

**ENCROACHMENT PERMIT APPLICATION FOR WORK  
IN A DRAINAGE OR PUBLIC UTILITY EASEMENT  
(Per City Titles 12 & 17)**

<p><b>TYPE OF EASEMENT</b></p> <p>_____ Drainage</p> <p>_____ Public Utility</p>	<p style="text-align: center;"><b>TYPE OF ENCROACHMENT</b> (Retaining wall, fence, driveways, sewer taps, etc.)</p> <hr style="width: 80%; margin: 10px auto;"/> <p style="text-align: center;">Will there be a grade change more than 2 vertical feet to accommodate the driveway and/or sidewalk improvement?</p> <p style="text-align: center;"><input type="checkbox"/> Yes    <input type="checkbox"/> No    <input type="checkbox"/> N/A</p> <p style="text-align: center;">Construction Start Date: _____</p>
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Address/Location of Project: \_\_\_\_\_

Property Owner's Name: \_\_\_\_\_

Address of Property Owner (if different from above): \_\_\_\_\_

Property Owner's Phone Number: \_\_\_\_\_

Contractor's Signature: \_\_\_\_\_ Phone #: \_\_\_\_\_

Firm Name: \_\_\_\_\_

Address: \_\_\_\_\_ Date: \_\_\_\_\_

I understand that work within a Drainage or Public Utility Easement shall be performed in accordance with all provisions of the *Bullhead City Municipal Code*. Specifically, I am familiar with "Title 12: Streets, Sidewalks, and Public Places and Title 17: Zoning." Copies of these "Titles" are available upon request from the Engineering Department. The complete *Bullhead City Municipal Code* is on record for review at the office of the City Clerk or at [www.bullheadcity.com](http://www.bullheadcity.com).

I also understand that certain types of encroachments may require a letter of clearance from the utility companies and/or a Building Permit from the Bullhead City Building Department.

Signature of Property Owner: \_\_\_\_\_

**Office Use Only:**

Utility Clearance Letters Received: _____ Yes    _____ N/A	Permit #: _____
Business License Expires: _____	Permit Fee: _____
State Contractor's License Verified: _____	Engineering Approval: _____