL	\$952	\$482	\$762	\$800	66.0%
Rental car charges from fleet pool or rental agency			\$762	\$800	
<b>RENTALS &amp; LEASES</b>	<b>\$952</b>	<b>\$482</b>	<b>\$762</b>	<b>\$800</b>	<b>66.0%</b>
5210 PROPERTY & RISK INSURANCE	\$18,931	\$20,652	\$20,652	\$38,379	85.8%
Budget based on risk management budget			\$20,652	\$38,379	
<b>INSURANCE</b>	<b>\$18,931</b>	<b>\$20,652</b>	<b>\$20,652</b>	<b>\$38,379</b>	<b>85.8%</b>
5320 CELLULAR TELEPHONES	\$471	\$720	\$588	\$408	-43.3%
Cellular service pooled minutes plan \$34/month (1)			\$588	\$408	
<b>COMMUNICATION</b>	<b>\$471</b>	<b>\$720</b>	<b>\$588</b>	<b>\$408</b>	<b>-43.3%</b>
5510 CUSTOM PRINTING	\$1,662	\$0	\$0	\$0	0.0%
<b>PRINTING &amp; PUBLISHING</b>	<b>\$1,662</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>



# Municipal Court

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
5610 PER DIEM	\$88	\$464	\$236	\$176	-62.1%
Annual Mohave County Court & Probation Conference 16 @ \$11			\$176	\$176	
Scanning & Quality Control			\$60	\$0	
5621 LODGING	\$191	\$528	\$695	\$600	13.6%
Judicial Conferences			\$540	\$600	
Scanning & Quality Control			\$155	\$0	
5631 TRANSPORTATION	\$0	\$778	\$858	\$800	2.8%
Judicial Conferences			\$858	\$800	
5650 LOCAL MILEAGE REIMBURSEMENT	\$751	\$0	\$0	\$0	0.0%
<b>TRAVEL</b>	<b>\$1,030</b>	<b>\$1,770</b>	<b>\$1,789</b>	<b>\$1,576</b>	<b>-11.0%</b>
5710 SEMINARS & CONFERENCES	\$1,339	\$748	\$875	\$2,200	194.1%
Mandatory continuing education for court staff 16 @ \$50			\$225	\$800	
Judicial Conferences			\$650	\$1,400	
5715 BOOKS & SUBSCRIPTIONS	\$3,608	\$3,983	\$3,404	\$4,041	1.5%
AZ criminal & traffic 6 @ \$36			\$215	\$215	
AZ rules of court updates			\$653	\$653	
Westlaw online 12 @ \$264.38			\$2,536	\$3,173	
5721 DUES & MEMBERSHIPS	\$690	\$690	\$295	\$295	-57.2%
Bar Association Dues			\$295	\$295	
5740 MEETING EXPENSES	\$44	\$0	\$0	\$0	0.0%
<b>EDUCATION</b>	<b>\$5,681</b>	<b>\$5,421</b>	<b>\$4,574</b>	<b>\$6,536</b>	<b>20.6%</b>
6110 OFFICE SUPPLIES	\$9,007	\$14,000	\$10,000	\$10,500	-25.0%
File folders, paper, toner cartridges and other office supplies.			\$10,000	\$10,500	
<b>GENERAL SUPPLIES</b>	<b>\$9,007</b>	<b>\$14,000</b>	<b>\$10,000</b>	<b>\$10,500</b>	<b>-25.0%</b>
7010 FURNITURE	\$0	\$7,599	\$4,955	\$6,054	-20.3%
Lobby seating			\$4,731	\$0	
Stack chairs (3)			\$224	\$0	
Amount based on projected fund balance			\$0	\$6,054	
7025 COMPUTER EQUIPMENT<\$5,000	\$616	\$0	\$920	\$0	100.0%
7030 EQUIPMENT<\$5,000	\$8,011	\$0	\$0	\$5,500	100.0%
Ergonomic chairs @ \$300 (13)			\$0	\$3,900	
Ergonomic headsets @ \$200 (8)			\$0	\$1,600	
<b>PROPERTY-NONCAPITAL</b>	<b>\$8,627</b>	<b>\$7,599</b>	<b>\$5,875</b>	<b>\$11,554</b>	<b>52.0%</b>
8999 CONTINGENCY	\$0	\$208,244	\$0	\$136,931	-34.2%
<b>CONTINGENCY</b>	<b>\$0</b>	<b>\$208,244</b>	<b>\$0</b>	<b>\$136,931</b>	<b>-34.2%</b>
<b>TOTAL 4500 MUNICIPAL COURT</b>	<b>\$1,003,855</b>	<b>\$1,228,273</b>	<b>\$979,325</b>	<b>\$1,068,670</b>	<b>-13.0%</b>

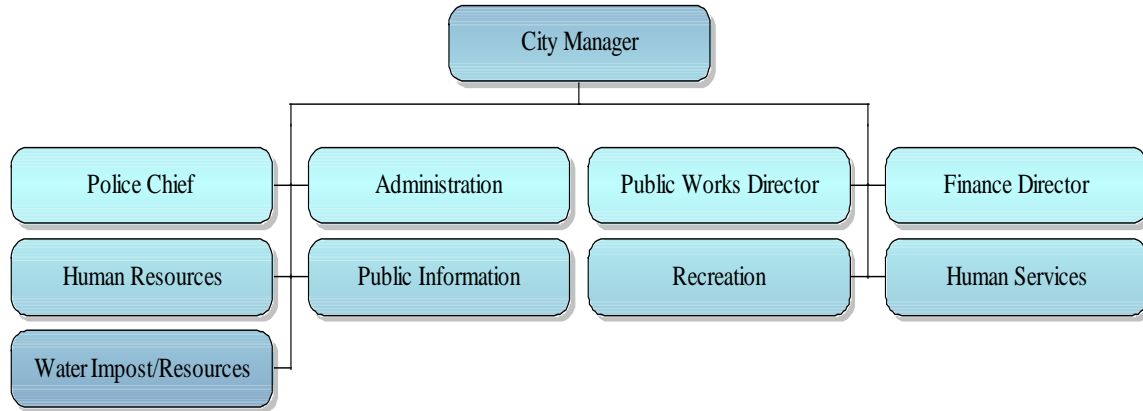




# Executive



# City Manager



## Activity Description

Bullhead City has a Council/Manager form of government. The City Manager is appointed by the City Council and is the Chief Administrative Officer of the municipal government. The City Manager assists the Mayor and City Council in delineating the goals which the City government will pursue and determines the courses of action to follow in pursuit of those goals. Once courses of action are defined, the City Manager implements the established policies and directions through professional leadership and management practices to ensure that all daily operations are performed effectively, economically and equitable.



# City Manager

## Budget Summary

	Actual 2010-11	Budget 2011-12	Estimated 2011-12	Budget 2012-13
<b>Expenditures by Classification</b>				
Salaries & wages	\$ 343,029	\$ 335,043	\$ 311,335	\$ 276,974
Employee benefits	91,743	86,248	86,712	79,009
Official/Administrative	155	100	200	200
Professional services	-	5,000	-	5,000
Other contract & purchased Services	13	-	-	-
Rentals & leases	112	-	593	-
Insurance	5,456	5,947	5,947	8,892
Communication	796	780	714	408
Printing & publishing	126	2,630	260	128
Travel	1,541	2,794	1,774	2,826
Education	2,351	3,525	2,682	3,505
General supplies	642	1,294	820	820
Vehicle Maintenance	221	-	-	-
Other expenditures	-	-	-	-
<b>Total</b>	<b>\$ 446,185</b>	<b>\$ 443,361</b>	<b>\$ 411,037</b>	<b>\$ 377,762</b>

<b>Expenditures by Activity</b>				
Executive	446,185	443,361	411,037	377,762
<b>Total</b>	<b>\$ 446,185</b>	<b>\$ 443,361</b>	<b>\$ 411,037</b>	<b>\$ 377,762</b>

<b>Activity Funding</b>				
101 General	311,563	282,808	246,268	189,615
201 Highway Urban Revenue	33,654	29,822	29,546	32,276
208 Special Assmts Admin	68	8,155	8,423	-
210 Water Impost	3,515	3,372	3,419	17,402
211 Transit	-	-	-	962
212 Real Estate Owned	13	5,000	-	5,000
218 Special Events	-	-	-	8,635
245 BHC SR Nutrition Center	-	-	10,584	-
304 Flood Control	68	8,155	8,440	8,635
501 Wastewater Ops	97,304	106,049	104,357	115,237
<b>Total</b>	<b>\$ 446,185</b>	<b>\$ 443,361</b>	<b>\$ 411,037</b>	<b>\$ 377,762</b>

<b>Staffing</b>				
City Manager	1.00	1.00	1.00	1.00
Assistant City Manager	0.80	0.80	0.00	0.00
Senior Administrative Analyst	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00
<b>Total</b>	<b>3.80</b>	<b>3.80</b>	<b>3.00</b>	<b>3.00</b>



# City Manager

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
1105 REGULAR FULL-TIME	\$ 333,698	\$ 346,744	\$ 311,335	\$ 276,974	-20.1%
1120 OTHER WAGES	9,331	-	-	-	0.0%
1190 FURLOUGH SAVINGS	-	(11,701)	-	-	-100.0%
<b>SALARIES &amp; WAGES</b>	<b>343,029</b>	<b>335,043</b>	<b>311,335</b>	<b>276,974</b>	<b>-17.3%</b>
1510 HEALTH INSURANCE	30,000	35,528	31,853	37,708	6.1%
1531 MEDICARE	3,471	3,693	3,499	3,879	5.0%
1533 ICMA RETIREMENT	44,913	37,672	36,013	25,690	-31.8%
1536 DEFERRED COMPENSATION	-	-	4,774	3,499	100.0%
1560 WORKERS COMPENSATION	1,327	1,687	1,377	1,333	-21.0%
1570 EMPLOYEE ALLOWANCE	12,032	12,000	9,196	6,900	-42.5%
1580 BENEFIT COST SAVINGS	-	(4,332)	-	-	-100.0%
<b>EMPLOYEE BENEFITS</b>	<b>91,743</b>	<b>86,248</b>	<b>86,712</b>	<b>79,009</b>	<b>-8.4%</b>
3112 BUSINESS MEALS	155	100	200	200	100.0%
Various business meals			200	200	
<b>OFFICIAL/ADMINISTRATIVE</b>	<b>155</b>	<b>100</b>	<b>200</b>	<b>200</b>	<b>100.0%</b>
3280 OTHER PROFESSIONAL SERVICES	-	5,000	-	5,000	0.0%
Appraisal services for surplus real properties			-	5,000	
<b>PROFESSIONAL SERVICES</b>	<b>-</b>	<b>5,000</b>	<b>-</b>	<b>5,000</b>	<b>0.0%</b>
3810 PERMITTING & MISC. FEES	13	-	-	-	0.0%
<b>OTHER CONTRACT &amp; PURCHASED SERVICES</b>	<b>13</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
4420 EQUIP. & VEHICLE RENTAL	112	-	593	-	0.0%
<b>RENTALS &amp; LEASES</b>	<b>112</b>	<b>-</b>	<b>593</b>	<b>-</b>	<b>0.0%</b>
5210 PROPERTY & RISK INSURANCE	5,456	5,947	5,947	8,892	49.5%
Budget based on risk management budget			5,947	8,892	
<b>INSURANCE</b>	<b>5,456</b>	<b>5,947</b>	<b>5,947</b>	<b>8,892</b>	<b>49.5%</b>
5320 CELLULAR TELEPHONES	796	780	714	408	-47.7%
Cellular service pooled minutes phone plan \$34/month (1)			714	408	
<b>COMMUNICATION</b>	<b>796</b>	<b>780</b>	<b>714</b>	<b>408</b>	<b>-47.7%</b>
5510 CUSTOM PRINTING	126	130	260	128	-1.5%
Business cards			180	-	
Envelopes x2			80	128	
5530 COPYING/PRINTING/BINDING	-	2,500	-	-	-100.0%
<b>PRINTING &amp; PUBLISHING</b>	<b>126</b>	<b>2,630</b>	<b>260</b>	<b>128</b>	<b>-95.1%</b>
5610 PER DIEM	127	436	79	557	27.8%
ACMA Conference x2			-	234	
ICMA Conference			-	151	
League of AZ Cities & Towns			-	72	
Legislative Travel x5			-	100	
5621 LODGING	1,088	1,428	850	1,719	20.4%
ACMA Conference x2			-	777	
ICMA Conference			-	560	
League of AZ Cities & Towns			-	382	
5631 TRANSPORTATION	227	930	800	550	-40.9%
ACMA Conference x2			-	150	
ICMA Conference			-	75	
League of AZ Cities & Towns			-	75	
Legislative Travel x5			-	250	
5650 LOCAL MILEAGE REIMBURSEMENT	99	-	-	-	0.0%

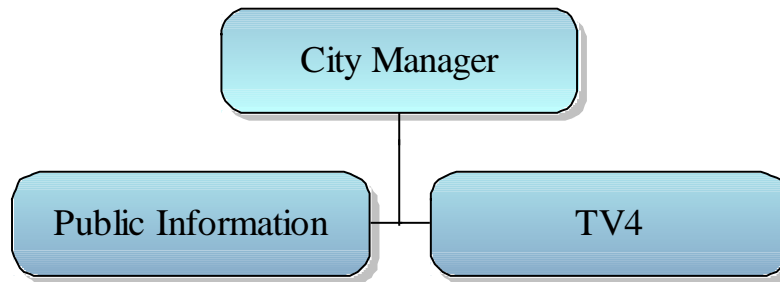


# City Manager

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
5670 OTHER TRAVEL EXPENSES	-	-	45	-	0.0%
<b>TRAVEL</b>	<b>1,541</b>	<b>2,794</b>	<b>1,774</b>	<b>2,826</b>	<b>1.1%</b>
5710 SEMINARS & CONFERENCES	880	1,615	955	1,955	21.1%
ACMA Conference x2			-	680	
ICMA Conference			-	985	
League of AZ Cities & Towns			-	290	
5721 DUES & MEMBERSHIPS	1,471	1,910	1,727	1,550	-18.8%
ACMA			510	305	
ICMA			1,217	1,220	
Principal & Public Body Registered to Lobby in AZ			-	25	
<b>EDUCATION</b>	<b>2,351</b>	<b>3,525</b>	<b>2,682</b>	<b>3,505</b>	<b>-0.6%</b>
6110 OFFICE SUPPLIES	642	1,294	820	820	-36.6%
Proportionate share for drinking water - Yrly avg @ \$170			170	170	
Purchase of pens, post-it notes, paper clips, binder clips, kleenex - \$650			650	650	
<b>GENERAL SUPPLIES</b>	<b>642</b>	<b>1,294</b>	<b>820</b>	<b>820</b>	<b>-36.6%</b>
4330 VEHICLE REPAIRS & SERVICE	86	-	-	-	0.0%
6210 GASOLINE	136	-	-	-	0.0%
<b>VEHICLE MAINTENANCE</b>	<b>221</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL 2000 CITY MANAGER</b>	<b>\$ 446,185</b>	<b>\$ 443,361</b>	<b>\$ 411,037</b>	<b>\$ 377,762</b>	<b>-14.8%</b>



# Public Information



## Activity Description

The Public Information Office also manages operations and oversees all programming for TV4, the City's government access cable TV channel. TV4 produces 3 original programs, airs City Council and special meetings, and contains a community bulletin board. TV4 programming and City Council meetings can also be viewed through the City website.



# Public Information

## Budget Summary

	Actual 2010-11	Budget 2011-12	Estimated 2011-12	Budget 2012-13
<b>Expenditures by Classification</b>				
Salaries & wages	\$ 136,073	\$ 135,062	\$ 137,353	\$ 97,462
Employee benefits	37,479	39,410	42,128	34,497
Official/Administrative	168	-	-	-
Professional services	394	-	-	-
Other contract & purchased Services	2,643	4,710	4,706	4,706
Repairs & maintenance	-	-	-	1,000
Rentals & leases	1,496	1,588	1,488	496
Insurance	3,674	4,003	4,003	7,434
Communication	405	720	612	816
Advertising	-	5,500	1,300	3,500
Printing & publishing	748	1,000	750	1,000
Travel	479	500	500	600
Education	364	194	184	184
General supplies	179	400	500	600
Property-noncapital	3,387	-	3,381	-
<b>Total</b>	<b>\$ 187,489</b>	<b>\$ 193,087</b>	<b>\$ 196,905</b>	<b>\$ 152,295</b>

<b>Expenditures by Activity</b>				
Executive	187,489	193,087	196,905	152,295
<b>Total</b>	<b>\$ 187,489</b>	<b>\$ 193,087</b>	<b>\$ 196,905</b>	<b>\$ 152,295</b>

<b>Activity Funding</b>				
101 General	179,383	189,021	192,946	147,871
201 Highway Urban Revenue	4,053	-	-	-
501 Wastewater Ops	4,053	4,066	3,959	4,424
<b>Total</b>	<b>\$ 187,489</b>	<b>\$ 193,087</b>	<b>\$ 196,905</b>	<b>\$ 152,295</b>

<b>Staffing</b>				
Public Information Officer	1.00	1.00	1.00	1.00
Public Information Assistant	1.00	1.00	1.00	0.00
Technical Assistant Lead	1.00	1.00	1.00	1.00
<b>Total</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>2.00</b>



# Public Information

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
1105 REGULAR FULL-TIME	\$ 136,073	\$ 141,726	\$ 137,353	\$ 97,462	-31.2%
1190 FURLOUGH SAVINGS	-	(6,664)	-	-	-100.0%
<b>SALARIES &amp; WAGES</b>	<b>136,073</b>	<b>135,062</b>	<b>137,353</b>	<b>97,462</b>	<b>-27.8%</b>
1510 HEALTH INSURANCE	22,500	27,000	26,371	23,568	-12.7%
1531 MEDICARE	1,973	2,055	2,051	1,413	-31.2%
1533 ICMA RETIREMENT	12,315	12,826	12,803	8,820	-31.2%
1560 WORKERS COMPENSATION	691	904	903	696	-23.0%
1580 BENEFIT COST SAVINGS	-	(3,375)	-	-	-100.0%
<b>EMPLOYEE BENEFITS</b>	<b>37,479</b>	<b>39,410</b>	<b>42,128</b>	<b>34,497</b>	<b>-12.5%</b>
3170 CENSUS OUTREACH	168	-	-	-	0.0%
<b>OFFICIAL/ADMINISTRATIVE</b>	<b>168</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
3280 OTHER PROFESSIONAL SERVICES	394	-	-	-	0.0%
3890 OTHER CONTRACTED SERVICES	2,643	4,710	4,706	4,706	-0.1%
Digital file storage \$8/month			96	96	
Internet Streaming/Video Archiving \$230/month			2,760	2,760	
Web site hosting			1,850	1,850	
<b>OTHER CONTRACT &amp; PURCHASED SERVICES</b>	<b>3,037</b>	<b>4,710</b>	<b>4,706</b>	<b>4,706</b>	<b>-0.1%</b>
4320 GENERAL EQUIPMENT REPAIRS	-	-	-	1,000	100.0%
Computers are more than 5 years old			-	1,000	
<b>REPAIRS &amp; MAINTENANCE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,000</b>	<b>0.0%</b>
4420 EQUIP. & VEHICLE RENTAL	-	100	-	-	-100.0%
4430 LAND & BUILDING LEASE	8	-	-	-	0.0%
4450 MUSIC LICENSE AGREEMENT	1,488	1,488	1,488	496	-66.7%
This is production music for in-house video & audio production. 3 yr agreement expires Oct. 2012.			1,488	496	
<b>RENTALS &amp; LEASES</b>	<b>1,496</b>	<b>1,588</b>	<b>1,488</b>	<b>496</b>	<b>-68.8%</b>
5210 PROPERTY & RISK INSURANCE	3,674	4,003	4,003	7,434	85.7%
Budget based on risk management budget			4,003	7,434	
<b>INSURANCE</b>	<b>3,674</b>	<b>4,003</b>	<b>4,003</b>	<b>7,434</b>	<b>85.7%</b>
5320 CELLULAR TELEPHONES	405	720	612	816	13.3%
Cellular service pooled minutes phone plan \$34/month (2)			612	816	
<b>COMMUNICATION</b>	<b>405</b>	<b>720</b>	<b>612</b>	<b>816</b>	<b>13.3%</b>
5430 OTHER ADVERTISING	-	3,500	1,300	2,500	-28.6%
Newspaper , TV and radio ads for campaigns			1,100	500	
Promotional items such as pens, pins, coffee mugs, hats, shirts, etc.			200	2,000	
5440 MARKETING EVENTS	-	2,000	-	1,000	-50.0%
League of Cities Tri-State Booth and Materials - Bullhead City Portion			-	1,000	
<b>ADVERTISING</b>	<b>-</b>	<b>5,500</b>	<b>1,300</b>	<b>3,500</b>	<b>-36.4%</b>
5510 CUSTOM PRINTING	748	1,000	750	1,000	0.0%
Printing of fliers, posters, banners			750	1,000	
<b>PRINTING &amp; PUBLISHING</b>	<b>748</b>	<b>1,000</b>	<b>750</b>	<b>1,000</b>	<b>0.0%</b>





# Public Information

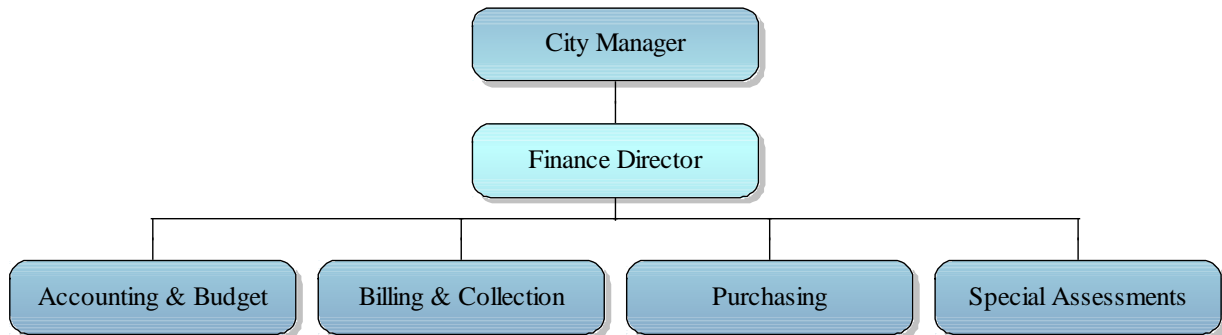
LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
5631 TRANSPORTATION	-	-	-	100	100.0%
Out of town meetings and events			-	100	
5650 LOCAL MILEAGE REIMBURSEMENT	479	500	500	500	0.0%
Local Mileage Reimbursement			500	500	
<b>TRAVEL</b>	<b>479</b>	<b>500</b>	<b>500</b>	<b>600</b>	<b>20.0%</b>
5710 SEMINARS & CONFERENCES	24	-	-	-	0.0%
5715 BOOKS & SUBSCRIPTIONS	340	194	184	184	-5.2%
Bullhead City Bee			54	54	
Mohave Valley Daily News			130	130	
<b>EDUCATION</b>	<b>364</b>	<b>194</b>	<b>184</b>	<b>184</b>	<b>-5.2%</b>
6110 OFFICE SUPPLIES	131	200	200	200	0.0%
printer ink, note paper, file folders, envelopes, office calendar, batteries			200	200	
6120 SPECIALTY SUPPLIES	48	200	200	200	0.0%
TV-4 Supplies			200	200	
6122 COMPUTER SOFTWARE	-	-	100	200	100.0%
Anticipated software upgrades/new installations to support marketing and promotional program			100	200	
<b>GENERAL SUPPLIES</b>	<b>179</b>	<b>400</b>	<b>500</b>	<b>600</b>	<b>50.0%</b>
7025 COMPUTER EQUIPMENT<\$5,000	3,387	-	1,981	-	0.0%
7030 EQUIPMENT<\$5,000	-	-	1,400	-	0.0%
Flat screen television for conference room			1,400	-	
<b>PROPERTY-NONCAPITAL</b>	<b>3,387</b>	<b>-</b>	<b>3,381</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL 2010 PUBLIC INFORMATION</b>	<b>\$ 187,489</b>	<b>\$ 193,087</b>	<b>\$ 196,905</b>	<b>\$ 152,295</b>	<b>-21.1%</b>



# Financial Administration



# Financial Administration



## Activity Description

The Finance Department is responsible for the following functions: financial reporting, accounting, investments, business licensing, payroll, annual budget, special assessment administration, procurement, utility billing and capital assets.

Additionally, the Finance Department is committed to:

Maintain the city's financial records in compliance with Generally Accepted Accounting Principles (GAAP) and legal requirements.

Assist the City Manager during preparation of the annual operating and capital budgets.

Invest idle funds of the city in compliance with the city's investment policy and the Arizona State Statutes.

Administer the city's business license, tax, and special district assessment programs.

Ensure prompt and courteous service for all our customer's wastewater & special assessment billing service needs.

Ensure timely remittance for all debt service requirements to trustees or institutions.

Assist all of the city departments in obtaining the proper quality & quantity of materials, supplies, and services in a timely manner and at the lowest possible cost while maintaining a process of fairness & integrity.



## Financial Administration

### Budget Summary

	Actual 2010-11	Budget 2011-12	Estimated 2011-12	Budget 2012-13
<b>Expenditures by Classification</b>				
Salaries & wages	\$755,658	\$747,149	\$773,708	\$817,541
Employee benefits	\$206,201	\$221,111	\$240,932	\$295,871
Official/Administrative	\$54,683	\$31,065	\$14,320	\$15,846
Professional services	\$293,247	\$341,759	\$269,407	\$322,429
Technical services	\$114,077	\$94,615	\$131,227	\$135,718
Other contract & purchased Services	\$404	\$975	\$155	\$3,160
Repairs & maintenance	\$6,897	\$19,976	\$11,002	\$7,572
Rentals & leases	\$3,192	\$3,432	\$2,230	\$3,007
Insurance	\$27,225	\$32,810	\$32,810	\$52,788
Printing & publishing	\$21,654	\$18,062	\$16,376	\$18,354
Travel	\$186	\$4,403	\$830	\$4,403
Education	\$813	\$1,710	\$2,047	\$3,005
General supplies	\$130,760	\$169,215	\$147,020	\$158,302
Property-noncapital	\$2,328	\$0	\$0	\$0
Debt service	\$40,571	\$0	\$0	\$0
Other expenditures	\$202,522	\$41,200	\$203,000	\$203,288
Contingency	\$0	\$100,000	\$0	\$100,000
<b>Total</b>	<b>\$1,860,418</b>	<b>\$1,827,482</b>	<b>\$1,845,064</b>	<b>\$2,141,284</b>

<b>Expenditures by Activity</b>				
Financial Administration	\$1,860,418	\$1,827,482	\$1,845,064	\$2,141,284
<b>Total</b>	<b>\$1,860,418</b>	<b>\$1,827,482</b>	<b>\$1,845,064</b>	<b>\$2,141,284</b>

<b>Activity by Fund</b>				
101 General	\$724,014	\$709,817	\$717,359	\$751,353
201 Highway Urban Revenue	\$48,091	\$51,634	\$55,011	\$56,395
208 Special Assmts Admin	\$284,838	\$381,828	\$252,951	\$372,695
210 Water Impost	\$306	\$920	\$928	\$2,623
211 Transit	\$0	\$0	\$0	\$6,895
218 Special events	\$0	\$0	\$5,659	\$5,826
245 BHC Sr Nutrition Center	\$0	\$0	\$5,729	\$6,448
301 Street Lighting Districts	\$2,788	\$2,801	\$2,952	\$2,479
501 Wastewater Ops	\$800,380	\$680,482	\$804,475	\$936,570
<b>Total</b>	<b>\$1,860,418</b>	<b>\$1,827,482</b>	<b>\$1,845,064</b>	<b>\$2,141,284</b>



# Financial Administration

## Budget Summary

	Actual 2010-11	Budget 2011-12	Estimated 2011-12	Budget 2012-13
<b>Staffing</b>				
Finance Director	1.00	1.00	1.00	1.00
Accounting Manager	1.00	1.00	1.00	1.00
Revenue Manager	1.00	1.00	1.00	1.00
Purchasing Agent	1.00	1.00	1.00	1.00
Accountant	1.00	1.00	1.00	1.00
Administrative Assistant	0.80	0.80	0.00	0.00
Senior Financial Specialist	1.00	1.00	1.00	1.00
Financial Specialist	1.00	1.00	1.00	1.00
Financial Technician	7.00	7.00	8.00	8.00
Financial Assistant	1.00	1.00	1.00	1.00
<b>Total</b>	<b>15.80</b>	<b>15.80</b>	<b>16.00</b>	<b>16.00</b>



# Financial Administration

Cost Center 2500

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
1105 REGULAR FULL-TIME	\$406,934	\$425,577	\$406,966	\$435,550	2.3%
1120 OTHER WAGES	\$2,793	\$0	\$180	\$0	0.0%
1140 OVERTIME	\$250	\$0	\$373	\$1,250	0.0%
1190 FURLOUGH SAVINGS	\$0	(\$20,231)	\$0	\$0	-100.0%
<b>SALARIES &amp; WAGES</b>	<b>\$409,977</b>	<b>\$405,346</b>	<b>\$407,519</b>	<b>\$436,800</b>	<b>7.8%</b>
1510 HEALTH INSURANCE	\$50,567	\$63,000	\$61,139	\$86,495	37.3%
1530 SOCIAL SECURITY	\$0	\$0	\$0	\$0	0.0%
1531 MEDICARE	\$5,864	\$6,214	\$6,197	\$6,233	0.3%
1533 ICMA RETIREMENT	\$42,745	\$44,374	\$43,771	\$39,803	-10.3%
1536 DEFERRED COMPENSATION	\$0	\$0	\$309	\$5,587	100.0%
1560 WORKERS COMPENSATION	\$1,541	\$2,014	\$1,893	\$2,066	2.6%
1570 EMPLOYEE ALLOWANCE	\$3,008	\$3,000	\$3,000	\$3,000	0.0%
1580 BENEFIT COST SAVINGS	\$0	(\$7,820)	\$0	\$0	-100.0%
<b>EMPLOYEE BENEFITS</b>	<b>\$103,725</b>	<b>\$110,782</b>	<b>\$116,309</b>	<b>\$143,184</b>	<b>29.2%</b>
3205 AUDITING SERVICES	\$37,187	\$40,000	\$34,350	\$43,500	8.75%
Comprehensive annual financial report independent audit			\$34,350	\$40,000	
Municipal Court Compliance Audit conducted every three yrs			\$0	\$3,500	
3280 OTHER PROFESSIONAL SERVICES	\$1,970	\$500	\$870	\$0	-100.0%
Administrative fee charged for on-line auctions			\$870	\$0	
<b>PROFESSIONAL SERVICES</b>	<b>\$39,157</b>	<b>\$40,500</b>	<b>\$35,220</b>	<b>\$43,500</b>	<b>7.4%</b>
3420 BANKING SERVICES	\$10,212	\$6,600	\$6,549	\$6,600	0.0%
Client bank analysis fees			\$6,069	\$6,600	
Corporate Credit Card annual fees			\$480	\$0	
<b>TECHNICAL SERVICES</b>	<b>\$10,212</b>	<b>\$6,600</b>	<b>\$6,549</b>	<b>\$6,600</b>	<b>0.0%</b>
3810 PERMITTING & MISC. FEES	\$404	\$940	\$120	\$1,125	19.7%
Accounts Payable Post Office Box Rental			\$110	\$110	
Application fee for GFOA Budget Award			\$0	\$500	
Application fee for GFOA Financial Reporting Award			\$0	\$505	
Arizona Corporation Commission Annual Filing Fee for Municipal Property Corporation			\$10	\$10	
3890 OTHER CONTRACTED SERVICES	\$0	\$0	\$0	\$2,000	100.0%
On-Line Auction Fee			\$0	\$2,000	
<b>OTHER CONTRACT &amp; PURCHASED SERVICES</b>	<b>\$404</b>	<b>\$940</b>	<b>\$120</b>	<b>\$3,125</b>	<b>232.4%</b>
4320 GENERAL EQUIPMENT REPAIRS	\$126	\$450	\$300	\$450	0.0%
Repair & Maintenance of Finance Check Printer			\$300	\$250	
Repair of department scanners			\$0	\$200	
4343 SOFTWARE/HARDWARE AGREEMENT	\$2,500	\$2,500	\$2,500	\$2,500	0.0%
Budget software			\$2,500	\$2,500	
<b>REPAIRS &amp; MAINTENANCE</b>	<b>\$2,626</b>	<b>\$2,950</b>	<b>\$2,800</b>	<b>\$2,950</b>	<b>0.0%</b>
4410 LAND & BUILDING RENTAL	\$1,401	\$1,457	\$1,404	\$1,404	-3.6%
Storage rental for financial records \$234/month			\$1,404	\$1,404	
<b>Annual Budget</b>	<b>28</b>			<b>Fiscal Year 2012-2013</b>	
<b>RENTALS &amp; LEASES</b>	<b>\$1,401</b>	<b>\$1,457</b>	<b>\$1,404</b>	<b>\$1,404</b>	<b>-3.6%</b>



# Financial Administration

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
5210 PROPERTY & RISK INSURANCE	\$12,837	\$14,003	\$14,003	\$24,856	77.5%
Amount subject to change based on proposed budget for risk services.			\$14,003	\$24,856	
<b>INSURANCE</b>	<b>\$12,837</b>	<b>\$14,003</b>	<b>\$14,003</b>	<b>\$24,856</b>	<b>77.5%</b>
5510 CUSTOM PRINTING	\$2,057	\$2,300	\$866	\$2,300	0.0%
Accounts payable window envelopes			\$266	\$300	
Check Stock - AP, Payroll and Court			\$600	\$2,000	
<b>PRINTING &amp; PUBLISHING</b>	<b>\$2,057</b>	<b>\$2,300</b>	<b>\$866</b>	<b>\$2,300</b>	<b>0.0%</b>
5610 PER DIEM	\$0	\$204	\$0	\$204	0.0%
GFOAz Winter Conference x2			\$0	\$204	
5621 LODGING	\$0	\$480	\$0	\$480	0.0%
GFOAz Winter Conference x2			\$0	\$480	
5631 TRANSPORTATION	\$186	\$776	\$186	\$776	0.0%
GFOAz Winter Conference			\$0	\$206	
NGIP Chapter Meetings			\$186	\$570	
<b>TRAVEL</b>	<b>\$186</b>	<b>\$1,460</b>	<b>\$186</b>	<b>\$1,460</b>	<b>0.0%</b>
5710 SEMINARS & CONFERENCES	\$0	\$980	\$1,200	\$1,775	81.1%
GFOA Annual Governmental GAAP Update Webinar			\$0	\$180	
GFOAz Winter Conference fees for two staff members			\$0	\$300	
New World Systems Annual User Conference			\$1,200	\$795	
Webinars for staff			\$0	\$500	
5715 BOOKS & SUBSCRIPTIONS	\$40	\$0	\$0	\$500	100.0%
Government accounting reporting manual			\$0	\$500	
5721 DUES & MEMBERSHIPS	\$738	\$730	\$738	\$730	0.0%
Arizona Corporation Commission Annual Report and Disclosure Cert moved to new account permitting fees			\$10	\$0	
GFOA Membership			\$250	\$250	
GFOAz Membership			\$60	\$60	
Grand Canyon NIGP Chapter			\$50	\$50	
NGIP National Membership			\$330	\$330	
Sam's Club Membership			\$38	\$40	
<b>EDUCATION</b>	<b>\$778</b>	<b>\$1,710</b>	<b>\$1,938</b>	<b>\$3,005</b>	<b>75.7%</b>
6110 OFFICE SUPPLIES	\$3,848	\$2,825	\$1,995	\$1,200	-57.5%
Dell Printer Supplies (rollers, drum)			\$245	\$0	
General office supplies			\$900	\$1,050	
Printer toner			\$700	\$0	
Vendor 1099 & W-2 Forms			\$150	\$150	
<b>GENERAL SUPPLIES</b>	<b>\$3,848</b>	<b>\$2,825</b>	<b>\$1,995</b>	<b>\$1,200</b>	<b>-57.5%</b>
7025 COMPUTER EQUIPMENT<\$5,000	\$816	\$0	\$0	\$0	0.0%
7030 EQUIPMENT<\$5,000	\$816	\$0	\$0	\$0	0.0%
<b>PROPERTY-NONCAPITAL</b>	<b>\$1,632</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>TOTAL 2500 FINANCE AND BUDGET</b>	<b>\$588,840</b>	<b>\$590,873</b>	<b>\$588,909</b>	<b>\$670,384</b>	<b>13.5%</b>



# Financial Administration

Cost Center 2510

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
1105 REGULAR FULL-TIME	\$341,130	\$358,641	\$363,142	\$373,541	4.2%
1140 OVERTIME	\$4,550	\$0	\$3,047	\$7,200	100.0%
1190 FURLOUGH SAVINGS	\$0	(\$16,838)	\$0	\$0	-100.0%
<b>SALARIES &amp; WAGES</b>	<b>\$345,680</b>	<b>\$341,803</b>	<b>\$366,189</b>	<b>\$380,741</b>	<b>11.4%</b>
1510 HEALTH INSURANCE	\$65,131	\$81,000	\$84,955	\$110,769	36.8%
1531 MEDICARE	\$4,734	\$5,199	\$5,095	\$5,521	6.2%
1533 ICMA RETIREMENT	\$31,317	\$32,457	\$33,134	\$34,458	6.2%
1560 WORKERS COMPENSATION	\$1,296	\$1,686	\$1,439	\$1,939	15.0%
1580 BENEFIT COST SAVINGS	\$0	(\$10,013)	\$0	\$0	-100.0%
<b>EMPLOYEE BENEFITS</b>	<b>\$102,478</b>	<b>\$110,329</b>	<b>\$124,623</b>	<b>\$152,687</b>	<b>38.4%</b>
3101 LEGAL NOTICES	\$5,445	\$6,100	\$5,900	\$6,100	0.0%
Newspaper advertisement for installment billing and auction of Special Assessments.			\$5,900	\$6,100	
3105 PROPERTY RECORDING FEES	\$3,816	\$24,965	\$8,420	\$9,746	-61.0%
Tax Liens			\$1,120	\$1,120	
Trash Lien Releases			\$200	\$200	
Record Certificates of Sale and Certificates of Redemption			\$3,500	\$3,626	
Liens on Del WW Accts & releases 600 @ \$8			\$3,600	\$4,800	
3185 SETTLEMENT AGREEMENTS	\$45,423	\$0	\$0	\$0	0.0%
<b>OFFICIAL/ADMINISTRATIVE</b>	<b>\$54,684</b>	<b>\$31,065</b>	<b>\$14,320</b>	<b>\$15,846</b>	<b>-49.0%</b>
3205 AUDITING SERVICES	\$68,099	\$70,000	\$70,000	\$70,000	0.0%
Transaction Privilege Tax Audits			\$60,000	\$60,000	
Annual city audit			\$10,000	\$10,000	
3280 OTHER PROFESSIONAL SERVICES	\$185,992	\$231,259	\$164,187	\$208,929	-9.7%
City of Phoenix-Hearings on Tax Audits			\$2,000	\$6,000	
Sales Tax Admin-FY 11/12 \$5,092,000 x 1.05% 6/mon; \$5,092,000 x 1.10% 6/mon;			\$111,000	\$117,500	
FY 12/13 \$5,193,790 x 1.10% 6/mon; \$5,193,790 x 1.15% 6/mon					
Search engine for phone numbers and addresses			\$500	\$600	
Title Reports to verify property owners and interested parties prior to auction of delinquent assessments. (200 each title reports for auction in Sep, 400 each title reports for auction in Mar) Current cost is \$50 ea.			\$30,000	\$31,250	
Process service to notify customers of water shut off - (Enf. of Collection of Delq WW Acct.) 1750 ea (50 per week/35 weeks) @ 14.95			\$0	\$26,163	
Search Engine - Research Fee on Data Base to Discover Location of Customer's 2,000 @ \$.25 each			\$500	\$500	
Water Shut Off Lost Revenue fee from water provider (Enf. of Collection Delq WW Acct.) 204 ea @ 22			\$3,366	\$4,488	
Water Shut Off work order cancellation fee from water provider (Enf. of Collection of Delq WW Acct.) 122 ea @ \$30			\$2,745	\$3,660	
Water Shut Off Work Order fee from water provider (Enf. of Collection of Delq WW Acct.) 204 ea @ \$92			\$14,076	\$18,768	
<b>PROFESSIONAL SERVICES</b>	<b>\$254,091</b>	<b>\$301,259</b>	<b>\$234,187</b>	<b>\$278,929</b>	<b>-7.4%</b>





# Financial Administration

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
<b>3420 BANKING SERVICES</b>	\$103,865	\$88,015	\$124,678	\$129,118	46.7%
Armored Car Service \$381/mo split 45% GF;45% WF;10% SAF			\$4,567	\$4,731	
Banking Service Fees			\$51,961	\$53,832	
Merchant Svcs Fees for Credit Cards Accepted at Police Dept & Court.			\$12,000	\$12,432	
Pymt Gateway Fee for Acceptance of Credit Cards			\$30,800	\$31,909	
US Bank - Admin Fees			\$1,350	\$1,350	
Cybersource			\$24,000	\$24,864	
<b>TECHNICAL SERVICES</b>	<b>\$103,865</b>	<b>\$88,015</b>	<b>\$124,678</b>	<b>\$129,118</b>	<b>46.7%</b>
<b>3810 PERMITTING &amp; MISC. FEES</b>	\$0	\$35	\$35	\$35	0.0%
Arizona Dept of Rev Charge for TPT License			\$35	\$35	
<b>OTHER CONTRACT &amp; PURCHASED SERVICES</b>	<b>\$0</b>	<b>\$35</b>	<b>\$35</b>	<b>\$35</b>	<b>0.0%</b>
<b>4320 GENERAL EQUIPMENT REPAIRS</b>	\$2,187	\$6,949	\$2,216	\$1,449	-79.1%
Maintenance for NCR 7731 - Parts and Labor - January through June 2012			\$1,000	\$0	
Printer - Repair Share for Fund 208			\$120	\$125	
Billing Printer Repair Parts and Labor			\$800	\$824	
Dropping maintenance service contract on Folding Stuffing Machine located at 2355 Trane Road. Next year's maintenance would be \$2,376. Recommending using labor and parts. Estimated at \$1,000.			\$296	\$500	
<b>4340 MAINTENANCE AGREEMENTS</b>	\$254	\$1,750	\$625	\$625	0.00%
McLain Decision Solutions Software (mBudget/mPersonnel/mCIP) - annual contract amount of \$2,500 per year for years 2-5 (2011- 2014). 75% to the General Fund, 25% to Wastewater Fund.			\$625	\$625	
<b>4343 SOFTWARE/HARDWARE AGREEMENT</b>	\$1,830	\$8,327	\$5,361	\$2,548	-69.4%
Check processing Equipment & Software			\$3,109	\$68	
Folding/Stuffing Equipment M 7000, \$2,480(85% to WF, 2% to GF, 13% to SAF)			\$2,252	\$2,480	
<b>REPAIRS &amp; MAINTENANCE</b>	<b>\$4,271</b>	<b>\$17,026</b>	<b>\$8,202</b>	<b>\$4,622</b>	<b>-72.9%</b>
<b>4410 LAND &amp; BUILDING RENTAL</b>	\$1,401	\$1,500	\$376	\$1,128	-24.8%
Storage rental for financial records 12 months \$188/Month 50% GF/50% WF □			\$1,128	\$1,128	
<b>4420 EQUIP. &amp; VEHICLE RENTAL</b>	\$389	\$475	\$450	\$475	0.0%
Fleet Allocation			\$450	\$475	
<b>RENTALS &amp; LEASES</b>	<b>\$1,790</b>	<b>\$1,975</b>	<b>\$826</b>	<b>\$1,603</b>	<b>-18.8%</b>
<b>5210 PROPERTY &amp; RISK INSURANCE</b>	\$14,388	\$18,807	\$18,807	\$27,932	48.5%
Risk Management			\$18,807	\$27,932	
<b>INSURANCE</b>	<b>\$14,388</b>	<b>\$18,807</b>	<b>\$18,807</b>	<b>\$27,932</b>	<b>48.5%</b>



# Financial Administration

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
5510 CUSTOM PRINTING	\$19,597	\$15,762	\$15,510	\$16,054	1.9%
#10 Envelopes .032 ea (Mail - Business License Renewal Notice 2,700, Business License 2,700, Business License Renewal Delinq. 650, Abatements Notices 250, and Business License Correspondence 500)			\$218	\$226	
#9 Return Envelopes (Business License Renewals)			\$75	\$77	
Business Cards for Business License Rep.& Manual Cash Receipts for all city depts that collect cash			\$75	\$77	
Deposit Slips Court, Finance, Animal Control, Recreation, Transit, Police, Pool, Launch Ramps			\$200	\$206	
#10 Envelopes (Bulk Postage) Invoicing 18,932 @ \$.032 w/3.6% increase			\$625	\$648	
#10 Envelopes (Not Bulk Postage) Delinquent Notice & Correspondence 5,000 ea, Coupons 585, - Total 5,585 each @ \$.032 w/3.6% increase next year			\$183	\$190	
#9 Envelopes Return Payment 36,072 each @ .0237 w/3.6% increase next year			\$855	\$886	
#10 Envelopes for Water Shut off and WW Correspondence 2,600 + 1,200 each @ .032 w/3% increase			\$122	\$126	
#10 Envelopes for WW Invoices 227,000 each @ .032 w/3% increase			\$7,264	\$7,526	
#9 Envelopes for WW Return Payment (Bills and Liens) 230,000 each @ .0237 w/3% increase			\$5,451	\$5,647	
Business Cards (Generic)			\$42	\$45	
Deposit Slips			\$400	\$400	
<b>PRINTING &amp; PUBLISHING</b>	<b>\$19,597</b>	<b>\$15,762</b>	<b>\$15,510</b>	<b>\$16,054</b>	<b>1.9%</b>
5610 PER DIEM	\$0	\$528	\$34	\$528	0.0%
United Audit Committee Meeting.			\$34	\$528	
New World Conference			\$0	\$0	
5621 LODGING	\$0	\$875	\$559	\$875	0.0%
United Audit Committee Meeting.			\$559	\$875	
New World Conference			\$0	\$0	
5631 TRANSPORTATION	\$0	\$1,540	\$0	\$1,540	0.0%
United Audit Committee Meeting.			\$0	\$1,540	
New World Conference			\$0	\$0	
5650 LOCAL MILEAGE REIMBURSEMENT	\$0	\$0	\$51	\$0	0.0%
			\$0	\$0	
<b>TRAVEL</b>	<b>\$0</b>	<b>\$2,943</b>	<b>\$644</b>	<b>\$2,943</b>	<b>0.0%</b>



# Financial Administration

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
5710 SEMINARS & CONFERENCES	\$0	\$0	109	\$0	0.0%
Cash Handling Seminar for All City Cashiers			109	\$0	
New World Conference			0	\$0	
5721 DUES & MEMBERSHIPS	\$35	\$0	\$0	\$0	0.0%
<b>EDUCATION</b>	<b>\$35</b>	<b>\$0</b>	<b>\$109</b>	<b>\$0</b>	<b>0.0%</b>
6110 OFFICE SUPPLIES	\$27,638	\$27,409	\$23,067	\$23,826	-13.1%
15 x 20 Deposit Bag \$110 per case, 2 cases needed per year			\$227	\$235	
3 Calendars for cashier area. \$9 each			\$28	\$29	
9 / 12 Deposit Bag 6 cases @ 122 per case			\$753	\$780	
Black Ribbon Cassette for Cashier Printer - Fund 501 Share			\$74	\$77	
Canon FX-3 Toner Cartridge for Fax in Cashier Area (\$23 ea x 2)			\$47	\$0	
Central Stores - pens, scotch tape, staples, tissue, correction tape, phone message books, highlighters, rubber bands, adding machine tape, post-its, mark-a-lot markers, paper clips, paper pads, binder clips			\$155	\$161	
Certified Mailing Envelopes @ 1.753 ea for Lien Letters and Shut Off Notices (2600 per year)			\$3,418	\$4,722	
Certified Mailing Envelopes 250 @ 1.753 ea to notify property owners of lien to be placed on property if abatement cost is not paid.			\$439	\$452	
Certified Mailing Envelopes for Auction Notice 3,500 each @ 1.753 each			\$6,150	\$6,356	
Copy machine toner cartridge			\$88	\$0	
Deposit Bags			\$300	\$310	
Electric Stapler for Cashier			\$36	\$37	
Endorser Ribbons for automatic check processing equipment			\$373	\$387	
Hot Pink 24 lb Paper for Water Shut Off Notices 22 reams @ 500 ea, \$7.00/ream			\$159	\$165	
HP Toner Cartridge for Billing Printer \$207 each, 12 each needed per year			\$2,558	\$2,650	
HP4300 printer cartridge cost fund 501 share			\$206	\$0	
Invoice Blanks 29,577 @ .0189 w/3% increase next year			\$576	\$600	
Invoice Blanks for business license renewals and delinquent renewals			\$100	\$103	
Large Envelopes for Cashier Daily Deposit Documents 250 ea per box, need about two boxes per year (Also used for mailing documents to customers.)			\$103	\$107	
Mailing strap for trays going to Post Office for bulk mailing of invoices			\$50	\$52	
Misc Office Supplies - pens tape, clips, etc.			\$125	\$128	
Perforated Invoice Blank 230,000 each need per year (.0197 ea)			\$4,531	\$4,694	



# Financial Administration

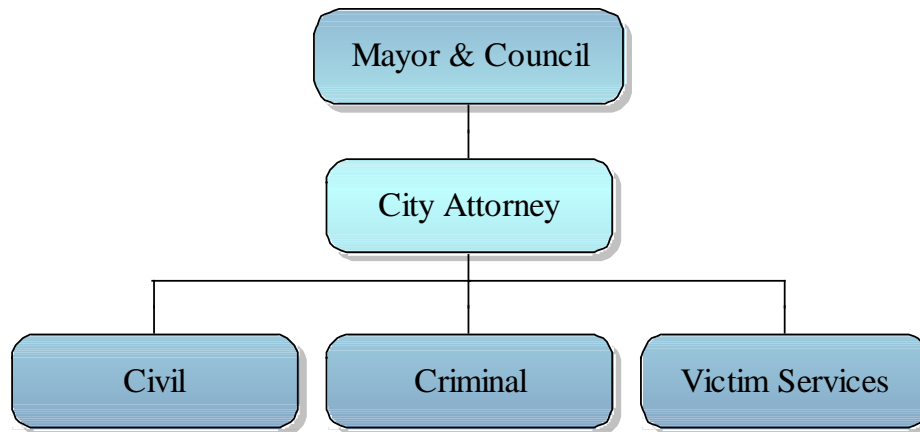
LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
Printer Cartridges, Fax Cartridges, Copier Cartridge			\$850	\$0	
Printer Tape and Black Ribbon Cassette for Cash Registers			\$1,176	\$1,217	
Sealing Solution for Folder/Stuffing Equipment 4 Gallons			\$80	\$83	
Small envelope for coin deposits 20386244 50262 2-1/4" x 4-1/4" 500ea at \$20.48, need about 2,000 ea per year			\$85	\$88	
Storage Boxes			\$150	\$155	
Storage Boxes for Daily Cashier Deposits \$57 per carton of 12 each, 28 per year needed			\$137	\$142	
Storage Boxes for Wastewater Stubs \$45 per Carton of 12 each, 2 boxes per month			\$93	\$96	
<b>6150 POSTAGE</b>	<b>\$99,273</b>	<b>\$138,981</b>	<b>\$121,958</b>	<b>\$133,276</b>	<b>-4.1%</b>
United States Post Office - Auction Notices 3,500 each @ \$3.40 each, Spec Assm Coupons 585 each @ \$1.50 each, Spec Assm Invoices 18,932 each @ .424 each, Spec Assm Re-mails 320 each at .45 each, Spec Assm Delq Notice 5,000 each @ .45 each, Correspondence			\$18,200	\$23,200	
United States Parcel Service - Bulk mail wastewater bills 227,000 @ \$.424 each			\$96,248	\$99,713	
United States Parcel Service - Shut Off Notices and Lien Notices 2,600 Certified Return Receipt @ \$3.40 each.			\$6,630	\$9,158	
United States Parcel Service - Shut Off Notices and Liens - First Class 2,600 @ .45 each.			\$880	\$1,205	
<b>GENERAL SUPPLIES</b>	<b>\$126,911</b>	<b>\$166,390</b>	<b>\$145,025</b>	<b>\$157,102</b>	<b>-5.6%</b>
7030 EQUIPMENT<\$5,000	\$695	\$0	\$0	\$0	100.0%
Replace check processing equipment			\$0	\$0	
<b>PROPERTY-NONCAPITAL</b>	<b>\$695</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
8015 BOND ARBITRAGE	\$40,571	\$0	\$0	\$0	0.0%
<b>DEBT SERVICE</b>	<b>\$40,571</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
8510 UNCOLLECTIBLE ACCOUNTS	\$202,522	\$41,200	\$203,000	\$203,288	393.4%
Abatement liens that have been extinguished and other uncollectable accounts.			\$8,000	\$8,288	
Bad Debt increasing due to increasing number of foreclosures.			\$195,000	\$195,000	
<b>OTHER EXPENDITURES</b>	<b>\$202,522</b>	<b>\$41,200</b>	<b>\$203,000</b>	<b>\$203,288</b>	<b>393.4%</b>
8999 CONTINGENCY	\$0	\$100,000	\$0	\$100,000	0.0%
Contingency from Fund Balance			\$0	\$100,000	
<b>CONTINGENCY</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$100,000</b>	<b>0.0%</b>
<b>TOTAL 2510 BILLING/COLLECTION</b>	<b>\$1,271,578</b>	<b>\$1,236,609</b>	<b>\$1,256,155</b>	<b>\$1,470,900</b>	<b>18.9%</b>



# Legal Services



## Legal Services



### **Activity Description**

The City Attorney is appointed by the City Council to serve as the chief legal advisor to the Council, City boards and commissions, the City Manager, and all City departments, offices, and agencies. The City Attorney's office represents the City in all legal proceedings through its Civil Division and Criminal Division. The Civil Division provides a broad range of legal services to the City with a staff that includes a city attorney, assistant city attorney and paralegal.

The services that the Criminal Division provide include (1) prosecution of all misdemeanor cases in Municipal Court, criminal appeals in the Superior Court, and representation of the City in drug forfeiture actions; (2) legal advice and counsel to all City departments regarding criminal enforcement/prosecution issues; and (3) compliance with victim rights statutes, assistance to crime victims in seeking restitution and coping with the criminal justice process.



## Legal Services

### Budget Summary

	Actual 2010-11	Budget 2011-12	Estimated 2011-12	Budget 2012-13
<b>Expenditures by Classification</b>				
Salaries & wages	\$851,833	\$884,103	\$779,843	\$765,372
Employee benefits	\$211,272	\$232,754	\$209,961	\$257,310
Professional services	\$13,803	\$60,500	\$30,250	\$60,500
Repairs & maintenance	\$5,275	\$6,051	\$5,459	\$6,112
Rentals & leases	\$66	\$200	\$0	\$200
Insurance	\$17,358	\$18,932	\$18,932	\$32,146
Communication	\$594	\$720	\$604	\$408
Printing & publishing	\$481	\$1,802	\$1,802	\$1,802
Travel	\$14,799	\$13,804	\$12,000	\$6,451
Education	\$29,993	\$40,835	\$27,890	\$25,370
General supplies	\$7,598	\$14,576	\$8,655	\$8,779
Property-noncapital	\$0	\$1,000	\$1,164	\$250
Other expenditures	\$648	\$4,500	\$500	\$4,000
<b>Grand Total</b>	<b>\$1,153,721</b>	<b>\$1,279,777</b>	<b>\$1,097,060</b>	<b>\$1,168,700</b>

<b>Expenditures by Activity</b>				
Legal Services	\$1,153,721	\$1,279,777	\$1,097,060	\$1,168,700
<b>Total</b>	<b>\$1,153,721</b>	<b>\$1,279,777</b>	<b>\$1,097,060</b>	<b>\$1,168,700</b>

<b>Activity by Fund</b>				
101 General	\$893,212	\$932,873	\$895,723	\$1,011,745
201 Highway Urban Revenue	\$12,504	\$12,314	\$11,213	\$8,784
210 Water Impost	\$16,910	\$17,209	\$17,247	\$18,305
218 Special events	\$0	\$0	\$661	\$554
240 Victim Services Grants	\$206,003	\$286,234	\$141,311	\$78,975
501 Wastewater Ops	\$25,093	\$31,147	\$30,905	\$50,337
<b>Total</b>	<b>\$1,153,721</b>	<b>\$1,279,777</b>	<b>\$1,097,060</b>	<b>\$1,168,700</b>



# Legal Services

## Budget Summary

	Actual 2010-11	Budget 2011-12	Estimated 2011-12	Budget 2012-13
<b>Staffing</b>				
City Attorney	1.00	1.00	1.00	1.00
Assistant City Attorney	1.00	1.00	0.00	0.00
Chief City Prosecutor	1.00	1.00	1.00	1.00
Assistant City Prosecutor	3.00	3.00	2.00	2.00
Supervising Paralegal	1.00	2.00	2.00	2.00
Paralegal	1.00	0.00	0.00	0.00
Victim Services Coordinator	1.00	1.00	1.00	1.00
Office Assistant II	0.00	1.00	2.00	2.00
Legal Assistant II	3.00	3.00	3.00	3.00
Legal Assistant I	1.00	1.00	1.00	1.00
Victim Advocates	1.00	1.00	1.00	1.00
<b>Total</b>	<b>14.00</b>	<b>15.00</b>	<b>14.00</b>	<b>14.00</b>





# Legal Services

LINE ITEMS	2011	2012	2012	2013	% BUDGET
	ACTUAL	BUDGET	ESTIMATED	PROPOSED	CHANGE
1105 REGULAR FULL-TIME	\$850,316	\$921,730	\$779,598	\$764,874	-17.0%
1120 OTHER WAGES	\$1,517	\$0	\$0	\$0	0.0%
1140 OVERTIME	\$0	\$0	\$245	\$500	100.0%
1190 FURLOUGH SAVINGS	\$0	(\$37,627)	\$0	\$0	-100.0%
<b>SALARIES &amp; WAGES</b>	<b>\$851,833</b>	<b>\$884,103</b>	<b>\$779,843</b>	<b>\$765,374</b>	<b>-13.4%</b>
1510 HEALTH INSURANCE	\$99,310	\$132,350	\$110,310	\$158,692	19.9%
1531 MEDICARE	\$12,317	\$13,348	\$11,404	\$11,134	-16.6%
1533 ICMA RETIREMENT	\$86,616	\$94,273	\$81,696	\$69,970	-25.8%
1536 DEFERRED COMPENSATION	\$0	\$0	\$0	\$10,176	100.0%
1560 WORKERS COMPENSATION	\$2,474	\$3,348	\$2,288	\$2,761	-17.5%
1570 EMPLOYEE ALLOWANCE	\$10,555	\$4,575	\$4,714	\$4,575	0.0%
1580 BENEFIT COST SAVINGS	\$0	(\$15,140)	(\$451)	\$0	-100.0%
<b>EMPLOYEE BENEFITS</b>	<b>\$211,272</b>	<b>\$232,754</b>	<b>\$209,961</b>	<b>\$257,308</b>	<b>10.5%</b>
3215 LEGAL SERVICES	\$13,330	\$50,000	\$25,000	\$50,000	0.0%
Outside legal services			\$25,000	\$50,000	
3280 OTHER PROFESSIONAL SERVICES	\$473	\$10,500	\$5,250	\$10,500	0.0%
This account is used for professional witness or expert fees of pending or contemplated litigation. This account is also used for fees in connection with hearing transcripts, title reports and personnel appeal matters but does not include actual hearing officer services.			\$5,000	\$10,000	
Travel fees for professional witnesses and travel fees to transport victims to attend trial from outside of Bullhead City.			\$250	\$500	
<b>PROFESSIONAL SERVICES</b>	<b>\$13,803</b>	<b>\$60,500</b>	<b>\$30,250</b>	<b>\$60,500</b>	<b>0.0%</b>
4320 GENERAL EQUIPMENT REPAIRS	\$0	\$500	\$0	\$500	0.0%
Prosecutor's Office uses an impact printer to prepare plea agreements for Court on 4-part paper. The printer receives heavy usage and is not under any service agreement for repairs.			\$0	\$500	
4343 SOFTWARE/HARDWARE AGREEMENT	\$5,275	\$5,551	\$5,459	\$5,612	1.1%
Maintenance contract Arizona State Supreme Court for court computer access			\$750	\$750	
Maintenance contract for case management software for Prosecutor's Office.			\$2,599	\$2,692	
Maintenance contract for case management and administrative support software utilized by the City Attorney's office and Human Resources/Risk Management Office.			\$2,110	\$2,170	
<b>REPAIRS &amp; MAINTENANCE</b>	<b>\$5,275</b>	<b>\$6,051</b>	<b>\$5,459</b>	<b>\$6,112</b>	<b>1.0%</b>
4420 EQUIP. & VEHICLE RENTAL	\$66	\$200	\$0	\$200	0.0%
Rental of motor pool vehicles			\$0	\$200	
<b>RENTALS &amp; LEASES</b>	<b>\$66</b>	<b>\$200</b>	<b>\$0</b>	<b>\$200</b>	<b>0.0%</b>



# Legal Services

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
5210 PROPERTY & RISK INSURANCE	\$17,358	\$18,932	\$18,932	\$32,146	69.8%
Budget based on risk management budget			\$18,932	\$32,146	
<b>INSURANCE</b>	<b>\$17,358</b>	<b>\$18,932</b>	<b>\$18,932</b>	<b>\$32,146</b>	<b>69.8%</b>
5320 CELLULAR TELEPHONES	\$594	\$720	\$604	\$408	-43.3%
Cellular service pooled minutes phone plan \$34/month (1)			\$604	\$408	
<b>COMMUNICATION</b>	<b>\$594</b>	<b>\$720</b>	<b>\$604</b>	<b>\$408</b>	<b>-43.3%</b>
5510 CUSTOM PRINTING	\$481	\$1,802	\$1,802	\$1,802	0.0%
Due to the daily ongoing demands on staff, it may be necessary to utilize outside document preparation services to assist in the preparation of time sensitive or voluminous document productions. Printing of letterhead, envelopes, business cards and victim rights forms (Victim impact statements and brochures, victim rights notifications).			\$500	\$500	
			\$1,302	\$1,302	
<b>PRINTING &amp; PUBLISHING</b>	<b>\$481</b>	<b>\$1,802</b>	<b>\$1,802</b>	<b>\$1,802</b>	<b>0.0%</b>
5610 PER DIEM	\$1,540	\$2,406	\$1,924	\$1,100	-54.3%
Annual Public Law Legal Seminar for prosecutor's office x1			\$79	\$79	
APAAC Criminal Year in Review for prosecutor's office x3			\$147	\$147	
APAAC summer training seminar for prosecutor's office x3			\$376	\$225	
Arizona City Attorneys Association Summer Meeting			\$45	\$45	
Grant writing training for prosecutor's office x2			\$90	\$0	
League of Arizona Cities and Towns Annual Conference			493	\$72	
Legal education and mandatory CLE training			\$155	\$183	
Legal education and mandatory CLE training for prosecutor' office			\$354	\$349	
Intermediate misdemeanor DV/DUI training			\$185	\$0	
5621 LODGING	\$5,310	\$6,152	\$5,065	\$2,700	-56.1%
Annual Public Law Legal Seminar for prosecutor's office			\$220	\$220	
APAAC Criminal Year in Review for prosecutor's office x3			\$450	\$450	
APAAC Summer Training Seminar x3			\$705	\$705	
Arizona City Attorneys Association Summer Meeting			\$240	\$240	
Grant writing training for prosecutor's office			\$256	\$0	
League of Arizona Cities and Towns Annual Conference			\$0	\$382	
Legal education and mandatory CLE training			\$360	\$178	
Legal education and mandatory CLE training for prosecutor's office			\$525	\$525	
Use of Technology - DV Training			\$459	\$0	
National Institute on the Prosecution of Domestic Violence training			\$1,208	\$0	
Intermediate misdemeanor DV/DUI training			\$642	\$0	



# Legal Services

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
5631 TRANSPORTATION	\$7,196	\$5,246	\$5,011	\$2,651	-49.5%
Annual Public Law Legal Seminar for prosecutor			\$160	\$160	
APAAC Criminal Year in Review for prosecutor's office x3			\$731	\$731	
APAAC Summer Training Seminar x3			\$1,260	\$1,260	
APAAC will reimburse \$.445 for mileage. The reimbursements are recorded in General Fund revenue.			\$0	\$0	
AZ City Attorneys Assoc. Summer Meeting			\$100	\$100	
DUI training			\$73	\$0	
Grant writing training for prosecutor's office			\$275	\$0	
League of Arizona Cities and Towns Annual Conference			\$0	\$75	
Legal education and mandatory CLE training			\$417	\$325	
Use of Technology - DV Training			\$654	\$0	
National Institute on the Prosecution of Domestic Violence training			\$605	\$0	
Intermediate misdemeanor DV/DUI training			\$736	\$0	
5650 LOCAL MILEAGE REIMBURSEMENT	463	\$0	\$0	\$0	0.0%
5670 OTHER TRAVEL EXPENSES	290	\$0	\$0	\$0	0.0%
<b>TRAVEL</b>	<b>\$14,799</b>	<b>\$13,804</b>	<b>\$12,000</b>	<b>\$6,451</b>	<b>-53.3%</b>
5710 SEMINARS & CONFERENCES	\$52	\$12,495	\$2,670	\$1,655	-86.8%
Annual Public Law Legal Seminar \$215 x 1 prosecutor			\$215	\$215	
APAAC summer training seminar for prosecutor's office x3			\$320	\$240	
Arizona City Attorneys Association Summer Meeting			\$250	\$250	
Grant writing training for prosecutor's office x2			\$850	\$0	
League of Arizona Cities and Towns Annual Conference			\$0	\$290	
Legal education and mandatory CLE training			\$390	\$660	
Use of Technology - DV Training			\$50	\$0	
Intermediate misdemeanor DV/DUI training			\$595	\$0	
5715 BOOKS & SUBSCRIPTIONS	26333	\$24,715	\$22,715	\$20,715	-16.2%
Legal reference materials to include Westlaw access online and various hard-bound rules and legal reference publications.			\$9,715	\$9,715	
Legal reference materials to include Westlaw access online, 2 sets of Arizona Revised Statutes, 4 sets of Arizona Criminal Law & Rules, 4 sets of Arizona Rules of Court, Defense of Drunk Driving Cases, Prosecution and Defense of Forfeiture Cases, Arizona Legal Forms, and Legislative Update, Law of Evidence, Arizona Criminal & Traffic Law Manual and Arizona DUI Manual.			\$13,000	\$11,000	



# Legal Services

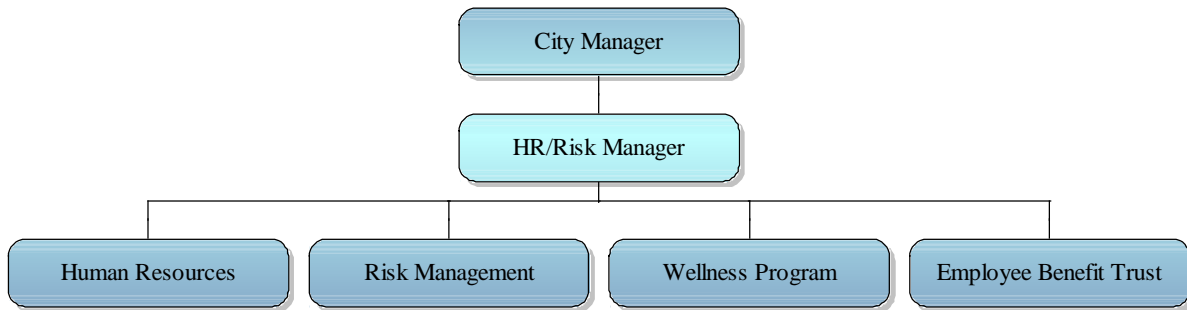
LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
5721 DUES & MEMBERSHIPS	\$3,608	\$3,625	\$2,505	\$3,000	-17.2%
International Municipal Lawyers Assoc.			\$480	\$480	
Mohave County Bar Assoc.			\$25	\$25	
Mohave County Bar Assoc. for prosecutor's office			\$25	\$25	
Notary fees renewal for prosecutor's office.			\$0	\$315	
Notary public renewal			\$135	\$315	
State of Arizona bar fees for prosecutors x3			\$1,380	\$1,380	
State of Arizona bar fees x1			\$460	\$460	
<b>EDUCATION</b>	<b>\$29,993</b>	<b>\$40,835</b>	<b>\$27,890</b>	<b>\$25,370</b>	<b>-37.9%</b>
6110 OFFICE SUPPLIES	\$5,313	\$11,550	\$6,220	\$5,400	-53.2%
General office supplies			\$2,000	\$1,400	
General office supplies for prosecutor's office.			\$4,220	\$4,000	
6122 COMPUTER SOFTWARE	\$0	\$0	\$0	\$300	100.0%
Adobe Acrobat upgrade licenses to for removing sensitive information with redaction tools.			\$0	\$300	
6150 POSTAGE	\$2,285	\$3,026	\$2,435	\$3,079	1.8%
Postage to mail out mandated victim notification of court dates.			\$2,168	\$2,511	
Postage paid for by Grant			\$267	\$515	
<b>GENERAL SUPPLIES</b>	<b>\$7,598</b>	<b>\$14,576</b>	<b>\$8,655</b>	<b>\$8,779</b>	<b>-39.8%</b>
7015 APPLIANCES	\$0	\$0	\$539	\$0	0.0%
Refrigerator			\$539	\$0	
7025 COMPUTER EQUIPMENT<\$5,000	\$0	\$750	\$625	\$0	-100.0%
Color laserjet printer			\$625	\$0	
7030 EQUIPMENT<\$5,000	\$0	250	\$0	250	0.0%
For the contingent nature of the possible need the small tools/equipment account should be kept at \$250.			\$0	\$250	
<b>PROPERTY-NONCAPITAL</b>	<b>\$0</b>	<b>\$1,000</b>	<b>\$1,164</b>	<b>\$250</b>	<b>-75.0%</b>
8530 DOMESTIC ABUSE EMERGENCY	\$391	\$500	0	0	-100.0%
8532 CRISIS INTERVENTION PRGM	\$258	\$4,000	\$500	\$4,000	0.0%
Crisis Intervention donation account.			\$500	\$4,000	
<b>OTHER EXPENDITURES</b>	<b>\$649</b>	<b>\$4,500</b>	<b>\$500</b>	<b>\$4,000</b>	<b>-11.1%</b>
<b>TOTAL 4000 LEGAL SERVICES</b>	<b>\$1,153,721</b>	<b>\$1,279,777</b>	<b>\$1,097,060</b>	<b>\$1,168,700</b>	<b>-8.7%</b>



# Personnel Administration



# Human Resources



## **Activity Description**

Human Resources provides guidance and innovative approaches to attract, develop, and sustain a diverse workforce committed to quality public service. Human Resources communicates with employees on their rights, responsibilities, opportunities and benefits.

The Risk Management Division is responsible for managing and reducing the City of Bullhead City's liability exposure. The Division will reduce and control the City's exposure by eliminating risk, managing and preventing risk and transferring risk through insurance coverage.



## Human Resources

### Budget Summary

	Actual 2010-11	Budget 2011-12	Estimated 2011-12	Budget 2012-13
<b>Expenditures by Classification</b>				
Salaries & wages	\$226,282	\$180,442	\$189,717	\$212,225
Employee benefits	\$54,357	\$52,269	\$53,569	\$70,418
Official/Administrative	\$223	\$400	\$500	\$550
Professional services	\$2,278,491	\$2,846,649	\$2,844,145	\$3,119,617
Technical services	\$528,385	\$591,651	\$528,685	\$555,365
Other contract & purchased Services	\$5,997	\$18,000	\$18,000	\$6,000
Repairs & maintenance	\$566	\$0	\$0	\$0
Rentals & leases	\$75	\$150	\$150	\$150
Insurance	\$1,097,030	\$1,334,426	\$1,274,426	\$1,249,896
Advertising	\$6,412	\$5,400	\$5,700	\$4,800
Printing & publishing	\$236	\$607	\$680	\$300
Travel	\$3,318	\$4,324	\$5,660	\$4,832
Education	\$13,903	\$19,306	\$14,177	\$15,100
General supplies	\$12,340	\$17,181	\$16,392	\$14,475
Vehicles maintenance	\$190	\$0	\$0	\$0
Property-noncapital	\$1,300	\$2,500	\$4,754	\$950
<b>Grand Total</b>	<b>\$4,229,104</b>	<b>\$5,073,305</b>	<b>\$4,956,555</b>	<b>\$5,254,678</b>

<b>Expenditures by Activity</b>				
Personnel Administration	\$4,224,942	\$5,065,290	\$4,948,702	\$5,248,799
Wellness Program	\$4,162	\$8,015	\$7,853	\$5,879
<b>Total</b>	<b>\$4,229,104</b>	<b>\$5,073,305</b>	<b>\$4,956,555</b>	<b>\$5,254,678</b>

<b>Activity by Fund</b>				
101 General	\$190,223	\$153,325	\$161,714	\$164,582
201 Highway Urban Revenue	\$23,452	\$23,271	\$24,321	\$28,495
211 Transit	\$0	\$0	\$0	\$3,835
218 Special events	\$0	\$0	\$158	\$555
245 BHC Sr Nutrition Center	\$0	\$5,625	\$2,472	\$5,625
501 Wastewater Ops	\$23,452	\$23,271	\$24,274	\$28,369
604 Risk Management	\$1,226,412	\$1,486,391	\$1,422,392	\$1,404,304
605 Emp Benefit Trust	\$2,765,565	\$3,381,422	\$3,321,224	\$56,342
610 Northern AZ EBT	\$0	\$0	\$0	\$3,562,571
<b>Total</b>	<b>\$4,229,104</b>	<b>\$5,073,305</b>	<b>\$4,956,555</b>	<b>\$5,254,678</b>



# Human Resources

## Budget Summary

	Actual 2010-11	Budget 2011-12	Estimated 2011-12	Budget 2012-13
<b>Staffing</b>				
HR/Risk Manager	1.00	1.00	1.00	1.00
Human Resources Specialist	2.00	2.00	2.00	2.00
Risk & Safety Coordinator	0.50	0.00	0.00	0.00
Administrative Assistant	0.00	0.00	1.00	1.00
Office Assistant I	1.00	1.00	0.00	0.00
<b>Total</b>	<b>4.50</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>





# Human Resources

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
1105 REGULAR FULL-TIME	\$225,730	\$189,331	\$189,609	\$211,725	11.8%
1120 OTHER WAGES	\$552	\$0	\$0	\$0	0.0%
1140 OVERTIME	\$0	\$0	\$108	\$500	0.0%
1190 FURLOUGH SAVINGS	\$0	(\$8,889)	\$0	\$0	0.0%
<b>SALARIES &amp; WAGES</b>	<b>\$226,282</b>	<b>\$180,442</b>	<b>\$189,717</b>	<b>\$212,225</b>	<b>17.6%</b>
1510 HEALTH INSURANCE	\$29,981	\$36,000	\$33,000	\$47,137	30.9%
1531 MEDICARE	\$2,986	\$2,746	\$2,506	\$3,077	12.1%
1533 ICMA RETIREMENT	\$20,548	\$17,134	\$17,170	\$19,206	12.1%
1560 WORKERS COMPENSATION	\$842	\$889	\$893	\$998	12.3%
1580 BENEFIT COST SAVINGS	\$0	(\$4,500)	\$0	\$0	-100.0%
<b>EMPLOYEE BENEFITS</b>	<b>\$54,357</b>	<b>\$52,269</b>	<b>\$53,569</b>	<b>\$70,418</b>	<b>34.7%</b>
3112 BUSINESS MEALS	\$223	\$400	\$500	\$550	100.0%
Food Items for Annual Benefit Fair			\$100	\$150	
Food for vendors at Annual Health-Wellness and Safety Expo.; Moved from office supplies.			\$400	\$400	
<b>OFFICIAL/ADMINISTRATIVE</b>	<b>\$223</b>	<b>\$400</b>	<b>\$500</b>	<b>\$550</b>	<b>100.0%</b>
3220 MEDICAL SERVICES	\$2,271,123	\$2,836,607	\$2,832,608	\$3,109,563	9.6%
Baseline Physicals for Police Dept 5 @ \$350/each; Physical are required bi-annually of officers in the following specialty units; SWAT, Forensics, Bomb Technicians, Narcotics and Lab Certified.			\$5,600	\$1,750	
Independent Medical Evaluations x2 avg cost of \$1,500 each.			\$1,769	\$3,000	
CDL New & Renewal Drug Screens - 43 at \$45.			\$1,395	\$1,935	
CDL New & Renewal Physicals - 43 Physicals @ 175 each. CDL Licenses are in Roads, Utilities, Parks, Transit, Fleet.			\$5,425	\$7,525	
Mandated (Parks & WW)respirator medical evaluation 15 @ \$40.			\$600	\$600	
Mandated hearing Test 85 at \$30 & Substandard Threshold Outcome Testing 10 at \$100			\$3,550	\$3,550	
Mandated to offer Hep B Vaccination Series 20 at \$69			\$1,380	\$1,380	
Monthly service fee @ \$40 and 1 CDL random drug screens @ \$45 and 2 breath alcohol tests @ \$90 per month.			\$3,180	\$3,180	
Post Accident Drug Screens and Breath Alcohol Test-All Departments 15 @ \$72, 20 @ \$45 & 20 @ 123. This includes all Workers Comp, Vehicle & Equipment Damage and Accidents.			\$4,440	\$4,440	
Tests to verify immunity for Hep B from previous vaccinations. 16 @ \$87 & 10 @ \$81			\$2,202	\$2,202	
2012 estimate			\$2,803,067	\$0	
Dental \$29.47/emp \$76.63/family/mo			\$0	\$204,988	
Med/Rx \$421.36/emp \$1,043.93/family/mo			\$0	\$2,815,458	



# Human Resources

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
Vision \$9.75/emp \$21.65/family/mo			\$0	\$59,555	
3222 PRE-EMPLOYMENT MEDICAL	\$6,581	\$9,042	\$10,497	\$9,014	-0.3%
Pre-Employment Drug Screens for conditional offers x101 @ \$39 ea.			\$4,407	\$3,939	
Pre-Employment Physicals for those positions that require physical exertion x24 at \$175 ea.			\$5,600	\$4,200	
2012 Proposed - Pre-Employment Drug Screens Estimating 25 @ \$35			490	\$875	
3280 OTHER PROFESSIONAL SERVICES	\$787	\$1,000	\$1,040	\$1,040	4.0%
DMV Reports - 3 or less per month at \$15 ea.			\$540	\$540	
Hazard Abatements that require a Contractor.			\$500	\$500	
<b>PROFESSIONAL SERVICES</b>	<b>\$2,278,491</b>	<b>\$2,846,649</b>	<b>\$2,844,145</b>	<b>\$3,119,617</b>	<b>9.6%</b>
3430 BENEFIT PLANS ADMINISTRATOR	\$514,370	\$575,198	\$515,000	\$538,912	-6.3%
Long-term disability			\$0	\$56,342	
Med claim			\$515,000	\$0	
Cobra claim admin. \$1.00/per emp/mo			\$0	\$3,384	
Dental claim admin. \$2.85/per emp/mo			\$0	\$9,644	
Dependent life \$1.95/emp/month			\$0	\$4,352	
FSA claim admin. \$5.50/ per emp/mo			\$0	\$3,432	
General operating expenses			\$0	\$82,739	
Life and AD&D \$8.04/emp/month			\$0	\$27,208	
Med claim admin. \$13.00/per emp/mo			\$0	\$43,992	
Med/Rx aggregate stop-loss \$7.00/emp/mo			\$0	\$23,688	
Med/Rx spec stop-loss \$30 emp/\$70 fam/mo			\$0	\$190,800	
Medical PPO AZ \$12.50/per emp/mo			\$0	\$42,300	
Medical PPO NV \$4.50/per emp/mo			\$0	\$15,228	
Medical utilization review \$1.75/per emp/mo			\$0	\$5,922	
Rx \$7.08/per emp/mo			\$0	\$23,959	
Vision claim admin. \$1.75/per emp/mo			\$0	\$5,922	
3435 BACKGROUND SCREENING	\$14,015	\$16,453	\$13,685	\$16,453	0.0%
Pre-Employment Backgrounds x60 @ \$190 ea., plus Monthly Service Fee of \$25.25. Background check that includes criminal history check, AZ DPS Fingerprint check, driving record, credit and professional license check.			\$11,703	\$11,703	
2011 Estimate - Pre-Employment Backgrounds - 7 @ \$190			\$1,982	\$4,750	
2012 Proposed - Pre-Employment Backgrounds - 25 @ \$190					
<b>TECHNICAL SERVICES</b>	<b>\$528,385</b>	<b>\$591,651</b>	<b>\$528,685</b>	<b>\$555,365</b>	<b>-6.1%</b>
3825 CONTRACT LABOR	\$5,997	\$18,000	\$18,000	\$6,000	-66.7%
Hearing Officer for employee grievance process x1			\$6,000	\$6,000	
Contract for Risk & Safety Coordinator.			\$12,000	\$0	
<b>OTHER CONTRACT &amp; PURCHASED SERVICES</b>	<b>\$5,997</b>	<b>\$18,000</b>	<b>\$18,000</b>	<b>\$6,000</b>	<b>-66.7%</b>
4320 GENERAL EQUIPMENT REPAIRS	\$566	\$0	\$0	\$0	0.0%
<b>REPAIRS &amp; MAINTENANCE</b>	<b>\$566</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>



# Human Resources

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
4420 EQUIP. & VEHICLE RENTAL	\$75	\$150	\$150	\$150	0.0%
Helium Tank & 100 Balloons for Health, Wellness and Safety Expo			\$150	\$150	
<b>RENTALS &amp; LEASES</b>	<b>\$75</b>	<b>\$150</b>	<b>\$150</b>	<b>\$150</b>	<b>0.0%</b>
5210 PROPERTY & RISK INSURANCE	\$528,304	\$604,426	\$529,426	\$529,896	-12.3%
Budget based on risk management budget			\$4,426	\$4,896	
General Liability and Excess Coverage.			\$525,000	\$525,000	
5215 WORKERS COMP INSURANCE	\$405,625	\$530,000	\$520,000	\$520,000	-1.89%
Workers Compensation Premiums paid to AZ Risk/Retention Pool.			\$520,000	\$520,000	
5255 LOSSES	\$163,101	\$200,000	\$225,000	\$200,000	0.00%
Deductible for 2 cases at \$75,000 ea., \$25,000 in Workers Compensation, \$25,000 to settle claims against City, Damage to City property and City vehicles.			\$225,000	\$200,000	
<b>INSURANCE</b>	<b>\$1,097,030</b>	<b>\$1,334,426</b>	<b>\$1,274,426</b>	<b>\$1,249,896</b>	<b>-6.3%</b>
5430 OTHER ADVERTISING	\$6,412	\$5,400	\$5,700	\$4,800	-11.1%
Local ads for open recruitments x20 @ \$210 ea.			\$4,200	\$4,200	
Special Ads/Brochure x1 @ \$600 ea.			\$1,500	\$600	
<b>ADVERTISING</b>	<b>\$6,412</b>	<b>\$5,400</b>	<b>\$5,700</b>	<b>\$4,800</b>	<b>-11.1%</b>
5510 CUSTOM PRINTING	\$236	\$607	\$680	\$300	-50.6%
Business Cards x3 @ \$40/each			\$40	\$120	
Envelopes			\$140	\$140	
250 Business Cards for HR Specialist.			\$0	\$40	
Incident Reports.			\$200	\$0	
Loss of or damage to City property reports.			\$100	\$0	
Vehicle, equipment damage reports. □			\$200	\$0	
<b>PRINTING &amp; PUBLISHING</b>	<b>\$236</b>	<b>\$607</b>	<b>\$680</b>	<b>\$300</b>	<b>-50.6%</b>
5610 PER DIEM	\$286	\$1,039	\$743	\$862	-17.0%
Annual SHRM Conference.			\$102	\$102	
Independent Medical Evaluation			\$20	\$50	
Meeting with Mediator			\$34	\$0	
To attend conference			\$26	\$11	
To attend seminar			\$0	\$11	
Workers Compensation Workshop -breakfast and lunch.			\$19	\$19	
Certified Risk Manager. 2 Days per Diem plus 1 Lunch & Dinner for 1 employee.			\$94	\$94	
CPR/First Aid/AED Trainer Certification Update. 4 Employees. Breakfast and Lunch.			\$76	\$0	
Ergo Certification			\$102	\$0	
Global Harmonization Training. Lunch and Dinner for 6 employees.			\$0	\$160	
IMSA - 1 Road Employee. 3 Days Per Diem and 1 Dinner.			\$0	\$117	
OSHA 30 Hour Card. 4 Breakfast & Lunch and 5 Dinners for 1 employee. □			\$151	\$0	
OSHA Compliance Update. 2 Employees Lunch and Dinner. □			\$52	\$0	



# Human Resources

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
Pest Control Certification. Lunch for 2 Road Maintenance employees.			\$0	\$22	
Pool Operator Certification. 4 Park Employees Breakfast & Dinner.			\$0	\$276	
Health Conference			\$67	\$0	
<b>5621 LODGING</b>	<b>\$1,141</b>	<b>\$2,460</b>	<b>\$2,265</b>	<b>\$2,735</b>	<b>11.2%</b>
Annual SHRM Conference			\$450	\$450	
Benefit Symposiums x2			\$500	\$250	
Independent Medical Evaluation			\$0	\$75	
Certified Risk Management for 1 employee.			\$460	\$460	
Ergo Certification. 1 Employee			\$110	\$0	
IMSA for 1 Roads Employee.			\$0	\$300	
OSHA 30 Hour card 1 employees.			\$320	\$0	
Pool Operator Certification. 4 Employees			\$0	\$1,200	
Health Conference			\$425	\$0	
<b>5631 TRANSPORTATION</b>	<b>\$591</b>	<b>\$615</b>	<b>\$1,715</b>	<b>\$1,000</b>	<b>62.6%</b>
Annual SHRM Conference			\$300	\$115	
Benefit Symposiums x2			\$300	\$115	
Independent Medical Evaluations			\$300	\$300	
Meeting with Mediator			\$40	\$0	
To attend conference			\$40	\$20	
To attend seminar			\$0	\$115	
Certified Risk Manager. Car Rental or Mileage			\$220	\$220	
Ergo Certification.			\$115	\$0	
OSHA Compliance Update. City Vehicle.			\$115	\$0	
Workers Compensation Class			\$115	\$115	
Health Care Conference			\$170	\$0	
<b>5650 MILEAGE REIMBURSEMENT</b>	<b>\$0</b>	<b>\$0</b>	<b>235</b>	<b>235</b>	<b>100.0%</b>
Reimbursement for local travel.			\$25	\$25	
Local Travel for HR Specialist.			\$210	\$210	
<b>5670 OTHER TRAVEL EXPENSES</b>	<b>\$1,299</b>	<b>210</b>	<b>\$702</b>	<b>\$0</b>	<b>-100.0%</b>
<b>TRAVEL</b>	<b>\$3,317</b>	<b>\$4,324</b>	<b>\$5,660</b>	<b>\$4,832</b>	<b>11.7%</b>
<b>5710 SEMINARS &amp; CONFERENCES</b>	<b>\$8,006</b>	<b>\$11,120</b>	<b>\$8,112</b>	<b>\$6,923</b>	<b>-37.7%</b>
Annual SHRM Conference			\$1,295	\$1,295	
2012 Pest Control Certification Tests for 1 Park Maintenance employee. 2013 2 Road employees			\$96	\$192	
30 Hour OSHA Card Training. 3 Roads (General), 1 Parks (General) and 1 Building Maintenance (General)			\$1,600	\$1,125	
4 Safety & Prevention Webinars @249. Roads, Utilities, Building Maintenance, Parks and Fleet.			\$498	\$996	
Ergo Certification for HR Specialist.			\$950	\$0	
IMSA. 1 Roads Employee.			\$0	\$600	



# Human Resources

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
Mandated Global Harmonization Training for 5 employees.			\$0	\$975	
OSHA Update.			\$358	\$0	
Pool Operator Certification. 2 Day Training course for 4 Park Employees.			\$0	\$1,120	
Required Certified Risk Manager Continuing Education Seminar.			\$420	\$420	
Safety Video for Department Training.			\$200	\$0	
Workers Compensation Class for HR Specialist.			\$200	\$200	
Health Care Conference			\$2,495	\$0	
5715 BOOKS & SUBSCRIPTIONS	\$3,198	\$3,960	\$3,350	\$3,914	-1.2%
HR Executive Magazine			\$65	\$65	
Jobs Available Annual Subscription			\$35	\$35	
Physicians' Desk Reference 2012			\$100	\$0	
Prospera Professional Addition			\$745	\$1,000	
2012 Propsera Professional Edition.			\$745	\$899	
2013 JJ Keller on Line Provides Unlimited access to training program which includes handouts and power point presentations for safety programs. Monthly Webinars and tracks mandated employee training records. This program will replace sending employees to OSHA Compliance Class.					
29 CFR 1910 OSHA General Industry Regulation Standards at \$40 each (4).			\$0	\$160	
29 CFR 1926 Construction Regulation Standards (1).			\$0	\$45	
NFPA E-11. Utilities and Building Maintenance (2).			\$150	\$0	
On-line service for rating insurance			\$250	\$250	
Pest Control Certification Manuals (3).			\$0	\$200	
Poster Compliance Federal & State Employment Law Posters			\$100	\$100	
Supervisor Safety Bulletin (5) for Safety Committee			\$260	\$260	
Wellness and Safety Pamphlets & Brochures for programs throughout the year. On topic such as diabetes, nutrition and cancer prevention.			\$200	\$200	
Wellness and Safety Pamphlets & Brochures for Health, Wellness and Safety Expo.			\$700	\$700	
5721 DUES & MEMBERSHIPS	\$2,537	\$2,926	\$2,665	\$2,733	-6.6%
International Foundation of Employee Benefit Plans. Membership allows free weekly newsletters on benefit related issues. Discounts on training for HIPAA, FMLA, and other benefit related classes.			\$295	\$295	



# Human Resources

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
International Public Management Association for Human Resources. Membership allows us to order Police Department study guides and testing materials			\$145	\$145	
Notary Renewal x2. This is used to notarize documents, specifically background authorization forms for internal and external customers.			\$270	\$0	
SHRM Membership Dues. Membership will give access to unlimited webinars, training, updates and monthly magazine.			\$720	\$720	
Wellness Councils of America. Allows access to free monthly newsletters, wellness programs, webinars and information. Discount on pamphlets and brochures. Use for RWYWTW Program.			\$300	\$300	
Arizona Public Risk Management Association Renewal.			\$50	\$50	
Certified Risk Manager Renewal			\$120	\$120	
International Board of Occupational Health and Safety Renewal for Safety Officer.			\$0	\$120	
International Municipal Signal Association Renewal.			\$60	\$60	
National Safety Council Instructor Renewal for 4 employees.			\$160	\$160	
Pest Control Certification Dues and Fingerprint Charges for 2 employees from Road Maintenance.			\$0	\$218	
Public Risk Management Association Renewal.			\$350	\$350	
Safetyinfo.com Renewal			\$195	\$195	
5731 TRAINING SUPPLIES	\$0	\$1,300	\$0	\$1,480	13.8%
5740 MEETING EXPENSES	\$162	\$0	\$50	\$50	100.0%
Water for interviews. Last year was budgeted as an office supplies expense.			\$50	\$50	
<b>EDUCATION</b>	<b>\$13,903</b>	<b>\$19,306</b>	<b>\$14,177</b>	<b>\$15,100</b>	<b>-21.8%</b>
6110 OFFICE SUPPLIES	\$5,798	\$9,206	\$6,622	\$6,875	-25.3%
1 Remanufactured Black Toner Cartridges for Fax Machine; Based on annual usage.			\$50	\$50	
3 Remanufactured Black Toner Cartridges for HP 1022; Based on annual Usage.			\$100	\$150	
ID Badge Supplies; 100 plastic sleeves at \$20 per 50; 100 Badge Straps at \$25; 2 Printer Ribbons at \$95 each; 200 ID cards at \$25 per 100.			\$280	\$305	
Miscellaneous Office Supplies; Water for interviews was moved to Meeting Expenses.			\$750	\$750	



# Human Resources

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
Orientation Binders - 50 Binders at \$4.50 and 144 Sets of Tabs at \$1.50			\$339	\$441	
Personal Files - 50 Employee @ \$5 per complete file and 30 Volunteer @ \$1 per complete file.			\$280	\$280	
Toner Cartridges & Printhead for Office Jet Pro K5400 Printer. 1 Printhead, 4 Black, 2 Yellow, 2 Magenta, 2 Blue; Reduction in cost based on using remanufactured cartridges.			\$170	\$170	
General office supplies			\$550	\$500	
Certificates for Wellness Programs.			\$50	\$50	
Health, Wellness and Safety Expo Adult and Kids Bags. 400@\$5			\$2,000	\$2,000	
Health, Wellness and Safety Expo Adult Raffle Items 25 @ \$20			\$500	\$500	
Health, Wellness and Safety Expo Decorations, Invitations, Badges, Markers, Stamps, etc.			\$250	\$250	
Health, Wellness and Safety Expo Kids Items 50 @ \$2.50			\$125	\$125	
Health, Wellness and Safety Expo Stuffers for Bags. Stress Ball, Coloring Book, etc. 400 @ \$2			\$800	\$800	
Read and Win Your Way to Wellness Raffle. 2 each month @ \$21.			\$378	\$504	
<b>6120 SPECIALTY SUPPLIES</b>	<b>\$5,882</b>	<b>\$6,900</b>	<b>\$7,890</b>	<b>\$5,720</b>	<b>-17.1%</b>
First Aid and CPR Training Materials and Supplies for 25 Handbooks and Certificates			\$990	\$0	
First Aid Supplies.			\$2,500	\$2,000	
Hazard Abatements, this account is used to correct safety issues that are reported.			\$400	\$400	
Personal Protective Equipment			\$3,000	\$3,120	
DVD's and Exercise Equipment for 2 Wellness Rooms (one at City Hall and one in Justice Complex).			\$1,000	\$200	
<b>6130 TESTING SUPPLIES</b>	<b>\$660</b>	<b>\$1,075</b>	<b>\$1,880</b>	<b>\$1,880</b>	<b>74.9%</b>
40 Study Guides; *Guides are purchased by applicants for \$15 and the money is put into account PDOC. General Fund Document Services.			\$480	\$480	
Police Officer Testing Date x2; Figures are based on 40 tests per date.			\$1,400	\$1,400	
<b>GENERAL SUPPLIES</b>	<b>\$12,340</b>	<b>\$17,181</b>	<b>\$16,392</b>	<b>\$14,475</b>	<b>-15.7%</b>



## Human Resources

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
6210 GASOLINE	\$190	\$0	\$0	\$0	0.0%
<b>VEHICLES</b>	<b>\$190</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
7025 COMPUTER EQUIPMENT<\$5,000	\$0	\$0	\$2,704	\$0	0.0%
Batteries for Phone System.			\$1,704	\$0	
Laptop for Human Resources			\$1,000	\$0	
7030 EQUIPMENT<\$5,000	\$1,300	\$2,500	\$2,050	\$950	-62.0%
Replace ID Printer for ID Badges			\$0	\$0	
Two Ergo Chairs at \$300 ea., Various Ergo Back Supports, Mouse Pads and Footrests \$350.			\$750	\$950	
32" TV/DVD for Wellness Rooms (1 City Hall and 1 Justice Complex).			\$700	\$0	
Mats for Wellness Rooms (1 City Hall and 1 Justice Complex).			\$600	\$0	
<b>PROPERTY-NONCAPITAL</b>	<b>\$1,300</b>	<b>\$2,500</b>	<b>\$4,754</b>	<b>\$950</b>	<b>-62.0%</b>
<b>TOTAL 2040 HUMAN RESOURCES</b>	<b>\$4,229,104</b>	<b>\$5,073,305</b>	<b>\$4,956,555</b>	<b>\$5,254,678</b>	<b>3.6%</b>

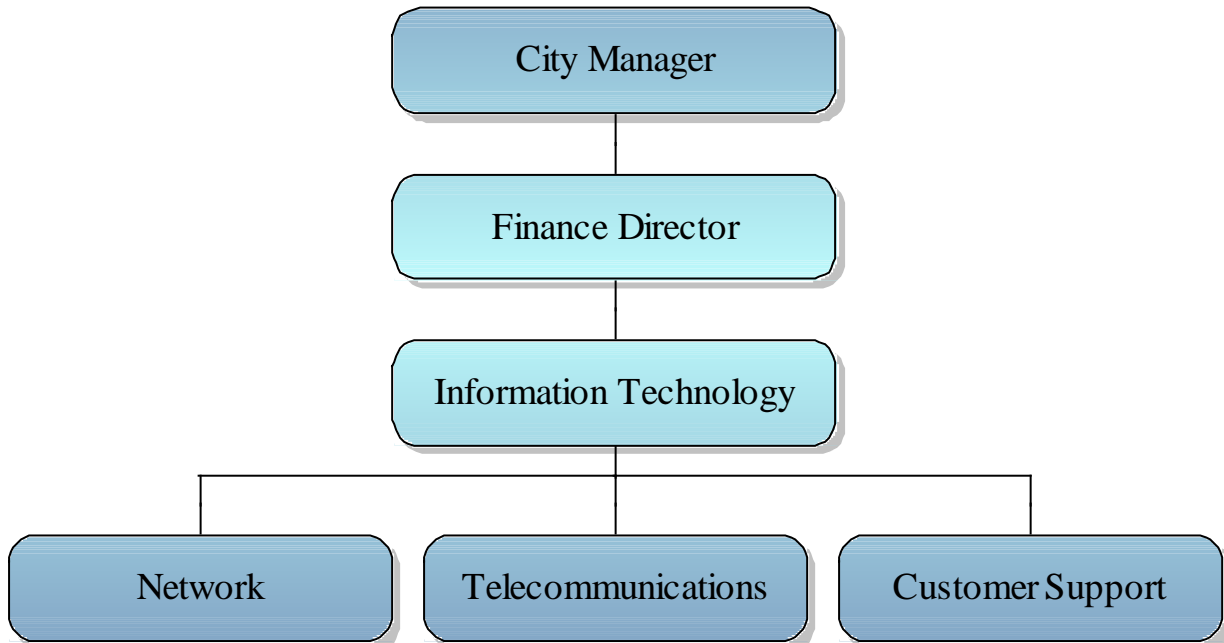




# General Government



# Information Technology



## Activity Description

The Information Technology Office provides accurate and timely computer data and services to City staff in order to assist them in managing resources for the efficient and effective delivery of City services.

The Information Technology Office is a centralized service division that provides networking, telecommunication and programming services, analysis, computer purchasing, software purchasing and upgrades and miscellaneous technology consulting services to other City departments.



# Information Technology

## Budget Summary

	Actual 2010-11	Budget 2011-12	Estimated 2011-12	Budget 2012-13
<b>Expenditures by Classification</b>				
Salaries & wages	\$350,448	\$278,641	\$272,208	\$294,402
Employee benefits	\$72,585	\$63,573	\$62,838	\$79,431
Professional services	\$193	\$0	\$0	\$0
Other contract & purchased services	\$0	\$0	\$0	\$32,388
Repairs & maintenance	\$79,335	\$101,422	\$93,208	\$101,939
Rentals & leases	\$0	\$0	\$6,140	\$6,140
Insurance	\$8,811	\$9,610	\$9,610	\$12,202
Communication	\$224	\$240	\$240	\$408
Travel	\$0	\$2,936	\$1,565	\$2,936
Education	\$366	\$0	\$700	\$750
General supplies	\$580	\$600	\$525	\$3,400
Property-noncapital	\$8,221	\$8,300	\$2,500	\$4,700
<b>Grand Total</b>	<b>\$520,763</b>	<b>\$465,322</b>	<b>\$449,534</b>	<b>\$538,696</b>

<b>Expenditures by Activity</b>				
Data Processing	\$520,763	\$465,322	\$449,534	\$538,696
<b>Total</b>	<b>\$520,763</b>	<b>\$465,322</b>	<b>\$449,534</b>	<b>\$538,696</b>

<b>Activity by Fund</b>				
101 General	\$450,624	\$398,479	\$387,864	\$463,209
208 Special Assmts Admin	\$0	\$9,156	\$0	\$3,750
211 Transit	\$5,759	\$0	\$0	\$999
501 Wastewater Ops	\$64,380	\$57,687	\$61,670	\$70,738
<b>Total</b>	<b>\$520,763</b>	<b>\$465,322</b>	<b>\$449,534</b>	<b>\$538,696</b>

<b>Staffing</b>				
IT Manager	1.00	1.00	1.00	1.00
Telecommunications Manager	1.00	1.00	1.00	1.00
AS400 Systems Manager	1.00	0.80	0.00	0.00
Systems Analyst	1.00	1.00	1.00	1.00
Telecom/Network Analyst	1.00	1.00	1.00	1.00
<b>Total</b>	<b>5.00</b>	<b>4.80</b>	<b>4.00</b>	<b>4.00</b>



# Information Technology

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
1105 REGULAR FULL-TIME	\$350,448	\$292,368	\$272,208	\$294,402	0.7%
1190 FURLOUGH SAVINGS	\$0	(\$13,727)	\$0	\$0	-100.0%
<b>SALARIES &amp; WAGES</b>	<b>\$350,448</b>	<b>\$278,641</b>	<b>\$272,208</b>	<b>\$294,402</b>	<b>5.7%</b>
1510 HEALTH INSURANCE	\$34,500	\$36,000	\$33,000	\$47,136	30.9%
1531 MEDICARE	\$5,046	\$4,240	\$3,923	\$4,269	0.7%
1533 ICMA RETIREMENT	\$31,716	\$26,459	\$24,635	\$26,643	0.7%
1560 WORKERS COMPENSATION	\$1,323	\$1,374	\$1,280	\$1,383	0.7%
1580 BENEFIT COST SAVINGS	\$0	(\$4,500)	\$0	\$0	-100.0%
<b>EMPLOYEE BENEFITS</b>	<b>\$72,585</b>	<b>\$63,573</b>	<b>\$62,838</b>	<b>\$79,431</b>	<b>24.9%</b>
3280 OTHER PROFESSIONAL SERVICES	\$193	\$0	\$0	\$0	0.0%
<b>PROFESSIONAL SERVICES</b>	<b>\$193</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
3825 CONTRACT LABOR	\$0	\$0	\$0	\$24,888	100.0%
SQL programming 320 hrs 75% GF/25% SF			\$0	\$24,888	
3890 OTHER CONTRACTED SERVICES	\$0	\$0	\$0	\$7,500	100.0%
Web site design and hosting			\$0	\$7,500	
<b>OTHER CONTRACT &amp; PURCHASED SERVICES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$32,388</b>	<b>100.0%</b>
4320 GENERAL EQUIPMENT REPAIRS	\$0	\$0	\$770	\$0	0.0%
Printer repairs			\$770	\$0	
4343 SOFTWARE/HARDWARE AGREEMENT	\$79,335	\$101,422	\$92,438	\$101,939	0.5%
Animal Control Records Software Annual Support Contract.			\$1,075	\$1,075	
Annual Maintenance Contract for Scanners			\$2,907	\$3,000	
Annual network & data security support contract for remote sites. This cost is for the annual subscription for Gateway Antivirus, Content Filtering, Intrusion Detection, Anti-Spyware, and Firewall support for the devices at these locations.			\$0	\$1,732	
Annual Subscription network & data security for Gateway Antivirus, Intrusion Detection, Anti-Spyware, Content Filtering, Firewalls. \$2,800 70% general fund/30% wastewater fund			\$2,424	\$2,800	
Annual Support Contract for Citizen Request Software			\$3,000	\$3,000	
Annual Support Contract for e-discovery software; This software is used to fulfill e-discovery and public records requests pertaining to the City's data.			\$630	\$630	
Annual Support Contract for the City's Integrated Voice Response (IVR) system; allows scheduling and follow-up on inspections via telephone 24/7.			\$6,100	\$7,000	
Antivirus Annual Subscription; This contract is for annual support and updates for our antivirus software.			\$4,800	\$4,800	
Autoloader Tape Backup Drive Annual Support Contract: The nightly backups of our server system state data, as well as any data stored locally on our servers is backed up to tape nightly. The volume of our data is too great to fit on a single tape cartridge, thus the need for an autoloading multi-tape drive appliance.			\$1,000	\$1,000	



# Information Technology

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
City Software Annual Support Contract for financial mgmt, payroll/human resources, utility mgmt, and community development suites. \$53,577 less \$16,073 wastewater fund			\$50,894	\$53,577	
Dell Warranty Parts Direct Technician Certifications for I.T. Staff.			\$1,000	\$1,000	
Disaster recovery Software Annual Support Contract; The software is used to replicate data in real time between the production network and the disaster recovery network. 70% GF/30% WF			\$1,435	\$1,435	
Disk imaging software annual maintenance contract. This contract covers annual support and updates for this software package.			\$0	\$1,800	
Domain name annual renewal. The City owns the internet domain bullheadcity.com.			\$162	\$0	
Exchange Annual Support Contract: This software used to back up the data on the E-mail server. This software allows for restoration of messages, mailboxes, or even the entire post office if needed.			\$504	\$504	
Extended Warranty Coverage for File Servers. The warranty coverage for City's 3 primary file servers will expire in September, 2012.			\$0	\$4,875	
Mohave County Assessor Parcel Updates Annual Contract: This contract covers the cost of monthly land parcel updates received from the Mohave County Assessor's office.			\$165	\$165	
Network switch Gear annual maintenance contract. This contract covers the cost of updates and support for the software used to configure and manage this equipment.			\$0	\$1,200	
Spam Filters annual subscription. This item covers the cost of continuous updates to our email spam filters, thus helping to insure the security of our email system and productivity of our staff.			\$0	\$1,600	
Storage Area Network Support Contract: 3 TB (Terabytes) of the City's data is stored on our Storage Appliances.			\$5,796	\$5,796	
Virtual Server Annual Support Contract; This software used to create and operate Virtual Servers on our network for disaster recovery purposes.			\$546	\$650	
Creditron Annual Support Contract: The Creditron system is what Finance uses to process wastewater payments. This contract covers annual hardware/software support and updates for this mission-critical system.			\$10,000	4300	
<b>REPAIRS &amp; MAINTENANCE</b>	<b>\$79,335</b>	<b>\$101,422</b>	<b>\$93,208</b>	<b>\$101,939</b>	<b>0.5%</b>
4420 EQUIP. & VEHICLE RENTAL	\$0	\$0	\$6,140	\$6,140	100.0%
Lease of desktop computers (25)			\$6,140	\$6,140	
<b>RENTALS &amp; LEASES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,140</b>	<b>\$6,140</b>	<b>100.0%</b>

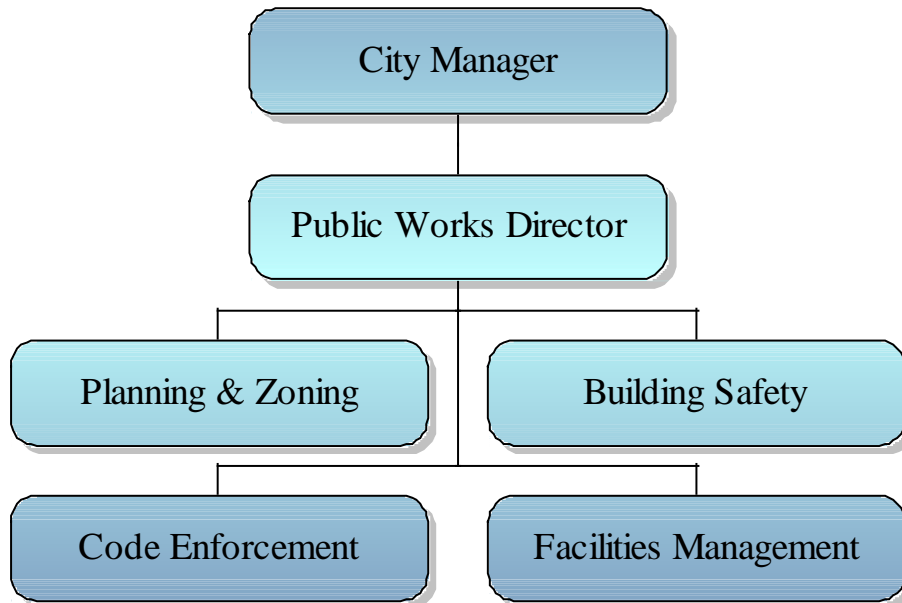


# Information Technology

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
5210 PROPERTY & RISK INSURANCE	\$8,811	\$9,610	\$9,610	\$12,202	27.0%
Budget based on risk management budget			\$9,610	\$12,202	
<b>INSURANCE</b>	<b>\$8,811</b>	<b>\$9,610</b>	<b>\$9,610</b>	<b>\$12,202</b>	<b>27.0%</b>
5320 CELLULAR TELEPHONES	\$224	\$240	\$240	\$408	70.0%
Cellular service pooled minutes phone plan \$34/month (1)			\$240	\$408	
<b>COMMUNICATION</b>	<b>\$224</b>	<b>\$240</b>	<b>\$240</b>	<b>\$408</b>	<b>70.0%</b>
5610 PER DIEM	\$0	\$736	\$400	\$736	0.0%
Training for I.T. staff			\$400	\$736	
5621 LODGING	\$0	\$1,320	\$550	\$1,320	0.0%
Lodging for I.T. staff Training			\$550	\$1,320	
5631 TRANSPORTATION	\$0	\$880	\$615	\$880	0.0%
Training for I.T. staff			\$615	\$880	
<b>TRAVEL</b>	<b>\$0</b>	<b>\$2,936</b>	<b>\$1,565</b>	<b>\$2,936</b>	<b>0.0%</b>
5710 SEMINARS & CONFERENCES	\$366	\$0	\$700	\$750	100.0%
Conference registrations			\$700	\$750	
<b>EDUCATION</b>	<b>\$366</b>	<b>\$0</b>	<b>\$700</b>	<b>\$750</b>	<b>100.0%</b>
6120 SPECIALTY SUPPLIES	\$580	\$600	\$525	\$600	0.0%
Replacement projector bulbs			\$525	\$600	
6122 COMPUTER SOFTWARE	\$0	\$0	\$0	\$2,800	100.0%
Crystal reports 2011 x2			\$0	\$1,000	
PBX Phone system software			\$0	\$1,800	
<b>GENERAL SUPPLIES</b>	<b>\$580</b>	<b>\$600</b>	<b>\$525</b>	<b>\$3,400</b>	<b>466.7%</b>
7025 COMPUTER EQUIPMENT<\$5,000	\$1,184	\$8,300	\$2,500	\$4,700	-43.4%
Replacement desktop PC parts.			\$2,500	\$4,700	
7026 TELECOMM EQUIPMENT<\$5,000	\$7,037	\$0	\$0	\$0	0.0%
<b>PROPERTY-NONCAPITAL</b>	<b>\$8,221</b>	<b>\$8,300</b>	<b>\$2,500</b>	<b>\$4,700</b>	<b>-43.4%</b>
<b>TOTAL 2050 INFORMATION TECHNOLOGY</b>	<b>\$520,763</b>	<b>\$465,322</b>	<b>\$449,534</b>	<b>\$538,696</b>	<b>15.8%</b>



# Planning and Zoning



## Activity Description

The Planning & Zoning Division provides guidance for the overall future growth of Bullhead City. Staff provides assistance to the City Council, Planning and Zoning Commission and general public.

The Building Safety Division reviews plans for all buildings and structures; provides inspections; reviews business license applications and inspects permitted construction for code compliance.

The Code Enforcement Division has the primary enforcement responsibility for city codes. Staff works in partnership with other city departments to ensure both residents and businesses are in compliance with city code regulations.

The Facilities Management Division provides the physical and comprehensive preventative maintenance and repair program for all City-owned buildings. Maintenance duties involve carpentry, plumbing, electrical, heating and air conditioning repair and minor remodeling. Custodial services are also provided to all City facilities.



# Planning and Zoning

## Budget Summary

	<b>Actual 2010-11</b>	<b>Budget 2011-12</b>	<b>Estimated 2011-12</b>	<b>Budget 2012-13</b>
<b>Expenditures by Classification</b>				
Salaries & wages	\$94,093	\$113,461	\$109,293	\$123,044
Employee benefits	\$27,949	\$38,394	\$36,096	\$50,776
Repairs & maintenance	\$79	\$0	\$0	\$0
Insurance	\$2,805	\$6,053	\$6,053	\$6,959
Communication	\$0	\$360	\$360	\$408
Printing & publishing	\$237	\$278	\$200	\$278
Travel	\$0	\$250	\$1,174	\$661
Education	\$0	\$1,120	\$1,071	\$526
General supplies	\$1,083	\$1,500	\$1,000	\$1,000
Vehicles maintenance	\$396	\$0	\$0	\$0
Property-noncapital	\$170	\$0	\$0	\$0
<b>Property-noncapital</b>	<b>\$126,812</b>	<b>\$161,416</b>	<b>\$155,247</b>	<b>\$183,652</b>
<b>Expenditures by Activity</b>				
Planning and Zoning	\$126,812	\$161,416	\$155,247	\$183,652
<b>Total</b>	<b>\$126,812</b>	<b>\$161,416</b>	<b>\$155,247</b>	<b>\$183,652</b>
<b>Activity by Fund</b>				
101 General	\$126,812	\$161,416	\$155,247	\$183,652
<b>Total</b>	<b>\$126,812</b>	<b>\$161,416</b>	<b>\$155,247</b>	<b>\$183,652</b>
<b>Staffing</b>				
Senior Planner	0.00	0.00	0.00	1.00
Planner	2.00	2.00	2.00	1.00
Office Assistant II	1.00	1.00	1.00	1.00
<b>Total</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>





# Planning and Zoning

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
1105 REGULAR FULL-TIME	\$94,093	\$119,133	\$109,263	\$123,044	3.3%
1140 OVERTIME	\$0	0	\$30	\$0	0.0%
1190 FURLOUGH SAVINGS	\$0	(\$5,672)	\$0	\$0	-100.0%
<b>SALARIES &amp; WAGES</b>	<b>\$94,093</b>	<b>\$113,461</b>	<b>\$109,293</b>	<b>\$123,044</b>	<b>8.4%</b>
1510 HEALTH INSURANCE	\$16,500	\$26,820	\$22,511	\$35,352	31.8%
1531 MEDICARE	\$1,292	\$1,727	\$1,503	\$1,784	3.3%
1533 ICMA RETIREMENT	\$8,396	\$10,782	\$9,891	\$11,135	3.3%
1560 WORKERS COMPENSATION	\$1,761	\$2,418	\$2,191	\$2,504	3.6%
1580 BENEFIT COST SAVINGS	\$0	(\$3,353)	\$0	\$0	-100.0%
<b>EMPLOYEE BENEFITS</b>	<b>\$27,949</b>	<b>\$38,394</b>	<b>\$36,096</b>	<b>\$50,776</b>	<b>32.2%</b>
4320 GENERAL EQUIPMENT REPAIRS	\$79	\$0	\$0	\$0	0.0%
<b>REPAIRS &amp; MAINTENANCE</b>	<b>\$79</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
5210 PROPERTY & RISK INSURANCE	\$2,805	\$6,053	\$6,053	\$6,959	15.0%
Budget based on risk management budget			\$6,053	\$6,959	
<b>INSURANCE</b>	<b>\$2,805</b>	<b>\$6,053</b>	<b>\$6,053</b>	<b>\$6,959</b>	<b>15.0%</b>
5320 CELLULAR TELEPHONES	\$0	\$360	\$360	\$408	13.3%
Cellular service pooled minutes phone plan \$34/month (1)			\$360	\$408	
<b>COMMUNICATION</b>	<b>\$0</b>	<b>\$360</b>	<b>\$360</b>	<b>\$408</b>	<b>13.3%</b>
5510 CUSTOM PRINTING	\$237	\$278	\$200	\$278	0.0%
Business cards, envelopes, letterhead			\$200	\$200	
Certified mailing envelopes			\$0	\$78	
<b>PRINTING &amp; PUBLISHING</b>	<b>\$237</b>	<b>\$278</b>	<b>\$200</b>	<b>\$278</b>	<b>0.0%</b>
5610 PER DIEM	\$0	\$125	\$83	\$41	-67.2%
APA annual conference			\$0	\$41	
New World Systems conference			\$83	\$0	
5621 LODGING	\$0	\$0	\$427	\$400	100.0%
APA annual conference			\$0	\$400	
New World Systems conference			\$427	\$0	
5631 TRANSPORTATION	\$0	\$125	\$664	\$220	76.0%
APA annual conference			\$0	\$220	
New World Systems conference			\$664	\$0	
<b>TRAVEL</b>	<b>\$0</b>	<b>\$250</b>	<b>\$1,174</b>	<b>\$661</b>	<b>164.4%</b>
5710 SEMINARS & CONFERENCES	\$0	\$500	\$945	\$300	-40.0%
APA annual conference			\$0	\$300	
New World Systems conference			\$945	\$0	
5715 BOOKS & SUBSCRIPTIONS	\$0	\$100	\$0	\$100	0.0%
Manual updates as needed			\$0	\$100	
5721 DUES & MEMBERSHIPS	\$0	\$520	\$126	\$126	-75.8%
American/Arizona Planning Association non certified memberships x3			\$126	\$126	
<b>EDUCATION</b>	<b>\$0</b>	<b>\$1,120</b>	<b>\$1,071</b>	<b>\$526</b>	<b>-53.0%</b>
6110 OFFICE SUPPLIES	\$1,083	\$1,500	\$1,000	\$1,000	-33.3%
General office supplies			\$1,000	\$1,000	
<b>GENERAL SUPPLIES</b>	<b>\$1,083</b>	<b>\$1,500</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>-33.3%</b>
4330 VEHICLE REPAIRS & SERVICE	\$396	\$0	\$0	\$0	0.0%
<b>VEHICLES MAINTENANCE</b>	<b>\$396</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
7030 EQUIPMENT<\$5,000	\$170	\$0	\$0	\$0	0.0%
<b>PROPERTY-NONCAPITAL</b>	<b>\$170</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>TOTAL 3010 PLANNING</b>	<b>\$126,812</b>	<b>\$161,416</b>	<b>\$155,247</b>	<b>\$183,652</b>	<b>13.8%</b>



# Building Safety

## Budget Summary

	Actual 2010-11	Budget 2011-12	Estimated 2011-12	Budget 2012-13
<b>Expenditures by Classification</b>				
Salaries & wages	\$186,570	\$204,371	\$182,595	\$208,496
Employee benefits	\$40,513	\$48,376	\$44,055	\$57,566
Official/Administrative	\$183	\$500	\$38	\$0
Professional services	\$12,185	\$5,000	\$2,074	\$2,000
Technical services	\$0	\$0	\$7,200	\$0
Other contract & purchased Services	\$260	\$0	\$0	\$0
Rentals & leases	\$212	\$0	\$0	\$0
Insurance	\$7,854	\$8,573	\$8,573	\$10,357
Communication	\$594	\$1,200	\$720	\$408
Printing & publishing	\$341	\$750	\$500	\$750
Travel	\$219	\$0	\$1,934	\$2,701
Education	\$1,358	\$5,890	\$2,650	\$5,984
General supplies	\$1,271	\$2,500	\$1,500	\$2,000
Vehicles maintenance	\$3,215	\$11,160	\$6,760	\$7,431
Clothing	\$106	\$330	\$330	\$380
Property-noncapital	\$0	\$250	\$695	\$300
<b>Grand Total</b>	<b>\$254,881</b>	<b>\$288,900</b>	<b>\$259,624</b>	<b>\$298,373</b>

<b>Expenditures by Activity</b>				
Building Safety	\$254,881	\$288,900	\$259,624	\$298,373
<b>Total</b>	<b>\$254,881</b>	<b>\$288,900</b>	<b>\$259,624</b>	<b>\$298,373</b>

<b>Activity by Fund</b>				
General Fund	\$254,881	\$288,900	\$259,624	\$298,373
<b>Total</b>	<b>\$254,881</b>	<b>\$288,900</b>	<b>\$259,624</b>	<b>\$298,373</b>

<b>Staffing</b>				
Building Official	1.00	1.00	1.00	1.00
Senior Plans Examiner	1.00	1.00	1.00	1.00
Plans Examiner	1.00	1.00	1.00	1.00
<b>Total</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>



# Building Safety

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
1105 REGULAR FULL-TIME	\$164,730	\$190,240	\$157,628	\$180,567	-5.1%
1120 OTHER WAGES	\$21,840	\$23,127	\$24,967	\$27,929	20.8%
1190 FURLOUGH SAVINGS	\$0	(\$8,996)	\$0	\$0	-100.0%
<b>SALARIES &amp; WAGES</b>	<b>\$186,570</b>	<b>\$204,371</b>	<b>\$182,595</b>	<b>\$208,496</b>	<b>2.0%</b>
1510 HEALTH INSURANCE	\$20,250	\$27,000	\$20,250	\$33,584	24.4%
1530 SOCIAL SECURITY	\$539	\$1,433	\$1,548	\$1,732	20.9%
1531 MEDICARE	\$3,454	\$3,094	\$2,580	\$3,024	-2.3%
1533 ICMA RETIREMENT	\$14,696	\$17,217	\$14,265	\$16,341	-5.1%
1560 WORKERS COMPENSATION	\$1,574	\$3,007	\$2,412	\$2,885	-4.1%
1580 BENEFIT COST SAVINGS	\$0	(\$3,375)	\$0	\$0	-100.0%
1905 EMPLOYEE RELOCATION EXPENSE	\$0	\$0	\$3,000	\$0	0.0%
<b>EMPLOYEE BENEFITS</b>	<b>\$40,513</b>	<b>\$48,376</b>	<b>\$44,055</b>	<b>\$57,566</b>	<b>19.0%</b>
3101 LEGAL NOTICES	\$0	\$500	\$0	\$0	-100.0%
3112 BUSINESS MEALS	\$183	\$0	\$38	\$0	0.0%
Recruitment			\$38	\$0	
<b>OFFICIAL/ADMINISTRATIVE</b>	<b>\$183</b>	<b>\$500</b>	<b>\$38</b>	<b>\$0</b>	<b>-100.0%</b>
3280 OTHER PROFESSIONAL SERVICES	\$12,185	\$5,000	\$2,074	\$2,000	-60.0%
Contracted plan review			\$1,574	\$1,500	
Mohave County Building Inspector Contract			\$500	\$500	
<b>PROFESSIONAL SERVICES</b>	<b>\$12,185</b>	<b>\$5,000</b>	<b>\$2,074</b>	<b>\$2,000</b>	<b>-60.0%</b>
3480 OTHER TECHNICAL SERVICES	\$0	\$0	\$7,200	\$0	0.0%
Computer programming			\$7,200	\$0	
<b>TECHNICAL SERVICES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$7,200</b>	<b>\$0</b>	<b>0.0%</b>
3890 OTHER CONTRACTED SERVICES	\$260	\$0	\$0	\$0	0.0%
<b>OTHER CONTRACT &amp; PURCHASED SERVICES</b>	<b>\$260</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
4420 EQUIP. & VEHICLE RENTAL	\$212	\$0	\$0	\$0	0.0%
<b>RENTALS &amp; LEASES</b>	<b>\$212</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
5210 PROPERTY & RISK INSURANCE	\$7,854	\$8,573	\$8,573	\$10,357	20.8%
Budget based on risk management budget			\$8,573	\$10,357	
<b>INSURANCE</b>	<b>\$7,854</b>	<b>\$8,573</b>	<b>\$8,573</b>	<b>\$10,357</b>	<b>20.8%</b>
5320 CELLULAR TELEPHONES	\$594	\$1,200	\$720	\$408	-66.0%
Cellular service pooled minutes phone plan \$34/month (1)			\$720	\$408	
<b>COMMUNICATION</b>	<b>\$594</b>	<b>\$1,200</b>	<b>\$720</b>	<b>\$408</b>	<b>-66.0%</b>
5510 CUSTOM PRINTING	\$341	\$750	\$500	\$750	0.0%
Business cards @ \$41.47			\$83	\$83	
Envelopes and letterhead			\$417	\$417	
Inspection cards (2000) with new codes for new computer system			\$0	\$250	
<b>PRINTING &amp; PUBLISHING</b>	<b>\$341</b>	<b>\$750</b>	<b>\$500</b>	<b>\$750</b>	<b>0.0%</b>



# Building Safety

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
5610 PER DIEM	\$0	\$0	\$198	\$524	100.0%
21 Accessibility inspector/plans examiner testing			\$0	\$11	
79 Residential energy inspector/plans examiner testing			\$0	\$11	
AZBO fall education institute			\$0	\$159	
AZBO spring education institute			\$115	\$159	
Educode for 2.8 CEU's			\$0	\$151	
Educode training (1 day) for .7 CEU'S			\$0	\$11	
M1 Residential mechanical inspector			\$0	\$11	
New World Systems conference			\$83	\$0	
R3 Residential plans examiner			\$0	\$11	
5621 LODGING	\$181	\$0	\$1,070	\$1,300	100.0%
AZBO fall education institute			\$0	\$600	
AZBO spring education institute			\$500	\$500	
Educode for 2.8 CEU's			\$0	\$200	
New World Systems conference			\$570	\$0	
5631 TRANSPORTATION	\$39	\$0	\$366	\$877	100.0%
AZBO fall education institute			\$0	\$412	
AZBO spring education institute			\$246	\$245	
Educode for 2.8 CEU's			\$0	\$110	
Educode training (1 Day) for .7 CEU'S			\$0	\$110	
New World Systems conference			\$120	\$0	
5670 OTHER TRAVEL EXPENSES	\$0	\$0	\$300	\$0	0.0%
Interview reimbursement			\$300	\$0	
<b>TRAVEL</b>	<b>\$219</b>	<b>\$0</b>	<b>\$1,934</b>	<b>\$2,701</b>	<b>100.0%</b>
5710 SEMINARS & CONFERENCES	\$545	\$3,590	\$1,125	\$2,846	-20.7%
21 Accessibility inspector/plans examiner online study course			\$0	\$79	
21 Accessibility inspector/plans examiner testing			\$0	\$180	
79 Residential energy inspector/plans examiner online study course			\$0	\$79	
79 Residential energy inspector/plans examiner testing			\$0	\$180	
AZBO fall education institute			\$0	\$500	
AZBO spring education institute			\$400	\$500	
Educode for 2.8 CEU's			\$0	\$600	
Educode training (1 day)for .7 CEU'S			\$0	\$150	
ICC membership quarterly meeting registration			\$80	\$80	
M1 Residential mechanical inspector			\$0	\$160	
M1 Residential mechanical inspector online study course			\$0	\$79	
New World Systems conference			\$645	\$0	



# Building Safety

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
R3 Residential plans examiner			\$0	\$180	
R3 Residential plans examiner online study course			\$0	\$79	
5715 BOOKS & SUBSCRIPTIONS	\$443	\$2,000	\$1,200	\$2,000	0.0%
Periodic International Code Council updates.			\$1,200	\$2,000	
5721 DUES & MEMBERSHIPS	\$370	\$300	\$325	\$605	101.7%
Arizona Building Officials (AZBO) grand canyon chapter membership			\$150	\$150	
ICC associate membership			\$0	\$50	
ICC certification renewal x4			\$0	\$250	
ICC grand canyon chapter membership			\$50	\$30	
International Code Council (ICC) annual membership			\$125	\$125	
5731 TRAINING SUPPLIES	\$0	\$0	\$0	\$533	100.0%
21 Accessibility inspector/plans examiner study guide			\$0	\$131	
79 Residential energy inspector/plans examiner study guide			\$0	\$66	
Educode study guide			\$0	\$88	
M1 Residential mechanical inspector			\$0	\$124	
R3 Residential plans examiner study guide			\$0	\$124	
<b>EDUCATION</b>	<b>\$1,358</b>	<b>\$5,890</b>	<b>\$2,650</b>	<b>\$5,984</b>	<b>1.6%</b>
6110 OFFICE SUPPLIES	\$1,271	\$2,500	\$1,500	\$2,000	-20.0%
General office supplies			\$1,500	\$2,000	
<b>GENERAL SUPPLIES</b>	<b>\$1,271</b>	<b>\$2,500</b>	<b>\$1,500</b>	<b>\$2,000</b>	<b>-20.0%</b>
4330 VEHICLE REPAIRS & SERVICE	\$581	\$3,000	\$3,000	\$3,000	0.0%
Fleet Rental Charges			\$3,000	\$3,000	
6210 GASOLINE	\$2,634	\$8,160	\$3,760	\$4,431	-45.7%
1,086 gallons @ \$4			\$3,673	\$4,344	
Fleet equip. replacement 1,086 @ .08/gal			\$87	\$87	
<b>VEHICLES MAINTENANCE</b>	<b>\$3,215</b>	<b>\$11,160</b>	<b>\$6,760</b>	<b>\$7,431</b>	<b>-33.4%</b>
6410 UNIFORMS	\$106	\$330	\$330	\$380	15.2%
Inspector shirts (5) x2			\$330	\$380	
<b>CLOTHING</b>	<b>\$106</b>	<b>\$330</b>	<b>\$330</b>	<b>\$380</b>	<b>15.2%</b>
7020 TOOLS	\$0	\$0	\$395	\$300	100.0%
Arcfault testers (2)			\$395	\$0	
Miscellaneous tools			\$0	\$300	
7030 EQUIPMENT<\$5,000	\$0	\$250	\$300	\$0	-100.0%
Portable GPS System x2			\$300	\$0	
<b>PROPERTY-NONCAPITAL</b>	<b>\$0</b>	<b>\$250</b>	<b>\$695</b>	<b>\$300</b>	<b>20.0%</b>
<b>TOTAL 3020 BLDG SAFETY</b>	<b>\$254,881</b>	<b>\$288,900</b>	<b>\$259,624</b>	<b>\$298,373</b>	<b>3.3%</b>



# Code Enforcement

## Budget Summary

	Actual 2010-11	Budget 2011-12	Estimated 2011-12	Budget 2012-13
<b>Expenditures by Classification</b>				
Salaries & wages	\$188,776	\$189,169	\$188,142	\$208,325
Employee benefits	\$52,952	\$59,226	\$60,445	\$87,024
Official/Administrative	\$696	\$2,300	\$864	\$2,300
Professional services	\$1,155	\$1,200	\$0	\$0
Other contract & purchased Services	\$8,632	\$21,050	\$17,000	\$26,050
Repairs & maintenance	\$762	\$0	\$0	\$0
Insurance	\$6,809	\$7,432	\$7,432	\$9,316
Communication	\$1,281	\$1,560	\$1,201	\$3,576
Printing & publishing	\$347	\$948	\$400	\$1,200
Education	\$110	\$110	\$110	\$110
General supplies	\$187	\$2,500	\$1,469	\$1,000
Vehicles maintenance	\$1,601	\$4,693	\$4,964	\$5,495
Clothing	\$0	\$475	\$431	\$1,000
Property-noncapital	\$73	\$250	\$75	\$250
<b>Grand Total</b>	<b>\$263,382</b>	<b>\$290,913</b>	<b>\$282,533</b>	<b>\$345,646</b>

<b>Expenditures by Activity</b>				
Code Enforcement	\$263,382	\$290,913	\$282,533	\$345,646
<b>Total</b>	<b>\$263,382</b>	<b>\$290,913</b>	<b>\$282,533</b>	<b>\$345,646</b>

<b>Activity by Fund</b>				
101 General	\$263,232	\$243,774	\$237,563	\$274,718
210 Water Impost	\$150	\$29,087	\$27,459	\$70,928
501 Wastewater Ops	\$0	\$18,052	\$17,511	\$0
<b>Total</b>	<b>\$263,382</b>	<b>\$290,913</b>	<b>\$282,533</b>	<b>\$345,646</b>

<b>Staffing</b>				
Code Enforcement Manager	1.00	1.00	1.00	0.00
Code Enforcement Inspector	1.00	1.00	1.00	4.00
Office Assistant II	2.00	2.00	2.00	1.00
<b>Total</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>5.00</b>



# Code Enforcement

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
1105 REGULAR FULL-TIME	\$182,877	\$198,314	\$188,142	\$208,325	5.0%
1120 OTHER WAGES	\$5,900	\$0	\$0	\$0	0.0%
1190 FURLOUGH SAVINGS	\$0	(\$9,145)	\$0	\$0	-100.0%
<b>SALARIES &amp; WAGES</b>	<b>\$188,776</b>	<b>\$189,169</b>	<b>\$188,142</b>	<b>\$208,325</b>	<b>10.1%</b>
1510 HEALTH INSURANCE	\$30,726	\$39,600	\$37,505	\$60,688	53.3%
1530 SOCIAL SECURITY	\$366	\$0	\$0	\$0	0.0%
1531 MEDICARE	\$2,591	\$2,875	\$2,553	\$3,021	5.1%
1533 ICMA RETIREMENT	\$16,550	\$17,948	\$17,026	\$18,853	5.0%
1560 WORKERS COMPENSATION	\$2,719	\$3,528	\$3,361	\$4,462	26.5%
1580 BENEFIT COST SAVINGS	\$0	(\$4,725)	\$0	\$0	-100.0%
<b>EMPLOYEE BENEFITS</b>	<b>\$52,952</b>	<b>\$59,226</b>	<b>\$60,445</b>	<b>\$87,024</b>	<b>46.9%</b>
3105 PROPERTY RECORDING FEES	\$696	\$2,300	\$864	\$2,300	0.0%
Mohave County recording and liens release fees			\$864	\$2,300	
<b>OFFICIAL/ADMINISTRATIVE</b>	<b>\$696</b>	<b>\$2,300</b>	<b>\$864</b>	<b>\$2,300</b>	<b>0.0%</b>
3280 OTHER PROFESSIONAL SERVICES	\$1,155	\$1,200	\$0	\$0	-100.0%
<b>PROFESSIONAL SERVICES</b>	<b>\$1,155</b>	<b>\$1,200</b>	<b>\$0</b>	<b>\$0</b>	<b>-100.0%</b>
3835 ENFORCEMEN SERVICE-NUISANCE	\$6,429	\$16,050	\$12,000	\$18,050	12.5%
Abatement of nuisances (debris, trash, weeds, etc...) as needed. ☐			\$12,000	\$18,050	
3837 ENFORCEMEN SERVICE-BUILDING	\$2,203	\$5,000	\$5,000	\$8,000	60.0%
Abatement of dangerous buildings as needed. ☐			\$5,000	\$8,000	
<b>OTHER CONTRACT &amp; PURCHASED SERVICES</b>	<b>\$8,632</b>	<b>\$21,050</b>	<b>\$17,000</b>	<b>\$26,050</b>	<b>23.8%</b>
5210 PROPERTY & RISK INSURANCE	\$6,809	\$7,432	\$7,432	\$9,316	25.3%
Budget based on risk management budget			\$7,432	\$9,316	
<b>INSURANCE</b>	<b>\$6,809</b>	<b>\$7,432</b>	<b>\$7,432</b>	<b>\$9,316</b>	<b>25.3%</b>
5320 CELLULAR TELEPHONES	\$1,281	\$1,560	\$1,201	\$3,576	129.2%
Cellular service pooled minutes phone plan \$34/month (2)			\$841	\$816	
Cellular service tablet/portable device \$30/month 3GB (1)			\$360	\$360	
Cellular service tablet/portable device \$50/month 5GB (4)			\$0	\$2,400	
<b>COMMUNICATION</b>	<b>\$1,281</b>	<b>\$1,560</b>	<b>\$1,201</b>	<b>\$3,576</b>	<b>129.2%</b>
5510 CUSTOM PRINTING	\$347	\$948	\$400	\$1,200	26.6%
Pre-printed certified mailing envelopes			\$200	\$800	
Printing of business cards, envelopes, etc. Printing Abandoned/Unattended vehicles. Printing door hanger field notices.			\$200	\$400	
<b>PRINTING &amp; PUBLISHING</b>	<b>\$347</b>	<b>\$948</b>	<b>\$400</b>	<b>\$1,200</b>	<b>26.6%</b>



# Code Enforcement

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
5721 DUES & MEMBERSHIPS	\$110	\$110	\$110	\$110	0.0%
American Association of Code Enforcement, 1 Membership			\$75	\$75	
Code Enforcement League of Arizona Membership Dues, 1 membership			\$35	\$35	
<b>EDUCATION</b>	<b>\$110</b>	<b>\$110</b>	<b>\$110</b>	<b>\$110</b>	<b>0.0%</b>
6110 OFFICE SUPPLIES	\$187	\$2,500	\$1,469	\$1,000	-60.0%
Miscellaneous office supplies such as binders, calendars, camera supplies, colored paper, file folders, heavy duty staples, highlighters, labels, manilla envelopes, pencils, pens, tab dividers, (Eliminating toner cartridges), etc...			\$700	\$1,000	
Toner Cartridges			\$769	\$0	
<b>GENERAL SUPPLIES</b>	<b>\$187</b>	<b>\$2,500</b>	<b>\$1,469</b>	<b>\$1,000</b>	<b>-60.0%</b>
4330 VEHICLE REPAIRS & SERVICE	\$879	\$3,000	\$3,000	\$3,000	0.0%
Fleet Rental Charges			\$3,000	\$3,000	
6210 GASOLINE	\$1,485	\$1,693	\$1,964	\$2,495	47.4%
611.5 gallons @ \$4			\$1,915	\$2,446	
Fleet equip. replacement 611.5 @ .08/gal			\$49	\$49	
<b>VEHICLES MAINTENANCE</b>	<b>\$2,364</b>	<b>\$4,693</b>	<b>\$4,964</b>	<b>\$5,495</b>	<b>17.1%</b>
6410 UNIFORMS	\$0	\$475	\$431	\$1,000	110.5%
15 Shirts and 2 Hooded Sweatshirts.			\$431	\$0	
Uniforms for temporary staff			\$0	\$200	
<b>CLOTHING</b>	<b>\$0</b>	<b>\$475</b>	<b>\$431</b>	<b>\$1,000</b>	<b>110.5%</b>
7020 TOOLS	\$0	\$0	\$75	\$250	100.0%
Small tools as needed such as heavy duty stapler, staples, tape measure, etc.			\$75	\$250	
7025 COMPUTER EQUIPMENT<\$5,000	\$73	\$0	\$0	\$0	100.0%
Portable electronic device to assist with code enforcement			\$0	\$0	
7030 EQUIPMENT<\$5,000	\$0	\$250	\$0	\$0	-100.0%
<b>PROPERTY-NONCAPITAL</b>	<b>\$73</b>	<b>\$250</b>	<b>\$75</b>	<b>\$250</b>	<b>0.0%</b>
<b>TOTAL 3030 CODE ENFORCEMENT</b>	<b>\$263,382</b>	<b>\$290,913</b>	<b>\$282,533</b>	<b>\$345,646</b>	<b>18.8%</b>





# Facilities Management

## Budget Summary

	Actual 2010-11	Budget 2011-12	Estimated 2011-12	Budget 2012-13
<b>Expenditures by Classification</b>				
Salaries & wages	\$157,290	\$160,291	\$151,802	\$171,116
Employee benefits	\$64,504	\$71,734	\$69,923	\$91,282
Professional services	\$3,242	\$1,000	\$1,700	\$1,000
Other contract & purchased Services	\$0	\$13,021	\$14,077	\$11,255
Utilities	\$264,638	\$267,410	\$249,013	\$263,421
Repairs & maintenance	\$71,666	\$120,306	\$77,793	\$61,561
Rentals & leases	\$631	\$250	\$1,205	\$457
Insurance	\$8,899	\$9,706	\$9,706	\$19,744
Communication	\$683	\$960	\$960	\$1,224
Printing & publishing	\$0	\$29	\$0	\$0
Travel	\$96	\$420	\$0	\$0
Education	\$0	\$500	\$0	\$0
General supplies	\$31,823	\$31,013	\$20,649	\$29,350
Vehicles maintenance	\$2,785	\$5,195	\$6,169	\$5,640
Chemicals	\$5,043	\$17,000	\$15,000	\$17,000
Clothing	\$1,774	\$3,550	\$1,110	\$1,380
Property-noncapital	\$631	\$993	\$1,428	\$500
<b>Grand Total</b>	<b>\$613,707</b>	<b>\$703,378</b>	<b>\$620,535</b>	<b>\$674,930</b>

<b>Expenditures by Activity</b>				
Facilities Management	\$613,707	\$703,378	\$620,535	\$674,930
<b>Total</b>	<b>\$613,707</b>	<b>\$703,378</b>	<b>\$620,535</b>	<b>\$674,930</b>

<b>Activity by Fund</b>				
101 General	\$613,498	\$703,378	\$615,426	\$667,305
201 Highway Urban Revenue	\$0	\$0	\$0	\$0
211 Transit	\$208	\$0	\$0	\$1,743
245 BHC Sr Nutrition Center	\$0	\$0	\$5,109	\$5,882
501 Wastewater Ops	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$613,707</b>	<b>\$703,378</b>	<b>\$620,535</b>	<b>\$674,930</b>

<b>Staffing</b>				
Facilities Maintenance Foreman	1.00	1.00	1.00	1.00
Maintenance Worker II	1.00	1.00	1.00	1.00
Maintenance Worker I	3.00	3.00	3.00	3.00
<b>Total</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>



# Facilities Management

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
1105 REGULAR FULL-TIME	\$156,863	\$168,802	\$151,122	\$169,116	0.2%
1140 OVERTIME	\$428	\$0	\$680	\$2,000	100.0%
1190 FURLOUGH SAVINGS	\$0	(\$8,511)	\$0	\$0	-100.0%
<b>SALARIES &amp; WAGES</b>	<b>\$157,291</b>	<b>\$160,291</b>	<b>\$151,802</b>	<b>\$171,116</b>	<b>6.8%</b>
1510 HEALTH INSURANCE	\$37,500	\$45,000	\$41,250	\$58,920	30.9%
1531 MEDICARE	\$2,193	\$2,447	\$2,120	\$2,452	0.2%
1533 ICMA RETIREMENT	\$14,235	\$15,277	\$13,738	\$15,305	0.2%
1560 WORKERS COMPENSATION	\$10,576	\$14,635	\$12,815	\$14,605	-0.2%
1580 BENEFIT COST SAVINGS	\$0	(\$5,625)	\$0	\$0	-100.0%
<b>EMPLOYEE BENEFITS</b>	<b>\$64,504</b>	<b>\$71,734</b>	<b>\$69,923</b>	<b>\$91,282</b>	<b>27.3%</b>
3280 OTHER PROFESSIONAL SERVICES	\$3,242	\$1,000	\$1,700	\$1,000	0.0%
Locksmith services			\$1,700	\$1,000	
<b>PROFESSIONAL SERVICES</b>	<b>\$3,242</b>	<b>\$1,000</b>	<b>\$1,700</b>	<b>\$1,000</b>	<b>0.0%</b>
3890 OTHER CONTRACTED SERVICES	\$0	\$13,021	\$14,077	\$11,255	-13.6%
Carpet cleaning/repair for senior center			\$0	\$500	
Conference room relocation			\$1,400	\$0	
Employee shade structure and picnic table			\$1,967	\$0	
Fire alarm certification			\$500	\$725	
Fire extinguisher certification and service			\$4,125	\$4,000	
Pest control services			\$2,625	\$2,500	
Security alarm annual certification			\$1,830	\$850	
Solar panel cleaning services			\$180	\$360	
Sprinkler system certification			\$1,250	\$1,600	
Window cleaning for city hall second floor			\$200	\$720	
<b>OTHER CONTRACT &amp; PURCHASED SERVICES</b>	<b>\$0</b>	<b>\$13,021</b>	<b>\$14,077</b>	<b>\$11,255</b>	<b>-13.6%</b>
4105 WATER	\$18,206	\$22,826	\$17,993	\$23,945	4.9%
Acct # 089856-2 2285 Trane Road \$160/month			\$1,484	\$1,930	
Acct # 089857-0 2270 Trane Road \$113/month			\$1,046	\$1,360	
Acct # 089858-8 1255 Marina Blvd Irrigation \$472/month			\$4,355	\$5,662	
Acct # 089859-6 1255 Marina Blvd A \$499/month			\$4,600	\$5,980	
Acct # 089860-4 1255 Marina Blvd Fire \$20/month			\$180	\$234	
Acct # 089861-2 1255 Marina Blvd B \$220/month			\$1,605	\$2,640	
Acct # 089886-9 2500 Mountain Pass Rd \$56/Month			\$513	\$667	
ACCT # 089887-7 2500 Mountain Pass Rd Fire \$10/month			\$90	\$117	
Acct # 108459-2 1275 Alonas Way \$54/Month			\$496	\$645	
Acct # 108460-0 2047 Commercial Way \$130/month			\$1,199	\$1,558	



# Facilities Management

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
Acct # 120941-3 937 Marina Blvd \$18/Month			\$163	\$212	
Acct # 271553-3 2355 Trane Td \$105/Month			\$971	\$1,262	
Acct # 283576-0 2355 Trane Rd Irrig \$140/Month			\$1,291	\$1,678	
<b>4110 ELECTRIC</b>	<b>\$245,215</b>	<b>\$243,000</b>	<b>\$228,535</b>	<b>\$237,240</b>	<b>-2.4%</b>
Sub Acct 034 - Animal Control Building \$825/month			\$9,535	\$9,900	
Sub Acct 048 - 2500 Tesota Way \$2127/month			\$24,585	\$25,524	
Sub Acct 049 - BHC Admin Complex \$6692/month			\$77,363	\$80,304	
Sub Acct 069 - Section 20 - Senior Center \$506/month			\$5,853	\$6,072	
Sub Acct 097 - Sec 30 1st Aid Station \$23/month			\$263	\$276	
Sub Acct 114 - Wolf Court Radio Tower \$14/month			\$157	\$168	
Sub Acct 134 - TV 4 \$255/month			\$2,943	\$3,060	
Sub Acct 179 - Evidence Building - Alonas Way \$236/month			\$2,726	\$2,832	
Sub Acct 183 - 2047 Commercial Way \$361/month			\$4,171	\$4,332	
Sub Acct 193 - Mechanical Building \$4676/month			\$54,059	\$56,112	
Sub Acct 294 - City Hall Bldg Solar \$4055/month			\$46,880	\$48,660	
<b>4120 NATURAL GAS</b>	<b>\$1,218</b>	<b>\$1,584</b>	<b>\$2,485</b>	<b>\$2,236</b>	<b>41.2%</b>
Acct# 1006032 2270 Trane Rd Animal Control \$172/month			\$2,485	\$2,236	
<b>UTILITIES</b>	<b>\$264,638</b>	<b>\$267,410</b>	<b>\$249,013</b>	<b>\$263,421</b>	<b>-1.5%</b>
<b>4310 BUILDING REPAIRS</b>	<b>\$33,958</b>	<b>\$10,300</b>	<b>\$10,354</b>	<b>\$10,300</b>	<b>0.0%</b>
Electrician services			\$2,800	\$2,500	
General services(includes Animal Control Door)			\$2,679	\$2,000	
Parking lot light services			\$200	\$2,000	
Plumbing services			\$1,895	\$2,000	
Refrigeration services			\$2,780	\$1,800	
<b>4312 IMPROVEMENTS NONCAPITAL</b>	<b>\$132</b>	<b>\$12,768</b>	<b>\$15,983</b>	<b>\$0</b>	<b>-100.0%</b>
Asphalt for justice center			\$15,983	\$0	
<b>4320 GENERAL EQUIPMENT REPAIRS</b>	<b>\$10,828</b>	<b>\$73,938</b>	<b>\$32,639</b>	<b>\$23,500</b>	<b>-68.2%</b>
911 gate opener			\$0	\$2,000	
Appliances repair			\$2,000	\$2,000	
Cooling tower maintenance and repair			\$2,989	\$1,000	
HVAC repair			\$22,500	\$16,000	
Police department gate repair			\$1,700	\$2,500	
Police department roll up door			\$900	\$0	
Police department shower			\$2,550	\$0	
<b>4340 MAINTENANCE AGREEMENTS</b>	<b>\$22,377</b>	<b>\$23,300</b>	<b>\$18,707</b>	<b>\$21,776</b>	<b>-6.5%</b>



# Facilities Management

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
Chiller preventative maintenance \$523/month			\$6,276	\$6,276	
Elevator maintenance exceeding contract			\$0	\$2,000	
Elevator service contract \$1,550/quarterly			\$6,200	\$7,800	
Water treatment service \$475/month			\$6,231	\$5,700	
<b>4343 SOFTWARE/HARDWARE AGREEMENT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,985</b>	<b>100.0%</b>
Technical support for upgrade to webvision software			\$0	\$0	
<b>4390 OTHER REPAIRS &amp; MAINTENANCE</b>	<b>\$4,371</b>	<b>\$0</b>	<b>\$110</b>	<b>\$0</b>	<b>0.0%</b>
Other General Repair			\$110	\$0	
<b>REPAIRS &amp; MAINTENANCE</b>	<b>\$71,667</b>	<b>\$120,306</b>	<b>\$77,793</b>	<b>\$61,561</b>	<b>-48.8%</b>
<b>4420 EQUIP. &amp; VEHICLE RENTAL</b>	<b>\$631</b>	<b>\$250</b>	<b>\$1,205</b>	<b>\$457</b>	<b>82.8%</b>
Scaffolding rental			\$222	\$0	
Fleet Pool Car Rentals			\$526		
Soft water tank rental \$38.10/month			\$457	\$457	
<b>RENTALS &amp; LEASES</b>	<b>\$631</b>	<b>\$250</b>	<b>\$1,205</b>	<b>\$457</b>	<b>82.8%</b>
<b>5210 PROPERTY &amp; RISK INSURANCE</b>	<b>\$8,899</b>	<b>\$9,706</b>	<b>\$9,706</b>	<b>\$19,744</b>	<b>103.4%</b>
Budget based on risk management budget			\$9,706	\$19,744	
<b>INSURANCE</b>	<b>\$8,899</b>	<b>\$9,706</b>	<b>\$9,706</b>	<b>\$19,744</b>	<b>103.4%</b>
<b>5320 CELLULAR TELEPHONES</b>	<b>\$683</b>	<b>\$960</b>	<b>\$960</b>	<b>\$1,224</b>	<b>27.5%</b>
Cellular service pooled minutes phone plan \$34/month (3)			\$960	\$1,224	
<b>COMMUNICATION</b>	<b>\$683</b>	<b>\$960</b>	<b>\$960</b>	<b>\$1,224</b>	<b>27.50%</b>
<b>5510 CUSTOM PRINTING</b>	<b>\$0</b>	<b>\$29</b>	<b>\$0</b>	<b>\$0</b>	<b>-100.0%</b>
<b>PRINTING &amp; PUBLISHING</b>	<b>\$0</b>	<b>\$29</b>	<b>\$0</b>	<b>\$0</b>	<b>-100.0%</b>
<b>5610 PER DIEM</b>	<b>\$0</b>	<b>\$100</b>	<b>\$0</b>	<b>\$0</b>	<b>-100.0%</b>
<b>5621 LODGING</b>	<b>\$36</b>	<b>\$220</b>	<b>\$0</b>	<b>\$0</b>	<b>-100.0%</b>
<b>5631 TRANSPORTATION</b>	<b>\$0</b>	<b>\$100</b>	<b>\$0</b>	<b>\$0</b>	<b>-100.0%</b>
<b>5670 OTHER TRAVEL EXPENSES</b>	<b>\$60</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>TRAVEL</b>	<b>\$96</b>	<b>\$420</b>	<b>\$0</b>	<b>\$0</b>	<b>-100.0%</b>
<b>5710 SEMINARS &amp; CONFERENCES</b>	<b>\$0</b>	<b>\$500</b>	<b>\$0</b>	<b>\$0</b>	<b>-100.0%</b>
<b>EDUCATION</b>	<b>\$0</b>	<b>\$500</b>	<b>\$0</b>	<b>\$0</b>	<b>-100.0%</b>
<b>6110 OFFICE SUPPLIES</b>	<b>\$150</b>	<b>\$325</b>	<b>\$100</b>	<b>\$200</b>	<b>-38.5%</b>
General office supplies			\$100	\$200	
<b>6120 SPECIALTY SUPPLIES</b>	<b>\$31,673</b>	<b>\$30,688</b>	<b>\$20,549</b>	<b>\$29,150</b>	<b>-5.0%</b>
Electrical supplies			\$3,349	\$2,400	
Filters for cooling systems			\$2,800	\$3,400	
Fire extinguishers			\$500	\$500	
Flags for city facilities			\$5,050	\$5,000	
Hardware			\$2,550	\$4,000	
HVAC supplies			\$2,000	\$7,250	
Plumbing supplies			\$100	\$800	
Safety supplies			\$2,100	\$2,100	
Signage for justice center			\$100	\$200	
Water softner salt			\$2,000	\$3,500	
<b>GENERAL SUPPLIES</b>	<b>\$31,823</b>	<b>\$31,013</b>	<b>\$20,649</b>	<b>\$29,350</b>	<b>-5.4%</b>

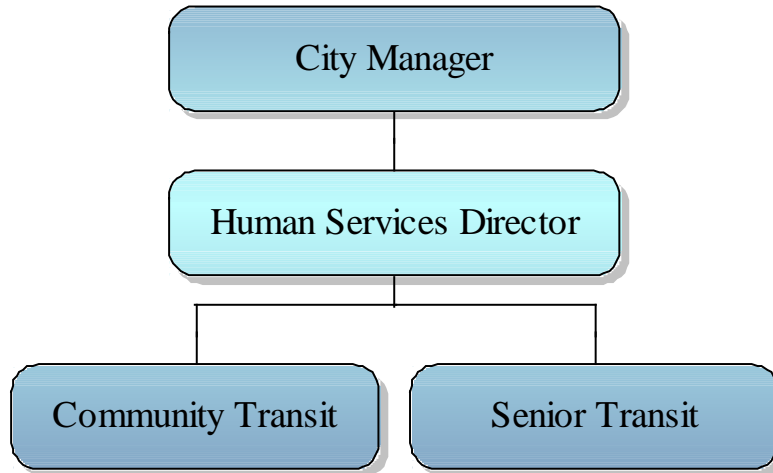


# Facilities Management

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
4330 VEHICLE REPAIRS & SERVICE	\$1,182	\$3,000	\$3,000	\$3,000	0.0%
Fleet rental charges			\$3,000	\$3,000	
6210 GASOLINE	\$1,602	\$2,195	\$3,169	\$2,640	20.3%
647 gallons @ \$4			\$3,117	\$2,588	
Fleet equip. replacement 647 gal @ .08/gal			\$52	\$52	
<b>VEHICLES MAINTENANCE</b>	<b>\$2,785</b>	<b>\$5,195</b>	<b>\$6,169</b>	<b>\$5,640</b>	<b>8.6%</b>
6410 UNIFORMS	\$1,774	\$3,550	\$1,110	\$1,380	-61.1%
Allowance for steel toed boots \$150 each x5			\$750	\$750	
New allowance steel toed boots for new employee			\$0	\$150	
New pants/shorts (5) for new employee			\$0	\$60	
New shirts (5) for new employee			\$0	\$60	
Replacement pants/shorts (3) x5 employees			\$180	\$180	
Replacement shirts (3) x5 employees			\$180	\$180	
<b>CLOTHING</b>	<b>\$1,774</b>	<b>\$3,550</b>	<b>\$1,110</b>	<b>\$1,380</b>	<b>-61.1%</b>
6510 CLEANING SUPPLIES	\$5,043	\$17,000	\$10,000	\$10,000	-41.2%
Cleaning supplies which includes all hand towels, toilet paper.....			\$10,000	\$10,000	
6520 CHEMICAL PRODUCTS	\$0	\$0	\$5,000	\$7,000	100.0%
Cleaning chemicals			\$5,000	\$7,000	
<b>CHEMICALS</b>	<b>\$5,043</b>	<b>\$17,000</b>	<b>\$15,000</b>	<b>\$17,000</b>	<b>0.0%</b>
7015 APPLIANCES	\$0	\$0	\$435	\$0	0.0%
Refrigerator			\$435	\$0	
7030 EQUIPMENT<\$5,000	\$631	\$993	\$993	\$500	-49.6%
Drill			\$0	\$300	
Fire System Update to the Senior Center: Includes Backroom Horn/Strobe and 2 Strobe sensors in the Men's and Women's restrooms			\$307	\$0	
Gas Blower (Packpack) for City Hall and Justice Center clearing of debris			\$486	\$0	
Replacement of Carpet Floor Dryer			\$200	\$200	
<b>PROPERTY-NONCAPITAL</b>	<b>\$631</b>	<b>\$993</b>	<b>\$1,428</b>	<b>\$500</b>	<b>-49.6%</b>
<b>TOTAL 3570 FACILITIES MANAGEMENT</b>	<b>\$613,707</b>	<b>\$703,378</b>	<b>\$620,535</b>	<b>\$674,930</b>	<b>-4.0%</b>



# Transit



## Activity Description

The Bullhead Area Transit System (BATS) provides community transit for Bullhead City residents. There are two types of service. The Dial-A-BATS service, is a demand responsive service for those passengers that prefer curb-to-curb service or need assistance. The second type of service BATS offers is called the BATSmobile, fixed route services.

The Senior Transportation Program provides transportation to Bullhead City residents 55 and older to specific destinations at no charge. Destinations include hospitals, local doctor offices, and pharmacies.



# Transit

## Budget Summary

	Actual 2010-11	Budget 2011-12	Estimated 2011-12	Budget 2012-13
<b>Expenditures by Classification</b>				
Salaries & wages	\$382,470	\$476,823	\$392,436	\$547,500
Employee benefits	\$124,296	\$191,030	\$132,358	\$205,754
Professional services	\$760	\$5,000	\$1,930	\$2,775
Other contract & purchased Services	\$8	\$0	\$0	\$0
Utilities	\$3,061	\$17,503	\$2,476	\$5,735
Repairs & maintenance	\$83	\$0	\$0	\$0
Rentals & leases	\$12,186	\$3,000	\$4,366	\$16,750
Insurance	\$19,248	\$24,480	\$24,480	\$22,883
Communication	\$5,035	\$10,449	\$2,162	\$5,731
Advertising	\$9,749	\$27,096	\$0	\$3,500
Printing & publishing	\$4,023	\$6,829	\$1,582	\$625
Travel	\$961	\$4,449	\$449	\$375
Education	\$582	\$3,000	\$0	\$0
General supplies	\$2,438	\$6,245	\$696	\$6,000
Vehicles maintenance	\$173,836	\$338,689	\$90,126	\$271,253
Clothing	\$608	\$5,092	\$725	\$1,375
Property-noncapital	\$145	\$7,092	\$0	\$6,592
<b>Grand Total</b>	<b>\$739,489</b>	<b>\$1,126,777</b>	<b>\$653,786</b>	<b>\$1,096,848</b>

### Expenditures by Activity

General Government	\$739,489	\$1,126,777	\$653,786	\$1,096,848
<b>Total</b>	<b>\$739,489</b>	<b>\$1,126,777</b>	<b>\$653,786</b>	<b>\$1,096,848</b>

### Activity by Fund

101 General	\$5,235	\$16,724	\$25,410	\$27,786
211 Transit	\$734,254	\$1,110,053	\$628,376	\$1,069,062
<b>Total</b>	<b>\$739,489</b>	<b>\$1,126,777</b>	<b>\$653,786</b>	<b>\$1,096,848</b>

### Staffing

Human Services & Transit Director	0.00	0.00	1.00	1.00
Office Specialist I	0.00	1.00	1.00	1.00
Transit Bus Driver	5.00	5.00	5.00	5.00
Transit Dispatcher	1.00	0.00	0.00	0.00
Transit Manager	1.00	1.00	0.00	0.00
Transit Operations Supervisor	0.00	0.00	0.00	0.00
<b>Total</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>



# Transit

Cost Center 3580

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
4330 VEHICLE REPAIRS & SERVICE	\$821	\$4,000	\$6,400	\$6,400	60.0%
(2) 10-passenger vehicles, calendar year 2011 expenses: Unit 8007 \$2,460. Unit 8008 \$3,830 Fiscal YTD: Unit 8007 \$1,177. Unit 8008 \$2,035. This does not include tires or PMs.			\$6,400	\$6,400	
6210 GASOLINE	\$3,944	\$12,424	\$11,910	\$14,178	14.1%
3,475 gallons @ \$4			\$11,632	\$13,900	
Fuel Facility Equip Replacement \$.08/gallon			\$278	\$278	
6225 TIRES	\$0	\$0	\$2,800	\$2,800	100.0%
(2) 10-passenger vehicles six tires each. Typically need new tires twice a year \$700 each time each vehicle			\$2,800	\$2,800	
6235 PREVENTATIVE MAINTENANCE	\$0	\$0	\$4,000	\$4,000	100.0%
(2) 10-passenger vehicles with V-10 engine. Estimated \$2,000 each			\$4,000	\$4,000	
<b>VEHICLES MAINTENANCE</b>	<b>\$4,765</b>	<b>\$16,424</b>	<b>\$25,110</b>	<b>\$27,378</b>	<b>66.7%</b>
5320 CELLULAR TELEPHONES	\$470	\$300	\$300	\$408	36.0%
Cellular service pooled minutes phone plan \$34/month (1)			\$300	\$408	
<b>COMMUNICATION</b>	<b>\$470</b>	<b>\$300</b>	<b>\$300</b>	<b>\$408</b>	<b>36.0%</b>
<b>TOTAL 3580 SR CTR TRANSIT</b>	<b>\$5,235</b>	<b>\$16,724</b>	<b>\$25,410</b>	<b>\$27,786</b>	<b>66.1%</b>





# Transit

Cost Center 3584/3585

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
1105 REGULAR FULL-TIME	\$231,844	\$330,062	\$250,803	\$327,018	-0.9%
1120 OTHER WAGES	\$144,837	\$158,011	\$141,121	\$216,482	37.0%
1140 OVERTIME	\$5,789	\$4,250	\$512	\$4,000	-5.9%
1190 FURLOUGH SAVINGS	\$0	(\$15,500)	\$0	\$0	-100.0%
<b>SALARIES &amp; WAGES</b>	<b>\$382,470</b>	<b>\$476,823</b>	<b>\$392,436</b>	<b>\$547,500</b>	<b>14.8%</b>
1510 HEALTH INSURANCE	\$62,265	\$88,223	\$53,670	\$97,807	10.9%
1530 SOCIAL SECURITY	\$4,372	\$9,797	\$9,901	\$13,422	37.0%
1531 MEDICARE	\$10,016	\$6,884	\$5,345	\$7,862	14.2%
1533 ICMA RETIREMENT	\$21,461	\$41,114	\$20,998	\$41,649	1.3%
1536 DEFERRED COMPENSATION	\$0	\$0	\$0	\$4,720	100.0%
1550 UNEMPLOYMENT COMPENSATION	\$2,874	\$8,750	\$12,240	\$0	-100.0%
1560 WORKERS COMPENSATION	\$23,308	\$44,196	\$30,204	\$40,294	-8.8%
1560 BENEFIT COST SAVINGS	\$0	(\$7,934)	\$0	\$0	-100.0%
<b>EMPLOYEE BENEFITS</b>	<b>\$124,296</b>	<b>\$191,030</b>	<b>\$132,358</b>	<b>\$205,754</b>	<b>7.7%</b>
3205 AUDITING SERVICES	\$515	\$500	\$1,400	\$1,400	180.0%
Admin program audit		\$500	\$1,400	\$1,400	
3220 MEDICAL SERVICES	\$0	\$0	\$485	\$0	0.0%
Random screening for drugs, alcohol and post accidents tests		\$0	\$485	\$0	
3222 PRE-EMPLOYMENT MEDICAL	\$0	\$0	\$45	\$0	0.0%
Pre-employment drug screens		\$0	\$45	\$0	
3280 OTHER PROFESSIONAL SERVICES	\$245	\$4,500	\$0	\$1,375	-69.4%
Admin laboratory testing			\$0	\$1,375	
<b>PROFESSIONAL SERVICES</b>	<b>\$760</b>	<b>\$5,000</b>	<b>\$1,930</b>	<b>\$2,775</b>	<b>-44.5%</b>
3810 PERMITTING & MISC FEES	\$8	\$0	\$0	\$0	0.0%
<b>OTHER CONTRACT &amp; PURCHASED SERVICES</b>	<b>\$8</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
4105 WATER	\$350	\$480	\$109	\$147	-69.4%
Acct 089857-0 2270 Trane Cost split 25/75 w/Facilities Maint			\$109	\$147	
4110 ELECTRIC	\$2,712	\$12,868	\$1,069	\$4,550	-64.6%
Acct #211 - Trane Rd next to Animal Control			\$1,069	\$4,550	
4125 TELEPHONE	\$0	\$4,155	\$1,298	\$1,038	-75.0%
763-9400 5% of Monthly Billing			\$1,298	\$1,038	
Long Distance - 5% of Monthly Billing					
<b>UTILITIES</b>	<b>\$3,062</b>	<b>\$17,503</b>	<b>\$2,476</b>	<b>\$5,735</b>	<b>-67.2%</b>
4320 GENERAL EQUIPMENT REPAIRS	\$83	\$0	\$0	\$0	0.0%
<b>REPAIRS &amp; MAINTENANCE</b>	<b>\$83</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
4410 LAND & BUILDING RENTAL	\$12,000	\$3,000	\$4,000	\$16,000	433.3%
Land & Building Rental			\$4,000	\$16,000	
4420 EQUIP. & VEHICLE RENTAL	\$186	\$0	\$366	\$750	100.0%
Vehicle Rental Allocation			\$366	\$750	
<b>RENTALS &amp; LEASES</b>	<b>\$12,186</b>	<b>\$3,000</b>	<b>\$4,366</b>	<b>\$16,750</b>	<b>458.3%</b>



# Transit

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
5210 PROPERTY & RISK INSURANCE	\$19,248	\$24,480	\$24,480	\$22,883	-6.5%
Property & Risk Insurance			\$24,480	\$22,883	
<b>INSURANCE</b>	<b>\$19,248</b>	<b>\$24,480</b>	<b>\$24,480</b>	<b>\$22,883</b>	<b>-6.5%</b>
5310 INTERNET	\$0	\$75	\$83	\$0	-100.0%
Internet Services			\$83	\$0	
5320 CELLULAR TELEPHONES	\$4,565	\$10,074	\$1,779	\$5,323	-47.2%
Cellular Phone Service			\$1,779	\$1,263	
Cellular Phone Service			\$0	\$4,060	
<b>COMMUNICATION</b>	<b>\$4,565</b>	<b>\$10,149</b>	<b>\$1,862</b>	<b>\$5,323</b>	<b>0.00%</b>
5430 OTHER ADVERTISING	\$9,749	\$27,096	\$0	\$3,500	-87.1%
Advertising/Marketing			\$0	\$3,500	
<b>ADVERTISING</b>	<b>\$9,749</b>	<b>\$27,096</b>	<b>\$0</b>	<b>\$3,500</b>	<b>-87.1%</b>
5510 CUSTOM PRINTING	\$4,023	\$6,829	\$1,582	\$625	-90.8%
Coupon books and passes			\$1,582	\$625	
<b>PRINTING &amp; PUBLISHING</b>	<b>\$4,023</b>	<b>\$6,829</b>	<b>\$1,582</b>	<b>\$625</b>	<b>-90.8%</b>
5610 PER DIEM	\$84	\$469	\$83	\$0	-100.0%
Travel-Per meal expenses			\$83	\$0	
5621 LODGING	\$531	\$980	\$315	\$0	-100.0%
Travel-Lodging expenses			\$315	\$0	
5631 TRANSPORTATION	\$346	\$1,200	\$51	\$250	-79.2%
Travel-Mileage/transportation expenses			\$51	\$250	
5670 OTHER TRAVEL EXPENSES	\$0	\$1,800	\$0	\$125	-93.1%
Travel-Other expenses			\$0	\$125	
<b>TRAVEL</b>	<b>\$961</b>	<b>\$4,449</b>	<b>\$449</b>	<b>\$375</b>	<b>-91.6%</b>
5710 SEMINARS & CONFERENCES	\$582	\$3,000	\$0	\$0	-100.0%
Seminars & Conferences			\$0	\$0	
<b>EDUCATION</b>	<b>\$582</b>	<b>\$3,000</b>	<b>\$0</b>	<b>\$0</b>	<b>-100.0%</b>
6110 OFFICE SUPPLIES	2438	5745	\$696	\$1,250	-78.2%
Pens, Paper, Folders, Coin Wrappers			\$696	\$1,250	
6120 SPECIALTY SUPPLIES	\$0	\$500	\$0	\$4,750	850.0%
Squeegees, brooms, clocks, bungee cords, flashlights, batteries			\$0	\$4,750	
<b>GENERAL SUPPLIES</b>	<b>\$2,438</b>	<b>\$6,245</b>	<b>\$696</b>	<b>\$6,000</b>	<b>-3.9%</b>

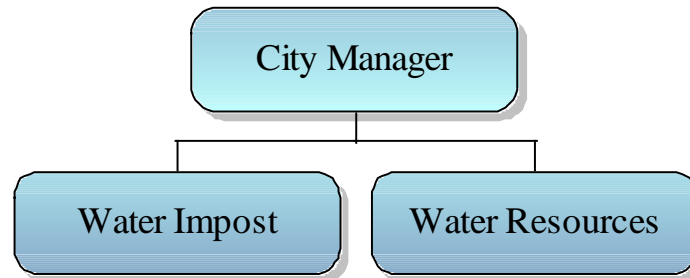


# Transit

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
4330 VEHICLE REPAIRS & SERVICE	\$67,771	\$128,299	\$27,512	\$96,125	-25.1%
Vehicle Repair/Maintenance Service			\$27,512	\$96,125	
6210 GASOLINE	\$92,531	\$193,966	\$34,490	\$147,750	-23.8%
Gasoline			\$34,490	\$147,750	
6220 DIESEL	\$278	\$0	\$0	\$0	0.0%
Diesel			\$0	\$0	
6225 TIRES	\$8,492	\$0	\$3,014	\$0	0.0%
Tires			\$3,014	\$0	
<b>VEHICLES</b>	<b>\$169,072</b>	<b>\$322,265</b>	<b>\$65,016</b>	<b>\$243,875</b>	<b>-24.3%</b>
6410 UNIFORMS	\$608	\$5,092	\$725	\$1,375	-73.0%
Shirts for Transit Drivers			\$725	\$1,375	
<b>CLOTHING</b>	<b>\$608</b>	<b>\$5,092</b>	<b>\$725</b>	<b>\$1,375</b>	<b>-73.0%</b>
7030 EQUIPMENT<\$5,000	\$145	\$7,092	\$0	\$6,592	-7.1%
Shelters and Benches			\$0	\$6,592	
<b>CLOTHING</b>	<b>\$145</b>	<b>\$7,092</b>	<b>\$0</b>	<b>\$6,592</b>	<b>-7.1%</b>
<b>TOTAL TRANSIT</b>	<b>\$734,173</b>	<b>\$1,110,053</b>	<b>\$628,376</b>	<b>\$1,069,062</b>	<b>-3.7%</b>



## Water Impost/Resources



### Activity Description

The Water Impost/Resources Division administers the City's contracts with the Bureau of Reclamation, Arizona Department of Water Resources, Mohave County Water Authority, and the local water utility companies. The Division oversees implementation of the City's Water Conservation Plan as well as the City Codes associated with the Plan. This Division also serves as the staff liaison for the Water Resources Advisory Committee.



## Water Impost/Resources

### Budget Summary

	Actual 2010-11	Budget 2011-12	Estimated 2011-12	Budget 2012-13
<b>Expenditures by Classification</b>				
Salaries & wages	\$0	\$42,602	\$42,602	\$42,056
Employee benefits	\$0	\$12,098	\$12,481	\$15,788
Official/Administrative	\$250,000	\$0	\$0	\$0
Professional services	\$0	\$65,000	\$0	\$0
Other contract & purchased Services	\$108,160	\$405,488	\$146,552	\$332,600
Education	\$19,000	\$19,000	\$19,000	\$19,500
<b>Grand Total</b>	<b>\$377,160</b>	<b>\$544,188</b>	<b>\$220,635</b>	<b>\$409,944</b>

<b>Expenditures by Activity</b>				
General Government	\$377,160	\$544,188	\$220,635	\$409,944
<b>Total</b>	<b>\$377,160</b>	<b>\$544,188</b>	<b>\$220,635</b>	<b>\$409,944</b>

<b>Activity by Fund</b>				
210 Water Impost	\$125,112	\$526,300	\$204,740	\$394,944
314 Municipal Facilities	\$250,000	\$0	\$0	\$0
504 Water Resources	\$2,048	\$17,888	\$15,895	\$15,000
<b>Total</b>	<b>\$377,160</b>	<b>\$544,188</b>	<b>\$220,635</b>	<b>\$409,944</b>

<b>Staffing</b>				
Administrative Analyst	1.00	1.00	1.00	1.00
<b>Total</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>



## Water Impost/Resources

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
1105 REGULAR FULL-TIME	\$0	\$42,629	\$42,602	\$42,056	-1.3%
1190 FURLOUGH SAVINGS	\$0	(\$27)	\$0	\$0	-100.0%
<b>SALARIES &amp; WAGES</b>	<b>\$0</b>	<b>\$42,602</b>	<b>\$42,602</b>	<b>\$42,056</b>	<b>-1.3%</b>
1510 HEALTH INSURANCE	\$0	\$9,180	\$8,415	\$11,784	28.4%
1531 MEDICARE	\$0	\$8	\$8	\$0	-100.0%
1533 ICMA RETIREMENT	\$0	\$3,858	\$3,858	\$3,806	-1.3%
1560 WORKERS COMPENSATION	\$0	\$200	\$200	\$198	-1.0%
1580 BENEFIT COST SAVINGS	\$0	(\$1,148)	\$0	\$0	-100.0%
<b>EMPLOYEE BENEFITS</b>	<b>\$0</b>	<b>\$12,098</b>	<b>\$12,481</b>	<b>\$15,788</b>	<b>30.5%</b>
3280 OTHER PROFESSIONAL SERVICES	\$0	\$65,000	\$0	\$0	-100.0%
<b>PROFESSIONAL SERVICES</b>	<b>\$0</b>	<b>\$65,000</b>	<b>\$0</b>	<b>\$0</b>	<b>-100.0%</b>
3890 OTHER CONTRACTED SERVICES	\$106,112	\$387,600	\$130,657	\$317,600	-18.1%
Bureau of Reclamation payment for Colorado River Water			\$3,978	\$4,800	
Lower Colorado River Multi-Species Conservation payment			\$2,053	\$2,800	
Mohave County Water Authority Firing payments			\$50,366	\$55,000	
Mohave County Water Authority/Arizona Water Banking Authority Savings for Recovery Fund			\$0	\$255,000	
State Mandated Funding of ADWR			\$49,260	\$0	
USBR Grant to update 2006 Water Conservation Plan and Drought/Water Shortage Plan. \$25,000 grant plus a \$25,000 inkind match.			\$25,000	\$0	
<b>OTHER CONTRACT &amp; PURCHASED SERVICES</b>	<b>\$106,112</b>	<b>\$387,600</b>	<b>\$130,657</b>	<b>\$317,600</b>	<b>-18.1%</b>
5721 DUES & MEMBERSHIPS	\$19,000	\$19,000	\$19,000	\$19,500	2.6%
Mohave County Water Authority Member Dues			\$19,000	\$19,500	
<b>EDUCATION</b>	<b>\$19,000</b>	<b>\$19,000</b>	<b>\$19,000</b>	<b>\$19,500</b>	<b>2.6%</b>
<b>TOTAL 3050 WATER IMPOST</b>	<b>\$125,112</b>	<b>\$526,300</b>	<b>\$204,740</b>	<b>\$394,944</b>	<b>-25.0%</b>

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
3890 OTHER CONTRACTED SERVICES	\$2,048	\$17,888	\$15,895	\$15,000	-16.1%
Mohave County Water Authority Holding Fees for 2,973 a/f, plus an additional 1,000 a/f.			\$15,895	\$15,000	
<b>OTHER CONTRACT &amp; PURCHASED SERVICES</b>	<b>\$2,048</b>	<b>\$17,888</b>	<b>\$15,895</b>	<b>\$15,000</b>	<b>-16.1%</b>
<b>TOTAL 3040 WATER RESOURCES</b>	<b>\$2,048</b>	<b>\$17,888</b>	<b>\$15,895</b>	<b>\$15,000</b>	<b>-16.1%</b>



## Non-Departmental

### Budget Summary

	Actual 2010-11	Budget 2011-12	Estimated 2011-12	Budget 2012-13
<b>Expenditures by Classification</b>				
Employee benefits	\$92,241	\$90,000	\$30,000	\$90,000
Official/Administrative	\$295,215	\$230,000	\$230,000	\$150,000
Professional services	\$62,102	\$190,810	\$166,841	\$223,762
Technical services	\$0	\$0	\$0	\$0
Other contract & purchased Services	\$130,387	\$7,383	\$7,378	\$7,633
Utilities	\$122,381	\$100,378	\$97,049	\$100,884
Rentals & leases	\$54,904	\$54,556	\$57,581	\$67,432
Communication	(\$646)	\$4,447	\$5,687	\$8,081
Advertising	\$0	\$0	\$0	\$0
Printing & publishing	\$0	\$0	\$0	\$0
Education	\$19,788	\$31,985	\$24,750	\$27,028
General supplies	\$65,248	\$84,888	\$63,662	\$75,920
Property-noncapital	\$0	\$0	\$0	\$0
Contingency	\$0	\$1,202,751	\$0	\$1,200,000
<b>Grand Total</b>	<b>\$841,621</b>	<b>\$1,997,198</b>	<b>\$682,948</b>	<b>\$1,950,740</b>

<b>Expenditures by Activity</b>				
General Government	\$841,621	\$1,997,198	\$682,948	\$1,950,740
<b>Total</b>	<b>\$841,621</b>	<b>\$1,997,198</b>	<b>\$682,948</b>	<b>\$1,950,740</b>

<b>Activity by Fund</b>				
101 General	\$828,662	\$1,997,198	\$682,948	\$1,950,740
211 Transit	\$12,959	\$0	\$0	\$0
<b>Total</b>	<b>\$841,621</b>	<b>\$1,997,198</b>	<b>\$682,948</b>	<b>\$1,950,740</b>



## Non-Departmental

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
1550 UNEMPLOYMENT COMPENSATION	\$ 92,241	\$90,000	\$ 30,000	\$90,000	0.0%
General Fund portion of Unemployment Compensation Payments			\$30,000	\$90,000	
<b>EMPLOYEE BENEFITS</b>	<b>\$ 92,241</b>	<b>\$90,000</b>	<b>\$ 30,000</b>	<b>\$90,000</b>	<b>0.0%</b>
3112 BUSINESS MEALS	\$48	\$0	\$0	\$0	0.0%
3190 ECONOMIC DEVELOPMENT INCENTIVE	\$295,168	\$230,000	\$230,000	\$150,000	-34.8%
City sales tax rebate agreements			\$230,000	\$150,000	
<b>OFFICIAL/ADMINISTRATIVE</b>	<b>\$295,215</b>	<b>\$230,000</b>	<b>\$230,000</b>	<b>\$150,000</b>	<b>-34.8%</b>
3215 LEGAL SERVICES	\$43,802	\$189,200	\$165,341	\$189,262	0.0%
Additional Cases-200 Cases at \$172.056/Case			\$19,494	\$34,411	
Conflict Cases-300 Cases at \$172.056/Case			\$42,613	\$51,617	
Public Defender Contract-600 Cases at \$172.056/case			\$103,234	\$103,234	
3280 OTHER PROFESSIONAL SERVICES	\$18,301	\$1,610	\$ 1,500	\$34,500	2042.9%
On-site shredding services			\$ 1,500	\$1,500	
Strategic Plan			\$0	\$33,000	
<b>PROFESSIONAL SERVICES</b>	<b>\$62,102</b>	<b>\$190,810</b>	<b>\$ 166,841</b>	<b>\$ 223,762</b>	<b>17.3%</b>
3890 OTHER CONTRACTED SERVICES	\$130,387	\$7,383	\$7,378	\$7,633	3.4%
Colorado River Historical Society Tourism Promotion			\$1,000	\$1,000	
Cost of living calculator			\$0	\$250	
Section 8 Housing Administration - Mohave County Housing Authority			\$3,500	\$3,500	
WACOG Rural Transportation Liaison - proportional share			\$2,878	\$2,883	
<b>OTHER CONTRACT &amp; PURCHASED SERVICES</b>	<b>\$130,387</b>	<b>\$7,383</b>	<b>\$7,378</b>	<b>\$7,633</b>	<b>3.4%</b>
4125 TELEPHONE	\$122,381	\$100,378	\$97,049	\$100,884	0.5%
704-2733 MONTHLY CHARGE \$226.00			\$2,698	\$2,712	
704-6060 FINANCE FAX MACHINE \$47/MONTH Fax Machine has been removed			\$375	\$0	
704-9646 \$47/Month - 1st bill includes setup charges			\$635	\$564	
704-9702 \$48/MONTH			\$561	\$576	
754-2608 \$23/MONTH			\$275	\$276	
754-4057 \$48/MONTH			\$575	\$576	
754-8877 \$95/MONTH			\$1,100	\$1,140	
758-1069 \$330/MONTH			\$3,613	\$3,960	
758-3735 \$96/MONTH			\$1,133	\$1,152	
758-3977 \$113/MONTH			\$1,319	\$1,356	
758-5109 \$174/MONTH			\$2,080	\$2,088	
758-7626 \$36/MONTH			\$419	\$432	
758-7898 \$37/MONTH			\$434	\$444	
758-8209 \$49/MONTH			\$583	\$588	





## Non-Departmental

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
763-1045 \$78/MONTH			\$888	\$936	
763-1110 \$338/MONTH			\$3,690	\$4,056	
763-1379 \$49/MONTH			\$575	\$588	
763-1999 \$691/MONTH			\$7,951	\$8,292	
763-2224 \$221/MONTH			\$2,592	\$2,652	
763-2507 \$46/MONTH			\$545	\$552	
763-2974 \$49/MONTH			\$577	\$588	
763-3107 \$89/MONTH			\$1,039	\$1,068	
763-3153 \$89/MONTH			\$1,061	\$1,068	
763-4859 Wireless @ \$125 per month first bill has setup fees			\$1,016	\$1,500	
763-5848 \$49/MONTH			\$566	\$588	
763-6000 \$68/MONTH			\$731	\$816	
763-7247 \$48/MONTH			\$564	\$576	
763-8548 \$155/MONTH			\$1,825	\$1,860	
763-9086 \$49/MONTH			\$575	\$588	
763-9400 Local telephone/internet service \$5858/month, 65% TO GENERAL FUND,25% TO W/W,5% TO HURF AND TRANSIT. Internet Service is in account #5310			\$44,184	\$45,696	
986-2011 \$5/MONTH			\$60	\$60	
986-4015 \$17/MONTH			\$197	\$204	
986-4016 \$17/month			\$197	\$204	
986-4017 \$17/MONTH			\$197	\$204	
986-5411 \$182/MONTH			\$2,125	\$2,184	
986-9506 \$108/MONTH			\$1,295	\$1,295	
AFIS phone line \$61/month			\$705	\$732	
Long distance phone service \$1117/month, 65% TO GENERAL FUND, 25% TO WW,5% TO ROADS & TRANSIT			\$8,094	\$8,713	
<b>UTILITIES</b>	<b>\$122,381</b>	<b>\$100,378</b>	<b>\$97,049</b>	<b>\$100,884</b>	<b>0.5%</b>
4410 LAND & BUILDING RENTAL	\$2,252	\$2,252	\$1,877	\$0	-100.0%
Storage rental for city surplus items ended 4/2012			\$1,877	\$0	
4420 EQUIP. & VEHICLE RENTAL	\$50,653	\$52,304	\$0	\$0	-100.0%
Copiers (24) \$4455/month			\$44,689	\$53,463	
Fax option for two copiers \$20.49/month			\$246	\$0	
Postage machine (1) \$1,842/quarterly			\$7,369	\$7,369	
4430 LAND & BUILDING LEASE	\$157	\$0	\$100	\$0	0.0%
4440 OFFICE EQUIPMENT LEASE	\$1,842	\$0	\$55,604	\$67,432	0.0%



## Non-Departmental

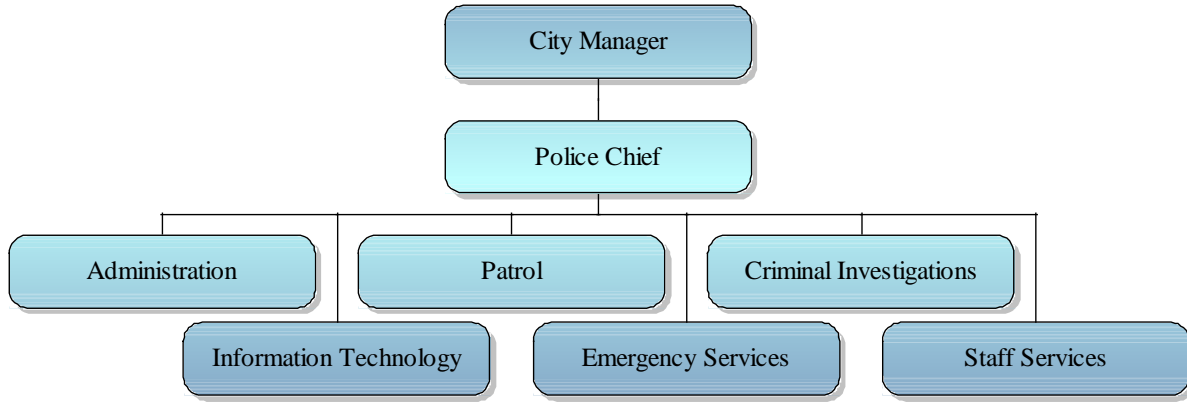
LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
<b>RENTALS &amp; LEASES</b>	<b>\$54,904</b>	<b>\$54,556</b>	<b>\$57,581</b>	<b>\$67,432</b>	<b>23.6%</b>
5310 INTERNET	\$0	\$4,447	\$4,671	\$4,781	7.5%
Frontier \$271/month, 65% GF/25% WF/5% HF/5% TF			\$2,052	\$2,114	
NPG cable \$205/month, 65% GF/25% WF/5% HF/5% TF			\$1,599	\$1,647	
NPG Cable 1255 Marina Blvd. Police Dept \$85/month			\$1,020	\$1,020	
Public Wireless City Hall @ \$125/month			\$1,016	\$1,500	
5320 CELLULAR TELEPHONES	(\$646)	\$0	\$1,016	\$3,300	100.0%
Cellular service for tablets/portable devices x5 \$30/month			\$0	\$1,800	
<b>COMMUNICATION</b>	<b>(\$646)</b>	<b>\$4,447</b>	<b>\$5,687</b>	<b>\$8,081</b>	<b>81.7%</b>
5710 SEMINARS & CONFERENCES	(\$8)	\$0	\$0	\$0	0.0%
5721 DUES & MEMBERSHIPS	\$19,018	\$27,485	\$23,250	\$22,528	-18.0%
Bullhead Area Chamber of Commerce			\$194	\$194	
League of Arizona Cities and Towns			\$23,056	\$22,334	
5725 TUITION REIMBURSEMENT	\$777	\$4,500	\$1,500	\$4,500	0.0%
Per Administrative Rule 4-1, Section 1.53 Training and Career Development, Employee may receive a maximum of \$2,500 per fiscal year for tuition reimbursement. Employees pursuing a degree or certificate program are reimbursed 50% and job related courses are reimbursed 100%.			\$1,500	\$4,500	
<b>EDUCATION</b>	<b>\$19,788</b>	<b>\$31,985</b>	<b>\$24,750</b>	<b>\$27,028</b>	<b>-15.5%</b>
6110 OFFICE SUPPLIES	\$22,843	\$29,812	\$25,397	\$29,100	-2.4%
Breakroom supplies			\$50	\$100	
Copy paper "8 1/2 x 11" 500 cases \$33 per case			\$15,000	\$16,500	
Drinking water			\$9,847	\$12,000	
Shipping supplies			\$500	\$500	
6115 AWARDS	\$7,342	\$5,000	\$5,000	\$6,000	20.0%
Annual Award Recognition Ceremony			\$5,000	\$6,000	
6150 POSTAGE	\$35,064	\$50,076	\$33,265	\$40,820	-18.5%
Estimated postage			\$32,500	\$40,000	
Shipping service			\$765	\$820	
<b>GENERAL SUPPLIES</b>	<b>\$65,248</b>	<b>\$84,888</b>	<b>\$63,662</b>	<b>\$75,920</b>	<b>-10.6%</b>
<b>TOTAL 9500 NON-DEPARTMENTAL</b>	<b>\$ 841,621</b>	<b>\$794,447</b>	<b>\$682,948</b>	<b>\$750,740</b>	<b>-5.5%</b>
8999 CONTINGENCY	\$0	\$1,202,751	\$0	\$1,200,000	-0.2%
Fund balance for emergencies			\$0	\$1,200,000	
<b>CONTINGENCY</b>	<b>\$0</b>	<b>\$1,202,751</b>	<b>\$0</b>	<b>\$1,200,000</b>	<b>-0.2%</b>
<b>TOTAL 9500 NON-DEPARTMENTAL</b>	<b>\$841,621</b>	<b>\$1,997,198</b>	<b>\$682,948</b>	<b>\$1,950,740</b>	<b>-2.3%</b>



# Public Safety



# Police



## **Activity Description**

The Bullhead City Police Department provides law enforcement, emergency communications, and animal control services to the incorporated City of Bullhead City.

The Office of the Chief of Police consists of the Chief of Police, Deputy Chief of Police, The Office of Professional Responsibility (Internal Affairs) and the Office of Personnel/Research and Development.

The Bureau of Patrol consists of the General Patrol Section, Traffic Section, Waterways and School Resource Units, Emergency Operations Section and the Special Problems/Community Oriented Policing Section.



# Police

## **Department Description Con't**

The Bureau of Criminal Investigations consists of the General Investigations Sections, Pawn Unit, Vice/Narcotics Section and the Gang Interdiction Unit.

The Division of Staff Services consists of the Bureau of Staff Services, Records, Property and Evidence and Forensics.

The Bureau of 9-1-1 Communications provides emergency communication services for the Bullhead City Police Department, The Bullhead City Fire Department, the Fort Mohave Fire Department, the Mohave Valley Fire Department, and the Golden Shores Fire Department.

The Bureau of Animal Control provides animal licensing, enforcement and animal shelter services for the City of Bullhead City.

The Special Operations Section consists of a supplies account for the Special Problems/Community Oriented Policing Section. This Section, which is the Bureau of Patrol, participates in community programs and projects.



# Police

## Budget Summary

	Actual 2010-11	Budget 2011-12	Estimated 2011-12	Budget 2011-13
<b>Expenditures by Classification</b>				
Salaries & wages	\$6,903,024	\$6,605,705	\$6,857,549	\$6,649,482
Employee benefits	\$2,329,111	\$2,450,976	\$2,575,925	\$3,127,761
Official/Administrative	\$4,660	\$5,700	\$5,089	\$5,000
Professional services	\$18,432	\$14,065	\$15,450	\$24,720
Technical Services	\$0	\$0	\$1,805	\$0
Other contract & purchased Services	\$461,367	\$652,000	\$509,216	\$572,000
Utilities	\$59	\$0	\$0	\$0
Repairs & maintenance	\$148,661	\$136,393	\$157,786	\$132,457
Rentals & leases	\$37,239	\$27,170	\$34,267	\$39,910
Insurance	\$200,123	\$218,313	\$218,313	\$354,046
Communication	\$15,580	\$15,516	\$28,014	\$32,199
Printing & publishing	\$7,101	\$10,600	\$9,047	\$9,600
Travel	\$9,597	\$11,017	\$14,465	\$15,176
Education	\$17,516	\$19,111	\$29,417	\$17,955
General supplies	\$75,357	\$133,604	\$127,836	\$199,554
Clothing	\$19,180	\$18,300	\$11,227	\$22,350
Vehicles maintenance	\$449,754	\$541,157	\$482,000	\$529,541
Property-noncapital	\$28,023	\$301,247	\$59,576	\$91,971
<b>Grand Total</b>	<b>\$10,724,784</b>	<b>\$11,160,874</b>	<b>\$11,136,982</b>	<b>\$11,823,722</b>

### Expenditures by Activity

Police	\$10,724,784	\$11,160,874	\$11,136,982	\$11,823,722
<b>Total</b>	<b>\$10,724,784</b>	<b>\$11,160,874</b>	<b>\$11,136,982</b>	<b>\$11,823,722</b>

### Activity by Fund

101 General	\$10,652,893	\$10,924,346	\$11,081,303	\$11,632,944
204 RICO	\$19,326	\$229,528	\$55,679	\$33,779
218 Special events	\$0	\$0	\$0	\$49,999
241 Police Grants	\$52,565	\$7,000	\$0	\$107,000
<b>Total</b>	<b>\$10,724,784</b>	<b>\$11,160,874</b>	<b>\$11,136,982</b>	<b>\$11,823,722</b>



# Police

## Budget Summary

	Actual 2010-11	Budget 2011-12	Estimated 2011-12	Budget 2012-13
<b>Staffing</b>				
Police Chief	1.00	1.00	1.00	1.00
Deputy Police Chief	1.00	1.00	1.00	1.00
Police Captain	2.00	2.00	2.00	1.00
Police Lieutenant	3.00	3.00	3.00	3.00
Police Sergeant	13.00	13.00	13.00	13.00
Police Corporal	9.00	9.00	9.00	9.00
Police Officer	54.00	54.00	54.00	54.00
<b>Sworn Police</b>	<b>83.00</b>	<b>83.00</b>	<b>83.00</b>	<b>82.00</b>
Administrative Assistant I	1.00	1.00	1.00	1.00
Community Service Officer	1.00	1.00	1.00	1.00
Emergency Services Dispatcher	11.00	11.00	11.00	11.00
Office Assistant I	1.50	1.50	1.50	1.50
Office Assistant II	5.00	5.00	5.00	5.00
Office Specialist I	1.00	1.00	1.00	1.00
Office Specialist II	1.00	1.00	1.00	1.00
PD Communications Coordinator	1.00	1.00	1.00	1.00
Police Booking Officer	2.00	2.00	2.00	2.00
Police Forensic Specialist	2.00	2.00	2.00	2.00
PD Investigative/Public Information Asst	0.00	0.00	0.00	1.00
Police Investigative Aide	0.00	0.50	0.50	0.50
Police Investigative Assistant	2.00	2.00	2.00	1.00
Police Support Services Mgr	1.00	1.00	1.00	1.00
Property Evidence Custodian	2.00	2.00	2.00	2.00
Sr Emergency Svc Dispatcher	4.00	4.00	4.00	4.00
<b>Non sworn Police</b>	<b>35.50</b>	<b>36.00</b>	<b>36.00</b>	<b>36.00</b>
<b>Total</b>	<b>118.50</b>	<b>119.00</b>	<b>119.00</b>	<b>118.00</b>



# Police

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
1105 REGULAR FULL-TIME	\$6,173,327	\$5,974,535	\$5,914,924	\$5,889,723	-1.4%
1120 OTHER WAGES	\$43,053	\$43,310	\$26,735	\$20,000	-53.8%
1125 STAND BY WAGES	\$31,620	\$30,057	\$29,673	\$30,057	0.0%
1130 SPECIALTY PAY	\$600	\$1,200	\$1,200	\$44,700	3625.0%
1140 OVERTIME	\$654,424	\$627,000	\$885,017	\$665,002	6.1%
1190 FURLOUGH SAVINGS	\$0	(\$70,397)	\$0	\$0	-100.0%
<b>SALARIES &amp; WAGES</b>	<b>\$6,903,024</b>	<b>\$6,605,705</b>	<b>\$6,857,549</b>	<b>\$6,649,482</b>	<b>0.7%</b>
1510 HEALTH INSURANCE	\$850,209	\$1,008,000	\$982,925	\$1,296,624	28.6%
1530 SOCIAL SECURITY	\$1,726	\$1,445	\$1,658	\$1,240	-14.2%
1531 MEDICARE	\$92,612	\$90,969	\$91,368	\$90,895	-0.1%
1533 ICMA RETIREMENT	\$190,629	\$210,822	\$196,373	\$181,192	-14.1%
1535 PUBLIC SAFETY RETIREMENT	\$846,492	\$859,724	\$873,495	\$1,111,100	29.2%
1560 WORKERS COMPENSATION	\$297,444	\$336,416	\$368,306	\$317,310	-5.7%
1570 EMPLOYEE ALLOWANCE	\$50,000	\$69,600	\$61,800	\$129,400	85.9%
1580 BENEFIT COST SAVINGS	\$0	(\$126,000)	\$0	\$0	-100.0%
<b>EMPLOYEE BENEFITS</b>	<b>\$2,329,112</b>	<b>\$2,450,976</b>	<b>\$2,575,925</b>	<b>\$3,127,761</b>	<b>27.6%</b>
3112 BUSINESS MEALS	\$309	\$700	\$89	\$0	-100.0%
Business meal expenses are associated with travel, and now are accounted for in the per diem account.			89	\$0	
3120 INVESTIGATIVE EXPENSES	\$4,351	\$5,000	\$5,000	\$5,000	0.0%
<b>OFFICIAL/ADMINISTRATIVE</b>	<b>\$4,660</b>	<b>\$5,700</b>	<b>\$5,089</b>	<b>\$5,000</b>	<b>-12.3%</b>
3240 VETERINARIAN SERVICES	\$2,497	\$2,500	\$2,500	\$2,500	0.0%
Veterinarian medical and dental treatment for two (2) Police Canines			\$2,500	\$2,500	
3280 OTHER PROFESSIONAL SERVICES	\$15,934	\$11,565	\$12,950	\$22,220	92.1%
Law enforcement policy manual & daily training bulletins development Yr 1			\$0	\$8,950	
Non criminal background checks			\$400	\$400	
Notary public bond and certification for Police employees (Renewable every 4 years) Cost includes: Filing fees with the Secretary of State Notary Commission, Bond, Notary stamp and book (\$125 per employee)			\$125	\$0	
Pre-employment polygraph services for Police employees. Four (4) @ \$95 each			\$570	\$380	
Psychological testing services for Police employees, pre-hire and assignment assessment four (4) @ \$110 each.			\$880	\$440	
Specialty services for undercover operations			\$400	\$400	
Hydrostatic testing of SCUBA tanks (required to continue to fill Dive Team tanks)			\$75	\$100	
Locksmith services for access and securing residences and vehicles			\$300	\$500	
Miscellaneous professionals including: mechanics, cranes, boat salvage, electricians. These services are used when necessary to further emergency response or criminal investigations.			\$500	\$500	





# Police

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
Radar certification required to use radar units			\$900	\$1,500	
Vehicle towing services			\$3,500	\$3,500	
Criminal Polygraph services			\$1,800	\$2,000	
Document charges in response to Internet use subpoenas.			\$200	\$200	
Locksmith services for access to and securing of residences, vehicles and locked items.			\$250	\$250	
Pinging and cell phone data subpoenas			\$500	\$500	
Hazardous materials disposal			\$1,200	\$1,200	
Microfilm development of public records			\$1,350	\$1,400	
<b>PROFESSIONAL SERVICES</b>	<b>\$18,431</b>	<b>\$14,065</b>	<b>\$15,450</b>	<b>\$24,720</b>	<b>75.8%</b>
3480 OTHER TECHNICAL SERVICES	\$0	\$0	\$1,805	\$0	0.0%
Transcription services			\$1,805	\$0	
<b>TECHNICAL SERVICES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,805</b>	<b>\$0</b>	<b>0.0%</b>
3810 PERMITTING & MISC. FEES	\$44	\$0	\$16	\$0	0.0%
3820 PRISON INMATE COSTS	\$461,323	\$646,200	\$503,400	\$566,200	-12.4%
Daily prisoner costs for Fort Mojave Tribal Jail Facility			\$22,000	\$127,000	
Daily prisoner costs paid to Mohave County Sheriff's Office for prisoner incarceration. FY 2011 \$79.46; FY 2012 \$98.74; FY 2013 \$80.21			\$476,000	\$429,000	
Electronic Monitoring			\$2,400	\$7,200	
Food for holding facility.			\$500	\$500	
Medical services for injured prisoners			\$2,500	\$2,500	
3890 OTHER CONTRACTED SERVICES	\$0	\$5,800	\$5,800	\$5,800	0.0%
AT & T Language Line Provides Foreign Language Translation for Non-English Speaking Persons.			\$2,200	\$2,200	
Monthly fee for Accurant, a public and private record database used for investigations.			\$3,600	\$3,600	
<b>OTHER CONTRACT &amp; PURCHASED</b>	<b>\$461,367</b>	<b>\$652,000</b>	<b>\$509,216</b>	<b>\$572,000</b>	<b>-12.3%</b>
4125 TELEPHONE	\$59	\$0	\$0	\$0	0.0%
<b>UTILITIES</b>	<b>\$59</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
4320 GENERAL EQUIPMENT REPAIRS	\$2,565	\$5,650	\$13,392	\$5,650	0.0%
Annual maintenance of Intoximeters, required for certification			\$350	\$500	
Dive Team equipment repair, annual maintenance of regulators, hoses, straps and buoyancy compensators.			\$170	\$300	
Repair and maintenance of Tactical Response Unit (SWAT) radios not covered by maintenance agreements			\$250	\$350	
Repair of damaged radar units and/or equipment, including cables, mounts and plugs			\$425	\$750	



# Police

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
Alarm and video security equipment maintenance for Impound Yard / Annex Building; general repairs to small office equipment; maintenance on Property and Evidence refrigerators / freezers for biological evidence storage			\$3,900	\$1,000	
Emergency generator repair and maintenance services.			\$3,446	\$0	
Repairs and maintenance of the security gate at the 9-1-1 Center. Annual Replacement of Rollers and Heavy Duty Chain.			\$250	\$0	
Small equipment repairs and maintenance not covered under contracts or agreements.			\$4,601	\$2,750	
<b>4340 MAINTENANCE AGREEMENTS</b>	<b>\$146,096</b>	<b>\$79,272</b>	<b>\$85,987</b>	<b>\$67,468</b>	<b>-14.9%</b>
AFIS Maintenance Agreement FY2013, 12 months @ \$3,793.06			\$44,164	\$45,517	
Adore software maintenance			\$385	\$0	
Contract through Creative Communications for Motorola equipment			\$31,603	\$20,116	
DataRadio: 2012 & future: Forgoing Dataradio costs of \$6,000 annually, we will apply the funds previously utilized for that maintenance to cellular 3G & up data for Wireless Air Cards used to access mobile data costing \$16,200 annually. See account 101-621-5040-3280 (Other Contracted Services)			\$8,000	\$0	
Generator annual support costs for regular maintenance			\$1,835	\$1,835	
<b>4343 SOFTWARE/HARDWARE AGREEMENT</b>	<b>\$0</b>	<b>\$51,471</b>	<b>\$58,407</b>	<b>\$59,339</b>	<b>15.3%</b>
CODY Computer Services (C.A.D., Records, Mobile, Booking, etc.) Records Management Systems contract			\$41,200	\$41,200	
Computer Power Solutions (Uninterruptable Power Supply systems for 911, PD, phones, computers, networks, etc.)			\$9,147	\$9,554	
Digital Loggers Incorporated (Radio & Telephone full-time recording for all dispatch) this is specialty equipment/software and although it is completely server and hard drive based, it could be either IT related or 911 & Telco.			\$3,216	\$3,216	
Radio IP software agreement			\$4,005	\$4,249	
Symantec Anti-Virus & Ghost Renewal			\$839	\$1,120	
<b>REPAIRS &amp; MAINTENANCE</b>	<b>\$148,661</b>	<b>\$136,393</b>	<b>\$157,786</b>	<b>\$132,457</b>	<b>-2.9%</b>



# Police

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
4410 LAND & BUILDING RENTAL	\$1,950	\$1,800	\$1,800	\$1,800	0.0%
Storage rental at \$150/month			\$1,800	\$1,800	
4420 EQUIP. & VEHICLE RENTAL	\$35,289	\$25,370	\$32,467	\$38,110	50.2%
Vehicle to tow lab trailer			\$6,600	\$6,600	
Tower site rental from SBA Properties atop Christmas Tree Pass/Spirit Mountain			\$6,697	\$6,000	
Lease Fees for three (3) undercover vehicles			\$19,170	\$19,370	
Lease payment of desktop computers			\$0	\$6,140	
<b>RENTALS &amp; LEASES</b>	<b>\$37,239</b>	<b>\$27,170</b>	<b>\$34,267</b>	<b>\$39,910</b>	<b>46.9%</b>
5210 PROPERTY & RISK INSURANCE	\$200,123	\$218,313	\$218,313	\$354,046	62.2%
Budget based on risk management budget			\$218,313	\$354,046	
<b>INSURANCE</b>	<b>\$200,123</b>	<b>\$218,313</b>	<b>\$218,313</b>	<b>\$354,046</b>	<b>62.2%</b>
5320 CELLULAR TELEPHONES	\$15,580	\$15,516	\$28,014	\$32,199	107.5%
Cellular service pooled minutes phone plan \$34/month (37)			\$15,470	\$15,096	
Repair of Cellular phone - moved from Repair & Maintenance			\$100	\$100	
Data cards (30) @ \$47.23/monthly. See also 101-621-5040-4340 and the discontinuance of Dataradio support to offset cellular costs)			\$12,444	\$17,003	
<b>COMMUNICATION</b>	<b>\$15,580</b>	<b>\$15,516</b>	<b>\$28,014</b>	<b>\$32,199</b>	<b>107.5%</b>
5510 CUSTOM PRINTING	\$7,101	\$10,600	\$9,047	\$9,600	-9.4%
Department Business Cards			\$2,100	\$2,100	
Envelopes, including letterhead, property, report, mailer and clasp			\$2,047	\$2,000	
Pawn Tickets			\$2,000	\$2,600	
Property and Evidence Tags			\$400	\$400	
Traffic Citations			\$2,500	\$2,500	
<b>PRINTING &amp; PUBLISHING</b>	<b>\$7,101</b>	<b>\$10,600</b>	<b>\$9,047</b>	<b>\$9,600</b>	<b>-9.4%</b>
5610 PER DIEM	\$4,404	\$3,147	\$6,532	\$6,556	108.3%
AACOP Annual Conference			\$100	\$100	
Funeral Services			\$100	\$100	
IACP Conference			\$185	\$185	
IAEM Conference			\$185	\$185	
Internal Affairs Training			\$102	\$102	
Local Travel/Training Expenses			\$379	\$204	
Patrol travel			\$0	\$4,000	
Advanced collision investigation			\$185	\$0	
Auto theft investigations for patrol			\$49	\$0	
AZPOST firearms instructor course			\$370	\$0	
AZPOST regional FTO course			\$117	\$0	
AZPOST training			\$49	\$0	
Bicycle training x2			\$22	\$0	
Colorado river law enforcement assoc. x5			\$99	\$0	
Defensive tactics/impact weapons instructor			\$370	\$0	
Funeral attendance			\$136	\$0	



# Police

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
General instructor school			\$185	\$0	
Glock armorer school			\$0	\$102	
Hazardous devices school			\$0	\$300	
Hidden compartments and informant management			\$49	\$0	
Hostage negotiators training conference x4			\$408	\$0	
Hostage rescue techniques			\$136	\$0	
Legal and liability issues in schools			\$68	\$0	
Off highway vehicle law enforcement conference x3			\$102	\$0	
Police training			\$34	\$0	
Police travel			\$34	\$0	
Remington armorer school			\$0	\$102	
Statewide training coordinator meeting			\$49	\$0	
Supervisor school			\$185	\$0	
Surveillance training x2			\$26	\$0	
The first five minutes-tactical medical emergency training			\$49	\$0	
Traffic collision recon I			\$185	\$0	
Traffic collision recon II			\$185	\$0	
Traffic collision recon III			\$151	\$0	
Training coordinators meeting			\$34	\$0	
Training course			\$117	\$0	
Training first five minutes			\$49	\$0	
Trial lunch			\$9	\$0	
Watercraft enforcement and patrol officers course x2			\$604	\$0	
Computer Forensic Training			\$150	\$150	
Narcotics meetings			\$175	\$200	
New Criminal Investigator Course			\$100	\$115	
Investigative Travel			\$250	\$376	
Terrorism Liason Officer expense for Phoenix meeting			\$150	\$150	
Identification Conference in Tucson			\$0	\$151	
Law Enforcement Records Management Association Seminar			\$0	\$34	
Special Event Planning Seminar			\$170	\$0	
Less lethal instructor course			\$172	\$0	
Narcotic Conference x2			\$258	\$0	



# Police

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
5621 LODGING	\$4,055	\$5,515	\$5,083	\$5,315	-3.6%
AACOP Annual Meeting			\$450	\$450	
IAEMA Conference			\$300	\$1,000	
Internal Affairs Training			\$200	\$200	
Funeral Services			\$250	\$250	
AZPOST regional FTO course			\$205	\$0	
Hostage rescue techniques			\$476	\$0	
Legal and liability issues in schools			\$81	\$0	
Glock Armorer School			\$0	\$225	
Remington Armorer School			\$0	\$225	
Hazardous Devices School			\$0	\$625	
Computer Forensic training			\$600	\$600	
Investigative Travel			\$500	\$500	
New Criminal Investigators Course			\$600	\$600	
Terrorism Liason Officer meetings - \$200			\$200	\$200	
Identification Conference in Tucson			\$0	\$440	
Special Event Planning Semminar			\$686	\$0	
Less lethal instructor course			\$535	\$0	
5631 TRANSPORTATION	\$1,118	\$2,355	\$2,379	\$2,805	19.1%
AACOP Annual Meeting			\$75	\$75	
IACP Conference			\$150	\$150	
IAEMA Conference			\$700	\$700	
Internal Affairs Training			\$50	\$50	
Funeral Services			\$150	\$150	
Police Travel			\$985	\$0	
Glock Armorer School			\$0	\$50	
Remington Armorer School			\$0	\$50	
Hazardous Devices School			\$0	\$500	
Computer Forensic training			\$0	\$100	
Investigative Travel			\$0	\$500	
New Criminal Investigators Course			\$0	\$100	
Terrorism Liason Officer meetings			\$100	\$100	
Fuel charges for transportation to Identification Conference in Tucson			\$0	\$180	
Fuel charges to attend Law Enforcement Records Management Association Seminar			\$0	\$100	
Less lethal instructor course			\$169	\$0	
5650 LOCAL MILEAGE REIMBURSEMENT	\$20	\$0	\$0	\$0	0.0%
5670 OTHER TRAVEL EXPENSES	\$0	\$0	\$471	\$500	100.0%
Local travel expenses for Patrol Bureau (meals for local travel), when required for court. Previously paid from non-departmental travel and training account			\$471	\$500	
<b>TRAVEL</b>	<b>\$9,597</b>	<b>\$11,017</b>	<b>\$14,465</b>	<b>\$15,176</b>	<b>37.8%</b>



# Police

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
5710 SEMINARS & CONFERENCES	\$9,420	\$9,850	\$20,448	\$7,600	-22.8%
IACP Conference				\$250	
IAEMA Conference				\$500	
Internal Affairs Training				\$500	
AACOP Conference				\$100	
Dive Team training. Emergency response diver certifications and required insurance			\$550	\$550	
Glock Armorer school			\$500	\$500	
Hazardous Device (Bomb Technician) training. Required for proficiency and certification.			\$850	\$850	
Computer Forensic training to maintain proficiency and expert witness status.			\$5,000	\$2,500	
New Criminal Investigators Course for newly assigned detective.			\$500	\$500	
Training which may be mandatory regarding new laws & negotiator training			\$3,100	\$500	
Remington Armorer School			\$550	\$550	
Identification Conference for identification technicians. Conference includes updates and training to remain proficient and continue to qualify as expert witnesses.			\$0	\$300	
Special Event Planning Seminar			\$153	\$0	
Less lethal instructor course			\$895	\$0	
Level 1 tactical operations program			\$7,800	\$0	
Narcotic Conference x2			\$550	\$0	
5715 BOOKS & SUBSCRIPTIONS	\$5,378	\$5,005	\$5,005	\$4,685	-6.4%
Arizona Criminal and Traffic Law Manuals (90)			\$2,600	\$2,600	
Arizona Law Officers DUI Manual (1)			\$185	\$185	
Law Enforcement journals, Search and Seizure, Arrest Law, Stops (5)			\$500	\$500	
National Public Safety Directory (1)			\$600	\$600	
Newspaper subscriptions (2)			\$260	\$260	
Physicians Desk Reference (1)			\$320	\$0	
Reverse Telephone/Address Directory (1)			\$370	\$370	
U.S. identification manuals (2)			\$170	\$170	
5721 DUES & MEMBERSHIPS	\$2,669	\$4,256	\$3,964	\$4,670	9.7%
Professional organization dues and memberships for the Department of Police			\$3,550	\$3,400	
APCO group membership for all non-supervisory 911 Communications Dispatchers.			\$0	\$856	
Association of Public-Safety Communications Officials. Membership for the Communications Coordinator.			\$92	\$92	
Association of Public-Safety Communications Officials. Membership for the four Senior Emergency Service Dispatchers who supervise shifts at the 9-1-1 Communications Center.			\$322	\$322	



# Police

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
5731 TRAINING SUPPLIES	\$0	\$0	\$0	\$1,000	100.0%
Training and Testing Supplies			\$0	\$1,000	
5740 MEETING EXPENSES	\$49	\$0	\$0	\$0	0.0%
<b>EDUCATION</b>	<b>\$17,516</b>	<b>\$19,111</b>	<b>\$29,417</b>	<b>\$17,955</b>	<b>-6.0%</b>
6110 OFFICE SUPPLIES	\$33,061	\$33,400	\$19,590	\$16,900	-49.4%
Misc. Office Supplies			\$0	\$0	
General office supplies			\$1,500	\$1,500	
Batteries for flashlights, cameras and recorders.			\$2,150	\$3,000	
Health and safety supplies, including water and nourishment for critical incidents lasting an extended period of time.			\$250	\$350	
Printer supplies, including toner and ink cartridges.			\$2,690	\$300	
Computer Forensic supplies. Includes cables, clips, and connectors for various computer hardware components and interfaces.			\$450	\$450	
Office Supplies. Including pens, pencils, markers, staples, paperclips and miscellaneous office supplies.			\$2,725	\$3,000	
Transcription supplies. Includes audio tapes, computer compact disks and computer recordable DVDs			\$375	\$300	
Fingerprinting supplies, laboratory chemicals, batteries for Forensics, Microfilm supplies for Records, storage boxes / bags, cds / dvds for digitally recorded media for Property and Evidence; general office supplies			\$8,450	\$6,000	
Office Supplies. Including pens, pencils, markers, staples, paperclips and other miscellaneous office supplies.			\$1,000	\$2,000	
6115 AWARDS	\$986	\$1,300	\$4,143	\$3,150	142.3%
Department of Police Auxilliary awards banquet			\$700	\$700	
Miscellaneous supplies for annual awards and memorial services (Awards were budgeted in 101.621.5000.6110 in FY2012, moved to this account in FY2013)			\$3,443	\$2,450	
6120 SPECIALTY SUPPLIES	\$5,678	\$30,050	\$29,795	\$132,000	339.3%
Building supplies. Nuts, bolts, cables, and locks for use in projects within the Department of Police facilities. Moved from 101.621.5010.6110 office supplies			\$514	\$500	
Canine Food for 2 dogs			\$1,200	\$1,200	



# Police

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
Evidence collection supplies. Includes bags (paper and plastic), boxes and narcotics test kits.			\$750	\$800	
Patrol Bureau supplies. Includes flashlight parts and chargers, evidence tape, booking supplies, canine leashes, training sleeves, tactical items			\$10,000	\$10,000	
Personal protective equipment. Includes sanitizer, gloves, gowns, masks, first aid supplies, bio-hazard cleaning supplies, gas mask filters.			\$6,800	\$7,000	
Road flare and led flashers			\$2,300	\$2,300	
Special Event Supplies, including PACT Meeting, Fire Safety Fair, National Night Out, Block Watch and community events. Moved from 101.621.5010.6110			\$1,100	\$1,200	
Waterways Unit Supplies, including buoy maintenance and boating supplies Moved from 101.621.5010.6110 office supplies			\$2,500	\$2,500	
Miscellaneous radio parts not covered by warranty			\$4,100	\$4,000	
Police Portable Radio Batteries			\$531	\$2,500	
Police grants			\$0	\$100,000	
<b>6122 COMPUTER SOFTWARE</b>	<b>\$7,532</b>	<b>\$23,000</b>	<b>\$26,548</b>	<b>\$0</b>	<b>0.00%</b>
Forensic Computer Software that is compatible with new technology			\$5,000	\$0	
E-mail licenses (110)			\$5,430		
Microsoft office 2010 upgrade (46)			\$12,568		
PDF software licenses (15)			\$3,100		
Virtual software licenses (3)			\$305		
Diagramming software			\$145		
<b>6160 FIREARMS</b>	<b>\$28,099</b>	<b>\$45,854</b>	<b>\$47,760</b>	<b>\$47,504</b>	<b>3.6%</b>
Demolition/explosive supplies and equipment			\$2,210	\$1,204	
Firearms range supplies and repairs			\$1,250	\$1,400	
Firearms replacement parts, magazines, maintenance items			\$6,500	\$6,000	
Increase due to excessive wear of Bushmaster and Glock weapons					
Five (5) Patrol Rifles to complete Rifle Deployment Program			\$4,850	\$4,850	
and retain 2 spare to issue during repairs and or maintenance					
Less lethal ammunition, supplies, and equipment. Includes tear gas, smoke projectiles and canisters and diversionary devices			\$10,300	\$10,000	
Range Qualification and Duty Ammunition			\$10,500	\$11,000	
Tactical Response Unit (SWAT) ammunition increase due to expected rise in ammunition costs			\$9,750	\$10,550	





# Police

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
Taser Cartridges			\$2,400	\$2,500	
<b>GENERAL SUPPLIES</b>	<b>\$75,356</b>	<b>\$133,604</b>	<b>\$127,836</b>	<b>\$199,554</b>	<b>49.4%</b>
4330 VEHICLE REPAIRS & SERVICE	\$259,057	\$236,847	\$232,976	\$237,347	0.2%
Boat maintenance charges			\$10,000	\$10,000	
Fleet Rental Charges			\$221,541	\$227,347	
Trailer misc repairs			\$1,435	\$0	
6210 GASOLINE	\$190,061	\$300,418	\$247,941	\$290,402	-3.3%
68,922 gallons @ \$4			\$233,007	\$275,688	
Fuel Facility Equip. Replacement \$.08/gal 68,922			5514	\$5,514	
Other fuel purchases			\$9,420	\$9,200	
6220 DIESEL	\$636	\$3,892	\$1,083	\$1,792	-54.0%
194 gallons @ \$4			\$643	\$776	
250 gallon generator located at Sunrise Elementary. This would be part of Emergency Management. Budget at \$4 per gallon.			\$424	\$1,000	
Fuel facility equip replacement @ .08/gal			\$16	\$16	
<b>VEHICLE MAINTENANCE</b>	<b>\$449,754</b>	<b>\$541,157</b>	<b>\$482,000</b>	<b>\$529,541</b>	<b>-2.1%</b>
6410 UNIFORMS	\$19,180	\$18,300	\$11,227	\$22,350	22.1%
Reimbursement of costs for uniforms destroyed in the line of duty.			\$250	\$250	
Motorcycle officer uniform equipment. These uniforms are specialty equipment, and not part of the officers uniform allowance. Includes breeches, boots, jackets and coveralls.			\$750	\$1,000	
New hire uniforms. It is anticipated there will be three (4) officers replaced during this fiscal year at \$2,500 each. There were seven (7) new officers this budget instead of 4. Next year projection will remain at 3.			\$7,077	\$10,000	
Reimbursement of costs for uniforms destroyed in the line of duty.			\$1,500	\$1,500	
Safety vests for traffic control and special events as required by OSHA regulations.			\$250	\$200	
Jacket and outer vest carrier			\$600	\$700	
Reimbursement of costs for uniforms destroyed in the line of duty.			\$250	\$250	
Uniforms for Property and Evidence Officers and Forensic Specialists.			\$250	\$250	
Reimbursement of costs for uniforms damaged/destroyed in the line of duty.			\$300	\$200	
Uniforms for two new 911 Communications employees.			\$0	\$1,000	
Bullet Proof Vest grant replacement for sworn officers				\$7,000	
<b>CLOTHING</b>	<b>\$19,180</b>	<b>\$18,300</b>	<b>\$11,227</b>	<b>\$22,350</b>	<b>22.1%</b>



# Police

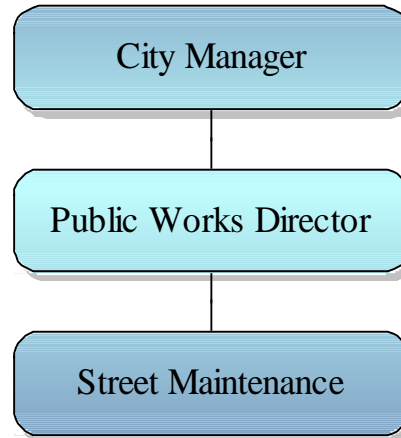
LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
7025 COMPUTER EQUIPMENT<\$5,000	\$3,879	\$23,688	\$5,200	\$9,400	-60.3%
Peripheral computer/communications equipment: Includes keyboards, mice, mouse pads, cables, network cards, DVD writers, memory, hard drives and related equipment			\$3,100	\$2,500	
Replacement of digital cameras used throughout the department that are damaged and/or fail due to use during the course of duty. (16 @ 187.50) + 1 replacement DSLR for PD P.I.O @ \$800.00			1350	\$3,800	
Replacement of failed computer monitors that are out of warranty. To be included in the event that no new computers purchase/lease is approved.			0	\$2,100	
Computer hard drives for investigations			\$750	\$1,000	
7030 EQUIPMENT<\$5,000	\$24,145	\$277,559	\$54,376	\$82,571	-70.3%
Dive Team equipment, two(2) dry suits required by OSHA to dive in Hazardous waste such as fuel spill, sewage, and handle deceased bodies			\$3,600	\$3,800	
Motorcycle Helmets for motorcycle officers			\$500	\$500	
Purchase of seven (7) Taser units to continue equipping officers with this less lethal force option.			\$7,000	\$7,000	
Soft Body Armor. Ballistic vest scheduled replacement fifteen (15) Units @ \$700 each. The City receives \$350 reimbursement from the Department of Justice for these purchases. The total cost to the City for each ballistic vest is \$350 after the reimbursement from the Department of Justice.			\$10,500	\$10,500	
Tactical Response Unit (SWAT) equipment. Includes entry tools, radio head sets, knee and elbow guards.			\$3,600	\$3,000	
Emergency purchase of camera and flash for forensic unit			\$774	\$0	
Boat radio headsets: "One time purchase"			\$0	\$4,542	
Hand held police radios: Will be purchased every year as no contract or parts available on existing hand held police radios			\$24,750	\$24,750	
Replacement headsets for dispatch consoles.			\$3,201	\$1,500	
DVD duplicator			\$451	\$0	
RICO fund balance budgeted to equipment			\$0	\$26,979	
<b>PROPERTY-NONCAPITAL</b>	<b>\$28,024</b>	<b>\$301,247</b>	<b>\$59,576</b>	<b>\$91,971</b>	<b>-69.5%</b>
<b>TOTAL POLICE</b>	<b>\$10,724,784</b>	<b>\$11,160,874</b>	<b>\$11,136,982</b>	<b>\$11,823,722</b>	<b>5.9%</b>



# Highways & Streets



## Highways & Streets



### **Activity Description**

Street Maintenance is the division responsible for the maintenance of our city streets and open channel drainage facilities. This includes repairing street infrastructure, striping, patching, overlay service, sidewalks, curbs, handicap ramps, and shoulders as well as storm drainage infrastructure (washes, scuppers, retention/detention facilities, etc.) cleaning, maintenance and improvements. Alleyway and shoulder maintenance, street lights and street signage are also handled by this division.



# Highways & Streets

## Budget Summary

	Actual 2010-11	Budget 2011-12	Estimated 2011-12	Budget 2012-13
<b>Expenditures by Classification</b>				
Salaries & wages	\$808,535	\$762,898	\$781,562	\$814,413
Employee benefits	\$305,403	\$321,535	\$347,605	\$398,342
Official/Administrative	\$8,286	\$7,890	\$7,618	\$7,890
Professional services	\$30,060	\$8,500	\$5,950	\$12,000
Other contract & purchased services	\$1,726	\$0	\$30	\$30
Utilities	\$231,288	\$253,625	\$231,232	\$245,298
Repairs & maintenance	\$232,337	\$343,970	\$322,513	\$489,570
Rentals & leases	\$16,926	\$8,300	\$6,300	\$8,300
Insurance	\$0	\$12,210	\$12,210	\$71,446
Communication	\$2,184	\$2,330	\$2,759	\$2,734
Travel	\$0	\$1,850	\$0	\$1,850
Education	\$300	\$870	\$895	\$830
General supplies	\$106,136	\$64,870	\$66,206	\$64,370
Vehicles maintenance	\$321,021	\$380,136	\$338,970	\$372,808
Clothing	\$11,749	\$15,175	\$9,674	\$9,674
Chemicals	\$0	\$0	\$0	\$0
Property-noncapital	\$21,411	\$11,300	\$11,484	\$8,277
Contingency	\$0	\$69,590	\$0	\$536,106
<b>Grand Total</b>	<b>\$2,097,362</b>	<b>\$2,265,049</b>	<b>\$2,145,008</b>	<b>\$3,043,938</b>

### Expenditures by Activity

Highways & Streets	\$2,097,362	\$2,265,049	\$2,145,008	\$3,043,938
<b>Total</b>	<b>\$2,097,362</b>	<b>\$2,265,049</b>	<b>\$2,145,008</b>	<b>\$3,043,938</b>

### Activity by Fund

201 Highway Urban Revenue	\$1,884,139	\$1,968,585	\$1,839,968	\$2,740,623
218 Special events	\$0	\$0	\$14,065	\$12,814
230 NorthFork@Laughlin Ranch	\$8,768	\$0	\$0	\$0
301 Street Lighting Districts	\$63,336	\$71,923	\$59,919	\$63,278
304 Flood Control	\$141,119	\$224,541	\$231,056	\$227,223
313 Transportation	\$0	\$0	\$0	\$0
501 Wastewater Ops	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$2,097,362</b>	<b>\$2,265,049</b>	<b>\$2,145,008</b>	<b>\$3,043,938</b>



# Highways & Streets

## Budget Summary

	<b>Actual 2010-11</b>	<b>Budget 2011-12</b>	<b>Estimated 2011-12</b>	<b>Budget 2012-13</b>
<b>Staffing</b>				
Field Operations Manager	0.00	1.00	1.00	1.00
Foreman	1.00	1.00	1.00	1.00
Infrastructure Superintendent	1.00	0.00	0.00	0.00
Maintenance Worker I	11.00	11.00	11.00	11.00
Maintenance Worker II	3.00	3.00	3.00	3.00
Maintenance Worker III	2.00	2.00	2.00	2.00
Office Assistant II	1.00	1.00	1.00	1.00
Highways & Streets	19.00	19.00	19.00	19.00
<b>Total</b>	<b>19.00</b>	<b>19.00</b>	<b>19.00</b>	<b>19.00</b>



# Highways & Streets

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
1105 REGULAR FULL-TIME	\$668,154	\$670,750	\$626,558	\$677,339	1.0%
1120 OTHER WAGES	\$97,011	\$79,477	\$106,817	\$79,477	0.0%
1125 STAND BY WAGES	\$15,012	\$17,719	\$17,133	\$17,597	-0.7%
1140 OVERTIME	\$28,358	\$30,000	\$31,054	\$40,000	33.3%
1190 FURLOUGH SAVINGS	\$0	(\$35,048)	\$0	\$0	-100.0%
<b>SALARIES &amp; WAGES</b>	<b>\$808,535</b>	<b>\$762,898</b>	<b>\$781,562</b>	<b>\$814,413</b>	<b>6.8%</b>
1510 HEALTH INSURANCE	\$148,941	\$170,550	\$172,227	\$222,718	30.6%
1530 SOCIAL SECURITY	\$3,000	\$4,928	\$6,120	\$5,052	2.5%
1531 MEDICARE	\$13,514	\$10,589	\$10,734	\$11,809	11.5%
1533 ICMA RETIREMENT	\$64,354	\$65,022	\$65,670	\$66,330	2.0%
1550 UNEMPLOYMENT COMPENSATION	\$2,779	\$0	\$0	\$0	0.0%
1560 WORKERS COMPENSATION	\$72,815	\$91,652	\$92,854	\$92,433	0.9%
1580 BENEFIT COST SAVINGS	\$0	(\$21,206)	\$0	\$0	-100.0%
<b>EMPLOYEE BENEFITS</b>	<b>\$305,403</b>	<b>\$321,535</b>	<b>\$347,605</b>	<b>\$398,342</b>	<b>23.9%</b>
3101 LEGAL NOTICES	\$0	\$500	\$293	\$500	0.0%
Legal Notices for Asphalt, Crack Seal and Concrete Bids			\$293	\$500	
3160 ADMINISTRATIVE FEES	\$8,286	\$7,390	\$7,325	\$7,390	0.0%
City Administrative Fees			\$2,607	\$650	
Reimbursement of Mohave County Special District services			\$4,718	\$6,740	
<b>OFFICIAL/ADMINISTRATIVE</b>	<b>\$8,286</b>	<b>\$7,890</b>	<b>\$7,618</b>	<b>\$7,890</b>	<b>0.0%</b>
3280 OTHER PROFESSIONAL SERVICES	\$30,060	\$8,500	\$5,950	\$12,000	41.2%
AMTI			\$450	\$0	
Traffic Signal Specialist for Emergency Situations			\$5,500	\$12,000	
<b>PROFESSIONAL SERVICES</b>	<b>\$30,060</b>	<b>\$8,500</b>	<b>\$5,950</b>	<b>\$12,000</b>	<b>41.2%</b>
3810 PERMITTING & MISC. FEES	\$0	\$0	\$30	\$30	100.0%
CDL - 2 employees @ \$15 each			\$30	\$30	
3890 SERVICES - CONTRACTS	\$1,726	\$0	\$0	\$0	0.0%
<b>OTHER CONTRACT &amp; PURCHASED</b>	<b>\$1,726</b>	<b>\$0</b>	<b>\$30</b>	<b>\$30</b>	<b>100.0%</b>
4105 WATER	\$13,589	\$16,141	\$13,765	\$17,352	7.5%
ACCT # 368292-1 31 HYDRANT METER \$334/Month			\$3,083	\$4,008	
Acct. #089836-4 955 Ramar Road Sprinkler \$13/Month			\$120	\$156	
Acct. #089837-2 981 Ramar Road Irrigation \$13/Month			\$120	\$156	
Acct. #089838-0 922 Ramar Road O \$13/Month			\$120	\$156	
Acct. #089839-8 886 Ramar Road O \$13/Month			\$120	\$156	
Acct. #089840-6 791 Ramar Road O \$13/Month			\$120	\$156	
Acct. #089841-4 843 Ramar Road O \$13/Month			\$120	\$156	



# Highways & Streets

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
Acct. #089842-2 798 Ramar Road Irrigation \$13/Month			\$120	\$156	
Acct. #089843-0 858 Ramar Road Irrigation \$13/Month			\$120	\$156	
Acct. #089844-8 673 Ramar Road Irrigation \$13/Month			\$120	\$156	
Acct. #089845-5 636 Ramar Road Irrigation \$13/Month			\$120	\$156	
Acct. #089847-1 549 Ramar Road Irrigation \$13/Month			\$120	\$156	
Acct. #089848-9 613 Ramar Road Irrigation \$13/Month			\$120	\$156	
Acct. #089849-7 584 Ramar Road Irrigation \$13/Month			\$120	\$156	
Acct. #089850-5 572 Ramar Road Irrigation \$13/Month			\$120	\$156	
Acct. #089871-1 1920 Riviera Blvd Irrigation \$13/Month			\$129	\$156	
Acct. #089872-9 1891 Riviera Blvd Irrigation \$57/Month			\$522	\$684	
Acct. #089876-0 1857 Riviera Blvd Irrigation \$30/Month			\$266	\$360	
Acct. #107669-7 716 Ramar Road Irrigation \$13/Month			\$120	\$156	
Acct. #144850-8 54 Hydrant Meter \$189/Month			\$2,260	\$2,268	
Acct. #162226-8 39 Hydrant Meter \$228/Month			\$2,105	\$2,736	
Acct. #168656-0 700 Hydrant Meter \$400/Month			\$3,600	\$4,800	
<b>4111 STREETS-ELECTRICITY</b>	<b>\$161,917</b>	<b>\$166,978</b>	<b>\$159,559</b>	<b>\$166,056</b>	<b>-0.6%</b>
Account 3849300000 LaPuerta Road Lights			\$510	\$520	
Sub Account 021 Traffic Lt Hwy/Plata \$87/Month			\$1,010	\$1,044	
Sub Account 026 Traffic Lt Hwy/Slvr Crk \$335/Month			\$3,877	\$4,020	
Sub Account 030 Traffic Lt Hwy/Bridge \$121/Month			\$1,400	\$1,452	
Sub Account 031 City Security Lights (44) \$349/Month			\$4,028	\$4,188	
Sub Account 036 Traffic Lt Hwy/Marina \$92/Month			\$1,065	\$1,104	
Sub Account 037 Traffic Lt Hwy/BH SQ \$83/Month			\$955	\$996	
Sub Account 038 Traffic Lt Hwy-Hancock \$83/Month			\$960	\$996	
Sub Account 039 Traffic Lt Hwy/Ramar \$95/Month			\$1,100	\$1,140	
Sub Account 047 Black Mtn/Miracle Mile \$69/Month			\$800	\$828	





# Highways & Streets

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
Sub Account 050 Traffic Lt Hwy/3Rd Street \$80/Month			\$920	\$960	
Sub Account 056 894 Hnck Rd/Hnck St Lts \$1346/Month			\$15,563	\$16,152	
Sub Account 059 Traffic Lt Hnck/Clrwr \$45/Month			\$521	\$540	
Sub Account 060 Traffic Lt Hancock/Trane \$50/Month			\$570	\$600	
Sub Account 061 Traffic Lt Hnck/Lakeside \$53/Month			\$607	\$636	
Sub Account 063 Sunridge St Lts 100 Watt \$234/Month			\$2,700	\$2,808	
Sub Account 066 Sunridge St Lts 250 Watt \$196/Month			\$2,264	\$2,352	
Sub Account 070 Pedestal A \$267/Month			\$3,085	\$3,204	
Sub Account 072 Pedestal C Hwy/Summit Way \$429/Month			\$4,800	\$5,148	
Sub Account 073 Pedestal D \$73/Month			\$840	\$876	
Sub Account 074 Pedestal E \$403/Month			\$4,700	\$4,836	
Sub Account 075 Pedestal F/Acrss Fr Chmb \$352/Month			\$4,068	\$4,224	
Sub Account 076 Pedestal G \$275/Month			\$3,181	\$3,300	
Sub Account 077 Pedestal H \$373/Month			\$4,309	\$4,476	
Sub Account 078 Pedestal I \$366.67/Month			\$4,240	\$4,400	
Sub Account 079 Pedestal J/Bridge \$150/Month			\$1,735	\$1,800	
Sub Account 082 Pedestal B \$291/Month			\$3,368	\$3,492	
Sub Account 084 2262 Pinta Rosa SL Mtr \$115/Month			\$1,326	\$1,380	
Sub Account 085 2268 Hi Jolly Dr SI Mtr \$146/Month			\$1,687	\$1,752	
Sub Account 086 2150 Sierra Santiago SI Mtr \$208/Month			\$2,397	\$2,496	
Sub Account 087 2206 Hi Jolly Dr SI Mtr \$182/Month			\$2,096	\$2,184	
Sub Account 094 Traffic Lt Hwy/BH Pkwy \$103/Month			\$1,185	\$1,236	
Sub Account 103 SI Rnch Colo/Intrst Pl \$84/Month			\$968	\$1,008	
Sub Account 104 SI Rnch Colo/Intrst Pl \$35/Month			\$395	\$420	
Sub Account 105 1615 Hwy 95 Traffic Lts \$71/Month			\$848	\$852	
Sub Account 115 Traffic Lt Marina/Lakeside \$77/Month			\$881	\$924	
Sub Account 128 Traffic Lt Hwy/Meadows \$82/Month			\$940	\$984	
Sub Account 133 Traffic Sign Hwy 68/McCor \$93/Month			\$1,067	\$1,116	
Sub Account 139 Traffic Lt/Silver Crk/Pkw \$14/Month			\$158	\$168	
Sub Account 143 Lt Locust/Parkway \$54/Month			\$617	\$648	
Sub Account 145 Traffic Lt Hwy/Mohave \$79/Month			\$911	\$948	



# Highways & Streets

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
Sub Account 146 Traffic Lt Hwy/Walmart \$71/Month			\$820	\$852	
Sub Account 166 Sig Crnr Riverview/95 \$81/Month			\$929	\$972	
Sub Account 171 River Bend 15S1 \$126/Month			\$1,455	\$1,512	
Sub Account 178 Landon/Hwy 68 Signal \$30/Month			\$347	\$360	
Sub Account 181 Riviera Street Lts 213 \$1242/Month			\$14,360	\$14,904	
Sub Account 182 Riviera Street Lts 69 \$1034/Month			\$11,949	\$12,408	
Sub Account 188 3816 Rising Sun Rd \$367/Month			\$4,100	\$4,404	
Sub Account 189 876 Marina Blvd \$129/Month			\$1,492	\$1,548	
Sub Account 249 Hwy 95 - Sams Club \$90/Month			\$1,031	\$1,080	
Sub Account 264 Hwy 95/Long Traffic Lt \$73/Month			\$834	\$876	
Sub Account 269 2557 Joshua Tree Ln S/L Ped \$108/Month			\$1,250	\$1,296	
Sub Account 270 Sunridge 2 Sec Lts \$12/Month			\$136	\$144	
Sub Account 271 1640 Bullhead Pkwy S/L Ped \$206/Month			\$2,377	\$2,472	
Sub Account 272 2596 Landon Drive \$96/Month			\$1,110	\$1,152	
Sub Account 273 1901 Hwy 95 Traffic Signal \$95/Month			\$1,089	\$1,140	
Sub Account 274 3401 Highway 95 Signal \$62/Month			\$715	\$744	
Sub Account 281 1069 Riverfront Dr S/L \$24/Month			\$268	\$288	
Sub Account 282 1505 Bullhead Parkway \$89/Month			\$1,025	\$1,068	
Sub Account 292 Traffic Lt. BH Pkwy/Oatman Rd \$70/Month			\$803	\$840	
Sub Acct 184 S/L Ped Se/4 Riverview/Hwy 95 \$247/Month			\$2,847	\$2,964	
Sub Acct 185 S/L Ped Mohave Dr/Hwy 95 \$445/Month			\$5,137	\$5,340	
Sub Acct 186 S/L Ped Rainbow/Hwy 95 \$439/Month			\$5,068	\$5,268	
Sub Acct 187 SL Ped NE Cmr Hwy 95/Pkwy \$478/Month			\$5,522	\$5,736	
Sub Acct 201 Signal Hwy 95/Air Park \$91/Month			\$1,054	\$1,092	
Sub Acct 210 2798 Desert Stars Ln S/L Ped \$83/Month			\$962	\$996	
Sub Acct 223 2035 Lakeside Dr S/L Ped \$135/Month			\$1,557	\$1,620	
Sub Acct 225 Traffic Lt Silver Ck/Pkw \$120/Month			\$1,392	\$1,440	
Sub Acct 226 2425 Adobe Rd Traffic Lt \$111/Month			\$1,278	\$1,332	
4112 STREET LIGHT SPECIAL ASSESSMENT	\$55,050	\$64,533	\$52,594	\$55,888	-13.4%
15 Street Lighting Districts			\$2,608	\$2,712	



# Highways & Streets

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
4125 TELEPHONE	\$732	\$4,973	\$4,814	\$5,002	0.6%
763-5665 Monthly Cost \$68			\$792	\$816	
763-9400 \$5858/MONTH, 65% TO GENERAL FUND, 25% TO WW AND 5% TO ROADS & TRANSIT			\$3,399	\$3,516	
LONG DISTANCE \$1069/MONTH, 65% TO GENERAL FUND, 25% TO WW AND 5% TO ROADS & TRANSIT			\$623	\$670	
4130 REFUSE	\$0	\$1,000	\$500	\$1,000	0.0%
Landfill-Fees incurred over and above usual roll- off fees. Could include special requests for disposal of large items, large clean-ups of areas other than parks.			\$500	\$1,000	
<b>UTILITIES</b>	<b>\$231,288</b>	<b>\$253,625</b>	<b>\$231,232</b>	<b>\$245,298</b>	<b>-3.3%</b>
4320 GENERAL EQUIPMENT REPAIRS	\$304	\$1,088	\$2,688	\$2,688	147.1%
Radios Repair			\$1,088	\$1,088	
Small Tools and Equipment Repair			\$1,600	\$1,600	
4343 SOFTWARE/HARDWARE AGREEMENT	\$0	\$2,742	\$2,742	\$2,742	0.0%
Council Communication Software (Hurff Percentage)			\$1,000	\$1,000	
Annual Software Maintenance used for the Pavement Maintenance Program			\$1,742	\$1,742	
4360 SUPPLIES-STREET	\$21,682	\$35,000	\$28,943	\$35,000	0.0%
Glass Beads, Striping Paint, Tack Oil			\$26,943	\$26,000	
Grates, Manhole Covers, Meter Boxes			\$1,000	\$4,000	
Traffic cones			\$1,000	\$5,000	
4361 STREETS-PATCHING	\$95,078	\$125,000	\$125,000	\$135,000	8.0%
Crack Sealant			\$115,000	\$120,000	
QPR Cold Patch			\$10,000	\$15,000	
4362 STREETS-ASPHALT	\$62,817	\$80,000	\$70,000	\$200,000	150.0%
Asphalt purchase for placement throughout the city as needed			\$70,000	\$200,000	
4363 STREETS-CURBS & SIDEWALKS	\$14,989	\$55,000	\$45,000	\$60,000	9.1%
Concrete purchase for placement throughout the city as needed			\$45,000	\$60,000	
4364 STREETS-SIGNS	\$37,467	\$36,000	\$48,000	\$45,000	25.0%
Sign Blanks and Materials - Lost and damaged signage, new signs throughout the City and Special Event signage			\$48,000	\$45,000	
4390 OTHER REPAIRS & MAINTENANCE	\$0	\$9,140	\$140	\$9,140	0.0%
Annual Traffic Signal Testing & Certifications			\$0	\$9,000	
Backflow Certification Service			\$140	\$140	
<b>REPAIRS &amp; MAINTENANCE</b>	<b>\$232,337</b>	<b>\$343,970</b>	<b>\$322,513</b>	<b>\$489,570</b>	<b>42.3%</b>
4420 EQUIP. & VEHICLE RENTAL	\$16,926	\$8,300	\$6,300	\$8,300	0.0%
Equipment Rental as needed			\$1,500	\$3,500	
Tower Site Rental at \$150/month			\$1,800	\$1,800	
Rental Equipment needed for Flood Cleanup			\$3,000	\$3,000	
<b>RENTALS &amp; LEASES</b>	<b>\$16,926</b>	<b>\$8,300</b>	<b>\$6,300</b>	<b>\$8,300</b>	<b>0.0%</b>



# Highways & Streets

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
5210 PROPERTY & RISK INSURANCE	\$0	\$12,210	\$12,210	\$71,446	485.1%
Allocation of property & risk insurance			\$12,210	\$71,446	
<b>INSURANCE</b>	<b>\$0</b>	<b>\$12,210</b>	<b>\$12,210</b>	<b>\$71,446</b>	<b>485.1%</b>
5310 INTERNET	\$0	\$290	\$281	\$286	-1.4%
Internet service \$205/month, 65% GF, 25% WW, 5% HURF and 5% Transit			\$123	\$123	
Internet service \$271/month, 65% GF, 25% WW, 5% HURF and 5% Transit			\$158	\$163	
5320 CELLULAR TELEPHONES	\$2,184	\$2,040	\$2,478	\$2,448	20.0%
Cellular service pooled minutes plan \$34/month (6)			\$2,478	\$2,448	
<b>COMMUNICATION</b>	<b>\$2,184</b>	<b>\$2,330</b>	<b>\$2,759</b>	<b>\$2,734</b>	<b>17.3%</b>
5610 PER DIEM	\$0	\$650	\$0	\$650	0.0%
IMSA Work Zone Safety Training -(2 trips)			\$0	\$650	
Meals for 2 employees, 5 days/4 nights (\$325 each trip)					
5621 LODGING	\$0	\$800	\$0	\$800	0.0%
IMSA Work Zone Safety Training - (2 trips)			\$0	\$800	
2 guests, 1 room, 4 nights/5 days, average \$100/night					
5631 TRANSPORTATION	\$0	\$400	\$0	\$400	0.0%
IMSA Work Zone Safety Training - (2 trips)			\$0	\$400	
<b>TRAVEL</b>	<b>\$0</b>	<b>\$1,850</b>	<b>\$0</b>	<b>\$1,850</b>	<b>0.0%</b>
5710 SEMINARS & CONFERENCES	\$10	\$20	\$85	\$20	0.0%
Pesticide Training Resources			\$85	\$0	
Registration - Plant, Insect & Landscape Professionals - February			\$0	\$20	
5715 BOOKS & SUBSCRIPTIONS	\$0	\$600	\$600	\$600	0.0%
Miscellaneous Training Books			\$0	\$600	
Pesticide Application Training Books			\$600	\$0	
5721 DUES & MEMBERSHIPS	\$290	\$250	\$210	\$210	-16.0%
IMSA membership dues for 3 employees \$70/each			\$210	\$210	
<b>EDUCATION</b>	<b>\$300</b>	<b>\$870</b>	<b>\$895</b>	<b>\$830</b>	<b>-4.6%</b>
6110 OFFICE SUPPLIES	\$4,861	\$4,000	\$4,000	\$3,500	-12.5%
Drinking Water			\$2,700	\$2,700	
Miscellaneous Office Supplies			\$800	\$800	
Printer Cartridges/Toner			\$500	\$0	
6120 SPECIALTY SUPPLIES	\$100,283	\$60,870	\$60,870	\$60,870	0.0%
Arrows - 12" Green, Red, Yellow approx. \$200 each and Signal Lights			\$16,000	\$16,000	
Auto Parts - Auto battery, belts, hoses, clamps, lube fig, etc.			\$3,000	\$3,000	
Concrete Laying Supplies - Portland II Cement, Quikrete			\$4,000	\$4,000	
Drill bits, nuts, washers, screws, locks, saw blades, extension cord, impact sprinkler, wrenches, liners, conduit, PVC pipe, paint, machine oil, wood, clamps, cam locks, couplers □			\$10,500	\$10,500	



# Highways & Streets

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
Electric Parts - Connectors, Fuses, Tape, Hole Saw Kit, Bushings, Couplings, Sensors, etc.			\$8,000	\$8,000	
Ice			\$1,000	\$1,000	
Propane			\$600	\$600	
Safety Supplies - Electrolyte Mix, Safety Glasses, Sunscreen, Antiseptic, Gloves, Welding Helmet, Waders, Earplugs, Masks, Fall Protection			\$4,000	\$4,000	
Signal Supplies			\$5,250	\$5,250	
Weed Control Supplies for in Rights-of-Way			\$5,000	\$5,000	
Welding Supplies - Oxygen, Acetylene, Wheel brush			\$3,000	\$3,000	
Worker Program			\$520	\$520	
6122 COMPUTER SOFTWARE	\$992	\$0	\$1,336	\$0	0.0%
Mobile Desktop Software			\$1,336	\$0	
<b>GENERAL SUPPLIES</b>	<b>\$106,136</b>	<b>\$64,870</b>	<b>\$66,206</b>	<b>\$64,370</b>	<b>-0.8%</b>
4330 VEHICLE REPAIRS & SERVICE	\$191,797	\$193,251	\$193,251	\$193,251	0.0%
Fleet Rental Charges			\$190,751	\$190,751	
Community Worker Program : This is half of the costs associated with the transportation of workers to work in Street Maintenance.			\$2,500	\$2,500	
6210 GASOLINE	\$27,390	\$57,262	\$39,720	\$50,192	-12.3%
10,118 gallons @ \$4/gal			\$30,000	\$40,472	
Fuel Facility Equip Replacement \$.08/gallon			\$984	\$984	
Community Worker Prgrm 4,368 gallons @ \$4/gal 50%			\$8,736	\$8,736	
6220 DIESEL	\$95,724	\$129,623	\$105,999	\$129,365	-0.2%
31,707 gallons @ \$4/gal			\$103,462	\$126,828	
Fuel Facility Equip Replacement \$.08/gal			\$2,537	\$2,537	
6235 PREVENTATIVE MAINTENANCE	\$6,110	\$0	\$0	\$0	0.0%
<b>VEHICLES</b>	<b>\$321,021</b>	<b>\$380,136</b>	<b>\$338,970</b>	<b>\$372,808</b>	<b>-1.9%</b>
6410 UNIFORMS	\$11,749	\$15,175	\$9,674	\$9,674	-36.3%
Jackets for Permanent and Temporary Employees			\$3,000	\$3,000	
Pants & Shirts for Permanent and Temporary Employees			\$3,104	\$3,104	
Steel Toed Boots @ \$150 each			\$3,570	\$3,570	
<b>CLOTHING</b>	<b>\$11,749</b>	<b>\$15,175</b>	<b>\$9,674</b>	<b>\$9,674</b>	<b>-36.3%</b>
7020 TOOLS	\$4,825	\$0	\$789	\$3,952	0.0%
8-Drawer Tool Box			\$0	\$400	
Angle Die Grinder			\$137	\$0	
Cut-off Saw			\$0	\$1,034	
DeWalt Batteries			\$652	\$0	
Miscellaneous Small Tools			\$0	\$1,067	
Plasma Cutter			\$0	\$1,451	
7030 EQUIPMENT<\$5,000	\$16,586	\$11,300	\$10,695	\$4,325	-61.7%
Airless Sprayer			\$4,800	\$0	
Jumping Jack			\$3,000	\$0	
Post Driver			\$2,379	\$0	
Sump Pump			\$516	\$0	



# Highways & Streets

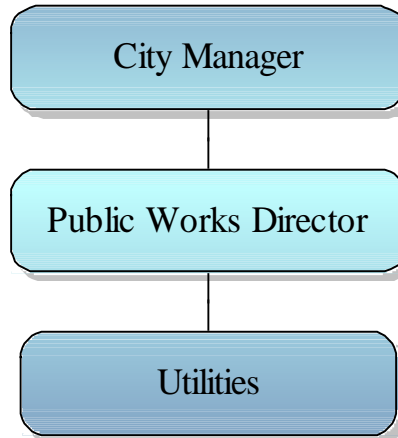
LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
Plate Wacker Compactor			\$0	\$1,578	
Hand Radios			\$0	\$2,747	
<b>PROPERTY-NONCAPITAL</b>	<b>\$21,411</b>	<b>\$11,300</b>	<b>\$11,484</b>	<b>\$8,277</b>	<b>-26.8%</b>
8999 CONTINGENCY	\$0	\$69,590	\$0	\$536,106	670.4%
Contingency from operating revenues			\$0	\$69,590	
Contingency is state estimates vs historical collections			\$0	\$466,516	
<b>CONTINGENCY</b>	<b>\$0</b>	<b>\$69,590</b>	<b>\$0</b>	<b>\$536,106</b>	<b>670.4%</b>
<b>TOTAL 6100 STREET MAINTENANCE</b>	<b>\$2,097,362</b>	<b>\$2,265,049</b>	<b>\$2,145,008</b>	<b>\$3,043,939</b>	<b>34.4%</b>



# Sanitation



## Sanitation



### Activity Description

The Public Works Director oversees the day-to-day activities of the Public Works Department. This includes the Engineering, Capital Improvement Program, Fleet Maintenance and Fuel Facility, Infrastructure, Surveying and Utilities functions.

UTILITIES DIVISION - The Utilities Division handles the operation, maintenance and upkeep of the City-wide sewer system. This includes the operation and maintenance of the 3 wastewater treatment plants, 18 wastewater lift stations, over a million feet of sewer mains, several thousand manholes, thousands of feet of sewer force mains and several effluent reuse and disposal facilities throughout the community.





# Sanitation

## Budget Summary

	Actual 2010-11	Budget 2011-12	Estimated 2011-12	Budget 2012-13
<b>Expenditures by Classification</b>				
Salaries & wages	\$768,032	\$756,902	\$785,179	\$848,434
Employee benefits	\$260,401	\$278,198	\$277,817	\$352,722
Official/Administrative	\$336	\$1,000	\$12	\$1,000
Professional services	\$207,790	\$323,113	\$184,142	\$41,000
Technical services	\$0	\$0	\$0	\$0
Other contract & purchased Services	\$39,018	\$180,194	\$127,049	\$133,260
Utilities	\$759,821	\$925,435	\$872,164	\$915,860
Repairs & maintenance	\$46,423	\$84,620	\$74,298	\$122,563
Rentals & leases	\$3	\$3,000	\$3,063	\$4,818
Insurance	\$36,476	\$70,139	\$70,139	\$79,060
Communication	\$4,381	\$7,320	\$6,769	\$9,384
Printing & publishing	\$0	\$0	\$36	\$0
Travel	\$1,391	\$2,281	\$1,859	\$2,351
Education	\$4,333	\$3,596	\$3,380	\$1,554
General supplies	\$212,033	\$63,245	\$70,918	\$65,165
Vehicles maintenance	\$85,305	\$129,351	\$120,233	\$120,233
Clothing	\$6,779	\$10,000	\$10,000	\$7,900
Chemicals	\$83,071	\$185,000	\$135,281	\$177,904
Property-noncapital	\$40,009	\$36,550	\$22,740	\$54,556
Contingency	\$0	\$212,000	\$0	\$212,000
<b>Total</b>	<b>\$2,555,604</b>	<b>\$3,271,944</b>	<b>\$2,765,079</b>	<b>\$3,149,764</b>

<b>Expenditures by Activity</b>				
Sanitation	\$2,555,604	\$3,271,944	\$2,765,079	\$3,149,764
<b>Total</b>	<b>\$2,555,604</b>	<b>\$3,271,944</b>	<b>\$2,765,079</b>	<b>\$3,149,764</b>

<b>Activity Funding</b>				
218 Special events	\$0	\$0	\$0	\$0
501 Wastewater Ops	\$2,535,793	\$2,759,944	\$2,617,373	\$2,917,764
520 Sewer Development	\$19,811	\$512,000	\$147,706	\$232,000
<b>Total</b>	<b>\$2,555,604</b>	<b>\$3,271,944</b>	<b>\$2,765,079</b>	<b>\$3,149,764</b>



# Sanitation

## Budget Summary

	Actual 2010-11	Budget 2011-12	Estimated 2011-12	Budget 2012-13
<b>Staffing</b>				
Maintenance Worker I	1.00	1.00	1.00	1.00
Office Specialist II	1.00	1.00	1.00	1.00
Utilities Supervisor	1.00	1.00	1.00	1.00
Utility Superintendent	1.00	1.00	1.00	1.00
Utility Technician I	9.00	9.00	9.00	9.00
Utility Technician II	2.00	2.00	2.00	2.00
Utility Technician III	2.00	2.00	2.00	2.00
Wastewater Specialist	1.00	1.00	1.00	1.00
<b>Total</b>	<b>18.00</b>	<b>18.00</b>	<b>18.00</b>	<b>18.00</b>



# Sanitation

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
1105 REGULAR FULL-TIME	\$716,848	\$743,946	\$688,009	\$748,231	0.6%
1120 OTHER WAGES	\$0	\$0	\$52,000	\$50,000	100.0%
1125 STAND BY WAGES	\$24,304	\$24,253	\$23,674	\$24,253	0.0%
1140 OVERTIME	\$26,880	\$25,950	\$21,496	\$25,950	0.0%
1190 FURLOUGH SAVINGS	\$0	(\$37,247)	\$0	\$0	-100.0%
<b>SALARIES &amp; WAGES</b>	<b>\$768,032</b>	<b>\$756,902</b>	<b>\$785,179</b>	<b>\$848,434</b>	<b>12.1%</b>
1510 HEALTH INSURANCE	\$133,845	\$162,000	\$148,151	\$212,112	30.9%
1530 SOCIAL SECURITY	\$0	\$0	\$3,224	\$3,100	100.0%
1531 MEDICARE	\$10,625	\$11,516	\$10,893	\$12,302	6.8%
1533 ICMA RETIREMENT	\$69,427	\$71,870	\$66,372	\$72,258	0.5%
1550 UNEMPLOYMENT COMPENSATION	\$5,827	\$0	\$0	\$0	0.0%
1560 WORKERS COMPENSATION	\$40,677	\$53,062	\$49,177	\$52,949	-0.2%
1580 BENEFIT COST SAVINGS	\$0	(\$20,250)	\$0	\$0	-100.0%
<b>EMPLOYEE BENEFITS</b>	<b>\$260,401</b>	<b>\$278,198</b>	<b>\$277,817</b>	<b>\$352,722</b>	<b>26.8%</b>
3101 LEGAL NOTICES	\$0	\$1,000	\$0	\$1,000	0.0%
Legal Notices for Bids, RFQs & sewer hook-ups from City Attorney			\$0	\$1,000	
3105 PROPERTY RECORDING FEES	\$0	\$0	\$12	\$0	0.0%
Property recording fees			\$12	\$0	
3112 BUSINESS MEALS	\$336	\$0	\$0	\$0	0.0%
<b>OFFICIAL/ADMINISTRATIVE</b>	<b>\$336</b>	<b>\$1,000</b>	<b>\$12</b>	<b>\$1,000</b>	<b>0.0%</b>
3210 ENGINEERING SERVICES	\$15,888	\$6,713	\$5,800	\$6,000	-10.6%
Utility location services			\$5,800	\$6,000	
3280 OTHER PROFESSIONAL SERVICES	\$191,902	\$316,400	\$178,342	\$35,000	-88.9%
A/C Assessment			\$340	\$0	
Field Lining			\$6,006	\$0	
Irrigation Well			\$34,500	\$0	
Sewer Easement Recordings			\$28	\$0	
Sewer Hook-ups as Mandated by State Warrant (These hook-ups result in a lien on the property) There are 7 properties in legal process.			\$0	\$15,000	
Wastewater 208 plan			\$137,468	\$20,000	
<b>PROFESSIONAL SERVICES</b>	<b>\$207,790</b>	<b>\$323,113</b>	<b>\$184,142</b>	<b>\$41,000</b>	<b>-87.3%</b>
3810 PERMITTING & MISC. FEES	\$37,070	\$34,750	\$35,774	\$33,260	-4.3%
10/4 Lift Station Generator Annual Emission Fee			\$3,020	\$3,020	
18/1 Lift Station Generator Annual Emission Fee			\$3,020	\$3,020	
18/2 Lift Station Generator Annual Emissions Fee			\$3,020	\$3,020	
CDL License Renewals (8)			\$120	\$120	
Lakeside Generator Annual Emission Fee			\$3,020	\$3,020	
Laughlin Ranch Lift Station Generator Annual Emission Fee			\$0	\$3,020	
Section 10 WWTP Annual Registration Fee			\$5,000	\$6,000	
Section 10 WWTP Generator Annual Emission Fee			\$3,020	\$3,020	
Section 16 WWTP Clean Closure Permit			\$1,000	\$0	
Section 18 WWTP Annual Registration Fee			\$5,000	\$6,000	
Section 18 WWTP Generator Annual Emission Fee			\$3,020	\$3,020	
Sierra WWTP Section 16 Permit			\$6,534	\$0	



# Sanitation

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
3815 LABORATORY SERVICES	\$0	\$60,000	\$60,000	\$70,000	16.7%
Certified ADEQ Testing for Section 10 and 18 WWTPs. Also covering additional testing for oils, grease, fats, etc. in sewer lines.			\$60,000	\$70,000	
3890 OTHER CONTRACTED SERVICES	\$1,948	\$85,444	\$31,275	\$30,000	-64.9%
SCADA On-call Services			\$15,000	\$15,000	
Septic Pumping - Emergency Call-outs			\$16,275	\$15,000	
<b>OTHER CONTRACT &amp; PURCHASED</b>	<b>\$39,018</b>	<b>\$180,194</b>	<b>\$127,049</b>	<b>\$133,260</b>	<b>-26.0%</b>
4105 WATER	\$5,077	\$2,778	\$7,187	\$23,652	751.4%
Acct. #089846-3 587 Terrace Drive \$17/month			\$147	\$204	
Acct. #089863-8 1700 Clubhouse Drive \$14/month			\$120	\$168	
Acct. #282081-2 3066 Larkwood Ave. \$13/month			\$120	\$156	
Acct. #650941 901 Richardo \$775/month			\$3,600	\$9,300	
New Hydrant Meter 1320 Riverfront Drive \$288/Month			\$800	\$3,456	
New Hydrant Meter 1905 Colorado Blvd/Tanglewood \$288/Month			\$800	\$3,456	
New Hydrant Meter 2596 Via Arroyo Dr/Mohave Drive \$288/Month			\$800	\$3,456	
New Hydrant Meter 674 Riverfront Drive/River Gardens @288/Month			\$800	\$3,456	
4110 ELECTRIC	\$735,341	\$755,124	\$688,388	\$714,540	-5.4%
Sub Acct 053 587 Terrace Dr \$809/month 10-1 Lift Station			\$9,354	\$9,708	
Sub Acct 080 Sewer Plant Richardo \$13619/month Sect 10 WWTP			\$157,458	\$163,428	
Sub Acct 096 Country Club Dr \$48/month			\$554	\$576	
Sub Acct 109 365 Riverfront Dr \$43/month 16-3 Lift Station			\$495	\$516	
Sub Acct 129 Primrose Lane \$239/month 10-2 Lift Station			\$2,762	\$2,868	
Sub Acct 131 Lft Station Lakeside Dr \$2097/Month 10-4 Lift Station			\$24,241	\$25,164	
Sub Acct 135 2310 McCormick Blvd \$25/Month			\$293	\$312	
Sub Acct 147 Lift Stnt 4 Hwy 95/1st \$146/month 18-4 Lift Station			\$1,680	\$1,752	
Sub Acct 167 Pump Sect 30 \$8121/month			\$93,890	\$97,452	
Sub Acct 173 1825 East Shore Villas Dr Hmt \$63/Month 16-7 Lift Station			\$723	\$756	
Sub Acct 175 1260 Mohave Dr \$381/month CH-1 Lift Station			\$4,409	\$4,572	
Sub Acct 212 1375 Marina Parkway \$520/month 10-6 Lift Station			\$6,007	\$6,240	



# Sanitation

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
Sub Acct 221 901 Ricardo Ave \$9326/month Sect 10 WWTP			\$107,821	\$111,912	
Sub Acct 251 3066 Larkwood Ave Lift Stn \$15/month SR-3 Lift Station			\$168	\$180	
Sub Acct 255 2525 Rio Rancho Blvd \$6941/Month Sect 18 WWTP			\$80,253	\$83,292	
Sub Acct 277 Sierra Ult Sewer Lift Stat \$3197/month 16-2 Lift Station			\$36,964	\$38,364	
Sub Acct 278 2525 Rio Rancho \$2037/month			\$23,555	\$24,444	
Sub Acct 284 MP2 Hwy 68 \$42/month			\$485	\$504	
Sub Acct 289 1515 Bullhead Pkwy Lift Stn \$222/month			\$2,570	\$2,664	
Sub Acct 290 2525 Rio Rancho Blvd Lift Stn \$4463/month			\$51,600	\$53,556	
Sub Acct 291 1500 Highway 95 Lift Stn 18-1 \$3839/month			\$44,368	\$46,068	
Sub Acct 295 2525 Rio Rancho Blvd \$3351/Month Section 18 WWTP			\$38,738	\$40,212	
4120 NATURAL GAS	\$939	\$816	\$829	\$831	1.8%
Acct. #1059553 - 670 Primrose Lane			\$402	\$404	
Acct. #1098843			\$427	\$427	
4125 TELEPHONE	\$18,464	\$39,717	\$38,760	\$39,837	0.3%
551Z151S Rural Access Billing Monthly Cost \$343			\$3,864	\$4,116	
704-0349 1375 Marina Pkwy Lift Station - Monthly Cost \$48.00			\$562	\$576	
704-6870 Monthly Cost \$45.00			\$531	\$540	
754-1850 Monthly Cost \$48			\$562	\$576	
754-5092 Monthly Cost \$315			\$3,743	\$3,780	
754-6768 Sunridge Lift Station Monthly Cost \$46.00			\$546	\$552	
758-2800 Monthly Cost \$49.00			\$575	\$588	
758-5913 Monthly Cost \$49.00			\$577	\$588	
758-6194 Monthly Cost \$48.00			\$563	\$576	
758-8939 Monthly Cost \$49.00			\$575	\$588	
763-0922 Monthly Cost \$49.00			\$560	\$588	
763-1788 Monthly Cost \$47.00			\$544	\$564	
763-7299 Monthly Cost \$440.00			\$5,214	\$5,280	
763-9400 MONTHLY COST \$5658/MONTH, 65% TO GENERAL FUND, 25% TO WW AND 5% TO ROADS & TRANSIT			\$16,993	\$17,574	
LONG DISTANCE SERVICE - \$1117/MONTH, 65% TO GENERAL FUND, 25% TO WW AND 5% TO ROADS & TRANSIT			\$3,351	\$3,351	



# Sanitation

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
4130 REFUSE	\$0	\$127,000	\$137,000	\$137,000	7.9%
Mohave Valley Landfill - Price increase (\$.75 per ton) effective 01/01/12. Also being charged for dumping roll off dumpsters monthly (approx \$300 per load) from new Headworks at Section 10.			\$137,000	\$137,000	
<b>UTILITIES</b>	<b>\$759,821</b>	<b>\$925,435</b>	<b>\$872,164</b>	<b>\$915,860</b>	<b>-1.0%</b>
4312 IMPROVEMENTS NONCAPITAL	\$0	\$0	\$0	\$20,000	100.0%
Concrete replacement and new installation for WWTP's.			\$0	\$20,000	
4320 GENERAL EQUIPMENT REPAIRS	\$20,545	\$40,000	\$40,000	\$67,247	68.1%
Repair compressors, blowers, generators			\$10,000	\$10,000	
Repair pumps and motors			\$30,000	\$38,000	
Includes Henessy \$9,445 and Quadna \$492 charges					
Section 18 WWTP Headworks Replacement Parts \$12,880, Section 18 WWTP Sludge Press Belts \$1,718, and Section 10 WWTP Sludge Press Belts \$4,649 - see supplementals			\$0	\$0	
4343 SOFTWARE/HARDWARE AGREEMENT	\$5,021	\$8,620	\$6,786	\$8,786	1.9%
ARCView Software Annual Maintenance Package - 1 License			\$4,626	\$4,626	
This software is used for as-builts, utility design, etc.					
AutoCAD Raster Design and AutoCAD Civil 3D Annual Support & Maintenance			\$1,192	\$1,192	
This software is used for sewer manhole data, utility design, etc.					
Sewer module			\$0	\$2,000	
Sonicwall Global VPN License Software and TZ100 Total Secure Appliance			\$720	\$720	
WebEx			\$248	\$248	
4365 SEWER REPAIRS	\$20,858	\$0	\$25,000	\$25,000	100.0%
Miscellaneous Paving after Sewer Repairs			\$15,000	\$15,000	
Slurry Seal			\$10,000	\$10,000	
4390 OTHER REPAIRS & MAINTENANCE	\$0	\$36,000	\$2,512	\$1,530	-95.8%
Certification of Backflow Assemblies			\$1,000	\$1,000	
Concrete cutting services			\$529	\$530	
Repair Existing Fencing			\$983	\$0	
<b>REPAIRS &amp; MAINTENANCE</b>	<b>\$46,423</b>	<b>\$84,620</b>	<b>\$74,298</b>	<b>\$122,563</b>	<b>44.8%</b>
4420 EQUIP. & VEHICLE RENTAL	\$3	\$3,000	\$3,063	\$4,818	60.6%
Auto softener rental			\$418	\$418	
Copier rental \$105.00/month including taxes			\$0	\$1,400	
Dozer or Other Large Equipment Required for Trenching, Excavation, etc.			\$2,500	\$3,000	
Generator Rental			\$145	\$0	
<b>RENTALS &amp; LEASES</b>	<b>\$3</b>	<b>\$3,000</b>	<b>\$3,063</b>	<b>\$4,818</b>	<b>60.6%</b>
5210 PROPERTY & RISK INSURANCE	\$36,476	\$70,139	\$70,139	\$79,060	12.7%
Budget based on risk management budget			\$70,139	\$79,060	
<b>INSURANCE</b>	<b>\$36,476</b>	<b>\$70,139</b>	<b>\$70,139</b>	<b>\$79,060</b>	<b>12.7%</b>



# Sanitation

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
5310 INTERNET	\$0	\$1,446	\$1,045	\$1,428	-1.2%
Frontier internet service \$271/month			\$789	\$813	
NPG internet service 205/month 25% of annual charge			\$256	\$615	
5320 CELLULAR TELEPHONES	\$4,381	\$5,874	\$5,724	\$7,956	35.4%
Cellular service pooled minutes plan \$34/month (19)			\$5,520	\$7,752	
Paging service \$17/month			\$204	\$204	
<b>COMMUNICATION</b>	<b>\$4,381</b>	<b>\$7,320</b>	<b>\$6,769</b>	<b>\$9,384</b>	<b>28.2%</b>
5510 CUSTOM PRINTING	\$0	\$0	\$36	\$0	0.0%
Business Cards			\$36	\$0	
<b>PRINTING &amp; PUBLISHING</b>	<b>\$0</b>	<b>\$0</b>	<b>\$36</b>	<b>\$0</b>	<b>0.0%</b>
5610 PER DIEM	\$215	\$381	\$289	\$381	0.0%
Kingman 8/3/11 - 4 employees			\$44	\$0	
Operator's License Certification/Upgrade as required by position, 2 employees			\$0	\$136	
Training for Pesticide Application in Sewers, - 3 employees			\$33	\$33	
TriState Seminar, - 4 employees			\$212	\$212	
5621 LODGING	\$67	\$270	\$70	\$270	0.0%
Operator's License Certification/Upgrade as required by position, - 2 employees			\$0	\$200	
TriState Seminar, - 4 employees			\$70	\$70	
5631 TRANSPORTATION	\$0	\$330	\$100	\$300	-9.1%
Operator's License Certification/Upgrade as required by position, - 2 employees			\$0	\$200	
TriState Seminar, - 4 employees			\$100	\$100	
5650 MILEAGE REIMBURSEMENT	\$1,109	\$1,300	\$1,400	\$1,400	7.7%
Employee reimbursement			\$1,400	\$1,400	
<b>TRAVEL</b>	<b>\$1,391</b>	<b>\$2,281</b>	<b>\$1,859</b>	<b>\$2,351</b>	<b>3.1%</b>
5710 SEMINARS & CONFERENCES	\$1,102	\$684	\$510	\$724	5.8%
Operator's License Certification/Upgrade as required by position, - 2 employees			\$0	\$214	
Pesticide Application in Sewers, - 3 employees			\$30	\$30	
TriState Seminar, - 3 employees			\$480	\$480	
5715 BOOKS & SUBSCRIPTIONS	\$440	\$120	\$0	\$0	-100.0%
5721 DUES & MEMBERSHIPS	\$2,792	\$2,792	\$2,800	\$800	-71.3%
American Public Works Association (APWA)- Annual Membership due August \$165 each			\$330	\$330	



# Sanitation

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
American Society of Civil Eng (ASCE)-Annual Membership due December \$235 each			\$470	\$470	
CRRSCo Membership Dues			\$2,000	\$0	
5731 TRAINING SUPPLIES	\$0	\$0	\$70	\$30	100.0%
CDL Tests - 2 employees			\$70	\$30	
<b>EDUCATION</b>	<b>\$4,333</b>	<b>\$3,596</b>	<b>\$3,380</b>	<b>\$1,554</b>	<b>-56.8%</b>
6110 OFFICE SUPPLIES	\$1,304	\$2,400	\$1,402	\$1,250	-47.9%
Cell Phone Batteries and Other Cell Phone Supplies			\$108	\$250	
Desk Calendars, CD's, Memo Books, Paper Pads, Batteries, Pens, Staples, and misc. office supplies.			\$891	\$1,000	
Safety Supplies			\$403	\$0	
6120 SPECIALTY SUPPLIES	\$210,729	\$60,345	\$60,695	\$63,915	5.9%
Electrical Supplies (wire, fuses, conduit, tape, batteries)			\$5,000	\$5,000	
Heavy Equipment parts			\$5,000	\$8,000	
High Output UV Lamps and Parts			\$2,052	\$7,000	
Ice (price per bag increased)			\$300	\$500	
Membrane accessories			\$5,500	\$5,500	
OPT RED 78DT batteries for generators			\$543	\$810	
Oxygen Misc. Gasses for Welder, Torches. etc.			\$750	\$750	
Padlock			\$400	\$400	
Paper Towels for all cleaning at all facilities			\$350	\$455	
Pipes, couplers, fittings, etc.			\$8,000	\$8,000	
Pump & Press Parts (seals, gaskets, o-rings, etc.)			\$21,000	\$15,000	
Rock Salt			\$8,000	\$8,000	
Safety Supplies (gloves, vests, hats, sunglasses)			\$800	\$1,000	
Steel			\$3,000	\$3,500	
6122 COMPUTER SOFTWARE	\$0	\$500	\$8,821	\$0	-100.0%
SCADA software purchase			\$8,821	\$0	
<b>GENERAL SUPPLIES</b>	<b>\$212,033</b>	<b>\$63,245</b>	<b>\$70,918</b>	<b>\$65,165</b>	<b>3.0%</b>





# Sanitation

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
4330 VEHICLE REPAIRS & SERVICE	\$48,088	\$66,250	\$66,250	\$66,250	0.0%
Fleet Rental Charges			\$66,250	\$66,250	
6210 GASOLINE	\$22,686	\$63,101	\$35,733	\$35,733	-43.4%
8,758 gallons @ \$4			\$35,032	\$35,032	
Fuel facility equip replacement @.08/gal			\$701	\$701	
6220 DIESEL	\$11,515	\$0	\$18,250	\$18,250	100.0%
4,473 gallons @ \$4/gal			\$17,892	\$17,892	
Fuel facility equip replacement @ 08/gal			\$358	\$358	
6235 PREVENTATIVE MAINTENANCE	\$3,016	\$0	\$0	\$0	0.0%
<b>VEHICLES</b>	<b>\$85,305</b>	<b>\$129,351</b>	<b>\$120,233</b>	<b>\$120,233</b>	<b>-7.0%</b>
6410 UNIFORMS	\$6,779	\$10,000	\$10,000	\$7,900	-21.0%
Jackets @ approximately \$35/ea.			\$203	\$350	
Steel-toed Boots			\$1,444	\$2,550	
Uniform Rental and Cleaning (includes 11 sets of clothing per employee).			\$8,353	\$5,000	
<b>CLOTHING</b>	<b>\$6,779</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$7,900</b>	<b>-21.0%</b>
6520 CHEMICAL PRODUCTS	\$83,071	\$185,000	\$135,281	\$177,904	-3.8%
Bleach for Section 18 WWTP			\$35,500	\$44,880	
Caustic Soda (Sodium Hydroxide)			\$781	\$645	
Citric Acid at Section 18 WWTP			\$2,000	\$20,080	
Miscellaneous chemicals yet to be determined.			\$0	\$20,000	
Odor control for lift stations			\$85,000	\$70,707	
Polymer for press at Section 10 WWTP			\$0	\$14,688	
Polymer for Press at Section 18 WWTP			\$12,000	\$4,896	
Vanilla deodorant used at Lift stations			\$0	\$2,008	
<b>CHEMICALS</b>	<b>\$83,071</b>	<b>\$185,000</b>	<b>\$135,281</b>	<b>\$177,904</b>	<b>-3.8%</b>
7020 TOOLS	\$0	\$12,000	\$8,000	\$5,500	-54.2%
Machine Shop Tools for Section 10 WWTP 12/13/11 \$1729			\$8,000	\$3,000	
Tools to be used at all facilities and also to equip 2 service trucks, an "on-call" vehicle (used for after hour emergencies), and to minimally equip all vehicles.			\$0	\$2,500	
7025 Computer EQUIPMENT<\$5,000	\$15,079	\$0	\$742	\$3,819	100.0%
Battery			\$148	\$0	
External Backup			\$475	\$0	
Software			\$119	\$0	
7030 EQUIPMENT<\$5,000	\$24,930	\$24,550	\$13,998	\$45,237	84.3%
Air Conditioner for electrical cabinets City Wide			\$0	\$1,000	
Ashbrook Simon-Hartley			\$1,852	\$0	
Blower Filters at Sections 10 and 18			\$1,548	\$3,000	
Chlorine pump for Section 10 reclaim			\$0	\$2,700	
Chlorine Pump Hoses for Section 18			\$0	\$600	



# Sanitation

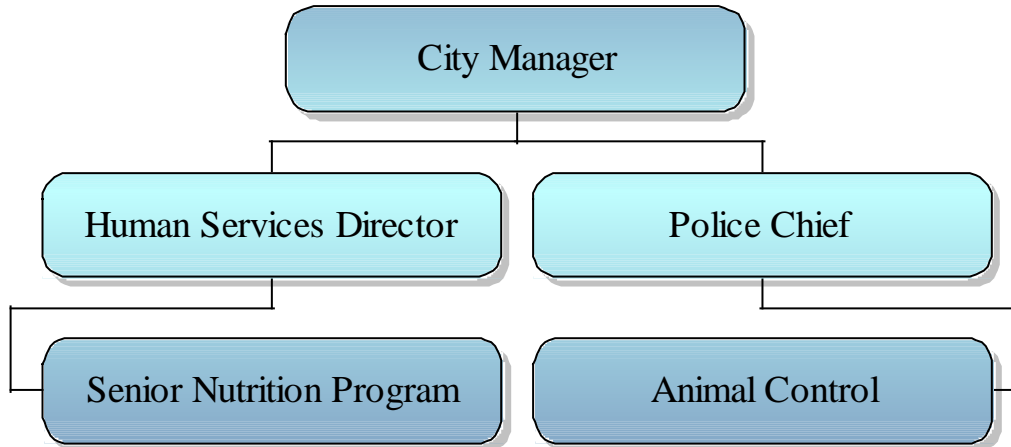
LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
Dewatering Pumps			\$0	\$600	
Digital Ph Sensor			\$4,553	\$0	
Dissolve oxygen probes			\$0	\$4,814	
Float controls for City Wide lift stations			\$0	\$2,000	
Gas Alert Detector to be used in all Confined Spaces (mandated by OSHA)			\$0	\$845	
Misc. Hoses for Pumper Truck			\$4,225	\$4,500	
Rammer - Gas (Compactor)			\$0	\$2,880	
SC200 Controller			\$1,567	\$0	
Section 10 Reclaim Flowmeter			\$0	\$4,929	
Sensor 30' Submersible			\$253	\$0	
Sewage Pump			\$0	\$1,000	
Swamp Coolers for various facilities			\$0	\$3,000	
<b>PROPERTY-NONCAPITAL</b>	<b>\$40,009</b>	<b>\$36,550</b>	<b>\$22,740</b>	<b>\$54,556</b>	<b>49.3%</b>
8999 CONTINGENCY	\$0	\$212,000	\$0	\$212,000	0.0%
Air Conditioner for electrical cabinets City Wide			\$0	\$212,000	
<b>PROPERTY-NONCAPITAL</b>	<b>\$0</b>	<b>\$212,000</b>	<b>\$0</b>	<b>\$212,000</b>	<b>0.0%</b>
<b>TOTAL 6400 WASTEWATER</b>	<b>\$2,555,604</b>	<b>\$3,271,944</b>	<b>\$2,765,079</b>	<b>\$3,149,764</b>	<b>-3.7%</b>



# Health & Welfare



## Health and Welfare



### **ACTIVITY DESCRIPTION:**

The Bureau of Animal Control provides animal licensing, enforcement and animal shelter services for the City of Bullhead City.

The Bullhead City Nutrition Center, in conjunction with the Western Arizona Council of Governments (WACOG) provides nutritious meals to eligible people ages 55 and over. While no fees are mandated for congregate or home delivered meals, confidential \$3.00 per meal voluntary contributions are suggested. These contributions are utilized to defray the cost of the program.



## Health and Welfare

### Budget Summary

	Actual 2010-11	Budget 2011-12	Estimated 2011-12	Budget 2012-13
<b>Expenditures by Classification</b>				
Salaries & wages	\$279,848	\$298,145	\$331,696	\$339,945
Employee benefits	\$106,193	\$116,896	\$117,264	\$152,996
Professional services	\$38,865	\$46,700	\$48,496	\$47,000
Other contract & purchased Services	\$0	\$120,553	\$121,107	\$122,107
Utilities	\$402	\$13,930	\$14,274	\$15,268
Repairs & maintenance	\$0	\$1,984	\$800	\$1,300
Rentals & leases	\$0	\$1	\$1	\$1
Insurance	\$0	\$0	\$0	\$18,724
Communication	\$0	\$2,220	\$0	\$0
Printing & publishing	\$0	\$0	\$39	\$50
Travel	\$0	\$300	\$0	\$350
Education	\$0	\$200	\$0	\$100
General supplies	\$13,859	\$17,000	\$14,550	\$15,325
Clothing	\$0	\$750	\$750	\$750
Vehicle Maintenance	\$0	\$20,868	\$18,669	\$20,381
Chemicals	\$0	\$600	\$0	\$0
Property-noncapital	\$453	\$10,322	\$450	\$500
Other expenditures	\$13,031	\$19,250	\$18,700	\$17,900
<b>Grand Total</b>	<b>\$452,652</b>	<b>\$669,719</b>	<b>\$686,796</b>	<b>\$752,697</b>

<b>Expenditures by Activity</b>				
Animal Control	\$452,652	\$435,643	\$458,607	\$501,612
Senior Nutrition Center	\$0	\$234,076	\$228,189	\$251,085
<b>Total</b>	<b>\$452,652</b>	<b>\$669,719</b>	<b>\$686,796</b>	<b>\$752,697</b>

<b>Activity by Fund</b>				
101 General	\$452,652	\$435,643	\$458,607	\$501,612
245 BHC Sr Nutrition Center	\$0	\$234,076	\$228,189	\$251,085
<b>Total</b>	<b>\$452,652</b>	<b>\$669,719</b>	<b>\$686,796</b>	<b>\$752,697</b>



## Health and Welfare

### Budget Summary

	Actual 2010-11	Budget 2011-12	Estimated 2011-12	Budget 2012-13
<b>Staffing</b>				
Animal Control Manager	1.00	1.00	1.00	1.00
Animal Control Officer	4.00	4.00	4.00	4.00
Animal Control Shelter Worker	2.00	2.50	2.50	2.50
<b>Animal Control</b>	<b>7.00</b>	<b>7.50</b>	<b>7.50</b>	<b>7.50</b>
Senior Nutrition Program Coordinator	0.00	1.00	1.00	1.00
<b>Senior Nutrition Program</b>	<b>0.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>



# Health and Welfare

## Animal Control

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
1105 REGULAR FULL-TIME	\$244,934	\$231,657	\$226,968	\$242,139	4.5%
1125 STAND BY WAGES	\$9,132	\$8,472	\$15,764	\$8,472	0.0%
1140 OVERTIME	\$25,782	\$21,500	\$30,223	\$21,500	0.0%
1190 FURLOUGH SAVINGS	\$0	(\$11,364)	\$0	\$0	-100.0%
<b>SALARIES &amp; WAGES</b>	<b>\$279,848</b>	<b>\$250,265</b>	<b>\$272,955</b>	<b>\$272,111</b>	<b>8.7%</b>
1510 HEALTH INSURANCE	\$59,625	\$63,000	\$57,750	\$82,488	30.9%
1531 MEDICARE	\$3,949	\$3,987	\$3,871	\$3,946	-1.0%
1533 ICMA RETIREMENT	\$25,327	\$23,451	\$23,451	\$24,626	5.0%
1560 WORKERS COMPENSATION	\$7,692	\$9,515	\$9,507	\$9,167	-3.7%
1570 EMPLOYEE ALLOWANCE	\$9,600	\$9,600	\$8,077	\$9,600	0.0%
1580 BENEFIT COST SAVINGS	\$0	(\$7,875)	\$0	\$0	-100.0%
<b>EMPLOYEE BENEFITS</b>	<b>\$106,193</b>	<b>\$101,678</b>	<b>\$102,656</b>	<b>\$129,827</b>	<b>27.7%</b>
3240 VETERINARIAN SERVICES	\$25,501	\$40,700	\$40,500	\$40,500	-0.5%
Veterinarian services for sick or injured animals in the shelter.			\$2,500	\$2,500	
Veterinarian services for spay, neuter and rabies clinics, and National Spay Day.			\$38,000	\$38,000	
3280 OTHER PROFESSIONAL SERVICES	\$13,364	\$6,000	\$7,996	\$6,500	8.3%
Decease animal removal			\$7,996	\$6,500	
<b>PROFESSIONAL SERVICES</b>	<b>\$38,865</b>	<b>\$46,700</b>	<b>\$48,496</b>	<b>\$47,000</b>	<b>0.6%</b>
4120 NATURAL GAS	\$402	\$0	\$0	\$0	0.0%
<b>UTILITIES</b>	<b>\$402</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
4320 GENERAL EQUIPMENT REPAIRS	\$0	\$800	\$800	\$500	-37.5%
Repairs to and maintenance of air conditioners and freezers at the shelter.			\$800	\$500	
<b>REPAIRS &amp; MAINTENANCE</b>	<b>\$0</b>	<b>\$800</b>	<b>\$800</b>	<b>\$500</b>	<b>-37.5%</b>
5210 PROPERTY & RISK INSURANCE	\$0	\$0	\$0	\$18,724	100.0%
Allocation of risk management (budgeted previously in Office of the Chief)			\$0	\$18,724	
<b>INSURANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$18,724</b>	<b>100.0%</b>
6110 OFFICE SUPPLIES	\$563	\$1,000	\$300	\$800	-20.0%
General office supplies. Includes pens, pencils, markers, staples, paper clips and miscellaneous office supplies			\$300	\$800	
6120 SPECIALTY SUPPLIES	\$13,296	\$14,200	\$13,500	\$13,500	-4.9%
General operating supplies. Includes kennel sanitizers (bleach, cleaner, soaps, brushes, brooms, towels, scouring pads) and animal care supplies (dog and cat food, bowls, cat litter, vaccination supplies and euthanasia supplies).			\$13,500	\$13,500	
<b>GENERAL SUPPLIES</b>	<b>\$13,859</b>	<b>\$15,200</b>	<b>\$13,800</b>	<b>\$14,300</b>	<b>-5.9%</b>
6410 UNIFORMS	\$0	\$750	\$750	\$750	0.0%
New employee uniform equipment.			\$500	\$500	
Reimbursement of costs for uniforms destroyed in the line of duty.			\$250	\$250	
<b>CLOTHING</b>	<b>\$0</b>	<b>\$750</b>	<b>\$750</b>	<b>\$750</b>	<b>0.0%</b>
7030 EQUIPMENT<\$5,000	\$453	\$1,000	\$450	\$500	-50.0%
Water hoses, couplers, sprayers and bite sticks.			\$450	\$500	
<b>PROPERTY-NONCAPITAL</b>	<b>\$453</b>	<b>\$1,000</b>	<b>\$450</b>	<b>\$500</b>	<b>-50.0%</b>



## Health and Welfare

### Animal Control

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
8540 PET OF THE WEEK PROGRAM	\$174	\$2,400	\$2,400	\$2,400	0.0%
The pet of the week program pays for the spay or neutering services for one animal each week that is advertised in the newspaper. This program is funded from the donation program.			\$2,400	\$2,400	
8541 ANIMAL DONATION PROGRAM	\$9,557	\$12,850	\$12,500	\$11,500	-10.5%
Animal toys for the shelter.			\$1,500	\$1,500	
Educational materials for animal awareness. includes fliers, posters and coloring books.			\$3,000	\$3,000	
PetSmart program			\$5,000	\$7,000	
Security system upgrade at the shelter to digital recorders and cameras			\$3,000	\$0	
8542 HELPING PAWS PROGRAM	\$3,300	\$4,000	\$3,800	\$4,000	0.0%
The Helping Paws Program funds low cost spay and neutering services for low income residents of the City.			\$3,800	\$4,000	
<b>OTHER EXPENDITURES</b>	<b>\$13,031</b>	<b>\$19,250</b>	<b>\$18,700</b>	<b>\$17,900</b>	<b>-7.0%</b>
<b>TOTAL 5050 ANIMAL CONTROL</b>	<b>\$452,652</b>	<b>\$435,643</b>	<b>\$458,607</b>	<b>\$501,612</b>	<b>15.1%</b>





# Health and Welfare

## Senior Nutrition

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
1105 REGULAR FULL-TIME	\$0	\$42,133	\$48,713	\$57,693	36.9%
1120 OTHER WAGES	\$0	\$7,800	\$10,028	\$10,141	30.0%
1190 FURLOUGH SAVINGS	\$0	(\$2,053)	\$0	\$0	-100.0%
<b>SALARIES &amp; WAGES</b>	<b>\$0</b>	<b>\$47,880</b>	<b>\$58,741</b>	<b>\$67,834</b>	<b>41.7%</b>
1510 HEALTH INSURANCE	\$0	\$9,000	\$6,037	\$13,080	45.3%
1530 SOCIAL SECURITY	\$0	\$484	\$622	\$629	30.0%
1531 MEDICARE	\$0	\$724	\$766	\$984	35.9%
1533 ICMA RETIREMENT	\$0	\$3,813	\$4,408	\$5,221	36.9%
1536 DEFERRED COMPENSATION	\$0	\$0	\$0	\$616	100.0%
1560 WORKERS COMPENSATION	\$0	\$2,322	\$2,512	\$2,639	13.7%
1580 BENEFIT COST SAVINGS	\$0	(\$1,125)	\$0	\$0	-100.0%
<b>EMPLOYEE BENEFITS</b>	<b>\$0</b>	<b>\$15,218</b>	<b>\$14,608</b>	<b>\$23,169</b>	<b>52.2%</b>
3890 OTHER CONTRACTED SERVICES	\$0	\$120,553	\$121,107	\$122,107	1.3%
Floor Cleaning 2 times @ \$200 each			\$0	\$400	
FY2012 - Cost of Congregate Meals 8,575 @ \$3 each			\$25,725	\$25,725	
FY2013 - Cost of Congregate Meals 8,575 @ \$3 each					
FY2012 - Cost of Home Delivered Meals - 31,794 @ \$3 Each			\$95,382	\$95,382	
FY 2013 - Cost of Home Delivered Meals 31,794 meals @ \$3.00 each					
Pumping of Grease Trap 2 x Year @ \$300 Each			\$0	\$600	
<b>OTHER CONTRACT &amp; PURCHASED</b>	<b>\$0</b>	<b>\$120,553</b>	<b>\$121,107</b>	<b>\$122,107</b>	<b>1.3%</b>
4105 WATER	\$0	\$1,200	\$1,624	\$2,112	76.0%
089854-7 Sr Nutrition Center \$176/Month			\$1,624	\$2,112	
4110 ELECTRIC	\$0	\$9,128	\$9,400	\$9,756	6.9%
Sub Account 296 2275 Trane Rd \$813/month			\$9,400	\$9,756	
4120 NATURAL GAS	\$0	\$1,378	\$1,100	\$1,200	-12.9%
Current Natural Gas Charges			\$1,100	\$1,200	
4125 TELEPHONE	\$0	\$2,224	\$2,150	\$2,200	-1.1%
Current Telephone & Internet Charges			\$2,150	\$2,200	
<b>UTILITIES</b>	<b>\$0</b>	<b>\$13,930</b>	<b>\$14,274</b>	<b>\$15,268</b>	<b>9.6%</b>
4320 GENERAL EQUIPMENT REPAIRS	\$0	\$884	\$0	\$600	-32.1%
General Equipment Repairs to dishwasher, walk-in freezer or refrigerator.			\$0	\$600	
4390 OTHER REPAIRS & MAINTENANCE	\$0	\$300	\$0	\$200	-33.3%
Other Repairs & maintenance excluding Equipment			\$0	\$200	
<b>REPAIRS &amp; MAINTENANCE</b>	<b>\$0</b>	<b>\$1,184</b>	<b>\$0</b>	<b>\$800</b>	<b>-32.4%</b>
4330 VEHICLE REPAIRS & SERVICE	\$0	\$13,000	\$13,000	\$13,000	0.0%
1 Hot Shot Delivery Truck			\$2,000	\$2,000	
6 Vehicles			\$11,000	\$11,000	
6210 GASOLINE	\$0	\$7,868	\$5,669	\$7,381	-6.2%
1,809 gallons @ \$4/gal			\$5,524	\$7,236	
Fuel facility equip replacement @ .08/gal			\$145	\$145	
<b>VEHICLE MAINTENANCE</b>	<b>\$0</b>	<b>\$20,868</b>	<b>\$18,669</b>	<b>\$20,381</b>	<b>-2.3%</b>



# Health and Welfare

## Senior Nutrition

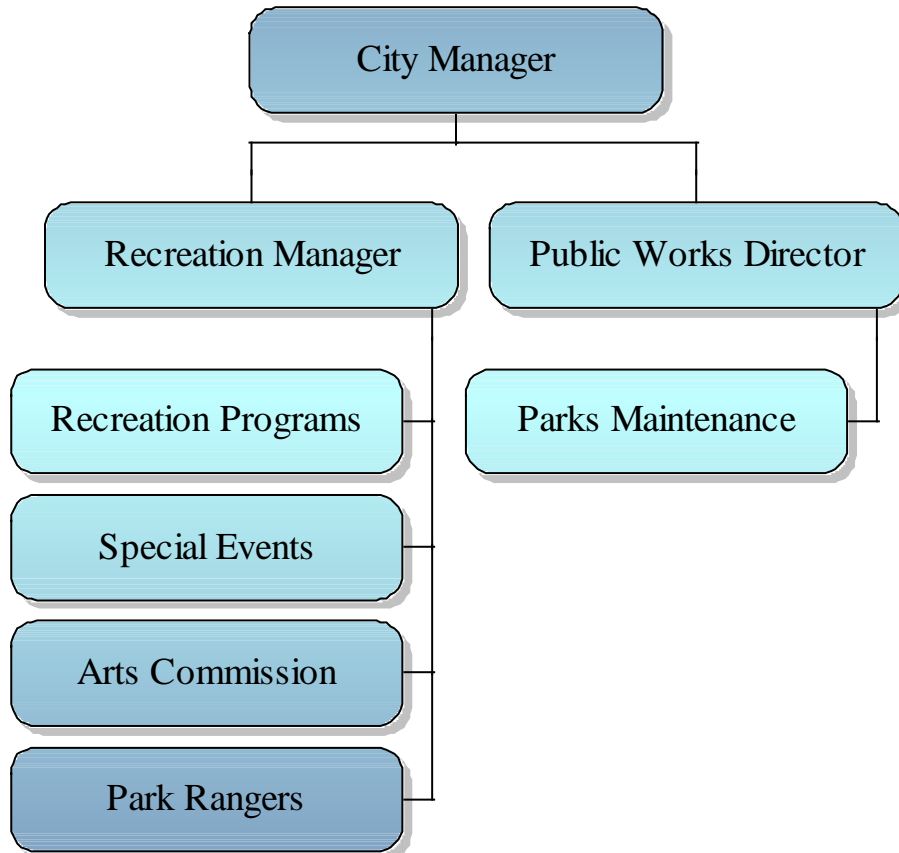
LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
4430 LAND & BUILDING LEASE	\$0	\$1	\$1	\$1	0.0%
Lease of Building			\$1	\$1	
<b>RENTALS &amp; LEASES</b>	<b>\$0</b>	<b>\$1</b>	<b>\$1</b>	<b>\$1</b>	<b>0.0%</b>
5310 INTERNET	\$0	\$60	\$0	\$0	-100.0%
5320 CELLULAR TELEPHONES	\$0	\$2,160	\$0	\$0	-100.0%
<b>COMMUNICATION</b>	<b>\$0</b>	<b>\$2,220</b>	<b>\$0</b>	<b>\$0</b>	<b>-100.0%</b>
5510 CUSTOM PRINTING	\$0	\$0	\$39	\$50	100.0%
Business Cards			\$39	\$50	
<b>PRINTING &amp; PUBLISHING</b>	<b>\$0</b>	<b>\$0</b>	<b>\$39</b>	<b>\$50</b>	<b>100.0%</b>
5610 PER DIEM	\$0	\$100	\$0	\$100	0.0%
Per Diem for Training Travel			\$0	\$100	
5621 LODGING	\$0	\$100	\$0	\$150	50.0%
Lodging for Training			\$0	\$150	
5631 TRANSPORTATION	\$0	\$100	\$0	\$100	0.0%
Transportation cost for training.			\$0	\$100	
<b>TRAVEL</b>	<b>\$0</b>	<b>\$300</b>	<b>\$0</b>	<b>\$350</b>	<b>16.7%</b>
5710 SEMINARS & CONFERENCES	\$0	\$200	\$0	\$100	-50.0%
Registration for seminars/conferences. All training hosted by WACOG is free. Budget is allocated for other needed registration costs.			\$0	\$100	
<b>EDUCATION</b>	<b>\$0</b>	<b>\$200</b>	<b>\$0</b>	<b>\$100</b>	<b>-50.0%</b>
6110 OFFICE SUPPLIES	\$0	\$900	\$625	\$625	-30.6%
General Office Supplies for pens, paper, binder clips, post-it notes.			\$625	\$625	
Purchase of toner cartridges for printer and fax machine.					
6120 SPECIALTY SUPPLIES	\$0	\$400	\$125	\$400	0.0%
Food Service Supplies - Napkins, Utensils and Paper Plates, etc.			\$125	\$400	
6150 POSTAGE	\$0	\$500	\$0	\$0	-100.0%
<b>GENERAL SUPPLIES</b>	<b>\$0</b>	<b>\$1,800</b>	<b>\$750</b>	<b>\$1,025</b>	<b>-43.1%</b>
6510 CLEANING SUPPLIES	\$0	\$600	\$0	\$0	-100.0%
<b>CHEMICALS</b>	<b>\$0</b>	<b>\$600</b>	<b>\$0</b>	<b>\$0</b>	<b>-100.0%</b>
7030 EQUIPMENT <\$5,000	\$0	\$9,322	\$0	\$0	-100.0%
<b>PROPERTY-NONCAPITAL</b>	<b>\$0</b>	<b>\$9,322</b>	<b>\$0</b>	<b>\$0</b>	<b>-100.0%</b>
<b>TOTAL 3576 SR NUTRITION CENTER</b>	<b>\$0</b>	<b>\$234,076</b>	<b>\$228,189</b>	<b>\$251,085</b>	<b>7.3%</b>



# Culture & Recreation



# Culture and Recreation



## **DEPARTMENT DESCRIPTION**

This activity consists of recreation services, special events, park safety, arts commission and maintenance of city parks. Its staff oversees the City parks and recreational facilities while coordinating recreational opportunities that serve a population ranging in age from infant to those in their advanced years.



# Culture and Recreation

## Budget Summary

	Actual 2010-11	Budget 2011-12	Estimated 2011-12	Budget 2012-13
<b>Expenditures by Classification</b>				
Salaries & wages	\$824,626	\$1,022,003	\$911,757	\$1,039,673
Employee benefits	\$236,418	\$302,795	\$271,838	\$368,306
Official/Administrative	\$83	\$25,636	\$26,175	\$25,500
Professional services	\$57,712	\$3,200	\$25,385	\$91,041
Technical services	\$3,249	\$3,100	\$10,025	\$29,030
Other contract & purchased Services	\$49,284	\$139,711	\$53,396	\$260,337
Utilities	\$264,584	\$303,907	\$308,363	\$320,499
Repairs & maintenance	\$69,116	\$195,082	\$164,292	\$208,491
Rentals & leases	\$70,746	\$205,619	\$185,490	\$224,522
Insurance	\$27,707	\$40,294	\$38,229	\$78,752
Communication	\$1,957	\$2,880	\$3,192	\$16,264
Advertising	\$10,775	\$1,900	\$15,234	\$18,750
Printing & publishing	\$13,368	\$13,033	\$12,497	\$50,575
Travel	\$37	\$204	\$0	\$204
Education	\$1,995	\$3,430	\$4,347	\$3,630
General supplies	\$185,525	\$180,756	\$174,947	\$197,593
Vehicles	\$90,832	\$121,662	\$141,351	\$129,593
Concession	\$37,095	\$43,400	\$84,322	\$92,280
Clothing	\$7,782	\$9,614	\$4,515	\$6,726
Chemicals	\$8,006	\$47,048	\$38,390	\$56,508
Property-noncapital	\$39,869	\$9,600	\$14,812	\$39,454
Contingency	\$0	\$0	\$0	\$375,000
<b>Grand Total</b>	<b>\$2,000,767</b>	<b>\$2,674,874</b>	<b>\$2,488,557</b>	<b>\$3,632,728</b>

<b>Expenditures by Activity</b>				
Recreation	\$344,052	\$572,083	\$481,208	\$527,624
Park Rangers	\$72,431	\$65,915	\$66,280	\$74,075
Arts Commission	\$0	\$10,980	\$0	\$0
Special Events	\$323,214	\$564,289	\$524,277	\$1,363,991
Park Maintenance	\$1,261,070	\$1,461,607	\$1,416,792	\$1,667,038
<b>Total</b>	<b>\$2,000,767</b>	<b>\$2,674,874</b>	<b>\$2,488,557</b>	<b>\$3,632,728</b>

<b>Activity by Fund</b>				
101 General	\$1,733,576	\$2,095,951	\$1,960,588	\$2,242,919
201 Highway Urban Revenue	\$0	\$1,827	\$1,846	\$2,086
207 Arts Commission	\$0	\$10,980	\$0	\$10,953
218 Special events	\$267,191	\$564,289	\$524,277	\$1,374,684
501 Wastewater Ops	\$0	\$1,827	\$1,846	\$2,086
<b>Total</b>	<b>\$2,000,767</b>	<b>\$2,674,874</b>	<b>\$2,488,557</b>	<b>\$3,632,728</b>



## Culture and Recreation Budget Summary

	Actual 2010-11	Budget 2011-12	Estimated 2011-12	Budget 2012-13
<b>Staffing</b>				
Recreation Manager	1.00	1.00	1.00	1.00
Special Events Coordinator	0.00	0.00	0.00	1.00
Sponsorship Coordinator	0.00	1.00	1.00	1.00
Recreation Supervisor	2.00	2.00	2.00	1.00
Administrative Assistant	1.00	1.00	0.00	0.00
Office Assistant I	0.00	0.00	1.00	1.00
<b>Recreation</b>	<b>4.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
Parks Supervisor	1.00	1.00	1.00	1.00
Turf Maintenance Specialist	0.00	1.00	1.00	1.00
Maintenance Worker III	2.00	2.00	2.00	2.00
Maintenance Worker II	2.00	2.00	2.00	2.00
Maintenance Worker I	8.00	8.00	8.00	8.00
<b>Parks Maintenance</b>	<b>13.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>



# Culture and Recreation

## Recreation Administration

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% CHANGE
1105 REGULAR FULL-TIME	\$35,411	\$66,525	\$73,101	\$49,520	-29.6%
1120 OTHER WAGES	\$31,653	\$766	\$1,050	\$766	-0.1%
1190 FURLOUGH SAVINGS	\$0	(\$3,123)	\$0	\$0	-100.0%
<b>SALARIES &amp; WAGES</b>	<b>\$67,064</b>	<b>\$64,168</b>	<b>\$74,151</b>	<b>\$50,286</b>	<b>-25.8%</b>
1510 HEALTH INSURANCE	\$3,203	\$16,200	\$16,927	\$22,389	30.9%
1530 SOCIAL SECURITY	\$1,627	\$0	\$76	\$47	0.0%
1531 MEDICARE	\$1,316	\$976	\$1,030	\$730	-29.3%
1533 ICMA RETIREMENT	\$3,184	\$6,021	\$6,626	\$4,481	-29.6%
1560 WORKERS COMPENSATION	\$1,003	\$328	\$716	\$248	-28.1%
1580 BENEFIT COST SAVINGS	\$0	(\$2,025)	\$0	\$0	-100.0%
<b>EMPLOYEE BENEFITS</b>	<b>\$10,333</b>	<b>\$21,500</b>	<b>\$25,375</b>	<b>\$27,895</b>	<b>22.9%</b>
3160 ADMINISTRATIVE FEES	\$0	\$25,000	\$25,000	\$25,000	0.0%
Boys & Girls Club Annual Agreement			\$25,000	\$25,000	
<b>OFFICIAL/ADMINISTRATIVE</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>0.0%</b>
3810 PERMITTING & MISC. FEES	\$0	\$0	\$0	\$2,400	0.0%
Right of Way Permit for Sunshine Marina			\$0	\$2,400	
<b>OTHER CONTRACT &amp; PURCHASED</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,400</b>	<b>0.0%</b>
4130 REFUSE	\$0	\$0	\$179	\$0	0.0%
Container and pick up at Commercial Way			\$179	\$0	
<b>UTILITIES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$179</b>	<b>\$0</b>	<b>0.0%</b>
4420 EQUIP. & VEHICLE RENTAL	\$0	\$0	\$153	\$0	0.0%
Fleet Rental Allocation			\$153	\$0	
4430 LAND & BUILDING LEASE	\$0	\$46,100	\$41,770	\$41,770	-9.4%
Comm Park Dock Lease #023-102510-03			\$1,800	\$1,800	
Riv/Sunshine Marina Lease #023-103413-03			\$5,670	\$5,670	
Rotary Park Dock Lease #023-094309-03			\$2,500	\$2,500	
Rotary Park Jetty Lease 023-095649-03			\$1,800	\$1,800	
Section 12 Concession Lease AZ 29258			\$30,000	\$30,000	
<b>RENTALS &amp; LEASES</b>	<b>\$0</b>	<b>\$46,100</b>	<b>\$41,923</b>	<b>\$41,770</b>	<b>-9.4%</b>
5210 PROPERTY & RISK INSURANCE	\$4,200	\$12,592	\$12,592	\$5,764	-54.2%
Budget based on risk management budget			\$12,592	\$5,764	
<b>INSURANCE</b>	<b>\$4,200</b>	<b>\$12,592</b>	<b>\$12,592</b>	<b>\$5,764</b>	<b>-54.2%</b>
5320 CELLULAR TELEPHONES	\$0	\$720	\$876	\$816	13.3%
Cellular service pooled minutes phone plan \$34/month (2)			\$876	\$816	
<b>COMMUNICATION</b>	<b>\$0</b>	<b>\$720</b>	<b>\$876</b>	<b>\$816</b>	<b>13.3%</b>
5510 CUSTOM PRINTING	\$0	\$0	\$182	\$0	0.0%
Business Cards			\$182	\$0	
<b>PRINTING &amp; PUBLISHING</b>	<b>\$0</b>	<b>\$0</b>	<b>\$182</b>	<b>\$0</b>	<b>0.0%</b>
5721 DUES & MEMBERSHIPS	\$0	\$375	\$510	\$375	0.0%
Arizona Parks and Recreation Association Professional Organization Level 2 populations between 10,001 to 100,000 people. Subscription includes 3 staff members and Citizen Board Members for \$375. 2011 Estimate includes a \$135 Notary for the receptionist.			\$510	\$375	
<b>EDUCATION</b>	<b>\$0</b>	<b>\$375</b>	<b>\$510</b>	<b>\$375</b>	<b>0.0%</b>



## Culture and Recreation

### Recreation Administration

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% CHANGE
6110 OFFICE SUPPLIES	\$14	\$575	\$650	\$400	-30.4%
Pens, pencils tablets, card stock paper, certificate paper for P&R Commission recognitions, whiteout, lead refills for the CS Admin as well as the Recreation staff.			\$650	\$400	
6120 SPECIALTY SUPPLIES	\$66	\$0	\$40	\$0	0.0%
Shelving,broom			\$40	\$0	
6122 COMPUTER SOFTWARE	\$0	\$2,800	\$2,800	\$0	-100.0%
Reservation software			\$2,800	\$0	
<b>GENERAL SUPPLIES</b>	<b>\$79</b>	<b>\$3,375</b>	<b>\$3,490</b>	<b>\$400</b>	<b>-88.2%</b>
4330 VEHICLE REPAIRS & SERVICE	(\$187)	\$2,500	\$2,500	\$0	-100.0%
Vehicle Repairs & Service			\$2,500	\$0	
6210 GASOLINE	\$4,254	\$1,265	\$8	\$0	-100.0%
Gasoline			\$8	\$0	
<b>VEHICLES</b>	<b>\$4,067</b>	<b>\$3,765</b>	<b>\$2,508</b>	<b>\$0</b>	<b>-100.0%</b>
7025 COMPUTER EQUIPMENT<\$5,000	\$0	\$0	\$87	\$0	0.0%
Endeavor Upright			\$87	\$0	
7030 EQUIPMENT<\$5,000	\$0	\$0	\$0	\$0	0.0%
<b>PROPERTY-NONCAPITAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$87</b>	<b>\$0</b>	<b>0.0%</b>
<b>TOTAL 3505 RECREATION</b>	<b>\$85,743</b>	<b>\$177,595</b>	<b>\$186,873</b>	<b>\$154,706</b>	<b>-15.2%</b>





## Culture and Recreation

### Arts & Culture

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% CHANGE
1105 REGULAR FULL-TIME	\$6,735	\$9,881	\$279	\$0	-100.0%
1120 OTHER WAGES	\$16,275	\$934	\$0	\$138	-85.3%
1190 FURLOUGH SAVINGS	\$0	(\$471)	\$0	\$0	-100.0%
<b>SALARIES &amp; WAGES</b>	<b>\$23,010</b>	<b>\$10,344</b>	<b>\$279</b>	<b>\$138</b>	<b>-98.7%</b>
1510 HEALTH INSURANCE	\$3,319	\$1,800	\$125	\$0	-100.0%
1530 SOCIAL SECURITY	\$0	\$0	\$0	\$9	0.0%
1531 MEDICARE	\$1,551	\$157	\$3	\$3	-98.1%
1533 ICMA RETIREMENT	\$1,743	\$894	\$25	\$0	-100.0%
1560 WORKERS COMPENSATION	\$751	\$223	\$5	\$3	-98.7%
1580 BENEFIT COST SAVINGS	\$0	(\$225)	\$0	\$0	-100.0%
<b>EMPLOYEE BENEFITS</b>	<b>\$7,363</b>	<b>\$2,849</b>	<b>\$158</b>	<b>\$14</b>	<b>-99.5%</b>
3280 OTHER PROFESSIONAL SERVICES	\$45	\$0	\$250	\$0	0.0%
Movies in the Park face painting			\$250	\$0	
<b>PROFESSIONAL SERVICES</b>	<b>\$45</b>	<b>\$0</b>	<b>\$250</b>	<b>\$0</b>	<b>0.0%</b>
3825 CONTRACT LABOR	\$0	\$2,793	\$0	\$1,730	-38.1%
Ballroom Dancing Class-instructor fee, assuming 20 participants			\$0	\$880	
Drawing Class-instructor fee, assuming 10 participants			\$0	\$425	
Painting Class-instructor fee, assuming 10 participants			\$0	\$425	
<b>OTHER CONTRACT &amp; PURCHASED</b>	<b>\$0</b>	<b>\$2,793</b>	<b>\$0</b>	<b>\$1,730</b>	<b>-38.1%</b>
5210 PROPERTY & RISK INSURANCE	\$0	\$0	\$0	\$648	0.0%
Allocation of risk management			\$0	\$648	
<b>INSURANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$648</b>	<b>0.0%</b>
5510 CUSTOM PRINTING	\$346	\$0	\$0	\$0	0.0%
<b>PRINTING &amp; PUBLISHING</b>	<b>\$346</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
6110 OFFICE SUPPLIES	\$1,055	\$11,480	\$0	\$10,953	-4.6%
Office Supplies			\$0	\$0	
6120 SPECIALTY SUPPLIES	\$422	\$500	\$0	\$0	-100.0%
<b>GENERAL SUPPLIES</b>	<b>\$1,477</b>	<b>\$11,980</b>	<b>\$0</b>	<b>\$10,953</b>	<b>-8.6%</b>
<b>TOTAL 3510 ARTS &amp; CULTURE</b>	<b>\$32,241</b>	<b>\$27,966</b>	<b>\$687</b>	<b>\$13,483</b>	<b>-51.8%</b>



# Culture and Recreation

## Water Activities

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% CHANGE
1105 REGULAR FULL-TIME	\$5,004	\$15,827	\$7,043	\$13,613	-14.0%
1120 OTHER WAGES	\$68,308	\$114,480	\$97,107	\$104,553	-8.7%
1140 OVERTIME	\$0	\$0	\$78	\$0	0.0%
1190 FURLOUGH SAVINGS	\$0	(\$754)	\$0	\$0	-100.0%
<b>SALARIES &amp; WAGES</b>	<b>\$73,312</b>	<b>\$129,553</b>	<b>\$104,228</b>	<b>\$118,167</b>	<b>-8.8%</b>
1510 HEALTH INSURANCE	\$795	\$2,250	\$1,018	\$2,357	4.8%
1530 SOCIAL SECURITY	\$1,868	\$7,098	\$6,021	\$6,482	-8.7%
1531 MEDICARE	\$2,318	\$1,889	\$1,512	\$1,714	-9.3%
1533 ICMA RETIREMENT	\$512	\$1,432	\$637	\$1,232	-14.0%
1560 WORKERS COMPENSATION	\$1,153	\$2,684	\$2,147	\$2,434	-9.3%
1580 BENEFIT COST SAVINGS	\$0	(\$281)	\$0	\$0	-100.0%
<b>EMPLOYEE BENEFITS</b>	<b>\$6,646</b>	<b>\$15,072</b>	<b>\$11,335</b>	<b>\$14,219</b>	<b>-5.7%</b>
3280 OTHER PROFESSIONAL SERVICES	\$846	\$0	\$0	\$0	0.0%
<b>PROFESSIONAL SERVICES</b>	<b>\$846</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
3810 PERMITTING & MISC. FEES	\$0	\$951	\$846	\$906	-4.7%
Admin-annual county health permit.			\$846	\$906	
3825 CONTRACT LABOR	\$5	\$0	\$0	\$0	0.0%
<b>OTHER CONTRACT &amp; PURCHASED</b>	<b>\$5</b>	<b>\$951</b>	<b>\$846</b>	<b>\$906</b>	<b>-4.7%</b>
5210 PROPERTY & RISK INSURANCE	\$0	\$0	\$0	\$10,774	0.0%
Admin - Allocation of risk management			\$0	\$10,774	
<b>INSURANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,774</b>	<b>0.0%</b>
5510 CUSTOM PRINTING	\$533	\$733	\$582	\$1,325	80.8%
Watercraft Launch-day passes			\$105	\$425	
Watercraft Launch-stickers			\$477	\$900	
<b>PRINTING &amp; PUBLISHING</b>	<b>\$533</b>	<b>\$733</b>	<b>\$582</b>	<b>\$1,325</b>	<b>80.8%</b>
5710 SEMINARS & CONFERENCES	\$340	\$2,739	\$2,699	\$2,699	-1.5%
Admin-authorized Red Cross Provider fee			\$300	\$300	
Admin-Red Cross Lifeguard Training for 20 people (including trainer, teaching materials, and cards)			\$2,399	\$2,399	
5721 DUES & MEMBERSHIPS	\$60	\$0	\$240	\$60	0.0%
Admin-for one lifeguard to become a Registered Safety Officer - certificate good from 3/2011-3/2015. The other half of this expense is in Athletics for a total of \$120. Life guard certification			\$60	\$60	
Life guard certification			\$180	\$0	
<b>EDUCATION</b>	<b>\$400</b>	<b>\$2,739</b>	<b>\$2,939</b>	<b>\$2,759</b>	<b>0.7%</b>
6110 OFFICE SUPPLIES	\$549	\$1,100	\$1,100	\$1,100	0.0%
Admin-Pool-office supplies			\$1,000	\$1,000	
Admin-Watercraft Launch-office supplies			\$100	\$100	
6120 SPECIALTY SUPPLIES	\$433	\$3,000	\$550	\$1,974	-34.2%
Pool parties-food (10)			\$150	\$200	
Pool parties-party kits (10)			\$150	\$250	
Recreational swimming-first aid supplies			\$0	\$80	
Recreational swimming-hip pack (1)			\$0	\$7	
Recreational swimming-lanyards (20)			\$0	\$16	
Recreational swimming-sunblock			\$0	\$56	
Recreational swimming-whistles (20)			\$0	\$65	
Swim lessons-cpr masks(20)			\$0	\$300	
Swim lessons-supplies...training aids, etc.			\$250	\$1,000	
<b>GENERAL SUPPLIES</b>	<b>\$983</b>	<b>\$4,100</b>	<b>\$1,650</b>	<b>\$3,074</b>	<b>-25.0%</b>



# Culture and Recreation

## Water Activities

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% CHANGE
6410 UNIFORMS	\$1,765	\$1,858	\$1,970	\$1,708	-8.1%
Recreational swimming-girl shorts(15)			\$0	\$194	
Recreational swimming-hats(15)			\$0	\$194	
Recreational swimming-shirts(30)			\$0	\$180	
Recreational swimming-swim suits(15)			\$947	\$840	
Swim lessons-sweatshirts(15)			\$0	\$300	
Swim suits for Barracuda swim team			\$1,023	\$0	
<b>CLOTHING</b>	<b>\$1,765</b>	<b>\$1,858</b>	<b>\$1,970</b>	<b>\$1,708</b>	<b>-8.1%</b>
6510 CLEANING SUPPLIES	\$0	\$0	\$0	\$2,500	0.0%
Admin - Bleach, disinfectant, floor cleaner, turtle wax, gloves, toilet paper, paper towels			\$0	\$2,500	
<b>CHEMICALS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,500</b>	<b>0.0%</b>
7030 EQUIPMENT <\$5,000	\$0	\$0	\$0	\$355	0.0%
Recreational swimming-guard tubes(2)			\$0	\$78	
Recreational swimming-megaphone(1)			\$0	\$20	
Recreational swimming-slide tube(1)			\$0	\$44	
Recreational swimming-umbrellas(3)			\$0	\$213	
<b>PROPERTY-NONCAPITAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$355</b>	<b>0.0%</b>
<b>TOTAL 3520 WATER ACTIVITIES</b>	<b>\$84,489</b>	<b>\$155,006</b>	<b>\$123,550</b>	<b>\$155,787</b>	<b>0.5%</b>



# Culture and Recreation

## Athletics

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% CHANGE
1105 REGULAR FULL-TIME	\$33,717	\$42,013	\$48,069	\$47,928	14.1%
1120 OTHER WAGES	\$13,471	\$52,978	\$30,931	\$33,809	-36.2%
1190 FURLOUGH SAVINGS	\$0	(\$2,001)	\$0	\$0	-100.0%
<b>SALARIES &amp; WAGES</b>	<b>\$47,189</b>	<b>\$92,990</b>	<b>\$79,000</b>	<b>\$81,736</b>	<b>-12.1%</b>
1510 HEALTH INSURANCE	\$3,712	\$7,200	\$8,572	\$11,313	57.1%
1530 SOCIAL SECURITY	\$45	\$0	\$1,918	\$2,095	0.0%
1531 MEDICARE	\$1,322	\$1,377	\$1,137	\$1,185	-13.9%
1533 ICMA RETIREMENT	\$2,230	\$3,802	\$4,349	\$4,337	14.1%
1560 WORKERS COMPENSATION	\$758	\$1,957	\$1,621	\$1,684	-14.0%
1580 BENEFIT COST SAVINGS	\$0	(\$900)	\$0	\$0	-100.0%
<b>EMPLOYEE BENEFITS</b>	<b>\$8,067</b>	<b>\$13,436</b>	<b>\$17,597</b>	<b>\$20,614</b>	<b>53.4%</b>
3280 OTHER PROFESSIONAL SERVICES	\$942	\$1,000	\$0	\$0	-100.0%
<b>PROFESSIONAL SERVICES</b>	<b>\$942</b>	<b>\$1,000</b>	<b>\$0</b>	<b>\$0</b>	<b>-100.0%</b>
3810 PERMITTING & MISC. FEES	\$0	\$1,884	\$471	\$1,884	0.0%
Concessions-health permit x4			\$471	\$1,884	
3825 CONTRACT LABOR	\$49,253	\$74,683	\$48,500	\$51,912	-30.5%
Basketball League HS-officials 56 games @ \$25/game			\$1,000	\$1,400	
Basketball Men's-referees 140 games @ \$25/game			\$5,000	\$3,500	
Basketball Tourney youth-referees 72 games @ \$25/game			\$1,000	\$1,800	
Soccer Adult-officials 28 games line \$50 & center \$30			\$3,000	\$2,240	
Softball Leagues-umpire fees 816 games @ \$40/game			\$30,000	\$32,640	
Softball Tourney-umpires 396 games @ \$40/game			\$8,500	\$9,792	
Volleyball League Adult-officials 36 games @ \$15/game			\$0	\$540	
<b>OTHER CONTRACT &amp; PURCHASED</b>	<b>\$49,253</b>	<b>\$76,567</b>	<b>\$48,971</b>	<b>\$53,796</b>	<b>-29.7%</b>
4410 LAND & BUILDING RENTAL	\$0	\$0	\$0	\$2,650	0.0%
Basketball Mens			\$0	\$1,750	
Volleyball League Adult			\$0	\$900	
<b>RENTALS &amp; LEASES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,650</b>	<b>0.0%</b>
5210 PROPERTY & RISK INSURANCE	\$0	\$2,065	\$0	\$8,772	324.8%
Allocation of risk management			\$0	\$8,772	
5220 ATHLETIC INSURANCE	\$0	\$0	\$0	\$2,110	0.0%
Golf Tournament: Hole in One Insurance			\$0	\$1,000	
Softball Tourneys-ASA Registration 74 teams @ \$15/each			\$0	\$1,110	
<b>INSURANCE</b>	<b>\$0</b>	<b>\$2,065</b>	<b>\$0</b>	<b>\$10,882</b>	<b>427.0%</b>
5430 OTHER ADVERTISING	\$1,000	\$0	\$1,180	\$0	0.0%
Softball Tournament Advertisement			\$1,180	\$0	
<b>ADVERTISING</b>	<b>\$1,000</b>	<b>\$0</b>	<b>\$1,180</b>	<b>\$0</b>	<b>0.0%</b>
5510 CUSTOM PRINTING	\$0	\$1,100	\$233	\$1,550	40.9%
Basketball Tourney 3 on 3-banners			\$0	\$350	
Basketball Tourney 3 on 3-Posters and Flyers			\$0	\$100	
Printing for envelopes			\$233	\$1,000	
Volleyball Jr			\$0	\$100	
<b>PRINTING &amp; PUBLISHING</b>	<b>\$0</b>	<b>\$1,100</b>	<b>\$233</b>	<b>\$1,550</b>	<b>40.9%</b>

Annual Budget

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Fiscal Year 2012-2013



# Culture and Recreation

## Athletics

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% CHANGE
5710 SEMINARS & CONFERENCES	\$0	\$0	\$40	\$40	0.0%
Concessions-food handler certifications for employees.			\$40	\$40	
5721 DUES & MEMBERSHIPS	\$885	\$0	\$60	\$0	0.0%
For one lifeguard to become a Registered Safety Officer - good from 3/2011-3/2013.			\$60	\$0	
The other half of this cost is in Aquatics for a total of \$120 fee.					
<b>EDUCATION</b>	<b>\$885</b>	<b>\$0</b>	<b>\$100</b>	<b>\$40</b>	<b>0.0%</b>
6110 OFFICE SUPPLIES	\$450	\$0	\$0	\$0	0.0%
6115 AWARDS	\$5,544	\$15,630	\$9,424	\$15,539	-0.6%
Basketball League HS-Championship Medals			\$0	\$60	
Basketball Men's-Championship T-Shirts			\$300	\$300	
Basketball Tourney 3 on 3-cash prize			\$0	\$900	
Basketball Tourney 3 on 3-trophies			\$0	\$375	
Basketball Tourney Youth-Participation medals (240 at \$2.25/each)			\$0	\$540	
Basketball Tourney Youth-T-Shirts (260 at \$6/each)			\$0	\$1,560	
Fall Fishing Derby			\$0	\$460	
Soccer Adult-Trophies			\$400	\$400	
Softball Leagues-Championship t-shirts			\$1,497	\$1,980	
Softball Tourneys-Championship T-shirts			\$6,848	\$8,125	
Softball Tourneys-Trophies			\$65	\$65	
Spring Fishing Derby Cash Sponsor and Donation to Senior Nutrition Center			\$0	\$460	
Volleyball Jr-Participation medals (50 at \$5/each)			\$250	\$250	
Volleyball League Adult-Championship T-Shirts			\$64	\$64	
6120 SPECIALTY SUPPLIES	\$12,956	\$8,154	\$7,287	\$6,860	-15.9%
Basketball League HS-participant shirts			\$384	\$384	
Basketball League HS-scorebooks(4)			\$0	\$40	
Basketball Men's-basketball(1)			\$0	\$50	
Basketball Men's-scorebooks(4)			\$0	\$40	
Basketball Tourney 3 on 3-basketballs(4)			\$0	\$120	
Basketball Tourney 3 on 3-participant shirts			\$0	\$600	
Basketball Tourney Youth-basketballs(2)			\$0	\$100	
Basketball Tourney Youth-scorebooks(4)			\$0	\$20	
Golf Tournament: Participant Shirts			\$0	\$960	
Pitcher Plate,bases			\$2,023	\$0	
Senior Softball Tournament Shirts,Supplies			\$1,800	\$0	
Soccer Adult-field paint 15 cases			\$0	\$780	
Soccer Adult-soccer balls(2) @ \$25/each			\$50	\$50	
Softball Leagues-538 softballs at \$2.71/each.			\$2,831	\$1,458	
Softball Tourneys- 375 softballs for \$2.71/each			\$127	\$1,016	
Volleyball Jr-participant shirts			\$0	\$450	
Volleyball Jr-volleyballs (20)			\$0	\$720	
Volleyball League Adult-volleyballs(2) @ \$36/each			\$72	\$72	
<b>GENERAL SUPPLIES</b>	<b>\$18,949</b>	<b>\$23,784</b>	<b>\$16,711</b>	<b>\$22,399</b>	<b>-5.8%</b>



# Culture and Recreation

## Athletics

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% CHANGE
6310 FOOD/BEVERAGE	\$11,626	\$7,900	\$3,700	\$6,450	-18.4%
Concessions-supplies			\$300	\$1,600	
Golf Tourney-Catered Meals			\$2,000	\$2,000	
Softball Leagues-concessions			\$1,100	\$2,400	
Softball Tourneys-concessions			\$300	\$450	
<b>CONCESSION</b>	<b>\$11,626</b>	<b>\$7,900</b>	<b>\$3,700</b>	<b>\$6,450</b>	<b>-18.4%</b>
7030 EQUIPMENT<\$5,000	\$3,669	\$0	\$2,606	\$3,530	0.0%
Equipment necessary to convert the local fields in order to increase the size of the Spring softball tournament.			\$0	\$0	
Pitch safe screens for Senior Softball Tournaments			\$2,450	\$0	
Radio Antennas			\$156	\$0	
Soccer Adult-field striper			\$0	\$115	
Soccer Adult-one set of nets(1)			\$0	\$315	
Soccer Adult-set of field flags(1)			\$0	\$100	
Softball Tourney-bases, pitcher plate, base pegs, pitchers safety screens, drag, chalker			\$0	\$3,000	
<b>PROPERTY-NONCAPITAL</b>	<b>\$3,669</b>	<b>\$0</b>	<b>\$2,606</b>	<b>\$3,530</b>	<b>0.0%</b>
<b>TOTAL 3530 ATHLETICS</b>	<b>\$141,580</b>	<b>\$218,842</b>	<b>\$170,098</b>	<b>\$203,648</b>	<b>-6.9%</b>



# Culture and Recreation

## Park Rangers

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% CHANGE
1105 REGULAR FULL-TIME	\$27,534	\$27,663	\$3,110	\$2,723	-90.2%
1120 OTHER WAGES	\$18,271	\$13,494	\$43,738	\$44,530	230.0%
1140 OVERTIME	\$430	\$0	\$200	\$1,000	0.0%
1190 FURLOUGH SAVINGS	\$0	(\$1,365)	\$0	\$0	-100.0%
<b>SALARIES &amp; WAGES</b>	<b>\$46,235</b>	<b>\$39,792</b>	<b>\$47,048</b>	<b>\$48,253</b>	<b>18.8%</b>
1510 HEALTH INSURANCE	\$7,402	\$9,000	\$1,080	\$471	-94.8%
1530 SOCIAL SECURITY	\$489	\$837	\$2,718	\$2,823	229.9%
1531 MEDICARE	\$1,372	\$597	\$682	\$700	14.8%
1533 ICMA RETIREMENT	\$2,416	\$2,503	\$299	\$246	-90.2%
1560 WORKERS COMPENSATION	\$2,173	\$2,515	\$1,880	\$2,838	10.4%
1580 BENEFIT COST SAVINGS	\$0	(\$1,125)	\$0	\$0	-100.0%
<b>EMPLOYEE BENEFITS</b>	<b>\$13,852</b>	<b>\$14,327</b>	<b>\$6,659</b>	<b>\$7,078</b>	<b>-51.56%</b>
5210 PROPERTY & RISK INSURANCE	\$1,342	\$1,462	\$1,462	\$3,879	165.3%
Budget based on risk management budget			\$1,462	\$3,879	
<b>INSURANCE</b>	<b>\$1,342</b>	<b>\$1,462</b>	<b>\$1,462</b>	<b>\$3,879</b>	<b>165.3%</b>
5320 CELLULAR TELEPHONES	\$795	\$720	\$876	\$816	13.3%
Cellular service pooled minutes phone plan \$34/month (2)			\$876	\$816	
<b>COMMUNICATION</b>	<b>\$795</b>	<b>\$720</b>	<b>\$876</b>	<b>\$816</b>	<b>13.3%</b>
5710 SEMINARS & CONFERENCES	(\$55)	\$0	\$0	\$0	0.0%
<b>EDUCATION</b>	<b>(\$55)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
6110 OFFICE SUPPLIES	\$0	\$100	\$30	\$100	0.0%
Park Ranger - Paper, pens, pencils, paper clips, highlighters, clipboards			\$30	\$100	
6120 SPECIALTY SUPPLIES	\$218	\$100	\$69	\$100	0.0%
Rakes, shovels, gloves, trash grabbers			\$69	\$100	
<b>GENERAL SUPPLIES</b>	<b>\$218</b>	<b>\$200</b>	<b>\$99</b>	<b>\$200</b>	<b>0.0%</b>
4330 VEHICLE REPAIRS & SERVICE	\$4,084	\$1,000	\$1,000	\$3,000	200.0%
Fleet rental x2			\$1,000	\$3,000	
6210 GASOLINE	\$5,188	\$7,764	\$8,626	\$9,429	21.5%
2,311 gallons @ \$4			\$8,441	\$9,244	
Fuel Facility Equip Replacement \$.08/gallon			\$185	\$185	
6235 PREVENTATIVE MAINTENANCE	\$402	\$0	\$0	\$0	0.0%
<b>VEHICLES</b>	<b>\$9,674</b>	<b>\$8,764</b>	<b>\$9,626</b>	<b>\$12,429</b>	<b>41.8%</b>
6410 UNIFORMS	\$370	\$450	\$510	\$1,220	171.1%
Boot allowance x4 @ \$150/each			\$300	\$600	
Jackets x4 @ \$65/each			\$0	\$260	
Shirts x4 (3 shirts ea @ \$30)			\$210	\$360	
<b>CLOTHING</b>	<b>\$370</b>	<b>\$450</b>	<b>\$510</b>	<b>\$1,220</b>	<b>171.1%</b>
7030 EQUIPMENT<\$5,000	\$0	\$200	\$0	\$200	0.0%
Cameras, flashlights (as needed for replacement only)			\$0	\$200	
<b>PROPERTY-NONCAPITAL</b>	<b>\$0</b>	<b>\$200</b>	<b>\$0</b>	<b>\$200</b>	<b>0.0%</b>
<b>TOTAL 3545 PARK RANGERS</b>	<b>\$72,431</b>	<b>\$65,915</b>	<b>\$66,280</b>	<b>\$74,075</b>	<b>10.7%</b>



# Culture and Recreation

## Special Events

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% CHANGE
1105 REGULAR FULL-TIME	\$61,729	\$152,554	\$78,087	\$162,425	6.5%
1120 OTHER WAGES	\$15,784	\$39,710	\$31,902	\$48,376	21.8%
1140 OVERTIME	\$12,645	\$13,000	\$3,190	\$0	-100.0%
<b>SALARIES &amp; WAGES</b>	<b>\$90,158</b>	<b>\$205,264</b>	<b>\$113,179</b>	<b>\$210,801</b>	<b>2.7%</b>
1510 HEALTH INSURANCE	\$13,327	\$25,650	\$14,961	\$34,174	33.2%
1530 SOCIAL SECURITY	\$488	\$2,462	\$2,207	\$2,999	21.8%
1531 MEDICARE	\$2,549	\$2,976	\$1,862	\$3,057	2.7%
1533 ICMA RETIREMENT	\$6,785	\$15,526	\$8,458	\$15,242	-1.8%
1560 WORKERS COMPENSATION	\$1,364	\$4,230	\$2,332	\$3,294	-22.1%
1580 BENEFIT COST SAVINGS	\$0	(\$2,475)	\$0	\$0	-100.0%
<b>EMPLOYEE BENEFITS</b>	<b>\$24,513</b>	<b>\$48,369</b>	<b>\$29,820</b>	<b>\$58,766</b>	<b>21.5%</b>
3112 BUSINESS MEALS	\$83	\$636	\$1,175	\$500	-21.4%
Marketing Meals			\$1,175	\$500	
<b>OFFICIAL/ADMINISTRATIVE</b>	<b>\$83</b>	<b>\$636</b>	<b>\$1,175</b>	<b>\$500</b>	<b>-21.4%</b>
3280 OTHER PROFESSIONAL SERVICES	\$11,424	\$2,200	\$15,023	\$81,041	3583.7%
Bluegrass Festival-Bands			\$0	\$40,000	
Bluegrass Festival-emcee			\$0	\$300	
Bluegrass Festival-Promoter			\$0	\$5,200	
Bluegrass Festival-sound persons			\$0	\$2,500	
Bravo Costume-cleaning and repair			\$0	\$100	
Regatta-City website design and hosting			\$0	\$12,500	
Regatta-Install cabling at Chamber for computers			\$0	\$7,200	
Regatta-mass email website			\$660	\$660	
Regatta-Programing for conversion of cash receipts from ActiveNet to Dot Net			\$6,000	\$0	
Regatta-Security guards community park, davis camp and rotary park (2 guards/ea park)			\$5,863	\$4,381	
Regatta-Web page hosting with media streaming			\$300	\$300	
Wake the Plank-event coordination			\$0	\$4,000	
Wake the Plank-event emcee			\$200	\$200	
Wake the Plank-national association organizer			\$0	\$200	
Wake the Plank-professional wakeskaters doing show/demonstrations			\$2,000	\$2,000	
Wake the Plank-wench operators and plank installers			\$0	\$1,500	
<b>PROFESSIONAL SERVICES</b>	<b>\$11,424</b>	<b>\$2,200</b>	<b>\$15,023</b>	<b>\$81,041</b>	<b>3583.7%</b>
3420 BANKING SERVICES	\$2,974	\$1,500	\$10,025	\$29,030	1835.3%
Other Special Events-Credit card fees			\$25	\$30	
Regatta-Credit card fees			\$10,000	\$29,000	
3480 OTHER TECHNICAL SERVICES	\$275	\$1,600	\$0	\$0	-100.0%
<b>TECHNICAL SERVICES</b>	<b>\$3,249</b>	<b>\$3,100</b>	<b>\$10,025</b>	<b>\$29,030</b>	<b>836.5%</b>





# Culture and Recreation

## Special Events

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% CHANGE
3810 PERMITTING & MISC. FEES	\$0	\$90	\$300	\$275	205.6%
4th of July-food service permit			\$45	\$45	
Haunted House-food service permit			\$45	\$45	
Movie in the Park food permit			\$70	\$0	
National Day for Kids-food service permit			\$45	\$45	
Regatta-Nevada dept of wildlife permit			\$50	\$50	
Spring Fling-food service permit			\$0	\$45	
Winter Festival-food service permit			\$45	\$45	
3825 CONTRACT LABOR	\$0	\$0	\$3,109	\$200	100.0%
Regatta-temp labor			\$3,109	\$0	
Spring Fling-Clown			\$0	\$200	
3890 OTHER CONTRACTED SERVICES	\$0	\$58,310	\$0	\$200,000	243.0%
Regatta-outside public safety (incl. county, fire Dept & other safety personnel)			\$0	\$50,000	
Regatta-security and staffing			\$0	\$150,000	
<b>OTHER CONTRACT &amp; PURCHASED</b>	<b>\$0</b>	<b>\$58,400</b>	<b>\$3,409</b>	<b>\$200,475</b>	<b>243.3%</b>
4110 ELECTRIC	\$0	\$0	\$0	\$120	100.0%
Regatta-Two days at recreation center			\$0	\$120	
4125 TELEPHONE	\$0	\$0	\$0	\$500	100.0%
Regatta-Regatta hot line number			\$0	\$500	
<b>UTILITIES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$620</b>	<b>100.0%</b>
4343 SOFTWARE/HARDWARE AGREEMENT	\$0	\$0	\$3,000	\$0	100.0%
Annual Hosting License			\$3,000	\$0	
<b>REPAIRS &amp; MAINTENANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,000</b>	<b>\$0</b>	<b>100.0%</b>
4410 LAND & BUILDING RENTALS	\$4,610	\$0	\$7,600	\$15,700	100.0%
Regatta-Chamber of Commerce for registration			\$400	\$400	
Regatta-Davis Camp Rental			\$7,200	\$15,000	
Tri State Film Festival-Chamber of Commerce			\$0	\$300	
4420 EQUIP. & VEHICLE RENTAL	\$58,243	\$109,455	\$105,936	\$105,920	-3.2%
Bluegrass Festival-Generators			\$0	\$900	
Bluegrass Festival-Stage			\$0	\$80	
Hardyville-tent,dance floor,tables,chairs,barricade,arrowboards			\$2,290	\$0	
Haunted House - Rental of 2 Port Potties			\$0	\$90	
Regatta-backhoe			\$2,990	\$0	
Regatta-Buses			\$61,264	\$70,000	
Regatta-Golf Carts			\$4,500	\$5,000	
Regatta-Light Towers, Compressors, Directional Signs, Portable Toilets			\$15,000	\$5,000	
Regatta-Radio/Cell Phone Rental			\$0	\$2,000	
Regatta-Rent 20 lap top computers			\$0	\$2,000	
Regatta-Sound-PA Equipment/Systems for Rotary, Community & Davis Camp			\$11,000	\$5,000	
Regatta-Temporary fencing			\$5,000	\$5,000	
Regatta-Tent rental large tents/easy-ups			\$0	\$7,500	
Wake the Plank-Directional signs, light towers and generators			\$300	\$500	
Wake the Plank-porta potties			\$0	\$500	
Wake the Plank-Roll off dumpster			\$200	\$200	
Wake the Plank-Temporary fencing			\$3,392	\$1,000	
Winter Festival-Rental of Light Towers, Generator and Porta Potties			\$0	\$1,150	



# Culture and Recreation

## Special Events

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% CHANGE
4450 MUSIC LICENSE AGREEMENT	\$618	\$618	\$618	\$618	0.0%
Regatta-American Society of Composers, Authors & Publishers (ASCAP) License Agreement for Local Govt Entities			\$309	\$309	
Regatta-Broadcast Music Inc. (BMI) Annual Music Lease for Local Govt Entities			\$309	\$309	
<b>RENTALS &amp; LEASES</b>	<b>\$63,471</b>	<b>\$110,073</b>	<b>\$114,154</b>	<b>\$122,238</b>	<b>11.1%</b>
5310 INTERNET	\$0	\$0	\$0	\$1,000	100.0%
Regatta-Suddenlink internet connection at chamber			\$0	\$1,000	
<b>COMMUNICATION</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,000</b>	<b>100.0%</b>
5430 OTHER ADVERTISING	\$0	\$0	\$5,672	\$250	100.0%
Por La Gente Hispanic Outreach Event			\$0	\$100	
River Regatta			\$5,672	\$0	
Tri State Film Festival			\$0	\$150	
5440 MARKETING EVENTS	\$9,775	\$650	\$8,382	\$18,500	2746.2%
Bluegrass Festival-Marketing			\$0	\$4,500	
Bluegrass Festival-Promotional flyers			\$0	\$500	
Regatta-Billboards			\$4,000	\$5,000	
Regatta-email blasts			\$660	\$0	
Regatta-Newspaper ads			\$1,122	\$5,000	
Regatta-Sponsorship pre-party			\$2,000	\$2,000	
Wake the Plank-advertising on billboards, radio, tv, posters, banners & newspaper			\$600	\$750	
Wake the Plank-meals for marketing representatives and sponsors			\$0	\$750	
<b>ADVERTISING</b>	<b>\$9,775</b>	<b>\$650</b>	<b>\$14,054</b>	<b>\$18,750</b>	<b>2784.6%</b>
5510 CUSTOM PRINTING	\$12,489	\$11,200	\$11,500	\$47,700	325.9%
Bluegrass Festival-Parking passes			\$0	\$100	
Regatta-Banners			\$5,200	\$0	
Regatta-Brochures (38,000)			\$1,800	\$1,850	
Regatta-Event Programs			\$0	\$33,000	
Regatta-Posters, table tents			\$2,000	\$2,000	
Regatta-Rules and maps			\$500	\$500	
Regatta-Safety signs			\$0	\$2,500	
Regatta-Screen Printing for Flutter Flags etc.			\$2,000	\$2,000	
Triathlon-banners			\$0	\$250	
Wake the Plank-signage, posters and flyers			\$0	\$500	
Winter Festival-Programs			\$0	\$5,000	
<b>PRINTING &amp; PUBLISHING</b>	<b>\$12,489</b>	<b>\$11,200</b>	<b>\$11,500</b>	<b>\$47,700</b>	<b>325.9%</b>
6110 OFFICE SUPPLIES	\$48,798	\$3,600	\$747	\$3,766	4.6%
Other Special Events-General Office Supplies			\$97	\$1,516	
Other Special Events-Paper, binders, markers, printer ink at pool.			\$100	\$250	
Regatta-Office supplies Folders, sheets protectors, specialty paper, laminating paper, CD binder pages, colored paper, index cards, permanent markers, ink for printers, DVD cases			\$550	\$2,000	



# Culture and Recreation

## Special Events

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% CHANGE
6115 AWARDS	\$1,869	\$0	\$7,245	\$7,400	100.0%
Fall Fishing Derby-Awards			\$0	\$300	
Regatta-Home Awards			\$0	\$500	
Regatta-Kayak Race			\$0	\$500	
Regatta-Logo design winner			\$500	\$500	
Regatta-Team Float Prizes Cash			\$3,250	\$2,000	
Regatta-trophies			\$0	\$500	
Regatta-Volunteer awards			\$0	\$500	
Spring Fishing Derby-Awards			\$0	\$300	
Wake the Plank-Contest winner cash prizes			\$3,495	\$1,800	
Wake the Plank-Trophies			\$0	\$500	
6120 SPECIALTY SUPPLIES	\$1,314	\$70,797	\$87,510	\$96,031	35.6%
4th of July-supplies...flags, etc.			\$0	\$255	
Bluegrass Festival-Wristbands			\$0	\$500	
Easter Egg Hunt- Youth Bicycles			\$0	\$200	
Easter Egg Hunt-Baskets			\$0	\$100	
Easter Egg Hunt-egg replacement			\$0	\$400	
Haunted House - Building Supplies			\$0	\$750	
Haunted House-Carnival Games and Prizes			\$0	\$500	
Haunted House-Decorations			\$600	\$250	
National day for kids-supplies...face paint, etc.			\$0	\$210	
National Public Lands Day-event supplies			\$0	\$100	
Regatta-Safety signs for trolleys (stop and warning)			\$0	\$1,000	
Regatta cleaning supplies, serveware, tableware, paper products, ice, ice chests, water buckets,			\$2,000	\$700	
Regatta-Hardware items such as cable ties, plastic covering, rope, duct tape, twine, padlocks, masking tape, utility tubs, flashlights			\$3,500	\$2,500	
Regatta-Safety flags for floaters			\$700	\$0	
Regatta-Safety Vests for personnel and volunteers on the river during the event			\$500	\$0	
Regatta-T-shirts			\$77,500	\$83,270	
Regatta-Volunteer, staff and stakeholder committee t-shirts			\$1,200	\$1,500	
Regatta-Wrist bands for participants			\$0	\$1,806	
Spring fling-supplies...face paint, etc.			\$0	\$210	
Triathlon-participant shirts(30)			\$0	\$180	
Triathlon-supplies....bibs,etc.			\$0	\$55	
Triathlon-volunteer shirts(20)			\$0	\$120	
Triathlon-water and ice			\$0	\$175	
Wake the Plank-wristbands			\$750	\$250	
Winter Festival-Event Supplies \$400 and Hay Delivery/Pick-up \$240			\$400	\$640	
WinterFest-Coffee and Cookies for VIP Staging Area			\$360	\$360	
6122 COMPUTER SOFTWARE	\$2,100	\$9,600	\$5,200	\$650	-93.2%
Internet registration, On-line store, Active Net			\$5,200	\$0	
Regatta-photoshop			\$0	\$650	



# Culture and Recreation

## Special Events

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% CHANGE
6150 POSTAGE	\$0	\$250	\$16	\$700	180.0%
Regatta-marketing mailers			\$0	\$250	
Regatta-River Front Home Contest.			\$0	\$250	
Regatta-to mail rainchecked shirts			\$16	\$0	
Regatta-to send reimb. to participants that could not participate			\$0	\$100	
Regatta-trademark on sent out mail			\$0	\$100	
<b>GENERAL SUPPLIES</b>	<b>\$54,081</b>	<b>\$84,247</b>	<b>\$100,718</b>	<b>\$108,547</b>	<b>28.8%</b>
4330 VEHICLE REPAIRS & SERVICE	\$3,148	\$2,000	\$25,532	\$550	-72.5%
Fleet Maintenance Allocation			\$2,000	\$0	
Regatta-repair & maintenance trolley			\$23,532	\$550	
6210 GASOLINE	\$366	\$1,400	\$971	\$1,600	14.3%
Regatta-fuel for jet skis			\$971	\$1,500	
Wake the Plank-fuel for wench			\$0	\$100	
6225 TIRES	\$0	\$0	\$0	\$1,000	100.0%
Regatta-tires for trolley			\$0	\$1,000	
<b>VEHICLES</b>	<b>\$3,514</b>	<b>\$3,400</b>	<b>\$26,503</b>	<b>\$3,150</b>	<b>-7.4%</b>
6310 FOOD/BEVERAGE	\$24,137	\$33,750	\$76,787	\$80,350	138.1%
Bluegrass Festival-Hospitality food			\$0	\$800	
Haunted House-hot dogs and buns			\$32	\$300	
Movie in the Park-(Pop Corn, butter, salt, bags...)			\$0	\$2,000	
Regatta-Food and Drinks provided for staff and volunteers on the Friday Night before the event \$1,000 @ Davis, \$2,000 @ Community, \$3,000 @ Rotary, EOC/River/Transportation/Supply, \$1,000			\$110	\$1,000	
Regatta-Lunches per participant			\$75,645	\$75,000	
Regatta-Vounteer and staff appreciation ceremony			\$1,000	\$1,000	
Tri State Film Festival-Popcorn, Butter, Salt			\$0	\$250	
6320 RESALE MERCHANDISE	\$1,260	\$3,000	\$3,835	\$5,480	82.7%
Regatta-store Hats, shirts, cups, waterproof bags, sun screen lip balm			\$3,835	\$5,480	
<b>CONCESSION</b>	<b>\$25,397</b>	<b>\$36,750</b>	<b>\$80,622</b>	<b>\$85,830</b>	<b>133.6%</b>
7030 EQUIPMENT<\$5,000	\$25,058	\$0	\$1,095	\$20,544	100.0%
Movies in the Park-Projector			\$943	\$0	
Other			\$152	\$0	
Triathlon-timers(2)			\$0	\$440	
<b>PROPERTY-NONCAPITAL</b>	<b>\$25,058</b>	<b>\$0</b>	<b>\$1,095</b>	<b>\$20,544</b>	<b>100.0%</b>
8999 CONTINGENCY	\$0	\$0	\$0	\$375,000	100.0%
Regatta-Contingency for additional 15,000 participants			\$0	\$375,000	
<b>CONTINGENCY</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$375,000</b>	<b>100.0%</b>
<b>TOTAL 3540 SPECIAL EVENTS</b>	<b>\$323,212</b>	<b>\$564,289</b>	<b>\$524,277</b>	<b>\$1,363,992</b>	<b>141.7%</b>



# Culture and Recreation

## Parks Maintenance

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% CHANGE
1105 REGULAR FULL-TIME	\$449,621	\$463,869	\$437,088	\$459,238	-1.0%
1120 OTHER WAGES	\$17,975	\$31,381	\$33,897	\$58,005	84.8%
1140 OVERTIME	\$10,063	\$5,000	\$22,887	\$13,050	161.0%
1190 FURLOUGH SAVINGS	\$0	(\$22,930)	\$0	\$0	-100.0%
<b>SALARIES &amp; WAGES</b>	<b>\$477,659</b>	<b>\$477,320</b>	<b>\$493,872</b>	<b>\$530,293</b>	<b>11.1%</b>
1510 HEALTH INSURANCE	\$94,776	\$117,000	\$98,770	\$153,192	30.9%
1530 SOCIAL SECURITY	\$763	\$1,946	\$2,133	\$3,680	89.1%
1531 MEDICARE	\$6,974	\$7,254	\$7,161	\$7,690	6.0%
1533 ICMA RETIREMENT	\$41,231	\$42,433	\$41,628	\$42,620	0.4%
1560 WORKERS COMPENSATION	\$23,702	\$31,027	\$31,202	\$32,537	4.9%
1580 BENEFIT COST SAVINGS	\$0	(\$13,500)	\$0	\$0	-100.0%
<b>EMPLOYEE BENEFITS</b>	<b>\$167,446</b>	<b>\$186,160</b>	<b>\$180,894</b>	<b>\$239,719</b>	<b>28.8%</b>
3280 OTHER PROFESSIONAL SERVICES	\$44,456	\$0	\$10,112	\$10,000	0.0%
Rotary Park Railing			\$10,112	\$0	
Sunshine Marina Grant Cost			\$0	\$10,000	
Sharing/Improvements					
<b>PROFESSIONAL SERVICES</b>	<b>\$44,456</b>	<b>\$0</b>	<b>\$10,112</b>	<b>\$10,000</b>	<b>0.0%</b>
3810 PERMITTING & MISC. FEES	\$0	\$0	\$30	\$30	0.0%
CDL			\$30	\$30	
3815 LABORATORY SERVICES	\$27	\$1,000	\$140	\$1,000	0.0%
Water, Plant and Soil Testing for Rotary Park			\$140	\$1,000	
<b>OTHER CONTRACT &amp; PURCHASED</b>	<b>\$27</b>	<b>\$1,000</b>	<b>\$170</b>	<b>\$1,030</b>	<b>3.0%</b>
4105 WATER	\$98,361	\$119,652	\$110,526	\$127,693	6.7%
2515 Balboa-Effluent Pond - Eye wash and shower station			\$0	\$360	
Account #089880-2 2315 Balboa Drive \$1,063/month			\$12,288	\$12,756	
Account #203055-2 - Irrigation for Heritage Trail \$421/month □			\$4,864	\$5,052	
Account #285700-4 2011 Lakeside Dr \$155/month			\$1,788	\$1,860	
Acct. #089851-3 2255 Trane Rd Municipal Pool \$272/month			\$3,144	\$3,264	
Acct. #089852-1 2255 Trane Rd Fire \$37/month			\$427	\$444	
Acct. #089853-9 2255 Trane Rd \$2585/month			\$30,597	\$31,020	
Ken Forvargue Park Grass □			\$3,345	\$3,480	
Acct. #089855-4 2255 Trane Rd \$290/month			\$3,345	\$3,480	
Ken Fovargue Park Ballfield			\$2,785	\$2,892	
Acct. #089862-0 NW Highway 95 \$241/month			\$3,114	\$3,240	
Acct. #089865-3 920 Riverview Dr 3 \$270/month			\$3,527	\$3,660	
Acct. #089866-1 920 Riverview Dr 1 \$305/month			\$3,744	\$3,888	
Acct. #089867-9 920 Riverview Dr 2 \$324/month			\$5,132	\$5,328	
Acct. #089877-8 1251 Highway 95 12 Chamber of Commerce \$444/month			\$1,616	\$1,680	
Acct. #089881-0 2315 Balboa Dr Irr 1st Aid Station \$140/month			\$1,003	\$1,304	
Acct. #089883-6 2493 Lakeside Drive A \$109/month					



# Culture and Recreation

## Parks Maintenance

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% CHANGE
Acct. #089884-4 2493 Lakeside Drive B \$115/month			\$1,065	\$1,384	
Acct. #089885-1 2495 Lakeside Dr \$13/month			\$144	\$156	
Acct. #089896-8 1394 Hancock Circle \$77/month for 6 months			\$715	\$929	
Acct. #154051-0 Rotary Park Irrigation \$662/month			\$6,111	\$7,945	
Acct. #168572-9 903 Highway 95 \$104/month			\$961	\$1,250	
Acct. #247616-9 2315 Balboa Drive Restrooms \$33/month			\$306	\$398	
Acct. #327125-4 Veteran's North \$469/month			\$4,326	\$5,624	
Acct. #327126-2 Veteran's South \$47/month			\$425	\$564	
Acct. #348514-4 1251 Highway 95 \$360/month			\$3,319	\$4,615	
Acct. #80026180 North Hwy 95 & Parkway (Bullhead Entrance - Baron Sign) \$42/month			\$481	\$504	
Acct. #80035180 North SW Corner Parkway (Matadors Entrance Monument)\$108/month			\$1,238	\$1,296	
Impost Fees \$444/month has grown to \$1,900/month			\$14,061	\$22,800	
<b>4110 ELECTRIC</b>	<b>\$165,208</b>	<b>\$176,124</b>	<b>\$181,044</b>	<b>\$181,034</b>	<b>2.8%</b>
Sub Account 006 - Ballpark Restroom Lights \$70/month			\$840	\$840	
Sub Account 010 - Pump S Ballparks \$238/month			\$2,856	\$2,856	
Sub Account 017 - CP Security Lights \$39/month			\$468	\$468	
Sub Account 029 - 1st Aid Station Riv. BHC \$474/month			\$5,688	\$5,688	
Sub Account 041 - Cm Terr/Mar Pky Col Rvr Pk \$51/month			\$612	\$612	
Sub Account 064 - Pool \$1,724/month			\$20,688	\$20,688	
Sub Account 093 - Bobby Sox Field \$68/month			\$816	\$816	
Sub Account 095 - Ballparks behind pool \$1,160/month			\$13,920	\$13,920	
Sub Account 124 - Lights by Senior Center \$21/month			\$252	\$252	
Sub Account 141 - Hardyville Cemetery \$22/month			\$264	\$264	
Sub Account 142 - CP/Chamber/Ballfields \$141/month			\$1,692	\$1,692	
Sub Account 165 - Storage Building/Riverview \$602/month			\$7,224	\$7,224	
Sub Account 176 - Sec 30 Lakeside/Chap - Soccerfield Lights \$5,781/month			\$69,372	\$69,372	
Sub Account 197 - Brookfield/Fox Creek IRR \$88/month			\$1,056	\$1,056	
Sub Account 204 - Gary Keith Prk/Rodeo Grounds \$58/month			\$696	\$696	
Sub Account 209 - RP Maint Bldg/NM Boat Launch \$513/month			\$6,156	\$6,146	
Sub Account 234 - RP Softball Fields \$2659/month			\$31,908	\$31,908	
Sub Account 243 - Little League Fields \$1184/month			\$14,208	\$14,208	
Sub Account 275 - 2249 Clearwater Dr \$14/month			\$168	\$168	
Sub Account 276 - 2174 Rio Grande Rd \$30/month			\$360	\$360	
SUB ACCOUNT 293 - HWY 95/MARINA BLVD \$150/MONTH			\$1,800	\$1,800	



# Culture and Recreation

## Parks Maintenance

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% CHANGE
4120 NATURAL GAS	\$1,016	\$816	\$1,107	\$1,152	41.2%
Acct. #1012029 2255 Trane Road (Concession Building) \$96/month			\$1,107	\$1,152	
4130 REFUSE	\$0	\$7,315	\$15,507	\$10,000	36.7%
Trash Pick Up in Parks and Landfill Fees			\$15,507	\$10,000	
<b>UTILITIES</b>	<b>\$264,584</b>	<b>\$303,907</b>	<b>\$308,184</b>	<b>\$319,879</b>	<b>5.3%</b>
4312 IMPROVEMENTS NONCAPITAL	\$1,088	\$35,000	\$26,398	\$29,940	-14.5%
2012 - Benches and tables for Ken Fovargue Park			\$0	\$7,440	
2013 - All Benches and tables for Parks 6 x 6', 4 x 8'				\$4,000	
Drinking Fountains			\$0	\$4,000	
Heritage Trail-asphalt repair & sealing			\$6,692	\$0	
Rotary Park Fencing			\$5,000	\$0	
Rotary Park PA braces			\$1,206	\$0	
Rotary Park Ramada Lighting (2)			\$12,000	\$12,000	
Rotary Park Ramada Signage			\$500	\$500	
Shower Partitions for Pool			\$0	\$6,000	
Water to Legacy Ramada			\$1,000	\$0	
4315 LANDSCAPING MATERIALS	\$51,371	\$74,000	\$85,093	\$93,000	25.7%
Landscaping Materials needed for day-to-day maintenance of all fields/grass areas and for overseeding fields			\$85,093	\$93,000	
4317 IRRIGATION MATERIALS	\$5,249	\$12,000	\$19,370	\$25,000	108.3%
Irrigation Materials for All Parks			\$19,370	\$25,000	
2012 - Rotary Park Irrigation issues					
4320 GENERAL EQUIPMENT REPAIRS	\$7,151	\$23,500	\$20,096	\$23,500	0.0%
Basketball Hoops and Volleyball Nets			\$322	\$0	
Dock Upkeep			\$0	\$4,500	
Electric motor repairs for the Fish Cleaning Station			\$180	\$0	
Push Button Assembly			\$436	\$0	
Repair and maintenance of playground equipment			\$7,227	\$7,000	
Repair and Maintenance of the Eternal Flame			\$925	\$1,000	
Repair of Small Tools & Equipment (parts purchased that Parks Staff will repair)			\$3,795	\$3,000	
Roll Up Door and Repair			\$1,775	\$0	
Well Repair			\$5,436	\$8,000	
4340 MAINTENANCE AGREEMENTS	\$0	\$6,200	\$1,600	\$1,600	-74.2%
Sports Lighting Remote Equipment Control Maintenance Contract			\$1,600	\$1,600	
4390 OTHER REPAIRS & MAINTENANCE	\$4,257	\$44,382	\$8,735	\$35,451	-20.1%
Backflow Certification Service			\$500	\$3,000	
Eternal Flame			\$250	\$1,500	
Fence Repair - Rotary Park 4 Plex			\$3,289	\$0	
General Electrical Repairs done by Outside Contractor			\$500	\$10,500	
Lighting Repair and Maintenance \$1000 Ken Fovargue Park			\$3,396	\$0	
Play Equipment Repairs			\$0	\$15,000	
Pool Chemical Controller			\$0	\$5,451	
Professional Electrician required for Troubleshooting Wells \$10,000			\$200	\$0	
Roof Replacement at Community Park North Beach Restroom			\$600	\$0	
<b>REPAIRS &amp; MAINTENANCE</b>	<b>\$69,116</b>	<b>\$195,082</b>	<b>\$161,292</b>	<b>\$208,491</b>	<b>6.9%</b>



# Culture and Recreation

## Parks Maintenance

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% CHANGE
4410 LAND & BUILDING RENTAL	\$81	\$0	\$0	\$0	0.0%
4420 EQUIP. & VEHICLE RENTAL	\$7,194	\$42,526	\$29,413	\$57,864	36.1%
Equipment Rental Unspecified			\$2,492	\$5,000	
Mower operating lease \$4,355.36/month 48 months			\$26,132	\$52,264	
Portable Toilet Rental			\$789	\$600	
<b>RENTALS &amp; LEASES</b>	<b>\$7,275</b>	<b>\$42,526</b>	<b>\$29,413</b>	<b>\$57,864</b>	<b>36.1%</b>
5210 PROPERTY & RISK INSURANCE	\$22,165	\$24,175	\$24,175	\$46,805	93.6%
Budget based on risk management budget			\$24,175	\$46,805	
<b>INSURANCE</b>	<b>\$22,165</b>	<b>\$24,175</b>	<b>\$24,175</b>	<b>\$46,805</b>	<b>93.6%</b>
5320 CELLULAR TELEPHONES	\$1,163	\$1,440	\$1,440	\$13,632	846.7%
Cellular service pooled minutes phone plan \$34/month (4)			\$1,440	\$1,632	
Wi-Fi at Community Park \$275/month			\$0	\$3,300	
Wi-Fi at Ken Fovargue Park \$275/month			\$0	\$3,300	
Wi-Fi at Rotary Park \$450/month			\$0	\$5,400	
<b>COMMUNICATION</b>	<b>\$1,163</b>	<b>\$1,440</b>	<b>\$1,440</b>	<b>\$13,632</b>	<b>846.7%</b>
5610 PER DIEM	\$37	\$204	\$0	\$204	0.0%
Pest Control Certification CEU 6 @ \$34 each			\$0	\$204	
<b>TRAVEL</b>	<b>\$37</b>	<b>\$204</b>	<b>\$0</b>	<b>\$204</b>	<b>0.0%</b>
5710 SEMINARS & CONFERENCES	\$279	\$316	\$798	\$316	0.0%
Pest Control Certification CEU's (required)			\$798	\$316	
5721 DUES & MEMBERSHIPS	\$486	\$0	\$0	\$140	0.0%
AZ office of pest management			\$0	\$140	
<b>EDUCATION</b>	<b>\$765</b>	<b>\$316</b>	<b>\$798</b>	<b>\$456</b>	<b>44.3%</b>
6110 OFFICE SUPPLIES	\$256	\$150	\$25	\$150	0.0%
6120 SPECIALTY SUPPLIES	\$107,749	\$52,920	\$52,254	\$51,870	-2.0%
Aerifier tines replaced every year			\$600	\$600	
Cement - sidewalk replacement (\$500 a pour)			\$1,000	\$1,000	
Bats shelters - 2 in 2012 \$300					
bench and table slabs \$200 (2012)					
Cement for new water fountains at Ken Fovargue Park in 2012 ADA accessible					
Drag mats, string and plugs for softball baseball fields			\$800	\$800	
Electrical light replacements for ball fields			\$500	\$500	
Filters for pumps at Community Park and Rotary Park			\$6,400	\$6,400	
Flags for Veterans Park, Gary Keith Park, Hardyville Cemetery (they are replaced a minimum of 3 times a year) . However, we will also need additional parts (weights, rope, etc.) for the flagpoles for \$500/yr. Gary Keith Park flag replacement (\$300 each) started in the winter of 2010.			\$3,400	\$3,400	
Graffiti Paint, brushes, rollers, mineral spirits, pump parts.			\$10,000	\$10,000	
Ice for shop			\$1,800	\$1,800	
Community Worker Program safety supplies.			\$520	\$520	
Locks/security used for restroom facilities, for copies of keys when needed for recreation, park rangers, ASA, Little League, AYSO			\$300	\$300	





# Culture and Recreation

## Parks Maintenance

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% CHANGE
Lubricant Includes WD40, Farm Grease			\$472	\$500	
Carburetor, oil liquid wrench, power lube					
Gunk Engine Brite					
Metal material to repair fences, rails, cable fencing at the CRNC and fabricate restrooms door			\$764	\$750	
Misc Hardware like nuts, bolts, screws, wire, etc			\$7,000	\$7,000	
Plumbing brass pipe, adapter hoses, sinks, faucets, sloan repair kits for toilets, toilet replacement, toilet seats, valve balls, levers, chain & hook flangers used in restrooms			\$6,000	\$6,000	
Pole fencing to restrict park vehicular access			\$2,400	\$2,400	
Orange safety fencing for special events					
Rebel red diamond infield mix for Ken Fovargue , Rotary and Community Park fields once a year. Was not done in 2010/11.			\$4,500	\$4,500	
Roofing repair items such as roof repair, roof elastic sealer and roof cement used for roof repairs on dugouts, score shacks and toll booths.			\$298	\$300	
Safety Related Supplies			\$4,400	\$4,000	
Earplugs, sunscreen, electrolyte drinks, gloves, safety glasses					
Trash Cans - average \$25 each			\$1,100	\$1,100	
<b>GENERAL SUPPLIES</b>	<b>\$108,005</b>	<b>\$53,070</b>	<b>\$52,279</b>	<b>\$52,020</b>	<b>-2.0%</b>
<b>4330 VEHICLE REPAIRS &amp; SERVICE</b>	<b>\$44,023</b>	<b>\$50,500</b>	<b>\$49,200</b>	<b>\$60,500</b>	<b>19.8%</b>
Community Worker Program. Assuming increased maintenance cost due to the estimated large volume of miles that will be placed on the vehicle driving back and forth the Kingman twice a day four days a week. (Half of the expense is in Street Maintenance).			\$1,200	\$2,500	
Fleet Rental Charges			\$48,000	\$58,000	
<b>6210 GASOLINE</b>	<b>\$16,406</b>	<b>\$39,445</b>	<b>\$36,186</b>	<b>\$36,186</b>	<b>-8.3%</b>
6,685 gallons @ \$4			\$26,740	\$26,740	
Fuel facility equip. replacement @ .08/gal			\$710	\$710	
Worker Prgrm 4,368 gallons @ \$4/gal 50%			\$8,736	\$8,736	
<b>6220 DIESEL</b>	<b>\$11,747</b>	<b>\$15,788</b>	<b>\$17,328</b>	<b>\$17,328</b>	<b>9.8%</b>
4,247 gallons @ \$4			\$16,988	\$16,988	
Fuel facility equip replacement @ .08/gal			\$340	\$340	
<b>6235 PREVENTATIVE MAINTENANCE</b>	<b>\$1,401</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>VEHICLES</b>	<b>\$73,576</b>	<b>\$105,733</b>	<b>\$102,714</b>	<b>\$114,014</b>	<b>7.8%</b>
<b>6410 UNIFORMS</b>	<b>\$5,648</b>	<b>\$7,306</b>	<b>\$2,035</b>	<b>\$3,798</b>	<b>-48.0%</b>
Replacement Pants - 3 for 13 staff			\$50	\$663	
Replacement Shirts - 3 for 13 staff			\$35	\$585	
Safety Winter Jackets			\$0	\$600	
Steel Toed Boots \$150 for 13			\$1,950	\$1,950	
<b>CLOTHING</b>	<b>\$5,648</b>	<b>\$7,306</b>	<b>\$2,035</b>	<b>\$3,798</b>	<b>-48.0%</b>



# Culture and Recreation

## Parks Maintenance

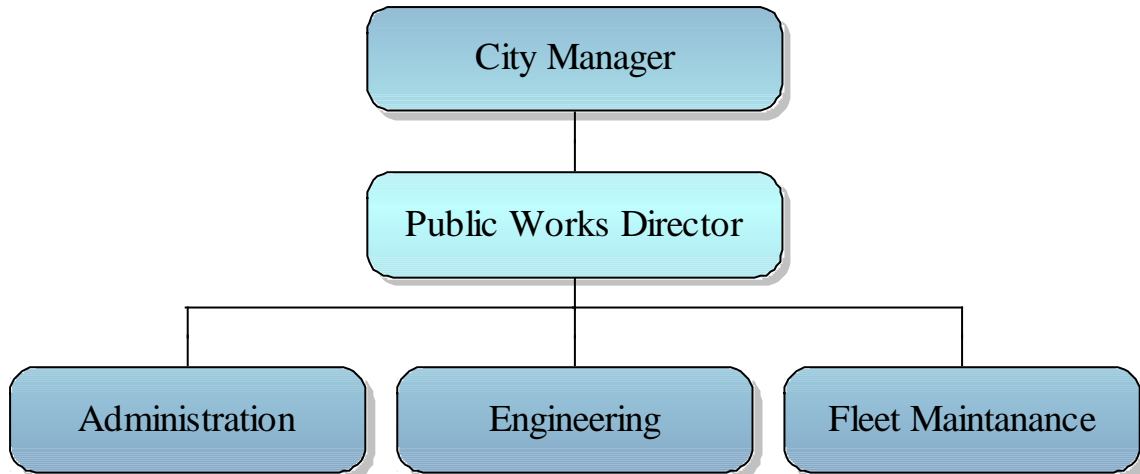
LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% CHANGE
6510 CLEANING SUPPLIES	\$1,157	\$15,540	\$15,540	\$17,500	12.6%
Janitorial supplies, trash bags, hand sanitizer, toilet seat covers, paper towels, toilet paper			\$15,000	\$15,000	
Pet Waste Cleaning Stations Additional for new Dog Park			\$540	\$2,500	
6520 CHEMICAL PRODUCTS	\$6,850	\$31,508	\$22,850	\$36,508	15.9%
Algaecide			\$100	\$4,500	
Insect Granular			\$1,500	\$3,000	
Pool Chemicals for Cleaning and Testing			\$15,000	\$17,508	
Turf Conditioners - Field Stabilizer and Water Absorbor			\$5,000	\$7,500	
Weed Control			\$1,250	\$4,000	
<b>CHEMICALS</b>	<b>\$8,006</b>	<b>\$47,048</b>	<b>\$38,390</b>	<b>\$54,008</b>	<b>14.8%</b>
7020 TOOLS	\$0	\$0	\$2,487	\$12,025	0.0%
2012 2 Weed Eaters and 1 blower			\$1,613	\$5,200	
2013 - 3 weedeaters & 1 blower					
Hand tools for the field			\$0	\$5,000	
Pesticide Sprayer			\$0	\$1,825	
Saw, ratchet, rake			\$874	\$0	
7030 EQUIPMENT<\$5,000	\$9,927	\$8,400	\$7,537	\$1,800	-78.6%
Fuel Transfer Pump			\$981	\$0	
Grease Hose for Parks Grease System			\$298	\$0	
Line Trimmer and heads \$1800			\$1,500	\$1,800	
Paint Sprayer			\$2,645	\$0	
Printer & Cartridges			\$314	\$0	
Skid Sprayer & Nozzle Boom Kit			\$1,799	\$0	
7070 PARK AMENITIES PROGRAM	\$1,216	\$0	\$0	\$0	0.0%
7071 PARKS MEMORIAL PROGRAM	\$0	\$1,000	\$1,000	\$1,000	0.0%
Contributions received to honor family members with memorial benches or trees. Costs are approximately \$700 for a bench and \$350 for a tree			\$1,000	\$1,000	
<b>PROPERTY-NONCAPITAL</b>	<b>\$11,143</b>	<b>\$9,400</b>	<b>\$11,024</b>	<b>\$14,825</b>	<b>57.7%</b>
<b>TOTAL 3550 PARKS MAINTENANCE</b>	<b>\$1,261,071</b>	<b>\$1,454,687</b>	<b>\$1,416,792</b>	<b>\$1,667,038</b>	<b>14.6%</b>



# Public Works



## Public Works



### Activity Description

The Public Works Office of the Director oversees the day-to-day activities of the Public Works Department. This includes the Engineering, Capital Improvement Program, Fleet Maintenance and Fuel Facility, Infrastructure, Surveying and Utilities functions.

The Engineering Division is responsible for review, approval and processing of municipal services for land development, as well as traffic and transportation engineering studies, surveying, designs and impact statements. This division is responsible for planning, design and construction of municipal serving projects such as roads, sidewalks, street lighting, sanitary sewer and storm water management.

Fleet Maintenance is responsible for the purchase and maintenance of all City vehicles. The 264 vehicle fleet includes police vehicles and boats, wastewater trucks, BATS busses, street sweepers, cranes and dump trucks. The Fuel Facility provides fuel for City vehicles, schools and fire departments.



# Public Works

## Budget Summary

	Actual 2010-11	Budget 2011-12	Estimated 2011-12	Budget 2012-13
<b>Expenditures by Classification</b>				
Salaries & wages	\$1,027,589	\$999,652	\$1,002,195	\$1,000,378
Employee benefits	\$346,037	\$331,600	\$339,301	\$383,578
Official/Administrative	\$380	\$700	\$700	\$400
Professional services	\$51,466	\$55,520	\$28,820	\$5,000
Other contract & purchased Services	\$56	\$6,750	\$6,750	\$6,750
Utilities	\$29,307	\$32,856	\$32,070	\$33,836
Repairs & maintenance	\$923	\$5,320	\$6,667	\$6,548
Rentals & leases	\$2,939	\$5,748	\$2,491	\$3,984
Insurance	\$32,593	\$34,551	\$34,551	\$59,608
Communication	\$1,975	\$3,359	\$3,361	\$4,080
Advertising	\$487	\$0	\$0	\$0
Printing & publishing	\$768	\$894	\$805	\$866
Travel	\$0	\$725	\$624	\$588
Education	\$4,793	\$2,626	\$2,609	\$3,532
General supplies	\$22,599	\$15,335	\$19,017	\$14,676
Vehicles maintenance	\$1,218,957	\$1,512,528	\$1,371,262	\$1,488,255
Clothing	\$2,937	\$3,350	\$3,034	\$3,344
Property-noncapital	\$15,319	\$9,870	\$13,583	\$8,973
Other expenditures	\$3,652,165	\$4,727,995	\$4,677,995	\$4,727,995
Contingency	\$0	\$1,782,246	\$0	\$1,812,672
<b>Grand Total</b>	<b>\$6,411,290</b>	<b>\$9,531,625</b>	<b>\$7,545,835</b>	<b>\$9,565,063</b>

<b>Expenditures by Activity</b>				
Public Works Administration	\$360,649	\$356,904	\$358,017	\$385,542
Engineering	\$781,893	\$807,187	\$789,308	\$770,435
Sanitation	\$3,299,220	\$4,689,973	\$4,177,995	\$4,689,973
Non-departmental	\$19,167	\$1,294,468	\$24,500	\$1,294,468
Fleet Services	\$1,950,361	\$2,383,093	\$2,196,015	\$2,424,645
<b>Total</b>	<b>\$6,411,290</b>	<b>\$9,531,625</b>	<b>\$7,545,835</b>	<b>\$9,565,063</b>

<b>Activity by Fund</b>				
101 General	\$176,066	\$180,735	\$182,055	\$194,156
201 Highway Urban Revenue	\$248,908	\$204,917	\$206,922	\$173,889
218 Special events	\$0	\$0	\$3,174	\$2,947
304 Flood Control	\$214,904	\$1,507,838	\$210,975	\$1,463,077
501 Wastewater Ops	\$3,821,050	\$5,255,042	\$4,747,607	\$5,307,158
601 Fleet Services	\$1,950,361	\$2,383,093	\$2,195,102	\$2,423,836
<b>Total</b>	<b>\$6,411,290</b>	<b>\$9,531,625</b>	<b>\$7,545,835</b>	<b>\$9,565,063</b>



# Public Works

## Budget Summary

	Actual 2010-11	Budget 2011-12	Estimated 2011-12	Budget 2012-13
<b>Staffing</b>				
Public Works Director	1.00	1.00	1.00	1.00
Asst Public Works Director	1.00	1.00	1.00	1.00
Office Administrator	1.00	1.00	1.00	1.00
Public Works Administration	3.00	3.00	3.00	3.00
Assistant City Engineer	1.00	1.00	1.00	1.00
Assoc Transportation Engineer	1.00	1.00	0.00	0.00
City Surveyor	0.90	0.90	0.90	0.90
Civil Engineering Associate	1.00	1.00	1.00	1.00
Engineering Inspector	3.00	3.00	3.00	3.00
Office Specialist II	1.00	1.00	1.00	1.00
Senior Engineering Inspector	1.00	1.00	1.00	1.00
Utility Design Engineer	1.00	1.00	1.00	1.00
Engineering	9.90	9.90	8.90	8.90
Fleet Maint Superintendent	1.00	0.00	0.00	0.00
Foreman	0.00	1.00	1.00	1.00
Mechanic I	3.00	2.00	2.00	2.00
Mechanic II	1.00	1.00	1.00	1.00
Office Assistant II	1.00	1.00	1.00	1.00
Fleet Services	6.00	5.00	5.00	5.00
<b>Total</b>	<b>18.90</b>	<b>17.90</b>	<b>16.90</b>	<b>16.90</b>



## Public Works

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
1105 REGULAR FULL-TIME	\$283,894	\$289,883	\$275,714	\$292,662	1.0%
1190 FURLOUGH SAVINGS	\$0	(\$14,169)	\$0	\$0	-100.0%
<b>SALARIES &amp; WAGES</b>	<b>\$283,894</b>	<b>\$275,714</b>	<b>\$275,714</b>	<b>\$292,662</b>	<b>6.1%</b>
1510 HEALTH INSURANCE	\$22,500	\$27,000	\$24,750	\$35,352	30.9%
1531 MEDICARE	\$4,173	\$4,343	\$4,343	\$4,384	0.9%
1533 ICMA RETIREMENT	\$33,202	\$34,006	\$34,006	\$27,355	-19.6%
1536 DEFERRED COMPENSATION	\$0	\$0	\$0	\$6,901	100.0%
1560 WORKERS COMPENSATION	\$5,196	\$6,667	\$6,667	\$6,721	0.8%
1570 EMPLOYEE ALLOWANCE	\$9,626	\$9,600	\$9,600	\$9,600	0.0%
1580 BENEFIT COST SAVINGS	\$0	(\$3,376)	\$0	\$0	-100.0%
<b>EMPLOYEE BENEFITS</b>	<b>\$74,697</b>	<b>\$78,240</b>	<b>\$79,366</b>	<b>\$90,313</b>	<b>15.4%</b>
5210 PROPERTY & RISK INSURANCE	\$1,474	\$1,605	\$1,605	\$1,620	0.9%
Allocation of Budget based on risk management budget			\$1,605	\$1,620	
<b>INSURANCE</b>	<b>\$1,474</b>	<b>\$1,605</b>	<b>\$1,605</b>	<b>\$1,620</b>	<b>0.9%</b>
5510 CUSTOM PRINTING	\$0	\$29	\$0	\$0	-100.0%
Business Cards		29			-100.0%
<b>PRINTING &amp; PUBLISHING</b>	<b>\$0</b>	<b>\$29</b>	<b>\$0</b>	<b>\$0</b>	<b>-100.0%</b>
5610 PER DIEM	\$0	\$0	\$81	\$0	0.0%
APDM 2010 Legislation SB 1406 Webinar			\$70	\$0	
5631 TRANSPORTATION	\$0	\$0	\$40	\$0	0.0%
Fuel Charges to obtain drainage easments from property owners			\$40	\$0	
<b>TRAVEL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$121</b>	<b>\$0</b>	<b>0.0%</b>
5721 DUES & MEMBERSHIPS	\$285	\$316	\$216	\$447	41.5%
Arizona Floodplain Management Association			\$100	\$100	
Arizona State Board of Engineers			\$0	\$196	
California Board of Professional Engineers			\$0	\$126	
NCEES annual membership			\$25	\$25	
Nebraska State Board of Engineers			\$91	\$0	
<b>EDUCATION</b>	<b>\$285</b>	<b>\$316</b>	<b>\$216</b>	<b>\$447</b>	<b>41.5%</b>
6110 OFFICE SUPPLIES	\$299	\$1,000	\$995	\$500	-50.0%
CD/DVD filing supplies		0	\$453	\$0	
General Supplies	299	1000	\$503	\$500	
Printer Cartridges		0	\$19	\$0	
Video Cable		0	\$20	\$0	
<b>GENERAL SUPPLIES</b>	<b>\$299</b>	<b>\$1,000</b>	<b>\$995</b>	<b>\$500</b>	<b>-50.0%</b>
<b>TOTAL 6000 PUBLIC WRKS ADMIN</b>	<b>\$360,649</b>	<b>\$356,904</b>	<b>\$358,017</b>	<b>\$385,542</b>	<b>8.0%</b>



## Public Works

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
1105 REGULAR FULL-TIME	\$521,300	\$538,099	\$515,120	\$487,597	-9.4%
1120 OTHER WAGES	\$32,137	\$28,430	\$28,764	\$28,430	0.0%
1125 STAND BY WAGES	\$42	\$0	\$0	\$0	0.0%
1140 OVERTIME	\$2,114	\$0	\$1,170	\$1,900	0.0%
1190 FURLOUGH SAVINGS	\$0	(\$23,330)	\$0	\$0	-100.0%
<b>SALARIES &amp; WAGES</b>	<b>\$555,593</b>	<b>\$543,199</b>	<b>\$545,054</b>	<b>\$517,927</b>	<b>-4.7%</b>
1510 HEALTH INSURANCE	\$73,151	\$99,000	\$89,964	\$117,840	19.0%
1530 SOCIAL SECURITY	\$1,085	\$1,762	\$1,783	\$1,784	1.2%
1531 MEDICARE	\$8,712	\$8,940	\$8,966	\$7,511	-16.0%
1533 ICMA RETIREMENT	\$47,196	\$48,698	\$48,836	\$44,266	-9.1%
1560 WORKERS COMPENSATION	\$10,107	\$12,989	\$13,021	\$11,769	-9.4%
1580 BENEFIT COST SAVINGS	\$0	(\$12,938)	\$0	\$0	-100.0%
<b>EMPLOYEE BENEFITS</b>	<b>\$140,251</b>	<b>\$158,451</b>	<b>\$162,570</b>	<b>\$183,170</b>	<b>15.6%</b>
3112 BUSINESS MEALS	\$380	\$400	\$400	\$400	0.0%
ADOT meetings	\$380	\$400	\$400	\$400	
<b>OFFICIAL/ADMINISTRATIVE</b>	<b>\$380</b>	<b>\$400</b>	<b>\$400</b>	<b>\$400</b>	<b>0.0%</b>
3210 ENGINEERING SERVICES	\$47,298	\$55,520	\$28,820	\$5,000	-91.0%
Emergency testing services	\$5,000	\$5,000	\$5,000	\$5,000	
Consulting Services	\$42,298	\$55,520	\$20,000	\$0	
Draftsman Services	\$0	\$0	\$3,820	\$0	
<b>PROFESSIONAL SERVICES</b>	<b>\$47,298</b>	<b>\$55,520</b>	<b>\$28,820</b>	<b>\$5,000</b>	<b>-91.0%</b>
4320 GENERAL EQUIPMENT REPAIRS	\$200	\$700	\$700	\$700	0.0%
Survey equipment, plotters etc.	\$200	\$700	\$700	\$700	
<b>REPAIRS &amp; MAINTENANCE</b>	<b>\$200</b>	<b>\$700</b>	<b>\$700</b>	<b>\$700</b>	<b>0.0%</b>
4330 VEHICLE REPAIRS & SERVICE	\$7,406	\$14,000	\$14,000	\$14,000	0.0%
Fleet Rental Charges			\$2,520	\$2,520	
6210 GASOLINE	\$12,493	\$15,981	\$22,488	\$22,488	40.7%
4,685 gallons @ \$4/gal \$18,740 18%			\$18,740	\$18,740	
Fuel facility equip replacement \$.08/gal			\$3,748	\$3,748	
6235 PREVENTATIVE MAINTENANCE	\$584	\$0	\$0	\$0	0.0%
<b>VEHICLES</b>	<b>\$20,483</b>	<b>\$29,981</b>	<b>\$36,488</b>	<b>\$36,488</b>	<b>21.7%</b>
4410 LAND & BUILDING RENTAL	\$2,400	\$1,515	\$0	\$0	-100.0%
4420 EQUIP. & VEHICLE RENTAL	\$274	\$291	\$360	\$200	-31.3%
Fleet Pool Car Rentals			\$200	\$200	
Vehicle Rental			\$60	\$0	
Equip. & Vehicle Rental			\$100	\$0	
4430 LAND & BUILDING LEASE	\$0	\$3,485	\$0	\$0	-100.0%
<b>RENTALS &amp; LEASES</b>	<b>\$2,674</b>	<b>\$5,291</b>	<b>\$360</b>	<b>\$200</b>	<b>-96.2%</b>
5210 PROPERTY & RISK INSURANCE	\$4,048	\$4,421	\$4,421	\$16,972	283.9%
Allocation budget based on Risk Management budget			\$4,421	\$3,055	
<b>INSURANCE</b>	<b>\$4,048</b>	<b>\$4,421</b>	<b>\$4,421</b>	<b>\$16,972</b>	<b>283.9%</b>





## Public Works

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
5320 CELLULAR TELEPHONES	\$1,575	\$2,639	\$2,641	\$3,264	23.7%
Cellular service pooled minutes (8 phones)			\$2,641	\$3,264	
<b>COMMUNICATION</b>	<b>\$1,575</b>	<b>\$2,639</b>	<b>\$2,641</b>	<b>\$3,264</b>	23.7%
5430 OTHER ADVERTISING	\$488	\$0	\$0	\$0	0.0%
<b>ADVERTISING</b>	<b>\$488</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	0.0%
5510 CUSTOM PRINTING	\$303	\$245	\$200	\$200	-18.4%
Business cards, letterhead & envelopes			\$200	\$200	
5520 DUPLICATION/COPIES	\$0	\$155	\$140	\$201	29.7%
Plan copies			\$140	\$201	
<b>PRINTING &amp; PUBLISHING</b>	<b>\$303</b>	<b>\$400</b>	<b>\$340</b>	<b>\$401</b>	0.2%
5710 SEMINARS & CONFERENCES	\$158	\$0	\$25	\$0	0.0%
Grant workshop			\$25	\$0	
5715 BOOKS & SUBSCRIPTIONS	\$0	\$500	\$142	\$632	26.4%
Mohave Valley Daily News			\$132	\$132	
Traffic signage book			\$10	\$0	
Updates for Maricopa Association of Governments (MAG)			\$0	\$500	
5721 DUES & MEMBERSHIPS	\$452	\$300	\$345	\$345	15.0%
APLS - Land Surveyor's Dues(2)			\$149	\$149	
Arizona State Board of Engineers (2)			\$196	\$196	
<b>EDUCATION</b>	<b>\$610</b>	<b>\$800</b>	<b>\$512</b>	<b>\$977</b>	22.1%
6110 OFFICE SUPPLIES	\$2,949	\$2,900	\$2,399	\$2,200	-24.1%
GF allocation of office supplies (\$2,200)			\$1,493	\$2,200	
Printer Cartridges			\$906	\$0	
6120 SPECIALTY SUPPLIES	\$484	\$435	\$423	\$686	57.7%
Survey & engineering supplies			\$423	\$435	
Paint for blue stake only			\$0	\$251	
<b>GENERAL SUPPLIES</b>	<b>\$3,433</b>	<b>\$3,335</b>	<b>\$2,822</b>	<b>\$2,886</b>	-13.5%
6410 UNIFORMS	\$1,431	\$2,050	\$2,050	\$2,050	0.0%
Steel toed boots, jackets, shirts & hats			\$2,050	\$2,050	
<b>CLOTHING</b>	<b>\$1,431</b>	<b>\$2,050</b>	<b>\$2,050</b>	<b>\$2,050</b>	0.0%
7025 COMPUTER EQUIPMENT<\$5,000	\$2,415	\$0	\$2,130	\$0	0.0%
Computer			\$2,130	\$0	
7030 EQUIPMENT<\$5,000	\$711	\$0	\$0	\$0	0.0%
<b>PROPERTY-NONCAPITAL</b>	<b>\$3,126</b>	<b>\$0</b>	<b>\$2,130</b>	<b>\$0</b>	0.0%
<b>TOTAL 6010 ENGINEERING</b>	<b>\$781,893</b>	<b>\$807,187</b>	<b>\$789,308</b>	<b>\$770,435</b>	-4.6%



## Public Works

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
1590 COMPENSATED ABSENCES	\$48,653	\$0	\$0	\$0	0.0%
<b>EMPLOYEE BENEFITS</b>	<b>\$48,653</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
8505 DEPRECIATION	\$3,250,567	\$4,177,995	\$4,177,995	\$4,177,995	0.0%
Depreciation Expense			\$4,177,995	\$4,177,995	
<b>DEPRECIATION</b>	<b>\$3,250,567</b>	<b>\$4,177,995</b>	<b>\$4,177,995</b>	<b>\$4,177,995</b>	<b>0.0%</b>
8999 CONTINGENCY	\$0	\$511,978	\$0	\$511,978	0.0%
Contingency from Operating Revenue			\$0	\$511,978	
<b>CONTINGENCY</b>	<b>\$0</b>	<b>\$511,978</b>	<b>\$0</b>	<b>\$511,978</b>	<b>0.0%</b>
<b>TOTAL 6400 WASTEWATER</b>	<b>\$3,299,220</b>	<b>\$4,689,973</b>	<b>\$4,177,995</b>	<b>\$4,689,973</b>	<b>0.0%</b>



## Public Works

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
1550 UNEMPLOYMENT COMPENSATION	\$17,892	\$21,000	\$21,300	\$21,000	0.00%
Unemployment Compensation			\$21,300	\$21,000	
<b>EMPLOYEE BENEFITS</b>	<b>\$17,892</b>	<b>\$21,000</b>	<b>\$21,300</b>	<b>\$21,000</b>	<b>0.00%</b>
6110 OFFICE SUPPLIES	\$0	\$1,500	\$1,500	\$1,500	0.00%
Copy paper			\$1,500	\$1,500	
6150 POSTAGE	\$1,275	\$1,700	\$1,700	\$1,700	0.00%
Postage			\$1,700	\$1,700	
<b>GENERAL SUPPLIES</b>	<b>\$1,275</b>	<b>\$3,200</b>	<b>\$3,200</b>	<b>\$3,200</b>	<b>0.00%</b>
8999 CONTINGENCY	\$0	\$1,270,268	\$0	\$1,270,268	0.00%
Contingency from Operating Revenue			\$0	\$1,270,268	
<b>CONTINGENCY</b>	<b>\$0</b>	<b>\$1,270,268</b>	<b>\$0</b>	<b>\$1,270,268</b>	<b>0.00%</b>
<b>TOTAL 9500 NON-DEPARTMENTAL</b>	<b>\$19,167</b>	<b>\$1,294,468</b>	<b>\$24,500</b>	<b>\$1,294,468</b>	<b>0.00%</b>



## Public Works

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
1105 REGULAR FULL-TIME	\$187,074	\$187,932	\$178,739	\$187,089	-0.4%
1120 OTHER WAGES	\$234	\$0	\$0	\$0	0.0%
1140 OVERTIME	\$793	\$2,000	\$2,688	\$2,700	35.0%
1190 FURLOUGH SAVINGS	\$0	(\$9,193)	\$0	\$0	-100.0%
<b>SALARIES &amp; WAGES</b>	<b>\$188,101</b>	<b>\$180,739</b>	<b>\$181,427</b>	<b>\$189,789</b>	<b>5.0%</b>
1510 HEALTH INSURANCE	\$37,825	\$46,350	\$42,605	\$60,098	29.7%
1531 MEDICARE	\$2,391	\$2,754	\$2,763	\$2,752	-0.1%
1533 ICMA RETIREMENT	\$17,010	\$17,189	\$17,251	\$17,176	-0.1%
1550 UNEMPLOYMENT COMPENSATION	\$0	\$4,000	\$4,000	\$0	-100.0%
1560 WORKERS COMPENSATION	\$7,315	\$9,410	\$9,446	\$9,067	-3.6%
1580 BENEFIT COST SAVINGS	\$0	(\$5,794)	\$0	\$0	-100.0%
<b>EMPLOYEE BENEFITS</b>	<b>\$64,541</b>	<b>\$73,909</b>	<b>\$76,065</b>	<b>\$89,093</b>	<b>20.5%</b>
3101 LEGAL NOTICES	\$0	\$300	\$300	\$0	-100.0%
RFP for recycling of scrap metal			\$300	\$0	
<b>OFFICIAL/ADMINISTRATIVE</b>	<b>\$0</b>	<b>\$300</b>	<b>\$300</b>	<b>\$0</b>	<b>-100.0%</b>
3280 OTHER PROFESSIONAL SERVICES	\$4,168	\$0	\$0	\$0	0.0%
<b>PROFESSIONAL SERVICES</b>	<b>\$4,168</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
3810 PERMITTING & MISC. FEES	\$56	\$500	\$500	\$500	0.0%
STATE OF ARIZONA TANK FEE			\$500	\$500	
3890 OTHER CONTRACTED SERVICES	\$0	\$6,250	\$6,250	\$6,250	0.0%
FIRE EXTINGUISHER SERVICE			\$650	\$650	
VEHICLE WASHES			\$5,600	\$5,600	
<b>OTHER CONTRACT &amp; PURCHASED</b>	<b>\$56</b>	<b>\$6,750</b>	<b>\$6,750</b>	<b>\$6,750</b>	<b>0.0%</b>
4105 WATER	\$2,324	\$2,832	\$2,761	\$3,600	27.1%
Acct # 108458-4 1285 Alonas Way			\$2,397	\$3,120	
Acct # 108462-6 1285 Alonas Way			\$364	\$480	
4110 ELECTRIC	\$21,053	\$23,616	\$22,584	\$23,436	-0.8%
Sub Account 083 1285 Alonas Way			\$3,195	\$3,312	
Sub Account 137 1285 Alonas Way			\$19,389	\$20,124	
4120 NATURAL GAS	\$5,930	\$6,408	\$6,725	\$6,800	6.1%
Acct. #1059604 1285 Alonas Way			\$6,725	\$6,800	
<b>UTILITIES</b>	<b>\$29,307</b>	<b>\$32,856</b>	<b>\$32,070</b>	<b>\$33,836</b>	<b>3.0%</b>
4320 GENERAL EQUIPMENT REPAIRS	\$718	\$800	\$2,319	\$1,350	68.8%
Equipment Repair			\$693	\$700	
Probe Wire Cable			\$989	\$0	
Service Call for Pump Repair			\$338	\$350	
Tool Repair			\$300	\$300	
4343 SOFTWARE/HARDWARE AGREEMENT	\$5	\$3,820	\$3,648	\$3,648	-4.5%
All Data Repair Series Maintenance			\$1,633	\$1,633	
Subscription					
Gasboy Software			\$190	\$190	
RTA System Support			\$1,650	\$1,650	
Topkat Tech Support			\$175	\$175	



# Public Works

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
4390 OTHER REPAIRS & MAINTENANCE	\$0	\$0	\$0	\$850	0.0%
Industrial Recycling maintaining parts washer including all solvents			\$0	\$850	
<b>REPAIRS &amp; MAINTENANCE</b>	<b>\$723</b>	<b>\$4,620</b>	<b>\$5,967</b>	<b>\$5,848</b>	<b>26.6%</b>
4420 EQUIP. & VEHICLE RENTAL	\$266	\$457	\$2,131	\$3,784	728.1%
Copier			\$1,652	\$3,305	
Water Softener for Pressure Washer			\$479	\$479	
<b>RENTALS &amp; LEASES</b>	<b>\$266</b>	<b>\$457</b>	<b>\$2,131</b>	<b>\$3,784</b>	<b>728.0%</b>
5210 PROPERTY & RISK INSURANCE	\$27,071	\$28,525	\$28,525	\$41,017	43.8%
Budget based on risk management budget			\$28,525	\$41,017	
<b>INSURANCE</b>	<b>\$27,071</b>	<b>\$28,525</b>	<b>\$28,525</b>	<b>\$41,017</b>	<b>43.8%</b>
5320 CELLULAR TELEPHONES	\$400	\$720	\$720	\$816	13.3%
Cellular service pooled minutes			\$720	\$816	
<b>COMMUNICATION</b>	<b>\$400</b>	<b>\$720</b>	<b>\$720</b>	<b>\$816</b>	<b>13.3%</b>
5510 CUSTOM PRINTING	\$465	\$465	\$465	\$465	0.0%
Repair Work Orders			\$465	\$465	
<b>PRINTING &amp; PUBLISHING</b>	<b>\$465</b>	<b>\$465</b>	<b>\$465</b>	<b>\$465</b>	<b>0.0%</b>
5610 PER DIEM	\$0	\$136	\$102	\$188	38.2%
ATA Troubleshooting air brakes/ABS			\$0	\$52	
Rocky Mountain Fleet Management Association 10/4-7/11			\$102	\$136	
5621 LODGING	\$0	\$389	\$401	\$400	2.8%
Rocky Mountain Fleet Management Association			\$401	\$400	
5631 TRANSPORTATION	\$0	\$200	\$0	\$0	-100.0%
ATA Troubleshooting air brakes/ABS			\$0	\$0	
Rocky Mountain Fleet Management Assoc			\$0	\$0	
<b>TRAVEL</b>	<b>\$0</b>	<b>\$725</b>	<b>\$503</b>	<b>\$588</b>	<b>-18.9%</b>
5710 SEMINARS & CONFERENCES	\$3,400	\$400	\$399	\$798	99.5%
ATA Trouble shooting Air Brake ABS systems			\$0	\$398	
Rocky Mountain Fleet Management Association Management Seminars			\$399	\$400	
5715 BOOKS & SUBSCRIPTIONS	\$266	\$800	\$1,172	\$1,000	25.0%
John Deere parts catalog			\$70	\$0	
Misc vehicle manuals			\$0	\$200	
Web manual for caterpillar machinery			\$324	\$0	
Web manual for caterpillar machinery			\$778	\$800	
5721 DUES & MEMBERSHIPS	\$232	\$310	\$310	\$310	0.0%
Rocky Mountain Fleet Association Annual Membership			\$310	\$310	
<b>EDUCATION</b>	<b>\$3,898</b>	<b>\$1,510</b>	<b>\$1,881</b>	<b>\$2,108</b>	<b>39.6%</b>
6110 OFFICE SUPPLIES	\$691	\$1,600	\$1,600	\$900	-43.8%
Miscellaneous Office Supplies			\$900	\$900	
Printer Ink Cartridges/Toner			\$700	\$0	
6120 SPECIALTY SUPPLIES	\$9,091	\$3,500	\$4,200	\$990	-71.7%
First Aid kits for vehicles in the City			\$0	\$990	
Miscellaneous Specialty Supplies			\$4,200	\$0	



# Public Works

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
6122 COMPUTER SOFTWARE	\$4,092	\$0	\$0	\$0	0.0%
6125 SHOP SUPPLIES	\$3,718	\$2,700	\$6,200	\$6,200	129.6%
Cleaners, Gloves, Safety Goggles, misc. shop supplies			\$1,500	\$1,500	
Heat shrink, bulk fasteners, bulbs, fuses, fittings			\$3,500	\$3,500	
Oxygen and welding supplies			\$200	\$200	
Reflective for police vehicles, etc.			\$1,000	\$1,000	
<b>GENERAL SUPPLIES</b>	<b>\$17,592</b>	<b>\$7,800</b>	<b>\$12,000</b>	<b>\$8,090</b>	<b>3.7%</b>
4330 VEHICLE REPAIRS & SERVICE	\$45,095	\$40,000	\$40,000	\$45,000	12.5%
Outside Labor for Repairs - alignments, upholstery, motorcycle repairs, etc.			\$40,000	\$45,000	
6210 GASOLINE	\$543,029	\$748,000	\$630,369	\$673,832	-9.9%
City Vehicles/Equip Unleaded Fuel 146,070 @ \$4/gal			\$546,769	\$584,280	
Non-City Vehicles/Equip Unleaded Fuel 22,388 gal \$4/gal			\$83,600	\$89,552	
6220 DIESEL	\$369,093	\$537,232	\$507,404	\$572,620	6.6%
600 gallon generator at Sunrise Elementary budget @ \$4/gal			\$2,378	\$2,400	
Diesel City Vehicles/Equip 41,390 gal @ \$4/gal			\$142,098	\$165,560	
Diesel Non-City Vehicles/Equip 101,165 gal @ \$4/gal			\$362,928	\$404,660	
6225 TIRES	\$59,753	\$25,000	\$25,000	\$25,000	0.0%
Tires			\$25,000	\$25,000	
6229 TOWING CHARGES	\$0	\$315	\$0	\$315	0.0%
Towing			\$0	\$315	
6230 OIL AND OTHER LUBRICANTS	\$12,680	\$12,000	\$12,000	\$15,000	25.0%
Oil, Bulk Fluids			\$12,000	\$15,000	
6232 AUTO PARTS	\$168,825	\$120,000	\$120,000	\$120,000	0.0%
Auto parts			\$120,000	\$120,000	
<b>VEHICLES</b>	<b>\$1,198,475</b>	<b>\$1,482,547</b>	<b>\$1,334,773</b>	<b>\$1,451,767</b>	<b>-2.1%</b>
6410 UNIFORMS	\$1,507	\$1,300	\$984	\$1,294	-0.5%
Allowance for steel-toed boots \$150 each x 4			\$600	\$600	
New allowance steel toed boots for new employee			\$0	\$150	
New pants/shorts (5) for new employee			\$0	\$85	
New shirts (5) for new employee			\$0	\$75	
Replacement pants/shorts (3) x4 employees			\$204	\$204	
Replacement shirts (3) x4 employees			\$180	\$180	
<b>CLOTHING</b>	<b>\$1,507</b>	<b>\$1,300</b>	<b>\$984</b>	<b>\$1,294</b>	<b>-0.5%</b>



## Public Works

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
7020 TOOLS	\$3,328	\$2,500	\$2,529	\$2,500	0.0%
Rapid 1/2" master Kit - 2 @ \$100 ea			\$0	\$200	
Sunex 17pc 3/4" Drive Metric Socket Set			\$0	\$320	
Torque wrench, air ratchet & set, drill & bits, impact sockets, mini torch, tire jim, ratchet set, drill press vise, easy strippers, step bits, tubing pliers			\$2,529	\$1,980	
7030 EQUIPMENT<\$5,000	\$8,865	\$7,370	\$8,924	\$6,473	-12.2%
10,000 lb 2 Post Lift			\$3,000	\$0	
20-ton Bottle Jacks - 2 with jack stands \$135.50 each			\$0	\$271	
Drill Press			\$420	\$0	
Heavy Duty 3 Ton Floor Jack			\$350	\$0	
Mig Welder Heavy Duty			\$1,500	\$0	
Plasma Cutter heavy Duty			\$1,300	\$0	
Potacool Cyclone 3000 (portable Swamp Cooler)			\$800	\$0	
Tire/Wheel Lift			\$1,554	\$0	
<b>PROPERTY-NONCAPITAL</b>	<b>\$12,193</b>	<b>\$9,870</b>	<b>\$11,453</b>	<b>\$8,973</b>	<b>-9.1%</b>
8505 DEPRECIATION	\$401,598	\$550,000	\$500,000	\$550,000	0.0%
Depreciation expense			\$500,000	\$550,000	
<b>DEPRECIATION</b>	<b>\$401,598</b>	<b>\$550,000</b>	<b>\$500,000</b>	<b>\$550,000</b>	<b>0.0%</b>
8999 CONTINGENCY	\$0	\$0	\$0	\$30,426	0.0%
Fuel facility replacement equipment			\$0	\$30,426	
<b>CONTINGENCY</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$30,426</b>	<b>100.0%</b>
<b>TOTAL 6200 FLEET SERVICES</b>	<b>\$1,950,361</b>	<b>\$2,383,093</b>	<b>\$2,196,015</b>	<b>\$2,424,645</b>	<b>1.7%</b>

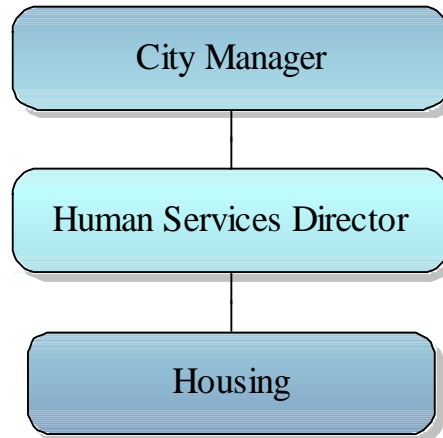


# Redevelopment and Housing





# Housing



## Activity Description

The Housing Division is responsible for overseeing the multiple programs: (1) Housing Rehab Program: Allows low income families to make needed home repairs that enables them to remain in their homes. Repairs may include roof work, weatherization upgrades, adding gutters, foundation work, a new paint job, and so on. (2) Home Replacement Program: When a home is found to be in such a condition as to be unsafe and irreparable, the City's Housing Division may assist in replacing the entire structure with a new manufactured or stick built home. (3) CDBG Program: Is a flexible program that provides communities with resources to address a wide range of unique community development needs. Beginning in 1974, the CDBG program is one of the longest continuously run programs at HUD. The CDBG program provides annual grants to improve the community or individual homes.



# Housing

## Budget Summary

	Actual 2010-11	Budget 2011-12	Estimated 2011-12	Budget 2012-13
<b>Expenditures by Classification</b>				
Salaries & wages	\$88,223	\$58,075	\$41,566	\$48,443
Employee benefits	\$23,600	\$20,859	\$17,198	\$21,353
Official/Administrative	\$48	\$1,264	\$703	\$1,000
Professional services	\$4,759	\$0	\$245	\$0
Other contract & purchased Services	\$0	\$0	\$25	\$1,200
Utilities	\$1,663	\$2,460	\$770	\$1,405
Repairs & maintenance	\$520	\$1,500	\$0	\$0
Rentals & leases	\$0	\$0	\$0	\$0
Construction services	\$409,558	\$501,942	\$388,462	\$556,212
Insurance	\$1,155	\$1,260	\$1,260	\$0
Communication	\$200	\$240	\$240	\$408
Travel	\$439	\$70	\$0	\$0
Education	\$0	\$0	\$68	\$0
General supplies	\$748	\$4,588	\$98	\$584
Vehicles maintenance	\$872	\$1,650	\$1,050	\$800
Clothing	\$0	\$0	\$0	\$0
Property-noncapital	\$1,365	\$0	\$0	\$0
Contingency	\$0	\$10,163	\$0	\$0
<b>Total</b>	<b>\$533,150</b>	<b>\$604,071</b>	<b>\$451,685</b>	<b>\$631,405</b>
<b>Expenditures by Activity</b>				
Redevelopment & housing	\$533,150	\$604,071	\$451,685	\$631,405
<b>Total</b>	<b>\$533,150</b>	<b>\$604,071</b>	<b>\$451,685</b>	<b>\$631,405</b>
<b>Activity Funding</b>				
101 General	\$2,301	\$0	\$0	\$0
205 Housing	\$7,184	\$14,973	\$14,914	\$1,405
215 Housing Redevelopment	\$523,665	\$589,098	\$436,771	\$630,000
<b>Total</b>	<b>\$533,150</b>	<b>\$604,071</b>	<b>\$451,685</b>	<b>\$631,405</b>
<b>Staffing</b>				
Housing inspector	2.00	2.00	2.00	2.00
<b>Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>



# Housing

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
1105 REGULAR FULL-TIME	\$88,223	\$60,118	\$41,566	\$48,443	-19.4%
1190 FURLOUGH SAVINGS	\$0	(\$2,043)	\$0	\$0	-100.00%
<b>SALARIES &amp; WAGES</b>	<b>\$88,223</b>	<b>\$58,075</b>	<b>\$41,566</b>	<b>\$48,443</b>	<b>-16.6%</b>
1510 HEALTH INSURANCE	\$14,274	\$15,900	\$12,043	\$15,438	-2.9%
1531 MEDICARE	\$464	\$786	\$350	\$425	-45.9%
1533 ICMA RETIREMENT	\$7,984	\$5,330	\$3,762	\$4,384	-17.7%
1536 DEFERRED COMPENSATION	\$0	0	\$0	\$280	100.0%
1560 WORKERS COMPENSATION	\$878	\$968	\$1,043	\$826	-14.7%
1580 BENEFIT COST SAVINGS	\$0	(\$2,125)	\$0	\$0	-100.0%
<b>EMPLOYEE BENEFITS</b>	<b>\$23,600</b>	<b>\$20,859</b>	<b>\$17,198</b>	<b>\$21,353</b>	<b>2.4%</b>
3101 LEGAL NOTICES	\$48	\$1,264	\$703	\$1,000	-20.9%
Legal notices for bids and hearings			\$703	\$1,000	
<b>OFFICIAL/ADMINISTRATIVE</b>	<b>\$48</b>	<b>\$1,264</b>	<b>\$703</b>	<b>\$1,000</b>	<b>-20.9%</b>
3280 OTHER PROFESSIONAL SERVICES	\$4,759	\$0	\$245	\$0	0.0%
Pest control			\$245	\$0	
<b>PROFESSIONAL SERVICES</b>	<b>\$4,759</b>	<b>\$0</b>	<b>\$245</b>	<b>\$0</b>	<b>0.0%</b>
3810 PERMITTING & MISC. FEES	\$0	\$0	\$25	\$1,200	100.0%
Building permit fees for rehab projects			\$25	\$1,200	
<b>OTHER CONTRACT &amp; PURCHASED</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25</b>	<b>\$1,200</b>	<b>100.0%</b>
4105 WATER	\$249	\$300	\$250	\$300	0.0%
Acct # 257082-1 2101 Hermosa Drive \$14/Month			\$125	\$150	
Acct # 288339-8 1887 Sea Breeze Ln \$14/Month			\$125	\$150	
<b>UTILITIES</b>	<b>\$249</b>	<b>\$300</b>	<b>\$250</b>	<b>\$300</b>	<b>0.0%</b>
4110 ELECTRIC	\$1,414	\$2,160	\$520	\$1,105	-48.8%
Sub Account 236 2101 Hermosa Drive \$52/Month			\$255	\$625	
Sub Account 253 1887 Sea Breeze Lane \$40/Month			\$265	\$480	
<b>UTILITIES</b>	<b>\$1,414</b>	<b>\$2,160</b>	<b>\$520</b>	<b>\$1,105</b>	<b>-48.8%</b>
4230 CUSTODIAL SERVICES	\$350	\$0	\$0	\$0	0.0%
<b>REPAIRS &amp; MAINTENANCE</b>	<b>\$350</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>



# Housing

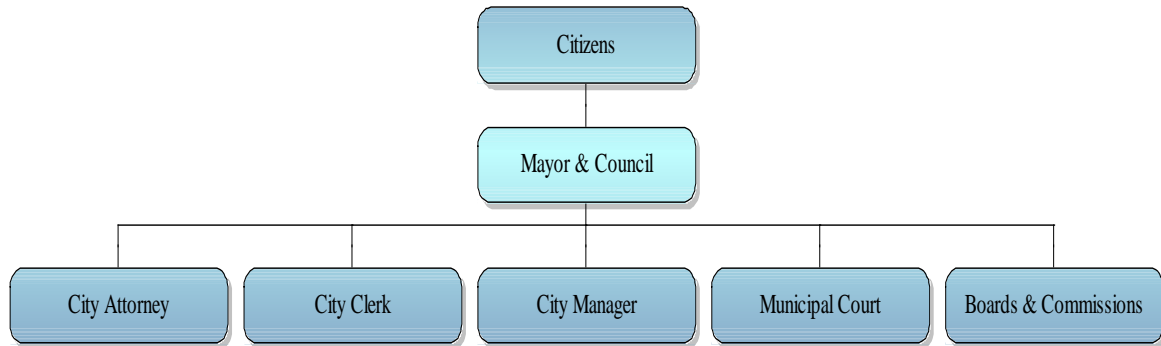
LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
4320 GENERAL EQUIPMENT REPAIRS	\$170	\$1,500	\$0	\$0	-100.0%
City Houses (2) maintenance			\$0	\$0	
<b>REPAIRS &amp; MAINTENANCE</b>	<b>\$170</b>	<b>\$1,500</b>	<b>\$0</b>	<b>\$0</b>	<b>-100.0%</b>
4510 CONSTRUCTION SERVICES	\$409,558	\$501,942	\$388,462	\$556,212	10.8%
HOME Rehab for 12 income eligible participants Project Specific for Housing Inspector wages are paid from the construction funds.			\$308,377	\$256,212	
Housing repairs for income eligible participants (2)			\$80,085	\$300,000	
<b>CONSTRUCTION SERVICES</b>	<b>\$409,558</b>	<b>\$501,942</b>	<b>\$388,462</b>	<b>\$556,212</b>	<b>10.8%</b>
5210 PROPERTY & RISK INSURANCE	\$1,155	\$1,260	\$1,260	\$0	-100.0%
Budget based on risk management budget			\$1,260	\$0	
<b>INSURANCE</b>	<b>\$1,155</b>	<b>\$1,260</b>	<b>\$1,260</b>	<b>\$0</b>	<b>-100.0%</b>
5320 CELLULAR TELEPHONES	\$200	\$240	\$240	\$408	70.0%
Cellular service pooled minutes plan (1) should be charged to HTF Admin			\$240	\$0	
<b>COMMUNICATION</b>	<b>\$200</b>	<b>\$240</b>	<b>\$240</b>	<b>\$408</b>	<b>70.0%</b>
5610 PER DIEM	\$56	\$0	\$0	\$0	0.0%
5621 LODGING	\$287	\$0	\$0	\$0	0.0%
5650 MILEAGE REIMBURSEMENT	\$96	\$70	\$0	\$0	-100.0%
<b>TRAVEL</b>	<b>\$439</b>	<b>\$70</b>	<b>\$0</b>	<b>\$0</b>	<b>-100.0%</b>
5710 SEMINARS & CONFERENCES	\$0	\$0	\$25	\$0	0.0%
Grant writing workshop			\$25	\$0	
5721 DUES & MEMBERSHIPS	\$0	\$0	\$43	\$0	0.0%
Notary			\$43	\$0	
<b>EDUCATION</b>	<b>\$0</b>	<b>\$0</b>	<b>\$68</b>	<b>\$0</b>	<b>0.0%</b>
6110 OFFICE SUPPLIES	\$748	\$4,588	\$98	\$584	-87.3%
Office Supplies			\$98	\$0	
<b>GENERAL SUPPLIES</b>	<b>\$748</b>	<b>\$4,588</b>	<b>\$98</b>	<b>\$584</b>	<b>-87.3%</b>
4330 VEHICLE REPAIRS & SERVICE	\$371	\$1,300	\$1,050	\$800	-38.5%
Vehicle Repairs need to be budgeted in HTF Admin			\$1,050	\$800	
6210 GASOLINE	\$501	\$350	\$0	\$0	-100.0%
Gasoline purchases should be charged to HTF Admin			\$0	\$0	
<b>VEHICLES</b>	<b>\$872</b>	<b>\$1,650</b>	<b>\$1,050</b>	<b>\$800</b>	<b>-51.5%</b>
7015 APPLIANCES	\$1,365	\$0	\$0	\$0	0.0%
<b>PROPERTY-NONCAPITAL</b>	<b>\$1,365</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
8999 CONTINGENCY	\$0	\$10,163	\$0	\$0	-100.0%
Contingency from Fund Balance			\$0	\$0	
<b>CONTINGENCY</b>	<b>\$0</b>	<b>\$10,163</b>	<b>\$0</b>	<b>\$0</b>	<b>-100.0%</b>
<b>TOTAL HOUSING REHABILITATION</b>	<b>\$533,150</b>	<b>\$604,071</b>	<b>\$451,685</b>	<b>\$631,405</b>	<b>4.5%</b>



# Economic Development



# Economic Development



## **Activity Description**

The City actively pursues Economic Development through participation and financial support of the Bullhead Regional Economic Development Authority and the Bullhead Area Chamber of Commerce. The entities work together to bring in new and retain current businesses that diversify the area's economy and provide employment opportunities to the area's citizens.



# Economic Development

## Budget Summary

	Actual 2010-11	Budget 2011-12	Estimated 2011-12	Budget 2012-13
<b>Expenditures by Classification</b>				
Official/Administrative	\$183,638	\$148,000	\$148,000	\$154,000
Professional services	\$887	\$0	\$900	\$950
<b>Total</b>	<b>\$184,525</b>	<b>\$148,000</b>	<b>\$148,900</b>	<b>\$154,950</b>
<b>Expenditures by Activity</b>				
665 Economic Development	\$184,525	\$148,000	\$148,900	\$154,950
<b>Total</b>	<b>\$184,525</b>	<b>\$148,000</b>	<b>\$148,900</b>	<b>\$154,950</b>
<b>Activity Funding</b>				
202 Economic Development	\$184,525	\$148,000	\$148,900	\$154,950
<b>Total</b>	<b>\$184,525</b>	<b>\$148,000</b>	<b>\$148,900</b>	<b>\$154,950</b>



# Economic Development

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% CHANGE
3130 CHAMBER TOURISM	\$54,194	\$54,000	\$54,000	\$54,000	0.0%
Chamber of Commerce Tourism Annual Contract			\$54,000	\$54,000	
3132 ECONOMIC DEV AUTHORITY	\$129,444	\$94,000	\$94,000	\$100,000	6.4%
BREDA Annual Contract			\$94,000	\$100,000	
<b>OFFICIAL/ADMINISTRATIVE</b>	<b>\$183,638</b>	<b>\$148,000</b>	<b>\$148,000</b>	<b>\$154,000</b>	<b>4.1%</b>
3280 OTHER PROFESSIONAL SERVICES	\$887	\$0	\$900	\$950	0.0%
Tax administration fee			\$900	\$950	
<b>PROFESSIONAL SERVICES</b>	<b>\$887</b>	<b>\$0</b>	<b>\$900</b>	<b>\$950</b>	<b>0.0%</b>
<b>TOTAL 2030 ECONOMIC DEVELOPMENT</b>	<b>\$184,525</b>	<b>\$148,000</b>	<b>\$148,900</b>	<b>\$154,950</b>	<b>4.7%</b>





# Debt Service



# Debt Service

## Budget Summary

	Actual 2010-11	Budget 2011-12	Estimated 2011-12	Budget 2012-13
<b>Expenditures by Classification</b>				
8010 - Principal payment	\$13,055,407	\$7,969,907	\$8,306,951	\$8,483,308
8041 - Interest payment	\$3,362,052	\$2,954,901	\$2,980,144	\$2,724,355
8050 - Fiscal agent fees	\$6,406	\$0	\$7,170	\$7,200
8055 - Debt issuance cost	\$27,338	\$0	\$0	\$0
<b>Grand Total</b>	<b>\$16,451,203</b>	<b>\$10,924,808</b>	<b>\$11,294,265</b>	<b>\$11,214,863</b>

<b>Expenditures by Activity</b>				
Debt service	\$16,451,203	\$10,924,808	\$11,294,265	\$11,214,863
<b>Total</b>	<b>\$16,451,203</b>	<b>\$10,924,808</b>	<b>\$11,294,265</b>	<b>\$11,214,863</b>

<b>Activity by Fund</b>				
101 General	\$212,282	\$331,457	\$307,845	\$224,019
201 Highway user	\$21,664	\$32,497	\$32,497	\$32,497
304 Flood control	\$0	\$45,581	\$45,763	\$46,513
401 MPC	\$1,672,929	\$1,677,219	\$1,677,219	\$1,669,819
402 BHC pkwy	\$1,428,438	\$811,370	\$833,940	\$848,800
403 East branch sewer	\$237,450	\$185,860	\$191,045	\$185,675
406 SID #1	\$2,189,848	\$987,569	\$1,155,404	\$1,125,154
407 SID #2	\$1,899,186	\$691,531	\$779,422	\$766,282
408 SID #3	\$4,822,998	\$2,037,508	\$2,198,531	\$2,185,138
501 Wastewater	\$3,964,150	\$3,929,104	\$3,936,274	\$3,935,854
504 Water resources	\$2,258	\$195,112	\$136,325	\$195,112
<b>Total</b>	<b>\$16,451,203</b>	<b>\$10,924,808</b>	<b>\$11,294,265</b>	<b>\$11,214,863</b>



# Debt Service

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
8010 PRINCIPAL PAYMENT	\$13,055,407	\$7,969,907	\$8,306,951	\$8,483,308	6.4%
1 Polaris Ranger, Funds to be loaned to the General Fund by the Enterprise Fund. 4% interest for two years.			\$6,373	\$6,362	
5 Police Tahoes, Funds to be loaned to the General Fund by the Enterprise Fund. 4% interest for five years. Loan begins in March 2011.			\$34,056	\$35,444	
5 Police Tahoes, Funds to be loaned to the General Fund by the Enterprise Fund. 4% interest for five years. Loan begins in June 2012.			\$2,898	\$35,544	
Enterprise Resource Planning (ERP) is integrated computer-based system for City Operations. The Wastewater Fund will loan the General Fund its portion of the purchase price with repayment over 10 years @ 4%.			\$30,297	\$31,509	
GE Government Finance, Inc.-Mechanical Bldg & Energy Study matures 05/12			\$118,791	\$0	
Motorola-AFIS and Workstation Upgrade 4.910% matures 10/01/12			\$79,653	\$83,564	
Photo Voltiac System			\$2,124	\$2,124	
End Loader-Lease payments are \$2,493.51 per month for five years with a \$52,800 balloon payment due at the end of the lease.			\$24,520	\$25,392	
Street Sweeper \$203,298 financed over 5 years at 4.00% interest paid to the City's Wastewater Fund beginning in August 2010.			\$38,876	\$40,460	
MPC Series 2006 City Hall			\$410,000	\$425,000	
MPC Series 2006 Streets/East West Connectors			\$650,000	\$670,000	
BHC Parkway Bonds Mature 01/01/2013			\$740,000	\$800,000	
East Branch Sewer Bonds Mature 01/01/2013			\$170,000	\$175,000	
WIFA SID #1 Matures 01/01/2016 (01/01/2017 originally)			\$988,365	\$988,365	
WIFA SID #2 Matures 01/01/2023 (01/01/2024 originally)			\$579,668	\$579,668	
WIFA SID #3 Matures 01/01/2025 (01/01/2026 originally)			\$1,602,264	\$1,602,264	
MPC Series 2003 3.9% matures 07/16			\$925,000	\$960,000	
MPC Series 2006 4.5% matures 07/26			\$535,000	\$555,000	
MPC Series 2009 3.98% matures 07/2025			\$1,235,000	\$1,275,000	
Cibola water interfund loan			\$134,066	\$192,612	



# Debt Service

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
8041 INTEREST PAYMENT	\$3,362,052	\$2,954,901	\$2,980,144	\$2,724,355	-7.8%
1 Polaris Ranger, Funds to be loaned to the General Fund by the Enterprise Fund. 4% interest for two years.			\$520	\$265	
5 Police Tahoes, Funds to be loaned to the General Fund by the Enterprise Fund. 4% interest for five years. Loan begins in March 2011.			\$6,230	\$4,842	
5 Police Tahoes, Funds to be loaned to the General Fund by the Enterprise Fund. 4% interest for five years. Loan begins in June 2012.			\$641	\$6,924	
Enterprise Resource Planning (ERP) is integrated computer-based system for City Operations. The Wastewater Fund will loan the General Fund its portion of the purchase price with repayment over 10 years @ 4%.			\$14,550	\$13,338	
GE Government Finance, Inc.-Mechanical Bldg & Energy Study 4.95% matures 05/12			\$3,698	\$0	
Motorola-AFIS and Workstation Upgrade 4.910% matures 10/01/12			\$8,014	\$4,103	
Interest Payments on End Loader leased in FY 2011			\$5,403	\$4,531	
Sales Tax Payments on End Loader leased in FY 2011			\$2,574	\$2,574	
Street Sweeper financed over 5 years at 4.00% interest paid to the City's Wastewater Fund beginning in August 2010.			\$6,887	\$6,053	
MPC Series 2006 City Hall matures FY2021			\$239,944	\$223,544	
MPC Series 2006 Streets/East West Connectors matures FY2021			\$377,275	\$351,275	
BHC Parkway Bonds Mature 01/01/2013			\$93,940	\$48,800	
East Branch Sewer Bonds Mature 01/01/2013			\$21,045	\$10,675	
WIFA SID #1 Matures 01/01/2016 (01/01/2017 originally)			\$167,039	\$136,789	
WIFA SID #2 Matures 01/01/2023 (01/01/2024 originally)			\$199,754	\$186,614	
WIFA SID #3 Matures 01/01/2025 (01/01/2026 originally)			\$596,267	\$582,874	
MPC Series 2003 3.9% matures 07/16			\$162,195	\$125,195	
MPC Series 2006 4.5% matures 07/26			\$553,181	\$531,781	
MPC Series 2009 3.98% matures 07/25			\$518,728	\$481,678	
Cibola water interfund loan			\$2,259	\$2,500	
8050 FISCAL AGENT FEES	\$6,406	\$0	\$7,170	\$7,200	100.0%
MPC Series 2003, 2006, & 2009 Bonds			\$7,170	\$7,200	
8055 DEBT ISSUANCE FEES	\$27,338	\$0	\$0	\$0	0.0%
<b>DEBT SERVICE</b>	<b>\$16,451,203</b>	<b>\$10,924,808</b>	<b>\$11,294,265</b>	<b>\$11,214,863</b>	<b>2.7%</b>
<b>TOTAL 9500 NON-DEPARTMENTAL</b>	<b>\$16,451,203</b>	<b>\$10,924,808</b>	<b>\$11,294,265</b>	<b>\$11,214,863</b>	<b>2.7%</b>



# Capital Outlay



# Capital Outlay

## Budget Summary

	Actual 2010-11	Budget 2011-12	Estimated 2011-12	Budget 2012-13
<b>Expenditures by Classification</b>				
Site improvements	\$10,996	\$4,463	\$4,463	\$0
Machinery & equipment	\$496,385	\$554,042	\$573,979	\$1,309,829
Vehicles	\$182,288	\$244,694	\$231,016	\$582,615
Computer related equipment	\$564,302	\$50,150	\$128,366	\$117,783
<b>Grand Total</b>	<b>\$1,253,971</b>	<b>\$853,349</b>	<b>\$937,824</b>	<b>\$2,010,227</b>

<b>Expenditures by Activity</b>				
Financial administration	\$40,775	\$0	\$13,755	\$35,856
General government	\$364,110	\$63,134	\$146,317	\$389,568
Police	\$229,798	\$477,586	\$383,987	\$337,294
Health	\$0	\$49,406	\$48,728	\$0
Culture recreation	\$10,996	\$30,742	\$29,116	\$5,292
Public works	\$608,292	\$232,481	\$315,921	\$1,242,217
<b>Total</b>	<b>\$1,253,971</b>	<b>\$853,349</b>	<b>\$937,824</b>	<b>\$2,010,227</b>

<b>Activity by Fund</b>				
101 General	\$557,394	\$276,164	\$357,721	\$121,554
201 Highway User	\$215,277	\$20,750	\$20,962	\$126,598
204 RICO	\$0	\$0	\$61,967	\$82,527
208 Special assessments	\$40,775	\$0	\$13,755	\$0
211 Transit	\$0	\$0	\$0	\$260,000
241 Police grants	\$47,510	\$295,298	\$139,732	\$197,105
242 Grant	\$0	\$0	\$0	\$70,968
245 BHC Senior Nutrition	\$0	\$49,406	\$48,728	\$0
304 Flood Control	\$203,298	\$71,841	\$71,804	\$100,000
501 Wastewater	\$159,417	\$139,890	\$223,155	\$1,051,475
601 Fleet services	\$30,300	\$0	\$0	\$0
<b>Total</b>	<b>\$1,253,971</b>	<b>\$853,349</b>	<b>\$937,824</b>	<b>\$2,010,227</b>



# Capital Outlay

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
7320 SITE IMPROVEMENTS	\$10,996	\$4,463	\$4,463	\$0	-100.00%
Asphalt Maintenance for Heritage Trail \$5,000			\$4,463	\$0	
7410 MACHINERY & EQUIPMENT	\$496,385	\$554,042	\$573,979	\$1,309,829	136.4%
Polaris Ranger x2			\$24,653	\$0	
Pool sweep vacuum			\$0	\$5,292	
Cooling tower replacement			\$47,716	\$0	
Police forensics refrigeration unit			\$6,730	\$0	
Senior center air conditioning unit			\$5,649	\$0	
Split unit replacements			\$0	\$14,000	
Mini Excavator			\$0	\$26,598	
Power Curber			\$20,962	\$0	
Street Sweeper			\$0	\$200,000	
Hybrid Radio System			\$47,649	\$0	
Loader tractor			\$71,802	\$0	
15-ton A/C Unit			\$11,176	\$0	
5-ton A/C Unit for Machine Shop at Section 10			\$4,428	\$5,500	
Clamp-on Flowmeter			\$7,834	\$0	
Jet Lathe, Stand and Tool Kit			\$5,246	\$0	
Starters and motors			\$49,058	\$0	
Verticle Turbine Pump & Meters			\$21,345	\$0	
VFD's for various plants and lift stations			\$0	\$20,000	
Water Well			\$40,055	\$0	
Press conveyor for sect. 10			\$0	\$28,091	
Aqua disk replacement parts for sect. 10			\$0	\$22,752	
Transfer switch gear for sect. 10			\$0	\$65,000	
Submersible pump 40 hp for lift station 10/4			\$0	\$30,030	
Submersible pumps			\$69,944	\$10,435	
Mixer shaft for sect. 10			\$0	\$10,870	
Replace membranes at sect. 18			\$0	\$638,300	
Check processing equipment			\$0	\$35,856	
Governor's office of hwy safety grant			\$5,251	\$36,400	
Justice assistant grant			\$0	\$95,575	
Homeland security grants			\$134,481	\$65,130	
7420 VEHICLES	\$182,288	\$244,694	\$231,016	\$582,615	138.1%
K-9 vehicles (2)			\$0	\$82,527	
Patrol vehicles (5)			\$182,288	\$0	
Bus (2) \$130,000 each			\$0	\$260,000	
Delivery truck for meals			\$48,728	\$0	
Mini-vans (2)			\$0	\$70,968	
Work trucks (8) wastewater			\$0	\$169,120	
7435 COMPUTER RELATED EQUIPMENT	\$564,302	\$50,150	\$128,366	\$117,783	134.9%
ERP implementation			\$114,048	\$0	
Forensic recovery device			\$14,318	\$0	
Replacement Primary Firewall			\$0	\$10,000	
PD an additional enterasys switch			\$0	\$5,500	



# Capital Outlay

LINE ITEMS	2011 ACTUAL	2012 BUDGET	2012 ESTIMATED	2013 PROPOSED	% BUDGET CHANGE
PD replace network firewall				\$0	\$11,162
PD replacement for storage area network				\$0	\$41,000
Replace ups batteries \$18,000				\$0	\$18,000
Replace/upgrade prosecutor software				\$0	\$16,600
PLC Analog Modules Surge Protection for Section 18 WWTP				\$0	\$9,521
Section 18 SCADA System computers (2)				\$0	\$6,000
<b>CAPITAL OUTLAY</b>	<b>\$1,253,971</b>	<b>\$853,349</b>	<b>\$937,824</b>	<b>\$2,010,227</b>	<b>135.6%</b>
<b>TOTAL</b>	<b>\$1,253,971</b>	<b>\$853,349</b>	<b>\$937,824</b>	<b>\$2,010,227</b>	<b>135.6%</b>



# CIP

CAPITAL IMPROVEMENT PROJECTS  
BUDGET 2012/2013

CATEGORIES	ACTUAL 2010-2011	BUDGET 2011-2012	ESTIMATE 2011-2012	PROPOSED 2012-2013	PROPOSED 2013-2014	PROPOSED 2014-2015	PROPOSED 2015-2016	PROPOSED 2016-2017
6303 Havasupai Wash	\$581,912	\$1,000,000	\$11,500	\$1,000,000	\$0	\$0	\$0	\$0
6304 Montana Wash/Goldrush	\$179,284	\$1,200,000	\$138,076	\$1,700,000	\$0	\$0	\$0	\$0
6305 Silvercreek Road Slope Stabilization	\$0	\$0	\$47,311	\$300,000	\$0	\$0	\$0	\$0
Rio Lomas Street Flooding Abatement	\$0	\$0	\$0	\$0	\$250,000	\$250,000	\$0	\$0
Buena Vista Area Flooding Abatement	\$0	\$0	\$0	\$0	\$250,000	\$500,000	\$0	\$0
Montana Wash at Palma	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000	\$0
North Oatman/Riverview Dr Drainage Improvements	\$0	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0
Section 12 - Various Wash Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$500,000
Miscellaneous Drainage Improvements	\$95,728	\$517,019	\$1,400	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000
<b>TOTAL FLOOD CONTROL</b>	<b>\$856,923</b>	<b>\$2,717,019</b>	<b>\$198,287</b>	<b>\$3,300,000</b>	<b>\$800,000</b>	<b>\$1,550,000</b>	<b>\$1,050,000</b>	<b>\$800,000</b>
Sunshine Marina	\$0	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0
Expand Community Pool/Solar Heating	\$0	\$0	\$0	\$0	\$1,250,000	\$0	\$0	\$0
Gary Keith Park Upgrades	\$0	\$0	\$0	\$0	\$275,000	\$0	\$0	\$0
Veteran's Park Improvements	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0
<b>TOTAL PARK IMPROVEMENTS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$150,000</b>	<b>\$1,625,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Animal Shelter Design/Engineering	\$0	\$0	\$0	\$100,000	\$1,250,000	\$0	\$0	\$0
Community Center/Gym	\$0	\$0	\$0	\$0	\$0	\$800,000	\$800,000	\$0
<b>TOTAL MUNICIPAL FACILITIES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$1,250,000</b>	<b>\$800,000</b>	<b>\$800,000</b>	<b>\$0</b>
Riverview Drive/North Oatman Road Improvements	\$0	\$0	\$0	\$98,250	\$0	\$0	\$0	\$0
HSIP Projects	\$263	\$599,737	\$8,685	\$591,052	\$0	\$0	\$0	\$0
NSIP Maintenance	\$498,625	\$0	\$0	\$200,000	\$800,000	\$500,000	\$500,000	\$800,000
City Wide Street Reconstruction	\$0	\$550,000	\$213,182	\$0	\$0	\$0	\$0	\$0
Riverview Drive Reconstruction	\$0	\$0	\$0	\$700,000	\$0	\$0	\$0	\$0
Community-wide Sidewalk Program	\$0	\$0	\$0	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
Senior Center Parking Lot Repaving	\$0	\$0	\$0	\$0	\$125,000	\$0	\$0	\$0
Reconstruction of Bullhead Parkway	\$0	\$0	\$0	\$0	\$0	\$3,500,000	\$3,500,000	\$4,000,000
Laughlin/Bullhead Bridge	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$55,500,000
<b>TOTAL TRANSPORTATION</b>	<b>\$498,888</b>	<b>\$1,149,737</b>	<b>\$221,867</b>	<b>\$1,789,302</b>	<b>\$1,125,000</b>	<b>\$4,200,000</b>	<b>\$4,200,000</b>	<b>\$60,500,000</b>
Section 208 Master Plan Update	\$119,535	\$300,000	\$137,468	\$20,000	\$0	\$0	\$0	\$0
Lift Station Expansion/Rehabilitation 10-1 and 10-4	\$8,880	\$926,524	\$0	\$1,050,000	\$1,800,000	\$0	\$0	\$0
West Branch Sewer Trunk Line Rehabilitation	\$1,185	\$0	\$0	\$100,000	\$700,000	\$0	\$0	\$0
City wide SCADA System	\$0	\$300,000	\$0	\$1,000,000	\$0	\$0	\$0	\$0
Section 18 WWTP Membrane Cleaning Tank	\$0	\$0	\$0	\$750,000	\$750,000	\$0	\$0	\$0
Miscellaneous Sewer Improvements	\$20,295	\$200,000	\$0	\$200,000	\$0	\$0	\$0	\$0
<b>TOTAL SEWER IMPROVEMENTS</b>	<b>\$149,895</b>	<b>\$1,726,524</b>	<b>\$137,468</b>	<b>\$3,120,000</b>	<b>\$3,250,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL 700 CAPITAL IMPROVEMENT PROJECTS</b>	<b>\$1,505,706</b>	<b>\$5,593,280</b>	<b>\$557,622</b>	<b>\$8,459,302</b>	<b>\$8,050,000</b>	<b>\$6,550,000</b>	<b>\$6,050,000</b>	<b>\$61,300,000</b>
<b>FUND SUMMARY</b>								
FLOOD CONTROL	\$856,923	\$2,717,019	\$198,287	\$3,300,000	\$800,000	\$1,550,000	\$1,050,000	\$800,000
PARK IMPROVEMENTS	\$0	\$0	\$0	\$150,000	\$1,625,000	\$0	\$0	\$0
MUNICIPAL IMPROVEMENTS	\$0	\$0	\$0	\$100,000	\$1,250,000	\$800,000	\$800,000	\$0
TRANSPORTATION	\$498,888	\$1,149,737	\$221,867	\$1,789,302	\$1,125,000	\$4,200,000	\$4,200,000	\$60,500,000
SEWER IMPROVEMENTS	\$149,895	\$1,726,524	\$137,468	\$3,120,000	\$3,250,000	\$0	\$0	\$0
<b>TOTAL FUNDS</b>	<b>\$1,505,706</b>	<b>\$5,593,280</b>	<b>\$557,622</b>	<b>\$8,459,302</b>	<b>\$8,050,000</b>	<b>\$6,550,000</b>	<b>\$6,050,000</b>	<b>\$61,300,000</b>