



MISSION STATEMENT

“IT IS THE GOAL OF THE CITY OF BULLHEAD CITY TO ENHANCE THE QUALITY OF LIFE AND PROMOTE A SENSE OF COMMUNITY TO RESIDENTS BY PROVIDING QUALITY PUBLIC SERVICES IN A RESPONSIBLE, EFFICIENT AND EFFECTIVE MANNER.”

ACTION AGENDA
REGULAR COUNCIL MEETING
BULLHEAD CITY COUNCIL
TUESDAY, SEPTEMBER 17, 2024, 5:30 P.M.
CITY COUNCIL CHAMBERS
1255 Marina Boulevard, Bullhead City, Arizona

Note: The Bullhead City Council receives staff reports and recommendations, plus supporting documentation from staff for all the items on the agenda several days prior to the meeting date. Individual City Council Members contact staff with any questions regarding agenda items. As a result of this preparation, items that appear to be routine will typically be handled very quickly, and discussions on disputed or questionable items can begin from a position of general understanding. All information provided to the Council, including meeting agendas and Council packets, are available for public view not later than 24 hours before the meeting in the City Hall lobby as well as posted on the Bullhead City website: bullheadcityaz.gov, under “Meetings and Videos.”

CALL TO ORDER

ROLL CALL

Pursuant to Bullhead City Municipal Code, Section 2.04.230, if one or more members of the Council are unable to be present in person at a scheduled Council meeting, that member may participate in the meeting by telephone or video conference.

INVOCATION

Pastor Stephen Brown, Praise Chapel

PLEDGE OF ALLEGIANCE

PRESENTATIONS AND PROCLAMATIONS

1. Proclamation declaring the week of September 17-23, 2024, as “Constitution Week” in Bullhead City.

CALL TO THE PUBLIC

Call to the public is available for citizens wishing to address the Council on issues within the jurisdiction of the city but not listed on the agenda. Comments must be limited to three (3) minutes or less unless speaking on behalf of a group of citizens that are present, and then the time is five (5) minutes. A maximum of thirty (30) minutes is allocated for call to the public. Citizens wishing to address an item already on tonight's agenda should wait until that item is announced. At the conclusion of the call to the public, individual members of the Council may respond to criticism made by those who have addressed the Council, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Council cannot discuss or take legal action on matters not already on the agenda.

AGENDA MODIFICATIONS

ITEM NUMBER 21 WAS REMOVED FROM THE AGENDA.

WAIVER MOTION

Motion to waive the reading in full of all ordinances and resolutions presented for adoption at this meeting.

MANAGER'S REPORT

1. Boys and Girls Club of the Colorado River Annual Report
2. Labor Day Weekend River Statistics
3. River Summer Statistics
4. Update on Cameras in City Parks
5. Skate Park Rehabilitation

MAYOR AND COUNCIL MEMBERS' REPORTS ON CURRENT EVENTS

ITEMS TO BE WITHDRAWN FROM THE CONSENT AGENDA

CONSENT AGENDA

CONSENT AGENDA (Item No. 1) All items appearing on the consent agenda will be approved with one motion and without separate discussion unless a Council Member so requests.

1. Approve the minutes of the September 3, 2024 Special Work Session and Regular City Council Meetings. (City Clerk Ogden)
2. Adopt RESOLUTION NO. 2024R-43 authorizing the abandonment of the 16-foot public utility easement that lies within the parcels of land described as Lots 6 through 17, Block 11 of Tierra Grande Tract 4023-C, Section 19, T20N, R21W, Bullhead City, AZ. (Development Services Director Choomiyom)
3. Adopt RESOLUTION NO. 2024R-44 appointing and directing the City Finance Director, Robert Drexler, to submit the Annual Expenditure Limitation Report for fiscal years 2023, 2024, and 2025. (Finance Director Drexler)

ACTION: CONSENT AGENDA ITEMS 1-3 WERE APPROVED AS PRESENTED.

HEARINGS ON ITEMS PULLED FROM CONSENT AGENDA

PROCEDURES FOR PUBLIC COMMENT ON PUBLIC HEARING ACTION ITEMS

Members of the public are invited to speak on public hearing action items. To give everyone an opportunity to speak, please observe the following: (1) state your name clearly for the record; (2) you may address the Council one time on each public hearing action item for a maximum of three minutes; and (3) groups must designate one spokesperson to speak on behalf of the group for a maximum of five minutes.

BOARD/COMMISSION/COMMITTEE APPOINTMENTS

4. Discussion and possible action to appoint two (2) citizens to serve on the Bullhead City Area Transit System (BATS) Commission for one (1) term expiring on September 30, 2025 and one (1) term expiring on September 30, 2026. There are two applicants and two open seats. (City Clerk Ogden)

ACTION: APPOINTED CITY FRAZILLE TO SERVE ON THE BULLHEAD AREA TRANSIT COMMISSION FOR A TERM EXPIRING ON SEPTEMBER 30, 2026; AND APPOINTED LIVIA HENDRICKSON TO SERVE ON THE BULLHEAD AREA TRANSIT SYSTEM FOR A TERM EXPIRING ON SEPTEMBER 30, 2025.

5. Discussion and possible action to appoint one (1) citizen to serve on the Planning and Zoning Commission to fill a partial term expiring on June 30, 2025 or June 30, 2026. There is currently one applicant and two open seats. (City Clerk Ogden)

ACTION: APPOINTED BOYD KRAEMER TO SERVE ON THE PLANNING AND ZONING COMMISSION FOR A TERM EXPIRING ON SEPTEMBER 30, 2026.

PUBLIC HEARINGS ON LIQUOR LICENSE APPLICATIONS

6. **PUBLIC HEARING:** Discussion and possible action to make a recommendation to the Arizona Department of Liquor Licenses and Control to approve the application for a new Series 12 (Restaurant) Liquor License and Interim Permit Job No. 302965 submitted by Jared Michael Repinski for Voodoo Cove located at 2247 Clearwater Drive, Bullhead City, AZ. (City Clerk Ogden)

ACTION: RECOMMENDED THE ARIZONA DEPARTMENT OF LIQUOR LICENSES AND CONTROL APPROVE THE APPLICATION FOR A NEW SERIES 12 (RESTAURANT) LIQUOR LICENSE AND INTERIM PERMIT JOB NO. 302965 SUBMITTED BY JARED MICHAEL REPINSKI FOR VOODOO COVE LOCATED AT 2247 CLEARWATER DRIVE, BULLHEAD CITY, AZ AS PRESENTED.

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7. **PUBLIC HEARING:** Discussion and possible action to make a recommendation to the Arizona Department of Liquor Licenses and Control to approve the application for a Series 5 (Government) Liquor License Job No. 298055 submitted by Toby Cotter for the Optimum Community Center located at 2380 Third Street, Bullhead City, AZ. (City Clerk Ogden)

ACTION: RECOMMENDED THE ARIZONA DEPARTMENT OF LIQUOR LICENSES AND CONTROL APPROVE THE APPLICATION FOR A SERIES 5 (GOVERNMENT) LIQUOR LICENSE JOB NO. 298055 SUBMITTED BY TOBY COTTER FOR THE OPTIMUM COMMUNITY CENTER LOCATED AT 2380 THIRD STREET, BULLHEAD CITY, AZ AS PRESENTED.

ACTION ITEMS

Building, Planning and Zoning Items

8. **PUBLIC HEARING:** Discussion and possible action to adopt ORDINANCE NO. 2024-22 approving the request for a zoning map change from R2MF (Residential: Multiple-Family) to RP-PAD (Residential Park – Planned Area Development) for an 18.55 acre parcel of land located at 1625 Goldrush Road and described as Parcel A of the Parcel Plat recorded in Book 37, Page 96, Section 25, T20N, R22W, Bullhead City, AZ. (Development Services Director Chooniyom)

ACTION: ADOPTED ORDINANCE NO. 2024-22 APPROVING THE REQUEST FOR A ZONING MAP CHANGE FROM R2MF (RESIDENTIAL: MULTIPLE-FAMILY) TO RP-PAD (RESIDENTIAL PARK – PLANNED AREA DEVELOPMENT) FOR AN 18.55 ACRE PARCEL OF LAND LOCATED AT 1625 GOLDRUSH ROAD AND DESCRIBED AS PARCEL A OF THE PARCEL PLAT RECORDED IN BOOK 37, PAGE 96, SECTION 25, T20N, R22W, BULLHEAD CITY, AZ AS PRESENTED.

9. Discussion and possible action to adopt ORDINANCE NO. 2024-23 by reference, approving an addition to Title 16, Chapter 16.36, General Subdivision Guidelines of the Bullhead City Municipal Code; and adopting RESOLUTION NO. 2024R-45 declaring the code amendment a public record. (Development Services Director Chooniyom)

ACTION: ADOPTED ORDINANCE NO. 2024-23 BY REFERENCE, APPROVING AN ADDITION TO TITLE 16, CHAPTER 16.36, GENERAL SUBDIVISION GUIDELINES OF THE BULLHEAD CITY MUNICIPAL CODE; AND ADOPTING RESOLUTION NO. 2024R-45 DECLARING THE CODE AMENDMENT A PUBLIC RECORD AS PRESENTED.

10. Discussion and possible action to adopt RESOLUTION NO. 2024R-46 approving the “CityCentre District” conceptual plan for an approximate 246 acre parcel of land located at 2541 Highway 95, and described as a portion of Section 20, T20N, R22W, Bullhead City, AZ. (Development Services Director Chooniyom)

ACTION: ADOPTED RESOLUTION NO. 2024R-46 APPROVING THE “CITYCENTRE DISTRICT” CONCEPTUAL PLAN FOR AN APPROXIMATE 246 ACRE PARCEL OF LAND LOCATED AT 2541 HIGHWAY 95, AND DESCRIBED AS A PORTION OF SECTION 20, T20N, R22W, BULLHEAD CITY, AZ AS PRESENTED.

Bid Awards, Contracts, Intergovernmental Agreements, and Purchases

11. Discussion and possible action to ratify expenditures necessary under the Agreement for Emergency Bypass Pumping for the 10-1 Lift with Arizona Pump Resources, LLC. from \$49,000 to a total amount of \$137,359.85 and authorize the City Manager to issue resultant payments. (Utilities Director Clark)

ACTION: APPROVED TO RATIFY EXPENDITURES NECESSARY UNDER THE AGREEMENT FOR EMERGENCY BYPASS PUMPING FOR THE 10-1 LIFT WITH ARIZONA PUMP RESOURCES, LLC. FROM \$49,000 TO A TOTAL AMOUNT OF \$137,359.85 AND AUTHORIZE THE CITY MANAGER TO ISSUE RESULTANT PAYMENTS AS PRESENTED.

12. Discussion and possible action to approve the Agreement for Purchase and Maintenance for a 600k W Cat Diesel Generator in the amount of \$171,768.08, and authorize the City Manager to execute the contract and approve resultant payments. (Utilities Director Clark)

ACTION: APPROVED THE AGREEMENT FOR PURCHASE AND MAINTENANCE FOR A 600K W CAT DIESEL GENERATOR IN THE AMOUNT OF \$171,768.08, AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE CONTRACT AND APPROVE RESULTANT PAYMENTS AS PRESENTED.

13. Discussion and possible action to approve the construction contract with Kay Constructors, LLC. to complete the improvements of the Section 10 Aeration Basin, Project No. 24-U-003, in an amount not to exceed \$8,938,046.91, and authorize the City Manager to execute the agreement and issue resultant payments. (Utilities Director Clark)

ACTION: APPROVED THE CONSTRUCTION CONTRACT WITH KAY CONSTRUCTORS, LLC. TO COMPLETE THE IMPROVEMENTS OF THE SECTION 10 AERATION BASIN, PROJECT NO. 24-U-003, IN AN AMOUNT NOT TO EXCEED \$8,938,046.91, AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT AND ISSUE RESULTANT PAYMENTS AS PRESENTED.

14. Discussion and possible action to approve the contract with Arizona Emergency Products #0038840 for the full upfit of five (5) patrol vehicles in the amount of \$138,517.70 and authorize the City Manager to execute the contract and issue resultant payments. (Police Chief Trebes)

ACTION: APPROVED THE CONTRACT WITH ARIZONA EMERGENCY PRODUCTS #0038840 FOR THE FULL UPFIT OF FIVE (5) PATROL VEHICLES IN THE AMOUNT OF \$138,517.70 AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE CONTRACT AND ISSUE RESULTANT PAYMENTS AS PRESENTED.

15. Discussion and possible action to adopt RESOLUTION NO. 2024R-47 approving the Intergovernmental Agreement entitled “Non-Criminal Justice User Agreement for Federal and State Access (fingerprint submission) between the Arizona Department of Public Safety and the Bullhead City Police Department” (Police Chief Trebes)

ACTION: ADOPTED RESOLUTION NO. 2024R-47 APPROVING THE INTERGOVERNMENTAL AGREEMENT ENTITLED “NON-CRIMINAL JUSTICE USER AGREEMENT FOR FEDERAL AND STATE ACCESS (FINGERPRINT SUBMISSION) BETWEEN THE ARIZONA DEPARTMENT OF PUBLIC SAFETY AND THE BULLHEAD CITY POLICE DEPARTMENT” AS PRESENTED.

16. Discussion and possible action to 1) approve the Construction Contract with Redmond Construction, LLC. for the Bullhead Regional Food Bank Expansion Project in the amount of \$976,061.00; 2) authorize the City Manager to execute the Agreement and to take all necessary actions for the implementation of the Contract; 3) adopt RESOLUTION NO. 2024R-48 for the commitment of local leveraged funds/resources; and, 4) authorize the transfer of \$157,694.00 from contingency funds as a city contribution to the project. (Human Services Director Tipton)

ACTION: APPROVED THE CONSTRUCTION CONTRACT WITH REDMOND CONSTRUCTION, LLC. FOR THE BULLHEAD REGIONAL FOOD BANK EXPANSION PROJECT IN THE AMOUNT OF \$976,061.00; AUTHORIZED THE CITY MANAGER TO EXECUTE THE AGREEMENT AND TO TAKE ALL NECESSARY ACTIONS FOR THE IMPLEMENTATION OF THE CONTRACT; ADOPTED RESOLUTION NO. 2024R-48 FOR THE COMMITMENT OF LOCAL LEVERAGED FUNDS/RESOURCES; AND, AUTHORIZED THE TRANSFER OF \$157,694.00 FROM CONTINGENCY FUNDS AS A CITY CONTRIBUTION TO THE PROJECT AS PRESENTED.

17. Discussion and possible action to approve the Bullhead Regional Food Bank Funding Agreement, Deed of Trust, and Promissory Note, and authorize the mayor to execute the agreements on behalf of the city. (City Attorney Emery)

ACTION: APPROVED THE BULLHEAD REGIONAL FOOD BANK FUNDING AGREEMENT, DEED OF TRUST, AND PROMISSORY NOTE, AND AUTHORIZE THE MAYOR TO EXECUTE THE AGREEMENTS ON BEHALF OF THE CITY AS PRESENTED.

18. Discussion and possible action to approve the Construction Contract with Perco Rock Company of Cedar City, Utah for the State Route 95 and Merrill Avenue Intersection Improvements Project in an amount not to exceed \$3,334,273.00, and authorize the City Manager or his designee to execute the contract and issue resulting payment on behalf of the City. (Public Works Director Johnson)

ACTION: APPROVED THE CONSTRUCTION CONTRACT WITH PERCO ROCK COMPANY OF CEDAR CITY, UTAH FOR THE STATE ROUTE 95 AND MERRILL AVENUE INTERSECTION IMPROVEMENTS PROJECT IN AN AMOUNT NOT TO EXCEED \$3,334,273.00, AND AUTHORIZE THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE THE CONTRACT AND ISSUE RESULTING PAYMENT ON BEHALF OF THE CITY AS PRESENTED.

19. Discussion and possible action to accept the Grant and Dedication Right of Way in Fee Title and the Grant and Dedication Easement, all in connection with the City's State Route 95 and Merrill Avenue Intersection Improvements, Project No. 24-PW-001; and authorize staff and the City Attorney to make minor adjustments to the accepted dedications as final plans may dictate. (City Attorney Emery)

ACTION: ACCEPTED THE GRANT AND DEDICATION RIGHT OF WAY IN FEE TITLE AND THE GRANT AND DEDICATION EASEMENT, ALL IN CONNECTION WITH THE CITY'S STATE ROUTE 95 AND MERRILL AVENUE INTERSECTION IMPROVEMENTS, PROJECT NO. 24-PW-001; AND AUTHORIZE STAFF AND THE CITY ATTORNEY TO MAKE MINOR ADJUSTMENTS TO THE ACCEPTED DEDICATIONS AS FINAL PLANS MAY DICTATE AS PRESENTED.

Other Business

20. Discussion and possible action to ratify the application for, and acceptance of the award, for the FY2024 Economic Strength Projects Grant (ESP) from the Arizona Commerce Authority in the amount of \$500,000; authorize the City Manager to execute any required agreements with ACA/ADOT, and take all actions consistent with the implementation of the award. (Assistant to the City Manager Kajirwa)

ACTION: APPROVED TO RATIFY THE APPLICATION FOR, AND ACCEPTANCE OF THE AWARD, FOR THE FY2024 ECONOMIC STRENGTH PROJECTS GRANT (ESP) FROM THE ARIZONA COMMERCE AUTHORITY IN THE AMOUNT OF \$500,000; AUTHORIZE THE CITY MANAGER TO EXECUTE ANY REQUIRED AGREEMENTS WITH ACA/ADOT, AND TAKE ALL ACTIONS CONSISTENT WITH THE IMPLEMENTATION OF THE AWARD AS PRESENTED.

21. Discussion and possible action to approve an application for up to \$20,000,000 in grant funds from the Environmental Protection Agency for the City's Solar Empowerment Initiative for energy cost reductions at a selected city water reclamation facility; and, if awarded, authorize the City Manager to execute any necessary grant acceptance for agreement and to take all actions consistent with the implementation of the grant. (Assistant to the City Manager Kajirwa)

THIS ITEM WAS REMOVED FROM THE AGENDA, NO ACTION WAS TAKEN.

Council Requested Items

None

ADJOURNMENT

Dated this 18th day of September 2024.


Debie Ogden, MMC, CPM
City Clerk

Legal advice: In accordance with Arizona Revised Statutes § 38-431.03, the Bullhead City Council, upon a duly passed motion, may enter executive session for legal advice with the public body's attorney on any agenda item.

Accessibility to meetings and programs: Pursuant to the Americans with Disabilities Act (ADA), the City of Bullhead City endeavors to ensure the accessibility of all its programs, facilities and services to all persons with disabilities. If you need an accommodation for this meeting, please contact the Human Resources Department at (928) 763-0153 at least twenty-four (24) hours prior to the meeting so an accommodation may be arranged.