

Celebrating 30 Year of Police Excellence



October 1, 1985 - October 1, 2015



**BULLHEAD CITY
ARIZONA**

**FISCAL YEAR 2015-16
ADOPTED BUDGET**

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

City of Bullhead City

Arizona

For the Fiscal Year Beginning

July 1, 2014

Executive Director

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PREFACE

BUDGET PROCESS

Each year, using a zero-based budgeting process, the City of Bullhead City's budget is developed by the Finance Department in conjunction with the individual departments, the City Manager, Mayor and Council and general citizen input.

Purpose of the Budget

The fundamental purpose of the City's budget is to link what we want to accomplish for the community with the resources necessary to do so. The budget process does this by setting City goals and objectives; establishing reasonable timeframes and organizational responsibility for achieving them and allocating resources for programs and projects. To this end, the budget serves four roles:

- **Policy Document.** Sets forth goals and objectives to be accomplished and the fundamental fiscal principles upon which the budget is prepared.
- **Fiscal Plan.** Identifies and appropriates the resources necessary to accomplish objectives and deliver services and ensures that the City's fiscal health is maintained.
- **Operations Guide.** Describes the basic organizational units and activities of the City.
- **Communication Tool.** Provides the public with a blueprint of how public resources are being used and how these allocations are made.

Financial Plan Policies

Formally articulated budget and fiscal policies provide the foundation for preparing and implementing the budget while assuring the City's long-term fiscal health. Included in this budget document, these policies include general budget, debt and investment policies.

Preparation and Review Process

The budget development is headed by the City Manager, and the Finance Director along with the city's department heads. Budget preparation begins with Mid-year Budget Review in December with projections of the City reserves, revenues and expenditures. The City expenditure limitations and financial capacity are also evaluated. It is with this ground work that departmental expenditure request are made and subsequently reviewed. Below are the phases in the City's budget process.

Financial Capacity Phase: Forecasting is an integral part of the decision-making process. Both long range and short-term projections are prepared. The City's current financial capacity will be evaluated based upon the current fiscal condition given existing City programs. The future financial capacity will be assessed considering long range plans and objectives. A three-year revenue forecast is also prepared for each major fund.

Policy/Strategy Phase: The City Council's goals and directives set the tone for the development of the budget. Council meets annually in a retreat to identify strategic priorities, issues and projects impacting the ensuing fiscal year budget. The Council identifies key policy issues that will provide the direction and framework of the budget. It is within this general framework that department budget requests are formulated. Aside from Council's objectives, the departments identify and discuss their own policy issues with the City Manager. Budget meetings and workshops include discussion of citywide goals and objectives, budgeting guidelines for the operating and capital budgets, time lines, and an overview of fiscal constraints and resources available for allocations.



PREFACE

BUDGET PROCESS

Needs Assessment Phase: In this phase, the departments have an opportunity to assess current conditions, programs and their needs. Examination of current departmental programs or positions for possible trade-offs reduction or elimination is strongly suggested. During this phase, departments are encouraged to thoroughly review all programs and services, assessing their value and priority to the citizens. Additionally, the departments reassess service levels and performance measures. They then attempt to provide the best fit of resource allocation with service performance estimates. From the process, preliminary departmental budgets are prepared.

Review/Development Phase: within the framework of the City's financial capacity, Council and City Manager priorities, departmental needs assessments and budget requests are reviewed. From this, a preliminary citywide operating budget takes shape.

Adoption Phase: During the months of April or May, the City Manager submits to the City Council a proposed Operating Budget for the fiscal year commencing the following July 1. Council meets with the City staff in workshops to discuss the budget proposal and fine tune Council's policies, programs and objectives. A public hearing is held and the budget is finally adopted prior to July 1.

Implementation Phase: Management control of the budget is maintained by conducting budget performance reviews throughout the fiscal year. The reviews are aimed at examining revenue and expenditure patterns and recommending any corrective action that may be necessary. Additionally, records are maintained to evaluate ongoing programs, services and performance measures.

Budget Calendar

A calendar is prepared for the annual budget development. This budget year's budget calendar is presented on the next page.



PREFACE

BUDGET CALENDAR – FISCAL YEAR 2015-16

JANUARY 2015

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

2nd MBudget is available for staff input of FY16 Budget

2nd to 16th Departments Prepare Fee Changes

2nd to 30th Mid-Year Budget Review

23rd Fee Changes Due to Rudy Vera or Loretta Kearns

FEBRUARY 2015

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

3rd FY16 Budget input due

3rd Mission Statements, Achievements, Goals and Performance Measures Due

3rd to 11th Revenue Estimates Prepared

9th CIP Worksheets Due

MARCH 2015

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

2nd to 20th Department Budget Meetings

3rd Department Budget Meetings

5th Fee Changes Posted to Website

APRIL 2015

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

13th Preliminary Operations Budget to City Manager

27th Budget Books to City Council

MAY 2015

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/ 31	25	26	27	28	29	30

11th to 13th Council Budget Work Sessions

19th Fee Changes Adopted

JUNE 2015

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

2nd Adopt Tentative Budget

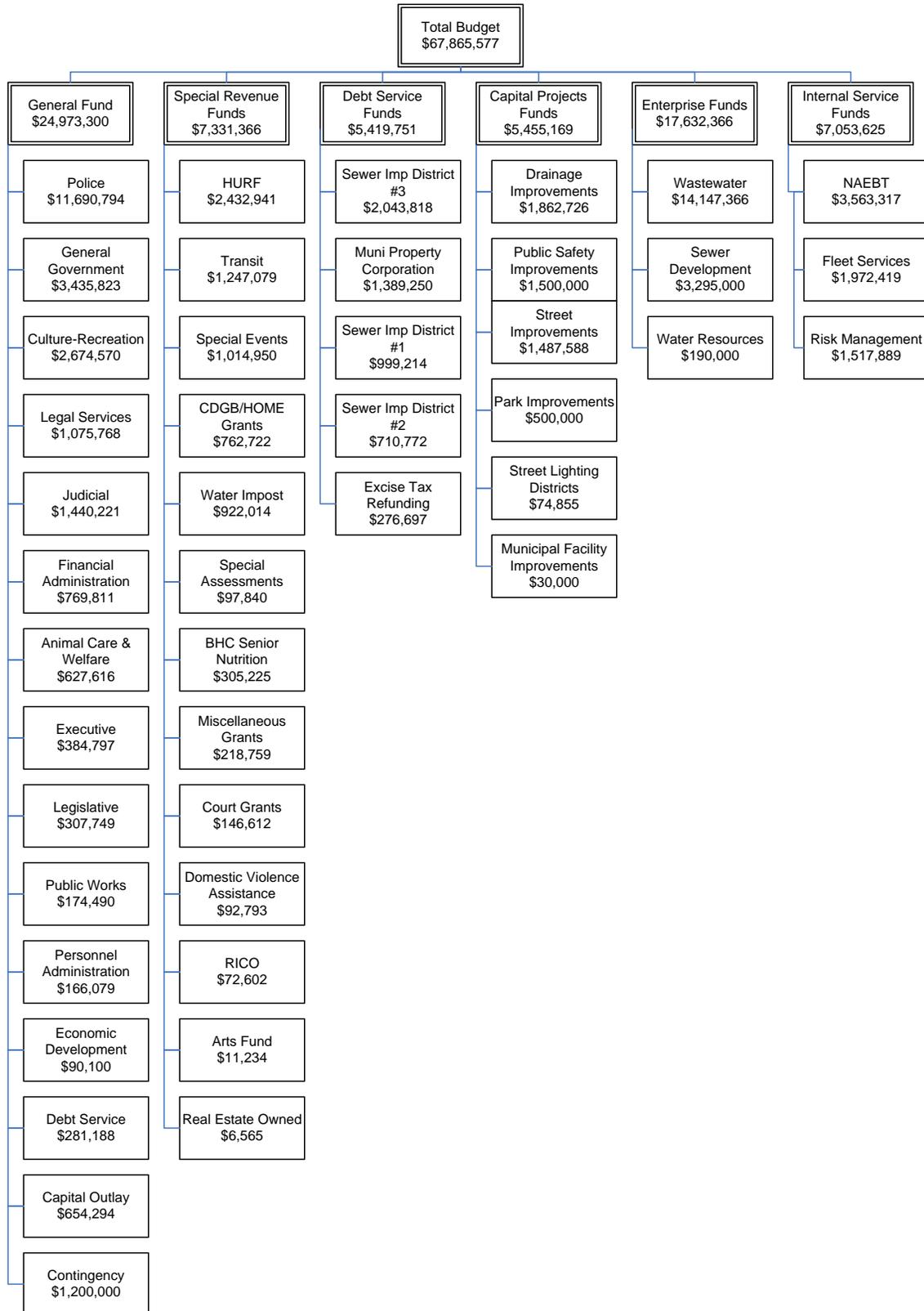
5th & 12th Publish Tentative Budget

16th Adopt Final Budget



PREFACE

FY 16 BUDGET GRAPH





INTRODUCTION

ORGANIZATIONAL VALUES

Mission Statement

It is the goal of the City of Bullhead City to enhance the quality of life and promote a sense of community to residents by providing quality public services in a responsible, efficient and effective manner.

Value Statement

We respect the confidence and trust that our colleagues and citizens place in us. We take responsibility for our actions and conduct ourselves with *P.R.I.D.E.*

Professional

We strive for the highest degree of skill and competence in our tasks. We lead by example and work as an integrated team.

Responsible

We accept full responsibility for the quality and timely completion of our assigned duties. We are accountable for our actions and accept responsibility for our decisions.

Integrity

We are honest and truthful and believe integrity is the basis of community trust. We are compassionate and caring and make our decisions without favoritism or prejudice.

Dedication

We are dedicated to serving our citizens with courtesy loyalty and respect and to building a stronger community. We strive to be role models promoting a positive image of our City.

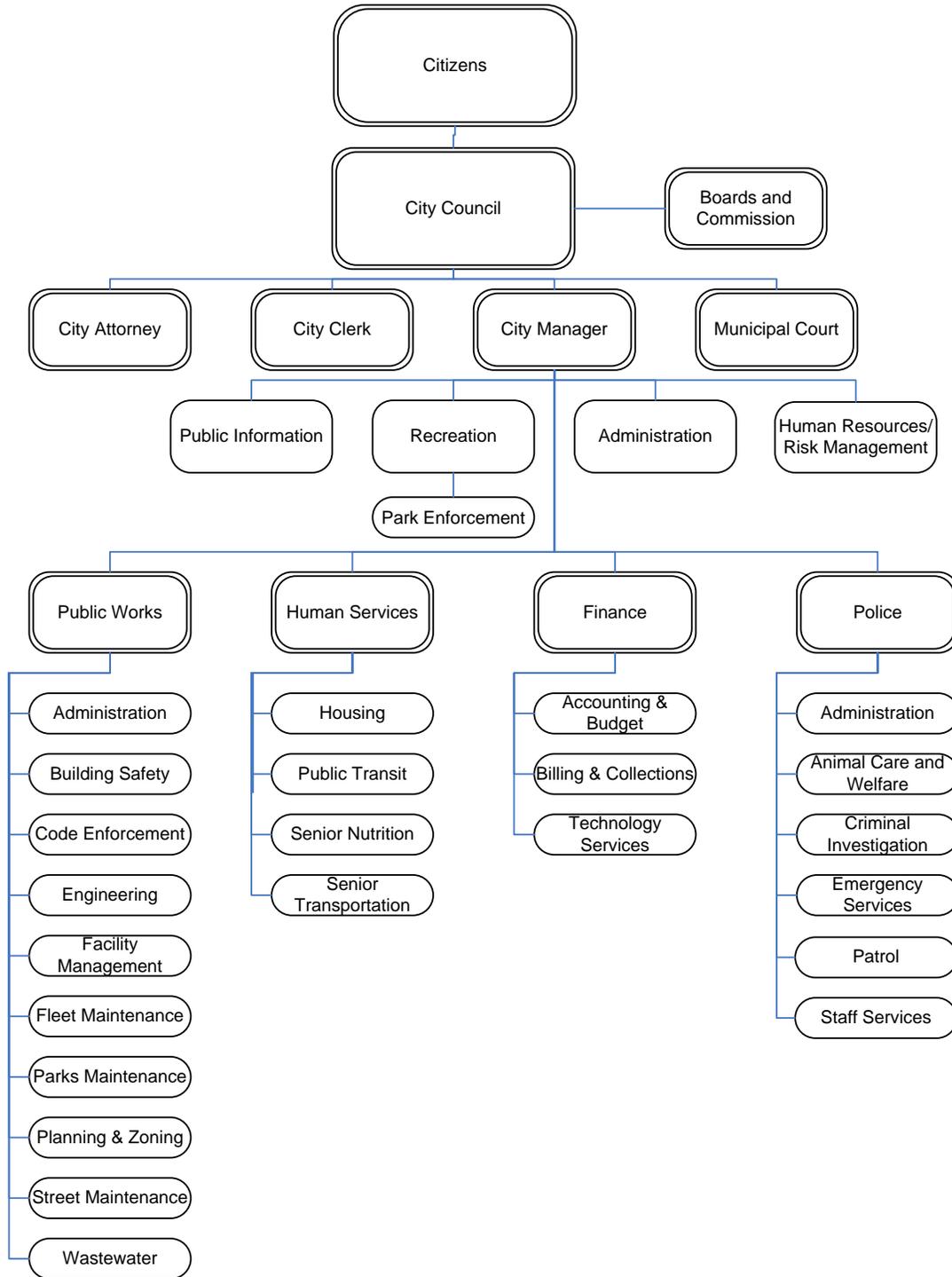
Excellence

We strive for excellence in all aspects of our duties and approach every task determined to succeed. We believe in doing what is right and holding ourselves to the highest standards of ethical conduct in all that we do.



INTRODUCTION

ORGANIZATIONAL CHART





INTRODUCTION

CITY OFFICIALS

The City of Bullhead City operates under the Council-Mayor form of government in accordance with Arizona Revised Statutes. Legislative authority is vested in a seven-member City Council consisting of a Mayor and six council members elected at large for a term of four years. The Mayor and Council appoint the City Manager and such other officers deemed necessary and proper for the orderly government and administration of the affairs of the City, as prescribed by the constitution and applicable laws, and ordinances.



Mayor Thomas Brady

- Elected Mayor November 2014
- Assumed office November 2014
- Term expires November 2018

CITY/REGIONAL/STATE COMMITTEES, BOARDS AND ORGANIZATIONS:

- Arizona Justice of the Peace (JP) Association President for 2 years and Treasurer for 2 years
- Charter Member of Bullhead City Morning Kiwanis Club for 21 years – President for 3 terms
- Kiwanian of the Year in 2014
- Chairman and Project Manager of the Kiwanis Splash Park
- Arizona Association of Counties Former Board Member
- Colorado River Boys & Girls Club Former Board Member
- Salvation Army Former Board Member
- Community Pride Advocates Former Board Member
- Colorado River Republican Women Auxiliary Member
- VFW Post 10005 Life Member
- “Citizen of Year” Finalist – 2014 Community Achievement Award

PERSONAL

- Retired Bullhead City Justice of the Peace (10 years)
- Retired Mohave County Parks Director (19 years)
- 33 Year Resident of Bullhead City
- Married for 18 years to Karla Brady – Former Bullhead City Parks, Recreation, & Community Services Director
- U.S. Army, 1969 – 1971 Nam -173rd Airborne Brigade – Bronze Star Medal with First Oak Leaf Cluster for Achievement
- BA – Southern Illinois University
- Graduate Assistant – Arizona State University



INTRODUCTION

CITY OFFICIALS



Vice Mayor Sheila Shutts

- Elected to City Council May 2009
- Served as Vice Mayor 2010-11 and 2015 - 16
- Term expires November 2016

CITY/REGIONAL/STATE COMMITTEES, BOARDS AND ORGANIZATIONS

- Veteran's Advisory Council-Bullhead City
- Bullhead City Arizona Veterans' Registry Coordinator
- Real Estate Owned Committee Chairman 2015-16
- Arizona Veterans of Foreign Wars (VFW) Auxiliary Council of Administration
- Arizona VFW Auxiliary Photographer
- Elks Lodge #2408 & Auxiliary
- Women of the Moose
- American Legion Post 60 Auxiliary

PERSONAL

- Married for 48 years, two children and three grandchildren
- Retired Manager of Pacific Bell



Councilmember Jerry Duvall

- Elected to City Council May 2009
- Served as Vice Mayor 2011-2012 and 2014-2015
- Council Liaison for the Bullhead City Parks and Recreation Commission
- Council Liaison and Chairman for the Arizona Public Safety Retirement Board
- Term expires November 2016

CITY/REGIONAL/STATE COMMITTEES, BOARDS AND ORGANIZATIONS

- 2004 Elected to the Bullhead City Elementary School Board District #12 and served 6 years
- Arizona Conference of Police & Sheriffs
- National School Resource Officers Association
- Knights of Columbus
- Fraternal Order of Police
- Vietnam Veterans American Member
- Member of Post 10005 Veterans of Foreign Wars
- Morning Kiwanis Club of Bullhead City
- American Legion

PERSONAL

- Married and has one son
- Born and raised in Two Rivers, Wisconsin
- Bullhead City resident for 29 years
- Served 4 years in the United States Army
- Awarded 2 purple Hearts, Bronze star and combat infantry medals
- Retired from the Bullhead City Police Department after 22 years of service
- Rotary Club Officer of the year
- Distinguished Police Service Medal
- 2 Police Commendation Medals
- Arizona State Boating Officer of the year
- Bullhead City Police Union President/Vice President & Contract Negotiator



INTRODUCTION

CITY OFFICIALS



Councilmember Mark Clark

- Elected to City Council May 2009
- Served as Vice Mayor 2012-2013
- Term expires November 2016

CITY/REGIONAL/STATE COMMITTEES, BOARDS AND ORGANIZATIONS

- Tri-City Council
- Bullhead City Water Advisory Committee
- Mohave County Water Authority Vice Chairman
- Arizona Water Association
- Agribusiness and Water Council of Arizona Board of Directors and Executive Committee
- Colorado River Water Users Association
- Mohave County Industrial Development Authority, Board of Directors Vice President
- Mohave County Airport Authority
- Real Estate Committee for the Mohave County Airport
- Mohave County Sheriff Technical Advisory Committee, Chairman
- Association of Financial Professionals

PERSONAL

- Married for 36 years to Beth Clark
- Tri-State resident for 15 years
- MBA Indiana University
- Certified Cash Manager (CCM)
- President QPC Inc.
- Manager for Mohave Valley Irrigation and Drainage District



Councilmember Tami Ring

- Elected to City Council May 2013
- Term expires November 2016

CITY/REGIONAL/STATE COMMITTEES, BOARDS AND ORGANIZATIONS

- Bullhead City real Estate Owned Committee
- SAINT (Saving Animals In Need Together)
- Bullhead Area Chamber of Commerce

PERSONAL

- Proud mother of one daughter
- Moved to Bullhead City in 1991
- Founder of "Clipping The River" Direct Mail
- Owner of Design Styles Window Treatments 2003-2010
- Licensed Realtor at US Southwest Real Estate Company



INTRODUCTION

CITY OFFICIALS



Councilmember Steve D'Amico

- Elected to City Council November 2014
- Term expires November 2018



Councilmember Mickey McClure

- Re-Elected to City Council November 2014
- Term expires November 2018
- Served as City Council Member from 2009 through 2013



POLICIES AND COMMON QUESTIONS

Budget Policy

Purpose

Not unlike other cities, Bullhead City has limited resources and thus limited numbers of programs or services that can be provided. Therefore, the methods used and fundamental choices made are at the very heart of the budgeting process. The primary purpose of the budget is to provide the plan and resources to deliver services and accomplish the goals as set forth for a given year. The budget is predicated on the principle that the City operates as efficiently as possible.

The focus of the City of Bullhead City's budget policy is the process by which a budget is formulated from department request to the Mayor and Council adoption, including the adoption of the Five-Year Capital Improvement Plan and other issues presented to the Mayor and Council during the budget process.

Policy

- **Contingency:** A reserve for contingencies will be established each year to provide for emergencies or unforeseen needs.
 - **Goals:** Management staff and department directors shall develop departmental goals that relate to the department mission statement which in turn directly relates to and supports the City mission statement. Goals are to be stated in specific, measurable terms. They should also be results oriented and directly relate to the performance measures. The financial and performance goals will be approved by Council.
 - **Objectives:** Management staff and department directors shall determine the objectives that describe how to accomplish goals. They also specify what departments and programs expect to accomplish during the budget year. As with the goals, objectives need to be specific and measurable and they need to directly relate to the performance measures.
 - **Performance Measures:** Performance measures are used to determine at what level goals and objectives are being met. Performance measures help to improve the quality of decisions, enhance accountability and improve productivity. Staff will present to Council quarterly reports that will be used to measure and evaluate the progress made in achieving the financial and service delivery goals.
 - **Charges and Fees:** Charges and fees are reviewed and adjusted annually, more often if necessary. To ensure that rates are equitable and cover the total cost of the service, charges and fees are evaluated based on factors such as the impact of inflation, other cost increases and current competitive rates.
 - **Mid-year Budget Review:** An assessment of revenue sources is conducted. Expenditure analysis includes adjustments for inflation, workload increases/decreases and other changes that might have a significant impact on the budget.
 - **Budget Summary:** A concise summary and guide to the key issues and aspects of the operating and capital components of the adopted budget shall be available to the public
- **Annual Budget:** An operating budget is adopted by the City Council on an annual basis.
 - **Balanced Budget:** The annual operating budget balances approved expenditures with anticipated revenue and estimated surplus. The annual operating budget presents expenditure request and estimated revenues for all governmental funds. The City will strive to avoid budgetary and accounting procedures which balance the current budget at the expense of future budgets (i.e., postponing expenditures). All budgetary procedures will conform to existing state and local regulations.
 - **Revenue Projections:** A three-year revenue forecast is prepared early on each year during the budget process in accordance with the provisions of the administrative regulation entitled Revenue Policy (AR 2-7). Revenue estimations are based on an analysis of past revenue trends and current fiscal conditions.
 - **Future Funding:** Analyses will be made to determine if current budget proposals have available funding sources in future years.



POLICIES AND COMMON QUESTIONS

Debt Policy

Purpose

This debt policy is intended to sustain and augment the City's financial stability, to assess the City's long-term capacity to issue and repay debt, and to control debt issues which assist the City in satisfying its capital needs. This debt policy shall serve to:

- Enhance the quality of decisions by imposing order and discipline, and promoting consistency and continuity in decision making
- Rationalize the decision-making process
- Identify realistic, usable and financially sound objectives for staff to implement
- Enable the City to plan debt issuance financing to achieve its objectives
- Demonstrate a commitment to long-term financial planning goals
- Improve the City's credit worthiness by establishing controls on its debt burden; and
- Be regarded positively by the rating agencies in reviewing credit quality.

Policy

The City will issue bonds for capital improvements and will publish and distribute an official statement for each bond and note issue. The City will not issue notes to finance operating deficits and will provide continued financial disclosure per the National Federation of Municipal Analysts to ensure the continued marketability of City's issue debt.

Investment Policy

Purpose

The purpose of this investment policy is to establish normal guidelines for investment of the City of Bullhead City funds. This policy is consistent with relevant state and federal laws and regulations.

Policy

Investment Philosophy: The City of Bullhead City will invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the City and conforming to all state and local statutes governing the investment of public funds. **Investment Emphasis:** Investment of the City funds will emphasize the preservation of principal with safety, credit risk, interest risk, liquidity and yield being the primary factors considered. **Reserve Funds Investment:** Only funds in excess of minimum cash reserve levels (six to eight weeks of operating costs) may be invested outside the Arizona Local Government Investment Pool.

Capital Improvement Policy

Purpose

The Capital Improvement Plan serves as a guide for the City in determining priorities, identifying resources and scheduling the development of capital projects. The plan serves to:

- Move master plans and studies into projects
- Establish short-term priorities
- Establish long-term goals and objectives
- Facilitate long range financial planning.

Policy

The City shall prepare and annually update a five-year Capital Improvement Plan. The scope of the plan shall identify projects, their costs, revenue sources and amounts needed to finance them and will incorporate all community capital improvements. Operating funds needed to maintain capital improvements and additional staff needs will be estimated and identified prior to making the decision to undertake specific capital improvements. All capital improvements shall be compatible with the General Plan. Citizen participation shall be strongly encouraged throughout the process of developing and adopting the Capital Improvement Plan.



POLICIES AND COMMON QUESTIONS

Revenue Policy

Purpose

It is the goal of the City to maintain a diversified and stable revenue system to shelter it from short-run fluctuations in any one revenue source.

Policy

- Annual revenues will be estimated by an objective, analytical process. Revenue estimates will only be made for those revenues received as a result of current laws.
- The City will establish all user charges and fees at a level related to the full cost of providing the services. City fees and charges are reviewed annually to determine rates and fee schedules.
- The City will aggressively pursue all unpaid taxes, fines and fees.
- The City will avoid dependence on temporary revenues to fund recurring government services.
- New residential and commercial developments will be required to financially participate in the provision of City infrastructure for that development.
- Only annexations which have a positive fiscal impact will be pursued.
- A comparison of revenue sources and rates with other jurisdictions, to identify inequities and create uniformity in revenue management.
- Projected revenues will be compared, on a quarterly basis with actual revenues so that expenditures can be modified, as needed, throughout each fiscal year.
- The City will support the Enterprise Fund operations with temporary subsidies from the General Fund to the extent necessary to maintain effective operations of the wastewater system. When in a position to do so, the Enterprise Fund will repay the General Fund for all monies advanced to support the operations.

Reserve Policy

Purpose

To meet its responsibility for sound financial management, the City has set standards for achieving and maintaining fund reserves.

Policy

The City intends to maintain the fund balance and retained earnings of the General and Enterprise funds at levels sufficient to protect the City's creditworthiness as well as its financial positions from unforeseeable emergencies.

- The City will strive to maintain the General Fund undesignated fund balance at thirty percent (30%) of the current year budget expenditures.
- The City will strive to achieve and maintain a positive retained earnings position to provide sufficient reserves for emergencies and revenue shortfalls in the Enterprise Fund. An operating reserve will be established and maintained at fifteen percent (15%) of the current year budget appropriation for operation, maintenance and recurring capital, which is defined as the total Enterprise Fund budget less debt service and capital project expenditures.
- Should either the General Fund or Enterprise Fund fail to meet its reserve goal, the other fund will retain sufficient reserves to protect against any anticipated or unforeseeable emergencies that may occur. Fund balance and retained earnings shall be used only for non-recurring expenditures or major capital purchases that can not be accommodated through current year savings. Should such use reduce the balance below the appropriate level set as the objective of that fund, restoration recommendations will accompany the decisions to utilize said balance.



POLICIES AND COMMON QUESTIONS

Frequently Asked Questions

The Budget process for the City of Bullhead City is designed to meet the citizens' needs for information and input; the decision makers' need for information and advice from citizens on their desired blend of services; and the time line set by the State of Arizona through Arizona Budget Law

When does "budget season" start?

The budget process for the City of Bullhead City typically begins in late September each year when the Finance Department begins to review the rate and fee structures, current services provided, the Council Goals and Objectives, the proposed capital improvement plan, and the financial plans.

However, the budget process for the City of Bullhead City is actually an ongoing process throughout the year. During each fiscal year, new initiatives for services, new regulations, new funding sources, better methods for providing existing services and new concerns are brought forward by citizens and staff to the City Council for discussion, study and implementation. City Boards and Commissions spend time throughout the year developing plans for new or enhanced programs to be included in the following year's budget proposal.

What is a Budget?

A budget is a planning tool, which identifies the work plan for the City for the fiscal year and matches the financial material, and human resources available with the requirements to complete the work plan. It also includes information about the organization, and identifies the policy direction under which the budget was prepared. The budget basically tells you what the organization intends to do with the financial resources.

What is a Fund-Based Budget?

The accounts of the City are organized on the basis of funds, each of which is considered a separate entity accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures.

What basis of accounting/budgeting does the City use?

The budgets of governmental fund types (General, Special Revenue, Debt Service and Capital Projects) are prepared on a modified accrual basis. Briefly, this means that expenditures are recorded when the related fund liability is incurred, and revenues are recognized only when they are measurable and available.

The Enterprise Fund (Wastewater/Sewer Development/Water Resources) also recognized expenditures as encumbrances when a commitment is made (e.g, through a purchase order). Revenues, on the other hand, are recognized when they are obligated to the City (for example, water user fees are recognized as revenue when service is provided). In all cases, when goods and services are not received by year-end, the encumbrances lapse.

The Comprehensive Annual Financial Report (CAFR) shows the status of the City's finances on the basis of "generally accepted accounting principles" (GAAP). In most cases, this conforms to the way the City prepares its budget. Exceptions are as follows:

- Compensated absences liabilities that are expected to be liquidated with expendable available financial resources are accrued as earned by employees (GAAP) as opposed to being expended when paid (budget).
- General staff administrative charges are recognized as direct expenses of the Enterprise Funds on a GAAP basis as opposed to being accounted for and funded by operating transfers into the General Fund for each enterprise fund on the Budget basis.
- Capital outlays with the Enterprise Funds are recorded as assets on a GAAP basis and expenses on a Budget basis.
- Depreciation expense is recorded on a GAAP basis only.

The Comprehensive Annual Financial Report shows fund expenditures and revenues on both a GAAP basis and Budget basis for comparison purposes.



POLICIES AND COMMON QUESTIONS

How can I find out what a department is doing?

Departments are organizational units, formed on the basis of compatible services. Departments provide services based on departmental goals and objectives to fulfill work plans. In some cases, a department will work within several funds. For example, some of the Public Works Department's budget is funded through the Wastewater Fund and Streets Fund. Although each of the operations in these funds is different, they are similar enough that efficiencies are obtained by having teamwork between the various programs.

Each department prepares a budget that includes information about the department and matches the financial, material and human resources available with the requirements to complete both the department and the fund work plans.

Why does a City create a budget?

All cities in Arizona are required to adopt a budget annually. State law also defines the fiscal year that begins on July 1 and ends on June 30. However, even if there were no legal requirements to budget, the City of Bullhead City would complete a budget. The budget process allows City staff to review City Council Goals and Objectives in a formal setting, determine what will be required to meet those objectives, develop an implementation plan, and share that information with citizens and decision-makers.

How do you know how much money the City will have?

Staff develops projections each year for each type of revenue the City receives in each fund. These projections are based on specific knowledge of some factors and assumptions about others. For example, capital projects scheduled in one year may extend into another fiscal year before completion. As a result of construction schedules, this project will cross three fiscal years. Before revenue projections can be finalized for each fiscal year, the project construction (expense) schedule must be set so that reimbursement dates for grant revenues may be

determined and revenue budgeted as accurately as possible in each fiscal year.

Many revenue estimates must be made based on assumptions about general economic conditions. For example, development related revenues (building permits, system development charges, and request for new wastewater service connections) are all based on assumptions about what development will do the City of Bullhead City during the coming year. Revenue estimates are made cautiously since estimating too high may result in setting an expenditure budget that will not be supported by current revenues.

What does City staff do to develop the budget?

In October, City staff begins to prepare for the coming budget cycle. Staff evaluates current services and identifies issues to be addressed during budget hearings. Primary factors considered by staff in making recommendations include:

- Relevant federal, state or city regulations or needs that affect services provided by a department.
- Council position, policy statement, or general consensus regarding service.
- Service deficiencies that have been identified through complaints, observations, or citizen survey data.
- Demographics, neighborhood data, or trends in demand for services.
- Special interest, neighborhood data, or trends in demand for services.
- Special studies or reports that have identified a need for a service.
- Annual equipment assessments and inventories, which have identified a deficiency.



POLICIES AND COMMON QUESTIONS

Once the Council goal setting retreat has addressed the issues, a given policy direction of development of the budget, staff turns its attention to putting numbers on paper. Factors that will play into budget planning at this point include:

- Known cost factors including such items as postal rates increases contribution rates to employee pension and retirement funds, and other similar costs.
- Required elements of the budget such as insurance costs, utility costs, and vehicle maintenance costs are developed.
- Capital projects that have been recommended by facility plans or special area land-use plans, or have been requested by citizens.
- A price list is developed for anticipated costs on items in the general category of supplies and contractual services. This list includes costs for any anticipated major capital expenditures because expenditures of this nature usually require a considerable amount of budget planning. Cost factors in this area tend to be more susceptible to inflation.
- The cost of employee salaries is the largest expenditure in the City budget. Therefore, careful attention is given to step increases, cost-of-living adjustments, or any other major change in the employee salary schedule.
- Changes in employee fringe benefits, such as changes affecting vacation policy, overtime, holidays, uniform allowances, health insurance, and sick leave affect expenditures.
- General economic fluctuation can be one of the most difficult considerations when preparing a budget. In recent years even the best economists have encountered difficulty in predicting the performance of the economy. Also, any local event impacting significantly on the local economy is taken into consideration. The failure of inability to conservatively consider projected economic activity can cause significant financial problems.

As with the revenue estimates, fiscal prudence demands that expenditure estimates be as accurate as possible. Department submit their budget to the Finance Department for review. Budget staff reviews the budgets in detail, checking for the accuracy and reasonableness of projections, and ensuring that all required elements of the budget are correct. The Finance Department staff then conducts a technical review of each department's budget to gain a comprehensive understanding of their approach and to quantify their numbers.

Once the analysis is completed, each department meets with the City Manager who reviews the budget with department staff to be sure that planned activities are in line with Council Goals and Objectives. The Finance Department then develops a budget document to present to the Public, Mayor, and City Council for review and adoption.

Can you amend the budget once it is adopted?

During the fiscal year, the City Manager may at any time transfer and unencumbered appropriation balance or portion thereof between general classifications of expenditures within a department or fund. At the request of the City Manager, the Council may at any time transfer any unencumbered appropriation balance or portion thereof between general classification or expenditures from one department or fund to another.

Is the budget ever evaluated?

During the course of the fiscal year the expenditures and revenues are monitored regularly and compared to the budget projections. Quarterly operating reports are prepared that provide a quarterly status or revenues and expenditures compared to the budget and detail reasons for variances; updates the status of each department's work plan and the capital improvement plan; and provides information on the status of the City's investments.



POLICIES AND COMMON QUESTIONS

At the close of the fiscal year, a Comprehensive Annual Financial Report (CAFR) is prepared which includes financial statements which report on the financial condition of the City. During the budget process, the information is used to compare the projections of revenues and expenditure made during the prior fiscal year to the actual revenues and expenditures for a given fiscal year. Current year and future year assumptions about revenues and expenditures may be changed depending on how close projections we rot actual.

Does the City have a debt limit?

The Arizona Constitution states that for general municipal purposes a municipality cannot incur a debt exceeding 6% of the assessed valuation of taxable property. The City can incur debt up to 20% for infrastructure, sewer, water, parks etc. The current debt limit for the City as of June 30, 2015 is as follows:

6%	\$15,723,967
20%	\$52,413,224

At this time the City does not have any General Obligation Bond debt. A schedule of the City's Municipal Property Corporation Bonds, Excise Tax Bonds, and Special Assessment Bonds can be found in the Debt Service section of this book.

Who do I contact if I want more information?

All requests for public information in the City of Bullhead City are handled by the City Clerk's office. Please call (928) 763-9400 extension 111 or visit our website at www.bullheadcity.com



BUDGET SUMMARIES

USE OF FUND BY DEPARTMENTS

Department	FUND																									
	GF	ST	TR	SE	CD	WI	SA	SN	PG	MG	CE	DV	CG	RI	CJ	AF	CF	RE	DI	SL	WW	SD	WR	NB	FS	RM
Public Safety	√							√CR				√CR														
Health	√						√																			
General Government	√		√CR	√CR		√CR	√CR	√CR													√CR		√CR			
Culture Recreation	√			√CR					√CR							√CR										
Legal Services	√					√CR					√CR										√CR					
Judicial	√									√CR		√CR		√CR		√CR										
Financial Administration	√					√CR	√CR	√CR												√CR	√CR					
Executive	√					√CR												√CR	√CR		√CR					
Legislative	√					√CR															√CR					
Public Works	√	√CR				√CR															√CR	√CR				
Personnel Administration	√																				√CR			√CR		√CR
Economic Development	√																									
Housing					√														√CR							
Capital Outlay	√		√						√	√										√		√	√			
Streets		√																		√	√					
Wastewater Operations																					√					
Fleet Services																									√	
Risk Management																										√

Operating and Capital: GF-General Fund, ST-Streets Fund, TR-Transit, SE-Special Events, CD-CDBG/HOME Grants, WI-Water Impost, SA-Special Assessments Administration, SN-Senior Nutrition, PG-Police Grants, MG-Grants Fund, CE-Court Enhancement, DV-Domestic Violence Assistance, CG-Court Fill the Gap, RI-RICO, CJ-Court Judicial Collection Enhancement, AF-Arts Fund, CF-Court FARE, RE-Real Estate Owned, DI-Flood Control, SL-Street Lighting District, WW-Wastewater, SD-Sewer Development, WR-Water Resources

Internal Service Funds: NB-Northwest Arizona Employee Benefit Trust, FS-Fleet Services, RM-Risk Management

Note: If the fund only provides support due to a cost recovery, a CR will be noted after √.



BUDGET SUMMARIES

BUDGET MESSAGE

To the Honorable Mayor and City Council,

I am pleased to submit to you the Annual Budget for the City of Bullhead City beginning July 1, 2015 and ending June 30, 2016. The preparation of a budget is an annual challenge when the needs of the community outweigh the limited available financial resources. However, the budget is balanced and many needs are being addressed. We are pleased to present a very transparent, line item budget.

Fiscal Year 2015-16 Budget Summary

The budget for fiscal year 2015-16 represents a comprehensive spending plan for all funds totaling of \$67.8 million; a 9.9% decrease from the prior fiscal year 2015 budget of \$75.3 million.

Fund Category	FY15 Budget	FY16 Budget	\$ Chg	% Chg
General Fund	\$23,609,528	\$24,973,300	\$1,363,772	5.8%
Special Revenue	\$7,919,733	\$7,331,366	-\$588,367	-7.4%
Capital Projects	\$9,633,471	\$5,455,169	-\$4,178,302	-43.4%
Debt Service	\$5,458,506	\$5,419,751	-\$38,755	-0.7%
Enterprise	\$21,383,591	\$17,632,366	-\$3,751,225	-17.5%
Internal Service	\$7,277,305	\$7,053,625	-\$223,680	-3.1%
Total Funds	\$75,282,134	\$67,865,577	-\$7,416,557	-9.9%

The budget contains approximately \$1.1 million for annual street improvements, replacement of some aging infrastructure in the Police Department including \$1.5 million Police Radio System, Transit Capital improvements of \$184,700 and payment of \$100,000 toward water rights.

The General Fund Reserve is proposed to fund one-time capital purchases of Police patrol vehicles (2), Police boats (2), Police transport vans (2), Police dispatch monitors (28), Police laptops (10), Police mobile computers for police patrol (30), Police storage area network (1), Police tablets (5), Computer network switches and 130 acre feet of Mohave County water rights for a total of \$748,394.

The General Fund Balance at 07/01/14 was \$7,514,341, after one-time capital purchase the General Fund Reserve would be \$6,765,947.

The Police Radio System is to be financed over a ten year period at an annual cost of \$175,000.

Transit capital improvements include, bike racks, fare boxes, luggage racks and annunciator system for transit fleet, site selection/NEPA for transit area and the AVL/APC data system. These capital items are budgeted for grant funding of 80% grant and 20% match. However, it may be funded at 90% grant and 10% match if the state has available funding.



BUDGET SUMMARIES

BUDGET MESSAGE

The Park Rangers reporting has been re-assigned to the Recreation Division from the Police Department. Two full-time positions were added, the reclassification of one position and the elimination of two positions.

- One driver/dispatcher position in Transit. The position is primarily grant funded.
- The reclassification of one vacant park maintenance worker III position to two park maintenance worker I positions.
- The vacant public information officer position was eliminated.
- The vacant juvenile probation monitor position was eliminated.

Other personnel cost include:

- Employer cost of 29.92% or \$1,520,415 for Public Safety Retirement System. This is an increase of 13 percent of \$171,882 from prior budget.
- There is a cost of living adjustment for employees of 1.7 percent or \$243,400.
- Step increase for eligible employees, totaling \$334,969.
- Accrued personal leave payouts reinstated per city policy after a six year suspension. Eligible employees may request the payout of accrued personal leave time up to forty hours. The budgeted amount is \$128,963.

The budget for prisoner inmate cost has been relocated from the Police Department to the Municipal Court.

Other initiatives in the budget include Veteran's Court \$50,000, Homeless Day Center \$12,000, Economic Development Initiatives \$30,000 and Strategic Plan Initiatives \$33,000.





BUDGET SUMMARIES

BUDGET MESSAGE

Acknowledgements

The FY16 Budget is a conservative yet responsible spending plan that will provide the means for the City to provide the community quality municipal services.

I want to thank city staff for its team effort to restrain spending and preparing a fiscally prudent budget. I also want to thank the Mayor and City Council for its leadership and direction in this endeavor.

Toby Cotter
City Manager



BUDGET SUMMARIES

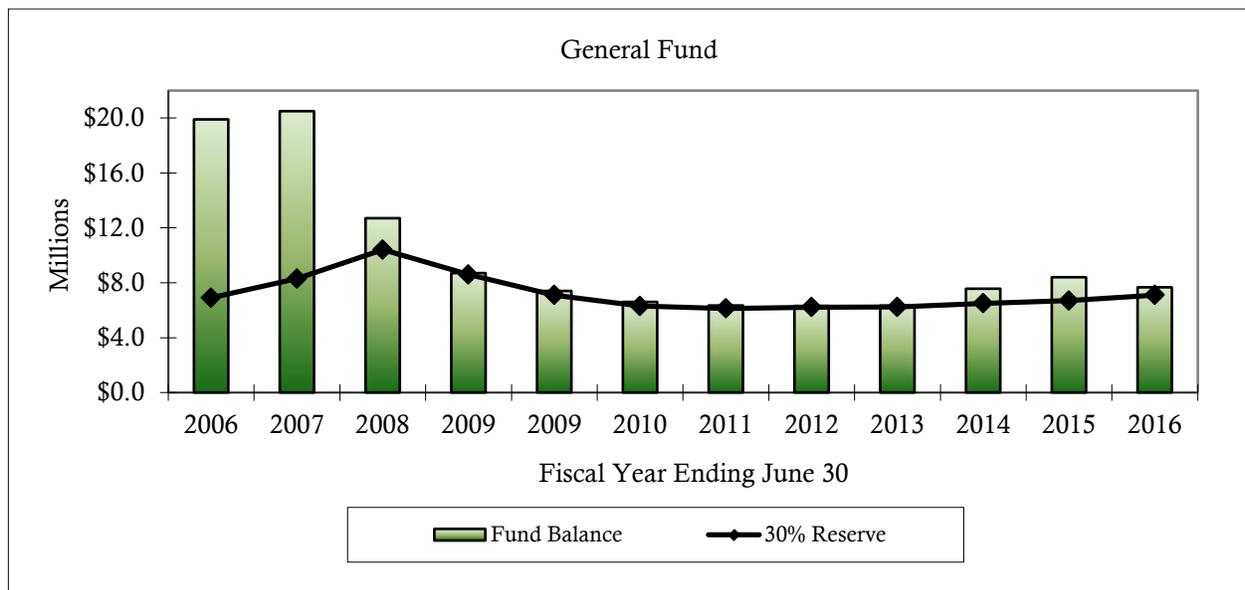
PROJECTION OF FINANCIAL CONDITION

Fund Category	Estimated Balance 07/01/15	FY16 Estimated Revenue	FY16 Estimated Expenditures	Transfers In	Transfers Out	Estimated Balance 06/30/16
General Fund	\$8,413,589	\$25,142,197	\$24,973,300	\$81,533	\$2,198,825	\$6,465,194
Special Revenue	1,075,130	7,560,018	7,331,366	1,238,376	2,202,629	339,529
Capital Projects	1,269,272	3,150,126	5,455,169	1,217,588	13,326	168,491
Debt Service	1,039,265	3,683,839	5,419,751	1,665,946	-	969,299
Enterprise	87,143,154	9,763,500	17,632,366	273,680	62,343	79,485,625
Internal Service	1,450,344	6,311,794	7,053,625	-	-	708,513
Total Funds	\$100,390,754	\$55,611,474	\$67,865,577	\$4,477,123	\$4,477,123	\$88,136,651

City Funds and Fund Balances

General Fund:

The General Fund is the City's primary operating fund. It accounts for all financial resources except those required to be accounted for in other funds. Included in the General Fund estimated expenditures are a reserve contingency of \$1.2 million. It is an appropriation for emergency purposes only. The City does not expect to spend this appropriation based on normal operating expenses. The estimated ending fund balance at FY 2016 is \$7.7 million. This is approximately 31% of the projected fiscal year's General Fund expenditures. The City's policy on reserve fund balance is 30% of the General Fund Budgeted Expenditures.





BUDGET SUMMARIES

PROJECTION OF FINANCIAL CONDITION

Special Revenue Funds:

The special revenue funds account for the proceeds of specific revenue sources, other than major capital projects. These funds are legally restricted to expenditures for specific purposes. The fund balances for the special revenue funds are expected to decrease sharply in the amount \$0.7 million. This is due to full utilization of street funds. Real property owned by the City is being held for a future sale date when the recovery of investment is attainable due to the current poor economic conditions.

There are seventeen special revenue funds:

- ✓ Highway User Revenue (HURF)
- ✓ Economic Development
- ✓ Racketeering Influenced Criminal Organizations (RICO)
- ✓ Housing
- ✓ Arts Commission
- ✓ Special Assessment Administration
- ✓ Judicial Collection Enhancement Fund (JCEF)
- ✓ Water Impost
- ✓ Transit
- ✓ Real Estate Owned (REO)
- ✓ Court Enhancement
- ✓ Fill the Gap
- ✓ Community Development Block Grant/Housing Trust Fund (CDBG/HTF)
- ✓ Special Events
- ✓ Victim Rights Grants
- ✓ Police Grants
- ✓ General Grants

Capital Project Funds:

The capital project funds account for the proceeds of sources to be used for the acquisition or construction of capital facilities, equipment and infrastructure other than those financed by the enterprise funds. The fund balances for the capital project funds is expected to change significantly due to the expected completion of a drainage improvements and street improvements.

There are five capital project funds:

- ✓ Street Light Improvement Districts
- ✓ Flood Control
- ✓ Park Improvements
- ✓ Street Improvements
- ✓ Municipal Facilities



BUDGET SUMMARIES

PROJECTION OF FINANCIAL CONDITION

Debt Service Funds:

The debt services funds account for the accumulation of resources and the payment of general long term debt principal and interest and related costs. Changes in the fund balance are due to any accumulation of prepaid assessments projected to be redeemed in FY16.

There are five debt service funds:

- ✓ Municipal Property Corporation
- ✓ Bond Refinancing
- ✓ Water Infrastructure Authority loan no. 1 (WIFA1)
- ✓ Water Infrastructure Authority loan no. 2 (WIFA2)
- ✓ Water Infrastructure Authority loan no. 3 (WIFA3)

Enterprise Funds:

The enterprise funds are used to account for the operation of business-type activities. They are financed and operated in a manner similar to private business enterprises, where the intent is the costs of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges. \$5 million of wastewater capital improvements are projected to be completed in FY15 and FY16. The financing of the improvements are from Private Placement Bonds to be repaid by wastewater user fees. Due to the economic recession, there is not much development activity resulting in low water resource fee collections. The water resource fees are accumulated to repay the General Fund for Cibola Water Purchase and pay the amount owed to the Mohave County Water Authority for previous water purchases.

There are three enterprise funds:

- ✓ Wastewater Operations
- ✓ Water Resources
- ✓ Wastewater Development

Internal Service Funds:

The internal service funds are used to account for activities and services performed primarily for other organizational units within the City. There are expected to be moderate changes to the retained earnings of the internal service funds due depreciation in fleet services and no replacement funding from other funds.

There are four internal service funds:

- ✓ Fleet Services
- ✓ Risk Management
- ✓ Employee Benefits Trust
- ✓ Fleet Replacement



BUDGET SUMMARIES

FY16 BUDGET SUMMARY

The City of Bullhead City's FY16 annual budget appropriation totals \$ 67.9 million a decrease of 9.9% from FY15. A summary of uses is provided below.

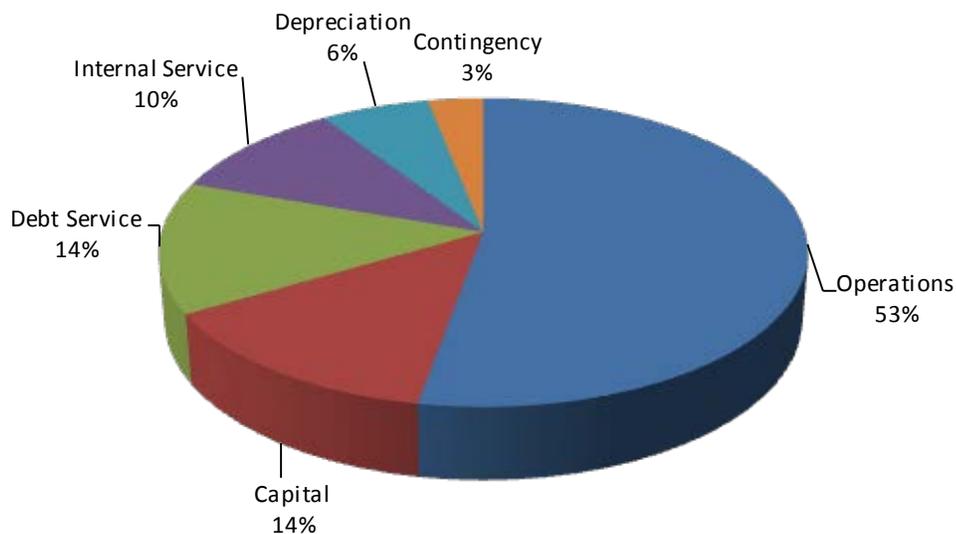
EXPENDITURES

Total Budget Uses In Millions

Description	FY13 Budget	FY14 Budget	FY15 Budget	FY16 Budget	% Change Previous Year
Operations	\$ 33.0	\$ 34.0	\$ 34.9	\$ 35.9	2.8%
Capital Purchases	13.0	9.9	11.8	9.3	-21.1%
Street Improvements Proposition	-	-	5.0	-	-100.0%
Debt Service	11.2	9.8	9.8	9.4	-4.4%
Depreciation	4.2	4.2	4.2	4.2	0.0%
Contingencies	3.8	2.5	2.4	2.1	-10.9%
Total Expenditures	\$ 65.2	\$ 60.5	\$ 68.0	\$ 60.8	-10.6%
Internal Services	7.4	7.4	7.3	7.1	-3.1%
Total Expenditures	\$ 72.6	\$ 67.9	\$ 75.3	\$ 67.9	-9.9%
Transfers Out	2.0	2.6	2.6	4.5	69.4%

The budget is comprised of the following seven major groups: The operating budget of \$35.9 million; Capital Purchases of \$9.3 million; Debt Service of \$9.4 million; Depreciation of \$4.2 million; Contingencies of \$2.1 million; Internal Services of \$7.1 million.

Where the Money Goes





BUDGET SUMMARIES

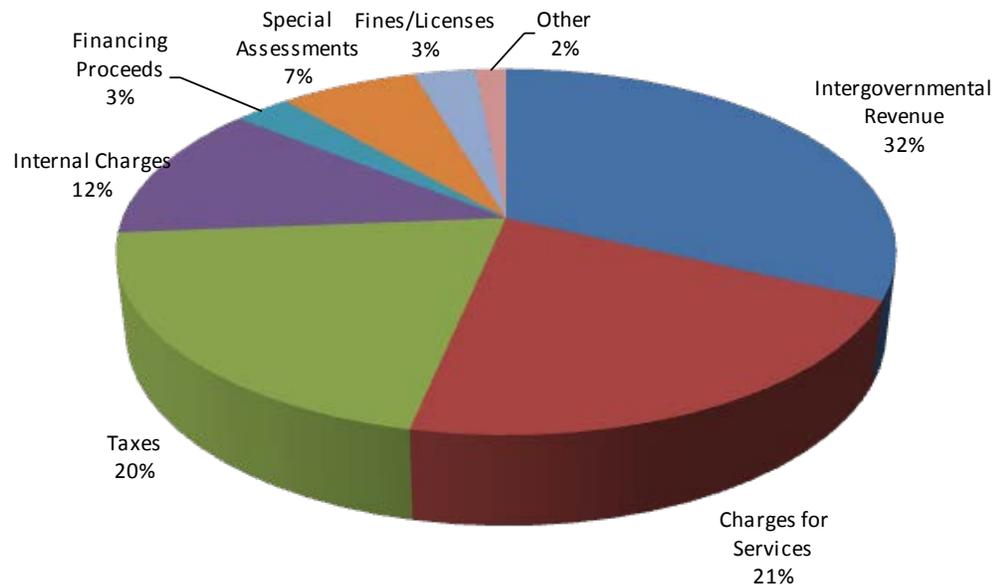
REVENUES

The FY16 estimated revenues total \$49.3 million a decrease of 12% over FY15 budgeted revenues. The decrease is due to the budgeted placeholder for proposed street tax in FY15 that was not approved by the voters. Excluding the proposed street tax and capital leasing/bond proceeds, the city has forecasted a 3.6% increase or \$1.6 million to estimated revenue for the new budget year.

Total Budgeted Sources *In Millions*

Description	FY13 Budget	FY14 Budget	FY15 Budget	FY16 Budget	% Change Previous Year
Taxes	11.2	11.1	11.2	11.4	2.4%
Dedicated Street Taxes	-	-	5.0	-	-100.0%
Intergovernmental Revenue	22.5	18.8	17.1	18.0	5.3%
Fines, Licenses, Permits & Rents	1.4	1.6	1.7	1.7	2.8%
Charges for Services	11.9	11.5	11.8	11.9	0.5%
Capital Lease/Bond Proceeds	0.6	4.3	4.9	1.6	-67.8%
Special Assessments	5.3	3.6	3.6	3.8	6.8%
Investment Income	0.1	0.0	0.1	0.1	-16.9%
Miscellaneous Revenue	0.8	0.8	0.7	0.8	21.6%
Total Revenues	\$ 53.7	\$ 51.7	\$ 55.9	\$ 49.3	-11.9%
Internal Charges	6.9	7.0	6.8	6.8	0.0%
Total Appropriations	\$ 60.6	\$ 58.7	\$ 62.7	\$ 56.1	-10.6%
Transfers In	2.0	2.6	2.6	4.5	69.4%

Where the Money Comes From



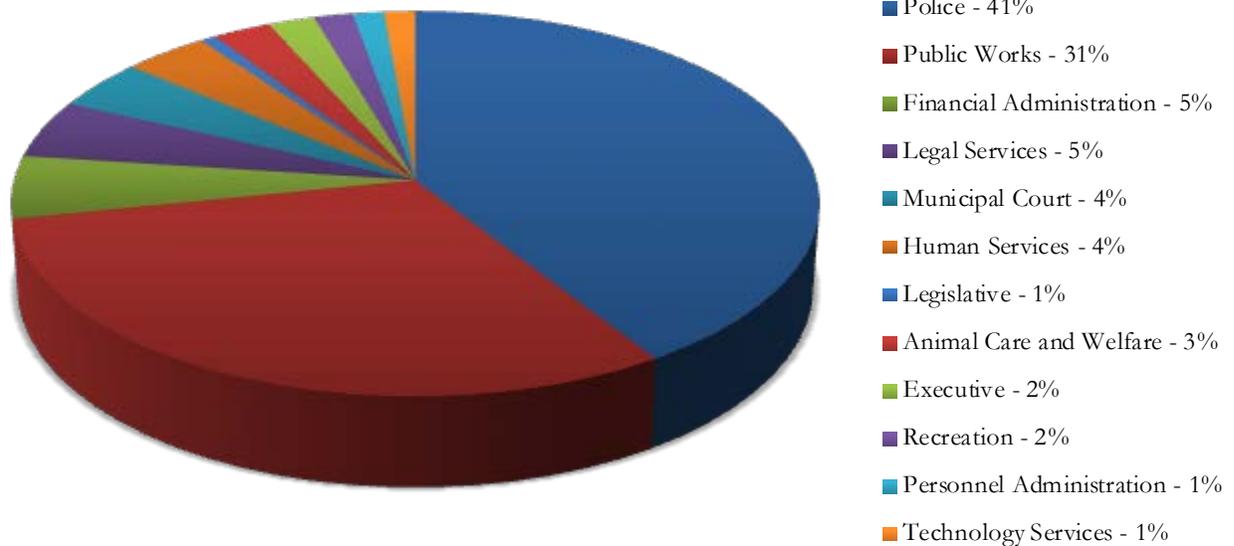


BUDGET SUMMARIES

City Staffing

There was only a small net change in staffing levels for FY16. Public Works reclassified one vacant Parks Maintenance Worker III position as two Parks Maintenance Worker I positions. The Public Information Officer position was eliminated from City Manager's Office. Transit reclassified temporary part-time Driver position to one full-time Driver position. Transit is funded primarily by grant funds. The Municipal Court eliminated the Juvenile Probation Monitoring Officer position funded by special court revenue. The Mayor and six councilmembers are not included in the chart. A complete schedule of all positions by Department/Divisions is included in the Appendix section of this book.

City Personnel





BUDGET SUMMARIES

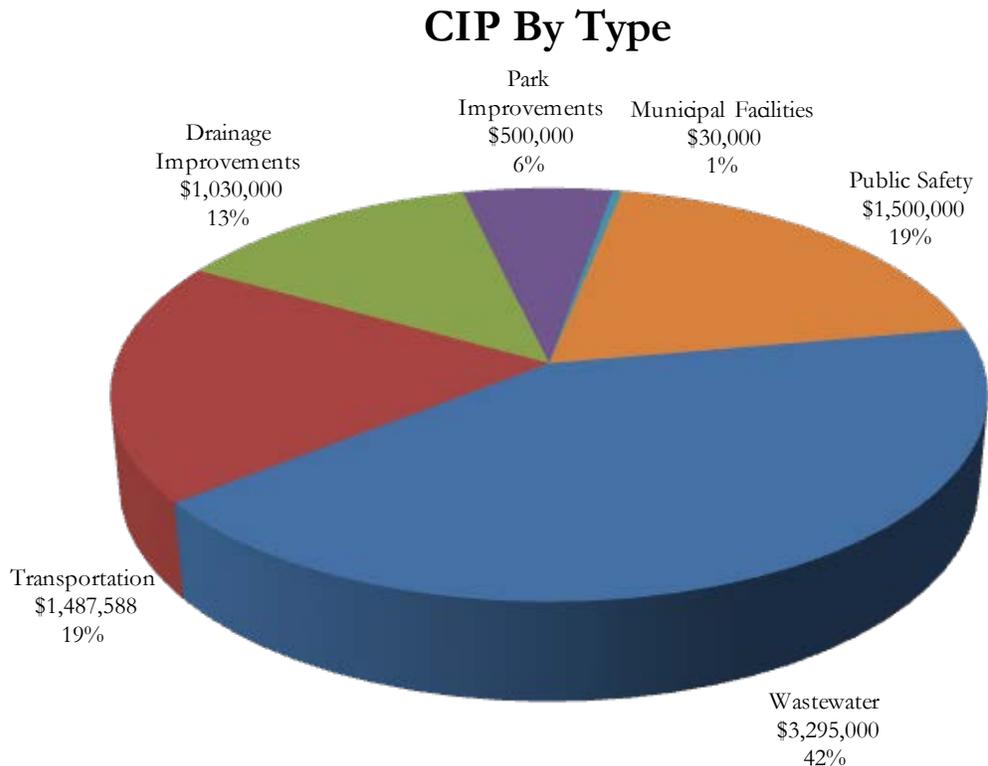
Capital Improvement Plan

Capital improvements are the foundation for facilities and amenities within the City. Streets, wastewater treatment plants, park improvements, buildings and major one-time acquisitions of equipment are all considered capital improvements.

Projects included in the FY16-FY20 CIP will form the basis for appropriations in the FY16 budgets. Some projects will affect the City's budget process for five years into the future. Individual projects will continue to be subjected to ongoing community and City Council review and discussion during the annual appropriations process.

The Capital Improvement Plan is also an important public communication tool. The CIP give residents and businesses a clear and accurate view of the City's long-term direction in the area of capital improvements and a better understanding of the City's ongoing needs for stable revenue sources to fund large or multi-year capital projects.

The following graph identifies all Capital Improvements by type for FY16.

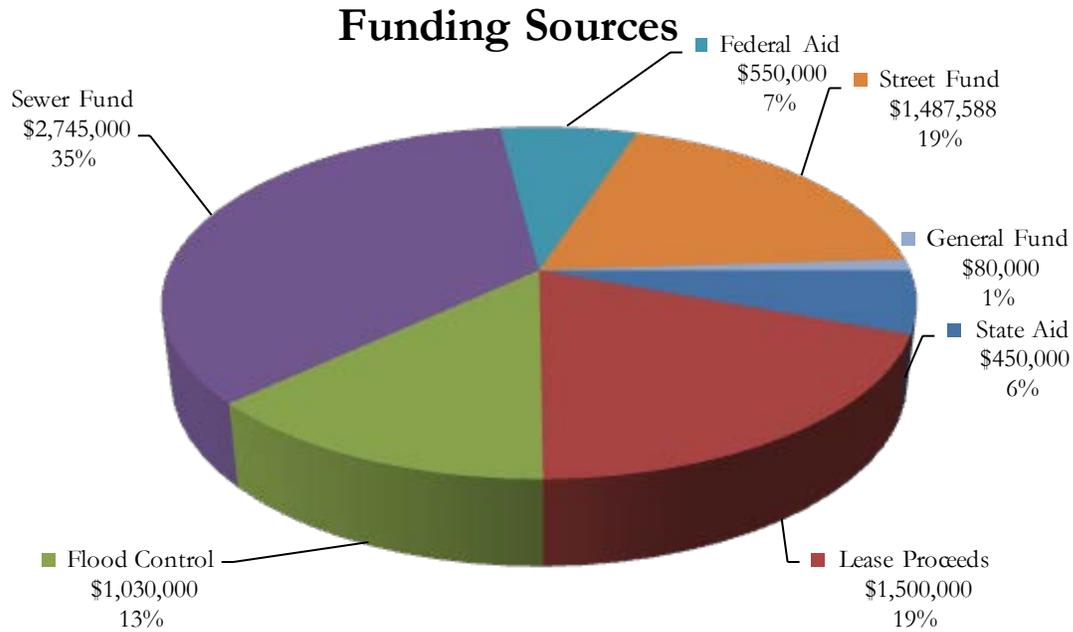




BUDGET SUMMARIES

Capital Improvement Plan

The following graph identifies all capital improvements by funding sources.





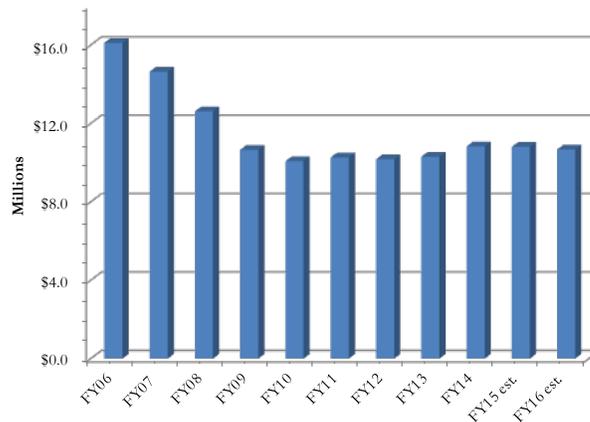
BUDGET SUMMARIES

REVENUE SUMMARIES

City Sales Tax

- Description:** The City of Bullhead City imposes a tax on the sale of merchandise with the limits of the City. There is also a use tax in effect for goods brought into and used in the City of Bullhead City.
- Use:** This is the largest source of revenue brought into the General Fund for the City. The City does not receive a portion of the property taxes collected by Mohave County.
- Current Rate Structure:** The City charges a tax of 2% on all eligible transactions. The charge is over and above the State and County Sales Tax Rates. The City operates under the Model City Tax Code.
- Assumptions:** Conservative estimates of one to two percent of city sales tax until recovery of economy is more stable.

Fiscal Year	Revenue	Increase/ Decrease
2005-06	\$16,114,196	32.8%
2006-07	\$14,640,673	-9.1%
2007-08	\$12,613,320	-13.8%
2008-09	\$10,651,241	-15.6%
2009-10	\$10,070,859	-5.4%
2010-11	\$10,262,363	1.9%
2011-12	\$10,163,746	-1.0%
2012-13	\$10,298,557	1.3%
2013-14	\$10,820,754	5.1%
2014-15 est.	\$10,803,500	-0.2%
2015-16 est.	\$10,668,500	-1.2%





BUDGET SUMMARIES

REVENUE SUMMARIES

State Shared Income Tax

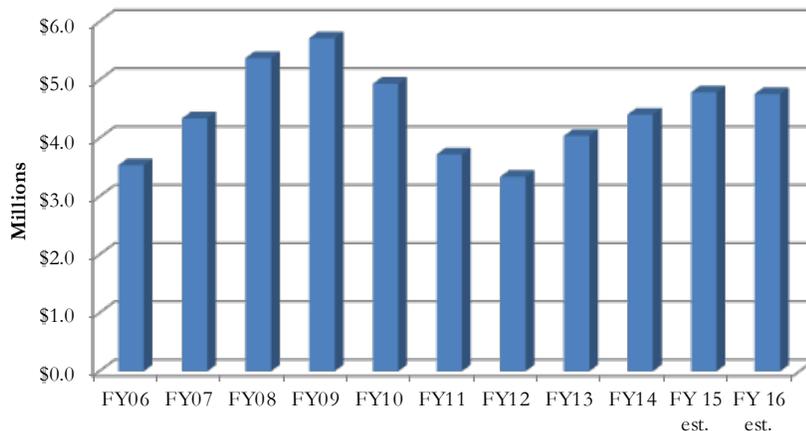
Description: Cities and towns in Arizona are precluded from imposing an income tax by Arizona state law. In 1972 the voters of Arizona approved the Urban Revenue Sharing Program, which requires the State to share 15% of its income tax revenue with the incorporated cities and towns.

Use: There are no restrictions for the use of these revenues.

Current Rate Structure: The revenues are distributed to incorporated cities and towns monthly based on 2010 designated population certified by the Census Bureau.

Assumptions: The City's portion of this revenue source can fluctuate due to changes in population, employment, amount of taxes paid and/or changes made by the State Legislature.

<u>Fiscal Year</u>	<u>Revenue</u>	<u>% of Increase/Decrease</u>
2005-06	3,535,594	13.9%
2006-07	4,338,198	22.7%
2007-08	5,377,294	24.0%
2008-09	5,715,646	6.3%
2009-10	4,933,312	-8.3%
2010-11	3,719,085	-24.6%
2011-12	3,337,205	-10.3%
2012-13	4,038,926	21.0%
2013-14	4,404,235	9.0%
2014-15 Est.	4,786,562	8.7%
2015-16 Est.	4,760,611	-0.5%





BUDGET SUMMARIES

REVENUE SUMMARIES

State Shared Sales Tax

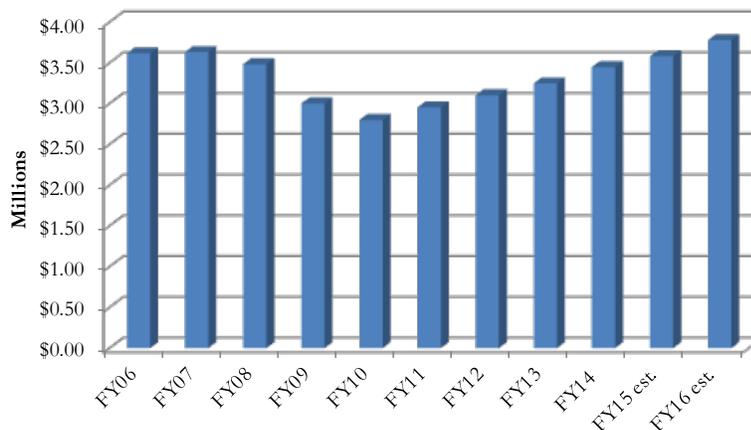
Description: Like the local sales tax, the State imposes a tax on the sale of goods. The State distributes 25% of taxes collected to all the incorporated cities and towns based on population estimates from the most recent U.S. Census.

Use: There are no restrictions for the use of these revenues.

Current Rate Structure: The current State Sales Tax Rate is 5.6%. The revenues are distributed to incorporated cities and towns monthly based on 2010 designated population certified by the Census Bureau.

Assumption: Consumer confidence, unemployment, interest rates and the general state of the economy are all variables affecting this revenue source.

Fiscal Year	Revenue	% of Increase/Decrease
2005-06	3,615,551	14.0%
2006-07	3,630,926	0.4%
2007-08	3,481,696	-4.1%
2008-09	3,000,198	-13.8%
2009-10	2,798,497	-6.7%
2010-11	2,951,963	5.5%
2011-12	3,102,234	5.1%
2012-13	3,246,195	4.6%
2013-14	3,447,161	6.2%
2014-15 est.	3,580,640	3.9%
2015-16 est.	3,777,378	5.5%





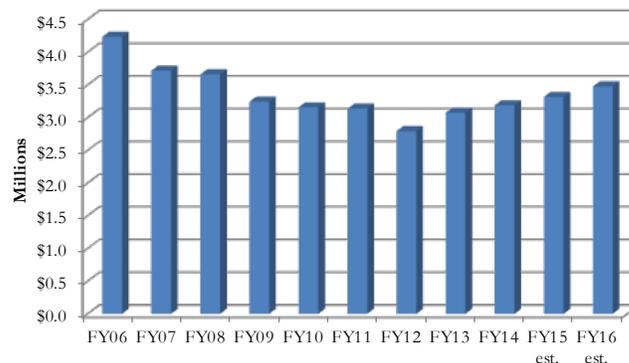
BUDGET SUMMARIES

REVENUE SUMMARIES

Highway User Fees

- Description:** The State of Arizona collects various fees and taxes from users of the State's roads and highways. An excise tax is charged on fuel purchases on a per gallon basis. There are also a number of additional transportation related fees/taxes which are distributed HURF.
- Use:** The revenues distributed through HURF by law can only be used for street and highway purposes or retirement of debt issued for street and roadway improvements. Traffic law enforcement or administration of traffic safety programs is prohibited.
- Current Rate Structure:** Cities and towns receive 27.5% of highway user revenues based on population and gasoline gallon sales in each county.
- Assumptions:** HURF revenue estimates and distributions are based on reports submitted by the vendors to the Arizona Department of Transportation of gallons sold. Revenues fluctuate due to high fuel prices and/or vendor reporting errors.

Fiscal Year	Revenue	% of Increase/Decrease
2005-06	\$4,232,828	3.6%
2006-07	\$3,717,028	-12.2%
2007-08	\$3,659,737	-1.5%
2008-09	\$3,241,329	-11.4%
2009-10	\$3,155,354	-2.7%
2010-11	\$3,134,767	-0.7%
2011-12	\$2,793,617	-10.9%
2012-13	\$3,073,743	10.0%
2013-14	\$3,186,053	3.7%
2014-15 est.	\$3,313,274	4.0%
2015-16 est.	\$3,475,007	4.9%





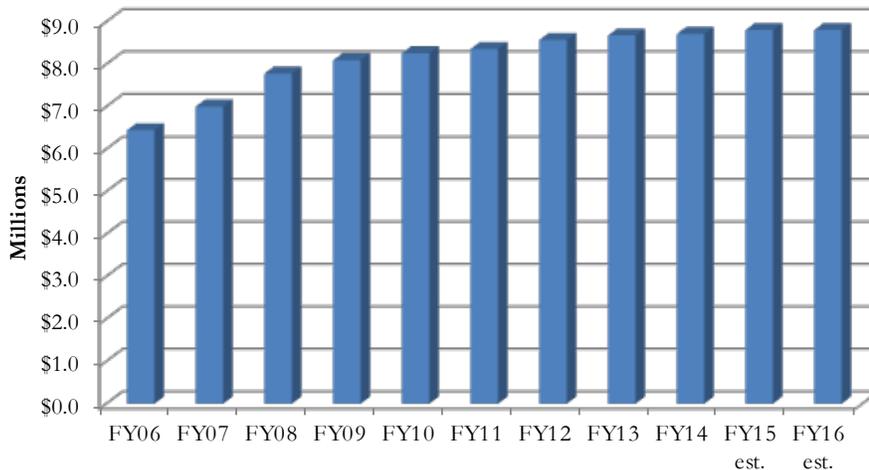
BUDGET SUMMARIES

REVENUE SUMMARIES

Sewer Fees

- Description:** The City charges a sewer user fees for all residential and commercial users of the City’s sewer system.
- Use:** The revenues generated are used for the expansion, maintenance and administration of the City’s wastewater collection and treatment system.
- Current Rate Structure:** Single Family Residence \$31.00 per month per dwelling, Multi-family (4 or less)/Retirement \$31.00 per month per dwelling, Multi-family (greater than 4), Commercial or Industrial \$41.00 per month per meter plus volume charge per 1,000 gallons of water used.
- Assumptions:** Projected increase of new sewer customers is 150 residential customers.

Fiscal Year	Revenue	% of Increase/Decrease
2005-06	\$6,439,340	9.6%
2006-07	\$6,999,214	8.7%
2007-08	\$7,775,683	11.1%
2008-09	\$8,090,442	4.0%
2009-10	\$8,253,724	2.0%
2010-11	\$8,351,384	1.2%
2011-12	\$8,564,330	2.5%
2012-13	\$8,671,896	1.3%
2013-14	\$8,705,402	0.4%
2014-15 est.	\$8,630,000	-0.9%
2015-16 est.	\$8,681,000	0.6%





GENERAL FUND

General Fund

Revenue Summary
Police
Animal Care and Welfare
General Government
Culture-Recreation
Legal Services
Judicial
Financial Administration
Executive
Legislative
Public Works
Personnel Administration
Economic Development
Capital Outlay

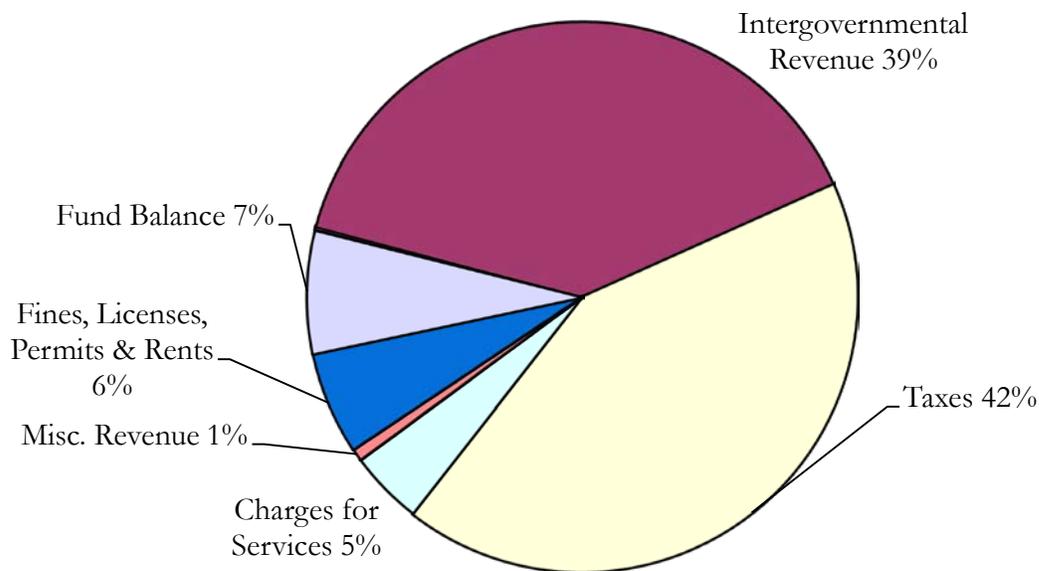


GENERAL FUND

GENERAL FUND SUMMARY

General Fund pays for basic governmental services including legal, management, council, finance, police, animal care and welfare, recreation services, and development services.

Revenues are from the local city sales tax, intergovernmental state shared revenues, franchise taxes, licenses and permits, service charges, and fines and forfeitures.



The General Fund budget for FY16 totals \$27,172,125. The projected operating revenues total \$25,057,197, which is a 3.4% increase from the budgeted estimates for FY15 at \$24,232,103.

Fund balance available as of July 1, 2015 is estimated at \$8.4 million. As per the Budget Policy, \$6.6 million, or 30% of FY15 operating expenditures, of the available fund balance will continue to be held as a reserve.



GENERAL FUND

GENERAL FUND SUMMARY

CITY OF BULLHEAD CITY GENERAL FUND

	FY14 Actual	FY15 Budget	FY15 Estimate	FY16 Budget
Source of Funds:				
Beginning Fund Balance				
Nonspendable	11,119	4,240	878,693	4,240
Restricted	79,223	48,543	48,543	48,543
Unreserved Fund Balance	<u>6,236,547</u>	<u>7,510,059</u>	<u>6,635,648</u>	<u>7,510,059</u>
Total Beginning Fund Balance	6,326,889	7,562,842	7,562,884	7,562,842
Revenues				
Taxes				
Sales/Use Tax	10,820,754	10,437,259	10,803,500	10,668,500
Franchise Taxes	677,342	672,368	697,916	708,300
Bed Tax	70,717	71,000	41,155	70,700
Intergovernmental Revenues				
State Income Tax	4,407,235	4,786,281	4,786,562	4,760,611
State Sales Tax	3,447,161	3,572,770	3,580,640	3,777,378
State Auto Tax	1,901,827	1,943,388	1,943,388	2,068,892
Federal Grant	16,119	-	3,881	-
Charges for Services	1,108,194	1,049,456	1,085,954	1,265,748
Licenses and Permits	569,845	589,349	593,145	594,385
Fines and Forfeitures	943,681	939,814	982,645	983,000
Rents	41,098	44,849	38,373	57,883
Investment Income	5,630	6,528	5,800	5,800
Other	<u>189,113</u>	<u>119,041</u>	<u>95,900</u>	<u>96,000</u>
Subtotal	24,198,716	24,232,103	24,658,859	25,057,197
Other Funding Sources				
Transfers In	1,118	-	-	81,533
Capital Lease Proceeds	378,082	-	-	-
Sale of Capital Assets	<u>33,096</u>	<u>20,000</u>	<u>1,000</u>	<u>20,000</u>
Subtotal	412,296	20,000	1,000	101,533
Total Revenues & Other Funding Sources	24,611,012	24,252,103	24,659,859	25,158,730



GENERAL FUND

GENERAL FUND SUMMARY

CITY OF BULLHEAD CITY

GENERAL FUND	FY14 Actual	FY15 Budget	FY15 Estimate	FY16 Budget
Use of Funds:				
Legislative				
Mayor & Council	123,071	129,182	124,317	103,444
City Clerk	175,022	302,105	293,187	204,305
Judicial	858,546	884,004	878,125	1,440,221
Executive				
City Manager	193,816	197,532	197,068	228,977
Public Communications	139,413	159,235	125,817	155,820
Financial Administration	645,249	660,976	609,413	769,811
Legal Services	968,749	1,027,130	998,780	1,075,768
Personnel Administration				
Human Resources	153,538	186,647	165,712	166,079
Employee Wellness	4,496	-	-	-
General Government				
Technology Services	546,393	676,233	711,461	952,629
Planning & Zoning	178,396	180,264	172,150	185,112
Building Safety	327,152	344,617	338,482	341,642
Code Enforcement	342,696	360,187	444,152	449,869
Facilities Management	709,672	727,568	696,634	756,959
Senior Transportation	45,208	-	-	-
Human Services	-	-	6,720	18,670
Non-Departmental	687,250	747,837	693,507	730,942
Contingency	-	1,200,000	-	-
Police	11,847,275	12,127,114	12,010,600	11,690,794
Animal Care and Welfare	546,854	596,834	562,181	627,616
Culture and Recreation				
Recreation Services	720,510	809,674	767,282	783,593
Park Rangers	75,950	-	-	71,036
Parks Maintenance	1,632,440	1,766,701	1,662,267	1,819,941
Public Works				
Administration	41,324	21,835	24,400	29,101
Engineering	145,058	84,517	124,009	145,389
Economic Development	114,859	130,750	130,750	90,100
Debt Service	95,463	95,142	83,280	281,188
Total Operating Budget	21,318,400	23,416,084	21,820,294	23,119,006



GENERAL FUND

GENERAL FUND SUMMARY

CITY OF BULLHEAD CITY
GENERAL FUND

	FY14 Actual	FY15 Budget	FY15 Estimate	FY16 Budget
Capital Outlay				
Technology Services	49,901	152,134	129,468	286,000
Parks Maintenance	77,611	-	-	28,500
Facilities Management	11,296	15,000	15,000	24,000
Police	165,569	-	-	315,794
Non-Departmental	21,148	26,310	-	-
Total Capital Outlay	<u>325,525</u>	<u>193,444</u>	<u>144,468</u>	<u>654,294</u>
Contingency				
Non-Departmental	-	-	-	1,200,000
Total Contingency	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,200,000</u>
Total Expenditures	21,643,925	23,609,528	21,964,762	24,973,300
Transfers Out				
Debt Service				
City Hall and police expansion	599,083	614,689	614,690	647,924
Street Improvements	671,215	667,253	667,253	-
Transit	232,978	296,932	296,932	296,932
Senior Nutrition Center	100,203	100,460	100,460	100,460
Highway User Revenue	-	-	-	840,984
Court	-	10,641	10,641	-
Capital Projects	-	25,000	25,000	80,000
Enterprise	127,599	127,600	127,600	232,525
Total Transfers Out	<u>1,731,078</u>	<u>1,842,575</u>	<u>1,842,576</u>	<u>2,198,825</u>
Total Expenditures & Transfers Out	23,375,003	25,452,103	23,807,338	25,972,125
Ending Fund Balance				
Nonspendable	878,693	4,240	4,240	4,240
Restricted	48,543	48,543	48,543	48,543
Unreserved Fund Balance	6,635,648	6,310,059	7,510,059	6,310,059
Total Ending Fund Balance	<u>7,562,884</u>	<u>6,362,842</u>	<u>7,562,842</u>	<u>6,362,842</u>



GENERAL FUND

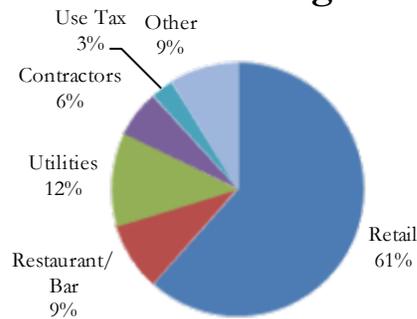
GENERAL FUND SUMMARY

Transaction Privilege Tax (Sales Tax): All Arizona cities and towns have a transaction privilege tax which is commonly referred to as a sales tax. It includes taxation of the business class of retail sales; restaurant and bars; utilities; construction activities; and others. Sales tax is forecasted to yield \$10,668,500. This estimate is 2.2% higher than FY15 budgeted collections and is the conservative product of historical collections since FY11.

City Sales Tax

Fiscal Year	Revenue	% Change
2010-11	\$10.3	1.9%
2011-12	\$10.2	-1.0%
2012-13	\$10.3	1.3%
2013-14	\$10.8	5.1%
2014-15 (est.)	\$10.8	-0.2%
2015-16 (est.)	\$10.7	-1.4%

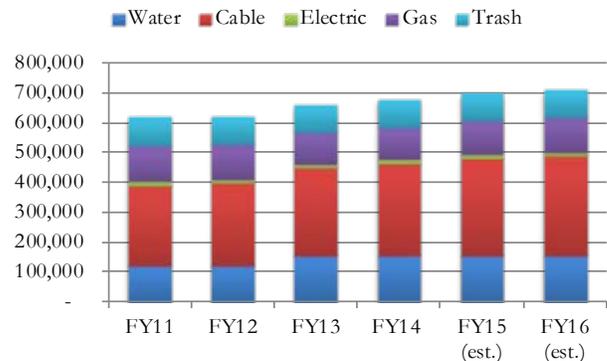
Sales Tax Categories



Franchise Taxes: Franchise taxes are from Suddenlink Communications, Southwest Gas, Epcor Water, Water Service Corporation Service, Unisource Electric and Allied Waste. Reporting is monthly, quarterly or semi-annually. Franchise rates for water, gas and electric are at 2.0% of gross revenues while the rate for the cable company is 5.0% of gross revenues. From the table it can be observed the projection for FY16 is 4.6% more the FY15 estimated.

Franchise Tax

Fiscal Year	Revenue	% Change
2010-11	\$538,575	-0.3%
2011-12	\$620,742	15.3%
2012-13	\$658,934	6.2%
2013-14)	\$677,342	2.8%
2014-15 (est.)	\$697,916	3.0%
2015-16 (est.)	\$708,300	4.6%





GENERAL FUND

GENERAL FUND SUMMARY

State Sales Tax (Transaction Privilege Tax): Citizens of Bullhead City, through collection by local businesses, pay the State 5.6% on retail purchases, and varying rates on other transactions. A portion of that sales tax is returned to the City based on Bullhead City's population compared to the incorporated population of the State, Cities and Towns share in 25.0% of two percent of the State's 5.6%. This money may be expended for any municipal public purpose; outside of this stipulation, there is no restriction on the expenditure of these revenues.

State Shared Sales Tax

<u>Fiscal Year</u>	<u>Revenue</u>	<u>% Change</u>
2010-11	2,951,963	5.5%
2011-12	3,102,234	5.1%
2012-13	3,246,195	4.6%
2013-14	3,447,161	6.2%
2014-15 (est.)	3,580,640	3.9%
2015-16 (est.)	3,777,378	5.5%

State Income Tax: The State of Arizona collects income taxes and shares that revenue with incorporated cities and towns based on population also called urban revenue sharing.

Bullhead City's share of State income tax is estimated to be \$4,760,611 which is a decrease of \$25,951 or 0.5%. This is the only one of the state shared revenues which can be accurately forecast since it is drawn from collections two years ago. Cities in Arizona shared in 15% of the State personal and corporate income tax collected two years prior and distributed in proportion to the cities' share of State population. The portion of the State tax which will be distributed to cities and towns in FY2016 is estimated at \$605.6 million. There is no restriction on the expenditure of the state income tax funds, except they must be expended for a municipal public purpose.

State Income Tax

<u>Fiscal Year</u>	<u>Revenue</u>	<u>% Change</u>
2010-11	3,719,085	-24.6%
2011-12	3,337,205	-10.3%
2012-13	4,038,926	21.0%
2013-14	4,407,235	9.1%
2014-15	4,786,562	8.6%
2015-16	4,760,611	-0.5%



GENERAL FUND

GENERAL FUND SUMMARY

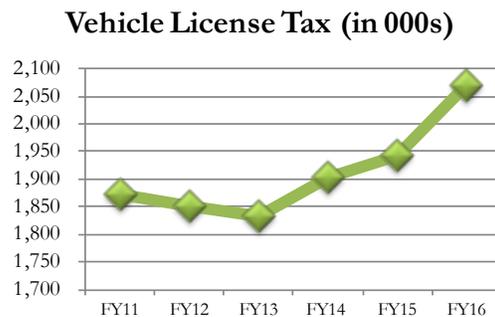
Vehicle License Tax (Auto Lieu Tax): Approximately 20 percent of the revenues collected for the licensing of motor vehicles are distributed to incorporated cities and towns.

Bullhead City's share of the vehicle tax for FY16 is estimated to be 6.5% higher than the FY15 estimate. A city or town receives its share of the vehicle license tax collections based on its population in relation to the total incorporated population of the county. License fees are collected by the State and distributed to counties, cities and towns. The only stipulation on the use of this revenue is that it must be expended for a municipal public purpose.

The following chart illustrates the City's actual collections and percentage change since FY11.

Vehicle License Tax

Fiscal Year		% Change
FY11	1,872,459	-0.8%
FY12	1,849,936	-1.2%
FY13	1,831,829	-1.0%
FY14	1,901,827	3.8%
FY15 (est.)	1,943,388	2.2%
FY16 (est.)	2,068,892	6.5%





GENERAL FUND

PUBLIC SAFETY

Mission: Protect Life and Property, Enforce all Laws and Ordinances in a Fair and Impartial Manner, Respond to each Citizen request for service, Promote Crime Prevention Awareness and Traffic Safety, and Seek Equitable Solutions to Community Problems.

Department Description

The Office of the Chief of Police is responsible for the planning and directing of the organization and oversees the activities of the Police Department. The Police Chief also serves as the City's Emergency Manager. The Department is organized into the following areas: Police Administration, Division of Operations and the Bureau of Staff Services.

Police Administration consists of the Chief of Police, Administrative Support staff and the Office of Professional Standards.

The Office of Professional Standards is tasked with the recruitment of sworn and civilian positions within the Police Department as well as investigating allegations of misconduct against members of the Department, analyzing the use of force within the Department and providing the Chief of Police with statistical information to assist with planning.

The Division of Operations includes Animal Care Services, the Bureau of Criminal Investigations and the Bureau of Patrol.

The Bureau of Animal Care and Welfare has the responsibility of providing animal licensing, enforcement of animal related City Codes and State Laws, educating the public and protecting the citizens as well as the welfare of the community's pet population.

The Bureau of Criminal Investigations consists of the General Investigations Section, the Pawn Unit, the Vice Narcotics Section, the Forensics Section and a Gang Interdiction Officer.

The General Investigations Section is tasked with investigating crimes such as homicides, sexual offenses and crimes against children, property crimes, fraud and assault.

The Pawn Unit is tasked with assuring local pawn shops and second hand dealers are in compliance with City and State ordinances. They monitor transactions to ensure dealer compliance and to identify stolen items with the goal of reuniting property to its rightful owners.

The Vice Narcotics Section works closely with other agencies and task forces to investigate the illegal use and distribution of illicit drugs.

The Forensic Section is charged with processing the evidence collected at crime scenes. The Forensic Section responds to major crime incidents to document and collect evidence.

The Gang Interdiction Officer is assigned to a state gang task force. This unit focuses on gang activity and the gathering of gang intelligence.



GENERAL FUND

PUBLIC SAFETY

Department Description Con't

The Bureau of Patrol consists of General Patrol, the Traffic Section, COPPS/SPS, School Resource Officers, Waterways, Holding Facility/Transport, and Parks Enforcement.

The General Patrol and Traffic Sections respond to emergency and non-emergency calls from the public to ensure the safety and welfare of the community. The Traffic Section specializes in accident reconstruction and commercial vehicle inspections. The General Patrol Section also includes the following specialty units: the Tactical Response Unit (TRU), Dive Team, Field Training Officer Unit and K-9 Unit.

The Community Oriented Policing Problem Solving Unit (COPPS) consists of the Special Problems Section (SPS), Waterways Unit and the School Resource Officer Unit. The SPS is tasked with handling neighborhood and quality of life issues, conducting street level narcotics investigations and identifying and investigating habitual offenders within the community, as well as being involved in many community outreach and educational programs. There are three school resource officers assigned to provide law enforcement services at schools within Bullhead City. The Waterways Unit is comprised of school resource officers and members of the SPS that patrol the Colorado River in four watercrafts during the summer season.

The Holding facility and Transport personnel assist the Bureau of Patrol with the booking and transport of prisoners.

Park Rangers aid the Police Department with the enforcement of City Codes and ordinances within City parks, as well as provide the necessary services required in the parks to aid in the efficient management of park activities.

The Bureau of Staff Services consists of the 911 Communications Section, Records Section, Property and Evidence Section and the Community Services Officer. This Bureau is responsible for the support activities within the Police Department. The Records Section is responsible for proper record keeping of reports and documents as mandated by the Arizona State Statutes.

The 911 Communications Section provides 911 emergency communications services for the Bullhead City Police Department, Bullhead City Fire Department, Fort Mojave Mesa Fire Department, Mohave Valley Fire Department, Golden Shores Fire Department and Oatman Fire Department.

The Community Services Officer provides public education programs, organizes the many public outreach programs that the Police Department is involved in and is the liaison between the Police Department and the community.



GENERAL FUND

PUBLIC SAFETY

FY 2014-2015 Highlights

- ✓ Responded to 64,000 calls for service
- ✓ Police and Citizens Together (PACT) meetings
- ✓ Neighborhood Block Watch Program
- ✓ National Night Out Program
- ✓ Public Safety Bicycle Rodeo
- ✓ Special Traffic Enforcement Program
- ✓ Drunk and Drugged Driver Saturation Patrols

FY 2015-2016 Objectives

- ✓ Provide community members and visitors with twelve (12) public information programs, to include nine (9) police and citizens together programs, the Bicycle Safety Rodeo, the Public Safety Fair and National Night Out Program.
- ✓ Conduct two (2) additional Drunk and Drugged Driver details during the year, for a total of eight (8) special details directed at detecting and arresting impaired drivers.
- ✓ Participate in the Arizona Department of Homeland Security Terrorism Liaison Program by continuing to assign a detective as the Department Terrorism Liaison Officer, maintaining the level of service outlined in the Intergovernmental Agreement with the Arizona Department of Public Safety.
- ✓ Actively participate in the Federal Bureau of Investigation Uniform Crime Reporting Program, by completing and filing with the Arizona Department of Public Safety, monthly uniform crime reports and quarterly hate crime statistic reports within forty-five (45) days of the end of each respective reporting period.
- ✓ Provide sixty-five (65) spay/neuter services through the Helping Paws Program, and participate in the National Spay Day Program by sponsoring twenty (20) no-cost spay/neuter certificates.
- ✓ Provide law enforcement services to the elementary and high school district campuses through the School Resources Officer Program, staffed by three (3) sworn police officers assigned to the function.
- ✓ Update outdated mobile data computers in Patrol vehicles to improve efficiency in the Bureau of Patrol and provide accurate and timely information to the Patrol officers.
- ✓ Provide each sworn officer and Animal Care and Welfare Officer with a tourniquet to be worn on their utility belt for use in emergency situations until medical assistance arrives.



GENERAL FUND

PUBLIC SAFETY

FY 2015-2016 Objectives

- ✓ Equip each department vehicle with an individual first aid kit (IFAK) to provide personnel with essential life saving tools to be used to temporarily treat trauma sustained by personnel.
- ✓ Provide individual first aid kits (IFAK) to all SWAT personnel to be deployed during SWAT missions.

Performance Indicators

MEASURE	FY14 Actual	FY15 Estimate	FY16 Budget
911 Calls for service	64,865	64,858	64,850
Animals returned to owner/adopted (ACW)	1,171	1,404	1,500
Calls for service (ACW)	3,712	3,168	3,440
Cases assigned (CIB)	821	660	600
Citations issued (ACW)	314	442	400
Crime lab analysis	1,474	1,506	1,525
Crime scenes processed	136	182	220
Criminal arrests	2,634	2,792	2,956
DUI Arrests	126	156	165
Events responded to (not self-initiated)	40,042	38,892	37,764
Fingerprints processed	2,676	2,632	2,654
Pawn tickets received	33,247	31,670	32,458
Police auxiliary hours	4,103	4,464	4,285
Search warrants (CIB)	80	96	100
Search warrants (V/N)	29	30	32
Street value of recovered drugs (V/N)	\$351,201	\$122,790	\$236,995
Traffic Accidents responded to	664	586	516
Value of property recovered (CIB)	\$141,900	\$63,410	\$102,655



GENERAL FUND

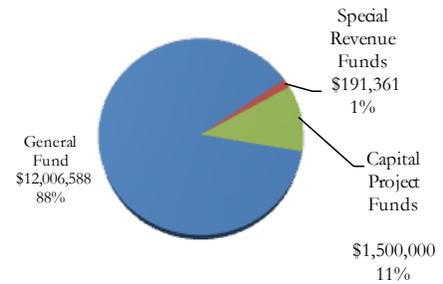
PUBLIC SAFETY

	FY14 Actual	FY15 Estimate	FY16 Budget
Expenditures by Classification			
Personnel Costs	\$ 9,999,674	\$ 10,273,023	\$ 10,561,187
Services and Other Charges	1,527,400	1,454,314	793,531
Supplies	308,035	295,051	441,431
Property	80,462	56,381	70,047
Capital Outlay	212,660	4,795	1,831,753
Subtotal	\$ 12,128,231	\$12,083,564	\$ 13,697,949
Cost Recovery	(115,382)	(68,169)	(1,691,361)
General Fund Total	12,012,849	12,015,395	12,006,588

Expenditures by Activity			
Technology Services	\$ 202,463	\$ -	\$ -
Police Administration	1,638,351	1,501,833	1,472,115
Police Patrol	6,553,509	6,853,292	6,448,236
Police Criminal Investigations	1,538,025	1,549,083	1,988,229
Police Support Services	705,323	791,601	628,310
Emergency Services	1,249,631	1,301,554	1,226,506
Parks Enforcement	33	70,273	-
Police Grants	28,236	11,133	102,800
Capital Outlay	212,660	4,795	1,831,753
Total	\$ 12,128,231	\$12,083,564	\$ 13,697,949

Staffing			
Police Chief	1.00	1.00	1.00
Deputy Police Chief	1.00	0.00	0.00
Police Captain	1.00	1.00	1.00
Police Lieutenant	3.00	3.00	3.00
Police Sergeant	13.00	13.00	13.00
Police Corporal	9.00	9.00	9.00
Police Officer	54.00	55.00	55.00
Sworn Police	82.00	82.00	82.00
Administrative Analyst	1.00	1.00	1.00
Administrative Assistant I	1.00	1.00	1.00
Community Service Officer	1.00	1.00	1.00
Emergency Services Dispatch	11.00	11.00	11.00
Emergency Services Dispatch	4.00	4.00	4.00
Office Assistant I	1.50	1.50	1.50
Office Assistant II	5.00	5.00	5.00
Office Specialist I	1.00	1.00	1.00
Office Specialist II	1.00	1.00	1.00
PD Communications Coordi	1.00	0.00	0.00
Police Booking Officer	2.00	2.00	2.00
Police Forensic Specialist	2.00	2.00	2.00
PD Investigative/Public	1.00	1.00	1.00
Information Asst			
Police Investigative Aide	0.50	0.50	0.50
Police Investigative Assistant	1.00	1.00	1.00
Police Support Services Mgr	0.00	0.00	0.00
Property Evidence			
Custodian	2.00	2.00	2.00
Non-sworn Police	36.00	35.00	35.00
Total	118.00	117.00	117.00

Public Safety Funding Sources





GENERAL FUND

PUBLIC SAFETY

	FY14 Actual	FY15 Estimate	FY16 Budget
PERSONNEL COSTS			
REGULAR FULL-TIME	5,846,232	5,863,468	6,284,087
OTHER WAGES	29,311	75,499	20,835
STAND BY WAGES	32,830	33,862	30,057
SPECIALTY PAY	48,150	42,080	45,000
OVERTIME	819,046	850,142	627,000
LEAVE PAY OFF	38,587	78,990	59,976
HEALTH INSURANCE	1,264,015	1,299,499	1,267,200
SOCIAL SECURITY	1,850	4,693	1,292
MEDICARE	92,616	96,891	102,645
ICMA RETIREMENT	203,106	180,296	172,361
PUBLIC SAFETY RETIREMENT	1,185,027	1,327,246	1,520,415
WORKERS COMPENSATION	331,481	300,297	290,518
EMPLOYEE ALLOWANCE	107,423	120,060	139,800
TOTAL CATEGORY	9,999,674	10,273,023	10,561,187
SERVICES AND OTHER CHARGES			
BUSINESS MEALS	0	0	200
INVESTIGATIVE EXPENSES	24	606	5,100
<i>INVESTIGATIVE EXPENSES (BANK RECORDS, ETC)</i>		106	100
<i>RICO</i>		500	5,000
MEDICAL SERVICES	0	0	0
VETERINARIAN SERVICES	1,842	800	0
<i>VETERINARIAN MEDICAL AND DENTAL TREATMENT FOR ONE (1)</i>		800	0
OTHER PROFESSIONAL SERVICES	27,392	15,036	15,749
OTHER TECHNICAL SERVICES	2,690	2,827	4,580
<i>CRIMINAL POLYGRAPH SERVICES (X1)</i>		0	330
<i>DOCUMENT CHARGES IN RESPONSE TO INTERNET USE</i>		0	200
<i>LOCKSMITH SERVICES</i>		210	500
<i>MISC TECHNICAL SERVICES</i>		0	450
<i>PINGING AND CELL PHONE DATA SUBPOENAS</i>		100	500
PERMITTING & MISC. FEES	28	0	0
PRISON INMATE COSTS	641,268	646,011	6,500
<i>HD/EM (PAID BY RESTITUTION)</i>		2,000	2,000
<i>FORT MOJAVE TRIBAL JAIL FACILITY DAILY FEE PLUS BOOKING</i>		7,553	0
<i>MOHAVE COUNTY SHERIFF'S OFFICE DAILY FEE PLUS BOOKING</i>		634,288	0
<i>FOOD AND SUPPLIES FOR CITY HOLDING FACILITY</i>		2,170	2,000
<i>MEDICAL SERVICES FOR INJURED PRISONER</i>		0	2,500
OTHER CONTRACTED SERVICES	6,055	45,299	7,474
<i>ACCURINT - ACCESS TO PUBLIC AND PRIVATE DATA BASES</i>		3,600	3,600
<i>ENCASE SUPPORT-PD 2014-2015-3 YR CONTRACT, PAY AGAIN IN YR</i>		1,438	0
<i>COVERTTRACK-UNLIMITED USAGE/MAPPING SVCS/TRACKING</i>		1,674	1,674
GENERAL EQUIPMENT REPAIRS	4,752	14,003	9,422
VEHICLE REPAIRS & SERVICE	240,653	213,158	210,250
<i>FLEET RENTAL CHARGES PARKS ENFORCEMENT</i>		4,000	0
MAINTENANCE AGREEMENTS	70,409	71,519	52,692



GENERAL FUND

PUBLIC SAFETY

	FY14 Actual	FY15 Estimate	FY16 Budget
SERVICES AND OTHER CHARGES			
CREATIVE COMMUNICATIONS FOR MOTOROLA EQUIPMENT		21,336	0
SOFTWARE/HARDWARE AGREEMENT	67,305	0	0
LAND & BUILDING RENTALS	1,650	1,800	1,800
RICO STORAGE RENTAL		1,800	1,800
EQUIP. & VEHICLE RENTAL	33,557	31,870	31,870
PROPERTY & RISK INSURANCE	353,370	343,785	365,375
CELLULAR SERVICE	32,423	29,702	29,604
CUSTOM PRINTING	6,801	5,122	5,225
PER DIEM	9,000	4,685	7,340
COMPUTER FORENSIC TRAINING (X1) 4 DAYS PASADENA		0	170
DEATH AND HOMICIDE TRAINING - (X1) 3 DAYS LAS VEGAS		0	102
MEALS FOR OUT OF THE AREA INVESTIGATIONS		30	476
NEW CRIMINAL INVESTIGATOR COURSE - 5 DAYS (X1)		0	185
SEX CRIMES TRAINING - 3 DAYS (X1)		0	102
TERRORISM LIAISON OFFICER MEETINGS- 4 MEETINGS (X1)		0	136
ANO A NARCOTICS (X2) 5 DAYS		506	370
NTOA CONFERENCE - MOBILE, ALABAMA		544	0
SWAT COMMAND TRAINING - HENDERSON, NV		340	0
SWAT TRAINING - FORT COLLINS		476	0
IDENTIFICATION CONFERENCE 4 DAYS (X1) FORENSIC STAFF		0	151
TERRORISM LIAISON CONFERENCE (X1) 3 DAYS		0	117
LODGING	6,465	7,651	9,546
COMPUTER FORENSIC TRAINING (X1) 4 DAYS PASADENA		0	600
IDENTIFICATION CONFERENCE 4 DAYS (X1) FORENSIC STAFF		0	400
SWAT TRAINING - FORT COLLINS		502	0
NTOA CONFERENCE - MOBILE, ALABAMA		671	0
SWAT COMMAND TRAINING - HENDERSON, NV		217	0
DEATH AND HOMICIDE TRAINING 3 DAYS (X1) LAS VEGAS		0	100
MISC TRAVEL		0	500
NEW CRIMINAL INVESTIGATOR COURSE 5 DAYS (X1)		0	300
SEX CRIMES TRAINING 3 DAYS (X1)		0	100
TERRORISM LIAISON OFFICER MEETINGS 4 MEETINGS (X1)		0	80
TERRORISM LIAISON CONFERENCE (X1) 3 DAYS		0	350
TRANSPORTATION	6,549	2,295	5,093
TERRORISM LIAISON CONFERENCE (X1) 3 DAYS		0	75
SWAT TRAINING - FORT COLLINS		265	0
NTOA CONFERENCE - MOBILE, ALABAMA		1,150	0
SWAT COMMAND TRAINING - HENDERSON, NV		33	0
ANO A NARCOTICS (X2) 5 DAYS		0	70
IDENTIFICATION CONFERENCE 4 DAYS (X1) FORENSIC STAFF		0	180
NEW CRIMINAL INVESTIGATOR COURSE 5 DAYS (X1)		0	50
TERRORISM LIAISON OFFICER MEETINGS - 4 MEETINGS (X1)		0	70
MISC TRAVEL		0	500
SEX CRIMES TRAINING 3 DAYS (X1)		0	20



GENERAL FUND

PUBLIC SAFETY

	FY14 Actual	FY15 Estimate	FY16 Budget
SERVICES AND OTHER CHARGES			
COMPUTER FORENSIC TRAINING (X1) 4 DAYS PASADENA		0	127
DEATH AND HOMICIDE TRAINING - (X1) 3 DAYS LAS VEGAS		0	20
NARCOTICS MEETINGS		0	145
OTHER TRAVEL EXPENSES	22	0	600
SEMINARS & CONFERENCES	5,896	9,464	16,120
IDENTIFICATION CONFERENCE 4 DAYS (X1) FORENSIC STAFF		0	150
SEX CRIMES TRAINING 3 DAYS (X1)		0	295
COMPUTER FORENSIC TRAINING (X1) 4 DAYS PASADENA		0	2,495
DEATH AND HOMICIDE TRAINING 3 DAYS (X1) LAS VEGAS		0	295
NEW CRIMINAL INVESTIGATOR COURSE 5 DAYS (X1)		0	295
MISC AVAILABLE TRAINING		0	500
RICO TRAINING		4,870	0
TERRORISM LIAISON CONFERENCE (X1) 3 DAYS		0	300
BOOKS & SUBSCRIPTIONS	3,414	4,838	4,988
NEWS WEST SUBSCRIPTION		132	132
DUES & MEMBERSHIPS	5,773	3,803	3,963
MEETING EXPENSES	60	40	40
MEETING EXPENSES		40	40
TOTAL CATEGORY	1,527,400	1,454,314	793,531
SUPPLIES			
TRAINING SUPPLIES	0	1,000	1,000
TRAINING AND TESTING SUPPLIES		1,000	1,000
OFFICE SUPPLIES	12,432	14,390	16,900
AWARDS	2,240	2,812	2,950
POLICE AUXILIARY AWARDS BANQUET		452	500
PROMOTIONS, SWEARING IN AND YEARLY AWARDS CEREMONY		2,360	2,450
SPECIALTY SUPPLIES	14,912	17,322	132,490
RICO LIFE SAFETY EQUIPMENT - INDIVIDUAL FIRST AID KITS		0	10,010
RICO SAFETY EQUIPMENT - INDIVIDUAL TOURNIQUETS		0	4,100
DRUG FIELD TEST KITS 20 @ \$18		290	360
EVIDENCE STORAGE		222	222
GLOVES AND MISC SPECIALTY SUPPLIES		178	178
COMPUTER SOFTWARE	3,091	0	3,000
FIREARMS	46,631	47,471	56,971
RICO GLOCK G4		0	12,000
GASOLINE	214,851	191,800	203,280
FUEL FACILITY CHARGE PARKS ENFORCEMENT		184	0
2,300 GALLONS PARKS ENFORCEMENT		6,158	0
DIESEL	327	0	0
UNIFORMS	13,551	20,256	24,840
TOTAL CATEGORY	308,035	295,051	441,431
PROPERTY			
COMPUTER EQUIPMENT <\$5,000	5,518	300	1,000



GENERAL FUND

PUBLIC SAFETY

	FY14 Actual	FY15 Estimate	FY16 Budget
PROPERTY			
COMPUTER PARTS		300	1,000
EQUIPMENT <\$5,000	74,944	56,081	69,047
BPV GRANT - PORTION OF BULLETPROOF VESTS		11,133	2,800
TOTAL CATEGORY	80,462	56,381	70,047
TOTAL	11,915,571	12,078,769	11,866,196
CAPITAL OUTLAY			
CAPITAL OUTLAY			
MACHINERY & EQUIPMENT	47,091	4,795	1,515,959
POLICE RADIO SYSTEM UPGRADE		0	1,500,000
VEHICLES	165,569	0	315,794
COMPUTER RELATED EQUIPMENT	0	0	0
TOTAL CATEGORY	212,660	4,795	1,831,753
TOTAL	212,660	4,795	1,831,753
GRAND TOTAL	12,128,231	12,083,564	13,697,949

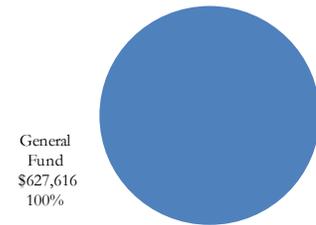


GENERAL FUND

ANIMAL CARE AND WELFARE

	FY14 Actual	FY15 Estimate	FY16 Budget
Personnel Costs	\$ 436,647	\$ 440,790	\$ 466,480
Services and Other Charges	97,831	93,269	129,520
Supplies	13,621	28,472	31,216
Property	-	400	400
Subtotal	\$548,099	\$562,931	\$627,616
Cost Recovery	\$ (1,245)	\$ (750)	\$ -
General Fund Total	\$546,854	\$ 562,181	\$627,616

Animal Care and Welfare Funding Sources



Expenditures by Activity

Animal Care and Welfare	\$ 548,099	\$ 562,931	\$ 627,616
Total	\$548,099	\$562,931	\$627,616

Staffing

Animal Welfare Operations Manager	1.00	1.00	1.00
Animal Welfare Officer	4.00	4.00	3.00
Animal Welfare Technician	2.50	2.50	2.50
Senior Animal Welfare Officer	0.00	0.00	1.00
Animal Care and Welfare	7.50	7.50	7.50



GENERAL FUND

ANIMAL CARE AND WELFARE

	FY14 Actual	FY15 Estimate	FY16 Budget
PERSONNEL COSTS			
REGULAR FULL-TIME	243,675	256,990	267,324
OTHER WAGES	0	10,064	40,192
STAND BY WAGES	16,245	16,285	15,166
SPECIALTY PAY	0	0	0
OVERTIME	41,050	27,905	10,000
LEAVE PAY OFF	6,709	0	1,142
HEALTH INSURANCE	79,675	82,320	80,640
SOCIAL SECURITY	0	0	2,492
MEDICARE	4,309	4,403	4,840
ICMA RETIREMENT	27,845	28,007	26,470
WORKERS COMPENSATION	8,739	7,616	8,613
EMPLOYEE ALLOWANCE	8,400	7,200	9,600
TOTAL CATEGORY	436,647	440,790	466,480
SERVICES AND OTHER CHARGES			
VETERINARIAN SERVICES	33,377	26,904	57,200
<i>VETERINARIAN SERVICES FOR SICK OR INJURED ANIMALS</i>		600	2,500
<i>SERVICES FOR SPAY/NEUTER/RABIES CLINICS, AND NATIONAL</i>		26,304	54,700
OTHER PROFESSIONAL SERVICES	6,564	5,600	6,000
<i>ANIMAL DISPOSAL</i>		5,600	6,000
PERMITTING & MISC. FEES	0	731	0
<i>DEA PERMIT (FIVE YR PERMIT. BUDGET AGAIN IN FISCAL YEAR</i>		731	0
WATER	0	0	0
ELECTRIC	0	0	0
NATURAL GAS	0	0	0
BUILDING REPAIRS	28,391	0	0
GENERAL EQUIPMENT REPAIRS	227	0	1,500
<i>REPAIRS TO AND MAINTENANCE OF AIR CONDITIONERS AND</i>		0	500
<i>REPAIRS TO KENNEL WATERING SYSTEMS</i>		0	1,000
VEHICLE REPAIRS & SERVICE	0	16,000	15,000
<i>FLEET RENTAL CHARGES</i>		16,000	15,000
SOFTWARE/HARDWARE AGREEMENT	0	0	0
LAND & BUILDING RENTALS	0	0	0
PROPERTY & RISK INSURANCE	18,691	20,668	22,221
CELLULAR SERVICE	0	0	0
CUSTOM PRINTING	0	1,807	1,840
<i>ANIMAL CARE & WELFARE FORMS</i>		1,807	1,840
PER DIEM	0	476	476
<i>ANIMAL CARE & WELFARE TRAINING SERVICES (X2) 5 DAYS</i>		476	476
LODGING	0	550	550
<i>ANIMAL CARE & WELFARE TRAINING SERVICES (X2) 5 DAYS</i>		550	550
TRANSPORTATION	0	533	533
<i>ANIMAL CARE & WELFARE TRAINING SERVICES (X2) 5 DAYS</i>		533	533



GENERAL FUND

ANIMAL CARE AND WELFARE

	FY14 Actual	FY15 Estimate	FY16 Budget
SERVICES AND OTHER CHARGES			
SEMINARS & CONFERENCES	0	1,100	1,100
<i>ANIMAL CARE & WELFARE TRAINING SERVICES (X2) 5 DAYS</i>		1,100	1,100
PET OF THE WEEK PROGRAM	70	2,400	2,400
<i>SPAY/NEUTERING FOR 1 ANIMAL WEEKLY. FUNDED BY</i>		2,400	2,400
ANIMAL DONATION PROGRAM	8,110	12,300	16,500
<i>ANIMAL TOYS</i>		1,500	1,500
<i>EDUCATIONAL MATERIALS FOR ANIMAL AWARENESS</i>		3,000	3,000
<i>COMPUTER, MONITOR, KEYBOARD FOR THE ANIMAL CONTROL</i>		800	0
<i>UPDATED SURVEILLANCE CAMERAS AND EQUIPMENT</i>		0	5,000
<i>PETSMART ADOPTION PROGRAM - VETERINARIAN SERVICES</i>		7,000	7,000
HELPING PAWS PROGRAM	2,400	4,200	4,200
<i>FUNDS LOW COST SPAY AND NEUTERING SERVICES FOR LOW</i>		4,200	4,200
TOTAL CATEGORY	97,830	93,269	129,520
SUPPLIES			
OFFICE SUPPLIES	122	300	300
<i>GENERAL OFFICE SUPPLIES</i>		300	300
SPECIALTY SUPPLIES	12,617	13,500	13,500
<i>SANITIZERS, ANIMAL CARE SUPPLIES, VACCINATION AND</i>		13,500	13,500
GASOLINE	0	13,364	16,016
<i>5,200 GALLONS</i>		12,980	15,600
<i>FUEL FACILITY CHARGE</i>		384	416
UNIFORMS	882	1,308	1,400
<i>REIMBURSEMENT COST FOR UNIFORMS DAMAGED IN THE LINE</i>		0	250
<i>NEW EMPLOYEE UNIFORMS</i>		1,308	1,150
TOTAL CATEGORY	13,621	28,472	31,216
PROPERTY			
EQUIPMENT <\$5,000	0	400	400
<i>WATER HOSES, COUPLERS, SPRAYERS AND BITE STICKS</i>		400	400
TOTAL CATEGORY	0	400	400
TOTAL	548,099	562,931	627,616
GRAND TOTAL	548,099	562,931	627,616



GENERAL FUND

GENERAL GOVERNMENT

Technology Services

Mission: Provide secure, reliable technology, supported by excellent customer service.

Department Description

The Technology Services Division provides accurate and timely computer data and services to City staff to assist them in managing resources for the efficient and effective delivery of City services.

The Technology Services Division is a centralized service division that provides networking, telecommunication and programming services and analysis, computer purchasing, software purchasing and upgrades, and miscellaneous technology consulting services to other City departments.

FY 2014-2015 Highlights

- ✓ Upgraded the financial system database server
- ✓ Moved email filtering appliances from an in-house piece of equipment to a cloud-based solution
- ✓ Procured, configured and deployed a cloud application for the City's Fleet Division thus increasing efficiency of staff's time and reducing technology services associated calls by fifty percent
- ✓ Completed the rollout of 32 new desktop personal computers
- ✓ Deployed a new antivirus and malware product that is centrally managed
- ✓ Completed the network build, set-up and move for Animal Care and Welfare
- ✓ Configured and deployed an in-house virtual server
- ✓ Upgraded an IVR for use of public web permits
- ✓ Configured and upgraded group policies to coincide with the upgraded Windows 7 domain
- ✓ Set-up connectivity for Senior Nutrition Center
- ✓ Configured Granicus encoder



GENERAL FUND

GENERAL GOVERNMENT

Technology Services

FY 2015-2016 Objectives

- ✓ Security: Both the goal and the responsibility of the Technology Services Division to ensure the constant security of the City network and all data located therein. We will continually strive to protect our network against all conceivable threats.
- ✓ Sustainability: The ability of the City to conduct its business at all times is critical to providing our citizens with the level of service they expect from their government. The Technology Services will make every effort to ensure the sustainability of the City systems.
- ✓ Customer Service: Our customers are the reason we are here. We will endeavor to provide excellent customer service to all who depend on our systems, while seeking opportunities where the use of technology can enhance the services we provide.
- ✓ Reliability: Our customers rely on our systems to do their jobs and ultimately to provide the services our citizens expect. The Technology Services Division will work diligently to ensure that the systems used within the City are reliable and available whenever they are needed.
- ✓ Continuous Improvement: The Technology Services Division will constantly seek to identify opportunities to improve in all areas.

Performance Indicators

MEASURE	FY14 Actual	FY15 Estimate	FY16 Budget
Internet uptime	99%	99%	99%
Lost data	0	0	0
Obsolete personal computers replaced	150	31	55
Obsolete servers replaced	4	6	4
PBX phone system uptime	99%	99%	99%
Server uptime	99%	99%	99%



GENERAL FUND

GENERAL GOVERNMENT

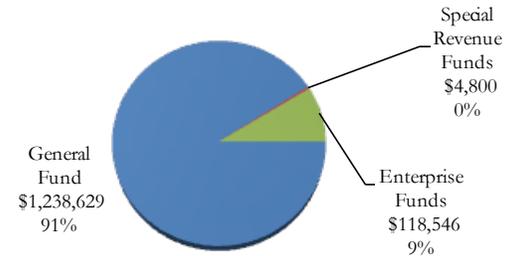
Technology Services

	FY14 Actual	FY15 Estimate	FY16 Budget
Expenditures by Classification			
Personnel Costs	\$ 210,492	\$ 392,893	\$ 397,533
Services and Other Charges	271,769	373,329	515,116
Supplies	593	9,401	27,926
Property	170,061	37,100	135,400
Capital Outlay	49,901	129,468	286,000
Subtotal	\$ 702,816	\$ 942,191	\$ 1,361,975
Cost Recovery	\$ (106,522)	\$ (101,262)	\$ (123,346)
Total General Fund	\$ 596,294	\$ 840,929	\$ 1,238,629

Expenditures by Activity			
Data Processing	\$702,816	\$942,191	\$1,361,975
Total	\$702,816	\$942,191	\$1,361,975

Staffing			
Technology Services Manager	1.00	1.00	1.00
Network Administrator	0.00	0.00	1.00
PD Communication Coordinator	0.00	1.00	0.00
Technology Services Coordinator	2.00	2.00	2.00
Total	3.00	4.00	4.00

Technology Services Funding Sources





GENERAL FUND

GENERAL GOVERNMENT

Technology Services

	FY14 Actual	FY15 Estimate	FY16 Budget
PERSONNEL COSTS			
REGULAR FULL-TIME	159,199	314,435	315,106
LEAVE PAY OFF	0	0	2,028
HEALTH INSURANCE	34,056	47,040	46,080
MEDICARE	2,294	4,126	4,598
ICMA RETIREMENT	14,473	25,947	28,517
WORKERS COMPENSATION	470	745	1,205
EMPLOYEE ALLOWANCE	0	600	0
TOTAL CATEGORY	210,492	392,893	397,534
SERVICES AND OTHER CHARGES			
OTHER PROFESSIONAL SERVICES	0	0	0
OTHER TECHNICAL SERVICES	3,000	2,900	17,400
<i>CUSTOM CD REPORTS UPDATE</i>		1,200	0
<i>ERP MIGRATION 2008 TO 2012</i>		0	10,000
<i>ERP SOFTWARE UPGRADE \$600 x 4</i>		1,700	2,400
<i>PD - PUBLIC SAFETY SOFTWARE UPGRADE</i>		0	5,000
PERMITTING & MISC. FEES	0	105	0
<i>AMAZON PRIME</i>		105	0
CONTRACT LABOR	70,390	37,587	60,000
<i>CONTRACT STAFF FOR PROJECTS, PROGRAMMING AND MAINTENANCE</i>		37,587	35,000
<i>PD INSTALL NEW COMPUTER, IN-CAR SYSTEM, ETC.</i>		0	25,000
OTHER CONTRACTED SERVICES	23,922	2,808	7,608
<i>DIGITAL FILE STORAGE \$9/MONTH</i>		108	108
<i>INTERNET VIDEO STREAMING/VIDEO ARCHIVING</i>		2,700	2,700
<i>SPECIAL ASSESSMENT CONVERSION & TRAINING</i>		0	4,800
GENERAL EQUIPMENT REPAIRS	0	0	1,000
<i>PRINTER REPAIRS</i>		0	1,000
VEHICLE REPAIRS & SERVICE	0	3,000	3,000
<i>INTERNAL SERVICE FOR FLEET VEHICLE</i>		3,000	3,000
SOFTWARE/HARDWARE AGREEMENT	131,232	231,683	300,240
<i>ANNUAL ANTIVIRUS CITY ADMIN</i>		3,385	4,800
<i>ANNUAL FEE SECURE WEB PAYMENTS</i>		1,200	1,200
<i>ANNUAL FIREWALL REMOTE SITES</i>		0	1,732
<i>ANNUAL SUBSCRIPTION CONTENT FILTERING</i>		2,800	2,800
<i>ANNUAL SUPPORT CODE ENFORCEMENT SOFTWARE</i>		9,600	9,600
<i>ANNUAL SUPPORT LEGAL SEARCH SOFTWARE</i>		662	662
<i>ANNUAL SUPPORT VOICE PERMITS (IVR)</i>		6,725	6,725
<i>BUDGET SOFTWARE</i>		2,500	2,500
<i>BULLHEADCITY.GOV DNS SERVICES</i>		276	276
<i>CASS AND PAVE SOFTWARE (MAILING BILLS)</i>		4,845	4,845
<i>CHECK PROCESSING EQUIPMENT</i>		11,822	12,413
<i>CITY ERP ANNUAL SUPPORT CONTRACT</i>		53,952	56,712



GENERAL FUND

GENERAL GOVERNMENT

Technology Services

	FY14 Actual	FY15 Estimate	FY16 Budget
SERVICES AND OTHER CHARGES			
DISASTER RECOVERY SOFTWARE ANNUAL SUPPORT		0	1,435
DISK IMAGING SOFTWARE ANNUAL CONTRACT		2,000	2,550
DOMAIN NAME RENEWAL .GOV		162	162
ENCODER WEB STREAMING SUPPORT		0	1,800
GFI MAIL ARCHIVER		0	3,800
HANDHELD TABLET MANAGEMENT		2,500	5,500
MAIL EXCHANGE ANNUAL SUPPORT		504	504
MALWARE PROTECTION		0	3,800
MOHAVE COUNTY PARCEL UPDATES		165	165
NETWORK FILE BACKUP SUPPORT		0	8,700
NETWORK MONITORING SOFTWARE		0	8,400
PD-ANNUAL FIREWALL SUPPORT		5,305	5,305
PD-ANTI-VIRUS		1,345	2,000
PD-BARE METAL SERVER ANNUAL SUPPORT CONTRACT		2,500	4,000
PD-RADIO AND TELEPHONE RECORDING		3,216	4,250
PD-RADIO IP SOFTWARE AGREEMENT		2,500	11,700
PD-RECORD MANAGEMENT SYSTEM		43,575	43,575
PD-REMOTE ACCESS SOFTWARE		2,550	2,550
PD-UPS CONTRACT		9,554	9,554
PD-VMWARE		12,900	12,900
PD-VMWARE BACKUP SOFTWARE SUPPORT		8,700	11,300
REMOTE ACCESS 20 SUBSCRIBERS		2,150	2,150
SENDGRID MAIL DELIVERY FOR EXCHANGE		960	2,400
SPAM FILTER ANNUAL SUBSCRIPTION		2,500	2,800
SWITCH GEAR ANNUAL SUPPORT		2,655	8,000
TAX REPORTING SOFTWARE		0	3,000
TRANSPARENCY SOFTWARE AGREEMENT		6,875	6,875
WARRANTY COVERAGE FOR FILE SERVERS		13,500	18,000
WARRANTY PARTS DIRECT CERTIFICATIONS		0	1,000
WEBSITE INTERNET VIDEO LIVE STREAMING		1,200	1,200
WEBSITE SUBSCRIPTION SERVICES		6,600	6,600
PROPERTY & RISK INSURANCE	12,179	15,219	16,363
WIFI SERVICE	23,544	51,820	67,200
ADMINISTRATION NETWORK ACCESS		31,380	31,020
PD NETWORK ACCESS		14,440	29,280
PUBLIC WIFI SERVICE		6,000	6,000
SUDDENLINK CC WIFI		0	900
CELLULAR SERVICE	5,649	24,969	27,077
PD AIR CARD (30)		14,833	14,833
PORTABLE TABLETS (26)		8,800	10,900
SMARTPHONES (2)		1,336	1,344
PER DIEM	56	838	1,234
PER DIEM FOR CONFERENCES		838	1,234
LODGING	652	0	3,200
LODGING IT STAFF		0	3,200



GENERAL FUND

GENERAL GOVERNMENT

Technology Services

	FY14 Actual	FY15 Estimate	FY16 Budget
TRANSPORTATION	526	900	2,000
<i>AIRLINE FLIGHTS CONFERENCES</i>		900	1,200
<i>RENTAL CAR CONFERENCES</i>		0	800
SERVICES AND OTHER CHARGES			
SEMINARS & CONFERENCES	620	1,500	8,194
<i>ERP ANNUAL CONFERENCE REGISTRATIONS</i>		1,500	2,100
<i>PD-VIRTUAL MACHINE TRAINING</i>		0	3,500
<i>SERVER 2016 TRAINING</i>		0	2,594
DUES & MEMBERSHIPS	0	0	600
<i>BICSI MEMBERSHIP</i>		0	600
TOTAL CATEGORY	271,769	373,329	515,116
SUPPLIES			
OFFICE SUPPLIES	0	642	370
<i>OFFICE SUPPLIES</i>		642	370
SPECIALTY SUPPLIES	0	670	0
<i>TEMPERATURE SENSOR</i>		670	0
COMPUTER SOFTWARE	593	6,800	26,324
<i>MICROSOFT SERVER 2012</i>		0	12,000
<i>NETWORK MONITORING SOFTWARE</i>		5,000	0
<i>PBX PHONE SYSTEM SOFTWARE</i>		1,800	1,800
<i>PD-ACTIVE DIRECTORY SOFTWARE</i>		0	5,000
<i>PD-NETWORK TOPOLOGY MAPPER</i>		0	4,500
<i>PD-SOFTWARE</i>		0	3,024
GASOLINE	0	1,125	1,232
<i>400 GALLONS</i>		1,093	1,200
<i>FUEL FACILITY CHARGE</i>		32	32
UNIFORMS	0	164	0
<i>STAFF SHIRTS</i>		164	0
TOTAL CATEGORY	593	9,401	27,926
PROPERTY			
COMPUTER EQUIPMENT<\$5,000	170,061	35,300	130,700
<i>COMPUTER REPLACEMENT</i>		23,000	0
<i>DESKTOP COMPUTER REPLACEMENT (56)</i>		0	65,000
<i>FUND BALANCE - PD DISPATCH MONITORS (28)</i>		0	16,800
<i>FUND BALANCE - PD LAPTOPS (10)</i>		0	25,000
<i>FUND BALANCE - PD TABLETS (5)</i>		0	4,800
<i>NETWORK CABLES</i>		0	2,200
<i>PD-COMPUTER EQUIPMENT</i>		7,800	5,000
<i>REPLACE LAPTOP WITH DESKTOP COMPUTER FOR GIS</i>		0	1,400
<i>REPLACEMENT DESKTOP MONITORS</i>		0	6,000
<i>REPLACEMENT PC PARTS</i>		4,500	4,500
TELECOMM EQUIPMENT<\$5,000	0	1,800	4,700
<i>PBX LINE CARDS</i>		1,800	4,700
TOTAL CATEGORY	170,061	37,100	135,400



GENERAL FUND

GENERAL GOVERNMENT

Technology Services

	FY14 Actual	FY15 Estimate	FY16 Budget
CAPITAL OUTLAY			
COMPUTER RELATED EQUIPMENT	49,901	129,468	286,000
<i>FUND BALANCE - PD IN-CAR MOBILE COMPUTERS AND SERVER</i>		<i>0</i>	<i>162,000</i>
<i>FUND BALANCE - PD STORAGE AREA NETWORK</i>		<i>0</i>	<i>34,000</i>
<i>FUND BALANCE - REPLACE NETWORK SWITCHES</i>		<i>0</i>	<i>90,000</i>
NETWORK SWITCHES		63,250	0
STORAGE AREA NETWORK SERVER		34,000	0
SWITCH STACKER		10,668	0
UPS BATTERY REPLACEMENT		21,550	0
TOTAL CATEGORY	49,901	129,468	286,000
TOTAL	702,816	942,191	1,361,976
GRAND TOTAL	702,816	942,191	1,361,976



GENERAL FUND

GENERAL GOVERNMENT

Planning and Zoning

Mission: Assist citizens, elected and appointed officials in planning for future development of the City in harmony with the community values and in accordance with the Bullhead City General Plan, facilitate community involvement in the planning decision making process and to administer adopted development and land use regulations and guidelines in a fair and consistent manner.

Department Description

The Planning Division oversees implementation of the Bullhead City General Plan and any amendments thereto, administration of the subdivision and zoning regulations, and processing of a variety of development requests. This Division serves as the staff liaison for the Board of Adjustment, the Planning and Zoning Commission, and City Council. The Planning Division includes a Planning Manager, Planning Technician and an Office Assistant II.

FY 2014-2015 Highlights

- ✓ Actively administered the Subdivision and Zoning Regulations as adopted.
- ✓ Continued to review planning and zoning files for compliance with records retention requirements.
- ✓ Continued to update the zoning map.

FY 2015-2016 Objectives

- ✓ Assist with developing and implementing Section 12 Land Use Plan.
- ✓ Continue to support the local community by providing excellent customer service.
- ✓ Coordinate with outside agencies on "ABC" grant for Hancock Road

Performance Indicators

MEASURE	FY14 Actual	FY15 Estimate	FY16 Budget
Planning & Zoning Inspections	239	276	300
Planning & Zoning Items Processed	111	108	125
Planning & Zoning Permits Issued	311	282	300



GENERAL FUND

GENERAL GOVERNMENT

Planning and Zoning

	FY14 Actual	FY15 Estimate	FY16 Budget
Expenditures by Classification			
Personnel Costs	\$ 167,884	\$ 163,654	\$ 174,775
Services and Other Charges	9,593	8,343	9,387
Supplies	947	932	950
Property	330	-	-
Subtotal	\$ 178,754	\$ 172,929	\$ 185,112
Cost Recovery	\$ (358)	\$ (779)	\$ -
General Fund Total	\$ 178,396	\$ 172,150	\$ 185,112

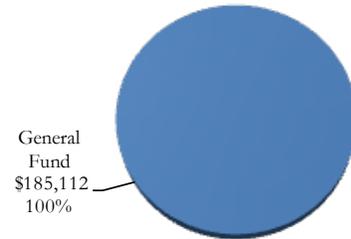
Expenditures by Activity

Planning & zoning	\$ 178,754	\$ 172,929	\$ 185,112
Total	\$ 178,754	\$ 172,929	\$ 185,112

Staffing

Planning Manager	0.00	1.00	1.00
Senior Planner	1.00	0.00	0.00
Planner	1.00	0.00	0.00
Planning Specialist	0.00	1.00	1.00
Office Assistant II	1.00	1.00	1.00
Planning & Zoning	3.00	3.00	3.00

Planning and Zoning Funding Sources





GENERAL FUND

GENERAL GOVERNMENT

Planning and Zoning

	FY14 Actual	FY15 Estimate	FY16 Budget
PERSONNEL COSTS			
REGULAR FULL-TIME	118,565	113,810	125,070
OTHER WAGES	637	0	0
OVERTIME	73	0	0
LEAVE PAY OFF	0	0	0
HEALTH INSURANCE	34,056	35,280	34,560
SOCIAL SECURITY	44	0	0
MEDICARE	1,529	1,615	1,814
ICMA RETIREMENT	10,730	10,300	11,319
WORKERS COMPENSATION	1,892	1,870	2,013
TOTAL CATEGORY	167,526	162,875	174,775
SERVICES AND OTHER CHARGES			
BUSINESS MEALS	272	0	0
OTHER PROFESSIONAL SERVICES	939	0	0
PROPERTY & RISK INSURANCE	6,946	6,891	7,409
CUSTOM PRINTING	162	280	315
<i>BUSINESS CARDS, ENVELOPES, LETTERHEAD</i>		280	315
PER DIEM	49	34	102
<i>APA ANNUAL CONFERENCE</i>		34	102
LODGING	466	364	500
<i>APA ANNUAL CONFERENCE</i>		364	500
TRANSPORTATION	242	175	222
<i>APA ANNUAL CONFERENCE</i>		175	222
SEMINARS & CONFERENCES	325	325	325
<i>APA ANNUAL CONFERENCE</i>		325	325
BOOKS & SUBSCRIPTIONS	0	0	100
<i>MANUAL UPDATES AS NEEDED</i>		0	100
DUES & MEMBERSHIPS	192	274	414
<i>AMERICAN PLANNING ASSOCIATION MEMBERSHIPS</i>		232	330
<i>AMERICAN PLANNING ASSOCIATION AZ MEMBERSHIPS</i>		42	84
TOTAL CATEGORY	9,593	8,343	9,387
SUPPLIES			
OFFICE SUPPLIES	947	932	950
<i>FOLDERS, PENS, LABELS, ETC.</i>		932	950
TOTAL CATEGORY	947	932	950
PROPERTY			
COMPUTER EQUIPMENT<\$5,000	252	0	0
EQUIPMENT<\$5,000	78	0	0
TOTAL CATEGORY	330	0	0
TOTAL DIVISION	178,396	172,150	185,112



GENERAL FUND

GENERAL GOVERNMENT

Building Safety

Mission: Assist citizens, elected and appointed officials in building related matters and to ensure that building projects meet or exceed compliance with the International Construction Code requirements.

Department Description

The Building Division is the central resource for the building construction, code information, plan review, permit issuance and building construction inspections. This Division serves as the staff liaison for the Building Board of Appeals. The Building Division includes the Building Official, Senior Plans Examiner, Plans Examiner and Senior Building Inspector.

FY 2014-2015 Highlights

- ✓ Actively administered the International Construction Codes as adopted.

FY 2015-2016 Objectives

- ✓ Continue to support the local community by providing excellent customer service.
- ✓ Staff to obtain additional ICC Certifications.

Performance Indicators

MEASURE	FY14 Actual	FY15 Estimate	FY16 Budget
Building Inspections	7,657	8,336	8,500
Building Permits Issued	1,184	1,418	1,500



GENERAL FUND

GENERAL GOVERNMENT

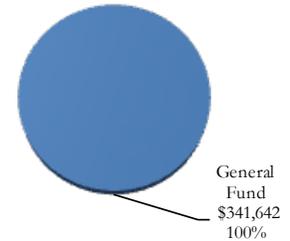
Building Safety

	FY14 Actual	FY15 Estimate	FY16 Budget
Expenditures by Classification			
Personnel Costs	\$ 304,120	\$ 313,249	\$ 310,526
Services and Other Charges	18,519	19,910	24,358
Supplies	5,209	5,941	6,458
Property	-	-	300
Subtotal	\$327,848	\$ 339,100	\$ 341,642
Cost Recovery	\$ (696)	\$ (618)	\$ -
General Fund Total	\$ 327,152	\$ 338,482	\$ 341,642

Expenditures by Activity			
Building Safety	327,849	339,100	341,642
Total	\$327,849	\$ 339,100	\$ 341,642

Staffing			
Building Official	1.00	1.00	1.00
Building Inspector I	1.00	0.00	0.00
Senior Building Inspector	0.00	1.00	1.00
Senior Plans Examiner	1.00	1.00	1.00
Plans Examiner	1.00	1.00	1.00
Building Safety	4.00	4.00	4.00

Building Safety Funding Source





GENERAL FUND

GENERAL GOVERNMENT

Building Safety

	FY14 Actual	FY15 Estimate	FY16 Budget
PERSONNEL COSTS			
REGULAR FULL-TIME	232,577	239,655	237,235
OTHER WAGES	0	0	0
OVERTIME	0	0	0
LEAVE PAY OFF	0	0	2,423
HEALTH INSURANCE	43,711	45,276	43,200
SOCIAL SECURITY	0	0	0
MEDICARE	3,278	3,425	3,475
ICMA RETIREMENT	21,048	21,705	21,470
WORKERS COMPENSATION	2,810	2,570	2,724
EMPLOYEE RELOCATION REIMB	0	0	0
TOTAL CATEGORY	303,424	312,631	310,526
SERVICES AND OTHER CHARGES			
LEGAL NOTICES	0	0	0
BUSINESS MEALS	43	55	60
<i>AZBO CITY-HOSTED MEETING</i>		55	60
OTHER CONTRACTED SERVICES	0	0	1,000
<i>CONTRACTED PLAN REVIEW</i>		0	500
<i>MOHAVE COUNTY INSPECTOR CONTRACT</i>		0	500
VEHICLE REPAIRS & SERVICE	4,000	4,000	4,000
<i>FLEET RENTAL CHARGES X 2</i>		4,000	4,000
EQUIP. & VEHICLE RENTAL	0	0	0
PROPERTY & RISK INSURANCE	10,338	9,928	10,674
CELLULAR SERVICE	312	0	0
CUSTOM PRINTING	643	600	600
<i>BUSINESS CARDS, CORRECTION NOTICES & ENVELOPES</i>		600	600
PER DIEM	201	413	445
<i>NEW CERTIFICATIONS</i>		33	33
<i>AZBO ANNUAL BOARD MEETING</i>		136	136
<i>CEU REQUIRED EDUCATION</i>		244	276
LODGING	378	693	840
<i>AZBO ANNUAL BOARD MEETING</i>		240	240
<i>CEU REQUIRED EDUCATION</i>		453	600
TRANSPORTATION	0	1,306	2,400
<i>NEW CERTIFICATIONS</i>		320	900
<i>AZBO ANNUAL BOARD MEETING</i>		300	300
<i>CEU REQUIRED EDUCATION</i>		686	1,200
OTHER TRAVEL EXPENSES	71	0	0
SEMINARS & CONFERENCES	1,639	1,887	2,657
<i>AZBO ANNUAL BOARD MEETING</i>		50	50
<i>CEU REQUIRED EDUCATION</i>		1,600	2,400
<i>NEW CERTIFICATION ON-LINE STUDY COURSES</i>		237	207
BOOKS & SUBSCRIPTIONS	452	0	500



GENERAL FUND

GENERAL GOVERNMENT

Building Safety

	FY14 Actual	FY15 Estimate	FY16 Budget
SERVICES AND OTHER CHARGES			
CODE MANUALS		0	500
DUES & MEMBERSHIPS	443	1,028	1,182
NEW CERTIFICATION DUES		540	567
ICC ANNUAL MEMBERSHIP		325	325
RENEWAL CERTIFICATION DUES		88	113
AZBO ANNUAL GRAND CANYON CHAPTER MEMBERSHIP		75	177
MEETING EXPENSES	0	0	0
TOTAL CATEGORY	18,519	19,910	24,358
SUPPLIES			
TRAINING SUPPLIES	0	240	450
BOOKS FOR NEW CERTIFICATIONS		240	450
OFFICE SUPPLIES	1,321	1,500	1,500
FOLDERS, PENS, LABELS, ETC.		1,500	1,500
COMPUTER SOFTWARE	0	0	0
GASOLINE	3,854	3,861	4,158
FUEL FACILITY CHARGE		108	108
1,350 GALLONS		3,753	4,050
UNIFORMS	33	340	350
INSPECTORS' SHIRTS X 2 (5 EA)		340	350
TOTAL CATEGORY	5,209	5,941	6,458
PROPERTY			
TOOLS	0	0	300
MEASURING WHEELS, STAPLES GUNS, ETC. AS NEEDED		0	300
EQUIPMENT <\$5,000	0	0	0
TOTAL CATEGORY	0	0	300
TOTAL DIVISION	327,152	338,482	341,642



GENERAL FUND

GENERAL GOVERNMENT

Code Enforcement

Mission: Protect the health, safety, and welfare of Bullhead City residents through the enforcement of the building, nuisance, property maintenance, zoning and other applicable sections of the Bullhead City Municipal Code.

Department Description

The Code Enforcement Division works to ensure compliance with various city codes. The purpose of these codes are to preserve and promote the health, safety, and welfare of Bullhead City residents and visitors alike as well as enhance the quality of life in the community. They also protect neighborhoods from blight and deteriorating conditions. The Code Enforcement Division included four field inspectors and one office assistant.

FY 2014-2015 Highlights

- ✓ Actively enforced Chapter 8.08, Nuisances, Title 15, Buildings and Construction, Title 16, Subdivision Regulations, and Title 17, Zoning Regulations, as adopted.

FY 2015-2016 Objectives

- ✓ Improve turn-around time for various Code Enforcement resolutions.
- ✓ Streamline use of resources and share efficiency techniques.

Performance Indicators

MEASURE	FY14 Actual	FY15 Estimate	FY16 Budget
Code Enforcement Inspections	7,849	6,968	7,000
Code Enforcement Notices Sent	3,395	2,980	3,500
Dangerous Building Abatements	18	60	65



GENERAL FUND

GENERAL GOVERNMENT

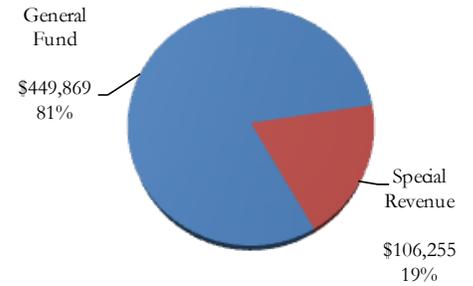
Code Enforcement

	FY14 Actual	FY15 Estimate	FY16 Budget
Expenditures by Classification			
Personnel Costs	\$ 302,903	\$ 308,669	\$ 336,117
Services and Other Charges	107,747	220,538	211,897
Supplies	6,252	7,239	7,860
Property	-	-	250
Sub Total	\$ 416,902	\$ 536,446	\$ 556,124
Cost Recovery	\$ (74,205)	\$ (92,294)	\$ (106,255)
General Fund Total	\$ 342,697	\$ 444,152	\$ 449,869

Expenditures by Activity			
Code Enforcement	416,902	536,446	556,124
Total	\$ 416,902	\$ 536,446	\$ 556,124

Staffing			
Code Enforcement Inspector	4.00	4.00	4.00
Office Assistant II	1.00	1.00	1.00
Code Enforcement	5.00	5.00	5.00

Code Enforcement Funding Sources





GENERAL FUND

GENERAL GOVERNMENT

Code Enforcement

	FY14 Actual	FY15 Estimate	FY16 Budget
PERSONNEL COSTS			
REGULAR FULL-TIME	216,933	223,260	243,693
OTHER WAGES	0	0	0
OVERTIME	1,065	0	0
LEAVE PAY OFF	0	0	2,066
HEALTH INSURANCE	58,738	60,564	60,480
SOCIAL SECURITY	0	0	0
MEDICARE	3,058	925	3,573
ICMA RETIREMENT	19,729	20,220	22,054
WORKERS COMPENSATION	3,379	3,700	4,249
TOTAL CATEGORY	302,903	308,669	336,117
SERVICES AND OTHER CHARGES			
PROPERTY RECORDING FEES	1,362	2,000	2,300
<i>MOHAVE COUNTY RECORDING & LIEN RELEASE FEES</i>		2,000	2,300
OTHER PROFESSIONAL SERVICES	0	3,025	3,000
<i>TITLE REPORTS</i>		3,025	3,000
ENFORCEMENT SERVICE-NUISANCE	21,177	30,000	30,000
<i>NUISANCE ABATEMENTS</i>		30,000	30,000
ENFORCEMENT SERVICE-BUILDING	63,966	160,000	150,000
<i>DANGEROUS BUILDING ABATEMENTS & DEMOLITIONS</i>		160,000	150,000
GENERAL EQUIPMENT REPAIRS	0	0	0
VEHICLE REPAIRS & SERVICE	10,159	10,000	10,000
<i>FLEET RENTAL CHARGES X 5</i>		10,000	10,000
SOFTWARE/HARDWARE AGREEMENT	0	0	0
EQUIP. & VEHICLE RENTAL	0	0	0
PROPERTY & RISK INSURANCE	9,299	13,311	14,311
CELLULAR SERVICE	1,294	1,500	1,584
<i>CELLPHONES (4)</i>		1,500	1,584
CUSTOM PRINTING	138	350	350
<i>BUSINESS CARDS & ENVELOPES</i>		235	235
<i>DOOR HANGERS</i>		115	115
SEMINARS & CONFERENCES	242	0	0
BOOKS & SUBSCRIPTIONS	0	0	0
DUES & MEMBERSHIPS	110	352	352
<i>AMERICAN ASSOCIATION OF CODE ENFORCEMENT</i>		75	75
<i>CODE ENFORCEMENT LEAGUE OF ARIZONA</i>		35	35
<i>AQUATIC PEST CONTROL CERTIFICATION DUES</i>		242	242
TOTAL CATEGORY	107,747	220,538	211,897
SUPPLIES			
OFFICE SUPPLIES	996	998	1,000
<i>FOLDERS, PENS, PADS, ETC</i>		998	1,000
COMPUTER SOFTWARE	0	0	0



GENERAL FUND

GENERAL GOVERNMENT

Code Enforcement

	FY14 Actual	FY15 Estimate	FY16 Budget
SUPPLIES			
GASOLINE	4,754	5,582	6,160
<i>FUEL FACILITY CHARGE</i>		160	160
<i>2,000 GALLONS</i>		5,422	6,000
UNIFORMS	503	659	700
<i>INSPECTORS' SHIRTS X 4 (5 EA)</i>		659	700
TOTAL CATEGORY	6,252	7,239	7,860
PROPERTY			
TOOLS	0	0	250
<i>MEASURING WHEELS, STAPLE GUNS, ETC. AS NEEDED</i>		0	250
COMPUTER EQUIPMENT <\$5,000	0	0	0
EQUIPMENT <\$5,000	0	0	0
TOTAL CATEGORY	0	0	250
TOTAL DIVISION	416,902	536,446	556,124



GENERAL FUND

GENERAL GOVERNMENT

Facilities Management

Mission: Provide professional, technical and non-technical support of the City's public facilities to maintain a comfortable, safe and functional environment. Our personal attention to the needs of our customers is our goal and the cornerstone of the service we provide. This attitude is reflected in the quality of the work we perform.

Department Description

The Facilities Management Division provides the physical and comprehensive preventative maintenance and repair program for all City-owned buildings. Maintenance duties involve carpentry, plumbing, electrical, heating and air conditioning repair and minor remodeling. Custodial services are also provided to all City facilities.

FY 2014-2015 Highlights

- ✓ Added pipes to chiller system to make it function as one
- ✓ Rebuilt Cooling Tower #2
- ✓ Remodeled Human Resources Division
- ✓ Remodeled Police Department Lobby
- ✓ Continue to replace old A/C units on City buildings
- ✓ Managed an annual planned maintenance agreement for the chiller systems located at the central plant
- ✓ Continued repairing very old air handlers within Justice Center Complex.

FY 2015-2016 Objectives

- ✓ Pursue an annual drain clean-out for the Justice Center.
- ✓ Continue to investigate and initiate energy saving projects.
- ✓ Provide excellent Customer Service to all City Departments.



GENERAL FUND

GENERAL GOVERNMENT

Facilities Management

Performance Indicators

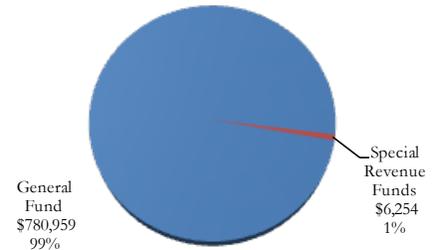
MEASURE	FY14 Actual	FY15 Estimate	FY16 Budget
Council Chambers event set-up	70	43	50
Number of facilities maintained	15	17	17
PD Training Room event set-up	5	5	5
Split A/C units maintained	64	64	64
Square footage maintained	129,674	135,000	135,000
Work order request	288	325	325

	FY14 Actual	FY15 Estimate	FY16 Budget
Expenditures by Classification			
Personnel Costs	\$ 268,342	\$ 275,012	\$ 280,945
Services and Other Charges	371,727	371,840	430,115
Supplies	75,670	53,807	47,153
Property	3,184	5,616	5,000
Capital Outlay	11,296	15,000	24,000
Sub Total	\$ 730,219	\$ 721,275	\$ 787,213
Cost Recovery	\$ (9,251)	\$ (9,641)	\$ (6,254)
General Fund Total	\$ 720,968	\$ 711,634	\$ 780,959

Expenditures by Activity			
Facilities Management	730,219	721,275	787,213
Total	\$ 730,219	\$ 721,275	\$ 787,213

Staffing			
Facilities Maintenance			
Foreman	1.00	1.00	1.00
Maintenance Worker II	1.00	1.00	1.00
Maintenance Worker I	3.00	3.00	3.00
Facilities Management	5.00	5.00	5.00

Facilities Management Funding Sources





GENERAL FUND

GENERAL GOVERNMENT

Facilities Management

	FY14 Actual	FY15 Estimate	FY16 Budget
PERSONNEL COSTS			
REGULAR FULL-TIME	177,443	183,672	190,006
OVERTIME	6,150	5,360	2,000
LEAVE PAY OFF	0	0	1,461
HEALTH INSURANCE	57,350	58,800	57,600
MEDICARE	2,564	2,674	3,242
ICMA RETIREMENT	16,615	17,064	17,377
WORKERS COMPENSATION	8,220	7,442	9,258
TOTAL CATEGORY	268,342	275,012	280,945
SERVICES AND OTHER CHARGES			
OTHER PROFESSIONAL SERVICES	0	0	0
OTHER TECHNICAL SERVICES	1,279	2,000	4,000
<i>LOCKSMITH SERVICES</i>		2,000	2,000
<i>ELEVATOR MAINTENANCE</i>		0	2,000
PERMITTING & MISC. FEES	15	0	30
<i>CDL</i>		0	30
OTHER CONTRACTED SERVICES	3,803	6,214	7,500
<i>FIRE EXTINGUISHER CERTIFICATION SERVICES</i>		2,282	2,300
<i>FIRE SPRINKLER SYSTEM CERTIFICATION & SERVICE</i>		2,301	2,300
<i>FIRE ALARM MONITORING</i>		1,631	2,900
WATER	26,252	34,016	38,304
<i>089859 1255 MARINA BLVD #A</i>		7,526	7,526
<i>108459 1275 ALONAS WAY</i>		2,528	2,528
<i>089858 1255 MARINA BLVD IRR</i>		9,303	9,303
<i>089861 1255 MARINA BLVD #B</i>		3,219	3,219
<i>089860 1255 MARINA BLVD FIRE</i>		265	265
<i>089887 2500 RIVERVIEW RD FIRE</i>		133	133
<i>446671 2380 THIRD STREET</i>		0	1,600
<i>271553 2355 TRANE RD</i>		1,254	1,254
<i>283576 2355 TRANE RD IRR</i>		3,192	3,192
<i>089856 2285 TRANE RD</i>		1,520	1,520
<i>089857 2270 TRANE RD</i>		3,096	3,096
<i>446672 2380 THIRD STREET FIRE</i>		0	205
<i>446673 2380 THIRD STREET</i>		0	1,200
<i>089886 2500 RIVERVIEW RD</i>		1,187	1,187
<i>108460 2047 COMMERCIAL WAY</i>		562	245
<i>120941 937 MARINA BLVD</i>		231	231
<i>637626 2390 THIRD STREET</i>		0	1,600
ELECTRIC	234,708	230,065	267,144
<i>307 SUDDENLINK CC</i>		0	250
<i>308 SUDDENLINK CC</i>		0	15,907
<i>310 SUDDENLINK CC</i>		0	1,197
<i>314 SUDDENLINK CC</i>		0	4,724
<i>309 SUDDENLINK CC</i>		0	7,244
<i>312 SUDDENLINK CC</i>		0	284



GENERAL FUND

GENERAL GOVERNMENT

Facilities Management

	FY14 Actual	FY15 Estimate	FY16 Budget
SERVICES AND OTHER CHARGES			
315 SUDDENLINK CC		0	279
313 SUDDENLINK CC		0	4,259
193 MECHANICAL BUILDING		53,110	53,110
311 SUDDENLINK CC		0	2,935
134 TV4		2,049	2,049
294 CITY HALL BUILDING		49,146	49,146
179 EVIDENCE BUILDING		2,750	2,750
211 PUBLIC WORKS ANNEX		3,465	3,465
034 ANIMAL CARE & WELFARE BUILDING		10,054	10,054
048 911 CENTER		20,021	20,021
049 BHC JUSTICE CENTER		81,023	81,023
069 SENIOR CENTER		4,772	4,772
097 RP FIRST AID STATION		1,449	1,449
114 WOLF COURT RADIO TOWER		279	279
183 RECREATION CENTER		1,947	1,947
NATURAL GAS	1,236	1,152	2,347
1006032 ANIMAL CARE BUILDING		1,152	1,152
0090272 2410 THIRD BLDG ST #300		0	630
1075715 2410 THIRD ST GYM		0	565
BUILDING REPAIRS	11,450	26,849	33,150
SUDDENLINK CC REPAIRS		0	2,500
PLUMBING SUPPLIES		2,300	2,000
HVAC SUPPLIES		4,200	8,000
1255 MARINA PREVENTIVE MAINTENANCE		1,000	2,650
LOCK, DOORS, ETC.		1,200	2,000
POLICE LOBBY REFURBISH		4,000	0
MONUMENT CLOCK REPAIRS		350	0
CARPENTRY SUPPLIES		8,300	11,000
ELECTRICAL SUPPLIES		5,499	5,000
GENERAL EQUIPMENT REPAIRS	46,254	25,565	26,000
A/C & CHILLER REPAIRS		20,000	19,000
APPLANCE REPAIR		685	2,000
MACHINE REPAIR		2,880	3,000
POLICE GATE/911 GATE REPAIR		2,000	2,000
VEHICLE REPAIRS & SERVICE	6,000	6,000	6,000
FLEET RENTAL CHARGES		6,000	6,000
MAINTENANCE AGREEMENTS	19,017	18,812	19,040
CHILLER PREVENTIVE MAINTENANCE		6,660	6,660
WATER TREATMENT SERVICE		5,790	5,880
ELEVATOR SERVICE CONTRACT		6,362	6,500
SOFTWARE/HARDWARE AGREEMENT	0	0	0
OTHER REPAIRS & MAINTENANCE	106	1,000	5,000
ELECTRICIAN, REFRIGERATION OR PLUMBER IF NECESSARY		1,000	5,000
LAND & BUILDING RENTALS	0	0	0
EQUIP. & VEHICLE RENTAL	453	466	500



GENERAL FUND

GENERAL GOVERNMENT

Facilities Management

	FY14 Actual	FY15 Estimate	FY16 Budget
SERVICES AND OTHER CHARGES			
SOFT WATER TANK RENTAL		466	500
CONSTRUCTION SERVICES	0	0	0
PROPERTY & RISK INSURANCE	19,705	18,225	19,595
CELLULAR SERVICE	1,407	1,438	1,465
CELLPHONES (2)		768	790
SMARTPHONES (1)		670	675
CUSTOM PRINTING	42	38	40
BUSINESS CARDS		38	40
PER DIEM	0	0	0
LODGING	0	0	0
TRANSPORTATION	0	0	0
OTHER TRAVEL EXPENSES	0	0	0
SEMINARS & CONFERENCES	0	0	0
TOTAL CATEGORY	371,727	371,840	430,115
SUPPLIES			
IMPROVEMENTS NONCAPITAL	0	0	0
OFFICE SUPPLIES	141	150	200
PENS, PADS, NOTEBOOKS, ETC.		150	200
SPECIALTY SUPPLIES	36,633	11,081	11,500
ELECTRICAL SUPPLIES-MOVED TO BUILDING REPAIRS		0	0
CARPENTRY SUPPLIES-MOVED TO BUILDING REPAIRS		0	0
WATER SOFTENER SALT		2,700	2,700
PLUMBING SUPPLIES-MOVED TO BUILDING REPAIRS		0	0
SAFETY SUPPLIES		900	900
SIGNAGE FOR OFFICES		50	200
OPERATING SUPPLIES		500	500
FIRE EXTINGUISHERS		2,387	2,400
FILTERS FOR COOLING SYSTEMS		2,300	2,300
FLAGS FOR ALL FACILITIES		2,244	2,500
HVAC SUPPLIES-MOVED TO BUILDING REPAIRS		0	0
COMPUTER SOFTWARE	0	12,952	0
UPGRADE CHILLER SOFTWARE		12,952	0
GASOLINE	3,679	4,555	4,928
FUEL FACILITY CHARGE		128	128
1,600 GALLONS		4,427	4,800
UNIFORMS	1,396	1,140	1,425
REPLACEMENT PANTS/SHORTS X 5 (3 EA)-PERM		195	255
ALLOWANCE FOR STEEL TOED BOOTS-NEW		0	60
ALLOWANCE FOR STEEL TOED BOOTS X 5-PERM		750	750
REPLACEMENT SHIRTS X 5 (3 EA)-PERM		195	225
PANTS/SHORTS (3 EA)-NEW		0	85
SHIRTS (3 EA)-NEW		0	50
CLEANING SUPPLIES	28,885	14,929	20,100



GENERAL FUND

GENERAL GOVERNMENT

Facilities Management

	FY14 Actual	FY15 Estimate	FY16 Budget
SUPPLIES			
<i>SUDDENLINK CC CLEANING SUPPLIES AND PAPER PRODUCTS</i>		0	5,000
<i>PLASTIC TRASH LINERS</i>		2,129	2,200
<i>GENERAL CLEANING SUPPLIES</i>		7,300	7,400
<i>PAPER PRODUCTS</i>		5,500	5,500
CHEMICAL PRODUCTS	4,936	9,000	9,000
<i>CLEANING CHEMICALS</i>		6,500	6,500
<i>PEST CONTROL</i>		2,500	2,500
TOTAL CATEGORY	75,670	53,807	47,153
PROPERTY			
APPLIANCES	0	2,481	2,000
<i>REPLACEMENT APPLIANCES AS NEEDED</i>		0	2,000
<i>ICE MAKER</i>		2,050	0
<i>ELECTRIC DRYER</i>		431	0
TOOLS	278	0	0
COMPUTER EQUIPMENT<\$5,000	0	930	0
<i>DESKTOP FOR CHILLER MAINTENANCE SOFTWARE</i>		930	0
EQUIPMENT<\$5,000	2,906	2,205	3,000
<i>FLOOR BURNISHER</i>		2,205	0
<i>AIR CONDITIONER FOR SUDDENLINK KITCHEN</i>		0	3,000
TOTAL CATEGORY	3,184	5,616	5,000
CAPITAL OUTLAY			
MACHINERY & EQUIPMENT	11,296	15,000	24,000
<i>REPLACE AIR CONDITIONER SPLIT UNITS</i>		15,000	14,000
<i>REPLACE AIR CONDITIONER FOR SUDDENLINK GYM</i>		0	10,000
COMPUTER RELATED EQUIPMENT	0	0	0
TOTAL CATEGORY	11,296	15,000	24,000
TOTAL DIVISION	730,219	721,275	787,213



GENERAL FUND

GENERAL GOVERNMENT

Non-Department

	FY14 Actual	FY15 Estimate	FY16 Budget
Expenditures by Classification			
Personnel Cost	\$ 10,158	\$ 10,000	\$ 15,000
Services and Other Charges	609,311	604,682	647,468
Supplies	67,781	78,825	68,475
Property	-	-	-
Grand Total	\$ 687,250	\$ 693,507	\$ 730,943

Expenditures by Activity

General Government	\$ 687,250	\$ 693,507	\$ 730,943
Total	\$ 687,250	\$ 693,507	\$ 730,943

Activity by Fund

General Fund	\$ 687,250	\$ 693,507	\$ 730,943
Total	\$ 687,250	\$ 693,507	\$ 730,943



GENERAL FUND

GENERAL GOVERNMENT

Non-Department

	FY14 Actual	FY15 Estimate	FY16 Budget
PERSONNEL COSTS			
UNEMPLOYMENT COMPENSATION	10,158	10,000	15,000
TOTAL CATEGORY	10,158	10,000	15,000
SERVICES AND OTHER CHARGES			
AEL INTEREST	80,816	0	0
ECONOMIC DEVELOPMENT	136,381	150,000	150,000
<i>CITY SALES TAX REBATE AGREEMENT</i>		<i>150,000</i>	<i>150,000</i>
LEGAL SERVICES	175,001	198,388	203,181
<i>ADDITIONAL 200 CASES EXCEEDING CONTRACT</i>		<i>34,928</i>	<i>36,942</i>
<i>PUBLIC DEFENDER x2 ASSIGNED 900 CASES</i>		<i>163,460</i>	<i>166,239</i>
OTHER PROFESSIONAL SERVICES	7,050	10,175	1,800
<i>ADULT/ YOUTH SPORTING EVENTS ECONOMIC ANALYSIS</i>		<i>8,400</i>	<i>0</i>
<i>ON-SITE SHREDDING SERVICES</i>		<i>1,775</i>	<i>1,800</i>
PERMITTING & MISC. FEES	3,508	105	105
<i>AMAZON PRIME</i>		<i>105</i>	<i>105</i>
OTHER CONTRACTED SERVICES	7,970	1,250	51,250
<i>COST OF LIVING CALCULATOR</i>		<i>250</i>	<i>250</i>
<i>COLORADO RIVER HISTORICAL SOCIETY TOURISM</i>		<i>1,000</i>	<i>1,000</i>
<i>VETERAN COURT</i>		<i>0</i>	<i>50,000</i>
TELEPHONE	101,413	108,538	109,437
<i>7251251 AFIS PHONE LINE</i>		<i>950</i>	<i>975</i>
<i>763-7247</i>		<i>606</i>	<i>630</i>
<i>763-9400 - 70%</i>		<i>61,172</i>	<i>61,285</i>
<i>704-9702</i>		<i>608</i>	<i>650</i>
<i>754-2608</i>		<i>275</i>	<i>300</i>
<i>754-4057</i>		<i>608</i>	<i>650</i>
<i>754-8877</i>		<i>1,159</i>	<i>1,200</i>
<i>758-3977</i>		<i>2,571</i>	<i>2,600</i>
<i>758-5109</i>		<i>2,177</i>	<i>2,200</i>
<i>758-7626</i>		<i>456</i>	<i>460</i>
<i>763-1045</i>		<i>1,145</i>	<i>1,155</i>
<i>758-7898</i>		<i>62</i>	<i>64</i>
<i>763-3153</i>		<i>1,131</i>	<i>1,155</i>
<i>763-5848</i>		<i>600</i>	<i>625</i>
<i>763-8548</i>		<i>1,884</i>	<i>1,900</i>
<i>763-9086</i>		<i>606</i>	<i>630</i>
<i>704-9646</i>		<i>608</i>	<i>650</i>
<i>758-1069</i>		<i>4,375</i>	<i>4,400</i>
<i>704-2733</i>		<i>2,820</i>	<i>2,900</i>



GENERAL FUND

GENERAL GOVERNMENT

Non-Department

	FY14 Actual	FY15 Estimate	FY16 Budget
758-3735		1,160	1,200
763-1110		4,234	4,250
763-2974		606	630
763-3107		1,123	1,150
986-2011		56	58
986-4016		196	198
SERVICES AND OTHER CHARGES			
986-4017		196	198
758-8209		626	650
763-1379		608	650
763-1999		8,236	8,250
763-2224		2,681	2,700
763-2507		592	611
763-6000		800	825
986-4015		196	198
986-5411		2,128	2,150
986-9506		1,287	1,290
LAND & BUILDING RENTALS	-30	0	0
LAND & BUILDING LEASE	185	0	0
OFFICE EQUIPMENT LEASE	64,595	70,252	71,252
POSTAGE MACHINE LEASE		7,052	7,052
COLOR COPIES		11,000	12,000
COPIER LEASE		52,200	52,200
WIFI SERVICE	7,014	10,140	0
987-0002		10,140	0
TRANSPORTATION	45	0	0
DUES & MEMBERSHIPS	22,729	22,534	22,943
LEAGUE OF ARIZONA CITIES AND TOWNS		22,334	22,693
CHAMBER OF COMMERCE DUES		200	250
TUITION REIMBURSEMENT	2,054	300	4,500
TUITION REIMBURSEMENT		300	4,500
STRATEGIC PLAN	580	33,000	33,000
STRATEGIC PLAN INITIATIVES		33,000	33,000
TOTAL CATEGORY	609,311	604,682	647,468
SUPPLIES			
IMPROVEMENTS NONCAPITAL	14,866	0	0
OFFICE SUPPLIES	25,070	25,080	28,275
COPY PAPER 8.5 X 11		10,080	13,125
8914051 DISPENSED BOTTLED WATER		15,000	15,000
SHIPPING SUPPLIES		0	150



GENERAL FUND

GENERAL GOVERNMENT

Non-Department

	FY14 Actual	FY15 Estimate	FY16 Budget
AWARDS	4,597	9,000	9,000
<i>ANNUAL SERVICE AWARDS RECOGNITION</i>		9,000	9,000
<i>US POSTAL SERVICE</i>		43,000	30,000
<i>SHIPPING SERVICE - FED-EX AND UPS</i>		1,745	1,200
TOTAL CATEGORY	67,781	78,825	68,475
PROPERTY			
COMPUTER EQUIPMENT<\$5,000	0	0	0
PROPERTY			
EQUIPMENT<\$5,000	0	0	0
TOTAL CATEGORY	0	0	0
NON-DEPARTMENTAL	687,250	693,507	730,943
GRAND TOTAL	687,250	693,507	730,943



GENERAL FUND

GENERAL GOVERNMENT

Human Services

	FY14 Actual	FY15 Estimate	FY16 Budget
Expenditures by Classification			
Personnel Cost	\$ -	\$ -	\$ -
Services and Other Charges	-	6,720	18,670
Supplies	-	-	-
Property	-	-	-
Grand Total	\$ -	\$ 6,720	\$ 18,670
Expenditures by Activity			
General Government	\$ -	\$ 6,720	\$ 18,670
Total	\$ -	\$ 6,720	\$ 18,670
Activity by Fund			
General Fund	\$ -	\$ 6,720	\$ 18,670
Total	\$ -	\$ 6,720	\$ 18,670



GENERAL FUND

GENERAL GOVERNMENT

Human Services

	FY14 Actual	FY15 Estimate	FY16 Budget
HUMAN SERVICES			
SERVICES AND OTHER CHARGES			
OTHER CONTRACTED SERVICES	0	6,720	18,670
<i>WACOG RURAL TRANSPORTATION LIAISON</i>		3,220	3,170
<i>SECTION 8 HOUSING ADMINISTRATION</i>		3,500	3,500
<i>INTERAGENCY DAY CENTER</i>		0	12,000
TOTAL CATEGORY	0	6,720	18,670
TOTAL	0	6,720	18,670



GENERAL FUND

CULTURE-RECREATION

Recreation

The mission of the Bullhead City Recreation is to provide the finest programs, events and services to enrich daily life for the citizens of Bullhead City and the surrounding area. The division fosters a lifetime appreciation and involvement in recreation and wellness activities for our community. The Recreation Division contributes to the physical, social, intellectual and cultural development of those we serve.

Department Description

The Recreation Division provides the Community with a broad, varied and interesting selection of special events and activities. This involves both active and passive programs designed to meet the needs of all residents regardless of age, sex, socio-economic status, race or any disabilities. The Recreation Division manages the Suddenlink community center and the annual Bullhead City River Regatta.

FY 2014-2015 Highlights

- ✓ Served more than 900 customers in AARP free tax service program.
- ✓ Expanded pickleball to 4 days per week, drawing more than 1,900 players throughout the year.
- ✓ Increased number of full-time reservations at Suddenlink Community Center from 4 to 8.
- ✓ Started a new event at Suddenlink Community Center-Bullhead City Bash.
- ✓ Expanded youth club basketball from 3 teams to 10, including boys and girls from ages 10 to 17.
- ✓ Increased participation in all water activities.
- ✓ Introduced teen water aerobics and lap swim.
- ✓ New and approved Junior Lifeguarding program based on age and experience.
- ✓ Spring Senior Softball Tournament attracted 4 of the very best softball clubs from around the country including former State and National Champions.
- ✓ Maintained 14 Men's and Co-Rec Recreation teams in the Winter Softball League.
- ✓ Implemented new, cutting-edge equipment safety standard in sports league to ensure player safety.
- ✓ Collected 50 more toys from the Toys for Kids Softball Tournament for the Firefighters Toy Drive.
- ✓ Received "Excellent" health code rating in all concession operations.
- ✓ Increased the Tri-State Veteran Day Parade participants by 15%, making it one of Arizona's largest Veterans Day Parades.
- ✓ Increased Regatta social media outreach from 5,000 followers to over 8,000.



GENERAL FUND

CULTURE-RECREATION

Recreation

FY 2015-2016 Objectives

- ✓ Conduct an adult soccer tournament for 12 teams.
- ✓ Conduct an adult soccer league for 8 teams.
- ✓ Conduct a holiday high school basketball tournament for 16 teams and bring in at least 1 nationally ranked team.
- ✓ Create a successful sponsored aquatic teen night.
- ✓ Enhance the water aerobics program to include health nutritional habits.
- ✓ Continue to grow participation in each aquatic program.
- ✓ Create a sponsored senior program at Suddenlink Community Center.
- ✓ Create more youth programs at Suddenlink Community Center.
- ✓ Double the month to month renters at Suddenlink Community Center.
- ✓ Double the reservation held at the Suddenlink Community Center.
- ✓ Implement a new softball player rating system to ensure parity within the leagues.
- ✓ Recruit, train and retain 3 new softball umpires to meet demand.
- ✓ Increase Fall Senior Softball Tournament to 70 teams.
- ✓ Maintain the most up-to-date safety measures for participants in softball leagues and tournaments.
- ✓ Have Co-Rec Softball teams from Bullhead compete in new state wide sanctioned Amateur Softball Association qualifier tournament in Kingman.
- ✓ Increase Toys for Kids Softball Tournament to include 20 teams and collect an additional 100 toys.
- ✓ Develop an Application for Regatta.
- ✓ Increase Regatta profit.
- ✓ Increase Regatta participation.
- ✓ Cut Regatta check-in time to 10 minutes or less.



GENERAL FUND

CULTURE-RECREATION

Performance Indicators

MEASURE	FY14 Actual	FY15 Estimate	FY16 Budget
4th of July BBQ Bash	150	180	180
Adult Softball League Players	930	990	1,050
Adult Softball League Teams	62	66	70
Bluegrass Participation	1,355	1,752	2,289
Fall Senior Tournament Players	810	960	1,170
Fall Senior Tournament Teams	54	64	78
High School Basketball League Teams	0	10	12
Junior Lifeguard Program	20	40	40
Lap Swim Participants	200	350	350
National Day Dive In	150	220	220
Open Gym Participants	0	1,600	1,800
Open Swim Participants	3,000	4,500	4,500
Pickleball Participants	1,000	1,200	2,500
Regatta Participation	29,329	28,014	30,815
Spring senior softball tournament	74	76	78
Spring Senior Tournament Players	1,110	1,170	1,230
Spring Senior Tournament Teams	74	78	82
Swim Lessons	400	550	600
Toys for Kids Softball Tournament Players	225	270	330
Toys for Kids Softball Tournament Teams	15	18	22
Tri-State Veterans Day Parade Floats	61	66	70
Tri-State Veterans Day Parade Participants	488	528	560
Water Aerobics Participants	6,000	7,000	7,000
Winter Festival Participation	3,500	4,750	5,500



GENERAL FUND

CULTURE-RECREATION

Recreation

	FY14 Actual	FY15 Estimate	FY16 Budget
Expenditures by Classification			
Personnel Costs	\$ 612,437	\$ 596,492	\$ 702,360
Services and Other Charges	766,918	922,902	986,593
Supplies	243,744	208,570	179,319
Property	18,235	10,265	112,541
Sub Total	\$1,641,334	\$1,738,229	\$ 1,980,813
Cost Recovery	\$ (844,872)	\$ (970,947)	\$ (1,126,184)
General Fund Total	\$ 796,462	\$ 767,282	\$ 854,629

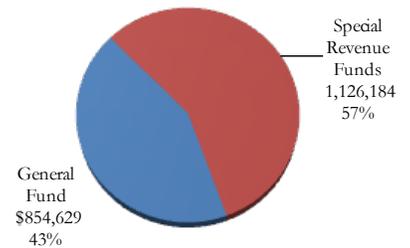
Expenditures by Activity

Bluegrass Festival	\$ 30,482	\$ 42,794	\$ 42,810
Park Ranger	75,951	-	71,036
Recreation	627,130	684,747	855,903
River Regatta	806,185	917,021	968,350
Suddenlink Community Center	97,847	86,080	38,924
Winterfest	3,740	7,587	3,790
Total	\$1,641,334	\$1,738,229	\$ 1,980,813

Staffing

Office Specialist/Pool Manager	1.00	1.00	1.00
Recreation Manager	1.00	1.00	1.00
Recreation Supervisor	1.00	1.00	1.00
Receptionist	1.00	1.00	1.00
Special Events Coordinator	1.00	1.00	1.00
Sponsorship Coordinator	1.00	1.00	1.00
Total	6.00	6.00	6.00

Recreation Funding Sources





GENERAL FUND

CULTURE-RECREATION

Bluegrass Festival

	FY14 Actual	FY15 Estimate	FY16 Budget
PERSONNEL COSTS			
REGULAR FULL-TIME	0	0	0
OTHER WAGES	0	0	0
HEALTH INSURANCE	0	0	0
SOCIAL SECURITY	0	0	0
MEDICARE	0	0	0
ICMA RETIREMENT	0	0	0
WORKERS COMPENSATION	0	0	0
TOTAL CATEGORY	0	0	0
SERVICES AND OTHER CHARGES			
BUSINESS MEALS	0	1,000	1,000
HOSPITALITY TENT		1,000	1,000
BANKING SERVICES	53	124	140
PAYMENT PROCESSING FEES		124	140
PERMITTING & MISC. FEES	0	0	0
OTHER CONTRACTED SERVICES	26,700	33,500	33,500
EMCEE		500	500
ELECTRIC		1,200	1,200
BANDS		25,800	25,800
SOUND TECH		3,500	3,500
PROMOTER		2,500	2,500
EQUIP. & VEHICLE RENTAL	0	1,400	1,400
OFFICE COPIER LEASE		500	500
GENERATOR		900	900
OFFICE EQUIPMENT LEASE	701	500	500
COLOR COPIES		500	500
MARKETING EVENTS	3,028	4,670	4,670
BLYTHE PROMO BOOTH		170	170
EVENT MARKETING		4,000	4,000
PROMO FLYERS		500	500
CUSTOM PRINTING	0	1,100	1,100
PARKING PASSES, EVENT WRISTBANDS		500	500
EVENT BANNERS AND SIGNS		600	600
PER DIEM	0	0	0
LODGING	0	0	0
TRANSPORTATION	0	0	0
TOTAL CATEGORY	30,482	42,294	42,310
SUPPLIES			
SPECIALTY SUPPLIES	0	500	500
EVENT SUPPLIES		500	500
TOTAL CATEGORY	0	500	500
TOTAL DIVISION	30,482	42,794	42,810



GENERAL FUND

CULTURE-RECREATION

Park Rangers

	FY14 Actual	FY15 Estimate	FY16 Budget
PERSONNEL COSTS			
REGULAR FULL-TIME	2,854	0	0
OTHER WAGES	47,800	0	47,905
OVERTIME	0	0	0
HEALTH INSURANCE	454	0	0
SOCIAL SECURITY	2,937	0	2,970
MEDICARE	727	0	695
ICMA RETIREMENT	257	0	0
WORKERS COMPENSATION	1,787	0	2,400
TOTAL CATEGORY	56,817	0	53,969
SERVICES AND OTHER CHARGES			
VEHICLE REPAIRS & SERVICE	6,000	0	4,000
FLEET RENTAL CHARGES		0	4,000
PROPERTY & RISK INSURANCE	3,872	0	4,241
CELLULAR SERVICE	653	0	792
CELLPHONE (2)		0	792
CUSTOM PRINTING	0	0	0
TOTAL CATEGORY	10,525	0	9,033
SUPPLIES			
OFFICE SUPPLIES	0	0	100
PENS, PAPER, CLIPS, PADS AND CLIPBOARDS		0	100
SPECIALTY SUPPLIES	7	0	100
RAKES, PUSH BROOMS, DUST PANS AND TRASH GRABBERS		0	100
GASOLINE	8,301	0	7,084
FUEL FACILITY CHARGE		0	184
2,300 GALLONS		0	6,900
UNIFORMS	301	0	500
SHIRTS, JACKETS, HATS AND SHOE ALLOWANCE		0	500
TOTAL CATEGORY	8,609	0	7,784
PROPERTY			
TOOLS	0	0	250
LEATHERMEN AND FLASHLIGHTS		0	250
EQUIPMENT<\$5,000	0	0	0
TOTAL CATEGORY	0	0	250
TOTAL DIVISION	75,951	0	71,036



GENERAL FUND

CULTURE-RECREATION

Recreation Services

	FY14 Actual	FY15 Estimate	FY16 Budget
PERSONNEL COSTS			
REGULAR FULL-TIME	224,029	232,920	242,918
OTHER WAGES	115,591	122,524	131,486
OVERTIME	95	713	0
HEALTH INSURANCE	56,379	57,624	54,720
SOCIAL SECURITY	7,082	7,468	8,152
MEDICARE	4,855	5,126	5,429
ICMA RETIREMENT	20,203	21,142	21,984
WORKERS COMPENSATION	4,970	4,975	5,391
TOTAL CATEGORY	433,204	452,492	470,080
SERVICES AND OTHER CHARGES			
ADMINISTRATIVE FEES	25,000	30,000	40,000
BOYS AND GIRLS CLUB ANNUAL AGREEMENT		30,000	40,000
MEDICAL SERVICES	0	0	0
OTHER PROFESSIONAL SERVICES	0	0	0
OTHER TECHNICAL SERVICES	0	0	0
PERMITTING & MISC. FEES	1,911	4,032	4,032
ANNUAL COUNTY HEALTH PERMIT		906	906
CONCESSION ANNUAL HEALTH PERMITS		3,126	3,126
CONTRACT LABOR	42,266	64,856	78,126
OFFICIATING OF CITY SPONSORED SPORTS LEAGUES AND		48,956	48,956
SUNDAY SKILLS - 50 WEEKS - 13 PLAYERS - \$15 EA		0	9,750
YOUTH HOLIDAY TOURNEY REFS		0	3,520
ADULT B-BALL TOURNEY - 2 REFS @ \$25/GM x 31		1,550	1,550
YOUTH B-BALL TOURNEY -2 REFS @ \$25/GM x 17		850	850
ADULT BASKETBALL LEAGUE REFEREES		13,500	13,500
OTHER CONTRACTED SERVICES	0	750	1,850
CERT PAYMENTS FOR EMERGENCY SERVICES AND FIRST AIDE		0	900
SANTA SUIT CLEANING		125	125
BRAVO THE BULL COSTUME CLEANING		125	125
FARMER'S MARKET - BAND		500	700
WATER	0	0	0
ELECTRIC	0	0	0
TELEPHONE	0	0	0
REFUSE	0	0	0
BUILDING REPAIRS	315	0	0
GENERAL EQUIPMENT REPAIRS	531	0	0
VEHICLE REPAIRS & SERVICE	1,000	3,000	3,000
FLEET RENTAL CHARGE		3,000	3,000
LAND & BUILDING RENTALS	0	0	0
EQUIP. & VEHICLE RENTAL	281	752	0
FARMER'S MARKET - DANCE FLOOR		752	0
LAND & BUILDING LEASE	35,000	42,070	42,070



GENERAL FUND

CULTURE-RECREATION

Recreation Services

	FY14 Actual	FY15 Estimate	FY16 Budget
SERVICES AND OTHER CHARGES			
ROTARY PARK JETTY LEASE 023-095649-03		1,800	1,800
COMMUNITY PARK DOCK LEASE #023-102510-03		2,100	2,100
ROTARY PARK DOCK LEASE #023-094309-03		2,500	2,500
RIVIERA/SUNSHINE MARINA LEASE #023-103413-03		5,670	5,670
SECTION 12 RECREATION CONCESSION LEASE AZ 29258		30,000	30,000
OFFICE EQUIPMENT LEASE	0	0	0
COLORED COPIES \$1500 MOVED TO FUND 218		0	0
MUSIC LICENSE AGREEMENT	0	615	0
MUSIC LICENSE		615	0
PROPERTY & RISK INSURANCE	25,912	29,303	31,504
PROGRAM INSURANCE	0	1,110	1,110
ANNUAL ASA RENEWAL		1,110	1,110
CELLULAR SERVICE	1,133	681	690
SMART PHONE (1)		681	690
OTHER ADVERTISING	1,000	100	100
RECREATION BANNERS		100	100
MARKETING EVENTS	0	0	0
CUSTOM PRINTING	5,113	2,610	3,625
WATERCRAFT RENTAL CONSUMER PROTECTION FORMS		0	1,600
WATERCRAFT LAUNCH STICKERS AND DAY PASSES		2,225	1,300
FARMER'S MARKET - BUSINESS CARDS		45	45
FARMER'S MARKET - FLYERS FOR WW BILLS		340	680
SEMINARS & CONFERENCES	672	2,900	2,900
ADMIN RED CROSS AUTHORIZED PROVIDER FEE		300	300
LIFEGUARD/WSI TRAINING INCLUDING MATERIALS		2,400	2,400
RED CROSS LT ANNUAL FACILITY FEE		200	200
BOOKS & SUBSCRIPTIONS	0	0	0
DUES & MEMBERSHIPS	0	150	150
NOTARY RENEWAL		150	150
TOTAL CATEGORY	140,134	182,929	209,157
SUPPLIES			
IMPROVEMENTS NONCAPITAL	0	0	0
TRAINING SUPPLIES	0	240	240
RESUSCITATION MASKS FOR LIFEGUARD TRAINING COURSE 20 @		240	240
OFFICE SUPPLIES	597	1,428	13,028
LAUNCH BOOTH OFFICE SUPPLIES		0	200
POOL OFFICE SUPPLIES		400	400
ADMINISTRATION OFFICE SUPPLIES		650	650
WIRELESS PRINTER-CANON SELPHY CP910 BLACK PORTABLE		130	0
UNDESIGNATED ARTS FUND BALANCE		0	11,234
FARMER'S MARKET GENERAL OFFICE SUPPLIES		248	544



GENERAL FUND

CULTURE-RECREATION

Recreation Services

	FY14 Actual	FY15 Estimate	FY16 Budget
SUPPLIES			
AWARDS	12,455	19,910	21,065
AWARDS FOR CITY SPONSORED LEAGUES AND TOURNAMENTS		16,310	16,310
ADULT VOLLEYBALL TROPHIES @ \$75 each		150	150
ADULT B-BALL TOURNEY CHAMP SHIRTS		240	240
3-ON-3 TOURNEY CASH AWARDS		300	300
YOUTH THANKSGIVING TOURNEY MEDALS		0	200
ADULT BASKETBALL LEAGUE - CHAMPIONSHIP T-SHIRTS		900	900
YOUTH SUMMER B-BALL MEDALS		120	120
ADULT VOLLEYBALL CHAMP T-SHIRTS		0	600
YOUTH THANKSGIVING TOURNEY AWARDS		0	255
YOUTH B-BALL TOURNEY TROPHIES		300	300
ADULT B-BALL TOURNEY CASH PRIZE		1,000	1,000
YOUTH SUMMER B-BALL TOURNEY CHAMP SHIRTS		240	240
ADULT B-BALL TOURNEY TROPHIES		300	300
ADULT B-BALL LEAGUE TROPHY		50	50
NOON LEAGUE B-BALL TROPHY		0	100
SPECIALTY SUPPLIES	16,662	9,791	19,306
SOFTBALLS FOR ADULT LEAGUES AND TOURNAMENTS- 1,107 @		3,000	3,000
WATER AEROBICS SUPPLIES- NOODLES, KICKBOARDS		100	100
FARMER'S MARKET - TURKEY COSTUME		0	100
SUNDAY SKILLS BLOCKING PADS 2@ \$75		0	150
SUNDAY SKILLS AGILITY CONES		0	60
TRI-STATE VETERANS DAY PARADE AWARD PLAQUES AND		0	400
TRI-STATE VETERANS DAY PARADE SUPPLIES		0	300
YOUTH THANKSGIVING TOURNEY SHIRTS		0	1,920
ADULT VOLLEYBALL LEAGUE NEW VOLLEYBALLS		0	90
NATIONAL DAY FOR KIDS DIVE IN SUPPLIES- 200.00		200	200
RESCUE TUBES- 3 @ 39.00		117	117
POOL PARTY KITS- 10 @\$40.00		400	400
SUNBLOCK 10 @ 10.00		100	100
MEGAPHONE 2 @ \$16.50		33	33
FARMER'S MARKET - TSHIRTS		0	887
FARMER'S MARKET - TANK TOPS		0	1,150
FARMER'S MARKET - APRONS		0	122
FARMER'S MARKET - BANDANAS		0	138
FARMER'S MARKET - TOTES		0	1,000
FARMER'S MARKET - SWAG ITEMS		0	1,073
FARMER'S MARKET - RAFFLE BASKET MATERIALS		75	250
SWIM LESSON TRAINING AIDS- DIVE STICKS, WATER TOYS, ETC		100	100
JR LIFEGUARD PROGRAM SUPPLIES		200	200
PARK SUPPLIES SUCH AS NETS, DISK GOLF, BALLS ETC.		515	515
LIFEGUARD SOLARLYTE UMBRELLAS 50.00 NEED 3		150	150
JULY 4TH SUPPLIES		290	290



GENERAL FUND

CULTURE - RECREATION

Recreation Services

	FY14 Actual	FY15 Estimate	FY16 Budget
SUPPLIES			
MEDICAL SUPPLIES FOR FIRST AID KIT		100	100
POOL PARTY FOOD 10 @ @20.00		200	200
YOUTH BASKETBALL CAMP		0	150
FARMER'S MARKET - HAY BALES		0	400
YOUTH B-BALL TOURNEY BALL		65	65
YOUTH THANKSGIVING TOURNEY BALLS (4)		0	260
ADULT BASKETBALL LEAGUE BALLS 2@ \$65		130	130
FARMER'S MARKET - EASTER BUNNY COSTUME		0	100
3-ON-3 TOURNEY SHIRTS		240	240
YOUTH BASKETBALL CAMP SHIRTS		0	600
3-ON-3 B-BALL TOURNEY - 4 BALLS @ \$30		120	120
FARMER'S MARKET - MAP AND COLOR FLYERS (PRINT IN-HOUSE)		350	1,180
FARMER'S MARKET - BANNERS FOR SPONSORS		231	231
FARMER'S MARKET - BANNER FOR LARGE RAMADA		400	0
ADULT BASKETBALL LEAGUES SCOREBOOKS (9)		90	90
FARMER'S MARKET - A-FRAME ENTRANCE AND PARKING SIGNS		800	0
FARMER'S MARKET - FARMER COSTUME		100	0
YOUTH VOLLEYBALL CAMP SHIRTS		200	200
ADULT B-BALL TOURNEY - BALLS @ \$75		75	75
EQUIPMENT FOR SOCCER LEAGUES AND TOURNAMENTS		1,410	1,410
SUNDAY SKILLS 12 BASKETBALLS @ \$60		0	720
YOUTH THANKSGIVING SCOREBOOKS (3)		0	30
SUNDAY SKILL LADDERS 2@ \$65		0	130
SUNDAY SKILLS TENNIS BALLS		0	30
GASOLINE	0	1,544	3,388
FUEL FACILITY CHARGE		44	88
1,100 GALLONS		1,500	3,300
FOOD/BEVERAGE FOR RESALE	13,190	7,000	8,000
YOUTH THANKSGIVING TOURNEY HOSPITALITY		0	1,000
SPORTS LEAGUE AND TOURNEY CONCESSIONS		6,000	6,000
BASKETBALL LEAGUE CONCESSIONS		1,000	1,000
UNIFORMS	2,313	4,348	4,348
ATHLETICS STAFF SHIRTS		2,000	2,000
REC SHIRTS FOR GENERAL STAFF VARIOUS SIZES 10 @ \$10.00		100	100
GIRL LIFE GUARD SUITS 12@ \$40		480	480
POOL STAFF SHIRTS VARIOUS SIZES 40 @ \$5.00		200	200
POOL MANAGER SHIRTS 4 @ 12.00		48	48
GUARD SHIRTS VARIOUS SIZES 40 @ \$5.00		200	200
SPORTI KNIT JERSEY FEMALE GUARD SHORTS 20@ \$15		300	300
BOY GUARD BOARD SHORTS 10 @ \$31		310	310
FOX 40 GUARD WHISTLES 20 @ 3.00		60	60
REC SHIRTS FOR FULL TIME EMPLOYEES		200	200
GUARD HIP PACK 20 @ 5.50		110	110
CHIEF GUARD SHIRTS VARIOUS SIZES 24 @5.00		120	120



GENERAL FUND

CULTURE - RECREATION

Recreation Services

	FY14 Actual	FY15 Estimate	FY16 Budget
REC SHIRT FOR TEMP OFFICE STAFF		200	200
RECOIL WRIST LANYARDS 40 @ .50		20	20
CLEANING SUPPLIES	0	1,000	1,200
LAUNCH BOOTH CLEANING SUPPLIES		0	200
POOL CLEANING SUPPLIES		1,000	1,000
TOTAL CATEGORY	45,217	45,261	70,575
PROPERTY			
COMPUTER EQUIPMENT <\$5,000	0	0	0
EQUIPMENT <\$5,000	8,576	520	6,091
TABLET 16GB WIFI ONLY		520	0
FARMER'S MARKET - DANCE FLOOR		0	2,520
FARMER'S MARKET - ENCLOSED TRAILER		0	2,600
YOUTH BASKETBALL CAMP TABLET WIFI WITH CASE AND TRIPOD		0	971
PARKS MEMORIAL PROGRAM	0	3,545	100,000
BENCHES OR TREES TO HONOR FAMILY MEMBERS BY BUDGETED FOR GRANTS (IF AWARDED)		3,545	5,000
		0	95,000
TOTAL CATEGORY	8,576	4,065	106,091
TOTAL DIVISION	627,130	684,747	855,903



GENERAL FUND

CULTURE - RECREATION

River Regatta

	FY14 Actual	FY15 Estimate	FY16 Budget
PERSONNEL COSTS			
REGULAR FULL-TIME	55,835	55,900	79,464
OTHER WAGES	26,414	23,640	41,621
OVERTIME	3,769	2,811	0
HEALTH INSURANCE	12,487	12,936	14,115
SOCIAL SECURITY	1,904	1,632	2,580
MEDICARE	1,233	1,178	1,756
ICMA RETIREMENT	4,501	5,057	7,191
WORKERS COMPENSATION	699	756	740
TOTAL CATEGORY	106,842	103,910	147,468
SERVICES AND OTHER CHARGES			
BUSINESS MEALS	200	590	500
MARKETING MEALS		590	500
MEDICAL SERVICES	0	0	0
OTHER PROFESSIONAL SERVICES	213	0	0
BANKING SERVICES	34,692	54,917	0
PAYPAL		850	0
ACTIVE NET		54,067	0
OTHER TECHNICAL SERVICES	0	0	0
PERMITTING & MISC. FEES	100	800	800
NDOW PERMIT		50	50
SPECIAL USE PERMIT BIG BEND PARK		750	750
CONTRACT LABOR	4,224	0	0
OTHER CONTRACTED SERVICES	248,839	452,043	562,282
NIGHT SECURITY GUARDS		2,032	2,032
CHARTER BUSES		158,000	200,000
SCHOOL BUSES		27,605	28,000
RIVER CLEAN-UP		2,000	2,000
PARKS CLEAN-UP		0	10,000
OUTSIDE PUBLIC SAFETY		52,775	105,000
SECURITY EVENT CROWD MANAGEMENT		209,631	215,250
ELECTRIC	0	120	120
ELECTRIC - REC CENTER		120	120
TELEPHONE	0	415	415
REGATTA 1-800 NUMBER		415	415
VEHICLE REPAIRS & SERVICE	2,000	2,200	2,200
VEHICLE REPAIR/MAINTENANCE		2,200	2,200
SOFTWARE/HARDWARE AGREEMENT	0	500	500
REGISTRATION BACK-UP		500	500
LAND & BUILDING RENTALS	12,045	4,000	4,000
RIVERSIDE AZ PARKING LOT RENTAL		4,000	4,000
EQUIP. & VEHICLE RENTAL	205,234	94,120	100,120



GENERAL FUND

CULTURE - RECREATION

River Regatta

	FY14 Actual	FY15 Estimate	FY16 Budget
SERVICES AND OTHER CHARGES			
AIR COMPRESSORS, LIGHTS AND GENERATORS		9,001	9,001
HOSPITALITY TENTS		4,900	4,900
LIFE JACKETS		340	340
HOTEL ROOMS - STANDBY BUS DRIVERS		2,600	2,600
LAP TOPS FOR REGISTRATION		5,500	5,500
TEMP FENCING		13,500	13,500
AIR STATION CONNECTOR RENTAL		500	500
GOLF CARTS		21,000	21,000
PORTABLE TOILETS		3,344	3,344
JET-SKI RENTAL		9,000	15,000
SOUND/PA SYSTEMS FOR PARKS		13,800	13,800
BARRICADES, ROAD SAFETY SIGNS RENTAL		3,600	3,600
HOSPITALITY TRAILERS FOR PARKS		2,800	2,800
FIRST AID TRAILER		4,235	4,235
OFFICE EQUIPMENT LEASE	1,297	1,500	1,500
COLOR COPIES		1,500	1,500
MUSIC LICENSE AGREEMENT	0	1,856	1,856
ASCAP MUSIC LICENSE		331	331
SESAC MUSIC LICENSE		775	775
BMI MUSIC LICENSE		750	750
PROGRAM INSURANCE	0	0	13,000
EVENT CANCELLATION INSURANCE		0	13,000
WIFI SERVICE	1,670	2,800	2,800
CONTENT MANAGEMENT		2,800	2,800
OTHER ADVERTISING	1,169	0	0
MARKETING EVENTS	13,969	18,410	15,945
NEWSPAPER ADS		0	1,700
MAGAZINE ADS		9,672	5,000
BILLBOARDS		3,300	3,300
REGIONAL MKTG		5,000	5,000
WEBSITE HOST		180	195
MISC MARKETING - MISS ARIZONA AND MISS NEVADA		258	750
CUSTOM PRINTING	8,689	11,959	11,959
EVENT PROGRAMS		7,400	7,400
BROCHURES		809	809
SIGNS/BANNERS		3,750	3,750
SEMINARS & CONFERENCES	0	0	0
TOWING CHARGES	0	0	0
TOTAL CATEGORY	534,342	646,230	717,997
SUPPLIES			
IMPROVEMENTS NONCAPITAL	413	0	0
STREET ASPHALT	0	3,687	0



GENERAL FUND

CULTURE - RECREATION

River Regatta

	FY14 Actual	FY15 Estimate	FY16 Budget
SUPPLIES			
ENGINEERING/TESTING FOR ASPHALT		655	0
ASPHALT FOR DAVIS CAMP		3,032	0
OFFICE SUPPLIES	804	290	290
FOLDERS/BINDERS/LAMINATE		290	290
AWARDS	5,445	7,705	7,705
DECORATED FLOAT CONTEST		5,000	5,000
HOME DECORATING CONTEST		1,500	1,500
LOGO DESIGN ARTIST		500	500
VOLUNTEER AWARDS		500	500
FLOAT CONTEST TROPHIES		205	205
SPECIALTY SUPPLIES	101,869	100,849	38,890
PARTICIPANT T-SHIRTS		70,000	0
ICE		3,400	3,400
VOLUNTEER/STAFF APPRECIATION		3,250	3,250
VOLUNTEER/STAFF FOOD		2,500	2,500
STATE OF AZ USE TAX		5,000	5,000
CLEANING SUPPLIES		520	520
EVENT SUPPLIES		5,700	5,700
SAFETY/DIRECTIONAL BALLOONS		200	200
VOLUNTEER/STAFF SHIRTS		279	9,000
PARTICIPANT WRISTBANDS		1,400	1,400
RDS USE TAX		1,780	1,780
AIR MANIFOLDS REPAIR PARTS		1,180	500
TRASH BAGS		1,900	1,900
SPORT DRINKS		3,700	3,700
STOCK MUSIC		40	40
POSTAGE	0	600	600
POSTAGE		600	600
GASOLINE	2,426	4,550	6,200
GAS - JET SKIS		1,650	3,300
GAS - CITY VEHICLES		2,900	2,900
FOOD/BEVERAGE FOR RESALE	46,930	43,000	43,000
PARTICIPANT LUNCHES		43,000	43,000
TOTAL CATEGORY	157,885	160,681	96,685
PROPERTY			
COMPUTER EQUIPMENT<\$5,000	740	0	0
EQUIPMENT<\$5,000	6,376	6,200	6,200
POLICE RADIOS		6,000	6,000
REGISTRATION SCANNERS		200	200
TOTAL CATEGORY	7,116	6,200	6,200
TOTAL DIVISION	806,185	917,021	968,350



GENERAL FUND

CULTURE - RECREATION

Suddenlink Community Center

	FY14 Actual	FY15 Estimate	FY16 Budget
PERSONNEL COSTS			
OTHER WAGES	14,246	34,367	28,240
OVERTIME	0	0	0
SOCIAL SECURITY	889	2,126	1,751
MEDICARE	208	500	409
WORKERS COMPENSATION	232	524	443
TOTAL CATEGORY	15,574	37,517	30,843
SERVICES AND OTHER CHARGES			
OTHER PROFESSIONAL SERVICES	130	0	0
PERMITTING & MISC. FEES	620	300	750
MOVIE LICENSING		300	750
CONTRACT LABOR	0	2,000	3,500
DOG TRAINING		2,000	3,500
OTHER CONTRACTED SERVICES	1,516	0	0
WATER	3,183	4,902	0
637626 2390 THIRD STREET		2,000	0
446671 2380 THIRD STREET		1,538	0
446672 2380 THIRD STREET FIRE		200	0
446673 2380 THIRD STREET		1,164	0
ELECTRIC	32,726	37,079	0
307 SUDDENLINK CC		250	0
308 SUDDENLINK CC		15,907	0
310 SUDDENLINK CC		1,197	0
312 SUDDENLINK CC		284	0
313 SUDDENLINK CC		4,259	0
314 SUDDENLINK CC		4,724	0
315 SUDDENLINK CC		279	0
309 SUDDENLINK CC		7,244	0
311 SUDDENLINK CC		2,935	0
NATURAL GAS	896	1,195	0
1075715 2410 THIRD ST GYM		565	0
0090272 2410 THIRD BLDG ST #300		630	0
REFUSE	631	0	0
BUILDING REPAIRS	7,254	0	0
GENERAL EQUIPMENT REPAIRS	1,008	0	0
PROPERTY & RISK INSURANCE	0	2,187	2,351
WIFI SERVICE	833	900	0
715027701 SUDDENLINK CC		900	0
TOTAL CATEGORY	48,798	48,563	6,601
SUPPLIES			
OFFICE SUPPLIES	25	0	0
AWARDS	0	0	0
SPECIALTY SUPPLIES	29,327	0	1,230



GENERAL FUND

CULTURE - RECREATION

Suddenlink Community Center

	FY14 Actual	FY15 Estimate	FY16 Budget
SUPPLIES			
HALLOWEEN FESTIVAL HOT DOGS, WATER AND CAKES		0	450
HALLOWEEN FESTIVAL FOGGER JUICE		0	80
HALLOWEEN FESTIVAL - DECORATIONS		0	250
RAFFLE PRIZES FOR MOVIES		0	300
POPCORN FOR EVENTS		0	150
FOOD/BEVERAGE FOR RESALE	0	0	250
POPCORN FOR SALE		0	150
WATER		0	100
CLEANING SUPPLIES	1,578	0	0
TOTAL CATEGORY	30,931	0	1,480
PROPERTY			
EQUIPMENT <\$5,000	2,544	0	0
TOTAL CATEGORY	2,544	0	0
TOTAL DIVISION	97,847	86,080	38,924



GENERAL FUND

CULTURE - RECREATION

Winter Festival

	FY14 Actual	FY15 Estimate	FY16 Budget
PERSONNEL COSTS			
REGULAR FULL-TIME	0	0	0
OTHER WAGES	0	2,358	0
OVERTIME	0	0	0
HEALTH INSURANCE	0	0	0
SOCIAL SECURITY	0	146	0
MEDICARE	0	34	0
ICMA RETIREMENT	0	0	0
WORKERS COMPENSATION	0	35	0
TOTAL CATEGORY	0	2,573	0
SERVICES AND OTHER CHARGES			
PERMITTING & MISC. FEES	93	47	45
HEALTH PERMIT		47	45
EQUIP. & VEHICLE RENTAL	350	350	950
PORTABLE RESTROOMS		350	350
LIGHT TOWER AND GENERATOR RENTAL		0	600
OFFICE EQUIPMENT LEASE	0	472	250
COLORED COPIES		472	250
MARKETING EVENTS	0	0	0
CUSTOM PRINTING	2,195	2,017	250
FLYERS/SIGNS/BANNERS		369	250
EVENT PROGRAMS		1,648	0
TOTAL CATEGORY	2,638	2,886	1,495
SUPPLIES			
AWARDS	0	83	250
TROPHIES AND MEDALS		83	250
SPECIALTY SUPPLIES	1,102	1,880	1,880
HOT DOG BUNS, CONDIMENTS, PAPER SUPPLIES, COFFEE		750	750
LIGHTUP NOSES, ELF COSTUMES		555	555
DECORATIONS, CLEANING AND FOOD PREP SUPPLIES		575	575
GASOLINE	0	165	165
GAS FOR LIGHT TOWER AND GENERATOR		100	100
PROPANE FOR BBQ		65	65
TOTAL CATEGORY	1,102	2,128	2,295
TOTAL DIVISION	3,740	7,587	3,790
GRAND TOTAL	1,641,334	1,738,229	1,980,813



GENERAL FUND

CULTURE - RECREATION

Parks Maintenance

The mission of the Parks Maintenance Division is to maintain the health, safety and appearance of City parks, playgrounds, ball fields, trails, beaches, landscapes and recreational facilities to improve the quality of life to the community residents.

Department Description

The Parks Maintenance Division provides a safe, esthetically pleasant environment for the public by maintaining City owned recreation facilities including all City parks, trails, athletic fields, municipal pool and beaches along the Colorado River. They also maintain the Colorado River Nature Center, Arizona Veteran's Memorial Park and landscaping for street medians and city facilities. The Parks Division provides support services for City events.

FY 2014-2015 Highlights

- ✓ Hydroseeded all parks
- ✓ Installed Sod at Splash Pad
- ✓ Installed new water well at Ken Fovargue Park
- ✓ Installed Park Flagstone Sign at Ken Fovargue Park and Community Park
- ✓ Numerous improvements to landscaping throughout all parks
- ✓ Built new soccer field
- ✓ Installed dog park at Community Park

FY 2015-2016 Objectives

- ✓ Develop and implement tree donation program.
- ✓ Actively seek solutions to improve turf conditions through research, education and training.
- ✓ Improve irrigation system reliability and efficiency.
- ✓ Successful coordination of field/facility availability with recreational programs, youth and adult sports organizations, leagues, tournaments and special events.
- ✓ Continue to improve and maintain all parks.

Performance Indicators

MEASURE	FY14 Actual	FY15 Estimate	FY16 Budget
Acres of turf maintained	60	80	80
Graffiti incidents deaned	83	65	65
Graffiti removed (square feet)	4,971	5,100	5,100
Number of Parks maintained	6	6	6
Number of Special Events supported	12	12	12
Percentage of grass covered in sports fields	75	90	90



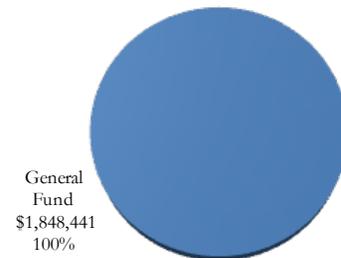
GENERAL FUND

CULTURE - RECREATION

Parks Maintenance

	FY14 Actual	FY15 Estimate	FY16 Budget
Expenditures by Classification			
Personnel Costs	\$ 738,736	\$ 754,194	\$ 875,928
Services and Other Charges	561,232	548,992	567,336
Supplies	327,140	354,573	374,177
Property	16,088	4,508	2,500
Capital Outlay	77,611		28,500
Subtotal	\$1,720,807	\$1,662,267	\$1,848,441
Cost Recovery	(10,756)	-	-
General Fund Total	\$1,710,051	\$1,662,267	\$1,848,441
Expenditures by Activity			
Parks Maintenance	1,720,807	1,662,267	1,848,441
Total	\$1,720,807	\$1,662,267	\$1,848,441
Staffing			
Parks Supervisor	1.00	1.00	1.00
Turf Maintenance Specialist	1.00	1.00	1.00
Maintenance Worker III	1.00	2.00	1.00
Maintenance Worker II	2.00	2.00	2.00
Maintenance Worker I	8.00	8.00	10.00
Parks Maintenance	13.00	14.00	15.00

Park Maintenance Funding Sources





GENERAL FUND

CULTURE - RECREATION

Parks Maintenance

	FY14 Actual	FY15 Estimate	FY16 Budget
PARKS MAINTENANCE			
PERSONNEL COSTS			
REGULAR FULL-TIME	435,971	462,370	542,684
OTHER WAGES	57,177	42,445	66,844
STAND BY WAGES	0	0	0
OVERTIME	24,350	13,723	5,000
LEAVE PAY OFF	0	0	2,520
HEALTH INSURANCE	149,259	164,640	173,952
SOCIAL SECURITY	3,267	3,090	4,144
MEDICARE	7,200	7,340	8,947
ICMA RETIREMENT	41,274	42,992	49,565
WORKERS COMPENSATION	20,239	17,594	22,271
TOTAL CATEGORY	738,736	754,194	875,928
SERVICES AND OTHER CHARGES			
LANDSCAPING SERVICES	0	0	0
OTHER TECHNICAL SERVICES	295	0	900
<i>LOCKSMITH SERVICES</i>		0	900
PERMITTING & MISC. FEES	155	180	110
<i>CDL TESTING</i>		180	110
LABORATORY SERVICES	450	1,000	1,000
<i>WATER, PLANT AND SOIL TESTING</i>		1,000	1,000
WATER	147,491	121,497	113,615
327126B VETERANS SOUTH-RIVIERA LOOP		146	150
89853 2255 TRANE RD		9,376	0
89855 2255 TRANE RD		2,362	2,300
89865 920 RIVERVIEW DR #3		1,164	1,200
IMPOST FEES FROM USE OF CITY WELLS		36,648	37,000
348514 1251 HIGHWAY 95		4,548	4,600
285700 2011 LAKESIDE DR IRRIGATION		2,937	3,000
89852 2255 TRANE RD FIRE		364	365
401949 2315 BALBOA DR		364	365
89877 1251 HIGHWAY 95 #12		4,517	4,600
327125 VETERAN'S NORTH-WHITEWATER DR		3,674	3,700
458080 600 HIGHWAY 95		1,447	1,500
89880 2315 BALBOA DR		16,232	16,400
89867 920 RIVERVIEW #2		1,164	1,200
89851 2255 TRANE RD		3,690	3,700
89885 2495 LAKESIDE DR		4,056	4,100
89896 1394 HANCOCK CIR		632	650
247616 2315 BALBOA DR RESTROOMS		517	525
89881 2315 BALBOA DR IRRIG		1,420	1,450
89883 2493 LAKESIDE DR #A		1,164	1,200
89884 2493 LAKESIDE DR #B		2,244	2,300
458056 HIGHWAY 95 & PARKWAY		484	490



GENERAL FUND

CULTURE - RECREATION

Parks Maintenance

	FY14 Actual	FY15 Estimate	FY16 Budget
SERVICES AND OTHER CHARGES			
89862 NW HIGHWAY 95		4,150	4,200
89866 920 RIVERVIEW DR #1		1,822	1,900
203055 IRRIGATION FOR HERITAGE TRAILS		2,778	3,000
154051 ROTARY PARK IRRIGATION		12,493	12,600
395220 3190 HIGHWAY 95 QUAR		1,104	1,120
ELECTRIC	189,048	180,649	180,649
017 CP SECURITY LIGHTS		509	509
275 AMERICAN LEGION		717	717
041 DEAN HACKETT PARK		524	524
243 CP LITTLE LEAGUE FIELDS		16,152	16,152
064 KF COMMUNITY POOL		21,115	21,115
006 CP RESTROOM LIGHTS		657	657
010 CP PUMPS BALLPARK		3,284	3,284
142 CP CHAMBER/BALLFIELDS		2,693	2,693
029 RP PARQUETTE/IRRIGATION		4,331	4,331
197 BROOKFIELD/FOX CREEK IRRIGATION		1,090	1,090
204 GK RODEO GROUNDS		864	864
209 RP MAINTENANCE BLD/NM BOAT LAUNCH		7,240	7,240
234 RP SOFTBALL FIELDS		35,362	35,362
276 VETERANS MEMORIAL		480	480
093 CP BOBBY SOX FIELD		895	895
095 KF BALLPARK LIGHTS		12,502	12,502
124 LIGHTS BY SENIOR CENTER		342	342
141 HARDYVILLE CEMETERY		286	286
165 RP DOG PARK		8,558	8,558
176 RP SOCCER FIELD LIGHTS		55,443	55,443
293 GK PARK		405	405
319 KF WELL		7,200	7,200
NATURAL GAS	684	700	700
1012029 2255 TRANE RD		700	700
REFUSE	0	0	2,500
LANDFILL FEES		0	2,500
BUILDING REPAIRS	3,380	0	5,500
REPAIRS TO MAINTENANCE BUILDINGS IN ALL PARKS		0	5,500
GENERAL EQUIPMENT REPAIRS	13,227	18,378	21,500
POOL REPAIR		4,469	2,500
REPAIR OF SMALL TOOLS AND EQUIPMENT		1,500	4,500
WELL REPAIRS		12,409	10,000
DOCK UPKEEP		0	4,500
VEHICLE REPAIRS & SERVICE	92,001	93,500	93,500
COMMUNITY WORKER PROGRAM		7,000	7,000
FLEET RENTAL CHARGES		86,500	86,500
MAINTENANCE AGREEMENTS	1,600	1,600	1,700
SPORTS LIGHTING REMOTE EQUIPMENT MAINTENANCE		1,600	1,700



GENERAL FUND

CULTURE - RECREATION

Parks Maintenance

	FY14 Actual	FY15 Estimate	FY16 Budget
SERVICES AND OTHER CHARGES			
OTHER REPAIRS & MAINTENANCE	9,016	22,370	27,000
REPAIRS & IMPROVEMENTS OF SKATE PARK		7,000	10,000
BACKFLOW TESTING, REPAIR AND CERTIFICATION		2,370	2,500
ETERNAL FLAME MAINTENANCE		0	1,500
GENERAL ELECTRICAL REPAIRS DONE BY OUTSIDE		8,000	8,000
HAND DRYERS, STALLS, SOAP DISPENSERS, ETC		2,000	2,000
PLAYGROUND EQUIPMENT REPAIRS		3,000	3,000
LAND & BUILDING RENTALS	0	0	0
EQUIP. & VEHICLE RENTAL	54,438	54,495	60,320
MOWER OPERATING LEASE PERSONAL PROPERTY TAXES		1,991	2,000
EQUIPMENT RENTAL AS NEEDED		0	5,000
SOFT WATER FOR SPLASH PARK		0	650
PORTABLE TOILET CLEANING		720	720
MOWER OPERATING LEASE (5) ENDS 12/30/15		51,784	25,892
NEW MOWER OPERATING LEASE BEGINS 01/01/16 (48 MONTHS)		0	26,058
LAND & BUILDING LEASE	0	0	0
PROPERTY & RISK INSURANCE	46,715	49,735	53,472
CELLULAR SERVICE	1,899	2,909	2,924
CELLPHONES (4)		1,414	1,429
SMARTPHONES (2)		1,360	1,360
RADIO ANNUAL SERVICE FOR COMMUNITY WORKER VAN		135	135
CUSTOM PRINTING	39	0	0
PER DIEM	34	121	136
MATERIALS PICK UP		121	136
LODGING	0	70	0
APIWA AWARDS		70	0
TRANSPORTATION	0	678	700
MATERIALS PICK UP		678	700
SEMINARS & CONFERENCES	360	510	510
PEST CONTROL CERTIFICATION CEU'S 6 EA		510	510
BOOKS & SUBSCRIPTIONS	0	0	0
DUES & MEMBERSHIPS	400	600	600
PEST MANAGEMENT CERTIFICATION 6 EA		600	600
TOTAL CATEGORY	561,232	548,992	567,336
SUPPLIES			
IMPROVEMENTS NONCAPITAL	16,542	37,510	34,300
BENCHES AND TABLES FOR PARKS		7,500	5,000
KEN FOV ARGUE DUGOUTS		5,510	5,000
PLAYGROUND SAFETY MATERIAL		20,000	20,000
DRINKING FOUNTAINS FOR ALL PARKS		4,500	4,300
LANDSCAPING MATERIALS	83,041	110,000	110,000
LANDSCAPING SUPPLIES FOR PARKS		110,000	110,000
IRRIGATION MATERIALS	31,983	36,281	50,000



GENERAL FUND

CULTURE - RECREATION

Parks Maintenance

	FY14 Actual	FY15 Estimate	FY16 Budget
SUPPLIES			
IRRIGATION MATERIALS		36,281	50,000
OFFICE SUPPLIES	0	150	150
PENS, PAPER, CLIPS, PADS, POST-ITS		150	150
SPECIALTY SUPPLIES	60,628	64,425	66,245
BALLFIELD INFIELD MIX		5,000	5,000
COMMUNITY WORKER PROGRAM SAFETY SUPPLIES		500	520
CONCRETE FOR WALKWAYS AND BENCH & TABLE SLABS		7,000	8,000
DRAG MAGS, STRING ETC FOR BALLFIELDS		1,400	1,400
GRAFFITI PAINT, BRUSHES, ROLLERS, ETC		2,000	3,000
ICE FOR SHOP		1,000	1,000
SAFETY RELATED SUPPLIES		4,700	4,700
TRASH CANS		625	625
BACK STOP NETTING		2,200	2,000
MISC HARDWARE		17,300	17,300
POLE FENCING, ORANGE SAFETY FENCING		2,500	2,500
PLUMBING SUPPLIES		5,200	5,200
ELECTRICAL SUPPLIES FOR PARKS		2,000	2,000
FILTERS FOR PUMPS		6,000	6,000
FLAGS AND PARTS		3,000	3,000
PAINT FOR SOCCER FIELDS		4,000	4,000
GASOLINE	32,125	31,527	34,650
8,500 GALLONS		23,174	25,500
FUEL FACILITY CHARGE		900	900
2,750 GALLONS COMMUNITY WORKER PROGRAM		7,453	8,250
DIESEL	23,346	16,007	19,916
FUEL FACILITY CHARGE		416	416
5,200 GALLONS		15,591	19,500
UNIFORMS	4,288	5,173	5,416
NEW STAFF SHIRTS 5 FOR 3 STAFF		225	225
ALLOWANCE FOR STEEL TOED BOOTS FOR 17 STAFF		2,400	2,550
SUN HATS 20 @ 11 ea		220	220
NEW STAFF PANTS/SHORTS 5 FOR 3 STAFF		240	240
REPLACEMENT PANTS/SHORTS 3 FOR 17 STAFF		768	816
REPLACEMENT SHIRTS 3 FOR 17 STAFF		720	765
SAFETY WINTER JACKETS		600	600
CLEANING SUPPLIES	18,638	20,000	20,000
JANITORAL SUPPLIES		15,000	15,000
PET WASTE CLEANING STATIONS		5,000	5,000
CHEMICAL PRODUCTS	56,550	33,500	33,500
WEED CONTROL CHEMICALS		5,500	5,500
PEST CONTROL CHEMICALS		3,000	3,000
POOL CHEMICALS FOR CLEANING AND TESTING		15,000	15,000
TURF CONDITIONERS		10,000	10,000
TOTAL CATEGORY	327,140	354,573	374,177



GENERAL FUND

CULTURE - RECREATION

Parks Maintenance

	FY14 Actual	FY15 Estimate	FY16 Budget
PROPERTY			
TOOLS	5,129	2,984	2,500
PIPE ROLLER		440	0
TOOLBOX WITH TOOLS		470	0
TRIMMER		1,400	0
CHAINSAW		420	0
HAND TOOLS FOR THE FIELD		254	2,500
EQUIPMENT <\$5,000	10,959	1,524	0
AIRLESS PAINT SPRAYER FOR GRAFFITI		499	0
RIDE ON MOWER		1,025	0
PARKS MEMORIAL PROGRAM	0	0	0
MOVED TO FUND 242		0	0
TOTAL CATEGORY	16,088	4,508	2,500
CAPITAL OUTLAY			
SITE IMPROVEMENTS	67,466	0	22,500
ROTARY PARK ELECTRICAL ENCLOSURE PHASE 1		0	7,500
ROTARY PARK ELECTRICAL ENCLOSURE		0	7,500
ROTARY PARK TRASH DUMPSTER ENCLOSURE		0	7,500
MACHINERY & EQUIPMENT	10,145	0	6,000
AUTOMATED POOL SWEEPER		0	6,000
VEHICLES	0	0	0
TOTAL CATEGORY	77,611	0	28,500
TOTAL DIVISION	1,720,807	1,662,267	1,848,441



GENERAL FUND

LEGAL

Civil Division Mission: Provide quality legal services on a daily basis through efficient, and effective legal representation and advice to the City's elected and appointed officials, administrative staff, all boards, commissions and committees in order that they may attain their goal of providing exceptional public services for the people of Bullhead City having been fully advised of all legal issues and implications.

Prosecution Division Mission: Fairly, efficiently, but firmly prosecute those who violate the law. We seek justice for crime victims and the citizens of Bullhead City for a safer community.

Department Description

The City Attorney is appointed by the City Council to serve as the chief legal advisor to the Council, City boards and commissions, the City Manager, and all City departments, offices, and agencies. The City Attorney's office represents the City in all legal proceedings through its Civil Division and Criminal Division.

The Civil Division represents the City and its officers in litigation, controversies and enforcement of contractual obligations, gives legal advice to the City Council, City Manager, employees and Board and Commission members in connection with all official duties and the impact of new legislation or court ruling.

The Criminal Division represents the City in the prosecution of all misdemeanor cases in Municipal Court, criminal appeals in the Superior Court, and representation of the City in drug forfeiture actions; gives legal advice and counsel to all City departments regarding criminal enforcement/prosecution issues; and supervised staff to comply with victim rights statutes, assisting crime victims in seeking restitution and coping with the criminal justice process.



GENERAL FUND

LEGAL

FY 2014-2015 Highlights

CIVIL DIVISION:

- ✓ Represented, advised or coordinated the representation of the city as a party in the following legal proceedings or projects:
- ✓ Continued review of all city contract forms by the city attorneys office with emphasis on attorney review of all pending contracts;
- ✓ Continued involvement in the completion of the initial set-up of software for the comprehensive review of and monitoring of contract life, terms and required actions;
- ✓ Continued to emphasize the collection and importance of electronic documents retention with applicable city staff in the context of e-discovery under cases of current litigation;
- ✓ Prepare a draft ordinance regulating the operation of commercial solid waste haulers within the City;
- ✓ Continued assessment of new claims that came under review of this office;
- ✓ Made a change in the provider of legal resource materials resulting in significant cost savings to the City
- ✓ Assisted in the formulation and presentation of a sales tax proposal, the general plan and two franchise agreements for the 2014 primary and general election ballots;
- ✓ Managed the defense and settlement of several lawsuits treating the disposition of city liens of various types;
- ✓ Fulfilled 250 public records requests as the primary responder which required extensive legal review and reviewed 286 City wide requests and 13 subpoenas;
- ✓ Continued to assist, improve and standardize the legal processes involved with numerous River Regatta documents and contracts and incorporation of the Colorado River Bluegrass Festival special event into the same process;
- ✓ Continued assistance to departments and staff on daily questions concerning city rights obligations and legal issues.

PROSECUTION DIVISION:

- ✓ Aggressively prosecute DUI and domestic violence cases.
- ✓ Four grants for Victim Rights (VOCA, VRP_{x2}, and ACJC) in the amount of \$83,769 applied for and administered by the Crime Victim Services Coordinator.



GENERAL FUND

LEGAL

FY 2015-2016 Objectives

CIVIL DIVISION:

- ✓ Scope - to assess and manage legal matters concerning the city in accordance with local, state and federal law in a timely and effective manner.
- ✓ General counsel - to provide timely and responsive day-to-day legal advice to the city council, city manager, city staff, boards, commissions and committees and the various departments and divisions of the city. To attend meetings, conferences and work sessions as needed or requested.
- ✓ Litigation - to represent the city in civil cases in which the city is a party. To review and coordinate with and direct outside legal counsel retained for specialized legal needs or as retained by the city's insurance carrier.
- ✓ Legal opinions - to research and draft opinions on legal matters when requested by the city council and city staff.
- ✓ Ordinances and resolutions - to research relevant law and prepare information necessary for city staff and council review to ensure the sufficiency, effect and legality of formal city actions. To develop administrative material necessary to implement policy decisions of the city council.
- ✓ Contracts and other legal documents - to prepare and review all legal documents and contracts related to the city and to assist in a reliable repository for their reference and use. To ensure that the city council, city manager and city staff are advised of desired provisions or positions, that in the attorneys opinion, would most effectively protect the city.
- ✓ Public Records - to assist the city manager, city clerk and city staff in the continued improvement of public records requests and responses as well as moving forward with improved policies and procedures concerning the classification, and retention of public records.
- ✓ Collections - to provide legal support to city departments having responsibility for collection of debts owed to the city, such as city sewer connections or city owned properties.
- ✓ Real estate matters - to prepare purchase offers, agreements, leases, contracts, deeds, easements and other documents relevant to real property issues.
- ✓ Public Interaction - to at all times be an example of professionalism and courtesy in interactions with the public and ensure that all inquiries and complaints from the general public are timely answered or directed to an appropriate city official.

PROSECUTION DIVISION:

- ✓ Continue emphasis on DUI and domestic violence cases.
- ✓ Ensure compliance with victim's right laws, assist crime victims with the process and obtain restitution through the justice system.



GENERAL FUND

LEGAL

Performance Indicators

MEASURE	FY14 Actual	FY15 Estimate	FY16 Budget
Number of City Council and Board/Commission meetings attended	86	88	90
Number of new Board/Commission member orientations provided	4	4	4
Number of public records request reviewed and processed	233	250	250
Review and approve all contracts, documents and instruments, creating any legal obligation affective the City within the requested time period	375	400	415
To approve as to form all proposed Council agenda items	217	228	252
To approve as to form all proposed ordinances before they are adopted and to prepare proposed ordinances upon request of the Mayor and City Council members	27	45	45
To approve as to form all proposed resolutions before they are adopted and to prepare proposed resolutions upon request of the Mayor or City Council member	53	55	55
Criminal/criminal traffic/civil charges	3,750	3,900	3,900
DUI charges	268	275	275
Municipal code violations	116	100	100
Victim contacts	3,218	4,000	4,000



GENERAL FUND

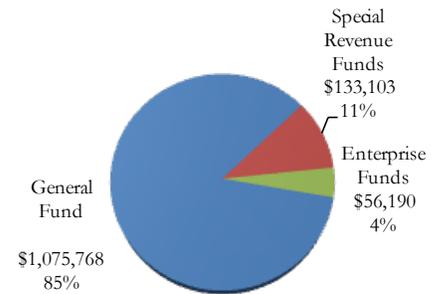
LEGAL

	FY14 Actual	FY15 Estimate	FY16 Budget
Expenditures by Classification			
Personnel Cost	\$ 1,028,996	\$ 1,034,228	\$ 1,118,887
Services and Other Charges	90,757	139,961	138,769
Supplies	8,575	7,788	7,155
Property	2,079	250	250
Subtotal	\$ 1,130,407	\$ 1,182,227	\$ 1,265,061
Cost Recovery	\$ (161,658)	\$ (183,447)	\$ (189,293)
Total General Fund	\$ 968,749	\$ 998,780	\$ 1,075,768

Expenditures by Activity			
Legal Services	\$ 1,130,407	\$ 1,182,227	\$ 1,265,061
Total	\$ 1,130,407	\$ 1,182,227	\$ 1,265,061

Staffing			
City Attorney	1.00	1.00	1.00
Chief City Prosecutor	1.00	1.00	1.00
Assistant City Prosecutor	2.00	2.00	2.00
Supervising Paralegal	2.00	2.00	2.00
Victim Services Coordinator	1.00	1.00	1.00
Office Assistant II	2.00	2.00	2.00
Legal Assistant II	3.00	3.00	3.00
Legal Assistant I	1.00	1.00	1.00
Victim Advocates	1.00	1.00	1.00
Total	14.00	14.00	14.00

Legal Services Funding Sources





GENERAL FUND

LEGAL

	FY14 Actual	FY15 Estimate	FY16 Budget
PERSONNEL COSTS			
REGULAR FULL-TIME	788,325	790,572	859,677
OVERTIME	197	359	0
LEAVE PAY OFF	0	0	5,542
HEALTH INSURANCE	144,712	147,036	149,760
MEDICARE	11,273	11,390	12,589
ICMA RETIREMENT	71,611	71,913	78,072
DEFERRED COMPENSATION	7,670	7,920	8,076
WORKERS COMPENSATION	2,209	2,038	2,171
EMPLOYEE ALLOWANCE	3,000	3,000	3,000
TOTAL CATEGORY	1,028,995	1,034,228	1,118,887
SERVICES AND OTHER CHARGES			
LEGAL SERVICES	23,928	50,000	50,000
<i>C-SPECIALIZED LEGAL SERVICES.</i>		50,000	50,000
OTHER PROFESSIONAL SERVICES	0	10,500	9,300
<i>P-TRAVEL FEES FOR WITNESSES AND VICTIMS.</i>		500	500
<i>C-WITNESS, EXPERT AND OTHER FEES</i>		10,000	8,800
GENERAL EQUIPMENT REPAIRS	0	500	500
<i>P-REPAIR OF OFFICE EQUIPMENT.</i>		500	500
SOFTWARE/HARDWARE AGREEMENT	6,052	5,994	6,204
<i>C-MAINTENANCE FOR CASE MGMT AND ADMN SUPPORT SOFTWARE.</i>		2,235	2,254
<i>P-ARIZONA STATE SUPREME COURT FOR COMPUTER ACCESS FEES.</i>		750	750
<i>P-MAINTENANCE CONTRACT FOR CASE MANAGEMENT SOFTWARE.</i>		3,009	3,200
PROPERTY & RISK INSURANCE	32,085	35,187	37,585
CUSTOM PRINTING	565	2,000	2,000
<i>C-OUTSIDE DOCUMENT PRODUCTION SERVICES.</i>		500	500
<i>P-LETTERHEAD, ENVELOPES, BUSINESS CARDS AND FORMS.</i>		1,500	1,500
PER DIEM	580	1,196	1,196
<i>C-LEAGUE OF AZ CITIES & TOWN TRAINING 4 EVENTS</i>		70	70
<i>P-APAAC CRIMINAL YEAR IN REVIEW X3</i>		147	147
<i>P-VICTIM SERVICES TRAINING</i>		170	170
<i>P-APAAC SUMMER TRAINING SEMINAR X3</i>		376	376
<i>P-ANNUAL PUBLIC LAW LEGAL SEMINAR X1</i>		79	79
<i>P-LEGAL EDUCATION AND MANDATORY CLE TRAINING</i>		354	354
LODGING	375	2,576	2,626
<i>P-LEGAL EDUCATION AND MANDATORY CLE TRAINING</i>		354	354
<i>P-VICTIM SERVICES TRAINING</i>		500	500
<i>P-APAAC CRIMINAL YEAR IN REVIEW X3</i>		147	147
<i>P-ANNUAL PUBLIC LAW LEGAL SEMINAR X1</i>		220	220
<i>P-APAAC SUMMER TRAINING SEMINAR X3</i>		705	705
<i>C-LEAGUE OF AZ CITIES & TOWN TRAINING 4 EVENTS</i>		400	400
<i>C-AZ CITY ATTORNEYS ASSOCIATION SUMMER CONFERENCE</i>		125	150
<i>C-AZ CITY ATTORNEYS ASSOCIATION SUMMER CONFERENCE</i>		125	150
TRANSPORTATION	1,091	3,101	4,301



GENERAL FUND

LEGAL

	FY14 Actual	FY15 Estimate	FY16 Budget
SERVICES AND OTHER CHARGES			
<i>C-LEAGUE OF AZ CITIES & TOWN TRAINING 4 EVENTS</i>		200	200
<i>P-APAAC SUMMER TRAINING SEMINAR X3</i>		1,260	1,260
<i>P-VICTIM SERVICES TRAINING</i>		600	600
<i>P-APAAC CRIMINAL YEAR IN REVIEW X3</i>		731	731
<i>P-RENTAL OF MOTOR POOL VEHICLES.</i>		200	200
<i>P-ANNUAL PUBLIC LAW LEGAL SEMINAR X1</i>		110	110
<i>P-VOLUNTEER CRISIS INTERVENTION ADVOCATES MILEAGE REIMBURSEMENT</i>		0	1,200
LOCAL MILEAGE REIMBURSEMENT	0	0	0
OTHER TRAVEL EXPENSES	527	0	0
SEMINARS & CONFERENCES	1,321	2,950	2,950
<i>C-ON-LINE WEBINARS/OTHER TRAINING</i>		600	600
<i>C-LEAGUE OF AZ CITIES & TOWN TRAINING 4 EVENTS</i>		440	440
<i>C-LEGAL EDUCATION AND MANDATORY CLE TRAINING FOR 2 EVENTS</i>		600	600
<i>C-ARIZONA CITY ATTORNEYS ASSOCIATION SUMMER CONFERENCE</i>		250	250
<i>P-VICTIM SERVICES TRAINING</i>		525	525
<i>P-APAAC SUMMER TRAINING SEMINAR X3</i>		320	320
<i>P-ANNUAL PUBLIC LAW LEGAL SEMINAR X1</i>		215	215
BOOKS & SUBSCRIPTIONS	21,401	18,722	14,722
<i>REFERENCE MATERIALS INCLUDING ONLINE, HARD-BOUND AND PUBLICATIONS.</i>		18,722	14,722
DUES & MEMBERSHIPS	2,480	3,235	3,385
<i>C-MOHAVE COUNTY BAR ASSOC. (INCLUDES CLE)</i>		25	100
<i>P-STATE OF ARIZONA BAR DUES FEES X 3</i>		1,425	1,470
<i>P-NOTARY PUBLIC RENEWAL</i>		315	315
<i>C-INTERNATIONAL MUNICIPAL LAWYERS ASSOC.</i>		695	695
<i>C-NOTARY PUBLIC RENEWAL</i>		315	315
<i>C-STATE OF ARIZONA BAR DUE FEES X1</i>		460	490
DOMESTIC ABUSE EMERGENCY	0	0	0
CRISIS INTERVENTION PRGM	352	4,000	4,000
<i>P-CRISIS INTERVENTION DONATION ACCOUNT</i>		4,000	4,000
TOTAL CATEGORY	90,757	139,961	138,769
SUPPLIES			
OFFICE SUPPLIES	4,463	4,200	4,200
<i>C-GENERAL OFFICE SUPPLIES</i>		700	700
<i>P-GENERAL OFFICE SUPPLIES</i>		3,500	3,500
COMPUTER SOFTWARE	1,429	780	300
<i>C-UPGRADE/ADDITIONAL LICENSES FOR PROCESSING OF DOCUMENTS</i>		780	300
POSTAGE	2,683	2,808	2,655
<i>POSTAGE-GRANTS</i>		2,808	2,655
TOTAL CATEGORY	8,575	7,788	7,155



GENERAL FUND

LEGAL

	Actual	Estimate	Budget
PROPERTY			
COMPUTER EQUIPMENT<\$5,000	2,079	0	0
EQUIPMENT<\$5,000	0	250	250
PROPERTY			
<i>SMALL TOOLS/EQUIPMENT CONTINGENCY.</i>		250	250
TOTAL CATEGORY	2,079	250	250
GRAND TOTAL	1,130,407	1,182,227	1,265,061



GENERAL FUND

JUDICIAL

Municipal Court

Mission: Fulfill judiciary responsibility by providing fair, impartial and timely administration of justice to all defendants.

Department Description

The Presiding Magistrate is charged with the operation of the Judicial Branch of the Bullhead City Government. The administration of the Court is governed by the U. S. and Arizona Constitution and the Arizona Supreme Court. The jurisdiction of the Court encompasses ordinances and laws enacted by the Mayor, City Council and Legislature. Within the City of Bullhead City, the Court maintains all court records, filings, cash receipts, documentation of proceedings for civil and criminal traffic violations, misdemeanor violations, petitions for orders of protection and petitions for injunctions prohibiting harassment. Furthermore, the Court assigns legal counsel for indigent defendants and provides interpreters for cases filed in the Municipal Court.

FY 2014-2015 Highlights

- ✓ Audited warrant wall, found deceased defendants, closed files and removed balances owed from the system.
- ✓ Continued to utilize AOC Audit to upgrade and improve court procedures.
- ✓ Upgraded court security, installed four cameras, DVR and 2 monitors to view and record all court activity.
- ✓ Reviewed non-compliant files and issued warrants.

FY 2015-2016 Objectives

- ✓ Cross-train court clerks.
- ✓ Measure and improve the following court performance standards: Public access and fairness; Reliability and integrity of case files; Collection of monetary penalties; Employee satisfaction.
- ✓ Continue compliance with AOC Operational and minimum accounting standards.

Performance Indicators

MEASURE	FY14 Actual	FY15 Estimate	FY16 Budget
Collections all categories	\$1,791,423	\$1,800,000	\$2,000,000



GENERAL FUND

JUDICIAL

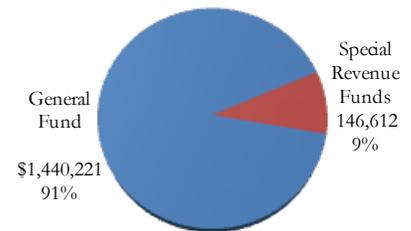
Municipal Court

	FY14 Actual	FY15 Estimate	FY16 Budget
Expenditures by Classification			
Personnel Costs	\$ 745,709	\$ 758,034	\$ 783,841
Services and Other Charges	192,382	193,272	726,293
Supplies	10,685	10,766	10,500
Property	6,947	5,320	6,174
Contingency	-	-	60,025
Subtotal	\$ 955,723	\$ 967,392	\$ 1,586,833
Cost Recovery	\$ (97,178)	\$ (89,267)	\$ (146,612)
General Fund	\$ 858,546	\$ 878,125	\$ 1,440,221

Expenditures by Activity			
Judicial	\$ 955,723	\$ 967,392	\$ 1,586,833
Total	\$ 955,723	\$ 967,392	\$ 1,586,833

Staffing			
City Magistrate	1.00	1.00	1.00
Court Administrator	1.00	1.00	1.00
Assistant Court Administrator	1.00	1.00	1.00
Judicial Assistant	1.00	2.00	2.00
Lead Court Collection Clerk	1.00	1.00	1.00
Lead Court Operation Clerk	1.00	1.00	1.00
Court Clerk	6.00	5.00	5.00
Juvenile Monitoring Officer	0.60	0.60	0.60
Total	12.60	12.60	12.60

Municipal Court Funding Sources





GENERAL FUND

JUDICIAL

Municipal Court

	FY14 Actual	FY15 Estimate	FY16 Budget
PERSONNEL COSTS			
REGULAR FULL-TIME	528,780	537,191	563,269
OTHER WAGES	0	0	0
OVERTIME	6,442	4,132	0
LEAVE PAY OFF	0	0	4,096
HEALTH INSURANCE	147,325	152,880	149,760
SOCIAL SECURITY	0	0	0
MEDICARE	7,553	7,690	8,227
ICMA RETIREMENT	48,584	48,940	50,976
DEFERRED COMPENSATION	5,535	5,892	6,095
WORKERS COMPENSATION	1,489	1,309	1,418
TOTAL CATEGORY	745,709	758,034	783,841
SERVICES AND OTHER CHARGES			
JURY FEES	418	1,050	1,050
<i>JURY FEES</i>		<i>1,050</i>	<i>1,050</i>
OTHER PROFESSIONAL SERVICES	327	550	550
<i>DEBT SET-OFF</i>		<i>350</i>	<i>350</i>
<i>CREDIT REPORTING</i>		<i>200</i>	<i>200</i>
PRISON INMATE COSTS	0	0	530,000
<i>MOHAVE COUNTY SHERIFF OFFICE DAILY FEE PLUS BOOKING</i>		<i>0</i>	<i>500,000</i>
<i>FORT MOJAVE TRIBAL JAIL FACILITY DAILY FEE PLUS BOOKING</i>		<i>0</i>	<i>30,000</i>
CONTRACT LABOR	104,719	111,315	109,680
<i>SHARED COSTS FOR WEEKEND/HOLIDAY PROTEM COVERAGE</i>		<i>11,171</i>	<i>10,780</i>
<i>PROTEM JUDGE</i>		<i>66,144</i>	<i>64,900</i>
<i>SECURITY COVERAGE FOR LOBBY</i>		<i>34,000</i>	<i>34,000</i>
OTHER CONTRACTED SERVICES	0	0	0
GENERAL EQUIPMENT REPAIRS	646	2,000	2,000
<i>GENERAL EQUIPMENT REPAIRS</i>		<i>2,000</i>	<i>2,000</i>
VEHICLE REPAIRS & SERVICE	0	0	0
MAINTENANCE AGREEMENTS	42,811	40,734	42,512
<i>MOHAVE COUNTY COURT AUTOMATION</i>		<i>40,734</i>	<i>42,512</i>
PROPERTY & RISK INSURANCE	38,308	30,676	32,981
CELLULAR SERVICE	330	215	0
<i>CELLULAR PHONE SERVICES</i>		<i>215</i>	<i>0</i>
CUSTOM PRINTING	0	0	0
PER DIEM	424	590	522
<i>COJET CONFERENCE</i>		<i>352</i>	<i>352</i>
<i>DUI & TRAFFIC CONFERENCE</i>		<i>68</i>	<i>68</i>
<i>ACM:CAP STONE</i>		<i>0</i>	<i>102</i>
<i>ACM:ICM FUNDAMENTAL ISSUES OF CASHFLOW MANAGEMENT</i>		<i>117</i>	<i>0</i>
<i>ACM:ICM AZ PLUS DIVERSITY CLASS</i>		<i>53</i>	<i>0</i>



GENERAL FUND

JUDICIAL

Municipal Court

	FY14 Actual	FY15 Estimate	FY16 Budget
SERVICES AND OTHER CHARGES			
LODGING	316	682	1,080
DUI & TRAFFIC CONFERENCE		0	300
JUDICIAL CONFERENCE		350	300
ACM:CAP STONE		0	480
ACM:ICM FUNDAMENTAL ISSUES OF CASHFLOW MANAGEMENT		332	0
TRANSPORTATION	1,144	1,562	1,700
MILEAGE FOR CONFERENCES		800	800
JUDICIAL CONFERENCE		254	300
DUI & TRAFFIC CONFERENCE		0	300
ACM:ICM FUNDAMENTAL ISSUES OF CASHFLOW MANAGEMENT		254	0
ACM:ICM AZ PLUS DIVERSITY CLASS		254	0
ACM:CAP STONE		0	300
OTHER TRAVEL EXPENSES	12	0	0
SEMINARS & CONFERENCES	635	1,125	1,125
COJET REGISTRATION		800	800
JUDICIAL CONFERENCE		250	250
DUI & TRAFFIC CONFERENCE		75	75
BOOKS & SUBSCRIPTIONS	1,849	2,477	2,783
WESTLAW		1,596	1,902
AZ CRIMINAL & TRAFFIC 2016		228	228
AZ RULES OF COURT 2016		653	653
DUES & MEMBERSHIPS	445	295	310
ARIZONA BAR DUES		295	310
TOTAL CATEGORY	192,382	193,272	726,293
SUPPLIES			
OFFICE SUPPLIES	10,685	10,500	10,500
OFFICE SUPPLIES		10,500	10,500
COMPUTER SOFTWARE	0	266	0
EXCEL FOR COLLECTION CLERKS		266	0
UNIFORMS	0	0	0
TOTAL CATEGORY	10,685	10,766	10,500
PROPERTY			
COMPUTER EQUIPMENT <\$5,000	1,305	1,002	0
PRINTERS (4)		1,002	0
EQUIPMENT <\$5,000	5,642	4,318	6,174
REPLACE VIDEO CONFERENCE SYSTEM		0	6,174
SPEAKER PHONE FOR COURTROOM B		475	0
SECURITY MONITORS		343	0
DIGITAL VIDEO RECORDED COURT ROOM B		3,500	0
TOTAL CATEGORY	6,947	5,320	6,174



GENERAL FUND

JUDICIAL

Municipal Court

	FY14 Actual	FY15 Estimate	FY16 Budget
CONTINGENCY			
CONTINGENCY	0	0	60,025
REMAINING COURT ENHANCEMENT FUND BALANCE		0	7,200
REMAINING FARE FUND BALANCE		0	11,233
REMAINING FILL THE GAP FUND BALANCE		0	6,128
REMAINING JCEF FUND BALANCE		0	35,464
TOTAL CATEGORY	0	0	60,025
GRAND TOTAL	955,723	967,392	1,586,833



GENERAL FUND

FINANCIAL ADMINISTRATION

Mission: Provide financial support services to the City Council, city staff and the public that are efficient, effective, and protect & maximize the use of city resources for the good of the community. The Finance Department strives to meet these goals through collaborative teamwork, accountability and individual professional development.

Department Description

The Finance Department is responsible for the following functions: financial reporting, accounting, investments, business licensing, payroll, annual budget, special assessment administration, procurement, utility billing and capital assets.

The Finance Department is committed to:

- ✓ Maintaining the city's financial records in compliance with Generally Accepted Accounting Principles (GAAP) and legal requirements.
- ✓ Assisting the City Manager during preparation of the annual operating and capital budgets.
- ✓ Investing idle funds of the city in compliance with the city's investment policy and the Arizona State Statutes.
- ✓ Administering the city's business license, tax, and special district assessment programs.
- ✓ Ensuring prompt and courteous service for all our customer's wastewater & special assessment billing service needs.
- ✓ Ensuring timely remittance for all debt service requirements to trustees or institutions.
- ✓ Assisting all of the city departments in obtaining the proper quality & quantity of materials, supplies, and services in a timely manner and at the lowest possible cost while maintaining a process of fairness & integrity.
- ✓ Providing financial advice to the City Council, City Manager and other operating departments of the city.
- ✓ Producing an annual comprehensive financial statement that meets certification requirements of the Government Financial Officers Association (GFOA).



GENERAL FUND

FINANCIAL ADMINISTRATION

2014-2015 Highlights

- ✓ Successfully converted to the State of Arizona transaction privilege tax collection system
- ✓ Set up new Regatta online registration program which resulted in simplified registration and smooth check-in using barcode readers
- ✓ Developed a new collection process to enhance collection of delinquent wastewater fees
- ✓ Installed new software to reduce cost of postage for monthly wastewater bills
- ✓ Currently in the process of converting the special assessment data from the AS/400 software to Microsoft.net software
- ✓ Streamlined the process to create presentation-quality budget documents by using a report writer software which connects to the database source
- ✓ Received the GFOA Annual Comprehensive Financial Statement Award for Fiscal Year 2014
- ✓ Received the GFOA Annual Budget Presentation Award for Fiscal Year 2015

2015-2016 Objectives

- ✓ Prepare a balanced budget that incorporates the Council's goals and objectives for the year.
- ✓ Ensure that the City Council, City Manager, and all Departments are informed with the most current financial data available.
- ✓ Continue to streamline the work processes to assist with the month-end, year-end, and the annual audit financial report production.
- ✓ Strive to maximize the use & effectiveness of the city's tax dollars while also maintaining timely & adequate support of the city's needs for materials and services.
- ✓ Collect revenues due to the City while treating customer in a non-arbitrary, respectful and professional manner.
- ✓ Respond to customer requests in a professional and respectful manner.



GENERAL FUND

FINANCIAL ADMINISTRATION

Measure	FY14 Actual	FY15 Estimate	FY16 Budget
Account payable ACH/Wires processed	2,612	2725	2800
Accounts payable checks processed	4,745	4,838	4,850
Accounts payable invoices processed	14,527	14,600	14,250
Business license applications received	494	500	500
Business license renewed	2,110	2,250	2,200
New business license issued	466	475	475
Number of payments processed	171,161	172,000	172,000
Payroll ACH/Wires processed	9,001	9,071	9,141
Payroll checks processed	2,056	2,140	2150
Special assessment delinquent notices processed	2,589	2,500	2,500
Special assessment installment bills processed	12,117	10,000	10,000
Special assessment payoff documents processed	289	295	300
Special assessments sold at auction	69	70	100
Special assessments-remaining principal balance	21,687,463	18,500,000	15,500,000
Utility bills processed	223,536	223,650	223,700



GENERAL FUND

FINANCIAL ADMINISTRATION

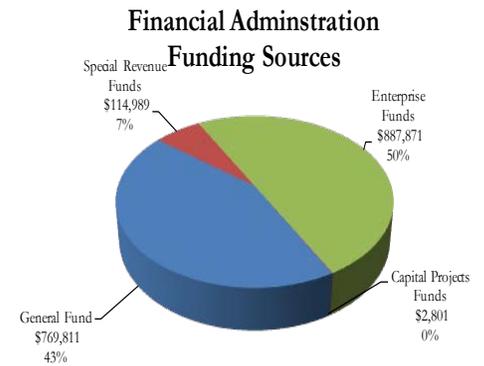
	FY14 Actual	FY15 Estimate	FY16 Budget
Expenditures by Classification			
Personnel Cost	\$ 1,035,104	\$ 1,042,598	\$ 1,069,650
Services and Other Charges	424,743	525,659	501,664
Supplies	158,177	145,868	149,618
Property	14,723	1,300	1,300
Capital Outlay	28,240	-	-
Debt Service	-	2,200	2,200
Contingency	-	-	51,040
Subtotal	\$ 1,660,987	\$ 1,717,625	\$ 1,775,472
Cost Recovery	\$(1,014,872)	\$(1,108,212)	\$(1,005,661)
General Fund Total	\$ 646,115	\$ 609,413	\$ 769,811

Expenditures by Activity

General Accounting Office	\$ 603,308	\$ 581,645	\$ 612,010
Billing and Collection	1,057,680	1,135,980	1,163,462
Total	\$ 1,660,987	\$ 1,717,625	\$ 1,775,472

Staffing

Finance Director	1.00	1.00	1.00
Accounting Manager	1.00	1.00	1.00
Revenue Manager	1.00	1.00	1.00
Budget Analyst	0.00	1.00	1.00
Accountant	1.00	0.00	0.00
Administrative Assistant	0.00	0.00	0.00
Senior Financial Specialist	1.00	1.00	1.00
Financial Specialist	1.00	1.00	1.00
Financial Technician	9.00	9.00	9.00
Total	15.00	15.00	15.00





GENERAL FUND

FINANCIAL ADMINISTRATION

	FY14 Actual	FY15 Actual	FY16 Budget
PERSONNEL COSTS			
REGULAR FULL-TIME	763,790	768,770	791,329
OVERTIME	9,956	5,305	1,500
LEAVE PAY OFF	0	0	9,543
HEALTH INSURANCE	168,697	176,400	170,781
MEDICARE	10,846	10,953	11,681
ICMA RETIREMENT	70,293	70,321	72,023
DEFERRED COMPENSATION	6,128	5,993	6,732
WORKERS COMPENSATION	2,394	2,037	3,061
EMPLOYEE ALLOWANCE	3,000	2,819	3,000
TOTAL CATEGORY	1,035,104	1,042,598	1,069,650
SERVICES AND OTHER CHARGES			
LEGAL NOTICES	10,871	12,000	12,000
<i>ADVERTISING - SPEC. ASSESSMENT DUE AND AUCTION</i>		12,000	12,000
PROPERTY RECORDING FEES	3,113	7,920	8,320
<i>LIENS FOR DELINQUENT TAXES</i>		320	320
<i>LIENS FOR DELQ. WASTEWATER ACCOUNTS</i>		5,600	6,000
<i>SPEC. ASSESSMENT DOCUMENTS</i>		2,000	2,000
AUDITING SERVICES	59,400	47,400	69,100
<i>INDEPENDENT AUDITOR SERVICES FOR ANNUAL AUDIT</i>		42,400	45,600
<i>INDEPENDENT AUDITOR SERVICES FOR MUNICIPAL COURT</i>		0	3,500
<i>TAX AND FRANCHISE LICENSE FEES</i>		5,000	20,000
OTHER PROFESSIONAL SERVICES	159,598	180,531	146,879
<i>CUSTOMER ADDRESS SEARCH ENGINE</i>		600	600
<i>TAX ADMINISTRATION</i>		114,000	85,879
<i>TAX REPORTING SOFTWARE</i>		14,000	0
<i>TITLE REPORTS FOR DELINQUENT ACCOUNTS</i>		27,531	28,000
<i>WATER SHUT OFF FEES - DELQ ACCOUNTS</i>		24,400	32,400
BANKING SERVICES	94,019	115,022	115,330
<i>ARMORED CAR</i>		6,482	4,970
<i>CLIENT BANK ANALYSIS FEES</i>		24,300	25,000
<i>COURT CREDIT CARD FEES</i>		13,500	11,000
<i>E-SUITE CREDIT CARD FEES</i>		37,500	40,000
<i>E-SUITE GATEWAY FEES</i>		2,900	3,000
<i>E-SUITE MERCHANT PROVIDER MONTHLY FEES</i>		7,600	7,800
<i>VIRTUAL TERMINAL CREDIT CARD FEES</i>		22,500	23,200
<i>VIRTUAL TERMINAL GATEWAY FEES</i>		240	360
OTHER TECHNICAL SERVICES	3,120	0	0
PERMITTING & MISC. FEES	140	1,329	1,160
<i>GFOA APPLICATION FOR ANNUAL BUDGET AWARD</i>		500	500
<i>GFOA APPLICATION FOR ANNUAL FIN-ANCIAL REPORTING</i>		500	500
<i>MUNICIPAL PROPERTY CORPORATION ANNUAL FILING</i>		10	10
<i>POST OFFICE BOX RENTAL FOR VENDOR INVOICES</i>		146	150
<i>USE TAX</i>		173	0
OTHER CONTRACTED SERVICES	10	0	0



GENERAL FUND

FINANCIAL ADMINISTRATION

	FY14 Actual	FY15 Actual	FY16 Budget
SERVICES AND OTHER CHARGES			
GENERAL EQUIPMENT REPAIRS	572	1,835	2,050
<i>CHECK PRINTER</i>		80	250
<i>DATE STAMPER</i>		155	0
<i>SCANNERS</i>		0	200
<i>BILLING PRINTER</i>		1,500	1,500
<i>SERVICE ON SAFE</i>		100	100
SOFTWARE/HARDWARE AGREEMENT	2,500	5,352	5,620
<i>MAIL PROCESSING EQUIP (FOLD/STUFF BILLS)</i>		5,352	5,620
LAND & BUILDING RENTALS	2,252	2,255	2,323
<i>STORAGE FOR FINANCIAL RECORDS SHARED COST</i>		2,255	2,323
EQUIP. & VEHICLE RENTAL	32	0	0
PROPERTY & RISK INSURANCE	52,746	46,708	30,566
CUSTOM PRINTING	19,752	18,581	18,484
<i>BLANK CHECK STOCK</i>		2,118	1,865
<i>ENVELOPES FOR REMITTANCE 5,000</i>		375	375
<i>ENVELOPES FOR TAX FORMS 1,000</i>		60	60
<i>#10 ENVELOPES</i>		8,677	8,777
<i>#9 ENVELOPES</i>		6,600	6,653
<i>BUSINESS CARDS</i>		126	129
<i>DEPOSIT SLIPS</i>		625	625
PER DIEM	82	38	306
<i>ERP ANNUAL CONFERENCE</i>		0	102
<i>GFOAZ WINTER CONFERENCE X2</i>		0	204
<i>PAYROLL ESSENTIALS FOR GOVERNMENTS</i>		38	0
LODGING	965	103	945
<i>ERP ANNUAL CONFERENCE</i>		0	465
<i>GFOAZ WINTER CONFERENCE X2</i>		0	480
<i>PAYROLL ESSENTIALS FOR GOVERNMENT</i>		103	0
TRANSPORTATION	268	377	756
<i>ERP ANNUAL CONFERENCE</i>		0	550
<i>GFOAZ WINTER CONFERENCE X2</i>		0	206
<i>LOCAL MILEAGE REIMBURSEMENT</i>		259	0
<i>PAYROLL ESSENTIALS FOR GOVERNMENT</i>		118	0
LOCAL MILEAGE REIMBURSEMENT	263	0	0
SEMINARS & CONFERENCES	620	255	1,865
<i>ERP ANNUAL CONFERENCE</i>		0	930
<i>GFOA WEBINAR-BUDGET & FISCAL POLICY</i>		85	0
<i>GFOA WEBINAR-BUILDING A BETTER BUDGET DOCUMENT</i>		85	0
<i>GFOA WEBINAR-PENSION ACCOUNTING</i>		85	0
<i>GFOAZ WINTER CONFERENCE X2</i>		0	300
<i>WEBINARS FOR STAFF</i>		0	635
BOOKS & SUBSCRIPTIONS	144	0	0
DUES & MEMBERSHIPS	1,196	453	460
<i>COLORADO RIVER FINANCE OFFICERS ASSOCIATION</i>		50	50
<i>GOVERNMENT FINANCE OFFICERS ASSOCIATION</i>		250	250



GENERAL FUND

FINANCIAL ADMINISTRATION

	FY14 Actual	FY15 Actual	FY16 Budget
SERVICES AND OTHER CHARGES			
GOVERNMENT FINANCE OFFICERS ASSOCIATION ARIZONA		60	60
SAMS CLUB FOR CITY		50	50
NOTARY		43	50
MEETING EXPENSES	33	0	0
UNCOLLECTIBLE ACCOUNTS	13,047	85,500	85,500
BILLED AMOUNTS NOT COLLECTED WITHIN 60 DAYS AFTER		10,500	10,500
WASTEWATER FEES		75,000	75,000
TOTAL CATEGORY	424,743	525,659	501,664
SUPPLIES			
OFFICE SUPPLIES	19,537	21,694	22,124
GENERAL OFFICE SUPPLIES FOR GENERAL ACCOUNTING		720	860
MICR TONER FOR CHECK PRINTING		250	400
PAPER AND ENVELOPES FOR PAYROLL PROCESSING		247	300
VENDOR 1099 & W-2 FORMS		328	300
24 LB PAPER FOR WATER SHUT OFF NOTICES		164	165
BLACK RIBBON CASSETTE-CASHIER PRINTERS		470	473
CALENDARS		78	80
CERTIFIED MAILING ENVELOPES		7,800	7,841
DEPOSIT BAGS		1,330	1,334
ELECTRIC STAPLER		37	37
ENDORSER RIBBONS		390	391
FILE STORAGE BOXES		395	398
GENERAL OFFICE SUPPLIES FOR BILLING AND COLLECTION		445	449
LARGE ENVELOPES FOR CASHIER		105	107
PERFORATED INVOICE BLANKS		5,000	5,019
PRINTER TAPE FOR RECEIPT PRINTERS		937	949
SEALING SOLUTION FOR FOLDER/STUFFER EQUIP.		81	83
SMALL ENVELOPES FOR COIN DEPOSITS		87	88
TONER CARTRIDGE FOR BILLING PRINTER		2,830	2,850
COMPUTER SOFTWARE	29,382	744	754
ADOBE ACROBAT UPGRADES		390	0
CRYSTAL REPORTS		0	400
SOFTWARE UPGRADES		354	354
POSTAGE	109,259	122,789	126,088
AUCTION NOTICE-CERTIFIED		5,685	5,900
AUCTION NOTICE-FIRST CLASS		885	885
DELINQUENT NOTICE-SPEC. ASSM.		1,600	1,648
RE-MAIL SPEC. ASSM. BILLINGS		158	164
SPEC. ASSM. BILLINGS		4,600	4,600
SPEC. ASSM. CORRESPONDENCE		98	98
SPEC. ASSM. COUPONS		941	969
WASTEWATER BILLING		100,000	98,000
WASTEWATER CORRESPONDENCE		1,925	2,000
WASTEWATER SHUT OFF NOTICE		6,897	11,824
UNIFORMS	0	641	652



GENERAL FUND

FINANCIAL ADMINISTRATION

	FY14 Actual	FY15 Actual	FY16 Budget
SUPPLIES			
FINANCE SHIRTS		641	652
TOTAL CATEGORY	158,177	145,868	149,618
PROPERTY			
FURNITURE	711	650	650
REPLACE OFFICE FURNITURE		650	650
COMPUTER EQUIPMENT<\$5,000	14,012	650	650
VIDEO CARDS AND DUAL MONITORS		650	650
EQUIPMENT<\$5,000	0	0	0
TOTAL CATEGORY	14,723	1,300	1,300
CAPITAL OUTLAY			
MACHINERY & EQUIPMENT	28,240	0	0
COMPUTER RELATED EQUIPMENT	0	0	0
TOTAL CATEGORY	28,240	0	0
DEBT SERVICE			
BOND ARBITRAGE	0	2,200	2,200
ARBITRAGE REBATE CALCULATION FOR BONDS		2,200	2,200
FISCAL AGENT FEES	0	0	0
TOTAL CATEGORY	0	2,200	2,200
CONTINGENCY			
CONTINGENCY	0	0	51,040
FUND BALANCE		0	51,040
TOTAL CATEGORY	0	0	51,040
TOTAL	1,660,987	1,717,625	1,775,472
GRAND TOTAL	1,660,987	1,717,625	1,775,472



GENERAL FUND

EXECUTIVE

City Manager

Mission: Direct and coordinate City staff to provide effective, efficient, and equitable implementation of Council policies and programs in accordance with sound management principles. The City Manager provides representation of City Council policies to citizens, other governmental agencies/jurisdictions and any other entity important to the accomplishment of directives established by the City Council.

Department Description

Bullhead City has a Council/Manager form of government. The City Manager is appointed by the City Council and is the Chief Administrative Officer of the municipal government. The City Manager assists the Mayor and City Council in delineating the goals which the City government will pursue and determines the courses of action to follow in pursuit of those goals. Once courses of action are defined, the City Manager implements the established policies and directions through professional leadership and management practices to ensure that all daily operations are performed effectively, economically and equitable. The City Manager's office completes a strategic plan update annually and provides quarterly reports on the state of the community.

FY 2014-2015 Highlights

- ✓ Implementation of City Council Goals and Objectives.
- ✓ Implement Strategic Planning Initiatives.
- ✓ Annual administrative review of operational efficiencies and staffing needs across the board to create a sustainable budget.
- ✓ Quarterly Tri-City Council meetings are held.
- ✓ Quarterly management reports to Mayor and Council concerning the financial health and well-being of the community.
- ✓ Continued partnership with the Bureau of Land Management and Arizona Game & Fish Commission and the Bureau of Land Management for the purpose of implementing the Development Plan of the Colorado River Nature Center
- ✓ Continued support and promotion of the Curbside Comingled Recycling Program.
- ✓ Relocation of the Drop-off recycling Area to better serve the public.
- ✓ Continued partnership with the Fort Mohave Indian Tribe to house City prisoners at the Tribe's detention facility.
- ✓ Continued support of the Community Worker Program.
- ✓ Operation and support of the Bullhead City Senior Nutrition Center.
- ✓ Continued planning for the development of Section 12.
- ✓ Continued improvements and marketing of the Suddenlink Community Center.
- ✓ Launched the new City's website with the responsive design feature in place that will detect the visitor's screen size from the variety of mobile devices available and improved website content and transparency.
- ✓ Promote community spirit and continue to improve quality of life aspects.



GENERAL FUND

EXECUTIVE

City Manager

FY 2015-2016 Objectives

- ✓ To provide visionary leadership and effective management to the operating departments to ensure the achievement of City goals in an efficient and responsible manner.
- ✓ Recommend proposals and programs which address the long-term needs of the city.
- ✓ Continue operating under a very conservative budget.
- ✓ Continue to improve the City's intergovernmental relations.
- ✓ Facilitate economic and community development projects.
- ✓ Improve the City's transportation infrastructure network.
- ✓ Review approved Administrative Regulations and Municipal Codes.
- ✓ Continue to implement the goals and objectives established in the strategic plan.

Performance Indicators

<u>Measure</u>	<u>FY14 Actual</u>	<u>FY15 Estimate</u>	<u>FY16 Budget</u>
Attend Regular and Special Council meetings and work sessions	41	36	41
Attend Weekly/Bi-weekly/Monthly meetings with department directors	156	176	184
Attend Weekly Executive Staff meetings	44	44	46
Work with the Strategic Plan Task Force and Department Directors to ensure the stated goals are met	8	10	12



GENERAL FUND

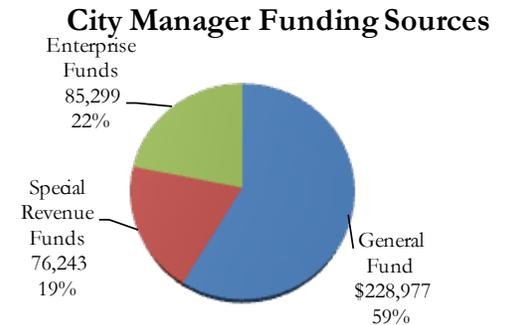
EXECUTIVE

City Manager

	FY14 Actual	FY15 Estimate	FY16 Budget
Expenditures by Classification			
Personnel Cost	\$ 343,887	\$ 351,200	\$ 367,253
Services and Other Charges	18,836	18,751	22,766
Supplies	460	450	500
Property	-	782	-
Subtotal	\$ 363,184	\$ 371,183	\$ 390,519
Cost Recovery	\$ (169,367)	\$ (174,115)	\$ (161,542)
General Fund Total	\$ 193,816	\$ 197,068	\$ 228,977

Expenditures by Activity			
Executive	\$ 363,184	\$ 371,183	\$ 390,519
Total	\$ 363,184	\$ 371,183	\$ 390,519

Staffing			
City Manager	1.00	1.00	1.00
Senior Administrative Analyst	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00
Total	3.00	3.00	3.00





GENERAL FUND

EXECUTIVE

City Manager

	FY Actual	FY15 Actual	FY16 Budget
PERSONNEL COSTS			
REGULAR FULL-TIME	265,759	271,305	283,258
OTHER WAGES	351	0	0
OVERTIME	567	0	0
LEAVE PAY OFF	0	0	3,446
HEALTH INSURANCE	34,033	35,281	34,560
SOCIAL SECURITY	50	0	0
MEDICARE	3,822	4,010	4,260
ICMA RETIREMENT	24,623	25,489	26,178
DEFERRED COMPENSATION	7,882	8,380	8,434
WORKERS COMPENSATION	801	735	1,117
EMPLOYEE ALLOWANCE	6,000	6,000	6,000
TOTAL CATEGORY	343,887	351,200	367,253
SERVICES AND OTHER CHARGES			
PROPERTY RECORDING FEES	16	0	0
BUSINESS MEALS	60	143	150
<i>VARIOUS BUSINESS MEALS</i>		143	150
OTHER PROFESSIONAL SERVICES	3,499	3,500	5,000
<i>REO APPRAISALS FOR PROPERTIES</i>		3,500	5,000
PERMITTING & MISC. FEES	0	0	0
PROPERTY & RISK INSURANCE	8,875	9,716	9,758
CELLULAR SERVICE	888	655	672
<i>SMART PHONE (1)</i>		655	672
OTHER ADVERTISING	440	0	0
CUSTOM PRINTING	0	0	65
<i>CUSTOM PRINTING OF ENVELOPES</i>		0	65
COPY/PRINTING/BINDING	0	0	0
PER DIEM	249	257	572
<i>ANNUAL LEAGUE OF CITIES & TOWNS CONFERENCE</i>		76	136
<i>ANNUAL ICMA CONFERENCE</i>		155	162
<i>LEGISLATIVE TRAVEL X 2</i>		26	70
<i>ACMA CONFERENCE - SUMMER/WINTER</i>		0	204
LODGING	1,417	1,303	2,670
<i>LEGISLATIVE TRAVEL</i>		0	150
<i>ANNUAL ICMA CONFERENCE</i>		959	900
<i>ACMA CONFERENCE - WINTER, FEBRUARY 3-5, 2016, SEDONA HILTON</i>		0	480
<i>ACMA CONFERENCE - SUMMER - JULY 22-24, 2015, MARANA, AZ</i>		0	690
<i>ANNUAL LEAGUE OF CITIES & TOWNS CONFERENCE</i>		344	450
TRANSPORTATION	471	471	450
<i>ANNUAL ICMA CONFERENCE - AIRFARE & TAXI EXPENSES</i>		449	450
<i>ANNUAL LEAGUE OF CITIES & TOWNS CONFERENCE</i>		22	0



GENERAL FUND

EXECUTIVE

City Manager

	FY Actual	FY15 Actual	FY16 Budget
SERVICES AND OTHER CHARGES			
OTHER TRAVEL EXPENSES	30	0	0
SEMINARS & CONFERENCES	290	970	1,690
<i>ANNUAL LEAGUE OF CITIES & TOWNS CONFERENCE</i>		290	290
<i>ACMA CONFERENCE - SUMMER - MARANA, AZ</i>		0	360
<i>ANNUAL ICMA CONFERENCE</i>		680	680
<i>ACMA CONFERENCE - WINTER - SEDONA, AZ</i>		0	360
BOOKS & SUBSCRIPTIONS	13	0	0
DUES & MEMBERSHIPS	1,587	1,736	1,739
<i>ICMA ANNUAL DUES</i>		1,289	1,309
<i>STATE OF AZ LOBBYIST REGISTRATION</i>		25	0
<i>ACMA ANNUAL DUES</i>		322	330
<i>INT'L COUNCIL OF SHOPPING CENTERS-ANNUAL-PUBLIC OFFICIAL</i>		100	100
MEETING EXPENSES	1,002	0	0
TOTAL CATEGORY	18,836	18,751	22,766
SUPPLIES			
OFFICE SUPPLIES	401	450	500
<i>GENERAL OFFICE SUPPLIES</i>		450	500
GASOLINE	59	0	0
TOTAL CATEGORY	460	450	500
PROPERTY			
EQUIPMENT <\$5,000	0	782	0
<i>PURCHASE OF TABLET & ULTRATHIN FOLIO</i>		782	0
TOTAL CATEGORY	0	782	0
TOTAL DIVISION	363,184	371,183	390,519



GENERAL FUND

EXECUTIVE

Public Information

Mission: Strive to present a courteous, service-oriented team of professionals, who provide information to the citizens of Bullhead City. Channel 4 is the government channel that connects the people and their government more directly, expand access to government information, provide an additional medium for the City to respond to the needs and concerns of its residents, help residents make informed decisions, and encourage more residents to vote and become active citizens in Bullhead City.

Department Description

The Public Information Office is the point of contact within the City government where citizens, the media and City employees go to request information concerning City programs, services, issues and policies. The public information office assists City departments with public information issues and coordinates and broadcast the City government cable television programs.

FY 2014-2015 Highlights

- ✓ Participated in the City's web design committee.
- ✓ Continued the weekly production of City Connection including a whole new half-hour format including 7 minute News Cast and 2 Guest Interviews.
- ✓ Continued production of the weekly interview with the Bullhead Area of Commerce Director on City Connection.
- ✓ Continued production of the Recreation program along with public meetings held in the City Council Chambers.

FY 2015-2016 Objectives

- ✓ Increase community "saturation" of City information.
- ✓ Increase community participation in City media sites (website, Facebook, Twitter).
- ✓ Maintain current programming levels for TV4.
- ✓ Maintain a clean, current, and helpful City Website and Facebook account.



GENERAL FUND

EXECUTIVE

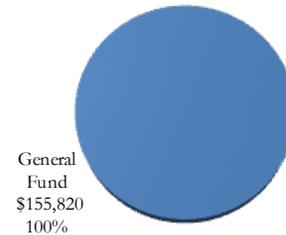
Public Information

Performance Indicators

Measure	FY14 Actual	FY15 Estimate	FY16 Budget
City Boards and Commission meetings filmed for TV4	40	42	42
Events recorded for news and others on TV4	6	8	8
Production of Recreation Show for TV4	20	24	26
Production of City Connection for TV4	29	52	52
Posts to City Facebook, Twitter and Instagram	52	200	1,100
Page edits to City Website	45	60	100

	FY14 Actual	FY15 Estimate	FY16 Budget
Expenditures by Classification			
Personnel Cost	\$ 76,164	\$ 70,834	\$ 81,901
Services and Other Charges	55,852	40,479	58,119
Supplies	1,201	455	800
Property	6,763	14,266	15,000
Contingency	-	-	-
Subtotal	\$ 139,981	\$ 126,034	\$ 155,820
Cost Recovery	\$ (568)	\$ (217)	\$ -
General Fund Total	\$ 139,413	\$ 125,817	\$ 155,820

Public Information Funding Source



Expenditures by Activity			
Executive	\$ 139,981	\$ 126,034	\$ 155,820
Total	\$ 139,981	\$ 126,034	\$ 155,820

Staffing			
Public Information Officer	1.00	1.00	1.00
Television- Producer/Director/Editor/Host	1.00	1.00	1.00
Total	2.00	2.00	2.00



GENERAL FUND

EXECUTIVE

Public Information

	FY Actual	FY15 Actual	FY16 Budget
PERSONNEL COSTS			
REGULAR FULL-TIME	29,385	30,527	46,624
OTHER WAGES	19,138	12,400	15,000
OVERTIME	0	0	0
HEALTH INSURANCE	22,704	23,520	13,824
SOCIAL SECURITY	1,187	765	930
MEDICARE	704	553	894
ICMA RETIREMENT	2,659	2,763	4,219
WORKERS COMPENSATION	388	306	410
TOTAL CATEGORY	76,164	70,834	81,901
SERVICES AND OTHER CHARGES			
OTHER PROFESSIONAL SERVICES	24,400	0	0
OTHER CONTRACTED SERVICES	4,618	5,294	0
<i>CONSULTING SERVICES</i>		4,827	0
<i>AVENET/GOV OFFICE - HOSTING SERVICES FOR BHC.COM</i>		467	0
GENERAL EQUIPMENT REPAIRS	0	0	1,000
<i>REPAIR OF EQUIPMENT</i>		0	1,000
SOFTWARE/HARDWARE AGREEMENT	15,060	8,790	1,800
<i>ADOBE CREATIVE CLOUD SUITE ANNUAL LICENSE</i>		0	600
<i>VISION INTERNET</i>		8,790	0
<i>OMNIMUSIC ANNUAL SUBSCRIPTION</i>		0	1,200
PROPERTY & RISK INSURANCE	7,420	4,893	5,261
CELLULAR SERVICE	27	0	0
OTHER ADVERTISING	450	0	1,000
<i>PROMOTIONAL ITEMS</i>		0	500
<i>MEDIA ADVERTISING</i>		0	500
MARKETING EVENTS	1,456	4,319	2,600
<i>WINTER VISITOR EXPO - PURCHASE OF BAGS, MAPS & MISC.</i>		1,012	2,000
<i>TRI-CITY BOOTH PORTIONATE COST AT LEAGUE OF CITIES & TOWNS</i>		579	600
<i>30TH ANNIVERSARY ADVERTISING & PROJECT COSTS</i>		2,728	0
CUSTOM PRINTING	2,145	13,000	45,500
<i>SENIOR SOFTBALL PROGRAM GUIDE</i>		0	2,000
<i>BASKETBALL TOURNAMENT PROGRAM GUIDE</i>		0	2,000
<i>WINTERFEST PROGRAM GUIDE</i>		0	2,000
<i>COLORADO RIVER BLUEGRASS PROGRAM GUIDE</i>		0	2,000
<i>SPORTS COUPON BOOK</i>		0	2,500
<i>BULLHEAD CITY MAGAZINE</i>		0	21,000
<i>PRINTING OF FLIERS, POSTERS & BANNERS.</i>		0	1,000
<i>SPRING AND FALL YOUTH GUIDE</i>		13,000	13,000



GENERAL FUND

EXECUTIVE

Public Information

	FY Actual	FY15 Actual	FY16 Budget
SERVICES AND OTHER CHARGES			
PER DIEM	0	530	188
<i>NATIONAL ASSOCIATION OF BROADCASTERS SHOW</i>		60	60
<i>SOCIAL MEDIA TRAINING</i>		0	68
<i>CONSUMER ELECTRONICS SHOW</i>		0	60
<i>HOMELESS TASK FORCE PER DIEM</i>		418	0
<i>BHC PARKS STAFF TO PICK UP TREES FOR 30TH ANNIVERSARY</i>		52	0
LODGING	0	1,419	210
<i>NATIONAL ASSOCIATION OF BROADCASTERS SHOW</i>		70	70
<i>SOCIAL MEDIA TRAINING</i>		0	70
<i>CONSUMER ELECTRONICS SHOW</i>		0	70
<i>HOMELESS TASK FORCE TRIP</i>		1,349	0
TRANSPORTATION	0	2,112	430
<i>NATIONAL ASSOCIATION OF BROADCASTERS SHOW</i>		150	150
<i>CONSUMER ELECTRONICS SHOW</i>		0	150
<i>SOCIAL MEDIA TRAINING</i>		0	130
<i>HOMELESS TASK FORCE SHELTER VISIT</i>		1,962	0
SEMINARS & CONFERENCES	0	0	0
BOOKS & SUBSCRIPTIONS	129	122	130
<i>MOHAVE VALLEY DAILY NEWS - ONLINE & HOME DELIVERY</i>		122	130
MEETING EXPENSES	147	0	0
TOTAL CATEGORY	55,852	40,479	58,119
SUPPLIES			
OFFICE SUPPLIES	34	0	200
<i>MISC. OFFICE SUPPLIES</i>		0	200
SPECIALTY SUPPLIES	390	455	500
<i>GAVEL & BLOCK FOR NEW MAYOR</i>		85	0
<i>SUPPLIES FOR DESERT CLEAN-UP DAY</i>		135	200
<i>RECREATION</i>		26	0
<i>USE TAX REPORT STATE OF AZ, RDS</i>		9	0
<i>MEAL COSTS FOR DESERT CLEAN-UP DAY SCHEDULED FOR MARCH</i>		200	0
<i>TV4 SUPPLIES</i>		0	300
COMPUTER SOFTWARE	777	0	0
UNIFORMS	0	0	100
<i>SHIRTS FOR TV4 MEDIA STAFF</i>		0	100
TOTAL CATEGORY	1,201	455	800
PROPERTY			
COMPUTER EQUIPMENT<\$5,000	2,529	266	0
<i>LED MONITOR 27 INCH</i>		266	0



GENERAL FUND

EXECUTIVE

Public Information

	FY Actual	FY15 Actual	FY16 Budget
PROPERTY			
TELECOMM EQUIPMENT <\$5,000 SERVER	0	14,000	0
EQUIPMENT <\$5,000 TRICASTER VIDEO SWITCH	4,234	0	15,000
TOTAL CATEGORY	6,763	14,266	15,000
TOTAL DIVISION	139,981	126,034	155,820



GENERAL FUND

LEGISLATIVE

Mayor and Council

Mission: Mayor and Council are the elected representatives of the residents of Bullhead City. They formulate policy, enact laws and promote community interests that enhance the quality of life for those who live, work, visit and play in the City. The Mayor and City Council are elected at large to serve the entire community.

Department Description

The Mayor and City Council are the policy makers for the City of Bullhead City. The members engage in active and open communication with all sectors of the community to address community needs and interests. They participate and provide leadership in various intergovernmental associations and organizations to address issues which may impact Bullhead City and cities in general. They attend and coordinate meetings and special presentations. The Mayor and City Council participate in many community special events.

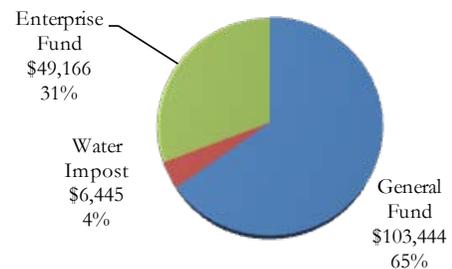
The Mayor and City Council hire the City Manager, City Clerk, City Attorney and Municipal Magistrate. They also appoint all Board and Commission members.

MEASURE	FY14 Actual	FY15 Estimate	FY16 Budget
Attend regular and special City Council meetings and work sessions	41	36	40

	FY14 Actual	FY15 Estimated	FY16 Budget
Expenditures by Classification			
Personnel Costs	\$ 150,293	\$ 153,327	\$ 128,900
Services and Other Charge	22,125	24,303	27,961
Supplies	3,235	1,864	2,194
Property	20	2,254	-
Subtotal	\$ 175,674	\$ 181,748	\$ 159,055
Cost Recovery	\$ (52,602)	\$ (57,431)	\$ (55,611)
General Fund Total	\$ 123,072	\$ 124,317	\$ 103,444

Expenditures by Activity			
Legislative	\$ 175,674	\$ 181,748	\$ 159,055
Total	\$ 175,674	\$ 181,748	\$ 159,055

Mayor and Council Funding Sources





GENERAL FUND

LEGISLATIVE

Mayor and Council

	FY14 Actual	FY15 Estimated	FY16 Budget
PERSONNEL COSTS			
OTHER WAGES	66,000	66,125	66,000
HEALTH INSURANCE	79,464	82,320	57,600
SOCIAL SECURITY	3,753	3,815	4,092
MEDICARE	878	892	957
WORKERS COMPENSATION	199	175	251
TOTAL CATEGORY	150,293	153,327	128,900
SERVICES AND OTHER CHARGES			
BUSINESS MEALS	1,051	950	1,000
<i>BUSINESS MEALS</i>		700	500
<i>SPONSORED LUNCHEES</i>		250	500
VEHICLE REPAIRS & SERVICE	2,000	2,000	2,000
<i>FLEET RENTAL CHARGE</i>		2,000	2,000
EQUIP. & VEHICLE RENTAL	113	0	0
PROPERTY & RISK INSURANCE	7,860	11,119	11,954
CELLULAR SERVICE	607	672	672
<i>SMARTPHONE (1)</i>		672	672
CUSTOM PRINTING	600	396	760
<i>PRINTING & EMBROIDERY ON ELECTED OFFICIAL SHIRTS</i>		0	150
<i>TRI-CITY COUNCIL SHIRTS</i>		0	280
<i>OFFICIAL BANNERS</i>		0	120
<i>BUSINESS CARDS</i>		396	140
<i>ENVELOPES</i>		0	70
PER DIEM	942	482	1,242
<i>LEAGUE OF ARIZONA CITIES & TOWNS CONFERENCE</i>		304	972
<i>NEWLY ELECTED LEAGUE TRAINING</i>		52	0
<i>GAMA MEETINGS</i>		100	100
<i>TRI-CITY COUNCIL LEGISLATIVE DAY</i>		26	102
<i>WASHINGTON DC TRIP X 2 DAYS</i>		0	68
LODGING	3,033	2,271	4,292
<i>GAMA MEETING</i>		113	120
<i>NEWLY ELECTED OFFICIALS TRAINING</i>		488	0
<i>WASHINGTON DC TRIP X 2 NIGHTS @ \$286 PER NIGHT</i>		0	572
<i>LEAGUE OF ARIZONA CITIES & TOWNS CONFERENCE X 7 ELECTED OFFICIALS</i>		1,670	3,600
TRANSPORTATION	1,563	1,605	1,552
<i>LEAGUE OF ARIZONA CITIES & TOWNS CONFERENCE</i>		261	672
<i>GAMA MEETINGS</i>		70	280
<i>HOMELESS TASK FORCE</i>		715	0
<i>NEWLY ELECTED OFFICIAL TRAINING</i>		559	0
<i>WASHINGTON DC TRIP - AIR FARE & TAXI</i>		0	600
LOCAL MILEAGE REIMBURSEMENT	0	0	0
<i>LOCAL MILEAGE REIMBURSEMENT</i>		0	0
OTHER TRAVEL EXPENSES	66	0	0



GENERAL FUND

LEGISLATIVE

Mayor and Council

	FY14 Actual	FY15 Estimated	FY16 Budget
SERVICES AND OTHER CHARGES			
SEMINARS & CONFERENCES	2,160	2,270	1,740
NEWLY ELECTED OFFICIALS TRAINING		240	0
LEAGUE OF ARIZONA CITIES & TOWNS CONFERENCE X 7		2,030	1,740
BOOKS & SUBSCRIPTIONS	15	149	149
AZ CAPITOL TIMES		149	149
MEETING EXPENSES	2,115	2,389	2,600
COUNCIL WORK SESSIONS		1,983	2,000
TRI-CITY COUNCIL MEETINGS		406	600
TOTAL CATEGORY	22,125	24,303	27,961
SUPPLIES			
OFFICE SUPPLIES	308	178	250
PURCHASE OF GENERAL OFFICE SUPPLIES		178	250
AWARDS	478	200	400
PURCHASE OF RECOGNITION/APPRECIATION AWARDS		200	400
SPECIALTY SUPPLIES	1,748	1,000	1,000
NAME PLATES, SPONSORSHIP OF BOOTHS, SIGNS FOR SPECIAL EVENTS		1,000	1,000
GASOLINE	703	486	544
177 GALLONS		472	530
FUEL FACILITY CHARGE		14	14
TOTAL CATEGORY	3,235	1,864	2,194
PROPERTY			
FURNITURE	0	324	0
DESK CHAIR		324	0
COMPUTER EQUIPMENT<\$5,000	20	257	0
LED MONITOR 27 INCH		257	0
EQUIPMENT<\$5,000	0	1,673	0
SMART PHONE		108	0
PORTABLE TABLETS WITH CASE (2)		1,565	0
TOTAL CATEGORY	20	2,254	0
GRAND TOTAL	175,674	181,748	159,055



GENERAL FUND

LEGISLATIVE

City Clerk

Mission: Strive to present a courteous, service-oriented team of professionals who, in partnership with the Bullhead City Council, other City Departments, and the community, serve the citizens of Bullhead City at an optimum level.

Department Description

The Office of the City Clerk functions as the Official Record Custodian, Official Custodian of the Seal of the City Supervisor of City Elections, City Records Management and Records Disposition Program Administrator.

The City Clerk is responsible for attending and keeping the official minutes of all City Council meetings, board and commission meetings, assisting in the preparation of official documents, countersigning official documents, attesting to all City documents, codifying and recording all local laws, Ordinances, Resolutions and legal documents adopted by the City Council. The City Clerk is responsible for recording official documents with appropriate agencies, researching Public Records request, administering Oaths and affirmations, publishing Legal Notices, giving notice of public meetings as required by law, updating and distributing supplements to the City Code.

FY 2014-2015 Highlights

- ✓ Conducted the primary and general 2014 City elections
- ✓ Prepared an online publicity pamphlet and a 44-page printed publicity pamphlet
- ✓ Administered the States' 5-year essential records report
- ✓ Administered the scanning of the City's facility blueprints into an electronic filing format
- ✓ Created new web pages for the City Clerk Department, Board/Commissions, and the Mayor and Council.

FY 2015-2016 Objectives

- ✓ Deputy Clerk to complete the league's 3-year municipal elections official certification program
- ✓ Deputy Clerk to continue education to obtain MMC Certification
- ✓ City Clerk and Deputy Clerk to attend leagues annual elections conference
- ✓ Continue to conduct training on department records management procedures.



GENERAL FUND

LEGISLATIVE

City Clerk

Performance Indicators

MEASURE	FY14 Actual	FY15 Estimate	FY16 Budget
Number of public records request processed	233	250	250
Number of Council/Board/Commission member orientations provided	4	4	4
Number of bid openings attended	9	9	15
Number of legal notices published	58	60	65
Number of Council/Board/Commission meeting minutes pages transcribed	398	400	450
Number of Council/Board/Commission meetings attended	86	88	90
Number of ordinances processed	27	45	45
Number of liquor licenses processed	37	37	40
Number of resolutions processed	53	55	55
Number of prodamations processed	31	30	30



GENERAL FUND

LEGISLATIVE

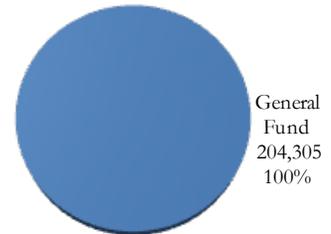
City Clerk

	FY14 Actual	FY15 Estimate	FY16 Budget
Expenditures by Classification			
Personnel Costs	\$ 144,782	\$ 159,831	\$ 169,383
Services and Other Charges	28,509	28,948	34,272
Elections	88	101,410	-
Supplies	757	550	650
Property	886	2,448	-
General Fund Total	\$ 175,022	\$ 293,187	\$ 204,305

Expenditures by Activity			
City Clerk	174,934	191,777	204,305
City Elections	88	101,410	-
Total	\$ 175,022	\$ 293,187	\$ 204,305

Staffing			
City Clerk	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00
Total	2.00	2.00	2.00

City Clerk Funding Sources





GENERAL FUND

LEGISLATIVE

City Clerk

	FY14 Actual	FY15 Estimate	FY16 Budget
PERSONNEL COSTS			
REGULAR FULL-TIME	106,765	117,982	126,800
OVERTIME	272	0	0
HEALTH INSURANCE	22,704	23,520	23,040
MEDICARE	1,490	1,681	1,859
ICMA RETIREMENT	9,687	10,808	11,606
DEFERRED COMPENSATION	3,551	4,089	4,149
WORKERS COMPENSATION	314	311	487
EMPLOYEE ALLOWANCE	0	1,440	1,440
TOTAL CATEGORY	144,782	159,831	169,383
SERVICES AND OTHER CHARGES			
LEGAL NOTICES	9,505	10,000	15,000
<i>LEGAL NOTICES</i>		<i>10,000</i>	<i>15,000</i>
PROPERTY RECORDING FEES	753	1,000	1,000
<i>COUNTY RECORDER FEES</i>		<i>1,000</i>	<i>1,000</i>
OTHER PROFESSIONAL SERVICES	1,378	4,000	4,000
<i>MUNICODE CODIFICATION SERVICES</i>		<i>4,000</i>	<i>4,000</i>
GENERAL EQUIPMENT REPAIRS	176	200	200
<i>MISC. EQUIPMENT REPAIRS</i>		<i>200</i>	<i>200</i>
SOFTWARE/HARDWARE AGREEMENT	4,730	4,730	4,730
<i>DOCUMENT MANAGEMENT CONTRACT</i>		<i>4,730</i>	<i>4,730</i>
EQUIP. & VEHICLE RENTAL	63	0	0
PROPERTY & RISK INSURANCE	5,845	5,643	6,067
OTHER ADVERTISING	383	0	0
CUSTOM PRINTING	0	100	0
<i>BUSINESS CARDS</i>		<i>100</i>	<i>0</i>
PER DIEM	299	275	275
<i>ELECTIONS CONFERENCE, IIMC ACADEMY</i>		<i>275</i>	<i>275</i>
LODGING	503	900	900
<i>ELECTIONS CONFERENCE, IIMC ACADEMY</i>		<i>900</i>	<i>900</i>
TRANSPORTATION	1,917	525	525
<i>CITY CAR 2 R/T PHOENIX</i>		<i>525</i>	<i>525</i>
SEMINARS & CONFERENCES	2,135	1,025	1,025
<i>ELECTIONS CONFERENCE, IIMC ACADEMY, CONTINUING EDUCATION</i>		<i>1,025</i>	<i>1,025</i>
DUES & MEMBERSHIPS	825	550	550
<i>ELECTION OFFICIALS OF AZ, IIMC, AMCA, IIMC APP.</i>		<i>550</i>	<i>550</i>
TOTAL CATEGORY	28,509	28,948	34,272



GENERAL FUND

LEGISLATIVE

City Clerk

	FY14 Actual	FY15 Estimate	FY16 Budget
ELECTIONS			
ELECTION EXPENSES	88	101,410	0
<i>ELECTION SERVICES</i>		<i>101,410</i>	<i>0</i>
TOTAL CATEGORY	88	101,410	0
SUPPLIES			
OFFICE SUPPLIES	757	550	650
<i>OFFICE SUPPLIES</i>		<i>550</i>	<i>650</i>
TOTAL CATEGORY	757	550	650
PROPERTY			
COMPUTER EQUIPMENT<\$5,000	0	1,598	0
<i>REPLACE LAPTOP COMPUTER</i>		<i>1,598</i>	<i>0</i>
EQUIPMENT<\$5,000	886	850	0
<i>OUTDOOR ENCLOSED TACKBOARD FOR LEGAL POSTING</i>		<i>850</i>	<i>0</i>
TOTAL CATEGORY	886	2,448	0
GRAND TOTAL	175,022	293,187	204,305



GENERAL FUND

PUBLIC WORKS

Administration

Mission: Provide safe and efficient public services to the community through cost-effective planning, designing, constructing, operating and maintaining the public facilities and physical assets of Bullhead City, help safeguard life, health, property and public welfare by insuring compliance with city-adopted building codes and to guide and assist land development and use within the community in accordance with the General Plan.

Department Description

The Public Works Office of the Director oversees the day-to-day activities of the Public Works Department. This includes the Engineering, Capital Improvement Program, Fleet Maintenance and Fuel Facility, Infrastructure, Surveying, Utilities, Planning, Zoning, Building Safety, Parks Maintenance, Facilities Maintenance and Code Enforcement functions.

FY 2014-2015 Highlights

- ✓ Continued responsibility for the City's Intergovernmental Affairs activities.
- ✓ Served as Bullhead City's representative from the Colorado River Regional Sewer Coalition (CRRSCo)
- ✓ Continued to support the City's efforts for the Laughlin-Bullhead City Bridge Project.
- ✓ Continued to support the City's representation on the Mohave County Water Authority
- ✓ Conducted an evaluation of a variety of pavement maintenance methods and techniques and presented a 3-year maintenance program to the City Council after the failure of the 2014 sales tax initiative
- ✓ Prepare and submit application for CDBG funding for roadway and drainage improvements on the Goldrush
- ✓ Road to North Oatman Road connector project

FY 2015-2016 Objectives

- ✓ Identify, evaluate and pursue available grant opportunities.
- ✓ Continue to identify and evaluate a variety of pavement maintenance methods to maximize available funding.
- ✓ Utilize the finding of the Section 208 Plan Update to program improvements to the wastewater system to optimize operations, increase reliability and help offset rising operation costs.
- ✓ Continue to keep up with oversight of CIP projects and private development with reduced staffing level.
- ✓ Complete development of the updated Engineering standards.
- ✓ Identity, prioritize and complete drainage improvements to protect property and reduce or eliminate flooding concerns.
- ✓ Improve turf quality and upgrade the appearance of facilities at City Parks.



GENERAL FUND

PUBLIC WORKS

Engineering

Mission: Serve as a source of information and technical assistance as well as to provide responsive leadership and management of the City's public infrastructure and facilities improvements, and to enhance health, safety and welfare in the City by providing economical, responsible and effective professional engineering and technical services.

Department Description

The Engineering Division is responsible for review, approval and processing of municipal infrastructure services for land development, as well as traffic and transportation engineering studies, surveying, designs and impact statements. The division is responsible for planning, design and construction of municipal serving facilities and infrastructure projects such as roads, sidewalks, street lighting, sanitary sewer, storm water management, parks, building recreation and other public facilities.

FY 2014-2015 Highlights

- ✓ Completed design and/or administered construction of several Capital Improvement Program (CIP) Projects, including NSIP 25, Havasupai-Chaparral washes area drainage improvements phase 3 - Chaparral Drive, Via Arroyo & Navajo Drive roadway improvements, Adobe Road at Fox Wash culvert improvements, Chaparral wash outfall in Rotary Park, 10-1 & 10-4 Lift Stations project and began construction on the Section 18 WWTP improvement project
- ✓ Worked with State and Federal agencies to obtain approval of Federal funding and design of the Highway Safety Improvement Program (HSIP) 3 intersection improvement project, and completion of the project
- ✓ Obtained FEMA approval for a letter of map revision (LOMR) for the Stonebridge subdivision/Havasupai wash improvements
- ✓ Worked with Mohave County Flood Control District to obtain FEMA funding to conduct flood studies and obtain lidar topographical mapping data of the entire City
- ✓ Worked with Clark County and other agencies to obtain approval from FHWA to proceed with updating the environmental assessment based on a phased approach to construction of a second bridge to Laughlin
- ✓ Worked with ADOT and consultant to obtain approval of the project assessment and 30% design documents for the Riverview/North Oatman Road improvements project, which is also Federally funded
- ✓ Assisted Parks and Roads staff with the development and completion of several landscaping, directional signing and slope stabilization projects throughout the community.
- ✓ Oversaw completion of the Senior Center solar system project.

FY 2015-2016 Objectives

- ✓ Continue to provide in-house design wherever possible on City projects.
- ✓ Investigate, evaluate and address all traffic-related requests from citizens and other members of the public.
- ✓ Maintain survey monuments for legal descriptions of properties in the City.



GENERAL FUND

PUBLIC WORKS

FY 2015-2016 Objectives(cont.)

- ✓ Complete development and adoption of the updated engineering standards
- ✓ Continue to provide support to subdivision developers by utilizing the City's computer sewer model to document for ADEQ that capacity in the City's sewer system exists to accept flow from the subdivision
- ✓ Support GIS services wherever possible in the City
- ✓ Continue to administer the Capital Improvement Program (CIP) for the City to insure design, construction and completion of public projects and private development with reduced staffing.

Performance Indicators

Measure	FY14 Actual	FY15 Estimate	FY16 Budget
Drainage complaints	25	30	30
Flood zone requests	284	300	300
Percent of projects managed in-house	100	100	100
Sewer availability request	12	15	15
Utility and right-of-way permits issued	88	152	155



GENERAL FUND

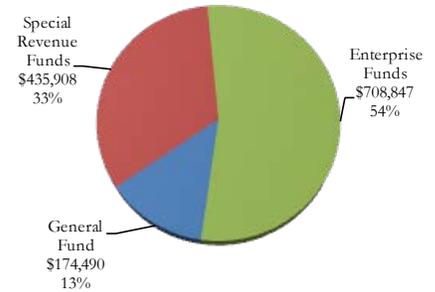
PUBLIC WORKS

	FY14 Actual	FY15 Estimate	FY16 Budget
Expenditures by Classification			
Personnel Costs	\$ 1,116,540	\$ 1,129,255	\$ 1,227,120
Services and Other Charges	37,933	72,310	73,838
Supplies	17,041	15,693	18,115
Property	1,418	-	172
Contingency	-	-	-
Subtotal	\$ 1,172,932	\$ 1,217,258	\$ 1,319,245
Cost Recovery	\$ (986,550)	\$ (1,068,849)	\$ (1,144,755)
General Fund Total	186,382	148,409	174,490

Expenditures by Activity			
Public Works Administration	398,985	432,349	452,931
Engineering	773,378	774,709	854,114
Non-Departmental	569	10,200	12,200
Total	\$ 1,172,932	\$ 1,217,258	\$ 1,319,245

Staffing			
Public Works Director	1.00	1.00	1.00
Asst Public Works Director	1.00	1.00	1.00
Office Administrator	1.00	1.00	1.00
Public Works Administration	3.00	3.00	3.00
Assistant City Engineer	1.00	1.00	1.00
City Surveyor	0.90	0.90	0.90
Civil Engineering Associate	1.00	1.00	1.00
Engineering Designer	0.00	1.00	1.00
Engineering Inspector	3.00	2.00	2.00
Office Specialist II	1.00	1.00	1.00
Senior Engineering Inspector	1.00	1.00	1.00
Utilities Engineering Associate	1.00	1.00	1.00
Engineering	8.90	8.90	8.90

Public Works Funding Sources





GENERAL FUND

PUBLIC WORKS

Administration

	FY14 Actual	FY15 Estimate	FY16 Budget
PERSONNEL COSTS			
REGULAR FULL-TIME	305,927	325,965	336,674
OTHER WAGES	0	0	0
LEAVE PAY OFF	0	0	3,133
HEALTH INSURANCE	34,058	35,280	34,560
MEDICARE	4,546	4,829	5,117
ICMA RETIREMENT	28,555	30,372	31,359
DEFERRED COMPENSATION	7,199	7,439	7,903
WORKERS COMPENSATION	6,062	5,450	6,168
EMPLOYEE ALLOWANCE	9,600	9,499	9,840
TOTAL CATEGORY	395,948	418,834	434,754
SERVICES AND OTHER CHARGES			
BUSINESS MEALS	0	0	0
OTHER PROFESSIONAL SERVICES	0	0	0
GENERAL EQUIPMENT REPAIRS	0	0	0
VEHICLE REPAIRS & SERVICE	0	0	0
EQUIP. & VEHICLE RENTAL	0	0	0
PROPERTY & RISK INSURANCE	1,618	10,969	11,793
CELLULAR SERVICE	0	0	0
CUSTOM PRINTING	0	0	0
PER DIEM	78	193	272
<i>PICK UP HYDROSEEDER</i>		19	0
<i>APWA AWARDS CEREMONY</i>		114	0
<i>APWA CONFERENCE</i>		0	170
<i>SLURRY SYSTEMS WORKSHOP</i>		60	0
<i>LEAGUE CONFERENCE</i>		0	102
LODGING	190	759	1,180
<i>LEAGUE CONFERENCE</i>		0	480
<i>APWA CONFERENCE</i>		0	700
<i>SLURRY SYSTEMS WORKSHOP</i>		524	0
<i>APWA AWARDS CEREMONY</i>		235	0
TRANSPORTATION	284	294	595
<i>APWA AWARDS CEREMONY</i>		224	0
<i>PICK UP HYDROSEEDER</i>		70	0
<i>LEAGUE CONFERENCE</i>		0	365
<i>APWA CONFERENCE</i>		0	230
SEMINARS & CONFERENCES	250	259	2,100
<i>MANAGEMENT TRAINING</i>		199	0
<i>LEAGUE CONFERENCE</i>		0	700
<i>APWA CONFERENCE</i>		0	1,400
<i>CONCRETE OVERLAYS WEBINAR</i>		60	0
BOOKS & SUBSCRIPTIONS	0	162	162
<i>NEWSPAPERS</i>		162	162
DUES & MEMBERSHIPS	515	529	1,553
<i>NATL COUNCIL EXAMINERS FOR ENGINEERS & SURVEYING</i>		25	25



GENERAL FUND

PUBLIC WORKS

Administration

	FY14 Actual	FY15 Estimate	FY16 Budget
PUBLIC WRKS ADMIN			
SERVICES AND OTHER CHARGES			
AMERICAN SOCIETY OF CIVIL ENGINEERS		0	520
CALIFORNIA STATE BOARD OF ENGINEERS		0	115
ARIZONA FLOODPLAIN MANAGEMENT ASSOC		200	200
ARIZONA STATE BOARD OF ENGINEERS		195	195
AMERICAN/ARIZONA PUBLIC WORKS ASSOCIATION		0	408
NOTARY PUBLIC COMMISSION		109	0
NEBRASKA STATE BOARD OF ENGINEERS		0	90
TOTAL CATEGORY	2,934	13,165	17,655
SUPPLIES			
OFFICE SUPPLIES	103	350	350
<i>PENS, PADS, FOLDERS, ETC.</i>		350	350
COMPUTER SOFTWARE	0	0	0
GASOLINE	0	0	0
UNIFORMS	0	0	0
TOTAL CATEGORY	103	350	350
PROPERTY			
COMPUTER EQUIPMENT<\$5,000	0	0	172
<i>DESKTOP MONITOR</i>		0	172
EQUIPMENT<\$5,000	0	0	0
TOTAL CATEGORY	0	0	172
TOTAL DIVISION	398,985	432,349	452,931



GENERAL FUND

PUBLIC WORKS

Engineering

	FY14 Actual	FY15 Estimate	FY16 Budget
PERSONNEL COSTS			
REGULAR FULL-TIME	516,944	526,220	552,209
OTHER WAGES	33,449	36,905	46,728
OVERTIME	1,594	0	0
LEAVE PAY OFF	0	0	7,267
HEALTH INSURANCE	102,468	84,672	103,680
SOCIAL SECURITY	2,074	1,472	2,897
MEDICARE	7,873	6,332	8,790
ICMA RETIREMENT	46,928	38,130	49,975
WORKERS COMPENSATION	10,793	7,690	10,821
EMPLOYEE ALLOWANCE	0	0	0
TOTAL CATEGORY	722,123	701,421	782,366
SERVICES AND OTHER CHARGES			
BUSINESS MEALS	245	400	400
<i>ADOT COORDINATION MEETINGS</i>		400	400
ENGINEERING SERVICES	1,540	1,122	5,000
<i>GIS MAPPING</i>		1,000	0
<i>RAISED OVERHEAD LINES (MEC)</i>		122	0
<i>NON-PROJECT RELATED ENGINEERING SERVICES</i>		0	5,000
OTHER PROFESSIONAL SERVICES	0	0	0
PERMITTING & MISC. FEES	0	0	60
<i>CDL</i>		0	60
CONTRACT LABOR	0	7,085	0
<i>TEMP EMPLOYEE</i>		7,085	0
GENERAL EQUIPMENT REPAIRS	0	4,000	3,700
<i>ENGINEERING & SURVEYING EQUIPMENT</i>		4,000	3,700
VEHICLE REPAIRS & SERVICE	14,000	14,000	14,000
<i>FLEET RENTAL CHARGES</i>		14,000	14,000
MAINTENANCE AGREEMENTS	0	0	0
SOFTWARE/HARDWARE AGREEMENT	0	0	0
LAND & BUILDING RENTALS	0	0	0
EQUIP. & VEHICLE RENTAL	0	0	0
PROPERTY & RISK INSURANCE	16,972	25,583	27,505
CELLULAR SERVICE	1,656	1,928	1,980
<i>CELLPHONES (5)</i>		1,928	1,980
OTHER ADVERTISING	0	0	0
CUSTOM PRINTING	135	152	200
<i>BUSINESS CARDS & ENVELOPES</i>		152	200
DUPLICATION/COPIES	0	0	200
<i>PLAN COPIES AS NEEDED</i>		0	200
PER DIEM	128	433	173



GENERAL FUND

PUBLIC WORKS

Engineering

	FY14 Actual	FY15 Estimate	FY16 Budget
SERVICES AND OTHER CHARGES			
CONSTRUCTION ADMINISTRATION WORKSHOP		147	0
SLURRY SYSTEMS WORKSHOP		60	60
MODIFIED ASPHALT TECHNOLOGY SEMINAR		60	0
CONCRETE TESTING CERTIFICATION		166	0
SURVEYING EXAM		0	45
INSPECTION TRAINING		0	68
LODGING	94	1,207	975
INSPECTION TRAINING		0	300
CONCRETE TESTING CERTIFICATION		484	0
CONSTRUCTION ADMINISTRATION WORKSHOP		199	0
SLURRY SYSTEMS WORKSHOP		524	525
SURVEYING EXAM		0	150
TRANSPORTATION	44	1,295	450
CONSTRUCTION ADMINISTRATION WORKSHOP		341	0
CONCRETE TESTING CERTIFICATION		330	0
MODIFIED ASPHALT BINDER TECHNOLOGY SEMINAR		254	0
SLURRY SYSTEMS WORKSHOP		300	300
PICK UP SANDSTONE		70	0
INSPECTION TRAINING		0	100
SURVEYING EXAM		0	50
SEMINARS & CONFERENCES	0	1,720	1,515
CONCRETE TESTING CERTIFICATION		1,000	0
CONSTRUCTION ADMINISTRATION WORKSHOP		150	0
MODIFIED ASPHALT BINDER TECHNOLOGY SEMINAR		180	0
SLURRY SYSTEMS WORKSHOP		390	390
INSPECTION TRAINING		0	900
SURVEYING EXAM		0	225
BOOKS & SUBSCRIPTIONS	161	0	0
DUES & MEMBERSHIPS	25	220	25
NAT'L COUNCIL EXAMINERS FOR ENGINEERING & SURVEYING		25	25
ARIZONA STATE BOARD OF ENGINEERS		195	0
TOTAL CATEGORY	34,998	59,145	56,183
SUPPLIES			
OFFICE SUPPLIES	1,851	1,980	2,200
PENS, PENCILS, PADS, BATTERIES, ETC.		1,980	2,200
SPECIALTY SUPPLIES	788	750	750
BLUE STAKE PAINT		300	300
SURVEYING SUPPLIES, PLOTTER PAPER & INK		450	450
COMPUTER SOFTWARE	0	0	0
GASOLINE	11,920	9,878	10,780
FUEL FACILITY CHARGE		280	280
3,500 GALLONS		9,598	10,500
UNIFORMS	279	1,535	1,835



GENERAL FUND

PUBLIC WORKS

Engineering

	FY14 Actual	FY15 Estimate	FY16 Budget
SUPPLIES			
ALLOWANCE FOR STEEL TOED BOOTS X 7		950	1,050
SHIRTS X 7 (5 E.A)		245	245
HATS X 7		140	140
JACKETS X 4		200	400
TOTAL CATEGORY	14,839	14,143	15,565
PROPERTY			
COMPUTER EQUIPMENT <\$5,000	1,418	0	0
EQUIPMENT <\$5,000	0	0	0
TOTAL CATEGORY	1,418	0	0
TOTAL DIVISION	773,378	774,709	854,114



GENERAL FUND

PUBLIC WORKS

Non-Departmental

	FY14 Actual	FY15 Estimate	FY16 Budget
PERSONNEL COSTS			
UNEMPLOYMENT COMPENSATION	-1,531	9,000	10,000
TOTAL CATEGORY	-1,531	9,000	10,000
SUPPLIES			
OFFICE SUPPLIES	0	0	1,000
<i>COPY PAPER</i>		<i>0</i>	<i>1,000</i>
POSTAGE	2,100	1,200	1,200
<i>POSTAGE</i>		<i>1,200</i>	<i>1,200</i>
TOTAL CATEGORY	2,100	1,200	2,200
TOTAL DIVISION	569	10,200	12,200
GRAND TOTAL	1,172,932	1,217,258	1,319,245



GENERAL FUND

PERSONNEL ADMINISTRATION

Mission for the Human Resources Division: Utilize efficient, innovative approaches in an effort to attract, develop, and sustain a diverse workforce committed to quality public service.

Mission for the Wellness Program: Assist employees in the overall improvement of their health and well-being by facilitating various interactive health and wellness programs. We educate our employees on healthy choices by providing information through various facets and also will provide health and well checks that facilitate early detection. We offer a personalized approach to healthy living designed to improve the employee's health status and quality of life.

Mission for the Risk Management Division: Provide training and education and implement measures to prevent, and reduce liability exposure to the City of Bullhead City. Assure the City continues to provide a safe and healthful work environment for all employees.

Department Description

Human Resources Division provides guidance and innovative approaches to attract, develop, and sustain a diverse workforce committed to quality public service. The Human Resources communicates with employees on their rights, responsibilities, opportunities and benefits.

The Risk Management Division is responsible for managing and reducing the City of Bullhead City's liability exposure. The Division will reduce and control the City's exposure by eliminating risk, managing and preventing risk and transferring risk through insurance coverage.

FY 2014-15 Highlights

- ✓ Provided orientation to new and promoted employees, volunteers and all seasonal recreation staff.
- ✓ Facilitated training workshops for employees on retirement options.
- ✓ Provided informational workshops for employees on the City's medical plan and other supplemental benefits.
- ✓ Conducted and completed Salary Market Surveys.
- ✓ Sponsored Annual Health, Wellness and Safety Expo.
- ✓ Offered Wellness Programs for Employees and Dependents
- ✓ Conducted Annual Training for Blood borne Pathogens.
- ✓ Provided Annual Hearing Protection Training/Testing according to mandated requirements.
- ✓ Coordinated Training Programs with multiple divisions for Safety Training.
- ✓ Participated in Drug and Alcohol Testing Program Audit.



GENERAL FUND

PERSONNEL ADMINISTRATION

FY 2015-2016 Objectives

- ✓ Provide training to the Managers' that will keep them up-to-date with employment law issues and be more effective in the workplace.
- ✓ Apply rules and regulations in a consistent and unbiased manner.
- ✓ Provide compensation and benefit plan for City employees that is fair and equitable for the employees and cost effective for the City.
- ✓ Ensure compliance with all Federal, State, and City employment laws.
- ✓ Maintain effective and efficient staffing levels to maximize service to public.
- ✓ Utilize innovative recruitment strategies to attract qualified candidates for employment.
- ✓ Utilize innovative selection and pre-employment screening strategies to achieve the best possible person-job match for each open position.
- ✓ Sponsor Annual Health, Wellness and Safety Expo.
- ✓ Offer Wellness Programs to employees and Dependents.
- ✓ Process and research claims against the City.

Performance Indicators

Measure	FY14 Actual	FY15 Estimate	FY16 Budget
Personal Action Forms	307	450	450
Applicant Testing	190	120	120
Flexible Spending	30	23	23
Benefit Orientation For New And Promoted Employees	92	100	100
Employees With Separation Of Service	80	56	56
Interviews Conducted	250	270	270
New Hired, Re-Hired And Promoted Employees And Volunteers	165	100	100
Applications Received	990	850	850



GENERAL FUND

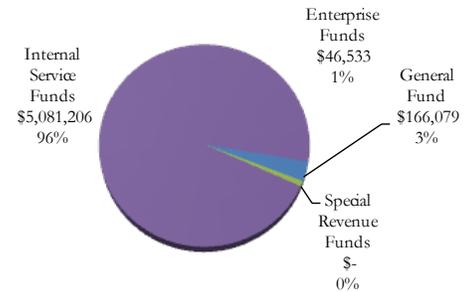
PERSONNEL ADMINISTRATION

	FY14 Actual	FY15 Estimate	FY16 Budget
Expenditures by Classification			
Personnel Costs	\$ 281,378	\$ 273,621	\$ 283,350
Services and Other Charges	4,662,944	4,846,679	4,995,078
Supplies	9,898	13,730	14,440
Property	2,044	5,800	950
Subtotal	\$ 4,956,263	\$ 5,139,830	\$ 5,293,818
Cost Recovery	\$ (4,798,229)	\$ (4,974,118)	\$ (5,127,739)
General Fund Total	\$ 158,034	\$ 165,712	\$ 166,079

Expenditures by Activity			
Personnel Administration	\$ 4,951,767	\$ 5,133,975	\$ 5,287,963
Wellness Program	4,496	5,855	5,855
Total	\$ 4,956,263	\$ 5,139,830	\$ 5,293,818

Staffing			
HR/Risk Manager	1.00	1.00	1.00
Human Resources Specialist	2.00	2.00	2.00
Administrative Assistant	1.00	1.00	0.00
Office Specialist II	0.00	0.00	1.00
Total	4.00	4.00	4.00

Personnel Administration Funding Sources





GENERAL FUND

PERSONNEL ADMINISTRATION

	FY14 Actual	FY15 Estimate	FY16 Budget
PERSONNEL COSTS			
REGULAR FULL-TIME	212,454	204,618	211,899
OTHER WAGES	0	0	0
OVERTIME	669	0	500
LEAVE PAY OFF	0	0	1,731
HEALTH INSURANCE	45,409	47,040	46,080
MEDICARE	2,925	2,900	3,105
ICMA RETIREMENT	19,289	18,530	19,222
WORKERS COMPENSATION	632	533	814
TOTAL CATEGORY	281,378	273,621	283,350
SERVICES AND OTHER CHARGES			
BUSINESS MEALS	678	750	750
FOOD FOR VENDORS AND PARTICIPANTS AT HEALTH, WELLNESS &		750	750
MEDICAL SERVICES	2,922,739	3,097,747	3,026,793
POST ACCIDENT DRUG SCREENS & BREATH ALCOHOL TEST ALL		5,542	5,542
NEW & RENEWAL CDL DRUG SCREENS 40 @ \$45.00		1,800	1,800
MANDATED (PARKS & WASTEWATER) MEDICAL EVALUATION 15 @		600	600
MANDATED HEARING TEST 88 @ \$25.00 AND 5@ \$125		2,825	2,825
TEST TO VERIFY IMMUNITY FOR HEP B FOR WASTEWATER DIVISION 16		1,296	1,296
TESTS TO VERIFY IMMUNITY FOR HEP B FROM PREVIOUS		405	405
CDL PHYSICALS, ROADS, WW, PARKS, TRANSIT AND FLEET. 40 @ \$180.00		7,200	7,200
MOS.FEE@ \$40.00 PLUS CDL RANDOM DRUG SCREENS & BAC		4,020	4,020
MANDATED HEP B TITHER WW 8 @ \$216.00		1,728	1,728
BASELINE PHYSICALS FOR POLICE 4 @ \$450		1,350	1,800
INDEPENDENT MEDICAL EVALUATIONS X 2 AVERAGE COST OF		3,000	3,000
MED/RX/DENTAL/VISION		3,008,206	2,936,577
HIGH DEDUCTIBLE PLAN MATCH		59,775	60,000
PRE-EMPLOYMENT MEDICAL	11,485	10,900	10,900
PRE EMPLOYMENT PHYSICALS X 30 @ \$200.00 EACH		6,000	6,000
PRE EMPLOYMENT DRUG SCREENS FOR CONDITIONAL OFFERS 140 @		4,900	4,900
OTHER PROFESSIONAL SERVICES	125	780	660
DMV RANDOM REPORTS 2 OR LESS PER MONTH @ \$15.00 EACH		480	360
DMV RANDOM TRANSIT EMPLOYEES PER CALENDAR YEAR 20 @ \$15.00		300	300
BENEFIT PLANS ADMINISTRATOR	408,809	457,738	560,885
PREMIUMS/CLAIM ADMIN/GEN EXPENSES		404,895	507,885
LONG TERM DISABILITY		52,843	53,000
BACKGROUND SCREENING	12,402	12,500	12,500
PRE-EMPLOYMENT BACKGROUNDS PLUS SERVICE FEE		12,500	12,500
CONTRACT LABOR	0	6,000	6,000
HEARING OFFICER FOR GRIEVANCE PROCESS X 1		6,000	6,000
EQUIP. & VEHICLE RENTAL	307	119	150
LOCAL TRAVEL WITH CITY VEHICLE		119	150
PROPERTY & RISK INSURANCE	556,865	632,016	631,544
WORKERS COMP INSURANCE	597,748	462,150	531,020
PREMIUM BASED ON GROSS WAGES AND EMOD FACTOR		462,150	531,020



GENERAL FUND

PERSONNEL ADMINISTRATION

	FY14 Actual	FY15 Estimate	FY16 Budget
SERVICES AND OTHER CHARGES			
LOSSES	142,472	150,000	200,000
DEDUCTIBLE, CLAIMS SETTLED IN HOUSE AND DAMAGES		125,000	175,000
DEDUCTIBLE FOR W/C MEDICAL CLAIMS		25,000	25,000
OTHER ADVERTISING	4,052	3,500	2,100
ADVERTISING OF OPEN POSITIONS		3,500	2,100
CUSTOM PRINTING	0	100	180
ENVELOPES		20	140
BUSINESS CARDS 1 @ \$40.00 EACH		80	40
PER DIEM	81	608	729
CPR/FIRST AID/AED INSTRUCTOR TRAINING		68	68
OSHA 501 TRAINER CLASS		0	0
IMS.A FOR 2 PUBLIC WORKS ROADS EMPLOYEES		166	166
POOL OPERATOR CERTIFICATION. 1 EMPLOYEE (1 BREAKFAST		0	53
INDEPENDENT MEDICAL EVALUATION		100	100
PEST CONTROL CERTIFICATION. LUNCH FOR 2-PUBLIC WORKS		0	22
SAFETY SUMMIT FOR 2 EMPLOYEES		22	22
ANNUAL SHRM OR LAW CONFERENCE		102	102
CERTIFIED RISK MANAGER CEU PER DIEM FOR 2 DAYS		150	94
OSHA 501 TRAINER CLASS		0	0
ANNUAL BENEFIT UPDATE		0	102
LODGING	410	2,897	3,192
OSHA 501 TRAINER CLASS		0	0
POOL OPERATOR CERTIFICATION 1 EMPLOYEE		0	335
CPR/FIRST AID/AED INSTRUCTOR TRAINING		600	600
IMS.A FOR 2 ROADS EMPLOYEES		502	502
AZ PRIMA SUMMER EDUCATIONAL SERIES		275	275
CERTIFIED RISK MANAGEMENT		850	460
ANNUAL BENEFIT UPDATE.		0	350
INDEPENDENT MEDICAL EVALUATION		220	220
ANNUAL SHRM OR LAW CONFERENCE		450	450
TRANSPORTATION	958	1,275	1,208
AMRRP TRUSTEE MEETINGS, CONFERENCES AND RETREAT		0	0
AZ PRIMA SUMMER EDUCATIONAL SERIES		263	263
OSHA 501 TRAINER CLASS		0	0
WORKERS COMPENSATION CLASS		0	0
OSHA 501 TRAINER CLASS		0	0
CERTIFIED RISK MANAGER		371	220
ANNUAL SHRM OR LAW CONFERENCE		125	125
ANNUAL BENEFITS UPDATE		0	125
INDEPENDENT MEDICAL EVALUATIONS		475	475
FLEET CHARGE		41	0
LOCAL MILEAGE REIMBURSEMENT	46	75	105
LOCAL TRAVEL FOR HR STAFF		75	75
REIMBURSEMENT FOR LOCAL TRAVEL		0	30
SEMINARS & CONFERENCES	594	3,300	3,962



GENERAL FUND

PERSONNEL ADMINISTRATION

	FY14 Actual	FY15 Estimate	FY16 Budget
SERVICES AND OTHER CHARGES			
REQUIRED CERTIFIED RISK MANAGER CONTINUING		840	420
OSHA 501 TRAINER CLASS		0	0
WORKERS COMPENSATION CLASS FOR HR SPECIALIST		0	0
AZ PRIMA SUMMER EDUCATIONAL SERIES		295	295
PEST CONTROL CERTIFICATION 2 PUBLIC WORKS		0	192
POOL OPERATOR CERTIFICATION, 2 DAY COURSE FOR 2 PARKS		0	590
IMS-A FOR 2 PUBLIC WORKS ROADS EMPLOYEES		870	870
ANNUAL SHRM OR LAW CONFERENCE		1,295	1,295
ANNUAL BENEFITS UPDATE		0	300
BOOKS & SUBSCRIPTIONS	1,780	2,682	775
29 CFR 1910 OSHA GENERAL INDUSTRY REGULATION		84	0
POSTER COMPLIANCE FEDERAL & STATE		75	75
AM BEST ON LINE SERVICE FOR RATING CERTIFICATES		175	175
PEST CONTROL CERTIFICATION MANUALS		0	135
29 CFR 1926 CONSTRUCTION REGULATION STANDARDS 1		108	0
JJ KELLAR PROFESSIONAL EDITION		1,850	0
WELLNESS & SAFETY PAMPHLETS		390	390
DUES & MEMBERSHIPS	1,374	1,492	1,575
CERTIFIED RISK MANAGER RENEWAL		120	120
NATIONAL SAFETY COUNCIL INSTRUCTOR RENEWAL FOR 3		120	120
PEST CONTROL CERTIFICATION DUES AND FINGERPRINT		0	218
ARIZONA PUBLIC RISK MANAGEMENT ASSOCIATION		55	55
PUBLIC RISK MANAGEMENT ASSOCIATION RENEWAL		385	385
SHRM MEMBERSHIP DUES X 2		380	380
INTERNATIONAL PUBLIC MANAGEMENT ASSOCIATION		149	149
NOTARY RENEWAL		283	148
MEETING EXPENSES	19	50	50
WATER FOR INTERVIEWS		50	50
TOTAL CATEGORY	4,662,944	4,846,679	4,995,078
SUPPLIES			
TRAINING SUPPLIES	0	592	592
FIRST AID AND CPR TRAINING FOR REQUIRED POSITIONS		432	432
FIRST AID AND CPR TRAINING FOR NON-REQUIRED POSITIONS		160	160
OFFICE SUPPLIES	6,192	5,815	6,720
PERSONNEL FILES		50	100
1 REMANUFACTURED BLACK TONER CARTRIDGES FOR HP 1022		50	50
PENS AND PENCILS FOR TESTING		0	100
1 REMANUFACTURED BLACK TONER CARTRIDGE FOR FAX		50	50
HUMAN RESOURCES OFFICE SUPPLIES		300	550
ORIENTATION PACKET SUPPLIES - COVERS, COMBS AND		100	100
TONER CARTIDGES 7 PRINthead FOR OFFICE JET PRO K5400		250	250



GENERAL FUND

PERSONNEL ADMINISTRATION

	FY14 Actual	FY15 Estimate	FY16 Budget
SUPPLIES			
ID SUPPLIES; SLEEVES, STRAPS, RIBBONS AND ID CARDS		100	305
RISK MANAGEMENT OFFICE SUPPLIES		200	500
HEALTH, WELLNESS AND SAFETY EXPO KIDS ITEMS		125	125
HEALTH, WELLNESS AND SAFETY EXPO RAFFLE ITEMS		500	500
READ AND WIN YOUR WAY TO WELLNESS RAFFLE		0	0
HEALTH, WELLNESS AND SAFETY EXPO BAGS		2,500	2,500
CERTIFICATES FOR WELLNESS PROGRAMS		50	50
HEALTH, WELLNESS AND SAFETY EXPO STUFFERS FOR BAGS		800	800
HEALTH, WELLNESS AND SAFETY EXPO COUNCIL CHAMBERS		440	440
INCENTIVES AND GIVEAWAYS		300	300
SPECIALTY SUPPLIES	1,429	5,520	5,820
PELTOR TACTICAL OVER THE HEAD ELECTRONIC EARMUFFS		0	300
PERSONAL PROTECTIVE EQUIPMENT		2,620	2,620
SAFETY INCENTIVE PROGRAM WITH QUARTERLY AND MISC		500	500
FIRST AID SUPPLIES		2,000	2,000
HAZARD ABATEMENTS		400	400
COMPUTER SOFTWARE	932	0	0
TESTING SUPPLIES	1,346	1,803	1,308
60 STUDY GUIDES		535	535
CORPORAL TESTING - BASED ON 25 APPLICANTS		495	0
POLICE OFFICER TESTS 50 TWICE A YEAR		773	773
UNIFORMS	0	0	0
TOTAL CATEGORY	9,898	13,730	14,440
PROPERTY			
FURNITURE	0	0	0
COMPUTER EQUIPMENT <\$5,000	108	0	0
EQUIPMENT <\$5,000	1,936	5,800	950
2 ERGO CHAIRS @ \$300 EACH AND VARIOUS ERGO SUPPLIES @		950	950
REPLACEMENT FILTERS FOR PD GAS MASKS. 86 MASKS@\$52.20		4,850	0
TOTAL CATEGORY	2,044	5,800	950
GRAND TOTAL	4,956,263	5,139,830	5,293,818



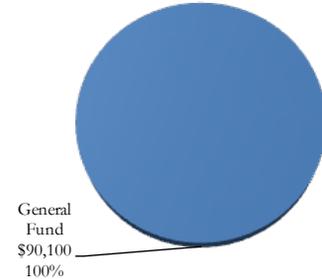
GENERAL FUND

ECONOMIC DEVELOPMENT

	FY14 Actual	FY15 Estimate	FY16 Budget
Expenditures by Classification			
Services and Other Charges	114,859	130,750	90,100
Property	-	-	-
Total	\$ 114,859	\$ 130,750	\$ 90,100

	FY14 Actual	FY15 Estimate	FY16 Budget
Expenditures by Activity			
Economic Development	\$ 114,859	\$ 130,750	\$ 90,100
Total	\$ 114,859	\$ 130,750	\$ 90,100

Economic Development
Funding Sources



	FY14 Actual	FY15 Estimate	FY16 Budget
SERVICES AND OTHER CHARGES			
CHAMBER TOURISM	54,000	55,000	60,000
<i>CHAMBER OF COMMERCE TOURISM CONTRACT</i>		55,000	60,000
ECONOMIC DEV AUTHORITY	60,000	75,000	0
<i>RETAIL STUDY</i>		15,000	0
<i>BREDA ANNUAL CONTRACT</i>		60,000	0
OTHER PROFESSIONAL SERVICES	859	750	30,000
<i>TAX ADMINISTRATION FEE</i>		750	0
<i>ECONOMIC DEVELOPMENT INITIATIVES</i>		0	30,000
DUES & MEMBERSHIPS	0	0	100
<i>INTERNATIONAL COUNCIL OF SHOPPING CENTERS</i>		0	100
TOTAL CATEGORY	114,859	130,750	90,100
GRAND TOTAL	114,859	130,750	90,100



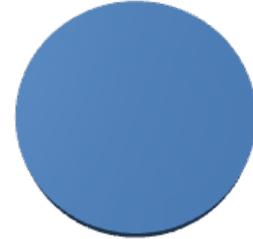
GENERAL FUND

CAPITAL OUTLAY

	FY14 Actual	FY15 Estimate	FY16 Budget
Expenditures by Classification			
Site Improvements	\$ 67,466	\$ -	\$ 22,500
Machinery & Equipment	21,441	15,000	30,000
Vehicles	186,717	-	315,794
Computer Related Equipment	49,901	129,468	286,000
Grand Total	\$ 325,525	\$ 144,468	\$ 654,294

Capital Outlay Funding Source

General
Fund
\$193,444
100%



Expenditures by Activity			
Culture and Recreation	\$ 77,611	\$ 144,468	\$ 28,500
General Government	82,345	-	310,000
Public Safety	165,569	-	315,794
Total	\$ 325,525	\$ 144,468	\$ 654,294

	FY14 Actual	FY15 Estimate	FY16 Budget
CAPITAL OUTLAY			
SITE IMPROVEMENTS	67,466	0	22,500
ROTARY PARK ELECTRICAL ENCLOSURE PHASE 1		0	7,500
ROTARY PARK ELECTRICAL ENCLOSURE		0	7,500
ROTARY PARK TRASH DUMPSTER ENCLOSURE		0	7,500
MACHINERY & EQUIPMENT	21,441	15,000	30,000
AUTOMATED POOL SWEEPER		0	6,000
REPLACE AIR CONDITIONER FOR SUDDENLINK GYM		0	10,000
REPLACE AIR CONDITIONER SPLIT UNITS		15,000	14,000
VEHICLES	186,717	0	315,794
FUND BALANCE - PD TRANSPORT VANS (2)		0	65,978
FUND BALANCE - PD TAHOES (2)		0	99,568
FUND BALANCE - PD BOATS (2)		0	150,248
COMPUTER RELATED EQUIPMENT	49,901	129,468	286,000
FUND BALANCE - PD IN-CAR MOBILE COMPUTERS AND SERVER		0	162,000
STORAGE AREA NETWORK SERVER		34,000	0
UPS BATTERY REPLACEMENT		21,550	0
FUND BALANCE - PD STORAGE AREA NETWORK		0	34,000
SWITCH STACKER		10,668	0
FUND BALANCE - REPLACE NETWORK SWITCHES		0	90,000
NETWORK SWITCHES		63,250	0
TOTAL CATEGORY	325,525	144,468	654,294
GRAND TOTAL	325,525	144,468	654,294



SPECIAL REVENUE FUNDS

Special Revenue Funds

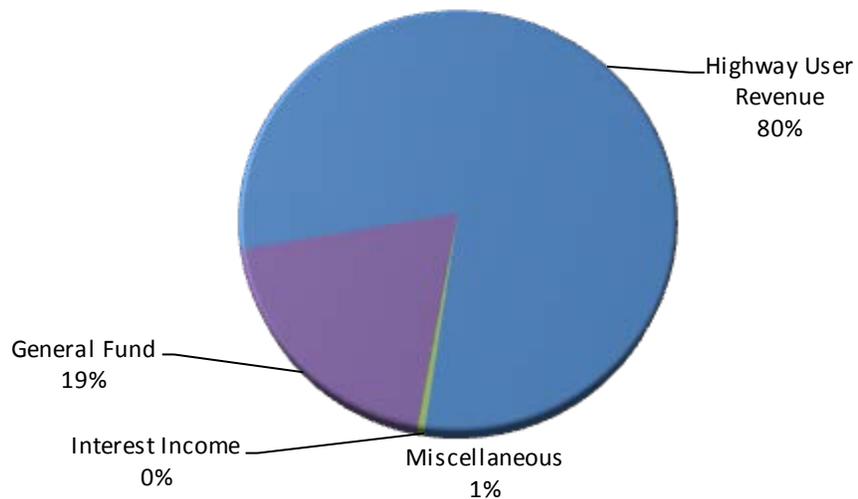
Streets Fund
Transit Fund
Special Events
CDBG/HOME Grants Fund
Water Impost Fund
Special Assessments Administration Fund
Senior Nutrition Fund
Police Grants Fund
Grants Fund
Court Enhancement Fund
Domestic Violence Assistance Fund
Court Fill the Gap Fund
RICO Fund
Court Judicial Collection Enhancement Fund
Arts Fund
Court FARE Fund
Real Estate Owned Fund



SPECIAL REVENUE FUNDS

STREETS FUND

The main source of revenue for this fund is from the Arizona Highway Users Revenue received from the State is a shared revenue. These revenues provide the funding for street construction and maintenance.





SPECIAL REVENUE FUNDS

STREETS FUND

The following table illustrates the activity of this fund for FY14, Estimates for FY15 and FY16 Budget Projections.

	FY14 Actual	FY15 Estimate	FY16 Budget
Beginning Fund Balance, 7/1	\$ 770,921	\$ 1,053,029	\$ 260,937
Revenues			
Highway User Revenue	\$ 3,186,053	\$ 3,313,274	\$ 3,475,007
Interest Income	344	-	-
Miscellaneous	6,531	1,060	21,218
General Fund	-	-	840,984
Total Revenues	\$ 3,192,928	\$ 3,314,334	\$ 4,337,209
Expenditures			
Highways and streets	\$ (2,291,077)	\$ (2,341,601)	\$ (2,374,991)
Debt Service	(332,171)	(332,196)	(1,085,567)
Capital Outlay	(113,805)	(14,047)	-
Capital projects	(173,767)	(1,418,582)	(1,137,588)
Total Expenditures	\$ (2,910,820)	\$ (4,106,426)	\$ (4,598,146)
Ending Fund Balance, 6/30	\$ 1,053,029	\$ 260,937	\$ -

Fund balance available as of July 1, 2015 is estimated at \$260,937. This amount along with the anticipated funding sources of \$4,337,209 is available to fund operating costs for street operations, capital outlay and projects that may be deemed necessary for this fund. The estimated expenditures for FY2015 total \$4,598,146. This leaves an estimated ending balance of \$0.

Funding Sources:

Arizona Highways Users Revenue: The FY2016 revenue estimate of \$3,475,007 is provided by the State. The distribution formula provides for 50.0% of the Arizona Highway Users Revenue to go to the Arizona Department of Transportation, 20.0% to the counties and 30.0% to the cities and towns. Revenue allocated from the 30.0% share to incorporated cities is distributed on the basis of (a) one-half based on the city's population relative to statewide population of incorporated cities and towns and (b) one-half, first, on the basis of county origin of sales of motor vehicle fuel, and secondly, on the basis of the city's population relative to county-wide population of incorporated cities.



SPECIAL REVENUE FUNDS

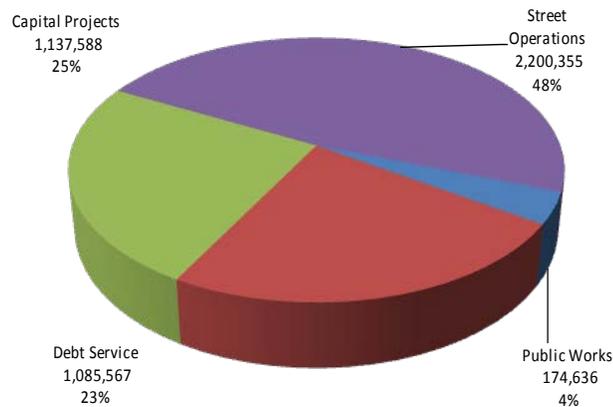
STREETS FUND

Interest Earnings: This amount is interest earned on the cash balance in the fund. It is a difficult estimate to make due to the fluctuation of cash balances and interest rates.

Miscellaneous Revenues: These are unanticipated revenues that may arise during the fiscal year.

Consolidated Fund Expenditure

	FY14 Actual	FY15 Estimate	FY16 Budget
Personnel	\$ 1,271,955	\$ 1,193,561	\$ 1,170,759
Services and other charges	466,454	492,332	501,684
Supplies	545,024	646,984	630,082
Property	7,645	8,724	12,871
Debt Service	32,171	32,196	67,545
Contingency	-	-	50,000
Capital Outlay	113,805	14,047	-
Subtotal	\$ 2,437,054	\$ 2,387,844	\$ 2,432,941
Transfers			
Debt Service	\$ 300,000	\$ 300,000	\$ 1,018,022
Capital Projects	173,767	1,418,582	1,137,588
Public Works	-	-	9,595
Subtotal	\$ 473,767	\$ 1,718,582	\$ 2,165,205
Grand Total	\$ 2,910,821	\$ 4,106,426	\$ 4,598,146





SPECIAL REVENUE FUNDS

STREETS FUND

Mission: To maintain, construct and administer the City's roadways and drainage facilities in a safe, professional and efficient manner while managing the available resources to maximize customer service and productivity with the goal of providing safe, effective and efficient transportation corridors to the citizens of our community.

The Street Maintenance Division is responsible for the maintenance of our city streets, pedestrian facilities, storm sewers and open channel drainage facilities. This includes repair street infrastructure, striping, patching, overlay service, sidewalks, curbs, handicap ramps, and shoulders as well as storm drainage infrastructure (washes, scuppers, pipes, retention/detention facilities, cleaning, maintenance and improvements. Alleyway and shoulder maintenance, street lights, street signage and traffic signals are also handled by this division.

Goal: Provide timely, efficient and cost-effective street and right-of-way maintenance; address short and long-term street maintenance issues within the City; prolong the useful life of the City's roadways.

Performance Measures	FY 14 Actual	FY 15 Estimate	FY 16 Budget
Shoulder Maintenance (Lane Miles)	60	80	80
Sectional Repairs (Square Feet)	49,650	50,000	50,000
Creek Seal Used (Lane Miles)	150	72	72
Curb, Gutter and Sidewalk (Linear Feet)	6,843	6,000	6,000
Turn-around time for Customer Service Request (Days)	1	1	1
Road Striping (Linear Feet)	157,104	150,000	150,000

Prior Year Results and Outcomes:

- Incurred 3,000 man-hours responding to flash flood clean-up.
- Manufactured 1,600 signs.
- Installed or repaired 1,000 signs.
- Responded to 480 Street Light Repair Request.
- Removed 2,500 cubic yards of weed and trash debris.
- Responded to 200 Street Service Request.
- Responded to 32 Weed and Trash Complaints.
- Responded to 5 Street Sweeper Request.
- Responded to 25 Pothole Repair Request.



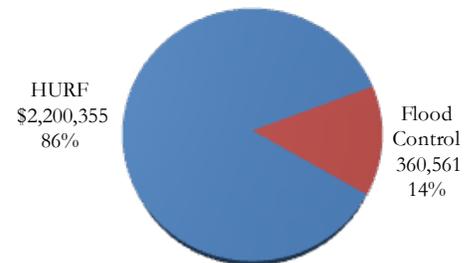
SPECIAL REVENUE FUNDS

STREETS FUND

Street Operations

Expenditure Summary	FY14 Actual	FY15 Estimate	FY16 Budget
Expenditures by Classification			
Personnel Costs	\$ 1,142,235	\$ 1,068,324	\$ 1,211,827
Services and Other Charges	543,839	584,038	597,398
Supplies	539,913	646,931	630,882
Property	6,227	8,724	12,871
Capital Outlay	113,805	76,249	57,938
Contingency	-	-	50,000
Subtotal	\$2,346,019	\$2,384,266	\$2,560,916
Cost Recovery	(226,728)	(322,201)	(360,561)
Total	\$ 2,119,291	\$ 2,062,065	\$ 2,200,355
Expenditures by Activity			
Highway and Streets	\$2,346,018	2,384,266	2,560,916
Total	\$2,346,018	\$2,384,266	\$2,560,916
Staffing			
Field Operations Manager	1.00	1.00	1.00
Foreman	1.00	1.00	1.00
Maintenance Worker I	11.00	11.00	11.00
Maintenance Worker II	3.00	3.00	3.00
Maintenance Worker III	2.00	2.00	2.00
Office Assistant II	1.00	1.00	1.00
Highways & Streets	19.00	19.00	19.00

Street Operations Funding Sources





SPECIAL REVENUE FUNDS

STREETS FUND

Street Operations

	FY14 Actual	FY15 Estimate	FY16 Budget
PERSONNEL COSTS			
REGULAR FULL-TIME	634,294	598,985	698,036
OTHER WAGES	95,033	75,375	80,071
STAND BY WAGES	15,222	16,705	17,597
OVERTIME	22,311	17,950	30,000
LEAVE PAY OFF	2,880	0	5,482
HEALTH INSURANCE	214,689	222,264	216,576
SOCIAL SECURITY	6,348	4,760	4,964
MEDICARE	10,510	9,645	12,052
ICMA RETIREMENT	61,009	57,355	67,480
UNEMPLOYMENT COMPENSATION	916	0	0
WORKERS COMPENSATION	79,022	65,285	79,570
TOTAL CATEGORY	1,142,235	1,068,324	1,211,827
SERVICES AND OTHER CHARGES			
LEGAL NOTICES	0	0	0
BUSINESS MEALS	0	0	0
ENGINEERING SERVICES	0	0	0
OTHER PROFESSIONAL SERVICES	0	12,000	12,000
<i>TRAFFIC SIGNAL SPECIALIST FOR EMERGENCY SITUATIONS</i>		<i>12,000</i>	<i>12,000</i>
PERMITTING & MISC. FEES	215	105	360
<i>CDL TESTING FEES</i>		<i>105</i>	<i>360</i>
CONTRACT LABOR	0	0	0
SERVICES - CONTRACTS	0	0	0
WATER	14,407	13,218	13,600
<i>89839 886 RAMAR ROAD</i>		<i>146</i>	<i>150</i>
<i>89876 1857 RIVIERA BLVD</i>		<i>146</i>	<i>150</i>
<i>168656 2031 KLONDIKE WAY HYDRANT METER</i>		<i>4,343</i>	<i>4,500</i>
<i>89841 843 RAMAR ROAD</i>		<i>146</i>	<i>150</i>
<i>89872 1891 RIVIERA BLVD</i>		<i>146</i>	<i>150</i>
<i>162226 LOCUST AND OAK CIR HYDRANT METER</i>		<i>2,320</i>	<i>2,400</i>
<i>89844 673 RAMAR ROAD IRRIGATION</i>		<i>146</i>	<i>150</i>
<i>89848 613 RAMAR ROAD IRRIGATION</i>		<i>146</i>	<i>150</i>
<i>89840 791 RAMAR ROAD</i>		<i>146</i>	<i>150</i>
<i>368292 1235 ALONAS WAY HYDRANT METER</i>		<i>3,085</i>	<i>3,100</i>
<i>89871 1920 RIVIERA BLVD</i>		<i>146</i>	<i>150</i>
<i>144850 270 LEE DR HYDRANT METER</i>		<i>2,302</i>	<i>2,400</i>
ELECTRIC	91	0	0
STREETS-ELECTRICITY	184,658	180,421	180,421
<i>094 TL HWY 95/ BH PKWY</i>		<i>1,011</i>	<i>1,011</i>
<i>105 TL 1615 HWY 95</i>		<i>913</i>	<i>913</i>
<i>269 SL PED 2557 JOSHUA TREE LN</i>		<i>1,175</i>	<i>1,175</i>
<i>281 SL 1069 RIVERFRONT DR</i>		<i>416</i>	<i>416</i>
<i>038 TL HWY 95/HANCOCK</i>		<i>1,062</i>	<i>1,062</i>
<i>060 TL HANCOCK/ TRANE</i>		<i>597</i>	<i>597</i>
<i>074 SL 1610 HWY 95 PED E</i>		<i>4,207</i>	<i>4,207</i>



SPECIAL REVENUE FUNDS

STREETS FUND

Street Operations

	FY14 Actual	FY15 Estimate	FY16 Budget
SERVICES AND OTHER CHARGES			
249 TL HWY 95/SAMS CLUB		1,158	1,158
272 SL 2596 LONDON DR		1,280	1,280
066 SL SUNRIDGE 250 WATTS		2,578	2,578
087 SL 2206 HI JOLLY		1,876	1,876
030 TL HWY 95/BRIDGE		1,623	1,623
063 SL SUNRIDGE 100 WATTS		3,070	3,070
166 SL CRNR RIVERVIEW		1,000	1,000
026 TL HWY 95/SILVER CREEK		3,800	3,800
085 2268 HI JOLLY DR		1,725	1,725
104 SL RNCH COLO/INTRST PL		1,001	1,001
182 SL RIVIERA LTS 69		12,562	12,562
184 SL PED RIVERVIEW/HWY 95		2,800	2,800
187 SL PED NE CRNR HWY 95/PKWY		5,285	5,285
115 TL MARINA/LAKESIDE		1,006	1,006
225 TL SILVER CRK/PWKY		1,471	1,471
047 SL BLACK MTN/MIRACLE MILE		884	884
077 SL 998 HWY 95 PED H		4,768	4,768
079 SL PED J/BRIDGE		1,804	1,804
086 SL 2150 SIERRA SANTIAGO		2,389	2,389
103 SL RNCH COLO/INTRST PL		1,142	1,142
146 TL HWY 95/WALMART		910	910
186 SL PED RAINBOW/HWY 95		4,975	4,975
050 TL HWY 95/3RD STREET		1,025	1,025
128 TL HWY 95/MEADOWS		1,028	1,028
189 SL 876 MARINA BLVD		1,400	1,400
292 TL PKWY/OATMAN RD		997	997
061 TL HANCOCK/LAKESIDE		566	566
021 TL HWY 95/PLATA		1,087	1,087
031 SECURITY LIGHTS		4,167	4,167
056 TL HANCOCK RD/HANCOCK		14,574	14,574
070 SL HWY 95/MARINA BLVD PED A		3,487	3,487
075 SL PED F ACROSS FROM CHAMBER		5,110	5,110
178 SL LONDON/HWY 68		453	453
188 SL 3816 RISING SUN RD		4,137	4,137
039 TL HWY 95/RAMAR		1,142	1,142
073 SL PEDESTAL D		1,109	1,109
078 SL PED I		3,429	3,429
082 SL 2136 HWY 95 PED B		4,152	4,152
145 TL HWY 95/MOHAVE		916	916
201 SL HWY 95/AIR PARK		1,175	1,175
264 TL HWY 95/LONG		935	935
036 TL HWY 95/MARINA		1,166	1,166
037 TL HWY 95/BH SQUARE		1,103	1,103
143 TL LOCUST/PARKWAY		745	745
185 SL PED MOHAVE/HWY 95		5,105	5,105
223 SL PED 2035 LAKESIDE DR		1,400	1,400



SPECIAL REVENUE FUNDS

STREETS FUND

Street Operations

	FY14 Actual	FY15 Estimate	FY16 Budget
SERVICES AND OTHER CHARGES			
059 TL HANCOCK/CLEARWATER		595	595
076 SL 1128 HWY 95 PED G		4,264	4,264
084 SL 2262 PINTA ROSA		1,233	1,233
133 TL HWY 68/MCCORMICK		1,197	1,197
171 SL RIVERBEND		1,376	1,376
181 SL RIVIERA LTS 213		15,067	15,067
072 SL HWY 95/SUMMIT WY PED C		4,452	4,452
302 TL HWY 95/5TH STREET		635	635
299 SL 1110 CHAPARRAL DR		337	337
304 SL 2091 HWY 95		3,410	3,410
210 SL PED 2798 DESERT STARS		1,070	1,070
303 SL 1392 HANCOCK CIRCLE		2,975	2,975
305 SL 1197 HWY 95		4,305	4,305
306 SL 1095 HWY 95		4,800	4,800
226 TL 2425 ADOBE RD		1,362	1,362
38493 SL LA PUERTA RD LIGHTS		450	450
271 SL PED 1640 BULLHEAD PKWY		900	900
273 TL 1901 HWY 95		1,180	1,180
282 TL PKWY/LANDON		1,157	1,157
274 TL 3401 HWY 95		760	760
TELEPHONE	4,801	5,015	5,030
763-5665		645	650
763-9400 - 5%		4,370	4,380
REFUSE	0	1,500	2,000
LANDFILL FEES INCURRED BY FLOOD DEBRIS DISPOSAL		500	1,000
LANDFILL FEES OVER USUAL ROLL OFF FEE		1,000	1,000
GENERAL EQUIPMENT REPAIRS	9,238	5,172	7,000
SMALL TOOLS AND EQUIPMENT REPAIR		5,172	6,000
REPAIR OF RADIOS, BATTERIES ETC		0	1,000
VEHICLE REPAIRS & SERVICE	238,351	265,750	263,750
FLEET RENTAL CHARGES		87,975	87,295
HURF FLEET RENTAL CHARGES		170,775	169,455
COMMUNITY WORKER PROGRAM		7,000	7,000
SOFTWARE/HARDWARE AGREEMENT	1,959	1,990	2,040
PAVEMENT MANAGEMENT SOFTWARE MAINTENANCE		1,990	2,040
OTHER REPAIRS & MAINTENANCE	9,875	10,525	10,525
BACKFLOW CERTIFICATION AND SERVICE		350	350
ANNUAL TRAFFIC SIGNAL TESTING & CERTIFICATION		10,175	10,175
EQUIP. & VEHICLE RENTAL	4,488	11,265	13,700
RENTAL EQUIPMENT FOR FLOOD CLEANUP		0	4,700
RADIOS		2,265	0
EQUIPMENT RENTAL AS NEEDED		4,000	4,000
TOWER SITE RENTAL		1,800	1,800
COMPRESSOR RENTAL FOR CRACKSEALING		3,200	3,200
LAND & BUILDING LEASE	0	0	0



SPECIAL REVENUE FUNDS

STREETS FUND

Street Operations

	FY14 Actual	FY15 Estimate	FY16 Budget
SERVICES AND OTHER CHARGES			
PROPERTY & RISK INSURANCE	71,446	68,554	73,705
WIFI SERVICE	362	380	382
<i>STREET MAINTENANCE NETWORK ACCESS</i>		380	382
CELLULAR SERVICE	2,167	2,890	2,867
<i>CELLPHONES (4)</i>		1,410	1,388
<i>SMARTPHONES (2)</i>		1,345	1,344
<i>RADIO ANNUAL SERVICE - COMMUNITY WORKER</i>		135	135
CUSTOM PRINTING	37	0	100
<i>BUSINESS CARDS</i>		0	100
PER DIEM	238	464	814
<i>MANAGEMENT TRAINING</i>		11	0
<i>APWA CONFERENCE</i>		0	170
<i>SLURRY SYSTEMS WORKSHOP</i>		60	60
<i>IMS.A TRAINING</i>		166	332
<i>MATERIALS PICK UP</i>		75	100
<i>CONCRETE TRAINING</i>		152	152
LODGING	0	1,026	2,325
<i>APWA CONFERENCE</i>		0	700
<i>SLURRY SYSTEMS WORKSHOP</i>		524	525
<i>IMS.A TRAINING</i>		502	1,100
TRANSPORTATION	1,209	500	700
<i>APWA CONFERENCE</i>		0	100
<i>SLURRY SYSTEMS WORKSHOP</i>		50	0
<i>CONCRETE TRAINING</i>		100	100
<i>IMS.A TRAINING</i>		200	200
<i>MATERIAL PICK UP</i>		150	300
SEMINARS & CONFERENCES	90	2,904	5,115
<i>MANAGEMENT TRAINING</i>		199	0
<i>SLURRY SYSTEMS WORKSHOP</i>		390	390
<i>APWA CONFERENCE</i>		0	1,400
<i>CONCRETE TRAINING</i>		1,360	1,360
<i>PLANT, INSECT & LANDSCAPE PROFESSIONALS TRAINING</i>		85	85
<i>IMS.A TRAINING</i>		870	1,880
BOOKS & SUBSCRIPTIONS	0	0	600
<i>MISCELLANEOUS TRAINING BOOKS</i>		0	600
DUES & MEMBERSHIPS	207	359	364
<i>APWA MEMBERSHIP DUES</i>		199	204
<i>IMS.A MEMBERSHIP DUES FOR 2 EMPLOYEES</i>		160	160
TOTAL CATEGORY	543,839	584,038	597,398
SUPPLIES			
SUPPLIES-STREET	36,491	49,000	50,160
<i>GLASS BEADS, STRIPING PAINT, TACK OIL</i>		35,000	36,160
<i>GRATES, DRAINAGE COVERS, METER BOXES</i>		4,000	4,000
<i>TRAFFIC CONES, BARRICADES</i>		10,000	10,000



SPECIAL REVENUE FUNDS

STREETS FUND

Street Operations

	FY14 Actual	FY15 Estimate	FY16 Budget
SUPPLIES			
STREETS-PATCHING	130,570	238,200	215,000
<i>COLD PATCH</i>		15,000	15,000
<i>CRACK SEALANT</i>		223,200	200,000
STREETS-ASPHALT	68,901	39,445	57,000
<i>STREET ASPHALT</i>		39,445	57,000
STREETS-CURBS & SIDEWALKS	24,289	52,155	30,000
<i>CONCRETE</i>		52,155	30,000
STREETS-SIGNS	21,948	40,000	25,000
<i>SIGN BLANKS AND MATERIALS</i>		40,000	25,000
OFFICE SUPPLIES	6,100	5,800	5,900
<i>DRINKING WATER</i>		4,800	4,900
<i>MISCELLANEOUS OFFICE SUPPLIES</i>		1,000	1,000
SPECIALTY SUPPLIES	92,213	75,247	76,250
<i>SAFETY SUPPLIES</i>		4,500	4,500
<i>SAFETY SUPPLIES FOR COMMUNITY WORKER PROGRAM</i>		750	750
<i>TRAFFIC SIGNAL & STREET LIGHT SUPPLIES</i>		22,000	22,000
<i>STEEL NEEDED FOR MANUFACTURING ITEMS</i>		5,000	5,000
<i>OPERATING SUPPLIES-HARDWARE, DRILL BITS, PAINT</i>		22,850	23,000
<i>PROPANE</i>		1,000	1,000
<i>BLOCK FORMS FOR FLOOD CONTROL</i>		1,147	2,000
<i>ELECTRICAL PARTS</i>		10,000	10,000
<i>FLAGS FOR HIGHWAY, HANCOCK AND MARINA</i>		5,000	5,000
<i>ICE FOR SHOP</i>		3,000	3,000
COMPUTER SOFTWARE	1,195	0	0
GASOLINE	42,864	38,217	42,350
<i>FUEL FACILITY CHARGE</i>		1,100	1,100
<i>11,000 GALLONS</i>		29,664	33,000
<i>2,750 GALLONS COMMUNITY WORKER PROGRAM</i>		7,453	8,250
DIESEL	103,163	94,545	114,900
<i>FUEL FACILITY CHARGE</i>		2,400	2,400
<i>30,000 GALLONS</i>		92,145	112,500
UNIFORMS	7,739	9,322	9,322
<i>TEMP SHIRTS OF 5 FOR 6 (\$15)</i>		900	900
<i>NEW HIRE PANTS (2) 5 PANTS EA (\$17)</i>		170	170
<i>NEW HIRE SHIRTS (2) 5 SHIRTS EA (\$15)</i>		150	150
<i>REPLACEMENT JACKETS (10) \$120</i>		1,200	1,200
<i>REPLACEMENT OF STEEL TOED BOOTS FOR (25) INCL</i>		3,750	3,750
<i>REPLACEMENT PANTS OF 3 FOR 19 (\$17)</i>		969	969
<i>REPLACEMENT SHIRTS OF 3 FOR 19 (\$15)</i>		855	855
<i>TEMP PANTS OF 5 FOR 6 (\$17)</i>		1,020	1,020
<i>SUN HATS 28 (\$11)</i>		308	308
CHEMICAL PRODUCTS	4,442	5,000	5,000
<i>WEED CONTROL SUPPLIES FOR RIGHTS-OF-WAY</i>		5,000	5,000
TOTAL CATEGORY	539,913	646,931	630,882



SPECIAL REVENUE FUNDS

STREETS FUND

Street Operations

	FY14 Actual	FY15 Estimate	FY16 Budget
PROPERTY			
APPLIANCES	647	0	0
TOOLS	4,650	7,093	10,371
METAL DETECTOR		0	371
TOOL BOXES WITH TOOLS		1,645	2,000
CHAINSAWS		3,642	3,700
TORCHES & DRILLS		962	3,300
TRIMMERS		844	1,000
COMPUTER EQUIPMENT<\$5,000	930	930	0
DESK TOP FOR ROADS SIGN SHOP		930	0
EQUIPMENT<\$5,000	0	701	2,500
12V FUEL TRANSFER		350	0
ELECTRIC DRYER		351	0
RADIOS AND ACCESSORIES 6 EA		0	2,500
TOTAL CATEGORY	6,227	8,724	12,871
CAPITAL OUTLAY			
SITE IMPROVEMENTS	0	0	0
MACHINERY & EQUIPMENT	113,805	76,249	57,938
LOADER		27,285	0
HYDROSEEDER		34,917	0
TRAFFIC SIGNAL DETENTION LIGHT		14,047	0
COMPACT EXCAVATOR		0	57,938
VEHICLES	0	0	0
2016 INTERNATIONAL HD TRUCK & TRAILER \$207,276		0	0
2015 CHEVY SILVERADO \$35,177 (SUPPLEMENTAL)		0	0
DUMP TRUCK \$127,762 (SUPPLEMENTAL)		0	0
TOTAL CATEGORY	113,805	76,249	57,938
CONTINGENCY			
CONTINGENCY	0	0	50,000
CONTINGENCY		0	50,000
TOTAL CATEGORY	0	0	50,000
TOTAL DIVISION	2,346,019	2,384,266	2,560,916



SPECIAL REVENUE FUNDS

TRANSIT FUND

The Transit Fund accounts for the revenues and expenditures related to providing public transportation to Bullhead City residents.

The Bullhead Area Transit System (BATS) is the exclusive public transportation provider within the city limits (Bullhead City Code Chapter 13.12.020). The mission of the Transit System is to provide safe, efficient, and accessible transportation, enhancing the livability of the community, and serving as a vital component of the local economy. The program was established in December 2000 as a demand-response program. In 2003, the program transitioned to a fixed-route system with complimentary paratransit service. The fixed routes provide hourly service on weekdays and service every two hours on Saturdays. Registered Dial-a-Ride passengers receive curb-to-curb service during regular service hours.

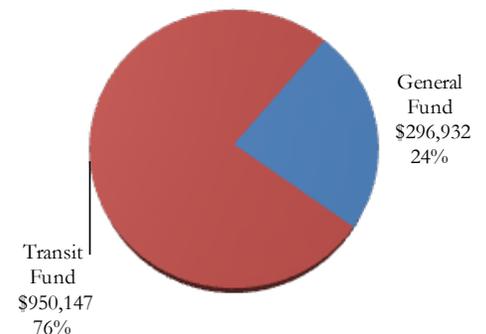
The Bullhead City Senior Center Transportation Program provides transportation services designed to encourage independence, enhanced quality of life, and social interaction for the elderly and disabled. Qualified volunteer drivers help passengers that generally require assistance with mobility. Primary destinations include dialysis, physician offices, hospital and other medical facilities, pharmacies, post office, shopping centers, and the senior nutrition center.

	FY14 Actual	FY15 Estimate	FY16 Budget
Expenditures by Classification			
Personnel Costs	\$ 624,373	\$ 629,241	692,920
Services and Other Charges	188,851	215,873	233,934
Supplies	137,667	119,889	133,525
Property	25,444	9,827	2,000
Capital Outlay	124,813	35,855	184,700
Grand Total	\$ 1,101,148	\$ 1,010,685	\$ 1,247,079

Expenditures by Activity			
Senior Transportation	\$ 49,962	\$ 87,816	\$ 69,692
Transit	1,051,186	922,869	1,177,387
Total	\$ 1,101,148	\$ 1,010,685	\$ 1,247,079

Staffing			
Human Services & Transit	1.00	1.00	1.00
Director			
Office Specialist I	1.00	1.00	1.00
Transit Bus Driver	5.00	5.00	6.00
Transit Operations Supervisor	1.00	1.00	1.00
Total	8.00	8.00	9.00

Transit Funding Sources





SPECIAL REVENUE FUNDS

TRANSIT FUND

Mission: Provide safe, efficient and accessible transportation, enhancing the livability of the community, and serving as a vital component of the local economy. Provide transportation services designed to encourage independence, enhance quality of life, and social interaction for the elderly and disabled.

Department Description

The Bullhead Area Transit System (BATS) is the exclusive transportation provider within the City limits (Bullhead City Code Chapter 13.12.020). The program was established in December 2000 as a demand-response program. In 2003, the program transitioned to a fixed-route system with complimentary paratransit service. The fixed routes provide hourly service on weekdays and service every two hours on Saturdays. Registered Dial-a-Ride passengers receive curb-to-curb service during regular service hours.

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2014-15 Highlights

- ✓ Augmented local match for FTA grant with in-kind services
- ✓ Implemented registration of personal care attendants
- ✓ Optimized current services by implementing year 1 recommendations of the Short Range Transit Plan (SRTP)
- ✓ Implemented marketing recommendations contained in the SRTP
- ✓ Conducted the annual paratransit recertification process
- ✓ Applied for and was awarded a \$1.1 million FTA Section 5311 grant to continue rural transit service
- ✓ Updated the ADA paratransit plan, transit civil rights plan and public participation plan
- ✓ Retained transit sponsorship with WARMC and Katherine Heights
- ✓ Continued participation with the WACOG Coordinated Council
- ✓ Purchased two (2) new ADA accessible replacement buses to maintain a reliable transit service fleet
- ✓ Implemented dispatch enhancement software for demand response services
- ✓ Upgraded transit system security/surveillance system



SPECIAL REVENUE FUNDS

TRANSIT FUND

2015-16 Objectives

- ✓ Apply for FTA Section 5311 grant to continue rural transit service
- ✓ Further optimize current services by implementing year 2 recommendations of the SRTP
- ✓ Recertify paratransit passengers whose certification is expiring
- ✓ Train and recertify employees as needed in first aid/CPR, defensive driving, PASS and emergency preparedness
- ✓ Initiate site selection/NEPA process
- ✓ Implement a stop annunciator system that is compatible with the current AVL/APC system
- ✓ Fleet wide bike rack, luggage rack and fare box upgrades
- ✓ Implement automated passenger counter and automated vehicle locating systems fleet wide
- ✓ Conduct a planning study to prepare implementation of optimization and reallocation recommendations of the SRTP

Performance Indicators

MEASURE	FY14 Actual	FY 15 Estimate	FY16 Budget
Deadhead miles as a percentage of total miles (fixed)	3.2%	1.6%	1.3%
Paratransit service hours (demand)	3860	3783	3880
Passenger trip (demand)	9394	9500	9500
Passenger Trips (Fixed)	164746	169800	180700
Passenger trips per mile (demand)	.13	.13	.13
Passenger trips per mile (fixed)	.8	.83	.88
Recertify dial-a-ride passenger eligibility (demand)	30	55	82
Senior vehicle service hours (demand)	1417	1420	1390
Trips per service hour (demand)	1.78	1.79	1.8
Trips per service hour (fixed)	12.34	12.72	13.5
Vehicle deadhead miles (fixed)	6689	3348	2700
Vehicle service hours (fixed)	13346	13346	13346
Vehicle service miles (demand)	72424	75420	75000
Vehicle service miles (fixed)	206497	205700	205700



SPECIAL REVENUE FUNDS

TRANSIT FUND

Senior Transportation

	FY14 Actual	FY15 Estimate	FY16 Budget
PERSONNEL COSTS			
REGULAR FULL-TIME	23,728	37,331	31,950
OTHER WAGES	0	20,940	10,194
OVERTIME	0	26	0
LEAVE PAY OFF	0	0	506
HEALTH INSURANCE	4,859	5,968	5,299
SOCIAL SECURITY	11	1,288	632
MEDICARE	66	664	618
ICMA RETIREMENT	2,106	3,398	2,891
DEFERRED COMPENSATION	936	920	966
WORKERS COMPENSATION	75	2,471	1,103
TOTAL CATEGORY	31,780	73,006	54,160
SERVICES AND OTHER CHARGES			
BUSINESS MEALS	33	100	100
<i>VOLUNTEER APPRECIATION MEALS FOR SENIOR TRANSIT</i>		<i>100</i>	<i>100</i>
OTHER CONTRACTED SERVICES	0	0	0
VEHICLE REPAIRS & SERVICE	4,392	5,700	6,000
<i>PM SERVICES</i>		<i>1,000</i>	<i>1,000</i>
<i>TIRES</i>		<i>1,000</i>	<i>1,000</i>
<i>REPAIRS/PARTS</i>		<i>3,700</i>	<i>4,000</i>
SOFTWARE/HARDWARE AGREEMENT	0	1,500	1,225
<i>DISPATCH SOFTWARE</i>		<i>1,500</i>	<i>1,225</i>
PROPERTY & RISK INSURANCE	1,744	2,281	2,452
CELLULAR SERVICE	328	629	1,055
<i>CELLPHONE (1)</i>		<i>385</i>	<i>396</i>
<i>AIR CARD FOR AVL (1)</i>		<i>0</i>	<i>415</i>
<i>RADIO SERVICE - \$10/MO X 2 RADIOS</i>		<i>244</i>	<i>244</i>
CUSTOM PRINTING	0	200	200
<i>PRINTING FOR CUSTOMER INFORMATION MATERIALS</i>		<i>200</i>	<i>200</i>
TOTAL CATEGORY	6,497	10,410	11,032



SPECIAL REVENUE FUNDS

TRANSIT FUND

Senior Transportation

	FY14 Actual	FY15 Estimate	FY16 Budget
SUPPLIES			
AWARDS	97	100	100
<i>VOLUNTEER APPRECIATION/RECOGNITION</i>		100	100
GASOLINE	5,444	3,800	3,900
<i>1,300 GALLONS X \$3.00</i>		3,800	3,900
TIRES	456	0	0
UNIFORMS	495	500	500
<i>SENIOR TRANSIT DRIVER UNIFORMS</i>		500	500
TOTAL CATEGORY	6,492	4,400	4,500
PROPERTY			
EQUIPMENT <\$5,000	5,194	0	0
SENIOR TRANSPORTATION			
PROPERTY			
TOTAL CATEGORY	5,194	0	0
CAPITAL OUTLAY			
VEHICLES	0	0	0
TOTAL CATEGORY	0	0	0
TOTAL	49,962	87,816	69,692



SPECIAL REVENUE FUNDS

TRANSIT FUND

Bullhead Area Transit System (BATS)

	FY14 Actual	FY15 Estimate	FY16 Budget
PERSONNEL COSTS			
REGULAR FULL-TIME	289,411	267,338	329,522
OTHER WAGES	153,474	138,247	134,564
OVERTIME	3,736	4,066	4,000
LEAVE PAY OFF	0	0	2,847
HEALTH INSURANCE	79,607	86,230	95,800
SOCIAL SECURITY	9,696	8,673	8,343
MEDICARE	5,290	4,969	6,829
ICMA RETIREMENT	26,358	24,433	30,184
DEFERRED COMPENSATION	3,599	3,280	4,032
UNEMPLOYMENT COMPENSATION	-1,555	0	0
WORKERS COMPENSATION	22,976	18,999	22,640
EMPLOYEE ALLOWANCE	0	0	0
TOTAL CATEGORY	592,593	556,235	638,760
SERVICES AND OTHER CHARGES			
LEGAL NOTICES	0	703	175
<i>LEGAL NOTICES FOR PUBLIC HEARING</i>		<i>703</i>	<i>175</i>
AUDITING SERVICES	1,400	1,400	1,400
<i>AUDITING SERVICE</i>		<i>1,400</i>	<i>1,400</i>
MEDICAL SERVICES	0	0	0
PRE-EMPLOYMENT MEDICAL	0	0	0
OTHER PROFESSIONAL SERVICES	0	4,450	0
<i>PLANNING FUNDS</i>		<i>4,450</i>	<i>0</i>
BANKING SERVICES	0	0	0
PERMITTING & MISC. FEES	0	20	0
<i>VEHICLE REGISTRATION</i>		<i>20</i>	<i>0</i>
LABORATORY SERVICES	0	120	2,000
<i>SUBSTANCE ABUSE PROGRAM TESTING</i>		<i>120</i>	<i>2,000</i>
OTHER CONTRACTED SERVICES	0	0	0
WATER	471	0	0
ELECTRIC	1,787	0	0
<i>ELECTRIC IS AN INDIRECT EXPENSE NEED AN APPROVED</i>		<i>0</i>	<i>0</i>
TELEPHONE	3,785	0	0
GENERAL EQUIPMENT REPAIRS	0	0	0
VEHICLE REPAIRS & SERVICE	144,119	146,100	142,000
<i>PREVENTIVE MAINTENANCE</i>		<i>17,000</i>	<i>15,000</i>
<i>TIRES</i>		<i>23,000</i>	<i>20,000</i>
<i>WASHES</i>		<i>0</i>	<i>7,000</i>
<i>REPAIRS</i>		<i>106,100</i>	<i>100,000</i>
SOFTWARE/HARDWARE AGREEMENT	0	1,570	14,025
<i>DISPATCH SOFTWARE</i>		<i>1,570</i>	<i>1,225</i>
<i>AUTO VEHICLE LOCATION/AUTO PASSENGER COUNTER</i>		<i>0</i>	<i>12,000</i>
<i>ON-LINE TRIP PLANNING</i>		<i>0</i>	<i>800</i>



SPECIAL REVENUE FUNDS

TRANSIT FUND

Bullhead Area Transit System (BATS)

	FY14 Actual	FY15 Estimate	FY16 Budget
SERVICES AND OTHER CHARGES			
LAND & BUILDING RENTALS	0	0	0
EQUIP. & VEHICLE RENTAL	0	0	0
OFFICE EQUIPMENT LEASE	791	800	800
<i>COPIER LEASE</i>		800	800
PROPERTY & RISK INSURANCE	18,270	37,886	40,733
WIFI SERVICE	331	288	384
<i>WIFI INTERNET DIRECT EXPENSE CHARGES \$32/MO</i>		288	384
CELLULAR SERVICE	3,892	3,889	8,080
<i>CELLPHONES (6)</i>		2,329	2,370
<i>DATA CARDS FOR AVL (10)</i>		0	4,150
<i>TRANSIT RADIO SERVICE</i>		1,560	1,560
OTHER ADVERTISING	1,505	1,900	3,175
<i>TRANSIT ADVERTISING AND MARKETING</i>		1,900	3,175
CUSTOM PRINTING	2,288	3,000	4,000
<i>PRINTING TRANSIT BROCHURES, COUPONS, PASSES,</i>		3,000	4,000
PER DIEM	536	574	500
<i>REIMBURSABLE TRAVEL PER DIEM</i>		574	500
LODGING	2,075	1,262	2,500
<i>REIMBURSABLE TRAVEL LODGING</i>		1,262	2,500
TRANSPORTATION	570	902	2,500
<i>RTAP REIMBURSABLE TRAVEL</i>		902	2,500
LOCAL MILEAGE REIMBURSEMENT	0	0	0
OTHER TRAVEL EXPENSES	0	0	0
SEMINARS & CONFERENCES	468	469	500
<i>REIMBURSABLE-AZTA, ADOT WORKSHOP, CTA, 3RD PARTY CDL</i>		469	500
BOOKS & SUBSCRIPTIONS	66	130	130
<i>NEWSPAPER SUBSCRIPTION</i>		130	130
DUES & MEMBERSHIPS	0	0	0
TOTAL CATEGORY	182,354	205,463	222,902
SUPPLIES			
TRAINING SUPPLIES	725	525	525
<i>RTAP REIMBURSABLE SUPPLIES FOR TRANSIT TRAININGS</i>		525	525
OFFICE SUPPLIES	1,059	1,000	1,000
<i>ADMIN OFFICE SUPPLIES</i>		1,000	1,000
SPECIALTY SUPPLIES	2,132	3,000	4,000
<i>SUPPLIES AND EQUIPMENT, CLEANING SUPPLIES, ETC.</i>		3,000	4,000
COMPUTER SOFTWARE	0	10,164	0
<i>DISPATCHING SOFTWARE</i>		10,164	0
GASOLINE	106,430	87,000	105,000



SPECIAL REVENUE FUNDS

TRANSIT FUND

Bullhead Area Transit System (BATS)

	FY14 Actual	FY15 Estimate	FY16 Budget
SUPPLIES			
35,000 GALLONS X \$3.00		87,000	105,000
DIESEL	13,402	12,000	15,000
4,000 GALLONS X \$3.75		12,000	15,000
TIRES	4,179	0	0
UNIFORMS	3,249	1,800	3,500
DRIVER UNIFORMS		1,800	3,500
TOTAL CATEGORY	131,176	115,489	129,025
PROPERTY			
COMPUTER EQUIPMENT <\$5,000	1,639	6,502	0
ID CARD PRINTER SYSTEM		1,000	0
LAPTOP COMPUTER		2,398	0
DESKTOP COMPUTERS (3)		2,623	0
MONITORS		481	0
EQUIPMENT <\$5,000	18,612	3,325	2,000
REINFORCED PLASTIC ROUTE INFO HOLDERS X 20		3,325	2,000
TOTAL CATEGORY	20,251	9,827	2,000
CAPITAL OUTLAY			
MACHINERY & EQUIPMENT	119,421	15,410	184,700
SITE SELECTION/NEPA FOR TRANSIT AREA		0	50,000
AVL/APC DATA SYSTEMS		0	75,000
BIKE RACKS, FAREBOXES, LUGGAGE RACKS AND SURVEILLANCE SYSTEM		0	59,700
		15,410	0
VEHICLES	0	20,445	0
NEW TRANSIT ARBOC BUSES		20,445	0
FURNITURE AND FIXTURES	5,392	0	0
TOTAL CATEGORY	124,813	35,855	184,700
TOTAL	1,051,186	922,869	1,177,387



SPECIAL REVENUE FUNDS

SPECIAL EVENTS FUND

The Special Event Fund accounts for the revenues and expenditures related to providing special events to promote tourism and economic benefit.

	FY14 Actual	FY15 Estimate	FY16 Budget
Expenditures by Classification			
Personnel Costs	\$ 190,054	\$ 201,514	\$ 147,468
Services and Other Charges	567,461	691,410	761,802
Supplies	159,108	163,309	99,480
Property	7,116	6,200	6,200
Grand Total	\$ 923,739	\$ 1,062,433	\$ 1,014,950
Expenditures by Activity			
Other Special Events	212	-	-
River Regatta	889,306	1,012,052	968,350
Bluegrass Festival	30,482	42,794	42,810
Winter Fest	3,740	7,587	3,790
Total	\$ 923,739	\$ 1,062,433	\$ 1,014,950
Staffing			
Office Specialist/Pool Manager	0.10	0.10	0.25
Revenue Manager	0.00	0.00	0.18
Sponsorship Coordinator	1.00	1.00	0.80
Recreation	1.10	1.10	1.23



SPECIAL REVENUE FUNDS

SPECIAL EVENTS FUND

River Regatta

	FY14 Actual	FY15 Estimate	FY16 Budget
PERSONNEL COSTS			
REGULAR FULL-TIME	55,835	55,900	79,464
OTHER WAGES	26,414	23,640	41,621
OVERTIME	3,769	2,811	0
HEALTH INSURANCE	12,487	12,936	14,115
SOCIAL SECURITY	1,904	1,632	2,580
MEDICARE	1,233	1,178	1,756
ICMA RETIREMENT	4,501	5,057	7,191
WORKERS COMPENSATION	699	756	740
TOTAL CATEGORY	106,842	103,910	147,468
SERVICES AND OTHER CHARGES			
BUSINESS MEALS	200	590	500
MARKETING MEALS			500
MEDICAL SERVICES	0	0	0
OTHER PROFESSIONAL SERVICES	213	0	0
BANKING SERVICES	34,692	54,917	0
PAYPAL			0
ACTIVE NET			0
OTHER TECHNICAL SERVICES	0	0	0
PERMITTING & MISC. FEES	100	800	800
NDOW PERMIT			50
SPECIAL USE PERMIT BIG BEND PARK			750
CONTRACT LABOR	4,224	0	0
OTHER CONTRACTED SERVICES	248,839	452,043	562,282
NIGHT SECURITY GUARDS			2,032
CHARTER BUSES			200,000
SCHOOL BUSES			28,000
RIVER CLEAN-UP			2,000
PARKS CLEAN-UP			10,000
OUTSIDE PUBLIC SAFETY			105,000
SECURITY EVENT CROWD MANAGEMENT			215,250
ELECTRIC	0	120	120
ELECTRIC - REC CENTER			120
TELEPHONE	0	415	415
REGATTA 1-800 NUMBER			415
VEHICLE REPAIRS & SERVICE	2,000	2,200	2,200
VEHICLE REPAIR/MAINTENANCE			2,200
SOFTWARE/HARDWARE AGREEMENT	0	500	500
REGISTRATION BACK-UP			500
LAND & BUILDING RENTALS	12,045	4,000	4,000
RIVERSIDE AZ PARKING LOT RENTAL			4,000
EQUIP. & VEHICLE RENTAL	205,234	94,120	100,120



SPECIAL REVENUE FUNDS

SPECIAL EVENTS FUND

River Regatta

	FY14 Actual	FY15 Estimate	FY16 Budget
SERVICES AND OTHER CHARGES			
AIR COMPRESSORS, LIGHTS AND GENERATORS			9,001
HOSPITALITY TENTS			4,900
LIFE JACKETS			340
HOTEL ROOMS - STANDBY BUS DRIVERS			2,600
LAP TOPS FOR REGISTRATION			5,500
TEMP FENCING			13,500
AIR STATION CONNECTOR RENTAL			500
GOLF CARTS			21,000
PORTABLE TOILETS			3,344
JET-SKI RENTAL			15,000
SOUND/PA SYSTEMS FOR PARKS			13,800
BARRICADES, ROAD SAFETY SIGNS RENTAL			3,600
HOSPITALITY TRAILERS FOR PARKS			2,800
FIRST AID TRAILER			4,235
OFFICE EQUIPMENT LEASE	1,297	1,500	1,500
COLOR COPIES			1,500
MUSIC LICENSE AGREEMENT	0	1,856	1,856
ASCAP MUSIC LICENSE			331
SESAC MUSIC LICENSE			775
BMI MUSIC LICENSE			750
PROGRAM INSURANCE	0	0	13,000
EVENT CANCELLATION INSURANCE			13,000
WIFI SERVICE	1,670	2,800	2,800
CONTENT MANAGEMENT			2,800
OTHER ADVERTISING	1,169	0	0
MARKETING EVENTS	13,969	18,410	15,945
NEWSPAPER ADS			1,700
MAGAZINE ADS			5,000
BILLBOARDS			3,300
REGIONAL MKTG			5,000
WEBSITE HOST			195
MISC MARKETING - MISS ARIZONA AND MISS NEVADA			750
CUSTOM PRINTING	8,689	11,959	11,959
EVENT PROGRAMS			7,400
BROCHURES			809
SIGNS/BANNERS			3,750
SEMINARS & CONFERENCES	0	0	0
TOWING CHARGES	0	0	0
TOTAL CATEGORY	534,342	646,230	717,997
SUPPLIES			
IMPROVEMENTS NONCAPITAL	413	0	0
STREET ASPHALT	0	3,687	0



SPECIAL REVENUE FUNDS

SPECIAL EVENTS FUND

River Regatta

	FY14 Actual	FY15 Estimate	FY16 Budget
SUPPLIES			
ENGINEERING/TESTING FOR ASPHALT			0
ASPHALT FOR DAVIS CAMP			0
OFFICE SUPPLIES	804	290	290
FOLDERS/BINDERS/LAMINATE			290
AWARDS	5,445	7,705	7,705
DECORATED FLOAT CONTEST			5,000
HOME DECORATING CONTEST			1,500
LOGO DESIGN ARTIST			500
VOLUNTEER AWARDS			500
FLOAT CONTEST TROPHIES			205
SPECIALTY SUPPLIES	101,869	100,849	38,890
PARTICIPANT T-SHIRTS			0
ICE			3,400
VOLUNTEER/STAFF APPRECIATION			3,250
VOLUNTEER/STAFF FOOD			2,500
STATE OF AZ USE TAX			5,000
CLEANING SUPPLIES			520
EVENT SUPPLIES			5,700
SAFETY/DIRECTIONAL BALLOONS			200
VOLUNTEER/STAFF SHIRTS			9,000
PARTICIPANT WRISTBANDS			1,400
RDS USE TAX			1,780
AIR MANIFOLDS REPAIR PARTS			500
TRASH BAGS			1,900
SPORT DRINKS			3,700
STOCK MUSIC			40
COMPUTER SOFTWARE	0	0	0
POSTAGE	0	600	600
POSTAGE			600
GASOLINE	2,426	4,550	6,200
GAS - JET SKTS			3,300
GAS - CITY VEHICLES			2,900
FOOD/BEVERAGE FOR RESALE	46,930	43,000	43,000
PARTICIPANT LUNCHES			43,000
TOTAL CATEGORY	157,885	160,681	96,685
PROPERTY			
COMPUTER EQUIPMENT <\$5,000	740	0	0
EQUIPMENT <\$5,000	6,376	6,200	6,200
POLICE RADIOS			6,000
REGISTRATION SCANNERS			200
TOTAL CATEGORY	7,116	6,200	6,200
TOTAL DIVISION	806,185	917,021	968,350



SPECIAL REVENUE FUNDS

SPECIAL EVENTS FUND

Bluegrass Festival

	FY14 Actual	FY15 Estimate	FY16 Budget
PERSONNEL COSTS			
REGULAR FULL-TIME	0	0	0
OTHER WAGES	0	0	0
HEALTH INSURANCE	0	0	0
SOCIAL SECURITY	0	0	0
MEDICARE	0	0	0
ICMA RETIREMENT	0	0	0
WORKERS COMPENSATION	0	0	0
TOTAL CATEGORY	0	0	0
SERVICES AND OTHER CHARGES			
BUSINESS MEALS	0	1,000	1,000
HOSPITALITY TENT			1,000
BANKING SERVICES	53	124	140
PAYMENT PROCESSING FEES			140
PERMITTING & MISC. FEES	0	0	0
OTHER CONTRACTED SERVICES	26,700	33,500	33,500
EMCEE			500
ELECTRIC			1,200
BANDS			25,800
SOUND TECH			3,500
PROMOTER			2,500
EQUIP. & VEHICLE RENTAL	0	1,400	1,400
OFFICE COPIER LEASE			500
GENERATOR			900
OFFICE EQUIPMENT LEASE	701	500	500
COLOR COPIES			500
MARKETING EVENTS	3,028	4,670	4,670
BLYTHE PROMO BOOTH			170
EVENT MARKETING			4,000
PROMO FLYERS			500
CUSTOM PRINTING	0	1,100	1,100
PARKING PASSES, EVENT WRISTBANDS			500
EVENT BANNERS AND SIGNS			600
PER DIEM	0	0	0
LODGING	0	0	0
TRANSPORTATION	0	0	0
TOTAL CATEGORY	30,482	42,294	42,310
SUPPLIES			
SPECIALTY SUPPLIES	0	500	500
EVENT SUPPLIES			500
TOTAL CATEGORY	0	500	500
TOTAL DIVISION	30,482	42,794	42,810



SPECIAL REVENUE FUNDS

SPECIAL EVENTS FUND

Winter Festival

	FY14 Actual	FY15 Estimate	FY16 Budget
PERSONNEL COSTS			
REGULAR FULL-TIME	0	0	0
OTHER WAGES	0	2,358	0
OVERTIME	0	0	0
HEALTH INSURANCE	0	0	0
SOCIAL SECURITY	0	146	0
MEDICARE	0	34	0
ICMA RETIREMENT	0	0	0
WORKERS COMPENSATION	0	35	0
TOTAL CATEGORY	0	2,573	0
SERVICES AND OTHER CHARGES			
OTHER PROFESSIONAL SERVICES	0	0	0
PERMITTING & MISC. FEES	93	47	45
HEALTH PERMIT			45
CONTRACT LABOR	0	0	0
OTHER CONTRACTED SERVICES	0	0	0
ELECTRIC	0	0	0
LAND & BUILDING RENTALS	0	0	0
EQUIP. & VEHICLE RENTAL	350	350	950
PORTABLE RESTROOMS			350
LIGHT TOWER AND GENERATOR RENTAL			600
OFFICE EQUIPMENT LEASE	0	472	250
COLORED COPIES			250
MARKETING EVENTS	0	0	0
CUSTOM PRINTING	2,195	2,017	250
FLYERS/SIGNS/BANNERS			250
EVENT PROGRAMS			0
TOTAL CATEGORY	2,638	2,886	1,495
SUPPLIES			
OFFICE SUPPLIES	0	0	0
AWARDS	0	83	250
TROPHIES AND MEDALS			250
SPECIALTY SUPPLIES	1,102	1,880	1,880
HOT DOG BUNS, CONDIMENTS, PAPER SUPPLIES, COFFEE			750
LIGHTUP NOSES, ELF COSTUMES			555
DECORATIONS, CLEANING AND FOOD PREP SUPPLIES			575
GASOLINE	0	165	165
GAS FOR LIGHT TOWER AND GENERATOR			100
PROPANE FOR BBQ			65
FOOD/BEVERAGE FOR RESALE	0	0	0
TOTAL CATEGORY	1,102	2,128	2,295
TOTAL DIVISION	3,740	7,587	3,790



SPECIAL REVENUE FUNDS

SPECIAL EVENTS FUND

Other Special Events

	FY14 Actual	FY15 Estimate	FY16 Budget
PERSONNEL COSTS			
REGULAR FULL-TIME	0	0	0
OTHER WAGES	0	0	0
OVERTIME	0	0	0
HEALTH INSURANCE	72	0	0
SOCIAL SECURITY	146	0	0
MEDICARE	2	0	0
ICMA RETIREMENT	14	0	0
WORKERS COMPENSATION	3	0	0
TOTAL CATEGORY	107	0	0
SUPPLIES			
SPECIALTY SUPPLIES	105	0	0
TOTAL CATEGORY	105	0	0
TOTAL DIVISION	212	0	0



SPECIAL REVENUE FUNDS

CDBG/HOME GRANT FUND

The CDBG/HOME Grant Fund accounts for the revenues and expenditures related to providing housing rehabilitation to Bullhead City residents.

Mission: Benefit very low, low and moderate income families in the City of Bullhead City in upgrading their living conditions. Improve and preserve the quality and appearance of the housing stock and the overall environment in the community.

The Housing Division works to secure a variety of funding sources to implement a comprehensive owner-occupied housing rehabilitation program, which is designed to benefit qualified low and moderate income families in Bullhead City. The goal of the program is to upgrade living conditions that are decent, safe, sanitary, and affordable by making home improvements that would preserve and improve the quality, appearance, and long-term life of Bullhead City's existing owner-occupied housing stock.

2014-15 Highlights

- ✓ Conducted a community outreach and encouraged community participation in determining the use of CDBG funds
- ✓ Created a new Housing webpage on the City website
- ✓ Administered an IGA with Mohave County for BPI Certified Weatherization Services
- ✓ Rehabilitated substandard housing in Bullhead City
- ✓ Coordinated with Code Enforcement to remove health and environmental hazards and promote cleanliness and pride of ownership
- ✓ Updated market demand study
- ✓ Provided housing counseling to clients to encourage responsible homeownership and energy conservation
- ✓ Applied for and received a HOME grant for Owner Occupied Housing Rehabilitation (OOHR) State Housing Fund
- ✓ Renew Section 8 Housing IGA with Mohave County

2015-16 Objectives

- ✓ Rehabilitate substandard housing in Bullhead City
- ✓ Administer and complete 2013 HOME grant and assist at least 10 households with home repairs and weatherization
- ✓ Administer the 2013 CDBG grant and bring it to a successful close
- ✓ Administer the 2014 HOME grant and assist 12 households with home repairs and weatherization
- ✓ Provide housing counseling to clients to encourage responsible homeownership and energy conservation
- ✓ Coordinate with Code Enforcement to remove health and environmental hazards and promote cleanliness and pride of ownership
- ✓ Manage CDBG project to construct a community food bank warehouse



SPECIAL REVENUE FUNDS

CDBG/HOME GRANT FUND

Performance Indicators

Measure	FY14	FY15	FY16
	Actual	Estimate	Budget
Eligibility interviews conducted	13	11	15
Initial inspections conducted	13	11	15
Housing counseling sessions conducted	6	8	12
Annual reinspections conducted	55	61	72
Liens released after recapture period	1	2	-
Total number of liens held on beneficiary properties	60	61	71
Section 8 housing inspections	90	108	110

	FY14 Actual	FY15 Estimate	FY16 Budget
Expenditures by Classification			
Personnel Costs	\$ 44,922	\$ 82,411	\$ 93,643
Services and Other Charges	120,290	126,795	666,429
Supplies	545	550	2,650
Subtotal	\$ 165,757	\$ 209,756	\$ 762,722

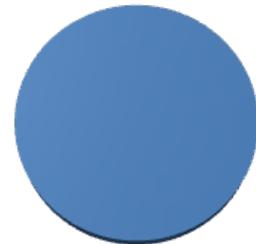
Total	\$ 165,757	\$ 209,756	\$ 762,722
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Expenditures by Activity			
CDBG	\$ 165,757	\$ 46,292	\$ 350,223
HOME	-	138,571	375,000
HTF	-	24,893	37,500
Total	\$ 165,757	\$ 209,756	\$ 762,722

Staffing			
Human Services & Transit Director	0.00	0.13	0.13
Housing Inspector	1.00	1.00	1.00
Total	1.00	1.13	1.13

CDBG/HOME FUND SOURCES

Grant,
\$762,722,
100%





SPECIAL REVENUE FUNDS

CDBG/HOME GRANT FUND

	FY14 Actual	FY15 Estimate	FY16 Budget
PERSONNEL COSTS			
REGULAR FULL-TIME	38,314	61,023	68,012
HEALTH INSURANCE	1,527	13,248	14,695
MEDICARE	341	653	1,139
ICMA RETIREMENT	3,482	5,527	7,048
DEFERRED COMPENSATION	678	767	1,752
WORKERS COMPENSATION	579	1,193	997
TOTAL CATEGORY	44,922	82,411	93,643
SERVICES AND OTHER CHARGES			
LEGAL NOTICES	282	545	800
<i>CDBG GRANT 107-14</i>		445	0
<i>CDBG GRANT APP FOOD BANK WAREHOUSE</i>		0	500
<i>HOME GRANT 307-15 OOHR</i>		100	100
<i>HOME GRANT APPLICATION NOFA IB2414</i>		0	200
PROPERTY RECORDING FEES	0	50	150
<i>HOME GRANT 307-15 OOHR</i>		50	50
<i>HOME GRANT APPLICATION NOFA IB24-14</i>		0	100
OTHER PROFESSIONAL SERVICES	0	0	0
PERMITTING & MISC. FEES	0	0	0
OTHER CONTRACTED SERVICES	0	0	9,750
<i>WACOG TECH ASST</i>		0	6,000
<i>WACOG TAAP</i>		0	3,750
WATER	0	0	0
ELECTRIC	0	0	0
CUSTODIAL SERVICES	0	400	0
<i>CITY HOUSES</i>		400	0
BUILDING REPAIRS	0	0	0
VEHICLE REPAIRS & SERVICE	2,000	800	2,000
<i>FLEET RENTAL CHARGES</i>		800	1,000
<i>FLEET RENTAL CHARGES</i>		0	1,000
CONSTRUCTION SERVICES	117,865	125,000	651,232
<i>CDBG GRANT 107-14 OOHR</i>		0	0
<i>CDBG GRANT APP FOOD BANK WAREHOUSE</i>		0	290,137
<i>HOME GRANT 307-15 FOR OOHR</i>		125,000	125,000
<i>HOME GRANT APPLICATION NOFA IB24-14</i>		0	236,095
PROPERTY & RISK INSURANCE	0	0	0
CELLULAR SERVICE	0	0	0
PER DIEM	83	0	170
<i>PER DIEM FOR GRANT SEMINARS AND CONFERENCES</i>		0	170
LODGING	0	0	600
<i>HOTEL ROOMS FOR GRANT SEMINARS & CONFERENCES</i>		0	600
TRANSPORTATION	60	0	230
<i>MILEAGE REIMBURSEMENT FOR GRANT SEMINARS AND</i>		0	230
LOCAL MILEAGE REIMBURSEMENT	0	0	0



SPECIAL REVENUE FUNDS

CDBG/HOME GRANT FUND

	FY14 Actual	FY15 Estimate	FY16 Budget
SERVICES AND OTHER CHARGES			
SEMINARS & CONFERENCES	0	0	1,497
GRANT SEMINARS AND CONFERENCES		0	1,000
HOME GRANT APPLICATION NOFA IB24-14		0	497
DUES & MEMBERSHIPS	0	0	0
TOTAL CATEGORY	120,291	126,795	666,429
SUPPLIES			
OFFICE SUPPLIES	8	150	650
OFFICE SUPPLIES FOR GRANT USAGE		0	200
HOME GRANT 307-15 OOH		150	150
HOME GRANT APPLICATION NOFA IB24-14		0	300
GASOLINE	537	400	2,000
224 GALLONS		0	782
FUEL FACILITY CHARGE		0	18
HOME GRANT 307-15 OOH		400	400
HOME GRANT APPLICATION NOFA IB24-14		0	800
UNIFORMS	0	0	0
TOTAL CATEGORY	545	550	2,650
PROPERTY			
APPLIANCES	0	0	0
EQUIPMENT <\$5,000	0	0	0
TOTAL CATEGORY	0	0	0
GRAND TOTAL	165,757	209,756	762,722



SPECIAL REVENUE FUNDS

WATER IMPOST FUND

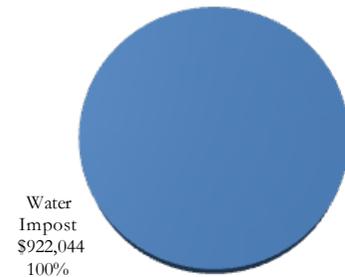
The Water Impost Fund accounts for the revenues and expenditures related to managing contracts to the Mohave Water Authority to insure water is allocated from the Colorado River for Bullhead City residents.

	FY14 Actual	FY15 Estimate	FY16 Budget
Expenditures by Classification			
Personnel Costs	\$ 237,354	\$ 257,635	\$ 360,769
Services and Other Charges	111,407	91,763	361,275
Supplies	28,705	25,000	200,000
Grand Total	\$ 377,468	\$ 374,397	\$ 922,044

Expenditures by Activity			
Executive	\$ 19,374	\$ 30,003	\$ 50,407
Financial Administration	2,697	13,586	14,783
General Government	309,401	263,234	723,914
Legislative	-	-	6,445
Legal Services	18,914	38,969	40,310
Public Works	27,081	28,606	86,185
Total	\$ 377,468	\$ 374,397	\$ 922,044

Staffing			
City Manager	0.00	0.00	0.15
Finance Director	0.00	0.00	0.05
Financial Technician	0.00	0.00	0.05
Senior Financial Specialist	0.00	0.00	0.05
Building Official	0.00	0.00	0.15
City Attorney	0.00	0.00	0.20
Code Enforcement Inspector	0.00	0.00	1.00
Office Assistant II	0.00	0.00	0.25
Public Works Director	0.00	0.00	0.15
Administrative Analyst	1.00	1.00	1.00
Total	1.00	1.00	3.05

Water Impost Funding Sources





SPECIAL REVENUE FUNDS

WATER IMPOST FUND

	FY14 Actual	FY15 Estimate	FY16 Budget
PERSONNEL COSTS			
REGULAR FULL-TIME	184,122	193,889	271,080
OTHER WAGES	0	0	3,300
OVERTIME	0	0	0
LEAVE PAY OFF	0	0	88
HEALTH INSURANCE	28,947	35,869	46,080
SOCIAL SECURITY	0	0	205
MEDICARE	1,527	2,167	4,104
ICMA RETIREMENT	16,827	17,738	24,791
DEFERRED COMPENSATION	2,639	3,899	5,204
WORKERS COMPENSATION	1,673	1,858	3,067
EMPLOYEE ALLOWANCE	1,620	2,215	2,850
TOTAL CATEGORY	237,355	257,635	360,769
SERVICES AND OTHER CHARGES			
LEGAL NOTICES	299	0	0
OTHER PROFESSIONAL SERVICES	0	0	0
PERMITTING & MISC. FEES	0	0	0
OTHER CONTRACTED SERVICES	90,208	58,055	321,400
<i>BUREAU OF RECLAMATION FOR COLORADO RIVER WATER</i>		4,000	5,000
<i>MOHAVE COUNTY WATER AUTHORITY FIRING</i>		50,500	60,000
<i>MOHAVE COUNTY WATER AUTHORITY SAVINGS FOR RECOVERY FUND</i>		0	253,600
<i>LOWER COLORADO RIVER MULTI-SPECIES CONSERVATION</i>		2,600	2,800
<i>WATER RESOURCE DEVELOPMENT FEE</i>		955	0
CONSTRUCTION SERVICES	0	0	0
PROPERTY & RISK INSURANCE	0	8,708	9,361
DUES & MEMBERSHIPS	20,900	25,000	30,514
<i>MOHAVE COUNTY WATER AUTHORITY</i>		25,000	30,514
TOTAL CATEGORY	111,407	91,763	361,275
SUPPLIES			
IMPROVEMENTS NONCAPITAL	28,705	25,000	200,000
<i>WATER CONSERVATION</i>		25,000	200,000
OFFICE SUPPLIES	0	0	0
TOTAL CATEGORY	28,705	25,000	200,000
GRAND TOTAL	377,468	374,398	922,044



SPECIAL REVENUE FUNDS

SPECIAL ASSESSMENTS ADMINISTRATION FUND

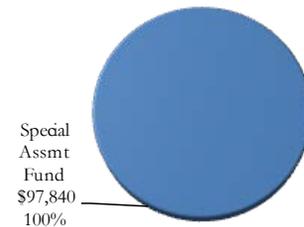
The Special Assessments Administration Fund accounts for the revenues and expenditures related to managing installment billing for City improvement districts. These costs include billing, collections and delinquency collections.

	FY14 Actual	FY15 Estimate	FY16 Budget
Expenditures by Classification			
Personnel Costs	\$ 134,382	\$ 134,485	\$ -
Services and Other Charges	83,961	48,301	46,800
Supplies	15,426	-	-
Contingency	-	-	51,040
Total	\$ 233,769	\$ 182,786	\$ 97,840

Expenditures by Activity			
General Government	\$ 23,922	\$ -	\$ 4,800
Financial Administration	209,848	182,786	93,040
Total	\$ 233,769	\$ 182,786	\$ 97,840

Staffing			
Finance Director	0.05	0.05	0.05
Revenue Manager	0.40	0.40	0.40
Budget Analyst	0.10	0.10	0.10
Accountant	0.00	0.00	0.00
Senior Financial Specialist	0.40	0.40	0.40
Financial Specialist	0.15	0.15	0.15
Financial Technician	0.90	0.90	0.90
Total	2.00	2.00	2.00

Special Assessments Fund Funding Sources





SPECIAL REVENUE FUNDS

SPECIAL ASSESSMENTS ADMINISTRATION FUND

	FY14 Actual	FY15 Estimate	FY16 Budget
PERSONNEL COSTS			
REGULAR FULL-TIME	101,747	99,735	0
OVERTIME	463	39	0
LEAVE PAY OFF	0	0	0
HEALTH INSURANCE	20,718	23,520	0
MEDICARE	1,427	1,415	0
ICMA RETIREMENT	9,269	9,049	0
DEFERRED COMPENSATION	306	316	0
WORKERS COMPENSATION	302	262	0
EMPLOYEE ALLOWANCE	150	149	0
TOTAL CATEGORY	134,382	134,485	0
SERVICES AND OTHER CHARGES			
LEGAL NOTICES	10,871	12,000	12,000
<i>ADVERTISING - SPEC. ASSESSMENT DUE AND AUCTION</i>		<i>12,000</i>	<i>12,000</i>
PROPERTY RECORDING FEES	456	2,000	2,000
<i>SPEC. ASSESSMENT DOCUMENTS</i>		<i>2,000</i>	<i>2,000</i>
OTHER PROFESSIONAL SERVICES	26,202	27,531	28,000
<i>TITLE REPORTS FOR DELINQUENT ACCOUNTS</i>		<i>27,531</i>	<i>28,000</i>
BANKING SERVICES	11,874	0	0
OTHER CONTRACTED SERVICES	23,922	0	4,800
<i>SPECIAL ASSESSMENT CONVERSION & TRAINING</i>		<i>0</i>	<i>4,800</i>
GENERAL EQUIPMENT REPAIRS	0	0	0
SOFTWARE/HARDWARE AGREEMENT	0	0	0
EQUIP. & VEHICLE RENTAL	0	0	0
PROPERTY & RISK INSURANCE	9,910	6,770	0
CUSTOM PRINTING	727	0	0
TOTAL CATEGORY	83,961	48,301	46,800
SUPPLIES			
OFFICE SUPPLIES	3,153	0	0
POSTAGE	12,273	0	0
UNIFORMS	0	0	0
TOTAL CATEGORY	15,426	0	0
PROPERTY			
EQUIPMENT <\$5,000	0	0	0
TOTAL CATEGORY	0	0	0
CAPITAL OUTLAY			
MACHINERY & EQUIPMENT	0	0	0
COMPUTER RELATED EQUIPMENT	0	0	0
TOTAL CATEGORY	0	0	0
DEBT SERVICE			



SPECIAL REVENUE FUNDS

SPECIAL ASSESSMENTS ADMINISTRATION FUND

	FY14 Actual	FY15 Estimate	FY16 Budget
DEBT SERVICE			
FISCAL AGENT FEES	0	0	0
TOTAL CATEGORY	<u>0</u>	<u>0</u>	<u>0</u>
CONTINGENCY			
CONTINGENCY	0	0	51,040
FUND BALANCE		0	51,040
TOTAL CATEGORY	<u>0</u>	<u>0</u>	<u>51,040</u>
GRAND TOTAL	<u><u>233,769</u></u>	<u><u>182,786</u></u>	<u><u>97,840</u></u>



SPECIAL REVENUE FUNDS

SENIOR NUTRITION FUND

The Senior Nutrition Fund accounts for the revenues and expenditures related to managing services for providing meals to senior citizens.

Mission: Nourish and enrich the lives of the elderly and disabled in the Bullhead City area. Promote good health, well-being, and independence for the elderly and disabled by providing nutritious meals to active and home bound individuals.

The Senior Nutrition Program provides nutrition services that enable senior residents age 60 and older to maintain independent living. Hot nutritionally balanced noon meals are delivered to authorized homebound clients and served to participants in the Senior Nutrition Center. The program seeks to serve individuals who are in greatest economic or social need. Staff augments the program by providing group activities and nutrition education on a regular basis.

2014-2015 Highlights

- ✓ Provide socialization opportunities for clients
- ✓ Renewed the professional service agreement with WARMC for senior meal preparation services
- ✓ Cooperated with WACOG in contract monitoring and was determined to be in compliance
- ✓ Provided a venue for a variety of senior services programs
- ✓ Bullhead City Meals on Wheels Site Council applied for and received a Wal-Mart corporate grant in the amount for \$40,000.00
- ✓ Partnered with the Colorado River Leadership Class to update the senior nutrition center with new paint and rejuvenated the flooring
- ✓ Received new chairs for the senior nutrition center from WACOG
- ✓ Updated Senior Programs web page
- ✓ Food manager certificates attained
- ✓ Successfully passed public health inspections

2015-16 Objectives

- ✓ Provide greater socialization and interaction opportunities for clients
- ✓ Conduct a survey of clients
- ✓ Update Senior Programs web page
- ✓ Determine age friendly network community projects with assistance from WACOG and MAG
- ✓ Conduct caregiver outreach
- ✓ Conduct fund raisers to support the senior meals program
- ✓ Provide staff recertification training in food handler and food protection management
- ✓ Conduct a Super Noggin program



SPECIAL REVENUE FUNDS

SENIOR NUTRITION FUND

Performance Indicators

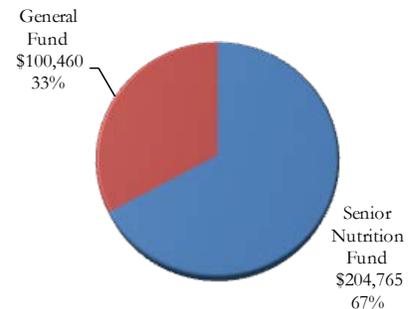
Measure	FY14 Actual	FY15 Estimate	FY16 Budget
Congregate meals served	6,724	6,204	6,204
Home delivered meals	31,550	29,004	29,004
Number of dients receiving home delivered meals	152	154	154
Number of volunteer hours	6,471	6,520	6,520
Number of volunteers working in the program	25	30	30
Value of in-kind donations	\$43,301	\$52,700	\$52,700

	FY14 Actual	FY15 Estimate	FY16 Budget
Expenditures by Classification			
Personnel Costs	\$ 102,293	\$ 104,077	\$ 96,546
Services and Other Charges	170,975	196,737	203,679
Supplies	5,311	5,000	5,000
Property	4,930	-	-
Grand Total	\$ 283,509	\$ 305,814	\$ 305,225

	FY14 Actual	FY15 Estimate	FY16 Budget
Expenditures by Activity			
Personnel Administration	-	-	-
Financial Administration	6,607	6,982	7,166
General Government	5,876	6,809	6,254
Senior Nutrition Center	271,026	292,023	291,805
Total	\$ 283,509	\$ 305,814	\$ 305,225

	FY14 Actual	FY15 Estimate	FY16 Budget
Staffing			
Human Services & Transit Director	0.00	0.03	0.03
Senior Nutrition Program Coordinator	1.00	1.00	1.00
Financial Technician	0.12	0.12	0.12
Maintenance Worker I	0.10	0.10	0.10
Total	1.22	1.25	1.25

Senior Nutrition Funding Sources





SPECIAL REVENUE FUNDS

SENIOR NUTRITION FUND

	FY14 Actual	FY15 Estimate	FY16 Budget
PERSONNEL COSTS			
REGULAR FULL-TIME	68,792	71,390	64,188
OTHER WAGES	8,254	6,957	8,580
OVERTIME	0	500	0
HEALTH INSURANCE	15,131	14,775	14,400
SOCIAL SECURITY	512	487	532
MEDICARE	905	1,004	1,059
ICMA RETIREMENT	6,220	6,537	5,809
DEFERRED COMPENSATION	626	673	193
UNEMPLOYMENT COMPENSATION	0	0	0
WORKERS COMPENSATION	1,854	1,754	1,785
EMPLOYEE ALLOWANCE	0	0	0
TOTAL CATEGORY	102,293	104,077	96,546
SERVICES AND OTHER CHARGES			
LEGAL NOTICES	0	0	0
PRE-EMPLOYMENT MEDICAL	0	0	0
BACKGROUND SCREENING	0	0	0
PERMITTING & MISC. FEES	1,394	862	862
<i>MOHAVE COUNTY HEALTH ANNUAL PERMIT</i>		769	769
<i>MOHAVE COUNTY CATERING VEHICLE ANNUAL PERMIT</i>		93	93
OTHER CONTRACTED SERVICES	147,373	166,649	172,480
<i>WARMC HOME DELIVERED MEALS</i>		130,869	135,240
<i>WARMC CONGREGATE MEALS</i>		35,780	37,240
WATER	2,013	2,020	2,040
<i>89854 2275 TRANE RD</i>		1,310	1,320
<i>WASTEWATER</i>		710	720
ELECTRIC	8,547	5,500	5,500
<i>296 SENIOR NUTRITION CENTER</i>		5,500	5,500
NATURAL GAS	1,070	1,180	1,180
<i>0063378 2275 TRANE RD</i>		1,180	1,180
TELEPHONE	2,201	2,208	2,215
<i>758-1535</i>		2,208	2,215
GENERAL EQUIPMENT REPAIRS	0	600	600
<i>EQUIP/APPLANCES REPAIRS</i>		600	600
VEHICLE REPAIRS & SERVICE	8,000	8,000	8,000
<i>FLEET RENTAL CHARGES</i>		8,000	8,000
OTHER REPAIRS & MAINTENANCE	200	200	200
<i>OTHER REPAIRS EXCLUDING EQUIPMENT</i>		200	200
LAND & BUILDING RENTALS	0	0	0
LAND & BUILDING LEASE	0	0	0
OFFICE EQUIPMENT LEASE	0	389	932
<i>COPIER LEASE</i>		200	480
<i>COPIES COST</i>		189	452
PROPERTY & RISK INSURANCE	0	7,602	8,173



SPECIAL REVENUE FUNDS

SENIOR NUTRITION FUND

	FY14 Actual	FY15 Estimate	FY16 Budget
SERVICES AND OTHER CHARGES			
WIFI SERVICE	0	157	377
<i>WIFI</i>		157	377
CELLULAR SERVICE	0	0	0
MARKETING EVENTS	0	0	0
CUSTOM PRINTING	0	0	0
PER DIEM	15	120	120
<i>MEALS ON WHEELS NATL CONF WACOG AAA AGING CONF</i>		120	120
LODGING	87	800	550
<i>MEALS ON WHEELS NATL CONF WACOG AAA AGING CONF</i>		800	550
TRANSPORTATION	0	100	100
<i>TRANSPORTATION FOR TRAVEL / TRAINING</i>		100	100
LOCAL MILEAGE REIMBURSEMENT	0	0	0
OTHER TRAVEL EXPENSES	0	0	0
SEMINARS & CONFERENCES	75	200	200
<i>MEALS ON WHEELS NATL CONF WACOG AGING CONF AGE</i>		200	200
DUES & MEMBERSHIPS	0	150	150
<i>MEALS ON WHEELS ASSOC OF AMERICA</i>		150	150
TOTAL CATEGORY	170,975	196,737	203,679
SUPPLIES			
OFFICE SUPPLIES	392	500	500
<i>GENERAL OFFICE SUPPLIES</i>		500	500
SPECIALTY SUPPLIES	0	0	0
POSTAGE	0	0	0
GASOLINE	4,918	4,500	4,500
<i>FY2014 ACTUAL: 1,318 GALLONS FY2015 TRACKING SIMILAR</i>		4,500	4,500
DIESEL	0	0	0
CLEANING SUPPLIES	0	0	0
TOTAL CATEGORY	5,311	5,000	5,000
PROPERTY			
COMPUTER EQUIPMENT<\$5,000	4,930	0	0
TOTAL CATEGORY	4,930	0	0
CAPITAL OUTLAY			
VEHICLES	0	0	0
TOTAL CATEGORY	0	0	0
GRAND TOTAL	283,509	305,814	305,225



SPECIAL REVENUE FUNDS

POLICE GRANTS FUND

The Police Grants Fund accounts for the revenues and expenditures related to managing grants related to public safety. Some of the grants applied for include the Governor's Office of Highway Safety, Department of Homeland Security, Bureau of Justice Assistance and miscellaneous grants. Appropriations for miscellaneous grants are for grants that may become available during the fiscal year.

	FY14 Actual	FY15 Estimate	FY16 Budget
Expenditures by Classification			
Personnel Costs	\$ -	\$ -	\$ -
Services and Other Charges	2,127	-	-
Supplies	4,390	-	100,000
Property	21,719	11,133	18,759
Capital Outlay		4,795	
Grand Total	\$ 28,236	\$ 15,928	\$ 118,759
Expenditures by Activity			
Bullet proof vest (BPV)	\$ 4,222	\$ 11,133	\$ 2,800
Governor's Office of Hwy Safety	14,048	4,795	15,959
Homeland Security	9,798	-	-
Misc. police grants	168	-	100,000
Total	\$ 28,236	\$ 15,928	\$ 118,759



SPECIAL REVENUE FUNDS

GRANTS FUND

The Grants Fund accounts for the revenues and expenditures related to managing grants that not related to public safety or domestic violence assistance. Appropriations for this grant fund are for grants that may become available during the fiscal year.

	FY14 Actual	FY15 Estimate	FY16 Budget
Expenditures by Classification			
Personnel Costs	\$ -	\$ -	\$ -
Services and Other Charges	-	-	-
Supplies	-	-	-
Property	4,613	3,545	100,000
Grand Total	\$ 4,613	\$ 3,545	\$ 100,000
Expenditures by Activity			
Recreation Services	\$ -	\$ 3,545	\$ 100,000
Senior Transportation	4,613	-	-
Total	\$ 4,613	\$ 3,545	\$ 100,000



SPECIAL REVENUE FUNDS

COURT ENHANCEMENT FUND

The Court Enhancement Fund accounts for the revenues and expenditures related to enhancing the technological, operational and security capabilities of the court.

	FY14 Actual	FY15 Estimate	FY16 Budget
Expenditures by Classification			
Personnel Costs	\$ 15,041	\$ 4,651	\$ 43,938
Services and Other Charges	330	34,215	34,000
Property	5,643	475	6,174
Contingency	-	-	7,200
Total	\$ 21,013	\$ 39,341	\$ 91,312
Expenditures by Activity			
Judicial	\$ 21,013	\$ 39,341	\$ 91,312
Total	\$ 21,013	\$ 39,341	\$ 91,312
Staffing			
Juvenile Monitoring Officer	0.60	0.60	0.60
Total	0.60	0.60	0.60



SPECIAL REVENUE FUNDS

COURT ENHANCEMENT FUND

	FY14 Actual	FY15 Estimate	FY16 Budget
MUNICIPAL COURT			
PERSONNEL COSTS			
REGULAR FULL-TIME	13,577	4,200	29,271
OTHER WAGES	0	0	0
HEALTH INSURANCE	0	0	11,520
MEDICARE	197	61	424
ICMA RETIREMENT	1,229	380	2,649
WORKERS COMPENSATION	38	10	73
TOTAL CATEGORY	15,041	4,651	43,938
SERVICES AND OTHER CHARGES			
OTHER PROFESSIONAL SERVICES	0	0	0
CONTRACT LABOR	0	34,000	34,000
SECURITY COVERAGE FOR LOBBY		34,000	34,000
CELLULAR SERVICE	330	215	0
CELLULAR PHONE SERVICES		215	0
SEMINARS & CONFERENCES	0	0	0
TOTAL CATEGORY	330	34,215	34,000
PROPERTY			
COMPUTER EQUIPMENT <\$5,000	0	0	0
EQUIPMENT <\$5,000	5,642	475	6,174
REPLACE VIDEO CONFERENCE SYSTEM		0	6,174
SPEAKER PHONE FOR COURTROOM B		475	0
TOTAL CATEGORY	5,642	475	6,174
CONTINGENCY			
CONTINGENCY	0	0	7,200
REMAINING FUND BALANCE		0	7,200
TOTAL CATEGORY	0	0	7,200
TOTAL	21,013	39,341	91,312
TOTAL FUND	21,013	39,341	91,312



SPECIAL REVENUE FUNDS

VICTIMS ASSISTANCE GRANT FUND

The Victims Assistance Grant Fund accounts for the revenues and expenditures related to grants providing services and support to victims. These grants include AZ Criminal Justice Commission, Victims of Crime Act (VOCA) and Victim Rights Program.

	FY14 Actual	FY15 Estimate	FY16 Budget
Expenditures by Classification			
Personnel Costs	\$ 78,827	\$ 80,990	\$ 90,138
Services and Other Charges	-	-	-
Supplies	2,683	2,808	2,655
Grand Total	\$ 81,510	\$ 83,798	\$ 92,793
Expenditures by Activity			
AZ Criminal Justice Commission	\$ 15,217	\$ 15,217	\$ 16,177
Victims of Crime Act	46,093	48,381	56,416
Victim Rights Program-legal	10,100	10,100	10,100
Victim Rights Program-police	10,100	10,100	10,100
Total	\$ 81,510	\$ 83,798	\$ 92,793
Staffing			
Victim Services Coordinator	0.54	0.54	0.54
Legal Assistant II	0.50	0.50	0.50
Victim Advocates	1.00	1.00	1.00
Total	2.04	2.04	2.04



SPECIAL REVENUE FUNDS

VICTIMS ASSISTANCE GRANT FUND

	FY14 Actual	FY15 Estimate	FY16 Budget
PERSONNEL COSTS			
REGULAR FULL-TIME	63,719	67,304	70,675
HEALTH INSURANCE	8,210	6,386	11,866
MEDICARE	926	976	1,025
ICMA RETIREMENT	5,769	6,119	6,396
WORKERS COMPENSATION	203	205	177
TOTAL CATEGORY	78,827	80,990	90,138
SERVICES AND OTHER CHARGES			
CUSTOM PRINTING	0	0	0
PER DIEM	0	0	0
LODGING	0	0	0
TRANSPORTATION	0	0	0
SEMINARS & CONFERENCES	0	0	0
DOMESTIC ABUSE EMERGENCY	0	0	0
TOTAL CATEGORY	0	0	0
SUPPLIES			
POSTAGE	2,683	2,808	2,655
<i>POSTAGE FOR VRP-LEGAL</i>		2,336	2,011
<i>POSTAGE FOR VRP-POLICE</i>		472	644
TOTAL CATEGORY	2,683	2,808	2,655
GRAND TOTAL	81,510	83,798	92,793



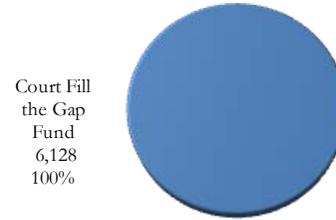
SPECIAL REVENUE FUNDS

COURT FILL THE GAP FUND

The Court Fill the Gap Fund accounts for the revenues and expenditures related to improving collection and management of monies assessed or received by the court, to improving court automation and to improving case processing or the administration of justice.

	FY14 Actual	FY15 Estimate	FY16 Budget
Expenditures by Classification			
Personnel Costs	\$ 40,488	\$ 42,807	\$ -
Total	\$40,488	\$ 42,807	\$ 6,128
Expenditures by Activity			
Judicial	\$ 40,488	\$ 42,807	\$ 6,128
Total	\$40,488	\$ 42,807	\$ 6,128
Staffing			
Court Clerk	0.00	1.00	0.00
Total	0.00	1.00	0.00

Court Fill the Gap Funding Sources





SPECIAL REVENUE FUNDS

COURT FILL THE GAP FUND

	FY14 Actual	FY15 Estimate	FY16 Budget
MUNICIPAL COURT			
PERSONNEL COSTS			
REGULAR FULL-TIME	26,479	28,086	0
OTHER WAGES	0	0	0
OVERTIME	104	0	0
HEALTH INSURANCE	11,041	11,760	0
MEDICARE	385	409	0
ICMA RETIREMENT	2,406	2,478	0
WORKERS COMPENSATION	73	74	0
TOTAL CATEGORY	40,488	42,807	0
SUPPLIES			
COMPUTER SOFTWARE	0	0	0
TOTAL CATEGORY	0	0	0
CONTINGENCY			
CONTINGENCY	0	0	6,128
<i>REMAINING FUND BALANCE</i>		<i>0</i>	<i>6,128</i>
TOTAL CATEGORY	0	0	6,128
TOTAL	40,488	42,807	6,128
TOTAL FUND	40,488	42,807	6,128



SPECIAL REVENUE FUNDS

RICO FUND

The Racketeer Influenced and Corrupt Organizations (RICO) Fund accounts for the revenues and expenditures related to law enforcement activities. RICO funds are generated from asset forfeiture proceedings. Once forfeited, the proceeds are deposited into the RICO Fund. The monies are expended in accordance with state and federal laws.

	FY14 Actual	FY15 Estimate	FY16 Budget
Expenditures by Classification			
Services and Other Charges	\$ 5,693	\$ 11,368	\$ 6,800
Supplies	-	-	26,110
Property	-	-	39,692
Capital Outlay	47,091	-	-
Grand Total	\$ 52,784	\$ 11,368	\$ 72,602
Expenditures by Activity			
Police Criminal Investigations	\$ 52,784	\$ 11,368	\$ 72,602
Total	\$ 52,784	\$ 11,368	\$ 72,602
Activity by Fund			
RICO	\$ 52,784	\$ 11,368	\$ 72,602
Total	\$ 52,784	\$ 11,368	\$ 72,602



SPECIAL REVENUE FUNDS

RICO FUND

	FY14 Actual	FY15 Estimate	FY16 Budget
SERVICES AND OTHER CHARGES			
INVESTIGATIVE EXPENSES	0	500	5,000
<i>RICO</i>		500	5,000
OTHER CONTRACTED SERVICES	1,673	0	0
VEHICLE REPAIRS & SERVICE	0	0	0
LAND & BUILDING RENTALS	1,650	1,800	1,800
<i>RICO STORAGE RENTAL</i>		1,800	1,800
PER DIEM	1,233	1,360	0
<i>NTOA CONFERENCE - MOBILE, ALABAMA</i>		544	0
<i>SWAT COMMAND TRAINING - HENDERSON, NV</i>		340	0
<i>SWAT TRAINING - FORT COLLINS</i>		476	0
LODGING	283	1,390	0
<i>SWAT TRAINING - FORT COLLINS</i>		502	0
<i>NTOA CONFERENCE - MOBILE, ALABAMA</i>		671	0
<i>SWAT COMMAND TRAINING - HENDERSON, NV</i>		217	0
TRANSPORTATION	254	1,448	0
<i>SWAT TRAINING - FORT COLLINS</i>		265	0
<i>NTOA CONFERENCE - MOBILE, ALABAMA</i>		1,150	0
<i>SWAT COMMAND TRAINING - HENDERSON, NV</i>		33	0
SEMINARS & CONFERENCES	600	4,870	0
<i>RICO TRAINING</i>		4,870	0
TOTAL CATEGORY	5,693	11,368	6,800
SUPPLIES			
OFFICE SUPPLIES	0	0	0
SPECIALTY SUPPLIES	0	0	14,110
<i>RICO LIFE SAFETY EQUIPMENT - INDIVIDUAL FIRST AID KITS</i>		0	10,010
<i>RICO SAFETY EQUIPMENT - INDIVIDUAL TOURNIQUETS</i>		0	4,100
COMPUTER SOFTWARE	0	0	0
FIREARMS	0	0	12,000
<i>RICO GLOCK G4</i>		0	12,000
TOTAL CATEGORY	0	0	26,110
PROPERTY			
EQUIPMENT<\$5,000	0	0	39,692
<i>REMAINING RICO FUND BALANCE</i>		0	39,692
TOTAL CATEGORY	0	0	39,692
TOTAL	5,693	11,368	72,602
CAPITAL OUTLAY			
MACHINERY & EQUIPMENT	47,091	0	0
VEHICLES	0	0	0
TOTAL CATEGORY	47,091	0	0
TOTAL	47,091	0	0
GRAND TOTAL	52,784	11,368	72,602



SPECIAL REVENUE FUNDS

COURT JCEF FUND

The Court Judicial Collection Enhancement Fund (JCEF) accounts for the revenues and expenditures related to improving collection and management of monies assessed or received by the court, to improving court automation and to improving case processing or the administration of justice.

	FY14 Actual	FY15 Estimate	FY16 Budget
Expenditures by Classification			
Services and Other Charges	\$ 34,112	\$ 2,008	\$ 2,475
Property	485	-	-
Contingency	-	-	35,464
Total	\$ 34,598	\$ 2,008	\$ 37,939
Expenditures by Activity			
Judicial	\$ 34,598	\$ 2,008	\$ 37,939
Total	\$ 34,598	\$ 2,008	\$ 37,939



SPECIAL REVENUE FUNDS

COURT JCEF FUND

	FY14 Actual	FY15 Estimate	FY16 Budget
SERVICES AND OTHER CHARGES			
OTHER PROFESSIONAL SERVICES	0	0	0
CONTRACT LABOR	33,083	0	0
PER DIEM	102	238	170
<i>DUI & TRAFFIC CONFERENCE</i>		68	68
<i>ACM:CAP STONE</i>		0	102
<i>ACM:ICM FUNDAMENTAL ISSUES OF CASHFLOW MANAGEMENT</i>		117	0
<i>ACM:ICM AZ PLUS DIVERSITY CLASS</i>		53	0
LODGING	0	682	1,080
<i>DUI & TRAFFIC CONFERENCE</i>		0	300
<i>JUDICIAL CONFERENCE</i>		350	300
<i>ACM:CAP STONE</i>		0	480
<i>ACM:ICM FUNDAMENTAL ISSUES OF CASHFLOW MANAGEMENT</i>		332	0
TRANSPORTATION	678	762	900
<i>JUDICIAL CONFERENCE</i>		254	300
<i>DUI & TRAFFIC CONFERENCE</i>		0	300
<i>ACM:ICM FUNDAMENTAL ISSUES OF CASHFLOW MANAGEMENT</i>		254	0
<i>ACM:ICM AZ PLUS DIVERSITY CLASS</i>		254	0
<i>ACM:CAP STONE</i>		0	300
LOCAL MILEAGE REIMBURSEMENT	0	0	0
SEMINARS & CONFERENCES	250	325	325
<i>JUDICIAL CONFERENCE</i>		250	250
<i>DUI & TRAFFIC CONFERENCE</i>		75	75
TOTAL CATEGORY	34,112	2,008	2,475
PROPERTY			
COMPUTER EQUIPMENT<\$5,000	485	0	0
EQUIPMENT<\$5,000	0	0	0
TOTAL CATEGORY	485	0	0
CAPITAL OUTLAY			
MACHINERY & EQUIPMENT	0	0	0
TOTAL CATEGORY	0	0	0
CONTINGENCY			
CONTINGENCY	0	0	35,464
<i>REMAINING FUND BALANCE</i>		0	35,464
TOTAL CATEGORY	0	0	35,464
TOTAL	34,598	2,008	37,939
TOTAL FUND	34,598	2,008	37,939



SPECIAL REVENUE FUNDS

ARTS FUND

The Arts Fund accounts for the revenues and expenditures related to the acquisition, display, placement, maintenance and administration of visual and performing arts within the corporate limits of Bullhead City.

	FY14 Actual	FY15 Estimate	FY16 Budget
Expenditures by Classification			
Personnel Costs	\$ -	\$ -	\$ -
Services and Other Charges	-	-	-
Supplies	-	-	-
Property	-	-	11,234
Grand Total	\$ -	\$ -	\$ 11,234
Expenditures by Activity			
Arts & Culture	\$ -	\$ -	\$ 11,234
Total	\$ -	\$ -	\$ 11,234



SPECIAL REVENUE FUNDS

COURT FARE FUND

The Court Fines/Fees and Restitution Enforcement (FARE) Fund accounts for the revenues and expenditures related to improving collection and management of monies assessed or received by the court, to improving court automation and to improving case processing or the administration of justice.

	FY14 Actual	FY15 Estimate	FY16 Budget
Expenditures by Classification			
Supplies	\$ -	\$ -	\$ -
Property	819	4,845	-
Contingency	-	266	11,233
Total	\$ 819	\$ 5,111	\$ 11,233
Expenditures by Activity			
Judicial	\$ 819	\$ 5,111	\$ 11,233
Total	\$ 819	\$ 5,111	\$ 11,233



SPECIAL REVENUE FUNDS

REO FUND

The Real Estate Owned (REO) Fund accounts for the revenues and expenditures related to city real property. The real property was acquired by purchase, donation or street deed from delinquent special assessments.

	FY14 Actual	FY15 Estimate	FY16 Budget
Expenditures by Classification			
Services and Other Charges	\$ 4,690	\$ 5,056	\$ 6,565
Grand Total	\$ 4,690	\$ 5,056	\$ 6,565
Expenditures by Activity			
City Manager	\$ 3,955	\$ 3,500	\$ 5,000
Housing Rehabilitation	735	1,556	1,565
Total	\$ 4,690	\$ 5,056	\$ 6,565



SPECIAL REVENUE FUNDS

REO FUND

	FY14 Actual	FY15 Estimate	FY16 Budget
SERVICES AND OTHER CHARGES			
PROPERTY RECORDING FEES	16	0	0
OTHER PROFESSIONAL SERVICES	3,499	3,500	5,000
<i>REO APPRAISALS FOR PROPERTIES</i>		<i>3,500</i>	<i>5,000</i>
PERMITTING & MISC. FEES	0	0	0
WATER	272	431	440
<i>257082 2101 HERMOSA DR</i>		<i>276</i>	<i>280</i>
<i>288339 1887 SEA BREEZE LANE</i>		<i>155</i>	<i>160</i>
ELECTRIC	462	1,125	1,125
<i>236 2101 HERMOSA DR</i>		<i>325</i>	<i>325</i>
<i>253 1887 SEA BREEZE LN</i>		<i>800</i>	<i>800</i>
BUILDING REPAIRS	0	0	0
LAND & BUILDING RENTALS	0	0	0
OTHER ADVERTISING	440	0	0
TOTAL CATEGORY	4,690	5,056	6,565
SUPPLIES			
OFFICE SUPPLIES	0	0	0
TOTAL CATEGORY	0	0	0
GRAND TOTAL	4,690	5,056	6,565



DEBT SERVICE FUNDS

Debt Service Funds

**Sewer Improvement District #3
Municipal Property Commission
Sewer Improvement District #1
Sewer Improvement District #2
Excise Tax Refunding**



DEBT SERVICE FUNDS

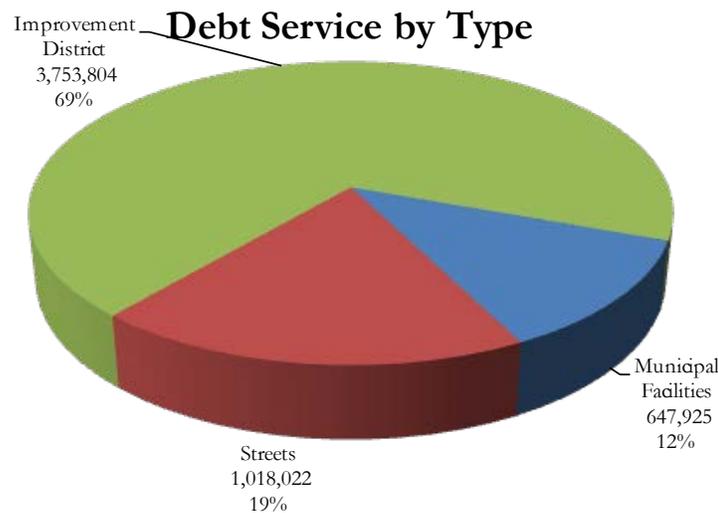
DEBT SERVICE

The Debt Service Funds account for revenues and expenditures related to Municipal Property Corporation (MPC) issued bonds and improvement district bond or Water Infrastructure Financing Authority (WIFA) loan issues.

The MPC bonds were issued for street improvements and city hall building and police building expansion. There was a refinancing done in 2013 to take advantage of the low interest rates. The WIFA loans were issued for sewer improvements to be repaid by property owners.

Consolidated Expenditures

	FY14 Actual	FY15 Estimate	FY16 Budget
Principal payment	\$ 4,380,296	\$ 4,400,297	\$ 4,522,543
Interest payment	1,032,602	938,559	791,876
Debt issuance cost	72,572	-	-
Services and Other Charge	133,967	119,650	105,332
Total	\$5,619,437	\$5,458,506	\$ 5,419,751



Legal Debt Margins:

Under the provisions of the Arizona Constitution, outstanding general obligation bonded debt for combined water, sewer, lighting, parks, open space and recreational purposes may not exceed 20% of a city's net secondary assessed valuation. Outstanding general obligation bonded debt for other general municipal purposes may not exceed 6% of a city's net secondary assessed valuation. As of June 30, 2014, the City has not issued any general obligation bonds and the 6% limit is \$15,723,967 and 20% limit is \$52,413,224.



DEBT SERVICE FUNDS

DEBT SERVICE

SID #3 Debt Service

	FY14 Actual	FY15 Estimate	FY16 Budget
3160 ADMINISTRATIVE FEE	\$ 109,340	\$ 99,727	\$ 90,113
SERVICES AND OTHER CHARGES	\$ 109,340	\$ 99,727	\$ 90,113
8010 PRINCIPAL PAYMENT	\$ 1,602,264	\$ 1,602,264	\$ 1,602,264
8041 INTEREST PAYMENT	426,427	388,934	351,441
DEBT SERVICE	\$ 2,028,691	\$ 1,991,198	\$ 1,953,705
TOTAL SID #3 DEBT SERVICE	\$ 2,138,031	\$ 2,090,925	\$ 2,043,818

MPC Debt Service

	FY14 Actual	FY15 Estimate	FY16 Budget
3160 ADMINISTRATIVE FEE	\$ -	\$ -	\$ -
SERVICES AND OTHER CHARGES	\$ -	\$ -	\$ -
8010 PRINCIPAL PAYMENT	\$ 1,145,000	\$ 1,210,000	\$ 1,260,000
8041 INTEREST PAYMENT	247,000	189,750	129,250
DEBT SERVICE	\$ 1,392,000	\$ 1,399,750	\$ 1,389,250
TOTAL MPC DEBT SERVICE	\$ 1,392,000	\$ 1,399,750	\$ 1,389,250

SID #2 Debt Service

	FY14 Actual	FY15 Estimate	FY16 Budget
3160 ADMINISTRATIVE FEE	\$ 15,800	\$ 14,061	\$ 12,322
SERVICES AND OTHER CHARGES	\$ 15,800	\$ 14,061	\$ 12,322
8010 PRINCIPAL PAYMENT	\$ 579,668	\$ 579,668	\$ 579,668
8041 INTEREST PAYMENT	152,311	135,547	118,782
DEBT SERVICE	\$ 731,979	\$ 715,215	\$ 698,450
TOTAL SID #2 DEBT SERVICE	\$ 747,779	\$ 729,276	\$ 710,772



DEBT SERVICE FUNDS

DEBT SERVICE

SID #1 Debt Service

	FY14	FY15	FY16
	Actual	Estimate	Budget
3160 ADMINISTRATIVE FEE	\$ 8,827	\$ 5,862	\$ 2,897
SERVICES AND OTHER CHARGES	\$ 8,827	\$ 5,862	\$ 2,897
8010 PRINCIPAL PAYMENT	\$ 988,364	\$ 988,365	\$ 965,610
8041 INTEREST PAYMENT	93,566	62,136	30,707
DEBT SERVICE	\$ 1,081,930	\$ 1,050,501	\$ 996,317
TOTAL SID #1 DEBT SERVICE	\$ 1,090,757	\$ 1,056,363	\$ 999,214

Excise Tax Refunding

	FY14	FY15	FY16
	Actual	Estimate	Budget
3160 ADMINISTRATIVE FEE	\$ -	\$ -	\$ -
SERVICES AND OTHER CHARGES	\$ -	\$ -	\$ -
8010 PRINCIPAL PAYMENT	\$ 65,000	\$ 20,000	\$ 115,001
8041 INTEREST PAYMENT	113,298	162,192	161,696
8055 DEBT ISSUANCE COST	72,572	-	-
DEBT SERVICE	\$ 250,870	\$ 182,192	\$ 276,697
TOTAL EXCISE TAX REFUNDING	\$ 250,870	\$ 182,192	\$ 276,697



ENTERPRISE FUNDS

Enterprise Funds

Wastewater/Sewer Development
Water Resources



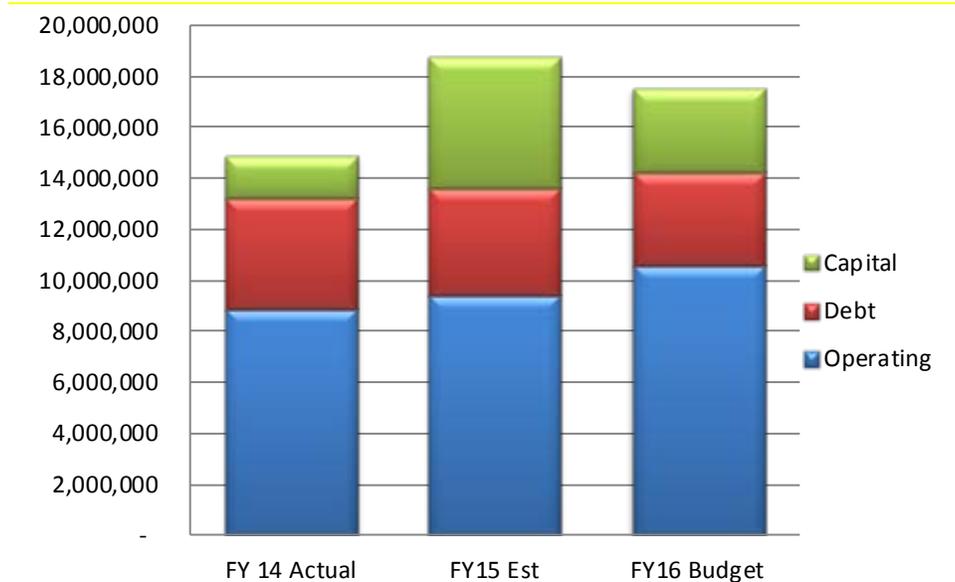
ENTERPRISE FUNDS

WASTEWATER FUND/SEWER DEVELOPMENT

The purpose of the Wastewater Fund is to account for the provision of wastewater services to the residents of Bullhead City. Wastewater Sanitation is responsible for the operation and maintenance of the City wastewater system. The system requires cleaning of approximately 262 miles of main line, 5,361 manholes and 15 lift stations. System maintenance includes main line repairs, manhole rehabilitation, and pump replacement/repairs.

Wastewater collected by the City wastewater system flows to the Wastewater Treatment Plants, where it undergoes a multi-faceted biological process to separate out the solids and treat the water for reuse and recharge. The Wastewater Fund accounts for the operation and maintenance of two wastewater treatment plants: Section 10 – 2.4 million gallons per day and Section 18 – 500 thousand gallons per day. All plants are operated in accordance with Environmental Protection Agency and Arizona Department of Environmental Quality standards. A portion of the treated water, called effluent, is sold for use in watering a local golf course to reduce potable water demand. The solids are transported to a landfill for disposal.

The Sewer Development Fund is used to account for capital projects relating to the City’s sewer system. The projects in this fund are part of the City’s Capital Improvement Plan and are detailed in the plan.





ENTERPRISE FUNDS

WASTEWATER FUND

Cash Flow	FY14	FY15	FY16
	Actual	Estimate	Budget
Beginning Cash Balance, 7/1	\$ 4,668,754	\$ 4,813,262	\$ 4,479,987
Restricted Cash	<u>3,208,572</u>	<u>8,491,638</u>	<u>5,302,252</u>
Total cash	\$ 7,877,326	\$ 13,304,900	\$ 9,782,239
Cash In-Flows			
Charges for Services	\$ 8,927,765	\$ 9,154,286	\$ 9,050,500
Capacity Fees	523,110	666,439	-
Interest Income	50,053	42,686	32,000
Miscellaneous	404,015	325,073	6,000
Proceeds	<u>15,094,275</u>	<u>-</u>	<u>-</u>
Total Revenues	\$ 24,999,218	\$ 10,188,484	\$ 9,088,500
Cash Out-Flows			
Sanitation	\$ (3,884,867)	\$ (4,732,802)	\$ (5,244,453)
Debt Service	(13,961,301)	(4,204,257)	(3,619,590)
Capital Outlay	<u>(1,725,476)</u>	<u>(4,774,086)</u>	<u>(8,740,601)</u>
	\$ (19,571,644)	\$ (13,711,145)	\$ (17,604,644)
Ending Cash Balance, 6/30	\$ 13,304,900	\$ 9,782,239	\$ 1,266,095

Wastewater Fund Revenue Sources:

Bond Proceeds: The City borrowed \$15,094,275 for refunding debt and \$5,000,000 of sewer improvements in FY14. The majority of the sewer improvements will be completed in FY15 and FY16.

Wastewater User Charges: Wastewater fees will be evaluated during the FY16. Wastewater revenues are projected at \$8,681,000 in FY16 compared to \$8,630,000 for FY15 representing a 0.6% change.

Wastewater User Charges		
Fiscal Year	Revenue	% Of Change
2011-12	\$ 8,564,330	2.5%
2012-13	\$ 8,671,896	1.3%
2013-14	\$ 8,705,402	0.4%
2014-15(est.)	\$ 8,630,000	-0.9%
2015-16(est.)	\$ 8,681,000	0.6%



ENTERPRISE FUNDS

WASTEWATER FUND

Wastewater Capacity Fees: Wastewater capacity fees will be evaluated in FY16. This fee is based on the number of fixture units.

Effluent Sales: The City of Bullhead City charges for the sale of effluent. The fees for the effluent are based on the existing contract agreement with the user.

Interest Earned: This is monies earned on the available cash in the Wastewater Fund. It is a difficult estimate to make due to the fluctuation of cash balances and the interest rates.

Miscellaneous: Miscellaneous revenues are items that are not expected to occur on a yearly basis.

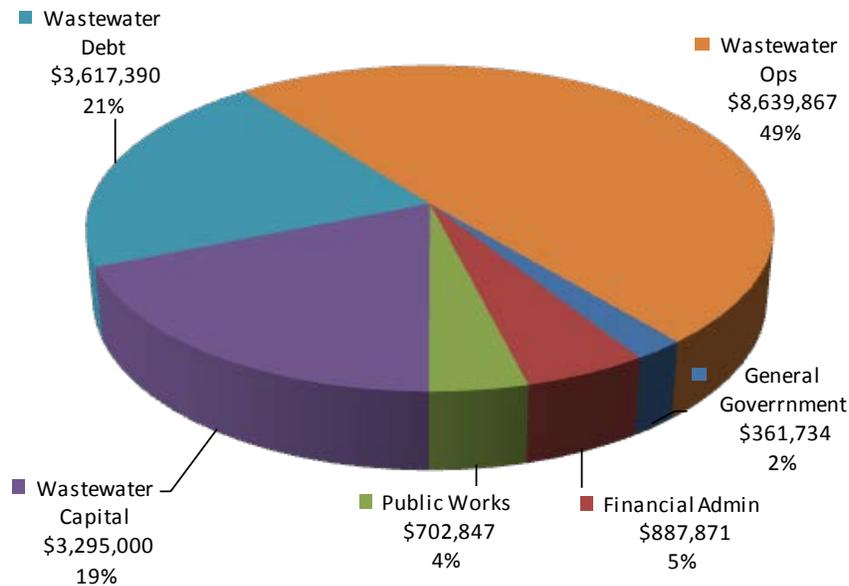


ENTERPRISE FUNDS

WASTEWATER FUND

Consolidated Fund Expenditures

	FY14 Actual	FY15 Estimate	FY16 Budget
Personnel	\$ 2,588,821	\$ 2,641,960	\$ 2,905,498
Services and other charges	1,454,197	1,853,986	1,831,977
Supplies	476,766	522,483	576,136
Property	45,012	42,468	90,569
Capital Outlay	794,030	191,753	445,601
Depreciation	3,619,036	4,177,995	4,177,995
Debt Service	4,319,521	4,202,379	3,619,590
Contingency	-	-	500,000
Subtotal	\$ 13,297,383	\$ 13,633,024	\$ 14,147,366
Capital Projects	\$ 1,579,249	\$ 5,120,927	\$ 3,295,000
Transfers			
General Fund	\$ -	\$ -	\$ 62,343
Subtotal	\$ -	\$ -	\$ 62,343
Grand Total	\$ 14,876,632	\$ 18,753,951	\$ 17,504,709



The Financial administration number includes \$75,000 of budgeted uncollectible accounts.



ENTERPRISE FUNDS

WASTEWATER FUND

MISSION: Provide the most cost-effective wastewater collection and treatment service possible using industry accepted performance measures.

Department Description

The Utilities Division handles the operation, maintenance and upkeep of the City-wide sewer system. This includes the operation and maintenance of the two wastewater treatment plants, 15 wastewater lift stations, over a million feet of sewer mains, several thousand manholes, thousands of feet of sewer force mains and several effluent reuse and disposal facilities throughout the community.

FY 2014-2015 Highlights

- ✓ Completed City-wide SCADA system.
- ✓ Continued to implement the grease interceptor inspection program for all restaurants and other interceptor locations.
- ✓ Began reconstruction of the 10-1 and 10-4 lift stations.
- ✓ Conducted evaluation of the use of a different type of membrane at the Section 18 WWTP membrane bio-reactor plant to confirm compatibility.

FY 2015-2016 Objectives

- ✓ Continue to assist the Park Maintenance Division with improvements to the Rotary Park irrigation system.
- ✓ Finish the improvements of 10-1 and 10-4 lift stations.
- ✓ Implement improvements to Section 18 WWTP.
- ✓ Rebuild clarifier #1 and #2 at Section 10 WWTP.
- ✓ Make improvements to ultra violet disinfection system at Section 10 WWTP.
- ✓ Continue to inspect and monitor City-wide sewer system.

Performance Indicators

Measure	FY14	FY15	FY16
	Actual	Estimate	Budget
Number of Treatment Plants - Operational Cost Reduction	2	2	2
Number of Lift Stations - Operational Cost Reduction	15	15	15
Sewer Customers (Residential & Commercial)	18,624	18,638	18,700
Sewer Connections Per Employee	931	932	935
Sewer Spills and Line Breaks Responded/Cleaned	-	-	-
Residential Sewer Rates	31	31	31
Number of Sewer Operations Employees	18	20	20



ENTERPRISE FUNDS

WASTEWATER FUND

Operations

	FY14 Actual	FY15 Estimate	FY16 Budget
Expenditures by Classification			
Personnel Costs	\$ 1,310,971	\$ 1,281,127	\$ 1,424,038
Services and Other Charges	1,270,515	1,543,025	1,511,541
Supplies	331,603	379,191	428,430
Property	26,050	41,818	89,919
Capital Outlay	665,662	191,753	445,601
Depreciation	3,619,036	4,177,995	4,177,995
Contingency	-	-	500,000
Total Wastewater Fund	\$ 7,223,837	\$ 7,614,909	\$ 8,577,524
Expenditures by Activity			
Wastewater	7,223,837	7,614,909	8,577,524
Total	\$ 7,223,837	\$ 7,614,909	\$ 8,577,524
Staffing			
Instrumentation Controls Technician	1.00	1.00	1.00
Maintenance Worker I	1.00	1.00	1.00
Office Specialist II	1.00	1.00	1.00
Utilities Supervisor	1.00	1.00	1.00
Utilities Superintendent	1.00	1.00	1.00
Utilities Technician I	9.00	9.00	9.00
Utilities Technician II	2.00	3.00	3.00
Utilities Technician III	2.00	2.00	2.00
Wastewater Specialist	1.00	1.00	1.00
Utilities	19.00	20.00	20.00



ENTERPRISE FUNDS

WASTEWATER FUND

Operations

	FY14 Actual	FY15 Estimate	FY16 Budget
PERSONNEL COSTS			
REGULAR FULL-TIME	796,976	816,287	934,948
OTHER WAGES	65,742	50,000	50,000
STAND BY WAGES	22,322	22,585	24,253
OVERTIME	17,570	27,900	29,950
LEAVE PAY OFF	0	0	8,527
HEALTH INSURANCE	227,040	235,200	230,400
SOCIAL SECURITY	3,993	3,100	3,100
MEDICARE	12,687	13,055	15,191
ICMA RETIREMENT	75,737	78,500	89,518
UNEMPLOYMENT COMPENSATION	0	0	0
WORKERS COMPENSATION	35,176	34,500	38,151
COMPENSATED ABSENCES	53,728	0	0
TOTAL CATEGORY	1,310,971	1,281,127	1,424,038
SERVICES AND OTHER CHARGES			
LEGAL NOTICES	0	500	1,000
<i>BID, RFQ'S & SEWER HOOK UPS FROM CITY ATTORNEY</i>		500	1,000
PROPERTY RECORDING FEES	0	0	0
ENGINEERING SERVICES	5,070	6,000	6,600
<i>UTILITY LOCATION SERVICES</i>		6,000	6,600
LEGAL SERVICES	0	0	0
OTHER PROFESSIONAL SERVICES	0	22,838	32,000
<i>CERTIFICATION OF BACKFLOW ASSEMBLIES</i>		515	1,000
<i>MISC. PROFESSIONAL SERVICES</i>		7,612	11,000
<i>SEPTIC PUMPING - EMERGENCY CALL-OUTS</i>		0	20,000
<i>SIENNA VILLAS SEWER IMPROVEMENTS</i>		14,711	0
OTHER TECHNICAL SERVICES	0	0	0
PERMITTING & MISC. FEES	12,131	12,120	15,630
<i>ADEQ OPERATOR CERTIFICATION RENEWAL FEES</i>		0	3,000
<i>PESTICIDE CERTIFICATION RENEWAL @ \$100.00</i>		0	300
<i>SECTION 10 WWTP ANNUAL REGISTRATION FEE</i>		6,000	6,000
<i>SECTION 18 WWTP ANNUAL REGISTRATION FEE</i>		6,000	6,000
<i>CDL LICENSE RENEWALS (6)</i>		120	90
<i>OPERATOR'S LICENSE CERTIFICATION/UPGRADE</i>		0	240
LABORATORY SERVICES	35,104	50,000	55,000
<i>CERTIFIED ADEQ TESTING FOR SECTION 10 AND 18 WWTP</i>		50,000	55,000
OTHER CONTRACTED SERVICES	0	0	0
<i>SEPTIC PUMPING - EMERGENCY CALL-OUTS</i>		0	0
WATER	19,072	21,833	22,100
<i>414850 1905 COLORADO BLVD/TANGLEWOOD HYDRANT METER</i>		2,328	2,400
<i>414851 2596 VIA ARROYO DR/MOHAVE DR HYDRANT METER</i>		2,778	2,800
<i>414849 1320 RIVERFRONT DRIVE HYDRANT METER</i>		2,346	2,400
<i>89863 1700 CLUBHOUSE DRIVE</i>		146	150
<i>89846 587 TERRACE DRIVE</i>		240	250



ENTERPRISE FUNDS

WASTEWATER FUND

Operations

	FY14 Actual	FY15 Estimate	FY16 Budget
SERVICES AND OTHER CHARGES			
282081 3066 LARKWOOD AVENUE		146	150
414852 674 RIVERFRONT DRIVE/RIVER GARDENS HYDRANT METER		2,340	2,350
650941 901 RICHARDO		11,509	11,600
ELECTRIC	709,194	705,670	714,070
080 SECTION 10 WWTP		146,150	146,150
221 SECTION 10 WWTP		111,500	111,500
295 SECTION 18 WWTP		22,000	22,000
289 1515 BULLHEAD PKWY		5,100	5,100
167 RP PUMP SECTION 30		96,910	96,910
212 10-6 LIFT STATION		4,740	4,740
284 SR-1 LIFT STATION		865	865
320 18-1 LIFT STATION		45,350	45,350
321 SECTION 18 WWTP		76,300	84,700
109 RIVER RETREAT		610	610
129 PRIMOSE LIFT STATION		2,500	2,500
251 SR-3 LIFT STATION		580	580
131 RP 10-4 LIFT STATION		67,950	67,950
173 1825 EAST SHORE VILLAS		950	950
290 2525 RIO RANCHO BLVD		46,000	46,000
175 1260 MOHAVE DR		4,800	4,800
135 SR-2 LIFT STATION		735	735
278 18-2 LIFT STATION		26,600	26,600
053 10-1 LIFT STATION		7,975	7,975
096 2921 COUNTRY CLUB DR		830	830
147 1251 HWY 95		1,625	1,625
277 16-2 LIFT STATION		35,600	35,600
NATURAL GAS	956	955	955
1098843 1375 MARINA PARKWAY DR		445	445
1059553 670 PRIMROSE LN		510	510
TELEPHONE	40,149	42,723	42,815
704-6870		553	557
754-1850		607	611
754-5092		4,267	4,271
763-1788		607	611
763-7299		5,824	5,828
PHYSICAL LINK FOR NETWORK		3,969	3,972
704-0349		607	611
758-2800		608	612
763-9400 25%		21,847	21,888
754-6768		554	558
758-5913		607	611
758-6194		608	612
758-8939		608	612
763-0922		1,457	1,461



ENTERPRISE FUNDS

WASTEWATER FUND

Operations

	FY14 Actual	FY15 Estimate	FY16 Budget
SERVICES AND OTHER CHARGES			
REFUSE	137,030	152,900	168,000
<i>MOHAVE LANDFILL & DUMPING OF ROLL OFFS</i>		<i>152,900</i>	<i>168,000</i>
BUILDING REPAIRS	0	0	19,000
<i>GATE FOR 18/2 LIFT STATION</i>		<i>0</i>	<i>10,000</i>
<i>REPLACE & REPAIR GARAGE DOORS PRESS BUILD SEC. 10</i>		<i>0</i>	<i>9,000</i>
GENERAL EQUIPMENT REPAIRS	106,138	314,221	189,905
<i>REPLACE 315 HORSEPOWER LIFT STATION PUMP</i>		<i>0</i>	<i>34,955</i>
<i>REPAIR & CALIBRATION SPECTROMETER</i>		<i>962</i>	<i>564</i>
<i>CLARIFIER #1 CONTROL PANEL & SCUM ACTUATOR</i>		<i>0</i>	<i>28,511</i>
<i>WELDING FOR SECTION 10 CLARIFIERS</i>		<i>0</i>	<i>5,000</i>
<i>BLOWER #3 SECTION 10 WWTP PARTS</i>		<i>2,500</i>	<i>0</i>
<i>PUMPS AND MOTORS REPAIRS</i>		<i>47,000</i>	<i>52,000</i>
<i>PH & TURBIDITY METER FOR SECTION 10</i>		<i>3,968</i>	<i>0</i>
<i>ADAPTER PLATES FOR FAIRBANK MORSE PUMPS</i>		<i>0</i>	<i>4,000</i>
<i>KSB PUMP HANGERS</i>		<i>0</i>	<i>4,000</i>
<i>AQUA DISC DISPLAY REPLACEMENT SCREEN SEC. 10</i>		<i>1,725</i>	<i>0</i>
<i>VACUUM & WATER PUMP FOR CAMEL TRUCK</i>		<i>30,903</i>	<i>0</i>
<i>WATER PUMP STRAINER ASSEMBLY & BELTS CAMEL TRUCK</i>		<i>2,313</i>	<i>0</i>
<i>TRANSPORTING CAMEL TRUCK</i>		<i>6,400</i>	<i>0</i>
<i>A/C REPAIRS AND MAINTENANCE</i>		<i>0</i>	<i>3,000</i>
<i>CLARIFIER #2 REPLACEMENT PARTS SECTION 10</i>		<i>13,295</i>	<i>37,825</i>
<i>CLARIFIER #1 REPLACEMENT PARTS SECTION 10</i>		<i>32,400</i>	<i>0</i>
<i>BASKET COVERS & SPRAY BAR RETROFIT SEC 18 HEADWORKS</i>		<i>21,578</i>	<i>0</i>
<i>REMOVE & REPLACE CAMEL TRUCK DEBRIS BODY</i>		<i>135,676</i>	<i>0</i>
<i>GENERATORS REPAIRS</i>		<i>5,500</i>	<i>9,050</i>
<i>COMPRESSORS & BLOWERS REPAIRS</i>		<i>10,000</i>	<i>11,000</i>
VEHICLE REPAIRS & SERVICE	62,250	64,250	63,250
<i>FLEET RENTAL CHARGES</i>		<i>64,250</i>	<i>63,250</i>
MAINTENANCE AGREEMENTS	394	400	420
<i>COPIER MAINTENANCE AGREEMENT</i>		<i>400</i>	<i>420</i>
SOFTWARE/HARDWARE AGREEMENT	31,477	22,703	24,178
<i>ALARM AUTO-DIALERS SOFTWARE AT WWTPs</i>		<i>790</i>	<i>870</i>
<i>SCADA SOFTWARE SUPPORT</i>		<i>12,944</i>	<i>14,239</i>
<i>SEWER MANHOLE DATA & UTILITY DESIGN SOFTWARE</i>		<i>1,995</i>	<i>2,095</i>
<i>AS BUILT & UTILITY DESIGN SOFTWARE</i>		<i>4,857</i>	<i>4,857</i>
<i>SEWER MODULE SOFTWARE</i>		<i>2,117</i>	<i>2,117</i>
SEWER REPAIRS	10,120	11,099	27,000
<i>MISCELLANEOUS PAVING AFTER SEWER REPAIRS</i>		<i>5,000</i>	<i>15,000</i>
<i>SLURRY SEAL</i>		<i>3,400</i>	<i>10,000</i>
<i>MANHOLE LIDS AND FRAMES CITY WIDE USAGE</i>		<i>2,699</i>	<i>2,000</i>
OTHER REPAIRS & MAINTENANCE	700	9,734	15,500
<i>A/C REPAIRS FOR BOTH PLANTS AND LIFT STATIONS</i>		<i>3,000</i>	<i>0</i>
<i>CONCRETE CORE DRILLING</i>		<i>0</i>	<i>500</i>
<i>LIEN MANDATED SEWER HOOK-UPS</i>		<i>0</i>	<i>15,000</i>
<i>TROUBLE SHOOT BLOWER AT SECTION 10</i>		<i>4,421</i>	<i>0</i>



ENTERPRISE FUNDS

WASTEWATER FUND

Operations

	FY14 Actual	FY15 Estimate	FY16 Budget
SERVICES AND OTHER CHARGES			
TAPPING SLEEVE & TAP		2,313	0
LAND & BUILDING RENTALS	0	0	0
EQUIP. & VEHICLE RENTAL	2,320	414	3,510
WATER SOFTENER RENTAL		414	510
LG EQUIPMENT REQUIRED FOR TRENCHING & EXCAVATION		0	3,000
LAND & BUILDING LEASE	0	0	867
SCADA TOWER RENTAL		0	867
PROPERTY & RISK INSURANCE	79,060	81,473	87,594
WIFI SERVICE	1,811	1,883	1,885
WASTEWATER NETWORK ACCESS		1,883	1,885
CELLULAR SERVICE	9,051	8,898	8,904
CELLPHONES (20)		8,694	8,700
PAGING SERVICE		204	204
CUSTOM PRINTING	0	0	0
PER DIEM	400	1,401	1,416
ADEQ CONFERENCES		600	600
TRISTATE SEMINAR (X 6)		265	318
TRAVEL TO REPAIR EQUIPMENT		38	0
WASTEWATER COLLECTIONS 1 & 2 (X 6)		498	498
LODGING	519	1,204	1,239
TRISTATE SEMINAR (X 6)		190	225
ADEQ CONFERENCES		450	450
WASTEWATER COLLECTIONS 1 & 2 (X 6)		564	564
TRANSPORTATION	83	450	675
ADEQ CONFERENCES @ \$75.00 TRIP		225	450
WASTEWATER COLLECTIONS 1 & 2 @ \$75.00 TRIP		225	225
LOCAL MILEAGE REIMBURSEMENT	1,310	1,350	1,400
EMPLOYEE REIMBURSEMENT		1,350	1,400
OTHER TRAVEL EXPENSES	0	0	0
SEMINARS & CONFERENCES	1,090	4,852	4,628
ADEQ CONFERENCES		1,000	2,400
OPERATION OF WASTEWATER TREATMENT PLANT (X 1)		99	0
AUTOMATION & CONTROL MEMBERSHIP & CURRICULUM (X2)		1,790	0
TRISTATE SEMINAR @ \$95.00 EA		475	570
PESTICIDE CERTIFICATION RENEWALS (X 3)		300	300
WASTEWATER COLLECTIONS 1 & 2 @ \$198.00 EA		1,188	1,188
AUTOMATION & CONTROL EXAM FEE (X 2)		0	170
BOOKS & SUBSCRIPTIONS	0	0	0
DUES & MEMBERSHIPS	5,087	3,153	2,000
CRRSCO MEMBERSHIP DUES		2,000	2,000
AMERICAN SOCIETY OF CIVIL ENGINEERS		765	0
AMERICAN PUBLIC WORKS ASSOCIATION		388	0
TOTAL CATEGORY	1,270,515	1,543,025	1,511,541



ENTERPRISE FUNDS

WASTEWATER FUND

Operations

	FY14 Actual	FY15 Estimate	FY16 Budget
SUPPLIES			
IMPROVEMENTS NONCAPITAL	13,667	20,000	20,000
CONCRETE NEW INSTALLATION FOR WWTP'S		20,000	20,000
TRAINING SUPPLIES	0	0	0
OFFICE SUPPLIES	953	917	1,630
TONER		346	380
OFFICE SUPPLIES		500	1,000
CELL PHONE SUPPLIES		0	250
TWO PAGERS		71	0
SPECIALTY SUPPLIES	90,886	82,159	84,791
HOSES FOR PUMPER TRUCK & TRASH PUMP		852	4,000
ICE		850	850
MEMBRANE ACCESSORIES		5,500	6,050
OXYGEN, MISC. GASSES FOR WELDER, TORCHES		750	800
PIPES, COUPLERS, FITTINGS		8,200	9,000
PUMP & PRESS PARTS (SEALS, GASKETS, O-RINGS)		11,500	12,600
GLOVES, VESTS, HATS, SUNGLASSES		1,000	1,000
STEEL		1,750	3,500
ELECTRICAL SUPPLIES (WIRE, FUSES, CONDUIT, TAPE, BAT.)		7,350	8,000
HEAVY EQUIPMENT PARTS		8,000	7,700
HIGH OUTPUT UV LAMPS AND PARTS		7,000	10,065
PAPER GOODS		228	0
FIRE HOSES		600	660
RED OPTIMA BATTERIES (7)		410	1,000
PUMP & MOTOR PARTS		0	6,000
COMPRESSOR & BLOWER PARTS		0	6,000
SEC. 10 & 18 HEAD WORKS PARTS		4,000	5,000
GENERATOR PARTS		0	2,000
ADAPTER PLATE FOR 16/2 LIFT STATION PUMP		3,741	0
SPARE PARTS FOR PLC'S @ PLANTS & LIFT STATIONS		15,256	0
TRACKS FOR MINI EXCAVATOR		1,156	0
REMOTE CONTROLLER FOR VEHICLE #4032		1,529	0
LOCK AND TAG OUT EQUIPMENT		2,385	0
EYESAFE FAUCET MOUNTED EYEWASH		103	0
AIR SCOUR REGULATOR FOR SEC 18 MEMBRANES 2 EA		0	566
COMPUTER SOFTWARE	665	286	0
PDF SOFTWARE		286	0
GASOLINE	26,165	23,654	26,180
8,500 GALLONS		22,974	25,500
FUEL FACILITY CHARGE		680	680
DIESEL	17,404	19,836	24,129
FUEL FACILITY CHARGE		504	504
6,300 GALLONS		19,332	23,625
UNIFORMS	6,798	10,050	10,800
UNIFORM RENTAL AND CLEANING		6,850	7,550
STEEL TOED BOOTS		2,850	2,850



ENTERPRISE FUNDS

WASTEWATER FUND

Operations

	FY14 Actual	FY15 Estimate	FY16 Budget
SUPPLIES			
JACKETS		350	400
CLEANING SUPPLIES	0	0	400
PAPER TOWELS		0	400
CHEMICAL PRODUCTS	175,064	222,288	260,500
ODOR CONTROL FOR LIFT STATION		112,000	123,000
PESTICIDES		0	1,000
DEGREASER FOR 18/1 & 18/2 LIFT STATIONS		9,288	11,000
BLEACH FOR SECTION 10 & 18		68,000	82,500
CAUSTIC SODA		0	4,000
ROOT KILLER		2,000	5,000
POLYMER FOR PRESSES		31,000	34,000
TOTAL CATEGORY	331,603	379,191	428,430
PROPERTY			
APPLIANCES	0	0	1,078
ELECTRIC DRYER		0	1,078
TOOLS	3,262	15,500	5,500
TOOLS FOR ALL FACILITIES & VEHICLES		5,500	5,500
TOOLS FOR NEW SERVICE TRUCK		10,000	0
COMPUTER EQUIPMENT <\$5,000	2,664	11,525	14,000
SCADA SYSTEM COMPONENTS		0	4,000
DESK TOP COMPUTER		1,032	0
PART FOR BACK UP PANEL CITY WIDE SCADA SYSTEM		494	0
PROGRAMMABLE LOGIC CONTROLLER (PLC)		10,000	10,000
EQUIPMENT <\$5,000	20,125	14,792	69,341
TRANSDUCERS XPS-15 @ \$900.00 EA		0	1,800
VALVE REPLACEMENT FOR SEC 18 AIR SCOUR @ \$3560.00 EA		0	7,120
SWAMP COOLERS FOR VARIOUS FACILITIES (6)		0	3,000
HACK SC1000 CONTROLLER & SUN SHIELD		0	4,100
DIGITAL METERS FOR SEC 10 BLOWERS		0	3,937
PRESSURE WASHER		0	4,600
SWAMP COOLER SECTION 10 PRESS BUILDING		0	2,400
PALLET JACK		685	0
SWAMP COOLERS FOR VARIOUS FACILITIES		374	0
TRANSDUCERS XPS-10 @ \$680.50 EA		0	1,361
DEWATERING PUMPS		532	1,300
AUTODIALER		0	3,000
D.O. PROBES AND CAPS @ \$2184.00 EA		2,184	4,530
GAS TRIMMER		237	0
INJECTION QUILL		0	2,500
HYDRORANGER 200 @ \$1735.00		0	3,470
NOZZLES FOR CAMEL TRUCKS		1,000	2,000
HACK SC200 CONTROLLER \$2050.00 EA		0	4,100
AIR COMPRESSORS VARIOUS PLANTS & LIFT STATIONS		500	1,000
MOTORS FOR VARIOUS LOCATIONS		3,000	5,000



ENTERPRISE FUNDS

WASTEWATER FUND

Operations

	FY14 Actual	FY15 Estimate	FY16 Budget
PROPERTY			
3-TON CARRIER A/C FOR SEC 10 OXI DITCH CONTROL RM		3,198	0
A/C UNITS FOR VARIOUS LOCATIONS (3)		0	9,000
A/C WINDOW UNITS SEC 18 PLANT WATER PUMP HOUSE		0	755
PRIMING PUMPS FOR SECTION 18 MEMBRANES		0	2,866
SWAMP COOLERS & MOTORS FOR SEC 18 BLOWER ROOM		0	1,502
CHLORINE TANK FOR SECTION 10		3,082	0
CAPITAL ASSET WRITE OFF	0	0	0
TOTAL CATEGORY	26,050	41,818	89,919
CAPITAL OUTLAY			
BUILDINGS	0	0	0
MACHINERY & EQUIPMENT	617,633	191,753	410,424
INFLUENT PUMPS FOR SECTION 10		0	57,159
MEMBRANE FEED PUMPS		0	53,233
SUBMERSIBLE PUMP FOR 10/1 LIFT STATION		0	18,073
VARIABLE FREQUENCY DRIVES		20,000	0
SUBMERSIBLE PUMP FOR 10/6 LIFT STATION		0	19,891
PUMP FOR 16/2, 18/1 & 18/2 LIFT STATIONS		0	170,565
VALVE FOR SECTION 30		0	17,859
MIXER FOR SECTION 18 ANOXIC ZONE		0	10,915
PUMP FOR 16/2 LIFT STATION		3,663	0
PUMP FOR SECTION 18 BACK WASH PIT		0	18,900
HEAVY DUTY TRUCK DIAGNOSTIC SCAN TOOL		0	7,100
HYDRAULIC HAMMER		8,328	0
DUMP TRUCK		127,762	0
MUFFIN MONSTER FOR SECTION 10 PRESS		0	11,000
PUMP FOR SR2 & 10/6 LIFT STATIONS		0	25,729
RETURN PUMP PACKAGE FOR SEC 10 WWTP		32,000	0
VEHICLES	48,029	0	35,177
2015 CHEVY SILVERADO 3500HD PICKUP TRUCK		0	35,177
COMPUTER RELATED EQUIPMENT	0	0	0
TOTAL CATEGORY	665,662	191,753	445,601
DEPRECIATION			
DEPRECIATION	3,619,036	4,177,995	4,177,995
WASTEWATER DEPRECIATION EXPENSE		4,177,995	4,177,995
TOTAL CATEGORY	3,619,036	4,177,995	4,177,995
CONTINGENCY			
CONTINGENCY	0	0	500,000
CONTINGENCY FROM OPERATING REVENUE		0	500,000
TOTAL CATEGORY	0	0	500,000
TOTAL DIVISION	7,223,837	7,614,909	8,577,524



ENTERPRISE FUNDS

WATER RESOURCES FUND

The Water Resources Fund accounts for the revenue and expenditures related to purchasing water right allocations from the Colorado River for the citizens of Bullhead City.

	FY14 Actual	FY15 Estimate	FY16 Budget
Expenditures by Classification			
Services and Other Charges	\$ 34,458	\$ 18,000	\$ 120,000
Debt service	1,949	-	70,000
Grand Total	\$ 36,408	\$ 18,000	\$ 190,000
Expenditures by Activity			
General Government	\$ 36,408	\$ 18,000	\$ 190,000
Total	\$ 36,408	\$ 18,000	\$ 190,000



ENTERPRISE FUNDS

WATER RESOURCES FUND

	FY14 Actual	FY15 Estimate	FY16 Budget
SERVICES AND OTHER CHARGES			
CONSULTANT SERVICES	0	0	0
OTHER CONTRACTED SERVICES	34,458	18,000	120,000
<i>MCWA FOR KINGMAN WATER HOLDING FEES</i>		<i>10,300</i>	<i>20,000</i>
<i>FUND BALANCE - MCWA FOR KINGMAN WATER PURCHASE 130 ACRE</i>		<i>0</i>	<i>100,000</i>
<i>MCWA FOR KINGMAN WATER PURCHASE 10 ACRE FEET</i>		<i>7,700</i>	<i>0</i>
TOTAL CATEGORY	34,458	18,000	120,000
DEBT SERVICE			
PRINCIPAL PAYMENT	0	0	67,500
<i>PRINCIPAL PAID ON CIBOLA WATER RIGHT INTERFUND LOAN</i>		<i>0</i>	<i>67,500</i>
DEBT SERVICE			
INTEREST PAYMENT	1,949	0	2,500
<i>INTEREST PAID ON CIBOLA WATER RIGHTS INTERFUND LOAN</i>		<i>0</i>	<i>2,500</i>
TOTAL CATEGORY	1,949	0	70,000
TOTAL	36,408	18,000	190,000



INTERNAL SERVICE FUNDS

Internal Service Funds

Northwest Arizona Employee Benefit Trust (NAEBT)
Fleet Services
Risk Management



INTERNAL SERVICE FUNDS

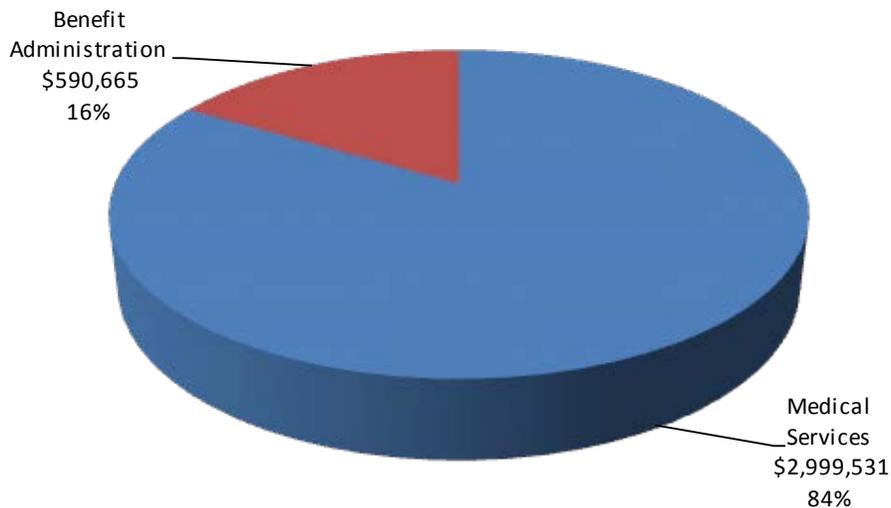
NAEBT

Northwest Employee Benefit Trust (NAEBT) provides the medical/prescription, dental, vision, wellness, life and AD&D insurance coverage for City employees and their dependents. The trust was formed on July 1, 2012 and was developed for Western Arizona municipal – type governments with more than 100 employees. City of Bullhead City, Lake Havasu City and City of Kingman were the founding members.

The Trust is tasked with selecting the providers and benefit levels while providing competitive, affordable and comprehensive insurance coverage. The Trust meets quarterly to discuss financial status. A retreat is scheduled each year, in the first quarter, to review the prior fiscal year, set rates for the next fiscal year and renew contracts for services provided.

The Trust is part of the Personnel Administration section and the line item budget is included in that section.

	FY14 Actual	FY15 Estimate	FY16 Budget
Expenditures by Classification			
Services and Other Charges	\$ 3,259,372	\$ 3,526,900	\$ 3,558,602
Supplies	-	4,715	4,715
Grand Total	\$ 3,259,372	\$ 3,531,615	\$ 3,563,317
Expenditures by Activity			
Personnel Administration	\$ 3,259,372	\$ 3,525,760	\$ 3,557,462
Wellness Program	-	5,855	5,855
Total	\$ 3,259,372	\$ 3,531,615	\$ 3,563,317





INTERNAL SERVICE FUNDS

FLEET SERVICES

Mission: Maintain the City's fleet of vehicles and equipment as efficiently as possible with safety as our number one priority, and to allow the city departments/divisions to meet the needs of the community by fulfilling their service missions in the most effective and efficient manner possible.

The Fleet Division is responsible for the purchase, repair and maintenance of city vehicles and equipment. The 292 vehicle fleet includes police vehicles, automobiles, pickup trucks, light utility vehicles, wastewater Vactor trucks, street sweepers, cranes, dump trucks, loaders, backhoes, trailers, motor graders, lawn mowers, tractors and other pieces of equipment. Fleet Maintenance also operates the City's fuel facility which provides fuel service for city vehicles and equipment.

FY 2014-2015 Highlights

- ✓ Designated area for fabrication of parts and improved work flow in Fleet Shop.
- ✓ Auctioned obsolete vehicles.

FY 2015-2016 Objectives

- ✓ Provide repairs, services, customer service and support to all City departments at the least possible expense.
- ✓ Organize repair schedules for routine maintenance of vehicles and equipment.

Performance Objectives

Measure	FY14 Actual	FY15 Estimate	FY16 Budget
Routine Vehicle Service Calls	2,274	2,381	2,400
City Vehicles	225	292	295
Breakdown Service Calls	112	105	120



INTERNAL SERVICE FUNDS

FLEET SERVICES

	FY14 Actual	FY15 Estimate	FY16 Budget
Expenditures by Classification			
Personnel Cost	\$ 270,825	\$ 278,021	\$ 295,283
Services and Other Charges	110,254	131,110	129,866
Supplies	889,505	763,808	915,662
Property	7,115	4,661	10,820
Capital Outlay	-	-	52,769
Depreciation	248,006	550,000	550,000
Contingency	-	-	18,019
Grand Total	\$ 1,525,705	\$ 1,727,600	\$ 1,972,419
Expenditures by Activity			
Fleet Services	1,525,705	1,727,600	1,972,419
Total	\$ 1,525,705	\$ 1,727,600	\$ 1,972,419
Staffing			
Foreman	1.00	1.00	1.00
Mechanic I	2.00	2.00	2.00
Mechanic II	1.00	1.00	1.00
Office Assistant II	1.00	1.00	1.00
Fleet Services	5.00	5.00	5.00



INTERNAL SERVICE FUNDS

FLEET SERVICES

	FY14 Actual	FY15 Estimate	FY16 Budget
PERSONNEL COSTS			
REGULAR FULL-TIME	185,751	190,915	204,687
OTHER WAGES	0	0	0
STAND BY WAGES	0	0	0
OVERTIME	2,119	1,400	2,700
LEAVE PAY OFF	0	0	1,021
HEALTH INSURANCE	57,895	59,976	58,752
MEDICARE	2,309	2,690	3,022
ICMA RETIREMENT	17,008	17,400	18,769
UNEMPLOYMENT COMPENSATION	0	0	0
WORKERS COMPENSATION	5,743	5,640	6,332
TOTAL CATEGORY	270,825	278,021	295,283
SERVICES AND OTHER CHARGES			
LEGAL NOTICES	0	0	0
OTHER PROFESSIONAL SERVICES	1,546	3,560	5,060
<i>WASH BAY PUMP OUT AND WASH</i>		3,560	3,560
<i>FUEL FACILITY REPAIRS</i>		0	1,500
PERMITTING & MISC. FEES	224	548	548
<i>VEHICLE REGISTRATIONS</i>		48	48
<i>STORAGE TANK PERMIT FEE</i>		500	500
OTHER CONTRACTED SERVICES	7,017	11,350	11,525
<i>FIRE EXTINGUISHER SERVICE & CERTIFICATION</i>		650	650
<i>FUEL FACILITY INSPECTION</i>		2,300	2,300
<i>VEHICLE WASHES</i>		6,300	6,475
<i>MANDATORY SAFETY INSPECTIONS</i>		2,100	2,100
WATER	6,274	15,286	6,790
<i>108462 1285 ALONAS WAY FIRE</i>		524	530
<i>108458 1285 ALONAS WAY</i>		14,762	6,260
ELECTRIC	23,418	24,200	24,200
<i>137 1285 ALONAS WAY</i>		20,400	20,400
<i>083 1285 ALONAS WAY</i>		3,800	3,800
NATURAL GAS	4,772	6,000	6,900
<i>1059604 1285 ALONAS WAY</i>		6,000	6,900
GENERAL EQUIPMENT REPAIRS	1,631	442	1,000
<i>SHOP EQUIPMENT REPAIRS</i>		0	1,000
<i>AIR COMPRESSOR REPAIRS</i>		442	0
VEHICLE REPAIRS & SERVICE	12,714	15,000	15,000
<i>OUTSIDE LABOR FOR VEHICLE REPAIRS</i>		15,000	15,000
MAINTENANCE AGREEMENTS	250	2,097	2,097
<i>PARTS WASHER MAINTENANCE</i>		2,097	2,097
SOFTWARE/HARDWARE AGREEMENT	4,013	4,988	5,430
<i>ADDITIONAL VEHICLE UNIT NUMBERS FOR SYSTEM</i>		0	413
<i>FUEL BILLING SOFTWARE</i>		165	165
<i>VEHICLE REPAIR SOFTWARE</i>		1,813	1,820
<i>SOFTWARE HOSTING ANNUAL SUBSCRIPTION</i>		2,857	2,857



INTERNAL SERVICE FUNDS

FLEET SERVICES

	FY14 Actual	FY15 Estimate	FY16 Budget
SERVICES AND OTHER CHARGES			
<i>FUEL PUMP TECH SUPPORT</i>		153	175
OTHER REPAIRS & MAINTENANCE	0	0	0
EQUIP. & VEHICLE RENTAL	42	0	0
OFFICE EQUIPMENT LEASE	3,848	4,395	4,410
<i>COLOR COPIES</i>		435	450
<i>COPIER LEASE</i>		3,960	3,960
PROPERTY & RISK INSURANCE	41,017	40,406	43,442
CELLULAR SERVICE	324	370	396
<i>CELLPHONE (1)</i>		370	396
CUSTOM PRINTING	472	499	500
<i>REPAIR WORK ORDERS</i>		499	500
PER DIEM	92	60	120
<i>ROCKY MOUNTAIN FLEET ASSOCIATION SEMINAR</i>		60	120
LODGING	264	249	250
<i>ROCKY MOUNTAIN FLEET ASSOCIATION SEMINAR</i>		249	250
TRANSPORTATION	0	100	100
<i>ROCKY MOUNTAIN FLEET ASSOCIATION SEMINAR</i>		100	100
SEMINARS & CONFERENCES	1,220	480	510
<i>FLEET TRAINING</i>		450	450
<i>ROCKY MOUNTAIN FLEET ASSOCIATION SEMINAR</i>		30	60
BOOKS & SUBSCRIPTIONS	770	770	978
<i>WEB MANUAL FOR EQUIPMENT</i>		770	778
<i>VEHICLE MANUALS</i>		0	200
DUES & MEMBERSHIPS	310	310	310
<i>ROCKY MOUNTAIN FLEET ASSOCIATION MEMBERSHIP</i>		310	310
TOWING CHARGES	35	0	300
<i>TOWING CHARGES</i>		0	300
TOTAL CATEGORY	110,254	131,110	129,866
SUPPLIES			
IMPROVEMENTS NONCAPITAL	0	0	0
OFFICE SUPPLIES	0	900	900
<i>PENS, PENCILS, PADS, FOLDERS, RUBBER BANDS</i>		900	900
SPECIALTY SUPPLIES	1,124	0	0
COMPUTER SOFTWARE	0	0	0
SHOP SUPPLIES	4,311	7,000	7,000
<i>HEAT SHRINK, BULBS, FASTENERS, ETC.</i>		4,730	4,730
<i>CLEANERS, GLOVES, SAFETY GOGGLES</i>		1,400	1,400
<i>WELDING SUPPLIES AND OXYGEN</i>		870	870
GASOLINE	473,407	396,740	501,315
<i>CITY VEHICLES/EQUIPMENT 158,605 GAL</i>		376,903	475,815
<i>NON-CITY VEHICLES/EQUIPMENT 8,500 GAL</i>		19,837	25,500
DIESEL	169,477	114,700	166,463



INTERNAL SERVICE FUNDS

FLEET SERVICES

	FY14 Actual	FY15 Estimate	FY16 Budget
SUPPLIES			
NON-CITY VEHICLES/EQUIPMENT 2,500 GAL		4,588	9,375
CITY VEHICLES/EQUIPMENT 41,890 GAL		110,112	157,088
TIRES	66,155	70,000	70,000
TIRES		70,000	70,000
OIL AND OTHER LUBRICANTS	17,875	16,000	16,000
OIL AND BULK FLUIDS		16,000	16,000
AUTO PARTS	156,480	157,500	153,000
AUTO PARTS		157,500	153,000
UNIFORMS	676	968	984
JACKET		34	0
REPLACEMENT SHIRTS 3 EA X 4		143	180
ALLOWANCE FOR STEEL TOED BOOTS X 4		600	600
REPLACEMENT PANTS 3 EA X 4		191	204
TOTAL CATEGORY	889,505	763,808	915,662
PROPERTY			
TOOLS	1,042	3,000	3,000
3.5 TON JACK		674	0
MECHANICS' SMALL TOOLS		2,326	3,000
COMPUTER EQUIPMENT <\$5,000	0	0	1,400
LAPTOP FOR DIAGNOSTIC SOFTWARE TOOLS		0	1,400
EQUIPMENT <\$5,000	6,073	1,661	6,420
EQUIPMENT DIAGNOSTIC TOOL		0	2,045
FLUID EVACUATOR		1,036	0
TRANSMISSION JACK		625	0
SANDBLASTING CABINET		0	1,875
COMMERCIAL VACUUMS FOR FUEL FACILITY		0	2,500
CAPITAL ASSET WRITE OFF	0	0	0
TOTAL CATEGORY	7,115	4,661	10,820
CAPITAL OUTLAY			
MACHINERY & EQUIPMENT	0	0	0
VEHICLES	0	0	52,769
CASH BALANCE OF FUND BUDGETED FOR REPLACEMENT		0	52,769
TOTAL CATEGORY	0	0	52,769
DEPRECIATION			
DEPRECIATION	248,006	550,000	550,000
FLEET DEPRECIATION EXPENSE		550,000	550,000
TOTAL CATEGORY	248,006	550,000	550,000



INTERNAL SERVICE FUNDS

FLEET SERVICES

	FY14 Actual	FY15 Estimate	FY16 Budget
CONTINGENCY			
CONTINGENCY	0	0	18,019
<i>FUEL FACILITY CHARGE FOR FY16</i>		0	18,019
TOTAL CATEGORY	0	0	18,019
FLEET SERVICES			
TOTAL DIVISION	1,525,705	1,727,600	1,972,419



INTERNAL SERVICE FUNDS

RISK MANAGEMENT

The Risk Management division is responsible for reducing, eliminating or transferring liabilities for loss exposures associated with city operations and properly dispose of liability claims against the City. The division strives to improve the safety of the City's operations through an internal review and employee training. The City is insured through the Arizona Municipal Risk Retention Pool (AMRRP) for Workers' Compensation and liability and excess liability insurance. A funding formula change in FY14 from AMRRP for workers compensation is the primary reason for the increase in this area.

Funding Source: Funding is provided through cost recovery to the other departments based on estimated expenditures and employee staffing of each cost center

The Risk Management Division is part of Personnel Administration and all the line item information is included in that section.

	FY14 Actual	FY15 Estimate	FY16 Budget
Expenditures by Classification			
Personnel Costs	\$ 113,712	\$ 111,344	\$ 121,786
Services and Other Charges	1,313,425	1,269,035	1,388,241
Supplies	2,998	6,312	6,912
Property	740	5,800	950
Grand Total	\$ 1,430,875	\$ 1,392,491	\$ 1,517,889

Expenditures by Activity			
Risk Management	\$ 833,127	\$ 930,341	\$ 986,869
Workers Compensation	597,748	462,150	531,020
Total	\$ 1,430,875	\$ 1,392,491	\$ 1,517,889

Staffing			
HR/Risk Manager	0.50	0.50	0.60
Human Resources Specialist	0.70	0.70	0.70
Administrative Assistant	0.35	0.35	0.00
Office Specialist II	0.00	0.00	0.25
Total	1.55	1.55	1.55



CAPITAL IMPROVEMENT PLAN

Capital Improvement Plan

Drainage Improvements
Street Improvements
Park Improvements
Street Lighting Districts



CAPITAL IMPROVEMENT PLAN

CAPITAL IMPROVEMENT PLAN

The Capital Improvement Plan (CIP) is the City's five-year blueprint for creating and maintaining the crucial infrastructure that will support the continued growth and development of Bullhead City. Each year, in conjunction with the annual budgeting process, the Finance Department coordinates the process of revising and updating the long-range CIP document. The mission statement, values, priority areas, goals, and objectives established by Bullhead City's elected officials determine the broad parameters for incorporating new capital improvement projects into the CIP. Other documents, such as the Bullhead City General Plan, provide valuable information and guidance in the preparation of the capital plan.

The City's professional staff in Administration, Public Works, Finance, and Police Departments participates in the review of past capital project accomplishments and the identification of new projects for inclusion in the plan.

Projects included in the 2016-2020 CIP will form the basis for appropriations in the 2015-2016 fiscal year budgets. Some projects will affect the City's budget process five to ten years into the future. Individual projects will continue to be subjected to ongoing community and City Council review and discussion during the annual appropriations process.

The Capital Improvement Plan is also an important public communication medium. The CIP gives residents and businesses a clear and fairly accurate view of the City's long-term direction in the area of capital improvements and a better understanding of the City's ongoing needs for stable revenue sources to fund large or multi-year capital projects.

Capital improvements are the foundation for facilities and amenities within the City. Streets, wastewater treatment plants, park improvements and buildings, and major, one-time acquisitions of equipment, are all considered capital improvements. Projects in the CIP generally cost more than \$50,000 and have a projected minimum life span of five years.

When developing the capital improvement plan, the City must consider the ability to finance the needed projects. This involves prioritization of projects while maximizing use of available financing mechanisms. Since so many projects require the use of debt financing to complete, the capital budget is directly related to the City's debt budget. The use of bonded debt may also require voter authorization. This is acquired through what is known as a bond election. The City's available financing mechanisms include some or all of the following sources:

- ✓ Pay-As-You-Go-Financing
- ✓ Grants and Other Intergovernmental Funding
- ✓ Carryover Projects/Fund Balance
- ✓ Highway User Revenue Fund Bonds
- ✓ Revenue Bonds
- ✓ Improvement Districts
- ✓ Municipal Property Corporation Bonds
- ✓ Water Infrastructure Financing Authority



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The Capital Improvement Plan obviously impacts the City's debt budget. In most cases the repayment of debt also affects the available revenues for other operating expenses. General long-term debt is budgeted and expended in the debt service funds, while enterprise fund debt is shown in the respective enterprise fund.

The capital improvement plan also impacts the operating budget as projects are completed and operating funds are necessary for the routine maintenance and operation of facilities and equipment including, utilities, staffing, repairs, fuel for heavy equipment and equipment maintenance. Recurring equipment replacement expenses for new patrol cars, street sweepers, and recurring maintenance costs such as street asphalt overlay are also funded through the operating budget. These ongoing costs must be tied to ongoing revenues (i.e., sales tax, user-fees, and intergovernmental revenues) to ensure they can be sustained into the future.



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Page No.	Project Title	FY 16 Budget
Drainage Improvements		
262	Miracle Mile Drainage Improvements	\$ 200,000
263	Buena Vista Area Flooding Abatement	\$ 280,000
264	Miscellaneous Drainage Improvemens and Wash Maintenance	\$ 450,000
266	Rotary Park Drainage Improvements	\$ 100,000
Total Drainage Improvements		<u>\$ 1,030,000</u>
Public Safety Improvements		
268	Police Radio System	\$ 1,500,000
Total Municipal Facilities		<u>\$ 1,500,000</u>
Municipal Facilities		
269	Facility Improvements	\$ 30,000
Total Municipal Facilities		<u>\$ 30,000</u>
Park Improvements		
270	Rotary Park Improvements	\$ 50,000
271	Veteran Park Improvements	\$ 450,000
Total Park Improvements		<u>\$ 500,000</u>
Transportation		
272	NSIP Maintenance	\$ 1,137,588
273	Miscellaneous Street Improvements	\$ 350,000
Total Transportation		<u>\$ 1,487,588</u>
Sewer Improvements		
278	Section 10 UV System Rehabilitation	\$ 570,000
279	Miscellaneous Lift Station Rehabilitation	\$ 75,000
280	Section 18 WWTP Improvements	\$ 1,850,000
281	Miscellaneous Sewer Improvements	\$ 700,000
284	Manhole Rehabilitation	\$ 100,000
Total Sewer Improvements		<u>\$ 3,295,000</u>
Total Capital Projects		<u><u>\$ 7,842,588</u></u>



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Capital Improvement Plan FY17-FY20

CATEGORIES	FY17 Proposed	FY18 Proposed	FY19 Proposed	FY20 Proposed
Miracle Mile Drainage Improvements	200,000	-	-	-
Misc Drainage Improvements & Wash Maint.	750,000	600,000	-	400,000
Rotary Park Drainage Improvements	100,000	-	-	-
Arcadia/Montana Wash Culvert Crossing	350,000	-	-	-
TOTAL DRAINAGE IMPROVEMENTS	\$ 1,400,000	\$ 600,000	\$ -	\$ 400,000
Rotary Park Improvements	\$ 25,000	\$ 50,000	\$ 25,000	\$ 25,000
TOTAL PARKS & RECREATION	\$ 25,000	\$ 50,000	\$ 25,000	\$ 25,000
NSIP Maintenance	\$ 1,000,000	\$ -	\$ -	\$ -
Miscellaneous Street Improvements	-	-	1,700,000	1,200,000
Laughlin/Bullhead Bridge	2,128,400	-	-	-
TOTAL TRANSPORTATION	\$ 3,128,400	\$ -	\$ 1,700,000	\$ 1,200,000
Miscellaneous Sewer Improvements	950,000	200,000	250,000	200,000
Section 18 Sludge Press	400,000	-	-	-
Section 18 Odor Control	110,000	-	-	-
Section 18 Membrane Replacement	-	700,000	-	-
Manhole Rehabilitation	150,000	150,000	150,000	207,020
Original Bullhead Odor Control	-	150,000	-	-
TOTAL SEWER IMPROVEMENTS	\$ 1,610,000	\$ 1,200,000	\$ 400,000	\$ 407,020
TOTAL PROJECTS:	\$ 6,163,400	\$ 1,850,000	\$ 2,125,000	\$ 2,032,020



CAPITAL IMPROVEMENT PLAN

Miracle Mile Drainage Improvements

Category: Drainage	Department: Public Works
Focus Area: Flood Control	Department Priority: 2
Location: Miracle Mile Corridor South of Riverview Mall	Fund: 304- Flood Control
Estimated Completion Date: 2016	Project #: Not yet assigned

Description & Scope: Obtain detailed digital topographical mapping of the City and utilize this to evaluate the Havasupai and Chaparral Drainage tributaries east of State Route 95 and then design and construct retention basins, channels/berms, and erosion protection and/or storm sewer improvements along the southern portion of the Miracle Mile corridor.

Purpose: Protect existing infrastructure and reduce the amount of sediment and storm water that flows across and onto Miracle Mile and some of the streets that cross it, creating flooding, impassible roads and damage to existing properties and infrastructure. A secondary purpose is to obtain detailed digital topographical mapping of the City, which can be used for a myriad of tasks including design, planning, mapping, modeling, and construction. The last City-wide topographical mapping was conducted in 2000.

History & Key Milestones: The City has held discussions and negotiations with FEMA and the Mohave County Flood Control District and has been selected to participate in FEMA’s Cooperating Technical Partners (CTP) program, which provides funding and technical assistance to promote improvements in flood hazard mapping and flood protection projects in local communities. The City and Mohave County have recently entered into an IGA for this project, which will be funding 75% by FEMA and 25% by the City, with the County administering the grant and the consultant contract.

Operating Impact: The reduction of sedimentation, erosion and flooding along the Miracle Mile Corridor will significantly reduce storm cleanup efforts, will enhance emergency and public access to the area (which is sometimes shut down when storm events hit the area) and protect existing properties and infrastructure.

		FY 2016 Budget Distribution	
Total Project Cost	400,000	Planning/Design	200,000
Prior Year(s) Funding	-	Acquisition/Relocation	-
FY 2016 Adopted	200,000	Site Improvements	-
FY 2017 – FY 2020 Planned	200,000	Construction	-
Remaining Need	-	Furniture/Fixtures/Equipment	-
		Other	-
		Total	200,000

Funding Source(s): Flood Control



CAPITAL IMPROVEMENT PLAN

Buena Vista Area Flooding Abatement

Category: Drainage	Department: Public Works
Focus Area: Flood Control	Department Priority: 1
Location: Buena Vista	Fund: 304
Estimated Completion Date: 2016	Project #:14-E-004

Description & Scope: The project consists of the design and construction of a variety of localized drainage improvements, such as shoulder hardening/widening, curbs, grading and retention basin construction in the Buena Vista area.

Purpose: These improvements will help reduce and/or eliminate damage to public rights of way and private property from scour and erosion, flooding and deposition of sediments in low-lying areas.

History & Key Milestones: This area has experienced significant damage to roadway shoulders, embankments and private property when storms hit the area and cause localized flooding. Low-lying areas experience deposition of dirt and rock that has been eroded from steeper areas, especially along roadway shoulders and yards. On January 8, 2014 the City retained the services of JE Fuller Hydrology and Geomorphology, Inc. to evaluate and develop solutions to the flooding problems the Buena Vista area experienced. In May 2014 the City received the final engineering report from JE Fuller, which evaluated the flooding problems and provided recommendations on ways to protect and flood proof the area. Since that time, City staff has utilized the findings and recommendations from the report to begin preparing a series of projects that will be bid out to local contractors to perform.

Operating Impact: These improvements will reduce the amount of time, effort and cost associated with the Roads Division's cleanup of the roads and drainage ways after storms.

		FY 2016 Budget Distribution	
Total Project Cost	383,671	Planning/Design	-
Prior Year(s) Funding	103,671	Acquisition/Relocation	-
FY 2016 Adopted	280,000	Site Improvements	-
FY 2017 – FY 2020 Planned	-	Construction	280,000
Remaining Need	-	Furniture/Fixtures/Equipment	-
		Other	-
		Total	280,000

Funding Source(s): Flood Control



CAPITAL IMPROVEMENT PLAN

Miscellaneous Drainage Improvements and Wash Maintenance

Category: Drainage	Department: Public Works
Focus Area: Flood Control	Department Priority: 2
Location: Various	Fund: 304
Estimated Completion Date: Unknown	Project #: Various

Description & Scope: Design and construction of a variety of different flood control improvements and repairs to public property, rights of way and infrastructure. Work can include channelization, retention basins, storm sewers, pavement and concrete repair, diversion levees, and other related flood works.

Purpose: Address drainage issues and concerns as they become evident and provide repair and protection of existing infrastructure damaged during flood events, as well as other properties (public and private) and facilities.

History & Key Milestones: Each year the City attempts to improve and protect portions of the community from flood damage and numerous areas have been addressed, with many more on the drawing board. Examples of areas that have been addressed is the lower (west of SR 95) portions of the Chaparral and Havasupai Washes drainage basins, as well as the Silver Creek Slope Stabilization and Montana Wash Area Drainage Improvements to name a few. Drainage studies, typically the precursor to undertaking construction projects in a particular area, have been completed for the Buena Vista area, and others are proposed for the Miracle Mile area and upper (east of SR 95) portions of the Chaparral and Havasupai Washes drainage basins.

Operating Impact: The reduction of sedimentation, erosion and flooding in various portions of the community will significantly reduce storm cleanup efforts, will enhance emergency and public access to these areas and protect existing properties and infrastructure.

		FY 2016 Budget Distribution	
Total Project Cost	-	Planning/Design	50,000
Prior Year(s) Funding	-	Acquisition/Relocation	-
FY 2016 Adopted	250,000	Site Improvements	-
FY 2017 – FY 2020 Planned	1,250,000	Construction	200,000
Remaining Need	-	Furniture/Fixtures/Equipment	-
		Other	-
		Total	250,000

Funding Sources(s): Flood Control



CAPITAL IMPROVEMENT PLAN

North Oatman/Riverview-Miscellaneous Drainage Improvements

Category: Flood Control	Department: Public Works
Focus Area: Street Maintenance	Department Priority: 1
Location: Riverview Drive/North Oatman Road	Fund: 304
Estimated Completion Date: Late 2016	Project #: Not Yet Assigned

Description & Scope: The project consists of the design and construction of roadway and related drainage improvements to rebuild, widen and improve the profile of the existing pavement on Riverview Drive from Balboa to SR 95 and North Oatman from Miracle Mile to West of Ricca Road. A pedestrian bicycle trail will be provided along the roadway, as well as handicapped ramps and other amenities.

Purpose: The existing roadway is in poor condition, is only 2 lanes and in some areas, is very hilly. There are also some areas of the roadway that experience significant flooding. While flooding will not be eliminated, it will be channeled to certain locations rather than occur along the entire length. The pavement will be rebuilt, a turn lane will be provided along the entire route to improve safety, and the rolling profile will be reduced for a safer ride.

History & Key Milestones: This project is funded through a WACOG Surface Transportation Program (STP) grant from the federal government, and approximately 92.3% of the project is federally funded, with the remainder from the City. Originally, when the 2nd bridge to Laughlin was proposed to be located at Riverview, not only was Riverview to be significantly widened, but the goal was to connect Riverview to North Oatman through an S-curve connector, at which point the new bridge would be connected to both SR 95 and the Parkway. With the location of the 2nd bridge changed farther to the south, the direct connection to North Oatman is not needed and the projected traffic volumes on North Oatman will be lower, therefore North Oatman and the connector roadway were removed from the project. However, with the increased use of Rotary Park, the rolling nature of the Riverview Drive roadway segment from Lakeside Drive to SR 95 and the deteriorated condition of the existing pavement on Riverview, a rehabilitated, safer, flatter Riverview Drive is needed.

Operating Impact: With new asphalt pavement replacing the older pavement, and the drainage being channelized, maintenance of the roadway and storm cleanups will be reduced.

		FY 2016 Budget Distribution	
Total Project Cost	700,000	Planning/Design	-
Prior Year(s) Funding	-	Acquisition/Relocation	-
FY 2016 Adopted	200,000	Site Improvements	-
FY 2017 – FY 2020 Planned	500,000	Construction	200,000
Remaining Need		Furniture/Fixtures/Equipment	-
		Other	-
		Total	200,000

Funding Source(s): Flood Control



CAPITAL IMPROVEMENT PLAN

Rotary Park Drainage Improvements

Category: Drainage	Department: Public Works
Focus Area: Flood Control	Department Priority: 2
Location: Rotary Park	Fund: 304- Flood Control
Estimated Completion Date: Summer 2016	Project #: 14-C-002

Description & Scope: Design and construction of flood control channels, retention basins, erosion protection and re-grading of areas that carry flood waters and other related drainage improvements.

Purpose: To facilitate the conveyance of storm drainage through Rotary Park and protection of park improvements, as well as reduce the impact of storm water entering the Colorado River.

History & Key Milestones: Rotary Park is located at the bottom of some sizable drainage tributaries, and therefore is impacted during storm events. To protect existing and future improvements, and reduce the impact of storm waters on the River, over the years a number of drainage improvements have been constructed in the park, and will continue.

Operating Impact: The installation of drainage improvements will reduce the amount of flood cleanup necessary in the park after storm events, and will protect existing and future infrastructure from flood damage.

		FY 2016 Budget Distribution	
Total Project Cost	300,000	Planning/Design	-
Prior Year(s) Funding	100,000	Acquisition/Relocation	-
FY 2016 Adopted	100,000	Site Improvements	-
FY 2016 – FY 2019 Planned	100,000	Construction	100,000
Remaining Need	-	Furniture/Fixtures/Equipment	-
		Other	-
		Total	100,000

Funding Source(s): Flood Control



CAPITAL IMPROVEMENT PLAN

Arcadia/Montana Wash Culvert Crossing

Category: Drainage	Department: Public Works
Focus Area: Flood Control	Department Priority:
Location: Montana Wash/Goldrush Rd	Fund: 304
Estimated Completion Date: June 30, 2017	Project #:

Description & Scope: Completion of design and construction of an all-weather culvert crossing of the Montana Wash at Arcadia Road.

Purpose: To provide an all-weather crossing of the Montana Wash for emergency and general access during storm events and to protect the existing roadway in the area.

History & Key Milestones: This project was originally included in the Ramar Road and Goldrush Road reconstruction and widening project in the mid 2000s, but was deleted at that time due to insufficient funding availability. A large part of the design is complete and design will be finished by City staff, after which it will be bid out.

Operating Impact: The all-weather crossing will enhance emergency and public access to the area (which is sometimes shut down when storm events hit the area) and protect existing properties and infrastructure. The culvert will help stabilize the channel of the Montana Wash, which will reduce the potential for scour and erosion (and subsequent maintenance) both upstream and downstream of the crossing.

		FY 2016 Budget Distribution	
Total Project Cost	350,000	Planning/Design	15,000
Prior Year(s) Funding	-	Acquisition/Relocation	-
FY 2016 Adopted	-	Site Improvements	-
FY 2016 – FY 2019 Planned	350,000	Construction	335,000
Remaining Need	-	Furniture/Fixtures/Equipment	-
		Other	-
		Total	350,000

Funding Source(s): Flood Control



CAPITAL IMPROVEMENT PLAN

Police Radio System

Category: Public Safety	Department: Police
Focus Area: Radio System	Department Priority: 1
Location: 911 Center	Fund: 101
Estimated Completion Date: Summer 2016	Project #:

Description & Scope: Design and construction of a replacement VHF Conventional, Public Safety Radio System for the Bullhead City Police Department. This project includes the replacement of all radio consoles in the Dispatch Center, system infrastructure and subscriber radios.

Purpose: The Bullhead City Police Department Public Safety Radio System infrastructure is outdated, and at the end of life for equipment support and repair. Currently, if this system suffers a failure, used parts would have to be located in order to repair the system. Creative Communications is not confident they can locate all of the parts necessary to keep our system operational if something fails. A critical failure could result in limited use of the radio system for an extended period of time.

History & Key Milestones: Much of the microwave and tower infrastructure for the current radio system was installed in 1985 when the Police Department was founded. In 1998, the radio consoles in the Dispatch Center were replaced. In 2006, these consoles were upgraded to their maximum capability, including new servers. The radio consoles are currently operating on the 2006 upgrade. The installation time for this project is approximately 6 – 8 months.

Operating Impact: This project will provide the Bullhead City Police Department with a fully functioning VHF Radio System capable of being repaired quickly and reliably.

		FY 2016 Budget Distribution	
		Amount	
Total Project Cost	1,500,000	Planning/Design	-
Prior Year(s) Funding	-	Acquisition/Relocation	-
FY 2016 Adopted	1,500,000	Site Improvements	-
FY 2017 – FY 2020 Planned	-	Construction	-
Remaining Need	-	Furniture/Fixtures/Equipment	1,500,000
		Other	-
		Total	1,500,000

Funding Source(s): General Fund



CAPITAL IMPROVEMENT PLAN

City Hall HVAC- Facility Improvements

Category: Municipal Facilities	Department: Public Works
Focus Area: Facilities Management	Department Priority: 2
Location: City Hall	Fund: 314 – Municipal Facilities
Estimated Completion Date: Mid 2017	Project #: Not yet assigned

Description & Scope: The project consists of the evaluation of the City Hall HVAC System for optimal operation and construct improvements.

Purpose: Due to the type (residential), size (relatively small) and number (37) of air conditioning units on City Hall, and the frequency of repair/replacement that has been and will continue to occur, a comprehensive evaluation of the existing system will be performed, to determine if the continued replacement of individual units is the most cost-effective way to continue into the future, or if a new system is warranted. Once a decision is reached on what to do, either the existing system will be modified/replaced, or a schedule to replace and/or upgrade the individual units will be prepared and implemented.

History & Key Milestones: When City Hall was designed and built, the architect and mechanical engineer recommended to the City that they utilize an HVAC system that consisted of many small, residential heat pumps located on the roof of the building, spread evenly out across the roof. This would allow individual control in smaller areas, and replacement costs for the individual units could be staged over several years. Unfortunately, we have already had to replace a number of these residential units and the control of them together to provide a comfortable, efficient temperature throughout the building has been a challenge. Other types of HVAC systems are available for buildings of this size and layout, and one or more of them could prove to be significantly lower in overall operating and capital costs than the current system, hence the need for an evaluation.

Operating Impact: Once the optimal system is selected and then installed, overall costs should be reduced, and more uniform, efficient temperature control should be available throughout the building.

		FY 2016 Budget Distribution	
Total Project Cost	30,000	Planning/Design	-
Prior Year(s) Funding	-	Acquisition/Relocation	-
FY 2016 Adopted	30,000	Site Improvements	30,000
FY 2017 – FY 2020 Planned	Unknown	Construction	-
Remaining Need	-	Furniture/Fixtures/Equipment	-
		Other	-
		Total	30,000

Funding Source(s): General Fund



CAPITAL IMPROVEMENT PLAN

Rotary Park Ball Fields

Category: Parks	Department: Public Works
Focus Area: Ball Fields	Department Priority: 2
Location: Rotary Park	Fund: 312 – Parks and Recreation
Estimated Completion Date: 2020	Project #: Not yet assigned

Description & Scope: This work consists of the design and construction of new ball fields (baseball, softball, soccer and football) and install lighting and other amenities to new and existing ball fields.

Purpose: Currently, a 15-acre multi-use field has been constructed in Rotary Park, and will require lighting and other improvements at a future date. In addition, one 4-plex and one 3-plex baseball/softball field complex are proposed to be constructed in the future, to provide needed recreation facilities for many children, adults and seniors. These facilities will allow the City to expand the amount of special events and sports tournaments that we host each year.

History & Key Milestones: Rotary Park has a history of constructing needed recreation facilities, funded by the City in many instances but also significantly funded by private organizations and users, such as the Legacy Foundation, AYSO, Pop Warner and Little League, to name a few. Many citizens of the community have provided labor, materials, equipment and funding to help create the park we have. Most recently, the 15-acre multi-use field along Riverview was completed, with the majority of the work, materials, labor and equipment provided by the Legacy Foundation and its partners. When funding is identified, lighting of the field will be installed, as well as other facilities. A new 4-plex and a new 3-plex softball/baseball complex has been designed by City staff, and when funding for construction is programmed, construction can begin.

Operating Impact: As ball fields and other amenities continue to be added, additional staff will be required to maintain the grass, trees, parking and other facilities added. Annual expenses associated with reseeded and maintenance of the turf will also be needed.

		FY 2016 Budget Distribution	
Total Project Cost	175,000	Planning/Design	-
Prior Year(s) Funding	-	Acquisition/Relocation	-
FY 2016 Adopted (Grant match)	50,000	Site Improvements(Grant Match)	50,000
FY 2016 – FY 2020 Planned	125,000	Construction	-
Remaining Need	-	Furniture/Fixtures/Equipment	-
		Other	-
		Total	50,000

Funding Source(s): General Fund



CAPITAL IMPROVEMENT PLAN

Sunshine Marina & Associated Improvements – Veteran Park Improvements

Category: Parks

Department: Public Works

Focus Area: Park Improvements

Department Priority:

Location: Veteran’s Memorial Park – Section 30

Fund:

Estimated Completion Date: June 30, 2016

Project #:

Description & Scope: Design and reconstruction of the existing boat ramp and parking lot at the Sunshine Marina/Veteran’s Memorial Park, and the construction of a courtesy dock at the boat ramp, utilizing a grant to be obtained from the US Fish and Wildlife Service through the Arizona Fish and Game Department, with some City funding/in-kind services.

Purpose: Reconstruct the existing boat ramp into a more functional, accessible ramp, install a courtesy dock at the ramp to provide better access and safety into and out of boats utilizing the ramp, and reconstruct and expand the existing parking lot to accommodate more parking, both for boat trailers and passenger vehicles.

History & Key Milestones: The City leases this property from the Arizona State Land Department (ASLD). In order to fund the project with US Fish and Wildlife Service grant funding, the land upon which the improvements reside must be in control of the City for a minimum of 25 years (the expected life of the ramp, dock and parking lot). After several years of effort, in early 2015 staff obtained approval of the project from ASLD, who agreed to increase the term of the lease to 25 years.

Operating Impact: This project will provide a new ramp and parking lot facilities, which will be easier and more cost-effective to maintain than older, more aged facilities. The dock will require some maintenance after a number of years.

FY 2016 Budget Distribution		
Total Project Cost	Planning/Design	25,000
Prior Year(s) Funding	Acquisition/Relocation	-
FY 2016 Adopted	Site Improvements	-
FY 2016 – FY 2020 Planned	Construction	425,000
Remaining Need	Furniture/Fixtures/Equipment	-
	Other	-
	Total	450,000

Funding Source(s): Arizona Game and Fish Grant



CAPITAL IMPROVEMENT PLAN

Neighborhood Street Maintenance Program

Category: Transportation	Department: Public Works
Focus Area: Street Maintenance	Department Priority: 1
Location: Various	Fund: 313
Estimated Completion Date: On-going	Project #: Various

Description & Scope: Design and construction of various pavement maintenance techniques, such as chip seals, slurry seals, fog seals, scrub seals, crack filling pothole patching to preserve and improve the condition of the City's neighborhood streets.

Purpose: To maintain and preserve one of the City's most valuable and costly infrastructure resources, our City streets.

History & Key Milestones: The City has undertaken various pavement maintenance programs over the years, however during the Sewer Improvement District implementation, funding for street maintenance was utilized to replace streets in these areas, thereby reducing the amount of maintenance performed on other streets. A sales tax initiative was presented to the public, devoted primarily to funding of street maintenance, and was rejected by the voters, therefore, new alternatives to maintain our streets will be presented to the City Council, and subsequent projects undertaken as funding allows to maintain existing streets.

Operating Impact: Maintenance of City streets will help protect and preserve one of the City's most expensive resources.

		FY 2016 Budget Distribution	
Total Project Cost	2,137,588	Planning/Design	-
Prior Year(s) Funding	-	Acquisition/Relocation	-
FY 2016 Adopted	1,137,588	Site Improvements	1,137,588
FY 2017 – FY 2020 Planned	1,000,000	Construction	-
Remaining Need	-	Furniture/Fixtures/Equipment	-
		Other	-
		Total	1,137,588

Funding Source(s): Highway User Revenue Fund



CAPITAL IMPROVEMENT PLAN

Arcadia Extension Phase 1- Miscellaneous Street Improvements

Category: Transportation	Department: Public Works
Focus Area: Street Maintenance	Department Priority: 1
Location: Arcadia Blvd	Fund: 313
Estimated Completion Date: 2016	Project #: Not yet assigned

Description & Scope: The project consists of the design and construction of a new 2-lane north-south roadway connecting North Oatman to Arcadia, which will also provide some storm water attenuation downstream. The roadway will be planned to allow for the future widening to 5 lanes.

Purpose: This new roadway will provide a new north-south corridor to help with traffic on the Parkway and SR 95, and will also provide emergency access along the same corridor. Sedimentation basins along the upstream side of the roadway where it crosses drainage channels will help reduce sediment downstream of the roadway during storm events.

History & Key Milestones: We are sorely in need of additional north-south corridors between the Parkway and SR 95 to relieve the traffic, and also to provide another emergency route from north to south. Arcadia is already developed north of Rio Vista and south of Black Mountain, and with this new roadway, a major north-south corridor will be available. In addition, drainage studies performed in the area over the past few years, including the January 2014 study by JE Fuller that is referenced in the Buena Vista drainage improvements, have indicated that sedimentation basins could be constructed upstream and next to the new roadway, which would help reduce sediment and reduce storm cleanup downstream of the new roadway, in addition to those improvements identified in the Buena Vista drainage improvements.

Operating Impact: These improvements will reduce travel time, distance and improve access along the corridor, while also reducing the volume of traffic on the existing north-south roadways, and the sedimentation basins should also reduce the amount of storm cleanup and damage that is done in residential and commercial areas downstream of the roadway.

		FY 2016 Budget Distribution	
Total Project Cost	350,000	Planning/Design	-
Prior Year(s) Funding	-	Acquisition/Relocation	-
FY 2016 Adopted	350,000	Site Improvements	350,000
FY 2017 – FY 2020 Planned	-	Construction	-
Remaining Need	-	Furniture/Fixtures/Equipment	-
		Other	-
		Total	350,000

Funding Source(s): CDBG Grant



CAPITAL IMPROVEMENT PLAN

North Oatman to Riverview Connector-Miscellaneous Street Improvements

Category: Transportation	Department: Public Works
Focus Area: Street Maintenance	Department Priority: 1
Location: Riverview Drive/North Oatman Road	Fund: 313
Estimated Completion Date: Late 2016	Project #: 11-E-005

Description & Scope: The project consists of the design and construction of roadway and related improvements to rebuild, widen and improve the profile of the existing pavement on Riverview Drive from Balboa to SR 95 and North Oatman from Miracle Mile to West of Ricca Road. A pedestrian bicycle trail will be provided along the roadway, as well as handicapped ramps and other amenities.

Purpose: The existing roadway is in poor condition, is only 2 lanes and in some areas, is very hilly. There are also some areas of the roadway that experience significant flooding. While flooding will not be eliminated, it will be channeled to certain locations rather than occur along the entire length. The pavement will be rebuilt, a turn lane will be provided along the entire route to improve safety, and the rolling profile will be reduced for a safer ride.

History & Key Milestones: This project is funded through a WACOG Surface Transportation Program (STP) grant from the federal government, and approximately 92.3% of the project is federally funded, with the remainder from the City. Originally, when the 2nd bridge to Laughlin was proposed to be located at Riverview, not only was Riverview to be significantly widened, but the goal was to connect Riverview to North Oatman through an S-curve connector, at which point the new bridge would be connected to both SR 95 and the Parkway. With the location of the 2nd bridge changed farther to the south, the direct connection to North Oatman is not needed and the projected traffic volumes on North Oatman will be lower, therefore North Oatman and the connector roadway were removed from the project. However, with the increased use of Rotary Park, the rolling nature of the Riverview Drive roadway segment from Lakeside Drive to SR 95 and the deteriorated condition of the existing pavement on Riverview, a rehabilitated, safer, flatter Riverview Drive is needed.

Operating Impact: With new asphalt pavement replacing the older pavement, and the drainage being channelized, maintenance of the roadway and storm cleanups will be reduced.

		FY 2016 Budget Distribution	
		Amount	
Total Project Cost	1,250,000	Planning/Design	-
Prior Year(s) Funding	-	Acquisition/Relocation	-
FY 2016 Adopted	-	Site Improvements	-
FY 2017 – FY 2020 Planned	500,000	Construction	-
Remaining Need	750,000	Furniture/Fixtures/Equipment	-
		Other	-
		Total	-

Funding Source(s): Highway User Funds



CAPITAL IMPROVEMENT PLAN

Arcadia Extension Phase 2 – Miscellaneous Street Improvements

Category: Transportation	Department: Public Works
Focus Area: Street Maintenance	Department Priority: 1
Location: Arcadia Blvd	Fund: 313
Estimated Completion Date: Fiscal Year 2020	Project #: Not yet assigned

Description & Scope: This is Phase 2 of the project and consists of the design and construction of a new 2-lane north-south roadway connecting North Oatman to Arcadia, which will also provide some stormwater attenuation downstream. The roadway will be planned to allow for the future widening to 5 lanes. Phase 1 will be paid for with Flood Control funds and Phase 2 will be paid for by Highway User Revenue Funds.

Purpose: This new roadway will provide a new north-south corridor to help with traffic on the Parkway and SR 95, and will also provide emergency access along the same corridor. Sedimentation basins along the upstream side of the roadway where it crosses drainage channels will help reduce sediment downstream of the roadway during storm events.

History & Key Milestones: We are sorely in need of additional north-south corridors between the Parkway and SR 95 to relieve the traffic, and also to provide another emergency route from north to south. Arcadia is already developed north of Rio Vista and south of Black Mountain, and with this new roadway, a major north-south corridor will be available.

Operating Impact: These improvements will reduce travel time, distance and improve access along the corridor, while also reducing the volume of traffic on the existing north-south roadways, and the sedimentation basins should also reduce the amount of storm cleanup and damage that is done in residential and commercial areas downstream of the roadway.

		FY 2016 Budget Distribution	
		Amount	
Total Project Cost	-	Planning/Design	-
Prior Year(s) Funding	-	Acquisition/Relocation	-
FY 2016 Proposed	-	Site Improvements	-
FY 2017 – FY 2020 Planned	1,400,000	Construction	-
Remaining Need	-	Furniture/Fixtures/Equipment	-
		Other	-
		Total	-

Funding Source(s): Highway User Revenue Funds



CAPITAL IMPROVEMENT PLAN

Landon Road Extension – Miscellaneous Street Improvements

Category: Transportation	Department: Public Works
Focus Area: Street Maintenance	Department Priority: 1
Location: Landon Road	Fund: 313
Estimated Completion Date: Fiscal Year 2019	Project #: Not yet assigned

Description & Scope: This project consists of the construction of a 2-lane roadway completing road from the end of Landon Road near Sunrise Elementary School to Sunridge Estates subdivision. Drainage issues in that area will also be corrected

Purpose: Currently, the western end of Landon Road at Sunrise Elementary is unpassable. Also, Landon ends at the south end of Sunridge Estates. The completed roadway will provide access to the Sunridge Estates subdivision from the Bullhead Parkway by way of Landon Road and provide a detour for the Laughlin Bridge.

History & Key Milestones: None as yet.

Operating Impact: These improvements will improve access and travel time and provide a safe roadway for travel on Landon. The sedimentation basins will also reduce the amount of storm cleanup and damage in the residential areas. This will also alleviate traffic on the Laughlin Bridge.

		FY 2016 Budget Distribution	
			Amount
Total Project Cost	-	Planning/Design	-
Prior Year(s) Funding	-	Acquisition/Relocation	-
FY 2016 Proposed	-	Site Improvements	-
FY 2017 – FY 2020 Planned	1,000,000	Construction	-
Remaining Need	-	Furniture/Fixtures/Equipment	-
		Other	-
		Total	-

Funding Source(s): Highway User Revenue Funds



CAPITAL IMPROVEMENT PLAN

Second Bridge

Category: Transportation	Department: Public Works
Focus Area: Bridges	Department Priority:
Location: Section 2 & 3	Fund: 315
Estimated Completion Date: December 31, 2018	Project #:

Description & Scope: Right of way acquisition and construction of the approach roadway/Bullhead Parkway for the Second Bridge, from its current terminus near the Mohave Crossroads to the new bridge over the Colorado River.

Purpose: To construct a 2nd bridge between Bullhead City and Laughlin for additional traffic capacity, emergency access and future growth.

History & Key Milestones: The City, Clark County and Regional Transportation Commission of Southern Nevada have conducted considerable planning and an extensive environmental analysis complying with NEPA regulations has been undertaken and completed on this project, which consisted of 5 lanes of traffic plus multimodal facilities, culminating in the issuance of a Finding of No Significant Impact (FONSI) by the Federal Highway Administration (FHWA) to consider a phased approach to constructing the bridge, which would consist of a 2-lane bridge and sidewalks/bike path, which was approved on January 22, 2015.

Operating Impact: Additional maintenance of the bridge would be required and would be shared by Bullhead City and Clark County. The second bridge would enhance access to the southern portion of Laughlin and Bullhead City, and will lessen traffic on the northern portions of State Route 95 through Bullhead City, thereby reducing congestion and other impacts associated with higher traffic volumes.

		FY 2016 Budget Distribution	
Total Project Cost	2,128,400	Planning/Design	-
Prior Year(s) Funding	-	Acquisition/Relocation	-
FY 2016 Adopted	-	Site Improvements	-
FY 2017 – FY 2020 Planned	2,128,400	Construction	-
Remaining Need	-	Furniture/Fixtures/Equipment	-
		Other	-
		Total	-

Funding Source(s): General Fund



CAPITAL IMPROVEMENT PLAN

Section 10 UV System Rehabilitation

Category: Wastewater	Department: Public Works
Focus Area: Sewer Improvements	Department Priority: 1
Location: Section 10 Wastewater Treatment Plant	Fund: 520
Estimated Completion Date: Late 2015	Project #: 14-E-007

Description & Scope: Design and construction of a new concrete channel system and refurbishment of the existing Ultraviolet Disinfection equipment to provide a new system for disinfecting the wastewater treated at the Section 10 WWTP.

Purpose: Rehabilitate and replace the existing UV system that has reached the end of its useful life, thereby providing reliable, efficient disinfection that will meet state and federal requirements.

History & Key Milestones: Design commenced in the spring of 2014, and construction is expected to be completed near the end of the year in 2015.

Operating Impact: Maintenance and repair of the existing system will be significantly reduced, and better efficiency with the UV system should help maintain or even reduce utility costs some.

		FY 2016 Budget Distribution	
Total Project Cost	650,000	Planning/Design	-
Prior Year(s) Funding	80,000	Acquisition/Relocation	-
FY 2016 Adopted	570,000	Site Improvements	-
FY 2017 – FY 2020 Planned	-	Construction	570,000
Remaining Need	-	Furniture/Fixtures/Equipment	-
		Other	-
		Total	570,000

Funding Source(s): Enterprise Fund



CAPITAL IMPROVEMENT PLAN

Chaparral Lift Station Decommissioning- Miscellaneous Lift Station Rehab

Category: Wastewater	Department: Public Works
Focus Area: Sewer Improvements	Department Priority: 2
Location: Chaparral Lift Station	Fund: 520
Estimated Completion Date: 2016	Project #: 15-E-002

Description & Scope: Design and construction of gravity sewer piping and manholes to bypass the existing Chaparral Lift Station, located within the Chaparral Golf Course, thereby allowing the lift station to be abandoned and removed.

Purpose: The existing Chaparral Lift Station is old and deteriorated and has exceeded its useful life. During preparation of the Section 208 Update and Sewer Master Plan a computer hydraulic model of the City's existing sewer system was prepared and then evaluated, and it was determined that the construction of some gravity sewer pipe would allow the lift station to be bypassed and abandoned, thereby eliminating all future electrical and maintenance costs, as well as the replacement of the lift station, which would have been required in the next few years.

History & Key Milestones: After the ability to bypass the lift station was confirmed during preparation of the Section 208 Update, the project was programmed in the CIP. Design is scheduled to occur in 2015, and upon approval from ADEQ, construction will be scheduled the following fiscal year.

Operating Impact: The elimination of the existing sewer lift station will reduce operating expenses and also another potential location for mechanical and/or electrical emergencies to occur.

		FY 2016 Budget Distribution	
Total Project Cost	75,000	Planning/Design	55,000
Prior Year(s) Funding	-	Acquisition/Relocation	-
FY 2016 Adopted	75,000	Site Improvements	-
FY 2016 – FY 2020 Planned	-	Construction	20,000
Remaining Need	-	Furniture/Fixtures/Equipment	-
		Other	-
		Total	75,000

Funding Source(s): Enterprise Fund



CAPITAL IMPROVEMENT PLAN

Section 18 WWTP Improvements

Category: Wastewater	Department: Public Works
Focus Area: Sewer Improvements	Department Priority: 1
Location: Section 18 Wastewater Treatment Plant	Fund: 520
Estimated Completion Date:	Project #: 12-E-011

Description & Scope: Design and construction of a new cleaning and storage tank for the treatment membranes, resurfacing and installation of a new under-drain system for the existing sludge dewatering beds, conversion of the existing aeration basin to an aerobic sludge digester/thickener, the installation of a bypass line to reduce grease loading at the membrane tanks, installation of a new effluent flow metering station and other miscellaneous improvements. Other improvements include replacing the sludge press, additional odor control and membrane replacement.

Purpose: The new membrane cleaning and storage tank will allow the more thorough cleaning of membranes without taking one half of the plant out of operation, the sludge dewatering beds will have additional dewatering capabilities that will be further improved by the sludge digester/thickener, and the reduction of grease from the membrane tanks will reduce fouling and cleaning.

History & Key Milestones: Design of the improvements commenced in June 2015, ADEQ approval of the project was received in July 2014, and construction is scheduled to begin in late spring, 2015, with completion near the end of the year.

Operating Impact: This project will reduce the effort to clean and extend the life of the membranes, will improve the operation of the sludge dewatering system, reduce fouling of the membranes from grease, and improve the sludge handling at the plant. More accurate monitoring of effluent delivered from the plant will improve billing.

		FY 2016 Budget Distribution	
Total Project Cost	1,950,000	Planning/Design	-
Prior Year(s) Funding	100,000	Acquisition/Relocation	-
FY 2016 Adopted	1,850,000	Site Improvements	1,850,000
FY 2017 – FY 2020 Planned	1,210,000	Construction	-
Remaining Need	-	Furniture/Fixtures/Equipment	-
		Other	-
		Total	1,850,000

Funding Source(s): Enterprise Fund



CAPITAL IMPROVEMENT PLAN

Section 10 Effluent Injection Wells-Miscellaneous Sewer Improvements

Category: Wastewater	Department: Public Works
Focus Area: Sewer Improvements	Department Priority: 1
Location: Section 10 Wastewater Treatment Plant	Fund:
Estimated Completion Date: January 2017	Project #:

Description & Scope: Design, permitting and construction of effluent injection wells, piping and pumps at the Section 10 Wastewater Treatment Plant (WWTP), utilizing a grant from the United State Department of the Interior, Bureau of Reclamation (Bureau), as a part of the Colorado River Pilot Water Conservation Program. The City may provide some in-kind services.

Purpose: The project is intended to inject up to 2,200 acre-feet of treated effluent water from the Section 10 WWTP into the groundwater adjacent to and a part of the Colorado River aquifer, which will become the property of the Bureau and which will subsequently be pulled out of the river downstream by a user such as the Central Arizona Project. The equivalent amount of injected effluent will then be retained behind Hoover Dam, in Lake Mead, thereby meeting the goals of the pilot conservation program. The term of the agreement to inject effluent for the Bureau as proposed by the City is 24 months, after which, any water injected by the City would be eligible to be purchased by a downstream user from the City.

History & Key Milestones: The drought that the southwest is enduring has reduced water levels in Lake Mead to record lows, and there appears to be no end in sight for the near future, therefore short-term and immediate conservation of water in Lake Mead is needed, and time is of the essence. Current projections are that significant water shortages and mandatory reductions will occur in 2017, and could impact everyone in the Southwest, but especially Arizona and Nevada, who have lower-priority water rights on the Colorado River.

Operating Impact: Injection wells require electricity to run, and routine cleaning and maintenance of the injection wells and pumping system will be required. The injection wells will also provide a benefit to the City in that it provides a long-term means of effectively disposing of effluent generated at the Section 10 WWTP, and an opportunity to generate revenues for the City in the future.

		FY 2016 Budget Distribution	
Total Project Cost	550,000	Planning/Design/Permitting	150,000
Prior Year(s) Funding	-	Acquisition/Relocation	-
FY 2016 Adopted	550,000	Site Improvements	-
FY 2017 – FY 2020 Planned	-	Construction	400,000
Remaining Need	-	Furniture/Fixtures/Equipment	-
		Other	-
		Total	550,000

Funding Source(s): Grant from the United State Department of the Interior, Bureau of Reclamation, for the total amount.



CAPITAL IMPROVEMENT PLAN

West Branch Sewer Trunk Line Rehabilitation-Miscellaneous Sewer Improvements

Category: Wastewater	Department: Public Works
Focus Area: Sewer Improvements	Department Priority: 3
Location: Southwest Portion of the City	Fund: 520
Estimated Completion Date: 2016	Project #: 15-E-003

Description & Scope: Design and construction of improvements to repair damaged joints and lining on the existing west branch large diameter sewer line.

Purpose: To repair damage to the pipe joints and lining of the existing 36” and 42” diameter gravity sewer line that is upstream of the Section 10 WWTP discovered during video monitoring of the line by City staff.

History & Key Milestones: As a part of the Section 208 Plan Update, the consultant conducted a preliminary review of the video monitoring data and confirmed that some deterioration of the joints of the concrete sewer pipe, which has a PVC liner, was occurring, along with some deterioration of the concrete under the PVC liner. Design of the proper repair technique will begin later in 2015, with construction expected to occur in Fiscal Year 2016-17.

Operating Impact: If left unchecked, the pipe could eventually fail and collapse, creating a catastrophic situation as this line is the main line conveying flows to the Section 10 WWTP.

		FY 2016 Budget Distribution	
Total Project Cost	800,000	Planning/Design	50,000
Prior Year(s) Funding	-	Acquisition/Relocation	-
FY 2016 Adopted	50,000	Site Improvements	-
FY 2017 – FY 2020 Planned	750,000	Construction	-
Remaining Need	-	Furniture/Fixtures/Equipment	-
		Other	-
		Total	50,000

Funding Source(s): Enterprise Fund



CAPITAL IMPROVEMENT PLAN

Miscellaneous Sewer Improvements

Category: Wastewater	Department: Public Works
Focus Area: Sewer Improvements	Department Priority: 2
Location: Various	Fund: 520
Estimated Completion Date: Unknown	Project #: Various

Description & Scope: Design and construction of a variety of miscellaneous sewer improvements and repairs, including sewer lines, manholes, vaults, borings and related activities.

Purpose: To repair, protect and improve the function, operation and reliability of the City’s existing sewer collection and treatment system.

History & Key Milestones: A variety of improvements have been undertaken over the years including the upsizing of sewer mains, repair of pipe and manholes, pump out and abandonment of septic tanks and other vaults, etc.

Operating Impact: These improvements and repairs protect the environment and the public health by upsizing sewer facilities to eliminate surcharging and corrosion of manholes and reduce operating costs and efforts by reducing sewer plugging, reduce wastewater treatment operations, improve energy efficiency, etc.

		FY 2016 Budget Distribution	
Total Project Cost	-	Planning/Design	20,000
Prior Year(s) Funding	40,000	Acquisition/Relocation	-
FY 2016 Adopted	100,000	Site Improvements	80,000
FY 2017 – FY 2020 Planned	850,000	Construction	-
Remaining Need	-	Furniture/Fixtures/Equipment	-
		Other	-
		Total	100,000

Funding Source(s): Enterprise Fund



CAPITAL IMPROVEMENT PLAN

Manhole Rehabilitation

Category: Wastewater	Department: Public Works
Focus Area: Sewer Improvements	Department Priority: 3
Location: Various	Fund: 520
Estimated Completion Date: On-going	Project #: 15-E-004

Description & Scope: Rehabilitate existing sewer manholes which have exhibited severe corrosion of the concrete utilizing one of two methods; polymer aggregate inserts or cleaning/prepping and recoating with corrosion resistant concrete.

Purpose: To rehabilitate and protect existing corroded concrete manholes and reduce impacts and damage to infrastructure such as roadways, utilities and drainage facilities from future failures.

History & Key Milestones: Phase 1 of this project was bid out in early 2014 as a combined project, with both types of rehabilitation in the same project, however only one bid was received and exceeded the estimate, therefore two projects were created, one for each type of rehabilitation, and were bid out separately in late 2014. Unfortunately, only 1 bid was received, and was over the estimate, so staff is pursuing other options to complete the rehabilitation of the manholes.

Operating Impact: Ultimately, this will enhance the sewer collection system by maintaining adequate access to the sewer lines for maintenance, cleaning and monitoring.

		FY 2016 Budget Distribution	
		Amount	
Total Project Cost	800,000	Planning/Design	-
Prior Year(s) Funding	42,980	Acquisition/Relocation	-
FY 2016 Proposed	100,000	Site Improvements	-
FY 2017 – FY 2020 Planned	657,020	Construction	100,000
Remaining Need	-	Furniture/Fixtures/Equipment	-
		Other	-
		Total	100,000

Funding Source(s): Enterprise Fund



CAPITAL IMPROVEMENT PLAN

Original Bullhead Sewer Project

Category: Wastewater	Department: Public Works
Focus Area: Sewer Improvements	Department Priority:
Location: Section 1	Fund: 520
Estimated Completion Date: June 30, 2018	Project #:

Description & Scope: Design and construct an odor control system that would collect and treat sewer odors from the sewer collection system in Original Bullhead.

Purpose: The purpose of this project is to help reduce odors that are generated in the long, flat sewer collection system that flows through Original Bullhead. This will also help reduce corrosion of concrete manholes and pipes and metallic pipes and covers in the sewer system that occurs when the primary odor causing chemical, Hydrogen Sulfide (H₂S) changes to Sulfuric Acid (H₂SO₄).

History & Key Milestones: Because of relatively flat topography of the area and the need to convey sewer flows from the northern portion of the City that is lower in elevation than the Section 18 Wastewater Treatment Plant, the sewer system in Original Bullhead is larger diameter and flat in slope. This results in a slower flow that takes a long period of time to reach the Section 18 WWTP, and these conditions, as well as the warmer ambient temperature of Bullhead City, result in the generation of H₂S and subsequently H₂SO₄.

Operating Impact: This will minimize the odors generated in the area and will also reduce the amount of H₂SO₄ in the sewer system which will also reduce corrosion.

		FY 2016 Budget Distribution	
Total Project Cost	150,000	Planning/Design	-
Prior Year(s) Funding	-	Acquisition/Relocation	-
FY 2016 Adopted	-	Site Improvements	-
FY 2017 – FY 2020 Planned	150,000	Construction	-
Remaining Need	-	Furniture/Fixtures/Equipment	-
		Other	-
		Total	-

Funding Source(s): Enterprise Fund



APPENDIX

COMMUNITY PROFILE

Location

- Ideally situated along the Colorado River, Bullhead City is a thriving community where striking scenic beauty provides the backdrop for a host of attractions and outdoor recreation activities. The City features the Colorado River, miles of natural hiking, thousands of acres of public lands, the Lake Mead National Recreation Area, Arizona's Veteran Memorial, the Colorado River Museum and 24-hour entertainment.



- Bullhead City is in northwestern Mohave County, Arizona at the point where Arizona, Nevada and California all meet to form the “tri-state” region. Bullhead City has also been referred to as Arizona's West Coast.
- Located halfway between Phoenix and Los Angeles with U.S. Interstate 40, Nevada Route 95, and Arizona Route 68 making travel to the area very accessible by car or RV. Other transportation options include air service in and out of the Laughlin-Bullhead City International Airport, Amtrak's daily train stops at the station in Needles, California and various bus services.
- Bullhead City is directly across the Colorado River from the action, lights and gaming excitement of Laughlin, Nevada with its 11 major casinos. Las Vegas, with over 1 million in population, is just 100 miles north.





APPENDIX

COMMUNITY PROFILE

Community

- Bullhead City was incorporated on August 28, 1984 and offers a wide range of municipal services and facilities. The incorporated area of the City was 43 square miles until 2006 when an additional 14.38 square miles were annexed, an increase in size of 34%. Bullhead City's population is just under 41,000 residents but seasonal and short stay visitors significantly increase its winter population.
- Bullhead City serves as the economic hub and retail shopping center for Western Mohave County and Southeastern Clark County, Nevada. The City has a sales tax-based economy and does not rely on property tax to fund its operations.
- Tourism is the primary economic activity derived from the Laughlin resort/gaming industry, area water sports, golf, fishing, senior and youth sporting events and the thousands of winter visitors that come to this area for the desert weather and to enjoy more than 300 sunny days per year.



- Bullhead City is the home to the largest tube float, Bullhead City River Regatta, that's place the second weekend in August each year, where 30,000 participants float a 2.5 mile stretch of the beautiful Colorado River.





APPENDIX

COMMUNITY PROFILE

Quality of Life

- Arizona's lifestyle amenities are thriving here in the Bullhead City area with recreation opportunities, special events, many area attractions, a wonderful place to live and work, raise children or relax and enjoy the benefits of retirement.



Business Environment

- Bullhead City is on track with a positive business environment attracting investment and growth. Abundant commercial and industrial properties are available and labor costs are competitive. The residential housing market includes a broad-range of priced homes in easy reach of schools, churches, shopping and services.

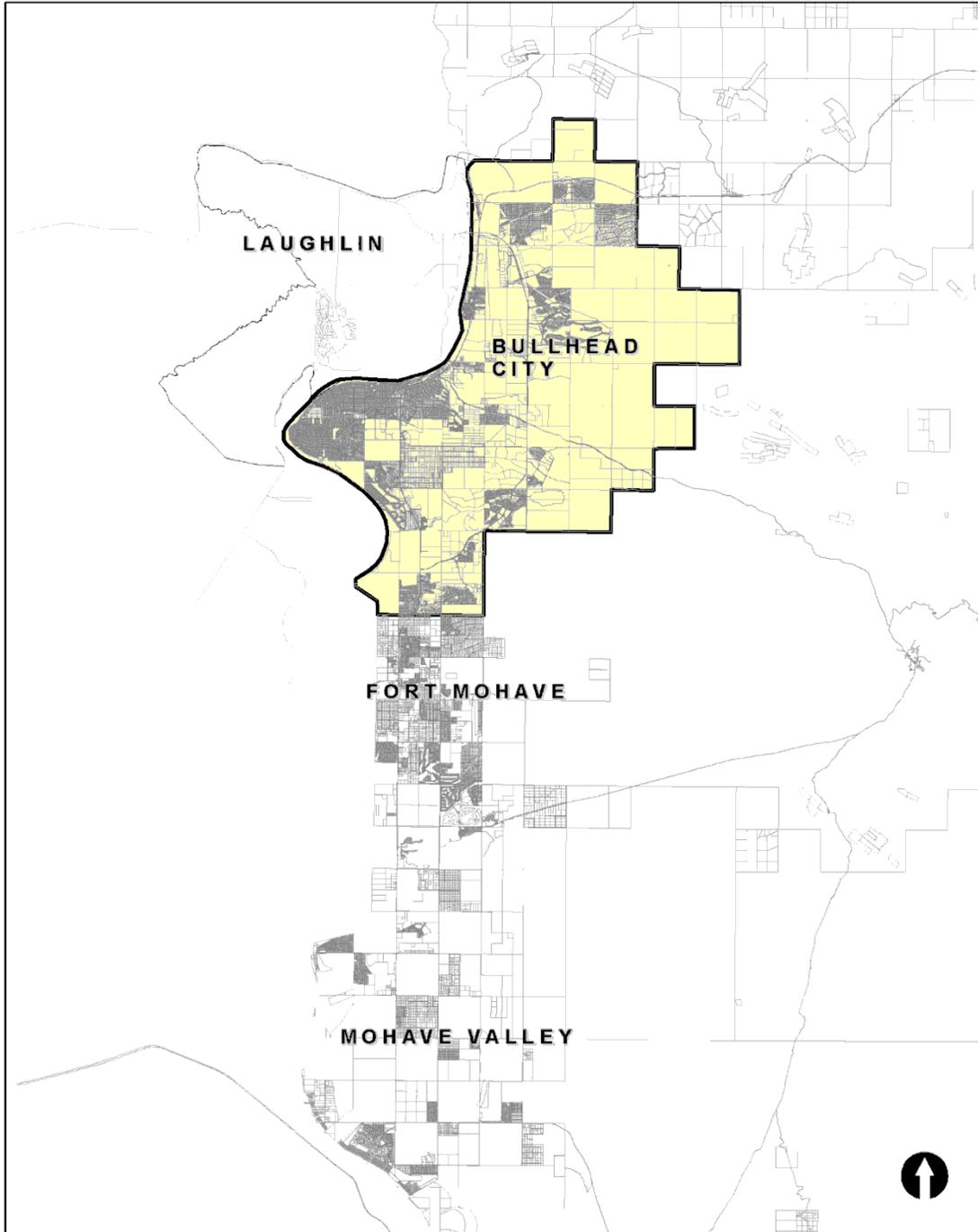




APPENDIX

COMMUNITY PROFILE

Bullhead City Map





APPENDIX

CITY STATISTICAL DATA

Snapshot of the City of Bullhead City

Date of Incorporation.....	August 28, 1984
Form of Government.....	Council/Manager
2014 Population.....	39,465
2013 Median age.....	50.2
2013 Median household income.....	\$37,121
Fiscal Year 2015-2016 Budget.....	\$67,865,577
Number of Employees (FTE).....	284
Area in Square Miles.....	57.3
Miles of Streets.....	321

Facilities and Services

Community Center.....	1
Parks.....	7
Gary Keith Park Acreage.....	17
Community Park Acreage.....	28
Rotary Park Acreage.....	212
Ken Fovargue Park Acreage.....	12
Dean Hackett Park Acreage.....	2
Veterans Memorial Park Acreage.....	19
Section 10 Nature Center Acreage.....	500
Riverside Heritage Park Acreage.....	3
Section 20 Heritage Trail Miles.....	2.2
Lakeside Heritage Trail Miles.....	0.5
Rotary Park Heritage Trail Miles.....	1.5
Ramadas.....	40
Ballfields.....	9
Soccer Field Acreage.....	37.8
Swimming Pools.....	1

*Police Protection **

Number of Sworn Officers.....	82
Number of Events Responded to.....	39,322
Number of Criminal Arrests.....	2,698
Number of Traffic Citations.....	3,958
Number of Police Stations.....	1
Number of Police Vehicles (excluding boats).....	71



APPENDIX

CITY STATISTICAL DATA

*Transit **

Dial-a-BATS Riders per year.....	6,767
Dial-a-BATS Miles Driven	59,281
Senior Demand Service Riders per year	985
Senior Demand Service Miles Driven.....	20,106
Red Line 1 Riders per year	57,900
Red Line 1 Miles Driven.....	42,942
Red Line 2 Riders per year	47,886
Red Line 2 Miles Driven.....	35,917
Blue Line Riders per year.....	56,395
Blue Line Miles Driven	59,119
Green Line Riders per year.....	11,128
Green Line Miles Driven.....	74,009

* Fiscal Year 2014-2015



APPENDIX

LEGAL SCHEDULES

SCHEDULE A

City of Bullhead City
Summary Schedule of Estimated Revenues and Expenditures/Expenses
Fiscal Year 2016

Fiscal Year	S c h	FUNDS							Total All Funds	
		General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds		
2015	Adopted/Adjusted Budgeted Expenditures/Expenses*	E	23,009,528	7,919,733	5,458,508	9,633,471	0	21,383,591	7,277,305	75,282,134
2015	Actual Expenditures/Expenses**	E	21,964,752	5,747,365	5,458,508	3,614,354	0	18,781,651	6,651,706	62,218,344
2016	Fund Balance/Net Position at July 1***		1,948,395	957,774	2,108,401	1,102,154	0	7,843,360	786,595	14,746,679
2016	Primary Property Tax Levy	B	0							0
2016	Secondary Property Tax Levy	B								0
2016	Estimated Revenues Other than Property Taxes	C	25,057,197	7,555,618	3,883,839	1,650,126	0	9,763,560	6,311,794	54,021,474
2016	Other Financing Sources	D	85,000	5,000	0	1,500,800	0	0	0	1,500,800
2016	Other Financing (Uses)	D	0	0	0	0	0	0	0	0
2016	Interfund Transfers In	D	81,533	1,238,376	1,655,948	1,217,588	0	273,680	0	4,477,123
2016	Interfund Transfers (Out)	D	2,193,825	2,262,629	0	13,326	0	62,343	0	4,477,123
2016	Reduction for Amounts Not Available:									
	LESS: Amounts for Future Debt Retirement:									0
										0
										0
2016	Total Financial Resources Available		24,973,300	7,553,539	7,458,189	5,456,342	0	17,816,197	7,098,389	70,358,153
2016	Budgeted Expenditures/Expenses	E	24,973,300	7,331,366	5,419,751	5,455,168	0	17,632,366	7,053,625	67,865,577

EXPENDITURE LIMITATION COMPARISON

1. Budgeted expenditures/expenses
2. Add/subtract: estimated net reconciling items
3. Budgeted expenditures/expenses adjusted for reconciling items
4. Less: estimated exclusions
5. Amount subject to the expenditure limitation
6. EEC expenditure limitation

	2015	2016
1. Budgeted expenditures/expenses	\$ 75,282,134	\$ 67,865,577
2. Add/subtract: estimated net reconciling items	(15,611,217)	(1,089,630)
3. Budgeted expenditures/expenses adjusted for reconciling items	59,670,917	66,775,947
4. Less: estimated exclusions	18,638,821	22,345,392
5. Amount subject to the expenditure limitation	\$ 41,031,096	\$ 44,430,555
6. EEC expenditure limitation	\$ 44,317,410	\$ 46,144,892

The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

* Includes Expenditure/Expense Adjustments Approved in the current year from Schedule E.

** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

*** Amounts on this line represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).



APPENDIX

City of Bullhead City Tax Levy and Tax Rate Information Fiscal Year 2016

	<u>2015</u>	<u>2016</u>
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ _____	\$ _____
2. Amount received from primary property taxation in the current year in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$ _____	
3. Property tax levy amounts		
A. Primary property taxes	\$ _____	\$ _____
B. Secondary property taxes	\$ _____	\$ _____
C. Total property tax levy amounts	\$ _____	\$ _____
4. Property taxes collected*		
A. Primary property taxes		
(1) Current year's levy	\$ _____	
(2) Prior years' levies	\$ _____	
(3) Total primary property taxes	\$ _____	
B. Secondary property taxes		
(1) Current year's levy	\$ _____	
(2) Prior years' levies	\$ _____	
(3) Total secondary property taxes	\$ _____	
C. Total property taxes collected	\$ _____	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	_____	_____
(2) Secondary property tax rate	_____	_____
(3) Total city/town tax rate	_____	_____
B. Special assessment district tax rates		
<p>Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating <u>Twenty-One</u> special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.</p>		

* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.



APPENDIX

**City of Bullhead City
Revenues Other Than Property Taxes
Fiscal Year 2016**

SOURCE OF REVENUES	ESTIMATED REVENUES 2015	ACTUAL REVENUES* 2015	ESTIMATED REVENUES 2016
GENERAL FUND			
Local taxes			
City sales	\$ 10,437,259	\$ 10,803,500	\$ 10,668,500
Franchise	672,368	697,916	708,300
Transient Occupancy(Bed)	71,000	41,155	70,700
Licenses and permits			
Business and non-business	182,500	184,780	185,800
Building	297,395	350,000	350,000
Animal	73,000	34,800	35,000
Zoning	33,964	23,565	23,585
Intergovernmental			
State shared income tax	4,786,281	4,786,562	4,760,611
State shared sales tax	3,572,770	3,580,640	3,777,378
Auto	1,943,388	1,943,388	2,068,892
Grant		3,881	
Charges for services			
Special police services	646,380	664,571	666,386
Parks and recreation	285,873	242,103	403,247
Planning and zoning	118,544	130,800	132,415
Animal	28,500	31,680	46,900
Miscellaneous	13,800	16,800	16,800
Fines and forfeits			
Court fines	498,096	495,995	496,100
Court costs, fee and charges	441,718	486,650	486,900
Interest on Investments			
Investment income	6,528	5,800	5,800
Contributions			
Voluntary contributions	11,000	7,000	7,000
Miscellaneous			
Rents	44,849	38,373	57,883
Animal spay/neuter	29,500	28,500	28,500
Other	37,390	60,400	60,500
Total General Fund	\$ 24,232,103	\$ 24,658,859	\$ 25,057,197

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.



APPENDIX

**City of Bullhead City
Revenues Other Than Property Taxes
Fiscal Year 2016**

SOURCE OF REVENUES	ESTIMATED REVENUES 2015	ACTUAL REVENUES* 2015	ESTIMATED REVENUES 2016
SPECIAL REVENUE FUNDS			
Highway user revenue (HURF)			
State shared gasoline	\$ 3,313,274	\$ 3,313,274	\$ 3,475,007
Miscellaneous	3,000	1,060	21,218
	<u>\$ 3,316,274</u>	<u>\$ 3,314,334</u>	<u>\$ 3,496,225</u>
Transit			
Federal Grants	\$ 860,759	\$ 536,658	\$ 729,507
Charges for service	165,800	180,000	178,000
Voluntary donations	76,200	61,300	61,300
	<u>\$ 1,102,759</u>	<u>\$ 777,958</u>	<u>\$ 968,807</u>
Special Events			
Charges for service	\$ 917,416	\$ 893,335	\$ 1,034,212
Miscellaneous	183,227	190,225	185,915
	<u>\$ 1,100,643</u>	<u>\$ 1,083,560</u>	<u>\$ 1,220,127</u>
CDBG/HOME Grant			
Federal Grant	\$ 523,590	\$ 398,588	\$ 675,223
State Grant	25,086	12,500	37,500
Other			50,000
	<u>\$ 548,676</u>	<u>\$ 411,088</u>	<u>\$ 762,723</u>
Water Impost			
Charges for service	\$ 46,500	\$ 465,000	\$ 465,000
Investment income	100		500
	<u>\$ 46,600</u>	<u>\$ 465,000</u>	<u>\$ 465,500</u>
Special Assessment Admin			
Charges for service	\$ 70,000	\$ 75,755	\$ 72,000
Investment income	400	400	400
	<u>\$ 70,400</u>	<u>\$ 76,155</u>	<u>\$ 72,400</u>
Bullhead City Sr Nutrition			
Federal grants	\$ 145,250	\$ 97,520	\$ 97,520
State grants	20,500	40,834	40,834
Voluntary donations	41,894	67,000	66,411
	<u>\$ 207,644</u>	<u>\$ 205,354</u>	<u>\$ 204,765</u>
Grants Police			
Federal grants	\$ 99,065	\$ 15,928	\$ 18,759
Other	100,000		100,000
	<u>\$ 199,065</u>	<u>\$ 15,928</u>	<u>\$ 118,759</u>
Grants Miscellaneous			
Federal grants	\$ 100,000		\$ 95,000
Other		3,545	5,000
	<u>\$ 100,000</u>	<u>\$ 3,545</u>	<u>\$ 100,000</u>
Court Enhancement			
Court fines	\$ 32,000	\$ 29,812	\$ 30,291
Investment income	100		
	<u>\$ 32,100</u>	<u>\$ 29,812</u>	<u>\$ 30,291</u>
Domestic Violence Assistance			
Federal grants	\$ 58,906	\$ 48,381	\$ 56,416
State grants	37,425	35,417	36,377
	<u>\$ 96,331</u>	<u>\$ 83,798</u>	<u>\$ 92,793</u>
Court Fill the Gap			
Court fines	\$ 6,300	\$ 5,989	\$ 6,128
Investment income	30		
	<u>\$ 6,330</u>	<u>\$ 5,989</u>	<u>\$ 6,128</u>



APPENDIX

**City of Bullhead City
Revenues Other Than Property Taxes
Fiscal Year 2016**

SOURCE OF REVENUES	ESTIMATED REVENUES 2015	ACTUAL REVENUES* 2015	ESTIMATED REVENUES 2016
Racketeering Influence Criminal Organization			
Investment income	\$ 70	\$ 442	
Forfeitures		30,176	
	\$ 70	\$ 30,618	
Court Judicial Collection Enhancement			
Court fines	\$ 13,200	\$ 13,139	13,400
Investment income	30		
	\$ 13,230	\$ 13,139	\$ 13,400
Court FARE			
Court fines	\$ 3,000	\$ 3,554	\$ 3,100
	\$ 3,000	\$ 3,554	\$ 3,100
Total Special Revenue Funds	\$ 6,843,122	\$ 6,443,677	\$ 7,555,018

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was



APPENDIX

**City of Bullhead City
Revenues Other Than Property Taxes
Fiscal Year 2016**

SOURCE OF REVENUES	ESTIMATED REVENUES 2015	ACTUAL REVENUES* 2015	ESTIMATED REVENUES 2016
DEBT SERVICE FUNDS			
Sewer Improvement District #3			
Special assessments	\$ 1,820,350	\$ 2,133,853	\$ 2,045,653
Investment income	600	600	500
	<u>\$ 1,820,950</u>	<u>\$ 2,134,453</u>	<u>\$ 2,046,153</u>
Sewer Improvement District #1			
Special assessments	\$ 984,500	\$ 883,910	\$ 906,361
Investment income	300	180	150
	<u>\$ 984,800</u>	<u>\$ 884,090</u>	<u>\$ 906,511</u>
Sewer Improvement District #2			
Special assessments	\$ 630,300	\$ 753,665	\$ 731,000
Investment income	200	200	175
	<u>\$ 630,500</u>	<u>\$ 753,865</u>	<u>\$ 731,175</u>
Total Debt Service Funds	<u>\$ 3,436,250</u>	<u>\$ 3,772,408</u>	<u>\$ 3,683,839</u>
CAPITAL PROJECTS FUNDS			
Street Improvements			
Federal grant	\$ 315,532	\$ 75,949	\$ 350,000
	<u>\$ 315,532</u>	<u>\$ 75,949</u>	<u>\$ 350,000</u>
Drainage Improvements			
Flood control district taxes	\$ 986,628	\$ 773,898	\$ 773,898
Federal grant	202,753		
	<u>\$ 1,189,381</u>	<u>\$ 773,898</u>	<u>\$ 773,898</u>
Park Improvements			
State grant	\$ 93,553	\$ 63,637	
Federal grant			450,000
	<u>\$ 93,553</u>	<u>\$ 63,637</u>	<u>\$ 450,000</u>
Street Lighting Districts			
Special assessments	\$ 81,421	\$ 77,888	\$ 76,228
	<u>\$ 81,421</u>	<u>\$ 77,888</u>	<u>\$ 76,228</u>
Total Capital Projects Funds	<u>\$ 1,679,887</u>	<u>\$ 991,372</u>	<u>\$ 1,650,126</u>

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was



APPENDIX

**City of Bullhead City
Revenues Other Than Property Taxes
Fiscal Year 2016**

SOURCE OF REVENUES	ESTIMATED REVENUES 2015	ACTUAL REVENUES* 2015	ESTIMATED REVENUES 2016
ENTERPRISE FUNDS			
Wastewater			
Charges for service	\$ 9,112,648	\$ 8,985,500	\$ 9,036,500
Investment revenues	51,000	46,000	46,000
Miscellaneous	5,500	27,000	6,000
	<u>\$ 9,169,148</u>	<u>\$ 9,058,500</u>	<u>\$ 9,088,500</u>
Sewer Development			
Charges for service	\$ 125,000	\$ 172,135	\$
Investment income	3,750	2,600	1,000
State grant			550,000
	<u>\$ 128,750</u>	<u>\$ 174,735</u>	<u>\$ 551,000</u>
Water Resources			
Water resource fees	\$ 40,000	\$ 18,000	\$ 24,000
Other	100,000		100,000
	<u>\$ 140,000</u>	<u>\$ 18,000</u>	<u>\$ 124,000</u>
Total Enterprise Funds	<u>\$ 9,437,898</u>	<u>\$ 9,251,235</u>	<u>\$ 9,763,500</u>

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was



APPENDIX

**City of Bullhead City
Revenues Other Than Property Taxes
Fiscal Year 2016**

SOURCE OF REVENUES	ESTIMATED REVENUES 2015	ACTUAL REVENUES* 2015	ESTIMATED REVENUES 2016
INTERNAL SERVICE FUNDS			
NW AZ Employee Benefit Trust			
Charges for service	\$ 3,345,739	\$ 3,345,741	\$ 3,125,261
Contributions	306,546	306,546	298,125
	<u>\$ 3,652,285</u>	<u>\$ 3,652,287</u>	<u>\$ 3,423,386</u>
Fleet Services			
Charges for service	\$ 1,519,237	\$ 1,117,570	\$ 1,370,047
	<u>\$ 1,519,237</u>	<u>\$ 1,117,570</u>	<u>\$ 1,370,047</u>
Risk Management			
Charges for service	\$ 1,613,322	\$ 1,400,472	\$ 1,518,261
Investment income	500		100
	<u>\$ 1,613,822</u>	<u>\$ 1,400,472</u>	<u>\$ 1,518,361</u>
Total Internal Service Funds	<u>\$ 6,785,344</u>	<u>\$ 6,170,329</u>	<u>\$ 6,311,794</u>
TOTAL ALL FUNDS	<u>\$ 52,414,604</u>	<u>\$ 51,287,880</u>	<u>\$ 54,021,474</u>

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was



APPENDIX

LEGAL SCHEDULES

SCHEDULE D

City of Bullhead City Other Financing Sources/<Uses> and Interfund Transfers Fiscal Year 2016

FUND	OTHER FINANCING 2016		INTERFUND TRANSFERS 2016	
	SOURCES	<USES>	IN	<OUT>
GENERAL FUND				
Highway User Fund (HURF)	\$	\$	9,595	840,984
Municipal Property Corporation				540,372
Transit				296,932
Bullhead City Sr Nutrition				100,460
Wastewater			62,343	132,525
Excise Tax Refunding				107,552
Water Resources				100,000
Park Improvements				50,000
Facility Improvements				30,000
Drainage Improvements			9,595	
Capital Lease Proceeds	65,000			
Sale of assets	20,000			
Total General Fund	\$ 85,000	\$	\$ 81,533	\$ 2,198,825
SPECIAL REVENUE FUNDS				
Highway User Fund (HURF)	\$	\$	840,984	2,165,205
Transit			296,932	
Bullhead City Sr Nutrition			100,460	
Special Assessments Admin				37,424
Real Estate Owned Sale of assets	5,000			
Total Special Revenue Funds	\$ 5,000	\$	\$ 1,238,376	\$ 2,202,629
DEBT SERVICE FUNDS				
Municipal Property Corporation	\$	\$	1,389,250	
Excise Tax Refunding			276,696	
Total Debt Service Funds	\$	\$	\$ 1,665,946	\$
CAPITAL PROJECTS FUNDS				
Street Improvements	\$	\$	1,137,588	
Parks Improvements			50,000	
Facility Improvements			30,000	
Drainage Improvements				13,326
Public Safety Improvements	1,500,000			
Total Capital Projects Funds	\$ 1,500,000	\$	\$ 1,217,588	\$ 13,326
ENTERPRISE FUNDS				
Wastewater	\$	\$	173,680	62,343
Water Resources			100,000	
Total Enterprise Funds	\$	\$	\$ 273,680	\$ 62,343
INTERNAL SERVICE FUNDS				
	\$	\$	\$	\$
Total Internal Service Funds	\$	\$	\$	\$
TOTAL ALL FUNDS	\$ 1,590,000	\$	\$ 4,477,123	\$ 4,477,123



APPENDIX

LEGAL SCHEDULES

SCHEDULE E

City of Bullhead City Expenditures/Expenses by Fund Fiscal Year 2016

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2015	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2015	ACTUAL EXPENDITURES/ EXPENSES* 2015	BUDGETED EXPENDITURES/ EXPENSES 2016
GENERAL FUND				
Police	\$ 12,127,114	\$	\$ 12,010,600	\$ 11,690,794
General Government	3,036,705	70,000	3,063,106	3,435,823
Culture-Recreation	2,576,375		2,429,549	2,674,570
Legal Services	1,027,130		998,780	1,075,768
Judicial	884,004		878,125	1,440,221
Financial Administration	660,976		609,413	769,811
Animal Care and Welfare	596,834		582,181	627,616
Executive	356,767		322,885	384,797
Legislative	431,287		417,504	307,749
Public Works	106,352		148,409	174,490
Personnel Administration	186,647		165,712	166,079
Economic Development	130,750		130,750	90,100
Debt Service	95,142		83,280	281,188
Capital Outlay	193,444		144,468	654,294
Contingency	1,200,000	(70,000)		1,200,000
Total General Fund	\$ 23,609,528	\$	\$ 21,964,762	\$ 24,973,300
SPECIAL REVENUE FUNDS				
Highway user revenue (HURF)	\$ 3,002,410	\$	\$ 2,387,844	\$ 2,432,941
Transit	1,317,525		1,009,249	1,247,079
Special Events	1,100,643		1,062,433	1,014,950
CDBG/HOME Grants	548,676		209,756	762,722
Water Impost	716,776		374,398	922,044
Special Assessments Admin	273,994		182,786	97,840
Bullhead City Sr Nutrition	308,104		311,937	305,225
Police Grants	199,065		15,928	118,759
Miscellaneous Grants	100,000		3,545	100,000
Court Enhancement	103,271		39,341	91,312
Domestic Violence Assistance	96,331		83,798	92,793
Court Fill the Gap	42,893		42,807	6,128
RICO	52,750		11,368	72,602
Court Judicial Collection Enhanc	27,726		2,008	37,939
Arts Fund	10,953			11,234
Court FARE	12,680		5,111	11,233
Real Estate Owned	5,935		5,056	6,565
Total Special Revenue Funds	\$ 7,919,733	\$	\$ 5,747,365	\$ 7,331,366
DEBT SERVICE FUNDS				
Sewer Imprv. District #3	\$ 2,090,925	\$	\$ 2,090,925	\$ 2,043,818
Municipal Property Corporation	1,399,750		1,399,750	1,389,250
Sewer Imprv. District #1	1,056,363		1,056,363	999,214
Sewer Imprv. District #2	729,276		729,276	710,772
Excise Tax Refunding	182,192		182,192	276,697
Total Debt Service Funds	\$ 5,458,506	\$	\$ 5,458,506	\$ 5,419,751
CAPITAL PROJECTS FUNDS				
Drainage Improvements	\$ 3,622,545	\$	\$ 1,987,242	\$ 1,862,726
Public Safety Improvements				1,500,000
Street Improvements	5,815,532		1,472,798	1,487,588
Park Improvements	118,553		80,338	500,000
Street Lighting Districts	76,841		73,976	74,855
Municipal Facility Improvements				30,000
Total Capital Projects Funds	\$ 9,633,471	\$	\$ 3,614,354	\$ 5,455,169
ENTERPRISE FUNDS				
Wastewater	\$ 14,282,255	\$	\$ 13,633,024	\$ 14,147,366
Sewer Development	7,003,336		5,120,927	3,295,000
Water Resources	98,000		27,700	190,000
Total Enterprise Funds	\$ 21,383,591	\$	\$ 18,781,651	\$ 17,632,366
INTERNAL SERVICE FUNDS				
Northwest AZ EBT	\$ 3,596,555	\$	\$ 3,531,615	\$ 3,563,317
Fleet Services	2,067,543		1,727,600	1,972,419
Risk Management	1,613,207		1,392,491	1,517,889
Total Internal Service Funds	\$ 7,277,305	\$	\$ 6,651,706	\$ 7,053,625
TOTAL ALL FUNDS	\$ 75,282,134	\$	\$ 62,218,344	\$ 67,865,577

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.



APPENDIX

LEGAL SCHEDULES

SCHEDULE F

City of Bullhead City Expenditures/Expenses by Department Fiscal Year 2016

DEPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2015	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2015	ACTUAL EXPENDITURES/ EXPENSES* 2015	BUDGETED EXPENDITURES/ EXPENSES 2016
Legislative				
General Fund	\$ 431,286	\$	\$ 417,504	\$ 307,749
Wastewater	57,537		57,431	49,166
Water Impost				6,445
Department Total	\$ 488,823	\$	\$ 474,935	\$ 363,360
Judicial				
General Fund	\$ 884,004	\$	\$ 878,125	\$ 1,440,221
Judicial Collection Enhancement	2,800		2,008	2,475
Court Enhancement	55,443		39,341	84,112
Special Events				
Fill the Gap	42,893		42,807	
Fines/Fees and Restitution			5,111	
Department Total	\$ 985,140	\$	\$ 967,392	\$ 1,526,808
Executive				
General Fund	\$ 356,767	\$	\$ 322,885	\$ 384,797
Highway Urban Revenue	24,485		25,737	
Water Impost	29,550		30,003	50,406
Real Estate Owned	5,000		3,500	5,000
Special Events			217	
Flood Control	19,790		20,094	20,836
Wastewater	93,559		94,781	85,299
Department Total	\$ 529,151	\$	\$ 497,217	\$ 546,338
Finance Administration				
General Fund	\$ 660,976	\$	\$ 609,413	\$ 769,811
Highway Urban Revenue	44,726		44,421	
Special Assmts Admin	216,075		182,786	42,000
Water Impost	14,194		13,586	14,783
Transit				
Special Events			6,237	
BHC Sr Nutrition Center	7,110		6,982	7,166
Street Lighting Districts	2,709		2,670	2,801
Wastewater	935,752		851,530	887,871
Department Total	\$ 1,881,542	\$	\$ 1,717,625	\$ 1,724,432
Law				
General Fund	\$ 1,027,130	\$	\$ 998,780	\$ 1,075,768
Highway Urban Revenue	10,018		9,833	
Water Impost	39,730		38,969	40,310
Special Events			588	
Victim Rights	96,331		83,798	92,793
Wastewater	55,159		50,259	56,190
Department Total	\$ 1,228,368	\$	\$ 1,182,227	\$ 1,265,061
Personnel Administration				
General Fund	\$ 186,647	\$	\$ 165,712	\$ 166,079
Highway Urban Revenue	28,074		24,970	
BHC Sr Nutrition Center				
Wastewater	28,077		25,042	46,533
Risk Management	1,613,207		1,392,491	1,517,889
Employee Benefit Trust				
NW AZ EBT	3,596,555		3,531,615	3,563,317
Department Total	\$ 5,452,560	\$	\$ 5,139,830	\$ 5,293,818



APPENDIX

LEGAL SCHEDULES

SCHEDULE F

General Government				
General Fund	\$ 3,036,707	\$	\$ 3,063,106	\$ 3,435,823
Special Assmts Admin	4,800			4,800
Water Impost	604,464		263,234	723,915
Transit	1,075,726		973,394	1,062,379
Special Events			7,337	
Grants General				
BHC Sr Nutrition Center	6,238		6,809	6,254
Wastewater	117,550		101,262	118,546
Water Resources	28,000		27,700	120,000
Department Total	\$ 4,873,485	\$	\$ 4,442,842	\$ 5,471,717
Police Department				
General Fund	\$ 12,127,114	\$	\$ 12,010,600	\$ 11,690,794
R.I.C.O	52,750		11,368	72,602
Special Events			45,668	
Police Grants	112,665		11,133	102,800
Department Total	\$ 12,292,529	\$	\$ 12,078,769	\$ 11,866,196
Highway & Streets				
Highway Urban Revenue	\$ 2,163,822	\$	\$ 2,048,018	\$ 2,150,355
Special Events			21,731	
Street Lighting Districts	74,132		71,306	72,054
Flood Control	305,983		259,999	302,623
Department Total	\$ 2,543,937	\$	\$ 2,401,054	\$ 2,525,032
Sanitation				
Wastewater	\$ 3,283,651	\$	\$ 3,245,161	\$ 3,453,928
Special Events			12,227	
Department Total	\$ 3,283,651	\$	\$ 3,257,388	\$ 3,453,928
Health				
General Fund	\$ 596,834	\$	\$ 562,181	\$ 627,616
BHC Sr Nutrition Center	294,756		298,146	291,805
Special Events			750	
Department Total	\$ 891,590	\$	\$ 861,077	\$ 919,421
Culture & Recreation				
General Fund	\$ 2,576,375	\$	\$ 2,429,549	\$ 2,674,570
Arts Commission	10,953			11,234
Special Events	1,100,643		967,402	1,014,950
Grants General			3,545	100,000
Department Total	\$ 3,687,971	\$	\$ 3,400,496	\$ 3,800,754
Public Works				
General Fund	\$ 106,352	\$	\$ 148,409	\$ 174,490
Highway Urban Revenue	205,821		188,622	165,041
Water Impost	28,838		28,606	86,185
Special Events				
Flood Control	253,753		214,490	186,182
Wastewater	4,854,491		4,815,626	4,886,842
Fleet Services	2,047,538		1,727,600	1,901,631
Department Total	\$ 7,496,793	\$	\$ 7,123,353	\$ 7,400,371
Redevelopment & Housing				
Real Estate Owned	\$ 935	\$	\$ 1,556	\$ 1,565
Grants Housing/Redevelopmnt	548,676		209,756	762,722
Special Events			276	
Department Total	\$ 549,611	\$	\$ 211,588	\$ 764,287



APPENDIX

LEGAL SCHEDULES

SCHEDULE F

Economic Development						
General Fund	\$	130,750	\$	130,750	\$	90,100
Department Total	\$	130,750	\$	130,750	\$	90,100
Debt Service						
General Fund	\$	95,142	\$	83,280	\$	281,188
Highway Urban Revenue		32,197		32,196		67,545
Flood Control		46,513				
Municipal Property Corp		1,399,750		1,399,750		1,389,250
SID #1		1,056,363		1,056,363		999,214
SID #2		729,276		729,276		710,772
SID #3		2,090,925		2,090,925		2,043,818
Excise Tax Refunding		182,192		182,192		276,697
Wastewater		4,079,700		4,200,179		3,617,390
Water Resources		70,000				70,000
Department Total	\$	9,782,058	\$	9,774,161	\$	9,455,874
Capital Outlay						
General Fund	\$	193,444	\$	144,468	\$	654,294
Highway Urban Revenue				14,047		
Public Safety						1,500,000
Transit		241,800		35,855		184,700
Police Grants		86,400		4,795		15,959
General Grants		100,000				
Flood Control		2,942,683		1,492,659		1,087,938
Park Improvements		118,553		80,338		500,000
Street Improvements		5,815,532		1,472,798		1,487,588
Municipal Improvements						30,000
Wastewater		276,779		191,753		445,601
Sewer Development		7,003,336		5,120,927		3,295,000
Fleet Services						52,769
Department Total	\$	16,778,527	\$	8,557,640	\$	9,253,849
Contingency						
General Fund	\$	1,200,000	\$		\$	1,200,000
Highway Urban Revenue		493,268				50,000
Special Assmts Adm		53,119				51,040
Judicial Connection Enhancement		24,926				35,464
Court Enhancement		47,828				7,200
Fill the Gap						6,128
Special Events						
Fines/Fees and Restitution		12,680				11,233
Flood Control		53,823				265,147
Wastewater		500,000				500,000
Sewer Development						
Fleet Services		20,005				18,019
Department Total	\$	2,405,649	\$		\$	2,144,231



APPENDIX

LEGAL SCHEDULES

SCHEDULE G

City of Bullhead City Full-Time Employees and Personnel Compensation Fiscal Year 2016

FUND	Full-Time Equivalent (FTE) 2016	Employee Salaries and Hourly Costs 2016	Retirement Costs 2016	Healthcare Costs 2016	Other Benefit Costs 2016	Total Estimated Personnel Compensation 2016
GENERAL FUND	196	\$ 11,183,864	\$ 2,090,367	\$ 2,235,341	\$ 754,562	\$ 16,264,134
SPECIAL REVENUE FUNDS						
Highway user revenue (HURF)	18	\$ 735,039	\$ 66,960	\$ 203,328	\$ 79,422	\$ 1,084,748
Transit	9	365,471	38,073	101,100	23,295	527,939
Special Events	1	79,464	7,191	14,115	1,239	102,010
CDBG/HOME Grant	1	68,012	7,404	13,755	2,434	91,605
Water Impost	4	271,080	29,995	43,200	13,226	357,501
Bullhead City Sr Nutrition	1	64,188	6,002	14,400	2,743	87,334
Court Enhancement	1	29,271	2,649	11,520	498	43,938
Domestic Violence Assistance	2	70,675	6,396	11,866	1,201	90,138
Total Special Revenue Funds	37	\$ 1,683,200	\$ 164,671	\$ 413,283	\$ 124,059	\$ 2,385,213
DEBT SERVICE FUNDS						
		\$	\$	\$	\$	\$
Total Debt Service Funds		\$	\$	\$	\$	\$
CAPITAL PROJECTS FUNDS						
Drainage Improvements	5	\$ 272,864	\$ 26,951	\$ 53,568	\$ 23,968	\$ 377,351
Street Lighting Districts	0	2,215	200	346	41	2,801
Total Capital Projects Funds	5	\$ 275,079	\$ 27,152	\$ 53,914	\$ 24,008	\$ 380,153
PERMANENT FUNDS						
		\$	\$	\$	\$	\$
Total Permanent Funds		\$	\$	\$	\$	\$
ENTERPRISE FUNDS						
Wastewater	37	\$ 2,031,043	\$ 193,520	\$ 423,414	\$ 108,224	\$ 2,756,202
Total Enterprise Funds	37	\$ 2,031,043	\$ 193,520	\$ 423,414	\$ 108,224	\$ 2,756,202
INTERNAL SERVICE FUND						
Fleet Services	5	\$ 206,687	\$ 18,705	\$ 58,752	\$ 10,342	\$ 294,487
Risk Management	2	92,778	8,396	17,856	2,755	121,786
Total Internal Service Fund	7	\$ 299,465	\$ 27,102	\$ 76,608	\$ 13,098	\$ 416,273
TOTAL ALL FUNDS	282	\$ 15,472,651	\$ 2,502,811	\$ 3,202,560	\$ 1,023,951	\$ 22,201,974



APPENDIX

SCHEDULE OF AUTHORIZED POSTIONS

Position	FTE's FY 14	FTE's FY15	FTE's FY16	Salary Range Min	Salary Range Max	Range Number
Mayor and Council						
Mayor	1.00	1.00	1.00	12,000	12,000	
Councilmember	6.00	6.00	6.00	9,000	9,000	
Total Mayor and Council	7.00	7.00	7.00			
City Clerk						
City Clerk	1.00	1.00	1.00	Unclassified		
Deputy City Clerk	1.00	1.00	1.00	36,765	54,576	126
Total City Clerk	2.00	2.00	2.00			
Municipal Court						
City Magistrate	1.00	1.00	1.00	Unclassified		
Court Administrator	1.00	1.00	1.00	49,478	73,445	141
Assistant Court Administrator	1.00	1.00	1.00	34,757	51,584	124
Judicial Assistant	2.00	2.00	2.00	30,763	45,677	117
Lead Court Collection Clerk	1.00	1.00	1.00	30,139	44,762	116
Lead Court Operation Clerk	1.00	1.00	1.00	30,139	44,762	116
Juvenile Monitoring Officer	0.60	0.60	0.00	28,974	43,035	114
Court Clerk	5.00	5.00	5.00	27,851	41,350	112
Total Muncipal Court	12.60	12.60	12.00			
City Manager						
City Manager	1.00	1.00	1.00	Unclassified		
Senior Administrative Analyst	1.00	1.00	1.00	55,719	82,711	147
Administrative Analyst	1.00	1.00	1.00	Unclassified		
Executive Assistant	1.00	1.00	1.00	35,348	52,461	124
Total City Manager	4.00	4.00	4.00			
Public Information						
Public Information Officer	1.00	1.00	0.00	64,011	95,001	154
TV-Producer/Director/Editor/Host	1.00	1.00	1.00	30,139	44,762	116
Total Public Information	2.00	2.00	1.00			



APPENDIX

SCHEDULE OF AUTHORIZED POSTIONS

Position	FTE's FY13	FTE's FY 14	FTE's FY15	Salary Range Min	Salary Range Max	Range Number
Human Resources						
HR/Risk Manager	1.00	1.00	1.00	70,866	105,206	160
Human Resources Specialist	2.00	2.00	2.00	38,355	56,930	129
Administrative Assistant	1.00	1.00	1.00	33,405	49,566	122
Total Human Resources	4.00	4.00	4.00			
Legal Services						
City Attorney	1.00	1.00	1.00	Unclassified		
Chief City Prosecutor	1.00	1.00	1.00	75,192	111,634	163
Assistant City Prosecutor	2.00	2.00	2.00	61,693	91,582	153
Supervising Paralegal	2.00	2.00	2.00	48,651	72,218	141
Victim Services Coordinator	1.00	1.00	1.00	44,949	66,706	137
Office Assistant II	2.00	2.00	2.00	27,394	40,664	112
Legal Assistant II	3.00	3.00	3.00	27,394	40,664	112
Legal Assistant I	1.00	1.00	1.00	23,379	34,715	104
Victim Advocates	1.00	1.00	1.00	24,814	36,837	107
Total Legal	14.00	14.00	14.00			
Finance						
Finance Director	1.00	1.00	1.00	Unclassified		
Accounting Manager	1.00	1.00	1.00	58,136	86,299	150
Revenue Manager	1.00	1.00	1.00	54,787	81,328	147
Budget Analyst	0.00	1.00	1.00	48,651	72,218	141
Accountant	1.00	0.00	0.00	48,651	72,218	141
Senior Financial Specialist	1.00	1.00	1.00	38,355	56,930	129
Financial Specialist	1.00	1.00	1.00	34,050	50,565	123
Financial Technician	9.00	9.00	9.00	30,243	44,907	117
Total Finance	15.00	15.00	15.00			
Technology Services						
Technology Services Manager	1.00	1.00	1.00	75,192	111,634	163
PD Communication Coordinator	0.00	0.00	1.00	53,706	79,747	146
Technology Services Coordinator	2.00	2.00	2.00	44,054	65,395	136
Total Technology Services	3.00	3.00	4.00			



APPENDIX

SCHEDULE OF AUTHORIZED POSTIONS

Position	FTE's FY13	FTE's FY 14	FTE's FY15	Salary Range Min	Salary Range Max	Range Number
Police						
Police Chief	1.00	1.00	1.00	Unclassified		
Deputy Police Chief	1.00	1.00	0.00	73,715	109,450	162
Police Captain	1.00	1.00	1.00	69,472	103,126	159
Police Lieutenant	3.00	3.00	3.00	64,189	95,285	155
Police Sergeant	13.00	13.00	13.00	56,088	74,556	303
Police Corporal	9.00	9.00	9.00	49,319	68,280	302
Police Officer	54.00	54.00	55.00	42,671	61,527	301
Sworn Police	82.00	82.00	82.00			
Emergency Services Dispatcher, Sr.	4.00	4.00	4.00	41,646	57,656	305
Emergency Services Dispatcher	11.00	11.00	11.00	36,247	50,181	304
PD Communications Coordinator	1.00	1.00	0.00	53,706	79,747	146
Police Support Services Mgr	1.00	0.00	0.00	48,651	72,218	141
Administrative Analyst	0.00	1.00	1.00	48,651	72,218	141
Police Forensic Specialist	2.00	2.00	2.00	47,694	70,782	140
PD Investigative/Public Information Asst	1.00	1.00	1.00	35,422	52,603	125
Community Service Officer	1.00	1.00	1.00	35,422	52,603	125
Administrative Assistant I	1.00	1.00	1.00	33,405	49,566	122
Police Investigative Assistant	1.00	1.00	1.00	32,094	47,653	120
Police Investigative Aide	0.50	0.50	0.50	32,094	47,653	120
Office Specialist II	1.00	1.00	1.00	32,094	47,653	120
Property Evidence Custodian	2.00	2.00	2.00	30,243	44,907	117
Office Specialist I	1.00	1.00	1.00	29,640	44,013	116
Police Booking Officer	2.00	2.00	2.00	28,496	42,307	114
Office Assistant II	5.00	5.00	5.00	27,394	40,664	112
Office Assistant I	1.50	1.50	1.50	23,379	34,715	104
Non-sworn Police	36.00	36.00	35.00			
Total Police	118.00	118.00	117.00			
Animal Care and Welfare						
Animal Welfare Operations Manager	1.00	1.00	1.00	46,758	69,410	139
Senior Animal Welfare Officer	0.00	0.00	1.00	32,739	48,610	121
Animal Welfare Officer	4.00	4.00	3.00	30,846	45,802	118
Animal Welfare Technician	2.50	2.50	2.50	26,853	39,853	111
Total Animal Care and Welfare	7.50	7.50	7.50			



APPENDIX

SCHEDULE OF AUTHORIZED POSTIONS

Position	FTE's FY13	FTE's FY 14	FTE's FY15	Salary Range Min	Salary Range Max	Range Number
Human Services & Transit						
Human Services & Transit Director	0.00	1.00	1.00	Unclassified		
Office Specialist I	1.00	1.00	1.00	29,640	44,013	116
Transit Bus Driver	5.00	5.00	5.00	26,333	39,083	110
Transit Manager	1.00	0.00	0.00	48,651	72,218	141
Transit Operations Supervisor	0.00	1.00	1.00	32,739	48,610	121
Housing Inspector	1.00	1.00	1.00	36,858	54,725	127
Senior Nutrition Program Coordinator	1.00	1.00	1.00	42,349	62,878	134
Total Human Services	9.00	10.00	10.00			
Recreation						
Recreation Manager	1.00	1.00	1.00	54,787	81,328	147
Special Events Coordinator	1.00	1.00	1.00	48,651	72,218	141
Recreation Supervisor	1.00	1.00	1.00	42,349	62,878	134
Office Specialist/Pool Manager	1.00	1.00	1.00	32,739	48,610	121
Receptionist	1.00	1.00	1.00	23,379	34,715	104
Total Recreation	5.00	5.00	5.00			
Planning & Zoning						
Planning Manager	0.00	1.00	1.00	48,651	72,218	141
Senior Planner	1.00	0.00	0.00	44,054	65,395	136
Planner	1.00	0.00	0.00	40,706	60,424	132
Planning Specialist	0.00	1.00	1.00	38,355	56,930	129
Office Assistant II	1.00	1.00	1.00	27,394	40,664	112
Planning & Zoning	3.00	3.00	3.00			
Building Safety						
Building Official	1.00	1.00	1.00	54,787	81,328	147
Senior Plans Examiner	1.00	1.00	1.00	49,608	73,653	142
Senior Building Inspector	0.00	1.00	1.00	44,949	66,706	137
Plans Examiner	1.00	1.00	1.00	40,706	60,424	132
Building Inspector I	1.00	0.00	0.00	36,858	54,725	127
Building Safety	4.00	4.00	4.00			



APPENDIX

SCHEDULE OF AUTHORIZED POSTIONS

Position	FTE's FY13	FTE's FY 14	FTE's FY15	Salary Range Min	Salary Range Max	Range Number
Code Enforcement						
Code Enforcement Inspector	4.00	4.00	4.00	36,858	54,725	127
Office Assistant II	1.00	1.00	1.00	27,394	40,664	112
Code Enforcement	5.00	5.00	5.00			
Parks Maintenance						
Parks Supervisor	1.00	1.00	1.00	41,538	61,630	133
Turf Maintenance Specialist	1.00	1.00	1.00	41,538	61,630	133
Maintenance Worker III	1.00	1.00	2.00	37,606	55,827	128
Maintenance Worker II	2.00	2.00	2.00	32,094	47,653	120
Maintenance Worker I	8.00	8.00	8.00	27,394	40,664	112
Parks Maintenance	13.00	13.00	14.00			
Facilities Management						
Facilities Maintenance Foreman	1.00	1.00	1.00	41,538	61,630	133
Maintenance Worker II	1.00	1.00	1.00	32,094	47,653	120
Maintenance Worker I	3.00	3.00	3.00	27,394	40,664	112
Facilities Management	5.00	5.00	5.00			
Public Works Administration						
Public Works Director	1.00	1.00	1.00	Unclassified		Contract
Asst Public Works Director	1.00	1.00	1.00	88,130	130,811	171
Office Administrator	1.00	1.00	1.00	48,651	72,218	141
Public Works Administration	3.00	3.00	3.00			
Engineering						
Assistant City Engineer	1.00	1.00	1.00	81,411	120,848	167
City Surveyor	0.90	0.90	0.90	53,706	79,747	146
Civil Engineering Associate	1.00	1.00	1.00	48,651	72,218	141
Utilities Engineering Associate	1.00	1.00	1.00	48,651	72,218	141
Engineering Designer	0.00	1.00	1.00	44,949	66,706	137
Senior Engineering Inspector	1.00	1.00	1.00	44,949	66,706	137
Engineering Inspector	3.00	2.00	2.00	36,858	54,725	127
Office Specialist II	1.00	1.00	1.00	32,094	47,653	120
Engineering	8.90	8.90	8.90			



APPENDIX

SCHEDULE OF AUTHORIZED POSTIONS

Position	FTE's FY13	FTE's FY 14	FTE's FY15	Salary Range Min	Salary Range Max	Range Number
Highways & Streets						
Field Operations Manager	1.00	1.00	1.00	60,486	89,794	152
Foreman	1.00	1.00	1.00	41,538	61,630	133
Maintenance Worker III	2.00	2.00	2.00	37,606	55,827	128
Maintenance Worker II	3.00	3.00	3.00	32,094	47,653	120
Maintenance Worker I	11.00	11.00	11.00	27,394	40,664	112
Office Assistant II	1.00	1.00	1.00	27,394	40,664	112
Highways & Streets	19.00	19.00	19.00			
Utilities						
Utilities Superintendent	1.00	1.00	1.00	54,787	81,328	147
Instrumentation Controls Technician	0.00	1.00	1.00	48,651	72,218	141
Utilities Supervisor	1.00	1.00	1.00	46,758	69,410	139
Utilities Technician III	2.00	2.00	2.00	43,202	64,126	135
Wastewater Specialist	1.00	1.00	1.00	43,202	64,126	135
Utilities Technician II	2.00	2.00	3.00	37,606	55,827	128
Utilities Technician I	9.00	9.00	9.00	32,739	48,610	121
Office Specialist II	1.00	1.00	1.00	32,094	47,653	120
Maintenance Worker I	1.00	1.00	1.00	27,394	40,664	112
Utilities	18.00	19.00	19.00			
Fleet Services						
Foreman	1.00	1.00	1.00	41,538	61,630	133
Mechanic II	1.00	1.00	1.00	35,422	52,603	125
Mechanic I	2.00	2.00	2.00	32,739	48,610	121
Office Assistant II	1.00	1.00	1.00	27,394	40,664	112
Fleet Services	5.00	5.00	5.00			
Total Public Works	83.90	84.90	85.90			
Total	281.00	283.00	284.00			



APPENDIX

GLOSSARY OF TERM

ADA: Acronym that stands for Americans with Disabilities Act. A measure pass by the federal government and became effective January, 1994; that requires, among other things, the City to make all programs and facilities accessible to any handicapped person who asks for it.

ADOT: Acronym that stands for Arizona Department of Transportation.

Appropriation: An authorization made by the City Council that permits the City to incur obligations and to make expenditures of resources.

Appropriation Ordinance: The official document adopted by the City Council establishing the legal authority to obligate and expend resources.

Assessed Valuation: A value that is established for real and personal property for use as a basis for levying property taxes. NOTE: the County establishes Property values. The City of Bullhead City does not assess property tax at this time.

Audit: Prepared by an independent certified public accountant (CPA), the primary objective of an audit is to express an opinion of whether the City's financial statements present fairly the City's financial position and results of operations in conformity with generally accepted accounting principles. In conjunction with their performance of an audit, it is customary for an independent auditor to issue a management letter stating the adequacy of the City's internal controls as well as recommending improvements to the City's financial management practices.

Basis of Accounting: A term used to refer to when revenues and obligations are recognized in the accounts and reported in the financial statements.

Bond: A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation, revenue bonds, and special improvement district bonds. These are most frequently used for construction of large capital projects such as buildings, streets and sewers.

Budget: A financial plan for a specified period of time that matches planned revenues and expenditures to municipal services. Bullhead City prepares a financial plan each fiscal year.

Budget Amendment: A procedure to revise a budget appropriation either by City Council approval through the adoption of a supplemental appropriation ordinance for any interdepartmental or interfund adjustments or by City Manager authorization to adjust appropriations within a departmental budget. These are discouraged.

Budget Basis: The form of accounting utilized throughout the budget process. The City's budget for general government is on the modified accrual basis. Revenues are recorded when they are both measurable and available. Liabilities are recognized when incurred (except for long-term debt which is carried in the general long-term debt account group). The City's accounting records for the Wastewater Enterprise Fund are maintained on a full accrual basis; revenues are recognized when earned and expenses are recognized when incurred.



APPENDIX

GLOSSARY OF TERM

Budget Calendar: The schedule of key dates or milestones that the City follows during the preparation, adoption, and administration of the budget.

Budget Carryforward: The departments are responsible for requesting and verifying carry-forward. Carry-forwards are most frequently used during construction of large capital projects such as buildings, streets and sewers.

Budget Document: This document is used to present a comprehensive financial program to the citizens of Bullhead City, the City Council and other interested parties.

Budget Message: The opening section of the budget which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and recommendations regarding the financial policy for the coming period.

Budget Policies: General and specific guidelines that govern financial plan preparation and administration.

Budgetary Control: The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of authorized appropriations and available revenues.

Budgeted Funds: Funds that are planned for certain uses but have not been formally or legally appropriated by the legislative body.

CDBG: Acronym that stands for Community Development Block Grant. A source of grant funding for a variety of projects, i.e. Safehouse construction, Family Self-Sufficiency Counselor funding, modifications to municipal facilities to comply with the Americans with Disabilities Act.

CIP: Acronym that stands for Capital Improvements Program.

CJEF: Acronym that stands for Criminal Justice Enhancement Fund. The State of Arizona Department of Public Safety administers this fund. This fund provides grant money to local law enforcement authorities to be used to enhance projects designed to prevent or control crimes.

Capital Improvements Plan (CIP): A plan to provide for the maintenance or replacement of existing public facilities and assets and for the construction or acquisition of new ones.

Capital Improvements Plan Budget: A Capital Improvement Plan (CIP) Budget is a budget separate from the operating budget. Items in the CIP are usually construction or renovation projects designed to improve the value of the government assets. Examples of capital improvement projects include new roads, sewer lines, buildings, recreational facilities and large scale remodeling.

Capital Outlay: Expenditure that results in the acquisition of or addition to fixed assets.



APPENDIX

GLOSSARY OF TERM

Capital Projects Fund: A fund created to account for financial resources to be used for the acquisition, construction or renovation of major capital facilities (other than those financed by proprietary funds, special assessment funds, and trust funds).

Control Account or Control Group: The identity given to expenditure types, such as personnel costs, services and supplies, and capital outlay expenditures.

Cost Center: An organizational budget/operating unit within a City department, i.e., Engineering Services is a cost center of the Public Works Department.

Debt Limitation: The limit set on the issuance of general obligation bonds per State constitution. For general municipal purposes, a municipality cannot incur a debt exceeding six percent of the assessed valuation of taxable property in the city. Additional bonds amounting to twenty percent of the assessed valuation of taxable property can be issued for supplying such specific city services as water, lights, sewers, development of open spaces, preserves, parks, playgrounds and recreational facilities. The City currently has no general obligation bonds.

Debt Service: The amount of interest and principal that a City must pay each year on net direct long-term debt plus the interest it must pay on direct short-term debt.

Direct Debt: The sum of the total bonded debt and any unfunded debt (i.e. short-term notes) of the City for which the City has pledged its "full faith and credit." This does not include the debt of overlapping jurisdictions.

Self-Supporting Debt: Debt for which the City has pledged a repayment source separate from its general tax revenues (i.e. Wastewater bond repaid from wastewater user charges/improvement district (assessment) bonds utility income/special assessment bonds).

Net Direct Debt (or Net Bonded Debt): Direct debt minus self-supporting debt.

Overlapping Debt: The City's proportionate share of the debt of other local governmental units that either overlap it or underlie it. The debt is generally apportioned based on relative assessed value.

Debt Service Fund: A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Debt Service Fund Requirements: The amounts of revenue which must be provided for a Debt Service Fund so that all principal and interest payments can be made in full on schedule.

Deferred Compensation Agency Fund: The City administered fund that is used to account for the monies held for employees who elect to make cash contributions, through payroll deduction, to a tax-deferred plan known as the 457 Plan.

Deficit: An excess of expenditures over revenues.



APPENDIX

GLOSSARY OF TERM

Department: A major administrative division of the City that indicates overall management responsibility for an operation or a group of related operations within a functional area.

Designated Fund Balance: A portion of unreserved fund balance designated for a specific future use.

EDA: Acronym that stands for Economic Development Authority. A group of citizens appointed to a commission that works together to assist the City with the promotion of economic development and creation of jobs.

Encumbrance: The legal commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

Enterprise Fund: A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. It is the intent of the City that the costs (including depreciation) of providing services to the general public be financed or recovered primarily through user charges. The rate schedules for these services should be established to ensure that user revenues are adequate to meet all necessary expenditures.

Estimated Revenue: The amount of projected revenue to be collected during the fiscal year.

Expenditure: The outflow of funds paid for an asset obtained or goods and services acquired. NOTE: An encumbrance is not an expenditure; an encumbrance reserves funds to be expended.

Expenditure Limitation: A state imposed limit placed on expenditures of the City.

FEMA: Acronym that stands for Federal Emergency Management Agency. A federal agency that provides funding for grants related to hazard mitigation.

Fiduciary Fund Type: The trust and agency funds used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other government units and/or other funds.

Financial Plan: A parent document for the budget that establishes management policies, goals, and objectives for all programs within the City.

Fiscal Year: The time period designated by the City signifying the beginning and ending period for recording financial transactions. The City of Bullhead City has specified July 1 through June 30 as its fiscal year.

Fixed Assets: Assets of long-term character that is intended to continue or to be held or used, such as land, building, machinery, furniture and other equipment. The City has defined such assets as those with an expected life of more than one year and an acquisition cost of more than \$5,000.

Full-Time Equivalent (FTE): Ratio of total number of paid hours during a period (part time, full time, contracted) by the number of working hours in that period.



APPENDIX

GLOSSARY OF TERM

Fund: An accounting entity that records all financial transactions for specific activities or government functions. Eight commonly used fund types in public accounting are: general fund, special revenue fund, debt service fund, capital projects fund, enterprise fund, trust and agency fund, internal service fund, and special assessment fund.

Fund Balance: Also known as financial position, fund balance is the excess of current assets over current liabilities and reserves and is therefore also known as surplus funds.

FY: Abbreviation for fiscal year, the time period designated by the City signifying the beginning and ending period for recording financial transactions.

GOHS: Acronym that stands for Governor's Office of Highway Safety. A state agency that provides funding for grants related to traffic enforcement programs.

General Fund: The primary operating fund of the City; the General Fund accounts for most of the financial resources of the government not specifically accounted for in other funds. General Fund revenues include primary property taxes, licenses and permits, local taxes, service charges, and other locally generated types of revenue. This fund usually includes most of the basic operating services, such as police protection, finance, data processing, courts, attorneys, parks and recreation, and general administration.

General Fixed Asset Account Group: A self-balancing group of accounts established to account for fixed assets of the City. This does not include fixed assets of the Wastewater Enterprise Fund. They are included in the Enterprise Fund.

General Governmental Revenue: The revenues of a government other than those derived from and retained in an enterprise fund.

General Long-term Debt Account Group: An account group that accounts for the balances due on long-term indebtedness that has been financed. The group also accounts for the dollar value of the accrued vacation and other compensated absences of city employees.

General Obligation Bonds: also known as GO Bonds. These types of bonds finance a variety of public projects such as streets, buildings, and improvements. The repayment of these bonds is usually made from secondary property taxes, and these bonds are backed by the "full faith and credit" of the issuing government. The issuance of general obligation bonds must be submitted to the voters for approval. The City has no general obligation bonds.

Goal: A statement of broad direction, purpose, or intent.

Grant: A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block depending upon the amount of discretion allowed the grantee.

HURF: Acronym that stands for Highway User Revenue Fund. The Special Revenue Fund that accounts for transportation related revenue and expenditures associated to the construction or maintenance of city streets.



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GLOSSARY OF TERM

Improvement District: An area that is established to receive specific capital improvements or services deemed to benefit primarily those properties within its boundaries.

Internal Service Fund: A fund used to account for the financing of goods or services provided by one department to another, or to other governments, on a cost-reimbursement basis.

Lease Purchase Agreement: A contractual agreement by which capital outlay may be purchased by making annual lease payments.

Line-Item Budget: A budget that lists each expenditure category (salary, materials, telephone service, travel, etc.) separately, along with the dollar amount budgeted for each specified category.

Long-Term Debt: Debt with a maturity of more than one year after the date of issuance.

Maturity Date: The date by which long-term debt will be paid off.

MPC: Acronym that stands for Municipal Property Corporation. A non-profit corporation with the main purpose of providing a financing alternative to fund the cost of acquiring, constructing, reconstructing and improving various municipal properties and buildings suitable for use by and for leasing to the City.

MPC Bonds: A method of funding major municipal projects. Citizens do not have to vote on this means of financing, nor are the bonds subject to debt limitation as specified by State constitution.

Nonoperating Expense: An expense that is not directly related to the provision of services, i.e. debt service.

Nonoperating Revenue: Revenue that is generated from other sources, i.e. interest, and is not directly related to service activities.

NSIP: Acronym that stands for Neighborhood Street Improvement Program. A maintenance program that is adopted by City Council that provides for construction of asphalt surface improvements, street replacements, and seal coating to extend the life of the selected streets within the City.

Objective: A statement of specific direction, purpose, or intent based on the goals established for a specific department.

Operating Revenue: Funds received as income, exclusive of other financing sources such as bond proceeds. In governmental fund types, this includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income. Proprietary Fund revenues are directly related to the primary activities of the fund, i.e. user charges.

Operating Budget: The portion of the budget that pertains to daily operations that provides basic governmental services. The operating budget excludes the capital projects budget. It contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel and fuel.



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Operating Transfer: City resources are transferred between various funds. Transfers are made in order to subsidize projects in other funds. Transfers to other funds always equal transfers from other funds.

Performance Budget: A budget that focuses upon departmental goals and objectives rather than those line items, programs or funds. Workload and unit cost data are collected in order to assess the effectiveness and efficiency of services.

Performance Measures: Specific quantitative and qualitative measures of work performed as an objective of the department.

POST: Acronym that stands for Police Officer Standards and Training. A state agency that provides grant funding for various law enforcement training.

Primary Property Tax: A statutory limited tax levy that is based on value and may be imposed for any purpose.

Program Budget: A budget that focuses upon broad functions or activities of an agency or jurisdiction rather than upon its organizational budget units or object classes of expenditure.

Reserve: An account used to indicate that a portion of a fund's assets are legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Retained Earnings: The accumulated earnings of an Enterprise or Internal Service Fund which have been retained in a fund and which are not reserved for any specific purpose.

REU: Acronym that stands for residential equivalent unit regarding connection to the wastewater treatment system.

Revenue: Funds that the government receives as income. This includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.

Revenue Bonds: Bonds usually sold for a construction project that will produce revenues for the government. That revenue is pledged to pay the principal and interest of the bond. Revenue bonds are not subject to the debt limitation as regulated by the State constitution; however, they still must be submitted to the voters for approval.

RICO: Acronym that stands for Racketeering Influenced Criminal Organizations. A Special Revenue Fund that accounts for the RICO revenues and expenses of the Police Department. Expenditures from this fund are restricted to the furtherance of law enforcement efforts.

Risk Management: An organized attempt to protect a government's assets against loss in the most economical method.



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Secondary Property Tax: An unlimited tax levy that may be used only to retire the principal and interest or redemption charges on bond indebtedness.

SLIF: Acronym that stands for State Lake Improvement Fund. A state fund that provides grant funding for improvement of water related recreation facilities.

Source of Revenue: Revenues are classified according to their source or point of origin.

Special Improvement District Bonds: Special improvement district bonds can be issued by a city to finance improvements in specific areas of the municipality. The property owners benefiting from the improvements are assessed to pay for the cost of retiring the bonds. This type of finance mechanism is generally used for such projects as street improvements and the extension of sewer lines.

Special Revenue Funds: Funds used to account for the proceeds from specific revenue sources that are legally restricted to expenditures for specific purposes.

Street Improvement District Bonds: Bonds issued for the constructing of streets and highways within the city. Highway user revenues may be pledged to repay the principal and interest of the bonds. The limitation of the issuance of these bonds is dependent on the bond rating. These bonds are not subject to the debt limitation as governed by State constitution, however, the issue must go to the voters for approval.

TOT: An acronym that stands for Transient Occupancy Tax, also known as bed tax. This is a local revenue source for the Economic Development Fund. Three percent tax is assessed on transient rentals (those of less than 30 days).

Trust and Agency Funds: Also known as Fiduciary Fund Types, these funds are used to account for assets held by the City in a trustee capacity or as an agent for private individuals, organizations, or other governmental agencies. The fiduciary funds used by the City include expendable trust and agency funds. Expendable trust funds are accounted for in the same manner as governmental funds (general, special revenue, debt service, and capital project funds). Agency funds are custodial in nature (assets equal liabilities) and do not measure the results of operations.

Unreserved Fund Balance: Unreserved fund balance is the excess of assets over liabilities and reserves that is available for general appropriation.

WACOG: Acronym that stands for Western Arizona Council of Governments. A council of governments representing western Arizona, headed by an executive board that assist member agencies with the administration of government, community development, planning of municipal facilities and road improvements. This council also determines the distribution of Community Development Block Grant (CDBG) allocations.