



CITY OF BULLHEAD CITY
Finance Department
2355 Trane Road
Bullhead City, AZ 86442

Individuals or companies that are interested in being notified when the City of Bullhead City sends out requests for bids or quotations are requested to complete the enclosed application and return it to the Finance Department.

Vendor registration has been designed as a two stage process. Should an individual or company fail to complete any of the required information may result in your omission from the bid/quotations lists.

Part I of the registration process provides the City with the required information about your business and your selected commodities and service. It is important that you check only those categories you can currently provide. Three-digit classes 005 through 898 list commodities while all 900 classes are services.

Part II of the registration process is mailed after Part I is received by the City. This form provides a detailed listing of sub-categories from the commodities categories you selected on the Part I process. Part II of the process enables the City to direct bid information of those specific commodities/services of interest to you.

Please note Part II of the process must be completed and returned to the City to ensure you will receive bid information.

You may add or delete categories of commodities/services at any time by submitting an updated application.

Please notify the Finance Department immediately of any changes to your registration application. This includes change of name, address or telephone number, changes in personnel listed on the application, and addition or deletion of items you are interested in providing.

The City's receipt and processing of your application is not a guarantee that you will receive all bid invitations. You may check periodically with the Purchasing Office for bids in process or the Bullhead City local newspaper.

The Purchasing Division is located at 2355 Trane Road, Bullhead City, AZ 86442, Telephone number (928) 763-9400, ext. 142, Fax number (928) 763-0131.

Thank you for your interest and we look forward to hearing from you.

Sincerely,

Robert Drexler
Finance Administrator

PURCHASING DIVISION
 2355 Trane Road
 Bullhead City, Arizona 86442
 Tele: (928) 763-9400
 Fax: (928) 763-0131

VENDOR APPLICATION

Business Name:					
Mailing Address:			Remittance Address:		
City:			City:		
State: Zip:			State: Zip:		
Telephone Number:			Telephone Number:		
Fax Number:			Fax Number:		
Contact:			Title:		
E-Mail Address:					
Federal Tax I.D. or Social Security Number:					
Minimum Order: \$					
Terms: Discount%		If paid within		days	
Net Due:		days			
Type of Organization (Check one):					
Individual					
Corporation, Incorporated Under Laws of The State of:		Partnership	Non-Profit Organization	How long in present business?	
If a Corporation or Partnership, please complete:					
Persons Authorized to Sign Bids, Offers and Contracts(Indicate if Agent)					
Name					
Title:					
Persons to Contact on Billing:					

Name		Title			
Type of Business (Check one):					
Construction: Arizona Contractor License Number					
Arizona Sales Tax or Use Tax Number:	Retail Dealer	Service	Wholesale Dealer	Manufacturer	Consultant Professional Services
City Sales Tax Number:		Bondable:	No:	Current Amount: \$ Maximum	
City of:					
I hereby certify that information supplied herein is correct.					
Print Name and Title					
President:	Signature			Date:	
Vice President:					
Purchasing Only *					
Date Rec'd:					

General Information

Persons or firms interested in being added to the City of Bullhead City vendor's mailing list must properly complete and return this application to the Purchasing Office. The form provides the City with information about your business and commodities and service your business can provide. It is important that you check only those categories you can currently offer.

Upon receipt of this form, the Purchasing Office will send a detailed sub commodity list for each category selected.

After proper completion of both parts of the application, your firm will be added to the bidders list. Please notify the City of Bullhead City Purchasing Office immediately of any changes to your application.

The Purchasing Office is located at 2355 Trane Road, Bullhead City, Arizona 86442, Telephone (928) 763-9400, and fax (928) 763-0131.

Thank you for your interest and we look forward to hearing from you.

SERVICES

**** PLEASE PLACE A CHECK MARK BY THE SERVICES YOU ARE INTERESTED IN PROVIDING**

- 918 Archeological
- 906 Architect and Other Professional Design Services (for Construction services contact the Public Works Department at 928-763-0132)
- 907 Architectural and Engineering Services, Non-Professional
- 909 Building Construction Services Equipment, Furnishings, Work Covered by Building Construction Contracts
- 910 Building Maintenance and Repair Services: Custodial
- 912 Construction Services, General
- 913 Construction Services, Heavy
- 914 Construction Services, Trade (New Construction)
- 918 Consulting Services
- 920 Data Processing Services and Software
- 924 Educational Services
- 925 Engineering Services, Professional
- 926 Environmental & Ecological Services
- 929 Equipment Maintenance, Reconditioning & Repair Services Agricultural, Heavy Industrial Equipment, and Marine Equipment
- 931 Equipment Maintenance, Reconditioning, & Repair Services: Appliance, Athletic & Furniture
- 934 Equipment Maintenance, Reconditioning, and Repair Services: Laundry, Lawn, Painting, Plumbing, and Spraying Equipment
- 936 Equipment Maintenance, Reconditioning, and Repair Services – General Equipment
- 939 Equipment Maintenance, Reconditioning, and Repair Services – Office, Photographic, and Radio/Television Equipment
- 928 Equipment Maintenance, Reconditioning, and Repair Services – Automobiles, Trucks, Trailers, Transit Buses and Other Vehicles
- 941 Equipment Maintenance, Reconditioning, and Repair Services – Power Generation
- 946 Financial Services
- 947 Forestry Services
- 948 Health Related Services (Not including Human Services – see 952)
- 952 Human Services
- 953 Insurance, All types
- 954 Laundry and Dry Cleaning Services
- 956 Library Services (excluding Class 908 – bookbinding, rebinding, and repairing)
- 958 Management Services: Airport Management, Cemetery, Computer Management, Construction, etc.
- 988 Park Areas, Grounds, Roadside, and Recreational Area Services
- 964 Personnel, Temporary (Employment Agency Services)

- 965 Printing Preparations: Etching, Photoengraving, and Preparation of Mats, Negatives and Plates
- 966 Printing, Publishing, Silk Screening Production, and Typesetting
- 968 Public Works, Construction, and Related Services
- 971 Real Property Rental or Lease
- 975 Rentals or Lease Services of Equipment – Agricultural, Aircraft, & Automotive Heavy Equipment
- 977 Rental or Lease of Equipment – Appliances, Film, Furniture, Hardware, and Floor coverings
- 981 Rental or Lease of Equipment – General Equipment
- 983 Rental or Lease Services of Equipment – Janitorial, Laundry, Lawn, Spraying, and Textile equipment
- 984 Rental or Lease Services of Equipment – Computer, Data Processing, and Word Processing Equipment
- 985 Rental or Lease Services of Equipment – Office, Photographic, Printing, Radio/Television/Telephone equipment
- 998 Sale of Surplus and Obsolete Items
- 989 Sampling & Sample Preparation Services
- 990 Security, Fire, Safety, and Emergency Services
- 961 Services, Professional, Misc: Temporary Personnel, Fleet Management, Laboratory & Field Testing, Translation Services, Sign Painting, Marketing Services, Legal Services, etc
- 962 Services, Misc, Freight, Hauling
- 992 Testing and Calibration Services

COMMODITY LIST

****PLEASE PLACE A CHECK MARK BY THE ITEMS YOU ARE INTERESTED IN SUPPLYING**

- 005 Abrasives
- 010 Acoustical Tile, Insulating Materials and Supplies
- 020 Agricultural Equipment, Implements and Accessories
- 022 Agricultural Implement and Accessory Parts
- 025 Air Compressors and Accessories
- 031 Air Conditioning, Heating, and Ventilating: Equipment, Parts, and Accessories (see related items in 740)
- 035 Aircraft and Airport, Equipment, Parts, and Supplies
- 037 Amusement, Decorations, Entertainment, Toys, etc
- 045 Appliances and Equipment, Household Type
- 050 Art Equipment and Supplies
- 052 Art Objects
- 055 Automotive Accessories for Automobiles, Buses, Trucks, etc
- 065 Automotive Bodies, Accessories, and Parts
- 060 Automotive Maintenance Items and Repair/Replacement Parts
- 075 Automotive Shop Equipment and Supplies
- 070 Automotive Vehicles and Related Transportation Equipment
- 080 Badges, Emblems, Name Tags and Plates, Jewelry, etc
- 085 Bags, Bagging, Ties, and Erosion Control Equipment
- 100 Barrels, Drums, Kegs, and Containers
- 105 Bearings (Except Wheel Bearings and Seals –See class 060)

- ___ 110 Belts and Belting: Conveyor, Elevator, Power Transmission, and V-Belts
- ___ 115 Biochemicals, Research
- ___ 120 Boats, Motors, and Marine and Wildlife Supplies
- ___ 125 Bookbinding Supplies
- ___ 135 Bricks and Other Clay Products, Refractory Materials, and Stone Products
- ___ 145 Brushes (Not otherwise classified)
- ___ 150 Builder's Supplies
- ___ 155 Buildings and Structures: Fabricated and Pre-fabricated
- ___ 175 Chemical Laboratory Equipment and Supplies
- ___ 180 Chemical Raw Materials (In large Quantities Primarily for Manufacturing
Janitorial and Laundry Products)
- ___ 190 Chemicals and Solvents, Commercial (In Bulk)
- ___ 192 Cleaning Compositions, Detergents, Solvents, and Strippers – Prepackaged
- ___ 195 Clocks, Timers, Watches, and Jewelers' and Watchmakers's Tool and
Equipment
- ___ 200 Clothing, Apparel, Uniforms, and Assessories
- ___ 207 Computer Accessories and Supplies
- ___ 204 Computer Hardware and Peripherals for Microcomputers
- ___ 206 Computer Hardware and Peripherals for Mini and Mainframe Computers
- ___ 208 Computer Software for Microcomputers (Preprogrammed)
- ___ 209 Computer Software for Mini and Mainframe Computers (Preprogrammed)
- ___ 210 Concrete and Metal Culverts, Pilings, Septic Tanks, Accessories and Supplies
- ___ 225 Coolers, Drinking Water (Water Fountains)
- ___ 015 Copying and Addressing Machine Supplies
- ___ 232 Crafts, Specialized
- ___ 240 Cutlery, Dishes, Flatware, Glassware, Trays, Utensils, and Supplies
- ___ 255 Decals and Stamps
- ___ 265 Draperies, Curtains and Upholstery Material (Including Automobile)
- ___ 269 Drugs & Pharmaceuticals
- ___ 280 Electrical Cables and Wires (Not Electronic)
- ___ 285 Electrical Equipment and Supplies (Except Cable and Wire)
- ___ 287 Electronic Components, Replacement Parts, and Accessories; and
Miscellaneous Electronic Equipment
- ___ 295 Elevators and Escalators, Building Type
- ___ 290 Energy Collecting Equipment and Accessories: Solar and Wind
- ___ 305 Engineering Equipment, Surveying Equipment, Drawing Instruments, and
Supplies
- ___ 310 Envelopes, Plain or Printed
- ___ 315 Epoxy Based Formulations for Adhesives, Coatings, and Related Agents
- ___ 320 Fastening, Packaging, Strapping, Tying Equipment and Supplies
- ___ 330 Fencing
- ___ 335 Fertilizers and Soil Conditioners
- ___ 340 Fire Protection Equipment and Supplies
- ___ 345 First Aid and Safety Equipment and Supplies (Except Nuclear and Welding)
- ___ 350 Flags, Flag poles, banners and accessories
- ___ 360 Floor Covering, Floor Covering Installation and Removal Equipment, and
Supplies
- ___ 365 Floor Maintenance Machines, Parts and Accessories
- ___ 393 Foods: Staple Grocery and Grocer's Misc. Items
- ___ 395 Forms, Continuous: Computer Paper, Form Labels, Snap-out Forms, and
Folders for Forms

- ___ 405 Fuel, Oil, Grease and Lubricants
- ___ 420 Furniture: Cafeteria, Chapel, Dormitory, Household, Library, Lounge, School
- ___ 425 Furniture: Office
- ___ 430 Gases, Containers, Equipment: Laboratory, Medical, and Welding
- ___ 435 Germicides, Cleaners, and Related Sanitation Products for Health Care Personnel
- ___ 440 Glass and Glazing Supplies
- ___ 445 Hand Tools (Powered and Non-Powered), Accessories and Supplies
- ___ 450 Hardware and Related Items
- ___ 465 Hospital and Surgical Equipment, Instruments and Supplies
- ___ 460 Hose, Accessories, and Supplies: Industrial, Commercial, and Garden
- ___ 485 Janitorial Supplies, General line
- ___ 490 Laboratory Equipment and Accessories(For General Analytical and Research Use): Nuclear, Optical, and Physical
- ___ 493 Laboratory Equipment and Accessories: Biochemistry, Chemistry, Environmental Science, etc
- ___ 415 Laboratory Furniture
- ___ 515 Lawn Maintenance Equipment, Accessories, and Parts (Non-Agricultural Applications)
- ___ 525 Library and Archival Equipment, Machines, and Supplies
- ___ 540 Lumber and Related Products
- ___ 545 Machinery and Hardware, Industrial
- ___ 550 Markers, Plaques, and Traffic Control Devices
- ___ 555 Marking and Stenciling Devices
- ___ 560 Material Handling and Storage Equipment and Allied Items
- ___ 220 Measuring, Controlling, Indicating, Monitoring, and Recording Instructments and Supplies
- ___ 570 Metals: Bars, Plates, Rods, Sheets, Strips, Structural Shapes, Tubing, and Fabricated Items
- ___ 575 Microfiche and Microfilm Equipment, Accessories, and Supplies
- ___ 578 Miscellaneous Products (Not Itemized in Other Classes)
- ___ 595 Nursery Stock, Equipment and Supplies
- ___ 600 Office Machines, Equipment and Accessories
- ___ 605 Office Mechanical Aids, Small Machines and Apparatuses
- ___ 610 Office Supplies: Carbon Paper and Ribbons, All Types
- ___ 615 Office Supplies: General
- ___ 620 Office Supplies: Erasers, Inks, Leads, Pens, Pencils, etc
- ___ 630 Paint, Protective Coatings, Varnish, Wallpaper, and Related Products
- ___ 635 Painting Equipment and Accessories
- ___ 640 Paper and Plastic Products, Disposable
- ___ 645 Paper (For Office and Print Shop Use)
- ___ 650 Park, Playground, Swimming Pool, and Recreational Area Equipment
- ___ 655 Photographic Equipment and Supplies (Not Including Graphic Arts, Microfilm and X-Ray)
- ___ 658 Pipe and Tubing
- ___ 659 Pipe and Tubing Fittings
- ___ 665 Plastics, Resins, Fiberglass: Forming, Laminating, and Molding Equipment, Accessories, and Supplies
- ___ 670 Plumbing Equipment, Fixtures, and Supplies
- ___ 675 Poisons: Agricultural and Industrial
- ___ 680 Police Equipment and Supplies

- ___ 690 Power Generation Equipment, Accessories & Supplies
- ___ 691 Power Transmission Equipment-Electrical, Mechanical, Air & Hydraulic
- ___ 700 Printing Plant Equipment and Supplies (Except Papers)
- ___ 715 Publications and Audiovisual Materials (Prepared Materials Only, Not Equipment, Supplies, or Production)
- ___ 720 Pumping Equipment and Accessories
- ___ 725 Radio Communication, Telephone, and Telecommunication Equipment, Accessories, and Supplies
- ___ 735 Rags, Shop Towels, and Wiping Cloths
- ___ 971 Real Property Rental or Lease
- ___ 740 Refrigeration Equipment and Accessories
- ___ 755 Road and Highway Equipment and Parts: Asphalt and Concrete Handling and Processing
- ___ 760 Road and Highway Equipment: Earth Handling, Grading, Moving, Packing, etc
- ___ 765 Road and Highway Equipment (Except Asphalt, Concrete, and Earth Handling Equipment in Classes 755 and 760)
- ___ 745 Road and Highway Building Materials (Asphaltic)
- ___ 750 Road and Highway Building Materials (Not Asphaltic)
- ___ 770 Roofing Except Wood – see Class 540
- ___ 780 Scales and Weighing Apparatus (see 175 for Lab Balances)
- ___ 785 School Equipment and Supplies
- ___ 790 Seed, Sod, Soil, and Inoculants
- ___ 800 Shoes and Boots
- ___ 801 Signs, Sign Materials, Sign Making Equipment, and Related Supplies
- ___ 803 Sound Systems, Components, and Accessories: Group Intercom, Music, Public Address, etc
- ___ 805 Sporting and Athletic Goods
- ___ 810 Spraying Equipment (Except Household, Nursery Plant, and Paint)
- ___ 820 Steam and Hot Water Boilers, Steam Heating, and Power Plant Equipment
- ___ 830 Tanks (Metal, Wood, and Synthetic Materials): Mobile, Portable, Stationary, and Underground
- ___ 832 Tape (Not Data Processing, Measuring, Optical, Sewing, Sound, or Video)
- ___ 840 Television Equipment and Accessories
- ___ 845 Testing Apparatus and Instruments (Not for Electrical or Electronic Measurements)
- ___ 855 Theatrical Equipment and Supplies
- ___ 863 Tires and Tubes
- ___ 870 Venetian Blinds, Awnings, and Shades
- ___ 880 Visual Education Equipment and Supplies (Except Projection Lamps – see Class 285)
- ___ 883 Voice Response Systems
- ___ 885 Water and Sewer Treating Chemicals
- ___ 890 Water Supply and Sewage Treatment Equipment (Not for Air Conditioning, Steam Boiler, or Lab Reagent Water)
- ___ 895 Welding Equipment and Supplies