

Upon notice duly given under Arizona Revised Statutes, Section 38-431, et seq., as amended, the City Council and the Parks and Recreation Commission of the City of Bullhead City held a Special Joint Meeting on Tuesday, September 19, 2023, in the Council Chambers, 1255 Marina Blvd., Bullhead City, Arizona.

**CALL TO ORDER**

Mayor D'Amico called the special meeting to order at 3:00 p.m.

**ROLL CALL**

Council Present

Alfonzo, D'Amico, Head, Hecht, Lettman, Lizarraga, Ring

Council Absent

None

Parks and Recreation Commissioners Present

Bell, Becker, Cox, Petrillo

Parks and Recreation Commissioners Absent

Cribb

Staff Present:

CITY MANAGER: Toby Cotter

CITY ATTORNEY: Garnet Emery

CITY CLERK: Susan Stein

POLICE CHIEF: Robert Trebes

POLICE CAPTAIN: Jason Harms

PUBLIC WORKS DIRECTOR: Angie Johnson

PARKS AND RECREATION SUPERINTENDENT: David Heath

**DISCUSSION ITEM(S)**

1. Discussion regarding the installation of cameras in city parks for security purposes.

City Manager Cotter said the City Council requested a joint work session with the Parks and Recreation Commission to discuss and develop policies related to using cameras in the parks. He said a packet was provided that included news articles regarding other cities using cameras; including their goals and outcomes. He said the use of cameras in parks is becoming popular across the globe to enhance the safety and security for visitors and communities.

City Manager Cotter provided video clips of other cities with security cameras in parks. Results were shared from Kansas City, Missouri, where the cameras served as a crime deterrent, with the use of signage informing the public they are being recorded. Columbus, Ohio, chose to rent the cameras installed in their parks after violent crimes started occurring; and said they are seeing a difference. Austin, Texas, utilized portable cameras as part of a pilot program in response to an increase in crime and vandalism.

City Manager Cotter said cameras act as a deterrent, help the police department solve crimes of theft and graffiti, record facts that an eyewitness may not, cameras never shut off, and utilize existing technology that works day and night to obtain specific images, such as license plate numbers and faces. Overall people feel safer knowing cameras are being utilized. This discussion

will not involve technology, as there is enough bandwidth and electricity to support the cameras. The cost factor and policy are the main discussion points today.

Police Chief Trebes provided statistics related to the type and number of crimes within Rotary Park and Community Park. The major crimes include damage, assaults, graffiti, and disorderly conduct. From June 2022 to the present there have been a total of 128 incidents handled by the Police Department.

City Manager Cotter said some concerns regarding cameras in the parks were: privacy, cost, data management and storage, technical issues, maintenance, false sense of security, and public record requests. Many of these can be mitigated through the development of a policy, utilizing available funding, and existing technology. Outcomes from other cities include deterred theft, arrests made for vandalism and physical altercations, holding people responsible, and finding missing persons.

Parks and Recreation Superintendent Heath said on a weekly basis, the Parks and Recreation Department made repairs related to destruction of property, arson, and graffiti. Not all incidents are reported to the police, as the expense for routine damage repair was included in the budget. Currently there are approximately 37 "hot zones" where a camera would be beneficial to keep an eye on valuable property, high crime areas, and safety of the public.

Parks and Recreation Superintendent Heath stated they have been speaking with a vendor regarding security cameras. The company currently has 150 cameras in place at the Bullhead City Elementary School District. He reviewed the quotation and said a 10-year warranty, 24/7 technical support, automatic software updates, notifications, storage and archiving, the ability to share permission, and user friendly technology were included in the package. The cost is approximately \$1,500 per camera with added costs for cell phone routers, AT&T service plan, and software license.

Police Chief Trebes said, from a law enforcement perspective, some criminal incidents in the parks do not produce enough evidence in order to solve them. Cameras are a really good tool for obtaining evidence, solving crimes, and serving as a deterrent. Security cameras would allow citizens to enjoy the facilities and hold others accountable for their actions.

Mayor D'Amico stated this subject was discussed during the budget session because of many messages and emails received from parents whose children had been jumped and others that had property stolen at the skate park. The money saved through deterrence could pay for a portion of the cameras. He would rather see taxpayer money used for the cameras than pay to repair damage. The parks are public and people utilizing the parks will have to understand they are being filmed for their safety.

Parks and Recreation Commissioner Petrillo said she appreciated the installation of cameras in the park. She inquired if there are any legal concerns with having cameras in the park. City Manager Cotter said they studied other cities' record retention laws and redacting processes. There are certain areas within the park where privacy must be maintained, such as the pool and splash pad where cameras would not be utilized, and said other security measures would be implemented. Police Chief Trebes stated as policy makers; there are many options for informed decisions on how best to utilize the cameras. For example, technology allows the cameras to be

turned on instantly and can be activated as an incident is taking place, or they could be turned on when the pool is closed.

Parks and Recreation Commissioner Becker stated he likes everything about having cameras in the parks. He inquired if the city would utilize the license plate reader. City Manager Cotter stated the technology is available, but they have not considered monitoring license plates.

Parks and Recreation Commission Chair Cox stated cameras are needed and he is in favor of installing them in the parks. He suggested spreading the purchase of the cameras over several years. Mayor D'Amico agreed, and suggested starting with a limited number of cameras and placing them in the areas that have the highest amount of criminal behavior, as well as the use of portable cameras. City Manager Cotter stated the portable units would have to be monitored, secured in place, and fenced to deter vandalism.

Parks and Recreation Commissioner Bell agreed the installation of security cameras was a great idea.

Council Member Lettman asked who would have access to the monitors and how often they would be utilized, the estimated value of the vandalism discussed, how many parks would have cameras, and if facial recognition would be utilized. City Manager Cotter stated those decisions would be part of developing the policy and regulations, and said the rules can be definitive. The progression and sophistication of the camera system could lead to full-time monitoring, but it would depend on the policy and procedures put into place. Currently the city has five full-time security guards within the parks. Police Chief Trebes stated most crimes occur after 11 p.m. when the parks are closed. Mayor D'Amico stated he supports the cameras being unmonitored during the day and monitored at night in specific areas with appropriate personnel responding to notifications. City Manager Cotter stated the cameras have the technology to utilize facial recognition. Parks and Recreation Superintendent Heath stated the cost of the vandalism has not been tracked and he would propose cameras be installed in nine parks.

Council Member Lettman said he supports the concept, but would like to start on a smaller scale with guardrails in place, work through the issues, then progress as needed. City Manager Cotter said Council would vote on the purchase of the cameras and the related policy.

Council Member Hecht inquired if the identified locations for the cameras would be available to the Council. City Manager Cotter stated a proposal would be brought before the Council and can be discussed further at that time. It may be best if the recommended camera location comes from professional staff.

Council Member Hecht shared some information related to public access to camera footage and asked how the city would handle the requests. City Attorney Emery explained the State of Arizona has an open and liberal public records law with very few things that are confidential and not subject to public disclosure. He said records would not be released if there were privacy issues, and said requests are processed on a case by case basis.

Council Member Hecht expressed support for restricting the monitoring of cameras to the evening and increasing the presence of park rangers during the day.

Vice Mayor Head expressed support for implementing the cameras as a pilot program.

Council Member Ring expressed support for the program, and said the Council should let the professionals handle the what, where, and how of the program.

Council Member Lizarraga expressed support for the program, noting the cameras and equipment need to be protected. He inquired if “AI” technology would be used. City Manager Cotter explained the cameras are currently “AI” intelligent to some extent.

Council Member Alfonzo shared some information regarding the pros and cons of using cameras from the ACLU, New York Police Department, National Center for Educational Statistics, The Boston Globe, and Broward County, Florida. He said if a person had nothing to hide, there was nothing to fear.

Mayor D’Amico asked if anyone from the public wanted to speak.

Denise Atwater-Vallon asked the Council to consider installing cameras inside the Colorado River Museum for the protection of staff and the irreplaceable antiques and items of historical interest.

Jason Newlin agreed with the use of cameras, in addition to increasing human interaction with the park ranger program.

City Manager Cotter asked for clarification from the Council if they would like to implement the pilot program proposal to use mobile and/or permanent cameras. He said a part of the pilot program would include consideration of policies and procedures.

Mayor D’Amico stated the 37 identified locations should have permanent cameras installed.

Council Member Lettman clarified that a pilot program would include the installation of cameras in one or two parks; and auditing those results before expanding the program.

Council Member Hecht agreed with initiating a pilot program within one or two parks.

Vice Mayor Head agreed with a pilot program after determining how much money they want to spend; placing permanent cameras in areas with the most occurrences and developing policies that work for the city.

Council Member Ring stated law enforcement would provide the information they needed to perform their job.

Council Member Lizarraga agreed with moving forward with the pilot program.

Council Member Alfonzo agreed with moving forward; stating if the cameras saved one life, it was money well spent.

**MOTION:** Council Member Ring made a motion to adjourn the special meeting and convene into executive session at 4:14 p.m. Council Member Lizarraga seconded the motion.

**VOTE:** AYES: Alfonzo, D'Amico, Head, Hecht, Lettman, Lizarraga, Ring  
NAYS: None ABSENT: None

**MOTION CARRIED**

**EXECUTIVE SESSION**

2. Discussion or consultation for legal advice, pursuant to Arizona Revised Statutes § 38-431.03(A)(3), for an update on the status of various notices of claims and lawsuits to which the City is, or was, a party.

**MOTION:** Council Member Alfonzo made a motion to adjourn the executive session. Council Member Lizarraga seconded the motion.

**VOTE:** AYES: Alfonzo, D'Amico, Head, Hecht, Lettman, Lizarraga, Ring  
NAYS: None ABSENT: None

**MOTION CARRIED**

**ADJOURNMENT**

Mayor D'Amico declared the special meeting adjourned at 4:45 p.m.

**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct record of the special meeting of the City Council of the City of Bullhead City held on the 19th day of September 2023. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 7th day of November 2023.

  
Susan Stein, MMC, CPM  
City Clerk

Upon notice duly given under Arizona Revised Statutes, Section 38-431, et seq., as amended, the City Council of the City of Bullhead City held a regularly scheduled meeting on Tuesday, September 19, 2023, in the City Council Chambers, 1255 Marina Boulevard, Bullhead City, Arizona.

**CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE**

Mayor D'Amico called the meeting to order at 5:30 p.m. and invited Spiritual Leader Maryann Shepherd to deliver the invocation. Vice Mayor Head led the assembly in the Pledge of Allegiance to the Flag.

**ROLL CALL**

Council Present

Alfonzo, D'Amico, Head, Hecht, Lettman, Lizarraga, Ring

Council Absent

None

Staff Present

CITY MANAGER: Toby Cotter

CITY ATTORNEY: Garnet Emery

ASSISTANT CITY MANAGER: Edigar Kajirwa

ASSISTANT CITY MANAGER: Travis Pruitt

CITY CLERK: Susan Stein

FINANCE DIRECTOR: Robert Drexler

PUBLIC WORKS DIRECTOR: Angie Johnson

PLANNING MANAGER: Johnny Loera

HUMAN SERVICES DIRECTOR: Absent

POLICE CHIEF: Robert Trebes

UTILITIES DIRECTOR: Mark R. Clark

**PRESENTATIONS AND PROCLAMATIONS**

None

**CALL TO THE PUBLIC**

Mayor D'Amico opened the call to the public.

Jacqueline Edge expressed concern with Vape Pirates USA, a newly approved vape shop going in across the street from the middle school, especially where there is already a problem with students vaping.

Raymond White, Site Director for Nations Finest Veterans Services, invited the community to attend the 2nd Annual Game of Throws Cornhole Tournament to be held on October 7th at Rotary Park.

Eva Corbett invited the community to attend the Arizona Veteran K-9 Services Bingo fundraiser at the Mohave Valley Association of Realtors on September 21st.

Sue Demarco from S.A.I.N.T. (Saving Animals in Need Together) thanked the community for their participation and support at their 11th annual Bowling for Pets event, which was very successful. She recognized Sean Regan for adopting Bella and Gina for adopting Dudley; and said both dogs are thriving.

Julie Hassett from the Colorado River Concert Association invited the community to attend the 2023-2024 concert season, noting the first show will be held on November 16th. They are seeking sponsorships to support their Student Education Outreach Program.

Larry Tunforss suggested the city reconsider expanding the area for free use of Community Park, especially during the weekdays; to Fort Mohave, Mohave Valley, and Topock. He said a season pass might be an alternative.

Paul Lavold expressed concern with noise from the Airbnb located next to his residence, and asked the city to curtail the amount of short term rental properties within Bullhead City.

Jeff Krause asked for Council's assistance with cleaning up a lot in Canyon Trails that had debris left behind by a builder, creating a safety issue.

#### **AGENDA MODIFICATIONS**

None

#### **WAIVER MOTION**

**MOTION:** Vice Mayor Head made a motion to waive the reading in full of all ordinances and resolutions presented for adoption at this meeting. Council Member Ring seconded the motion.

**VOTE:** AYES: Alfonzo, D'Amico, Head, Hecht, Lettman, Lizarraga, Ring  
NAYS: None ABSENT: None

#### **MOTION CARRIED**

#### **MANAGER'S REPORT**

City Manager Cotter responded to some issues raised in the call to the public, stating the city does not own any parcels of land in the Canyon Trails area. He said he will have the Code Enforcement Department work with the owner/developer to get the lot cleaned up. He said the State of Arizona's zoning codes did not regulate vaping and cigarettes; therefore, the Planning and Zoning Department was not able to regulate the vape store that opened near the middle school.

1. Cameras in City Parks Workshop

City Manager Cotter said security cameras in city parks were discussed today during a workshop with the Parks and Recreation Commission. He said the City Council and Parks and Recreation Commission provided clear direction in order to move forward with the installation of cameras in the parks. A presentation will be made to Council in the very near future.

2. Special Events in Bullhead City

Public Information Officer Mackenzie Covert provided a list of city, community, sports, and tourism related events scheduled through the end of October.

3. Progress of the New Senior Center Building

City Manager Cotter said the new Senior Center construction is well under way and the progress can be seen from Trane Road.

4. End of Parking Fees in Community Park for Summer Season

City Manager Cotter said parking fees at Community Park have ended and will begin again in May 2024. The city received a total of \$561,200 in revenue from parking fees, and said all of those funds went back into the park budget for improvements. He said the city would address Fort Mohave and Laughlin's concerns related to parking fees during the off season.

**MAYOR AND COUNCIL MEMBERS' REPORTS ON CURRENT EVENTS**

Council Member Hecht congratulated Mohave High School for bringing the Golden Shovel back to Bullhead City after ten years. She congratulated Mohave Community College for breaking ground on September 28th to build a student apartment complex.

Council Member Lizarraga invited the community to attend the Octoberfest event on September 30th at Community Park.

Mayor D'Amico stated he bowled on a team with Assistant City Managers Kajirwa and Pruitt at the Bowling for Pets fundraiser. He congratulated Mohave High School, Mohave Accelerated Learning Center, and all the local schools on their teams' wins.

**ITEMS WITHDRAWN FROM CONSENT AGENDA**

None



**CONSENT AGENDA**

**MOTION:** Vice Mayor Head made a motion to accept Item No. 1 on the Consent Agenda. Council Member Alfonzo seconded the motion.

**VOTE:** AYES: Alfonzo, D'Amico, Head, Hecht, Lettman, Lizarraga, Ring  
NAYS: None ABSENT: None

**MOTION CARRIED**

Items on the Consent Agenda were approved as follows:

1. Approval of the Minutes of the Regular Council Meeting held on July 5, 2023. (City Clerk Stein)

**HEARINGS ON ITEMS PULLED FROM CONSENT AGENDA**

None

**PROCEDURES FOR PUBLIC COMMENT ON PUBLIC HEARING ACTION ITEMS**

None

**BOARD/COMMISSION/COMMITTEE APPOINTMENTS**

2. Discussion and possible action to appoint two real estate members to serve as Committee Representatives on the City's Real Estate Owned (REO) Committee. (City Clerk Stein)

City Manager Cotter said Rocky Vecera from Colorado River Top Producers Realty and Arianna Romero from Keller Williams Arizona Living Realty had expressed interest in serving on the committee. Both applicants had prior commitments and were not in attendance this evening.

**MOTION:** Council Member Lizarraga made a motion to appoint Rocky Vecera and Arianna Romero to serve as Committee Representatives on the City's Real Estate Owned (REO) Committee. Council Member Ring seconded the motion.

**VOTE:** AYES: Alfonzo, D'Amico, Head, Hecht, Lettman, Lizarraga, Ring  
NAYS: None ABSENT: None

**MOTION CARRIED**

**PUBLIC HEARINGS ON LIQUOR LICENSE APPLICATIONS**

None

## **ACTION ITEMS**

### **Building, Planning and Zoning Items**

None

### **Bids Awards, Contracts, Intergovernmental Agreements, and Purchases**

3. Discussion and possible action to adopt Resolution No. 2023R-42 approving Intergovernmental Agreement (ADOT IGA No. 23-0009324-1), transferring jurisdiction of State Route 95 within Bullhead City corporate limits subsequent to the completion of the current repaving construction project and upon approval of the State Transportation Board. (City Manager Cotter)

City Manager Cotter stated this item has been previously discussed at length during a Council workshop. As a result of the efforts of Mayor Brady, Mayor D'Amico, and staff who lobbied the State, \$28 million will be put into repaving Highway 95 from the Laughlin Bridge to Needles. Upon completion of the paving project, the Arizona State Transportation Board will finalize the agreement. The city had been working in partnership with the Arizona Department of Transportation (ADOT) by crack filling, filling of potholes, maintaining and paying for the lights, fog and slurry sealing, and performing routine maintenance. An additional \$8 million will be coming to the city to construct right-turn lanes on Highway 95. The city will continue to partner with ADOT during the transition process. Overall, this agreement is for the betterment of the community, businesses, and the traveling public.

Mayor D'Amico stated the center medians will be reviewed and possibly addressed in the future. He said this Sunday evening, ADOT will be putting up signage and city staff will be repairing the potholes, which will hopefully stay in place until the new paving begins.

Council Member Lettman asked if the intersection of Highway 95 and Route 68 by the Bullhead Parkway was part of the project, and about the maintenance of the Laughlin Bridge. City Manager Cotter stated the intersection of Highway 95 and 68 and Bullhead Parkway is not part of the paving project because ADOT asked to maintain control of the giant sign over the highway. ADOT and NDOT are primarily responsible for the maintenance of the current Laughlin Bridge. The new bridge will belong to Bullhead City and Clark County.

Mayor D'Amico asked if anyone from the public wanted to speak.

Paul Lavold stated the Bullhead Parkway shoulder from Landon to Highway 95 was washed out. City Manager Cotter stated the city is applying for grants to repave the entire parkway, which is estimated to cost more than \$20 million. He said staff will make sure the shoulders are groomed.

**MOTION:** Council Member Ring made a motion to adopt Resolution No. 2023R-42 approving Intergovernmental Agreement (ADOT IGA No. 23-0009324-1), transferring jurisdiction of State Route 95 within Bullhead City corporate limits subsequent to the completion of the current repaving construction project and upon approval of the State Transportation Board. Council Member Hecht seconded the motion.

**VOTE:** AYES: Alfonzo, D'Amico, Head, Hecht, Lettman, Lizarraga, Ring  
NAYS: None ABSENT: None

**MOTION CARRIED**

4. Discussion and possible action to approve the proposal from Border States Electric in the amount of \$133,886.00, securing the order to purchase and install the Motor Control Center for Phase 1 of the Reuse Pump Station at the Section 10 Water Reclamation Plant for next year's project; authorizing the City Manager to effectuate the purchase when the product is available and to enter into a contract for installation; and finding that waiving the competitive bidding requirement pursuant to Bullhead City Municipal Code Section 3.37.030(D) is in the best interest of the city. (Utilities Director Clark)

Utilities Director Clark said the environment today was different from the past. He said currently there were extensive lead times for purchasing items, such as this item with a 52-week lag time. The Council approved the Section 10 Headworks project with a similar situation last year. This item is for the motor control system purchase, which is an electrical component in the Phase 1 Reuse Project. The city specifies certain items for specific uses based on quality, longevity, and utility of the product.

Council Member Lettman asked when the funding would be required. Utilities Director Clark said if the purchase is approved, this item will be budgeted for and paid for with next year's budget.

Council Member Alfonzo asked about the result of the bid process. Utilities Director Clark said staff conducted a search for other vendors that could provide this particular product. Upon determining that Border States was the only vendor in this region that supplied the product, the item did not go out to bid.

Mayor D'Amico asked if anyone from the public wanted to speak. No one from the public spoke.

**MOTION:** Council Member Lizarraga made a motion to approve the proposal from Border States Electric in the amount of \$133,886.00, securing the order to purchase and install the Motor Control Center for Phase 1 of the Reuse Pump Station at the Section 10 Water Reclamation Plant for next year's project; authorizing the City Manager to effectuate the purchase when the product is available and to enter into a contract for installation; and finding that waiving the competitive bidding requirement pursuant be Bullhead City Municipal Code Section 3.37.030(D) is in the best interest of the city. Council Member Alfonzo seconded the motion.

**VOTE:** AYES: Alfonzo, D'Amico, Head, Hecht, Lettman, Lizarraga, Ring  
NAYS: None ABSENT: None

### **MOTION CARRIED**

5. Discussion and possible action to approve the contract with Kay Constructors LLC in the amount of \$7,139,915.30 for the Section 10 Water Reclamation Plant Headworks Construction; and authorize the City Manager to execute the contract and issue resultant payments. (Utilities Director Clark)

Utilities Director Clark said the Arizona Department of Environmental Quality (ADEQ) regulations required expansion once 80 percent of the plant capacity is reached. That percentage has been reached at the Section 10 Wastewater Treatment Plant Section 10, and the construction phase has begun. This project will expand the four million gallons of sewage per day to six million gallons. Phase One of the project includes installation of the headworks project, which is necessary to remove rags and other foreign materials that can cause damage to the pumps. Approximately \$150,000 to \$200,000 is spent per year replacing and repairing the pumps because of the foreign materials that get stuck in them. He provided a detailed presentation that displayed the current layout and processes of the wastewater treatment plant.

Mayor D'Amico said that because the wastewater treatment plant is owned by the city, the user rates are low and would not increase at this time.

Council Member Alfonzo said this was the city's ongoing effort to improve the wastewater system, and asked how the project would be funded. Utilities Director Clark said this project is partially funded through a low interest loan from WIFA, with some of the funds being forgivable, and internally generated funds.

Mayor D'Amico asked if anyone from the public wanted to speak.

Grace Telsner inquired if this expansion would accommodate planned growth in the city. Utilities Director Clark explained this plant will not accommodate the proposed buildout of the city. The plant will only accommodate up to eight million gallons of sewage per day. After that, a new plant would need to be built, but that is decades away.

**MOTION:** Council Member Ring made a motion to approve the contract with Kay Constructors LLC in the amount of \$7,139,915.30 for the Section 10 Water Reclamation Plant Headworks Construction; and authorize the City Manager to execute the contract and issue resultant payments. Council Member Alfonzo seconded the motion.

**VOTE:** AYES: D'Amico, Head, Hecht, Lettman, Lizarraga, Ring  
NAYS: Alfonzo ABSENT: None

**MOTION CARRIED**

**OTHER BUSINESS**

6. Discussion and possible action to adopt Resolution No. 2023R-43 establishing the Bullhead City Metropolitan Planning Organization (MPO). (Assistant City Manager Pruitt)

Assistant City Manager Pruitt stated this is a resolution to authorize the establishment of the Bullhead City Metropolitan Planning Organization (MPO). The Council was presented with the initial information related to the MPO at the August 15, 2023 regular meeting. The MPO will promote a broad-based focus approach on transportation planning for the entire designated planning area. The ADOT Regional Transportation Planner for the WACOG region and the Planning and Program Manager for the ADOT Multi-Modal Planning Division were present for this presentation.

Mr. Pruitt provided a detailed PowerPoint presentation to Council. He said the city received notification from the Department of Transportation that the U.S. Census Bureau found that Bullhead City had more than 50,000 residents and is growing. Upon this notification, Bullhead City was required to establish an MPO in order to continue to receive Federal Transit Funding. He said the MPO is an independent planning body charged with long-range transportation planning for the established urbanized metropolitan planning.

Assistant City Manager Pruitt said the bulk of the funding comes from federal funding, a portion comes from the gas tax, and there is a requirement for the city to contribute 5.7 percent which can be through in-kind services. MPO staff can also apply for grants to bring in additional funding. He said a letter of support was received from the Mohave County Board of Supervisors, who will have a role on the executive board as the MPO covers Fort Mohave and Mohave Valley. He said the MPO will be made up of two or three paid planning staff who will perform day-to-day operations, a technical committee made up of various city and county personnel with the knowledge to make technical plans related to development and transportation, and an executive board with voting members and will make the final decisions. An ADOT representative, Western Arizona Council of Governments (WACOG) representative, and the Fort Mohave Tribal Chairman will be part of the executive board.

Assistant City Manager Pruitt said, upon approval from Council, the package will be sent to the ADOT Director for approval, then to the Governor for review and approval, and then to the Federal Highway Administration for final approval. Once final approval is received the executive board will be established, bylaws will be put into place, and the MPO staff will be hired.

Mayor D'Amico asked if there were specific grants for MPOs.

Assistant City Manager Pruitt stated there are specific grants solely for MPOs as well as a wide range of other grants the MPO can apply for, depending on staff's ability and time to do so. The MPO would be responsible for making the decision as to what, if any, grants they felt would be most advantageous for the city.

Council Member Lettman asked where the MPO would be located. City Manager Cotter said the location has not been determined at this time.

Council Member Alfonzo asked about the funding for development of the MPO. Assistant City Manager Pruitt said the city has already been allotted funds for this fiscal year, which will be utilized to get the MPO started. The funding amount is approximately \$300,000, which will be transferred to the city once the MPO is formed.

City Manager Cotter said Chairman Tim Williams from the Fort Mojave Indian Tribe will be a member of the MPO. The Tribe has been a great neighbor, and partnering with them is best for the region.

Mayor D'Amico asked if anyone from the public wanted to speak.

Eva Corbett inquired if this would include future projects such as the Mountainview Road extension. City Manager Cotter stated any project that involves transportation planning would fall under the purview of the MPO planning efforts.

**MOTION: Council Member Lizarraga made a motion to adopt Resolution No. 2023R-43 establishing the Bullhead City Metropolitan Planning Organization (MPO). Council Member Alfonzo seconded the motion.**

**VOTE:** AYES: Alfonzo, D'Amico, Head, Hecht, Lettman, Lizarraga, Ring  
NAYS: None ABSENT: None

**MOTION CARRIED**

**COUNCIL REQUESTED ITEMS**

None

**ADJOURNMENT**

There being no further business to come before the Council, the Mayor declared the meeting adjourned at 7:04 pm.

**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct record of the regular meeting of the City Council of the City of Bullhead City held on the 19th day of September 2023. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 7th day of November 2023.



Susan Stein, MMC, CPM  
City Clerk