

Upon notice duly given under Arizona Revised Statutes, Section 38-431, et seq., as amended, the City Council of the City of Bullhead City held a Special Meeting on Tuesday, May 3, 2022, in the Council Chambers, 1255 Marina Blvd., Bullhead City, Arizona.

CALL TO ORDER

Mayor Brady called the special meeting to order at 4:30 p.m.

ROLL CALL

Council Present

Brady, Brummett, D'Amico, Head, Hecht, Wegmann

Council Absent

None (one vacant seat)

Staff Present:

CITY MANAGER: Toby Cotter

CITY ATTORNEY: Garnet Emery

CITY CLERK: Susan Stein

DISCUSSION ITEM

1. Council interview with applicant (Juan Lizarraga) for the vacant City Council position.

Mayor Brady said the Council would conduct an interview with Juan Lizarraga. He said Mr. Lizarraga was running unopposed for one of the three two-year vacant seats on the Council, and said two of those three running for those seats were already sitting on the dais. He said the Council decided to fill the short-term vacancy before the election, and said Mr. Lizarraga was the likely candidate to fill that position. He said he was impressed with Mr. Lizarraga and very happy that he applied for a City Council position.

Mr. Lizarraga said he had lived in Bullhead City for 12 years and had owned several businesses. He said he got a lot of happiness from volunteering with the 2020 Census Committee, the Chamber of Commerce, and Kiwanis. He said it was also about leadership, and said he wanted to be a leader and help to improve the community. He said he was pleased to be a team member and become a member of the City Council. He said being bilingual would help communication with the local Latin community.

The City Council Members thanked Mr. Lizarraga for stepping up and filling this position.

ACTION ITEM

2. Discussion and possible action to appoint a citizen to fill the vacant City Council seat effective immediately upon Council approval and expiring at the end of the 2022 election cycle.

MOTION: Council Member Wegmann made a motion to appoint Juan Lizarraga to fill the vacant City Council seat effective immediately upon Council approval and expiring at the end of the 2022 election cycle. Council Member Hecht seconded the motion.

VOTE: AYES: Brady, Brummett, D'Amico, Head, Hecht, Wegmann
NAYS: None ABSENT: None

MOTION CARRIED

Mayor Brady declared the special meeting adjourned at 4:41 p.m.

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct record of the special meeting of the City Council of the City of Bullhead City held on the 3rd day of May 2022. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 17th day of May 2022.



Susan Stein, MMC, CPM
City Clerk

Upon notice duly given under Arizona Revised Statutes, Section 38-431, et seq., as amended, the City Council of the City of Bullhead City held a regularly scheduled meeting on Tuesday, May 3, 2022, in the City Council Chambers, 1255 Marina Boulevard, Bullhead City, Arizona.

CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Brady called the meeting to order at 5:30 p.m. and invited Pastor Chuck Kelly for Calvary Chapel to deliver the invocation. Council Member Head led the assembly in the Pledge of Allegiance to the Flag.

ROLL CALL

Council Present

Brady, Brummett, D'Amico, Head, Hecht, Lizarraga, Wegmann

Council Absent

None

Staff Present:

CITY MANAGER: Toby Cotter
CITY ATTORNEY: Garnet Emery
CITY CLERK: Susan Stein
POLICE CHIEF: Robert Trebes
FINANCE DIRECTOR: Rudy Vera
PUBLIC WORKS DIRECTOR: Angie Johnson
UTILITIES DIRECTOR: Mark R. Clark
HUMAN SERVICES DIRECTOR: Jeff Tipton
DEVELOPMENT SERVICES DIRECTOR: Absent

SWEARING IN OF COUNCIL MEMBER

Bullhead City Magistrate Pete Psareas administered the oath of office to Juan Lizarraga.

PRESENTATIONS AND PROCLAMATIONS

None

OPEN CALL TO THE PUBLIC

Mayor Brady opened the call to the public.

Sue Demarco of Saving Animals In Need Together discussed some recent animal rescue situations. She reminded citizens to not leave animals in vehicles during the hot weather. She said their organization was looking for a donation of a newer van.

Steven Lee spoke about the ministry of disinformation under the Biden administration.

Dan Alfonzo requested that additional information be included in the newspaper regarding police department activities. He said Arizona boating safety training should be mandatory for operators. He suggested the implementation of maximum enforcement days.

Julie Hassett invited community members to attend upcoming performances offered by the Colorado River Concert Association.

Harvey Pryor invited the public to attend the RC Club meeting to be held on May 15th. He asked for additional photographs related to discussion items to be displayed at council meetings.

Regina Guarisco requested staff to look into a crosswalk on Hancock Road near the Liquor Castle. She asked if the Bureau of Land Management could look into other options in order to round up burros and address the burro population.

Scotty McClure said the newly constructed ADOT medians on Highway 95 obstructed ambulances on their way to the hospital, and said the medians should be removed. He discussed a payment issue with his storage company, and said he would not give his account numbers to anyone.

Billy Pershing invited the public to attend the Patriot Tea Party meeting on May 14th located at the public library.

Larry Topping said the Bullhead River Run was a smashing success. He thanked the City Council, Police Department, and city staff for their support. He said he looked forward to an even better event next year.

Having no one else present wishing to speak, Mayor Brady closed the call to the public.

AGENDA MODIFICATIONS

None

WAIVER MOTION

MOTION: Vice Mayor D'Amico made a motion to waive the reading in full of all ordinances and resolutions presented for adoption at this meeting. Council Member Wegmann seconded the motion.

VOTE: AYES: Brady, Brummett, D'Amico, Head, Hecht, Lizarraga, Wegmann
NAYS: None ABSENT: None

MOTION CARRIED

MANAGER'S REPORT

1. MEC Fiber Update from Jerry Hardy

Jerry Hardy, Manager of Engineering and Operations for Mohave Electric Cooperative, provided a presentation on the fiber installation project within the community.

2. City Council Budget Meetings

City Manager Cotter said the City Council would hold public discussions on the next fiscal year's budget on May 9th, May 10th, and May 11th, if required.

3. Citywide Paving Projects

City Manager Cotter said Trane Road would be resurfaced that week. He said Rio Grande, Riviera Boulevard, and Coronado Blvd. would also be repaved.

MAYOR AND COUNCIL MEMBERS' REPORTS ON CURRENT EVENTS

Council Member Head invited the public to attend the 71st annual Burro BBQ on May 6th and 7th.

Council Member Wegmann commented on the incredible Bullhead River Run event. She invited the public to attend the upcoming Chamber of Commerce mixer.

Council Member Hecht invited the public to attend some upcoming community events: Tai Chi, West Care Arizona teen night, Kiwanis Nola Charles Memorial golf tournament, and a Swap Meet.

Council Member Lizarraga thanked the community members and volunteers for making the Bullhead River Run a safe and successful event.

ITEMS WITHDRAWN FROM CONSENT AGENDA

None

CONSENT AGENDA

MOTION: Council Member Wegmann made a motion that Item No. 1 on the Consent Agenda be approved in accordance with the reports, certifications and recommendations furnished each Council Member and without further discussion. Council Member Hecht seconded the motion.

VOTE: AYES: Brady, Brummett, D'Amico, Head, Hecht, Lizarraga, Wegmann
NAYS: None ABSENT: None

MOTION CARRIED

Items on the Consent Agenda were approved as follows:

1. Approval of the Minutes of the Regular Council Meeting held on April 19, 2022. (City Clerk Stein)

PUBLIC HEARINGS ON ITEMS PULLED FROM CONSENT AGENDA

None

BOARD/COMMISSION/COMMITTEE APPOINTMENTS

None

PUBLIC HEARINGS ON LIQUOR LICENSE APPLICATIONS

None

ACTION ITEMS

Building, Planning and Zoning Items

None

Bid Awards, Contracts, Intergovernmental Agreement, and Purchases

2. Discussion and possible action to approve the “Agreement for Supervisory Control and Data Acquisition Services System Upgrades and Implementation” with Southwest Automation Services, LLC, for the implementation of various SCADA system upgrades in an amount not to exceed \$269,863.00; and authorize the City Manager to execute the agreement and issue resultant payments. (Utilities Director Clark)

Utilities Director Clark said the system provided utility personnel with the ability to remotely monitor and adjust system operations for maximum efficiency and safety. He said the current SCADA system was outdated and many components did not work properly. He said the water and wastewater SCADA master plan was previously approved by the Council, and said they were now ready for the next stage of the process which was the implementation of the SCADA Master Plan. He said the agreement would include installation of various components such as communication equipment, sensors, computers, servers, data screens, and software programming.

Mayor Brady asked if anyone from the public wanted to speak.

Steven Lee said he hoped the system maintained manual overrides in the case of a cyberattack.

Utilities Director Clark said the entire system could be manually controlled in an emergency.

Dr. Waheed Zehri said the city currently had a SCADA system for wastewater and would now include the SCADA water system. He asked about the implementation timeline.

Utilities Director Clark said they would fast track the process and should complete the entire installation in about 12 to 15 months.

MOTION: Vice Mayor D’Amico made a motion to approve the “Agreement for Supervisory Control and Data Acquisition Services System Upgrades and Implementation” with Southwest Automation Services, LLC, for the implementation of various SCADA system upgrades in an amount not to exceed \$269,863.00; and authorize the City Manager to execute the agreement and issue resultant payments. Council Member Wegmann seconded the motion.

VOTE: AYES: Brady, Brummett, D’Amico, Head, Hecht, Lizarraga, Wegmann
NAYS: None ABSENT: None

MOTION CARRIED

3. Discussion and possible action to: 1) approve the Quote #0240424997 dated April 11, 2022, from Graybar for the purchase of miscellaneous SCADA equipment in the approximate amount of \$100,830.95; 2) authorize the City Manager to issue resultant payments; and 3) pursuant to Bullhead City Municipal Code Section 3.37.030(D); due to the unique circumstances of the acquisition and implementation of the new SCADA system, find it in the best interests of the city to waive the formal bidding requirements for the preceding Graybar purchase. (Utilities Director Clark)

Utilities Director Clark said the implementation of the SCADA system for the city's utility operations was an important investment for efficient, safe, and successful future operations. He said the requirements were varied and highly technical. He said all of the radio equipment (wiring, antennas, software) needed to be replaced. He said this was a purchase only, and said Southwest Automation would provide the installation through another transaction presented at this meeting. He said, given the unique circumstances of this acquisition, it was in the best interests of the city to waive the formal competitive bidding requirements.

Mayor Brady asked if anyone from the public wanted to speak. No one from the public spoke.

MOTION: Council Member Wegmann made a motion to: 1) approve the Quote #0240424997 dated April 11, 2022, from Graybar for the purchase of miscellaneous SCADA equipment in the approximate amount of \$100,830.95; 2) authorize the City Manager to issue resultant payments; and 3) pursuant to Bullhead City Municipal Code Section 3.37.030(D); due to the unique circumstances of the acquisition and implementation of the new SCADA system, find it in the best interests of the city to waive the formal bidding requirements for the preceding Graybar purchase. Council Member Hecht seconded the motion.

VOTE: AYES: Brady, Brummett, D'Amico, Head, Hecht, Lizarraga, Wegmann
NAYS: None ABSENT: None

MOTION CARRIED

4. Discussion and possible action to ratify the City Manager's entry of the "Agreement for Professional Supervisory Control and Data Acquisition Services" contract with Southwest Automation Services, LLC, for on-call services related to the operation and maintenance of the city's water and wastewater SCADA systems; and authorizing continued payments for necessary services. (Utilities Director Clark)

City Manager Cotter said this item was for staffing of the SCADA system. He said the employee providing this service had recently left the city's employment. He said the work was very technical and it was extremely difficult to hire a full time person. He said they found that outsourcing this service was more cost efficient.

Mayor Brady asked if anyone from the public wanted to speak.

Steven Lee asked if any consumer data was shared within the SCADA system.

Utilities Director Clark said the data was all system related and had nothing to do with the customer side.

Harvey Pryor said a lot of money was being spent on the new water system and asked if more large purchase were required for utility system operations.

Dr. Waheed Zehri said work had already begun without the Council's approval. He asked the city to look into hiring someone local to service the SCADA system.

MOTION: Council Member Wegmann made a motion to ratify the City Manager's entry of the "Agreement for Professional Supervisory Control and Data Acquisition Services" contract with Southwest Automation Services, LLC, for on-call services related to the operation and maintenance of the city's water and wastewater SCADA systems; and authorizing continued payments for necessary services. Council Member Head seconded the motion.

VOTE: AYES: Brady, Brummett, D'Amico, Head, Hecht, Lizarraga, Wegmann
NAYS: None ABSENT: None

MOTION CARRIED

5. Discussion and possible action to approve the construction contract with Perco Rock Company of Panguitch, Utah, in an amount not to exceed \$1,378,458.00 for the construction of an extension of the existing box culvert under SR95 for Secret Pass Wash; and to authorize the City Manager or his designee to execute the agreement and issue resulting payments on behalf of the city. (Public Works Director Johnson)

Public Works Director Johnson said the box culvert extension would accommodate a future frontage road and multi-use trail on the west side of Highway 95. She said two lanes would run parallel with the highway, and a custom headwall/retaining wall and accompanying wing walls would be constructed. She said the project was advertised for bid in April and two bids were received. She said Perco Rock Co. was the lowest bidder.

Mayor Brady asked if anyone from the public wanted to speak.

Steven Lee asked if federal or state grant money was involved.

City Manager Cotter said the project would be funded through the general fund or flood control funds.

MOTION: Council Member Wegmann made a motion to approve the construction contract with Perco Rock Company of Panguitch, Utah, in an amount not to exceed \$1,378,458.00 for the construction of an extension of the existing box culvert under SR95 for Secret Pass Wash; and to authorize the City Manager or his designee to execute the agreement and issue resulting payments on behalf of the city. Vice Mayor D'Amico seconded the motion.

VOTE: AYES: Brady, Brummett, D'Amico, Head, Hecht, Lizarraga, Wegmann
NAYS: None ABSENT: None

MOTION CARRIED

6. Discussion and possible action to approve the purchase of playground equipment from Play It Safe Playgrounds of Mesa, Arizona, in a total amount of \$265,079.85, utilizing Mohave Educational Services Cooperative Contract; and authorize the City Manager to finalize and execute any resulting agreements and payments. (Public Works Director Johnson)

Parks Superintendent Dave Heath said the vendor was approved through the Mohave Educational Services Cooperative of which the city was a member and would receive discounts on the equipment. He said the playground would be located at the north end of the park adjacent to the proposed splash pad location. He said there would be an area for two to five-year old children and another for five to twelve-year olds. He said the playground would have a pirate theme. He said shade structures would be provided.

Mayor Brady asked if anyone from the public wanted to speak.

Harvey Pryor said he would like to see photos of the equipment displayed on the monitors.

Dr. Waheed Zehri asked about the trip charge and asked if the equipment was designed for handicapped use.

City Manager Cotter said the amenities would be for all ages and all skills to enjoy. He said the trip charge referred to the cost for the delivery of the equipment.

MOTION: Vice Mayor D'Amico made a motion to approve the purchase of playground equipment from Play It Safe Playgrounds of Mesa, Arizona, in a total amount of \$265,079.85, utilizing Mohave Educational Services Cooperative Contract; and authorize the City Manager to finalize and execute any resulting agreements and payments. Council Member Head seconded the motion.

VOTE: AYES: Brady, Brummett, D'Amico, Head, Hecht, Lizarraga, Wegmann
NAYS: None ABSENT: None

MOTION CARRIED

7. Discussion and possible action to approve a contract with Rain Drop of Ashland, Ohio, utilizing Sourcewell Contract #010521, for the installation of new flooring at the Splash Pad at Ken Fovargue Park in an amount not to exceed \$141,286.50 plus applicable taxes and fees; and authorize the City Manager or his designee to develop and execute the final contract and issue resulting payments on behalf of the city. (Public Works Director Johnson)

City Manager Cotter said the splash pad was installed in February 2014 as a Bullhead City Morning Kiwanis Club community project with concrete flooring. He said there had been some slipping and falling issues associated with wet concrete. He said staff had applied a non-slip surface, but the surfacing needed to be applied each year. He said the flooring was now worn and needed to be resurfaced. He said staff researched various flooring options and chose the Life Floor safety surface from Rain Drop. He said the slip resistant, cushioned, playful surface would add comfort and beauty to the splash pad, and was much cooler than concrete. He said funding for this project would come from the American Rescue Plan Act (ARPA).

Mayor Brady asked if anyone from the public wanted to speak.

Regina Guarisco spoke in support of using ARPA funding for the splash pad improvement.

Steven Lee said unfortunately most of the federal funding had strings attached, and asked if the city was reviewing the fine print before accepting grants.

MOTION: Council Member Hecht made a motion to approve a contract with Rain Drop of Ashland, Ohio, utilizing Sourcewell Contract #010521, for the installation of new flooring at the Splash Pad at Ken Fovargue Park in an amount not to exceed \$141,286.50 plus applicable taxes and fees; and authorize the City Manager or his designee to develop and execute the final contract and issue resulting payments on behalf of the city. Council Member Lizarraga seconded the motion.

VOTE: AYES: Brady, Brummett, D'Amico, Head, Hecht, Lizarraga, Wegmann
NAYS: None ABSENT: None

MOTION CARRIED

Other Business

8. **PUBLIC HEARING.** Discussion and possible action to adopt Resolution No. 2022R-22, approving fee changes for fiscal year 2022-2023. (City Manager Cotter)

City Manager Cotter discussed the proposed fee changes. He said this was a fairly neutral year for most fees. He said starting this year; the city had undertaken the inspections necessary for modular and manufactured homes which were previously conducted by the county on behalf of the state. He said Development Services Section A3.40.230.05 would increase existing fees by a nominal amount. He said it also established new fees (\$245 each) for zoning clearances related to modular and manufactured home inspections with accessory structures. He said the new fee was based upon the existing \$100 permit fee plus the inspector costs but recovered an amount which contributed to the costs incurred. He said the Arizona Department of Housing mandated certain fees. He said

Section A3.40.235 increased business license fees by \$10 which is reflective of actual transactional costs related to new system access. He said the city was establishing a new business license application and registration system that would be conducted online with easier management and access by the public and city staff. He said Finance Section A3.40.330.02 simplified the sewer bill penalty fee from a dollar or percentage assessment cost to the existing percentage rate. He said Utilities Section A3.40.830.04 refined the reclaimed water rate. He said the proposed fee changes were published on the city's website for a minimum of 60 days prior to bringing to Council for consideration and adoption. He said fee changes adopted by Council would become effective on July 1, 2022.

Mayor Brady he would like to remove the boat launch fees for residents and non-residents. He said people can currently launch at numerous places for free, and would pay the \$20 parking entry fee to launch at Community Park. He said the change would delete the fees for launching at Rotary Park.

City Manager Cotter said staff saw no downside to Mayor Brady's proposal.

Mayor Brady opened the public hearing.

Steven Lee said some watercraft rental agencies might circumvent the launching regulations and use the Rotary Park launch.

City Manager Cotter said he disagreed with Mr. Lee, and said fees could be re-established in the future if necessary.

Having no one else requesting to speak, Mayor Brady closed the public hearing.

MOTION: Mayor Brady made a motion to amend Section A3.40.220.04 City Boat Launch Fees by removing Resident and Non-Resident Day Use, Annual Pass, and Senior Seasonal Pass Fees effective immediately. Council Member Wegmann seconded the motion.

VOTE: AYES: Brady, Brummett, D'Amico, Head, Hecht, Lizarraga, Wegmann
NAYS: None ABSENT: None

MOTION CARRIED

MOTION: Council Member Head made a motion to adopt Resolution No. 2022R-22, as amended, approving fee changes for fiscal year 2022-2023. Council Member Wegmann seconded the motion.

VOTE: AYES: Brady, Brummett, D'Amico, Head, Hecht, Lizarraga, Wegmann
NAYS: None ABSENT: None

MOTION CARRIED

9. Discussion and possible action to adopt Resolution No. 2022R-23, approving an application for a WaterSMART grant from the Bureau of Reclamation for the replacement of high-volume water customer meter reading equipment. (City Manager Cotter)

Assistant to the City Manager Edigar Kajirwa said this request was to replace the existing water meters at 25 large water use customers with new AMR water meters. He said accurate meter readings would be utilized to assess the water conservation plan results, for reporting to the Bureau of Reclamation, and to assist the city in resource planning. He said staff was seeking the Council's approval to submit grant applications in relation to this important project and to explore possibilities for other related programs and funding with the Bureau of Reclamation. He said any grants awarded and associated agreements would be submitted at a future meeting for Council's approval.

Mayor Brady asked if anyone from the public wanted to speak.

Steven Lee said smart meters were used to spy on people and urged citizens to research this.

MOTION: Council Member Hecht made a motion to adopt Resolution No. 2022R-23, approving an application for a WaterSMART grant from the Bureau of Reclamation for the replacement of high-volume water customer meter reading equipment. Vice Mayor D'Amico seconded the motion.

VOTE: AYES: Brady, Brummett, D'Amico, Head, Hecht, Lizarraga, Wegmann
NAYS: None ABSENT: None

MOTION CARRIED

COUNCIL REQUESTED ITEMS

None

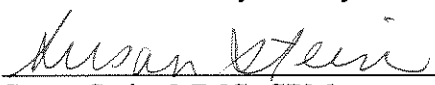
ADJOURNMENT

There being no further business to come before the Council, the Mayor declared the meeting adjourned at 7:35 p.m.

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct record of the regular meeting of the City Council of the City of Bullhead City held on the 3rd day of May 2022. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 17th day of May 2022.



Susan Stein, MMC, CPM
City Clerk