

**RESTITUTION REQUEST FORM**  
**THE COURT WILL NOT CONSIDER YOUR LOSS WITHOUT SUPPORTING DOCUMENTATION**  
**PLEASE INCLUDE IT**

Please return form and documents to:  
 Bullhead City Prosecutor's Office  
 Crime Victim Services Unit  
 1255 Marina Blvd, Bullhead City, AZ 86442  
 928-763-0163  
 Fax - 928-763-0156

Email – [vservices@bullheadcityaz.gov](mailto:vservices@bullheadcityaz.gov)

**Note: You must sign the Confidentiality Disclosure per ARS 13-4430-8-409 in order to share your impact statement with the prosecution and defense.**

Case Number :	Name of the Defendant:
Victim's Name:	
Mailing Address:	
Phone Number:	E-Mail:

DID YOU MAKE A CLAIM TO YOUR INSURANCE COMPANY? YES  NO

Insurance Company Name:		
Insurance Company Address:		
Phone #	Claim #	Policy #

PROPERTY ITEMS NOT RECOVERED OR DAMAGED: VALUE

	\$
	\$
	\$
	\$
<b>(For additional space, please attach a separate sheet of paper)</b>	<b>Sub-Total</b>
	\$

OUT OF POCKET MEDICAL EXPENSES, DEDUCTIBLE OR AMOUNT PAID IF NO INSURANCE:

	\$
	\$
	\$
	\$
<b>(For additional space, please attach a separate sheet of paper)</b>	<b>Sub-Total</b>
	\$

OTHER EXPENSE (such as lost wages, travel to court, etc.):

	\$
	\$
What is the hourly wage/rate you lost?	\$
<b>(For additional space, please attach a separate sheet of paper)</b>	<b>Sub-Total</b>
	\$
<b>GRAND TOTAL OF LOSS:</b> (This does not include recovered undamaged property or amounts paid by insurance)	<b>\$</b>

--	--

VICTIM/CLAIMANT SIGNATURE

DATE

## RESTITUTION

The defendant may be ordered to pay restitution for the following:

1. **Fair Market Value for Stolen or Damaged Property:** Market value is what the used property would sell for – not the cost of replacing the item or its purchase prices.
2. **Cost of Repair or Replacement** of doors, locks, windows, mailboxes, fences, etc. damaged as a direct result of the crime.
3. **Lost Wages Due to Voluntary Attendance at Trial Proceedings Directly Related to the Crime** – whether or not the victim was subpoenaed.
4. **Travel Expenses and Attorney's Fees** to close a deceased victim's estate.
5. **Moving Expenses** for safety an/or to assist in a victim's mental health recovery in domestic violence and/or sexual assault cases.
6. **Estimated Dollar Amount** for future medical expenses and lost wages for the victim.
7. **Restitution will NOT** include dollar value of any stolen property recovered and returned to the victim. Damage to stolen property can be included in restitution requests.
8. **Out of Pocket Medical Expenses, Mental Health Counseling (for the victim and the victim's immediate family), Loss of Wages (as a direct result of the crime) and Funeral Costs** not paid for by insurance (including Arizona Health Care Cost Containment System – AHCCCS) and/or Crime Victim Compensation.
9. **Towing and Storage Expenses** for a vehicle that was stolen and recovered by law enforcement.
10. **Cost of Rental Cars, Taxi Fares** when a victim's vehicle has been stolen and/or damaged as a result of the crime.

*The defendant, in a criminal prosecution, cannot be ordered to pay:*

1. *Damages for pain and suffering.*
2. *Punitive damages – damages awarded over and above special and general damages to punish a losing party's willful or malicious misconduct.*
3. *Consequential damages – that is, losses that do not flow directly and immediately from the defendant's action.*

### **DOCUMENTATION SUGGESTIONS:**

*Did you file an insurance claim? Then we need your insurance information & claim #!*

Estimate to repair auto or home damage

Receipt for damage already repaired

Medical bills

Insurance settlement statement showing your deductible and what insurance paid

Printed out internet price list of similar item

Towing/storage receipt

Receipt for rental car/taxi fare

**Please note: An order of restitution by the court is NOT a guarantee of payment or that the money is ultimately collectible. Please note: Any request for restitution must be provable by you to the Judge at a restitution hearing, if the amount is disputed by the defendant. Prosecutors can assist with case preparation but do not represent victims at these hearings.**