

ADMINISTRATION
BULLHEAD CITY
COMPLEX
ARIZONA

Annual Budget Fiscal Year 2007-2008





Mission Statement

It is the goal of the City of Bullhead City to enhance the quality of life and promote a sense of community to residents by providing quality public services in a responsible, efficient and effective manner.

Annual Budget for the fiscal year beginning
July 1, 2007 through June 30, 2008
Adopted by the City Council on June 26, 2007

Reader's Guide to the City of Bullhead City's Budget

This guide is intended to assist readers in finding information in the City of Bullhead City's FY 2007-2008 Annual Budget book.

- Introductory section – The table of contents is followed by an organization chart, the City's mission and values statement, a brief biography of our City Council and a community profile.
- Budget Message – This section includes the budget message from the City Manager to the Mayor and Council which includes financial priorities and significant issues for the FY 2007-2008 budget year.
- Budget Summary – This section provides the reader with a summary of the FY 2007-2008 budget and financial plan. Included are projections of year-end financial condition for each fund along with staffing changes for the coming year. This section includes City revenue data including trends, restrictions, forecast assumptions and historical figures. Financial policies and an overview of the budget process are also included.
- Department Sections – This section includes departmental/division activities, FY 2007-2008 goals, performance indicators, appropriations, authorized staffing levels and FY 2006-2007 highlights.
- Capital Improvement Plan – This section provides the reader with the City's five-year blueprint for creating and maintaining the crucial infrastructure that will support the continued growth and development. The financing of the plan is included with a full description of all funding sources and outstanding debt.
- Schedules and Summaries – This section includes all detailed schedules of revenues, expenditures, inter-fund transfers, supplemental requests and other supplementary schedules. Also provided are miscellaneous City statistics.



Table of Contents



	<u>PAGE</u>
City Organization Chart.....	1
Mayor and Council.....	2
Community Profile.....	9
Bullhead City Map.....	11
Budget Message.....	12
Projection of Financial Condition.....	16
Budget Summary.....	19
Revenue Summary.....	24
Financial & Budgetary Policies and Guidelines.....	29
Budget Calendar.....	32
Budget Frequently Asked Questions.....	33
 DEPARTMENT BUDGETS	
Non Departmental.....	38
Mayor and Council.....	40
City Clerk.....	42
City Manager.....	46
Information Technology.....	50
Human Resources.....	54
Public Information.....	58
Emergency Management.....	62
City Attorney.....	68
City Prosecutor.....	72
Police.....	74
Municipal Court.....	78
Finance.....	82
Parks, Recreation, and Community Services.....	86
Development Services.....	104
Public Works.....	108
 CAPITAL IMPROVEMENT	
Capital Improvement Plan.....	112
CIP 5 year Summary.....	115
CIP Detail.....	119



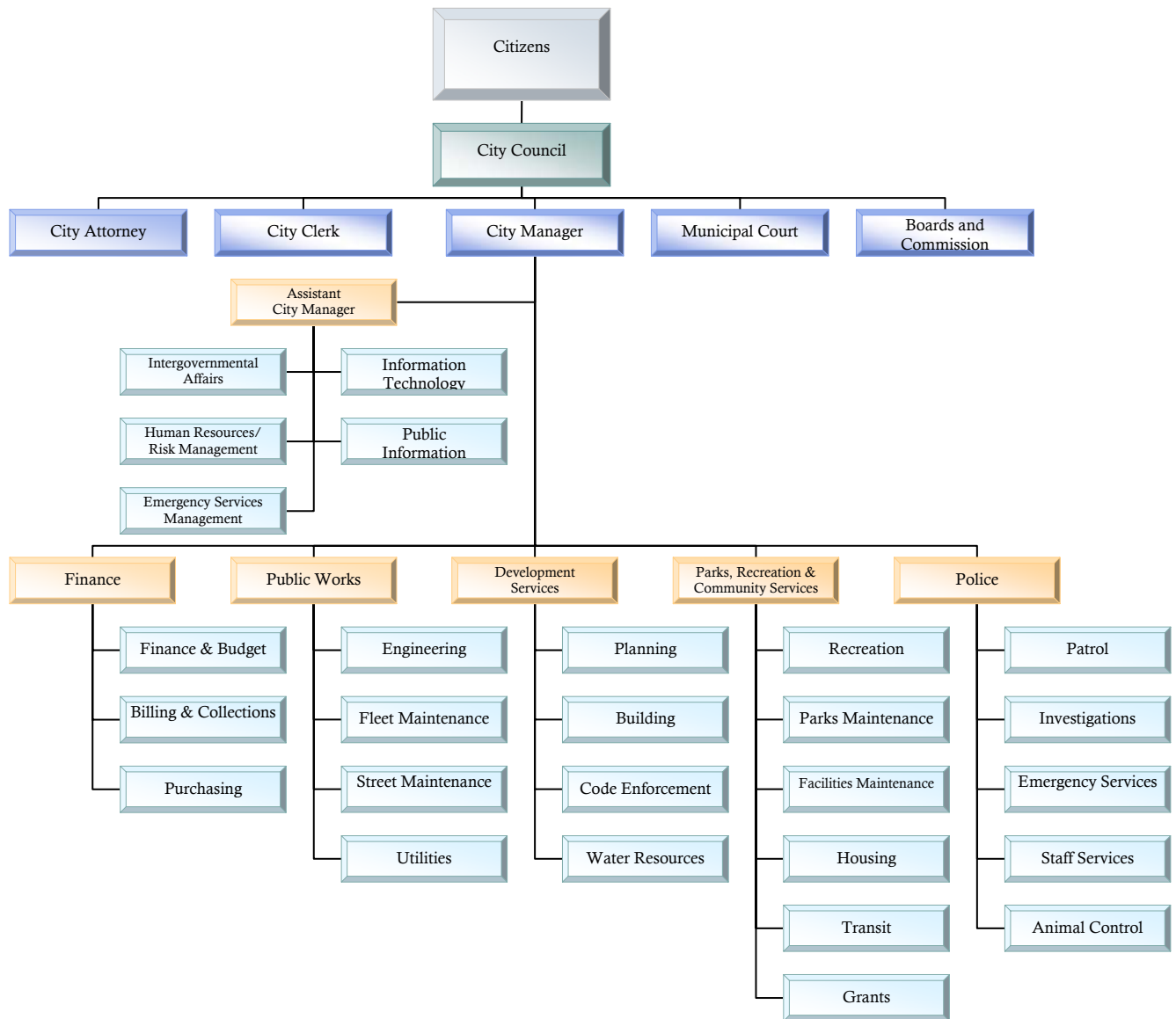
Table of Contents



	<u>PAGE</u>
SCHEDULES AND SUMMARIES	
Schedule of Projected Fund Balances.....	138
Revenue Schedule.....	140
Expenditure Schedule.....	150
Schedule of Inter-fund Transfers.....	154
Schedule of Authorized Positions.....	156
Debt Service Summary Schedule.....	164
Schedule of Carryover Funding.....	168
Funded Supplemental Requests.....	170
Miscellaneous Statistics.....	180
Glossary.....	182



Organization Chart



Management Staff

Tim Ernster, City Manager
 Susan Betts, Assistant City Manager

Department Heads

Diane Heilmann, City Clerk
 Kent W. Foree, City Attorney
 Michael Slovek, Magistrate
 Rodney Head, Chief of Police

Rudy Vera, Finance Director
 Janice Paul, Development Services Director
 Doug Lutz, Parks, Recreation & Comm. Svcs Director
 Pawan Agrawal, Public Works Director



The City of Bullhead City operates under the Council-Manager form of government in accordance with Arizona Revised Statutes. Legislative authority is vested in a seven-member City Council assisting of a Mayor and six council members elected at large for a term of four years. The Mayor and Council appoint the City Manager and such other officers deemed necessary and proper for the orderly government and administration of the affairs of the City, as prescribed by the constitution and applicable laws, and ordinances.



Mayor Jack Hakim

- Appointed to Council March 2001
- Elected to Council March 2005
- Served as Vice Mayor from Sept. 2006 to November 2006
- Resigned to run for Mayor November 2006
- Elected Mayor March 2007
- Assumed office June 2007
- Term expires May 2011

CITY/REGIONAL/STATE COMMITTEES, BOARDS AND ORGANIZATIONS:

- Afternoon Kiwanis Club
- C R Boys & Girls Club, Board Member
- Habitat for Humanity, Board Member
- BHC Clean & Beautiful, Board Member
- BHC Regional E. D. A., Board Member
- Veterans Sub-Committee, Board Member
- River Cities Community Clinic, Board Member
- Member of the Governor's Inaugural Committee
- Citizens Clean Election Commission Debate Co-Sponsor

PERSONAL

- Retired Marketing Executive
- Retired to BHC in 1998
- Married for 42 years, two sons and two granddaughters
- Recipient of the Spirit of Arizona Award in 2006



City Council

City of Bullhead City



Vice Mayor John Anderson

- Appointed to City Council September 2002
- Was elected to City Council March 2005
- Has served as Vice Mayor since November 2006
- Term expires May 2009

CITY/REGIONAL/STATE COMMITTEES, BOARDS AND ORGANIZATIONS

- United Way of the Colorado River, Board Member
- Boys and Girls Club, Board Member
- Afternoon Kiwanis Club

PERSONAL

- Retired to BHC from Los Angeles County Sheriff's Department in 2001 at the rank of Division Chief
- Married 42 years, three children
- 2007 West Care Individual Volunteer of the Year Award Winner



City Council

City of Bullhead City



Councilmember Kathy Bruck

- Elected to City Council May 2007
- Term Expires May 2011

CITY/REGIONAL/STATE COMMITTEES, BOARDS AND ORGANIZATIONS

- Eastern Star & Masonic Families
- Amaranth,
- Daughters of the Nile
- White Shrine
- Foresters
- Elks Auxiliary
- Queen of the Happy Hatters of the Red Hat Society
- Senior Nutrition Center Volunteer



City Council

City of Bullhead City



Councilmember Samuel C.C. Medrano

- Elected to City Council March 2003
- Re-elected to City Council March 2007
- Term expires May 2011

CITY/REGIONAL/STATE COMMITTEES, BOARDS AND ORGANIZATIONS

- Rural Transportation Advocacy Commission
- Municipal Property Corporation
- BHC Regional E. D. A., Board Member

PERSONAL

- Five children
- News Director for TV2/KLBC, Laughlin
- 2002 Community Achievement Award Winner-Communications Division
- Formerly active in AYSO and Pop Warner Football



City Council

City of Bullhead City



Councilmember Larry Sinagoga

- Appointed to City Council August 2006
- Term Expires May 2009

CITY/REGIONAL/STATE COMMITTEES, BOARDS AND ORGANIZATIONS

- BHC Planning and Zoning Commission for 12 years
- Chairman of the Real Estate Committee for the Mohave Airport Authority, helping to bring such retail outlets as Home Depot and Sam's Club to BHC
- Mohave County Airport Authority, Board of Directors
- Member of the Technical Advisers Posse to Mohave County Sheriff
- Planning and Zoning Commission for Mohave County
- Colorado River Boys and Girls Club
- Wildlife for Tomorrow, Board Member

PERSONAL

- Tri-State Resident for 17 years
- Was instrumental in developing the Section 18 Wastewater Treatment Plant and the Improvement District to construct the Bullhead Parkway
- Was the recipient of the 2006 Community Achievement Award



City Council

City of Bullhead City



Councilmember Jan Ward

- Elected to City Council March 2005
- Sworn in April 2005 to fill seat vacated by Dave Mitchell
- Term expires May 2009

CITY/REGIONAL/STATE COMMITTEES, BOARDS AND ORGANIZATIONS

- BHC E.D.A., Board of Directors
- Mohave Community College, Board of Directors
- BHC Chamber of Commerce, Board of Directors
- Colorado River Women's Council, Board of Directors
- BHC Elks Lodge No. 2408
- Tri-State Victim Resource Center, Inc.
- Colorado River Republican Women
- Member Mohave County Chamber Coalition
- Member Arizona Chamber Executives
- Member Mayor's Task Force on Business Retention and Expansion
- Member of the Signage Sub-Committee
- Member of Mohave County Library System Focus Group
- Laughlin Chamber of Commerce

EDUCATION/EMPLOYMENT

- B.A. in Business Communications
- Operated two small business

PERSONAL

- Married, three adult children and 5 grandchildren
- One of the originators of the Boom Box Parade
- Bullhead City Elks Lodge #2408 Citizen of the year 2003-2004
- Bullhead Area Chamber of Commerce – Chamber Member of the Year 2004
- Laughlin Chamber of Commerce Community Achievement Award-Public Service 2004
- Bullhead Area Chamber of Commerce – Lifetime Chamber Member Award 2007



Councilmember J.B. Wise

- Appointed to City Council December 2006
- Term Expires May 2009

PERSONAL

- Moved to BHC 2.5 years ago
- Married for 44 years, four children and 14 grandchildren
- Ran an electrical contracting business

CITY/REGIONAL/STATE COMMITTEES, BOARDS AND ORGANIZATIONS

- 4 years on the El Segundo, CA City Council
- Legislative Chairman for the Colorado Associated Builders & Contractors, Inc.
- National PAC Board of Trustees for Associated Builders & Contractors
- National Executive Committee for IEC
- Life member Rocky Mountain Elk Foundation
- Life member National Rifle Association
- Life member North American Hunting Club



Community Profile

City of Bullhead City



LOCATION

- Ideally situated along the Colorado River, Bullhead City is a thriving community where striking scenic beauty provides the backdrop for a host of attractions and outdoor recreation activities. The City features the Colorado River, miles of natural hiking, thousands of acres of public lands, the Lake Mead National Recreation Area, Arizona's Veteran Memorial, the Colorado River Museum and 24-hour entertainment.
- Bullhead City is in northwestern Mohave County, Arizona at the point where Arizona, Nevada and California all meet to form the “tri-state” region.
- Located halfway between Phoenix and Los Angeles with U.S. Interstate 40, Nevada Route 95, and Arizona Route 68 making travel to the area very accessible by car or RV. Other transportation options include air service in and out of the Laughlin-Bullhead City International Airport, Amtrak’s daily train stops at the station in Needles, California and various bus services.
- Bullhead City is directly across the Colorado River from the action, lights and gaming excitement of Laughlin, Nevada with its 11 major resort casinos. Las Vegas, with close to 1 million in population, is just 100 miles to the north.



Community Profile



COMMUNITY

- Bullhead City was incorporated on August 28, 1984 and offers a wide range of municipal services and facilities. The incorporated area of the City was 43 square miles until 2006 when an additional 14.38 square miles were annexed, an increase in size of 34%.
- Bullhead City's population is just under 40,000 residents but seasonal and short stay visitors significantly increase its winter population.
- Tourism is the primary economic activity with nearly 6 million visitors coming to the tri-state region annually to enjoy the wonderful weather and great community atmosphere. Nine golf courses, miles of sandy beaches, fishing, hiking, boating, camping or play at one of 11 casinos all make the tri-state region ideal for all ages.
- Bullhead City serves as the economic hub and retail shopping center for western Mohave County and Southeastern Clark County, Nevada. The City has a sales tax-based economy and does not rely on property tax to fund its operations.

QUALITY OF LIFE

- Arizona's lifestyle amenities are thriving here in the Bullhead City area with recreational opportunities, special events, many area attractions, a wonderful place to live and work, raise children or relax and enjoy the benefits of retirement.



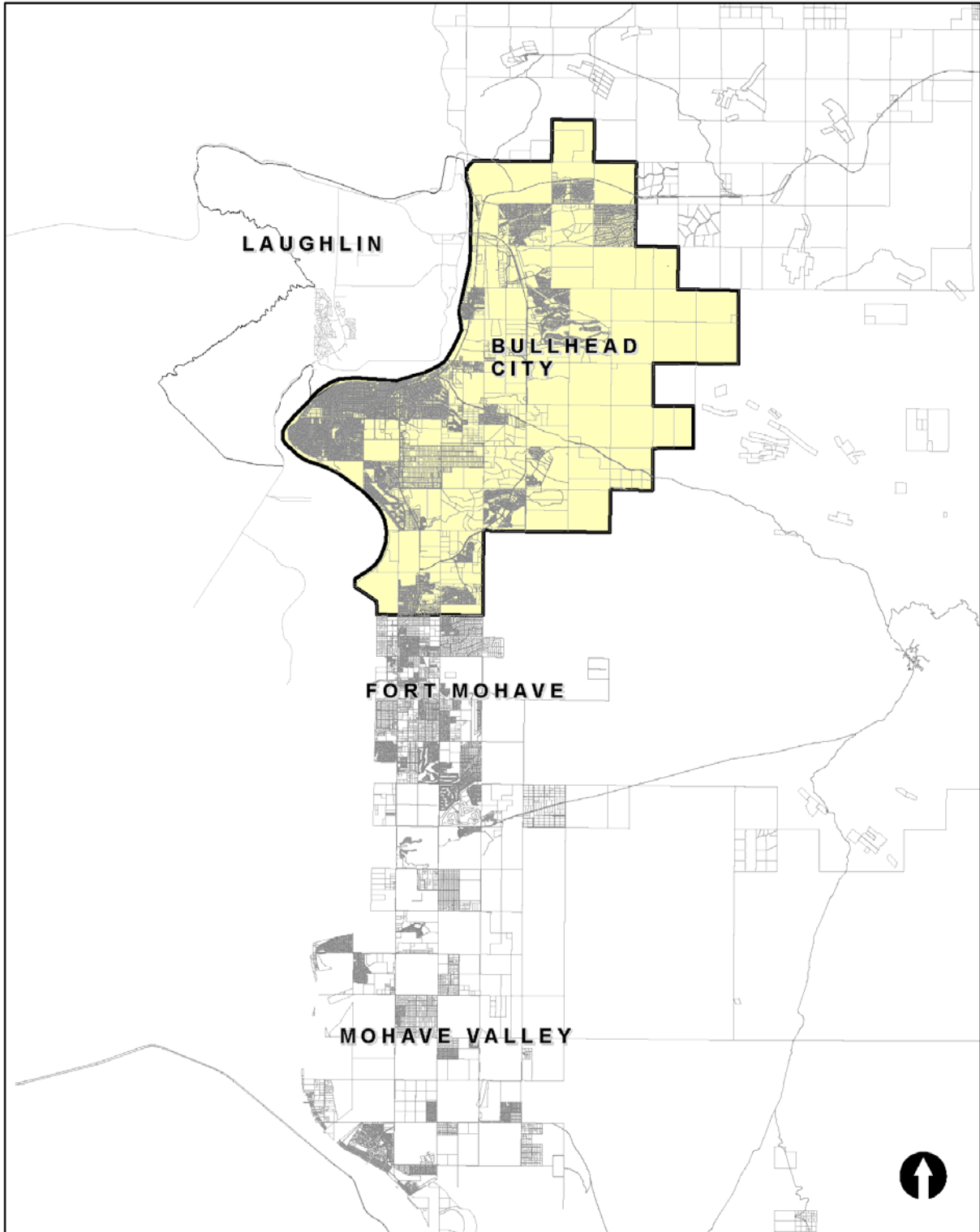
BUSINESS ENVIRONMENT

- Bullhead City is on track with a positive business environment attracting investment and growth. Abundant commercial and industrial properties are available and labor costs are competitive. The residential housing market includes a broad-range of priced homes in easy reach of schools, churches, shopping and services.



Bullhead City Map

City of Bullhead City





Budget Message

City of Bullhead City

To the Honorable Mayor and City Council:

I am pleased to submit to you the Fiscal Year 2007-2008 Annual Budget for the City of Bullhead City. The budget expenditures are balanced against projected revenues and assume a continuation of the trend of reduced construction-related revenues in the current fiscal year. However, due to the City's conservative approach to financial management, the general fund cash reserves will continue to exceed the 30% policy established by the City Council. The overall financial health of the City is excellent, due to the leadership and direction of the City Council.

Sales tax collections in the current fiscal year are approximately 3% less than originally projected, and this trend has been taken into consideration in our revenue estimates for next year. In FY 2007-2008, the City will be opening two major municipal facilities that will require significant resources for operation. The two facilities are the new City Administration Building and the Section 18 Wastewater Treatment Facility expansion. The projected opening of these two facilities combined with the decline in construction-related revenues has produced a conservative budget proposal that addresses essential department needs to continue the current levels of service.

Some highlights of the budget include:

- ✓ Planned opening of the new 32,000 square foot City Administration Complex in September.
- ✓ Completion of the Section 18 Wastewater Treatment Facility in October.
- ✓ Planned opening of the 5,200 square foot Police Department expansion by August 1, 2007.
- ✓ A cost-of-living increase of 3.3% for City employees.
- ✓ Implementation of the first year of the Alternative Expenditure Limitation capital projects.
- ✓ A total of five new positions.
- ✓ Completion of Sewer Improvement District No. 3 in October.
- ✓ Funding for completion of the Master Plan for Section 12.
- ✓ Budgeting for the first year of operation of the City's new water utility.
- ✓ Full implementation of the Emergency Management program.

No new taxes or fees are being proposed to support the proposed budget for FY 2007-2008. While State-shared sales tax revenues and local sales tax collections have flattened, State-shared income tax revenues are projected to increase 24% in FY 2007-2008. Overall, general fund revenues are projected to increase 7.6% next fiscal year.

In FY 2006-2007, the City Council approved the development agreement for Mohave Crossroads, the 860,000 square foot retail center located at Highway 95 and the Bullhead Parkway. The development will solidify Bullhead City as the regional retail center for Mohave Valley, Laughlin and the surrounding area. All mass grading for the 400,000 square feet of Phase 1 has been completed. Target and Kohl's are scheduled to open in March 2008 along with an additional 100,000 square feet of retail.

The proposed budget takes a very conservative approach to projected sales tax revenues from this development in FY 2007-2008. However, in future fiscal years, continued development of the retail center will result in recapturing sales tax revenues that are currently leaving the community to Las Vegas, Henderson, and the Phoenix metropolitan area just to name a few.



Budget Message

City of Bullhead City

The total budget for FY 2007-2008 is \$111.3 million. The budget includes carryovers of approximately \$19.4 million. With the carryovers included in the proposed budget, there is a decrease of 5.5% compared to FY 2006-2007's budget of \$117.9 million. The budget has been balanced with total ongoing expenditures funded with ongoing revenues. Operating and capital expenditures have been prioritized to advance the goals and objectives established by City Council.

Total general fund expenditures and transfers out for FY 2007-2008 are projected to be \$41.8 million. This is a 6.5% increase over the previous year's adopted budget. Included in these costs are \$3.0 million for contingency. Transfers out of the general fund include \$4.0 million for capital improvements in the parks, streets, bridge and the police department. The end of fiscal year fund balance is projected to be \$12.7 million. This is approximately 37% of the projected fiscal year general fund revenues. This will be especially helpful in ensuring favorable bond ratings for funding necessary capital improvements included in the five year capital improvement plan.

Capital expenditures, including enterprise fund projects, for the FY 2007-2008 are estimated at \$39.8 million. The capital improvement plan incorporates a diverse financial plan. The plan maximizes the use of ongoing revenues, bonds, and grants that provide a balanced distribution of costs. With the recent passage of the Alternative Expenditure Limitation, an additional \$15 million in projected revenues will be available for funding capital projects over the next four years. This will include \$10.25 million in road projects, \$3 million in park projects, \$1 million in water acquisition costs, and \$750,000 in police communications equipment. The proposed budget includes funding for the first year of the four-year program.

Budget Process

Significant changes were made to the budget process this year to simplify and automate the process internally, and improve the quality of information provided to City Council. Instead of City Council having to review the line-item detail to determine changes in departmental budgets, all new funding requests were categorized as either on-going or one-time, and accounted for individually as a supplemental request in the budget document. Additionally, all line item budgets for FY 2006-2007 were reviewed by the Finance Department, and any items defined as one-time expenditures were removed to determine the FY 2007-2008 base budget.

By separating one-time expenditures from ongoing expenditures, it assures that on-going costs being added to the budget are sustainable. It assures that the City is living within its means and that on-going services can be continued in future years. While it is financially prudent to use on-going revenues to fund one-time expenditures, it is not financially prudent to use one-time revenues to fund on-going expenditures.

The FY 2007-2008 ending fund balance for the General Fund is projected to be 37% of general fund revenues for the year, which exceeds the City Council policy of 30%. In addition, a contingency fund of 11% of expenditures has been established.



Budget Message

City of Bullhead City

Council Goals

In November 2006, the City Council held a workshop session to discuss goals for the upcoming fiscal year. The proposed budget includes funding for those goals that have a budget impact. Some of the highlights of the goals include:

- ✓ Improving and enhancing traffic flow on the Bullhead Parkway. Funds are included in the CIP for initiating this project beginning in FY 2007-2008.
- ✓ Channel 4 Studio Upgrade. Funds have been budgeted to acquire equipment to improve the quality of programming and for one full-time Technical Assistant position.
- ✓ Field Maintenance Improvements. The budget includes funds for additional parks maintenance equipment and supplies to improve the level of maintenance of all of the sports fields, including the soccer fields at Rotary Park.
- ✓ Installation of sewer effluent lines. The proposed budget includes funding for a City-wide water re-use plan.
- ✓ Community Park Improvements. A combination of grant funds and general funds are proposed to upgrade and improve Community Park.
- ✓ Strategic Plan for Section 12. Funding is included in the proposed budget for the master planning process that includes a strategic planning component for Section 12.

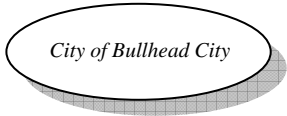
Acknowledgements

I would like to thank the City Council for its leadership and vision in identifying community priorities and providing staff the clear direction in addressing those priorities in the proposed budget. I would also like to thank the Department Directors and their team members who exhibited impressive leadership through their hard work in developing a fiscally sound budget. Finally, I would like to recognize Finance Director, Rudy Vera and his staff for their excellent work for significantly improving the budget process and the quality of financial reporting, in the preparation of this document.

Tim Ernster
City Manager



Budget Message



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Projection of Financial Condition



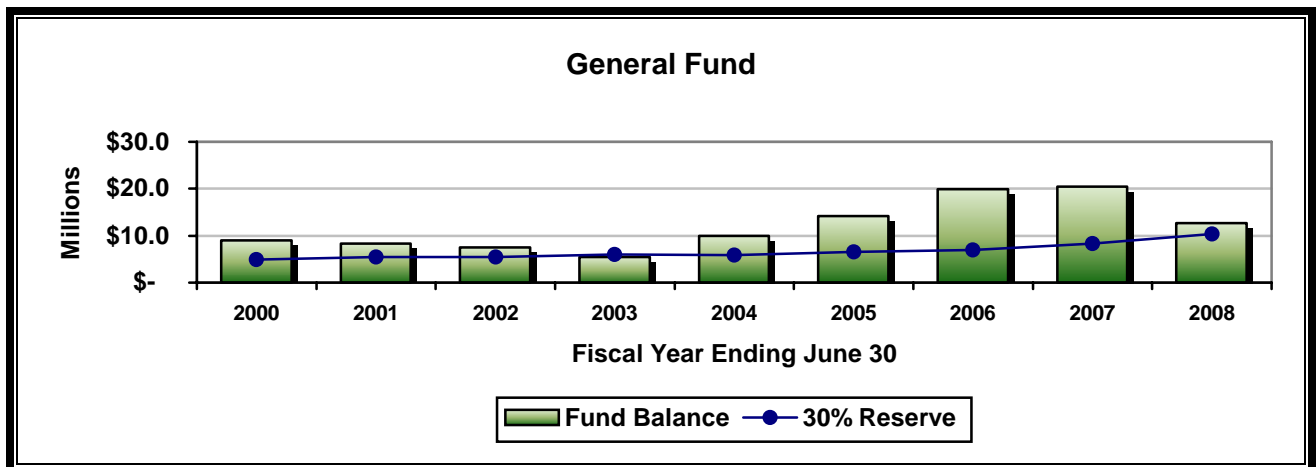
<u>Fund Categories</u>	<u>Estimated Balance 07/01/07</u>	<u>2007-08 Estimated Revenue</u>	<u>2007-08 Estimated Expenditures</u>	<u>Transfers In</u>	<u>Transfers Out</u>	<u>Estimated Balance 06/30/08</u>
General	\$20,911,323	\$33,596,055	\$34,695,292	\$ 0	\$7,128,324	\$12,683,762
Special Revenue	2,176,693	8,145,869	8,707,695	828,396	1,925,124	518,139
Capital Project	5,726,070	16,698,386	29,176,429	8,926,046	2,110,000	64,073
Debt Service	1,754,501	4,828,300	7,612,236	1,653,757	0	624,322
Enterprise	11,532,324	12,833,837	22,320,083	250,000	744,751	1,551,327
Internal Service	3,051,764	7,655,879	8,834,373	250,000	0	2,123,270
Total Funds	\$45,152,675	\$83,758,326	\$111,346,108	\$11,908,199	\$11,908,199	\$17,564,893

City Funds and Fund Balances

General Fund:

The general fund is the City's primary operating fund. It accounts for all financial resources except those required to be accounted for on other funds.

The estimated ending fund balance at FY 2008 is \$12.7 million. This is approximately 37% of the projected fiscal year's general fund expenditures. The City's policy on reserve fund balance is 30% of general fund expenditures.





Projection of Financial Condition

City of Bullhead City

Special Revenue Funds:

The special revenue funds account for the proceeds of specific revenue sources, other than major capital projects, legally restricted to expenditures for specific purposes.

The fund balances for the special revenue funds is expected to change significantly. This is due to the funding of major street improvements from the HURF Fund.

There are thirteen special revenue funds:

- ✓ Highway User Revenue (HURF)
- ✓ Economic Development
- ✓ Grants
- ✓ Racketeering Influenced Criminal Organizations (RICO)
- ✓ Arts Commission
- ✓ Special Assessment Administration
- ✓ Judicial Collection Enhancement Fund (JCEF)
- ✓ Water Impost
- ✓ Transit
- ✓ Real Estate Owned (REO)
- ✓ Court Enhancement
- ✓ Fill The Gap
- ✓ Community Development Block Grant /Housing Trust Fund (CDBG/HTF)

Capital Project Funds:

The capital project funds account for the proceeds of sources to be used for the acquisition or construction of capital facilities, equipment and infrastructure other than those financed by the enterprise funds.

The fund balances for the capital projects funds is expected to change significantly due the anticipated completion of approximately \$22 million of carryover capital projects from the previous fiscal year.

There are nine capital project funds:

- ✓ Street Light Improvement Districts
- ✓ Capital Projects
- ✓ Drainage Improvements
- ✓ Information Technology Replacement
- ✓ Sewer Improvement District No. 3 (SID #3)
- ✓ Park Improvements
- ✓ Transportation Improvements
- ✓ Municipal Facilities
- ✓ Bullhead City/Laughlin Second Bridge



Projection of Financial Condition

City of Bullhead City

Debt Service Funds:

The debt services funds account for the accumulation of resources and the payment of general long-term debt principal, interest and related costs.

There are no significant changes expected in the fund balances of the debt service funds.

There are seven debt service funds:

- ✓ Municipal Property Corporation
- ✓ Water Infrastructure Financing Authority loan no. 1 (WIFA1)
- ✓ Water Infrastructure Financing Authority loan no. 2 (WIFA2)
- ✓ Water Infrastructure Financing Authority loan no. 3 (WIFA3)
- ✓ Improvement District-Bullhead Parkway
- ✓ Improvement District-East Branch Sewer
- ✓ Improvement District-Interstate Place

Enterprise Funds:

The enterprise funds are used to account for the operation of business-type activities. They are financed and operated in a manner similar to private business enterprises, where the intent is the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

There are no significant changes expected in the fund balances of the debt service funds.

There are five enterprise funds:

- ✓ Wastewater Operations
- ✓ Sewer Development
- ✓ Section 18 Wastewater Treatment Plant expansion
- ✓ Water Operations
- ✓ Water Resources

Internal Service Funds:

The internal service funds are used to account for activities and services performed primarily for other organizational units within the City.

There are four internal service funds:

- ✓ Fleet Services
- ✓ Fleet Replacement
- ✓ Risk Management
- ✓ Employee Benefits Trust



Budget Summary



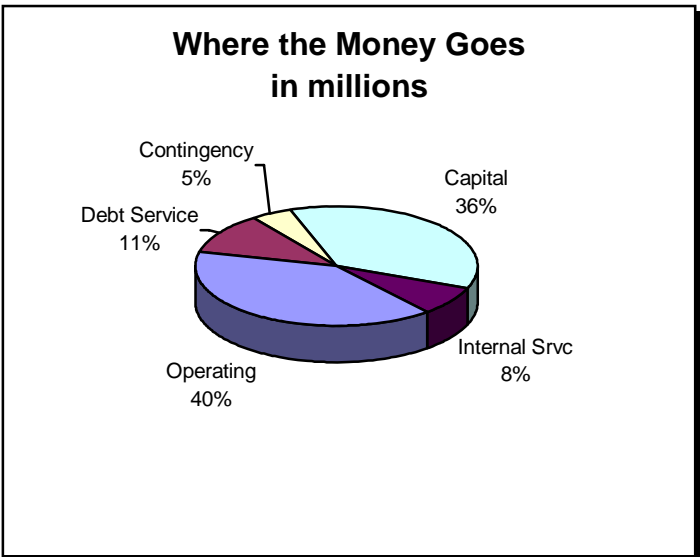
The City of Bullhead City's FY 2008 annual budget appropriation totals \$111.3 million. The operating budget alone will total an estimated \$44.5 million for an increase of 19.0%. A summary of uses is provided below.

**Total Budgeted Uses
In millions**

<u>Description</u>	<u>FY05</u>	<u>FY06</u>	<u>FY07</u>	<u>FY08</u>	<u>% Change Previous Year</u>
Operations	\$ 27.7	\$ 29.9	\$ 37.4	\$ 44.5	19.0%
Capital Improvements	30.4	53.6	60.3	40.4	-33.0%
Debt Service	7.3	10.3	13.4	12.5	-6.7%
Contingencies	14.1	17.2	6.0	5.1	-15.0%
Total Expenditures	\$ 79.5	\$ 111.0	\$ 117.1	\$ 102.5	-12.5%
Internal Services	6.6	8.6	8.6	8.8	2.3%
Total Appropriations	\$ 86.1	\$ 119.6	\$ 125.7	\$ 111.3	-12.9%
Transfers Out	6.0	7.4	14.4	11.9	-17.4%

Expenditures

The budget is comprised of five major groups. The operating budget totals \$44.5 million (40% of the total); with debt service \$12.5 million (11% of total). Contingency accounts for \$5.1 million (5% of total). The City's capital improvements for the fiscal year total \$40.4 million. This accounts for 36% of the total appropriations for fiscal year 2008. Internal service funds are 8 % of total of annual budget.





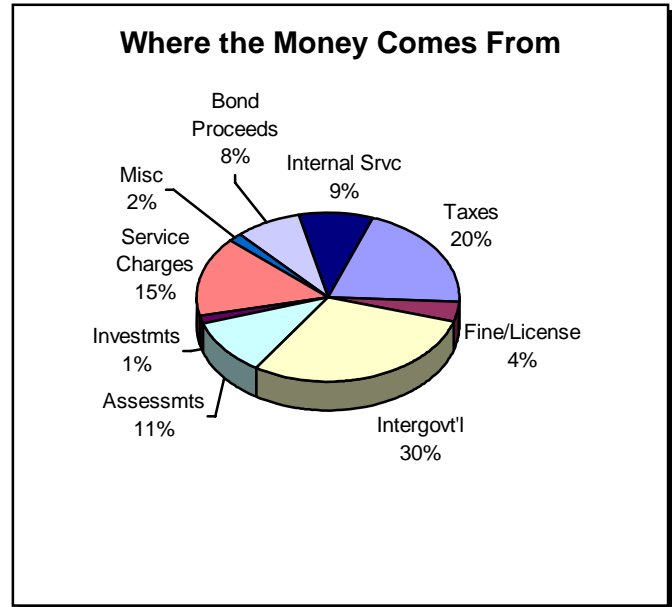
Budget Summary



Revenues

The FY 2008 estimated revenues total \$83.8 million represents a 28.3% decrease over FY 2007 budgeted revenues. The major decrease of revenues estimates is due to bond proceeds. Projected revenues are recognized from a variety of sources, including sales tax collections, wastewater billings and user fees.

In FY 2008 the City anticipates revenue from intergovernmental revenue at \$24.6 million (30% of total), bond proceeds at \$6.8 million (8% of total), and taxes at \$17.1 million (20% of total).



Total Budgeted Sources In millions

Description	FY05	FY06	FY07	FY08	% Change Previous Year
Bond proceeds	\$ 12.3	\$ 39.5	\$ 43.3	\$ 6.8	-84.3%
Intergovernmental revenue	18.0	17.9	20.7	24.6	18.8%
Taxes	10.6	14.4	17.2	17.1	-0.6%
Charges for services	8.2	9.8	10.8	12.8	18.5%
Fines, Licenses, Permits & Rents	3.2	4.7	4.6	3.2	-30.4%
Special assessments	3.7	5.0	6.2	9.0	45.2%
Investment Income	0.3	0.5	0.9	1.2	33.3%
Miscellaneous Revenue	0.3	0.5	6.2	1.5	-75.8%
Total Revenues	\$ 56.6	\$ 92.3	\$ 109.9	\$ 76.2	-30.7%
Internal Charges	3.1	7.4	7.0	7.6	8.6%
Total Appropriations	\$ 59.7	\$ 99.7	\$ 116.9	\$ 83.8	-28.3%
Transfers In	3.1	7.4	14.4	11.9	-17.4%



Budget Summary

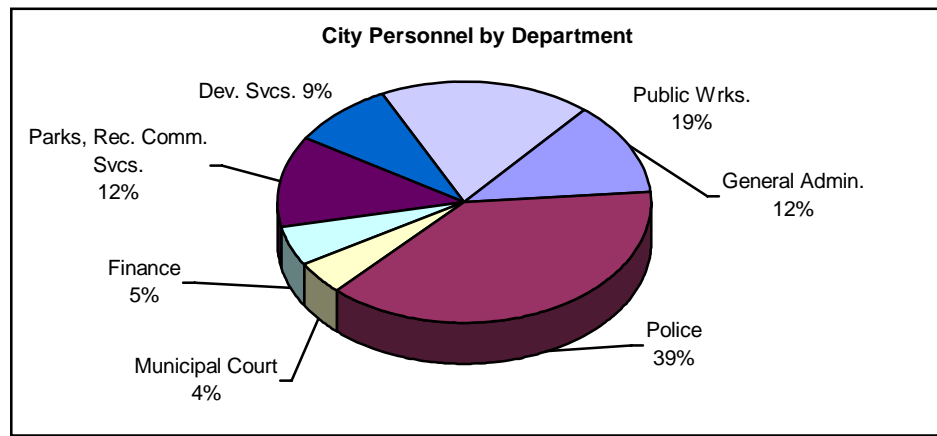


City Staffing

Staffing levels have been increased this fiscal year with an additional 4 full-time equivalents through the budget process. The Facilities Management Division will receive 2 new Maintenance I positions, Recreation will receive 1 new Park Ranger position, Public Information's TV 4 Division will receive 1 new Technical Assistant position and Public Work's Fleet Maintenance Division will receive 1 new Mechanic I position. A full schedule of all positions by Departments/Divisions is included in the schedules section of this book.

The following table and graph identifies the number and percentage of staff by department:

<u>Departments</u>	<u>FY05</u>	<u>FY06</u>	<u>FY07</u>	<u>FY08</u>
General Administration	34.0	37.5	43.5	44.5
Police	130.0	135.0	137.0	137.0
Municipal Court	14.5	14.5	16.0	16.0
Finance	19.0	19.0	20.0	19.0
Parks, Recreation & Community Services	34.5	34.5	40.0	44.0
Development Services	23.0	26.0	31.0	31.0
Public Works	62.0	68.0	65.0	66.0
Total FTE	317.0	334.5	352.5	357.5



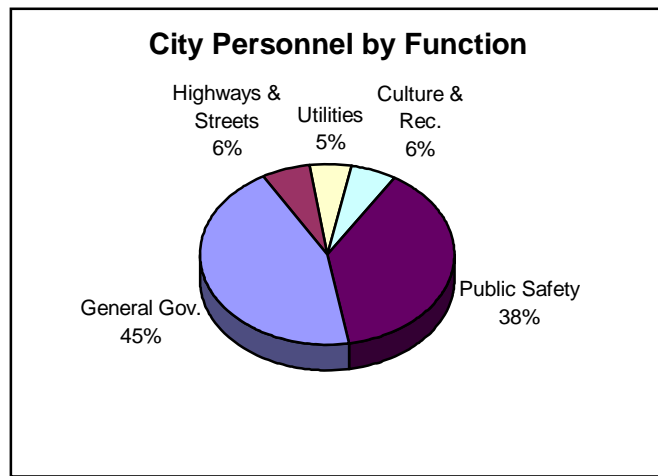


Budget Summary



The following table and graph identifies the number and percentage of staff by function:

<u>Function</u>	<u>FY05</u>	<u>FY06</u>	<u>FY07</u>	<u>FY08</u>
General Government	134.0	142.5	154.5	158.5
Highways and Streets	19.5	21.5	22.0	22.0
Utilities	17.0	19.0	19.0	19.0
Culture and Recreation	16.5	16.5	20.0	21.0
Public Safety	130.0	135.0	137.0	137.0
Total FTE	317.0	334.5	352.5	357.5



Capital Improvement Program

Capital improvements are the foundation for facilities and amenities within the City. Streets, wastewater treatment plants, park improvements, buildings, and major, one-time acquisitions of equipment are all considered capital improvements.

Projects included in the 2008-2012 CIP will form the basis for appropriations in the 2007-2008 fiscal year budgets. Some projects will affect the City's budget process for five to ten years into the future. Individual projects will continue to be subjected to ongoing community & City Council review and discussion during the annual appropriations process.

The Capital Improvement Plan is also an important public communication medium. The CIP gives residents and businesses a clear and fairly accurate view of the City's long-term direction in the area of capital improvements and a better understanding of the City's ongoing needs for stable revenue sources to fund large or multi-year capital projects.

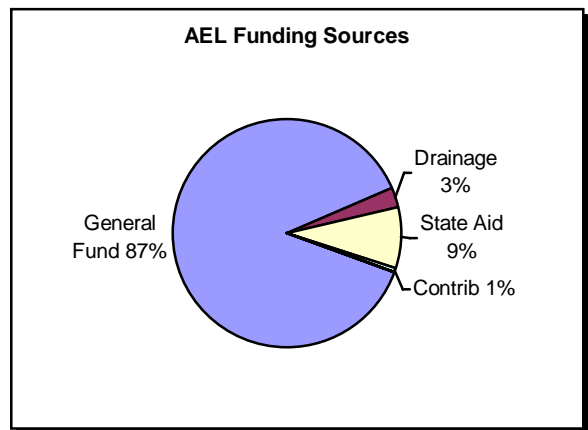
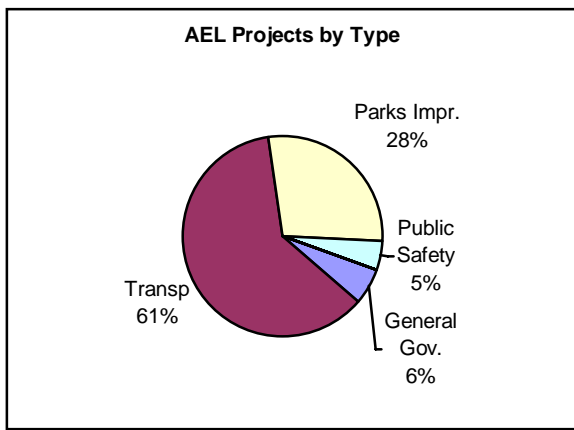


Budget Summary



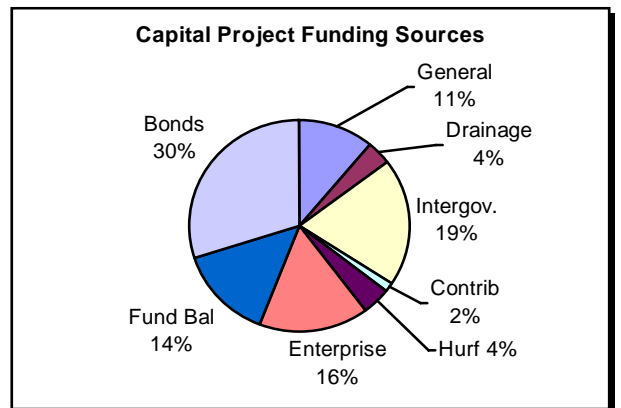
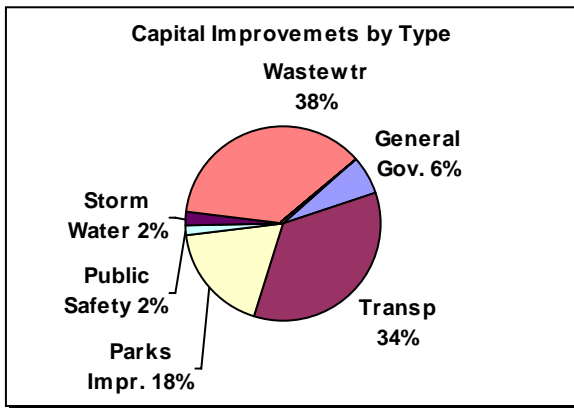
In March of 2007 the voters approved an Alternative Expenditure Limitation (AEL) for the City, which will allow the City to provide additional capital improvements. The additional capital improvements were mapped out by a committee of citizens and city staff. The list of AEL improvements along with a complete Capital Improvement Plan can be found in the Capital Improvement section of this book.

The following graphs identify the AEL Capital Improvements by type and funding sources through 2012:



\$17,510,788

The following graphs identify the all Capital Improvements by type and funding sources through 2012:



\$198,007,275



Revenue Summary



City Sales Tax

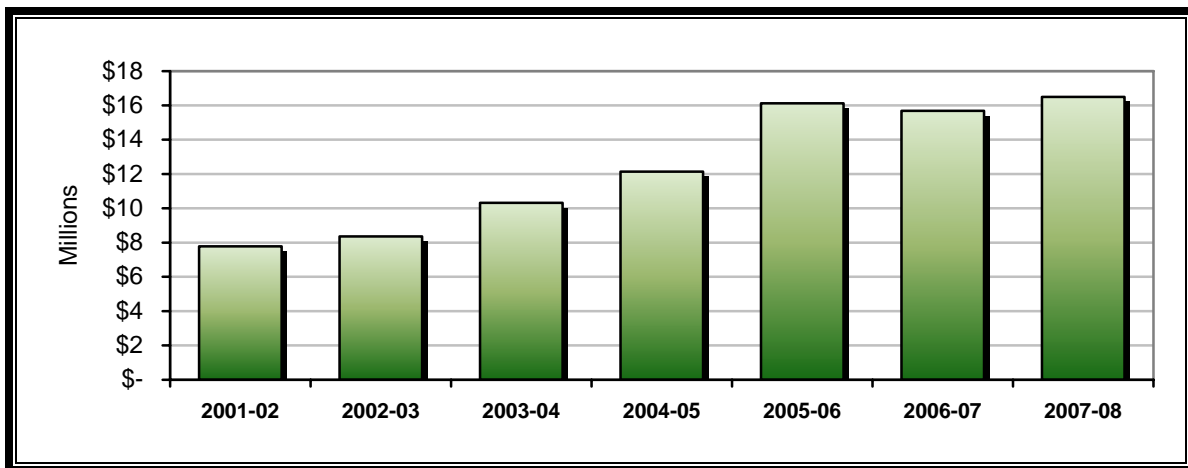
Description The City of Bullhead City imposes a tax on the sale of merchandise within the limits of the City. There is also a use tax in effect for goods brought into and used in the City of Bullhead City.

Use This is the largest source of revenue brought into the General Fund for the City. The City does not receive a portion of the property taxes collected by Mohave County.

Current Rate Structure The City charges a tax of 2% on all eligible transactions. The charge is over and above the State and County Sales Tax Rates. The City operates under the Model City Tax Code.

Assumptions A growth rate of 5% is projected for the fiscal year 2007-2008. Projections were based on an increase in population, economic development, development of additional retail centers and an inflationary increase based on recent trends in the Consumer Price Index.

<u>Fiscal Year</u>	<u>Revenue</u>	<u>% of Inc/Dec</u>
2001-2002	7,773,175	3.6%
2002-2003	8,365,692	7.6%
2003-2004	10,321,403	23.4%
2004-2005	12,133,316	17.6%
2005-2006	16,114,196	32.8%
2006-2007 estimate	15,683,094	-2.7%
2007-2008 projection	16,501,851	5.2%





Revenue Summary



State Shared Income Tax

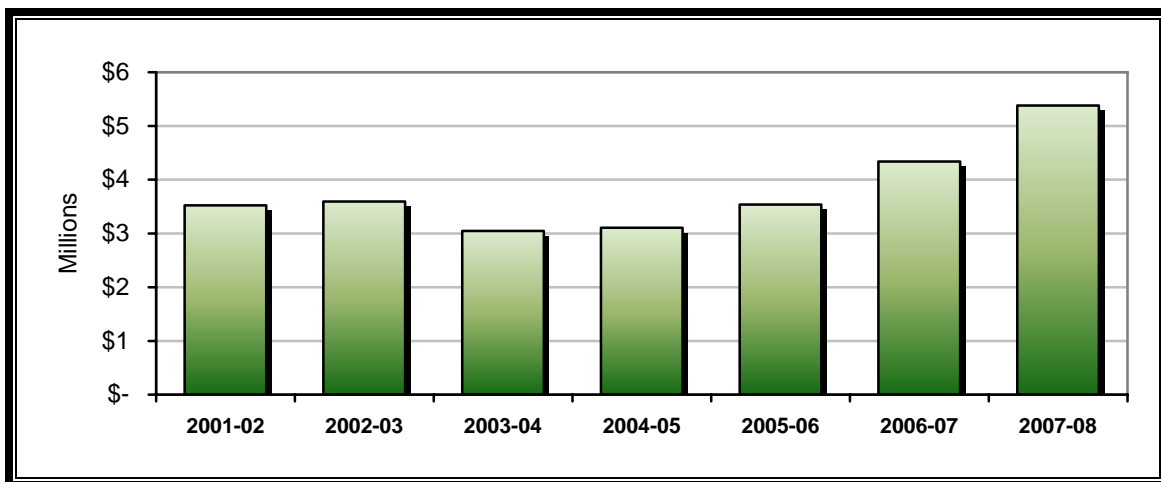
Description Cities and towns in Arizona are precluded from imposing an income tax by Arizona state law. In 1972 the voters of Arizona approved the Urban Revenue Sharing program, which requires the State to share 15% of its income tax revenue with incorporated cities and towns.

Use There are no restrictions for the use of these revenues.

Current Rate Structure The revenues are distributed to incorporated cities and towns monthly based on population estimates acquired through the most recent Arizona Department of Economic Security.

Assumptions The City's portion of this revenue source can fluctuate due to changes in population, employment, amount of taxes paid and changes made by the State Legislature.

<u>Fiscal Year</u>	<u>Revenue</u>	<u>% of Inc/Dec</u>
2001-2002	3,522,150	10.1%
2002-2003	3,594,074	2.0%
2003-2004	3,044,929	-15.3%
2004-2005	3,104,302	1.9%
2005-2006	3,535,594	13.9%
2006-2007 estimate	4,338,198	22.7%
2007-2008 projection	5,381,476	24.0%





Revenue Summary



State Shared Sales Tax

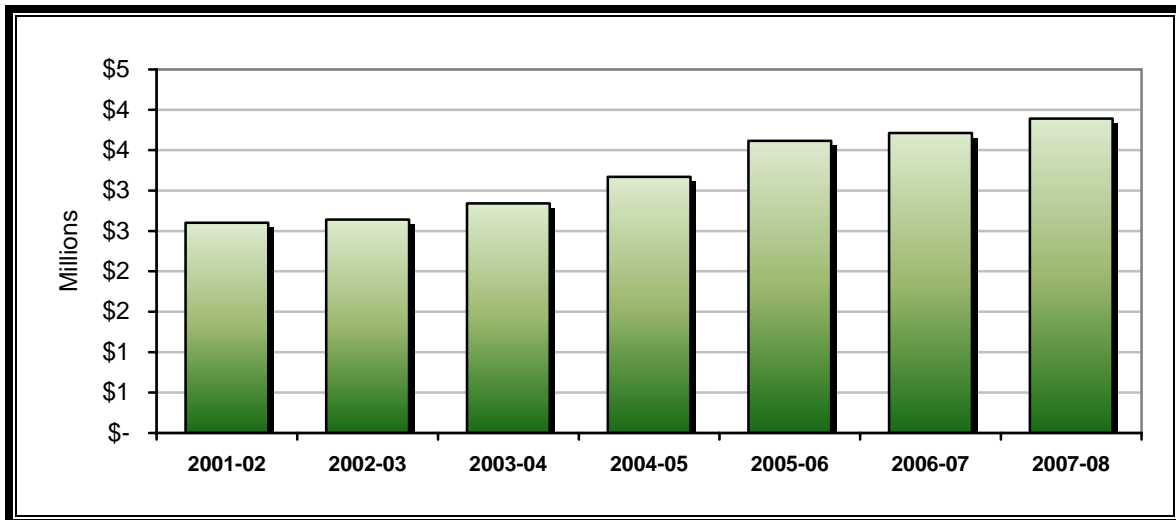
Description Like the local sales tax, the State imposes a tax on the sale of goods. The State distributes 25% of taxes collected to all incorporated cities and towns based on population estimates from the most recent U.S. Census.

Use There are no restrictions for the use of these revenues.

Current Rate Structure The current State Sales Tax Rate is 5.6%.

Assumptions Consumer confidence, unemployment, interest rates and the general state of the economy are all variables affecting this revenue source.

<u>Fiscal Year</u>	<u>Revenue</u>	<u>% of Inc/Dec</u>
2001-2002	2,602,254	4.8%
2002-2003	2,640,999	1.5%
2003-2004	2,840,992	7.6%
2004-2005	3,170,842	11.6%
2005-2006	3,615,551	14.0%
2006-2007 estimate	3,711,813	2.7%
2007-2008 projection	3,891,423	4.8%





Revenue Summary



Highway User Fees

Description

The State of Arizona collects various fees and taxes from users of the State's roads and highways. An excise tax is charged on fuel purchases on a per gallon basis. There are also a number of additional transportation related fees/taxes which are distributed through HURF.

Use

The revenues distributed through HURF by law can only be used for street and highway purposes or retirement of debt issued for street and roadway improvements. Traffic law enforcement or administration of traffic safety programs is prohibited.

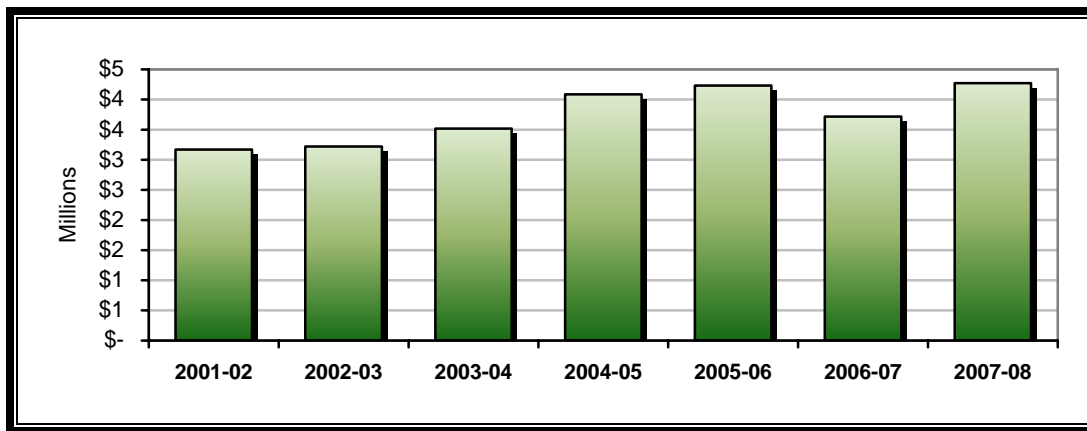
Current Rate Structure

Cities and towns receive 27.5% of highway user revenues based on population and gasoline sales in each county.

Assumptions

HURF revenue is subject to fuel prices and consumer behavior.

<u>Fiscal Year</u>	<u>Revenue</u>	<u>% of Inc/Dec</u>
2001-2002	3,170,589	4.7%
2002-2003	3,222,246	1.6%
2003-2004	3,519,503	9.2%
2004-2005	4,086,562	16.1%
2005-2006	4,232,828	3.6%
2006-2007 estimate	3,718,307	-12.2%
2007-2008 projection	4,270,838	14.9%





Revenue Summary



Sewer Fees

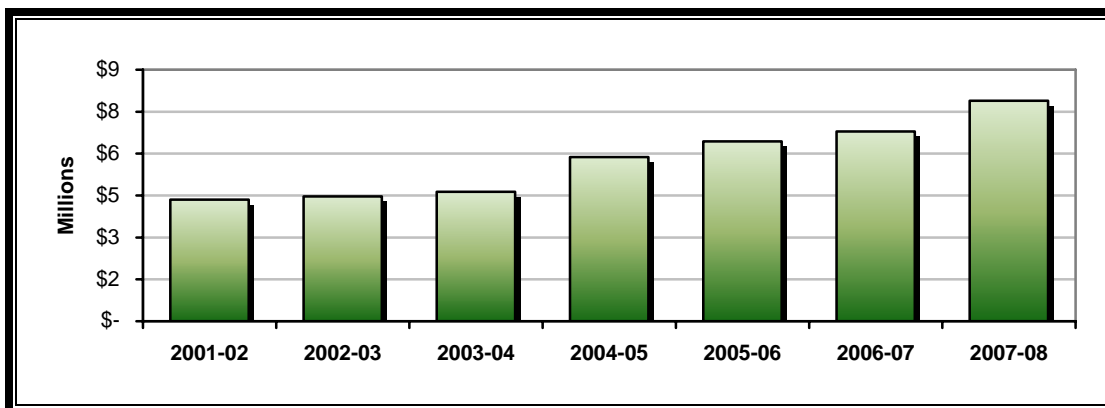
Description The City charges a sewer user fee for all residential and commercial users of the City's sewer system.

Use The revenues generated are used for the expansion, maintenance and administration of the City's wastewater collection and treatment system.

Current Rate Structure	Single Family Residence	\$28.00 per month per dwelling
	Multi-family /Retirement	\$28.00 per month per dwelling
	Commercial & Industrial	\$38.00 per month per meter-plus
		\$ 1.66 per gallons of water used
	Billing & Collection Fee	\$ 3.00 per month per account
	ACH Fee	\$ 2.50 per month per account
	Account Transfer Fee	\$20.00 per transfer

Assumption The projected increase of new sewer customers for fiscal year 2007/2008 is 1900. Increase will be comprised of new construction and the completion of Sewer Improvement District #3.

<u>Fiscal Year</u>	<u>Revenue</u>	<u>% of Inc/Dec</u>
2001-2002	4,353,792	4.4%
2002-2003	4,463,941	2.5%
2003-2004	4,630,931	3.7%
2004-2005	5,875,781	26.9%
2005-2006	6,439,340	9.6%
2006-2007 estimate	6,792,934	5.5%
2007-2008 projection	7,894,236	16.2%





Financial & Budgetary Policies and Guidelines

City of Bullhead City

PURPOSE

Not unlike other cities, Bullhead City has limited resources and thus limited numbers of programs or services that can be provided. Therefore, the methods used and fundamental choices made are at the very heart of the budgeting process. The primary purpose of the budget is to provide the plan and resources to deliver services and accomplish the goals as set forth for a given year. The budget is predicated on the principle that the City operates as efficiently and as possible.

BUDGET GOAL

The goal of the budget process is to reassess department goals and objectives and the means for accomplishing them, thereby providing a budget program that directly relates to and supports the City's mission. The budget is intended to serve four major functions:

Policy Development: The annual budget reflects policies that come into focus during the budget process. The budget should address the needs of the City Council, citizens and others interested in the financial and programmatic policy of the City.

Financial Planning: The annual budget serves as a tool for sound financial planning and effective documentation of the City's financial plans, including consideration of multi-year effects of budget decisions and financial circumstances.

Service/Operations Planning and Guide: The annual budget provides direction for operating managers and encourages forward thinking and focus on effective results and outcomes.

Communications: The annual budget communicates the City priorities, plans and directions for the future.

BUDGET PROCESS

Overview: Budget preparation begins with the Mid-year Budget Review in September with projections of City reserves, revenues and expenditures. The City expenditure limitations and financial capacity are also evaluated. It is with this groundwork that departmental expenditure requests are made and subsequently reviewed.

Financial Capacity Phase: Forecasting is an integral part of the decision-making process. Both long range and short-term projections are prepared. The City's current financial capacity will be evaluated based upon the current fiscal condition given existing City programs. The future financial capacity will be assessed considering long range plans and objectives. A three-year revenue forecast is also prepared for each major fund.

Policy/Strategy Phase: The City Council's goals and directives set the tone for the development of the budget. Council meets annually in a retreat to identify strategic priorities, issues and projects impacting the ensuing fiscal year budget. The Council identifies key policy issues that will provide the direction and framework of the budget. It is within this general framework that department budget requests are formulated. Aside from Council's objectives, the departments identify and discuss their own policy issues with the City Manager.



Financial & Budgetary Policies and Guidelines

City of Bullhead City

Budget meetings and workshops include discussion of citywide goals and objectives, budgeting guidelines for the operating and capital budgets, time lines, and an overview of fiscal constraints and resources available for allocations.

The budget preparation guidelines manual that is distributed during this phase is designed to assist the departments in preparing all budget requests and forms.

Needs Assessment Phase: The departments have an opportunity to assess current conditions, programs and needs. Examination of current departmental programs or positions for possible trade-offs reduction or elimination is strongly suggested. During this phase, departments are encouraged to thoroughly review all programs and services, assessing their value and priority to the citizens. Additionally, departments reassess service levels and performance measures. They then attempt to provide the best fit of resource allocation with service performance estimates. From the process, preliminary departmental budgets are prepared.

Review/Development Phase: Within the framework of the City's financial capacity, Council and City Manager priorities, departmental needs assessments and budget requests are reviewed. From this, a preliminary citywide operating budget takes shape.

Adoption Phase: During the month of April, the City Manager submits to the City Council a proposed Operating budget for the fiscal year commencing the following July 1. Council meets with the City staff in workshops to discuss the budget proposal and fine tune Council's policies, programs and objectives. A public hearing is held and the budget is finally adopted prior to July 1.

Implementation Phase: Management control of the budget is maintained by conducting budget performance reviews throughout the fiscal year. The reviews are aimed at examining revenue and expenditure patterns and recommending any corrective action that may be necessary. Additionally, records are maintained to evaluate ongoing programs, services and performance measures.

POLICY

Annual Budget: An operating budget is adopted by the City Council on an annual basis.

Balanced Budget: The annual operating budget balances approved expenditures with anticipated revenue and estimated surplus. The annual operating budget presents expenditure requests and estimated revenues for all governmental funds.

The City will strive to avoid budgetary and accounting procedures which balance the current budget at the expense of future budgets (i.e., postponing expenditures).

All budgetary procedures will conform with existing state and local regulations.

Revenue Projections: A three-year revenue forecast is prepared early on each year during the budget process in accordance with the provisions of the administrative regulation entitled Revenue Policy (AR 2-7). Revenue estimations are based on an analysis of past revenue trends and current fiscal conditions.



Financial & Budgetary Policies and Guidelines

City of Bullhead City

Future Funding: Analyses will be made to determine if current budget proposals have available funding sources in future years.

Contingency: A reserve for contingencies will be established each year to provide for emergencies or unforeseen needs.

Goals: Management staff and department directors shall develop departmental goals that relate to the department mission statement which in turn directly relates to and supports the City mission statement. Goals are to be stated in specific, measurable terms. They should also be results oriented and directly relate to the performance measures. The financial and performance goals will be approved by Council.

Objectives: Management staff and department directors shall determine the objectives that describe how to accomplish goals. They also specify what departments and programs expect to accomplish during the budget year. As with the goal, objectives need to be specific and measurable and they need to directly relate to the performance measures.

Performance Measures: Performance measures are used to determine at what level goals and objectives are being met. Performance measures help to improve the quality of decisions, enhance accountability and improve productivity. Staff will present to Council quarterly reports that will be used to measure and evaluate the progress made in achieving the financial and service delivery goals.

Charges and Fees: Charges and fees are reviewed and adjusted annually, more often if necessary. To ensure that rates are equitable and cover the total cost of the service, charges and fees are evaluated based on factors such as the impact of inflation, other cost increases and current competitive rates.

Mid-year Budget Review: An assessment of revenue sources is conducted. Expenditure analysis includes adjustments for inflation, workload increases/decreases and other changes that might have a significant impact on the budget.

Budget Summary: A concise summary and guide to the key issues and aspects of the operating and capital Components of the adopted budget shall be available to the public.



Budget Calendar

September

Meet with City Manager concerning preliminary revenue estimates

October

4th Thursday

Staff retreat

30th Monday

CIP software ready for department input

November

3rd Saturday

Council goal setting work session

December

8th Friday

Departments submit preliminary CIP updates and requests

January

3rd-5th Wed-Friday

Budget input training

8th-12th Mon-Friday

Management review of CIP

February

2nd Friday

Department operating budget and carryover requests due

5th-9th Mon-Friday

Staff preliminary review of budget requests

23rd Tuesday

Final revenue estimates prepared

March

1st Thursday

Preliminary operating budget presented to City Manager

12th-16th Mon-Friday

Management budget review meetings

April

6th Friday

Budget distributed to City Council

24th-26th Tue.-Thursday

Council work session on proposed operating and capital budgets

May

18th Friday

Review of proposed budget

June

5th Tuesday

Adopt tentative budget

15th and 22th Friday

Publish tentative budget

26th Tuesday

Hold public hearing on budget. Convene special meeting to adopt final budget



FAQ's Frequently Asked Questions

City of Bullhead City

The budget process for the City of Bullhead City is designed to meet the citizens' needs for information and input; the decision makers' need for information and advice from citizens on their desired blend of services; and the time line set by the State of Arizona through Arizona Budget Law.

When does "budget season" start?

The budget process for the City of Bullhead City typically begins in late September each year when the Finance Department begins to review the rate and fees structures, current services provided, the Council Goals and Objectives, the proposed capital improvement plan, and the financial plans.

However, the budget process for the City of Bullhead City is actually an ongoing process throughout the year. During each fiscal year new initiatives for services, new regulations, new funding sources, better methods for providing existing services, and new concerns are brought forward by citizens and staff to the City Council for discussion, study or implementation. City Boards and Commissions spend time throughout the year developing plans for new or enhanced programs to be included in the following year's budget proposal.

What is a Budget?

A budget is a planning tool, which identifies the work plan for the City for the fiscal year and matches the financial, material, and human resources available with the requirements to complete the work plan. It also includes information about the organization, and identifies the policy direction under which the budget was prepared. The budget basically tells you what the organization intends to do with the financial resources.

What is a Fund-Based Budget?

The accounts of the City are organized on the basis of funds, each of which is considered a separate entity accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures.

What basis of accounting/budgeting does the City use?

The budgets of governmental fund types (General, Special Revenue, Debt Service, Capital Projects) are prepared on a modified accrual basis. Briefly, this means that expenditures are recorded when the related fund liability is incurred, and revenues are recognized only when they are measurable and available.

The Enterprise Fund (Water/Sewer) also recognize expenditures as encumbrances when a commitment is made (e.g., through a purchase order). Revenues, on the other hand, are recognized when they are obligated to the City (for example, water user fees are recognized as revenue when service is provided). In all cases, when goods and services are not received by year-end, the encumbrances lapse.

The Comprehensive Annual Financial Report (CAFR) shows the status of the City's finances on the basis of "generally accepted accounting principles" (GAAP). In most cases, this conforms to the way the City prepares its budget. Exceptions are as follows:



FAQ's Frequently Asked Questions

City of Bullhead City

- ✓ Compensated absences liabilities that are expected to be liquidated with expendable available financial resources are accrued as earned by employees (GAAP) as opposed to being expended when paid (Budget).
- ✓ General staff and administrative charges are recognized as direct expenses of the Water/Sewer/ Sanitation Enterprise Funds on a GAAP basis as opposed to being accounted for and funded by operating transfers into the General Fund from each enterprise fund on the Budget basis.
- ✓ Capital outlays within the Enterprise Funds are recorded as assets on a GAAP basis and expenses on a Budget basis.
- ✓ Depreciation expense is recorded on a GAAP basis only.

The Comprehensive Annual Financial Report shows fund expenditures and revenues on both a GAAP basis and Budget basis for comparison purposes.

How can I find out what a department is doing?

Departments are organizational units, formed on the basis of compatible services. Departments provide services based on departmental goals and objectives to fulfill work plans. In some cases, a department will work within several funds. For example, some of the Public Works Department's budget is funded through the Wastewater Fund and the Street Fund. Although each of the operations in these funds is different, they are similar enough that efficiencies are obtained by having teamwork between the various programs.

Each department prepares a budget that includes information about the department and matches the financial, material and human resources available with the requirements to complete both the department and the fund work plans.

Why does a City create a budget?

All cities in Arizona are required to adopt a budget annually. State law also defines the fiscal year that begins on July 1 and ends on June 30. However, even if there were no legal requirement to budget, the City of Bullhead City would complete a budget. The budget process allows City staff to review City Council Goals and Objectives in a formal setting, determine what will be required to meet those objectives, develop an implementation plan, and share that information with citizens and decision-makers.

How do you know how much money the City will have?

Staff develops projections each year for each type of revenue the City receives in each fund. These projections are based on specific knowledge of some factors and assumptions about others. For example, capital projects scheduled in one year may extend into another fiscal year before completion. As a result of construction schedules, this project will cross three fiscal years. Before revenue projections can be finalized for each fiscal year, the project construction (expense) schedule must be set so that reimbursement dates for grant revenues may be determined and revenue budgeted as accurately as possible in each fiscal year.



FAQ's Frequently Asked Questions

City of Bullhead City

Many revenue estimates must be made based on assumptions about general economic conditions. For example, development related revenues (building permits, system development charges, and requests for new wastewater service connections) are all based on assumptions about what development will do in the City of Bullhead City during the coming year. Revenue estimates are made cautiously since estimating too high may result in setting an expenditure budget that will not be supported by current revenues.

What does City staff do to develop the budget?

In October, City staff begins to prepare for the coming budget cycle. Staff evaluates current services and identifies issues to be addressed during budget hearings. Primary factors considered by staff in making recommendations include:

- ✓ Relevant federal, state or city regulations or needs that affect services provided by a department.
- ✓ Council position, policy statement, or general consensus regarding a service.
- ✓ Service deficiencies that have been identified through complaints, observations, or citizen survey data.
- ✓ Demographics, neighborhood data, or trends in demand for services.
- ✓ Special interest, neighborhood or professional group input or request for service.
- ✓ Special studies or reports that have identified a need for a service.
- ✓ Annual equipment assessments and inventories, which have identified a deficiency.

Once the Council goal setting retreat has addressed the issues, and given policy direction of development of the budget, staff turns its attention to putting numbers on paper. Factors that will play into budget planning at this point include:

- ✓ Known cost factors including such items as postal rate increases, contribution rates to employee pension and retirement funds, and other similar costs.
- ✓ Required elements of the budget such as insurance costs, utility costs, and vehicle maintenance costs are developed.
- ✓ Capital projects that have been recommended by facility plans or special area land-use plans, or have been requested by citizens.
- ✓ A price list is developed for anticipated costs on items in the general category of supplies and contractual services. This list includes costs for any anticipated major capital expenditures because expenditures of this nature usually require a considerable amount of budget planning. Cost factors in this area tend to be more susceptible to inflation.



FAQ's Frequently Asked Questions

City of Bullhead City

- ✓ The cost of employee salaries is the largest expenditure in the City budget. Therefore, careful attention is given to step increases, cost-of-living adjustments, or any other major change in the employee salary schedule.
- ✓ Changes in employee fringe benefits, such as changes affecting vacation policy, overtime, holidays, uniform allowances, health insurance, and sick leave affect expenditures.
- ✓ General economic fluctuations can be one of the most difficult considerations when preparing a budget. In recent years even the best economists have encountered difficulty in predicting the performance of the economy. Also, any local event impacting significantly on the local economy is taken into consideration. The failure or inability to conservatively consider projected economic activity can cause significant financial problems.

As with the revenue estimates, fiscal prudence demands that expenditure estimates be as accurate as possible. Departments submit their budget to the Finance Department for review. Budget staff reviews the budgets in detail, checking for the accuracy and reasonableness of projections, and ensuring that all required elements of the budget are correct. The Finance Department staff then conducts a technical review of each department's budget to gain a comprehensive understanding of their approach and to quantify their numbers.

Once the analysis is completed, each department meets with the City Manager who reviews the budget with department staff to be sure that planned activities are in line with Council Goals and Objectives. The Finance Department then develops a budget document to present to the Public, Mayor, and City Council for review and adoption.

Can you amend the budget once it is adopted?

During the fiscal year, the City Manager may at any time transfer any unencumbered appropriation balance or portion thereof between general classifications of expenditures within a department or fund. At the request of the City Manager, the Council may at any time transfer any unencumbered appropriation balance or portion thereof between general classifications of expenditures from one department or fund to another.

Is the budget ever evaluated?

During the course of the fiscal year the expenditures and revenues are monitored regularly and compared to the budget projections. Quarterly operating reports are prepared that provide a quarterly status of revenues and expenditures compared to the budget and detail reasons for variances; updates the status of each department's work plan and the capital improvement plan; and provides information on the status of the City's investments.

At the close of the fiscal year, a Comprehensive Annual Financial Report (CAFR) is prepared which includes financial statements which report on the financial condition of the City. During the budget process, the information is used to compare the projections of revenues and expenditure made during the prior fiscal year to the actual revenues and expenditures for a given fiscal year. Current year and future year assumptions about revenues and expenditures may be changed depending on how close projections were to actual.



FAQ's Frequently Asked Questions

City of Bullhead City

Who do I contact if I want more information?

All requests for Public Information in the City of Bullhead City are handled by the City Clerk's office. Please call (928) 763-9400 extension 111 or visit our website at www.bullheadcity.com.



Budget Summary Non-Departmental

City of Bullhead City

	<i>FY 04-05</i> <i>Actual</i>	<i>FY 05-06</i> <i>Actual</i>	<i>FY 06-07</i> <i>Budget</i>	<i>FY 06-07</i> <i>Estimate</i>	<i>FY 07-08</i> <i>Budget</i>
<i>Expenditure Category</i>					
Personal Services	\$5,374	\$7,650	\$10,000	\$7,500	\$10,000
Contractual Services	738,885	890,860	1,118,843	983,727	947,965
Commodities	19,638	36,847	91,168	33,376	132,458
Capital Outlay	51,361	0	0	0	604,770
Other	48,220	51,691	72,000	69,757	584,000
<i>Total</i>	<i>\$863,478</i>	<i>\$987,048</i>	<i>\$1,292,011</i>	<i>\$1,094,360</i>	<i>\$2,279,193</i>
<i>Expenditures by Program</i>					
Non-Departmental	\$624,402	\$720,730	\$958,857	\$839,349	\$1,907,254
Customer Service	15,514	12,988	20,775	13,504	14,775
Economic Development	218,051	207,214	213,611	213,611	218,586
Arts Commission	250	534	57,118	2,856	96,928
Real Estate Owned	5,261	45,582	41,650	25,040	41,650
<i>Total</i>	<i>\$863,478</i>	<i>\$987,048</i>	<i>\$1,292,011</i>	<i>\$1,094,360</i>	<i>\$2,279,193</i>
<i>Expenditures by Fund</i>					
General Fund	\$639,916	\$733,718	\$979,632	\$852,853	\$1,922,029
Economic Development	218,051	207,214	213,611	213,611	218,586
Arts Commission	250	534	57,118	2,856	96,928
Real Estate Owned	5,261	45,582	41,650	25,040	41,650
<i>Total</i>	<i>\$863,478</i>	<i>\$987,048</i>	<i>\$1,292,011</i>	<i>\$1,094,360</i>	<i>\$2,279,193</i>
<i>Staffing</i>					
Non-Departmental	0.0	0.0	0.0	0.0	0.0
<i>Total FTE</i>	<i>0.0</i>	<i>0.0</i>	<i>0.0</i>	<i>0.0</i>	<i>0.0</i>



Non-Departmental





Mayor and Council

City of Bullhead City

Department Description

The Mayor and six City Council members are the elected representatives of the City of Bullhead City. As the legislative and policy-making body of the City, they are charged with the formulation of public policy to meet the community needs. The City Council is responsible for appointing the City Manager, City Clerk, City Magistrate, and the City Attorney.

Services provided by the City Council include: Representation of the Bullhead City citizens; Formulation of legislation in the form of ordinances and resolutions; Establishment of public policy in the form of goals and objectives and resources.

The City Council goals can span across fiscal years and are intended to serve as a guide for city staff to develop departmental goals and the objectives necessary to help achieve those goals for the year. The goals in summary are:

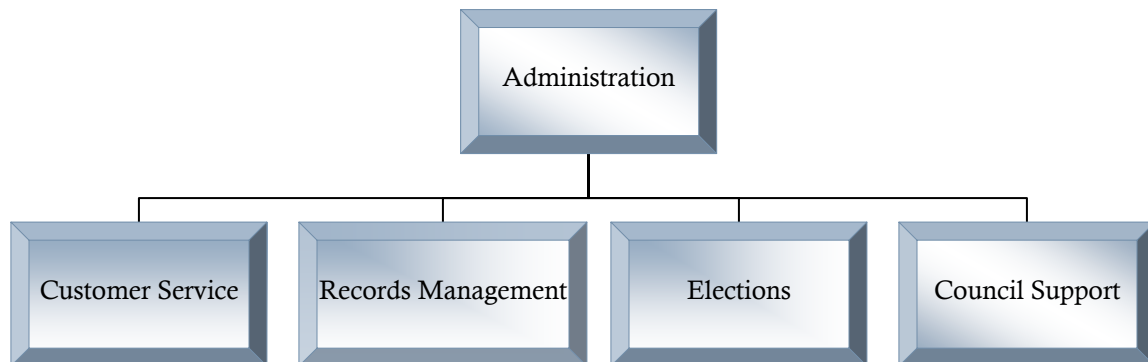
- ✓ Traffic Management: Improve traffic flow in our community on major streets.
- ✓ Community Development: Strive to create an environment to attract commercial and light industrial development.
- ✓ Public Safety: Protect Bullhead City residents and visitors by providing quality public safety services in our community.
- ✓ Fiscal Management: Maintain a healthy fund balance and long-term financial stability.
- ✓ Quality of Life: To enhance the quality of life and promote a sense of community to the residents by providing quality public services in a responsible, efficient and effective manner.
- ✓ Employee Retention: Encourage recruitment and retention of quality and diverse staff to improve administrative capacity.
- ✓ Emergency Preparedness: Develop a comprehensive emergency preparedness plan for Bullhead City.
- ✓ Affordable Housing: Develop housing strategy to address the lack of work force housing in the community.



Budget Summary Mayor and Council



	<i>FY 04-05</i> <i>Actual</i>	<i>FY 05-06</i> <i>Actual</i>	<i>FY 06-07</i> <i>Budget</i>	<i>FY 06-07</i> <i>Estimate</i>	<i>FY 07-08</i> <i>Budget</i>
<i>Expenditure Category</i>					
Personal Services	\$21,613	\$20,750	\$22,598	\$21,468	\$121,356
Contractual Services	30,963	23,090	41,615	37,214	64,554
Commodities	354	830	500	785	3,500
Contingency	0	0	25,000	0	25,000
Other Expenses	0	1,192	1,000	106	1,000
<i>Total</i>	<i>\$52,930</i>	<i>\$45,862</i>	<i>\$90,713</i>	<i>\$59,573</i>	<i>\$215,410</i>
<i>Expenditures by Program</i>					
City Council	\$52,930	\$45,862	\$90,713	\$59,573	\$215,410
<i>Total</i>	<i>\$52,930</i>	<i>\$45,862</i>	<i>\$90,713</i>	<i>\$59,573</i>	<i>\$215,410</i>
<i>Expenditures by Fund</i>					
General Fund	\$52,930	\$45,862	\$90,713	\$59,573	\$215,410
<i>Total</i>	<i>\$52,930</i>	<i>\$45,862</i>	<i>\$90,713</i>	<i>\$59,573</i>	<i>\$215,410</i>
<i>Staffing</i>					
City Council	0.0	0.0	0.0	0.0	0.0
<i>Total</i>	<i>0.0</i>	<i>0.0</i>	<i>0.0</i>	<i>0.0</i>	<i>0.0</i>



Department Description

It is the mission of the Office of the City Clerk to strive to present a courteous, service-oriented team of professionals who, in partnership with the Bullhead City Council, other City Departments, and the community, serve the citizens of Bullhead City at an optimum level.

The Office of the City Clerk functions as the Official Record Custodian, Official Custodian of the Seal of the City, Supervisor of City Elections, City Records Management and Records Disposition Program Administrator. The City Clerk is responsible for attending all City Council meetings, keeping the official minutes of all meetings of the City Council, assisting in the preparation of official documents, countersigning official documents, attesting to all City documents, codifying and recording all local laws, Ordinances, Resolutions and legal documents adopted by the City Council, recording official documents with appropriate agencies, researching Public Records requests, administering Oaths and Affirmations, publishing Legal Notices, giving notice of public meetings as required by law, updating and distributing supplements to the City Code.

FY 2006-07 Highlights

- ✓ Implemented ImageNow Program.
- ✓ Scanned 1/2 of existing documents in ImageNow System and linked items to ImageFlow Lite System.
- ✓ All new Council items are being scanned and linked into the new ImageNow System.
- ✓ Implemented electronic Council Packets.
- ✓ Implemented electronic agenda process.
- ✓ Held Primary and General Election.



City Clerk



FY 2007-08 Objectives

- ✓ Deliver efficient administrative support to staff and council by distributing council packets six days before council meetings; post all agendas, legal notices and public notices no later than 24 hours before meetings; transcribe minutes of meetings with 100% accuracy within ten days following the meetings, public ordinances and resolutions and complete council meeting follow-up within three days after the meeting.
- ✓ Expand ImageNow System usage to other departments of the City. Send two employees for additional training for the ImageNow System. These employees will in turn train staff in other departments.
- ✓ Decrease documents held in Archives. Scan current documents into ImageNow System and link them to the ImageNow Flow Lite System for easy computer retrieval. Review old records for destruction dates and destroy those beyond retention dates.
- ✓ Organize remaining archive records for easy retrieval. Organize remaining archive records into waterproof containers by department and by destruction date.

<i>Performance Indicators</i>	<i>2006 Actual</i>	<i>2007 Projected</i>	<i>2008 Projected</i>
Number of public record requests processed	144	186	190
Number of council, committee, commission agendas processed	170	339	340
Number of council packets produced in electronic format	24	144	168
Number of council packets prepared	288	202	200
Number of council meetings attended	24	33	30
Number of council minute pages transcribed	528	450	400
Number of council agenda items processed	550	581	580
Number of ordinances processed	54	52	55
Number of resolutions processed	69	52	55



Budget Summary City Clerk



<i>Expenditure Category</i>	<i>FY 04-05 Actual</i>	<i>FY 05-06 Actual</i>	<i>FY 06-07 Budget</i>	<i>FY 06-07 Estimate</i>	<i>FY 07-08 Budget</i>
Personal Services	\$161,466	\$189,897	\$295,936	\$281,140	\$309,408
Contractual Services	50,967	54,834	57,174	42,104	65,010
Commodities	6,129	9,331	7,000	6,477	2,500
Election Expenses	32,643	0	112,000	106,751	0
Total	\$251,205	\$254,062	\$472,110	\$436,472	\$376,918
<i>Expenditures by Program</i>					
City Clerk	\$218,562	\$254,062	\$360,110	\$329,721	\$376,918
Elections	32,643	0	112,000	106,751	0
Total	\$251,205	\$254,062	\$472,110	\$436,472	\$376,918
<i>Expenditures by Fund</i>					
General Fund	\$251,205	\$254,062	\$460,618	\$425,554	\$365,470
Street Fund	0	0	5,746	5,459	5,724
Wastewater Fund	0	0	5,746	5,459	5,724
Total	\$251,205	\$254,062	\$472,110	\$436,472	\$376,918
<i>Staffing</i>					
City Clerk	3.0	3.0	5.0	5.0	5.0
Total FTE	3.0	3.0	5.0	5.0	5.0



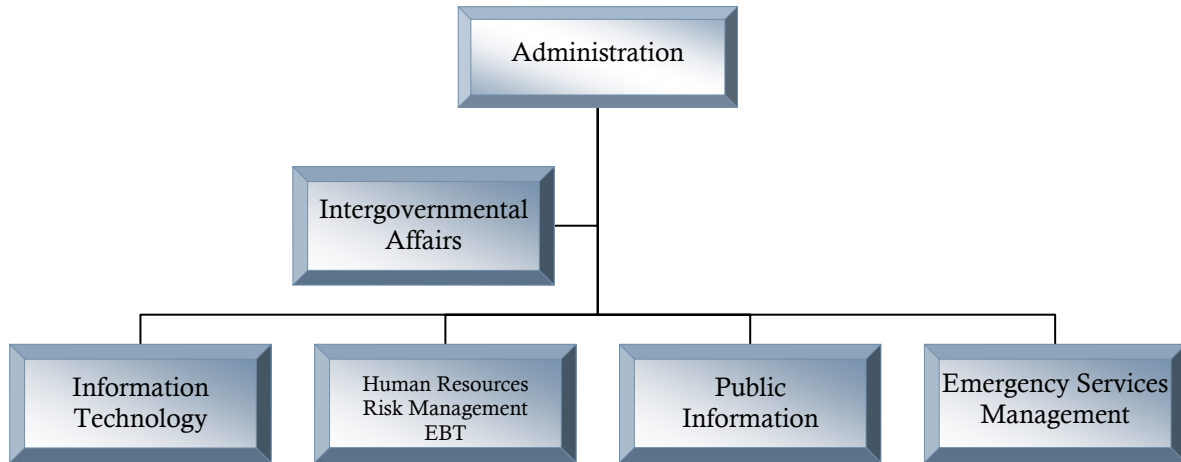
City Clerk



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City Manager



Department Description

Bullhead City has a Council/Manager form of government. The City Manager is appointed by the City Council and is the Chief Administrative Officer of the municipal government. The mission of the City Manager's office is to direct and coordinate City staff to provide effective, efficient, and equitable implementation of Council policies and programs in accordance with sound management principles; and to provide representation of City Council policies to citizens, other governmental agencies/jurisdictions and any other entity important to the accomplishment of directives established by the City Council.

Duties include personnel and labor relations, the preparation and administration of the City budget, inter-governmental relations, and emergency preparedness. The City Manager appoints a professional staff of department directors to help manage the organization.

FY 2006-07 Highlights

- ✓ Implementation of the City Manager's Reorganization.
- ✓ Implementation of the agenda automation system Scrantron.
- ✓ Approval of the development agreement with Mohave Crossroads, LLC.
- ✓ Establishment of the office of Emergency Management and development of an emergency operations plan.
- ✓ Implementation of the Innoprise automation software system.
- ✓ Acquisition of Section 12 and implementation of the strategic planning process.
- ✓ Development and presentation of Board and Commission Training.
- ✓ Development and presentation of City Council Orientation.



City Manager

City of Bullhead City

- ✓ Implementation of City Council Goals and Objectives.
- ✓ Implementation of Ethics program.
- ✓ Approval of the Alternative Expenditure Limitation.

FY 2007-08 Objectives

- ✓ To provide visionary leadership and effective management to the operating departments to ensure the achievement of City goals in an efficient and responsible manner.
- ✓ To enhance and broaden the scope of the City's ethics program.
- ✓ Improve the City's intergovernmental relations.
- ✓ Facilitate economic and community development projects.
- ✓ Improve the City's transportation network.

<i>Performance Indicators</i>	<i>2006 Actual</i>	<i>2007 Projected</i>	<i>2008 Projected</i>
Council meetings staffed	36	32	32
Public Appearances, Speeches	26	68	27
Organization or program improvements	5	8	10



Budget Summary City Manager



	<i>FY 04-05 Actual</i>	<i>FY 05-06 Actual</i>	<i>FY 06-07 Budget</i>	<i>FY 06-07 Estimate</i>	<i>FY 07-08 Budget</i>
<i>Expenditure Category</i>					
Personal Services	\$366,815	\$404,287	\$533,796	\$481,107	\$597,241
Contractual Services	25,225	21,096	32,386	32,202	35,607
Commodities	1,768	3,615	3,600	3,208	3,000
Capital Outlay	0	0	0	0	0
Contingency	1,200	750	2,620	0	20,000
<i>Total</i>	<i>\$395,008</i>	<i>\$429,748</i>	<i>\$572,402</i>	<i>\$516,517</i>	<i>\$655,848</i>
<i>Expenditures by Program</i>					
City Manager	\$395,008	\$429,748	\$572,402	\$516,517	\$655,848
<i>Total</i>	<i>\$395,008</i>	<i>\$429,748</i>	<i>\$572,402</i>	<i>\$516,517</i>	<i>\$655,848</i>
<i>Expenditures by Fund</i>					
General Fund	\$283,318	\$311,425	\$484,923	\$433,411	\$536,400
Street Fund	32,754	45,762	43,739	41,552	59,724
Wastewater Fund	78,936	72,561	43,740	41,554	59,724
<i>Total</i>	<i>\$395,008</i>	<i>\$429,748</i>	<i>\$572,402</i>	<i>\$516,517</i>	<i>\$655,848</i>
<i>Staffing</i>					
City Manager	4.0	4.0	5.0	5.0	5.0
<i>Total FTE</i>	<i>4.0</i>	<i>4.0</i>	<i>5.0</i>	<i>5.0</i>	<i>5.0</i>



City Manager

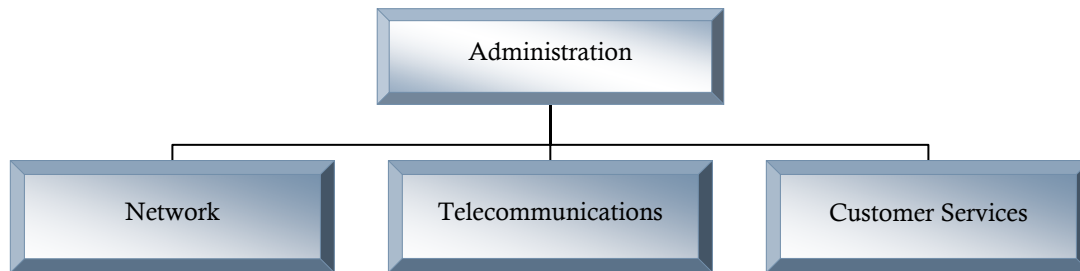


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Information Technology

City of Bullhead City



Department Description

The Information Technology Office provides accurate and timely computer data and services to City staff to assist them in managing resources for the efficient and effective delivery of City services.

The Information Technology Office is a centralized service division that provides networking, telecommunication and programming services and analysis, computer purchasing, software purchasing and upgrades, and miscellaneous technology consulting services to other City departments.

FY 2006-07 Highlights

- ✓ City website hosting moved from Active Host to Network Solutions. Minimum savings of \$240 per month or \$2,880 annually with 10 times the storage capacity.
- ✓ Implemented training plan to update and enhance the skills of department staff.
- ✓ Migrated e-mail spam and virus filtering services in house. Savings of \$1,640 per year and improved performance, response time, and customer service.
- ✓ Procured, configured and deployed new Prolaw Server for the City Prosecutor's Office.
- ✓ Set up secure VPN tunnel from BHC Network to Innoprise Orlando for Development Services automation project, eliminating the need to have Innoprise on site for project.
- ✓ Implemented intranet online Work Order Submission System.
- ✓ Designed technology infrastructure of new city building to accommodate the needs of the City for the foreseeable future.
- ✓ E-mail system migration to Microsoft Exchange from Novell Group Wise.
- ✓ Upgraded and standardized all client PCs on Microsoft Office Professional 2003, with Outlook 2003 as the e-mail client.



Information Technology

City of Bullhead City

- ✓ ImageNow Document Imaging System installation and deployment.
- ✓ Set-up secured connectivity at remote sites for PIO and Code Enforcement.
- ✓ Completed forklift upgrade of entire City and Police Department Network, allowing faster and more secure communications as well as future growth.
- ✓ Implemented Innoprise Automation Software for Development Services.
- ✓ Installed new on-line budget application acquired from Avondale, Arizona.
- ✓ Designed and implemented new IP addressing scheme to enhance performance and accommodate growth on the city network.

FY 2007-08 Objectives

- ✓ To develop, create, and maintain a stable computer network that provides access to the applications and data needed by employees to perform their jobs in a productive manner.
- ✓ Ensure that the City is made more productive through the use of modern computer automation techniques while maintaining simplicity and stability.
- ✓ Security: It is both the goal and the responsibility of the IT Division to ensure the constant security of the city network and all data located therein. We will continually strive to protect our network against all conceivable threats.
- ✓ Sustainability: The ability of the City to conduct its business at all times is critical to providing our citizens with the level of service they expect from their government. The IT Division will make every effort to insure the sustainability of the City Systems.
- ✓ Customer Service: Our customers are the reason we are here. We will endeavor to provide excellent customer service to all who depend on our systems, while seeking opportunities where the use of technology can enhance the services we provide.
- ✓ Reliability: Our customers rely on our systems to do their jobs and ultimately to provide the services our citizens expect. The IT Division will work diligently to ensure that the systems used within the City are reliable and available whenever they are needed.
- ✓ Continuous Improvement: The IT Division will constantly seek to identify opportunities to improve in all areas.



Information Technology

City of Bullhead City

<i>Performance Indicators</i>	<i>2006 Actual</i>	<i>2007 Projected</i>	<i>2008 Projected</i>
Work Orders Completed	519	610	675
Obsolete PC's Replaced	21	70	70
PBX Phone System Uptime	99.99%	99.99%	99.99%
Server Uptime	99.99%	99.99%	99.99%
Obsolete Servers Replaced	2	2	2
Lost Data (KB)	0	0	0
Recordable Safety Incidents	1	0	0



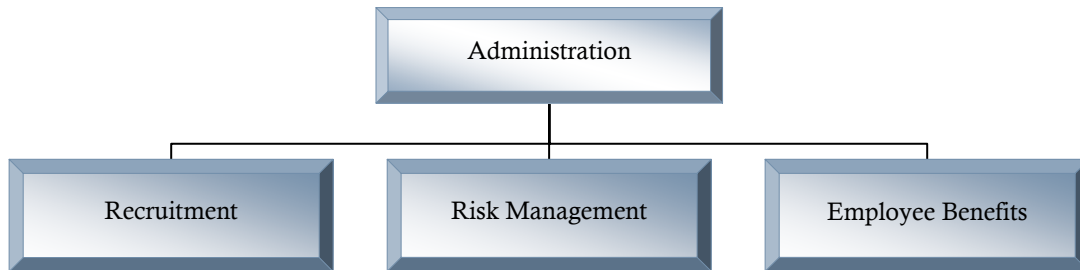
Budget Summary Information Technology

City of Bullhead City

	<i>FY 04-05 Actual</i>	<i>FY 05-06 Actual</i>	<i>FY 06-07 Budget</i>	<i>FY 06-07 Estimate</i>	<i>FY 07-08 Budget</i>
<i>Expenditure Category</i>					
Personal Services	\$366,917	\$485,219	\$682,064	\$648,595	\$736,531
Contractual Services	254,897	118,216	261,543	220,839	269,268
Commodities	27,388	306,255	318,749	273,260	381,972
Capital Outlay	0	113,428	48,902	46,500	0
Contingency	0	0	0	0	0
<i>Total</i>	<i>\$649,202</i>	<i>\$1,023,118</i>	<i>\$1,311,258</i>	<i>\$1,189,194</i>	<i>\$1,387,771</i>
<i>Expenditures by Program</i>					
Information Technology	\$649,202	\$1,023,118	\$1,311,258	\$1,189,194	\$1,387,771
<i>Total</i>	<i>\$649,202</i>	<i>\$1,023,118</i>	<i>\$1,311,258</i>	<i>\$1,189,194</i>	<i>\$1,387,771</i>
<i>Expenditures by Fund</i>					
General Fund	\$649,202	\$1,023,118	\$1,311,258	\$1,189,194	\$1,272,687
Info Tech Replacement	0	0	0	0	115,084
	0	0	0	0	0
<i>Total</i>	<i>\$649,202</i>	<i>\$1,023,118</i>	<i>\$1,311,258</i>	<i>\$1,189,194</i>	<i>\$1,387,771</i>
<i>Staffing</i>					
Information Technology	5.0	7.0	8.0	8.0	8.0
<i>Total FTE</i>	<i>5.0</i>	<i>7.0</i>	<i>8.0</i>	<i>8.0</i>	<i>8.0</i>



Human Resources



Division Description

To provide leadership and expertise in attracting, developing, and sustaining a diverse workforce committed to quality public service and to communicate with employees their rights, responsibilities, opportunities and benefits.

FY 2006-07 Highlights

- ✓ Ethics Committee established to evaluate and recommend a comprehensive ethics initiative and provided ethics training for Senior Leadership.
- ✓ Risk Management provided a wide range of training which resulted in 32 persons certified in CPR/First Aid, AED, 24 Road Scholars, 3 Registered Safety Managers. Provided 9 OSHA mandated training sessions along with Fire Extinguisher training, Defensive Driving/Driver Training.
- ✓ Risk Management in conjunction with the Safety Committee members have conducted 70% of 120 job hazard assessments.
- ✓ Risk and Safety Coordinator has corrected 90 ergonomic issues.

FY 2007-08 Objectives

- ✓ Continue Manager's training in processes that will keep the Cities managers up to date and more effective.
- ✓ Continue staff training in all areas of workplace safety.
- ✓ Utilize innovative recruitment strategies to attract quality candidates for employment.
- ✓ Utilize innovative selection and pre-employment screening strategies to achieve the best possible person-job match for each open position.



Human Resources

City of Bullhead City

- ✓ Maintain staffing levels to maximize service to the public.
- ✓ Apply rules and regulations in a consistent and unbiased manner.
- ✓ Provide a compensation and benefit plan for City employees that is fair and equitable for the employees and cost effective for the City.
- ✓ To ensure compliance with all Federal, State and City employment laws.
- ✓ Continue to conduct programs to help keep city staff healthy and more productive.

<i>Performance Indicators</i>	<i>2006 Actual</i>	<i>2007 Projected</i>	<i>2008 Projected</i>
Increased Flexible Benefits Plan participation	42	53	53
Flu and pneumonia shots-employees/families	73	80	85
Fitting Exercise	60	80	100
Job Audits	15	10	10
Workers compensation claims	47	40	32
Orientation for new and promoted employees	115	120	130



Budget Summary Human Resources

City of Bullhead City

<i>Expenditure Category</i>	<i>FY 04-05 Actual</i>	<i>FY 05-06 Actual</i>	<i>FY 06-07 Budget</i>	<i>FY 06-07 Estimate</i>	<i>FY 07-08 Budget</i>
Personnel Services	\$237,500	\$292,075	\$341,735	\$314,609	\$320,919
Contractual Services	4,669,641	4,861,661	5,786,110	5,580,107	6,123,041
Commodities	20,016	34,348	74,675	77,136	50,750
Capital Outlay	4,461	0	0	0	0
Total	\$4,931,618	\$5,188,084	\$6,202,520	\$5,971,852	\$6,494,710
<i>Expenditures by Program</i>					
Human Resources	\$259,076	\$298,389	\$303,665	\$269,757	\$267,865
Risk Management	793,952	849,495	1,089,057	846,924	1,076,442
Workers Compensation	411,678	656,736	680,153	621,325	654,402
Recruitment	48,956	59,966	143,399	108,459	146,635
Health Insurance (EBT)	3,408,241	3,314,014	3,974,246	4,113,831	4,335,866
Wellness Program	9,715	9,484	12,000	11,556	13,500
Total	\$4,931,618	\$5,188,084	\$6,202,520	\$5,971,852	\$6,494,710
<i>Expenditures by Fund</i>					
General Fund	\$308,032	\$313,631	\$391,660	\$328,136	\$377,546
Street Fund	0	22,362	27,702	25,040	25,227
Wastewater Fund	0	22,362	27,702	25,040	25,227
Risk Management Fund	1,205,630	1,506,231	1,769,210	1,468,249	1,730,844
EBT Fund	3,417,956	3,323,498	3,986,246	4,125,387	4,335,866
Total	\$4,931,618	\$5,188,084	\$6,202,520	\$5,971,852	\$6,494,710
<i>Staffing</i>					
Human Resources	4.0	4.0	3.0	3.0	3.0
Recruitment	1.0	1.0	1.0	1.0	1.0
Risk Management	1.0	1.0	1.0	1.0	1.0
Total FTE	5.0	6.0	5.0	5.0	5.0



Human Resources

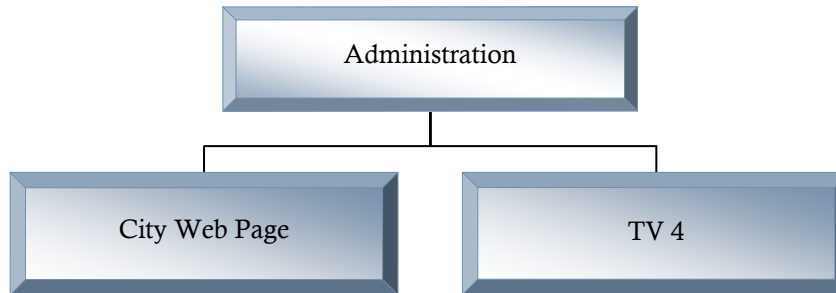


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Public Information

City of Bullhead City



Department Description

The Public Information Division is responsible for media relations, Television Channel 4 and City-wide communications. The Public Information Division is also responsible for producing a quarterly Community Newsletter, City Resource Guide and keeping the City Website up-to-date.

FY 2006-07 Highlights

- ✓ Produced three newsletters and the first annual calendar.
- ✓ Supported PD recruiting efforts by assisting with the design of billboard.
- ✓ Created "Meth! Not in OUR Town!!" bumper sticker.
- ✓ TV4 added 3 new programs.
- ✓ Issued and tallied 4 City Surveys.
- ✓ Wrote speech and organized Mayor's State of the City Address.
- ✓ Set-up and organized Governor Napolitano Town Hall.
- ✓ Broadcast on TV4 Governor Napolitano BHC State of the State Address.
- ✓ Arranged Greg Williams Memorial Ball Field Dedication Ceremony.
- ✓ Arranged ground breakings and ribbon cuttings for several City events.
- ✓ Organized Fall Clean-up and barbecue.
- ✓ Assisted MEC with Operation Cool Shade tree distribution.
- ✓ Organized quarterly blood drives.
- ✓ Updated City Website.



Public Information

City of Bullhead City

FY 2007-08 Objectives

- ✓ Increase public awareness of City programs, activities, and assets by upgrading TV4 equipment and website services, increase production of PSAs and other media announcements.
- ✓ Simplify, expedite and diversify methods for disseminating City news and information by increasing media related skills and access to website amongst staff.
- ✓ Develop branding and marketing plan for Bullhead City by creating an attractive identity of the City for residence, visitors, planning, development

<i>Performance Indicators</i>	<i>2006 Actual</i>	<i>2007 Projected</i>	<i>2008 Projected</i>
Public meetings and PSAs televised on TV4	3,300	3,800	4,000
Community Newsletters and calendar published	4	4	4
TV 4 Web Viewings	na	19,507	25,000
Pages on the website	700	800	900
Pages per month viewed on the website	na	244,000	1.4 million
Community Survey Responses	500	3,000	5,000
Newsletters and calendars printed (per edition)	18,000	22,500	22,500
Newsletters and calendars posted online	0	0	4
Citizen survey responses	500	3,800	4,500
Depts/Divisions inputting on website	na	1	8
Engage Branding Marketing Strategy	na	0	1



Budget Summary Public Information

City of Bullhead City

	<i>FY 04-05 Actual</i>	<i>FY 05-06 Actual</i>	<i>FY 06-07 Budget</i>	<i>FY 06-07 Estimate</i>	<i>FY 07-08 Budget</i>
<i>Expenditure Category</i>					
Personal Services	\$315,785	\$283,020	\$329,260	\$312,800	\$376,568
Contractual Services	97,793	65,633	175,619	101,174	122,156
Commodities	23,567	26,085	22,900	19,423	24,580
Capital Outlay	0	0	0	0	28,000
<i>Total</i>	<i>\$437,145</i>	<i>\$374,738</i>	<i>\$527,779</i>	<i>\$433,397</i>	<i>\$551,304</i>
<i>Expenditures by Program</i>					
Public Information	\$418,056	\$275,641	\$360,607	\$327,175	\$350,687
Partnership Promotions	1,629	0	50,000	0	10,000
TV-4	17,460	99,097	117,172	106,222	190,617
<i>Total</i>	<i>\$437,145</i>	<i>\$374,738</i>	<i>\$527,779</i>	<i>\$433,397</i>	<i>\$551,304</i>
<i>Expenditures by Fund</i>					
General Fund	\$310,539	\$336,559	\$499,289	\$406,329	\$518,276
Street Fund	25,442	18,768	14,245	13,534	16,514
Wastewater Fund	101,164	19,411	14,245	13,534	16,514
<i>Total</i>	<i>\$437,145</i>	<i>\$374,738</i>	<i>\$527,779</i>	<i>\$433,397</i>	<i>\$551,304</i>
<i>Staffing</i>					
Public Information	4.0	3.5	3.5	3.5	3.5
TV-4	1.0	1.0	1.0	1.0	2.0
<i>Total FTE</i>	<i>5.0</i>	<i>4.5</i>	<i>4.5</i>	<i>4.5</i>	<i>5.5</i>



Public Information

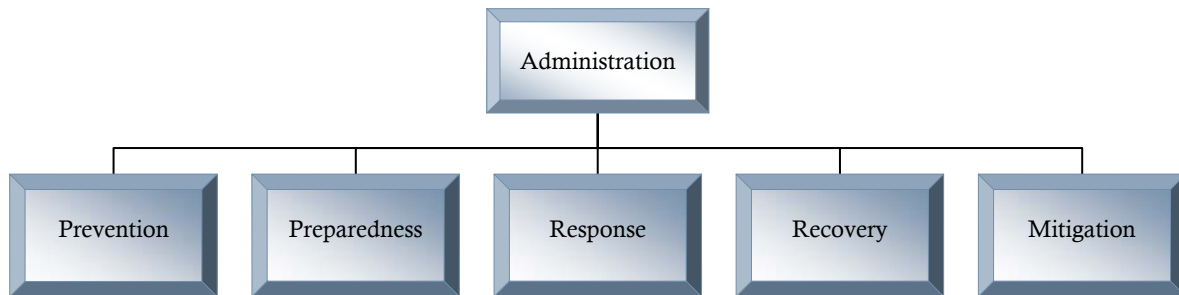


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Emergency Management

City of Bullhead City



Department Description

The job of the Emergency Services Coordinator is to develop an All-Hazards Emergency Operations Plan, Hazard Profile of the community to set up the Emergency Operations Center and Training and Exercise programs. To coordinate all City emergency response functions with those of the surrounding jurisdictions.

FY 2006-07 Highlights

- ✓ Met with Emergency Management from Mohave County and exchanged contact information and was given information on Mohave County Senior Leaders Seminar; Mass Care; EOC Resource Database, and the EOP Hazmat Plan.

Pandemic Flu

- ✓ Downloaded the Arizona Health Department Pandemic Flu Plan; CDC Public Health Emergency Response Guide for State, Local, and Tribal Public Health Directors, CDC State and Local Pan Flu Planning Checklist, Homeland Security Preparedness, Response, and recovery guide for Critical Infrastructure and key resources, Arizona State Statues related to health issues, Mohave County Department of Public Health Pan Flu revised version October 11, 2006 (as told at the January 8, 2007 Pan Flu meeting - this version was not good and a newer release would be forthcoming), and Arizona Department of Health Supplement 13: Guidance for County and Tribal Health Departments.
- ✓ Was emailed the Southern Nevada Health District EOP; Pandemic Flu and Highly infectious Respiratory Diseases Annex L (Kay Godby of Southern Nevada Health District phoned me, we talked and she sent me a copy of their plan; have never met with any official of Nevada or California).

BHC VOAD

- ✓ Have attempted to establish a VOAD group here in Bullhead City. Sent out 67 invite letters to non-profit and other non-governmental organizations to be a part of the BHC VOAD (10 people showed up with approximately five attached to organizations and five individuals wanting to be involved. Have had two meetings in an attempt to get this off the ground; one on a BHC only forum and one in coordination with Mohave County VOAD.



Emergency Management

City of Bullhead City

BHC All-Hazards EOP

- ✓ All-Hazards EOP Development (handout draft).
- ✓ Using guidance from the National Response Plan, State of AZ Response & Recovery Plan; the Draft of the Mohave County EOP; NIMS (HSPD-5): Draft of the Basic Plan (still have many issues that need addressing); Draft of a BHC local ordinance specific to Emergency Management; Request and establishment of the EOP Planning Team; Hazard Profile meeting and handout material with tasks for each of the team members; Hazard Profile summary with half the team member input (handout); Draft of 9 of the 11 Annexes complete. Meetings with each of the Annex teams (handout).

EOC Setup

- ✓ Met with Sergeant Wincentzen and Robert Bower initially to see where the EOC location, what the area consisted of, and the current equipment for the EOC (early December).
- ✓ Met with Deputy Chief Williamson reference the EOC Setup; was told that the EOC was priority and the only stipulation was that the room be able to double as a training room for the dispatchers when not activated for any type of event.
- ✓ Met again with Sergeant Wincentzen; we measured an approximate footage and discussed a possibility of putting up a wall to enclose the EOC a little more; this would give us more wall space for whiteboards and or video screens (things that are in boxes waiting to be installed).
- ✓ Discussed the possibility to have all the pertinent maps and details put on the 911 dispatch computer system through the use of the GIS capabilities that the City already possesses (Reason I have been working with Priyanka Kashyap). The computers in the EOC will have the electronic version of maps on a Draft copy of the EOC Standard Operating Guidelines (SOGs) this will be ICS specific as ICD will be the only management system utilized in the EOC.
- ✓ Gathering Resource Guides from the various City departments and other necessary resource documents from other agencies.

Public Information/Education & Outreach

- ✓ Have been on TV2 and BHC Channel 4 to share information on the new Office of Emergency Management for BHC and what is currently ongoing, what is upcoming and essential information that all citizens in the immediate area need to be aware of.
- ✓ Have coordinated with Police Department and the PACT presentation that was offered in February.
- ✓ Have ordered three types of Emergency survival kits to enhance presentations with more show and tell type curriculum.



Emergency Management

City of Bullhead City

- ✓ Met on April 12th and conducted a luncheon presentation (11:30 – 1:00 p.m.) for the Colorado River Women's Council.
- ✓ PIO personnel are putting an EM Webpage together with OEM guidance on what types of information and the format for the page.

Other Items

- ✓ Met with Davis Dam manager of BOR George Kraft; went with Priyanka Kashyap GIS Coordinator for BHC.
- ✓ MOU with BATS and the Silver Rider in process of being written (Ken Fulton of transit lead on this; with some assistance from OEM).
- ✓ RACES radio club meeting attended on February 8th (Ken Fulton had to attend as I was presenting for PACT) Outcome the RACES need to be reformed into a strong viable group again...current president is 78 and not going to run it anymore.
- ✓ Put out weather alerts to all the various City departments so they can plan or adjust their days according to the weather if need be.
- ✓ Submitted budget for FY 2007-08 to be reviewed on March 15th.
- ✓ Met with Karla Brady writer for BHC reference the Homeland Security grants; will put in for some of them for FY 2009 which runs from October to September (was not enough time to put in; plus there are compliance standards BHC will need to get caught up with).

Emergency Management Projects, Programs and Concerns

- ✓ Bullhead City does not have a redundant warning system and is relying solely on EAS to do warnings for any event in the BHC area.
- ✓ Evacuation could be substantial problem due to lack of routes out of harms way running east and west and the lack of efficient warning system.
- ✓ Emergency Management training program will begin after April (ADEM must okay me to teach in Arizona)
- ✓ Emergency Management exercise program will begin after the training is setup but more importantly after the BHC All-Hazards EOP is completed and adopted by City Council and the Mayor (estimated date of completed for draft to go to review – May 1, 2007).



Emergency Management

City of Bullhead City

- ✓ BHC EAS was requested by Mohave County SO on 1/24/07; the Mohave County EM EAS was down and not working...they wanted a message to go out referencing the need for people with breathing problems to beware of the smoke from a fire that was burning.... I was unfamiliar with this equipment due to never directly using it before, no one in dispatch was familiar with it, therefore, we were unable to assist in this process. I downloaded direction manuals and took them to 911 center; Sergeant Wincentzen and I are going to arrange for training by dispatch staff and myself possibly others to get trained on this piece of equipment.

FY 2007-08 Objectives

- ✓ To build a comprehensive, integrated emergency management program. Have a promulgated emergency operations plan by July 2007.
- ✓ Have a fully functioning emergency operations center utilizing the NIMS Incident Command System, training EOC staff and exercising the EOC, the EOC will be fully functioning and capable to work in disaster situations by October 2007.

<i>Performance Indicators</i>	<i>2006 Actual</i>	<i>2007 Projected</i>	<i>2008 Projected</i>
Draft Base Plan for EOP	12/06	NA	NA
Recruit and meet with EOP Planning Team	12/06	Continuously	Continuously
Conduct Hazard Analysis with EOP Team	01/07	08-07	02-08
Compile and develop Hazard Profile/BHC	02/07	09-07	03-08
Develop 11 Annexes to the EOP	05/07	N-A	N-A
Submit-Mayoral review and Promulgation	End of 05/07	5-2007	6-2007
Begin testing EOP	06/07	Continuous	Continuous
EOC initial setup	04/07	N-A	N-A
EOC staff initial orientation ICS	04/07	Continuous	Continuous
First EOC Activation Harley weekend	04/07	04-07	04-08
Emergency Management Training Program	06-07	06-07	On-Going
ICS 100, 200 IS 700 & 800	05-07	05-07	On-Going
Emergency Management Exercise Program	07-07	07-07	On-Going

Explanation for the Continuous and On-Going; anytime there is a real world event, special event or a designed exercise these areas will be re-addressed after an "After Action Report" is reviewed and the weakness in whatever areas were tested are identified and changes made.



Budget Summary Emergency Management

City of Bullhead City

	<i>FY 04-05 Actual</i>	<i>FY 05-06 Actual</i>	<i>FY 06-07 Budget</i>	<i>FY 06-07 Estimate</i>	<i>FY 07-08 Budget</i>
<i>Expenditure Category</i>					
Personal Services	\$0	\$0	\$43,363	\$45,765	\$71,794
Contractual Services	0	0	7,689	6,630	9,817
Commodities	0	0	4,600	3,452	4,600
Capital Outlay	0	0	18,659	17,745	0
Other Expenses	0	0	0	0	0
<i>Total</i>	<i>\$0</i>	<i>\$0</i>	<i>\$74,311</i>	<i>\$73,592</i>	<i>\$86,211</i>
<i>Expenditures by Program</i>					
Emergency Management	\$0	\$0	\$74,311	\$73,592	\$86,211
<i>Total</i>	<i>\$0</i>	<i>\$0</i>	<i>\$74,311</i>	<i>\$73,592</i>	<i>\$86,211</i>
<i>Expenditures by Fund</i>					
General Fund	\$0	\$0	\$74,311	\$73,592	\$86,211
<i>Total</i>	<i>\$0</i>	<i>\$0</i>	<i>\$74,311</i>	<i>\$73,592</i>	<i>\$86,211</i>
<i>Staffing</i>					
Emergency Management	0.0	0.0	1.0	1.0	1.0
<i>Total</i>	<i>0.0</i>	<i>0.0</i>	<i>1.0</i>	<i>1.0</i>	<i>1.0</i>



Emergency Management

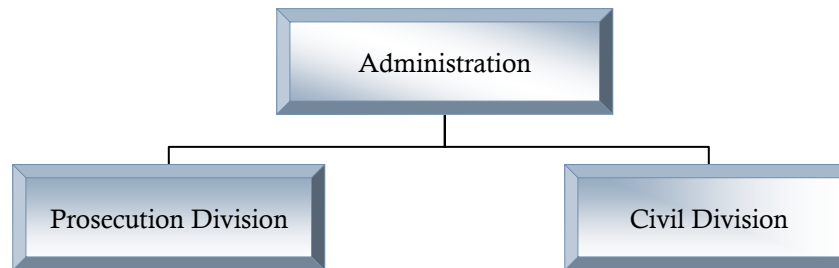


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City Attorney

City of Bullhead City



Department Description

The Civil Division provides legal counsel and advice to the Mayor and City Council, City staff, boards and commissions, and supervises the City Prosecutor's office. The City Attorney drafts or reviews and approves all contracts, agreements, resolutions and ordinances under consideration by the City Council. The City Attorney works with the Public Works and Finance Departments on major sewer expansion, water resources, major developments, coordination of representation in legal proceedings including personnel matters, civil litigation, administrative proceedings, franchise agreements and future developments to ensure that the City's best interests are being met through growth and development according to the City's General Plan.

FY 2006-07 Highlights

- ✓ Drafted and/or reviewed and "approved as to form" all contracts, agreements, intergovernmental agreements, leases, grants, operating policies and procedures, personnel rules and regulations, council communications, ordinances, resolutions, real estate deeds, and correspondence relating to same, as requested by City staff, for submittal to the City Council for approval and/or adoption in order for departments to effectively conduct City business.
- ✓ Continued development of a program of preventive legal care by ensuring the municipal government maintained proper legal accountability in all areas thereby reducing the liability exposure of the City. This includes extensive legal research to provide both written and verbal legal opinions by legal counsel on the City's behalf.
- ✓ Represented and/or coordinated the representation of the City as a party in legal proceedings to include lawsuits filed against the City, as well as claims filed with or by state and federal administrative agencies.
- ✓ Continued to provide legal advice and expertise to the Mayor, City Council and City staff during crucial City negotiations regarding issues pertaining to wastewater, water acquisition, recreation, city growth and development, transportation services and real estate issues in order to effectively meet the City Council's goals by attending numerous meetings to discuss same throughout the fiscal year, doing related research, and drafting or reviewing related documents.
- ✓ Continue to assist and provide legal advice and representation in all areas relating to citywide development and the second bridge project, including document review, and attendance at numerous meetings, reviewing reports related to financing and construction of projects, and facilitate resolution of issues arising in regard to projects.



City Attorney

City of Bullhead City

FY 2007-08 Objectives

- ✓ Respond orally or in writing to legal service requests submitted with required back-up materials.
- ✓ Continue to assist in defending the City's existing rights to renewable water supplies and aid in the identification and development of additional water rights as needed.
- ✓ Continue to maintain a level of service appropriate to assist City departments in implementing the goals of the City Council.

<i>Performance Indicators</i>	<i>2006 Actual</i>	<i>2007 Projected</i>	<i>2008 Projected</i>
Resolutions	71	56	62
Ordinances	56	78	86
Daily Consultations: (Average 3/day 240 days) (Average 4/day 240 days)	720	1056	1162
Claims filed	10	36	40
Lawsuits filed	13	5	6



Budget Summary City Attorney

City of Bullhead City

	<i>FY 04-05 Actual</i>	<i>FY 05-06 Actual</i>	<i>FY 06-07 Budget</i>	<i>FY 06-07 Estimate</i>	<i>FY 07-08 Budget</i>
<i>Expenditure Category</i>					
Personal Services	\$269,408	\$278,590	\$386,173	\$367,430	\$434,762
Contractual Services	22,781	39,054	266,730	104,267	267,211
Commodities	826	4,908	7,065	756	16,110
Capital Outlay	0	0	0	0	0
<i>Total</i>	<i>\$293,015</i>	<i>\$322,552</i>	<i>\$659,968</i>	<i>\$472,453</i>	<i>\$718,083</i>
<i>Expenditures by Program</i>					
City Attorney	\$293,015	\$322,552	\$659,968	\$472,453	\$718,083
<i>Total</i>	<i>\$293,015</i>	<i>\$322,552</i>	<i>\$659,968</i>	<i>\$472,453</i>	<i>\$718,083</i>
<i>Expenditures by Fund</i>					
General Fund	\$249,821	\$283,082	\$605,328	\$432,523	\$687,547
Street Fund	18,674	15,978	27,320	19,965	15,268
Wastewater Fund	24,520	23,492	27,320	19,965	15,268
<i>Total</i>	<i>\$293,015</i>	<i>\$322,552</i>	<i>\$659,968</i>	<i>\$472,453</i>	<i>\$718,083</i>
<i>Staffing</i>					
City Attorney	3.0	3.0	4.0	4.0	4.0
<i>Total FTE</i>	<i>3.0</i>	<i>3.0</i>	<i>4.0</i>	<i>4.0</i>	<i>4.0</i>



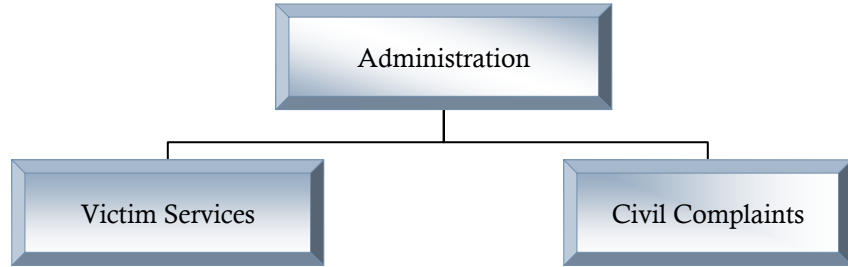
City Attorney



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City Prosecutor



Department Description

The City Prosecutor's Office conducts business under the general supervision of the City Attorney. In particular, services provided by this department include (1) prosecution of all misdemeanor cases in municipal court, criminal appeals in the Superior Court, and representation of the City in forfeiture actions; (2) legal advice to all City departments concerning criminal related issues; and (3) assistance to crime victims in seeking restitution and in coping with the criminal justice process.

FY 2006-07 Highlights

- ✓ Federal VAWA STOP Domestic Violence Grant through the Governor's Office awarded to Prosecutor's Office. \$98,000 for DV Prosecutor compensation/training. Grant application and administration by Paralegal Sue Sanders. Total amount for six years approximately \$550,000.
- ✓ Four grants for Victim Rights (VOCA, VRP x2 and ACJC) applied for/received through FY 2006-07 through Victim Rights Coordinator.
- ✓ Drug forfeitures totaling approximately \$50,000 for Police Rico fund during last 12 months by Prosecutors Rogers and Donaldson.

FY 2007-08 Objectives

- ✓ Obtain early resolution of criminal cases consistent with doing justice and speedy resolution of cases at pretrial phase; (2) Continue emphasis on DUI cases; and (3) Domestic Violence and City Code Cases.
- ✓ Increase resources for protecting victim's rights and ensure compliance with victim's rights legislation and seek restitution.

<i>Performance Indicators</i>	<i>2006 Actual</i>	<i>2007 Projected</i>	<i>2008 Projected</i>
Victim Contacts	3,248	3,200	3,200
Domestic Violence Charges	2,302	2,300	2,300
DUI Charges	407	350	350
Criminal/Criminal Traffic/Civil Charges	8,990	8,200	8,200



Budget Summary City Prosecutor

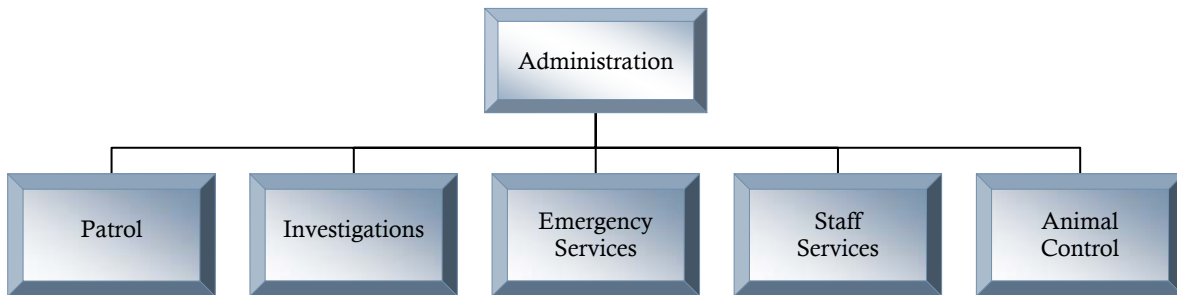
City of Bullhead City

	<i>FY 04-05 Actual</i>	<i>FY 05-06 Actual</i>	<i>FY 06-07 Budget</i>	<i>FY 06-07 Estimate</i>	<i>FY 07-08 Budget</i>
<i>Expenditure Category</i>					
Personal Services	\$497,689	\$431,703	\$604,642	\$519,131	\$668,159
Contractual Services	41,469	49,033	47,769	45,406	51,054
Commodities	4,083	5,919	10,695	9,436	6,495
Other Expenses	288	68	1,000	0	1,000
<i>Total</i>	<i>\$543,529</i>	<i>\$486,723</i>	<i>\$664,106</i>	<i>\$573,973</i>	<i>\$726,708</i>
<i>Expenditures by Program</i>					
Prosecutor	\$543,529	\$486,723	\$664,106	\$573,973	\$726,708
<i>Total</i>	<i>\$543,529</i>	<i>\$486,723</i>	<i>\$664,106</i>	<i>\$573,973</i>	<i>\$726,708</i>
<i>Expenditures by Fund</i>					
General Fund	\$543,529	\$486,723	\$664,106	\$573,973	\$726,708
Street Fund	0	0	0	0	0
Wastewater Fund	0	0	0	0	0
<i>Total</i>	<i>\$543,529</i>	<i>\$486,723</i>	<i>\$664,106</i>	<i>\$573,973</i>	<i>\$726,708</i>
<i>Staffing</i>					
City Prosecutor	9.0	10.0	11.0	11.0	11.0
<i>Total FTE</i>	<i>9.0</i>	<i>10.0</i>	<i>11.0</i>	<i>11.0</i>	<i>11.0</i>



Police Department

City of Bullhead City



Department Description

The Bullhead City Police Department provides law enforcement, emergency communications and animal control services to the incorporated City of Bullhead City. The Police Department consists of 83 sworn police officers and 54 non-sworn members working in three areas, the Office of the Chief of Police, the Division of Operations, and the Division of Staff Services.

In addition to the Chief of Police and Deputy Chief of Police, the Office of Professional Responsibility (internal affairs) and the Office of Personnel/Research and Development are assigned directly to the Office of the Chief of Police.

The Division of Operations includes the Bureau of Patrol and the Bureau of Criminal Investigations. The Bureau of Patrol consists of the General Patrol Section, the Waterways and School Resource Units, the Traffic Section, Emergency Operations Section, and the Special Problems/Community Oriented Policing Section. The Bureau of Criminal Investigations consists of the General Investigations Section, Pawn Unit, Vice Narcotics Section and the Gang Interdiction Unit.

The Division of Staff Services includes the Bureau of Staff Services, the Records Section, the Property and Evidence Section, the Forensic Section, the Bureau of 9-1-1 Communications, and the Bureau of Animal Control.

In addition to maintaining dispatch communication services for the Police Department, the Bureau of 9-1-1 Communications provide emergency communication services for the Bullhead City, Fort Mohave, Mohave Valley, and Golden Shores Fire Departments.

FY 2006-07 Highlights

- ✓ Meth - Not in Our Town Coalition.
- ✓ Code III cable television program.
- ✓ Community Partnership Meetings.
- ✓ Police and Citizens Together (PACT) Meetings.
- ✓ Neighborhood Block Watch Programs.



Police Department



- ✓ Safe Environment River Fun (SERF) Program.
- ✓ National Night Out Campaign.
- ✓ Public Safety Bicycle Rodeo.
- ✓ Communication System Upgrade Project (continuing).
- ✓ Special Traffic Enforcement Programs.
- ✓ Drunk and Drugged Driver Checkpoints and Saturation Patrols.
- ✓ Enhanced Recruitment Efforts.

FY 2007-08 Objectives

- ✓ Increase efficiency in the reproduction of audio and video evidence in possession of the department property and evidence section by providing equipment designed to reduce the amount of time required to copy audio and video tape evidence to prosecutors, defense attorneys, and courts.
- ✓ Increase awareness of spay and neuter programs to promote responsible pet ownership by providing through the use of spay and neuter funds additional advertising and educational materials to the community.
- ✓ Increase productivity of computer forensic software in the bureau of criminal investigations by upgrading current computer programs designed to investigate computer related crimes and examine suspect computers for criminal activity.
- ✓ To actively enforce noise levels established by State statutes for watercraft on the Colorado River by purchasing and making available sound measuring devices for use by waterways patrol personnel to accurately measure noise levels on the Colorado River for enforcement.

<i>Performance/Workload Indicators</i>	<i>2006 Actual</i>	<i>2007 Projected</i>	<i>2008 Projected</i>
Self Initiated Officer Activity	19,840	21,500	22,750
Criminal Arrests	3,549	3,700	3,850
Special Traffic Detail Citations	1,600	1,950	2,200
Traffic Citations Other than Special Detail	6,958	7,100	7,455
Motor Vehicle Traffic Accidents	1,041	1,000	980
9-1-1 Center Calls for service (includes Fire and Animal Control)	67,963	68,750	70,000



Budget Summary Police Department



	<i>FY 04-05</i>	<i>FY 05-06</i>	<i>FY 06-07</i>	<i>FY 06-07</i>	<i>FY 07-08</i>
	<i>Actual</i>	<i>Actual</i>	<i>Budget</i>	<i>Estimate</i>	<i>Budget</i>
<i>Expenditure Category</i>					
Personal Services	\$8,476,940	\$9,507,556	\$10,695,258	\$9,452,330	\$11,128,213
Contractual Services	1,821,085	1,673,790	2,020,621	1,459,934	2,192,375
Commodities	201,299	282,574	479,293	436,186	381,227
Capital Outlay	430,504	664,021	178,083	177,898	155,847
Other	950	750	1,650	700	1,650
<i>Total</i>	<i>\$10,930,778</i>	<i>\$12,128,691</i>	<i>\$13,374,905</i>	<i>\$11,527,048</i>	<i>\$13,859,312</i>
<i>Expenditures by Program</i>					
Office of the Chief	\$1,303,088	\$1,501,229	\$1,535,291	\$1,394,096	\$1,806,509
Patrol	5,363,304	5,912,793	6,812,157	5,269,866	7,123,317
Investigations	1,244,656	1,297,414	1,512,996	1,528,308	1,495,411
Staff Services	784,937	1,385,568	869,057	819,607	962,665
Emergency Services	1,755,045	1,490,800	1,971,962	1,976,069	1,756,734
Animal Control	452,585	506,545	586,965	520,108	666,723
RICO	27,163	34,342	86,477	18,994	47,953
<i>Total</i>	<i>\$10,930,778</i>	<i>\$12,128,691</i>	<i>\$13,374,905</i>	<i>\$11,527,048</i>	<i>\$13,859,312</i>
<i>Expenditures by Fund</i>					
General Fund	\$10,903,615	\$12,094,349	\$13,288,428	\$11,508,054	\$13,811,359
RICO Fund	27,163	34,342	86,477	18,994	47,953
<i>Total</i>	<i>\$10,930,778</i>	<i>\$12,128,691</i>	<i>\$13,374,905</i>	<i>\$11,527,048</i>	<i>\$13,859,312</i>
<i>Staffing</i>					
Non-Sworn Police	50.0	53.0	54.0	54.0	54.0
Sworn Police Officers	80.0	82.0	83.0	83.0	83.0
<i>Total FTE</i>	<i>130.0</i>	<i>135.0</i>	<i>137.0</i>	<i>137.0</i>	<i>137.0</i>



Police Department

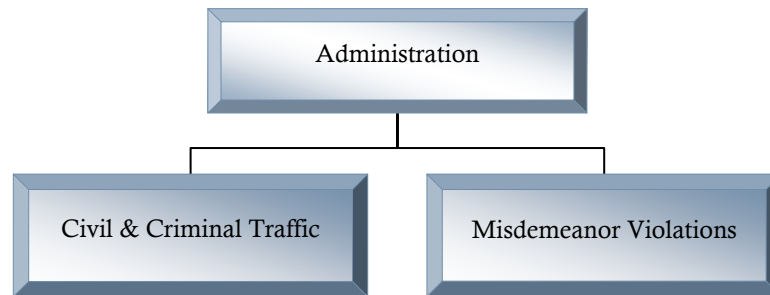


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Municipal Court

City of Bullhead City



Department Description

The Presiding Magistrate is charged with the operation of the Judicial Branch of the Bullhead City Government. The administration of the Court is governed by the U.S. and Arizona Constitutions and the Arizona Supreme Court. The jurisdiction of the Court encompasses ordinances enacted by the Mayor and Council and the Arizona Revised Statutes. Within the City of Bullhead City, the Court maintains all court records, filings, documentation and proceedings of civil and criminal traffic violations, misdemeanor violations, petitions for domestic violence, orders of protection, and petitions for injunctions, prohibiting harassment. Further, the Court assigns legal counsel for indigent defendants, and provides interpreters for cases filed in the Municipal Court.

The mission of the Bullhead City Municipal Court is to fulfill judiciary responsibility by providing fair, impartial, and timely administrative justice to all defendants.

FY 2006-07 Highlights

- ✓ Increased collections from the Tax Intercept Program over previous year.
- ✓ Secured a second Magistrate and Judicial Assistant for Courtroom B.
- ✓ Maintained a 67% reduction in Juvenile recidivism by monitoring them with the Juvenile Probation Monitor.
- ✓ The Court will exceed \$1.6 million dollars in collections.
- ✓ Continued reduction of recidivism by adult offenders with their attendance to the LSQ 088 "Introduction of Quality Living" class through MCC.
- ✓ Continued court compliance by adult offenders when ordered to have supervised probation.
- ✓ New carpet in the Court lobby.
- ✓ On-line Court Calendar through the web and Court lobby monitor.
- ✓ Enhanced video conferencing with the Mohave County Jail.



Municipal Court

City of Bullhead City

FY 2007-08 Objectives

- ✓ Follow "GOOD TO GREAT" which is the 2005-2010 strategic agenda for the Arizona Judicial Department led by Chief Justice Ruth V. McGregor by continuing to operate the Court in alignment with the agenda set by Chief Justice Ruth V. McGregor. Continue offering educational options in lieu of jail time.

<i>Performance Indicators</i>	<i>2006 Actual</i>	<i>2007 Projected</i>	<i>2008 Projected</i>
Collections, all categories	\$1,632,086	\$1,660,000	\$1,705,000
New charges/cases filed w/Fail to Appear	11,232	11,793	12,265
Jury Trials	1	1	3
Court Trials	35	30	35
Arraignments	3,103	3,372	3,540
Judgment and Sentencing	2,192	2,378	2,497
Misc. Hearings	606	475	500
Civil Traffic Hearings	298	291	306
Order of Protection/Harassment Hearings	711	757	796
Order to Show Cause Hearings	719	1,272	1,335



Budget Summary Municipal Court

City of Bullhead City

	<i>FY 04-05</i>	<i>FY 05-06</i>	<i>FY 06-07</i>	<i>FY 06-07</i>	<i>FY 07-08</i>
	<i>Actual</i>	<i>Actual</i>	<i>Budget</i>	<i>Estimate</i>	<i>Budget</i>
<i>Expenditure Category</i>					
Personal Services	\$709,340	\$750,476	\$979,303	\$900,016	\$1,012,203
Contractual Services	155,993	178,183	171,342	146,572	127,329
Commodities	28,498	41,080	18,350	27,795	17,350
Capital Outlay	0	0	8,475	8,469	0
Contingency	0	0	13,320	0	135,000
<i>Total</i>	<i>\$893,831</i>	<i>\$969,739</i>	<i>\$1,190,790</i>	<i>\$1,082,852</i>	<i>\$1,291,882</i>
<i>Expenditures by Program</i>					
Municipal Court	\$761,860	\$855,036	\$1,087,340	\$996,447	\$1,156,882
JCEF	0	0	0	0	135,000
Court Enhancement	131,971	114,703	103,450	86,405	0
<i>Total</i>	<i>\$893,831</i>	<i>\$969,739</i>	<i>\$1,190,790</i>	<i>\$1,082,852</i>	<i>\$1,291,882</i>
<i>Expenditures by Fund</i>					
General Fund	\$761,860	\$855,036	\$1,087,340	\$996,447	\$1,156,882
JCEF	0	0	0	0	135,000
Court Enhancement	131,971	114,703	103,450	86,405	0
<i>Total</i>	<i>\$893,831</i>	<i>\$969,739</i>	<i>\$1,190,790</i>	<i>\$1,082,852</i>	<i>\$1,291,882</i>
<i>Staffing</i>					
Municipal Court	14.5	14.5	16.0	16.0	16.0
<i>Total FTE</i>	<i>14.5</i>	<i>14.5</i>	<i>16.0</i>	<i>16.0</i>	<i>16.0</i>



Municipal Court

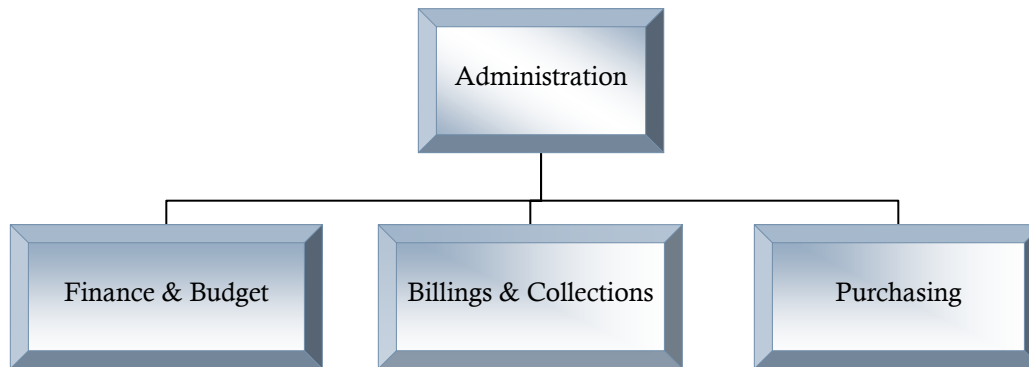


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Finance

City of Bullhead City



Department Description

The Finance Department is responsible for the following functions, financial reporting, accounting, investments, business licensing, payroll, annual budget, special assessment administration, grant administration, procurement, utility billing and capital assets. Ensure the integrity and sound use of the City's fiscal resources.

FY 2006-07 Highlights

- ✓ The City applied for and received 4 Grants for Park Improvements totaling \$1,856,455, 1 Grant to expand the Colorado River Heritage Greenway Trail totaling \$390,000, and 2 EDA Grants to study the impact of the closure of the Southern California Edison Plant totaling \$65,000.
- ✓ The City has applied for 4 Park Grants totaling \$2,753,863, 2 Recycling Grants totaling \$27,500 and 1 EDA Grant for road improvements totaling \$350,000.
- ✓ Implemented "Remittance Processing System" resulting in increased efficiency and accuracy using document feeding, optical reading MICR and OCR Code, imaging, encoding and ink jet endorsement.
- ✓ Implemented "E-Billing" for customer convenience and efficiency by mailing bills via the internet. Payments can also be conveniently paid using on line payment option available to customers while viewing the current billing on the internet secure sight.
- ✓ Implemented new Base Budgeting Program. This program will speed up the budgeting process and will make it easier for all departments to process and submit their annual budgets.
- ✓ Implemented "Document Management System" for departmental financial records, budgets, audits, and wastewater customer files linking to the ImageNow System for easy computer retrieval. Review of old records for destruction dates and destroy those beyond retention dates.



Finance



FY 2007-08 Objectives

- ✓ Create link between Business License and Transaction Privilege Tax (TPT) payments received in order to optimize timely payment of TPT due the City.
- ✓ Provide data of all debt owed to the City on the City's website which will be immediately available to qualified interested parties twenty-four hours a day. Current turn-around time for response is 8 to 16 hours.
- ✓ Implement "Document Management System" to include purchasing, payroll, and grant documents. linking to the ImageNow System for easy computer retrieval. Review of old records for destruction dates and destroy those beyond retention dates.

<i>Performance Indicators</i>	<i>2006 Actual</i>	<i>2007 Projected</i>	<i>2008 Projected</i>
ACH Customers	2,251	2,862	3,362
AP Invoices Processed	17,417	17,560	17,911
AP Checks Processed	7,633	7,462	7,611
Business License Applications	668	630	661
Cashier Transactions	146,436	154,512	170,621
Utility Customers Billed	168,966	170,005	190,000
Purchase Orders Processed	2,328	3,600	3,780



Budget Summary Finance

City of Bullhead City

	<i>FY 04-05</i>	<i>FY 05-06</i>	<i>FY 06-07</i>	<i>FY 06-07</i>	<i>FY 07-08</i>
	<i>Actual</i>	<i>Actual</i>	<i>Budget</i>	<i>Estimated</i>	<i>Budget</i>
<i>Expenditure Category</i>					
Personal Services	\$1,091,298	\$1,262,596	\$1,274,931	\$1,202,179	\$1,270,907
Contractual Services	400,167	457,649	610,214	513,643	590,001
Commodities	37,264	31,665	31,170	24,587	37,703
Capital Outlay	14,797	56,177	0	0	11,485
Debt Service	0	4,000	11,325	7,203	11,325
Contingency	0		100,000	23,493	100,000
<i>Total</i>	<i>\$1,543,526</i>	<i>\$1,812,087</i>	<i>\$2,027,640</i>	<i>\$1,771,105</i>	<i>\$2,021,421</i>
<i>Expenditures by Program</i>					
Finance and Budget	\$1,187,249	\$565,292	\$678,904	\$616,872	\$713,696
Billing and Collections	354,316	911,647	1,138,768	969,233	1,154,882
Purchasing	0	124,587	140,305	118,850	152,843
Grants/Housing	1,961	210,561	69,663	66,150	0
<i>Total</i>	<i>\$1,543,526</i>	<i>\$1,812,087</i>	<i>\$2,027,640</i>	<i>\$1,771,105</i>	<i>\$2,021,421</i>
<i>Expenditures by Fund</i>					
General Fund	\$914,947	\$990,811	\$1,096,379	\$962,375	\$1,076,935
Street Fund	0	71,999	34,098	32,485	35,696
Wastewater Fund	441,983	575,702	581,659	543,330	537,518
Special Assessment	186,596	173,575	315,504	232,915	371,272
<i>Total</i>	<i>\$1,543,526</i>	<i>\$1,812,087</i>	<i>\$2,027,640</i>	<i>\$1,771,105</i>	<i>\$2,021,421</i>
<i>Staffing</i>					
Finance Department	19.0	19.0	20.0	20.0	19.0
<i>Total FTE</i>	<i>19.0</i>	<i>19.0</i>	<i>20.0</i>	<i>20.0</i>	<i>19.0</i>



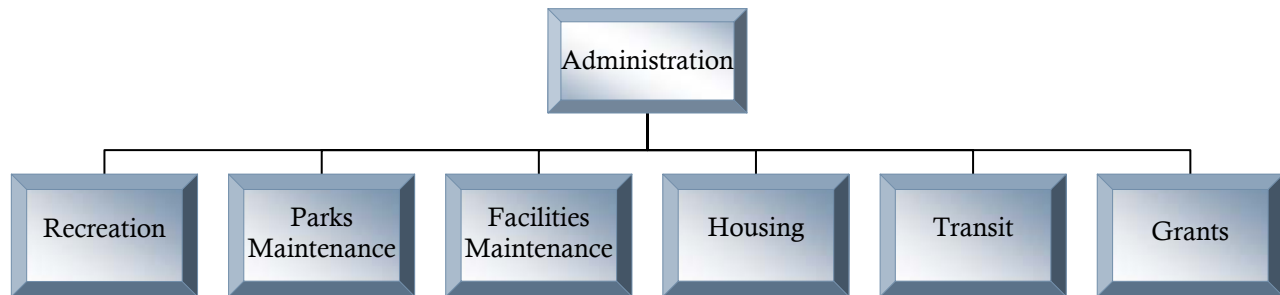
Finance





Parks, Recreation & Community Services

City of Bullhead City



Department Description

The Office of the Director oversees the operations of the Recreation Division, Parks Maintenance Division, Facilities Management Division, Housing, and Transit Division.

The goal of the City of Bullhead City's Recreation Department is to provide the community with a broad, varied and interesting selection of recreational programs and activities. This involves both active and passive programs designed to meet the needs of all residents regardless of age, sex, socio-economic status, race, or any disabilities.

The Parks Maintenance Section provides a safe environment for users of City-owned developed parkland and facilities. Parks maintenance also maintains a variety of facilities including the Municipal Swimming Pool, Athletic Fields and City Beaches along the Colorado River.

The Facilities Management Division provides physical and comprehensive preventative maintenance to all City owned buildings. Maintenance duties involve carpentry, plumbing, electrical work, heating and air conditioning repair, and minor remodeling. Custodial services are also provided to all City facilities.

The Housing Division is responsible for overseeing the following programs: (1) The Housing Rehab Program: Allows low-income families to make needed home repairs that enables them to remain in their homes. Repairs may include roof work, weatherization upgrades, adding gutters, foundation work, a new paint job, and so on. (2) Home Replacement Program: When a home is found to be in such a condition as to be unsafe and irreparable, the City's Housing Division may assist in replacing the entire structure with a new manufactured or stick built home. (3) The CDBG Program: Is a flexible program that provides communities with resources to address a wide range of unique community development needs. Beginning in 1974, the CDBG program is one of the longest continuously run programs at HUD. The CDBG program provides annual grants to improve the community or individual homes.

The Bullhead Area Transit System (BATS) provides two types of service. The Dial-A-BATS service, is a demand responsive service for those passengers that prefer curb-to-curb service or need assistance. The second type of service BATS offers is called the BATSmobile, fixed route services. The BATSmobile #1 Red Line Route travels North and South along Highway 95 with scheduled pick up and drop off points. The BATSmobile #2 Blue Line Route travels East and West with connections at Safeway & Kmart with scheduled pick up and drop off points.



FY 2006-07 Highlights

- ✓ Began construction on the new City office building and Police Department addition and is on schedule to finish by or before the completion date of July 27, 2007.
- ✓ All of the fields at Rotary Park with the exception of the non-motorized boat launch park area were changed over and are being irrigated with effluent water.
- ✓ The acid injection system to help counteract the salt content in the effluent irrigation water was installed.
- ✓ The construction plans for the four field baseball complex in Rotary Park were completed.
- ✓ Plans were developed and implemented to improve the turf condition of the soccer fields in Rotary Park.
- ✓ The Lakeside Trail project between Marina Blvd. and Riverview Drive was completed.
- ✓ The 60' X 120' maintenance building in Rotary Park was completed.
- ✓ The Recreation Department experienced a 16% increase in overall program attendance.
- ✓ The Recreation Division along with the Finance Department performed a loss prevention study. The study emphasized the protection of assets as well as protection of revenue. A detailed three phase program is under review.
- ✓ The Recreation Division developed several successful new programs, such as: Summer Softball, Adult Soccer Leagues, Skateboard Competition, Skate Park Clean-up, beginner, Intermediate and Advanced Computer Classes, Digital Photography Classes, Jr. Golf Classes, and Jr. Lifeguard and WSI Aide Programs.
- ✓ Our MALC After School Program performed a play "Back to School". The play was written and directed by one of our Recreational Aides.
- ✓ The Haunted House, Easter Egg Hunt, Boombox Parade, Fire Safety Fair, July 4th Pool Party, Hardyville Days and the Toy's for Tot's Softball Tournament were all a huge success.
- ✓ Installed new fall zone material in main park play area in Community Park.
- ✓ Upgraded light heads for better lighting in Community Park and Rotary Park.
- ✓ Major upgrades and maintenance of City ballfields.
- ✓ Upgraded and repairs made to the pool locker room at Ken Fovargue Park.



Parks, Recreation & Community Services

City of Bullhead City

- ✓ Addition to Heritage Trail from Marina to Riverview Blvds, planted 27 trees along the trail.
- ✓ Installed KABOOM play structure and covers at Rotary Park.
- ✓ Installed PH Control System in the effluent pump house at Rotary Park.
- ✓ Constructed new storage building at Rotary Park.
- ✓ Implemented the Park Ranger Program.
- ✓ Removed sand bar at the end for boat launch at the First Aide Station in Rotary Park.
- ✓ Installed ADA walkway at new Park Maintenance Building, and tied sewer line from Parks Stage
- ✓ Building to existing manhole.
- ✓ Installed waste receptacle holders.
- ✓ Air conditioning units replaced, one roof unit at 911 Center (last original unit); one ground mount package unit (last original unit).
- ✓ Evaporative coolers at Animal Control (2 units).
- ✓ Fan coil cooling unit for secondary pump room (replacing two roof evaporative coolers).
- ✓ Rehabilitation of Police Department office space to accommodate Emergency Services Coordinator.
- ✓ New 2½" ball valves for Council Chambers water shut-off.
- ✓ The re-roof of the Administrative Complex was completed.
- ✓ Complete replacement of sinks, counter tops, faucets, supply line shut-offs, drains, and flush valves within City complex.
- ✓ Two air conditioning units installed on Human Resources building.
- ✓ Rain gutters installed on Human Resources building.
- ✓ New water heater at lower level of Police Department and circulation pump.
- ✓ Installed new accent lighting for flag poles.



Parks, Recreation & Community Services

City of Bullhead City

- ✓ The Housing Division replaced 4 homes.
- ✓ The Housing Division repaired 15 homes.
- ✓ Using CDBG dollars the Housing Division was able to assist 136 homeowners with sewer on-lot services in Sewer Improvement District #3.
- ✓ On October 2, 2006 BATS began operating on an hourly schedule servicing the Red Line operating North and South along Highway 95. The additional service quickly became a popular service and received praise from the many passengers utilizing the service.
- ✓ BATS took delivery of a new 2006 Chevrolet Mini Bus and a new 2007 33-passenger bus in January 2007.
- ✓ BATS has had a number of record days and anticipates transporting in excess of 140,000 passengers this year, up 18% from last year.

FY 2007-08 Objectives

- ✓ Continue to increase efficiency and effectiveness of personnel by establishing more specialized work assignments for employees. As the City grows and additional personnel are hired, we will begin phasing into more specialized work crews, training and assignments.
- ✓ To improve the condition of the two soccer fields in Rotary Park. Additional time and resources will be applied to improve the turf area at the soccer fields. The two fields will also be scheduled for more down time to allow the turf areas time to rejuvenate from overuse.
- ✓ To continue the Park Ranger Program implemented in FY 2006-007. To continue to define job responsibilities and provide resources so this program assists visitors, curtails vandalism, and discourage abuse of park facilities.
- ✓ To increase recreation programs offered to Bullhead City Residents and Visitors, while improving upon and maintaining current programs. To provide our residents and visitors with a variety of quality recreational, aquatic, leisure and cultural programs at a high level, that is fiscally responsible, efficient and cost effective.
- ✓ To increase productivity of the maintenance program for all existing and accepted park landscaped and recreational areas. Provide maintenance within the city limits including landscape maintenance, pool maintenance, irrigation maintenance, ballfield maintenance and turf maintenance.



Parks, Recreation & Community Services

City of Bullhead City

- ✓ To assist 6 qualified low income families by replacing their older, substandard mobile homes with new homes. To improve and preserve the quality and appearance of the housing stock and overall environment in the community. There are currently 45 applicants on the Home Replacement list.
- ✓ To assist 30 qualified low income families by performing needed repairs to their homes. To improve and preserve the quality and appearance of the housing stock and overall environment in the community. There are currently 98 applicants on the Home Rehabilitation List.
- ✓ The goal of the Bullhead Area Transit System is to provide a safe, responsive, efficient, and reliable transportation system that is an asset to our riders and the community of Bullhead City. To increase the mobility of transit dependent citizens throughout Bullhead City and provide each citizen with the opportunity to utilize transportation to obtain the services they need.

<i>Performance Indicators</i>	<i>2006 Actual</i>	<i>2007 Projected</i>	<i>2008 Projected</i>
Facilities Management - Service Request	1,350	1,559	1,700
Facilities Management - Number of Facilities	13	14	16
Facilities Mgmt - Square Footage maintained	108,603	108,951	145,951
Total Program Attendance	50,361	57,915	65,469
Playground equipment maintained	16	17	18
Service requests received	250	275	300
Number of trees maintained	1,264	1,264	1,426
Total of landscaped areas square feet	2,615,920	2,615,920	2,726,534
Homes Replaced	4	4	6
Repaired Homes	7	15	30
On-lot sewer connections	100	136	10
Ridership (Dial-a-BATS/BATSmobile)	116,981	142,984	152,993



Grants

Grant opportunities are abundant but the City and/or a project or program is not always eligible for funding. The following are Federal, State and foundation grant opportunities which the City has found to be valuable resources for additional revenue.

Parks and Trails

Arizona State Parks (ASP)

State Lake Improvement Fund (SLIF) - Development of boating related facilities along the river and the purchase of boating safety equipment. Examples of eligible items are public launching ramps, public piers, marinas, restrooms, picnic tables, ramada/shade structures, public parking areas, marking buoys or other safety facilities, watercraft, public campgrounds, and acquisition of property for the purpose of providing access to waters where boating is permitted. No required match.

Bullhead City has been awarded \$3,128,225 in SLIF grants since 2000. Funded projects include the following projects, some of which are still under construction;

- ✓ Two Police patrol boats.
- ✓ Rotary Park beach improvements, non-motorized boat launch and group campground.
- ✓ Community Park non-motorized boat launch and major park sewer improvements.

Bullhead City has \$2,243,000 in pending SLIF applications for two Police patrol boats and acquisition of Section 12.

Local, Regional and State Parks (LRSP) - Acquisition and development of land and facilities for outdoor recreation and open space. Eligible project activities include park development (i.e., playground equipment, lighting, picnic facilities, ball fields, restrooms) to serve outdoor recreation needs, and land acquisition for outdoor recreation and/or open space. There is a 50% match requirement.

Bullhead City has been awarded \$1,355,955 in LRSP grants since 2000. Funded projects include the following projects, some of which are still under construction;

- ✓ Rotary Park soccer field Improvements that include lighting, restroom, road, parking lot, shade ramadas, landscaping and signage.
- ✓ Rotary Park softball field fourplex that includes a restroom/concession building, field lighting, parking lot and playground equipment.

Bullhead City has \$425,863 in a pending LRSP application for Community Park renovations.



Parks, Recreation & Community Services

City of Bullhead City

Trails Heritage Fund - Trail development and reconstruction activities including sub-grade preparation, earthwork, erosion control, revegetation, natural and hardened surfacing, bank improvements, retaining walls, guardrails, handrails and bridges. Trail support facilities including signage, parking areas, hitching rails, bike racks, fencing, motorized access barriers, underpasses, restrooms, and water facilities. Acquisition or lease of future trail alignments. There is a 50% match requirement.

Bullhead City was awarded \$76,000 in 2000 for the first phase of the Colorado River Heritage Greenway Trail in Rotary Park.

Bureau of Reclamation - Title 28 Funds - The Bureau of Reclamation administers Title 28 grant funds to construct recreational type facilities on lands owned by BOR or BLM. The required match for recreation facilities is 50% non-Federal cash or in-kind.

Bullhead City has been awarded \$435,000 in Bureau of Reclamation Title 28 Federal funding since 2000 that was used to reduce the City's required cash match on State grants for Rotary Park trails, soccer field improvements and the softball fourplex.

Arizona Department of Transportation (ADOT) - Transportation Enhancement Funds - Federal funding is available for transportation enhancement projects such as road landscaping and trail projects through the Transportation Enhancement Program (TEA-21) sponsored by ADOT. The required match is approximately 5.6% of the project.

Bullhead City has been awarded \$728,882 in TEA-21 funds since 2000 for trail projects in Section 20 and along Lakeside Drive.

Arizona Game and Fish Department - Boating Access Program - The purpose of the Arizona Boating Access Program is to improve boating access and related facilities on waters where gasoline boating is permitted throughout Arizona. Funding for the Program is provided through a cooperative effort involving the U.S. Fish and Wildlife Service, and Arizona Game & Fish using Federal and State funds. This program funds such projects as boat launching ramps, parking areas to service ramp users, access roads to a boat ramp, restrooms, lighting, walkways, courtesy docks, fish cleaning stations, and boat-in camping/day-use facilities. The Program does allow for major repair or reconstruction projects. There is no required match

Bullhead City has been awarded \$121,500 in Boating Access Federal funds since 2000 for a renovation project at the Rotary Park boat launch and for a fish cleaning station at Community Park.



Arizona Department of Commerce - Municipal Energy Management Program (MEMP) - The Department of Commerce's Energy Office currently has funds available to help local governments in attaining improved energy conservation. Applicants must perform a cost/benefit analysis showing the cost effectiveness of a project and community support for energy conservation. Although matching funds are not required, points are awarded to applicants who provide a funding match for the project.

Bullhead City has been awarded \$72,781 in MEMP State funds since 2000 for lighting retrofits at City Hall and computerized field lighting at Ken Fovargue Park.

Law Enforcement

MCTUPP stands for the Mohave County Tobacco Use Prevention Program. MCTUPP uses the taxes paid on cigarettes to help people stop smoking, and teach kids to never start.

Bullhead City has used \$13,675 from this grant for tobacco education in the schools since 2000. It is no longer available.

COPS' Universal Hiring Program (UHP) provides Federal funding directly to local, State, and tribal jurisdictions for the salaries and benefits of newly hired officers engaged in community policing.

Bullhead City previously hired several officers with \$1,037,310 in grant funds since 1998.

COPS School Based Partnership (SBP) grants provided police agencies the opportunity to work with schools and community-based organizations to address persistent school-crime-related problems. Applicants were required to focus on one crime or disorder problem occurring in or around an elementary or secondary school.

Bullhead City received this Federal grant in 1998 for \$45,999 and conducted a study in the elementary school district on classroom violence.

Local Law Enforcement Grant Block Grant (LLEBG) Program used to provide Federal funds to units of local government to underwrite projects that reduce crime and improve public safety. The LLEBG Program emphasizes local decision-making and encourages communities to craft their own responses to local crime and drug problems.

Bullhead City received \$206,195 between 1999 and 2004. It funded such things as law enforcement related equipment, materials, computer hardware and software, and building renovations. The JAG grant is its successor.

The Arizona Governor's Office of Highway Safety (GOHS) is the focal point for highway safety issues in Arizona. GOHS provides leadership by developing, promoting, and coordinating programs; influencing public and private policy; and increasing public awareness of highway safety. They offer a grant program that does not require any matching funds.

Bullhead City has received \$63,527 since 2000. It has funded officer overtime for special details and equipment.



Parks, Recreation & Community Services

City of Bullhead City

Bullet Proof Vest Program - The Bulletproof Vest Partnership (BVP). Since 1999, over 11,900 jurisdictions have participated in the BVP Program, with \$173 million in Federal funds committed to support the purchase of an estimated 450,000 vests. The Office of Justice Programs' Bureau of Justice Assistance (BJA) administers the BVP Program.

Bullhead City has received \$26,302 in grant awards since 2000 that provide bullet proof vests for officers.

The COPS' Making Officer Redeployment Effective (MORE) program expanded the amount of time current law enforcement officers could spend on community policing by funding technology, equipment, and support staff, including civilian personnel.

Bullhead City received a MORE grant prior to 2000 for computer specialist for the Police Department.

The COPS in Schools (CIS) grant program is designed to help law enforcement agencies hire new, additional school resource officers (SROs) to engage in community policing in and around primary and secondary schools. CIS provides an incentive for law enforcement agencies to build collaborative partnerships with the school community and to use community policing efforts to combat school violence.

Bullhead City has provided several SROs to the elementary school district using this Federal grant. In 2001, \$125,000 was awarded.

Arizona DUI Abatement Fund provides funds to political subdivisions and tribal governments for enforcement purposes, prosecutorial, and judicial activities and alcohol abuse treatment services related to preventing and abating driving or operating under the influence occurrences in a motor vehicle or motorized watercraft. In addition, the program provides grants to innovative programs that use emerging technologies to educate, prevent or deter occurrences of driving or operating under the influence in a motor vehicle or motorized watercraft. The goal of the program is to fund Arizona programs and services designed to reduce occurrences of driving under the influence.

Bullhead City received a DUI Abatement grant in 2001 for \$10,506 for testing equipment.

Arizona Department of Public Safety - Motor Carrier Safety Program. Bullhead City has used these funds to enhance its commercial vehicle inspection program capabilities. The purpose of the program is to reduce large truck accidents by inspecting trucks and buses, and increasing safety awareness.

In 2006, Bullhead City received \$16,500 for truck scales and officer overtime for inspection details.

Law Enforcement Terrorism Prevention - The FY05 LETPP seeks to provide law enforcement communities with enhanced capabilities for detecting, deterring, disrupting, and preventing acts of terrorism.

Bullhead City received \$140,000 in 2005 that purchased a bomb robot.



Parks, Recreation & Community Services

City of Bullhead City

Edward Byrne Memorial Justice Assistance Grant (JAG) Program is the primary provider of Federal criminal justice funding to State and local jurisdictions. JAG funds support all components of the criminal justice system, from multi-jurisdictional drug and gang task forces to crime prevention and domestic violence programs, courts, corrections, treatment, and justice information sharing initiatives.

This is a Federal formula grant. The City received a total of \$34,926 in 2005 and 2006. It is currently being used for Meth drug education.

Arizona Automobile Theft Authority- Public Awareness Program funds agencies that will promote public awareness and community education within their jurisdictions on vehicle theft prevention.

The Bullhead City Police Department initiated the national Watch Your Car Program with the \$12,055 in grant funding.

Victim Assistance

Victims' Rights Program (VRP) The intent of the program is to provide financial support to State and local entities charged with performing duties under A.R.S. Title 13, Chapter 40, Crime Victims' Rights, and A.R. S. Title 8, Chapter 3, Article 7, Victims' Rights for Juvenile Offenses; and to encourage efficient and effective use of resources to meet statutory requirements aimed at ensuring victims' rights and access to justice.

Bullhead City has received \$76,400 since 2000.

Victims of Crime Act (VOCA) through the Arizona Department of Public Safety's Crime Victim Services Unit, provides direct services to victims of crime in Arizona. This is accomplished by assisting, training, and monitoring crime victim services providers throughout the State. It is enabled by the Federal Victims of Crime Act (VOCA) assistance grant.

Bullhead City has received \$240,773 in VOCA funds since 2000.

Arizona Criminal Justice Commission (ACJC) provides Crime Victims Assistance funding for the purpose of assisting local government agencies and private non-profit agencies with operating expenses related to their victim assistance programs.

Bullhead City has received \$71,840 in ACJC funding since 2000.

The Governor's Office for Children, Youth and Families, STOP Violence Against Women Formula Grant encourages the development and implementation of effective, victim-centered law enforcement, prosecution and court strategies to address violent crimes against women and the development and enhancement of victim services involving violent crimes against women.

Bullhead City has received \$322,721 in STOP funds since 2001 for a prosecutor who specializes in domestic violence issues.



Housing/Sewer Assistance

The preservation of housing stock has become one of the primary objectives of citizens, elected officials and staff professionals who believe that the quality of housing is a primary source of neighborhood stability. The cost of new home construction is prohibitive to most low to moderate income families. Our Programs help to preserve and stabilize the existing housing stock.

HOME Grant Funds

This Program will totally replace a mobile home that is in a dilapidated state and can not be rehabilitated with repairs.

Eligibility - Homeowners who meet all of the following criteria:

- ✓ The property to be improved is owner-occupied.
- ✓ The property to be improved is a single-family structure.
- ✓ The applicant's total gross income (all owners of record) does not exceed 80% of the area median income levels established by the U.S. Department of Housing and Urban Development.

The HOME Program was established in 1998. It's a two year funding cycle and 17 homes have been replaced using \$1,058,659 in funding. There is an established waiting list. There is currently an application submitted for \$550,000 to replace 6 homes. Contract should be released in May.

CDBG (Community Development Block Grant) Funds - Each proposed CDBG activity must meet one of the following three National Objectives: Low-Moderate Income Benefit – The activity must benefit low and moderate income persons defined as those persons earning no greater than 80% of the HUD Area Median Income. Slum/Blight – The grant activity must aid in the prevention or elimination of slums or blight. Urgent Need – The grant activity meets other community development needs having a particular urgency which pose a serious and immediate threat to the health or welfare of the community.

Eligibility: For Low-Moderate Income Benefit – 51% of the clients to be served will consist of LM income persons, based on income or at least 51% of project beneficiaries will be members of one or more of the following target groups:

- ✓ Abused children
- ✓ Elderly persons
- ✓ Battered spouses
- ✓ Homeless persons

These funds have been spent on the Boy's & Girls Club, Westcare – Supportive Housing, Safehouse expansion Senior Center and Community Center. The last six years, \$1,866,077 has been earmarked for the on-lot assistance in the sewer districts.

These funds are awarded every two years. An application will be submitted in May of 2007.



Parks, Recreation & Community Services

City of Bullhead City

HTF (Housing Trust Funds) - This program will assist the very low and low income families in making necessary improvements to owner occupied homes that are in need of some minor repairs in order to maintain the health and safety of the family.

\$300,000 was received in August of 2005. This was the City's first application for these grant funds that awarded every two years.

Transit

ADOT 5311 Program – The Federal Transit Administration provides ADOT over \$7.8 million annually to fund rural public transit systems to service communities with under 50,000 population. ADOT distributes a percentage of funds to cities, towns, and Native American tribes to operate these systems at the local level.

ADOT's Section 5311 Program administrators provide technical assistance through local transit studies as well as training opportunities for rural transit administrators. The program assists in the maintenance, development, improvement, and use of public transportation system in rural and small urban areas.

The Bullhead Area Transit System has been part of the 5311 Program since December of 2000.

5310 Program - The Federal Transit Administration provides ADOT in excess of \$3.5 million in formula FTA and Surface Transportation Program (STP) funds annually through the capital assistance program. Eligible recipients include private non-profit and public agencies that provide transportation to the elderly and disabled. 80% Federal funds and 20% local match funds are used annually for the purchase of 75-80 van type vehicles Statewide.

In March of 2005, Bullhead City submitted an application on behalf of the River Valley Seniors, Inc and the BHHS Legacy Foundation, enabling them to receive two vehicles from the 5310 program. Bullhead City continues to administrate this program and provides the River Valley Senior, Inc. program with vehicle maintenance and fuel, used to operate their program.

Cost of two Cutaway Vehicles, equipped with a Wheelchair Lift	\$91,944.00
Required local match	\$10,343.70
5310 Grant Allocation	\$81,600.30
Approximate On Going Cost (Fuel/Maintenance)	\$16,000.00 Annually

Local Transportation Assistance Fund II (LTAF II) – In 1998, the State Legislature passed House Bill 2565 called LTAF II, to assist counties and incorporated communities in Arizona with additional transportation funds based upon a tiered distribution formula during any fiscal year. The fund initially permitted any transportation use in communities and counties outside Maricopa County, as well as those within the County under 50,000 in population.



Parks, Recreation & Community Services



In 2000, additional legislation was passed making the use of LTAF II funds “transit use only” (public transportation sponsored by a local government entity or special needs transportation) for jurisdictions allocated more than \$2,500. This legislative change also made it clearer that Indian Communities could engage in Intergovernmental Agreements with local jurisdictions receiving LTAF II allocations, in order to assist Tribal Governments with their local transit needs.

LTAF II Allocations – BATS:

<u>Used Fiscal Year</u>	<u>Available From Fiscal Year</u>	<u>City Share</u>	<u>City Match</u>	<u>Total Available</u>
2001	2000	91,677	\$22,919	\$114,596
2002	2001	\$65,160	\$16,261	\$81,421
2003	2002	None	None	None
2004	2003	\$46,585	\$11,646	\$58,231
2005	2004	\$85,746	\$21,437	\$107,187
2006	2005	\$33,910	\$8,477	\$42,387
2007	2006	\$112,803	\$28,201	\$141,003

**Beginning in FY 06, ADOT recommended to all rural transit agencies, not to include any estimated LTAF II Funding, as ADOT was anticipating no funds would be available.

Miscellaneous

EDA Technical Assistance Grant Program promotes economic development and alleviates unemployment, underemployment, and outmigration in distressed regions. Programs provide funds to: (1) invest in institutions of higher education to establish and operate University Centers to provide technical assistance to public and private sector organizations with the goal of enhancing local economic development; (2) support innovative approaches to stimulate economic development in distressed regions; (3) disseminate information and studies of economic development issues of national significance; and (4) finance feasibility studies and other projects leading to local economic development. These programs aid the long-range economic development of regions with severe unemployment and low per capita income.

Bullhead City received this Federal grant award in 2006 for \$50,000 for a commercial/industrial center feasibility study to offset the economic loss from the closure of the Southern California Edison Power Plant.

Arizona Department of Commerce REDI Matching Grant Program - The Arizona REDI program provides direct assistance to rural communities in organizing an economic development program or effort, and evaluating community resources. The REDI program provides both technical and matching fund assistance.

Bullhead City received \$15,000 in 2006 that will be applied to the commercial/industrial park feasibility study.



Parks, Recreation & Community Services

City of Bullhead City

Arizona Department of Commerce, Economic Strengths Program funds highway or road projects, which will have a significant and immediate impact on the community's ability to attract, create or retain employment opportunities in Arizona.

Bullhead City has received \$150,000 in funding for the Home Depot project in 2003 and is currently submitting an application for the Target project.

Arizona Department of Environmental Quality recycling grants enhance recycling efforts of communities throughout Arizona. The Waste Reduction Assistance (WRA) program funds projects that significantly reduce the solid-waste stream by purchasing recycling equipment and developing the recycling infrastructure. The Waste Reduction Initiative Through Education (WRITE) program funds education projects that increase the awareness and use of recycling opportunities and educate the public of the need to reduce, reuse and recycle. The required match of each program is 50% of the requested grant funds and can be provided with cash or in-kind.

Bullhead City has pending WRA and WRITE applications for its first recycling efforts, a drop-off recycling program.

Juvenile Accountability Block Grant provides states and local units of government with funds to encourage the development of juvenile justice policies, procedures, and programs that promote juvenile accountability.

Bullhead City received \$49,426 between 2001 and 2004 for a part-time juvenile monitoring probation officer. The City is now funding this position.

Water Infrastructure Finance Authority (WIFA) Project Technical Assistance is a State funded program that assists communities with wastewater and drinking water projects.

Bullhead City received a \$35,000 award in 2006 for design costs of the Section 18 wastewater treatment plant expansion.

BHHS Legacy Foundation grants increase and improve access to healthcare for high-risk, underserved and uninsured populations; improve community health and quality of life through prevention, education and awareness; and support community strengthening efforts around related healthcare-oriented programs/organizations.

Bullhead City received a \$18,700 grant in 2004 that funded a shade ramada and drinking fountain along the trail by Ken Fovargue Park.

Mohave's From the Heart is a relatively new local grant program that uses Mohave Electric Cooperative, Inc. members' donations and BHHS Legacy Foundation matching donations to fund worthwhile community causes and needs including but not limited to needs of a charitable, literary, or energy related nature or for food, clothing, shelter, medical and educational needs within the area of Mohave County.

Bullhead City received \$10,000 in funds to assist low-income residents with on-lot sewer connection costs.



Parks, Recreation & Community Services

City of Bullhead City

HURF Exchange - The HURF Exchange Program allows the various COGs and MPOs to exchange a portion of their Federal-aid Highway funds to ADOT in exchange for HURF funds for eligible local highway projects.



Budget Summary

Parks, Recreation & Community Services

City of Bullhead City

	<i>FY 04-05</i>	<i>FY 05-06</i>	<i>FY 06-07</i>	<i>FY 06-07</i>	<i>FY 07-08</i>
	<i>Actual</i>	<i>Actual</i>	<i>Budget</i>	<i>Estimate</i>	<i>Budget</i>
<i>Expenditure Category</i>					
Personal Services	\$1,698,687	\$1,906,297	\$2,624,608	\$2,538,494	\$3,067,534
Contractual Services	766,765	868,692	1,145,525	971,066	1,382,885
Commodities	328,185	341,114	403,722	468,147	539,534
Capital Outlay	231,965	34,766	303,833	295,400	315,679
Contingency	0	0	7,013	0	0
Operating Transfers	39,363	0	0	0	0
<i>Total</i>	<i>\$3,064,965</i>	<i>\$3,150,869</i>	<i>\$4,484,701</i>	<i>\$4,273,107</i>	<i>\$5,305,632</i>
<i>Expenditures by Program</i>					
Office of the Director	\$0	\$0	\$222,494	\$210,119	\$220,160
Recreation	512,265	548,432	570,082	560,926	815,756
Parks Maintenance	1,074,453	1,236,135	1,624,655	1,555,416	1,830,889
Facilities Management	574,647	605,879	669,986	647,481	957,775
Housing	0	0	163,259	159,940	173,227
Grants	0	0	0	0	92,423
Transit	903,600	760,423	1,234,225	1,139,225	1,215,402
<i>Total</i>	<i>\$3,064,965</i>	<i>\$3,150,869</i>	<i>\$4,484,701</i>	<i>\$4,273,107</i>	<i>\$5,305,632</i>
<i>Expenditures by Fund</i>					
General Fund	\$2,161,365	\$2,390,446	\$3,250,476	\$3,133,882	\$4,090,230
Transit	903,600	760,423	1,234,225	1,139,225	1,215,402
<i>Total</i>	<i>\$3,064,965</i>	<i>\$3,150,869</i>	<i>\$4,484,701</i>	<i>\$4,273,107</i>	<i>\$5,305,632</i>
<i>Staffing</i>					
Parks, Rec & Community Svcs	34.5	34.5	39.0	40.0	44.0
<i>Total FTE</i>	<i>34.5</i>	<i>34.5</i>	<i>39.0</i>	<i>40.0</i>	<i>44.0</i>



Schedule of Grants Summary

City of Bullhead City

		<i>Carryover</i>	<i>One Time</i>	<i>Total</i>
<i>Parks and Trails</i>	RP-Soccer Field Improvements	\$40,033	\$207,813	\$247,846
	CP-Non-Motorized Boat Launch	40,000	992,000	1,032,000
	Section 12 Development	0	2,120,000	2,120,000
	RP-North Beach	553,799	0	553,799
	RP-Softball Field Complex	217,667	0	217,667
	CP-Fish Cleaning Station	33,500	0	33,500
	<i>Total Parks and Trails</i>		<i>\$ 884,999</i>	<i>\$ 3,319,813</i>
<i>Law Enforcement</i>	Governor's Office of Highway Safety	\$55,000	\$0	\$55,000
	Bulletproof Vests	4,163	0	4,163
	JAG	10,700	0	10,700
	State Lake Improvement Fund -Police	0	123,000	123,000
	<i>Total Law Enforcement</i>		<i>\$69,863</i>	<i>\$123,000</i>
<i>Victim Assistance</i>	VRP - Police	\$0	\$6,950	\$6,950
	VRP - Prosecutor	0	8,400	8,400
	VOCA	0	60,073	60,073
	ACJC	0	14,988	14,988
	STOP	74,336	0	74,336
	<i>Total Victim Assistance</i>		<i>\$74,336</i>	<i>\$90,411</i>
<i>Housing/Sewer Assist.</i>	2005 HOME	\$45,000	\$0	\$45,000
	2005 CDBG	548,174	0	548,174
	2005 HTF	30,000	0	30,000
	2007 HOME Total Replacement	0	279,500	279,500
	2007 HTF	173,330	0	173,330
	2007 CDBG	0	345,737	345,737
	<i>Total Housing/Sewer Assistance</i>		<i>\$796,504</i>	<i>\$625,237</i>
<i>Transit</i>	ADOT-Transit Grant	\$0	\$548,965	\$548,965
	<i>Total Transit</i>		<i>\$0</i>	<i>\$548,965</i>
<i>Miscellaneous</i>	Economic Strengths-Mohave Crossroads	\$0	\$367,355	\$367,355
	Commerce Park	0	250,000	250,000
	ADEQ Recycling Grant	0	27,500	27,500
	Well Meter Replacement Program	0	25,000	25,000
	Wastewater Lift Station Improvements	0	300,000	300,000
	East West Corridor	0	450,000	450,000
	Contingency	0	425,664	425,664
	<i>Total Miscellaneous</i>		<i>\$0</i>	<i>\$1,845,519</i>
<i>Total Grants</i>		<i>\$1,825,702</i>	<i>\$6,552,945</i>	<i>\$8,378,647</i>



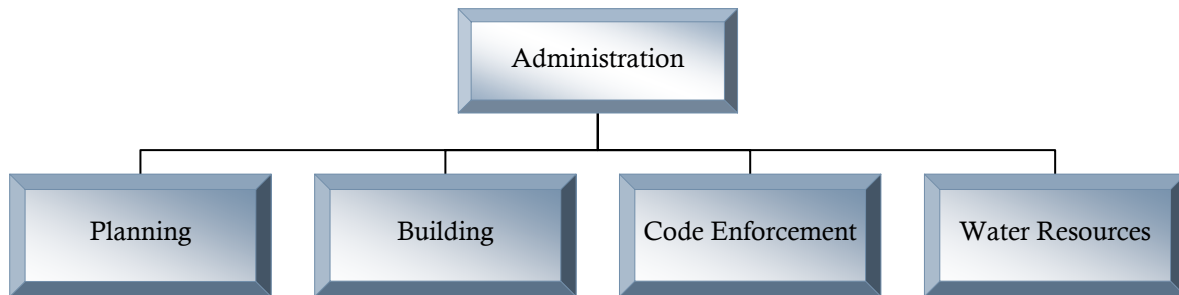
Parks, Recreation & Community Services





Development Services

City of Bullhead City



Department Description

The Office of the Director oversees the operations of the Divisions of Building, Code Enforcement, Planning and Zoning, and Water Resources. The Planning and Zoning Division is responsible for the coordination of all long-range and current planning functions in the City in order to ensure the long-term sustainability and vitality of Bullhead City. The Building Division is the central resource for building construction, code information, plan review, permit issuance and building construction inspection and works with citizens and contractors to assure that their projects meet or exceed required International Construction Code requirements. The Code Enforcement Division helps maintain and improve our community by administering the City Codes established by the City Council and works with citizens, neighborhood associations, public service agencies and other City Departments to facilitate voluntary compliance with City Codes, assist public outreach programs, and establish community priorities for enforcement programs. The Water Resources Division administers the City's contracts with the Bureau of Reclamation, Arizona Department of Water Resources, Mohave County Water Authority, and the local water utility companies. The Division oversees implementation of the City's Water Conservation Plan as well as the City codes associated with the Plan. This Division also serves as the staff liaison for the Water Resources Advisory Committee.

FY 2006-07 Highlights

- ✓ Continued to work to achieve efficiency in the Department.
- ✓ Completed an Annexation Policy for Bullhead City.
- ✓ Researched the use of Form Based Codes within Bullhead City.
- ✓ Participated on the Impact Fee Team.
- ✓ Participated on the Alternative Expenditure Limit Team.
- ✓ Implemented and monitored the City's General Plan and Laughlin Ranch Amendment.
- ✓ Assisted with preparation of an Affordable Housing Needs Assessment and Strategy.
- ✓ Processed applications for 15 abandonments, 2 comprehensive sign plans, 12 conditional use permits, 25 land splits, 25 subdivisions, 15 temporary use permits, 10 variances, 27 zoning map changes and over 135 promotional display permits.



Development Services

City of Bullhead City

- ✓ Presented code workshops for the local contractors assisted with outreach luncheons.
- ✓ Assisted with the implementation of the Innoprise Automated Permit and Inspection System.
- ✓ Processed applications for a total of 2,421 building permits broken down as 403 for accessory structures, 365 for single family residential, 48 for multiple family residential, 105 for commercial, 766 for electrical/mechanical plumbing and 734 for miscellaneous work.
- ✓ Provided priority service for Economic Development projects including Lowe's Home Improvement Center, Kohl's, Target, I Hop Restaurant, WARMC Hospital, and Laughlin Ranch Clubhouse.
- ✓ Provided a variety of ongoing training for staff on new building codes.
- ✓ Increased productivity in the Code Enforcement Program.
- ✓ Actively enforced Chapter 8.08-Nuisances, Chapter 15.54-Property Maintenance, Title 16 Subdivisions, and Title 17-Zoning of City Code.
- ✓ Performed 6,446 violation inspections, resolved 2,121 complaints, prepared 3,444 violation notices, processed 43 criminal complaints, spent 3,327 hours in the field and 4200 hours in the office, and drove 21,620 miles.
- ✓ Assisted with implementation of the Innoprise Automation Program.
- ✓ Established an Abandoned Shopping Cart Recovery Program.
- ✓ Administered the City's contract with the Bureau of Reclamation for an allocation of Colorado River water.
- ✓ Improved efficiency of the required monthly and annual water reports.
- ✓ Implemented and monitored the City's Water Conservation Plan.
- ✓ Administered two grant projects involving water conservation.

FY 2007-08 Objectives

- ✓ Provide excellent customer service by maintaining customer service levels.
- ✓ Provide service as a resource to various City teams by maintaining role on various City teams.
- ✓ Administer and implement the Bullhead City General Plan by maintaining compliance with the plan.



Development Services

City of Bullhead City

- ✓ Provide timely review of projects by maintaining the current review times for projects.
- ✓ Continue to improve the plan review process, improving on the ten day turn around time for residential reviews and fifteen day for commercial reviews by increasing the amount of commercial plan reviews done in-house.
- ✓ Improve the information available to the public regarding code requirements, review procedures and status of current reviews and applications for permits by maintaining review and inspection schedules and provide priority service for Economic Development Projects.

Maintain service efficiency by implementing a two business day initial response time for inspection of violation complaints. Resolve violations within 60 days of the initial contact.

- ✓ Administer and implement the Bullhead City Water Conservation Plan by maintaining compliance with the Plan.
- ✓ Provide timely submittal of all water related reports by maintaining the current submittal times for reports.

<i>Performance Indicators</i>	<i>2006 Actual</i>	<i>2007 Projected</i>	<i>2008 Projected</i>
Maintain customer service levels	N/A	90%	95%
Maintain role on City teams	N/A	100%	100%
Maintain service efficiency	95%	95%	95%
15 day turn around for Zoning Review	100%	100%	100%
30-60 day turn around Plan Review	100%	100%	100%
Down Time Caused by Errors in Plan Review	3%	2%	2%
Plan review time Single Family	10 Days	8 Days	8 Days
Plan review time Commercial	15 Days	10 Days	10 Days
Two day initial response time	95%	95%	100%
Resolve violations within 60 days	80%	80%	100%
Maintain compliance with Plan	95%	100%	100%
Maintain current submittal times	100%	100%	100%



Budget Summary Development Services

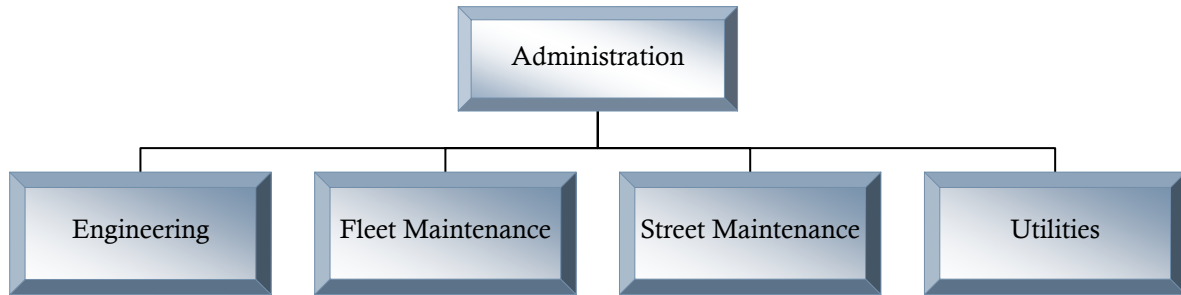
City of Bullhead City

<i>Expenditure Category</i>	<i>FY 04-05 Actual</i>	<i>FY 05-06 Actual</i>	<i>FY 06-07 Budget</i>	<i>FY 06-07 Estimate</i>	<i>FY 07-08 Budget</i>
Personal Services	\$1,304,904	\$1,499,466	\$1,920,808	\$1,796,189	\$2,030,099
Contractual Services	376,339	858,357	830,467	721,923	999,992
Commodities	21,871	37,170	24,700	20,480	19,150
Capital Outlay	0	6,736	18,659	17,745	0
Total	\$1,703,114	\$2,401,729	\$2,794,634	\$2,556,337	\$3,049,241
<i>Expenditures by Program</i>					
Office of the Director	\$0	\$0	\$220,148	\$194,627	\$236,484
Planning	668,831	686,755	361,710	278,957	403,735
Building	865,030	1,086,329	1,196,080	1,089,776	1,180,750
Code Enforcement	49,419	56,941	482,471	458,752	561,002
Water Impost	119,834	571,704	516,725	516,725	624,770
Water Resources	0	0	17,500	17,500	42,500
Total	\$1,703,114	\$2,401,729	\$2,794,634	\$2,556,337	\$3,049,241
<i>Expenditures by Fund</i>					
General Fund	\$1,583,280	\$1,830,025	\$2,260,409	\$2,022,112	\$2,381,971
Street Fund	0	0	0	0	0
Wastewater Fund	0	0	0	0	0
Water Impost	119,834	571,704	516,725	516,725	624,770
Flood Control	0	0	0	0	0
Water Resources	0	0	17,500	17,500	42,500
Total	\$1,703,114	\$2,401,729	\$2,794,634	\$2,556,337	\$3,049,241
<i>Staffing</i>					
Development Services	23.0	26.0	31.0	31.0	31.0
Total FTE	23.0	26.0	31.0	31.0	31.0

*Does not include Cibola loan repayment



Public Works



Department Description

The Public Works Office of the Director oversees the day-to-day activities of the Public Works Department. This includes Fleet Maintenance and the Fuel Facility, Streets, the Utilities Division and Engineering.

The Engineering Division is responsible for the expeditious review, approval and processing of municipal services for land development, undertaking traffic engineering and transportation engineering studies, designs, and impact assessment. The division is responsible for the planning, design and construction of municipal servicing capital projects including roads, sidewalks, street lighting, water mains, sanitary and storm sewers, service connections to private property, and storm water management.

Fleet Maintenance is responsible for the purchase and maintenance of all City vehicles. The 318 vehicle fleet includes Police vehicles and boats, Wastewater trucks, BATS bus line, street sweepers, cranes and dump trucks. Fleet Maintenance is also responsible for the fuel the City, schools and Fire Department uses.

Street Maintenance is responsible for maintaining city streets. This includes repairing street infrastructure, sidewalks, curbs and handicap ramps, performing street sweeping services, maintaining alleys, shoulders, streetlights, street signage and striping, and providing street patching and overlay service.

FY 2006-07 Highlights

- ✓ Accepted the Clean Water State Revolving Fund for Performance and Innovation in the SRF Creating Environmental Success (PISCES) Award for sewerage Bullhead City.
- ✓ A presentation to the Colorado River Regional Sewer Coalition was given at the October 2006 meeting in Parker. Over \$150 million was spent on Sewering, Septic Tank Removal, Treatment Plant Expansions and Related Street Restoration to eliminate the use and installation of septic tanks.
- ✓ Provided all control surveying for City projects.
- ✓ The Mohave Road portion of the East/West Corridor project was completed. This marks the first East/West Corridor road to reach the Bullhead Parkway.



Public Works

City of Bullhead City

- ✓ Widened the north end of Bullhead Parkway to 4 lanes.
- ✓ Expansion to the Section 18 Waste Water Treatment Plant is almost completed. This project was awarded to CDM, a company recently awarded two prestigious awards from environmental engineers and their peers.
- ✓ Fleet Division hours were extended to help serve the City.
- ✓ An on-call system was put into place for early morning problems that come up before the Fleet Division opens.
- ✓ On-going technical training was extended and saw 3 mechanics attend 5 different seminars.
- ✓ A transmission-flushing machine was purchased, and for the first time in fleet history, all vehicles with automatic transmissions are now being serviced at regular intervals.
- ✓ A new tire vendor was found, saving an average of 8% in tire expenses.
- ✓ An All-Data automotive technical service information system was installed in November of 2006.
- ✓ An inventory analysis was performed on the 318 vehicles used by the City. The average age of each vehicle is 6.7 years old.
- ✓ (Poured Concrete Valley Drain across road at Rivergardens and Riverfront and Riverfront and Langford.
- ✓ Measured roads for Pavement Management Program.
- ✓ Installed 8546 linear feet of curbing on medians on Colorado Blvd. Also, put down decorative rock in medians.
- ✓ Paved a total of 2.14 miles of shoulders on the Parkway.
- ✓ Assisted in SID 3 by paving back portions on Ramar Road.
- ✓ Made and installed decals for all new Police vehicles.
- ✓ Crack sealed all of the Parkway.
- ✓ Assisted Wastewater in patching back their cuts on quite a few occasions.



Public Works



FY 2007-08 Objectives

- ✓ To reduce the City's dependence on outside consultants and costs associated with professional services by continuing to develop in-house design and construction management without significantly increasing operational costs.
- ✓ Maintain Consistent, efficient and prompt review of all developmental submittals by reviewing all submittals in-house using well-defined standards in a consistent manner.
- ✓ Odometer readings will be monitored through the Petro-Vend System to create a more productive environment for mechanics.
- ✓ To increase productivity of preventative maintenance to all existing accepted right of ways and unpaved roads for safe use by providing complete maintenance of all City streets, keep all City streets and property debris, weed, and graffiti free, maintenance of City signs, traffic and street lights, and pavement striping and marking.

<i>Performance Indicators</i>	<i>2006 Actual</i>	<i>2007 Projected</i>	<i>2008 Projected</i>
Projects Designed In-House	8	10	12
Percent Projects Managed In-House	90	95	95
Percent Submittals Reviewed In-House	100	100	100
Reviews Completed per Established Guidelines	95	99	99
Service Requests	410	410	410
Graffiti Requests	158	100	100
Shoulder Maintenance	360	3,065	1,000
Lane Miles Swept Per Year	2,284	5,000	10,000
Curb and Gutter Linear Feet	n/a	2,260	2,500



Budget Summary Public Works

City of Bullhead City

<i>Expenditure Category</i>	<i>FY 04-05 Actual</i>	<i>FY 05-06 Actual</i>	<i>FY 06-07 Budget</i>	<i>FY 06-07 Estimate</i>	<i>FY 07-08 Budget</i>
Personal Services	\$2,978,580	\$3,417,976	\$4,038,132	\$3,927,699	\$4,506,495
Contractual Services	2,325,920	2,790,538	2,949,783	2,821,400	3,697,359
Commodities	441,897	553,174	614,000	636,631	751,606
Capital Outlay	639,629	1,050,581	1,047,307	835,940	591,616
Contingency	6,598	23,849	261,000	136,440	705,868
Depreciation	1,903,003	2,411,700	1,488,075	1,488,075	1,758,359
Transfers	657,965	0	0	0	0
Debt Service	1,220,423	1,459,350	3,914,772	3,914,772	3,895,550
Street Lights	23,229	29,327	42,491	42,491	67,491
Total	\$10,197,244	\$11,736,495	\$14,355,560	\$13,803,448	\$15,974,344
Expenditures by Program					
Office of the Director	\$179,800	\$185,083	\$482,037	\$465,776	\$568,415
Engineering	769,738	966,623	1,008,324	894,039	1,335,691
Street Maintenance	1,763,542	2,106,300	2,778,417	2,451,815	2,730,569
Street Lighting Districts	23,229	29,327	42,491	42,491	67,491
Fleet Maintenance	1,924,967	2,216,223	2,246,245	2,261,435	2,502,394
Utility Water Operations	0	0	75,000	75,000	28,000
Utilities – Wastewater	4,967,319	5,219,653	7,091,930	7,075,376	8,476,515
Fleet Replacement	568,649	1,013,286	631,116	537,516	265,269
Total	\$10,197,244	\$11,736,495	\$14,355,560	\$13,803,448	\$15,974,344
Expenditures by Fund					
General Fund	\$949,538	\$643,026	\$692,489	\$593,309	\$985,109
Street Fund	1,763,542	2,368,652	3,146,065	2,803,752	3,137,055
Wastewater Fund	4,967,319	5,427,068	7,454,650	7,425,816	8,873,889
Flood Control	0	38,912	67,504	64,129	115,137
Utility Water Ops	0	0	75,000	75,000	28,000
Fleet Replacement	568,649	1,013,287	631,116	537,516	265,269
Street Lighting Fund	23,229	29,327	42,491	42,491	67,491
Fleet Fund	1,924,967	2,216,223	2,246,245	2,261,435	2,502,394
Total	\$10,197,244	\$11,736,495	\$14,355,560	\$13,803,448	\$15,974,344
Staffing					
Public Works	62.0	68.0	65.0	65.0	66.0
Total FTE	62.0	68.0	65.0	65.0	66.0



Capital Improvement Plan

City of Bullhead City

Developing the Capital Improvement Plan

The Capital Improvement Plan (CIP) is the City's five-year blueprint for creating and maintaining the crucial infrastructure that will support the continued growth and development of Bullhead City. Each year, in conjunction with the annual budgeting process, the Finance Department coordinates the process of revising and updating the long-range CIP document. The mission statement, values, priority areas, goals, and objectives established by Bullhead City's elected officials determine the broad parameters for incorporating new capital improvement projects into the CIP. Other documents, such as the Bullhead City General Plan, provide valuable information and guidance in the preparation of the capital plan.

The City's professional staff in Administration, Public Works, Development Services, Parks, Recreation & Community Services, Finance, and Police Departments participates in the review of past capital project accomplishments and the identification of new projects for inclusion in the plan. Citizen input was obtained through an Alternative Expenditure Limitation (AEL) Committee and from constituents that contact the City Council and City management directly.

Projects included in the 2008-2012 CIP will form the basis for appropriations in the 2007-2008 fiscal year budgets. Some projects will affect the City's budget process five to ten years into the future. Individual projects will continue to be subjected to ongoing community and City Council review and discussion during the annual appropriations process.

The Capital Improvement Plan is also an important public communication medium. The CIP gives residents and businesses a clear and fairly accurate view of the City's long-term direction in the area of capital improvements and a better understanding of the City's ongoing needs for stable revenue sources to fund large or multi-year capital projects.

What are Capital Improvements?

Capital improvements are the foundation for facilities and amenities within the City. Streets, wastewater treatment plants, park improvements and buildings, and major, one-time acquisitions of equipment, are all considered capital improvements. Projects in the CIP generally cost more than \$50,000 and have a projected minimum life span of five years.

Financing the Capital Improvement Plan

When developing the capital improvement plan, the City must consider the ability to finance the needed projects. This involves prioritization of projects while maximizing use of available financing mechanisms. Since so many projects require the use of debt financing to complete, the capital budget is directly related to the City's debt budget. The use of bonded debt may also require voter authorization. This is acquired through what is known as a bond election. The City's available financing mechanisms include some or all of the following sources.



Capital Improvement Plan

City of Bullhead City

Pay-As-You-Go Financing

Operating Funds Transfers - These transfers are necessary to help fund the impact of current residents on public infrastructure.

Replacement Funds – The replacement of vehicles can have a major impact on the operating budget from year to year. To minimize the impact, the City sets funding aside each year to replace existing vehicles.

Grants and Other Intergovernmental Funding

There are a number of grants available from Federal, State, and County sources. The City aggressively pursues this type of funding.

Carryover Projects/Fund Balance

Due to the nature of capital projects, the life of a project may span across fiscal years. As funds are received to fund a project, they are accumulated in the appropriate capital fund and expended as projects progress. When the funds are not spent in one year they remain in the fund balance, much like a savings account, to be used in the following fiscal years. This is also referred to as carryover. As the City refines the annual CIP process, these “carry over” projects will be redefined into areas of “contractual liability”, and ongoing projects will be re-appropriated in the following year as all of the financing is reevaluated to ensure project and funding viability.

Highway User Revenue Fund Bonds

Highway User Revenue Fund (HURF) Bonds are special revenue bonds specifically issued for the purpose of constructing street and highway projects. The bonds are secured by gas tax revenues distributed to cities and towns throughout the State based on a formula of population and gas sales within the county of origin. The bonds must be voter approved and the amount the City may issue is limited by the amount of annual HURF revenues from the State. The annual total debt service (principal and interest), must not exceed one-half of the annual HURF revenues received by the City.

Revenue Bonds

Revenue bonds are backed only by revenues derived from the project or system they are used to build or create in the form of user charges or fees for services. They must be voter approved. Revenue bond indenture agreements may include a reserve requirement.

Improvement Districts

Improvement districts (ID) are legally designated geographic areas in the City which, through the consent of the affected property owners, pay for public improvements through a supplemental tax assessment. This financing approach ties the repayment of debt to those property owners who most directly benefit from the improvements financed.



Capital Improvement Plan

City of Bullhead City

While ID bonds are not subject to specific debt limits, they do entail several practical constraints: 1) affected property owners must agree to the creation of the district; 2) LID debt appears in the City's financial statements as an obligation of the City, and can affect the City's bond ratings; 3) LIDS often include a "general" City contribution (for the share of improvements that benefit property owners outside the district) which must be financed with other sources.

Municipal Property Corporation Bonds

The Municipal Property Corporation or MPC is a non-profit organization, over which the City exercises significant oversight authority, including the appointment of its governing board. The City may enter into an agreement with an MPC under which the corporation sells bonds and pays for capital improvements. Over a period of years, the improvement will be purchased from the corporation by the City.

In order for the MPC to market its bonds, the City typically pledges excise taxes (e.g., City sales tax, franchise fees, certain state-shared taxes or other undesignated revenues), and further pledges that, before entering into a purchase agreement with the MPC, actual annual excise tax collections will be at least three times the maximum annual debt service payment for all MPC bonds.

Water Infrastructure Financing Authority

The Water Infrastructure Financing Authority (WIFA) provides financial assistance to municipalities and other public agencies for constructing, acquiring or improving wastewater treatment facilities, drinking water facilities and other related water quality facilities and projects. WIFA bonds historically offer significantly lower interest rates and bond issuance costs as it has the ability to leverage several revenue sources as repayment or combine bond sales for multiple municipalities and/or political subdivisions, thereby lowering the costs. Once the bonds are sold, the proceeds are "loaned" to the municipality on agreed upon terms.

Debt and Capital Budgets Relationship

The capital improvement plan obviously impacts the City's debt budget. In most cases the repayment of debt also affects the available revenues for other operating expenses. General long term debt is budgeted and expended in the debt service funds, while enterprise fund debt is shown in the respective enterprise fund.

Operating and Capital Budget Relationship

The capital improvement plan also impacts the operating budget as projects are completed and operating funds are necessary for the routine maintenance and operation of facilities and equipment including, utilities, staffing, repairs, fuel for heavy equipment and equipment maintenance. Recurring equipment replacement expenses for new patrol cars, street sweepers, and recurring maintenance costs such as street asphalt overlay are also funded through the operating budget. These ongoing costs must be tied to ongoing revenues (i.e., sales tax, user fees, and intergovernmental revenues) to ensure they can be sustained into the future.



Capital Improvement Plan AEL Capital Improvements

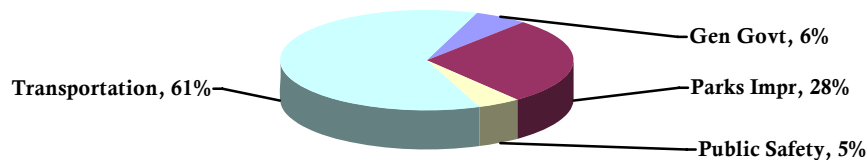


	<i>FY 2007-08</i>	<i>FY 2008-09</i>	<i>FY 2009-10</i>	<i>FY 2010-11</i>	<i>FY 2011-12</i>	<i>Total</i>
General Government						
Water Rights	\$1,000,000	\$0	\$0	\$0	\$0	\$1,000,000
Total Expenditures	\$1,000,000	\$0	\$0	\$0	\$0	1,000,000
Parks Improvements						
RP-Soccer Improvements	\$455,659	\$892,187	\$0	\$0	\$0	1,347,846
RP-Baseball Complex	0	0	0	2,576,760	0	2,576,760
CP-Renovation/Ramada	500,000	500,000	0	0	0	1,000,000
Total Expenditures	\$955,659	\$1,392,187	\$0	\$2,576,760	\$0	4,924,606
Public Safety						
Radio System Upgrade	\$651,182	\$185,000	\$0	\$0	\$0	836,182
Total Expenditures	\$651,182	\$185,000	\$0	\$0	\$0	836,182
Transportation						
Ramar & Goldrush	\$2,000,000	\$1,500,000	\$0	\$0	\$0	\$3,500,000
Parkway Curb & Gutters	0	500,000	0	2,000,000	0	2,500,000
Landon & Arcadia	0	500,000	3,500,000	0	0	4,000,000
Traffic Signals	250,000	0	0	500,000	0	750,000
Total Expenditures	\$2,250,000	\$2,500,000	\$3,500,000	2,500,000	\$0	\$10,750,000
Grand Total	\$4,856,841	\$4,077,187	\$3,500,000	\$5,076,760	\$0	\$17,510,788

FINANCIAL RESOURCES

	<i>FY 2007-08</i>	<i>FY 2008-09</i>	<i>FY 2009-10</i>	<i>FY 2010-11</i>	<i>FY 2011-12</i>	<i>Total</i>
General Fund	\$4,400,563	\$3,577,187	\$3,500,000	\$3,788,380	\$0	\$15,266,130
Flood Control	0	500,000	0	0	0	500,000
State Aid	207,813	0	0	1,288,380	0	1,496,193
Carryover	148,465	0	0	0	0	148,465
Contribution	100,000	0	0	0	0	100,000
Total Funding	\$4,856,841	\$4,077,187	\$3,500,000	\$5,076,760	\$0	\$17,510,788

AEL Capital Improvements by Type





Capital Improvement Plan All Projects

City of Bullhead City

	<i>FY 2007-08</i>	<i>FY 2008-09</i>	<i>FY 2009-10</i>	<i>FY 2010-11</i>	<i>FY 2011-12</i>	<i>Total</i>
Public Safety						
Radio System Upgrade	\$651,182	\$185,000	\$0	\$0	\$0	\$836,182
Animal Control Bldg. Expansion	0	226,000	227,375	0	1,479,795	1,933,170
Multi-Agency Boat Storage Facility	0	0	212,500	187,500	0	400,000
Total Expenditures	651,182	411,000	439,875	187,500	1,479,795	3,169,352
Parks Improvements						
RP-Softball Field Complex II	\$0	\$0	\$0	\$0	\$0	\$0
RP-Soccer Improvements	455,659	892,187	0	0	0	1,347,846
RP-Baseball Complex	0	0	0	2,576,760	0	2,576,760
RP-North Beach Improvements	563,799	0	0	0	0	563,799
Lakeside Drive Trail	0	0	0	0	0	0
Community Center	39,598	0	8,150,000	7,650,000	0	15,839,598
CP Non-Motorized Boat Launch	1,232,000	200,000	0	0	0	1,432,000
CP Fish Cleaning Station	38,284	0	0	0	0	38,284
Section 18 Park	0	0	70,000	1,500,000	5,130,000	6,700,000
RP-Skate Park Improvements	170,000	0	0	0	0	170,000
Park Development	0	150,000	150,000	150,000	150,000	600,000
CP-Renovation/Ramada	500,000	500,000	0	0	0	1,000,000
RP-Dog Park	0	50,000	50,000	0	0	100,000
Fire Station Park	0	0	0	0	863,700	863,700
RP-Softball Field Complex III	217,667	0	0	0	0	217,667
KFP-Basketball Ct Replacement	50,000	0	0	0	0	50,000
Section 12 Development	2,120,000	0	750,000	1,000,000	0	3,870,000
RP-Parks Admin. Building	0	154,800	0	0	0	154,800
CP-New Seawalls	0	1,000,000	0	0	0	1,000,000
Total Expenditures	\$5,387,007	\$2,946,987	\$9,170,000	\$12,876,760	\$6,143,700	\$36,524,454
Storm Water						
Drainage Sys. for Chap. Wash	\$300,000	\$ 0	\$0	\$0	\$4,200,000	\$4,500,000
Total Expenditures	\$300,000	\$ 0	\$0	\$0	\$4,200,000	\$4,500,000
Transportation						
Clubhouse/SR95 Traffic Signal	\$110,000	\$0	\$0	\$0	\$0	\$110,000
East-West Corridor	1,000,000	0	0	0	0	1,000,000
Ramar & Goldrush	2,000,000	1,500,000	0	0	0	3,500,000
Neighborhood St. Imp. Prgm	4,844,000	3,000,000	3,000,000	3,000,000	3,000,000	16,844,000
North-South Corridors	0	0	0	0	12,000,000	12,000,000



Capital Improvement Plan All Projects



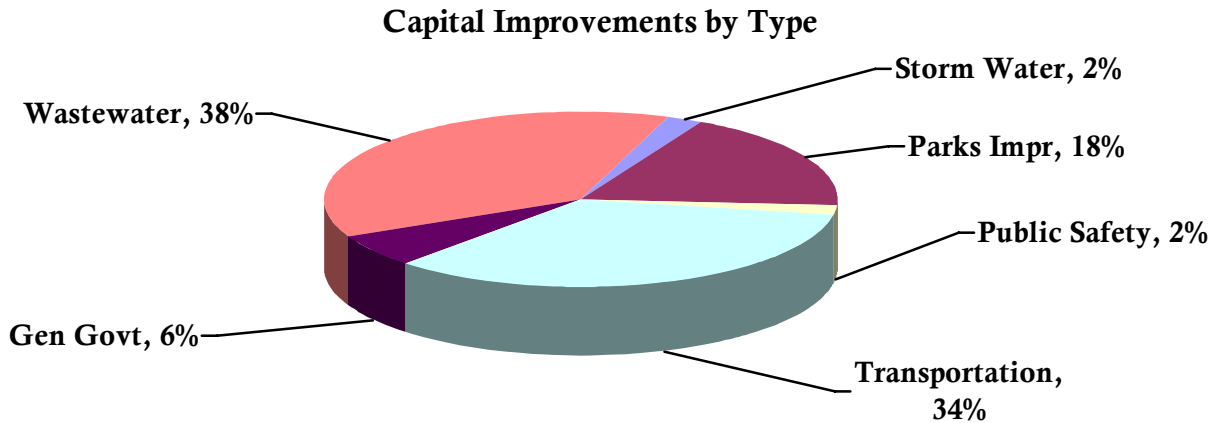
	<i>FY 2007-08</i>	<i>FY 2008-09</i>	<i>FY 2009-10</i>	<i>FY 2010-11</i>	<i>FY 2011-12</i>	<i>Total</i>
Transportation (Cont'd)						
2nd Bullhead-Laughlin Bridge	\$945,524	\$0	\$0	\$0	\$20,200,000	\$21,145,524
Hancock Road/Alta Vista	0	200,000	0	0	0	200,000
Bullhead Parkway Curb-Gutters	0	500,000	0	2,000,000	0	2,500,000
Sidewalk Master Plan	0	200,000	200,000	200,000	200,000	800,000
Street Landscaping	0	0	0	0	5,000,000	5,000,000
Landon & Arcadia	0	500,000	3,500,000	0	0	4,000,000
Traffic Signals	250,000	0	0	500,000	0	750,000
Total Expenditures	\$9,149,524	\$5,900,000	\$6,700,000	\$5,700,000	\$40,400,000	\$67,849,524
Wastewater						
SID #3 Construction	\$10,319,605	\$0	\$0	\$0	\$0	\$10,319,605
Sect. 18 Treat. Plant Exp. I.	7,086,512	0	0	0	0	7,086,512
Sect. 10 Treat. Plant Exp. II	0	0	0	0	20,000,000	20,000,000
Historic Bullhead Main	750,000	500,000	0	0	0	1,250,000
Sewer Improvements	200,000	200,000	200,000	200,000	200,000	1,000,000
Lift Station Improvements	3,175,207	2,500,000	0	0	0	5,675,207
Sect. 16 Treat. Plant Closure	0	250,000	0	0	0	250,000
Reuse Water Network	0	0	500,000	500,000	500,000	1,500,000
Lift Station 10-1 Expans	0	0	200,000	1,300,000	0	1,500,000
Water Treatment Plant	0	0	0	0	5,000,000	5,000,000
Sect. 18 Treat. Plant Exp. II	0	0	0	0	20,000,000	20,000,000
Total Expenditures	\$21,531,324	\$3,450,000	\$900,000	\$2,000,000	\$45,700,000	\$73,581,324
General Government						
Admin. Complex New Bldg	\$1,200,000	\$0	\$0	\$0	\$0	\$1,200,000
Admin. Complx Renovation	0	150,000	0	0	0	150,000
Admin. Complx-Pump Rm	67,621	0	0	0	0	67,621
Mech. Bldg Improvements	0	65,000	0	0	0	65,000
Commerce Park	250,000	1,000,000	2,000,000	2,000,000	0	5,250,000
Info Tech Equip. New Bldg	250,000	0	0	0	0	250,000
Warehouse Building	0	100,000	0	0	0	100,000
Courtyard Improvements	0	100,000	100,000	100,000	0	300,000
Water Rights Acq.	1,000,000	0	0	0	0	1,000,000
Contingency	0	1,000,000	1,000,000	1,000,000	1,000,000	4,000,000
Total Expenditures	\$2,767,621	\$2,415,000	\$3,100,000	\$3,100,000	\$1,000,000	\$12,382,621
Grand Total	\$39,786,658	\$15,122,987	\$20,309,875	\$23,864,260	\$98,923,495	\$198,007,275



Capital Improvement Plan Financial Resources



	<i>FY 2007-08</i>	<i>FY 2008-09</i>	<i>FY 2009-10</i>	<i>FY 2010-11</i>	<i>FY 2011-12</i>	<i>Total</i>
Bond Proceeds	\$0	\$0	\$7,500,000	\$7,500,000	\$37,000,000	\$52,000,000
Contribution	100,000	200,000	1,100,000	1,200,000	0	2,600,000
Federal Aid	1,456,488	1,000,000	350,000	0	20,200,000	23,006,488
Flood Control	1,710,000	500,000	0	0	4,200,000	6,410,000
Fund Balance	24,285,883	0	0	0	0	24,285,883
General Fund	4,981,087	4,572,987	4,038,000	4,047,755	1,629,795	19,269,624
Sewer Fund	744,751	3,450,000	900,000	2,000,000	20,700,000	27,794,751
State Aid	4,921,312	1,650,000	1,401,875	2,466,505	0	10,439,692
Street Fund	1,587,137	1,400,000	1,400,000	1,400,000	1,400,000	7,187,137
Unfunded	0	2,350,000	3,620,000	5,250,000	13,793,700	25,013,700
Total Resources	\$39,786,658	\$15,122,987	\$20,309,875	\$23,864,260	\$98,923,495	\$198,007,275
Grand Total	\$39,786,658	\$15,122,987	\$20,309,875	\$23,864,260	\$98,923,495	\$198,007,275





Capital Improvement Plan



Public Safety

Fund: Municipal Improvements
Project Title: Radio System Upgrade
Project No: PS-0701
Funding Source: AEL - General Fund **Total Project Cost:** \$836,182

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	108,432	542,750	651,182	185,000	0	0	0
Operating Impact:	0	0	0	0	0	0	0

Project Description: This program will upgrade and improve radio coverage and ability to communicate over public safety radio system. This project includes a new radio room (equipment facility) and replacement radio tower at the 911-Communications Center. Additionally, this phase will also include office space for the Vice/Narcotics Section, which is currently housed in the Emergency Operations Center.

Fund: Municipal Improvements
Project Title: Animal Control Building Expansion
Project No: PS-0702
Funding Source: General Fund **Total Project Cost:** \$1,933,170

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	0	0	0	226,000	227,375	0	1,479,795
Operating Impact:	0	0	0	0	0	0	0

Project Description: Animal Control Facility Expansion phase 1 completed in 2002. Phases 2 through 8 are programmed over a 10-year period beginning in 2008/2009 budget. This facility expansion program will increase the facility size by 10,000 square feet over the period.

Fund: Municipal Improvements
Project Title: Multi-Agency Boat Storage Facility
Project No: PS-0702
Funding Source: State Aid, General Fund **Total Project Cost:** \$400,000

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	0	0	0	0	212,500	187,500	0
Operating Impact:	0	0	0	0	0	0	0

Project Description: Construction of a multi-agency boat storage facility in Community Park. It will include paved access road, a six bay (150' x 40') frame and stucco building with block retaining walls on three sides. Structure would be designed to add a second story at a later date that would be level with playing fields. Building would include two restrooms with showers, a small office space, and security.



Capital Improvement Plan



Parks & Recreation/Community Services

Fund: Parks Improvements Fund
Project Title RP-Soccer Improvements
Project No: P&R-0702
Funding Source: AEL - General Fund, State Aid **Total Project Cost:** \$1,347,846

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	40,033	415,626	455,659	892,187	0	0	0
Operating Impact:	0	0	0	0	0	0	0

Project Description: Project includes the installation of field lighting on North and South 10-acre soccer field site, plus a new lighted 10-acre site. Restroom concession building, road realignment, and new paved lighted parking.

Fund: Parks Improvements Fund
Project Title RP-Baseball Complex
Project No: P&R-0703
Funding Source: AEL - General Fund, State Aid **Total Project Cost:** \$2,576,760

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	0	0	0	0	0	2,576,760	0
Operating Impact:	0	0	0	0	0	0	0

Project Description: The project includes design, engineering, and construction of the City's first baseball four-plex, including auxiliary amenities such as concession/restroom building, and paved parking.

Fund: Parks Improvements Funds
Project Title RP-North Beach Improvements
Project No: P&R-0704
Funding Source: General Fund, State Aid **Total Project Cost:** \$563,799

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	563,799	0	563,799	0	0	0	0
Operating Impact:	0	0	0	0	0	0	0

Project Description: This project includes an additional paved beach access to the far Northwest end of Rotary Park, pathway lighting, trees, shade ramadas, picnic facilities, and grass.



Capital Improvement Plan



Parks & Recreation/Community Services

Fund: Parks Improvements Fund
Project Title: Community Center
Project No: P&R-0706
Funding Source: Contributions, Bond Proceeds **Total Project Cost:** \$15,839,598

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	39,598	0	39,598	0	8,150,000	7,650,000	0
Operating Impact:	0	0	0	0	0	0	0

Project Description: Design and construction of a 40,000 square foot community center that will include an indoor pool, Recreation Division offices, gymnasium/auditorium with kitchen, multi-purpose rooms, and classrooms.

Fund: Parks Improvements Fund
Project Title: CP-Non-motorized Boat Launch
Project No: P&R-0707
Funding Source: General Fund, State Aid **Total Project Cost:** \$1,432,000

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	40,000	1,192,000	1,232,000	200,000	0	0	0
Operating Impact:	0	0	0	0	0	0	0

Project Description: This project includes development of a non-motorized boat launch facility and major park sewer improvements. Amenities of this project include a non-motorized boat launch area with paved beach access and turnaround south of the Chamber building; a paved, lighted parking area; restroom; essential landscaping; and sewer renovations and improvements for this riverfront park.

Fund: Parks Improvements Funds
Project Title: CP-Fish Cleaning Station
Project No: P&R-0708
Funding Source: General Fund, Federal Aid, State Aid **Total Project Cost:** \$38,284

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	38,284	0	38,284	0			
Operating Impact:	0	0	0	0	0	0	0

Project Description: This project includes installation of a large, ADA accessible fish cleaning station next to the motorized boat launch in Community Park. The exact location will be just west of the restroom serving the launch. It will include electrical, water, sewer services, concrete pad, shade ramada, and installation of the fish cleaning station.



Capital Improvement Plan



Parks & Recreation/Community Services

Fund: Parks Improvements Funds
Project Title: Section 18 Park
Project No: P&R-0710
Funding Source: Undetermined **Total Project Cost:** \$6,700,000

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	0	0	0	0	70,000	1,500,000	5,130,000
Operating Impact:	0	0	0	0	0	0	0

Project Description: Phased construction of the Section 18 BLM leased land in conjunction with the City's General Plan. Projects to include ball fields, picnic areas, fencing, lighting, restrooms, trails and playground equipment.

Fund: Parks Improvements Fund
Project Title: RP-Skate Park Improvements
Project No: P&R-0711
Funding Source: General Fund, Federal Aid **Total Project Cost:** \$170,000

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	0	170,000	170,000	0	0	0	0
Operating Impact:	0	0	0	0	0	0	0

Project Description: The skateboard park is used heavily in the evenings, especially during the summer months. Lights will allow individuals to use the park longer and in a safe manner.

Fund: Parks Improvements Fund
Project Title: Park Development
Project No: P&R-0712
Funding Source: General Fund **Total Project Cost:** \$600,000

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	0	0	0	150,000	150,000	150,000	150,000
Operating Impact:	0	0	0	0	0	0	0

Project Description: These funds are for non-specific park improvements.



Capital Improvement Plan



Parks & Recreation/Community Services

Fund: Parks Improvements Fund
Project Title: CP-Renovation and Ramada Replacement
Project No: P&R-0713
Funding Source: AEL - General Fund **Total Project Cost:** \$1,000,000

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	0	500,000	500,000	500,000	0	0	0
Operating Impact:	0	0	0	0	0	0	0

Project Description: This project will include replacement of the wood group ramada – 110’ x 60’ metal canopy engineering and permit fees included, existing concrete slab to be replaced. It will also include the replacement of the adjacent restroom with a much larger one, shade cover over an existing play structure and park lighting retrofit from solar to electric.

Fund: Parks Improvements Fund
Project Title: RP-Dog Park
Project No: P&R-0715
Funding Source: General Fund **Total Project Cost:** \$100,000

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	0	0	0	50,000	50,000	0	0
Operating Impact:	0	0	0	0	0	0	0

Project Description: A designated, fenced, grassed area approximately 2 acres in size for dogs to run unleashed. Separate areas will be fenced for large dogs and small ones. Site would include watering facilities and doggie bag dispensers. Area would include shade trees and benches.

Fund: Parks Improvements Fund
Project Title: Fire Station Park
Project No: P&R-0718
Funding Source: Undetermined **Total Project Cost:** \$863,700

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	0	0	0	0	0	0	863,700
Operating Impact:	0	0	0	0	0	0	0

Project Description: Development of a 3-acre neighborhood park at the corner of McCormick Blvd. and Mercer Road next to an existing fire station. Improvements include a restroom, several ramadas with barbeques and tables, softball field, playground, basketball court, and landscaping. Amenities are tied together with a trail.



Capital Improvement Plan



Parks & Recreation/Community Services

Fund: Parks Improvements Fund
Project Title: RP-Softball Field Complex, Phase III
Project No: P&R-0719
Funding Source: General Fund, Federal Aid, State Aid **Total Project Cost:** \$217,667

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	217,667	0	217,667				0
Operating Impact:	0	0	0	0	0	0	0

Project Description: Phase III, the final phase of this project, includes construction of a concession/restroom building in the center of the complex, paved/lighted parking lot, and minimal landscaping. The parking lot is the final item to be completed in this project.

Fund: Parks Improvements Fund
Project Title: KFP-Basketball Court Replacement
Project No: P&R-0801
Funding Source: General Fund **Total Project Cost:** \$50,000

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	0	50,000	50,000	0	0	0	0
Operating Impact:	0	0	0	0	0	0	0

Project Description: Remove and haul debris of existing basketball court 6" thick 80' x 120', leave post supporting backboards at Ken Fovargue Park. Pour new basketball court 2500 psi (117 cubic yards) at 4" thick (80' x 120') slope 1% from center to be saw cut after pour.

Fund: Parks Improvements Fund
Project Title: Section 12 Development
Project No: P&R-0802
Funding Source: State Aid **Total Project Cost:** \$3,870,000

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	0	2,120,000	2,120,000	0	750,000	1,000,000	0
Operating Impact:	0	0	0	0	0	0	0

Project Description: Acquisition, planning and development of Section 12.



Capital Improvement Plan



Parks & Recreation/Community Services

Fund: Parks Improvements Fund
Project Title: RP-Parks Admin. Metal Building
Project No: P&R-0803
Funding Source: General Fund **Total Project Cost:** \$154,800

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	0	0	0	154,800	0	0	0
Operating Impact:	0	0	0	0	0	0	0

Project Description: Metal administration building 32' x 80', 2,560 sf this structure will house 7 offices, 1 training room, 1 unisex restroom, 1 copy/file room and a reception area. This structure will have the capabilities of adding a second floor if needed for future expansion.

Fund: Parks Improvements Fund
Project Title: CP-New Seawalls
Project No: P&R-0804
Funding Source: State Aid **Total Project Cost:** \$1,000,000

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	0	0	00	1,000,000	0	0	0
Operating Impact:	0	0	0	0	0	0	0

Project Description: New seawalls to protect beaches and ramadas from erosion at Community Park.

Stormwater

Fund: Municipal Improvements
Project Title: Drainage System for Chaparral Wash
Project No: SW-0701
Funding Source: Flood Control **Total Project Cost:** \$4,500,000

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	0	300,000	300,000	0	0	0	4,200,000
Operating Impact:	0	0	0	0	0	0	0

Project Description: Design-build a drainage system for Chaparral Wash. This would be to drain Havasupai/Chaparral Wash flood waters that go through Chaparral Golf Course and gather at Via Arroyo for a half of a block up to 20 inches deep.



Capital Improvement Plan



Transportation

Fund: Street Improvements
Project Title: Clubhouse and SR95 Traffic Signal
Project No: ST-0701
Funding Source: Highway User Revenue Fund **Total Project Cost:** \$110,000

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	110,000	0	110,000	0	0	0	0
Operating Impact:	0	0	0	0	0	0	0

Project Description: Traffic signal to be installed at Clubhouse and State Route 95

Fund: Street Improvements
Project Title: East-West Corridors
Project No: ST-0702
Funding Source: Bond Proceeds, Flood Control, State Aid **Total Project Cost:** \$1,000,000

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	1,000,000	0	1,000,000	0	0	0	0
Operating Impact:	0	0	0	0	0	0	0

Project Description: The design and construction of 2 to 5 lanes of East-West connecting routes. The first priority is approximately 2 miles of roadway (Mohave Drive, Arcadia Blvd, Adobe Road). The roadway is to be designed for ultimate build out to the City's arterial standard. The connection is the first step to alleviate traffic congestion. Another East-West corridor (Oatman Road) will need to be completed.

Fund: Street Improvements
Project Title: Ramar & Gold Rush
Project No: ST-0704
Funding Source: AEL-General Fund, Flood Control **Total Project Cost:** \$3,500,000

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	0	2,000,000	2,000,000	1,500,000	0	0	0
Operating Impact:	0	0	0	0	0	0	0

Project Description: Improve Gold Rush Road from Ramar to Silver Creek Road. Improve Ramar from Highway 95 to Gold Rush Road.



Capital Improvement Plan



Transportation

Fund: Street Improvements
Project Title: Neighborhood Street Improvement Program
Project No: ST-0705
Funding Source: Bond Proceeds, General Fund, HURF **Total Project Cost:** \$16,844,000

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	2,094,000	2,750,000	4,844,000	3,000,000	3,000,000	3,000,000	3,000,000
Operating Impact:	0	0	0	0	0	0	0

Project Description: Streets in SID #3 are also included in this project. Bonds were sold to finance \$5.5 million in street improvements to these neighborhood streets. Bullhead City has an annual street improvement program to construct and/or reconstruct existing City asphalt roadways. Streets in the Rio Lomas area will be improved in FY2007-08.

Fund: Street Improvements
Project Title: North-South Corridors
Project No: ST-0706
Funding Source: Bond Proceeds **Total Project Cost:** \$12,000,000

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	0	0	0	0	0	0	12,000,000
Operating Impact:	0	0	0	0	0	0	0

Project Description: This item is to design and build Arcadia Blvd from Havasupai to Alta Vista and Tesota Way from Silver Creek to Parkway. Then connecting to Vanderslice Road across the Parkway.

Fund: Street Improvements
Project Title: Second Bullhead City-Laughlin Bridge
Project No: ST-0708
Funding Source: Federal Aid, General Fund **Total Project Cost:** \$21,145,524

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	750,000	195,524	945,524	0	0	0	20,200,000
Operating Impact:	0	0	0	0	0	0	0

Project Description: This item is to provide for possible City contribution in the coming fiscal year for the second bridge project. Federal appropriation of \$21,000,000 will be the primary financing but some matching funds may be needed.



Capital Improvement Plan



Transportation

Fund: Street Improvements
Project Title: Hancock Road/Alta Vista
Project No: ST-0710
Funding Source: Undetermined **Total Project Cost:** \$200,000

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	0	0	0	200,000	0	0	0
Operating Impact:	0	0	0	0	0	0	0

Project Description: This item is to provide for design and construction for improvements on Alta Vista (Hancock east of State Route 95) that will be needed as developments get built in that area. Most of the cost will be borne by the developers, but some City participation may be needed.

Fund: Street Improvements
Project Title: Bullhead Parkway Curb & Gutters
Project No: ST-0712
Funding Source: AEL-General Fund **Total Project Cost:** \$2,500,000

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	0	0	0	500,000	0	2,000,000	0
Operating Impact:	0	0	0	0	0	0	0

Project Description: Curb and gutters along both inside and outside edge will be a cost effective method to solve this as compared to shoulders on both sides.

Fund: Street Improvements
Project Title: Sidewalk Master Plan
Project No: ST-0714
Funding Source: Undetermined **Total Project Cost:** \$800,000

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	0	0	0	200,000	200,000	200,000	200,000
Operating Impact:	0	0	0	0	0	0	0

Project Description: Due to the growth of Bullhead City certain streets now have significant traffic traveling on them. They require the design and build of sidewalk additions for the safety of our pedestrians.



Capital Improvement Plan



Transportation

Fund: Street Improvements
Project Title: Street Landscaping
Project No: ST-0717
Funding Source: Undetermined **Total Project Cost:** \$5,000,000

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	0	0	0	0	0	0	5,000,000
Operating Impact:	0	0	0	0	0	0	0

Project Description: This item is to plan and budget for landscaping on major streets in the City like Hancock, Marina, State Route 95, and Bullhead Parkway. This could be generally in the median but occasional improvements along the sides are possible.

Fund: Street Improvements
Project Title: Landon & Arcadia
Project No: ST-0801
Funding Source: AEL-General Fund **Total Project Cost:** \$4,000,000

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	0	0	0	500,000	3,500,000	0	0
Operating Impact:	0	0	0	0	0	0	0

Project Description: Landon: Reduce traffic at bridge by connecting existing Landon across State Land Arcadia: North/South corridor from North Oatman to Rio Vista.

Fund: Street Improvements
Project Title: Traffic Signals
Project No: ST-0802
Funding Source: AEL-General Fund **Total Project Cost:** \$750,000

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	0	250,000	250,000	0	0	500,000	0
Operating Impact:	0	0	0	0	0	0	0

Project Description: As they become warranted-Oatman & Parkway, Miracle Mile & Oatman and/or Mohave, Arcadia & Oatman, Ramar & Arcadia, Landon & SR 68 are some possibilities.



Capital Improvement Plan



Wastewater

Fund: Sewer Improvement District #3
Project Title: SID #3 Construction
Project No: WW-01
Funding Source: WIFA, Federal Aid, Sewer Fund, Street Fund **Total Project Cost:** \$10,319,605

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	3,884,794	6,434,811	10,319,605	0	0	0	0
Operating Impact:	0	0	0	0	0	0	0

Project Description: This item is for continued funding of construction of Sewer Improvement District 3 which includes the un-sewered areas of Buena Vista, Sunridge, Arroyo Vista, Desert Glen, and Tierra Grande. SID3 will sewer approximately 3,600 lots, of which 2,800 are structured. This project will construct 40 miles of sewer line, 3 lift stations and 1,800 on-lots.

Fund: Wastewater Improvements
Project Title: Section 18 Treatment Plant Expansion I
Project No: WW-02
Funding Source: Bond Proceeds, Wastewater Fund **Total Project Cost:** \$7,086,512

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	7,086,512	0	7,086,512	0	0	0	0
Operating Impact:	0	0	0	0	0	0	0

Project Description: Section 18 Wastewater Treatment Plant capacity is being expanded from .75 million gallons per day to 2 million gallons per day.

Fund: Wastewater Improvements
Project Title: Section 10 Treatment Plant Expansion III
Project No: WW-03
Funding Source: Undetermined **Total Project Cost:** \$20,000,000

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	0	0	0	0	0	0	20,000,000
Operating Impact:	0	0	0	0	0	0	0

Project Description: The Section 10 Wastewater Treatment Plant is currently has 5.6 MGD plant capacity this should be expanded to 8MGD within the next 5-6 years.



Capital Improvement Plan



Wastewater

Fund: Wastewater Improvements
Project Title: Historic Bullhead Main
Project No: WW-04
Funding Source: Wastewater Fund, General Fund **Total Project Cost:** \$1,250,000

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	0	750,000	750,000	500,000	0	0	0
Operating Impact:	0	0	0	0	0	0	0

Project Description: Completion of sewerage in Original Bullhead includes approximately 5 miles of sewer line. Sewering 100 lots that are mostly residential and the majority of them are structured. The plan is to finish this project concurrent with SID3. Since reconstruction/repaving of streets in SID3 was subsequently added to SID3. We are including it for Original Bullhead as well.

Fund: Wastewater Improvements
Project Title: Sewer Improvements
Project No: WW-05
Funding Source: Wastewater Fund **Total Project Cost:** \$1,000,000

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	0	200,000	200,000	200,000	200,000	200,000	200,000
Operating Impact:	0	0	0	0	0	0	0

Project Description: This item will address small wastewater projects that become necessary throughout the year but are not specifically identified or budgeted previously.

Fund: Wastewater Improvements
Project Title: Lift Station Improvements
Project No: WW-06
Funding Source: Wastewater Fund, State Aid **Total Project Cost:** \$5,675,207

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	0	3,175,207	3,175,207	2,500,000	0	0	0
Operating Impact:	0	0	0	0	0	0	0

Project Description: Expansion is needed for three lift-stations (16-1, 18-2, 18-4). Over sizing is necessary for Lift Station 18-3. Closure of Lift Station 16-4 which is no longer needed. The majority of funding for these projects will come from Enterprise Funds although some grant money and developer contributions are expected. This will keep our system reliable and ready for the growth we are experiencing.



Capital Improvement Plan



Wastewater

Fund: Wastewater Improvements
Project Title: Section 16 WWTP Closure
Project No: WW-07
Funding Source: Wastewater Fund **Total Project Cost:** \$250,000

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	0	0	0	250,000	0	0	0
Operating Impact:	0	0	0	0	0	0	0

Project Description: Close the Section 16 Wastewater Treatment Plant and transfer flow through 18-1 lift-station. Clean closure of site and prepare it for auction.

Fund: Wastewater Improvements
Project Title: Reuse Water Network
Project No: WW-08
Funding Source: Wastewater Fund **Total Project Cost:** \$1,500,000

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	0	0	0	0	500,000	500,000	500,000
Operating Impact:	0	0	0	0	0	0	0

Project Description: We must make optimum use of our water allocation and use reuse water for irrigation. This item is for future design and construction of reuse water network to make reuse water available.

Fund: Wastewater Improvements
Project Title: Lift Station 10-1 Expansion
Project No: WW-09
Funding Source: Wastewater Fund **Total Project Cost:** \$1,500,000

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	0	0	0	0	200,000	1,300,000	0
Operating Impact:	0	0	0	0	0	0	0

Project Description: The 10-1 lift station was built some time in the 1975. The City acquired it as part of the Riverside Sanitary District in 1991. Its current capacity is 1.4 MGD. Wastewater systems are built to last 20 years before needing upgrades or replacements. This lift station has surpassed the 20-year life span and is need of not only replacement but upgrades to fit our growth. The design-build would expand capacity to 4MGD.



Capital Improvement Plan



Wastewater

Fund: Water Improvements
Project Title: Water Treatment Plant
Project No: WW-10
Funding Source: Water Fund **Total Project Cost:** \$5,000,000

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	0	0	0	0	0	0	5,000,000
Operating Impact:	0	0	0	0	0	0	0

Project Description: As the City's growth continues into higher elevation areas the water wells get expensive and also unreliable. As more of our new development continues to build into higher terrain and the start up of our water business it is likely that at some point we will need a water treatment plant that pumps from near the river and treats at a higher location (Section 18) and services other areas by gravity or pumping. The need, scope and cost estimate is preliminary at this point and will likely be amended over time.

Fund: Wastewater Improvements
Project Title: Section 18 Treatment Plant Expansion II
Project No: WW-13
Funding Source: Bond Proceeds, Wastewater Fund **Total Project Cost:** \$20,000,000

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	0	0	0	0	0	0	20,000,000
Operating Impact:	0	0	0	0	0	0	0

Project Description: With the overall growth especially within the Laughlin Ranch Development it is now imperative that we complete the design-build of this plant to service the growth. The design-build is planned to start with adding 2MGD with the ultimate build out being 8MGD.



Capital Improvement Plan



General Government

Fund: Municipal Improvements Fund
Project Title: Administration Complex Renovation
Project No: GG-0704
Funding Source: General Fund **Total Project Cost:** \$150,000

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	0	0	0	150,000	0	0	0
Operating Impact:	0	0	0	0	0	0	0

Project Description: Renovation needed to accommodate new uses after Finance, Public Works, and Development Services staff moves to the new building. New uses include offices, workstations, meeting and storage space for HR/Risk, ESC, Prosecutors, and Police Department

Fund: Municipal Improvements Fund
Project Title: Admin. Complex-Secondary Pump Room
Project No: GG-0705
Funding Source: General Fund **Total Project Cost:** \$67,621

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	67,621	0	67,621	0	0	0	0
Operating Impact:	0	0	0	0	0	0	0

Project Description: Replace all piping, fittings, and expansion chamber located in the secondary pump room.

Fund: Municipal Improvements Fund
Project Title: Mech. Bldg.-Chiller Bay Piping Reconfiguration
Project No: GG-0709
Funding Source: General Fund **Total Project Cost:** \$65,000

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	0	0	0	65,000	0	0	0
Operating Impact:	0	0	0	0	0	0	0

Project Description: To be able to have the ability to interchange chillers, cooling towers and heat exchanger. This would let maintenance be performed on each cooling tower through the 6-month period while the Heat exchanger is in operation. Chiller #2 could then be run as a lead chiller instead of lag during the summer months and close the 2,000 plus operational hour difference. As equipment gets older more breakdowns occur. The right combination of malfunctions could lead to a NO cooling scenario during the summer months.



Capital Improvement Plan



General Government

Fund: Municipal Improvements Fund
Project Title: Commerce Park Infrastructure
Project No: GG-0710
Funding Source: Federal Aid, Contribution **Total Project Cost:** \$5,250,000

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	0	250,000	250,000	1,000,000	2,000,000	2,000,000	0
Operating Impact:	0	0	0	0	0	0	0

Project Description: To provide infrastructure for a Commerce Park that will be useful in recruiting higher paid jobs.

Fund: Municipal Improvements Fund
Project Title: Information Technology Equipment for new admin. building
Project No: GG-0711
Funding Source: General Fund **Total Project Cost:** \$250,000

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	250,000	0	250,000	0	0	0	0
Operating Impact:	0	0	0	0	0	0	0

Project Description: Information Technology equipment for new City building includes servers.

Fund: Municipal Improvements Fund
Project Title: Warehouse Building
Project No: GG-0712
Funding Source: General Fund **Total Project Cost:** \$100,000

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	0	0	0	100,000	0	0	0
Operating Impact:	0	0	0	0	0	0	0

Project Description: Need central area for all City purchases to be received and sorted for distribution to the correct departments. With the remodel and Admin. Complex expansion will need a central location for the delivery and processing of all incoming and outgoing mail.



Capital Improvement Plan



General Government

Fund: Municipal Improvements Fund
Project Title: Court Yard Improvements
Project No: GG-0801
Funding Source: General Fund **Total Project Cost:** \$300,000

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	0	0	0	100,000	100,000	100,000	0
Operating Impact:	0	0	0	0	0	0	0

Project Description: To provide beautification to the courtyard between the City Hall building and Council Chambers for our citizens by providing fabric canopies, directional signs, trees, sealing and refinishing concrete, and building signage to be done in a three year plan.

Fund: Municipal Improvements Fund
Project Title: Water Rights Acquisition
Project No: GG-0803
Funding Source: AEL-General Fund **Total Project Cost:** \$1,000,000

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	0	1,000,000	1,000,000	0	0	0	0
Operating Impact:	0	0	0	0	0	0	0

Project Description: Purchase water rights acre-feet from Mohave County Water Authority.

Fund: Capital Improvements Fund
Project Title: Contingency
Project No: GG-08xx
Funding Source: Undetermined **Total Project Cost:** \$4,000,000

	Carryover	FY 07-08	FY 07-08 Total	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Capital Costs:	0	0	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Operating Impact:	0	0	0	0	0	0	0

Project Description: Contingency established to give City Council available appropriations for any needed capital improvements that arise during fiscal year.



Capital Improvement Plan



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Schedule of Projected Fund Balances

City of Bullhead City

<i>Fund</i>	<i>June 30, 2007 Estimated Fund Balance</i>	<i>2007-2008 Estimated Revenue</i>	<i>2007-2008 Estimated Expenditures</i>	<i>Transfers In</i>	<i>Transfers Out</i>	<i>June 30, 2008 Estimated Fund Balance</i>
101 General Fund	\$20,911,323	\$33,596,055	\$34,695,292	\$ 0	\$7,128,324	\$12,683,762
<i>Special Revenue</i>						
201 Highway User Revenue	\$579,507	\$4,302,838	\$3,295,208	\$0	\$1,587,137	\$ 0
202 Economic Development	0	130,000	218,586	88,586	0	0
203 Grants	144,199	1,033,930	1,178,129	0	0	0
204 RICO	46,953	1,000	47,953	0	0	0
205 Housing	9,167	300	0	0	0	9,467
207 Arts	57,575	1,000	96,928	39,810	0	1,457
208 Special Assessments	375,451	111,000	371,272	700,000	0	815,179
209 JCEF	114,800	20,200	135,000	0	0	0
210 Water Impost	-48,373	685,826	685,826	0	0	-48,373
211 Transit	85,000	1,130,402	1,215,402	0	0	0
212 REO	-288,429	41,650	41,650	0	0	-288,429
213 Court Enhancement	-33,648	53,568	0	0	0	19,920
214 Fill the Gap	0	8,918	0	0	0	8,918
215 CDBG/HTF	1,134,491	625,237	1,421,741	0	337,987	0
Total Special Revenue	\$2,176,693	\$8,145,869	\$8,707,695	\$828,396	\$1,925,124	\$518,139
<i>Capital Projects</i>						
301 Street Lighting Districts	\$1,303	\$67,491	\$67,491	\$0	\$0	\$1,303
304 Drainage Improvements	964,936	922,971	415,137	0	1,410,000	62,770
305 Info Tech Replacement	0	0	115,084	115,084	0	0
310 SID #3	-2,388,381	10,938,111	10,319,605	2,469,875	700,000	0
312 Park improvements	1,079,341	3,319,813	5,341,967	942,813	0	0
313 Street improvements	4,094,000	450,000	8,204,000	3,660,000	0	0
314 Municipal improvements	1,974,871	250,000	3,767,621	1,542,750	0	0
315 BHC/Laughlin Bridge	0	750,000	945,524	195,524	0	0
Total Capital Projects	\$5,726,070	\$16,698,386	\$29,176,429	\$8,926,046	\$2,110,000	\$64,073
<i>Debt Service</i>						
401 Municipal Property Corp	\$34,404	\$7,500	\$1,673,757	\$1,653,757	\$ 0	\$21,904
402 Bullhead parkway streets	306,741	1,050,000	1,212,205	0	0	144,536
403 East branch sewer line	71,023	205,800	276,823	0	0	0
405 Interstate place streets	34,506	0	0	0	0	34,506
406 SID #1	361,897	1,595,000	1,956,897	0	0	0
407 SID #2	505,979	1,250,000	1,332,603	0	0	423,376
408 SID #3	439,951	720,000	1,159,951	0	0	0
Total Debt Service	\$1,754,501	\$4,828,300	\$7,612,236	\$1,653,757	\$0	\$624,322



Schedule of Projected Fund Balances

City of Bullhead City

<i>Fund</i>	<i>June 30, 2007 Estimated Fund Balance</i>	<i>2007-2008 Estimated Revenue</i>	<i>2007-2008 Estimated Expenditures</i>	<i>Transfers In</i>	<i>Transfers Out</i>	<i>June 30, 2008 Estimated Fund Balance</i>
<i>Enterprise</i>						
501 Wastewater	\$2,330,394	\$8,454,337	\$9,533,864	\$0	\$744,751	\$506,116
510 Water Operations	0	28,000	28,000	0	0	0
504 Water Resources	45,268	1,546,500	1,546,500	0	0	45,268
520 Sewer Development	2,070,150	2,805,000	4,125,207	250,000	0	999,943
521 Sect. 18 WWTP Expans	7,086,512	0	7,086,512	0	0	0
<i>Total Enterprise</i>	<i>\$11,532,324</i>	<i>\$12,833,837</i>	<i>\$22,320,083</i>	<i>\$250,000</i>	<i>\$744,751</i>	<i>\$1,551,327</i>
<i>Internal Service</i>						
601 Fleet Services	\$725,376	\$1,907,169	\$2,502,394	\$0	\$0	\$130,151
604 Risk Management	965,269	1,362,844	1,730,844	0	0	597,269
606 Fleet Replacement	616,757	50,000	265,269	250,000	0	651,488
605 Employee Benefit Trust	744,362	4,335,866	4,335,866	0	0	744,362
<i>Total Internal Service</i>	<i>\$3,051,764</i>	<i>\$7,655,879</i>	<i>\$8,834,373</i>	<i>\$250,000</i>	<i>\$0</i>	<i>\$2,123,270</i>
<i>Total All Funds</i>	<i>\$45,152,675</i>	<i>\$83,758,326</i>	<i>\$111,346,108</i>	<i>\$11,908,199</i>	<i>\$11,908,199</i>	<i>\$17,564,893</i>



Revenue Schedule

<i>Source of Revenue</i>	<i>2004-05 Actual</i>	<i>2005-06 Actual</i>	<i>2006-07 Budget</i>	<i>2006-07 Estimates</i>	<i>2007-08 Projected</i>
<i>General Fund - Taxes</i>					
City Sales Tax	\$12,131,021	\$15,911,702	\$16,550,625	\$15,683,094	\$16,501,851
Franchise Tax	474,755	508,107	482,836	508,187	513,269
<i>Total Taxes</i>	<i>\$12,605,776</i>	<i>\$16,419,809</i>	<i>\$17,033,461</i>	<i>\$16,191,281</i>	<i>\$17,015,120</i>
<i>Intergovernmental Revenues</i>					
Federal Grants	\$2,339	\$0	\$30,000	\$30,000	\$0
State Grants	9,484	0	0	0	0
State Shared Income Tax	3,104,302	3,535,594	4,229,072	4,332,399	5,381,476
State Shared Sales Tax	3,170,842	3,615,551	3,711,813	3,656,199	3,891,423
Auto Lieu Tax	2,228,480	2,289,491	2,567,437	2,341,363	2,458,431
<i>Total Intergov't Revenues</i>	<i>\$8,515,447</i>	<i>\$9,440,636</i>	<i>\$10,538,322</i>	<i>\$10,359,961</i>	<i>\$11,731,330</i>
<i>Licenses and Permits</i>					
Business Licenses	\$218,859	\$152,876	\$220,497	\$220,497	\$224,907
Liquor Licenses	2,825	3,325	3,230	2,164	2,207
Building Permits	1,869,795	1,928,123	2,006,505	1,404,554	1,432,645
Animal Licenses	44,236	47,663	49,290	39,432	40,221
Development Fees	150,940	122,000	200,000	53,000	60,000
Public Works Fees	215,860	322,987	332,450	212,768	217,023
<i>Total Licenses and Permits</i>	<i>\$2,502,515</i>	<i>\$2,576,974</i>	<i>\$2,811,972</i>	<i>\$1,932,415</i>	<i>\$1,977,003</i>
<i>Charges for Services</i>					
Solid Waste Admin Fees	\$118,049	\$97,638	\$95,000	\$99,275	\$99,275
Attorney Fees	59,886	54,196	62,872	67,650	69,680
Jail Cost	84,470	105,164	82,849	112,105	115,468
Nuisance Abatement	20,591	36,370	3,620	68,630	30,000
Building Code Abatement	27,896	2,000	2,020	2,400	65,000
Document Fees	8,385	12,271	13,516	10,943	11,268
Police Fees	393,384	390,903	410,267	410,267	418,472
Animal Control Fees	21,920	25,323	24,685	25,129	25,959
Recreation Fees	181,026	176,702	174,929	184,425	189,958
<i>Total Charges for Services</i>	<i>\$915,607</i>	<i>\$900,567</i>	<i>\$869,758</i>	<i>\$980,824</i>	<i>\$1,025,080</i>
<i>Fines and Forfeitures</i>					
Warrant Fee	\$16,924	\$11,346	\$16,311	\$16,526	\$17,022
Suspension Fee	37,085	41,377	34,947	41,377	43,032
City Fines	582,332	637,952	619,426	681,988	716,087
OTSC Fees	25,166	22,621	16,563	32,617	33,596
<i>Total Fines and Forfeitures</i>	<i>\$661,507</i>	<i>\$713,296</i>	<i>\$687,247</i>	<i>\$772,508</i>	<i>\$809,737</i>



Revenue Schedule

<i>Source of Revenue</i>	<i>2004-05 Actual</i>	<i>2005-06 Actual</i>	<i>2006-07 Budget</i>	<i>2006-07 Estimates</i>	<i>2007-08 Projected</i>
Miscellaneous Revenue					
Rents	\$18,365	\$22,897	\$19,430	\$33,898	\$34,223
Capital Lease Proceeds	0	508,933	0	0	0
Investment Income	189,252	509,214	388,721	784,209	805,137
Penalties	689	0	7,100	20	0
Private Donations	62,352	71,357	138,372	88,372	141,023
Other Miscellaneous Revenue	52,025	136,549	46,897	41,571	42,402
Cash Over or (Short)	39	(114)	0	0	0
Total Miscellaneous Revenue	\$322,722	\$1,248,836	\$600,520	\$948,070	\$1,022,785
Sale of Assets					
Capital Asset Sales	\$112,410	\$591,924	\$6,035,000	\$0	\$15,000
Total Sale of Assets	\$112,410	\$591,924	\$6,035,000	\$0	\$15,000
Total General Fund	\$25,635,984	\$31,892,042	\$38,576,280	\$31,185,059	\$33,596,055
Special Revenue Fund					
201 - Street Operation					
State Shared Hwy User Rev.	\$4,086,562	\$4,232,828	\$4,669,789	\$4,067,339	\$4,270,838
Misc. Revenue	55,079	42,352	0	1,075	2,000
Investment Income Earned	49,895	87,981	53,546	36,946	30,000
Total 201 - Street Operations	\$4,191,536	\$4,363,161	\$4,723,335	\$4,105,360	\$4,302,838
202 - Economic Development					
Transient Occupancy Tax	\$123,408	\$133,668	\$125,611	\$129,000	\$130,000
Misc. Revenue	798	1,379	3,000	0	0
Investment Income Earned	1,292	704	0	2,842	0
Total 202 - Econ. Dev.	\$125,498	\$135,751	\$128,611	\$131,842	\$130,000
203 - Grant					
Intergovernmental Revenue	\$226,896	\$182,448	\$316,255	\$170,556	\$608,266
Misc. Grants	0	0	140,100	1,500	425,664
Misc. Revenue	14	1,975	0	0	0
Sale of Capital Assets	667	0	0	0	0
Investment Income Earned	35	300	0	0	0
Total 203 - Grants	\$227,612	\$184,723	\$456,355	\$172,056	\$1,033,930



Revenue Schedule

<i>Source of Revenue</i>	<i>2004-05 Actual</i>	<i>2005-06 Actual</i>	<i>2006-07 Budget</i>	<i>2006-07 Estimates</i>	<i>2007-08 Projected</i>
204 - RICO					
Forfeitures	\$51,643	\$3,152	\$0	\$950	\$950
Misc. Revenue	123	194	0	0	0
Sale of Capital Assets	6,225	6,905	0	0	0
Investment Income Earned	7,814	1,274	500	50	50
Total 204 - RICO	\$65,805	\$11,525	\$500	\$1,000	\$1,000
205 - Housing					
Misc. Revenue	\$5,974	\$1,984	\$0	\$0	\$0
Sale of Capital Assets	0	0	0	0	0
Investment Income Earned	149	277	0	380	300
Total 205 - Housing	\$6,123	\$2,261	\$0	\$380	\$300
207 - Arts Promotion					
Misc. Revenue	\$141	\$288	\$0	\$200	\$0
Investment Income Earned	213	441	1,000	2,347	1,000
Total 207 - Arts	\$354	\$729	\$1,000	\$2,547	\$1,000
208 - Special Assess. Admin.					
Assessment Fees	\$56,049	\$89,502	\$92,000	\$130,857	\$96,000
Misc. Revenue	15,493	3,587	0	55	0
Sale of Capital Assets	81,900	0	0	0	0
Investment Income Earned	3,006	17,150	15,000	21,290	15,000
Total 208 - Special Assess.	\$156,448	\$110,239	\$107,000	\$152,202	\$111,000
209 - JCEF					
JCEF	\$14,150	\$15,366	\$15,000	14,854	\$15,000
Misc. Revenue	0	0	0	0	0
Investment Income Earned	0	3,040	0	0	5,200
Total 209 - JCEF	\$14,150	\$18,406	\$15,000	\$14,854	\$20,200



Revenue Schedule

<i>Source of Revenue</i>	<i>2004-05 Actual</i>	<i>2005-06 Actual</i>	<i>2006-07 Budget</i>	<i>2006-07 Estimates</i>	<i>2007-08 Projected</i>
210 - Water Impost					
Water Impost Fees	\$16,152	\$249,593	\$535,259	\$519,066	\$660,826
Water Resources Fees	685,890	816,198	0	0	0
Grants	15,945	8,055	35,000	13,318	25,000
Misc. Revenue	0	0	0	0	0
Investment Income Earned	7,716	1,947	0	0	0
Total 210 - Water Impost	\$725,703	\$1,075,793	\$570,259	\$532,384	\$685,826
211 - Transit					
ADOT	\$470,532	\$303,828	\$468,500	\$514,429	\$548,965
Lottery Proceeds	184,407	159,995	183,212	183,292	183,297
LTAFF-VLT	85,750	33,910	0	112,803	50,400
Charges for Services	175,610	223,332	213,736	244,649	347,440
Misc. Revenue	269	600	0	0	0
Investment Income Earned	0	0	300	1,663	300
Total 211 - Transit	\$916,568	\$721,665	\$865,748	\$1,056,836	\$1,130,402
212 - REO					
Gain on Sale of Capital Assets	\$85,000	\$100,000	\$41,650	\$0	\$41,650
Misc. Revenue	0	0	0	0	0
Investment Income Earned	0	0	0	0	0
Total 212 - REO	\$85,000	\$100,000	\$41,650	\$0	\$41,650
213 - Court Enhancement					
Court Enhancement	\$49,144	\$50,512	\$50,206	\$51,522	\$53,068
Intergovernmental	14,195	6,184	0	0	0
Misc. Revenue	0	1,435	0	0	0
Investment Income Earned	0	0	0	0	500
Total 213 - Court Enhancement	\$63,339	\$58,131	\$50,206	\$51,522	\$53,568
214 - Fill the Gap					
Fill the Gap	\$6,352	\$7,538	\$7,300	\$8,367	\$8,618
Misc. Revenue	0	0	0	0	0
Investment Income Earned	0	690	0	0	300
Total 214 - FTG	\$6,352	\$8,228	\$7,300	\$8,367	\$8,918



Revenue Schedule

<i>Source of Revenue</i>	<i>2004-05 Actual</i>	<i>2005-06 Actual</i>	<i>2006-07 Budget</i>	<i>2006-07 Estimates</i>	<i>2007-08 Projected</i>
215 - CDBG/HTF					
HOME	\$297,543	\$8,775	\$384,683	\$339,683	\$279,500
HTF	0	486	330,000	126,700	0
CDBG	620,521	55,135	682,225	80,051	345,737
Investment Income Earned	0	0	0	0	0
Total 215 - CDBG/HTF	\$918,064	\$64,396	\$1,396,908	\$546,434	\$625,237
Total Special Revenue Funds	\$7,502,552	\$6,855,008	\$8,363,872	\$6,775,784	\$8,145,869
Capital Projects Fund					
301 - Street Lighting Districts					
Special Assessments	\$23,515	\$25,377	\$42,491	\$42,491	\$67,491
Miscellaneous Revenue	0	254	0	0	0
Investment interest earned	260	347	0	200	0
Total 301 - Street Lighting Dist.	\$23,775	\$25,978	\$42,491	\$42,691	\$67,491
302 - Capital Project Funds					
Intergovernmental Revenues	\$2,319,011	\$1,543,491	\$0	\$0	\$0
Bond Proceeds	0	18,000,000	0	0	0
Miscellaneous Revenues	9,251	135,401	0	0	0
Investment interest earned	260	292,297	0	0	0
Total 302 - Park Improvements	\$2,328,522	\$19,971,189	\$0	\$0	\$0
304 - Drainage Improvements					
Mohave Co. Flood Control Dist.	\$647,566	\$0	\$750,000	\$768,417	\$892,971
ADOT	0	435,000	0	0	0
Miscellaneous Revenue	0	18,440	0	0	0
Investment interest earned	43,236	51,873	50,000	69,736	30,000
Total 304 - Drainage Improve.	\$690,802	\$505,313	\$800,000	\$838,153	\$922,971
306 - Arroyo Vista Estates					
Development Fees	\$14,068	\$3,409	\$0	\$0	\$0
Investment interest earned	1,059	1,209	0	0	0
Total 306 - Arroyo Vista Estates	\$15,127	\$4,618	\$0	\$0	\$0
307 - Vehicle Replacement					
Capital Asset Sales	\$18,714	\$37,524	\$25,000	\$5,862	0
Investment interest earned	25,736	23,571	25,000	30,824	0
Total 307 - Vehicle Replacement	\$44,450	\$61,095	\$50,000	\$36,686	\$0



Revenue Schedule

<i>Source of Revenue</i>	<i>2004-05 Actual</i>	<i>2005-06 Actual</i>	<i>2006-07 Budget</i>	<i>2006-07 Estimates</i>	<i>2007-08 Projected</i>
309 - Sewer Improvement Dist #2					
Special Assessments Bonds	\$6,931,123	\$0	\$0	\$0	\$0
Miscellaneous Revenue	6,753	0	0	0	0
Investment interest earned	26	0	0	0	0
Total 309 - Sewer Impr. Dist #2	\$6,937,902	\$0	\$0	\$0	\$0
310 - Sewer Improvement Dist #3					
Special Assessments Bonds	\$0	\$5,701,325	\$17,357,262	\$15,225,229	\$10,938,111
Miscellaneous Revenue	0	0	0	0	0
Investment interest earned	0	0	0	0	0
Total 310 - Sewer Impr. District #3	\$0	\$5,701,325	\$17,357,262	\$15,225,229	\$10,938,111
312 - Parks Improvements					
Intergovernmental Revenues	\$0	\$0	\$1,502,711	\$481,675	\$3,319,813
Miscellaneous Revenues	0	0	200,000	210,000	0
Investment interest earned	0	0	0	0	0
Total 312 - Park Improvements	\$0	\$0	\$1,702,711	\$691,675	\$3,319,813
313 - Street Improvements					
Intergovernmental Revenues	\$0	\$0	\$750,000	\$324,000	\$450,000
Bond Proceeds	0	0	0	0	0
Private Donations	0	0	0	0	0
Investment interest earned	0	0	0	32,400	0
Total 313 - Street Improvements	\$0	\$0	\$750,000	\$356,400	\$450,000
314 - Municipal Improvements					
Bond Proceeds	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	0	0	0	0	250,000
Private Donations	0	0	0	0	0
Investment interest earned	0	0	0	284,085	0
Total 314 - Municipal Improve.	\$0	\$0	\$0	\$284,085	\$250,000
315 - BHC/ Laughlin 2nd Bridge					
Bond Proceeds	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	0	0	0	0	750,000
Private Donations	0	0	0	0	0
Investment interest earned	0	0	0	0	0
Total 315 - BHC/ Laughlin 2nd Bridge	\$0	\$0	\$0	\$0	\$750,000
Total Capital Projects	\$10,040,578	\$26,269,518	\$20,702,464	\$17,474,919	\$16,698,386



Revenue Schedule

<i>Source of Revenue</i>	<i>2004-05 Actual</i>	<i>2005-06 Actual</i>	<i>2006-07 Budget</i>	<i>2006-07 Estimates</i>	<i>2007-08 Projected</i>
Debt Service					
401 - Municipal Prop. Corp. Bonds					
Investment interest earned	\$5,031	\$12,609	\$2,000	\$12,738	\$7,500
Total 401 - Municipal Prop. Corp.	\$5,031	\$12,609	\$2,000	\$12,738	\$7,500
402 - Bullhead Parkway					
Special Assessments	\$1,137,525	\$1,411,042	\$1,208,505	\$1,107,000	\$1,050,000
Investment interest earned	4,266	2,292	4,000	0	0
Total 402 - BHC Parkway	\$1,141,791	\$1,413,334	\$1,212,505	\$1,107,000	\$1,050,000
403 - East Branch Sewer					
Special Assessments	\$264,885	\$381,623	\$274,673	\$223,000	\$205,000
Investment interest earned	2,216	1,736	2,150	800	800
Total 403 - East Branch Sewer	\$267,101	\$383,359	\$276,823	\$223,800	\$205,800
404 - Punto de Vista					
Special Assessments	\$35,170	\$0	\$0	\$0	\$0
Investment interest earned	262	0	0	0	0
Total 405 - Interstate Place	\$35,432	\$0	\$0	\$0	\$0
405 - Interstate Place					
Special Assessments	\$284,444	\$60,069	\$133,868	\$36,333	\$0
Investment interest earned	0	0	0	845	0
Total 405 - Interstate Place	\$284,444	\$60,069	\$133,868	\$37,178	\$0
406 - SID #1					
Special Assessments	\$2,320,966	\$1,959,513	\$1,934,397	\$1,696,248	\$1,575,000
Investment interest earned	21,411	33,997	22,500	30,930	20,000
Total 406 - SID #1	\$2,342,377	\$1,993,510	\$1,956,897	\$1,727,178	\$1,595,000
407 - SID #2					
Special Assessments	\$562,639	\$1,519,588	\$1,324,603	\$1,323,000	\$1,225,000
Intergovernmental Revenues	335,276	0	0	0	0
Investment interest earned	7,491	23,629	8,000	37,400	25,000
Total 407 - SID #2	\$905,406	\$1,543,217	\$1,332,603	\$1,360,400	\$1,250,000
408 - SID #3					
Special Assessments	\$0	\$102,874	\$1,159,951	\$0	\$700,000
Investment interest earned	0	18,245	0	15,889	20,000
Total 408 - SID #3	\$0	\$121,119	\$1,159,951	\$15,889	\$720,000
Total Debt Service	\$4,981,582	\$5,527,217	\$6,074,647	\$4,484,183	\$4,828,300



Revenue Schedule

<i>Source of Revenue</i>	<i>2004-05 Actual</i>	<i>2005-06 Actual</i>	<i>2006-07 Budget</i>	<i>2006-07 Estimates</i>	<i>2007-08 Projected</i>
Enterprise					
501 - City Wastewater					
Sewer Fees	\$5,875,781	\$6,439,340	\$6,792,934	\$7,165,000	\$7,894,236
Penalties	170,923	165,789	151,500	206,000	222,500
Effluent	73,477	82,332	90,000	90,000	90,000
Miscellaneous Revenue	24,429	57,258	25,000	25,000	25,000
Investment interest earned	198,036	302,990	235,556	444,257	222,601
Total 501 - City Wastewater	\$6,342,646	\$7,047,709	\$7,294,990	\$7,930,257	\$8,454,337
504 - Water Development					
Water Resource Fees	\$0	\$0	\$853,200	\$500,000	\$1,546,500
Investment interest earned	0	0	0	0	0
Total 504 - City Water	\$0	\$0	\$853,200	\$500,000	\$1,546,500
510 - Water Operations					
Water Fees	\$0	\$0	\$0	\$0	\$28,000
Investment interest earned	0	0	0	0	0
Total 510 - Water Operations	\$0	\$0	\$0	\$0	\$28,000
520 - Sewer Development					
Intergovernmental Revenues	\$35,000	\$0	\$0	\$0	\$300,000
Capacity Fees	3,195,536	2,521,067	2,085,000	1,000,000	1,250,000
Investment interest earned	14,636	94,933	65,000	71,605	65,000
Sale of Capital Assets	0	0	0	0	1,190,000
Total 520- Sewer Development	\$3,245,172	\$2,616,000	\$2,150,000	\$1,071,605	\$2,805,000
521 - Sect.18 Treat. Plant Expan.					
Bond Proceeds	\$0	\$14,000,000	\$13,000,000	\$0	\$0
Investment interest earned	0	0	0	0	0
Total 521-Sect. 18 Trt. Plnt Expan.	\$0	\$14,000,000	\$13,000,000	\$0	\$0
Total Enterprise Funds	\$9,587,818	\$23,663,709	\$23,298,190	\$9,501,862	\$12,833,837



Revenue Schedule

<i>Source of Revenue</i>	<i>2004-05 Actual</i>	<i>2005-06 Actual</i>	<i>2006-07 Budget</i>	<i>2006-07 Estimates</i>	<i>2007-08 Projected</i>
Internal Service					
601 - Fleet Services					
Fleet Management Charges	\$1,100,487	\$1,251,942	\$1,256,139	\$1,256,139	\$1,526,839
Fuel Sales to local gov't agencies	234,064	311,224	380,330	300,000	380,330
Investment interest earned	171	0	1,500	0	0
Miscellaneous revenue	6,395	3,000	0	2,123	0
Total 601 - Fleet Services	\$1,341,117	\$1,566,166	\$1,637,969	\$1,558,262	\$1,907,169
604 - Risk Management					
Risk Management Charges	\$655,656	\$769,600	\$639,057	\$639,057	\$678,442
Workers Compensation Charges	511,572	583,070	680,153	680,153	654,402
Investment interest earned	17,328	27,690	20,000	38,359	30,000
Miscellaneous revenue	23,076	394,134	0	7,470	0
Total 604 - Risk Management	\$1,207,632	\$1,774,494	\$1,339,210	\$1,365,039	\$1,362,844
605 - Employee Benefit Trust					
Health Insurance Charges	\$2,896,124	\$3,159,129	\$3,682,553	\$3,682,553	\$3,984,165
Dependent Contributions	178,742	271,393	273,693	246,094	295,216
Investment interest earned	16,321	31,323	30,000	42,818	40,800
Miscellaneous revenue	137,979	261,985	0	0	15,685
Total 605 - EBT	\$3,229,166	\$3,723,830	\$3,986,246	\$3,971,465	\$4,335,866
606 - Fleet Replacement					
Capital Asset Sales	\$0	\$0	\$0	\$0	\$25,000
Investment interest earned	0	0	0	0	25,000
Total 606 - Fleet Replacement	\$0	\$0	\$0	\$0	\$50,000
Total Internal Service	\$5,775,915	\$7,064,490	\$6,963,425	\$6,894,766	\$7,655,879
Grand Total	\$63,526,429	\$101,271,984	\$103,978,878	\$76,316,573	\$83,758,326



Revenue Schedule

City of Bullhead City

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Expenditure Schedule

City of Bullhead City

	<i>2004-05 Actual</i>	<i>2005-06 Actual</i>	<i>2006-07 Budget</i>	<i>2006-07 Estimates</i>	<i>2007-08 Budget</i>
General Fund					
Non-Departmental					
General	\$624,402	\$720,730	\$958,857	\$839,349	\$1,487,254
Development Incentives	0	0	0	0	420,000
Customer Training	15,514	12,988	20,775	13,504	14,775
Total Non-Departmental	\$639,916	\$733,718	\$979,632	\$852,853	\$1,922,029
General Administration					
City Council	\$52,930	\$45,862	\$65,713	\$59,573	\$190,410
City Clerk	251,205	254,062	460,618	425,554	365,470
City Managers Office	283,318	311,425	482,303	433,411	516,400
City Attorney	249,821	283,082	605,328	432,523	687,547
City Pros./Victim Svcs	543,529	486,723	664,106	573,973	726,708
Information Technology	649,202	1,023,118	1,311,258	1,189,194	1,272,687
Human Resources	259,076	253,665	259,071	229,947	242,365
Recruitment	48,956	59,966	132,589	98,189	135,181
Public Information Office	418,056	237,461	332,117	300,107	317,659
TV4	17,460	99,097	117,172	106,222	190,617
Partnership Promotions	1,629	0	50,000	0	10,000
Emergency Management	0	0	74,311	73,592	86,211
Total Gen. Administration	\$2,775,182	\$3,054,461	\$4,554,586	\$3,922,285	\$4,741,255
Municipal Court					
Municipal Court	\$761,860	\$855,036	\$1,087,340	\$996,447	1,156,882
Total Municipal Court	\$761,860	\$855,036	\$1,087,340	\$996,447	\$1,156,882
Parks, Recreation & Community Services					
Administration	\$0	\$0	\$222,494	\$210,119	\$220,160
Recreation	512,265	548,432	570,082	560,926	815,756
Parks Maintenance	1,074,453	1,236,135	1,624,655	1,555,416	1,830,889
Facilities Management	574,647	605,879	669,986	647,481	957,775
Grants	0	0	0	0	92,423
Housing	0	0	163,259	159,940	173,227
Total Community Services	\$2,161,365	\$2,390,446	\$3,250,476	\$3,133,882	\$4,090,230
Development Services					
Administration	\$0	\$0	\$220,148	\$194,984	\$236,484
Planning	668,831	686,755	361,710	278,957	403,735
Building Safety	865,030	1,086,329	1,196,080	1,089,776	1,180,750
Code Enforcement	49,149	56,941	482,471	458,752	561,002
Total Development Services	\$1,583,010	\$1,830,025	\$2,260,409	\$2,022,112	\$2,381,971



Expenditure Schedule

City of Bullhead City

	<i>2004-05 Actual</i>	<i>2005-06 Actual</i>	<i>2006-07 Budget</i>	<i>2006-07 Estimates</i>	<i>2007-08 Budget</i>
<i>Police</i>					
Administration	\$1,303,088	\$1,501,229	\$1,535,291	\$1,394,096	\$1,806,509
Patrol	5,363,304	5,912,793	6,812,157	5,269,866	7,123,317
Criminal Investigations	1,244,656	1,297,414	1,512,996	1,528,308	1,495,411
Staff Services	784,937	1,385,568	869,057	819,607	962,665
Emergency Services	1,755,045	1,490,800	1,971,962	1,976,069	1,756,734
Animal Control	452,585	506,545	586,965	520,108	666,723
<i>Total Police</i>	<i>\$10,903,615</i>	<i>\$12,094,349</i>	<i>\$13,288,428</i>	<i>\$11,508,054</i>	<i>\$13,811,359</i>
<i>Finance</i>					
Accounting and Budget	\$914,947	\$474,551	\$623,112	\$563,866	\$654,564
Billing and Collection	0	228,207	275,703	225,473	281,788
Purchasing	0	101,835	127,901	106,886	140,583
Grants and Housing	0	186,215	0	0	0
Grants	0	0	69,663	66,150	0
<i>Total Finance</i>	<i>\$914,947</i>	<i>\$990,808</i>	<i>\$1,096,379</i>	<i>\$962,375</i>	<i>\$1,076,935</i>
<i>Public Works</i>					
Administration	\$179,800	\$115,035	\$121,406	\$118,789	\$162,653
Engineering	769,738	527,356	571,083	474,520	822,456
<i>Total Public Works</i>	<i>\$949,539</i>	<i>\$642,391</i>	<i>\$692,489</i>	<i>\$593,309</i>	<i>\$985,109</i>
<i>Community Development</i>					
Administration	\$201,447	\$160,986	\$0	\$0	\$0
<i>Total Community Dev.</i>	<i>\$201,447</i>	<i>\$160,986</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>
<i>Capital Leases/Loans</i>					
Debt Service	\$317,069	\$322,634	\$452,208	\$452,208	\$484,522
<i>Total Capital Leases</i>	<i>\$317,069</i>	<i>\$322,634</i>	<i>\$452,208</i>	<i>\$452,208</i>	<i>\$484,522</i>
<i>Contingency</i>					
City Council	\$0	\$0	25,000	\$0	\$25,000
City Managers Office	1,200	750	2,620	0	20,000
Non-Dept Op Contingency	0	0	805,674	24,983	1,000,000
Non-Dept Rsrv Contingency	0	0	0	0	3,000,000
<i>Total Contingency</i>	<i>\$1,200</i>	<i>\$750</i>	<i>\$833,294</i>	<i>\$24,983</i>	<i>\$4,045,000</i>
<i>Total General Fund</i>	<i>\$21,209,150</i>	<i>\$23,075,604</i>	<i>\$28,495,241</i>	<i>\$24,468,508</i>	<i>\$34,695,292</i>



Expenditure Schedule

City of Bullhead City

	<i>2004-05 Actual</i>	<i>2005-06 Actual</i>	<i>2006-07 Budget</i>	<i>2006-07 Estimates</i>	<i>2007-08 Budget</i>
<i>Special Revenue Fund</i>					
Highway User	\$1,763,542	\$2,570,528	\$3,298,915	\$2,941,787	\$3,295,208
Economic Development	218,051	207,214	213,611	213,611	218,586
Grants	54,081	178,553	456,355	428,792	1,178,129
RICO	27,163	34,342	86,477	18,994	47,953
Arts Promotion	250	534	57,118	2,856	96,928
Special Assessment	82,120	173,575	315,504	232,915	371,272
JCEF	0	0	0	0	135,000
Water Impost	119,834	571,704	516,725	516,725	685,826
Transit	903,600	760,423	1,234,225	1,139,225	1,215,402
REO	5,261	45,582	41,650	25,040	41,650
Court Enhancement	131,971	114,703	103,450	86,405	0
CDBG/HTF	0	0	0	0	1,421,741
<i>Total Special Revenue Funds</i>	<i>\$3,305,873</i>	<i>\$4,657,158</i>	<i>\$6,324,030</i>	<i>\$5,606,350</i>	<i>\$8,707,695</i>
<i>Capital Projects Fund</i>					
Street Lighting Districts	\$23,228	\$29,326	\$42,491	\$42,491	\$67,491
Flood Control	2,152,449	278,765	67,504	64,129	415,137
Info Tech Replacement	0	0	0	0	115,084
Sewer Impr. District #2	5,302,917	0	0	0	0
Fleet Replacement	568,649	1,013,287	631,116	537,516	0
Sewer Development	3,128,562	124,572	3,407,785	2,102,501	0
Section 18 Expansion	0	2,960,627	14,792,215	6,085,348	0
Sewer Impr. District #3	1,702,745	11,229,958	20,500,000	15,561,889	10,319,605
CDBG/HTF	909,866	163,483	1,092,988	426,417	0
Park Improvements	1,402,344	1,468,052	3,021,471	1,750,134	5,341,967
Street Improvements	1,501,696	3,207,636	13,660,000	4,840,051	8,204,000
Municipal Improvements	0	606,167	8,357,200	4,120,565	3,767,621
BHC/Laughlin 2 nd Bridge	0	0	0	0	945,524
<i>Total Capital Projects</i>	<i>\$16,692,456</i>	<i>\$21,081,873</i>	<i>\$65,572,770</i>	<i>\$35,531,041</i>	<i>\$29,176,429</i>



Expenditure Schedule

City of Bullhead City

	<i>2004-05 Actual</i>	<i>2005-06 Actual</i>	<i>2006-07 Budget</i>	<i>2006-07 Estimates</i>	<i>2007-08 Budget</i>
<i>Debt Service</i>					
Municipal Property Corp.	\$603,453	\$997,924	\$2,258,425	\$2,256,424	\$1,673,757
BHC Parkway	1,192,913	1,877,448	1,212,505	1,004,825	1,212,205
East Branch Sewer	275,848	490,248	276,823	201,338	276,823
Punto De Vista	67,275	0	0	0	0
Interstate Place	174,486	223,479	133,868	36,041	0
SID #1	2,582,845	2,195,874	1,956,897	1,393,925	1,956,897
SID #2	584,051	1,183,539	1,332,603	926,217	1,332,603
SID #3	0	0	1,159,951	0	1,159,951
<i>Total Debt Service Funds</i>	<i>\$5,480,871</i>	<i>\$6,968,512</i>	<i>\$8,331,072</i>	<i>\$5,818,770</i>	<i>\$7,612,236</i>
<i>Enterprise</i>					
City Wastewater	\$4,597,624	\$6,308,752	\$8,155,062	\$8,074,698	\$9,533,864
City Water	3,236	0	75,000	75,000	28,000
Water Resources	39,825	83,630	911,259	579,178	1,546,500
Sewer Development	0	0	0	0	4,125,207
Sect. 18 Treat. Plant Expan.	0	0	0	0	7,086,512
<i>Total Enterprise Funds</i>	<i>\$4,640,685</i>	<i>\$6,392,382</i>	<i>\$9,141,321</i>	<i>\$8,728,876</i>	<i>\$22,320,083</i>
<i>Internal Service</i>					
Fleet Services	\$1,933,890	\$2,216,223	\$2,246,245	\$2,261,435	\$2,502,394
Fleet Replacement	0	0	0	0	265,269
Risk Management	793,953	849,494	1,089,057	788,096	1,076,442
Workers Compensation	411,678	656,737	680,153	680,153	654,402
Employee Benefit Trust Fund	3,417,956	3,323,499	3,986,246	4,125,387	4,335,866
<i>Total Internal Service</i>	<i>\$6,557,477</i>	<i>\$7,045,953</i>	<i>\$8,001,701</i>	<i>\$7,855,071</i>	<i>\$8,834,373</i>
<i>Grand Total</i>	<i>\$57,886,512</i>	<i>\$69,221,482</i>	<i>\$125,866,135</i>	<i>\$88,008,616</i>	<i>\$111,346,108</i>



Interfund Transfers

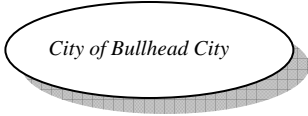


Transfer From:

<i>Transfer To:</i>		<i>General Fund 101</i>	<i>HURF Fund 201</i>	<i>CDBG/HTF Fund 215</i>	<i>Flood Control 304</i>	<i>Wastewater Ops 501</i>	<i>SID#3 310</i>	<i>Total</i>
202	Economic Development	\$88,586	\$0	\$0	\$0	\$0	\$0	\$88,586
207	Arts	39,810	0	0	0	0	0	39,810
208	Special Assessments	0	0	0	0	0	700,000	700,000
305	Info Tech Replacement	115,084	0	0	0	0	0	115,084
307	Fleet Replacement	250,000	0	0	0	0	0	250,000
308	Sewer Development	250,000	0	0	0	0	0	250,000
310	Sewer Imp. Dist. #3	0	1,587,137	337,987	0	544,751	0	2,469,875
312	Parks Improvements	742,813	0	0	0	200,000	0	942,813
313	Street Improvements	2,250,000	0	0	1,410,000	0	0	3,660,000
314	Municipal Improve.	1,542,750	0	0	0	0	0	1,542,750
315	BHC/Laughlin Bridge 2	195,524	0	0	0	0	0	195,524
401	Debt Service	1,653,757	0	0	0	0	0	1,653,757
Total		\$7,128,324	\$1,587,137	\$337,987	\$1,410,000	\$744,751	\$700,000	\$11,908,199



Interfund Transfers



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Schedule of Authorized Positions

City of Bullhead City

<i>Position-Title</i>	<i>Authorized 2004-2005</i>	<i>Authorized 2005-2006</i>	<i>Authorized 2006-2007</i>	<i>Authorized 2007-2008</i>
<i>General Administration</i>				
<i>Mayor & Council</i>	0.00	0.00	0.00	0.00
<i>Total Mayor & Council</i>	0.00	0.00	0.00	0.00
<i>City Clerk</i>				
Assistant City Clerk	1.00	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00	1.00
Office Assistant I	1.00	0.00	2.00	2.00
Office Assistant II	0.00	1.00	1.00	1.00
<i>Total City Clerk</i>	3.00	3.00	5.00	5.00
<i>Office of the City Manager</i>				
Administrative Analyst	0.00	0.00	1.00	1.00
Assistant City Manager	0.00	1.00	1.00	1.00
Assistant to the City Manager	1.00	0.00	0.00	0.00
City Manager	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00
Senior Administrative Analyst	1.00	1.00	1.00	1.00
<i>Total City Manager</i>	4.00	4.00	5.00	5.00
<i>Information Technology</i>				
A/S 400 Systems Manager	1.00	1.00	1.00	1.00
A/S 400 Systems Analyst	1.00	1.00	1.00	1.00
Information Technology Manager	1.00	1.00	1.00	1.00
IT Help Desk Assistant	0.00	0.00	1.00	1.00
Network/Telecom Analyst	1.00	0.00	0.00	0.00
Systems Analyst	1.00	1.00	1.00	1.00
Senior Network Analyst	0.00	1.00	1.00	1.00
Telecommunications Manager	0.00	1.00	1.00	1.00
Telecom/Network Technician	0.00	1.00	1.00	1.00
<i>Total Information Technology</i>	5.00	7.00	8.00	8.00
<i>Human Resources</i>				
Human Resources Manager	1.00	1.00	1.00	1.00
Human Resources Specialist	1.00	1.00	2.00	2.00
Human Resources Technician	0.00	1.00	0.00	0.00
Office Assistant I	0.00	1.00	1.00	1.00
Office Assistant II	1.00	0.00	0.00	0.00
Recruitment Specialist	1.00	1.00	0.00	0.00
Risk & Safety Coordinator	0.00	1.00	1.00	1.00
Risk Technician	1.00	0.00	0.00	0.00
<i>Total Human Resources</i>	5.00	6.00	5.00	5.00



Schedule of Authorized Positions

City of Bullhead City

<i>Position-Title</i>	<i>Authorized 2004-2005</i>	<i>Authorized 2005-2006</i>	<i>Authorized 2006-2007</i>	<i>Authorized 2007-2008</i>
<i>Public Information</i>				
Office Assistant	0.00	1.50	0.50	0.50
Public Information Officer	1.00	1.00	1.00	1.00
Public Information Specialist	1.00	0.00	0.00	0.00
Public Information Assistant	0.00	1.00	2.00	2.00
Receptionist	1.00	0.00	0.00	0.00
Technical Assistant	0.00	0.00	0.00	1.00
TV 4 Manager	1.00	1.00	1.00	1.00
Utility Services Specialist	1.00	0.00	0.00	0.00
<i>Total Public Information</i>	<i>5.00</i>	<i>4.50</i>	<i>4.50</i>	<i>5.50</i>
<i>Emergency Management</i>				
Emergency Services Coordinator	0.00	0.00	1.00	1.00
<i>Total Emergency Management</i>	<i>0.00</i>	<i>0.00</i>	<i>1.00</i>	<i>1.00</i>
<i>City Attorney</i>				
Assistant City Attorney	0.00	0.00	1.00	1.00
City Attorney	1.00	1.00	1.00	1.00
Paralegal	0.00	0.00	1.00	1.00
Paralegal/Asst to the City Atty	1.00	1.00	0.00	0.00
Sr. Paralegal/Asst to the City Atty	0.00	0.00	1.00	0.00
Staff Attorney-Civil	1.00	1.00	0.00	0.00
Supervising Paralegal-Civil	0.00	0.00	0.00	1.00
<i>Total City Attorney</i>	<i>3.00</i>	<i>3.00</i>	<i>4.00</i>	<i>4.00</i>
<i>City Prosecutor</i>				
Assistant City Prosecutor	2.00	2.00	3.00	3.00
Chief Prosecutor/Asst City Attorney	1.00	1.00	1.00	1.00
Legal Assistant I	0.00	0.00	1.00	1.00
Legal Assistant II	0.00	0.00	3.00	3.00
Legal Secretary	1.00	0.00	0.00	0.00
Office Administrator/Paralegal	1.00	1.00	1.00	0.00
Office Assistant I	2.00	1.00	0.00	0.00
Office Assistant II	0.00	3.00	0.00	0.00
Supervising Paralegal-Criminal	0.00	0.00	0.00	1.00
Victim Advocate (PT)	0.00	1.00	1.00	1.00
Victims Rights Coordinator	1.00	0.00	0.00	0.00
Victim Rights Manager	1.00	0.00	0.00	0.00
Victim Services Coordinator	0.00	1.00	1.00	1.00
<i>Total City Prosecutor</i>	<i>9.00</i>	<i>10.00</i>	<i>11.00</i>	<i>11.00</i>
<i>Total General Administration</i>	<i>34.00</i>	<i>37.50</i>	<i>43.50</i>	<i>44.50</i>



Schedule of Authorized Positions

City of Bullhead City

<i>Position-Title</i>	<i>Authorized 2004-2005</i>	<i>Authorized 2005-2006</i>	<i>Authorized 2006-2007</i>	<i>Authorized 2007-2008</i>
<i>Police Department</i>				
<i>Sworn Police Officers</i>				
Captains	2.00	2.00	2.00	2.00
Chief of Police	1.00	1.00	1.00	1.00
Corporals	9.00	9.00	9.00	9.00
Deputy Chief of Police	1.00	1.00	1.00	1.00
Lieutenants	3.00	3.00	3.00	3.00
Officers	52.00	53.00	54.00	54.00
Sergeants	12.00	13.00	13.00	13.00
<i>Total Sworn Police Officers</i>	<i>80.00</i>	<i>82.00</i>	<i>83.00</i>	<i>83.00</i>
<i>Non Sworn</i>				
Administrative Assistant	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	0.00	0.00	0.00
Animal Control Officer	3.00	3.00	3.00	3.00
Bureau Manager/Animal Shelter	1.00	1.00	1.00	1.00
Bureau Manager/Staff Services	1.00	1.00	1.00	1.00
Clerk Typist II	1.00	0.00	0.00	0.00
Community Services Officer	1.00	1.00	1.00	1.00
Community Oriented Officer	1.00	1.00	0.00	0.00
Computer Network Analyst	1.00	0.00	0.00	0.00
Emergency Services Dispatcher	13.00	13.00	13.00	13.00
Forensic Specialist	2.00	2.00	2.00	2.00
Investigative Assistant	1.00	2.00	2.00	2.00
Licensing Canvasser	1.00	1.00	1.00	1.00
Office Assistant I	0.00	1.50	1.50	1.50
Office Assistant II	0.00	7.00	8.00	8.00
Office Specialist I	0.00	1.00	1.00	1.00
Office Specialist II	0.00	1.00	1.00	1.00
Pawn Clerk	1.00	0.00	0.00	0.00
Police Booking Officers	2.50	2.50	2.50	2.50
Police Clerk	1.00	0.00	0.00	0.00
Police Communications Coordinator	0.00	1.00	1.00	1.00
Police Communications Specialist	1.00	0.00	0.00	0.00
Police Dept Comm. Specialist II	0.00	1.00	1.00	1.00
Police Service Aide	0.00	3.00	3.00	3.00
Property/Evidence Custodian	1.00	2.00	2.00	2.00
Property/Evidence Supervisor	1.00	0.00	0.00	0.00
Receptionist	0.50	0.00	0.00	0.00
Records Clerk	6.00	0.00	0.00	0.00
Secretary	1.00	0.00	0.00	0.00
Shelter Support Workers	2.00	2.00	3.00	3.00
Sr. Animal Control Officer	1.00	1.00	1.00	1.00
Sr. Emergency Services Dispatcher	4.00	4.00	4.00	4.00
<i>Total Non Sworn</i>	<i>50.00</i>	<i>53.00</i>	<i>54.00</i>	<i>54.00</i>
<i>Total Police Department</i>	<i>130.00</i>	<i>135.00</i>	<i>137.00</i>	<i>137.00</i>



Schedule of Authorized Positions

City of Bullhead City

<i>Position-Title</i>	<i>Authorized 2004-2005</i>	<i>Authorized 2005-2006</i>	<i>Authorized 2006-2007</i>	<i>Authorized 2007-2008</i>
<i>Municipal Court</i>				
Associate Magistrate	0.00	0.00	1.00	1.00
Chief Court Clerk	1.00	0.00	0.00	0.00
City Magistrate	1.00	1.00	1.00	1.00
Court Clerk	7.00	8.00	8.00	8.00
Court Clerk-Interpreter	1.00	1.00	1.00	1.00
Court Clerk Manager	1.00	1.00	1.00	1.00
Court Project Specialist	1.00	1.00	1.00	1.00
Judicial Assistant	1.00	1.00	1.00	1.00
Pro-Tem Magistrate	0.50	0.50	0.00	0.00
Senior Collections Clerk	1.00	0.00	1.00	1.00
Senior Fiscal & Technical Specialist	0.00	1.00	0.00	0.00
Senior Judicial Assistant	0.00	0.00	1.00	1.00
<i>Total Municipal Court</i>	<i>14.50</i>	<i>14.50</i>	<i>16.00</i>	<i>16.00</i>
<i>Finance</i>				
Accountant	0.00	0.00	2.00	2.00
Accounting Clerk III	2.00	2.00	0.00	0.00
Accounting Lead	1.00	1.00	0.00	0.00
Accounting Manager	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
Finance Director	1.00	1.00	1.00	1.00
Financial Assistant	2.00	2.00	1.00	1.00
Financial Specialist	0.00	0.00	2.00	2.00
Financial Technician	7.00	7.00	8.00	8.00
Grant Administrator	1.00	1.00	1.00	0.00
Payroll Technician	1.00	1.00	0.00	0.00
Purchasing Agent	1.00	1.00	1.00	1.00
Revenue Manager	1.00	1.00	1.00	1.00
Senior Financial Specialist	0.00	0.00	1.00	1.00
<i>Total Finance</i>	<i>19.00</i>	<i>19.00</i>	<i>20.00</i>	<i>19.00</i>
<i>Parks, Recreation, and Community Services</i>				
<i>Office of the Director</i>				
Administrative Assistant I	1.00	1.00	1.00	1.00
Grant and Parks Development Administrator	0.00	0.00	0.00	1.00
Parks and Recreation Director	1.00	1.00	1.00	1.00
<i>Total Office of the Director</i>	<i>2.00</i>	<i>2.00</i>	<i>2.00</i>	<i>3.00</i>
<i>Recreation</i>				
Office Assistant II	1.00	1.00	1.00	1.00
Recreation Manager	1.00	1.00	1.00	1.00
Park Ranger	0.00	0.00	1.00	2.00
Recreation Supervisor	2.00	2.00	2.00	2.00
<i>Total Recreation</i>	<i>4.00</i>	<i>4.00</i>	<i>5.00</i>	<i>6.00</i>



Schedule of Authorized Positions

City of Bullhead City

<i>Position-Title</i>	<i>Authorized 2004-2005</i>	<i>Authorized 2005-2006</i>	<i>Authorized 2006-2007</i>	<i>Authorized 2007-2008</i>
<i>Parks Maintenance</i>				
Foreman	1.00	1.00	1.00	0.00
Infrastructure Superintendent	0.50	0.50	0.00	0.00
Maintenance Worker III	2.00	2.00	2.00	2.00
Maintenance Worker II	2.00	2.00	2.00	2.00
Maintenance Worker I	7.00	7.00	9.00	9.00
Office Assistant I	0.00	0.00	1.00	1.00
Parks Supervisor	0.00	0.00	0.00	1.00
<i>Total Parks Maintenance</i>	<i>12.50</i>	<i>12.50</i>	<i>15.00</i>	<i>15.00</i>
<i>Facilities Maintenance</i>				
Building Maintenance Foreman	1.00	1.00	1.00	1.00
Building Maintenance Technician	1.00	1.00	1.00	0.00
Maintenance Worker I	2.00	2.00	3.00	5.00
Maintenance Worker II	1.00	1.00	1.00	1.00
Maintenance Worker III	0.00	0.00	0.00	1.00
<i>Total Facilities Maintenance</i>	<i>5.00</i>	<i>5.00</i>	<i>6.00</i>	<i>8.00</i>
<i>Transit</i>				
Dispatcher	2.00	2.00	1.00	1.00
Drivers	5.00	5.00	6.00	6.00
Office Specialist I	0.00	0.00	1.00	1.00
Transit Coordinator	1.00	1.00	1.00	1.00
Transit Operations Supervisor	1.00	1.00	1.00	1.00
<i>Total</i>	<i>9.00</i>	<i>9.00</i>	<i>10.00</i>	<i>10.00</i>
<i>Housing</i>				
Contract Specialist	1.00	1.00	1.00	1.00
Housing Inspector	1.00	1.00	1.00	1.00
<i>Total</i>	<i>2.00</i>	<i>2.00</i>	<i>2.00</i>	<i>2.00</i>
<i>Total Parks, Recreation and Community Svcs</i>	<i>34.50</i>	<i>34.50</i>	<i>40.00</i>	<i>44.00</i>
<i>Development Services</i>				
<i>Office of the Director</i>				
Development Services Director	0.00	0.00	1.00	1.00
Office Assistant I	0.00	0.00	2.00	2.00
<i>Total Office of the Director</i>	<i>0.00</i>	<i>0.00</i>	<i>3.00</i>	<i>3.00</i>



Schedule of Authorized Positions

City of Bullhead City

<i>Position-Title</i>	<i>Authorized 2004-2005</i>	<i>Authorized 2005-2006</i>	<i>Authorized 2006-2007</i>	<i>Authorized 2007-2008</i>
<i>Planning</i>				
Office Assistant II	0.00	1.00	1.00	1.00
Permit Specialist	0.00	0.00	2.00	2.00
Planner	0.00	0.00	1.00	1.00
Planning Manager	1.00	1.00	1.00	1.00
Planning/Zoning Aide	2.00	1.00	0.00	0.00
Senior Planner	1.00	1.00	1.00	1.00
<i>Total Planning</i>	<i>4.00</i>	<i>4.00</i>	<i>6.00</i>	<i>6.00</i>
<i>Building</i>				
Building Inspector I	4.00	5.00	5.00	5.00
Building Inspector II	1.00	1.00	1.00	1.00
Building Official	1.00	1.00	1.00	1.00
Office Assistant II	1.00	1.00	1.00	1.00
Permit Specialist	0.00	4.00	3.00	3.00
Permit Technician	1.00	0.00	0.00	0.00
Plans Examiner	2.00	2.00	2.00	2.00
Plans Technician	1.00	0.00	0.00	0.00
Senior Building Inspector	1.00	1.00	1.00	1.00
Senior Plans Examiner	1.00	1.00	1.00	1.00
<i>Total Building</i>	<i>13.00</i>	<i>16.00</i>	<i>15.00</i>	<i>15.00</i>
<i>Code Enforcement</i>				
Code Enforcement Inspector	3.00	3.00	3.00	3.00
Code Enforcement Manager	0.00	0.00	1.00	1.00
Office Assistant II	2.00	2.00	3.00	3.00
Senior Code Enforcement Inspector	1.00	1.00	0.00	0.00
<i>Total Code Enforcement</i>	<i>6.00</i>	<i>6.00</i>	<i>7.00</i>	<i>7.00</i>
<i>Total Development Services</i>	<i>23.00</i>	<i>26.00</i>	<i>31.00</i>	<i>31.00</i>
<i>Public Works</i>				
<i>Office of the Director</i>				
Administrative Assistant	1.00	0.00	0.00	0.00
Assistant Public Works Director	0.00	0.00	1.00	1.00
Office Administrator	0.00	1.00	1.00	1.00
Office Assistant II	1.00	1.00	0.00	0.00
Office Assistant I	2.00	2.00	0.00	0.00
Project Administrator (CIP)	0.00	1.00	1.00	1.00
Public Works Director	1.00	1.00	1.00	1.00
Utility Service Specialist	0.00	1.00	1.00	1.00
<i>Total Office of the Director</i>	<i>5.00</i>	<i>7.00</i>	<i>5.00</i>	<i>5.00</i>



Schedule of Authorized Positions

City of Bullhead City

<i>Position-Title</i>	<i>Authorized 2004-2005</i>	<i>Authorized 2005-2006</i>	<i>Authorized 2006-2007</i>	<i>Authorized 2007-2008</i>
<i>Parks Maintenance</i>				
Foreman	1.00	1.00	1.00	0.00
Infrastructure Superintendent	0.50	0.50	0.00	0.00
Maintenance Worker III	2.00	2.00	2.00	2.00
Maintenance Worker II	2.00	2.00	2.00	2.00
Maintenance Worker I	7.00	7.00	9.00	9.00
Office Assistant I	0.00	0.00	1.00	1.00
Parks Supervisor	0.00	0.00	0.00	1.00
<i>Total Parks Maintenance</i>	<i>12.50</i>	<i>12.50</i>	<i>15.00</i>	<i>15.00</i>
<i>Facilities Maintenance</i>				
Building Maintenance Foreman	1.00	1.00	1.00	1.00
Building Maintenance Technician	1.00	1.00	1.00	0.00
Maintenance Worker I	2.00	2.00	3.00	5.00
Maintenance Worker II	1.00	1.00	1.00	1.00
Maintenance Worker III	0.00	0.00	0.00	1.00
<i>Total Facilities Maintenance</i>	<i>5.00</i>	<i>5.00</i>	<i>6.00</i>	<i>8.00</i>
<i>Transit</i>				
Dispatcher	2.00	2.00	1.00	1.00
Drivers	5.00	5.00	6.00	6.00
Office Specialist I	0.00	0.00	1.00	1.00
Transit Coordinator	1.00	1.00	1.00	1.00
Transit Operations Supervisor	1.00	1.00	1.00	1.00
<i>Total</i>	<i>9.00</i>	<i>9.00</i>	<i>10.00</i>	<i>10.00</i>
<i>Housing</i>				
Contract Specialist	1.00	1.00	1.00	1.00
Housing Inspector	1.00	1.00	1.00	1.00
<i>Total</i>	<i>2.00</i>	<i>2.00</i>	<i>2.00</i>	<i>2.00</i>
<i>Total Parks, Recreation and Community Svcs</i>	<i>34.50</i>	<i>34.50</i>	<i>40.00</i>	<i>44.00</i>
<i>Development Services</i>				
<i>Office of the Director</i>				
Development Services Director	0.00	0.00	1.00	1.00
Office Assistant I	0.00	0.00	2.00	2.00
<i>Total Office of the Director</i>	<i>0.00</i>	<i>0.00</i>	<i>3.00</i>	<i>3.00</i>



Schedule of Authorized Positions

City of Bullhead City

<i>Position-Title</i>	<i>Authorized 2004-2005</i>	<i>Authorized 2005-2006</i>	<i>Authorized 2006-2007</i>	<i>Authorized 2007-2008</i>
<i>Utilities</i>				
Office Specialist I	0.00	1.00	1.00	0.00
Office Specialist II	0.00	0.00	0.00	1.00
Maintenance Worker I	1.00	1.00	1.00	1.00
Sanitary Technician	1.00	1.00	1.00	1.00
Secretary	1.00	0.00	0.00	0.00
Utility Superintendent	1.00	1.00	1.00	1.00
Utilities Supervisor	1.00	1.00	1.00	1.00
Utility Technician I	7.00	9.00	9.00	9.00
Utility Technician II	3.00	3.00	3.00	2.00
Utility Technician III	1.00	1.00	1.00	2.00
Wastewater Specialist	1.00	1.00	1.00	1.00
<i>Total Utilities</i>	<i>17.00</i>	<i>19.00</i>	<i>19.00</i>	<i>19.00</i>
<i>Total Public Works</i>	<i>62.00</i>	<i>68.00</i>	<i>65.00</i>	<i>66.00</i>
<i>GRAND TOTAL</i>	<i>317.00</i>	<i>334.50</i>	<i>352.50</i>	<i>357.50</i>



Debt Service Summary

City of Bullhead City

<i>Fiscal Year</i>	<i>Principal</i>	<i>Interest</i>	<i>Total</i>
<i>Capital Leases - GTLD</i>			
2007-2008	\$419,328	\$67,740	\$487,068
2008-2009	285,279	50,846	336,125
2009-2010	262,811	37,330	300,141
2010-2011	255,416	23,943	279,359
2011-2012	207,941	11,826	219,767
2012-2013	83,564	4,103	87,667
<i>Totals</i>	<i>\$1,514,339</i>	<i>\$195,788</i>	<i>\$1,710,127</i>
<i>Municipal Property Corporation Bonded Debt - GTLD</i>			
2007-2008	\$1,425,000	\$826,574	\$2,251,574
2008-2009	1,500,000	763,799	2,263,799
2009-2010	980,000	697,019	1,677,019
2010-2011	1,015,000	657,819	1,672,819
2011-2012	1,060,000	617,219	1,677,219
2012-2013	1,095,000	574,819	1,669,819
2013-2014	1,145,000	525,419	1,670,419
2014-2015	1,210,000	468,169	1,678,169
2015-2016	1,260,000	407,669	1,667,669
2016-2017	1,325,000	344,669	1,669,669
2017-2018	1,390,000	278,419	1,668,419
2018-2019	1,465,000	208,919	1,673,919
2019-2020	1,540,000	135,669	1,675,669
2020-2021	1,605,000	70,219	1,675,219
<i>Totals</i>	<i>\$18,015,000</i>	<i>\$6,576,398</i>	<i>\$24,591,398</i>
<i>Water Infrastructure Financing Authority Loans</i>			
2007-2008	1,564,088	1,550,190	3,114,277
2008-2009	3,301,421	1,471,891	4,773,312
2009-2010	3,301,421	1,368,053	4,669,474
2010-2011	3,301,421	1,264,215	4,565,636
2011-2012	3,301,421	1,160,377	4,461,799
2012-2013	3,301,421	1,056,540	4,357,961
2013-2014	3,301,421	952,702	4,254,123
2014-2015	3,301,421	848,864	4,150,285
2015-2016	3,301,421	745,026	4,046,448
2016-2017	3,301,421	641,189	3,942,610
2017-2018	2,317,227	554,476	2,871,702



Debt Service Summary

City of Bullhead City

<i>Fiscal Year</i>	<i>Principal</i>	<i>Interest</i>	<i>Total</i>
<i>WIFA Loans (Cont'd)</i>			
2018-2019	\$2,317,227	\$484,888	\$2,802,115
2019-2020	2,317,227	415,300	2,732,527
2020-2021	2,317,227	345,712	2,662,939
2021-2022	2,317,227	276,125	2,593,351
2022-2023	2,317,227	206,537	2,523,764
2023-2024	2,317,227	136,949	2,454,176
2024-2025	1,737,333	76,616	1,813,950
2025-2026	1,737,333	25,539	1,762,872
<i>Totals</i>	<i>\$50,972,131</i>	<i>\$13,581,189</i>	<i>\$64,553,320</i>
<i>Capital Leases - Enterprise Fund</i>			
2007-2008	\$277,536	\$27,376	\$304,913
2008-2009	230,895	8,958	239,853
2009-2010	43,380	1,289	44,669
<i>Totals</i>	<i>\$551,811</i>	<i>\$37,623</i>	<i>\$589,434</i>
<i>Municipal Property Corporation Bonded Debt - Enterprise Fund</i>			
2007-2008	\$1,955,000	\$1,399,746	\$3,354,746
2008-2009	2,695,000	1,315,676	4,010,676
2009-2010	3,165,000	1,193,456	4,358,456
2010-2011	2,075,000	1,050,789	3,125,789
2011-2012	2,170,000	956,876	3,126,876
2012-2013	2,260,000	862,976	3,122,976
2013-2014	2,365,000	760,726	3,125,726
2014-2015	2,475,000	652,426	3,127,426
2015-2016	1,640,000	539,076	2,179,076
2016-2017	1,580,000	458,181	2,038,181
2017-2018	710,000	379,181	1,089,181
2018-2019	745,000	343,681	1,088,681
2019-2020	780,000	306,431	1,086,431
2020-2021	815,000	271,406	1,086,406
2021-2022	855,000	235,750	1,090,750
2022-2023	895,000	193,000	1,088,000
2023-2024	940,000	148,250	1,088,250
2024-2025	990,000	101,250	1,091,250
2025-2026	1,035,000	51,750	1,086,750
<i>Totals</i>	<i>\$30,145,000</i>	<i>\$11,220,630</i>	<i>\$41,365,630</i>



Debt Service Summary

City of Bullhead City

<i>Fiscal Year</i>	<i>Principal</i>	<i>Interest</i>	<i>Total</i>
General Long Term Debt			
2007-2008	\$3,408,416	\$2,444,503	\$5,852,919
2008-2009	5,086,700	2,286,536	7,373,236
2009-2010	4,544,232	2,102,402	6,646,634
2010-2011	4,571,837	1,945,977	6,517,814
2011-2012	4,569,362	1,789,422	6,358,785
2012-2013	4,479,985	1,635,461	6,115,447
2013-2014	4,446,421	1,478,121	5,924,542
2014-2015	4,511,421	1,317,033	5,828,454
2015-2016	4,561,421	1,152,695	5,714,116
2016-2017	4,626,421	985,857	5,612,279
2017-2018	3,707,227	832,895	4,540,121
2018-2019	3,782,227	693,807	4,476,033
2019-2020	3,857,227	550,969	4,408,196
2020-2021	3,922,227	415,931	4,338,158
2021-2022	2,317,227	276,125	2,593,351
2022-2023	2,317,227	206,537	2,523,764
2023-2024	2,317,227	136,949	2,454,176
2024-2025	1,737,333	76,616	1,813,950
2025-2026	1,737,333	25,539	1,762,872
Totals	\$70,501,470	\$20,353,375	\$90,854,845
Enterprise Fund Debt			
2007-2008	\$2,232,536	\$1,427,123	\$3,659,659
2008-2009	2,925,895	1,324,635	4,250,529
2009-2010	3,208,380	1,194,745	4,403,125
2010-2011	2,075,000	1,050,789	3,125,789
2011-2012	2,170,000	956,876	3,126,876
2012-2013	2,260,000	862,976	3,122,976
2013-2014	2,365,000	760,726	3,125,726
2014-2015	2,475,000	652,426	3,127,426
2015-2016	1,640,000	539,076	2,179,076
2016-2017	1,580,000	458,181	2,038,181
2017-2018	710,000	379,181	1,089,181
2018-2019	745,000	343,681	1,088,681
2019-2020	780,000	306,431	1,086,431



Debt Service Summary

City of Bullhead City

<i>Fiscal Year</i>	<i>Principal</i>	<i>Interest</i>	<i>Total</i>
<i>Enterprise Fund Debt (Cont'd)</i>			
2020-2021	\$815,000	\$271,406	\$1,086,406
2021-2022	855,000	235,750	1,090,750
2022-2023	895,000	193,000	1,088,000
2023-2024	940,000	148,250	1,088,250
2024-2025	990,000	101,250	1,091,250
2025-2026	1,035,000	51,750	1,086,750
<i>Totals</i>	<i>\$30,696,811</i>	<i>\$11,258,254</i>	<i>\$41,955,064</i>
<i>Total Debt</i>			
2007-2008	\$5,640,952	\$3,871,626	\$9,512,578
2008-2009	8,012,595	3,611,170	11,623,765
2009-2010	7,752,613	3,297,147	11,049,759
2010-2011	6,646,837	2,996,766	9,643,603
2011-2012	6,739,362	2,746,298	9,485,661
2012-2013	6,739,985	2,498,438	9,238,423
2013-2014	6,811,421	2,238,847	9,050,268
2014-2015	6,986,421	1,969,459	8,955,880
2015-2016	6,201,421	1,691,771	7,893,193
2016-2017	6,206,421	1,444,039	7,650,460
2017-2018	4,417,227	1,212,076	5,629,303
2018-2019	4,527,227	1,037,488	5,564,715
2019-2020	4,637,227	857,400	5,494,627
2020-2021	4,737,227	687,338	5,424,564
2021-2022	3,172,227	511,875	3,684,101
2022-2023	3,212,227	399,537	3,611,764
2023-2024	3,257,227	285,199	3,542,426
2024-2025	2,727,333	177,866	2,905,200
2025-2026	2,772,333	77,289	2,849,622
<i>Totals</i>	<i>\$101,198,281</i>	<i>\$31,611,629</i>	<i>\$132,809,910</i>



Schedule of Carryover Funding

City of Bullhead City

Fund/ Division	Description	Carryover Amount
<i>Special Revenue Funds</i>		
<i>CDBG/Housing Trust</i>		
	2005 HOME	\$45,000
	2005 CDBG	548,174
	2005 HTF	203,300
<i>Police Grants</i>		
	GOHS	55,000
	Bulletproof Vests	4,163
	JAG	10,700
<i>Prosecutor</i>		
	Grant-STOP	74,336
<i>Total Carryover Special Revenue Funds</i>		<i>\$940,673</i>
<i>Capital Funds</i>		
<i>Street Improvements</i>		<i>\$4,954,000</i>
	Rio Lomas	1,400,000
	SID #3	1,000,000
	Clubhouse SR95	110,000
	Neighborhood Street Improvement Program	694,000
	East/West Corridor	1,000,000
	Bridge	750,000
<i>Sewer Development</i>		<i>\$10,971,306</i>
	SID #3	3,884,794
	Section 18 Treatment Plant Expansion	7,086,512
<i>Park Improvements</i>		<i>\$929,381</i>
	RP-North Beach	553,799
	RP-Soccer Field Improvements	40,033
	RP-Non-Motorized Boat Launch	40,000
	RP-Softball Field Complex	217,667
	CP-Fish Cleaning Station	38,284
	Community Center	39,598
<i>Municipal Improvements</i>		<i>\$1,626,053</i>
	City Hall West Equip/Furnishings	250,000
	Police Radio Upgrades	108,432
	Secondary Pump Room	67,621
	City Hall Expansion	1,200,000
<i>Total Carryover Capital Funds</i>		<i>\$18,480,740</i>
<i>Grand Total Carryover Funding</i>		<i>\$19,421,413</i>



Schedule of Carryover Funding

City of Bullhead City

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Funded Supplemental Requests

City of Bullhead City

<i>Dept.</i>	<i>Division</i>	<i>FTE</i>		<i>On Going</i>	<i>One Time</i>	<i>Total</i>
101 - General Fund						
Non-Departmental						
101	1401	-	Bullhead Cares Program funding increase	\$15,230	\$0	\$15,230
		-	National League of Cities Membership Dues	3,500	0	3,500
		-	Section 12 Lease with BLM	12,000	0	12,000
		-	New City Hall West Furnishings	0	480,770	480,770
		-	New City Hall W. Furnishings complete 2 nd flr	0	124,000	124,000
		-	Increase Pub. Defender/Conflict Atty Svcs	30,000	0	30,000
		-	Boards and Commissions Member Polo Shirts	1,480	0	1,480
		-	Total Non-Departmental	\$62,210	\$604,770	\$666,980
Mayor and Council						
101	1001	-	National League Conference Travel (8)x1	\$18,000	\$0	\$18,000
		-	Health Insurance for 7 Council Members	78,561	0	78,561
		-	Governor/Sen luncheons sponsored by Council	5,000	0	5,000
		-	Speak Recognition System for dais	0	3,000	3,000
		-	Total Mayor and Council	\$101,561	\$3,000	\$104,561
City Clerk						
101	2001	-	Maint. Agree. for Doc. Managing Sys.	\$7,000	\$0	\$7,000
		-	Total City Clerk	\$7,000	\$0	\$7,000
Information Technology						
101	1502	-	Point-to-Point Links for Remote Sites x2	\$0	\$50,000	\$50,000
		-	Maint. Agree. for Network Mgmt Software	3,200	0	3,200
		-	Firmware processor/modules-PBX ph. switch	0	12,000	12,000
		-	PIM Modules for PBX phone system	0	21,000	21,000
		-	Voicemail Cards for PBX	0	8,000	8,000
		-	Dell Poweredge Servers for Voicemail	0	9,000	9,000
		-	Main Processing Modules for PBX	0	20,000	20,000
		-	Cabling for Connectivity between buildings	0	10,000	10,000
		-	1FB Phone Lines	9,000	0	9,000
		-	Maintenance Agreement for Innoprise	15,000	0	15,000
		-	Maint. Agreement increase New World Sys.	1,000	0	1,000
		-	Maint. Agreement Parks/Rec Online EC Link	3,000	0	3,000
		-	Total Information Technology	\$31,200	\$130,000	\$161,200



Funded Supplemental Requests

City of Bullhead City

<i>Dept.</i>	<i>Division</i>	<i>FTE</i>		<i>On Going</i>	<i>One Time</i>	<i>Total</i>
101 - General Fund						
Human Resources - Wellness						
101	1535	-	Additional General Supplies	\$1,500	\$0	\$1,500
		-	Total Human Resources	\$1,500	\$0	\$1,500
Public Information - TV4						
101	1545	-	Replace wireless microphones	\$0	\$2,000	\$2,000
		-	Replace video switchers (2)	0	4,000	4,000
		-	Replace video editors (2)	0	28,000	28,000
		-	Replace video tripods/heads	0	2,000	2,000
		-	Shotgun microphone	0	1,000	1,000
		-	Music licensing for production purposes	1,380	0	1,380
		-	Mini DV deck	0	3,000	3,000
		-	Billboard computer upgrade	0	2,500	2,500
		1.0	Technical Assistant	42,881	0	42,881
		1.0	Total Public Information	\$44,261	\$42,500	\$86,761
Emergency Management						
101	1513	-	FEMA Training for City Staff	\$2,000	\$0	\$2,000
		-	Total Emergency Management	\$2,000	\$0	\$2,000
City Attorney						
101	3002	-	Increase travel/training	\$1,500	\$0	\$1,500
		-	Legal Case Mgmt. Software	2,020	11,890	13,910
		-	Total City Attorney	\$3,520	\$11,890	\$15,410
Police - Office of the Chief						
101	5501	-	Facility Expansion PD Furnishings	\$0	\$117,047	\$117,047
		-	Elevator Service Contract	950	0	950
		-	Visitor's Weapon Storage	0	20,000	20,000
		-	Cellular Telephones	2,160	400	2,560
		-	Specialized Employee Contract Neg. Training	0	3,000	3,000
Police - Patrol						
101	5502	-	Increase Professional Services Budget	0	1,550	1,550
		-	SWAT Tactical Armor Replacement	0	29,000	29,000
		-	Explosive Ord. Disposal Tech. Tool Kit	0	1,200	1,200
		-	Elec. Generator/Explosive Ord. Trailer	0	2,500	2,500
		-	Mounted Radar Units	0	2,750	2,750



Funded Supplemental Requests

City of Bullhead City

<i>Dept.</i>	<i>Division</i>	<i>FTE</i>		<i>On Going</i>	<i>One Time</i>	<i>Total</i>
101 - General Fund						
Police – Patrol (Cont'd)						
		-	Police Laser Speed Measuring Devices	\$0	\$10,500	\$10,500
		-	Noise Meas.Devices/Watercraft Enforcement	0	4,000	4,000
		-	Traffic Diagram Software	0	1,890	1,890
		-	Storage Space/Spec. Prob Unit-First Aid Ste.	0	1,500	1,500
			Briefing Room Improvements	0	12,000	12,000
Police - Criminal Investigations						
101	5503	-	Laptop Computer Equipment	0	5,650	5,650
		-	Computer Forensic Software	0	2,950	2,950
Police - Staff Services						
101	5504	-	Printrak AFIS Contract	21,000	0	21,000
		-	Spacesaver Rolling File Storage Shelf	0	2,500	2,500
		-	Microcassette, Cassette and CD/DVD Duplicators	0	5,200	5,200
		-	Crime Lab Countertop Replacement	0	6,800	6,800
Police - Emergency Services						
101	5505	-	Communication Equip. Maint.. Contract	1,617	0	1,617
		-	Microwave Communication Maint. Contract	5,800	0	5,800
		-	Radio I.P. Software Contract Increase	990	0	990
		-	Peripheral Radio Equipment Replacement	8,900	0	8,900
		-	Toughbook Mobile Computer Replacement (18)	0	71,995	71,995
		-	New Software Maintenance Contract	2,500	0	2,500
Police - Animal Control						
101	5506	-	Donation-Educ. Supplies/Animal Toys	0	4,000	4,000
		-	Donation-Video Camera/Generator	0	5,000	5,000
		-	Donation -Kennels, Cooling/Ventilatn	0	20,000	20,000
		-	Donation-Painting, Tile/Shelving Rprs	0	20,000	20,000
		-	Pet Cremations	1,420	0	1,420
		-	Spay-Neuter Prgms-National Spay Day	0	10,000	10,000
		-	Spay-Neuter Prgms-Helping Paws Prgm	0	5,000	5,000
		-	Spay-Neuter Prgms-Educ. Material	0	5,000	5,000
		-	Spay-Neuter Programs - Promotion	0	10,000	10,000
		-	Spay-Neuter-Be Kind to Animals Wk	0	3,000	3,000
		-	Total Police	\$45,337	\$384,432	\$429,769



Funded Supplemental Requests

City of Bullhead City

<i>Dept.</i>	<i>Division</i>	<i>FTE</i>		<i>On Going</i>	<i>One Time</i>	<i>Total</i>
101 - General Fund						
Municipal Court						
101	2501	-	Summer intern program-COYOTE	\$0	\$2,000	\$2,000
		-	Juvenile Monitoring Officer	0	17,066	17,066
		-	Total Municipal Court	\$0	\$19,066	\$19,066
Finance						
101	5006	-	Delivery Utility Vehicle	\$0	\$11,485	\$11,485
		-	Warehouse shelving & storage equip.	0	4,000	4,000
		-	Total Finance	\$0	\$15,485	\$15,485
PR& Community Services – Office of Director						
101	1201	-	Contract grant writing services	\$0	\$10,000	\$10,000
PR& Community Services - Recreation						
101	1202	-	Recreation Program Enhancements	2,500	0	2,500
		-	New-Concert Concessions (10 events)	918	0	918
		-	New-3 on 3 Basketball Tournament	1,294	0	1,294
		-	New-Boat Safety Trailer Instruction Program	100	3,720	3,820
		-	Powered Sound Mixer & 2-way monitors	0	650	650
		-	Supervisor/Leadership Orientation for staff	1,370	0	1,370
		-	Tri-State Lifegrnd & Jr. Lifegrnd Competition	1,057	0	1,057
		-	Seasonal Launch Booth Coordinator	11,840	0	11,840
		-	Seasonal New Hire Employee Orientation	16,370	0	16,370
		-	Parks and Recreation Programs	10,000	0	10,000
		1.0	Park Ranger position	50,000	0	50,000
PR& Community Services - Parks Maintenance						
101	1203	-	Water Slide Replacement	0	42,684	42,684
		-	Block and Iron Pool Fencing Replacement	0	26,670	26,670
		-	Chain link fence for roll off trash bin	0	3,575	3,575
		-	Refurbish Rodney Briscoe Flyers Field asphalt	0	4,300	4,300
		-	Safety Jackets (15)	1,653	0	1,653
		-	Lakeside Heritage Trail bus stop shelters/benches	0	6,145	6,145
		-	Bottom lock Slats for storage area	0	7,626	7,626
		-	AIF Controller & Chemical Controller	0	13,380	13,380
		-	OHP Motor	0	3,030	3,030
		-	Basket housing for pool	0	1,675	1,675
		-	Break room & temporary office space	0	6,000	6,000
		-	Effluent pond pump house maintenance	0	10,000	10,000
		-	Effluent pond irrigation supplies	0	8,064	8,064
		-	Electricity for new park amenities	47,000	0	47,000



Funded Supplemental Requests

City of Bullhead City

<i>Dept.</i>	<i>Division</i>	<i>FTE</i>		<i>On Going</i>	<i>One Time</i>	<i>Total</i>
101 - General Fund						
PR& Community Services - Parks Maintenance (Cont'd)						
			- Heat swamp cooler/Rotary Park Storage Bldg.	\$0	\$14,000	\$14,000
			- Alarm system for Rotary Park Storage Bldg.	240	1,290	1,530
			- Fertigation pump with 500 gallon storage tank	0	5,613	5,613
			- Operational supplies for fertigation pump	15,000	0	15,000
			- Phone service for Parks Storage Bldg.	420	0	420
			- Electric service for Parks Storage Bldg.	5,447	0	5,447
			- Seeding supplies	7,000	0	7,000
			- Three Deck Finish Mower	0	21,569	21,569
PR& Community Services - Facilities Management						
101	1204	1.0	Maintenance Worker I	43,529	0	43,529
		1.0	Maintenance Worker I	43,529	0	43,529
			- Dumpster Enclosure for Emergency Svcs	0	7,000	7,000
			- Replace Hand Wash Station	0	7,000	7,000
			- Increase funding of operating supplies	30,000	0	30,000
			- Upgrade Energy Management System	0	9,528	9,528
			- Electricity for new facility	115,000	0	115,000
			- Electricity for Police expansion	10,000	0	10,000
			- Water for new facility	1,200	0	1,200
			- 2WD 3/4 Ton Ext. Cab Pickup	0	24,235	24,235
PR& Community Services - Housing						
101	1205	-	Increase Printing Budget	400	0	400
		3.0	Total PR & Community Services	\$415,867	\$237,754	\$653,621
Development Services - Planning						
101	3602	-	Increased funding for general supplies	\$1,250	\$0	\$1,250
			- Increased funding for training	0	1,000	1,000
Development Services - Building Inspections						
101	3603	-	Construction Codes and related software	0	5,000	5,000
			- Funding of wages for Temp Building Inspector I	0	27,420	27,420
Development Services - Code Enforcement						
101	3604	-	Increase funding for general supplies	1,000	0	1,000
			- Add Shopping Cart Program	5,000	0	5,000
			- Increase funding for nuisance abatement	7,000	0	7,000
			- Increase funding for bldg. abatement prof. svcs.	35,000	0	35,000
			Total Development Services	\$49,250	\$33,420	\$82,670



Funded Supplemental Requests

City of Bullhead City

<i>Dept.</i>	<i>Division</i>	<i>FTE</i>		<i>On Going</i>	<i>One Time</i>	<i>Total</i>
101 - General Fund						
Public Works - Office of the Director						
101	8001	-	Dell Notebook computer (1)	\$0	\$2,400	\$2,400
Public Works - Engineering						
101	8002	-	Update Aerial Mapping of Bullhead City	0	42,500	42,500
		-	Temporary Wages for GIS Services	42,500	0	42,500
		-	Maint. Agreement incr. Arc Info Software	2,371	0	2,371
		-	Maint. Agree. incr. pavement mgmt. Software	1,600	0	1,600
		-	Replace Printer/Plotter	0	7,500	7,500
		-	Replace Topcon Hiper/GPS Recvr Assembly	0	18,082	18,082
		2.0	Total Public Works	\$46,471	\$70,482	\$116,953
			Internal Service Fund Supplemental Impact	\$185,120	\$0	\$185,120
Count	139	4.0	Total Requests General Fund	\$995,297	\$1,552,799	\$2,548,096
201 - Highway User Revenue Fund						
Public Works - Operations						
201	8003	-	Increased funding for training	\$2,000	\$0	\$2,000
		-	Increased funding for street supplies	25,000	0	25,000
		-	Increased funding for street light supplies	15,000	0	15,000
		-	Public Works Management Software	4,000	31,000	35,000
		-	Update Aerial Mapping of Bullhead City	0	42,500	42,500
		-	Traffic Mitigation Services	0	50,000	50,000
		-	Delineator Posts for Bullhead Parkway	0	15,000	15,000
		-	Crash Attenuator	0	25,000	25,000
		-	Total Public Works	\$46,000	\$163,500	\$209,500
			Internal Service Fund Supplemental Impact	\$86,424	\$0	\$86,424
Count	8	-	Total Requests Highway User Revenue Fund	\$132,424	\$163,500	\$295,924



Funded Supplemental Requests

City of Bullhead City

<i>Dept.</i>	<i>Division</i>	<i>FTE</i>		<i>On Going</i>	<i>One Time</i>	<i>Total</i>
202 - Economic Development Fund						
		-	Increase in EDA Contract	\$4,975	\$0	\$4,975
Count	1	-	Total Requests Econ. Development Fund	\$4,975	\$0	\$4,975
207 - Arts Commission Fund						
		-	One Percent of General Funded CIP	\$0	\$39,810	\$39,810
Count	1	-	Total Arts Commission Fund	\$0	\$39,810	\$39,810
208 - Special Assessments Fund						
Finance – Billing and Collections						
208	5002	-	Title Reports for Delinquent Assessments	\$40,500	\$0	\$40,500
		-	Additional Invoice Supplies	2,239	0	2,239
		-	Postage-Increased Customers/Delinquencies	5,850	0	5,850
		-	Total Finance – Billing and Collections	\$48,589	\$0	\$48,589
Count	3	-	Total Special Assessment Fund	\$48,589	\$0	\$48,589
211 - Transit Fund						
Transit Administration						
211	1206	-	Increase funding of advertising	\$3,000	\$0	\$3,000
		-	Increase funding of general supplies	0	3,720	3,720
		-	Increase funding of printing	3,000	0	3,000
Transit Operations						
211	1207	-	Uniforms for new employees & turnover	1,000	0	1,000
		-	Replace 15 passenger buses (2)	0	128,000	128,000
		-	Bus Accessories	0	6,290	6,290
Count	6	-	Total Requests Transit Fund	\$7,000	\$138,010	\$145,010



Funded Supplemental Requests

City of Bullhead City

<i>Dept.</i>	<i>Division</i>	<i>FTE</i>		<i>On Going</i>	<i>One Time</i>	<i>Total</i>
301 - Street Lighting Districts						
Public Works						
301	8302	-	Street Lighting Assessments & Admin.	\$25,000	\$0	\$25,000
Count	1	-	Total Requests Street Lighting Districts	\$25,000	\$0	\$25,000
304 - Flood Control Fund						
Public Works - Operations						
304	8002	-	Update Aerial Mapping of Bullhead City.	\$42,500	\$0	\$42,500
Count	1	-	Total Requests Flood Control Fund	\$42,500	\$0	\$42,500
305 - Info Tech Replacement Fund						
General Admin - Info Tech						
305	1502	-	Replacement of obsolete Desktop PC's (70)	\$0	\$115,084	\$115,084
Count	1	-	Total Requests Info Tech Replacement Fund	\$0	\$115,084	\$115,084
307 - Fleet Replacement Fund						
Development Services - Building Inspections						
307	8024	-	2007 2WD 1/2 Ton Ext. Cab Truck-Bldg Insp.	\$0	\$21,237	\$21,237
		-	2007 2WD 1/2 Ton Ext. Cab Truck-Bldg Insp.	0	21,237	21,237
		-	Total Requests Development Services	\$0	\$42,474	\$42,474
Police						
307	8024	-	2007 Tahoe - Police Package	\$0	\$39,168	\$39,168
		-	2007 Tahoe - Police Package	0	39,168	39,168
		-	2007 Tahoe - Police Package	0	39,168	39,168
		-	2007 Tahoe - Police Package	0	39,168	39,168
		-	2007 Tahoe - Police Package	0	39,168	39,168
		-	Total Requests Police	\$0	\$195,840	\$195,840
P&R & Community Services - Parks Maintenance						
307	8024	-	Replace 4WD 3/4 Ton Ext. Cab Truck	\$0	\$26,955	\$26,955
		-	Total Requests P&R & Community Svcs.	\$0	\$26,955	\$26,955
Count	8	-	Total Requests Fleet Replacement Fund	\$0	\$265,269	\$265,269



Funded Supplemental Requests

City of Bullhead City

<i>Dept.</i>	<i>Division</i>	<i>FTE</i>		<i>On Going</i>	<i>One Time</i>	<i>Total</i>
501 - Wastewater Fund						
Finance						
501	5002	-	Increase general supplies for new customers	\$2,500	\$0	\$2,500
		-	Increase postage for new customers	2,655	0	2,655
		-	Total Requests Finance	\$5,155	\$0-	\$5,155
Public Works - Engineering						
501	8002	-	Replace Underground Utility Locator	\$0	\$3,475	\$3,475
Public Works - Operations						
501	8004	-	Chlorine Generator for Section 10 plant	0	75,000	75,000
		-	Replace Pumper Truck Tank	0	25,000	25,000
		-	Incr. funding for electricity for Section 18 plant	217,213	0	217,213
		-	Reuse Master Plan	0	50,000	50,000
		-	Incr. funding-dumping sludge Sect. 18 & 10 plant	43,205	0	43,205
		-	Increased funding for certified testing	10,000	0	10,000
		-	Increased funding for operating supplies	68,000	0	68,000
		-	Update Aerial Mapping of Bullhead City	0	42,500	42,500
		-	New 12 Yard Dump Truck	0	134,196	134,196
		-	Total Requests Public Works	\$338,418	\$330,171	\$668,589
		-	Internal Service Fund Supplemental Impact	\$14,119	\$0	\$14,119
Count	12	-	Total Requests Wastewater Fund	\$357,692	\$330,171	\$687,863
504 - Water Resources Fund						
Development Services						
504	3611	-	Professional services to calculate fees	\$0	\$25,000	\$25,000
		-	Total Development Services	\$0	\$25,000	\$25,000
Count	1	-	Total Requests Water Resources Fund	\$0	\$25,000	\$25,000



Funded Supplemental Requests

City of Bullhead City

<i>Dept.</i>	<i>Division</i>	<i>FTE</i>		<i>On Going</i>	<i>One Time</i>	<i>Total</i>
601 - Fleet Services Fund						
Public Works						
601	8004	-	New Hoist System	\$0	\$39,478	\$39,478
		-	Increased funding for repair supplies	89,400	0	89,400
		-	New Electronic Control System Scanner	0	9,591	9,591
		-	Replace printer	0	1,001	1,001
		1.0	Heavy Equipment Mechanic I	48,852	0	48,852
		-	Standby Wages	4,320	0	4,320
		-	Retire Debt on Parks Backhoe	0	65,266	65,266
		-	Retire Debt on Streets Backhoe and Grader	0	27,026	27,026
		-	Replace staff jackets	0	730	730
		-	Total Requests Public Works	\$142,572	\$143,092	\$285,664
Count	9	1.0	Total Requests Fleet Services Fund	\$142,572	\$143,092	\$285,664
604 - Risk Management Fund						
Human Resources - Risk Management						
604	1520	-	Defibrillators (5) & CPR Mannequins (2)	\$0	\$9,500	\$9,500
Count	1	-	Total Requests Risk Management Fund	\$0	\$9,500	\$9,500
605 - Employee Benefits Trust Fund						
Human Resources - Health Insurance						
605	1530	-	EBT Educational Meeting for members	\$800	\$0	\$800
Count	1	-	Total Requests - EBT Fund	\$800	\$0	\$800
Count	193	5.0	GRAND TOTALS	\$1,756,849	\$2,782,235	\$4,539,084



Miscellaneous Statistics



Snapshot of the City of Bullhead City

Date of Incorporation	August 28, 1984
Form of Government	Council/Manager
Projected 2007 Population	39,880
Projected 2010 Population	43,680
Median home value	\$148,717
Median household income	\$41,092
Fiscal Year 2007-2008 Budget	\$111,346,108
Number of Employees (FTE)	357.5
Area in Square Miles	57.3
Miles of Streets	321

Facilities and Services

Community Centers	1
Parks	5
Park Acreage	271
Ramada's	29
Ball fields	21
Swimming Pools	1

Police Protection

Number of Sworn Officers	82
Number of Events Responded to	47,263
Number of Criminal Arrests	4,437
Number of Traffic Citations	8,170
Number of Police Stations	1
Number of Police Vehicles	78

Transit

Number of Riders per year	116,981
Miles Driven	274,643

Sewage System

Number of Sewer Connections	14,655
Daily Average Gallons treated	2.87 million



Miscellaneous Statistics



Facilities and Services not included in the reporting entity

Education

Number of Elementary Schools.....	6
Number of Junior High Schools	2
Number of Secondary Schools	1
Number of Charter Schools.....	2
Number of Community Colleges.....	1

Fire Protection

Bullhead City Fire District

Major Employers

- Bullhead City Elementary School District No. 15
- City of Bullhead City
- Colorado River Union High School District No. 2
- Home Depot
- K-Mart Discount Department Store
- Lowe's
- Mohave Electric
- Mohave Valley Daily News
- Safeway Food Store #248
- Sam's Club
- Silver Ridge Village
- Smith's Food & Drug #191
- Wal-Mart Supercenter
- Western Regional Medical Center



Glossary of Terms

ADA: Acronym that stands for Americans with Disabilities Act. A measure pass by the federal government and became effective January, 1994; that requires, among other things, the City to make all programs and facilities accessible to any handicapped person who asks for it.

ADOT: Acronym that stands for Arizona Department of Transportation.

Appropriation: An authorization made by the City Council that permits the City to incur obligations and to make expenditures of resources.

Appropriation Ordinance: The official document adopted by the City Council establishing the legal authority to obligate and expend resources.

Assessed Valuation: A value that is established for real and personal property for use as a basis for levying property taxes. NOTE: the County establishes Property values. The City of Bullhead City does not assess property tax at this time.

Audit: Prepared by an independent certified public accountant (CPA), the primary objective of an audit is to express an opinion of whether the City's financial statements present fairly the City's financial position and results of operations in conformity with generally accepted accounting principles. In conjunction with their performance of an audit, it is customary for an independent auditor to issue a management letter stating the adequacy of the City's internal controls as well as recommending improvements to the City's financial management practices.

Basis of Accounting: A term used to refer to when revenues and obligations are recognized in the accounts and reported in the financial statements.

Bond: A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation, revenue bonds, and special improvement district bonds. These are most frequently used for construction of large capital projects such as buildings, streets and sewers.

Budget: A financial plan for a specified period of time that matches planned revenues and expenditures to municipal services. Bullhead City prepares a financial plan each fiscal year.

Budget Amendment: A procedure to revise a budget appropriation either by City Council approval through the adoption of a supplemental appropriation ordinance for any interdepartmental or interfund adjustments or by City Manager authorization to adjust appropriations within a departmental budget. These are discouraged.

Budget Basis: The form of accounting utilized throughout the budget process. The City's budget for general government is on the modified accrual basis. Revenues are recorded when they are both measurable and available. Liabilities are recognized when incurred (except for long-term debt which is carried in the general long-term debt account group). The City's accounting records for the Wastewater Enterprise Fund are maintained on a full accrual basis; revenues are recognized when earned and expenses are recognized when incurred.



Glossary of Terms

City of Bullhead City

Budget Calendar: The schedule of key dates or milestones that the City follows during the preparation, adoption, and administration of the budget.

Budget Carryforward: The departments are responsible for requesting and verifying carryforward.

Budget Document: This document is used to present a comprehensive financial program to the citizens of Bullhead City, the City Council and other interested parties.

Budget Message: The opening section of the budget which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and recommendations regarding the financial policy for the coming period.

Budget Policies: General and specific guidelines that govern financial plan preparation and administration.

Budgetary Control: The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of authorized appropriations and available revenues.

Budgeted Funds: Funds that are planned for certain uses but have not been formally or legally appropriated by the legislative body.

CDBG: Acronym that stands for Community Development Block Grant. A source of grant funding for a variety of projects, i.e. Safehouse construction, Family Self-Sufficiency Counselor funding, modifications to municipal facilities to comply with the Americans with Disabilities Act.

CIP: Acronym that stands for Capital Improvements Program.

CJEF: Acronym that stands for Criminal Justice Enhancement Fund. The State of Arizona Department of Public Safety administers this fund. This fund provides grant money to local law enforcement authorities to be used to enhance projects designed to prevent or control crimes.

Capital Improvements Plan (CIP): A plan to provide for the maintenance or replacement of existing public facilities and assets and for the construction or acquisition of new ones.

Capital Improvements Plan Budget: A Capital Improvement Plan (CIP) Budget is a budget separate from the operating budget. Items in the CIP are usually construction or renovation projects designed to improve the value of the government assets. Examples of capital improvement projects include new roads, sewer lines, buildings, recreational facilities and large scale remodeling.

Capital Outlay: Expenditure that results in the acquisition of or addition to fixed assets.

Capital Projects Fund: A fund created to account for financial resources to be used for the acquisition, construction or renovation of major capital facilities (other than those financed by proprietary funds, special assessment funds, and trust funds).



Glossary of Terms

City of Bullhead City

Control Account or Control Group: The identity given to expenditure types, such as personnel costs, services and supplies, and capital outlay expenditures.

Cost Center: An organizational budget/operating unit within a City department, i.e., Engineering Services is a cost center of the Community Development Department.

Debt Limitation: The limit set on the issuance of general obligation bonds per State constitution. For general municipal purposes, a municipality cannot incur a debt exceeding six percent of the assessed valuation of taxable property in the city. Additional bonds amounting to twenty percent of the assessed valuation of taxable property can be issued for supplying such specific city services as water, lights, sewers, development of open spaces, preserves, parks, playgrounds and recreational facilities.

Debt Service: The amount of interest and principal that a City must pay each year on net direct long-term debt plus the interest it must pay on direct short-term debt.

Direct Debt: The sum of the total bonded debt and any unfunded debt (i.e. short-term notes) of the City for which the City has pledged its "full faith and credit." This does not include the debt of overlapping jurisdictions.

Self-Supporting Debt: Debt for which the City has pledged a repayment source separate from its general tax revenues (i.e. Wastewater bond repaid from wastewater user charges/improvement district (assessment) bonds utility income/special assessment bonds).

Net Direct Debt (or Net Bonded Debt): Direct debt minus self-supporting debt.

Overlapping Debt: The City's proportionate share of the debt of other local governmental units that either overlap it or underlie it. The debt is generally apportioned based on relative assessed value.

Debt Service Fund: A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Debt Service Fund Requirements: The amounts of revenue which must be provided for a Debt Service Fund so that all principal and interest payments can be made in full on schedule.

Deferred Compensation Agency Fund: The City administered fund that is used to account for the monies held for employees who elect to make cash contributions, through payroll deduction, to a tax-deferred plan known as the 457 Plan.

Deficit: An excess of expenditures over revenues.

Department: A major administrative division of the City that indicates overall management responsibility for an operation or a group of related operations within a functional area.



Glossary of Terms

City of Bullhead City

Designated Fund Balance: A portion of unreserved fund balance designated for a specific future use.

EDA: Acronym that stands for Economic Development Authority. A group of citizens appointed to a commission that works together to assist the City with the promotion of economic development and creation of jobs.

Encumbrance: The legal commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

Enterprise Fund: A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. It is the intent of the City that the costs (including depreciation) of providing services to the general public be financed or recovered primarily through user charges. The rate schedules for these services should be established to ensure that user revenues are adequate to meet all necessary expenditures.

Estimated Revenue: The amount of projected revenue to be collected during the fiscal year.

Expenditure: The outflow of funds paid for an asset obtained or goods and services acquired.
NOTE: An encumbrance is not an expenditure; an encumbrance reserves funds to be expended.

Expenditure Limitation: A state imposed limit placed on expenditures of the City.

FEMA: Acronym that stands for Federal Emergency Management Agency. A federal agency that provides funding for grants related to hazard mitigation.

Fiduciary Fund Type: The trust and agency funds used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other government units and/or other funds.

Financial Plan: A parent document for the budget that establishes management policies, goals, and objectives for all programs within the City.

Fiscal Year: The time period designated by the City signifying the beginning and ending period for recording financial transactions. The City of Bullhead City has specified July 1 through June 30 as its fiscal year.

Fixed Assets: Assets of long-term character that is intended to continue or to be held or used, such as land, building, machinery, furniture and other equipment. The City has defined such assets as those with an expected life of more than one year and an acquisition cost of more than \$5,000.

Full-Time Equivalent (FTE): The total yearly part-time personnel hours divided by 2,080 available work hours.



Glossary of Terms

Fund: An accounting entity that records all financial transactions for specific activities or government functions. Eight commonly used fund types in public accounting are: general fund, special revenue fund, debt service fund, capital projects fund, enterprise fund, trust and agency fund, internal service fund, and special assessment fund.

Fund Balance: Also known as financial position, fund balance is the excess of current assets over current liabilities and reserves and is therefore also known as surplus funds.

FY: Abbreviation for fiscal year, the time period designated by the City signifying the beginning and ending period for recording financial transactions.

GOHS: Acronym that stands for Governor's Office of Highway Safety. A state agency that provides funding for grants related to traffic enforcement programs.

General Fund: The primary operating fund of the City; the General Fund accounts for most of the financial resources of the government not specifically accounted for in other funds. General Fund revenues include primary property taxes, licenses and permits, local taxes, service charges, and other locally generated types of revenue. This fund usually includes most of the basic operating services, such as police protection, finance, data processing, courts, attorneys, parks and recreation, and general administration.

General Fixed Asset Account Group: A self-balancing group of accounts established to account for fixed assets of the City. This does not include fixed assets of the Wastewater Enterprise Fund. They are included in the Enterprise Fund.

General Governmental Revenue: The revenues of a government other than those derived from and retained in an enterprise fund.

General Long-term Debt Account Group: An account group that accounts for the balances due on long-term indebtedness that has been financed. The group also accounts for the dollar value of the accrued vacation and other compensated absences of city employees.

General Obligation Bonds: also known as GO Bonds. These types of bonds finance a variety of public projects such as streets, buildings, and improvements. The repayment of these bonds is usually made from secondary property taxes, and these bonds are backed by the "full faith and credit" of the issuing government. The issuance of general obligation bonds must be submitted to the voters for approval.

Goal: A statement of broad direction, purpose, or intent.

Grant: A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block depending upon the amount of discretion allowed the grantee.



Glossary of Terms

City of Bullhead City

HURF: Acronym that stands for Highway User Revenue Fund. The Special Revenue Fund that accounts for transportation related revenue and expenditures associated to the construction or maintenance of city streets.

Improvement District: An area that is established to receive specific capital improvements or services deemed to benefit primarily those properties within its boundaries.

Internal Service Fund: A fund used to account for the financing of goods or services provided by one department to another, or to other governments, on a cost-reimbursement basis.

Lease Purchase Agreement: A contractual agreement by which capital outlay may be purchased by making annual lease payments.

Line-Item Budget: A budget that lists each expenditure category (salary, materials, telephone service, travel, etc.) separately, along with the dollar amount budgeted for each specified category.

Long-Term Debt: Debt with a maturity of more than one year after the date of issuance.

Maturity Date: The date by which long-term debt will be paid off.

MPC: Acronym that stands for Municipal Property Corporation. A non-profit corporation with the main purpose of providing a financing alternative to fund the cost of acquiring, constructing, reconstructing and improving various municipal properties and buildings suitable for use by and for leasing to the City.

MPC Bonds: An innovative method of funding major municipal projects. Citizens do not have to vote on this means of financing, nor are the bonds subject to debt limitation as specified by State constitution.

Nonoperating Expense: An expense that is not directly related to the provision of services, i.e. debt service.

Nonoperating Revenue: Revenue that is generated from other sources, i.e. interest, and is not directly related to service activities.

NSIP: Acronym that stands for Neighborhood Street Improvement Program. A maintenance program that is adopted by City Council that provides for construction of asphalt surface improvements, street replacements, and seal coating to extend the life of the selected streets within the City.

Objective: A statement of specific direction, purpose, or intent based on the goals established for a specific department.



Glossary of Terms

City of Bullhead City

Operating Revenue: Funds that the government receives as income, exclusive of other financing sources such as bond proceeds. In governmental fund types, this includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income. Proprietary Fund revenues are directly related to the primary activities of the fund, i.e. user charges.

Operating Budget: The portion of the budget that pertains to daily operations that provides basic governmental services. The operating budget excludes the capital projects budget. It contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel and fuel.

Operating Transfer: A transfer of money that re-allocates City resources between various funds. Transfers are made in order to subsidize projects in other funds. Transfers to other funds always equal transfers from other funds.

Performance Budget: A budget that focuses upon departmental goals and objectives rather than those line items, programs or funds. Workload and unit cost data are collected in order to assess the effectiveness and efficiency of services.

Performance Measures: Specific quantitative and qualitative measures of work performed as an objective of the department.

POST: Acronym that stands for Police Officer Standards and Training. A state agency that provides grant funding for various law enforcement training.

Primary Property Tax: A statutory limited tax levy that is based on value and may be imposed for any purpose.

Program Budget: A budget that focuses upon broad functions or activities of an agency or jurisdiction rather than upon its organizational budget units or object classes of expenditure.

Reserve: An account used to indicate that a portion of a fund's assets are legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Retained Earnings: The accumulated earnings of an Enterprise or Internal Service Fund which have been retained in a fund and which are not reserved for any specific purpose.

REU: Acronym that stands for residential equivalent unit regarding connection to the wastewater treatment system.

Revenue: Funds that the government receives as income. This includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.



Glossary of Terms

Revenue Bonds: Bonds usually sold for a construction project that will produce revenues for the government. That revenue is pledged to pay the principal and interest of the bond. Revenue bonds are not subject to the debt limitation as regulated by the State constitution; however, they still must be submitted to the voters for approval.

RICO: Acronym that stands for Racketeering Influenced Criminal Organizations. A Special Revenue Fund that accounts for the RICO revenues and expenses of the Police Department. Expenditures from this fund are restricted to the furtherance of law enforcement efforts.

Risk Management: An organized attempt to protect a government's assets against loss in the most economical method.

Secondary Property Tax: An unlimited tax levy that may be used only to retire the principal and interest or redemption charges on bond indebtedness.

SLIF: Acronym that stands for State Lake Improvement Fund. A state fund that provides grant funding for improvement of water related recreation facilities.

Source of Revenue: Revenues are classified according to their source or point of origin.

Special Improvement District Bonds: Special improvement district bonds can be issued by a city to finance improvements in specific areas of the municipality. The property owners benefiting from the improvements are assessed to pay for the cost of retiring the bonds. This type of finance mechanism is generally used for such projects as street improvements and the extension of sewer lines.

Special Revenue Funds: Funds used to account for the proceeds from specific revenue sources that are legally restricted to expenditures for specific purposes.

Street Improvement District Bonds: Bonds issued for the constructing of streets and highways within the city. Highway user revenues may be pledged to repay the principal and interest of the bonds. The limitation of the issuance of these bonds is dependent on the bond rating. These bonds are not subject to the debt limitation as governed by State constitution, however, the issue must go to the voters for approval.

TOT: An acronym that stands for Transient Occupancy Tax, also known as bed tax. This is a local revenue source for the Economic Development Fund. Three percent tax is assessed on transient rentals (those of less than 30 days).

Trust and Agency Funds: Also known as Fiduciary Fund Types, these funds are used to account for assets held by the City in a trustee capacity or as an agent for private individuals, organizations, or other governmental agencies. The fiduciary funds used by the City include expendable trust and agency funds. Expendable trust funds are accounted for in the same manner as governmental funds (general, special revenue, debt service, and capital project funds). Agency funds are custodial in nature (assets equal liabilities) and do not measure the results of operations.



Glossary of Terms

Unreserved Fund Balance: Unreserved fund balance is the excess of assets over liabilities and reserves that is available for general appropriation.

WACOG: Acronym that stands for Western Arizona Council of Governments. A council of governments representing western Arizona, headed by an executive board that assist member agencies with the administration of government, community development, planning of municipal facilities and road improvements. This council also determines the distribution of Community Development Block Grant (CDBG) allocations.



Glossary of Terms

City of Bullhead City

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