



## MISSION STATEMENT

“IT IS THE GOAL OF THE CITY OF BULLHEAD CITY TO ENHANCE THE QUALITY OF LIFE AND PROMOTE A SENSE OF COMMUNITY TO RESIDENTS BY PROVIDING QUALITY PUBLIC SERVICES IN A RESPONSIBLE, EFFICIENT AND EFFECTIVE MANNER.”

**ACTION AGENDA**  
**REGULAR COUNCIL MEETING**  
**BULLHEAD CITY COUNCIL**  
**TUESDAY, DECEMBER 6, 2022, 5:30 P.M.**  
**CITY COUNCIL CHAMBERS**  
**1255 Marina Boulevard, Bullhead City, Arizona**

### **CALL TO ORDER**

### **ROLL CALL**

### **INVOCATION**

Pastor Lionel Grant, First Southern Baptist Church of Mohave Valley

### **PLEDGE OF ALLEGIANCE**

### **PRESENTATIONS AND PROCLAMATIONS**

None

### **CALL TO THE PUBLIC**

### **AGENDA MODIFICATIONS**

Any items to be withdrawn from, or moved to, the appropriate place on the agenda.

### **WAIVER MOTION**

Motion to waive the reading in full of all ordinances and resolutions presented for adoption at this meeting.

**ACTION** WAIVED THE READING IN FULL OF ALL ORDINANCES AND RESOLUTIONS PRESENTED FOR ADOPTION AT THIS MEETING.

### **MANAGER'S REPORT**

1. December Month of Fun at the Anderson Auto Group Fieldhouse
2. Winter Wonderland – December 10th
3. Gary Keith Park Paving
4. Community Park Wash Culvert Project
5. Bullhead City - Once Again - Arizona's Most Affordable Community
6. 2023 Mandatory Water Conservation

### **MAYOR AND COUNCIL MEMBERS' REPORTS ON CURRENT EVENTS**

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**ITEMS TO BE WITHDRAWN FROM THE CONSENT AGENDA**

**ACTION REMOVED CONSENT AGENDA ITEMS NO. 2, 3, AND 4 FOR DISCUSSION.**

**CONSENT AGENDA**

CONSENT AGENDA (Items No. 1 through 4) All items appearing on the consent agenda will be approved with one motion and without separate discussion unless a Council Member so requests.

1. Approval of the Minutes of the Regular Council Meeting held on November 15, 2022. (City Clerk Stein)

**ACTION APPROVED CONSENT AGENDA ITEM NO. 1 AS PRESENTED.**

**HEARINGS ON ITEMS PULLED FROM CONSENT AGENDA**

2. Adopt RESOLUTION NO. 2022R-65 approving the City of Bullhead City All-Hazard Emergency Operations Plan and the Mohave County Multi-Jurisdictional Hazard Mitigation Plan as presented. (Police Chief Trebes)

**ACTION APPROVED RESOLUTION NO. 2022R-65 APPROVING THE CITY OF BULLHEAD CITY ALL-HAZARD EMERGENCY OPERATIONS PLAN AND THE MOHAVE COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN AS PRESENTED.**

3. Approve to direct the City Manager to establish a one-time allowance for employees to redeem up to 25 hours of personal time and up to 25 hours of vacation time, 50 hours maximum, for hours accrued. (City Manager Cotter)

**ACTION DIRECTED THE CITY MANAGER TO ESTABLISH A ONE-TIME ALLOWANCE FOR EMPLOYEES TO REDEEM UP TO 25 HOURS OF PERSONAL TIME AND UP TO 25 HOURS OF VACATION TIME, 50 HOURS MAXIMUM, FOR HOURS ACCRUED.**

4. Approve a budget amendment to create a new Marketplace Enterprise Fund and authorize the creation of two new full-time positions. (City Manager Cotter)

**ACTION APPROVED A BUDGET AMENDMENT TO CREATE A NEW MARKETPLACE ENTERPRISE FUND AND AUTHORIZE THE CREATION OF TWO NEW FULL-TIME POSITIONS.**

**PROCEDURES FOR PUBLIC COMMENT ON PUBLIC HEARING ACTION ITEMS**

**BOARD/COMMISSION/COMMITTEE APPOINTMENTS**

None

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**PUBLIC HEARINGS ON LIQUOR LICENSE APPLICATIONS**

5. **PUBLIC HEARING.** Discussion and possible action to approve an application with the Arizona Department of Liquor Licenses and Control for the acquisition of a Series 5 Liquor License for operations at the activities to be promoted in connection with the Bullhead Belle, and authorize the City Manager to execute and receive license and manage all aspects of the implementation of the license. (City Manager Cotter)

**ACTION** MADE A RECOMMENDATION TO APPROVE AN APPLICATION WITH THE ARIZONA DEPARTMENT OF LIQUOR LICENSES AND CONTROL FOR THE ACQUISITION OF A SERIES 5 LIQUOR LICENSE FOR OPERATIONS AT THE ACTIVITIES TO BE PROMOTED IN CONNECTION WITH THE BULLHEAD BELLE; AND AUTHORIZED THE CITY MANAGER TO EXECUTE AND RECEIVE LICENSE AND MANAGE ALL ASPECTS OF THE IMPLEMENTATION OF THE LICENSE.

**ACTION ITEMS**

**Building, Planning and Zoning Items**

None

**Bid Awards, Contracts, Intergovernmental Agreements, and Purchases**

6. Discussion and possible action to: 1) adopt RESOLUTION NO. 2022R-66 approving the Intergovernmental Agreement between the State of Arizona and the City of Bullhead City (IGA 22-0008742-I) providing for the improvements on the Bullhead Parkway in the estimated amount of \$3,836,503.00; 2) authorizing the Mayor to execute the agreement on behalf of the city; and 3) directing city staff to take all actions to effectuate the intent of the agreement. (Public Works Director Johnson)

**ACTION** 1) ADOPTED RESOLUTION NO. 2022R-66 APPROVING THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE STATE OF ARIZONA AND THE CITY OF BULLHEAD CITY (IGA 22-0008742-I) PROVIDING FOR THE IMPROVEMENTS ON THE BULLHEAD PARKWAY IN THE ESTIMATED AMOUNT OF \$3,836,503.00; 2) AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT ON BEHALF OF THE CITY; AND 3) DIRECTING CITY STAFF TO TAKE ALL ACTIONS TO EFFECTUATE THE INTENT OF THE AGREEMENT.

7. Discussion and possible action to approve the Professional Services Agreement with West Coast Civil for a Design Proposal for the Lakeside Drive Deep Sewer in the amount of \$298,610.00; and authorize the City Manager to execute the agreement and issue resulting payments. (Utilities Director Clark)

**ACTION** APPROVED THE PROFESSIONAL SERVICES AGREEMENT WITH WEST COAST CIVIL FOR A DESIGN PROPOSAL FOR THE LAKESIDE DRIVE DEEP SEWER IN THE AMOUNT OF \$298,610.00; AND AUTHORIZED THE CITY MANAGER TO EXECUTE THE AGREEMENT AND ISSUE RESULTING PAYMENTS.

8. Discussion and possible action to approve the Construction Contract with Kay Constructors LLC. for the rehabilitation of Lift Station 18-1's Wet Wells in the amount of \$3,519,896.55; and authorize the City Manager to execute the agreement and issue resultant payments. (Utilities Director Clark)

**ACTION APPROVED THE CONSTRUCTION CONTRACT WITH KAY CONSTRUCTORS LLC. FOR THE REHABILITATION OF LIFT STATION 18-1'S WET WELLS IN THE AMOUNT OF \$3,519,896.55; AND AUTHORIZED THE CITY MANAGER TO EXECUTE THE AGREEMENT AND ISSUE RESULTANT PAYMENTS.**

9. Discussion and possible action to approve the contract with Yellow Jacket Drilling Services LLC. for Exploratory Soil Borings in the amount of \$550,484.00; and authorize the City Manager to execute the agreement and issue resultant payments. (Utilities Director Clark)

**ACTION APPROVED THE CONTRACT WITH YELLOW JACKET DRILLING SERVICES LLC. FOR EXPLORATORY SOIL BORINGS IN THE AMOUNT OF \$550,484.00; AND AUTHORIZED THE CITY MANAGER TO EXECUTE THE AGREEMENT AND ISSUE RESULTANT PAYMENTS.**

10. Discussion and possible action to approve the quotation from EJ USA Inc. for the procurement of 200 cast iron manhole lids and frames in the amount of \$88,191.18; and authorize the City Manager to execute the agreement and issue resultant payments. (Utilities Director Clark)

**ACTION APPROVED THE QUOTATION FROM EJ USA INC. FOR THE PROCUREMENT OF 200 CAST IRON MANHOLE LIDS AND FRAMES IN THE AMOUNT OF \$88,191.18; AND AUTHORIZED THE CITY MANAGER TO EXECUTE THE AGREEMENT AND ISSUE RESULTANT PAYMENTS.**

11. Discussion and possible action to approve the quotation from Armorock in the amount of \$303,368.00, plus taxes; and authorize the City Manager to execute the agreement and issue resultant payments; and further, due to the unique circumstances presented with this purchase, the City Council finds, pursuant to Section 3.37.030(D) of the Bullhead City Municipal Code, that waiver of competitive bidding is in the best interest of the city. (Utilities Director Clark)

**ACTION APPROVED THE QUOTATION FROM ARMOROCK IN THE AMOUNT OF \$303,368.00, PLUS TAXES; AND AUTHORIZED THE CITY MANAGER TO EXECUTE THE AGREEMENT AND ISSUE RESULTANT PAYMENTS; AND FURTHER, DUE TO THE UNIQUE CIRCUMSTANCES PRESENTED WITH THIS PURCHASE, THE CITY COUNCIL FINDS, PURSUANT TO SECTION 3.37.030(D) OF THE BULLHEAD CITY MUNICIPAL CODE, THAT WAIVER OF COMPETITIVE BIDDING IS IN THE BEST INTEREST OF THE CITY.**

12. Discussion and possible action to approve the contract with EJ USA Inc. for the procurement of 101 manhole lids and frames in the amount of \$163,666.35; and authorize the City Manager to execute the agreement and issue resultant payments. (Utilities Director Clark)

**ACTION APPROVED THE CONTRACT WITH EJ USA INC. FOR THE PROCUREMENT OF 101 MANHOLE LIDS AND FRAMES IN THE AMOUNT OF \$163,666.35; AND AUTHORIZED THE CITY MANAGER TO EXECUTE THE AGREEMENT AND ISSUE RESULTANT PAYMENTS.**

13. Discussion and possible action to approve Change Order Nos. 1, 2, and 3, from Redmond Construction LLC under Project No. 23-U-031 (Highway 95 Crossings), in the amount of \$117,222.50; and authorize the City Manager to execute the orders and issue resultant payments. (Utilities Director Clark)

**ACTION APPROVED CHANGE ORDER NOS. 1, 2, AND 3, FROM REDMOND CONSTRUCTION LLC UNDER PROJECT NO. 23-U-031 (HIGHWAY 95 CROSSINGS), IN THE AMOUNT OF \$117,222.50; AND AUTHORIZED THE CITY MANAGER TO EXECUTE THE ORDERS AND ISSUE RESULTANT PAYMENTS.**

14. Discussion and possible action to approve a construction contract with JTR Engineering Contractor LLC. for the sewer extension of Marble Canyon Drive in an amount not to exceed \$175,701.60; and authorize the City Manager to execute the contract and issue resultant payments, and to engage in all other work or transactions necessary to bring the Marble Canyon Drive sewer extension and Miracle View Condominiums sewer connection matter to closure. (Utilities Director Clark)

**ACTION APPROVED A CONSTRUCTION CONTRACT WITH JTR ENGINEERING CONTRACTOR LLC. FOR THE SEWER EXTENSION OF MARBLE CANYON DRIVE IN AN AMOUNT NOT TO EXCEED \$175,701.60; AND AUTHORIZED THE CITY MANAGER TO EXECUTE THE CONTRACT AND ISSUE RESULTANT PAYMENTS, AND TO ENGAGE IN ALL OTHER WORK OR TRANSACTIONS NECESSARY TO BRING THE MARBLE CANYON DRIVE SEWER EXTENSION AND MIRACLE VIEW CONDOMINIUMS SEWER CONNECTION MATTER TO CLOSURE.**

**Other Business**

15. Discussion and possible action to 1) add the Trane Roundabout Project to the City's Transportation Plan for future planning and not to be considered in the 5-year Capital Improvement Project; or 2) direct staff to receive additional public outreach for the Trane Roundabout Project; or 3) budget the project in fiscal year 2023-2024 Capital Improvement Projects for inclusion of \$1,504,000.00 in the proposed budget to be considered with all other projects in the upcoming budget process; or 4) remove the Trane Roundabout Project from future planning and consideration. (Public Works Director Johnson)

**ACTION 4) REMOVED THE TRANE ROUNDABOUT PROJECT FROM FUTURE PLANNING AND CONSIDERATION.**

16. Discussion and possible action to adopt RESOLUTION NO. 2022R-67 approving a loan with WIFA(Water Infrastructure Finance Authority) for drinking water funds in the amount of \$6,445,000.00 with \$1,177,000.00 forgivable for 30 years at a rate not to exceed 4.5 percent. (City Manager Cotter)

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**ACTION ADOPTED RESOLUTION NO. 2022R-67 APPROVING A LOAN WITH WIFA(WATER INFRASTRUCTURE FINANCE AUTHORITY) FOR DRINKING WATER FUNDS IN THE AMOUNT OF \$6,445,000.00 WITH \$1,177,000.00 FORGIVABLE FOR 30 YEARS AT A RATE NOT TO EXCEED 4.5 PERCENT.**

17. Discussion and possible action to adopt ORDINANCE NO. 2022-33 approving the code amendment "Boards and Commissions Amendments 2022" by reference; and 2) adopt RESOLUTION NO. 2022R-68 declaring the code amendment a public record. (City Manager Cotter)

**ACTION ADOPTED ORDINANCE NO. 2022-33 APPROVING THE CODE AMENDMENT "BOARDS AND COMMISSIONS AMENDMENTS 2022" BY REFERENCE; AND ADOPTED RESOLUTION NO. 2022R-68 DECLARING THE CODE AMENDMENT A PUBLIC RECORD.**

18. Discussion and possible action to 1) adopt ORDINANCE NO. 2022-34 approving the code amendment "City Council Vacancy Amendments December 2022" by reference; and 2) adopt RESOLUTION NO. 2022R-69 declaring the code amendment public record. (City Manager Cotter)

**ACTION ADOPTED ORDINANCE NO. 2022-34 APPROVING THE CODE AMENDMENT "CITY COUNCIL VACANCY AMENDMENTS DECEMBER 2022" BY REFERENCE; AND ADOPTED RESOLUTION NO. 2022R-69 DECLARING THE CODE AMENDMENT PUBLIC RECORD.**

**Council Requested Items**

None

**ADJOURNMENT**

Dated this 13th day of December 2022.

*Susan Stein*  
Susan Stein, MMC, CPM, City Clerk