



MISSION STATEMENT

“IT IS THE GOAL OF THE CITY OF BULLHEAD CITY TO ENHANCE THE QUALITY OF LIFE AND PROMOTE A SENSE OF COMMUNITY TO RESIDENTS BY PROVIDING QUALITY PUBLIC SERVICES IN A RESPONSIBLE, EFFICIENT AND EFFECTIVE MANNER.”

ACTION AGENDA
REGULAR COUNCIL MEETING
BULLHEAD CITY COUNCIL
TUESDAY, MAY 7, 2024, 5:30 P.M.
CITY COUNCIL CHAMBERS

1255 Marina Boulevard, Bullhead City, Arizona

Note: The Bullhead City Council receives staff reports and recommendations, plus supporting documentation from staff for all of the items on the agenda several days prior to the meeting date. Individual City Council Members contact staff with any questions regarding agenda items. As a result of this preparation, items that appear to be routine will typically be handled very quickly, and discussions on disputed or questionable items can begin from a position of general understanding. All information provided to the Council, including meeting agendas and Council packets, are available for public view not later than 24 hours before the meeting in the City Hall lobby as well as posted on the Bullhead City website: www.bullheadcity.com, under “Meetings and Videos.”

CALL TO ORDER

ROLL CALL

Pursuant to Bullhead City Municipal Code, Section 2.04.230, if one or more members of the Council are unable to be present in person at a scheduled Council meeting, that member may participate in the meeting by telephone or video conference.

INVOCATION

Craig Evins, Trinity Baptist Church

COLORS

Mohave High School JROTC Cadets Color Guard

NATIONAL ANTHEM

Mohave High School Student Madison McKee

PLEDGE OF ALLEGIANCE

Sgt. 1st Class Luke Luna, Staff Sgt. Tim Case, and Staff Sgt. Doug Cavalierer, U.S. Army Recruiters, Bullhead City.

PRESENTATIONS AND PROCLAMATIONS

Retirement of Military Banners Presentation by the Tri-State Military Moms, Inc.

CALL TO THE PUBLIC

Call to the public is available for citizens wishing to address the Council on issues within the jurisdiction of the city but not listed on the agenda. Comments must be limited to three (3) minutes or less unless speaking on behalf of a group of citizens that are present, and then the time is five (5) minutes. A maximum of thirty (30) minutes is allocated for call to the public. Citizens wishing to address an item already on tonight's agenda should wait until that item is announced. At the conclusion of the call to the public, individual members of the Council may respond to criticism made by those who have addressed the Council, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Council cannot discuss or take legal action on matters not already on the agenda.

AGENDA MODIFICATIONS

Any items to be withdrawn from, or moved to, the appropriate place on the agenda.

WAIVER MOTION

Motion to waive the reading in full of all ordinances and resolutions presented for adoption at this meeting.

MANAGER'S REPORT

1. River Run Motorcycle Rally Statistics
2. May 13th Budget Meeting
3. June 7th Bridge Grand Opening
4. Summer Camp Registration
5. E-Recycling and Shred Event
6. Welcome new City Clerk Debie Ogden

MAYOR AND COUNCIL MEMBERS' REPORTS ON CURRENT EVENTS

ITEMS TO BE WITHDRAWN FROM THE CONSENT AGENDA

CONSENT AGENDA

CONSENT AGENDA (Items No. 1 and 2) All items appearing on the consent agenda will be approved with one motion and without separate discussion unless a Council Member so requests.

1. Approval of the Minutes of the Special City Council Meeting held on April 16, 2024; and the Minutes of the Regular City Council Meeting held on April 16, 2024. (City Clerk Ogden)
2. Approve the application for a grant from SC Johnson in the amount of \$47,482.50 for the delivery of customer service training to city employees, and if granted, authorize the City Manager to execute any required grant agreement. (Assistant to the City Manager Pruitt)

ACTION: APPROVED CONSENT AGENDA ITEMS 1 AND 2 AS PRESENTED.

HEARINGS ON ITEMS PULLED FROM CONSENT AGENDA

PROCEDURES FOR PUBLIC COMMENT ON PUBLIC HEARING ACTION ITEMS

Members of the public are invited to speak on public hearing action items. To give everyone an opportunity to speak, please observe the following: (1) state your name clearly for the record; (2) you may address the Council one time on each public hearing action item for a maximum of three minutes; and (3) groups must designate one spokesperson to speak on behalf of the group for a maximum of five minutes.

BOARD/COMMISSION/COMMITTEE APPOINTMENTS

None

PUBLIC HEARINGS ON LIQUOR LICENSE APPLICATIONS

- PUBLIC HEARING.** Discussion and possible action to make a recommendation to the Arizona Department of Liquor Licenses and Control to approve the application for a Series 10 (Beer and Wine) Liquor License Job No. 282727, submitted by Maria Burgess for Circle K Stores #9561 located at 1080 Highway 95, Bullhead City, Arizona. (City Clerk Ogden)

ACTION: RECOMMENDED TO THE ARIZONA DEPARTMENT OF LIQUOR LICENSES AND CONTROL TO APPROVE THE APPLICATION FOR A SERIES 10 (BEER AND WINE) LIQUOR LICENSE JOB NO. 282727, SUBMITTED BY MARIA BURGESS FOR CIRCLE K STORES #9561 LOCATED AT 1080 HIGHWAY 95, BULLHEAD CITY, ARIZONA AS PRESENTED.

ACTION ITEMS

Building, Planning and Zoning Items

None

Bid Awards, Contracts, Intergovernmental Agreements, and Purchases

- Discussion and possible action to approve the Investment Grade Audit Agreement with Schneider Electric Buildings American, Inc., and authorize the City Manager to execute the Agreement and take all actions necessary for the evaluation of the audit results by the City Council; and further, if the city does not enter into an Agreement implementing energy improvements, direct the City Manager to pay \$168,000 due under the Agreement. (Assistant to the City Manager Pruitt)

ACTION: APPROVED THE INVESTMENT GRADE AUDIT AGREEMENT WITH SCHNEIDER ELECTRIC BUILDINGS AMERICAN, INC., AND AUTHORIZED THE CITY MANAGER TO EXECUTE THE AGREEMENT AND TAKE ALL ACTIONS NECESSARY FOR THE EVALUATION OF THE AUDIT RESULTS BY THE CITY COUNCIL; AND FURTHER, IF THE CITY DOES NOT ENTER INTO AN AGREEMENT IMPLEMENTING ENERGY IMPROVEMENTS, DIRECTD THE CITY MANAGER TO PAY \$168,000 DUE UNDER THE AGREEMENT AS PRESENTED.

5. Discussion and possible action to approve the additional expenditure of \$241,374.51 under the contract with Ergon Asphalt and Emulsions, Inc. of Las Vegas, Nevada, for the purchase of an additional 300 tons of PMCQS-1h asphalt emulsion for street maintenance projects within City limits, for a total contract amount not exceeding \$1,206,872.55, and authorize the City Manager to approve resultant payments. (Public Works Director Johnson)

ACTION: APPROVED THE REQUEST FOR AN ADDITIONAL EXPENDITURE OF \$241,374.51 UNDER THE CONTRACT WITH ERGON ASPHALT AND EMULSIONS, INC. OF LAS VEGAS, NEVADA, FOR THE PURCHASE OF AN ADDITIONAL 300 TONS OF PMCQS-1H ASPHALT EMULSION FOR STREET MAINTENANCE PROJECTS WITHIN CITY LIMITS, FOR A TOTAL CONTRACT AMOUNT NOT EXCEEDING \$1,206,872.55, AND AUTHORIZE THE CITY MANAGER TO APPROVE RESULTANT PAYMENTS AS PRESENTED.

Other Business

6. Discussion and possible action to adopt ORDINANCE NO. 2024-10 “Pawnbroker Amendments 2024” by reference; and approve RESOLUTION NO. 2024R-21, declaring “Pawnbroker Amendments 2024” a public record. (Police Chief Trebes)

ACTION: ADOPTED ORDINANCE NO. 2024-10 “PAWNBROKER AMENDMENT 2024” BY REFERENCE; AND APPROVED RESOLUTION NO. 2024R-21, DECLARING “PAWNBROKER AMENDMENTS 2024” A PUBLIC RECORD AS PRESENTED.

7. Discussion and possible action to: 1) approve a transfer of \$236,118.94 from the General Fund Contingency to Miscellaneous Capital Park Improvements for cameras in Community and Rotary Parks; 2) approve an agreement with STEP CG, LLC., in substantial final form; and 3) authorize the City Manager to execute the agreement. (Public Works Director Johnson)

ACTION: APPROVED A TRANSFER OF \$236,118.94 FROM THE GENERAL FUND CONTINGENCY TO MISCELLANEOUS CAPITAL PARK IMPROVEMENTS FOR CAMERAS IN COMMUNITY AND ROTARY PARKS; APPROVED AN AGREEMENT WITH STEP CG, LLC., IN SUBSTANTIAL FINAL FORM; AND AUTHORIZED THE CITY MANAGER TO EXECUTE THE AGREEMENT AS PRESENTED.

Council Requested Items

None

ADJOURNMENT

Dated this 10th day of May 2024.


Debie Ogden, MMC, CPM, City Clerk

Legal advice: In accordance with Arizona Revised Statutes § 38-431.03, the Bullhead City Council, upon a duly passed motion, may enter executive session for legal advice with the public body’s attorney on any agenda item.

Accessibility to meetings and programs: Pursuant to the Americans with Disabilities Act (ADA), the City of Bullhead City endeavors to ensure the accessibility of all its programs, facilities and services to all persons with disabilities. If you need an accommodation for this meeting, please contact the Human Resources Department at (928) 763-0153 at least twenty-four (24) hours prior to the meeting so an accommodation may be arranged.