

Upon notice duly given under Arizona Revised Statutes, Section 38-431, et seq., as amended, the City Council of the City of Bullhead City held a Special Meeting on Tuesday, August 16, 2022, in the Council Chambers, 1255 Marina Blvd., Bullhead City, Arizona.

**CALL TO ORDER**

Mayor Brady called the special meeting to order at 3:00 p.m.

**ROLL CALL**

Council Present

Brady, Brummett, D'Amico, Head, Hecht, Lizarraga, Wegmann

Council Absent

None

Staff Present:

CITY MANAGER: Toby Cotter

CITY ATTORNEY: Garnet Emery

CITY CLERK: Susan Stein

CHIEF OF POLICE: Robert Trebes

PUBLIC WORKS DIRECTOR: Angie Johnson

**DISCUSSION ITEM(S)**

1. Report on "Bullhead City Traffic Evaluations" from Consultant Engineer Kim Carroll of Kimley Horn and Public Works Director Angie Johnson.

City Manager Cotter discussed the process the city had followed for many years when implementing any street or traffic changes. He said the city's policy was to not install speed bumps in neighborhoods; but instead run radar and ticket speeding vehicles in those specific areas.

Public Works Director Johnson said traffic studies on the ten intersections that would be discussed were either requested by citizens, the Police Department, or the Council.

Kim Carroll of Kimley Horn presented the evaluation on the ten study locations. She said their evaluation criteria and guidance were based on the Federal Manual on Uniform Traffic Control Devices, field conditions, visibility, roadway functionality, site distance constraints, and available data on traffic, crash, and speed.

a. Frontage Road/North Avenue

Ms. Carroll said Aspen Dental installed a stop sign on Frontage Road, which was a minor approach. She said there was no need to conduct traffic volume data, but crash data was collected. She said there were no accidents reported at that intersection. She said they agreed the stop sign was appropriate for that location and no additional changes were recommended.

b. Johns Way/North Avenue

Ms. Carroll said this was an uncontrolled intersection with no observable posted speed. She said there was a vertical crest to the east. She said there was one crash reported. She said Johns Way was a minor approach and a stop sign was recommended on northbound Johns Way.

c. North Lane/North Avenue

Ms. Carroll said this was an uncontrolled intersection with no observable posted speed. She said there was a vertical sag in sight distance to the east. She said North Lane was treated as the minor approach and recommended a stop sign on northbound North Lane.

d. Johns Way/North Lane

Ms. Carroll said this was a four-legged intersection and uncontrolled. She said North Lane was a minor approach and Johns Way was treated as the main entry in and out of the area. She said a block wall on the southeast corner presented some visibility concerns. She said if the area was to develop, the intersection would be too close to Long Avenue. She said a stop sign on east/west/ North Lane was recommended.

Mayor Brady said the traffic volumes were currently very low and did not see the need to install any stop signs at this time.

e. Clearwater Drive/Riviera Blvd.

Ms. Carroll said this area was currently stop controlled at Clearwater Dr. and Riviera Blvd. She said this area was more complex as there were three additional private driveways that intersected and currently uncontrolled. She said no crashes were reported at this intersection. She said they looked at a few options. She said a four-way stop option would remove the existing object markers for southbound, close a driveway approach, and add end of road object markers for driveway approach. She said this might not be a favorable option as the private owners would have to be contacted. She said a five-way stop option would add a fifth stop sign to the driveway, but would add more confusion to the intersection. She said the last option was a roundabout at this intersection that would remove all of the conflicting elements. She said the estimated cost of constructing a roundabout was \$700,000.

Council Member Lizarraga asked if improvements could be made for more safety at night.

Ms. Carroll said street lighting, signage, and reflective pavement marking would be less costly options.

Council Member D'Amico said he was against the roundabout but agreed with the less costly options.

Vice Mayor Brummett and Council Member Hecht agreed with Council Member D'Amico.

f. Pegasus Ranch Road/McCormick Blvd.

Ms. Carroll said this was currently a three legged intersection. She said they got speed data and found out that vehicles were traveling at high speed at running into their properties. She said they evaluated the horizontal and vertical curvatures. She said there was a visibility constraint with advisory signs to drop speed to 25 mph. She said the speed data showed that people were traveling at 43 mph eastbound and 39 mpg westbound, with no reported crashes. She said the road was designed for 30 mph. She said the property owner on the south side had bermed his property with a

wooden fence and reflective markers. She said they had to find a way to make the area safer and control speed.

Public Works Director Johnson said the homeowner on the south side had contacted the city multiple times regarding eastbound traffic landing in his yard.

Ms. Carroll said they looked at traffic calming options. She said a traffic circle option would maintain bike lanes and narrow the lanes to slow traffic using striping instead of curbing. She said the option could be a challenge to accommodate emergency vehicles. She said the use of temporary curbing could be used before permanent curbing was installed. She said a chicane option would change the road alignment, creating a horizontal deflection. She said striping could be used rather than curbing and there would be no issues with emergency vehicles. She said all of the options could be done with striping that could be monitored over time.

Mayor Brady said if traffic did not slow, there would be more damage from the added medians.

Council Member D'Amico said he was against the chicane option and said the objective was to get vehicles to slow down. He said more enforcement could be used and more markings and signage added.

Police Chief Trebes said the residents on the southeast corner had several incidents when vehicles ended up in their yard. He said they had received complaints and set up enforcement signs in the past. He said this particular area was a concern and said he would like to see a change.

Ms. Carroll said the chicane option would cost approximately \$225,000 and the traffic circle option was estimated at \$175,000.

g. Trane Road/Ramar Road/Baseline Road

Ms. Carroll said this intersection was a five-legged stop and already stop sign controlled. She said crash data indicated ten crashes over three years, including 5 angle (50%), 4 rear end (40%), 1 severe injury, and 3 with minor injuries. She said they looked at the capacity for the intersection and said it was operating fine, but there was more of a safety concern. She said people did not understand who had the right of way. She said they looked at a potential traffic signal and ruled that out. She said they looked at a single lane roundabout that would help mitigate angle crashes and control traffic. She said they tried to minimize the cost of the roundabout by positioning it more to the north and west of the intersection to eliminate the need for retaining walls on properties. She said they used splitter islands in order for pedestrians to cross safely. She said they looked at a 20-year horizon of traffic volumes due to the investment. She said the Baseline Road leg of the intersection would fail in the future. She said the cost of constructing a roundabout was estimated at \$1.2 million.

Council Member Wegmann said she was not in favor of roundabouts in the middle of town. She asked if the stop signs could be lit or flashing at night.

Ms. Carroll confirmed, and suggested a reduction of the elevation distance from Baseline to pull vehicles into the intersection and make them more visible.

Council Member Hecht said she liked the idea of the roundabout. She asked if adjacent property owners were contacted. She asked how the crosswalks could be made more pedestrian friendly.

Ms. Carroll said the Council was their first step in the process and no property owners were contacted. She said the crosswalks could be upgraded with additional features which would increase the cost of the project.

Council Member D'Amico said he was against roundabouts and said it might cause more accidents as drivers were not familiar with navigating them.

Ms. Carroll said angle crashes were more severe at intersections, and said accidents in roundabouts were typically less severe.

h. Robin Drive/Larkwood Drive

Ms. Carroll said this was currently an uncontrolled three-legged intersection with an existing stop control on Larkwood Drive. She said there was a vertical crest curve at the top of Robin Drive. She said they recommended a stop sign on Robin Drive and an advanced warning sign at the top of the hill. She said they recommended an all-way stop control at this intersection.

Council Member Brummett said there was a lot of traffic in this area. She said she had driven the hill and spoke in support of the advanced warning measures.

i. Summit Drive/Dorado Drive

Ms. Carroll said currently this intersection was an uncontrolled three-legged intersection with no observable posted speed. She said there were steep grades with sight distance issues, and berm/block walls on corners. She said they recommended a stop sign on westbound Dorado Drive.

j. Dorado Circle/Dorado Drive

Ms. Carroll said this intersection was an uncontrolled three-legged intersection with no observable posted speed. She said there were sign distance issues with steep grades and berms on corners. She said they recommended a stop sign on northbound Dorado Circle.

City Manager Cotter said they were willing to discuss additional traffic evaluations in addition to those discussed at this meeting. He said staff would schedule a second public workshop to collect additional input on the presented evaluations and discuss other possible traffic concerns.

2. Report regarding the Capital Improvement Program for Water and Wastewater from Utilities Director Mark Clark.

City Manager Cotter said there were a lot of capital expenditures in this year's budget. He said people had been commenting on social media that utility rates would increase. He said this was not true. He said the city had \$7 million in the bank for projects, and was applying for \$6.5 million to WIFA with more than \$1 million in deferred grants. He said revenue was \$10.5 million from water and sewer bills. He said it was their job to make sure funds were invested in the systems and projects that kept the water and sewer systems running effectively and efficiently. He said by taking over the water system last year, the city put \$2 million in utility customers' pockets rather than

giving it to EPCOR through their proposed rate increase. He said there was a plan to pay for all of the improvements.

Utilities Director Clark said the city had a lot of capital dollars to invest into the systems. He said it was time to start fixing things that had been deferred for a long time. He said two blowers at the Section 10 plant were the heart of the system. He said the blowers put air into the aeration basin and digester to allow the bugs in the sewage to process the inflow. He said the exhaust system on the blowers made the building extremely hot. He said the original three blowers sat in open space and said they realized the need for a building to house the blowers. He said the existing building was designed with a swamp cooler but it did not cool the building well. He said in 2018 they replaced one of the blowers but did not replace the second one. He said the other blower installed in 2005 went out of service and they purchased two new blowers for this year's project. He said the replacement blower purchase was included in the budget since 2018 and said \$775,000 was budgeted currently. He said prices were going up every year. He said the blowers were currently mechanically operated by staff, and said the new blowers were turbo and much more efficient with sensors to read and adjust the amount of power which would conserve energy. He said the current building was not designed for the blowers. He said the Council previously approved the design for a new blower building with a climate control system.

Mayor Brady said there were three blowers in 2018 and currently there are two blowers. He said a previous contract with Morrison Maierle recommended the equipment to purchase and design of the blower building. He said July 2018 blower was purchased for \$50,000 and asked why the cost of the blowers was so much more now. He confirmed the two new blowers would be installed in the old building and then be moved to the new building when it was completed.

Utilities Director Clark said he did not think the previous price of \$50,000 was correct. He said there was a cost for a new HVAC system in the new building. He said the blowers would be moved to the new building one at a time in order to not interrupt service. He said they needed to get the new blowers into a space where they would be protected and not overheat.

Mayor Brady asked if the two existing blowers would fail before the new building was completed. Utilities Director Clark said one blower had already failed and the four-year old equipment was in bad shape. He said the 2005 blower was at the end of its useful life. He said the building itself was a big problem. He said the blowers could not be down more than four hours.

Mayor Brady said when he looked at all of the contracts with Morrison Maierle, he would have thought by now there would be less of an expense to move the blowers into the new building. He said he had a problem with spending more than \$1 million.

Utilities Director Clark said a lot of wastewater projects were deferred over the years. He said he did not know the reason. He said he did not remember the projects being brought to the Council when he served as Council Member.

Utilities Director Clark displayed a photo of one of the control valves in the system. He said there were 134 various valves in the system. He said a contractor reviewed the system and presented a list of all of the necessary repairs. He said there was a lack of maintenance throughout the system. He discussed the two bids received for the repairs. He said a new control valve cost approximately \$7,000 to \$9,000.

Council Member Hecht asked about the number of staff manually operating the blowers, and asked about the frequency of blowers overheating.

Utilities Director Clark said that one staff member was responsible for this and said there was a limited number of staff at the plants. He said they opened the doors of the building and used the swamp cooler to cool the blowers.

Mayor Brady asked if the master plan could show that some of the equipment was not needed.

Utilities Director Clark said it was possible, and said the contract was for repairing the valves and not replacing them.

Utilities Director Clark discussed the manhole rehabilitation project. He displayed a photo of a composite manhole lid that could be locked for surge protection, and equipped with smart technology. He said they would be coming back to the Council with a request to replace approximately 70 manholes for \$1 million. He said this project had been deferred and some manholes were crumbling.

Mayor Brady said if there would be time this year to install 101 manhole lids.

Utilities Director Clark said the project would include the replacement of 70 lids this year. He said they would place the composite lids on the new manholes and said the new lids would last for 50 years. He said there were 500 manholes that needed replacement. He said there were about 3,500 manholes in the entire city.

Utilities Director Clark said EPCOR did not build any redundancy into the system. He said they planned to build three new wells for redundancy: north, central, and south sites. He said the system currently had 20 wells and only 5 produced 3,000 gallons per minute. He said the city was spending a lot of money on wells that did not produce anything. He said they were test hole drilling to test the sites. He discussed the test well locations at the three sites. He said they wanted to make sure they were far enough from the river but close enough to get the quality of the water.


### **ADJOURNMENT**

Mayor Brady declared the special meeting adjourned at 5:00 p.m.

### **CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct record of the special meeting of the City Council of the City of Bullhead City held on the 16th day of August 2022. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 6th day of September 2022.

  
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Susan Stein, MMC, CPM  
City Clerk

Upon notice duly given under Arizona Revised Statutes, Section 38-431, et seq., as amended, the City Council of the City of Bullhead City held a regularly scheduled meeting on Tuesday, August 16, 2022, in the City Council Chambers, 1255 Marina Boulevard, Bullhead City, Arizona.

**CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE**

Mayor Brady called the meeting to order at 5:30 p.m. and invited Pastor Earl Johnson of Spirit Life Church to deliver the invocation. Council Member Head led the assembly in the Pledge of Allegiance to the Flag.

**ROLL CALL**

Council Present

Brady, Brummett, D'Amico, Head, Hecht, Lizarraga, Wegmann

Council Absent

None

Staff Present:

CITY MANAGER: Toby Cotter

CITY ATTORNEY: Garnet Emery

CITY CLERK: Susan Stein

POLICE CHIEF: Robert Trebes

FINANCE DIRECTOR: Rudy Vera

PUBLIC WORKS DIRECTOR: Angie Johnson

UTILITIES DIRECTOR: Mark R. Clark

HUMAN SERVICES DIRECTOR: Jeff Tipton

DEVELOPMENT SERVICES DIRECTOR: Saritti Chooniyom

**PRESENTATIONS AND PROCLAMATIONS**

None

**OPEN CALL TO THE PUBLIC**

Mayor Brady opened the call to the public.

Steven Lee provided information on the Voices for Freedom meeting. He said a civil war was apparently being engineered. He said citizens had to deal with this tactfully.

Mike Sheets said asphalt was being dumped and buried near the Silver Creek bypass. He said he spoke with the EPA and received the suggestion to inform the city during the call to the public.

Greg Valdez asked if the well water serviced the Punta de Vista community.

Nick Parsons said he drove a solar electric car that averaged about 30 mph. He said more solar power and space programs were needed in order to get away from dependence on gas.

Eva Corbett invited the public to visit the pumpkin patch display at the Colorado River Historical Society and Museum beginning on October 1st.

Having no one else present wishing to speak, Mayor Brady closed the call to the public.

**AGENDA MODIFICATIONS**

None

**WAIVER MOTION**

**MOTION:** Vice Mayor Brummett made a motion to waive the reading in full of all ordinances and resolutions presented for adoption at this meeting. Council Member Wegmann seconded the motion.

**VOTE:** AYES: Brady, Brummett, D'Amico, Head, Hecht, Lizarraga, Wegmann  
NAYS: None ABSENT: None

**MOTION CARRIED**

**MANAGER'S REPORT**

1. Economic Development Updates

City Manager Cotter provided updates and information on new restaurants, fast food locations, retail stores, storage facilities, gas stations, convenience stores, warehouse facilities, hospital, and residential and commercial construction projects coming to Bullhead City. He said nearly \$20 million was collected from sales taxes in the last fiscal year, which was a product of a booming economy.

2. Short Term Vacation Rental Ordinance Workshop on September 6th

City Manager Cotter said the City Council would hold a second public work session to discuss a proposed short-term rental ordinance on September 6th.

**MAYOR AND COUNCIL MEMBERS' REPORTS ON CURRENT EVENTS**

Council Member Wegmann invited the public to attend a Chamber of Commerce Mixer on August 25th at Davis Place, and bingo night at Anderson Ford.

Council Member Hecht thanked DOT Foods, Tri-State Community Health Care, and the volunteers that assisted at the community carnival and food give away event last weekend. She said another food distribution event would be held at the swap meet on September 10th.

Council Member Head reminded the public that nominations were currently being accepted for the community achievement award program.

**ITEMS WITHDRAWN FROM CONSENT AGENDA**

None



**CONSENT AGENDA**

**MOTION:** Council Member Wegmann made a motion that Items No. 1 and 2 on the Consent Agenda be approved in accordance with the reports, certifications and recommendations furnished each Council Member and without further discussion. Council Member Lizarraga seconded the motion.

**VOTE:** AYES: Brady, Brummett, D'Amico, Head, Hecht, Lizarraga, Wegmann  
NAYS: None ABSENT: None

**MOTION CARRIED**

Items on the Consent Agenda were approved as follows:

1. Approval of the Minutes of the Special Council Meeting Held on August 2, 2022; and the Minutes of the Regular Council Meeting held on August 2, 2022. (City Clerk Stein)
2. Approval of expenses incurred from the disposal of biosolids to Mohave Valley Landfill in an amount not to exceed \$265,000.00 for fiscal year 2023; and authorize the City Manager to approve resultant payments. (Utilities Director Clark)

**PUBLIC HEARINGS ON ITEMS PULLED FROM CONSENT AGENDA**

None

**BOARD/COMMISSION/COMMITTEE APPOINTMENTS**

None

**PUBLIC HEARINGS ON LIQUOR LICENSE/BINGO APPLICATIONS**

3. Discussion and possible action to make a recommendation to the Arizona Department of Revenue to approve the application for a Class B Bingo License submitted by the Herbert J. Haenel VFW Post #10005 located at 1611 Marble Canyon Road in Bullhead City. (City Clerk Stein)

Mayor Brady declared a conflict of interest and left the dais.

Vice Mayor Brummett asked if anyone from the public wanted to speak.

VFW Post Commander Allen Butler said they were re-filing their application to the state.

Pamela Smith said the VFW had electronic bingo machines that generated a lot of revenue for the organization.

Council Member D'Amico said the VFW did a lot for the veterans and expressed his support.

**MOTION:** Council Member D'Amico made a motion to make a recommendation to the Arizona Department of Revenue to approve the application for a Class B Bingo License submitted by the Herbert J. Haenel VFW Post #10005 located at 1611 Marble Canyon Road in Bullhead City. Council Member Wegmann seconded the motion.

**VOTE:** AYES: Brummett, D'Amico, Head, Hecht, Lizarraga, Wegmann  
NAYS: None ABSENT: None ABSTAIN: Brady

**MOTION CARRIED**

### **ACTION ITEMS**

#### **Building, Planning and Zoning Items**

Mayor Brady returned to the dais.

4. Discussion and possible action to adopt Ordinance No. 2022-28 approving an amendment to Z06-007, Ordinance No. 2018-16, Stipulation No. 3, and to S06-016, Stipulation No. 4, to allow the applicant additional time (2 years) to record the final plat for a project known as Palm Villas Estates that is described as Palm Villas Ranchos, Tract 1226, Parcel C. (Development Services Director Chooniyom)

Planning Manager Loera said the applicant proposed to develop Parcel C of the existing Palm Villas Ranchos subdivision into 18 single-family home lots. He said as part of this request, the property owner requested a zoning map change to allow lots of less than 35,000 square feet. He said this was the fifth request for an extension of time. He said staff believed that the applicant would submit the drawings soon. He said the Planning and Zoning Commission recommended a two-year extension.

Raymond Stadler, project engineer, said they were currently working on the final plat drawings for submission to the city.

Mayor Brady asked how long the city could extend a project if it did not move forward within a certain amount of time.

Mr. Stadler said they anticipated submitting the project within six to eight months, and said a two-year extension was acceptable.

Vice Mayor Brummett asked if the project had approved financing.

Mr. Stadler said a two-year extension would not have any effect on the financing, and said they expected it to move forward.

Mayor Brady asked if anyone from the public wanted to speak.

Billy Pershing asked about the number of housing units. Planning Manager Loera said 18 single-family lots were proposed.

Mayor Brady said the city had been approving extensions of time for a four-year period and asked if that length of time could be changed, and asked if they could just deny an extension if the project was not expected to move forward. He asked about the expense and involvement of the owner for an extension of time.

Planning Manager Loera said an extension of time included a fee, and to start a project over; the same documents and other studies would need to be completed, plus a fee. He said the code stipulated if the project was not shown to make some progress; that could be grounds for denial. He said some progress had been made on this project.

Mel Stein, Chairman of the Planning and Zoning Commission, said the Commission had supported this project and recommended a two-year extension.

City Manager Cotter said the city had deemed projects “dead” in the past, such as the Biltmore. He said they wanted to make sure that projects did not start, and then stop. He said a two-year extension put the developer on notice that the city did not want another extension, but wanted action.

**MOTION: Council Member Hecht made a motion to adopt Ordinance No. 2022-28 approving an amendment to Z06-007, Ordinance No. 2018-16, Stipulation No. 3, and to S06-016, Stipulation No. 4, to allow the applicant additional time (2 years) to record the final plat for a project known as Palm Villas Estates that is described as Palm Villas Ranchos, Tract 1226, Parcel C. Council Member D’Amico seconded the motion.**

**VOTE:** AYES: Brady, Brummett, D’Amico, Head, Hecht, Lizarraga, Wegmann  
NAYS: None ABSENT: None

**MOTION CARRIED**

5. Discussion and possible action to adopt Ordinance No. 2022-29 approving an amendment to Z08-003/S08-006, Ordinance No. 2018-17, Stipulation No. 7 to allow the applicant additional time (2 years) to record the final plat for a project known as Shamrock Townhomes that is described as Palma Quartz, Tract 5005, Lots 1, 2, 3, 7, and 8, and Parcels B and C. (Development Services Director Chooniyom)

Planning Manager Loera said this project was similar to the last item. He said this was the fourth request for an extension of time. He said the owner had health issues over the past few years, but said the architectural drawings were completed and financing was in the process.

Vice Mayor Brummett asked if the two-year extension would impact the ability to obtain financing.

Planning Manager Loera said the owner indicated there was no issue with the two-year extension of time.

Mayor Brady asked if anyone from the public wanted to speak.

Dan Alfonzo said asked if the two projects discussed were related. Planning Manager Loera said there was no relation between the two projects.

Mel Stein, Chairman of the Planning and Zoning and Commission, said there was no second motion to recommend the four-year extension at their meeting, and said a second motion to recommend a two-year extension was approved.

**MOTION:** Council Member Wegmann made a motion to adopt Ordinance No. 2022-29 approving an amendment to Z08-003/S08-006, Ordinance No. 2018-17, Stipulation No. 7 to allow the applicant additional time (2 years) to record the final plat for a project known as Shamrock Townhomes that is described as Palma Quartz, Tract 5005, Lots 1, 2, 3, 7, and 8, and Parcels B and C. Council Member Hecht seconded the motion.

**VOTE:** AYES: Brady, Brummett, D'Amico, Head, Hecht, Lizarraga, Wegmann  
NAYS: None ABSENT: None

**MOTION CARRIED**

6. Discussion and possible action to adopt Ordinance No. 2022-30 by reference, approving an amendment to Chapter 17.27, Mixed Use Overlay District, of the Bullhead City Municipal Code, extending the district to include land in the vicinity of Merrill Ave. and Highway 95, described as a portion of Gov't. Lot 10, Section 12, T20N, R22W; and adopt Resolution No. 2022R-48 declaring the code amendment a public record. (Development Services Director Chooniyom)

City Manager Cotter said a developer recently purchased the land at a state auction, and said activity should take place in the very near future.

Planning Manager Loera said, as the parcel was government-owned, the current zoning was PL (public lands). He said the amendment would not change the parcel zoning, but would extend the mixed-use overlay district to include the parcel. He said if approved, the new owner would have the option to apply for a zoning map change to MU (mixed-use) to allow for mixed residential and commercial development.

Mayor Brady asked if anyone from the public wanted to speak. No one from the public spoke.

**MOTION:** Council Member Wegmann made a motion to adopt Ordinance No. 2022-30 by reference, approving an amendment to Chapter 17.27, Mixed Use Overlay District, of the Bullhead City Municipal Code, extending the district to include land in the vicinity of Merrill Ave. and Highway 95, described as a portion of Gov't. Lot 10, Section 12, T20N, R22W; and adopt Resolution No. 2022R-48 declaring the code amendment a public record. Council Member Lizarraga seconded the motion.

**VOTE:** AYES: Brady, Brummett, D'Amico, Head, Hecht, Lizarraga, Wegmann  
NAYS: None ABSENT: None

**MOTION CARRIED**

**Bid Awards, Contracts, Intergovernmental Agreement, and Purchases**

7. Discussion and possible action to ratify the previous purchase of wastewater treatment plant blowers as an emergency procurement in the amount of \$313,420.80 from Aerzen USA Corporation. (Utilities Director Clark)

Utilities Director Clark said the blowers were an essential part of the sewage treatment process and could only be out of service for short periods of time, or the plant would have significant operational issues. He said the two existing blowers both showed significant wear and needed to be replaced. He said knowing the issues with the supply chain, the department began looking for replacements. He said two blowers were located and ordered on an emergency basis to secure availability. He said the purchase of the blowers was brought to the Council for ratification concurrent with the separate installation project submitted for approval at the same meeting.

**MOTION:** Council Member Wegmann made a motion to ratify the previous purchase of wastewater treatment plant blowers as an emergency procurement in the amount of \$313,420.80 from Aerzen USA Corporation. Council Member Lizarraga seconded the motion.

**VOTE:** AYES: Brady, Brummett, D'Amico, Head, Hecht, Lizarraga, Wegmann  
NAYS: None ABSENT: None

**MOTION CARRIED**

8. Discussion and possible action to approve the contract with ASR Construction Group for Section 10 Blowers and Controls Installation in the amount of \$586,738.52; and authorize the City Manager to execute the agreement and issue resultant payments. (Utilities Director Clark)

City Manager Cotter said the Council held an in-depth public work session that afternoon on this topic.

Utilities Director Clark said in May 2022, bids were solicited for the project, and said ASR Construction Group was the lowest bidder. He said the project called for the installation of two owner-supplied packaged turbo blowers, harmonic filters, check valves, butterfly valves and expansion joints plus connections to the exiting air piping, installing new air piping, protecting underground utilities and installing new electrical equipment and conduit. He said the project also called for demolition of existing equipment, installation of a new HVAC system, installation of new equipment pads, and overall site work.

Mayor Brady asked if anyone from the public wanted to speak.

Barbara Pape asked about the life of the blowers. Utilities Director Clark said under great conditions about 25 to 30 years; and under poor conditions, about 4 or 5 years.

Gary Genovese asked if city staff were being trained to conduct some of the installation work. Utilities Director Clark said the city did not have the amount of staff required to perform these types of projects.

Greg Valdez said if the equipment was installed professionally, the warranty would remain in effect.

Billy Pershing asked how they could improve the existing condition of the blower locations.

Utilities Director Clark said the blowers needed to be vented and kept at room temperature with a filtration system; and said the new blower building would provide this.

**MOTION:** Council Member Wegmann made a motion to approve the contract with ASR Construction Group for Section 10 Blowers and Controls Installation in the amount of \$586,738.52; and authorize the City Manager to execute the agreement and issue resultant payments. Council Member Head seconded the motion.

**VOTE:** AYES: Brummett, D'Amico, Head, Hecht, Lizarraga, Wegmann  
NAYS: Brady ABSENT: None

**MOTION CARRIED**

9. Discussion and possible action to approve the contract with Prestige Worldwide Technologies, LLC, for the pressure reducing valve rehabilitation project in the amount of \$434,044.38; and authorize the City Manager to execute the agreement and issue resultant payments. (Utilities Director Clark)

City Manager Cotter said the Council held an in-depth public work session that afternoon on this topic. He said staff was confident about the city's financing abilities and available revenue to fund the utility projects. He said millions of dollars were being invested in the water and wastewater systems now, and said some of the projects had been deferred for years by EPCOR. He said the Council would continually see capital projects being brought forward for their consideration. He said they were committed to implementing no water rate increases over the next year. He said any decision to raise rates in the future would be made locally by the Bullhead City Council. He said their priority was to make significant investments in the system. He said the enterprise dollars could only be used toward water and wastewater improvements, and said additional funds for improvements would come from the General Fund.

Utilities Director Clark said the valves were used to automatically control the water system. He said a total of 134 valves were inspected and about 99 percent of them required some type of maintenance. He said in June 2022, bids were solicited for the rehabilitation of the valves and Prestige Worldwide Technologies, LLC was the lowest bidder. He said the same contractor also inspected each of the valves. He said another vendor that did not inspect the valves, but looked at the reports, submitted a significantly higher bid.

Mayor Brady asked if anyone from the public wanted to speak.

Eva Corbett asked if there was some recourse that could be obtained from EPCOR.

City Manager Cotter said there was no recourse. He said the city was now in control of the water system, and said more water could be saved by investing in and improving the system.

Gary Genovese asked if the Federal government ultimately controlled the water and if the city paid for the water coming out of the ground. Utilities Director Clark said the city paid a fee to the Bureau of Reclamation based on the total amount of water coming out of the ground. He said the fee was \$25 an acre-foot, which was a nominal cost.

Billy Pershing commended the city for performing the continued upgrades and maintenance of the system.

Barbara Pape said the city had to maintain and sustain the quality of the system, and said it was important that the city now had control.

Greg Valdez said he agreed with Ms. Pape.

**MOTION:** Council Member Head made a motion to approve the contract with Prestige Worldwide Technologies, LLC, for the pressure reducing valve rehabilitation project in the amount of \$434,044.38; and authorize the City Manager to execute the agreement and issue resultant payments. Council Member D'Amico seconded the motion.

**VOTE:** AYES: Brady, Brummett, D'Amico, Head, Hecht, Lizarraga, Wegmann  
NAYS: None ABSENT: None

**MOTION CARRIED**

10. Discussion and possible action to approve the quotation from EJ USA, Inc. for the procurement of 101 manhole lids and frames in the amount of \$149,117.61, plus applicable taxes and fees, find that waiver of formal competitive bidding under Bullhead City Municipal Code Section 3.37.030(D), is in the best interests of the city, and authorize the City Manager to execute any agreements and issue resultant payments. (Utilities Director Clark)

Utilities Director Clark said this was a proprietary/sole source purchase of 101 composite manhole frames and lids. He said the material was designed to withhold heavy loads and was resistant to hydrogen sulphide gas. He said the manhole frames and lids were part of the overall manhole rehabilitation project and would be used in conjunction with Armorock Polymer concrete manholes.

Council Member Wegmann asked about the lifespan of the manhole lids. Utilities Director Clark said the lifespan was about 50 years.

Council Member Hecht said she was thankful the products were made in the USA.

Mayor Brady said he was a strong believer in competitive bidding for any purchases more than \$50,000, and asked why this purchase did not go out to bid.

Utilities Director Clark said this company was the only reputable manufacturer of this product, and said the other company that manufactured the lids had products that failed. He said the lids had the capability to become "smart" manholes in the future, and were lockable.

Mayor Brady asked if anyone from the public wanted to speak.

Mike Sheets said he installed many cast iron lids. He asked how much longer the composite lids lasted because of the cost difference. He asked if there was a guarantee.

Utilities Director Clark said they planned to use the composite lids where the H<sub>2</sub>S gas was high and would use the cast iron lids in other locations. He said there was a guarantee on the product.

Gary Genovese spoke in support of the purchase, and asked if the new lids would fit the existing holes.

Utilities Director Clark said they were replacing 50 to 70 manholes with new material, and they would not have those types of problems.

Billy Pershing asked about the cost of the installation.

Utilities Director Clark said installation would not cost a lot and said it would be same as a cast iron frame.

Mayor Brady asked if there was any urgency in purchasing the manhole covers.

Utilities Director Clark said there was a 14-week turnaround time and they had planned a manhole replacement project in the near future.

Mayor Brady said he believed this purchase should be bid out and said he would vote “no.”

**MOTION:** Council Member Wegmann made a motion to approve the quotation from EJ USA, Inc. for the procurement of 101 manhole lids and frames in the amount of \$149,117.61, plus applicable taxes and fees, find that waiver of formal competitive bidding under Bullhead City Municipal Code Section 3.37.030(D), is in the best interests of the city, and authorize the City Manager to execute any agreements and issue resultant payments. Vice Mayor Brummett seconded the motion.

**VOTE:** AYES: Brummett, Head, Wegmann  
NAYS: Brady, D’Amico, Hecht, Lizarraga ABSENT: None

**MOTION FAILED**

11. Discussion and possible action to approve the contract with McCormick Construction, Inc. of Bullhead City, Arizona, for the Gary Keith Park Paving Improvements Project in the amount of \$785,887.00; and authorize the City Manager or designee to execute the contract and required documents and issue resulting payments. (Public Works Director Johnson)

City Manager Cotter said bids were solicited in July 2022 and two bids were received. He said McCormick Construction was the low bidder. He said prices went up from the original budget over the past year. He said the Council originally approved an allocation of ARPA funding of \$650,000 on September 7, 2021; and said ARPA funds would also be used to cover the additional cost of \$135,887.



Mayor Brady asked if anyone from the public wanted to speak. No one from the public spoke.

**MOTION:** Council Member D'Amico made a motion to approve the contract with McCormick Construction, Inc. of Bullhead City, Arizona, for the Gary Keith Park Paving Improvements Project in the amount of \$785,887.00; and authorize the City Manager or designee to execute the contract and required documents and issue resulting payments. Council Member Wegmann seconded the motion.

**VOTE:** AYES: Brady, Brummett, D'Amico, Head, Hecht, Lizarraga, Wegmann  
NAYS: None ABSENT: None

**MOTION CARRIED**

**Other Business**

12. Discussion and possible action to adopt Resolution No. 2022R-49 approving the application for, and receipt of, Supplemental Off-Highway Recreation Funds from Arizona State Parks and Trails for the purchase of two (2) law enforcement side-by-side off-highway vehicles fitted with emergency light packages in the amount of approximately \$99,400.00; and authorizing the City Manager to execute any agreements and issue payments. (City Manager Cotter)

Assistant to the City Manager Edigar Kajirwa said the vehicles would be utilized for the purpose of educating the public about Arizona Off Highway Vehicle (OHV) laws and safety as well as enforcement of off-highway regulations. He said the trails within the city were high volume in OHV areas. He said the vehicles would also be used to assist in regional operations. He said they would be purchasing Polaris vehicles from Phoenix, and said the vehicles were on back order. He said the project was bid out, but only one company was able to supply them as they had been out of stock.

Mayor Brady asked if anyone from the public wanted to speak.

Pamela Smith asked when the off road parking facility construction was planned to begin.

City Manager Cotter said the city would be responsible for enforcement along the new Heritage Trail. He said they applied for a \$750,000 grant to be used to construct the OHV facility off of Silver Creek Road.

Dan Alfonzo asked if the project was bid under a GSA bid process, and if there was a warranty.

City Manager Cotter said the demand was very high and the products were on back order.

Mike Sheets asked for the reason the product was ordered outside of the city limits.

Assistant to the City Manager Kajirwa said the local vendors were out of stock and were not able to provide a future delivery date.

**MOTION:** Council Member Hecht made a motion to adopt Resolution No. 2022R-49 approving the application for, and receipt of, Supplemental Off-Highway Recreation Funds from Arizona State Parks and Trails for the purchase of two (2) law enforcement side-by-side off-highway vehicles fitted with emergency light packages in the amount of approximately \$99,400.00; and authorizing the City Manager to execute any agreements and issue payments. Council Member Wegmann seconded the motion.

**VOTE:** AYES: Brady, Brummett, D'Amico, Head, Hecht, Lizarraga, Wegmann  
NAYS: None ABSENT: None

**MOTION CARRIED**

13. Discussion and possible action to adopt Resolution No. 2022R-50 approving the application and receipt of a WaterSMART Grant: Water and Energy Efficiency Grants for Fiscal Year 2023 from the Bureau of Reclamation in an amount not to exceed \$1.5 million as a city cost share. (City Manager Cotter)

City Manager Cotter said the city was budgeting \$500,000 for water conservation and the federal government was looking for partners. He said this was a long-term grant opportunity for next fiscal year.

Mayor Brady asked how the city would spend the additional grant monies.

City Manager Cotter said a portion would be spent this year, and said they would get some large commercial customers on board. He said if they could get everyone to start replacing their toilets and washing machines, more rebates could be provided. He said a lot depended on their future policies.

Assistant to the City Manager Kajirwa said Arizona would be going into a Tier Two shortage in January.

Council Member Hecht asked if the city reached out to the local vendors regarding the rebate program.

City Manager Cotter said the city would engage a brand new water conservation marketing campaign this fall.

Mayor Brady asked if anyone from the public wanted to speak.

Dan Alfonzo asked if there was a device available to install on water lines that tracked leaks.

Utilities Director Clark said he did not have the information on hand.

Billy Pershing said he thought the grant required matching funds.

**MOTION:** Council Member Hecht made a motion to adopt Resolution No. 2022R-50 approving the application and receipt of a WaterSMART Grant: Water and Energy Efficiency Grants for Fiscal Year 2023 from the Bureau of Reclamation in an amount not to exceed \$1.5 million as a city cost share. Council Member D'Amico seconded the motion.

**VOTE:** AYES: Brady, Brummett, D'Amico, Head, Hecht, Lizarraga, Wegmann  
NAYS: None ABSENT: None

**MOTION CARRIED**

14. Discussion and possible action to adopt Resolution No. 2022R-51 authorizing city staff to apply for the Arizona Office of Tourism Visit Arizona Initiative Partnership Grant for up to \$150,000 for purposes of the Laughlin/Bullhead Airshow; and if approved, authorizing the City Manager to receive the funds, enter any agreements, and make disbursements consistent with the authority provided herein. (City Manager Cotter)

Assistant to the City Manager Travis Pruitt said the grant funding would be used to further enhance and expand the Laughlin/Bullhead Airshow scheduled for April 1, 2023.

Assistant to the City Manager Kajirwa said the grant would be awarded by August 2022.

Council Member Hecht asked for additional information on enhancements to the show.

Assistant to the City Manager Pruitt said the grant funds would be used to hire more aircraft and more performers.

Mayor Brady asked if anyone from the public wanted to speak. No one from the public spoke.

**MOTION:** Council Member D'Amico made a motion to adopt Resolution No. 2022R-51 authorizing city staff to apply for the Arizona Office of Tourism Visit Arizona Initiative Partnership Grant for up to \$150,000 for purposes of the Laughlin/Bullhead Airshow; and if approved, authorizing the City Manager to receive the funds, enter any agreements, and make disbursements consistent with the authority provided herein. Council Member Wegmann seconded the motion.

**VOTE:** AYES: Brady, Brummett, D'Amico, Head, Hecht, Lizarraga, Wegmann  
NAYS: None ABSENT: None

**MOTION CARRIED**

15. Discussion and possible action to adopt Resolution No. 2022R-52 declaring and adopting the election results submitted by the Mohave County Elections Department for the August 2, 2022 Primary Election in Bullhead City as the official final election results. (City Clerk Stein)

City Clerk Stein said the Mohave County Board of Supervisors canvassed and adopted the results of the primary election on August 12th, and said this was the City Council's opportunity to adopt

those results. She said a run-off election in November would not be required, as all candidates were directly elected in the primary election.

Mayor Brady asked if anyone from the public wanted to speak. No one from the public spoke.

**MOTION:** Council Member Wegmann made a motion to adopt Resolution No. 2022R-52 declaring and adopting the election results submitted by the Mohave County Elections Department for the August 2, 2022 Primary Election in Bullhead City as the official final election results. Council Member Lizarraga seconded the motion.

**VOTE:** AYES: Brady, Brummett, D'Amico, Head, Hecht, Lizarraga, Wegmann  
NAYS: None ABSENT: None

**MOTION CARRIED**

**COUNCIL REQUESTED ITEMS**

None

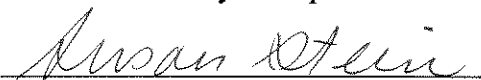
**ADJOURNMENT**

There being no further business to come before the Council, the Mayor declared the meeting adjourned at 7:21p.m.

**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct record of the regular meeting of the City Council of the City of Bullhead City held on the 16th day of August 2022. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 6th day of September 2022.



Susan Stein, MMC, CPM  
City Clerk