



MISSION STATEMENT

“IT IS THE GOAL OF THE CITY OF BULLHEAD CITY TO ENHANCE THE QUALITY OF LIFE AND PROMOTE A SENSE OF COMMUNITY TO RESIDENTS BY PROVIDING QUALITY PUBLIC SERVICES IN A RESPONSIBLE, EFFICIENT AND EFFECTIVE MANNER.”

ACTION AGENDA
REGULAR COUNCIL MEETING
BULLHEAD CITY COUNCIL
TUESDAY, JUNE 21, 2022, 5:45 P.M.
(Regular Council Meeting immediately follows the
5:30 p.m. Special Budget Meeting)
CITY COUNCIL CHAMBERS
1255 Marina Boulevard, Bullhead City, Arizona

CALL TO ORDER

ROLL CALL

INVOCATION

Council Member Annette Wegmann

PLEDGE OF ALLEGIANCE

PRESENTATIONS AND PROCLAMATIONS

1. Presentation of a donation to the Mohave County Sheriff's K-9 Foundation.

CALL TO THE PUBLIC

AGENDA MODIFICATIONS

Any items to be withdrawn from, or moved to, the appropriate place on the agenda.

WAIVER MOTION

Motion to waive the reading in full of all ordinances and resolutions presented for adoption at this meeting.

MANAGER'S REPORT

1. Community Park Improvements
2. Water and Sewer Combined Billing
3. New Animal Shelter Update

MAYOR AND COUNCIL MEMBERS' REPORTS ON CURRENT EVENTS

ITEMS TO BE WITHDRAWN FROM THE CONSENT AGENDA

ACTION WITHDREW CONSENT AGENDA ITEM NO. 2 FOR DISCUSSION.

CONSENT AGENDA

CONSENT AGENDA (Item No. 1) All items appearing on the consent agenda will be approved with one motion and without separate discussion unless a Council Member so requests.

1. Approval of the Minutes of the Special Council Meeting held on June 7, 2022; and the Minutes of the Regular Council Meeting held on June 7, 2022. (City Clerk Stein)

ACTION APPROVED CONSENT AGENDA ITEM NO. 1 AS PRESENTED.

HEARINGS ON ITEMS PULLED FROM CONSENT AGENDA

2. Adoption of: 1) RESOLUTION NO. 2022R-32 approving the Intergovernmental Agreement between the City of Bullhead City and the Bullhead City Fire Protection District for Dispatching Services; 2) RESOLUTION NO. 2022R-33 approving the Intergovernmental Agreement between the City of Bullhead City and the Fort Mojave Mesa Fire Protection District for Dispatching Services; 3) RESOLUTION NO. 2022R-34 approving the Intergovernmental Agreement between the City of Bullhead City and the Mohave Valley Fire Protection District for Dispatching Services; 4) RESOLUTION NO. 2022R-35 approving the Intergovernmental Agreement between the City of Bullhead City and the Oatman Fire Protection District for Dispatching Services; and 5) RESOLUTION NO. 2022R-36 approving the Intergovernmental Agreement between the City of Bullhead City and the Golden Shores Fire Protection District for Dispatching Services. (Police Chief Trebes)

ACTION APPROVED: 1) RESOLUTION NO. 2022R-32 APPROVING THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF BULLHEAD CITY AND THE BULLHEAD CITY FIRE PROTECTION DISTRICT FOR DISPATCHING SERVICES; 2) RESOLUTION NO. 2022R-33 APPROVING THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF BULLHEAD CITY AND THE FORT MOJAVE MESA FIRE PROTECTION DISTRICT FOR DISPATCHING SERVICES; 3) RESOLUTION NO. 2022R-34 APPROVING THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF BULLHEAD CITY AND THE MOHAVE VALLEY FIRE PROTECTION DISTRICT FOR DISPATCHING SERVICES; 4) RESOLUTION NO. 2022R-35 APPROVING THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF BULLHEAD CITY AND THE OATMAN FIRE PROTECTION DISTRICT FOR DISPATCHING SERVICES; AND 5) RESOLUTION NO. 2022R-36 APPROVING THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF BULLHEAD CITY AND THE GOLDEN SHORES FIRE PROTECTION DISTRICT FOR DISPATCHING SERVICES.

PROCEDURES FOR PUBLIC COMMENT ON PUBLIC HEARING ACTION ITEMS

BOARD/COMMISSION/COMMITTEE APPOINTMENTS

3. Discussion and possible action to appoint a citizen to serve on the Bullhead City Board of Adjustment to fill a two-year term beginning on July 1, 2022 and expiring on June 30, 2024. (City Clerk Stein)

ACTION APPOINTED JACKIE EDGE TO SERVE ON THE BULLHEAD CITY BOARD OF ADJUSTMENT TO FILL A TWO-YEAR TERM BEGINNING ON JULY 1, 2022 AND EXPIRING ON JUNE 30, 2024.

4. Discussion and possible action to appoint four citizens to serve on the Bullhead City Planning and Zoning Commission to fill four 2-year terms beginning on July 1, 2022 and expiring on June 30, 2024. (City Clerk Stein)

ACTION APPOINTED GARY GENOVESE, DR. SHEILA BARNETT, PAMELA SMITH, AND CYNTHIA KORNMAIER TO SERVE ON THE BULLHEAD CITY PLANNING AND ZONING COMMISSION TO FILL FOUR 2-YEAR TERMS BEGINNING ON JULY 1, 2022 AND EXPIRING ON JUNE 30, 2024.

5. Discussion and possible action to appoint three citizens to serve on the Bullhead City Parks and Recreation Commission to fill three 2-year terms beginning on July 1, 2022 and expiring on June 30, 2024. (City Clerk Stein)

ACTION APPOINTED ALICIA BELL, CRAIG COX, AND HEATHER PETRILLO TO SERVE ON THE BULLHEAD CITY PARKS AND RECREATION COMMISSION TO FILL THREE 2-YEAR TERMS BEGINNING ON JULY 1, 2022 AND EXPIRING ON JUNE 30, 2024.

PUBLIC HEARINGS ON LIQUOR LICENSE APPLICATIONS

6. **PUBLIC HEARING.** Discussion and possible action to make a recommendation to the Arizona Department of Liquor Licenses and Control to approve the application for a New Series 10 Liquor License No. 190678 submitted by Brenda E. Sallard for the Family Dollar Store #24843 located at 1127 Highway 95 in Bullhead City. (City Clerk Stein)

ACTION MADE A RECOMMENDATION TO THE ARIZONA DEPARTMENT OF LIQUOR LICENSES AND CONTROL TO APPROVE THE APPLICATION FOR A NEW SERIES 10 LIQUOR LICENSE NO. 190678 SUBMITTED BY BRENDA E. SALLARD FOR THE FAMILY DOLLAR STORE #24843 LOCATED AT 1127 HIGHWAY 95 IN BULLHEAD CITY.

ACTION ITEMS

Building, Planning and Zoning Items

None

Bid Awards, Contracts, Intergovernmental Agreements, and Purchases

7. Discussion and possible action to ratify the Finance Director's execution of the audit engagement letters (pages 1-17 and 1-7) dated May 10, 2022, in the amount of \$66,000.00 for the extension of the auditing contract with Henry & Horne, LLP, for fiscal year 2022-2023. (Finance Director Vera)

ACTION RATIFIED THE FINANCE DIRECTOR'S EXECUTION OF THE AUDIT ENGAGEMENT LETTERS (PAGES 1-17 AND 1-7) DATED MAY 10, 2022, IN THE AMOUNT OF \$66,000.00 FOR THE EXTENSION OF THE AUDITING CONTRACT WITH HENRY & HORNE, LLP, FOR FISCAL YEAR 2022-2023.

8. Discussion and possible action to approve the Agreement for Professional Engineering Services for the Design of Section 10 Wastewater Treatment Plant Headworks Improvements with Morrison-Maierle in the amount of \$294,280.00; and authorize the City Manager to execute the agreement and issue resultant payments. (Utilities Director Clark)

ACTION APPROVED THE AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES FOR THE DESIGN OF SECTION 10 WASTEWATER TREATMENT PLANT HEADWORKS IMPROVEMENTS WITH MORRISON-MAIERLE IN THE AMOUNT OF \$294,280.00; AND AUTHORIZED THE CITY MANAGER TO EXECUTE THE AGREEMENT AND ISSUE RESULTANT PAYMENTS.

9. Discussion and possible action to approve the Professional Services Agreement with Morrison Maierle for the Design of Section 10 Wastewater Treatment Plant Two New Blower Buildings in the amount of \$197,340.00; and authorize the City Manager to execute the agreement and issue resultant payments. (Utilities Director Clark)

ACTION APPROVED THE PROFESSIONAL SERVICES AGREEMENT WITH MORRISON MAIERLE FOR THE DESIGN OF SECTION 10 WASTEWATER TREATMENT PLANT TWO NEW BLOWER BUILDINGS IN THE AMOUNT OF \$197,340.00; AND AUTHORIZED THE CITY MANAGER TO EXECUTE THE AGREEMENT AND ISSUE RESULTANT PAYMENTS.

10. Discussion and possible action to approve the software services agreement with Utility Cloud SAAS Services Order Form from Advanced Enterprise Systems Corporation for a utility software management system in the total amount of \$95,000.00 over three years; and authorize the City Manager to execute the agreement and issue resultant payments. (Utilities Director Clark)

ACTION APPROVED SOFTWARE SERVICES AGREEMENT WITH UTILITY CLOUD SAAS SERVICES ORDER FORM FROM ADVANCED ENTERPRISE SYSTEMS CORPORATION FOR A UTILITY SOFTWARE MANAGEMENT SYSTEM IN THE TOTAL AMOUNT OF \$95,000.00 OVER THREE YEARS; AND AUTHORIZED THE CITY MANAGER TO EXECUTE THE AGREEMENT AND ISSUE RESULTANT PAYMENTS.

11. Discussion and possible action to approve the Eleventh Amendment to the Memorandum of Agreement between the City of Bullhead City and the Boys and Girls Club of the Colorado River in the amount of \$50,000.00 for fiscal year 2022-2023; and authorize the City Manager to execute the Amendment on behalf of the City. (City Manager Cotter)

ACTION APPROVED THE ELEVENTH AMENDMENT TO THE MEMORANDUM OF AGREEMENT BETWEEN THE CITY OF BULLHEAD CITY AND THE BOYS AND GIRLS CLUB OF THE COLORADO RIVER IN THE AMOUNT OF \$50,000.00 FOR FISCAL YEAR 2022-2023; AND AUTHORIZED THE CITY MANAGER TO EXECUTE THE AMENDMENT ON BEHALF OF THE CITY.

12. Discussion and possible action to adopt RESOLUTION NO. 2022R-37 authorizing the submittal of a grant application to purchase 30 bulletproof vests; the receipt of any awarded grant; and authorizing Police Chief Trebes to sign all resulting documentation on behalf of the city. (Police Chief Trebes)

ACTION ADOPTED RESOLUTION NO. 2022R-37 AUTHORIZING THE SUBMITTAL OF A GRANT APPLICATION TO PURCHASE 30 BULLETPROOF VESTS; THE RECEIPT OF ANY AWARDED GRANT; AND AUTHORIZING POLICE CHIEF TREBES TO SIGN ALL RESULTING DOCUMENTATION ON BEHALF OF THE CITY.

Other Business

13. Discussion and possible action to adopt ORDINANCE NO. 2022-23 approving the code amendment of the Bullhead City Municipal Code Chapter 13.07, "Utility Service, Title 13, Public Services," "Owner Notice of Delinquency Amendment 2022" by reference; and adopt RESOLUTION NO. 2022R-38 declaring the code amendment a public record. (City Manager Cotter)

ACTION ADOPTED ORDINANCE NO. 2022-23 APPROVING THE CODE AMENDMENT OF THE BULLHEAD CITY MUNICIPAL CODE CHAPTER 13.07, "UTILITY SERVICE, TITLE 13, PUBLIC SERVICES," "OWNER NOTICE OF DELINQUENCY AMENDMENT 2022" BY REFERENCE; AND ADOPTED RESOLUTION NO. 2022R-38 DECLARING THE CODE AMENDMENT A PUBLIC RECORD.

14. Discussion and possible action to adopt RESOLUTION NO. 2022R-39 approving the grant application to the Water Infrastructure Finance Authority (WIFA) in an amount not to exceed \$6,450,000.00 under the Drinking Water State Revolving Fund Water Supply Redundancy Program. (City Manager Cotter)

ACTION ADOPTED RESOLUTION NO. 2022R-39 APPROVING THE GRANT APPLICATION TO THE WATER INFRASTRUCTURE FINANCE AUTHORITY (WIFA) IN AN AMOUNT NOT TO EXCEED \$6,450,000.00 UNDER THE DRINKING WATER STATE REVOLVING FUND WATER SUPPLY REDUNDANCY PROGRAM.

15. Discussion and possible action to adopt RESOLUTION NO. 2022R-40 approving the grant application to the Water Infrastructure Finance Authority (WIFA) in an amount not to exceed \$6,600,000.00 under the Clean Water State Revolving Fund Wastewater Rehabilitation and Improvements Program. (City Manager Cotter)

ACTION ADOPTED RESOLUTION NO. 2022R-40 APPROVING THE GRANT APPLICATION TO THE WATER INFRASTRUCTURE FINANCE AUTHORITY (WIFA) IN AN AMOUNT NOT TO EXCEED \$6,600,000.00 UNDER THE CLEAN WATER STATE REVOLVING FUND WASTEWATER REHABILITATION AND IMPROVEMENTS PROGRAM.

16. Discussion and possible action to approve the estimated total annual assessment of \$57,374.00 for all Lighting Improvement Districts listed for fiscal year 2023; grant the City Manager or his designee approval to sign all Tax Levies & Rates Certification forms on behalf of the Lighting Districts; and forward the information to Mohave County for inclusion in its FY 2022-2023 Statement of Tax Levies and Rates. (Finance Director Vera)

ACTION APPROVED THE ESTIMATED TOTAL ANNUAL ASSESSMENT OF \$57,374.00 FOR ALL LIGHTING IMPROVEMENT DISTRICTS LISTED FOR FISCAL YEAR 2023; GRANT THE CITY MANAGER OR HIS DESIGNEE APPROVAL TO SIGN ALL TAX LEVIES & RATES CERTIFICATION FORMS ON BEHALF OF THE LIGHTING DISTRICTS; AND FORWARD THE INFORMATION TO MOHAVE COUNTY FOR INCLUSION IN ITS FY 2022-2023 STATEMENT OF TAX LEVIES AND RATES.

17. Discussion and possible action to designate a Council Member to serve as Vice Mayor for the Fiscal Year 2022-2023, from July 1, 2022 through June 30, 2023. (City Clerk Stein)

ACTION DESIGNATED COUNCIL MEMBER BRUMMETT TO SERVE AS VICE MAYOR FOR THE FISCAL YEAR 2022-2023, FROM JULY 1, 2022 THROUGH JUNE 30, 2023.

Council Requested Items

None

ADJOURNMENT

Dated this 22nd day of June 2022.


Susan Stein, MMC, CPM
City Clerk