

BULLHEAD CITY
ARIZONA
FISCAL YEAR 2017-18
ADOPTED BUDGET

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Bullhead City
Arizona**

For the Fiscal Year Beginning

July 1, 2016

Executive Director

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PREFACE

Budget Message

To the Honorable Mayor and City Council,

I am pleased to submit to you the proposed Annual Budget for the City of Bullhead City beginning July 1, 2017 and ending June 30, 2018. The preparation of a budget is an annual challenge when the needs of the community far outweigh the limited available financial resources. The budget is balanced and many needs are being addressed. We are pleased to present a very transparent, fiscally conservative, line item budget. No programs are proposed for any significant cuts or modifications.

FISCAL YEAR 2017-18 BUDGET SUMMARY

The budget for fiscal year 2017-18 represents a comprehensive spending plan for all funds totaling of \$73.6 million, an 8.8% increase from the prior fiscal year 2017 budget of \$67.6 million.

Fund Category	FY 2016-17	FY 2017-18	\$ Chg	% Chg
General Fund	\$25,934,605	\$27,690,328	\$1,755,723	6.8%
Special Revenue	\$9,099,496	\$10,003,056	\$903,560	9.9%
Capital Projects	\$6,199,745	\$9,018,244	\$2,818,499	45.5%
Debt Service	\$4,476,180	\$4,692,825	\$216,645	4.8%
Enterprise	\$15,486,021	\$15,229,197	-\$256,824	-1.7%
Internal Service	\$6,451,314	\$6,985,211	\$533,897	8.3%
Total Funds	\$67,647,361	\$73,618,861	\$5,971,500	8.8%

The proposed budget contains approximately \$1.5 million for annual street improvements, \$2.1 million for Bullhead City's funding portion for the second BHC/Laughlin Bridge, \$4.5 million Improvement District for Laughlin Ranch Boulevard, replacement of some aging infrastructure in the Police Department including \$214,668 for Patrol Vehicles (5) and \$153,000 for a SWAT Armored Vehicle. The budget also includes Transit Capital improvements of \$29,000 and payment of \$100,000 toward water rights.

The General Fund Reserve is proposed to fund one-time capital purchases:

Dept	Acct Description	Purchase	Amount
Animal Care	Vehicles	Animal Care & Welfare Van	\$25,500
Parks & Rec	Site Improvements	Section 12	\$150,000
Parks & Rec	Site Improvements	Pickleball Court	\$100,000
Parks & Rec	Site Improvements	Rotary Park ADA Access	\$100,000
Police	Vehicles	SWAT Armored Vehicle	\$153,000
Police	Vehicles	5 Patrol vehicles + upfit	\$214,668
Police	Vehicles	3 Detective vehicles	\$111,153
Streets	Machinery & Equipment	Broom Sweeper	\$64,910
Total			\$919,231



PREFACE

Budget Message

The General Fund Balance at 07/01/16 was \$10,442,989, after the proposed one-time capital purchases the General Fund Reserve would be \$9,552,990. This is still very appropriate and significantly higher than in years past.

A top priority for Council and staff has been pavement management, infrastructure improvements and overall street enhancements. This budget continues this priority in a significant manner. The chart below shows significant investment in the streets of Bullhead City.

	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Estimate	2018 Budget
Street repairs	\$25,256	\$29,613	\$36,491	\$43,667	\$27,050	\$36,000	\$59,000
Street patching	\$118,533	\$125,379	\$130,570	\$259,981	\$198,821	\$210,000	\$115,000
Street asphalt	\$51,725	\$18,761	\$68,901	\$43,505	\$153,245	\$101,462	\$143,736
Street curb & sidewalk	\$33,859	\$31,867	\$24,289	\$10,353	\$31,065	\$60,000	\$60,000
Street improvements	\$425,135	\$506,493	\$326,959	\$1,469,133	\$1,116,151	\$956,000	\$1,140,000
Total	\$654,509	\$712,112	\$587,210	\$1,826,640	\$1,526,332	\$1,363,462	\$1,517,736

Total investment in streets outside personnel and other ancillary costs has been budgeted at \$1.5 million.

Two new programs can be found in the budget. The Colorado River Safety Program was approved by the Council on March 21, 2017. This program is to reduce personal watercraft accidents on the Colorado River. A lifeguard is assigned to each of the two police patrol boats with a Certified Police Officer along with additional lifeguards on jet skis.

Another new program is providing Animal Care Services to the Town of Laughlin. A budget for revenue and expenditures has been added as a placeholder for this new potential program.

Development of Section 12 is included in the proposed budget for \$150,000. The development of Section 12 has been a city priority for the past decade. The City Council has made significant progress on this park development with the recent adoption of a plan of development for the entire project. The first phase encompassed the west side of Hwy 95 with an emphasis on public access to the Colorado River. The oldest ballfield on the south side of the Chamber of Commerce is slated for removal. Additional public access will be created in this area, along with parking and simple beachfront amenities. The overall development of Section 12 will take many years and will need continual financial support.



PREFACE

Budget Message

The replacement of non-street aging infrastructure is an annual challenge for all cities and towns. Technology infrastructure has a short useful life and is expensive to replace. Each year you could see \$300,000 or more to replace and maintain city technology. This technology is necessary to assist employees as technology is essential to most positions.

The majority of the City fleet vehicles are fully depreciated and have exceeded their useful life. The proposed budget includes \$574,321 of replacement vehicles from the General Fund.

Other personnel costs include:

- There is an employer cost of 47.59 % or \$2,314,719 for the Public Safety Retirement System. This is an increase of 36 percent or \$617,821 from the prior budget.
- There is a 1% cost of living adjustment for employees this fiscal year budgeted at \$148,236.
- Step increases for eligible employees, totaling \$341,436.
- Longevity for employees with 10 or more years of service totaling \$188,739.
- Accrued personal leave payouts. Tier 1 employees (hired prior to October 1, 2003) may request the payout of accrued personal leave time up to forty hours. Tier 1 employees also qualify for accrued leave vacation payout for any hours exceeding 200 hours at January 1 of each calendar year. The proposed budgeted amount is \$208,752.

Other initiatives in the proposed budget include Veteran's Court \$35,000, Homeless Resource Center \$20,000, Pest Abatement Program \$160,000, Economic Development Initiatives \$35,000 and Strategic Plan Initiatives \$33,000.

I look forward to a great discussion during the budget workshops regarding this line item budget.

Please feel free to contact me prior to the council meeting if I can address any concerns or questions.

Toby Cotter
City Manager



PREFACE

Community Profile

LOCATION

Ideally situated along the Colorado River, Bullhead City is a thriving community where striking scenic beauty provides the backdrop for a host of attractions and outdoor recreation activities. The City features the Colorado River, miles of natural hiking, thousands of acres of public lands, the Lake Mead National Recreation Area, Arizona's Veteran Memorial, the Colorado River Museum and 24-hour entertainment.

Bullhead City is in northwestern Mohave County, Arizona at the point where Arizona, Nevada and California all meet to form the "tri-state" region. Bullhead City has also been referred to as Arizona's West Coast.

Located halfway between Phoenix and Los Angeles, Bullhead City is easily accessible by car or RV, with U.S. Interstate 40, Nevada Route 95, and Arizona Route 68 nearby. Other transportation options include air service in and out of the Laughlin-Bullhead City International Airport, Amtrak's daily train stops at the station in Needles, California and various bus services.

Bullhead City is directly across the Colorado River from the action, lights, and gaming excitement of Laughlin, Nevada with its 11 major casinos. Las Vegas, with a population of over 1 million, is just 100 miles north.

COMMUNITY

Bullhead City was incorporated on August 28, 1984 and offers a wide range of municipal services and facilities. The incorporated area of the City was 43 square miles until 2006 when an additional 14.38 square miles were annexed, an increase in size of 34%. Bullhead City's population is just under 40,000 residents, but seasonal and short stay visitors significantly increase its winter population.

Bullhead City serves as the economic hub and retail shopping center for Western Mohave County and Southeastern Clark County, Nevada. The City has a sales tax-based economy and does not rely on property tax to fund its operations.

Tourism is the primary economic activity derived from the Laughlin resort/gaming industry, area water sports, golf, fishing, senior and youth sporting events, and the thousands of winter visitors that come to this area for the desert weather and to enjoy more than 300 sunny days per year.

QUALITY OF LIFE

Arizona's lifestyle amenities are thriving here in the Bullhead City area, with recreation opportunities, special events, many area attractions, and a wonderful place to live and work, raise children, or relax and enjoy the benefits of retirement.



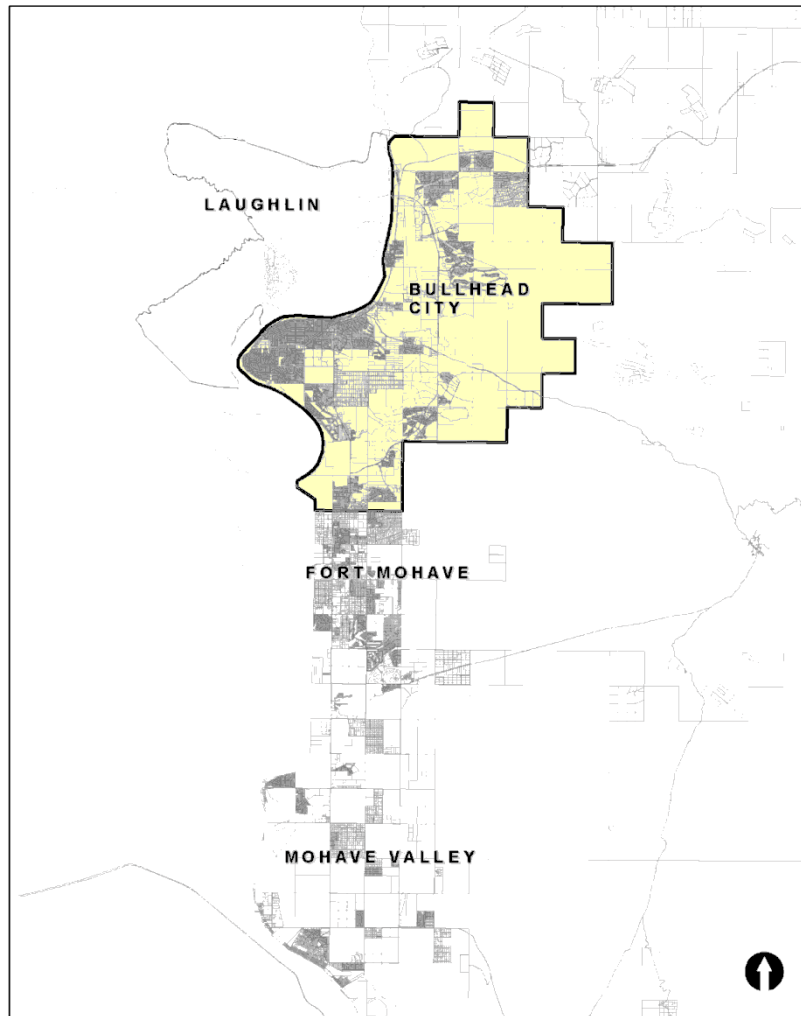
PREFACE

Community Profile

BUSINESS ENVIRONMENT

Bullhead City is on track with a positive business environment attracting investment and growth. Abundant commercial and industrial properties are available and labor costs are competitive. The residential housing market includes a broad price-range for homes in easy reach of schools, churches, shopping, and services.

BULLHEAD CITY MAP





PREFACE

City Statistical Data

SNAPSHOT OF THE CITY OF BULLHEAD CITY

Date of Incorporation.....	August 28, 1984
Form of Government.....	Council/Manager
2016 Population.....	39,970
Population under 18 years.....	19.6%
Population 65 years and over.....	23.9%
High school graduate or higher.....	82.7%
Bachelor's degree or higher.....	12.5%
Median household income 2011-2015.....	\$35,948
Housing units.....	23,464
Fiscal Year 2017-2018 Budget.....	\$73,618,861
Number of Employees (FTE).....	283.5
Area in Square Miles.....	57.3
Miles of Streets.....	700 lane miles

FACILITIES AND SERVICES

Community Center.....	1
Parks.....	7
Gary Keith Park Acreage.....	21
Community Park Acreage.....	19
Rotary Park Acreage.....	224
Ken Fovargue Park Acreage.....	11
Dean Hackett Park Acreage.....	2
Veterans Memorial Park Acreage.....	3
Section 10 Nature Center Acreage.....	430
Riverside Heritage Park Acreage.....	3
Section 20 Heritage Trail Miles.....	2.1
Lakeside Heritage Trail Miles.....	0.5
Rotary Park Heritage Trail Miles.....	2.7
Ramadas.....	56
Ballfields.....	11
Soccer Field Acreage.....	44
Swimming Pools.....	1



PREFACE

City Statistical Data

POLICE PROTECTION

Number of Sworn Officers.....	76
Number of Events Responded to	45,312
Number of Criminal Arrests	1,988
Number of Traffic Citations.....	5,612
Number of Police Stations.....	1
Number of Police Vehicles (excluding boats).....	67

TRANSIT

Dial-a-BATS Rides per year	8,901
Senior Demand Service Riders per year.....	1,862
Red Line Riders per year.....	105,697
Blue Line Riders per year.....	54,151
Green Line Riders per year	9,719



PREFACE

Budget Process

Each year, using a zero-based budgeting process, the City of Bullhead City's budget is developed by the Finance Department in conjunction with the individual departments, the City Manager, Mayor and Council, and general citizen input.

PURPOSE OF THE BUDGET

The fundamental purpose of the City's budget is to link what we want to accomplish for the community with the resources necessary to do so. The budget process does this by setting City goals and objectives, establishing reasonable timeframes and organizational responsibility for achieving them, and allocating resources for programs and projects. To this end, the budget serves four roles:

POLICY DOCUMENT - Sets forth goals and objectives to be accomplished and the fundamental fiscal principles upon which the budget is prepared

FISCAL PLAN - Identifies and appropriates the resources necessary to accomplish objectives and deliver services and ensures that the City's fiscal health is maintained

OPERATIONS GUIDE - Describes the basic organizational units and activities of the City

COMMUNICATION TOOL - Provides the public with a blueprint of how public resources are being used and how these allocations are made

PREPARATION AND REVIEW PROCESS

The budget development is headed by the City Manager and the Finance Director along with the city's department heads. Budget preparation begins with Mid-year Budget Review in December with projections of the City reserves, revenues and expenditures. The City expenditure limitations and financial capacity are also evaluated. It is with this ground work that departmental expenditure requests are made and subsequently reviewed. Below are the phases of the City's budget process.

FINANCIAL CAPACITY PHASE - Forecasting is an integral part of the decision-making process. Both long range and short-term projections are prepared. The City's current financial capacity will be evaluated based upon the current fiscal condition given existing City programs. The future financial capacity will be assessed considering long range plans and objectives. A three-year revenue forecast is also prepared for each major fund.



PREFACE

Budget Process

POLICY/STRATEGY PHASE - The City Council's goals and directives set the tone for the development of the budget. Council meets annually in a retreat to identify strategic priorities, issues, and projects impacting the ensuing fiscal year budget. The Council identifies key policy issues that will provide the direction and framework of the budget. It is within this general framework that department budget requests are formulated. Aside from Council's objectives, the departments identify and discuss their own policy issues with the City Manager. Budget meetings and workshops include discussion of citywide goals and objectives, budgeting guidelines for the operating and capital budgets, timelines, and an overview of fiscal constraints and resources available for allocations.

NEEDS ASSESSMENT PHASE - In this phase, the departments have an opportunity to assess current conditions, programs, and their needs. Examination of current departmental programs or positions for possible trade-off reduction or elimination is strongly suggested. During this phase, departments are encouraged to thoroughly review all programs and services, assessing their value and priority to the citizens. Additionally, the departments reassess service levels and performance measures. They then attempt to provide the best fit of resource allocation with service performance estimates. From this process, preliminary departmental budgets are prepared.

REVIEW/DEVELOPMENT PHASE - Within the framework of the City's financial capacity and Council and City Manager priorities, departmental needs assessments and budget requests are reviewed. From this, a preliminary citywide operating budget takes shape.

ADOPTION PHASE - During the month of April or May, the City Manager submits to the City Council a proposed Operating Budget for the fiscal year commencing the upcoming July 1. Council meets with the City staff in workshops to discuss the budget proposal and to fine tune Council's policies, programs and objectives. A public hearing is held and the budget is finally adopted prior to July 1.

IMPLEMENTATION PHASE - Management control of the budget is maintained by conducting budget performance reviews throughout the fiscal year. The reviews are aimed at examining revenue and expenditure patterns and recommending any corrective action that may be necessary. Additionally, records are maintained to evaluate ongoing programs, services, and performance measures.

BUDGET CALENDAR

A calendar is prepared for the annual budget development. This budget year's budget calendar is presented on the next page.

PREFACE

Budget Calendar

NOVEMBER- DECEMBER

Archive prior year budget records
Roll forward budget fiscal year
Import current year budget
Distribute budget instructions
Schedule Mid-Year Budget Meetings with City Departments

5 Budget Bootcamp
9 Budget System available for submitting proposed budget
9-19 Mid-Year Budget Review
30 Deadline to submit any proposed fee changes

JANUARY

13 Deadline to complete proposed budget submissions
13 Mission Statements, Achievements, Goals & Performance Measures due
21 Proposed Capital Plan Worksheets due
21 Council Work Session on proposed fee changes

FEBRUARY

1-20 Proposed Budget Meetings with Departments

MARCH

APRIL

10 League of AZ Cities & Towns release preliminary revenue estimates

5 Proposed Budget Book to Council
15-17 Council Budget Work Sessions
16 Fee changes adopted

MAY

22 League of AZ Cities & Towns releases final revenue estimates

JUNE

6 Tentative Budget adopted
11 & 18 Publish Tentative Budget
20 Final Budget adopted



PREFACE

FY18 Budget Graph

Total Budget
\$73,618,861

General Fund \$27,690,328	Special Revenue Funds \$10,003,056	Debt Service Funds \$4,692,825	Capital Projects Funds \$9,018,244	Enterprise Funds \$15,229,197	Internal Service Funds \$6,985,211
Police \$12,899,721	HURF \$3,734,034	Sewer Imp District #3 \$1,949,605	Drainage Improvements \$1,332,816	Wastewater \$15,024,197	NAEBT \$3,792,873
General Government \$4,197,437	Transit \$1,268,359	Sewer Imp District #2 673,766	BHC/Laughlin Bridge \$2,128,400	Water Resources \$205,000	Fleet Services \$1,764,155
Culture-Recreation \$3,064,638	Special Events \$642,322	Excise Tax Refunding \$1,837,920	Park Improvements \$880,000		Risk Management \$1,428,183
Judicial \$1,447,461	Water Impost \$1,781,218	BHC/Laughlin Bridge \$132,901	Street Lighting Districts \$71,528		
Legal Services \$1,112,986	BHC Senior Nutrition \$354,541	Laughlin Ranch Blvd \$98,633	Municipal Facility Improvements \$105,500		
Financial Administration \$816,932	Pest Abatement \$160,000		Laughlin Ranch Blvd \$4,500,000		
Animal Care & Welfare \$693,613	Special Assessments \$87,998				
Executive \$431,917	RICO \$119,270				
Legislative \$320,271	Arts \$11,336				
Public Works \$205,560	Real Estate Owned \$5,000				
Personnel Administration \$173,260	Court \$152,141				
Economic Development \$120,274	Grants CDBG/HOME \$1,277,459				
Debt Service \$107,171	Grants Police \$191,369				
Capital Outlay \$899,087	Grants Victim Assistance \$118,009				
Contingency \$1,200,000	Grants General \$100,000				



INTRODUCTION

Organizational Values

MISSION STATEMENT

It is the goal of the City of Bullhead City to enhance the quality of life and promote a sense of community to residents by providing quality public services in a responsible, efficient and effective manner.

VALUE STATEMENT

We respect the confidence and trust that our colleagues and citizens place in us. We take responsibility for our actions and conduct ourselves with **PRIDE**

PROFESSIONALISM

We strive for the highest degree of skill and competence in our tasks. We lead by example and work as an integrated team.

RESPONSIBILITY

We accept full responsibility for the quality and timely completion of our assigned duties. We are accountable for our actions and accept responsibility for our decisions.

INTEGRITY

We are honest and truthful and believe integrity in the basis of community trust. We are compassionate and caring and make our decisions without favoritism or prejudice.

DEDICATION

We are dedicated to serving our citizens with courtesy loyalty and respect and to building a stronger community. We strive to be role models promoting a positive image of our City.

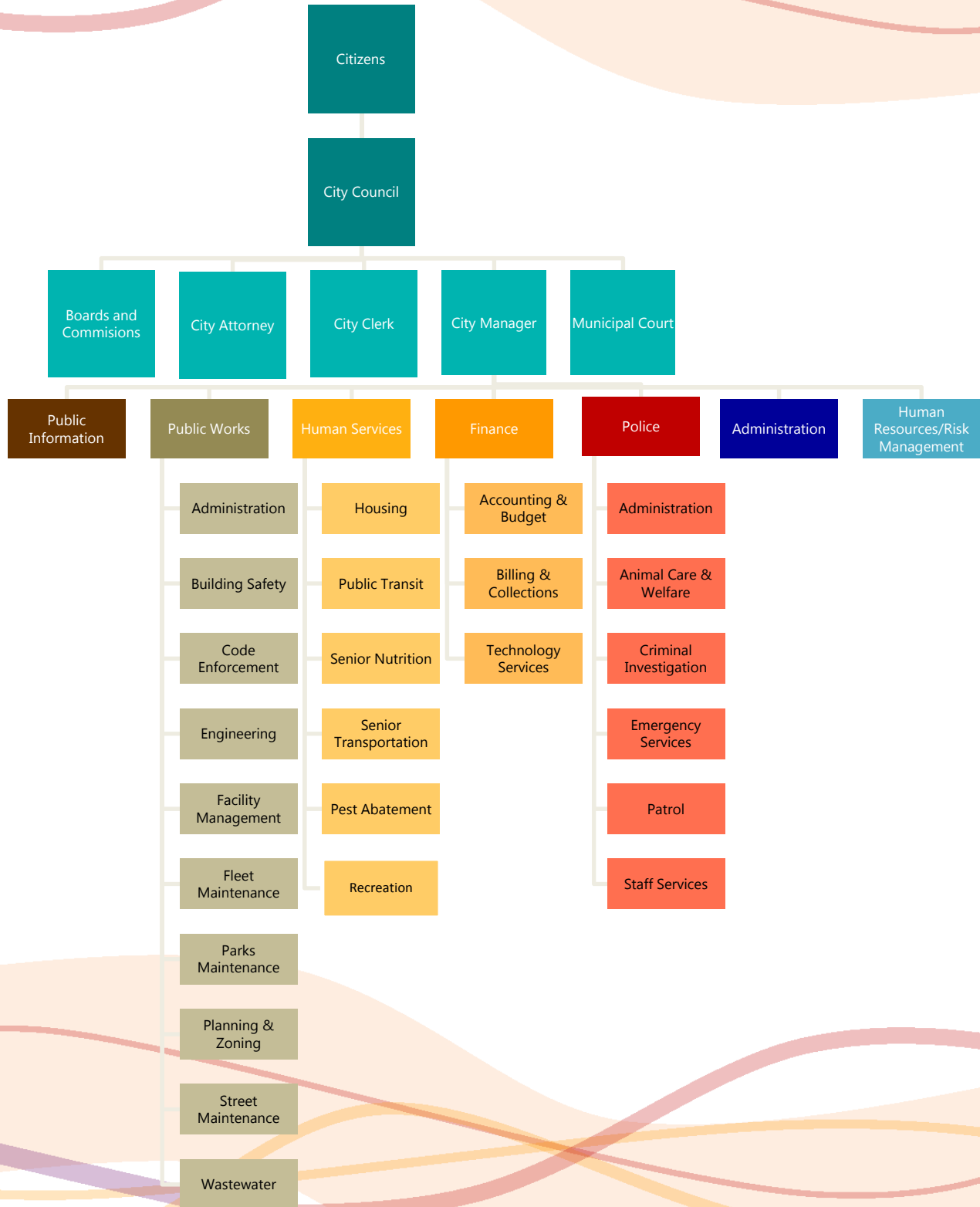
EXCELLENCE

We strive for excellence in all aspects of our duties and approach every task determined to succeed. We believe in doing what is right and holding ourselves to the highest standards of ethical conduct in all that we do.



INTRODUCTION

Organizational Chart





INTRODUCTION

City Officials



THOMAS BRADY

MAYOR

MARK CLARK

VICE MAYOR

KATHY BRUCK

COUNCILMEMBER

STEVE D'AMICO

COUNCILMEMBER

TAMI RING

COUNCILMEMBER

SHEILA SHUTTS

COUNCILMEMBER

ANNETTE WEGMANN

COUNCILMEMBER

The City of Bullhead City operates under the Council-Mayor form of government in accordance with Arizona Revised Statutes. Legislative authority is vested in a seven-member City Council consisting of a Mayor and six council members elected at large for a term of four years. The Mayor and Council appoint the City Manager and such other officers deemed necessary and proper for the orderly government and administration of the affairs of the City, as prescribed by the constitution and applicable laws and ordinances.



POLICIES AND COMMON QUESTIONS

Budget Policy

PURPOSE

Not unlike other cities, Bullhead City has limited resources and thus limited numbers of programs or services that can be provided. Therefore, the methods used and fundamental choices made are at the very heart of the budgeting process. The primary purpose of the budget is to provide the plan and resources to deliver services and accomplish the goals as set forth for a given year. The budget is predicated on the principle that the City operates as efficiently as possible.

The focus of the City of Bullhead City's budget policy is the process by which a budget is formulated from department request to the Mayor and Council adoption, including the adoption of the Five-Year Capital Improvement Plan and other issues presented to the Mayor and Council during the budget process.

POLICY

Annual Budget: An operating budget is adopted by the City Council on an annual basis.

Balanced Budget: The annual operating budget balances approved expenditures with anticipated revenue and estimated surplus. The annual operating budget presents expenditure request and estimated revenues for all governmental funds. The City will strive to avoid budgetary and accounting procedures which balance the current budget at the expense of future budgets (i.e., postponing expenditures). All budgetary procedures will conform to existing state and local regulations.

Revenue Projections: A three-year revenue forecast is prepared early on each year during the budget process in accordance with the provisions of the administrative regulation entitled Revenue Policy (AR 2-7). Revenue estimations are based on an analysis of past revenue trends and current fiscal conditions.

Future Funding: Analyses will be made to determine if current budget proposals have available funding sources in future years.

Contingency: A reserve for contingencies will be established each year to provide for emergencies or unforeseen needs.

Goals: Management staff and department directors shall develop departmental goals that relate to the department mission statement which in turn directly relates to and supports the City mission statement. Goals are to be stated in specific, measurable terms. They should also be results oriented and directly relate to the performance measures. The financial and performance goals will be approved by Council.

Objectives: Management staff and department directors shall determine the objectives that describe how to accomplish goals. They also specify what departments and programs expect to accomplish during the budget year. As with the goals, objectives need to be specific and measurable and they need to directly relate to the performance measures.



POLICIES AND COMMON QUESTIONS

Budget Policy

Performance Measures: Performance measures are used to determine at what level goals and objectives are being met. Performance measures help to improve the quality of decisions, enhance accountability and improve productivity. Staff will present to Council quarterly reports that will be used to measure and evaluate the progress made in achieving the financial and service delivery goals.

Charges and Fees: Charges and fees are reviewed and adjusted annually, more often if necessary. To ensure that rates are equitable and cover the total cost of the service, charges and fees are evaluated based on factors such as the impact of inflation, other cost increases, and current competitive rates.

Mid-year Budget Review: An assessment of revenue sources is conducted. Expenditure analysis includes adjustments for inflation, workload increases/decreases, and other changes that might have a significant impact on the budget.

Budget Summary: A concise summary and guide to the key issues and aspects of the operating and capital components of the adopted budget shall be available to the public.



Debt Policy

PURPOSE

This debt policy is intended to sustain and augment the City's financial stability, to assess the City's long-term capacity to issue and repay debt, and to control debt issues which assist the City in satisfying its capital needs. This debt policy shall serve to:

- Enhance the quality of decisions by imposing order and discipline, and promoting consistency and continuity in decision making.
- Rationalize the decision-making process.
- Identify realistic, usable and financially sound objectives for staff to implement.
- Enable the City to plan debt issuance financing to achieve its objectives.
- Demonstrate a commitment to long-term financial planning goals.
- Improve the City's credit worthiness by establishing controls on its debt burden.
- Gain positive ratings by the agencies in reviewing credit quality.

POLICY

The City will issue bonds for capital improvements and will publish and distribute an official statement for each bond and note issue. The City will not issue notes to finance operating deficits and will provide continued financial disclosure per the National Federation of Municipal Analysts to ensure the continued marketability of City's issue debt.



POLICIES AND COMMON QUESTIONS

Investment Policy

PURPOSE

The purpose of this investment policy is to establish normal guidelines for investment of the City of Bullhead City funds. This policy is consistent with relevant state and federal laws and regulations.

POLICY

Investment Philosophy: The City of Bullhead City will invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the City and conforming to all state and local statutes governing the investment of public funds. Investment Emphasis: Investment of the City funds will emphasize the preservation of principal with safety, credit risk, interest risk, liquidity and yield being the primary factors considered. Reserve Funds Investment: Only funds in excess of minimum cash reserve levels (six to eight weeks of operating costs) may be invested outside the Arizona Local Government Investment Pool.



Capital Improvement Policy

PURPOSE

The Capital Improvement Plan serves as a guide for the City in determining priorities, identifying resources and scheduling the development of capital projects. The plan serves to:

- Move master plans and studies into projects.
- Establish short-term priorities.
- Establish long-term goals and objectives.
- Facilitate long range financial planning.

POLICY

The City shall prepare and annually update a five-year Capital Improvement Plan. The scope of the plan shall identify projects, their costs, revenue sources and amounts needed to finance them and will incorporate all community capital improvements. Operating funds needed to maintain capital improvements and additional staff needs will be estimated and identified prior to making the decision to undertake specific capital improvements. All capital improvements shall be compatible with the General Plan. Citizen participation shall be strongly encouraged throughout the process of developing and adopting the Capital Improvement Plan.



POLICIES AND COMMON QUESTIONS

Revenue Policy

PURPOSE

It is the goal of the City to maintain a diversified and stable revenue system to shelter it from short-run fluctuations in any one revenue source.

POLICY

- Annual revenues will be estimated by an objective, analytical process. Revenue estimates will only be made for those revenues received as a result of current laws.
- The City will establish all user charges and fees at a level related to the full cost of providing the services. City fees and charges are reviewed annually to determine rates and fee schedules.
- The City will aggressively pursue all unpaid taxes, fines and fees.
- The City will avoid dependence on temporary revenues to fund recurring government services.
- New residential and commercial developments will be required to financially participate in the provision of City infrastructure for that development.
- Only annexations which have a positive fiscal impact will be pursued.
- A comparison of revenue sources and rates with other jurisdictions will be undertaken, to identify inequities and create uniformity in revenue management.
- Projected revenues will be compared, on a quarterly basis with actual revenues so that expenditures can be modified, as needed, throughout each fiscal year.
- The City will support the Enterprise Fund operations with temporary subsidies from the General Fund to the extent necessary to maintain effective operations of the wastewater system. When in a position to do so, the Enterprise Fund will repay the General Fund for all monies advanced to support the operations.



POLICIES AND COMMON QUESTIONS



Reserve Policy

PURPOSE

To meet its responsibility for sound financial management, the City has set standards for achieving and maintaining fund reserves.

POLICY

The City intends to maintain the fund balance and retained earnings of the General and Enterprise funds at levels sufficient to protect the City's creditworthiness as well as its financial positions from unforeseeable emergencies.

- The City will strive to maintain the General Fund undesignated fund balance at thirty percent (30%) of the current year budget expenditures.
- The City will strive to achieve and maintain a positive retained earnings position to provide sufficient reserves for emergencies and revenue shortfalls in the Enterprise Fund. An operating reserve will be established and maintained at fifteen percent (15%) of the current year budget appropriation for operation, maintenance and recurring capital, which is defined as the total Enterprise Fund budget less debt service and capital project expenditures.
- Should either the General Fund or Enterprise Fund fail to meet its reserve goal, the other fund will retain sufficient reserves to protect against any anticipated or unforeseeable emergencies that may occur. Fund balance and retained earnings shall be used only for non-recurring expenditures or major capital purchases that cannot be accommodated through current year savings. Should such use reduce the balance below the appropriate level set as the objective of that fund, restoration recommendations will accompany the decisions to utilize said balance.



POLICIES AND COMMON QUESTIONS

Frequently Asked Questions

The Budget process for the City of Bullhead City is designed to meet the citizens' needs for information and input; the decision makers' need for information and advice from citizens on their desired blend of services; and the time line set by the State of Arizona through Arizona Budget Law

WHEN DOES "BUDGET SEASON" START?

The budget process for the City of Bullhead City typically begins in late September each year when the Finance Department begins to review the rate and fee structures, current services provided the Council Goals and Objectives, the proposed capital improvement plan, and the financial plans.

However, the budget process for the City of Bullhead City is actually an ongoing process throughout the year. During each fiscal year, new initiatives for services, new regulations, new funding sources, better methods for providing existing services and new concerns are brought forward by citizens and staff to the City Council for discussion, study and implementation. City Boards and Commissions spend time throughout the year developing plans for new or enhanced programs to be included in the following year's budget proposal.

WHAT IS A BUDGET?

A budget is a planning tool which identifies the work plan for the City for the fiscal year and matches the financial material and human resources available with the requirements to complete the work plan. It also includes information about the organization, and identifies the policy direction under which the budget was prepared. The budget basically tells you what the organization intends to do with the financial resources.

WHAT IS A FUND-BASED BUDGET?

The accounts of the City are organized on the basis of funds, each of which is considered a separate entity accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures.

WHAT BASIS OF ACCOUNTING/BUDGETING DOES THE CITY USE?

The budgets of governmental fund types (General, Special Revenue, Debt Service and Capital Projects) are prepared on a modified accrual basis. Briefly, this means that expenditures are recorded when the related fund liability is incurred, and revenues are recognized only when they are measurable and available.

The Enterprise Fund (Wastewater/Sewer Development/Water Resources) also recognize expenditures as encumbrances when a commitment is made (e.g., through a purchase order). Revenues, on the other hand, are recognized when they are obligated to the City (for example, water user fees are recognized as revenue when service is provided). In all cases when goods and services are not received by year-end, encumbrances lapse.



POLICIES AND COMMON QUESTIONS

Frequently Asked Questions

The Comprehensive Annual Financial Report (CAFR) shows the status of the City's finances on the basis of "generally accepted accounting principles" (GAAP). In most cases, this conforms to the way the City prepares its budget. Exceptions are as follows:

- Compensated absences liabilities that are expected to be liquidated with expendable available financial resources are accrued as earned by employees (GAAP) as opposed to being expensed when paid (budget).
- General staff administrative charges are recognized as direct expenses of the Enterprise Funds on a GAAP basis as opposed to being accounted for and funded by operating transfers into the General Fund for each enterprise fund on the Budget basis.
- Capital outlays with the Enterprise Funds are recorded as assets on a GAAP basis and expenses on a Budget basis.
- Depreciation expense is recorded on a GAAP basis only.

The Comprehensive Annual Financial Report shows fund expenditures and revenues on both a GAAP basis and Budget basis for comparison purposes.

HOW CAN I FIND OUT WHAT A DEPARTMENT IS DOING?

Departments are organizational units, formed on the basis of compatible services. Departments provide services based on departmental goals and objectives to fulfill work plans. In some cases, a department will work within several funds. For example, some of the Public Works Department's budget is funded through the Wastewater Fund and Streets Fund. Although each of the operations in these funds is different, they are similar enough that efficiencies are obtained by having teamwork between the various programs.

Each department prepares a budget that includes information about the department and matches the financial, material, and human resources available with the requirements to complete both the department and the fund work plans.

WHY DOES A CITY CREATE A BUDGET?

All cities in Arizona are required to adopt a budget annually. State law also defines the fiscal year that begins on July 1 and ends on June 30. However, even if there were no legal requirements to budget, the City of Bullhead City would complete a budget. The budget process allows City staff to review City Council Goals and Objectives in a formal setting, determine what will be required to meet those objectives, develop an implementation plan, and share that information with citizens and decision-makers.

HOW DO YOU KNOW HOW MUCH MONEY THE CITY WILL HAVE?

Staff develops projections each year for each type of revenue the City receives in each fund, based on specific knowledge of some factors and assumptions about others. For example, capital projects scheduled in one year may extend into another fiscal year before completion. Before revenue projections can be finalized for each fiscal year, the project construction (expense) schedule must be set so that reimbursement dates for grant revenues may be determined and revenue budgeted as accurately as possible in each fiscal year.

Many revenue estimates must be made based on assumptions about general economic conditions. For example, development related revenues (building permits, system development charges, and requests for new wastewater service connections) are based on assumptions about what development will occur during the coming year. Revenue estimates are made cautiously since estimates that are too high may result in an expenditure budget that will not be supported.



POLICIES AND COMMON QUESTIONS

Frequently Asked Questions

WHAT DOES CITY STAFF DO TO DEVELOP THE BUDGET?

In October, City staff begins to prepare for the coming budget cycle. Staff evaluates current services and identifies issues to be addressed during budget hearings. Primary factors considered by staff in making recommendations include:

- Relevant federal, state, or city regulations or needs that affect services provided by a department.
- Council position, policy statement, or general consensus regarding service.
- Service deficiencies that have been identified through complaints, observations, or citizen survey data.
- Demographics, neighborhood data, or trends in demand for services.
- Special interest, neighborhood data, or trends in demand for services.
- Special studies or reports that have identified a need for a service.
- Annual equipment assessments and inventories, which have identified a deficiency.
-

Once the Council goal setting retreat has addressed the issues, and given policy direction for development of the budget, staff turns its attention to putting numbers on paper. Factors that will play into budget planning at this point include:

- Known cost factors including such items as postal rate increases, contribution rates to employee pension and retirement funds, and other similar costs.
- Required elements of the budget such as insurance costs, utility costs, and vehicle maintenance costs are developed.
- Capital projects that have been recommended by facility plans or special area land-use plans, or have been requested by citizens.
- A price list is developed for anticipated costs on items in the general category of supplies and contractual services. This list includes costs for any anticipated major capital expenditures because expenditures of this nature usually require a considerable amount of budget planning. Cost factors in this area tend to be more susceptible to inflation.
- The cost of employee salaries is the largest expenditure in the City budget. Therefore, careful attention is given to step increases, cost-of-living adjustments, or any other major change in the employee salary schedule.
- Changes in employee fringe benefits, such as changes affecting vacation policy, overtime, holidays, uniform allowances, health insurance, and sick leave affect expenditures.
- General economic fluctuation can be one of the most difficult considerations when preparing a budget. In recent years even the best economists have encountered difficulty in predicting the performance of the economy. Also, any local event impacting significantly on the local economy is taken into consideration. The failure or inability to conservatively consider projected economic activity can cause significant financial problems.

As with the revenue estimates, fiscal prudence demands that expenditure estimates be as accurate as possible. Departments submit their budgets to the Finance Department for review. Budget staff reviews the budgets in detail, checking the accuracy and reasonableness of projections, and ensuring that all required elements of the budget are correct. The Finance Department staff then conducts a technical review of each department's budget to gain a comprehensive understanding of their approach and to quantify their numbers.

Once the analysis is completed, each department meets with the City Manager who reviews the budget with department staff to be sure that planned activities are in line with Council Goals and Objectives. The Finance Department then develops a budget document to present to the Public, Mayor, and City Council for review and adoption.



POLICIES AND COMMON QUESTIONS

Frequently Asked Questions

CAN YOU AMEND THE BUDGET ONCE IT IS ADOPTED?

During the fiscal year, the City Manager may at any time transfer any unencumbered appropriation balance or portion thereof between general classifications of expenditures within a department or fund. At the request of the City Manager, the Council may at any time transfer any unencumbered appropriation balance or portion thereof between general classification or expenditures from one department or fund to another.

IS THE BUDGET EVER EVALUATED?

During the course of the fiscal year expenditures and revenues are monitored regularly and compared to budget projections. Quarterly operating reports are prepared that: provide a quarterly status of revenues and expenditures compared to the budget and detail reasons for variances, update the status of each department's work plan and the capital improvement plan, and provide information on the status of the City's investments.

At the close of the fiscal year, a Comprehensive Annual Financial Report (CAFR) is prepared which includes financial statements which report on the financial condition of the City. During the budget process, that information is used to compare the projections of revenues and expenditures made during the prior fiscal year to the actual revenues and expenditures for a given fiscal year. Current year and future year assumptions about revenues and expenditures may be changed depending on how accurate projections were.

DOES THE CITY HAVE A DEBT LIMIT?

The Arizona Constitution states that for general municipal purposes a municipality cannot incur a debt exceeding 6% of the assessed valuation of taxable property. The City can incur debt up to 20% for infrastructure, sewer, water, parks, etc. The current debt limit for the City as of June 30, 2017 is as follows:

6%	\$16,723,970
20%	\$55,746,568

At this time the City does not have any General Obligation Bond debt. A schedule of the City's Municipal Property Corporation Bonds, Excise Tax Bonds, and Special Assessment Bonds can be found in the Debt Service section of this book.

WHO DO I CONTACT IF I WANT MORE INFORMATION?

All requests for public information in the City of Bullhead City are handled by the City Clerk's office. Please call (928) 763-9400 or visit our website at www.bullheadcity.com



BUDGET SUMMARIES

Use of Fund by Departments

Department	FUND																										
	GF	ST	TR	SE	CD	WI	SA	SN	PG	MG	CE	DV	CG	RI	CJ	AF	CF	RE	DI	SL	WW	SD	WR	NB	FS	RM	
Public Safety	√								√CR					√CR													
Health	√							√																			
General Government	√		√CR	√CR		√CR	√CR	√CR														√CR		√CR			
Culture Recreation	√			√CR						√CR						√CR											
Legal Services	√					√CR						√CR										√CR					
Judicial	√										√CR		√CR		√CR		√CR						√CR				
Financial Administration	√					√CR	√CR	√CR														√CR	√CR				
Executive	√					√CR												√CR	√CR			√CR					
Legislative	√					√CR																√CR					
Public Works	√	√CR				√CR																√CR	√CR				
Personnel Administration	√																					√CR			√CR		√CR
Economic Development	√																										
Housing						√													√CR								
Capital Outlay	√		√							√	√										√		√	√			
Streets		√																			√	√					
Wastewater Operations																						√					
Fleet Services																										√	
Risk Management																											√

Operating and Capital: GF-General Fund, ST-Streets Fund, TR-Transit, SE-Special Events, CD-CDBG/HOME Grants, WI-Water Impost, SA-Special Assessments Administration, SN-Senior Nutrition, PG-Police Grants, MG-Grants Fund, CE-Court Enhancement, DV-Domestic Violence Assistance, CG-Court Fill the Gap, RI-RICO, CJ-Court Judicial Collection Enhancement, AF-Arts Fund, CF-Court FARE, RE-Real Estate Owned, DI-Flood Control, SL-Street Lighting District, WW-Wastewater, SD-Sewer Development, WR-Water Resources

Internal Service Funds: NB-Northwest Arizona Employee Benefit Trust, FS-Fleet Services, RM-Risk Management

Note: If the fund only provides support due to a cost recovery, a CR will be noted after √.



BUDGET SUMMARIES

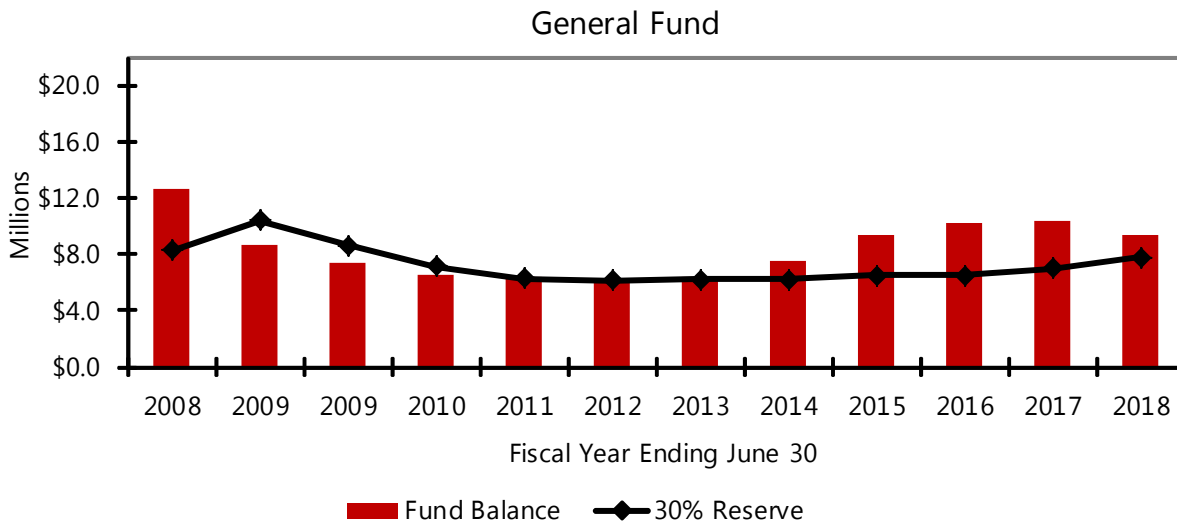
Projection of Financial Condition

Fund Category	Estimated Balance 07/01/17	FY18 Estimated Revenue	FY18 Estimated Expenditures	Transfers In	Transfers Out	Estimated Balance 06/30/18
General Fund	\$ 10,270,524	\$ 28,772,390	\$ 27,690,328	\$ 62,343	\$ 3,217,483	\$ 8,197,446
Special Revenue	1,911,328	8,152,941	10,003,056	1,344,616	1,342,494	63,335
Capital Projects	1,464,420	6,784,245	9,018,244	1,469,579	700,000	-
Debt Service	1,264,202	2,432,700	4,692,825	2,069,454	-	1,073,531
Enterprise	91,873,201	9,528,550	15,229,197	195,345	62,343	86,305,556
Internal Service	373,732	6,374,106	6,985,211	180,983	-	(56,390)
Total Funds	\$ 107,157,407	\$ 62,044,932	\$ 73,618,861	\$ 5,322,320	\$ 5,322,320	\$ 95,583,478

CITY FUNDS

GENERAL FUND:

The General Fund is the City's primary operating fund. It accounts for all financial resources except those required to be accounted for in other funds. Included in the General Fund estimated expenditures are a reserve contingency of \$1.2 million. It is an appropriation for emergency purposes only. The City does not expect to spend this appropriation based on normal operating expenses. Therefore, the estimated ending fund balance for FY2018 is \$9.4 million. This is approximately 34% of the projected fiscal year's General Fund expenditures. The City's policy on reserve fund balance is 30% of the General Fund Budgeted Expenditures.





BUDGET SUMMARIES

Projection of Financial Condition

SPECIAL REVENUE FUNDS:

The special revenue funds account for the proceeds of specific revenue sources, other than major capital projects. These funds are legally restricted to expenditures for specific purposes. The fund balances for the special revenue funds are expected to decrease to the amount of \$63,335. This is due to full utilization of funds, particularly street funds being used to improve the condition of city streets.

There are eighteen special revenue funds:

- Highway User Revenue (HURF)
- Transit
- Special Events
- Water Impost
- Bullhead City Senior Nutrition
- Pest Abatement
- Special Assessments Admin
- Racketeering Influenced Criminal Organizations
- Arts Commission
- Real Estate Owned (REO)
- Court Enhancement
- Court FARE
- Court Judicial Collection Enhancement
- Court Fill the Gap
- Community Development Block Grant/Housing Trust Fund (CDBG/HTF)
- Victim Rights Grants
- Police Grants
- General Grants

CAPITAL PROJECT FUNDS

The capital project funds account for the proceeds of sources to be used for the acquisition or construction of capital facilities, equipment and infrastructure other than those financed by the enterprise funds. The fund balances for the capital project funds are expected to fall to zero due to the completion of capital projects, particularly drainage and streets improvements.

There are nine capital project funds:

- Drainage Improvements
- Bullhead City/Laughlin Bridge
- Public Safety Improvements
- Street Improvements
- Park Improvements
- Street Lighting Districts
- Municipal Facility Improvements
- Parking
- Laughlin Ranch Boulevard



BUDGET SUMMARIES

Projection of Financial Condition

DEBT SERVICE FUNDS:

The debt service funds account for the accumulation of resources and the payment of general long term debt principal and interest and related costs. Changes in the fund balance are due to the repayment of debts.

There are six debt service funds:

- Sewer Improvement District #3
- Sewer Improvement District #2
- Excise Tax Refunding 2013
- Excise Tax Refunding 2015
- Bullhead City/Laughlin Bridge
- Laughlin Ranch Boulevard District

ENTERPRISE FUNDS:

The enterprise funds are used to account for the operation of business-type activities. They are financed and operated in a manner similar to private business enterprises, where the intent is the costs of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges.

The water resource fees collected on new developments are accumulated to repay the General Fund for Cibola Water Purchase and pay the amount owed to the Mohave County Water Authority for previous water purchases.

There are two enterprise funds:

- Wastewater
- Water Resources

INTERNAL SERVICE FUNDS:

The internal service funds are used to account for activities and services performed primarily for other organizational units within the City. A negative fund balance is expected due to depreciation in fleet services and no replacement funding from other funds.

There are three internal service funds:

- Fleet Services
- Risk Management
- Northwest Arizona Employee Benefit Trust



BUDGET SUMMARIES

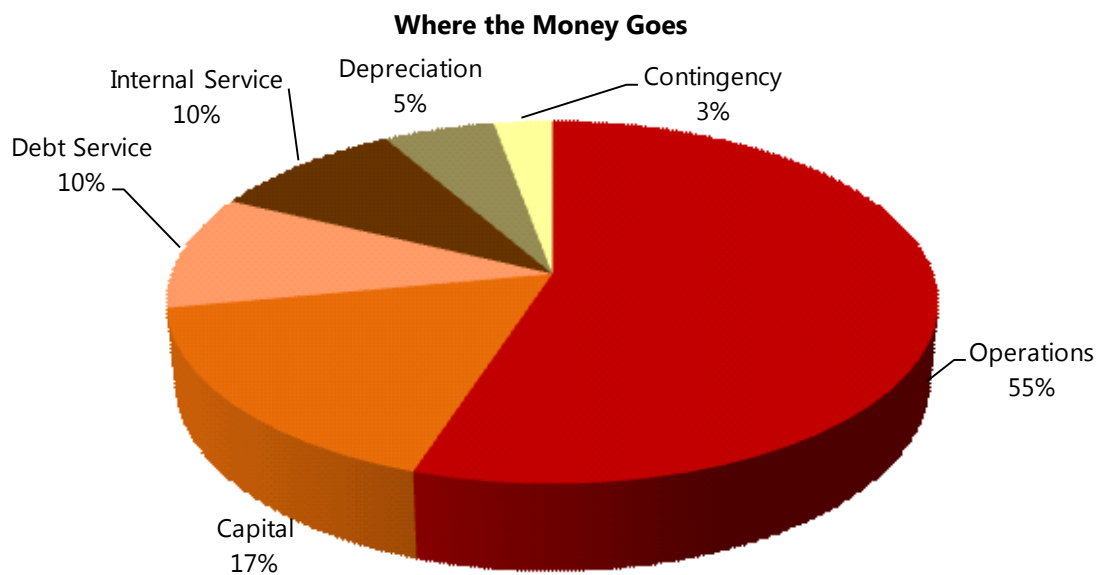
FY18 Budget Summary

The City of Bullhead City's FY18 annual budget appropriation totals \$73.6 million, an increase of 8.8% from FY17. A summary of uses is provided below.

EXPENDITURES

Description	Total Budget Uses (in millions)				% Change from Previous Year
	FY15 Budget	FY16 Budget	FY17 Budget	FY18 Budget	
Operations	\$ 34.9	\$ 35.7	\$ 37.8	\$ 40.5	7.1%
Capital Purchases	11.8	9.3	9.2	12.5	35.9%
Street Improvements Proposition	5.0	-	-	-	0.0%
Debt Service	9.7	9.5	8.3	7.5	-9.6%
Depreciation	4.2	4.2	4.0	4.0	0.0%
Contingencies	2.4	2.1	1.9	2.1	10.5%
Total Expenditures	\$ 68.0	\$ 60.8	\$ 61.2	\$ 66.6	8.8%
Internal Services	7.3	7.1	6.5	7.0	7.7%
Total Expenditures	\$ 75.3	\$ 67.9	\$ 67.7	\$ 73.6	8.7%
Transfers Out	2.6	4.5	5.2	5.3	1.9%

The budget is comprised of the following seven major groups: The operating budget of \$40.5 million; Capital Purchases of \$12.5 million; Debt Service of \$7.5 million; Depreciation of \$4.0 million; Contingencies of \$2.1 million; and Internal Services of \$7.0 million.





BUDGET SUMMARIES

FY18 Budget Summary

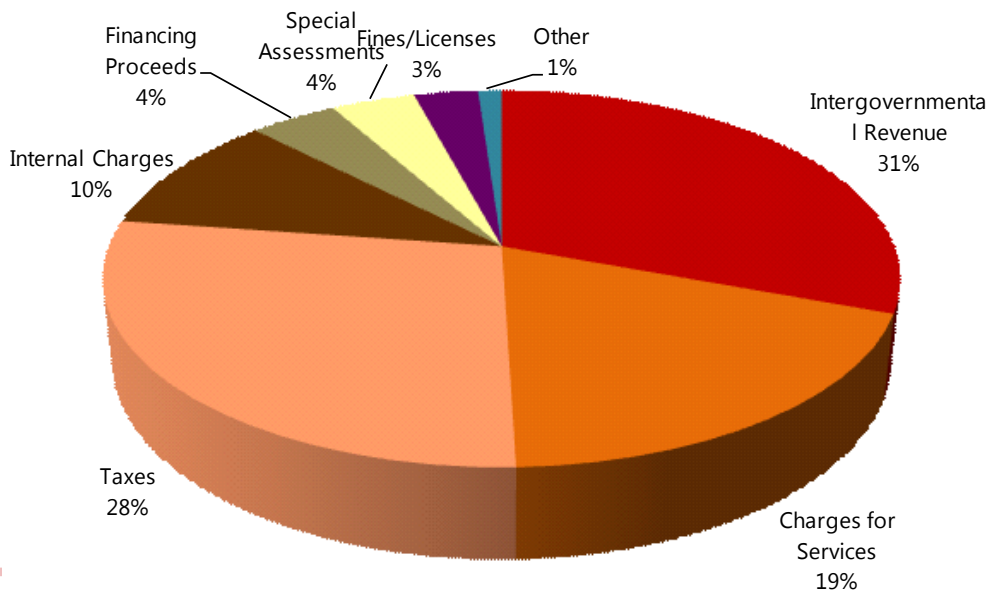
REVENUES

The FY18 estimated revenues total \$62.0 million, an increase of 6.5% over FY17 budgeted revenues. The increase is projected in areas of local tax collections and state shared revenues.

Total Budgeted Sources (in millions)

Description	FY15 Budget	FY16 Budget	FY17 Budget	FY18 Budget	% Change Previous Year
Taxes	11.2	11.4	12.9	17.2	33.3%
Dedicated Street Taxes	5.0	-	-	-	0.0%
Intergovernmental Revenue	17.1	18.0	18.6	19.0	2.2%
Fines, Licenses, Permits & Rents	1.6	1.7	1.9	1.9	0.0%
Charges for Services	11.9	11.9	12.3	11.7	-4.9%
Capital Lease/Bond Proceeds	4.8	1.6	1.9	2.6	36.8%
Special Assessments	3.6	3.8	3.2	2.5	-21.9%
Investment Income	0.1	0.1	0.1	0.0	-100.0%
Miscellaneous Revenue	0.6	0.8	1.0	0.7	-30.0%
Total Revenues	\$ 55.9	\$ 49.3	\$ 51.9	\$ 55.6	7.1%
Internal Charges	6.8	6.8	6.3	6.4	1.6%
Total Appropriations	\$ 62.7	\$ 56.1	\$ 58.2	\$ 62.0	6.5%
Transfers In	2.6	4.5	5.2	5.3	1.9%
Fund Balance	12.8	14.1	9.1	16.7	82.7%

Where the Money Comes From





BUDGET SUMMARIES

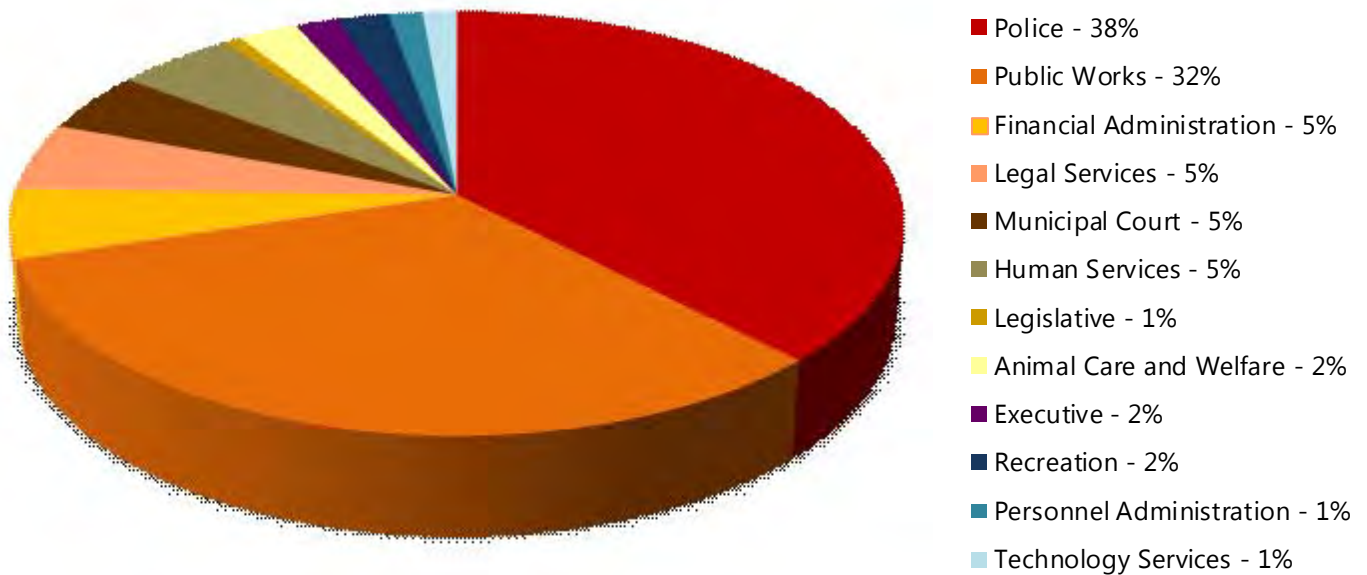
FY18 Budget Summary

CITY STAFFING

There was a net decrease in staffing of 0.5 positions for FY18. There were changes within several departments. Parks Maintenance added one Maintenance Worker I position. Highways and Streets added a Slurry Specialist and a Slurry Technician position. The Police Department replaced one vacant Police Officer position with an Administrative Analyst position, eliminated one Office Assistant I position, eliminated one Office Specialist I position, replaced one Sergeant position with a civilian Bureau Manager position, replaced one open Detective position with two part-time Civilian Investigator positions, and eliminated 2 Sergeant positions.

Transit, Senior Nutrition, and Pest Abatement are funded primarily by grant funds. The Mayor and six councilmembers are not included in the chart. A complete schedule of all positions by Department/Division is included in the Appendix section of this book.

City Personnel





BUDGET SUMMARIES

FY18 Budget Summary

CAPITAL IMPROVEMENT PLAN

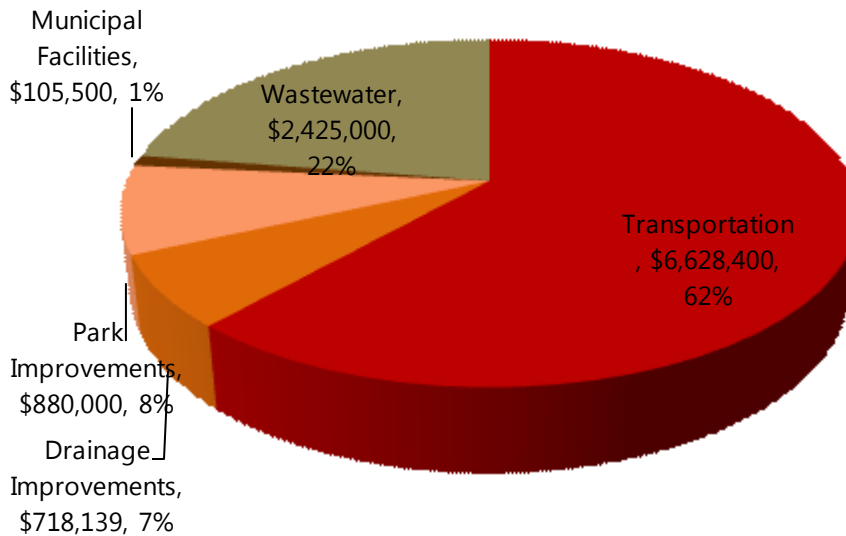
Capital improvements are the foundation for facilities and amenities within the City. Streets, wastewater treatment plants, park improvements, buildings and major one-time acquisitions of equipment are all considered capital improvements.

Projects included in the FY18-FY22 CIP will form the basis for appropriations in the FY18 budget. Some projects will affect the City's budget process for five years. Individual projects will continue to be subjected to ongoing community and City Council review and discussion during the annual appropriations process.

The Capital Improvement Plan is also an important public communication tool. The CIP gives residents and businesses a clear and accurate view of the City's long-term direction in the area of capital improvements and a better understanding of the City's ongoing needs for stable revenue sources to fund large or multi-year capital projects.

The following graph identifies all Capital Improvements by type for FY18.

CIP by Type





BUDGET SUMMARIES

FY18 Budget Summary

REVENUE SUMMARIES

City Sales Tax

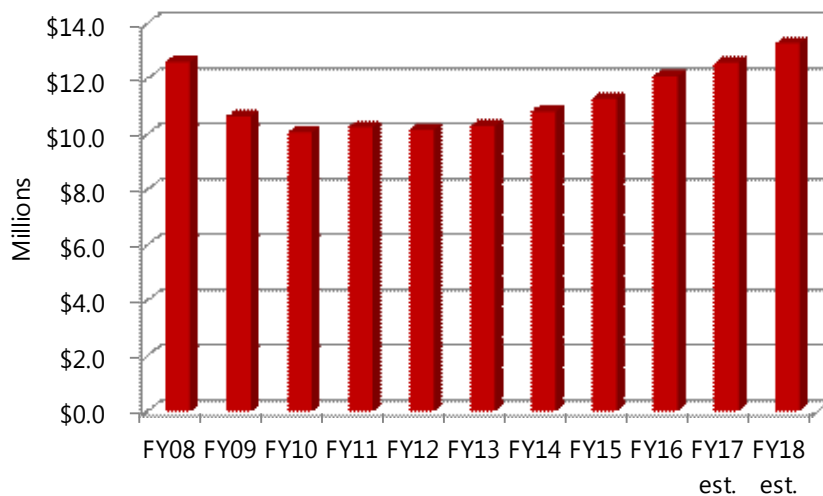
Description: The City of Bullhead City imposes a tax on the sale of merchandise within the limits of the City. There is also a use tax in effect for goods brought into and used in the City of Bullhead City.

Use: This is the largest source of revenue brought into the General Fund for the City. The City does not receive a portion of the property taxes collected by Mohave County.

Current Rate Structure: The City charges a tax of 2% on all eligible transactions. The charge is over and above the State and County Sales Tax Rates. The City operates under the Model City Tax Code.

Assumptions: Conservative estimates based on historical trends.

Fiscal Year	Revenue	% Change
2007-08	\$12,613,320	-13.8%
2008-09	\$10,651,241	-15.6%
2009-10	\$10,070,859	-5.4%
2010-11	\$10,262,363	1.9%
2011-12	\$10,163,746	-1.0%
2012-13	\$10,298,557	1.3%
2013-14	\$10,820,754	5.1%
2014-15	\$11,283,689	4.3%
2015-16	\$12,077,531	7.2%
2016-17 (est)	\$12,581,232	4.1%
2017-18 (est)	\$13,332,619	6.2%





BUDGET SUMMARIES

FY18 Budget Summary

REVENUE SUMMARIES

State Shared Income Tax

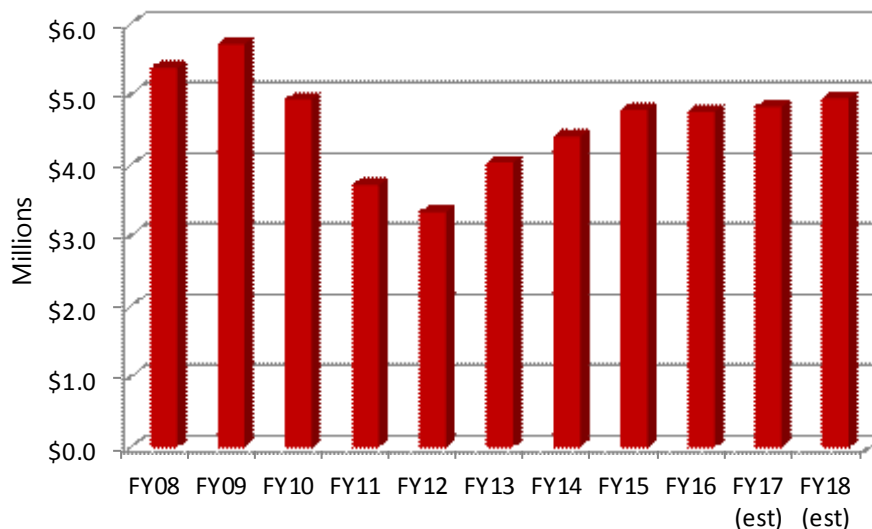
Description: Cities and towns in Arizona are precluded from imposing an income tax by Arizona state law. In 1972 the voters of Arizona approved the Urban Revenue Sharing Program, which requires the State to share 15% of its income tax revenue with the incorporated cities and towns.

Use: There are no restrictions for the use of these revenues.

Current Rate Structure: The revenues are distributed to incorporated cities and towns monthly based on annual population estimates by the US Census Bureau.

Assumptions: The City's portion of this revenue source can fluctuate due to changes in population, employment, amount of taxes paid and/or changes made by the State Legislation.

Fiscal Year	Revenue	% Change
2007-08	5,377,294	24.0%
2008-09	5,715,646	6.3%
2009-10	4,933,312	-8.3%
2010-11	3,719,085	-24.6%
2011-12	3,337,205	-10.3%
2012-13	4,038,926	21.0%
2013-14	4,407,235	9.1%
2014-15	4,786,562	8.6%
2015-16	4,760,611	-0.5%
2016-17 (Est)	4,828,896	1.4%
2017-18 (Est)	4,950,130	2.5%





BUDGET SUMMARIES

FY18 Budget Summary

REVENUE SUMMARIES

State Shared Sales Tax

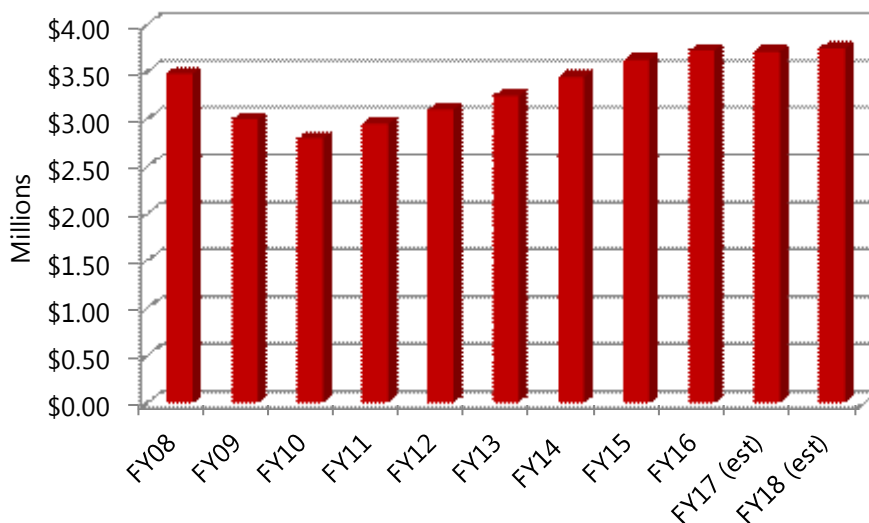
Description: Like the local sales tax, the State imposes a tax on the sale of goods. The State distributes 25% of taxes collected to all the incorporated cities and towns based on population estimates from the most recent U.S. Census.

Use: There are no restrictions for the use of these revenues.

Current Rate Structure: The current State Sales Tax Rate is 5.6%. The revenues are distributed to incorporated cities and towns monthly based on annual population estimates by the US Census Bureau.

Assumption: Consumer confidence, unemployment, interest rates and the general state of the economy are all variables affecting this revenue source.

Fiscal Year	Revenue	% Change
2007-08	3,481,696	-4.1%
2008-09	3,000,198	-13.8%
2009-10	2,798,497	-6.7%
2010-11	2,951,963	5.5%
2011-12	3,102,234	5.1%
2012-13	3,246,195	4.6%
2013-14	3,447,161	6.2%
2014-15	3,628,735	5.3%
2015-16	3,728,320	2.7%
2016-17 (est)	3,715,164	-0.4%
2017-18 (est)	3,748,620	0.9%





BUDGET SUMMARIES

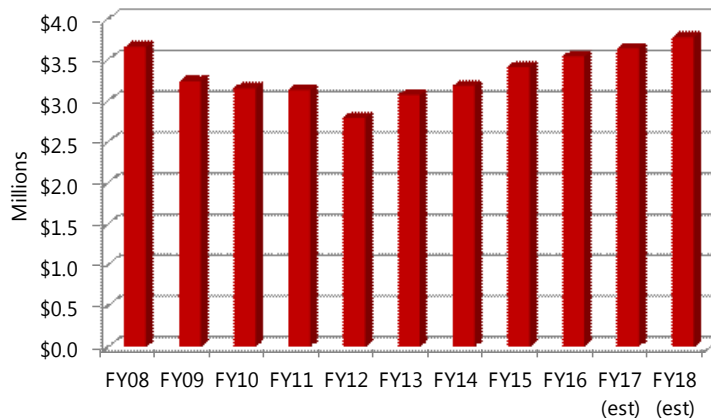
FY18 Budget Summary

REVENUE SUMMARIES

Highway User Fees

- Description:** The State of Arizona collects various fees and taxes from users of the State's roads and highways. An excise tax is charged on fuel purchases on a per gallon basis. There are also a number of additional transportation related fees/taxes which are distributed via HURF.
- Use:** The revenues distributed through HURF, by law, can only be used for street and highway purposes or retirement of debt issued for street and roadway improvements. Spending on traffic law enforcement or administration of traffic safety programs is prohibited.
- Current Rate Structure:** Cities and towns receive 27.5% of highway user revenues based on population and gasoline gallon sales in each county.
- Assumptions:** HURF revenue estimates and distributions are based on reports of gallons sold submitted by vendors to the Arizona Department of Transportation. Revenues fluctuate due to high fuel prices and/or vendor reporting errors.

Fiscal Year	Revenue	% Change
2007-08	\$3,659,737	-1.5%
2008-09	\$3,241,329	-11.4%
2009-10	\$3,155,354	-2.7%
2010-11	\$3,134,767	-0.7%
2011-12	\$2,793,617	-10.9%
2012-13	\$3,073,743	10.0%
2013-14	\$3,186,053	3.7%
2014-15	\$3,416,415	7.2%
2015-16	\$3,543,482	3.7%
2016-17 (est)	\$3,642,075	2.8%
2017-18 (est)	\$3,780,230	3.8%





BUDGET SUMMARIES

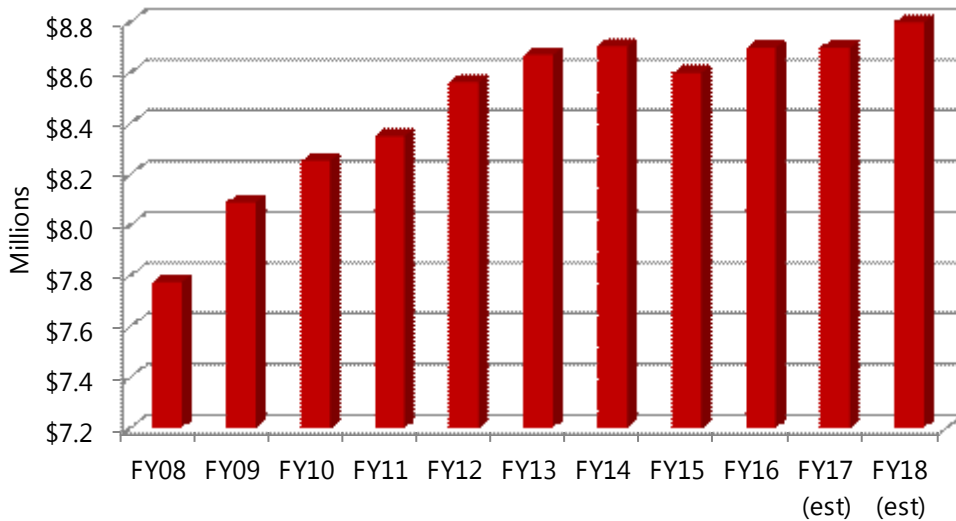
FY18 Budget Summary

REVENUE SUMMARIES

Sewer Fees

- Description:** The City charges sewer user fees for all residential and commercial users of the City's sewer system.
- Use:** The revenues generated are used for the expansion, maintenance and administration of the City's wastewater collection and treatment system.
- Current Rate Structure:** Single Family Residence \$31.00 per month per dwelling, Multi-family (4 or fewer)/Retirement \$31.00 per month per dwelling. Multi-family (more than 4), Commercial or Industrial \$41.00 per month per meter plus volume charge per 1,000 gallons of water used.
- Assumptions:** Projected increase of new sewer customers is 75 residential customers.

Fiscal Year	Revenue	% Change
2007-08	\$7,775,683	11.1%
2008-09	\$8,090,442	4.0%
2009-10	\$8,253,724	2.0%
2010-11	\$8,351,384	1.2%
2011-12	\$8,564,330	2.5%
2012-13	\$8,671,896	1.3%
2013-14	\$8,705,402	0.4%
2014-15	\$8,605,642	-1.1%
2015-16	\$8,669,738	0.7%
2016-17 (est)	\$8,719,500	0.6%
2017-18 (est)	\$8,767,600	0.6%





GENERAL FUND

GENERAL FUND

Revenue Summary
Police
Animal Care and Welfare
General Government
Culture-Recreation
Judicial
Legal Services
Financial Administration
Executive
Legislative
Elections
Public Works
Personnel Administration
Economic Development
Debt Service
Capital Outlay

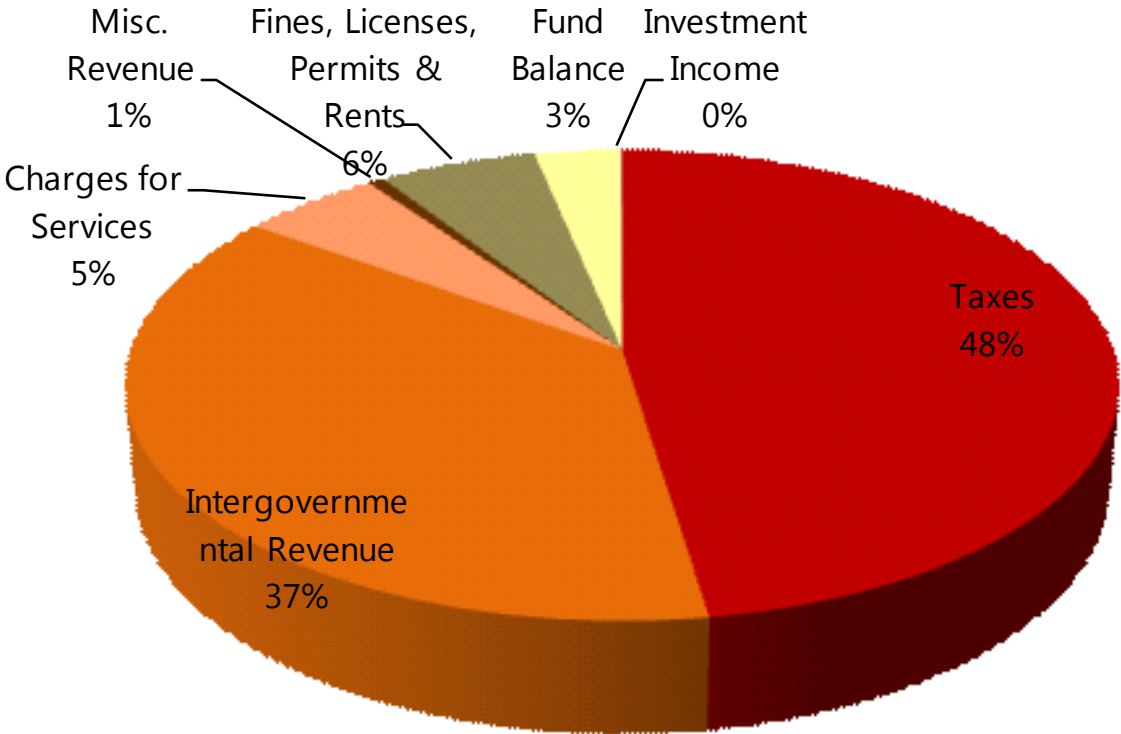


GENERAL FUND

GENERAL FUND SUMMARY

The General Fund pays for basic governmental services including legal, management, council, finance, police, animal care and welfare, recreation services, and development services.

Revenues are from the local city sales tax, intergovernmental state shared revenues, franchise taxes, licenses and permits, service charges, and fines and forfeitures.



The General Fund budget for FY18 totals \$27,690,328. The projected operating revenues total \$28,765,850, which is a 7.0% increase from the budgeted estimates for FY17 at \$26,890,378.

Fund balance available as of July 1, 2017 is estimated at \$10.3 million. As per the Budget Policy, \$7.8 million, or 30% of FY17 operating expenditures, of the available fund balance, will continue to be held as a reserve.



GENERAL FUND

GENERAL FUND SUMMARY

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Source of Funds					
Beginning Fund Balance					
Nonspendable	878,693	874,453	874,453	874,453	874,453
Restricted	48,543	31,290	31,290	31,290	31,290
Unreserved Fund Balance	6,634,832	8,526,125	9,568,536	9,568,536	9,396,072
Total Beginning Fund Balance	7,562,068	9,431,868	10,474,279	10,474,279	10,301,815
Revenues					
Taxes					
Sales/Use Tax	11,283,689	12,077,531	12,144,293	12,581,232	13,332,619
Franchise Taxes	686,850	706,888	693,700	731,400	738,800
Bed Tax	34,423	74,792	72,500	74,700	74,000
Intergovernmental Revenues					
State Income Tax	4,786,562	4,760,611	4,828,896	4,828,896	4,950,130
State Sales Tax	3,628,735	3,728,320	3,715,164	3,715,164	3,748,620
State Auto Tax	2,018,654	2,157,407	2,191,632	2,191,632	2,406,445
Federal Grant	3,881	-	-	-	-
Charges for Services					
Charges for Services	1,073,403	1,089,669	1,204,802	1,008,279	1,553,550
Licenses and Permits					
Licenses and Permits	654,065	634,701	660,515	621,780	674,080
Fines and Forfeitures					
Fines and Forfeitures	1,032,100	1,030,480	1,079,400	1,009,900	1,015,000
Rents					
Rents	44,187	54,999	75,026	60,296	78,206
Investment Income					
Investment Income	4,987	6,590	15,000	15,000	15,000
Other					
Other	146,492	212,768	209,450	165,165	179,400
Subtotal	25,398,028	26,534,757	26,890,378	27,003,444	28,765,850
Other Funding Sources					
Transfers In	-	81,533	81,533	62,343	62,343
Capital Lease Proceeds	8,412	57,394	-	-	-
Sale of Capital Assets	2,996	11,786	7,000	11,278	6,540
Subtotal	11,408	150,713	88,533	73,621	68,883
Total Revenues & Other Funding Sources	25,409,436	26,685,470	26,978,911	27,077,065	28,834,733



GENERAL FUND

GENERAL FUND SUMMARY

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Use of Funds					
Legislative					
Mayor & Council	127,121	93,238	119,928	125,704	106,032
City Clerk	187,695	192,603	209,401	210,984	214,239
Elections	96,195	-	108,580	78,336	-
Judicial	868,355	1,334,860	1,448,242	1,403,303	1,447,461
Executive					
City Manager	199,246	218,473	233,500	180,139	220,215
Public Communications	116,601	118,631	176,973	186,311	211,702
Financial Administration	590,028	738,669	778,718	757,862	816,932
Legal Services	960,293	991,046	1,098,962	1,054,483	1,112,986
Personnel Administration	157,798	152,500	183,076	162,688	173,260
General Government					
Technology Services	736,680	1,051,966	938,898	999,664	1,091,309
Planning & Zoning	174,026	189,785	199,316	194,248	201,074
Building Safety	335,173	115,851	413,637	406,654	484,725
Code Enforcement	445,258	440,958	405,862	394,252	426,654
Laughlin Retreat	-	29,365	61,000	54,089	59,696
Facilities Management	708,079	754,362	816,918	843,471	865,459
Human Services	-	19,625	21,740	23,297	58,538
General Services	659,472	657,649	831,456	814,493	1,009,982
Police	11,873,432	11,371,275	11,994,251	11,941,099	12,899,721
Animal Care and Welfare	570,369	605,796	612,771	538,645	693,613
Culture and Recreation					
Recreation Services	723,884	632,091	867,087	893,608	961,529
Park Rangers	702	63,086	73,178	72,792	75,529
Parks Maintenance	1,716,451	1,798,613	1,907,577	1,830,779	2,027,580
Public Works					
Administration	23,933	26,720	29,798	29,294	53,930
Engineering	81,579	146,336	155,923	146,361	151,630
Economic Development	120,463	76,792	108,320	109,570	120,274
Debt Service	83,280	270,253	280,299	280,095	107,171
Total Operating Budget	21,556,113	22,090,543	24,075,411	23,732,221	25,591,241



GENERAL FUND

GENERAL FUND SUMMARY

	FY15	FY16	FY17	FY17	FY18
	Actual	Actual	Budget	Estimate	Budget
Capital Outlay					
Technology Services	120,316	186,518	202,000	233,000	289,000
Parks Maintenance	(2,588)	16,937	160,800	115,697	105,047
Facilities Management	5,700	15,000	15,000	12,000	12,000
Police	-	275,174	281,394	247,499	468,040
Engineering	-	-	-	-	25,000
General Services	21,148	-	-	-	-
Total Capital Outlay	144,576	493,629	659,194	608,196	899,087
Contingency					
General Services	-	-	1,200,000	-	1,200,000
Total Contingency	-	-	1,200,000	-	1,200,000
Total Expenditures	21,700,689	22,584,172	25,934,605	24,340,417	27,690,328
Transfers Out					
Debt Service					
City Hall and Police expansion	614,690	647,924	629,246	629,246	647,571
Street Improvements	667,252	685,978	-	688,948	712,895
BHC/Laughlin Bridge	-	-	168,945	-	132,901
Police Radio System	-	-	-	-	171,928
Laughlin Ranch Blvd	-	-	-	-	98,633
Transit	296,932	296,932	296,932	296,932	241,351
Senior Nutrition Center	100,460	100,460	100,460	100,460	100,460
Highway User Revenue	-	155,006	1,345,073	656,125	289,910
Court	9,560	-	-	-	-
Pest Abatement	-	-	5,000	5,000	-
Capital Projects	25,000	235,711	135,000	326,823	469,579
Enterprise	127,599	232,525	205,578	205,578	352,255
Total Transfers Out	1,841,493	2,354,536	2,886,234	2,909,112	3,217,483
Total Expenditures & Transfers Out	23,542,182	24,938,708	27,620,839	27,249,529	29,707,811
Ending Fund Balance					
Nonspendable	874,453	874,453	874,453	874,453	874,453
Restricted	31,290	31,290	31,290	31,290	31,290
Unreserved Fund Balance	8,526,125	9,568,536	8,926,608	9,396,072	8,522,994
Total Ending Fund Balance	9,431,868	10,474,279	9,832,351	10,301,815	9,428,737



GENERAL FUND

GENERAL FUND SUMMARY

Transaction Privilege Tax (Sales Tax): All Arizona cities and towns have a transaction privilege tax which is commonly referred to as a sales tax. It includes taxation of the business class of retail sales, restaurant and bars, utilities, construction activities, and others. Sales tax is forecasted to yield \$13,332,619. This estimate is 6.0% higher than FY17 estimated collections and is the conservative product of historical collections since FY12.

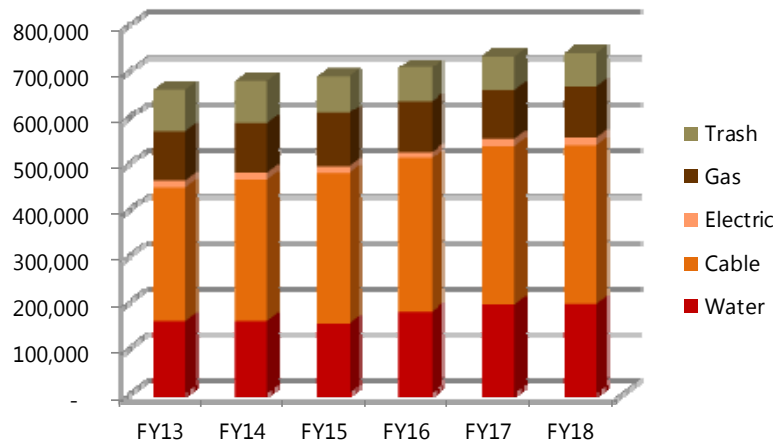
City Sales Tax

Fiscal Year	Revenue	% Change
2012-2013	\$10.3M	1.3%
2013-2014	\$10.8M	5.1%
2014-2015	\$11.3M	4.3%
2015-2016	\$12.1M	7.0%
2016-2017 (est)	\$12.6M	4.2%
2017-2018 (est)	\$13.3M	6.0%

Franchise Taxes: Franchise taxes are paid by Suddenlink Communications, Southwest Gas, Epcor Water, Water Services Corporation Service, Unisource Electric, and Republic Services. Reporting is monthly, quarterly or semi-annually. Franchise rates for water, gas, and electric are 2.0% of gross revenues, while the rate for cable is 5.0% of gross revenues. FY18 revenue projections are 1.0% higher than the FY17 estimate.

Franchise Tax

Fiscal Year	Revenue	% Change
2012-13	\$658,934	6.2%
2013-14	\$677,342	2.8%
2014-15	\$686,851	1.4%
2015-16	\$706,888	2.9%
2016-17 (est.)	\$731,400	3.5%
2017-18(est.)	738,800	1.0%





GENERAL FUND

GENERAL FUND SUMMARY

State Sales Tax (Transaction Privilege Tax): Citizens of Bullhead City, through collection by local businesses, pay the State 5.6% on retail purchases, and varying rates on other transactions. A portion of that sales tax is returned to the City based on Bullhead City's population compared to the incorporated population of the State. Cities and Towns share in 25% of two percent of the State's 5.6%. This money may be expended for any municipal public purpose, outside of this stipulation there is no restriction on the expenditure of these revenues.

State Shared Sales Tax		
Fiscal Year	Revenue	% Change
2012-13	3,246,195	4.6%
2013-14	3,447,161	6.2%
2014-15	3,628,735	5.3%
2015-16	3,728,320	4.1%
2016-17 (est.)	3,715,164	-0.4%
2017-18 (est.)	3,748,620	0.9%

State Income Tax: The State of Arizona collects income taxes and shares that revenue with incorporated cities and towns based on population. This is also called urban revenue sharing.

Bullhead City's share of State income tax is estimated to be \$4,950,130 which is an increase of \$121,234 or 2.5%. This is the only one of the state shared revenues which can be accurately forecast since it is drawn from collections two years ago. Cities in Arizona share in 15% of the State personal and corporate income tax collected two years prior. Collections are distributed in proportion to population. There is no restriction on the expenditure of the state income tax funds, except that they must be expended for a municipal public purpose.

State Income Tax		
Fiscal Year	Revenue	% Change
2012-13	4,038,926	21.0%
2013-14	4,407,235	9.1%
2014-15	4,786,562	8.6%
2015-16	4,760,611	-0.5%
2016-17	4,828,896	1.4%
2017-18	4,950,130	2.5%



GENERAL FUND

GENERAL FUND SUMMARY

Vehicle License Tax (Auto Lieu Tax): Approximately 20% of the revenues collected by the State of Arizona for the licensing of motor vehicles are distributed to incorporated cities and towns based on population. The only stipulation on the use of this revenue is that it must be expended for a municipal public purpose.

Vehicle License Tax		
<u>Fiscal Year</u>	<u>Revenue</u>	<u>% Change</u>
2012-13	1,831,829	-1.0%
2013-14	1,901,827	3.8%
2014-15	2,018,654	6.1%
2015-16	2,157,407	6.9%
2016-17 (est)	2,191,632	1.6%
2017-18 (est)	2,406,445	9.8%



MISSION: Protect Life and Property, Enforce all Laws and Ordinances in a Fair and Impartial Manner, Respond to each Citizen's request for service, Promote Crime Prevention Awareness and Traffic Safety, and Seek Equitable Solutions to Community Problems.

DEPARTMENT DESCRIPTION

The Office of the Chief of Police is responsible for the planning and directing of the organization and oversees the activities of the Police Department. The Police Chief also serves as the City's Emergency Manager. The Department is organized into the following areas: Police Administration, Division of Operations, and the Bureau of Staff Services.

Police Administration consists of the Chief of Police, Administrative Support staff, the Community Services Officer, and the Office of Professional Standards.

The Community Services Officer provides public education programs, organizes the many public outreach programs that the Police Department is involved in and is the liaison between the Police Department and the community.

The Office of Professional Standards is tasked with the recruitment of sworn and civilian positions within the Police Department as well as investigating allegations of misconduct against members of the Department, analyzing the use of force within the Department and providing the Chief of Police with statistical information to assist with planning.

The Division of Operations includes the Bureau of Criminal Investigations, the Bureau of Patrol, and the Bureau of 911 Communications.

The Bureau of Criminal Investigations consists of the General Investigations Section, the Pawn Unit, the Vice Narcotics Section, the Forensics Section and a Gang Interdiction Officer.

The General Investigations Section is tasked with investigating crimes such as homicides, sexual offenses and crimes against children, property crimes, fraud, and assault.

The Pawn Unit is tasked with assuring local pawn shops and second hand dealers are in compliance with City and State ordinances. They monitor transactions to ensure dealer compliance and to identify stolen items with the goal of reuniting property to its rightful owners.

The Vice Narcotics Section works closely with other agencies and task forces to investigate the illegal use and distribution of illicit drugs.

The Forensic Section is charged with processing the evidence collected at crime scenes. The Forensic Section responds to major crime incidents to document and collect evidence.

The Gang Interdiction Officer is assigned to a state gang task force. This unit focuses on gang activity, the gathering of gang intelligence and the identification and investigation of habitual offenders within the community.



DEPARTMENT DESCRIPTION (continued)

The Bureau of Patrol consists of General Patrol, the Traffic Section, School Resource Officers, Waterways and Holding Facility/Transport.

The General Patrol and Traffic Sections respond to emergency and non-emergency calls from the public to ensure the safety and welfare of the community. The Traffic Section specializes in accident reconstruction and commercial vehicle inspections. The General Patrol Section also includes the following specialty units: the Tactical Response Unit (TRU), Dive Team and Field Training Officer Unit.

There are three school resource officers assigned to provide law enforcement services at schools within Bullhead City. The Waterways Unit is comprised of school resource officers and other members of the Department that patrol the Colorado River in four watercrafts during the summer season.

The Holding Facility and Transport personnel assist the Bureau of Patrol with the booking and transport of prisoners.

The Bureau of 911 Communications Section provides 911 emergency communications services for the Bullhead City Police Department, Bullhead City Fire Department, Fort Mojave Mesa Fire Department, Mohave Valley Fire Department, Golden Shores Fire Department and Oatman Fire Department.

The Division of Support Services consists of the Bureau of Animal Care and Welfare, Records Section, Financial/Budget Management and the Property and Evidence Section. This Division is responsible for the support activities within the Police Department. The Records Section is responsible for proper record keeping of reports and documents as mandated by the Arizona State Statutes.

The Bureau of Animal Care and Welfare has the responsibility of providing animal licensing, enforcement of animal related City Codes and State Laws, educating the public and protecting the citizens as well as the welfare of the community's pet population.



FY 2016-2017 HIGHLIGHTS

- Responded to 63,321 calls for service
- Trained all Department personnel in Strength Based Leadership
- Trained all Department personnel in Mental Health First Aid
- Provided Constitutional Law and Law and Legal Training to sworn personnel
- Procured and installed a new Records Management and Computer Aided Dispatch system.
- Procured and installed a new Automated Computer Identification System
- Increased adoptions at the Animal Care & Welfare facility
- Formed a Department Mental Health Committee consisting of Department personnel and Mental Health Care providers to review Department policies and procedures to ensure proper response for those in crisis.
- Reviewed and reorganized Department operations to ensure the Department is operating efficiently and effectively.
- Organized Police and Citizens Together (PACT) meetings
- Established Neighborhood Block Watch Program
- National Night Out Program
- Public Safety Bicycle Rodeo
- Special Traffic Enforcement Program
- Drunk and Drugged Driver Saturation Patrols

FY 2017-2018 OBJECTIVES

- Provide community members and visitors with twelve (12) public information programs, to include nine (9) police and citizens together programs, the Bicycle Safety Rodeo, the Public Safety Fair and National Night Out Program.
- Conduct two (2) additional Drunk and Drugged Driver details during the year, for a total of eight (8) special details directed at detecting and arresting impaired drivers.
- Participate in the Arizona Department of Homeland Security Terrorism Liaison Program by continuing to assign a detective as the Department Terrorism Liaison Officer, maintaining the level of service outlined in the Intergovernmental Agreement with the Arizona Department of Public Safety.
- Actively participate in the Federal Bureau of Investigation Uniform Crime Reporting Program, by completing and filing with the Arizona Department of Public Safety, monthly uniform crime reports and quarterly hate crime statistic reports within forty-five (45) days of the end of each respective reporting period.
- Provide sixty-five (65) spay/neuter services through the Helping Paws Program, and participate in the National Spay Day Program by sponsoring twenty (20) no-cost spay/neuter certificates.
- Provide law enforcement services to the elementary and high school district campuses through the School Resources Officer Program, staffed by three (3) sworn police officers assigned to the function.
- Send two (2) sworn commanders and supervisors to the Arizona Leadership Program.
- Adopt at least one hundred (100) animals during the month of December.
- Reorganize Department structure to better position the Department to meet the complex challenges of providing law enforcement services in an efficient and effective manner.
- Complete patrol rifle program to ensure all sworn officers assigned to the General Patrol Section are assigned a rifle.
- Procure and issue Level IV rifle protection ballistic plates to all sworn officers assigned to the General Patrol Section.



GENERAL FUND

Public Safety

PERFORMANCE INDICATORS

MEASURE	FY16 Actual	FY17 Estimate	FY18 Budget
911 Calls for service	63,321	60,114	61,718
Animals returned to owner/adopted (ACW)	1,276	1,116	1,196
Calls for service (ACW)	3,193	2,608	2,901
Cases assigned (CIB)	518	562	540
Citations issued (ACW)	270	226	248
Crime lab analysis	809	834	822
Crime scenes processed	141	156	149
Criminal arrests	2,513	1,988	2,251
Events responded to	36,271	41,000	38,636
Fingerprints processed	2,781	2,224	2,503
Pawn tickets received	27,301	24,994	26,148
Police auxiliary hours	4,778.5	4,477.5	4,628
Search warrants (CIB)	66	42	54
Search warrants (V/N)	18	16	17
Street value of recovered drugs (V/N)	\$178,237.00	\$27,952.00	\$103,094.50
Traffic Accidents responded to	690	838	764
Value of property recovered (CIB)	\$84,581.00	\$2,160.00	\$43,370.50



GENERAL FUND

Public Safety

POLICE

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Classification					
Personnel Costs	\$ 10,166,271	\$ 10,316,746	\$ 10,770,912	\$ 10,756,969	\$ 11,407,653
Services and Other Charges	1,453,238	874,708	892,555	1,010,462	1,194,562
Supplies	278,944	236,532	394,831	224,937	393,609
Property	49,055	59,865	63,686	25,762	110,836
Capital Outlay	-	1,609,353	297,314	389,782	535,460
Contingency	-	-	75,976	-	36,280
Subtotal	\$ 11,947,508	\$ 13,097,205	\$ 12,495,274	\$ 12,407,912	\$ 13,678,400
Cost Recovery	\$ (74,076)	\$ (1,725,930)	\$ (501,023)	\$ (466,813)	\$ (778,679)
General Fund	\$11,873,432	\$11,371,275	\$11,994,251	\$11,941,099	\$12,899,721

Expenditures by Activity

Bulletproof Vests	\$ 11,166	\$ 2,436	\$ 9,440	\$ 2,083	\$ 9,440
Governor's Office of Hwy Safety	7,227	5,543	20,060	-	41,984
Homeland Security	-	-	-	-	39,945
Misc. Police Grants	-	-	100,000	-	100,000
Parks Enforcement	65,721	5,306	-	-	-
Police	11,863,394	11,749,741	12,365,774	12,263,546	13,487,031
Police Radio System	-	1,334,179	-	142,283	-
Total	\$11,947,508	\$13,097,205	\$12,495,274	\$12,407,912	\$13,678,400

Staffing

Police Chief	1.00	1.00	1.00	1.00	1.00
Deputy Police Chief	1.00	0.00	0.00	0.00	0.00
Police Captain	1.00	1.00	1.00	1.00	1.00
Police Lieutenant	3.00	3.00	3.00	3.00	3.00
Police Sergeant	13.00	13.00	13.00	13.00	13.00
Police Corporal	9.00	9.00	9.00	9.00	9.00
Police Officer	54.00	55.00	55.00	49.00	49.00
Sworn Police	82.00	82.00	82.00	76.00	76.00
Administrative Analyst	1.00	1.00	1.00	1.00	1.00
Administrative Assistant I	1.00	1.00	1.00	1.00	1.00
Community Service Officer	1.00	1.00	1.00	1.00	1.00
Emergency Services Dispatcher	11.00	11.00	11.00	11.00	11.00
Office Assistant I	1.50	1.50	1.50	1.00	1.00
Office Assistant II	5.00	5.00	5.00	5.00	5.00
Office Specialist I	1.00	1.00	1.00	1.00	1.00
Office Specialist II	1.00	1.00	1.00	1.00	1.00
PD Communication Coordinator	1.00	0.00	0.00	0.00	0.00



GENERAL FUND

Public *Safety*

POLICE

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Staffing					
PD Investigative/Public Information Assistant	1.00	1.00	1.00	1.00	1.00
Police Booking Officer	2.00	2.00	2.00	2.00	2.00
Police Forensic Specialist	2.00	2.00	2.00	2.00	2.00
Police Investigative Aide	0.50	0.50	0.50	0.50	0.50
Police Investigative Assistant	1.00	1.00	1.00	1.00	1.00
Property Evidence Custodian	2.00	2.00	2.00	2.00	2.00
Senior Emergency Srvc Dispatch	4.00	4.00	4.00	4.00	4.00
Support Services Division Manager	0.00	0.00	0.00	1.00	1.00
Non-sworn Police	36.00	35.00	35.00	35.50	35.50
Total	118.00	117.00	117.00	111.50	111.50



GENERAL FUND

Public Safety

POLICE

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Personnel Costs					
Regular Full-Time	5,863,531	5,932,340	6,306,410	6,007,517	6,182,722
Other Wages	67,869	40,191	82,201	48,778	63,308
Stand By Wages	34,183	33,326	30,057	31,234	30,057
Specialty Pay	42,678	39,698	45,000	38,750	45,000
Overtime	824,957	858,396	627,000	995,738	700,000
Accrued Leave Paid	15,109	114,845	54,929	76,520	85,680
Health Insurance	1,303,673	1,165,747	1,272,960	1,272,961	1,367,892
Social Security	6,679	3,743	5,096	3,072	3,925
Medicare	95,015	96,821	104,306	102,092	103,048
ICMA Retirement	179,351	195,210	169,938	193,972	188,048
Public Safety Retirement	1,317,385	1,418,234	1,696,898	1,661,402	2,314,179
Workers Compensation	299,383	300,351	199,625	206,587	201,493
Employee Allowance	116,458	117,843	176,492	118,346	122,300
TOTAL CATEGORY	10,166,271	10,316,746	10,770,912	10,756,969	11,407,653
Services and Other Charges					
Business Meals	0	184	120	135	120
Meals for misc., Interviews & visiting dignitaries.				135	120
Investigative Expenses	553	0	5,100	620	5,100
Investigative expenses, bank records, etc.				120	100
RICO				500	5,000
Veterinarian Services	1,386	0	0	0	0
Other Professional Services	18,937	18,224	25,986	73,580	163,944
Transcription services				500	2,000
Daily Training Bulletins/Mgt services				6,318	6,500
Pre-employment polygraph services				2,897	2,645
Pre-employment psychological testing				2,545	3,375
Law enforcement policy manual				4,000	4,000
Fingerprint backgrounds non-criminal				264	264
Notary public bond & certification (4)				500	500
Psychological services				2,000	2,000
Contract employees CSC Weekend River patrol				48,381	132,500
Vehicle towing services @ \$70				5,000	5,200
Locksmith services				240	500
Hydrostatic testing of 26 tanks @10				260	260
Services for emergency response/Criminal Invest				0	500
Radar certification				675	700
Service for Digital Speed Signs				0	3,000
Other Technical Services	2,633	11,663	4,580	28,055	4,580
Lexipol Policy manual implementation				25,000	0
Criminal polygraph services				0	330
Document charges for internet use subpoenas				75	200
Locksmith services				380	500
Misc technical services				0	450
Pinning and cell phone data subpoenas				0	500
Hazardous materials disposal				2,600	2,600
Permitting and Misc. Fees	24	16	24	24	24
Vehicle licensing fees				24	24
Prison Inmate Costs	607,383	2,897	4,500	1,500	2,000
City holding facility food and supplies				1,500	2,000



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	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Services and Other Charges					
Other Contracted Services	43,499	96,238	7,474	30,847	6,773
Access to public and private data bases				3,758	3,600
Covertrack- mapping svcs/tracking devices				2,073	2,073
Leadership Training				24,316	0
Lanquage line for foreign lanquage translation				700	1,100
General Equipment Repairs	10,741	9,995	6,722	3,350	7,872
Refurbish/replace police badqes				1,000	522
Intoximeters and intoxilizers annual maintenance				500	500
Regulators dive team annual maintenance				600	600
SWAT Radios not covered by maintenance aqreement				510	0
Repair of radar units				740	750
Repairs for the Annex walk in freezer				0	2,000
Small equip/radios not covered by contracts				0	3,500
Vehicle Repairs and Service	211,808	204,383	188,050	188,050	215,227
Boats				5,000	7,500
Fleet Rental Charges				183,050	207,727
Maintenance Agreements	75,560	52,692	125,586	182,058	151,917
MorphoBis maintenance				0	16,620
AFIS livescan fingerprinting equip				52,692	0
Police radio system (Motorola)				125,586	127,737
Police radio system (Creative Comm)				3,780	7,560
Software/Hardware Agreement	2,500	0	0	0	0
Land and Building Rentals	1,800	1,800	1,800	1,800	1,800
RICO Storage Rental				1,800	1,800
Equip. and Vehicle Rental	28,200	26,630	31,670	31,670	80,020
Lease cost for undercover vehicles				19,370	19,370
Vehicle to tow lab trailer (this is reimbursed)				6,600	6,600
SBA properties at Christmas Tree Pass/Spirit Mtn				5,700	5,700
PowerPhone software for FD cert (FD reimburse)				0	48,350
Property and Risk Insurance	359,812	365,376	368,296	368,296	379,370
Cellular Service	33,324	34,530	62,702	42,541	55,356
Smartphones (45) to (76)				34,831	54,756
To replace damaged cellphones				400	600
Additional smartphones(34)				7,310	0
Other Advertising	0	293	294	294	294
Advertising for Weapons RFP				294	294
Custom Printing	7,662	2,428	5,225	6,895	6,725
Business cards				900	875
Pawn tickets				2,100	2,250
Traffic citations and patrol/detective forms				3,000	3,000
DUI posters 4x per year				100	100
Pre-printed return address envelopes (Detectives)				795	500
Per Diem	6,639	8,454	8,347	8,918	14,814
Intl Assoc. of Chief's of Police Conf. IACP Phil.				317	204
Internal Affairs training (x1, 3 days)				170	170
Funeral services				100	170
Arizona Leadership Proqram (16 days, 4 dinners)				604	604
Homeland Security Grant				57	0
FBI Meeting				42	0
PATC Leqal & Liability Management (4 full days)				136	136
Recruitment/job fairs/background investigating				136	250
AACOP (3 days, 1 dinner) Chief-Flagstaff				0	117
VM Software Virtual machine(Forensic computer)				0	68



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Services and Other Charges					
Technology Summit/Creative Communications (1 nite)				90	49
Chief meetings (3)				0	102
Motor school				481	507
GOHS Conference Phoenix				49	49
Statewide Training Coordinator meeting				49	34
Supervisor School- AZ Post (X3)				165	555
Training Coordinators quarterly meeting (x4)				0	44
School Safety Program Plus				49	0
ANOA Arizona Narcotic Officers (x3, 1 rm, 4 nites)				136	302
Armorer School (X3)				185	102
Hazardous Devices School- IABTI training (x3)				185	555
Hostage Negotiators Training Conference (X2)				102	204
Natl Tactical Operational Assoc - NTOA Conf (x4)				612	0
Regional FTO course (X2)				0	110
SRO training (paid by school grant) 3x per yr				0	147
Motor school				0	507
MAGNET call out				68	100
Shot Show (x2, 4 days)				272	272
NTOA SWAT Team Leader Development (x1)				238	238
Advanced Officer training (x1)				0	68
School Safety conf (x2)				0	300
Master Taser instructor (x1)				49	238
Use of Force & Documentation (x1, 3 days)				34	170
Advanced Traffic Crash Investigation (x1, 10 days)				0	370
Specialized Training for Promotions/reassignments				0	555
Wireless Expo				34	34
MAGNET call out				68	100
Legal and Liability Issues in Schools (X1)				136	68
Traffic Crash Reconstruction (x1, 10 days)				185	370
Glock recertification				253	0
Hostage Negotiators Training Phase 1 & 2				170	170
School Violence Conference (X2)				166	136
Firearms Instructor				185	0
NAFTO FTO supervisor training				34	0
New SRO officer training				98	0
Court hearing/trials and meetings				0	100
PACT Detective & New criminal invest course				170	0
Sex Crimes training				0	450
Terrorism Liaison office meetings				0	102
Meals for trials/meetings out of the area				40	450
ANOA Narcotics (x4 - 3 will be reimbursed)				578	740
RICO - Natl Tactical Operational Assoc - NTOA Conf (x4)				0	740
RICO - Hostage Negotiators Phase 3 (x1, 5 days)				0	170
Terrorism Liaison conference				117	136
ICSIA 2017 CSI Conference				234	0
Computer forensic training				0	170
Child death & homicide training				68	0
Drug investigation training				185	0
RICO - SWAT Team Leader				238	0
Advanced forensic training (x1, 5 days)				185	185
Evidence Tech & Fingerprint ID training (Cert)				0	510
Practical Kinesic interview & interrogation				170	0
Forensic pathology				68	0
Basic forensic training				49	0
MAGNET training (revenue source)				272	500
Covert Ops training				324	324
Social media investigations				68	0



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Services and Other Charges					
Arizona bio training				34	0
FBI NIBRS training (2) (4 full days)				166	0
IAPE Property and Evidence seminar (x2, 3 days)				60	204
Law Enforcement Records Mgt Assoc seminar				0	204
APCO W Regional Conf (x3, 4 days, 1 travel day)				113	510
Dispatch Academy (x2)				0	1,020
AZ NAFTA State (x3, 2 dinners)				90	90
Wireless expo				34	34
Lodging	10,757	8,948	8,845	11,077	28,735
Funeral services				0	200
Technology Summit/Creative Communications (1 nite)				317	0
Intl Assoc. of Chief's of Police Conf. IACP Phil.				888	1,410
PATC Legal & Liability Management				0	250
Recruitment/job fairs and background investigating				85	250
Internal Affairs Training (x1, 3 days)				171	170
AACOP (3 days, 1 dinner) Chief-Flagstaff				0	450
ANOA Arizona Narcotic Officers (x3, 1 rm, 4 nites)				0	750
Motor school				1,543	1,543
Use of Force & documentation (x1)				0	700
Advanced officer training for SRO (x1, 2 days)				0	85
Supervisor School- AZ Post (X3, 2rms-5 nites)				0	1,700
Natl Tactical Operational Assoc - NTOA Conf (x4)				649	0
GOHS Conference Phoenix				0	110
Hostage Negotiators Training Phase 1 & 2				250	356
Armorer School (x3)				630	245
New SRO Officer training				167	0
NAFTO FTO supervisor training				166	0
Firearms Instructor				952	0
Master Taser instructor (x1)				0	1,050
Advanced traffic crash investigation (x1, 10 days)				0	862
Specialized Training for Promotions/reassignments				0	2,250
Traffic Crash Reconstruction (x1, 10 days)				0	1,134
School Violence Conference (X2)				0	170
Hostage Negotiators Training Conference (X2)				550	332
Legal and Liability Issues in Schools (X1)				0	85
SRO training paid by school grant (x3)				166	600
Regional FTO (x2)				0	150
Shot Show (x2)				436	376
School Safety conf (x2)				0	1,010
NTOA SWAT Team Leader Development (x1)				0	1,300
Hazardous Devices School- IABTI training (x3)				459	1,250
Terrorism Liaison conference				0	350
RICO - Natl Tactical Operational Assoc - NTOA Conf (x4)				0	2,000
Practical Kinesic interview & interrogation				323	0
Evidence Tech & fingerprint ID training (Cert)				0	1,500
RICO - SWAT Team Leader				1,290	0
ICSIA 2017 CSI Conference				372	0
Computer forensic training				0	300
ANOA Narcotics (x4 - 3 will be reimbursed)				0	1,500
Child Death investigation				73	0
Advanced forensic training (x1, 5 days)				727	750
RICO - Hostage Negotiators Phase 3 (x1, 5 days)				0	340
Death and Homicide training				0	0
Court hearing/trials and meetings				0	300
Sex Crimes training				0	102
Terrorism Liaison office meetings				0	80
IAPE Property and Evidence seminar				150	340



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Services and Other Charges					
Law Enforcement Records Mgt Assoc seminar				0	660
FBI NIBRS training Phoenix				300	0
IACP expo San Diego				213	0
APCO W Regional Conf (x3, 4 days, 1 travel day)				200	1,600
AZ NAFTA State (x3, 2 dinners)				0	125
Transportation	5,396	5,983	5,817	5,545	9,914
RMS/CAD research				32	0
Arizona Association Chiefs meeting				0	70
Technology Summit/Creative Communications (1 nite)				36	0
Chief meetings				0	125
Recruitment/job fairs and background investigating				113	170
AACOP (3 days, 1 dinner) Chief-Flagstaff				0	50
Funeral services				125	200
Intl Assoc. of Chief's of Police Conf. IACP Phil.				15	700
SRO training paid by school grant (3 per yr)				25	150
Motor school				172	172
WALETA Instructors				106	0
School Safety Program Plus				51	0
School Safety conf (x2)				0	50
Supervisor School- AZ Post (X3, 2rms-5 nites)				0	100
NAFTO FTO supervisor training				66	0
School Violence Las Vegas				0	0
Hostage Negotiators Training Phase 1 & 2				65	100
NTOA SWAT Team Leader Development (x1)				0	412
Armorer School (x3)				43	43
Misc travel				86	0
GOHS Conference Phoenix				30	30
Background investigations				91	0
Hazardous Devices School- IABTI training (x3)				59	2,100
Natl Tactical Officers Assoc - NTOA Conf (x4)				1,206	0
Statewide training coordinator meeting				0	50
MAGNET call out				36	100
Regional FTO (x2)				0	100
Master Taser instructor (x1)				0	400
Use of Force & documentation (x1)				0	598
Advanced Traffic Crash Investigation (x1, 10 days)				0	180
Traffic Crash Reconstruction (x2, 10 days)				85	180
ANOA Arizona Narcotic Officers (x3, 1 rm, 4 nites)				0	50
Specialized Training for Promotions and reassignments				0	200
SWAT team leader				1,472	0
MAGNET call out				78	0
UC ID training				31	0
RICO - SWAT Team Leader				824	0
Evidence Tech & fingerprint training (Cert)				0	1,800
RICO - Hostage Negotiators Phase 3 (x1, 5 days)				0	35
Advanced forensic training (x1, 5 days)				85	85
Terrorism Liaison conference				0	75
RICO - Natl Tactical Officers Assoc - NTOA Conf (x4)				0	50
Terrorism Liaison office meetings				0	70
Court hearing/trials and meetings				47	100
ANOA Narcotics (x4 - 3 will be reimbursed)				180	400
Basic forensic training				37	0
Sex Crimes training				0	20
Computer forensic training				0	64
ICSIA 2017 CSI Conference				73	0
Law Enforcement Records Mgt Assoc seminar				0	240
IAPE Property and Evidence seminar				50	20



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Services and Other Charges					
FBI NIBRS training Phoenix				100	0
AZ NAFTA State (x3, 2 dinners)				100	100
APCO W Regional Conf (x3, 4 days, 1 travel day)				26	525
APCO parking				0	0
Other Travel Expenses	88	80	500	0	500
Court related or other required patrol travel expenses				0	500
Seminars and Conferences	15,509	14,993	16,912	10,907	46,752
PATC Legal & Liability Management (4 full days)				0	295
Recruitment/job fairs and background investigating				295	295
Arizona Association of Chiefs of Police (x5)				875	625
Intl Assoc. of Chief's of Police Conf. IACP Phil.				350	350
Internal Affairs Training				595	595
Blue Courage				1,171	0
Specialized Training for Promotions & reassignments				0	1,000
GOHS Conference - Phoenix				95	0
NTOA SWAT Team Leader Development (x1)				0	675
Advanced Officer training for SRO (x1, 2 days)				0	325
Advanced Traffic Crash Investigation (x1, 10 days)				0	1,095
Traffic Crash Reconstruction (x2, 10 days)				0	2,190
Natl Tactical Officers Assoc - NTOA Conf (x4)				1,000	0
Master Taser instructor (x1)				0	900
Use of Force & documentation seminar (x1)				79	325
ANOA Arizona Narcotic Officers (x1, 1 rm, 4 nites)				0	350
Hostage Negotiators Training Phase 1 & 2				375	600
Armorer school (X3)				250	750
Hazardous Devices school- IABTI required training (x3)				0	1,800
Hostage Negotiators Training Conference (X2)				375	700
Legal and Liability Issues in Schools (X2)				0	300
School Violence conf (X2)				350	700
School Safety conf (x2)				0	550
Shot Show (x2)				0	350
ICISA 2017 CSI Conference				550	0
Practical Kinesic interview & interrogation				525	0
Criminal investigator				525	0
RICO - SWAT Team Leader				675	0
Advanced forensic training (x1, 5 days)				400	400
Evidence tech & fingerprint ID training (Cert)				0	1,800
RICO - Hostage Negotiators Phase 3 (x1, 5 days)				0	500
RICO - Natl Tactical Officers Assoc - NTOA Conf (x4)				0	2,400
Sex Crimes training				0	295
RICO - Northwestern School of Staff & Command Online college				0	9,000
ANOA Narcotics (x4 - 3 will be reimbursed)				0	1,400
Computer forensic training				0	1,500
Death and Homicide training				650	0
Terrorism Liaison conference				0	300
Law Enforcement Records Mgt Assoc seminar				0	100
IAPE Property and Evidence seminar				325	700
Property and Evidence Custodian Certifications				0	525
Powerphone training (reimburse by FD)				1,020	8,975
CPR class (x2)				40	40
APCO W Regional Conf (x3, 4 days, 1 travel day)				0	1,260
AZ NAFTA State (x3, 2 dinners)				387	387
Dispatch Academy (x2)				0	2,400
Books and Subscriptions	4,917	5,088	9,907	9,907	8,347
Field Training Perf. Tracking Sys (Agency 360)				2,500	1,194
Physicians Desk Reference (2)				120	0



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Services and Other Charges					
IACP Net				1,225	1,225
National Public Safety Directory on-line and hard copy				149	149
Newspaper subscriptions (2)				264	264
Arizona Criminal and Traffic Law manuals (100)				2,718	2,787
Arizona Law Officers DUI manuals (2)				105	96
Police scheduling sys (Plan-it Police/Ragnasoft)				2,694	2,500
Newspaper subscription				132	132
Dues and Memberships	4,010	3,618	3,978	4,173	4,178
Defense Logistics Agency 1033 Program				250	250
Bomb techs safety/x-ray certification				42	42
Intl Association for Property and Evidence (x3)				100	150
Arizona Association of Chief's of Police (AACOP)				525	525
APCO International-dispatch				856	856
Dive team instructor				725	725
Intl Associations of Bomb Technicians (x3)				150	180
Intl Association of Chiefs of Police (IACP)				150	150
Intl Association for Identification-Forensic (x2)				160	160
Natl Tactical Officers Assoc (Group membership)				150	150
National Emergency Management Association				240	240
Rocky Mountain Information Network				250	250
Western Arizona Law Enforcement Association				500	500
National Assoc of FTO - 911				40	0
AZ Fire & Burn Educators Assoc				35	0
Meeting Expenses	100	193	120	220	200
MAGNET and other meetings				220	200
TOTAL CATEGORY	1,453,238	874,708	892,555	1,010,462	1,194,562
Supplies					
Training Supplies	1,102	1,174	1,000	1,238	1,100
Training and testing supplies				1,238	1,100
Office Supplies	9,062	12,612	16,900	16,400	16,900
Police Department office supplies				14,950	14,950
Forensic, fingerprinting, lab chemicals, supplies				1,000	1,500
Computer forensic supplies				450	450
Awards	3,121	2,992	3,150	3,280	3,150
Police Auxiliary Awards Banquet				480	700
Promotional, swearing in ceremonies, Awards				2,800	2,450
Specialty Supplies	16,581	10,549	122,152	13,628	121,803
I-Phone cases and accessories				1,650	300
Road flares and led flashers				1,000	1,000
Building supplies and locks				287	250
Evidence collection supplies				3,000	1,600
Flashlight, evidence, booking & tactical supplies				2,400	4,950
Protective equip-gloves, masks, etc.				1,000	3,500
Comm events-PACT, fire safety fair, natl nite out				1,500	1,500
Waterway unit-buoy maintenance & boating supplies				1,000	2,250
RICO Training gear bags (4)				0	603
Field drug test kits				360	360
Evidence storage supplies				222	222
Gloves and misc specialty supplies				175	175
RICO Replacement filters for gas masks (43)				0	2,250
GlobalSat USB GPS reciever				1,034	0
Police portable radio batteries, chargers and accessories				0	2,843
Budgeted for potential grants				0	100,000



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Supplies					
Computer Software	29,586	3,051	1,199	1,199	1,199
Cell forensic investigation software (licensing)				1,199	1,199
Testing Supplies	0	0	0	1,803	1,803
60 study guides				535	535
Corporal testing - based on 25 applicants				495	495
Police officer tests 50 twice a year				773	773
Firearms	29,876	51,100	41,900	41,918	47,900
Range supplies and repairs				1,200	1,200
Demolition/explosive supplies and equipment				1,200	1,200
Ammunition-duty and range qualification				12,186	13,000
Ammunition-Tactical Response Unit (SWAT)				13,000	13,000
Replacement parts, magazines and maintenance items				4,332	3,500
Less lethal ammo, supplies and equipment				10,000	10,000
RICO Sniper .308 Rifle				0	6,000
Gasoline	164,572	124,097	170,280	115,955	152,220
59,000 Gallons @\$2.50/qal				111,315	147,500
59,000 Gallons Fuel Facility Charge @\$0.08/qal				4,640	4,720
Diesel	227	184	0	0	0
Uniforms	24,817	30,773	38,250	29,516	47,534
Reimbursement-uniforms damaged in the line of duty				0	250
New Negotiations uniforms				55	1,269
Juvenile Diversion Officer				400	200
Command Uniform (x3)				577	0
Motorcycle uniforms				0	2,550
Transport Uniforms				2,000	1,000
Boating officer water shoes (x5)				0	535
Explorer Uniforms (10)				0	2,500
Reimbursement -patrol unif damaged in line of duty				200	800
New patrol police officers (12 @ \$2500)				22,000	30,000
New auxiliary officers (5)				2,000	2,000
New SWAT team members				0	3,000
Uniform patches for patrol				500	800
Jacket and outer vest carrier for new detective				221	600
Reimbursement for uniforms damaged in line of duty				0	250
Forensic and non-sworn staff				163	100
Support Service uniforms				300	280
New emergency services uniforms				1,100	1,400
TOTAL CATEGORY	278,944	236,532	394,831	224,937	393,609

Property					
Furniture	0	0	0	0	2,800
Replace chairs in the report writing room (8)				0	1,150
Replace chairs (11)				0	1,650
Computer Equipment <\$5,000	299	46	1,000	1,000	1,000
Computer forensics parts				1,000	1,000
Telecomm Equipment	0	0	0	0	0
Equipment <\$5,000	48,756	59,819	62,686	24,762	107,036
Surveillance system for Police parking lot				2,688	0
Training room tables				1,418	0
Dive team equipment				3,000	0
General fund-portion of bullet proof vests (25)				5,000	9,437
SWAT equipment				3,000	0
Pepper spray				1,702	0



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Property					
Taser cartridges X26				2,300	3,850
Traffic equipment (paint, cones, flags, etc.)				0	500
Taser digital power magazines (DPM)				1,200	0
Weapon clearing trap				0	1,230
Motorcycle Helmet				651	650
Restraint chair				0	1,900
Dive Team - Dry suit (1)				0	1,600
Dive Team - Ots Buddy Phone D2 (2)				0	1,950
Dive Team - Diver load out bags (3)				0	810
Transport restraints (5)				0	522
Negotiations - Throw phone cable				0	1,850
Negotiations - Public Address system				0	1,636
Traffic-Tablet for motor officer w/case (1)				0	770
SWAT - 2nd stage drop in tripper covers (12)				0	2,175
SWAT Hammer spike				0	250
Command center truck outfit supply kit				0	505
RICO Rifle rated shields (2)				0	9,500
RICO Rifle plate carriers (50)				0	23,727
RICO Rifles for Patrol (10)				0	7,550
RICO Ballistic helmets (15)				0	11,325
Document time stamp				490	0
Chair floor pads (6)				360	0
Replacement refrigerator and freezer in P & E				0	500
Drug scale for Property and Evidence (2)				0	600
Coin counter				0	250
Portable radios				870	0
Replacement of headset accessories				0	1,500
Replace proximity sensors/peripherals for keycard system				0	1,500
BPV Grant - Portion of bulletproof vests				2,083	9,440
GOHS grant - Radar Units				0	11,509
TOTAL CATEGORY	49,055	59,865	63,686	25,762	110,836
Contingency					
Contingency	0	0	75,976	0	36,280
To be used for RICO purposes				0	36,280
TOTAL CATEGORY	0	0	75,976	0	36,280
Capital Outlay					
Machinery and Equipment	0	1,334,179	146,578	265,499	142,292
Direct Link Bridge Series Crisis Response System				0	28,500
Small mobile fingerprint ID units for field use				5,556	0
Replace Livescan booking workstation				26,047	0
Replace MorphoBIS AFIS workstation				91,613	0
Bomb Suit/Personal Protective Equipment				0	33,864
Evidence Drying Cabinet				0	12,508
Police radio system upgrade				142,283	0
GOHS grant - In Car Video System				0	27,475
Additional Bomb Suit from Grant Funding				0	33,864
X-Ray Generator for Bomb Team				0	6,081
Vehicles	0	275,174	150,736	124,283	393,168
Animal Care & Welfare Van				0	25,500
PD Patrol vehicles (3)				124,283	0
SWAT Vehicle				0	153,000
PD Patrol vehicles (5)				0	214,668
TOTAL CATEGORY	0	1,609,353	297,314	389,782	535,460
TOTAL	11,947,508	13,097,205	12,495,274	12,407,912	13,678,400



GENERAL FUND

Public Safety

ANIMAL CARE AND WELFARE

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Classification					
Personnel Costs	\$ 444,799	\$ 418,624	\$ 436,714	\$ 407,576	\$ 441,708
Services and Other Charges	105,445	154,333	133,121	95,555	217,695
Supplies	20,784	32,473	36,324	31,249	34,210
Property	92	367	6,612	4,265	-
Subtotal	\$ 571,119	\$ 605,796	\$ 612,771	\$ 538,645	\$ 693,613
Cost Recovery	\$ (750)	\$ 0	\$ -	\$ -	\$ 0
General Fund	\$ 570,369	\$ 605,796	\$ 612,771	\$ 538,645	\$ 693,613

Expenditures by Activity

Animal Care & Welfare	\$ 571,119	\$ 605,796	\$ 612,771	\$ 538,645	\$ 693,613
Total	\$ 571,119	\$ 605,796	\$ 612,771	\$ 538,645	\$ 693,613

Staffing

Animal Welfare Operations Manager	1.00	1.00	1.00	0.00	0.00
Senior Animal Welfare Officer	0.00	1.00	1.00	1.00	1.00
Animal Welfare Officer	4.00	3.00	3.00	3.00	3.00
Animal Welfare Technician	2.50	2.50	2.50	2.50	2.50
Total	7.50	7.50	7.50	6.50	6.50



GENERAL FUND

Public Safety

ANIMAL CARE AND WELFARE

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Personnel Costs					
Regular Full-Time	254,954	235,308	249,988	222,732	251,874
Other Wages	3,144	20,177	40,196	25,790	40,598
Stand By Wages	16,241	16,544	15,166	17,005	15,166
Specialty Pay	0	0	0	0	0
Overtime	28,893	24,919	10,000	25,312	7,500
Accrued Leave Paid	11,142	2,813	0	0	0
Health Insurance	82,320	73,920	74,880	74,880	81,102
Social Security	577	1,609	2,492	1,614	2,517
Medicare	4,402	4,238	4,572	4,149	4,569
ICMA Retirement	27,615	24,780	24,901	23,973	24,846
Workers Compensation	7,710	7,645	5,519	5,090	5,736
Employee Allowance	7,800	6,669	9,000	7,031	7,800
TOTAL CATEGORY	444,799	418,624	436,714	407,576	441,708
Services and Other Charges					
Veterinarian Services	46,444	54,278	58,000	43,000	46,000
Services for sick or injured animals				3,000	6,000
Spay/neuter, rabies clinic; and national spay day				40,000	40,000
Other Professional Services	5,999	4,447	6,000	5,000	106,000
Services Provided to Laughlin NV				0	100,000
Disposal of deceased animals				5,000	6,000
Permitting and Misc. Fees	731	281	300	231	300
Annual Mohave County controlled substance permit				231	300
Other Contracted Services	0	30,240	0	0	0
Water	0	0	0	0	0
Electric	0	0	0	0	0
Natural Gas	0	0	0	0	0
Building Repairs	16	1,640	1,110	0	0
General Equipment Repairs	175	1,286	1,500	1,000	1,000
Pressure washer maintenance and repairs				1,000	500
Freezer repairs				0	500
Vehicle Repairs and Service	16,000	15,000	13,250	13,250	13,250
Fleet Rental Charges				13,250	13,250
Software/Hardware Agreement	0	0	0	0	0
Land and Building Rentals	0	0	0	0	0
Property and Risk Insurance	21,414	22,224	22,399	22,399	23,072
Cellular Service	0	0	0	0	0
Custom Printing	0	1,045	2,200	1,500	2,200
Custom printed forms				1,500	2,200
Per Diem	0	476	780	0	340
Animal Care & Welfare training (x2, 5 days)				0	340
Lodging	0	1,313	2,200	223	1,100
Animal Care & Welfare training (x2, 5days)				0	1,100
IACP expo San Diego				223	0



GENERAL FUND

Public Safety

ANIMAL CARE AND WELFARE

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Services and Other Charges					
Transportation	0	450	1,082	57	250
Animal Care & Welfare training (x2, 5days)				0	250
IACP expo San Diego				57	0
Seminars and Conferences	0	1,050	1,200	395	1,083
Animal Care & Welfare training (x2, 5 days)				395	1,083
Pet of The Week Program	70	0	2,400	2,400	2,400
Spay/neutering (1) animal weekly, by donations				2,400	2,400
Animal Donation Program	10,686	17,004	16,500	4,000	16,500
Animal toys				0	1,500
Educational materials				0	3,000
Update surveillance cameras and equipment				0	5,000
PetSMART adoption program-veterinarian services				1,900	7,000
Injured animal				2,100	0
Helping Paws Program	3,910	3,600	4,200	2,100	4,200
Spay/neutering services for low income residents				2,100	4,200
TOTAL CATEGORY	105,445	154,333	133,121	95,555	217,695
Supplies					
Office Supplies	178	747	600	400	600
Office supplies				400	600
Specialty Supplies	12,239	23,262	22,354	22,600	22,354
Sanitizers, vaccinations, euthanasia supplies, etc,				22,600	22,354
Gasoline	7,096	6,168	10,320	5,749	8,256
3,200 Gallons @\$2.50/gal				5,519	8,000
3,200 Gallons Fuel Facility Charge @\$.08/gal				230	256
Uniforms	1,270	2,295	3,050	2,500	3,000
Uniforms damaged in the line of duty				0	500
New employee uniforms				2,500	2,500
TOTAL CATEGORY	20,784	32,473	36,324	31,249	34,210
Property					
Equipment <\$5,000	92	367	6,612	4,265	0
New commercial washer and dryer				810	0
New portable pressure washer				1,490	0
Animal scale - digital				105	0
Katch poles (8)				945	0
Top end carriers (7)				293	0
Infrared thermometers (4)				52	0
Snake tongqs (4)				250	0
Universal Microchip scanner				320	0
TOTAL CATEGORY	92	367	6,612	4,265	0
TOTAL	571,119	605,796	612,771	538,645	693,613



GENERAL FUND

General **Government**

GENERAL GOVERNMENT

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Classification					
Personnel Costs	\$ 1,260,433	\$ 1,278,986	\$ 1,490,573	\$ 1,473,291	\$ 1,529,550
Services and Other Charges	1,477,083	1,722,155	1,922,581	1,998,411	2,369,348
Supplies	173,360	162,064	215,623	194,976	212,494
Property	126,664	316,355	54,450	63,490	86,045
Capital Outlay	147,164	201,518	217,000	245,000	301,000
General Fund Total	\$ 3,184,703	\$ 3,681,078	\$ 3,905,827	\$ 3,975,168	\$ 4,498,437

Expenditures by Activity					
Building Safety	\$ 335,173	\$ 335,851	\$ 413,637	\$ 406,654	\$ 484,725
Code Enforcement	445,258	440,958	405,862	394,252	426,654
Facilities Management	713,779	769,362	831,918	855,471	877,459
General Services	659,472	657,649	831,456	814,493	1,009,982
Human Services	-	19,625	21,740	23,297	58,538
Laughlin Retreat	-	29,365	61,000	54,089	59,696
Planning	174,026	189,785	199,316	194,248	201,073
Technology Services	856,996	1,238,485	1,140,898	1,232,664	1,380,308
Total	\$ 3,184,703	\$ 3,681,078	\$ 3,905,827	\$ 3,975,168	\$ 4,498,437



TECHNOLOGY SERVICES

MISSION: Provide secure, reliable technology, supported by excellent customer service.

DEPARTMENT DESCRIPTION

The Technology Services Division is a centralized service division that provides networking, telecommunication, programming services and analysis, computer and software purchasing, upgrades, and miscellaneous technology consulting services to other City departments. The Technology Services Division provides accurate and timely computer data and services to City staff to assist them in managing resources for the efficient and effective delivery of City services.

FY 2016-2017 HIGHLIGHTS

- Added Intrusion Detection System which identifies systems that are vulnerable to exploits with active network scanning and continuous vulnerability monitoring
- Configured backup failover firewall/router on the City edge network increasing redundancy and reducing down time
- Upgraded the PD's Domain Controllers from Windows Server 2008 to a Windows Server 2012
- Complete the rollout of fifty-six new PCs in the fiscal year
- Completed the upgrade, installation and deployment of three core switches
- Configured and deployed a new storage server for long-term backups
- Implemented the rollout of a new cardkey server to serve the needs of the City
- Removed old, outdated FTP server and replaced with a new virtual system
- Increased bandwidth and implemented a fiber optic backbone to 911 Center
- Deployed twenty-three new MDCs to Patrol vehicles and added Wireless Access Points for increased efficiency
- Implemented public safety software, IP addressing, certificate installs, helped install with all Fire departments, city, county, etc.



TECHNOLOGY SERVICES

FY 2017-2018 OBJECTIVES

- Both the goal and the responsibility of the Technology Services Division to ensure the constant security of the City network and all data located therein. We will continually strive to protect our network against all conceivable threats.
- The ability of the City to conduct its business at all times is critical to providing our citizens with the level of service they expect from their government. Technology Services will make every effort to ensure the sustainability of the City systems.
- Our customers are the reason we are here. We will endeavor to provide excellent customer service to all who depend on our systems, while seeking opportunities where the use of technology can enhance the services we provide.
- Our customers rely on our systems to do their jobs and ultimately to provide the services our citizens expect. The Technology Services Division will work diligently to ensure that the systems used within the City are reliable and available whenever they are needed.
- The Technology Services Division will constantly seek to identify opportunities to improve in all areas.

PERFORMANCE INDICATORS

MEASURES	FY16 Actual	FY17 Estimate	FY18 Budget
Obsolete PC's replaced	72	31	56
PBX phone system uptime	99%	99%	99%
Server uptime	99%	99%	99%
Internet uptime	99%	99%	99%
Obsolete servers replaced	4	6	7
Lost data (KB)	0	0	0
Recordable Safety Incidents	0	0	0



GENERAL FUND

General **Government**

TECHNOLOGY SERVICES

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Classification					
Personnel Costs	\$ 353,936	\$ 368,658	\$ 433,747	\$ 427,293	\$ 456,299
Services and Other Charges	386,740	526,278	558,529	626,061	657,302
Supplies	15,252	20,958	30,940	19,177	41,023
Property	92,191	248,656	45,100	54,100	76,500
Capital Outlay	120,316	186,518	202,000	233,000	289,000
Subtotal	\$ 968,435	\$ 1,351,068	\$ 1,270,316	\$ 1,359,631	\$ 1,520,124
Cost Recovery	\$ (111,439)	\$ (112,583)	\$ (129,418)	\$ (126,967)	\$ (139,816)
Total General Fund	\$ 856,996	\$ 1,238,485	\$ 1,140,898	\$ 1,232,664	\$ 1,380,308

Expenditures by Activity

Technology Services	\$ 968,435	\$ 1,351,068	\$ 1,270,316	\$ 1,359,631	\$ 1,520,124
Total	\$ 968,435	\$ 1,351,068	\$ 1,270,316	\$ 1,359,631	\$ 1,520,124

Staffing

Technology Services Manager	1.00	1.00	1.00	1.00	1.00
Network Administrator	1.00	1.00	1.00	1.00	1.00
Network Engineer	0.00	2.00	2.00	2.00	2.00
Technology Services Coordinator	2.00	0.00	0.00	0.00	0.00
Total	4.00	4.00	4.00	4.00	4.00



GENERAL FUND

General Government

TECHNOLOGY SERVICES

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Personnel Costs					
Regular Full-Time	253,290	292,522	348,320	344,435	358,249
Accrued Leave Paid	33,875	2,027	2,079	0	5,594
Health Insurance	35,280	42,240	46,080	46,080	54,068
Medicare	4,127	4,240	5,080	4,952	5,276
ICMA Retirement	26,010	26,657	31,523	31,171	32,421
Workers Compensation	755	972	665	655	691
Employee Allowance	600	0	0	0	0
TOTAL CATEGORY	353,936	368,658	433,747	427,293	456,299
Services and Other Charges					
Other Professional Services	0	0	24,000	93,000	24,000
Other Technical Services	11,281	11,384	7,400	13,185	33,900
ERP migration 2008 to 2012				3,775	0
ERP Software upgrades				3,600	3,600
PD - Public safety software upgrade				5,810	12,300
PD Phone System migration IPS to SV				0	18,000
Permitting and Misc. Fees	330	0	0	0	0
Contract Labor	65,115	72,156	55,000	55,000	75,000
Contract staff for projects, programming and maintenance.				55,000	75,000
Other Contracted Services	35,911	29,233	3,008	2,816	7,808
Internet video streaming/video archiving				2,700	2,900
Digital file storage \$9/month				108	108
Special Assessment conversion and training				0	4,800
Staffing Services				8	0
General Equipment Repairs	0	175	1,000	0	1,000
Vehicle Repairs and Service	3,000	3,000	2,000	2,000	0
Fleet Rental Charges				2,000	0
Maintenance Agreements	0	0	0	0	0
Software/Hardware Agreements	197,542	293,373	330,332	329,752	371,283
Other Repairs and Maintenance	0	0	0	0	0
Equip. and Vehicle Rental	0	0	0	0	0
Property and Risk Insurance	16,031	16,356	16,494	16,494	16,990
Wifi Service	38,852	71,043	76,376	77,924	90,764
Administration Network Access				35,264	35,264
DPS fingerprint access				700	1,200
PD Network Access				29,000	34,212
Public WIFI Service				12,000	18,000
Suddenlink CC WIFI				960	2,088
Cellular Service	14,235	24,745	27,082	20,678	20,683
Per Diem	200	34	680	510	680
Lodging	1,322	1,988	3,780	3,030	3,780
ERP Annual Conference				1,380	1,380
Interop Conference				0	750
PD-Virtual Machine Training				1,050	1,050
Server 2016 Training				600	600
Transportation	1,372	933	810	1,105	810



GENERAL FUND

General Government

TECHNOLOGY SERVICES

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Services and Other Charges					
Seminars and Conferences	1,550	1,860	7,954	7,954	7,954
ERP Annual Conference				1,860	1,860
PD-virtual machine training				3,500	3,500
Server 2016 training				2,594	2,594
Books and Subscriptions	0	0	2,013	2,013	2,050
Annual Grants Management Subscription				2,013	2,050
Dues and Memberships	0	0	600	600	600
TOTAL CATEGORY	386,740	526,278	558,529	626,061	657,302
Supplies					
Office Supplies	649	430	700	642	700
Specialty Supplies	7,080	83	0	0	0
Computer Software	6,853	20,047	29,524	18,300	39,800
Gasoline	505	399	516	235	323
125 Gallons @\$2.50/gal				225	313
125 Gallons Fuel Facility Charge @\$.08/gal				10	10
Uniforms	164	0	200	0	200
Staff Shirts				0	200
TOTAL CATEGORY	15,252	20,958	30,940	19,177	41,023
Property					
Computer Equipment<\$5,000	89,382	241,093	25,100	34,100	51,500
NAS Drives				12,000	12,000
Network cables				2,200	2,200
PD-computer equipment				7,800	7,800
Replace laptop city attorney				1,600	0
Replacement desktop monitors				6,000	6,000
Replacement PC parts				4,500	4,500
Replacement PD computers				0	19,000
Telecomm Equipment	0	6,094	20,000	20,000	25,000
PBX line cards				4,700	9,700
PBX processor and firmware				6,000	6,000
Replace phones				9,300	9,300
Equipment<\$5,000	2,809	1,469	0	0	0
TOTAL CATEGORY	92,191	248,656	45,100	54,100	76,500
Capital Outlay					
Computer Related Equipmer	120,316	186,518	202,000	233,000	289,000
Camera System				0	20,000
Firewalls				0	34,000
PD Storage Area Network				33,000	33,000
Police Department VMware server				0	32,000
Replace document storage server				30,000	0
Replace network switches				90,000	90,000
Replace PD Data links				80,000	80,000
TOTAL CATEGORY	120,316	186,518	202,000	233,000	289,000
TOTAL DIVISION	968,435	1,351,068	1,270,316	1,359,631	1,520,124



GENERAL FUND

General **Government**

PLANNING AND ZONING

MISSION: Assist citizens, elected and appointed officials in planning for future development of the City in harmony with the community values and in accordance with the Bullhead City General Plan, facilitate community involvement in the planning decision making process and to administer adopted development and land use regulations and guidelines in a fair and consistent manner.

DEPARTMENT DESCRIPTION

The Planning Division oversees implementation of the Bullhead City General Plan and any amendments thereto, administration of the subdivision and zoning regulations, and processing of a variety of development requests. This Division serves as the staff liaison for the Board of Adjustment and the Planning and Zoning Commission.

FY 2016-2017 HIGHLIGHTS

- Actively administered the Subdivision and Zoning Regulations as adopted
- Continued to review planning and zoning files for compliance with records retention requirements
- Continued to update the zoning map
- Section 12 Plan of Development prepared in-house
- General Plan adopted by voters

FY 2017-2018 OBJECTIVES

- Assist with implementing Section 12 Land Use Plan
- Continue to support the local community by providing excellent customer service
- Actively administer and implement the 2016 General Plan update

PERFORMANCE INDICATORS

MEASURE	FY16 Actual	FY17 Estimate	FY18 Budget
Planning & Zoning Inspections	228	190	200
Planning & Zoning Items Processed	165	172	180
Planning & Zoning Permits Issued	196	128	190
Rezones	39	38	38
Final Plats	17	16	17
Preliminary Plats	4	8	8



GENERAL FUND

General Government

PLANNING AND ZONING

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Classification					
Personnel Costs	\$ 165,547	\$ 176,011	\$ 185,488	\$ 184,430	\$ 188,467
Services and Other Charges	8,433	13,359	12,878	10,005	11,656
Supplies	822	12	950	876	950
Property	-	1,241	-	-	-
Subtotal	\$ 174,802	\$ 190,623	\$ 199,316	\$ 195,311	\$ 201,073
Cost Recovery	\$ (776)	\$ (838)	\$ -	\$ (1,063)	\$ -
Total General Fund	\$ 174,026	\$ 189,785	\$ 199,316	\$ 194,248	\$ 201,073

Expenditures by Activity

Planning and Zoning	\$ 174,802	\$ 190,623	\$ 199,316	\$ 195,311	\$ 201,073
Total	\$ 174,802	\$ 190,623	\$ 199,316	\$ 195,311	\$ 201,073

Staffing

Planning Manager	1.00	1.00	1.00	1.00	1.00
Planning Specialist	1.00	1.00	1.00	1.00	1.00
Office Asssitant II	1.00	1.00	1.00	1.00	1.00
Total	3.00	3.00	3.00	3.00	3.00



GENERAL FUND

General Government

PLANNING AND ZONING

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Personnel Costs					
Regular Full-Time	115,717	127,994	135,318	133,399	141,043
Other Wages	0	0	0	0	0
Overtime	636	874	0	1,006	0
Accrued Leave Paid	0	0	0	0	0
Health Insurance	35,280	31,680	34,560	34,560	31,111
Social Security	0	0	0	0	0
Medicare	1,632	1,835	1,962	1,930	2,045
ICMA Retirement	10,530	11,663	12,246	12,163	12,764
Workers Compensation	1,751	1,966	1,402	1,372	1,504
TOTAL CATEGORY	165,547	176,011	185,488	184,430	188,467
Services and Other Charges					
Business Meals	0	0	200	0	0
Other Professional Services	0	100	800	0	0
Property and Risk Insurance	7,155	7,404	7,468	7,468	7,693
Custom Printing	198	0	315	127	315
Business Cards, Letterhead and Envelopes				127	315
Per Diem	34	148	204	204	150
State Planning Conference				204	150
Lodging	44	1,212	800	800	600
State Planning Conference				800	600
Transportation	175	307	222	160	160
State Planning Conference (\$40/day X4)				160	160
Seminars and Conferences	400	3,701	2,167	770	1,800
American Inst of Civil Planners Training				0	1,400
State Planning Conference				770	400
Books and Subscriptions	153	0	200	0	400
AICP Training Books				0	300
Manual Updates as Needed				0	100
Dues and Memberships	274	488	502	476	538
American Planning Association dues x2				380	430
Arizona Planning Association dues x2				96	108
TOTAL CATEGORY	8,433	13,359	12,878	10,005	11,656
Supplies					
Office Supplies	822	12	950	876	950
Folders, Pens, Labels, etc.				876	950
TOTAL CATEGORY	822	12	950	876	950
Property					
Furniture	0	1,241	0	0	0
TOTAL CATEGORY	0	1,241	0	0	0
TOTAL DIVISION	174,802	190,624	199,316	195,311	201,073



BUILDING SAFETY

MISSION: Assist citizens and businesses in building related matters and to ensure that building projects meet or exceed compliance with the International Construction Code requirements.

DEPARTMENT DESCRIPTION

The Building Division is the central resource for the building construction, code information, plan review, permit issuance and building construction inspections. This Division serves as the staff liaison for the Building Board of Appeals. The Building Division includes the Building Official, Assistant Building Official, Senior Plans Examiner, and Plans Examiner.

FY 2016-2017 HIGHLIGHTS

- Actively administered the International Construction Code as adopted

FY 2017-2018 OBJECTIVES

- Continue to support local community by providing excellent customer service
- Staff to obtain additional ICC certifications
- Adopt 2012 ICC Codes

PERFORMANCE INDICATORS

MEASURE	FY16 Actual	FY17 Estimate	FY18 Budget
Building Inspections	9,843	10,850	11,905
Building Permits Issued	1,484	1,506	1,660
New Homes Finaled	82	95	105
New Homes Permitted	84	97	107
Valuation of Permits Issued	\$32,119,785	\$35,331,763	\$38,864,939



GENERAL FUND

General Government

BUILDING SAFETY

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Classification					
Personnel Costs	\$ 313,188	\$ 309,184	\$ 379,136	\$ 378,559	\$ 440,058
Services and Other Charges	18,424	19,594	27,902	23,782	38,197
Supplies	4,177	5,100	6,299	5,260	6,170
Property	-	2,617	300	150	300
Subtotal	\$ 335,789	\$ 336,495	\$ 413,637	\$ 407,751	\$ 484,725
Cost Recovery	\$ (616)	\$ (644)	\$ -	\$ (1,097)	\$ -
Total General Fund	\$ 335,173	\$ 335,851	\$ 413,637	\$ 406,654	\$ 484,725

Expenditures by Activity

Building Safety	\$ 335,789	\$ 336,495	\$ 413,637	\$ 407,751	\$ 484,725
Total	\$ 335,789	\$ 336,495	\$ 413,637	\$ 407,751	\$ 484,725

Staffing

Building Official	1.00	1.00	1.00	1.00	1.00
Assistant Building Official	1.00	1.00	1.00	1.00	1.00
Senior Plans Examiner	1.00	1.00	1.00	1.00	1.00
Plans Examiner	1.00	1.00	1.00	1.00	1.00
Office Assistant II	0.00	0.00	1.00	1.00	1.00
Total	4.00	4.00	5.00	5.00	5.00



GENERAL FUND

General Government

BUILDING SAFETY

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Personnel Costs					
Regular Full-Time	239,652	238,742	289,127	287,959	294,762
Other Wages	0	0	0	0	39,992
Overtime	548	571	0	984	0
Accrued Leave Paid	0	2,423	2,447	2,446	2,495
Health Insurance	45,276	39,600	54,720	54,720	65,622
Social Security	0	0	0	0	2,480
Medicare	3,404	3,367	4,228	4,118	4,890
ICMA Retirement	21,745	21,810	26,166	26,358	26,676
Workers Compensation	2,563	2,671	2,448	1,974	3,142
TOTAL CATEGORY	313,188	309,184	379,136	378,559	440,058
Services and Other Charges					
Business Meals	58	0	60	60	360
AZBO City-hosted Meetings				60	60
Code Adoption Meetings (2012 I-Codes)				0	300
Other Contracted Services	0	0	1,000	0	1,000
Contracted Plan Review				0	500
Mohave County Inspector Contract				0	500
Vehicle Repairs and Service	4,000	4,000	4,000	4,000	4,000
Fleet Rental Charges				4,000	4,000
Property and Risk Insurance	10,349	10,680	10,759	10,759	11,083
Cellular Service	10	0	840	35	840
Cellphones x2				35	840
Custom Printing	420	343	600	625	720
Approval Labels				171	200
Business Cards				100	100
Envelopes				104	120
Notices and Inspection Cards				250	300
Per Diem	409	384	577	577	577
AZBO Building Officials Board Meeting - Payson				136	136
CEU Required Education Certifications				408	408
New Certifications x3				33	33
Lodging	1,054	1,062	1,200	900	1,200
AZBO Building Officials Board Meeting - Payson				0	300
CEU Required Educations Certifications				900	900
Transportation	486	746	1,900	1,500	1,900
AZBO Building Officials Board Meeting - Payson				0	400
CEU Required Education Certification				1,200	1,200
New Certifications				300	300
Seminars and Conferences	1,200	1,650	2,657	2,607	2,657
AZBO Building Officials Board Meeting - Payson				0	50
CEU Required Education Certifications				2,400	2,400
New Certification On-line Study Courses				207	207
Books and Subscriptions	0	240	3,000	1,500	12,641
Code Adoption Manuals (2012 I-Codes)				0	12,641



GENERAL FUND

General **Government**

BUILDING SAFETY

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Services and Other Charges					
Code Manuals				1,500	0
Dues and Memberships	438	488	1,309	1,219	1,219
AZBO Grand Canyon Chapter Membership				27	27
AZBO Grand Canyon Membership - Building Official				150	150
ICC Division Membership				135	135
ICC Membership x4				220	220
New Certifications & Test Fees x3				597	597
Renewal Certifications & Test Fees x2				90	90
TOTAL CATEGORY	18,424	19,594	27,902	23,782	38,197
Supplies					
Training Supplies	0	400	450	450	450
Books for New Certifications				450	450
Office Supplies	1,077	1,489	1,500	1,500	1,500
Folders, Pens, Labels				1,500	1,500
Gasoline	2,888	3,210	3,999	2,960	3,870
1,500 Gallons @\$2.50/qal				2,840	3,750
1,500 Gallons Fuel Facility Charge @\$.08/qal				120	120
Uniforms	212	0	350	350	350
Inspector Staff Shirts (5 ea) x2				350	350
TOTAL CATEGORY	4,177	5,100	6,299	5,260	6,170
Property					
Furniture	0	2,482	0	0	0
Tools	0	135	300	150	300
Measuring Wheels, Staple Guns, etc.				150	300
TOTAL CATEGORY	0	2,617	300	150	300
TOTAL DIVISION	335,789	336,494	413,637	407,751	484,725



CODE ENFORCEMENT

MISSION: Protect the health, safety, and welfare of Bullhead City residents through the enforcement of the building, nuisance, property maintenance, zoning and other applicable sections of the Bullhead City Municipal Code.

DEPARTMENT DESCRIPTION

The Code Enforcement Division works to ensure compliance with various city codes. The purpose of these codes is to preserve and promote the health, safety, and welfare of Bullhead City residents and visitors alike as well as enhance the quality of life in the community. They also protect neighborhoods from blight and deteriorating conditions. The Code Enforcement Division includes three field inspectors and one office assistant.

FY 2016-2017 HIGHLIGHTS

- Actively enforced Chapter 8.08, Nuisances, Title 15, Buildings and Construction, Title 16, Subdivision Regulations, and Title 17, Zoning Regulations, as adopted

FY 2017-2018 OBJECTIVES

- Improve turn-around time for various Code Enforcement resolutions
- Streamline use of resources and share efficiency techniques
- Continue to improve use of technology in the field

PERFORMANCE INDICATORS

MEASURE	FY16 Actual	FY17 Estimate	FY18 Budget
Code Enforcement Inspections	5,966	5,948	6,500
Code Enforcement Notices Sent	2,519	2,138	2,700
Dangerous Building Abatements	59	80	110



GENERAL FUND

General Government

CODE ENFORCEMENT

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Classification					
Personnel Costs	\$ 313,213	\$ 327,102	\$ 282,691	\$ 273,807	\$ 309,774
Services and Other Charges	219,951	212,254	209,573	207,794	212,321
Supplies	6,063	4,584	6,685	4,360	5,295
Property	244	2,472	250	150	200
Subtotal	\$ 539,471	\$ 546,412	\$ 499,199	\$ 486,111	\$ 527,590
Cost Recovery	\$ (94,213)	\$ (105,454)	\$ (93,337)	\$ (91,859)	\$ (100,936)
Total General Fund	\$ 445,258	\$ 440,958	\$ 405,862	\$ 394,252	\$ 426,654
Expenditures by Activity					
Code Enforcement	\$ 539,471	\$ 546,412	\$ 499,199	\$ 486,111	\$ 527,590
Total	\$ 539,471	\$ 546,412	\$ 499,199	\$ 486,111	\$ 527,590
Staffing					
Code Enforcement Inspector	4.00	4.00	3.00	3.00	3.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00
Total	5.00	5.00	4.00	4.00	4.00



GENERAL FUND

General Government

CODE ENFORCEMENT

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Personnel Costs					
Regular Full-Time	223,928	240,910	206,826	197,514	222,618
Overtime	1,487	1,186	0	800	0
Accrued Leave Paid	0	122	2,803	3,165	3,165
Health Insurance	60,564	55,440	48,960	48,960	57,919
Medicare	3,177	3,452	3,039	2,881	3,274
ICMA Retirement	20,422	21,902	18,718	18,246	20,147
Workers Compensation	3,635	4,089	2,345	2,241	2,651
TOTAL CATEGORY	313,213	327,102	282,691	273,807	309,774
Services and Other Charges					
Property Recording Fees	1,368	2,129	2,300	1,500	2,300
Mohave County Recording and Lien Release fees				1,500	2,300
Other Professional Services	7,350	8,085	5,000	4,000	5,000
Title Reports				4,000	5,000
Enforcement Service-Nuisance	30,233	30,468	30,000	30,000	32,500
Nuisance Abatements				30,000	32,500
Enforcement Service-Building	155,476	145,381	150,000	150,000	150,000
Dangerous Building Abatements and Demolitions				150,000	150,000
Vehicle Repairs and Service	10,000	10,000	6,000	6,000	6,000
Fleet Rental Charges				6,000	6,000
Property and Risk Insurance	13,877	14,304	14,425	14,425	14,859
Cellular Service	1,374	1,654	1,146	1,474	1,152
Cellphone (3)				1,474	1,152
Custom Printing	273	234	350	285	310
Business Cards				95	95
Door Hangers				50	75
Envelopes				140	140
Dues and Memberships	0	0	352	110	110
American Association of Code Enforcement				75	75
Code Enforcement League of Arizona				35	35
TOTAL CATEGORY	219,951	212,254	209,573	207,794	212,231
Supplies					
Office Supplies	767	993	1,000	900	900
Folders, Pens, Pads				900	900



GENERAL FUND

General Government

CODE ENFORCEMENT

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Supplies					
Gasoline	4,585	3,109	5,160	2,960	3,870
1,500 Gallons @\$2.50/gal				2,840	3,750
1,500 Gallons Fuel Facility Charge @\$.08/gal				120	120
Uniforms	710	483	525	500	525
Inspector Staff Shirts (5 ea) x3				500	525
TOTAL CATEGORY	6,063	4,584	6,685	4,360	5,295
Property					
Furniture	0	2,472	0	0	0
Tools	244	0	250	150	200
Measuring Wheels, Tape Measure, Staple Guns				150	200
TOTAL CATEGORY	244	2,472	250	150	200
TOTAL DIVISION	539,471	546,413	499,199	486,111	527,500



GENERAL FUND

General Government

LAUGHLIN RETREAT

DEPARTMENT DESCRIPTION

Mr. Don Laughlin donated a 1,200 acre ranch to the City on December 15, 2015. Valued at \$7.7 million, this property sets near highly sensitive Bureau of Land Management acreage. The City is caring and maintaining the property to keep the value high for the potential sale or trade after December 15, 2020

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Classification					
Personnel Costs	\$ -	\$ 21,089	\$ 41,500	\$ 41,298	\$ 39,796
Supplies	-	3,280	13,900	12,791	19,900
Property	-	4,995	-	-	-
Contingency	-	-	5,600	-	-
Subtotal	\$ -	\$ 29,364	\$ 61,000	\$ 54,089	\$ 59,696
Cost Recovery	\$ -	\$ -	\$ -	\$ -	\$ -
Total General Fund	\$ -	\$ 29,364	\$ 61,000	\$ 54,089	\$ 59,696
Expenditures by Activity					
Laughlin Retreat	\$ -	\$ 29,364	\$ 61,000	\$ 54,089	\$ 59,696
Total	\$ -	\$ 29,364	\$ 61,000	\$ 54,089	\$ 59,696



GENERAL FUND

General Government

LAUGHLIN RETREAT

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Services and Other Charges					
Business Meals	0	139	0	0	0
Permitting and Misc. Fees	0	1,335	0	0	0
Other Contracted Services	0	18,594	23,000	23,810	24,646
Caretaker				20,000	21,288
IT Services - Network Connectivity				1,000	1,000
Security System				2,000	1,200
Television Service				810	1,158
Building Repairs	0	698	5,000	1,500	5,000
General building repairs (stain, oil, hardware/tools)				1,500	5,000
Landscaping Materials	0	323	0	0	0
Vehicle Repairs and Service	0	0	8,000	8,000	2,000
Fleet Rental Charges				8,000	2,000
Other Repairs and Maintena	0	0	500	2,988	3,000
Landscape Maintenance				0	3,000
Replaced irrigation system pressure tank				2,988	0
Property and Risk Insurance	0	0	5,000	5,000	5,150
TOTAL CATEGORY	0	21,089	41,500	41,298	39,796
Supplies					
Specialty Supplies	0	2,691	11,900	11,900	17,900
Caretaker supplies				3,500	4,000
Distilled Water for Battery Maintenance				100	100
Fish Food				300	800
Liquid Propane				8,000	13,000
Gasoline	0	589	2,000	891	2,000
775 Gallons @2.50/gal				856	1,938
775 Gallons Fuel Facility Charge @.08/gal				35	62
TOTAL CATEGORY	0	3,280	13,900	12,791	19,900
Property					
Equipment<\$5,000	0	4,995	0	0	0
TOTAL CATEGORY	0	4,995	0	0	0
Contingency					
Contingency	0	0	5,600	0	0
TOTAL CATEGORY	0	0	5,600	0	0
TOTAL DIVISION	0	29,365	61,000	54,089	59,696



FACILITIES MANAGEMENT

MISSION: Provide professional, technical and non-technical support of the City's public facilities to maintain a comfortable, safe and functional environment. Our personal attention to the needs of our customers is our goal and the cornerstone of the service we provide. This attitude is reflected in the quality of the work we perform.

DEPARTMENT DESCRIPTION

The Facilities Management Division provides the physical and comprehensive preventative maintenance and repair program for all City-owned buildings. Maintenance duties involve carpentry, plumbing, electrical, heating and air conditioning repair and minor remodeling. Custodial services are also provided to all City facilities.

FY 2016-2017 HIGHLIGHTS

- Continued to replace old A/C units on City buildings
- Managed an annual planned maintenance agreement for the chiller systems located at the Central Plant
- Continued repairing very old air handlers within Justice Center Complex
- Repaired concrete benches in Justice Center courtyard
- Remodeled Courtroom B
- Switched City Hall and Justice Center parking lot lights to LED
- Remodeled Forensic Offices

FY 2017-2018 OBJECTIVES

- Continue to investigate and initiate energy saving projects
- Provide excellent customer service to all city departments and the general public
- Replace failed windows at Council Chambers
- Re-tint windows at Justice Center

PERFORMANCE INDICATORS

MEASURE	FY16 Actual	FY17 Estimate	FY18 Budget
Council Chambers Event Set-ups	43	150	150
Number of Facilities Maintained	18	18	18
Split A/C Units Maintained	64	70	70
Facilities Square Footage Maintaine	138,000	138,000	138,000
Facilities Work Order Requests	325	350	350



GENERAL FUND

General *Government*

FACILITIES MANAGEMENT

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Classification					
Personnel Costs	\$ -	\$ 1,182	\$ 3,070	\$ 16,688	\$ 35,668
Services and Other Charges	-	18,720	18,670	22,000	27,458
Subtotal	\$ -	\$ 19,902	\$ 21,740	\$ 38,688	\$ 63,126
Cost Recovery	-	(277)	-	(15,391)	(4,588)
Total General Fund	\$ -	\$ 19,625	\$ 21,740	\$ 23,297	\$ 58,538

Expenditures by Activity					
Facilities Management	\$ -	\$ 19,902	\$ 21,740	\$ 38,688	\$ 63,126
Total	\$ -	\$ 19,902	\$ 21,740	\$ 38,688	\$ 63,126

Staffing					
Facilities Maintenance Supervisor	0.00	0.00	1.00	1.00	1.00
Facilities Maintenance Foreman	1.00	1.00	0.00	0.00	0.00
Maintenance Worker II	1.00	1.00	1.00	1.00	1.00
Maintenance Worker I	3.00	3.00	3.00	3.00	3.00
Total	5.00	5.00	5.00	5.00	5.00



GENERAL FUND

General Government

FACILITIES MANAGEMENT

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Personnel Costs					
Regular Full-Time	183,046	177,338	185,942	178,645	188,650
Other Wages	0	3,841	17,252	36,002	17,252
Overtime	4,855	7,757	3,500	2,443	3,500
Accrued Leave Paid	0	14,610	746	2,768	772
Health Insurance	58,800	52,800	57,600	57,600	61,921
Social Security	0	238	1,069	968	1,070
Medicare	2,629	2,873	3,008	3,145	3,048
ICMA Retirement	17,010	18,078	17,144	17,929	17,390
Workers Compensation	7,428	8,339	5,850	6,200	6,158
TOTAL CATEGORY	273,767	285,875	292,111	305,700	299,759
Services and Other Charges					
Other Professional Services	0	556	9,000	350	9,000
Key Card Maintenance				0	9,000
Termite Abatement in Police Department				350	0
Other Technical Services	1,114	10	4,000	4,000	4,000
Elevator Maintenance				2,000	2,000
Locksmith Services				2,000	2,000
Other Contracted Services	14,432	9,251	8,200	7,820	7,900
Annual FACP NFPA				900	900
Fire Extinguisher Certification and Replacement				4,620	4,700
Fire Sprinkler System Certification and Service				2,300	2,300
Water	29,408	37,976	34,675	41,356	42,802
Animal Care Bldq 2270 Trane Rd Acct 0089857				4,140	4,264
City Hall Bldq 2355 Trane Rd Acct 0271553				1,800	1,854
City Hall Bldq 2355 Trane Rd Irr Acct 0283576				2,040	2,101
Emergency Services Bldq 2500 Riverview Rd Acct 0089886				1,250	1,288
Emergency Services Bldq 2500 Riverview Rd Fire Acct 0089887				161	168
Fuel Facility 1275 Alonas Way Acct 0108459				709	800
Justice Bldq 1255 Marina Blvd #A Acct 0089859				6,569	6,766
Justice Bldq 1255 Marina Blvd #B Acct 0089861				2,700	2,781
Justice Bldq 1255 Marina Blvd Fire Acct 0089860				312	322
Justice Bldq 1255 Marina Blvd Irr Acct 0089858				13,000	13,500
Recreation Center 2047 Commercial Way Acct 0108460				230	245
Senior Center Bldq 2285 Trane Rd Acct 0089856				1,950	2,008
Suddenlink Comm Center 2380 Third Street Acct 0446671				2,500	2,575
Suddenlink Comm Center 2380 Third Street Acct 0446673				1,650	1,700
Suddenlink Comm Center 2380 Third Street Fire Acct 0446672				241	248
Suddenlink Comm Center 2390 Third Street Acct 0637626				1,900	1,957
TV 4 Bldq 937 Marina Blvd Acct 0120941				204	225
Electric	213,783	245,309	252,800	264,632	275,059
Animal Care & Welfare Bldq Acct 034				9,767	10,052
BHC Justice Center Acct 049				62,775	66,000
City Hall Bldq Acct 294				43,448	44,743
Emergency Services Bldq Acct 048				22,177	22,834
Evidence Bldq Acct 179				2,761	2,815
Mechanical Bldq Acct 193				48,346	49,788



GENERAL FUND

General **Government**

FACILITIES MANAGEMENT

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Services and Other Charges					
Public Works Annex Acct 211				2,369	3,200
Recreation Center Acct 183				2,741	2,832
Rotary Park First Aid Station Acct 097				1,299	1,332
Senior Center Acct 069				4,423	4,532
Suddenlink Community Center Acct 310				8,086	8,320
Suddenlink Community Center Bldq 6 Acct 313				12,964	13,345
Suddenlink Community Center Bldq 7 Acct 309				8,027	8,260
Suddenlink Community Center Bldq 8 Acct 311				9,152	9,418
Suddenlink Community Center Bldqs 1, 3, 4 Acct 314				7,508	7,725
Suddenlink Community Center Gym Acct 308				16,966	17,467
Suddenlink Community Center security Light Acct 307				152	232
Suddenlink Community Center Well Acct 315				287	332
TV 4 Studio Acct 134				1,097	1,500
Wolf Court Radio Tower Acct 114				287	332
Natural Gas	1,593	2,450	2,400	1,515	1,640
Animal Care Bldq Acct 1006032				365	376
Suddenlink Comm Center 2410 Third Bldq St #300 Acct 0090272				700	800
Suddenlink Comm Center 2410 Third St Gym Acct 1075715				450	464
Building Repairs	12,662	18,662	33,650	36,150	49,650
Carpentry Supplies				5,000	5,000
Court Room A Remodel				0	14,500
Electrical Supplies				10,000	10,000
HVAC Supplies				8,000	8,000
Locks and Doors				3,000	2,000
Plumbing Supplies				5,000	5,000
Preventative Maintenance 1255 Marina				2,650	2,650
Suddenlink Community Center Repairs				2,500	2,500
General Equipment Repairs	26,258	19,928	28,500	36,489	19,500
Air Conditioner and Chiller Repairs				19,000	10,000
Alarm repairs all buildings				1,000	2,500
Appliance repairs				1,500	2,000
Machine repairs				3,000	3,000
Police Station and 911 Gate repairs				2,000	2,000
Suddenlink Alarm repairs				9,989	0
Vehicle Repairs and Service	6,000	6,000	6,000	6,000	6,000
Fleet Rental Charges				6,000	6,000
Maintenance Agreements	19,251	16,193	19,040	19,040	19,040
Chiller Preventive Maintenance Agreement				6,660	6,660
Elevator Service Contract				6,500	6,500
Water Treatment Service Agreement				5,880	5,880
Other Repairs and Maintena	1,130	551	5,000	2,000	24,100
Council Chambers Windows				0	4,600
Electrician, Refrigeration Specialist or Plumber if Necessary				2,000	5,000
Justice Center Window Re-Tinting				0	14,500
Equip. and Vehicle Rental	466	479	500	500	500
Soft Water Tank Rental				500	500



GENERAL FUND

General Government

FACILITIES MANAGEMENT

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Services and Other Charges					
Property and Risk Insurance	19,180	19,596	19,752	19,752	20,346
Cellular Service	1,313	1,618	1,439	1,441	1,441
Cellphones (2)				764	764
Smartphone (1)				677	677
Custom Printing	0	0	40	40	40
Business Cards				40	40
TOTAL CATEGORY	346,801	378,578	424,996	441,085	481,018
Supplies					
Improvements Noncapital	0	0	0	17,268	0
Emergency Door Controllers Repair and Upgrade				17,268	0
Office Supplies	0	0	200	200	200
Pens, Pads, Notebooks				200	200
Specialty Supplies	34,901	28,605	36,450	19,500	19,550
Filters for Cooling Systems				3,500	3,500
Flags for All Facilities				5,000	5,000
Operating Supplies, Nuts, Bolts, Paint, Tape				6,000	6,000
Safety Supplies				1,300	1,300
Signage for Offices				200	250
Water Softener Salt				3,500	3,500
Computer Software	12,952	0	0	0	0
Gasoline	3,400	2,624	3,354	3,324	4,386
1,700 Gallons @\$2.50/gal				3,188	4,250
1,700 Gallons Fuel Facility Charge @\$.08/gal				136	136
Uniforms	1,347	965	1,670	1,670	1,670
Allowance for Steel Toed Boots - perm x5				750	750
Allowance for Steel Toed Boots - temp x2				120	120
Pants/Shorts - new 5 ea				90	90
Replacement Pants/Shorts - perm 3 ea x5				270	270
Replacement Shirts - perm 3 ea x5				270	270
Shirts - new 5 ea				170	170
Cleaning Supplies	19,169	19,685	35,300	34,500	35,300
General Cleaning Supplies				11,000	11,400
Paper Products				16,500	16,500
Plastic Trash Liners				2,000	2,400
Suddenlink Community Center Cleaning and Paper Products				5,000	5,000
Chemical Products	13,854	19,106	19,000	19,000	19,000
Cleaning Chemicals				19,000	19,000
TOTAL CATEGORY	85,623	70,985	95,974	95,462	80,106



GENERAL FUND

General Government

FACILITIES MANAGEMENT

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Property					
Appliances	1,900	1,869	2,000	500	2,000
Replace Appliances as Necessary				500	2,000
Tools	0	0	0	322	300
Tools such as Hammers, Drills, etc.				322	300
Computer Equipment <\$5,000	930	0	0	0	0
Equipment <\$5,000	8,079	26,596	6,800	8,268	6,745
Air Conditioners for Suddenlink Kitchen				1,644	0
Air Conditions for Suddenlink (2)				4,142	4,800
Small Area Cleaning Machine Motomop				1,800	0
Vacuums (6)				682	1,945
TOTAL CATEGORY	10,909	28,465	8,800	9,090	9,045
Capital Outlay					
Machinery and Equipment	5,700	15,000	15,000	12,000	12,000
Replace Air Conditioner Split Units				12,000	12,000
TOTAL CATEGORY	5,700	15,000	15,000	12,000	12,000
TOTAL DIVISION	722,800	778,902	836,881	863,337	881,928



GENERAL FUND

General **Government**

HUMAN SERVICES

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Classification					
Personnel Costs	\$ -	\$ 1,182	\$ 3,070	\$ 16,688	\$ 35,668
Services and Other Charges	-	18,720	18,670	22,000	27,458
Subtotal	\$ -	\$ 19,902	\$ 21,740	\$ 38,688	\$ 63,126
Cost Recovery	\$ -	\$ (277)	\$ -	\$ (15,391)	\$ (4,588)
Total General Fund	\$ -	\$ 19,625	\$ 21,740	\$ 23,297	\$ 58,538
 Expenditures by Activity					
Human Services	\$ -	\$ 19,902	\$ 21,740	\$ 38,688	\$ 63,126
Total	\$ -	\$ 19,902	\$ 21,740	\$ 38,688	\$ 63,126



GENERAL FUND

General Government

HUMAN SERVICES

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Personnel Costs					
Regular Full-Time	0	1,048	2,228	13,514	26,540
Accrued Leave Paid	0	0	0	0	393
Health Insurance	0	0	576	1,073	5,292
Medicare	0	14	32	195	391
ICMA Retirement	0	93	202	1,227	2,402
Deferred Compensation	0	11	0	645	570
Workers Compensation	0	17	32	34	80
TOTAL CATEGORY	0	1,182	3,070	16,688	35,668
Services and Other Charges					
Other Contracted Services	0	18,720	18,670	22,000	27,458
Homeless Resource Center				15,000	20,000
Section 8 Housing IGA with Mohave County				3,500	3,500
WACOG Rural Transportation Liaison				3,500	3,958
TOTAL CATEGORY	0	18,720	18,670	22,000	27,458
TOTAL DIVISION	0	19,902	21,740	38,688	63,126



GENERAL FUND

General **Government**

GENERAL SERVICES

DEPARTMENT DESCRIPTION

The General Services Division accounts for all expenditures that are Citywide and not specific to departments. These include unemployment insurance, rental of equipment such as copiers and postal meters and contractual obligations.

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Classification					
Personnel Costs	\$ 7,183	\$ 16,521	\$ 117,668	\$ 107,668	\$ 20,000
Services and Other Charges	546,398	556,075	652,913	649,775	930,932
Supplies	61,423	57,144	60,875	57,050	59,050
Property	23,321	27,910	-	-	-
Capital Outlay	21,148	-	-	-	-
Total	\$ 659,473	\$ 657,650	\$ 831,456	\$ 814,493	\$ 1,009,982
Expenditures by Activity					
General Services	\$ 659,473	\$ 657,650	\$ 831,456	\$ 814,493	\$ 1,009,982
Total	\$ 659,473	\$ 657,650	\$ 831,456	\$ 814,493	\$ 1,009,982



GENERAL FUND

General Government

GENERAL SERVICES

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Personnel Costs					
Accrued Leave Paid	0	0	84,421	84,421	0
Medicare	0	0	1,224	1,224	0
ICMA Retirement	0	0	7,641	7,641	0
Deferred Compensation	0	0	4,221	4,221	0
Unemployment Compensatic	7,183	16,521	20,000	10,000	20,000
Workers Compensation	0	0	161	161	0
TOTAL CATEGORY	7,183	16,521	117,668	107,668	20,000
Services and Other Charges					
Economic Dev Incentive	144,649	154,981	160,000	210,000	475,000
City sales tax rebate agreement				160,000	475,000
Mohave Community College Truck Driving Program				50,000	0
Legal Services	176,355	173,483	203,181	203,181	205,213
Public Defenders (2) Assigned 900 cases				166,239	167,902
Public Defenders-plus 200 Cases exceeding contract				36,942	37,311
Other Professional Services	10,325	2,100	1,800	2,100	27,100
Compensation and Classification Study				0	25,000
On-site shredding services \$175/mo				2,100	2,100
Permitting and Misc. Fees	1,105	0	0	0	0
Other Contracted Services	2,250	10,139	51,250	8,500	0
Veterans Court				8,500	0
Telephone	106,675	100,032	104,228	99,456	99,456
704-2733 \$203/mo				2,440	2,440
704-9646 \$43/mo				520	520
704-9702 \$43/mo				520	520
7251251 AFIS PHONE LINE \$79/mo				950	950
743-9754 \$29/mo				348	348
754-2608 \$27/mo				325	325
754-4057 \$43/mo				520	520
754-8877 \$98/mo				1,176	1,176
758-1069 \$367/mo				4,404	4,404
758-3735 \$81/mo				972	972
758-3977 Trunk line \$185/mo				2,220	2,220
758-5109 \$183/mo				2,196	2,196
758-7626 \$39/mo				468	468
758-7898 \$5/mo				62	62
758-8209 \$53/mo				634	634
763-1045 \$97/mo				1,166	1,166
763-1110 \$327/mo				3,924	3,924
763-1379 \$43/mo				520	520
763-1999 \$984/mo				11,808	11,808
763-2224 \$226/mo				2,712	2,712
763-2507 \$50/mo				600	600
763-2974 \$43/mo				520	520
763-3107 \$81/mo				972	972
763-3153 \$81/mo				972	972
763-5848 \$51/mo				612	612
763-6000 \$111/mo				1,332	1,332
763-7247 \$52/mo				624	624



GENERAL FUND

General Government

GENERAL SERVICES

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Services and Other Charges					
763-8548 \$150/mo				1,800	1,800
763-9086 \$43/mo				520	520
763-9400 - \$4334/mo Basic System Charges -70%				36,410	36,410
763-9400 \$1692/mo Telephone Service - 70%				14,221	14,221
986-2011 \$5/mo				60	60
986-4015 \$17/mo				200	200
986-4016 \$17/mo				200	200
986-4017 \$17/mo				200	200
986-5411 \$178/mo				2,136	2,136
Conference calls				192	192
Software/Hardware Agreement	80	0	0	0	0
Office Equipment Lease	68,239	70,910	71,552	68,186	62,186
Color Copies				11,000	10,000
Copier Lease				50,000	45,000
Postage Machine Lease				7,186	7,186
Wifi Service	8,570	0	0	0	0
Transportation	0	0	0	0	0
Dues and Memberships	22,534	22,893	23,402	23,352	24,477
Chamber of Commerce Dues				200	200
League of Arizona Cities and Towns Dues based on city population.				23,152	24,277
Tuition Reimbursement	299	0	4,500	2,000	4,500
Tuition Reimbursement				2,000	4,500
Strategic Plan	5,317	21,536	33,000	33,000	33,000
Strategic Plan Initiatives				33,000	33,000
TOTAL CATEGORY	546,398	556,075	652,913	649,775	930,932
Supplies					
Office Supplies	25,608	25,148	22,375	18,850	19,450
Copy Paper 8.5x11				10,500	11,000
Dispensed Bottled Water				8,100	8,200
Shipping Supplies				250	250
Awards	5,508	6,218	9,000	7,600	9,000
Annual service awards, monthly service recognition and quarterly luncheons for				7,600	9,000
Postage	30,307	25,777	29,500	30,600	30,600
Shipping Service -Fed-Ex and UPS				2,100	2,100
US Postal Service				28,500	28,500
TOTAL CATEGORY	61,423	57,144	60,875	57,050	59,050
Property					
Computer Equipment <\$5,000	0	27,910	0	0	0
Equipment <\$5,000	23,321	0	0	0	0
TOTAL CATEGORY	23,321	27,910	0	0	0



GENERAL FUND

General **Government**

GENERAL SERVICES

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Capital Outlay					
Vehicles	21,148	0	0	0	0
TOTAL CATEGORY	21,148	0	0	0	0
TOTAL DIVISION	659,472	657,649	831,456	814,493	1,009,982



GENERAL FUND

Culture-Recreation

CULTURE-RECREATION

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Classification					
Personnel Costs	\$ 1,376,910	\$ 1,451,603	\$ 1,686,524	\$ 1,648,226	\$ 1,789,775
Services and Other Charges	1,445,895	1,501,338	2,058,694	1,586,095	1,187,583
Supplies	576,802	452,484	695,872	538,866	668,210
Property	16,230	9,812	31,395	32,808	14,710
Subtotal	\$ 3,415,838	\$ 3,415,236	\$ 4,472,485	\$ 3,805,995	\$ 3,660,279
Cost Recovery	\$ (974,801)	\$ (921,446)	\$ (1,624,643)	\$ (1,008,816)	\$ (595,641)
General Fund	\$ 2,441,037	\$ 2,493,790	\$ 2,847,842	\$ 2,797,179	\$ 3,064,638

Expenditures by Activity

Special Events	\$ 955,633	\$ 907,953	\$ 1,608,322	\$ 992,518	\$ 579,304
Park Rangers	702	63,941	73,178	73,736	75,529
Parks Maintenance	1,733,097	1,809,987	1,907,577	1,846,133	2,027,580
Recreation Services	642,698	591,166	842,590	854,094	927,343
Suddenlink Community Center	83,708	42,190	40,818	39,514	50,523
Total	\$ 3,415,838	\$ 3,415,236	\$ 4,472,485	\$ 3,805,995	\$ 3,660,279

Staffing

Recreation Staff	5.00	5.00	7.00	6.00	6.00
Parks Maintenance	14.00	14.00	16.00	16.00	17.00
Total	19.00	19.00	23.00	22.00	23.00



RECREATION

MISSION: Provide the finest programs, events and services to enrich daily life for the citizens of Bullhead City and the surrounding area. The division fosters a lifetime appreciation and involvement in recreation and wellness activities for our community. The Recreation Division contributes to the physical, social, intellectual and cultural development of those we serve.

DEPARTMENT DESCRIPTION

The Recreation Division provides the Community with a broad, varied and interesting selection of special events and activities. This involves both active and passive programs designed to meet the needs of all residents regardless of age, sex, socio-economic status, race or any disabilities. The Recreation Division also manages the Suddenlink community center.

FY 2016-2017 HIGHLIGHTS

- Served more than 900 customers in AARP free tax service program.
- Expanded pickleball to 4 days per week, drawing more than 1,900 players throughout the year.
- Increased number of full-time reservations at Suddenlink Community Center from 4 to 8.
- Started a new event at Suddenlink Community Center-Bullhead City Bash.
- Expanded youth club basketball from 3 teams to 10, including boys and girls from ages 10 to 17.
- Increased participation in all water activities.
- Introduced teen water aerobics and lap swim.
- New and approved Junior Lifeguarding program based on age and experience.
- Spring Senior Softball Tournament attracted 4 of the very best softball clubs from around the country including former State and National Champions.
- Implemented new, cutting-edge equipment safety standard in sports league to ensure player safety.
- Received "Excellent" health code rating in all concession operations.
- Increased the Tri-State Veteran Day Parade participants by 15%, making it one of Arizona's largest Veterans Day Parades.
- Increased Winter Festival participation by 16%. Added full Carnival to event.
- Held City and Non-Profit events such as Halloween Fest, Family Movie Night, BHCDF Training, BHCPD Field Training, Women Helping Women, BLM Training, Search and Rescue, and United Blood Services at the Suddenlink Community Center.
- Created a fun Social League for Adult Softball to reach those less competitive players.
- Maintained 17 Men's and Co-Rec Recreation teams in the Winter Softball League.
- Had 16 teams register for the 22nd Annual Toys for Kids Tournament.
- Collected 100 more toys from the Toys for Kids Softball Tournament for the Firefighters Toy Drive.
- Created a Softball Tournament Board of Advisors for all Senior Tournaments.
- Solar heating system installed at the Bullhead City Municipal Pool
- The first annual Colorado River Guard Games were hosted at the Bullhead City Municipal Pool last July.
- Kiwanis partnered with pool staff to complete an improvement project at the pool in addition to their annual swim lesson sponsorship



RECREATION

FY 2016-2017 HIGHLIGHTS (continued)

- Two staff members were trained and certified as Pool Operators during this budget year
- Four staff members were trained and certified as American Red Cross Lifeguard Instructors
- 132 athletes registered to compete in the first Bullhead City/Laughlin Senior Games

FY 2017-2018 OBJECTIVES

- Conduct an adult soccer tournament for 12 teams.
- Conduct an adult soccer league for 8 teams.
- Conduct a holiday high school basketball tournament for 16 teams and bring in at least 1 nationally ranked team.
- Create a successful sponsored aquatic teen night.
- Enhance the water aerobics program to include health nutritional habits.
- Continue to grow participation in each aquatic program.
- Create a sponsored senior program at Suddenlink Community Center.
- Create more youth programs at Suddenlink Community Center.
- Implement a new softball player rating system to ensure parity within the leagues.
- Recruit, train, and retain new softball umpires to meet demand.
- Increase Fall Senior Softball Tournament to 70 teams.
- Maintain the most up-to-date safety measures for participants in softball leagues and tournaments.
- Have Co-Rec Softball teams from Bullhead compete in new state wide sanctioned Amateur Softball Association qualifier tournament in Kingman.
- Increase Toys for Kids Softball Tournament to include 20 teams and collect an additional 100 toys.
- Increase Colorado River Bluegrass Festival Participation by 15%, add country western bands to Saturday and Sunday evening lineup to increase gate.
- Add, plan, and coordinate three new special events: Street Fest, Best of the West HS Girls Soccer Tournament, and Pro-Am Fishing Derby.
- Increase the month to month renters at Suddenlink Community Center from 10 to 12.
- Double the reservation held at the Suddenlink Community Center.
- Continue growing our softball leagues.
- Create a productive year-round schedule for the Bullhead City Municipal Pool
- Successfully host one dive in movie night a month in May, June, July, and August of this budget year.
- Partner with the Kiwanis to successfully host a Not So Polar Plunge event in January.
- Create new and exciting opportunities for guards to further their education and test their lifesaving skills and knowledge
- WIN the second annual Colorado River Guard Games
- Register 2,000 athletes for the second annual Bullhead City/Laughlin Senior Games
- Pay out \$1,000.00 to our community partners
- Surpass \$60,000.00 in Senior Games revenue collections
- Register at least 60 athletes for the brand new Monsoon Madness Pickleball Tournament
- Collect at least \$1500 in revenue from the Monsoon Madness Pickleball Tournament



GENERAL FUND

Culture-Recreation

RECREATION

PERFORMANCE INDICATORS

MEASURE	FY16 Actual	FY17 Estimate	FY18 Budget
4th of July BBQ Bash	180	180	180
Adult Kickball League Players		120	192
Adult Kickball League Teams		10	16
Adult Soccer League Players		96	96
Adult Soccer League Teams		8	8
Adult Softball League Players	990	1,050	2,000
Adult Softball League Teams	66	70	75
Beat the Heat Tournament Players		360	450
Beat the Heat Tournament Teams		24	30
Dive In Movie Participants	220	220	720
Fall Senior Tournament Players	855	1,050	1,170
Fall Senior Tournament Teams	35	55	60
Junior Lifeguard Program	40	40	40
Lap Swim Participants	350	400	600
Monsoon Madness Pickleball Tourname	0	0	60
Not So Polar Plunge Participants	0	0	180
Open Swim	4,500	4,500	4,700
Spring Senior Tournament Players	1,170	960	1,230
Spring Senior Tournament Teams	70	70	82
Swim Lessons	600	600	600
Toys for Kids Softball Tournament Playe	270	330	350
Toys for Kids Softball Tournament Tean	16	22	24
Tri-State Veterans Day Parade Floats	66	70	72
Tri-State Veterans Day Parade Participa	528	560	600
Water Aerobics	750	800	1,000



GENERAL FUND

Culture-Recreation

RECREATION

	FY15	FY16	FY17	FY17	FY18
	Actual	Actual	Budget	Estimate	Budget
Expenditures by Classification					
Personnel Costs	\$ 593,584	\$ 625,719	\$ 828,293	\$ 751,676	\$ 815,294
Services and Other Charges	873,579	866,259	1,452,504	1,018,925	592,204
Supplies	203,783	105,912	257,366	159,088	212,840
Property	11,795	7,358	26,745	30,173	12,360
Subtotal	\$ 1,682,741	\$ 1,605,249	\$ 2,564,908	\$ 1,959,862	\$ 1,632,698
Cost Recovery	\$ (958,155)	\$ (910,072)	\$ (1,624,643)	\$ (993,462)	\$ (595,640)
General Fund	\$ 724,586	\$ 695,177	\$ 940,265	\$ 966,400	\$ 1,037,058

Expenditures by Activity

Recreation Services	\$ 642,699	\$ 591,166	\$ 842,590	\$ 854,094	\$ 927,342
Park Rangers	702	63,941	73,178	73,736	75,529
Suddenlink Community Center	83,708	42,190	40,818	39,514	50,523
River Regatta	916,239	872,105	1,023,562	837,582	-
Senior Games	-	-	516,901	101,358	404,705
Bluegrass Festival	32,560	33,355	40,878	39,141	57,693
Farmers Market	-	-	22,669	12,241	13,506
Winter Festival	6,834	2,493	4,312	2,196	8,692
BHC Fishing Derby	-	-	-	-	48,228
BHC Street Fest	-	-	-	-	19,992
BOTW Soccer Tourney	-	-	-	-	26,488
Total	\$ 1,682,741	\$ 1,605,249	\$ 2,564,908	\$ 1,959,862	\$ 1,632,698

Staffing

Recreation Manager	1.00	1.00	1.00	1.00	1.00
Special Event Coordinator	1.00	1.00	1.00	1.00	1.00
Recreation Supervisor	1.00	1.00	2.00	2.00	2.00
Office Specialist II/Pool Mgr	1.00	1.00	1.00	0.00	0.00
Office Assistant II	0.00	0.00	1.00	1.00	1.00
Receptionist (for entire City)	1.00	1.00	1.00	1.00	1.00
Total	5.00	5.00	7.00	6.00	6.00



GENERAL FUND

Culture-Recreation

RECREATION SERVICES

	ACTUAL FY15	ACTUAL FY16	BUDGET FY17	ESTIMATE FY17	PROPOSED FY18
Personnel Costs					
Regular Full-Time	235,481	224,073	288,871	295,834	306,230
Other Wages	115,956	123,732	144,294	188,424	209,497
Overtime	713	952	0	0	0
Accrued Leave Paid	5,393	0	0	0	0
Health Insurance	57,624	50,160	66,240	66,240	62,222
Social Security	7,060	7,652	8,946	11,717	12,989
Medicare	5,124	5,024	6,281	6,970	7,478
ICMA Retirement	21,866	20,368	26,143	26,663	27,714
Workers Compensation	4,732	4,846	4,269	4,816	5,155
TOTAL CATEGORY	453,949	436,807	545,044	600,664	631,284
Services and Other Charges					
Business Meals	0	37	0	0	0
Administrative Fees	30,000	40,000	50,000	50,000	50,000
Boys and Girls Club Annual Agreement				50,000	50,000
Other Professional Services	0	250	0	0	0
Permitting and Misc. Fees	1,634	2,032	4,032	5,426	5,426
Red Cross Authorized Provider fee				300	300
Red Cross Annual Learn to Swim Facility fee				300	300
Annual County Health Permit				1,700	1,700
Concession Annual Health Permits				3,126	3,126
Contract Labor	31,599	28,084	81,986	64,856	84,356
Officiating of Softball Leagues and Tournaments				48,956	48,956
Sunday Skills 25 wks, 2 hr/wk, \$15/player, 10 players				0	3,750
HS B-Ball League 2 Refs \$25 x 70 games				0	3,500
Adult B-Ball Tourney refs- 2 Refs @ \$35/Gm x 31				1,550	2,170
Youth Summer B-Ball Tourney Refs				850	3,570
Adult B-Ball League Refs				13,500	18,900
Adult Baseball Umps \$30/qgame, 72 games				0	2,160
Junior B-Ball League Refs \$25/qm x 54 games				0	1,350
Other Contracted Services	400	1,175	1,150	250	250
General Equipment Repairs	0	700	0	0	0
Vehicle Repairs and Service	3,000	3,000	3,500	3,500	3,750
Fleet Rental Charges				3,500	3,750
Software/Hardware Agreem	0	1,240	0	0	0
Equip. and Vehicle Rental	391	0	0	0	0
Land and Building Lease	35,400	5,400	42,070	42,070	22,070



GENERAL FUND

Culture-Recreation

RECREATION SERVICES

	ACTUAL FY15	ACTUAL FY16	BUDGET FY17	ESTIMATE FY17	PROPOSED FY18
Services and Other Charges					
Rotary Park Jetty Lease 023-095649-03				1,800	1,800
Community Park Dock Lease #023-102510-03				2,100	2,100
Rotary Park Dock Lease #023-094309-03				2,500	2,500
Riviera/Sunshine Marine Lease #023-103413-03				5,670	5,670
Section 12 Recreation Concession Lease AZ 29258				30,000	10,000
Music License Agreement	1,004	0	0	0	0
Property and Risk Insurance	30,200	31,512	31,757	31,757	32,712
Program Insurance	0	0	1,110	1,110	1,110
Annual ASA Renewal				1,110	1,110
Cellular Service	619	933	1,350	1,087	2,040
3 smartphones				300	0
Service for three smartphones				787	2,040
Other Advertising	0	1,344	100	500	600
SSUSA Senior Softball Promotions				500	500
Custom Printing	13,341	674	3,050	4,075	3,475
Watercraft Rental Consumer Protection Forms				1,600	1,600
Watercraft Launch Commercial Stickers - \$500 Cardboard Passes - \$800				2,225	1,300
Youth Basketball Camp				0	150
Veteran's Parade Flyers, Brochures, and other printing				250	250
Per Diem	12	0	0	0	0
Transportation	34	0	0	0	0
Seminars and Conferences	1,666	708	3,000	2,400	2,400
Lifeguard/WSI Training including Materials				2,400	2,400
Dues and Memberships	0	396	150	150	150
TOTAL CATEGORY	149,299	117,484	223,255	207,181	208,339
Supplies					
Training Supplies	0	0	240	440	400
CPR Masks (20 @ \$10.00)				240	200
Junior Lifeguard Program Supplies				200	200
Office Supplies	1,513	1,141	12,571	1,050	12,686
Launch Booth Office Supplies				0	200
Pool Office Supplies				400	500
Undesignated Arts Fund Balance				0	11,336
Awards	6,390	8,786	23,940	17,770	21,320



GENERAL FUND

Culture-Recreation

RECREATION SERVICES

	ACTUAL FY15	ACTUAL FY16	BUDGET FY17	ESTIMATE FY17	PROPOSED FY18
Supplies					
Awards for City sponsored leagues and Tournaments- Trophies, Medals, Hats, T-Adult Baseball Trophies				16,310	16,310
Adult Basketball Tournament Cash Prizes				0	150
Adult Basketball Tournament Champion Shirts				0	1,000
Junior Basketball League Trophy				0	240
Adult Basketball Tournament Trophies				0	100
Monsoon Madness Pickleball Tournament Medals (75 @ \$5.00)				0	155
High School Basketball League Champ Shirts				200	375
Youth Christmas B-Ball Tourney Medals				0	600
Adult Basketball League - Champ Shirts				0	200
Youth Summer Basketball Tourney Trophies and medals				900	900
Youth Christmas B-Ball Tourney Awards				120	420
Youth Summer B-Ball Tourney Champ Shirts				0	255
High School Volleyball League Champ Shirts				240	240
High School Volleyball League Champ Trophy				0	300
				0	75
Specialty Supplies	19,156	15,172	13,478	11,765	20,785
Softballs for Adult League and Tournaments- 1,107 @ \$2.71 EACH				3,000	3,000
Glow in the Park 5K Run Supplies- glow sticks, glow paint, glow powder, boards				2,000	2,000
Youth Holiday Tournament T-Shirts				0	1,920
High School Volleyball League Balls				0	90
Monsoon Madness Pickleball Tournament: Participant T-Shirts (100 @ \$10.50)				0	1,050
Dive in Movies: Food, Beverage, Napkins, and Utensils (4 @ \$100.00)				200	400
Youth Summer B-Ball Tourney Ball				0	65
Sunblock (20 @ \$5.00)				100	100
Dive in Movies: Decorations, Goodie Bags, and Prizes (4 @ \$200.00)				200	800
Monsoon Madness Pickleball Tournament: Balls (10 SETS @ \$17.00)				0	170
July 4th BBQ Bash: Food, Beverage, Napkins, and Utensils				290	200
Not So Polar Plunge Pool Party: Food, Beverage, Napkins, and Utensils				0	200
Not So Polar Plunge Party: Decorations, Goodie Bags, and Prizes				0	200
July 4th BBQ Bash: Decorations, Goodie Bags, and Prizes				290	250
High School B-Ball League Scorebooks (5)				0	50
High School B-Ball League Balls (2)				0	130
Pool Party Food (10 @ \$30.00)				200	300
Pickleball Paddles 5 @ \$25 each				0	125
Pickleball Nets (5)				0	1,150
Glow in the Park 5K Run T-Shirts				1,000	1,000
Youth B-Ball Tourney Ball				65	65
Youth Holiday Tournament Balls (4)				0	260
Adult Basketball League Balls 2@ \$65				130	130
Youth B-Ball Camp Shirts				0	600
Adult Basketball League Scorebooks (9)				90	90
Adult B-Ball Tourney Balls - 3 @ \$75				75	75
Equipment for Adult Soccer League and Tournaments				1,410	1,410
Sunday Skills basketballs (4)				0	260
Youth Holiday B-Ball Tourney Scorebooks(3)				0	30
Horseshoe league shoes and stakes (4 sets)				0	300
Adult Baseball Balls, 4 boxes @ \$75 each				0	300
Youth Holiday B-Ball Tournament Balls (4)				0	260
Sunday Skills Weighted balls (2)				0	160
Sunday Skills Tennis Balls (15)				15	15
Sunday Skills Blocking Pad				0	75
Basketball Nets and volleyball nets for parks				0	500
Youth Volleyball Camp Participant Shirts				0	200
Kickballs for Adult League 12 @ \$12.95				0	155
Halloween Fest supplies; decorations, table clothes, blow ups, fog juice, signage				2,000	2,000



GENERAL FUND

Culture-Recreation

RECREATION SERVICES

	ACTUAL FY15	ACTUAL FY16	BUDGET FY17	ESTIMATE FY17	PROPOSED FY18
Supplies					
Gasoline	380	264	774	688	903
Food/Beverage for Resale	6,461	1,774	9,450	8,300	15,950
Youth Christmas Tournament Hospitality				0	1,000
Sports League and Tourney Concessions				6,000	6,000
Adult Baseball League Snack Bar Supplies				0	450
Basketball League Concessions				1,000	1,000
Launch Booth Ice				0	1,900
Youth Summer B-Ball Tournament Snack Bar and Hospitality				0	1,100
Monsoon Madness Pickleball Tournament Hospitality				0	300
High School B-Ball League Concessions				0	1,000
Portion of ice sales paid to museum				0	1,900
Halloweenfest- hot dog buns, ketchup, mustard, cupcakes for cake walk				1,000	1,000
National Public Lands Day - Hot dog buns, condiments, propane, flatware \$300				300	300
Uniforms	3,073	6,708	4,238	4,238	5,195
Chief Lifeguard Tank Tops (10 @ \$8.00)				120	80
Lanyards (30 @ \$0.60)				20	18
Athletic Staff Shirts				2,000	2,000
Launch Booth Staff Shirts				0	120
Assistant Manager Tank Tops (2 @ \$8.00)				0	16
Water Safety Instructor Tank Tops (10 @ \$8.00)				0	80
Lifeguard Parkas (5 @ \$70.00)				0	350
Manager Tank Tops (2 @ \$8.00)				48	16
Lifeguard Tank Tops (30 @ \$8.00)				200	240
Female Guard Suits (15 @ \$40.00)				480	600
Pool Attendant T-Shirts (10 @ \$8.00)				200	80
Lifeguard Hip Packs (10 @ \$15.00)				0	150
Female Guard Shorts (15 @ \$15.00)				300	225
Male Guard Suits (15 @ \$40.00)				310	600
Lifeguard Whistles (30 @ \$4.00)				60	120
Cleaning Supplies	0	0	1,200	1,000	1,470
Commercial Floor Squeegee (4 @ \$30.00)				0	120
Launch Booth Cleaning Supplies				0	200
Pool Cleaning Supplies: Floor, Toilet Bowl, and Window Cleaners, Hand Soap, Lysol Spray,				1,000	1,000
Vacuum				0	150
TOTAL CATEGORY	36,973	33,845	65,891	45,251	78,709



GENERAL FUND

Culture-Recreation

RECREATION SERVICES

	ACTUAL FY15	ACTUAL FY16	BUDGET FY17	ESTIMATE FY17	PROPOSED FY18
Property					
Computer Equipment <\$5,000	0	0	0	0	0
Equipment <\$5,000	0	1,764	3,400	998	4,010
City Issued Bats 9 @ \$150.00				0	1,350
Water Aerobics Supplies: Fitness Bells Various Sizes (45 @ \$12.00)				100	540
Water Aerobics Supplies: Aqua Step Systems (20 @ \$85.00)				100	1,700
Swim Lesson Training Ads				100	100
Megaphone (2 @ \$19.00)				0	38
Tablet iPad Air for Pool				520	0
Rescue Tubes (2 @ 36)				78	72
Umbrella (2 @ \$55.00)				100	110
Youth B-Ball Camp tripod and case				0	100
Parks Memorial Program	2,477	1,265	5,000	0	5,000
Benches or trees to honor family members by donation				0	5,000
TOTAL CATEGORY	2,477	3,029	8,400	998	9,010
TOTAL DIVISION	642,699	591,166	842,590	854,094	927,342



GENERAL FUND

Culture-Recreation

PARK RANGERS

	ACTUAL FY15	ACTUAL FY16	BUDGET FY17	ESTIMATE FY17	PROPOSED FY18
Personnel Costs					
Other Wages	610	48,108	47,895	51,008	50,283
Social Security	51	2,970	2,969	3,163	3,118
Medicare	12	695	694	739	729
Workers Compensation	30	2,162	1,633	1,739	1,780
TOTAL CATEGORY	702	53,934	53,191	56,649	55,910
Services and Other Charges					
Vehicle Repairs and Service	0	4,000	6,000	6,000	6,000
Fleet Rental Charges				6,000	6,000
Property and Risk Insurance	0	4,236	4,275	4,275	4,404
Cellular Service	0	837	764	875	783
Cellphone (2)				875	783
TOTAL CATEGORY	0	9,073	11,039	11,150	11,187
Supplies					
Office Supplies	0	0	100	0	100
Clipboards, pens, notepads, etc.				0	100
Specialty Supplies	0	83	100	0	0
Gasoline	0	829	7,998	5,687	7,482
2,900 Gallons Fuel Facility Charge @\$.08/gal				232	232
2,900 Gallons @\$2.50/gal				5,455	7,250
Uniforms	0	22	500	0	500
Shirts, Jacket, Hat and Shoe allowance				0	500
TOTAL CATEGORY	0	933	8,698	5,687	8,082
Property					
Tools	0	0	250	250	350
Leathermen and Flashlights				250	350
TOTAL CATEGORY	0	0	250	250	350
TOTAL DIVISION	702	63,941	73,178	73,736	75,529



GENERAL FUND

Culture-Recreation

SUDDENLINK COMMUNITY CENTER

	ACTUAL FY15	ACTUAL FY16	BUDGET FY17	ESTIMATE FY17	PROPOSED FY18
Personnel Costs					
Other Wages	32,565	35,539	31,474	33,350	43,014
Overtime	0	0	0	61	0
Social Security	2,008	2,204	1,951	2,076	2,667
Medicare	470	515	456	486	624
Workers Compensation	495	558	337	421	477
TOTAL CATEGORY	35,539	38,817	34,218	36,394	46,782
Services and Other Charges					
Permitting and Misc. Fees	110	0	750	750	750
Movie Licensing				750	750
Contract Labor	1,152	520	2,000	0	0
Other Contracted Services	616	0	0	0	0
Water	4,352	0	0	0	0
Electric	35,528	0	0	0	0
Natural Gas	1,067	0	0	0	0
Property and Risk Insurance	2,298	2,352	2,370	2,370	2,441
Wifi Service	899	0	0	0	0
TOTAL CATEGORY	46,023	2,872	5,120	3,120	3,191
Supplies					
Office Supplies	167	28	0	0	100
Pens, tape, lamination paper, paper and calender's.				0	100
Specialty Supplies	1,778	433	1,230	0	450
Raffle Prizes for Movies				0	300
Popcorn for events				0	150
Food/Beverage for Resale	30	0	250	0	0
TOTAL CATEGORY	1,975	461	1,480	0	550
Property					
Equipment < \$5,000	171	40	0	0	0
TOTAL CATEGORY	171	40	0	0	0
TOTAL DIVISION	83,708	42,190	40,818	39,514	50,523



GENERAL FUND

Culture-Recreation

RIVER REGATTA

	ACTUAL FY15	ACTUAL FY16	BUDGET FY17	ESTIMATE FY17	PROPOSED FY18
Personnel Costs					
Regular Full-Time	55,912	46,478	79,811	17,788	0
Other Wages	20,995	25,738	41,621	15,837	0
Overtime	2,810	3,311	0	2,660	0
Accrued Leave Paid	0	0	279	0	0
Health Insurance	12,936	12,936	14,115	14,115	0
Social Security	1,472	1,793	2,580	1,131	0
Medicare	1,131	1,075	1,765	52	0
ICMA Retirement	5,055	4,215	7,223	1,618	0
Workers Compensation	509	616	490	239	0
TOTAL CATEGORY	100,820	96,160	147,884	53,440	0
Services and Other Charges					
Business Meals	590	164	500	591	0
Marketing/Planning Meeting Meals				591	0
Other Professional Services	1,655	0	0	0	0
Banking Services	50,346	0	0	0	0
Permitting and Misc. Fees	825	800	825	825	0
NDOW Permit				50	0
Special Use Permit Big Bend Park				775	0
Contract Labor	1,921	0	0	0	0
Other Contracted Services	455,141	580,659	638,322	577,843	0
Electric Services - Rotary Park				1,333	0
Night Security Officers				1,705	0
Charter Buses				202,416	0
School Buses				25,517	0
River Clean-Up				2,000	0
Parks Clean-Up				2,227	0
Outside Public Safety and EMS				78,708	0
Event Security/Crowd Management				263,937	0
Electric	0	0	120	120	0
Electric - Rec Center				120	0
Telephone	0	163	415	415	0
Regatta 1-800 Number				415	0
Vehicle Repairs and Service	3,000	2,200	2,200	2,200	0
City Vehicle/Trolley Service, Repair, Maintenance				2,200	0
Land and Building Rentals	4,000	4,000	4,000	4,000	0
Riverside AZ Parking Lot Rental				4,000	0
Equip. and Vehicle Rental	89,874	81,208	98,425	85,196	0



GENERAL FUND

Culture-Recreation

RIVER REGATTA

	ACTUAL FY15	ACTUAL FY16	BUDGET FY17	ESTIMATE FY17	PROPOSED FY18
Services and Other Charges					
Air Compressors, Light Towers and Generators				8,278	0
Hospitality Tents				4,910	0
Life Jackets				625	0
Temp Fencing				13,100	0
Golf Cart Rental				19,652	0
Portable Toilets				3,132	0
Jet-Ski Rental				13,000	0
Sound/PA Systems for Parks				13,800	0
Barricades, Road Safety Signs Rental				3,559	0
Hospitality Trailers for Parks				2,180	0
First Aid Trailers and Hospitality Trailers				2,960	0
Office Equipment Lease	950	657	500	657	0
Color Copies				657	0
Music License Agreement	302	680	1,053	1,016	0
ASCAP Music License				336	0
BMI Music License				302	0
SESAC Music License				378	0
Program Insurance	9,679	0	10,000	9,680	0
Event Cancellation Insurance				9,680	0
Wifi Service	1,800	0	2,800	2,800	0
Content Management WIFI Services				2,800	0
Marketing Events	13,373	24,344	16,380	9,106	0
Event Photos				2,500	0
Facebook				1,000	0
Billboards				5,000	0
Apparel				382	0
Regional Marketing				0	0
Website Host and Domains				224	0
Misc. Marketing - Miss Arizona, Miss Nevada				0	0
Custom Printing	10,668	7,398	13,000	8,830	0
Event Programs				6,522	0
Brochures				856	0
Signs and Banners				1,452	0
Transportation	0	57	0	0	0
TOTAL CATEGORY	644,125	702,329	788,540	703,279	0
Supplies					
Streets-Asphalt	3,032	0	0	0	0
Office Supplies	592	327	500	500	0
Folders/Binders/Laminate/Envelopes				500	0
Awards	5,983	5,048	5,850	5,817	0



GENERAL FUND

Culture-Recreation

RIVER REGATTA

	ACTUAL FY15	ACTUAL FY16	BUDGET FY17	ESTIMATE FY17	PROPOSED FY18
Supplies					
Decorated Float Contest				3,250	0
Home Decorating Contest				1,500	0
Logo Design Artist Winner				500	0
Volunteer Awards				0	0
Float/Home Decorating Contest Trophies				567	0
Specialty Supplies	106,888	23,094	26,438	25,400	0
Event Photo Disc				56	0
Volunteer/Staff Appreciation				945	0
Volunteer/Staff Food/Sport Drinks/Ice				10,135	0
Cleaning Supplies				474	0
Event Supplies - Ice Chests, easy-ups, t-posts, trash pickers, zip ties				6,608	0
Safety Supplies				768	0
Participant Wristbands				1,168	0
Air Manifolds Repair Parts				148	0
Park Large Trash Bags				1,605	0
Stock Music for TV Commercial.				73	0
River - Mesh Trash Bags				2,400	0
PD Life jackets				1,020	0
Postage	0	293	400	378	0
Postage				378	0
Gasoline	2,858	2,775	3,450	3,442	0
Gas - Jet Ski's				1,241	0
Gas - City Vehicles				2,201	0
Food/Beverage for Resale	42,794	37,787	40,000	37,788	0
Participant Lunches				37,788	0
TOTAL CATEGORY	162,148	69,326	76,638	73,325	0
Property					
Computer Equipment<\$5,00	108	0	0	0	0
Equipment<\$5,000	9,038	4,289	10,500	7,538	0
Police Radios				4,608	0
Registration Scanners				2,930	0
TOTAL CATEGORY	9,146	4,289	10,500	7,538	0
TOTAL DIVISION	916,239	872,105	1,023,562	837,582	0



GENERAL FUND

Culture-Recreation

SENIOR GAMES

	ACTUAL FY15	ACTUAL FY16	BUDGET FY17	ESTIMATE FY17	PROPOSED FY18
Personnel Costs					
Regular Full-Time	0	0	0	0	0
Other Wages	0	0	41,621	1,854	59,148
Social Security	0	0	2,581	115	3,667
Medicare	0	0	604	27	858
Workers Compensation	0	0	445	20	657
TOTAL CATEGORY	0	0	45,251	2,016	64,330
Services and Other Charges					
Permitting and Misc. Fees	0	0	10,050	0	0
Contract Labor	0	0	115,000	0	115,000
Sport Officials/Referees/Umpires				0	40,000
Community Partners/Sports Directors (15 @ \$5000.00)				0	75,000
Other Contracted Services	0	0	95,000	0	25,000
Opening Ceremonies				0	5,000
Emergency Medical Services				0	20,000
Landscaping Materials	0	0	50,000	0	5,000
Field Preparation				0	5,000
Vehicle Repairs and Service	0	0	2,000	0	0
Equip. and Vehicle Rental	0	0	16,000	0	15,000
Portable Toilets				0	2,500
Barricades				0	7,500
Golf Carts				0	5,000
Wifi Service	0	0	2,500	0	2,500
Wi-Fi Service and Setup				0	2,500
Marketing Events	0	0	50,100	30,000	61,000
Senior Games Booths				0	15,000
Billboards				0	5,000
Miscellaneous Marketing				30,000	10,000
Television Ads				0	10,000
Video Promo				0	5,000
Postcards				0	1,000
Logo Sports Water Bottles (10,000 @ \$1.00)				0	10,000
Regional Marketing				0	5,000
Custom Printing	0	0	31,500	15,000	24,000
Brochures				0	2,500
Event Programs				0	10,000
Rules/Maps				0	500
Color Copies				7,500	1,000
Signs/Banners				7,500	5,000
ID Badges				0	5,000
Per Diem	0	0	0	1,000	1,500
Travel to other Senior Games				1,000	1,500
Lodging	0	0	0	2,000	5,000
Travel to other Senior Games				2,000	5,000
Transportation	0	0	0	1,750	2,500
Travel to other Senior Games				1,750	2,500



GENERAL FUND

Culture-Recreation

SENIOR GAMES

	ACTUAL FY15	ACTUAL FY16	BUDGET FY17	ESTIMATE FY17	PROPOSED FY18
Services and Other Charges					
Postage	0	0	5,000	2,500	5,000
Postage for Birthday Cards, Reminders, and Thank You Cards				2,500	5,000
TOTAL CATEGORY	0	0	377,150	52,250	261,500
Supplies					
Office Supplies	0	0	2,500	1,000	2,500
Folders/Binders/Laminate/Envelopes				1,000	2,500
Awards	0	0	10,000	15,000	10,000
Medals				15,000	10,000
Specialty Supplies	0	0	80,000	14,592	62,375
Volunteer/Staff Shirts				0	1,000
Event Supplies				3,500	2,500
Participant Shirts (3000 @ \$10.00)				6,000	30,000
Safety Signs				0	1,500
Welcome Bag				4,605	15,000
Refreshment Tables				487	10,000
Cleaning Supplies - Trash Bags, Clorox Wipes, Dish Soap, Floor Cleaner, Etc.				0	2,000
First Aid Kits (15 @ \$25.00)				0	375
Gasoline	0	0	2,000	500	1,000
Gas - City Vehicles				500	1,000
TOTAL CATEGORY	0	0	94,500	31,092	75,875
Property					
Equipment <\$5,000	0	0	0	16,000	3,000
Various Sports Equipment				16,000	3,000
TOTAL CATEGORY	0	0	0	16,000	3,000
TOTAL DIVISION	0	0	516,901	101,358	404,705



GENERAL FUND

Culture-Recreation

BLUEGRASS FESTIVAL

	ACTUAL FY15	ACTUAL FY16	BUDGET FY17	ESTIMATE FY17	PROPOSED FY18
Personnel Costs					
Other Wages	0	0	0	0	2,362
Social Security	0	0	0	0	146
Medicare	0	0	0	0	34
Workers Compensation	0	0	0	0	26
TOTAL CATEGORY	0	0	0	0	2,569
Services and Other Charges					
Business Meals	0	0	1,000	1,000	1,000
Hospitality Tent				1,000	1,000
Banking Services	124	0	140	140	1,000
Payment Processing Fees				140	1,000
Other Contracted Services	28,140	30,086	34,000	34,552	43,400
Emcee				500	750
Electric				52	0
Bands				27,500	37,500
Security				0	1,000
Sound Tech				3,500	4,000
Promoter				3,000	0
CERT Staffing for emergencies				0	150
Equip. and Vehicle Rental	0	0	900	0	1,500
Generator/Light Towers				0	1,500
Office Equipment Lease	361	623	500	623	500
Copier Lease				623	500
Marketing Events	102	1,695	2,670	1,840	5,670
Blythe Promo Booth				170	170
Promo Flyers				335	500
Event Marketing				1,335	5,000
Custom Printing	2,393	461	1,100	462	1,350
Parking Passes, Event Wristbands				462	750
Event Banners and Signs				0	600
Per Diem	0	68	68	102	204
Marketing in Blythe and Casa Grand				102	204
Transportation	129	0	0	0	0
TOTAL CATEGORY	31,248	32,934	40,378	38,719	54,624
Supplies					
Specialty Supplies	1,312	421	500	422	500
Event Supplies				422	500
TOTAL CATEGORY	1,312	421	500	422	500
TOTAL DIVISION	32,560	33,355	40,878	39,141	57,693



GENERAL FUND

Culture-Recreation

FARMERS MARKET

	ACTUAL FY15	ACTUAL FY16	BUDGET FY17	ESTIMATE FY17	PROPOSED FY18
Personnel Costs					
Other Wages	0	0	2,488	2,306	1,045
Social Security	0	0	154	143	65
Medicare	0	0	36	33	15
Workers Compensation	0	0	27	31	12
TOTAL CATEGORY	0	0	2,705	2,513	1,137
Services and Other Charges					
Other Contracted Services	0	0	700	500	700
Farmers Market- Band				500	700
Land and Building Rentals	0	0	4,000	500	4,000
Chamber of Commerce building				500	4,000
Equip. and Vehicle Rental	0	0	0	752	0
Farmers Market- Dance Floor				752	0
Custom Printing	0	0	725	385	725
Farmers Market Business Cards				45	45
Farmers Market Flyers for Wastewater Bill				340	680
TOTAL CATEGORY	0	0	5,425	2,137	5,425
Supplies					
Office Supplies	0	0	544	248	544
Farmers Market- General Office Supplies				248	544
Specialty Supplies	0	0	6,400	1,956	6,400
Farmers Market- Costume(s)				100	200
Farmers Market- Aprons				0	122
Farmers Market- T-shirts				0	887
Farmers Market- Tank Tops				0	1,150
Farmers Market- Totes				0	1,000
Farmers Market- Swag Items				0	1,073
Farmers Market- Raffle Basket Items				75	250
Farmers Market- Bandanas				0	138
Farmers Market- Hay Bales				0	400
Farmers Market- Colored Maps and Flyers (Printed In-House)				350	1,180
Farmers Market- Banner for Sponsors				231	0
Farmers Market- Banner for Large Ramada				400	0
Farmers Market- A-Frame Entrance and Parking Signs				800	0
TOTAL CATEGORY	0	0	6,944	2,204	6,944
Property					
Equipment < \$5,000	0	0	7,595	5,387	0
Farmer's Market - Golf Cart				5,387	0
TOTAL CATEGORY	0	0	7,595	5,387	0
TOTAL DIVISION	0	0	22,669	12,241	13,506



GENERAL FUND

Culture-Recreation

WINTER FESTIVAL

	ACTUAL FY15	ACTUAL FY16	BUDGET FY17	ESTIMATE FY17	PROPOSED FY18
Personnel Costs					
Other Wages	2,358	0	0	0	2,625
Social Security	146	0	0	0	163
Medicare	34	0	0	0	38
Workers Compensation	35	0	0	0	29
TOTAL CATEGORY	2,573	0	0	0	2,855
Services and Other Charges					
Permitting and Misc. Fees	47	47	47	47	47
Health Permit				47	47
Equip. and Vehicle Rental	822	350	950	350	950
Portable Toilets				350	350
Light Tower/Generator Rental				0	600
Office Equipment Lease	0	835	250	692	0
Colored Copies				692	0
Custom Printing	2,016	334	350	0	2,350
Programs				0	2,000
Flyers, Signs Banners				0	350
TOTAL CATEGORY	2,886	1,567	1,597	1,089	3,347
Supplies					
Awards	0	45	250	0	250
Trophies and Medals				0	250
Specialty Supplies	1,375	881	2,300	1,107	2,075
Hot Dog Buns, Condiments, Paper Supplies, Coffee				1,107	0
Frosty Hats, Elf Costumes				0	500
Decorations, Cleaning and Food Prep Supplies				0	575
Supplies				0	1,000
Gasoline	0	0	165	0	165
Gas for Light Tower, Generator				0	100
Propane for BBQ Grill				0	65
TOTAL CATEGORY	1,375	926	2,715	1,107	2,490
TOTAL DIVISION	6,834	2,493	4,312	2,196	8,692



GENERAL FUND

Culture-Recreation

BHC FISHING DERBY

	ACTUAL FY15	ACTUAL FY16	BUDGET FY17	ESTIMATE FY17	PROPOSED FY18
Personnel Costs					
Other Wages	0	0	0	0	4,350
Social Security	0	0	0	0	270
Medicare	0	0	0	0	63
Workers Compensation	0	0	0	0	48
TOTAL CATEGORY	0	0	0	0	4,731
Services and Other Charges					
Permitting and Misc. Fees	0	0	0	0	47
Heath Permit				0	47
Equip. and Vehicle Rental	0	0	0	0	350
Portable Toilets				0	350
Marketing Events	0	0	0	0	8,000
Radio				0	5,000
Print Media				0	3,000
Custom Printing	0	0	0	0	2,850
Flyers, signs, banners				0	350
Programs				0	2,500
TOTAL CATEGORY	0	0	0	0	11,247
Supplies					
Awards	0	0	0	0	32,250
Volunteer Awards				0	750
Trophies				0	1,500
Awards - Cash prizes				0	30,000
TOTAL CATEGORY	0	0	0	0	32,250
TOTAL DIVISION	0	0	0	0	48,228



GENERAL FUND

Culture-Recreation

BHC STREET FEST

	ACTUAL FY15	ACTUAL FY16	BUDGET FY17	ESTIMATE FY17	PROPOSED FY18
Personnel Costs					
Other Wages	0	0	0	0	2,625
Social Security	0	0	0	0	163
Medicare	0	0	0	0	38
Workers Compensation	0	0	0	0	29
TOTAL CATEGORY	0	0	0	0	2,855
Services and Other Charges					
Permitting and Misc. Fees	0	0	0	0	47
Health Permit				0	47
Other Contracted Services	0	0	0	0	1,200
Security				0	1,200
Equip. and Vehicle Rental	0	0	0	0	2,350
Light Tower/Generator Rental				0	2,000
Portable Toilets				0	350
Marketing Events	0	0	0	0	8,000
Print Media				0	3,000
Radio				0	5,000
Custom Printing	0	0	0	0	2,850
Programs				0	2,500
Flyer, Signs, Banners				0	350
TOTAL CATEGORY	0	0	0	0	14,447
Supplies					
Awards	0	0	0	0	1,825
Event Supplies/Marking Paint, Caution Tape				0	500
Awards				0	250
Decorations/Cleaning Supplies				0	575
Volunteer T-Shirts				0	500
Specialty Supplies	0	0	0	0	500
Volunteer Appreciation				0	500
Gasoline	0	0	0	0	365
Propane				0	65
Generator/Light Tower/Golf Carts				0	300
TOTAL CATEGORY	0	0	0	0	2,690
TOTAL DIVISION	0	0	0	0	19,992



GENERAL FUND

Culture-Recreation

BOTW SOCCER TOURNAMENT

	ACTUAL FY15	ACTUAL FY16	BUDGET FY17	ESTIMATE FY17	PROPOSED FY18
Personnel Costs					
Other Wages	0	0	0	0	2,613
Social Security	0	0	0	0	162
Medicare	0	0	0	0	38
Workers Compensation	0	0	0	0	29
TOTAL CATEGORY	0	0	0	0	2,841
Services and Other Charges					
Permitting and Misc. Fees	0	0	0	0	47
Health Permit				0	47
Contract Labor	0	0	0	0	8,000
Officials				0	8,000
Marketing Events	0	0	0	0	8,000
Print Media				0	3,000
Radio				0	5,000
Custom Printing	0	0	0	0	2,850
Programs				0	2,500
Flyers, signs, banners				0	350
TOTAL CATEGORY	0	0	0	0	18,897
Supplies					
Awards	0	0	0	0	2,500
Awards				0	2,500
Specialty Supplies	0	0	0	0	2,250
Soccer Balls				0	1,500
Supplies/Marking paint				0	750
TOTAL CATEGORY	0	0	0	0	4,750
TOTAL DIVISION	0	0	0	0	26,488



PARKS MAINTENANCE

MISSION: Maintain the health, safety and appearance of City parks, playgrounds, ballfields, trails, beaches, landscapes and recreational facilities to improve the quality of life to the community residents.

DEPARTMENT DESCRIPTION

The Parks Maintenance Division provides a safe, aesthetically pleasant environment for the public by maintaining City owned recreation facilities including all City parks, trails, athletic fields, municipal pool and beaches along the Colorado River. They also maintain the Colorado River Nature Center, Arizona Veteran’s Memorial Park and landscaping for street medians and city facilities. The Parks Division provides support services for City events.

FY 2016-2017 HIGHLIGHTS

- Enhanced safety by installing soft fall zone material at play areas throughout the parks
- Assisted with the construction of the new Tri-Plex for baseball and softball
- Completed interconnection of all sports fields in Rotary Park to one meter to reduce electrical demand charge
- Added shade structures to Ken Fovargue Park
- Installed monument at Bella’s Garden
- Installed new Solar Heater at Community Pool
- Turf coverage at our parks is the best we’ve ever had

FY 2017-2018 OBJECTIVES

- Actively seek solutions to improve turf conditions through research, education and training
- Improve irrigation system reliability and efficiency
- Successful coordination of field/facility availability with recreational programs, youth and adult sports organizations, leagues, tournaments and special events
- Continue to support the increasing number of special events

PERFORMANCE INDICATORS

MEASURE	FY16 Actual	FY17 Estimate	FY18 Budget
Acres of Turf Area Maintained	60	80	90
Graffiti Incidents Cleaned	42	45	45
Graffiti Removed (square feet)	3,351	3,500	3,500
Number of Special Events Supported	12	16	16



GENERAL FUND

Culture-Recreation

PARKS MAINTENANCE

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Classification					
Personnel Costs	\$ 783,327	\$ 825,883	\$ 858,231	\$ 896,550	\$ 974,481
Services and Other Charges	572,316	635,078	606,190	567,170	595,379
Supplies	373,020	346,572	438,506	379,778	455,370
Property	4,435	2,454	4,650	2,635	2,350
Subtotal	\$ 1,733,097	\$ 1,809,987	\$ 1,907,577	\$ 1,846,133	\$ 2,027,580
Cost Recovery	\$ (16,646)	\$ (11,374)	\$ -	\$ (15,354)	\$ -
General Fund	\$ 1,716,451	\$ 1,798,613	\$ 1,907,577	\$ 1,830,779	\$ 2,027,580

Expenditures by Activity

Parks Maintenance	\$ 1,733,097	\$ 1,809,987	\$ 1,907,577	\$ 1,846,133	\$ 2,027,580
Total	\$ 1,733,097	\$ 1,809,987	\$ 1,907,577	\$ 1,846,133	\$ 2,027,580

Staffing

Field Operations Supervisor	0.00	0.00	1.00	1.00	1.00
Parks Supervisor	1.00	0.00	0.00	0.00	0.00
Turf Maintenance Specialist	1.00	1.00	1.00	1.00	1.00
Maintenance Worker III	2.00	1.00	1.00	1.00	1.00
Maintenance Worker II	2.00	2.00	2.00	2.00	2.00
Maintenance Worker I	8.00	10.00	11.00	11.00	12.00
Total	14.00	14.00	16.00	16.00	17.00



GENERAL FUND

Culture-Recreation

PARKS MAINTENANCE

	ACTUAL FY15	ACTUAL FY16	BUDGET FY17	ESTIMATE FY17	PROPOSED FY18
Personnel Costs					
Regular Full-Time	473,293	501,662	544,121	549,875	616,148
Other Wages	43,670	51,187	47,000	64,281	47,001
Stand By Wages	0	0	0	0	0
Overtime	21,577	27,914	10,000	19,946	15,000
Accrued Leave Paid	5,070	2,520	2,768	2,583	2,843
Health Insurance	164,640	159,456	177,408	177,408	206,710
Social Security	4,036	7,149	2,914	6,019	2,430
Medicare	7,595	8,073	8,757	8,911	9,761
ICMA Retirement	44,909	46,887	50,148	51,740	57,119
Workers Compensation	18,537	21,036	15,115	15,787	17,469
TOTAL CATEGORY	783,327	825,883	858,231	896,550	974,481
Services and Other Charges					
Other Professional Services	6,277	10,207	6,000	4,031	8,000
Electrical Repairs Performed by Outside Contractor				1,000	8,000
Riverwalk Railing Repair				3,031	0
Other Technical Services	0	0	900	0	900
Locksmith Services				0	900
Permitting and Misc. Fees	335	503	180	110	180
CDL Testing				110	180
Laboratory Services	0	605	1,000	1,000	1,000
Water, Plant and Soil Testing				1,000	1,000
Water	117,346	108,742	122,641	111,294	114,217
Veterans South-Riviera Loop Acct 0327126				267	275
Ken Fovarque Park 2255 Trane Rd Acct 0089855				1,546	1,592
Rotary Park 920 Riverview Dr #3Acct 0089865				1,550	1,597
Impost fees from use of city wells				32,810	33,000
Community Park 1251 Highway 95 Acct 0348514				6,780	6,983
Rotary Park 2011 Lakeside Dr Irr Acct 0285700				2,000	2,060
2255 Trane Rd Fire Acct 0089852				439	452
Rotary Park Effluent 2315 Balboa Dr Acct 0401949				1,214	1,400
Community Park Chamber 1251 Highway 95 #12 Acct 0089877				5,400	5,562
Veterans North-Whitewater Dr Acct 0327125				4,360	4,491
Matador Sign 600 Highway 95 Acct 0458080				1,575	1,680
Rotary Park 1st Aid Sta 2315 Balboa Dr Acct 0089880				18,500	19,055
Rotary Park 920 Riverview Dr #2 Acct 0089867				2,000	2,060
Pool 2255 Trane Rd Acct 0089851				1,546	1,592
Rotary Park Soccer Fld 2495 Lakeside Dr Acct 0089885				2,500	2,600
Hwy95/1394 Hancock Cir Acct 0089896				2,700	2,781
2315 Balboa Dr Restrooms Acct 0247616				532	548
Rotary Park 2315 Balboa Dr Irr Acct 0089881				1,825	1,880
Rotary Park 2493 Lakeside Dr #B Acct 0089884				2,500	2,575
Bullhead Entrance 600 Highway 95 Acct 0458056				1,250	1,300
NW Highway 95 Acct 0089862				5,300	5,459
Rotary Park 920 Riverview Dr #1 Acct 0089866				2,200	2,400
Rotary Park Irr Acct 0154051				11,200	11,536
3190 Highway 95 Quar Acct 0395220				1,300	1,339



GENERAL FUND

Culture-Recreation

PARKS MAINTENANCE

	ACTUAL FY15	ACTUAL FY16	BUDGET FY17	ESTIMATE FY17	PROPOSED FY18
Services and Other Charges					
Electric	184,257	237,814	194,595	174,099	188,427
Community Park 1251 Hwy 95 Acct 147				2,363	2,426
Community Park Security Lights Acct 017				362	400
American Legion Acct 275				408	444
Dean Hackett Park Acct 041				1,133	1,191
Community Park Little League Fields Acct 243				10,822	9,000
Ken Fovarque Park Community Pool Acct 064				17,784	18,309
Rotary Park Acct 323				1,852	2,000
Community Park Restroom Lights Acct 006				1,236	1,297
Community Park Pumps Ballpark Acct 010				5,868	6,036
Community Park Chamber/Ballfields Acct 142				936	1,000
Rotary Park Parkette/Irrigation Acct 029				3,893	4,032
Irrigation Brookfield/Fox Creek Acct 197				934	1,000
Gary Keith Park Acct 204				213	290
Rotary Park Softball Fields Acct 234				14,544	0
Veterans Memorial Acct 276				456	582
Community Park Bobby Sox Field Acct 093				925	350
Ken Fovarque Park Ballpark Lights Acct 095				14,030	14,443
Senior Center Lights Acct 124				371	420
Hardyville Cemetary Lights Acct 141				288	332
Rotary Park Dog Park Acct 165				8,165	8,402
Rotary Park Ballfields & Irrigation Acct 176				68,963	90,024
Gary Keith Park Acct 293				269	350
Ken Fovarque Park Well Acct 319				10,784	11,099
Ken Fovarque Park Solar Pool Heater Acct 325				7,500	15,000
Natural Gas	767	873	720	720	742
Pool Building 2255 Trane Rd Acct 1012029				720	742
Refuse	0	0	2,500	1,500	2,500
Landfill Fees				1,500	2,500
Building Repairs	0	1,600	5,500	5,500	5,500
Repairs to Maintenance Buildings in All Parks				5,500	5,500
General Equipment Repairs	24,799	34,581	21,500	43,946	29,000
30HP Replacement Well Pump for Comm. Park				2,615	0
3HP Replacement Well Pump for Dean Hackett				2,799	0
7HP Replacement Well Pump for Comm. Park				2,615	0
Pool Repair				13,136	10,000
Repair of Small Tools and Equipment				4,500	4,500
Well Repairs				0	10,000
Dock Upkeep				0	4,500
20HP Replacement Well Pump for Don Sullivan				4,298	0
Fish Cleaning Station Repair				4,746	0
10HP Replacement Pump and Motor for Pool				7,000	0
Replacement Pump for Bobby Sox Well				2,237	0
Vehicle Repairs and Service	98,053	98,361	91,750	95,750	94,750
Community Worker Program				11,000	11,000
Fleet Rental Charges				84,750	83,750
Maintenance Agreements	1,600	3,400	1,700	1,700	1,800
Sports Lighting Remote Equipment Maintenance				1,700	1,800
Other Repairs and Maintena	25,394	25,482	36,500	11,286	22,500



GENERAL FUND

Culture-Recreation

PARKS MAINTENANCE

	ACTUAL FY15	ACTUAL FY16	BUDGET FY17	ESTIMATE FY17	PROPOSED FY18
Services and Other Charges					
Skate Park Improvements				0	10,000
Backflow Repairs, Testing and Certification				6,000	6,000
Eternal Flame Maintenance				0	1,500
Hand Dryers, Stalls, Soap Dispensers, Toilets etc.				2,286	2,000
Playground Equipment Repairs				3,000	3,000
Equip. and Vehicle Rental	57,415	54,364	60,227	57,187	63,687
Mower Operating Lease Personal Property Taxes				2,300	2,300
Equipment Rental as Needed				1,000	7,500
Soft Water for Splash Park				650	650
Portable Toilet Cleaning				900	900
Mower Operating Lease (48 months) began 1/1/2016				51,557	51,557
Portable Toilets for Soccer Field				780	780
Property and Risk Insurance	51,980	53,472	53,899	53,899	56,177
Cellular Service	2,587	3,242	2,891	2,394	2,312
Cellphones (2)				867	761
Smartphones (2)				1,326	1,350
Radio Service for Community Worker Van				201	201
Custom Printing	0	0	42	0	42
Business Cards				0	42
Per Diem	53	389	170	253	170
NRPA Conference				68	102
Backflow Certification & Testing Exam				185	0
Materials Pick Up				0	68
Lodging	70	354	210	491	210
Backflow Certification & Testing Exam				354	0
NRPA Conference				138	210
Transportation	1,022	215	700	100	700
NRPA Conference				30	50
Backflow Certification & Testing Exam				27	0
Materials Pick Up				43	650
Seminars and Conferences	360	875	1,965	1,310	1,965
NRPA Conference				0	1,455
Pest Control Certification CEUs x5				510	510
Backflow Certification & Testing Exam				800	0
Dues and Memberships	0	0	600	600	600
Pest Control Certifications x5				600	600
TOTAL CATEGORY	572,316	635,078	606,190	567,170	595,379
Supplies					
Improvements Noncapital	25,452	33,846	34,300	34,300	34,300
Benches and Tables for All Parks				1,394	5,000
Ken Fovarque Park Dugouts				5,000	5,000
Playground Safety Material/Equipment Upgrades				19,477	20,000
Drinking Fountains for All Parks				3,900	4,300
Swing and Outdoor Shower at Ken Fovarque Park				4,529	0



GENERAL FUND

Culture-Recreation

PARKS MAINTENANCE

	ACTUAL FY15	ACTUAL FY16	BUDGET FY17	ESTIMATE FY17	PROPOSED FY18
Supplies					
Landscaping Materials	105,218	70,132	140,000	106,300	140,000
Grass Seed				80,000	100,000
Plants				100	1,000
Trees				1,000	3,800
Decorative Rock				3,500	3,500
Sand				700	700
Compost				21,000	31,000
Irrigation Materials	56,302	67,410	75,000	67,000	75,000
PVC Pipe				10,000	15,000
Sprinkler Heads				45,000	45,000
Wire				1,000	3,000
Controllers				6,000	6,000
Pipe Fittings				4,000	4,000
Glue				1,000	2,000
Office Supplies	0	0	150	150	150
Pens, Paper Clip, Pads, Post-its				150	150
Specialty Supplies	78,578	66,327	86,945	70,415	86,945
Saw Blades, Grinding Wheels, Nuts and Bolts				2,500	2,500
Wood, Block and Paint				20,000	25,000
Marking Chalk for Fields				1,300	1,300
Ballfield Infield Mix				5,000	6,500
Community Workers Safety Supplies				520	520
Concrete for Walkways/Benches/Tables				8,000	8,000
Ballfield Drag Mats, String, etc.				1,400	1,400
Graffiti Program Supplies				1,500	3,000
Ice for Shop				2,000	2,000
Safety Supplies				4,700	4,700
Trash Cans				595	625
Ballfield Backstop Netting				0	2,000
Pole Fencing and Orange Safety Fence				1,500	2,500
Plumbing Supplies				5,200	5,200
Small Tools Under \$100				2,500	2,500
Electrical Supplies for All Parks				3,000	4,000
Filters for Pumps				2,000	3,500
Flags and Parts for All Parks				1,500	3,000
Paint for Soccer Fields				5,500	5,500
Lubricant for Equipment				200	200
Steel for Manufacturing Railings etc.				1,500	3,000
Gasoline	27,112	23,409	25,671	27,389	35,733
11,000 Gallons @\$2.50/gal				21,062	27,500
13,850 Gallons Fuel Facility Charge @\$.08/gal				1,108	1,108
2,850 Gallons Community Worker Program @\$2.50/gal				5,219	7,125
Diesel	18,191	12,521	21,560	17,237	24,055
8,500 Gallons Fuel Facility Charge @\$.08/gal				680	680
8,500 Gallons @\$2.75/gal				16,557	23,375
Uniforms	4,418	4,439	5,380	5,487	5,487
New Staff Shirts (5 ea) x3				200	200
Allowance for Steel Toed Boots x17				2,550	2,550
Sun Hats				220	220
New Staff Pants/Shorts (5 ea) x3				259	259
Replacement Pants/Shorts (3 ea) x17				940	940
Replacement Shirts (3 ea) x17				718	718
Safety Winter Jackets				600	600



GENERAL FUND

Culture-Recreation

PARKS MAINTENANCE

	ACTUAL FY15	ACTUAL FY16	BUDGET FY17	ESTIMATE FY17	PROPOSED FY18
Supplies					
Cleaning Supplies	21,562	25,409	16,000	16,000	18,200
Extra Large Trash Bags				11,000	11,000
Pet Waste Cleaning Stations				5,000	5,000
Colorado River Nature Center				0	2,200
Chemical Products	36,185	43,078	33,500	35,500	35,500
Weed Control Chemicals				5,500	5,500
Pest Control Chemicals				3,000	3,000
Pool Chemicals				15,000	15,000
Turf Conditioners				12,000	12,000
TOTAL CATEGORY	373,020	346,572	438,506	379,778	455,370
Property					
Furniture	0	624	0	0	0
Tools	2,872	1,830	2,350	2,350	2,350
Trimmers/Weedeaters				1,400	1,400
Chainsaw				450	450
Hand Tools for the Field				500	500
Equipment < \$5,000	1,563	0	2,300	285	0
Gas Pressure Washer				285	0
TOTAL CATEGORY	4,435	2,454	4,650	2,635	2,350
TOTAL DIVISION	1,733,097	1,809,987	1,907,577	1,846,133	2,027,580



LEGAL SERVICES

CIVIL DIVISION MISSION: Provide quality legal services on a daily basis through efficient, and effective legal representation and advice to the City's elected and appointed officials, administrative staff, all boards, commissions and committees in order that they may attain their goal of providing exceptional public services for the people of Bullhead City.

PROSECUTION DIVISION MISSION: Fairly, efficiently, but firmly prosecute those who violate the law. Justice is sought for crime victims and the citizens of Bullhead City for a safer community.

DEPARTMENT DESCRIPTION

The City Attorney is appointed by the City Council to serve as the chief legal advisor to the Council, City boards and commissions, the City Manager, and all City departments, offices, and agencies. The City Attorney's office represents the City in all legal proceedings through its Civil Division and Criminal Division.

The Civil Division represents the City and its officers in litigation, controversies and enforcement of contractual obligations, and gives legal advice to the City Council, City Manager, employees and Board and Commission members in connection with all official duties and the impact of new legislation or court rulings.

The Criminal Division represents the City in the prosecution of all misdemeanor cases in Municipal Court, criminal appeals in the Superior Court, and representation of the City in drug forfeiture actions; gives legal advice and counsel to all City departments regarding criminal enforcement/prosecution issues; and supervises staff to comply with victim rights statutes, assisting crime victims in seeking restitution and coping with the criminal justice process.

FY 2016-2017 HIGHLIGHTS

CIVIL DIVISION:

- Represented, advised, or coordinated the representation of the City as a party in pending civil proceedings
- Continued review of all City contract forms by the City Attorney's office with emphasis on attorney review of all pending contracts
- Continued involvement in the completion of the set-up of software for the comprehensive review of and monitoring of contract life, terms, and required actions
- Continued to emphasize the collection and importance of electronic documents retention with applicable City staff in the context of e-discovery under cases of current litigation
- Continued assessment of new claims that came under review of this office
- Managed the defense and settlement of several lawsuits treating the disposition of City liens of various types
- Provided legal advice and document preparation in connection with significant development projects within the community
- Fulfilled 194 public records requests as the primary responder which required extensive legal review, opened 411 City wide requests and responded to 6 subpoenas
- Continued to assist, improve, and standardize the legal processes involved with the numerous documents and contracts involved with the City's special events
- Continued assistance to departments and staff on daily questions concerning City rights, obligations, and legal issues



FY 2016-2017 HIGHLIGHTS

PROSECUTION DIVISION:

- Aggressively prosecuted DUI, domestic violence, shoplifting and other misdemeanor offenses
- Four grants for Victim Rights (VOCA, VRP_{x2}, and ACJC) in the amount of \$114,345 applied for and administered by the Crime Victim Services Coordinator

FY 2017-2018 OBJECTIVES

CIVIL DIVISION:

- Scope - to assess and manage legal matters concerning the City in accordance with local, state and federal law in a timely and effective manner
- General counsel - to provide timely and responsive day-to-day legal advice to the City Council, City Manager, City staff, boards, commissions and committees and the various departments and divisions of the City. To attend meetings, conferences, and work sessions as needed or requested
- Litigation - to represent the City in civil cases in which the City is a party. To review and coordinate with and direct outside legal counsel retained for specialized legal needs or as retained by the City's insurance carrier
- Legal opinions - to research and draft opinions on legal matters when requested by the City Council and City staff
- Ordinances and resolutions - to research relevant law and prepare information necessary for City staff and council review to ensure the sufficiency, effect and legality of formal City actions. To develop administrative material necessary to implement policy decisions of the City Council
- Contracts and other legal documents - to prepare and review all legal documents and contracts related to the City and to assist in a reliable repository for their reference and use. To ensure that the City Council, City Manager, and City staff are advised of desired provisions or positions, that in the attorneys opinion, would most effectively protect the City
- Public Records - to assist the City Manager, City Clerk, and City staff in the continued improvement of public records requests and responses as well as moving forward with improved policies and procedures concerning the classification, and retention of public records
- Collections - to provide legal support to City departments having responsibility for collection of debts owed to the City, such as City sewer connections or City owned properties
- Real estate matters - to prepare purchase offers, agreements, leases, contracts, deeds, easements and other documents relevant to real property issues
- Public Interaction - to at all times be an example of professionalism and courtesy in interactions with the public and ensure that all inquiries and complaints from the general public are promptly answered or directed to an appropriate City official

PROSECUTION DIVISION:

- Continue emphasis on DUI and domestic violence cases
- Ensure compliance with victim's right laws, assist crime victims with the process, and obtain restitution through the justice system
- Pursue, when appropriate, and in consideration of public safety, alternatives to incarceration



GENERAL FUND

Legal Services

MEASURE	FY16 Actual	FY17 Estimate	FY18 Budget
City Council and Board/Commission meetings attended	82	90	90
New Board/Commission member orientations provided	4	4	4
Public records requests reviewed and processed	194	200	200
Contracts and instruments creating any legal obligation reviewed and approved	212	222	236
Approval as to form on all proposed Council agenda items	204	210	210
Approval as to form on all proposed ordinances before adoption	19	20	20
Approval as to form on all proposed resolutions before adoption	59	60	60
Criminal/criminal traffic/civil cases*	3,651	3,900	3,900
DUI cases*	227	275	275
Municipal code violations	98	100	100
Victim contacts	3,728	3,200	3,200

*Cases can mean one or more charges under one matter/prosecution.



GENERAL FUND

Legal Services

LEGAL SERVICES

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Classification					
Personnel Costs	\$ 1,055,138	\$ 1,075,525	\$ 1,146,154	\$ 1,122,258	\$ 1,178,795
Services and Other Charges	81,935	73,195	144,532	113,156	146,278
Supplies	6,573	9,233	8,780	8,714	6,650
Property	0	3,056	250	250	250
Subtotal	\$ 1,143,646	\$ 1,161,008	\$ 1,299,716	\$ 1,244,378	\$ 1,331,973
Cost Recovery	\$ (183,353)	\$ (169,962)	\$ (200,754)	\$ (189,895)	\$ (218,987)
General Fund	\$ 960,293	\$ 991,046	\$ 1,098,962	\$ 1,054,483	\$ 1,112,986

Expenditures by Activity

Legal Services	\$ 1,143,646	\$ 1,161,008	\$ 1,299,716	\$ 1,244,378	\$ 1,331,973
Total	\$ 1,143,646	\$ 1,161,008	\$ 1,299,716	\$ 1,244,378	\$ 1,331,973

Staffing

City Attorney	1.00	1.00	1.00	1.00	1.00
Chief City Pros/Ast City Attny	1.00	1.00	1.00	1.00	1.00
Assistant City Prosecutor	2.00	2.00	2.00	2.00	2.00
Supervising Paralegal	2.00	2.00	2.00	2.00	2.00
Paralegal	2.00	2.00	2.00	2.00	2.00
Victim Services Coordinator	1.00	1.00	1.00	1.00	1.00
Victim Advocate	1.00	1.50	1.50	1.50	1.50
Office Assistant I	1.00	1.00	1.00	1.00	1.00
Legal Assistant II	2.00	2.00	2.00	2.00	2.00
Legal Assistant I	1.00	1.00	1.00	1.00	1.00
Total	14.00	14.50	14.50	14.50	14.50



GENERAL FUND

Legal Services

LEGAL SERVICES

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Proposed
Personnel Costs					
Regular Full-Time	794,942	820,350	884,961	864,202	904,641
Overtime	9,822	9,246	0	0	0
Accrued Leave Paid	0	7,343	5,521	5,511	5,577
Health Insurance	152,675	137,280	149,760	148,527	160,395
Medicare	11,513	11,938	12,956	12,476	13,242
ICMA Retirement	73,104	75,901	80,362	79,087	82,142
Deferred Compensation	7,782	7,942	8,075	7,912	8,155
Workers Compensation	2,299	2,525	1,519	1,543	1,644
Employee Allowance	3,000	3,000	3,000	3,000	3,000
TOTAL CATEGORY	1,055,138	1,075,525	1,146,154	1,122,258	1,178,795
Services and Other Charges					
Legal Services	16,613	7,726	50,000	31,210	50,000
C-Specialized legal services				50,000	50,000
Other Professional Services	941	3,096	9,300	3,200	9,300
P-Travel fees for witnesses and victims				500	500
C-Witness, expert and other fees				8,800	8,800
General Equipment Repairs	0	0	500	500	500
P-Repair of office equipment				500	500
Software/Hardware Agreements	5,993	6,481	6,750	6,607	6,796
C-Maintenance for case management and administrative support software				2,300	2,300
P-Arizona State Supreme Court for computer access fees				750	750
P-Maintenance contract for case management software				3,432	3,700
Property and Risk Insurance	36,648	37,584	37,886	37,886	39,026
Custom Printing	377	49	1,250	1,750	1,250
C-Outside document production services				500	250
P-Letterhead, envelopes, business cards and forms				1,500	1,000
Per Diem	860	226	1,944	1,441	1,944
C-League of AZ Cities and Towns training 4 events				70	70
P-APAAC Criminal Year in Review X3				147	147
P-Victim Services Training				170	340
P-APAAC Summer Training Seminar X3				376	376
P-Annual Public Law Legal Seminar X1				79	79
P-Legal education and mandatory CLE training				354	354
Arizona Victim Assistance Academy				0	340
National Organization Victim Assistance Academy (NOVA)				0	238



GENERAL FUND

Legal Services

LEGAL SERVICES

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Proposed
Services and Other Charges					
Lodging	726	1,125	5,501	4,364	5,501
C-Legal education and mandatory CLE training				150	150
P-Legal education and mandatory CLE training				354	354
P-Victim Services training				700	700
P-APAAC Criminal Year in Review X3				147	147
P-Annual Public Law Seminar X1				220	220
P-APAAC Summer Training Seminar X3				705	705
C-League of AZ Cities and Towns training 4 events				400	400
C-AZ City Attorneys Association summer conference				125	125
Arizona Victim Assistance Academy				0	1,500
National Organization Victim Assistance Academy (NOVA)				0	1,200
Transportation	4,084	245	6,031	4,698	6,031
C-League of AZ Cities and Towns training 4 events				200	200
P-APAAC Summer Training Seminar X3				1,260	1,260
P-Victim Services Training				600	600
P-APAAC Criminal Year in Review X3				731	731
P-Rental of motor pool vehicles				200	200
P-Annual Public Law Legal Seminar X1				110	110
P-Volunteer Crisis Intervention Advocates mileage reimbursement				1,200	1,200
Arizona Victim Assistance Academy				0	480
National Organization Victim Assistance Academy (NOVA)				0	1,250
Local Mileage Reimbursement	14	311	0	0	0
Other Travel Expenses	47	0	0	0	0
Seminars and Conferences	1,281	1,302	4,500	4,070	4,500
C-League of AZ Cities and Towns training 4 events				440	440
C-Legal education and mandatory CLE training for 2 events				600	600
C-Arizona City Attorneys Association summer conference				250	250
P-Victim Services training				525	525
P-APAAC Summer Training Seminar X3				320	320
P-Annual Public Law Legal Seminar X1				215	215
C-On-line webinars/other training				600	600
Arizona Victim Assistance Academy				0	1,000
National Organization Victim Assistance Academy (NOVA)				0	550
Books and Subscriptions	11,496	11,557	13,500	13,500	14,000
C/P-Reference materials including online, hard-bound and publications				14,722	13,500



GENERAL FUND

Legal Services

LEGAL SERVICES

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Proposed
Services and Other Charges					
Dues and Memberships	2,830	3,494	3,370	3,430	3,430
C-Mohave County Bar Assoc. (Includes CLE)				100	100
P-State of Arizona Bar Dues Fees X 3				1,470	1,470
P-Notary Public Renewal				315	315
P-Mohave County Bar Assoc. (Includes CLE)				300	300
C-International Municipal Lawyers Assoc.				695	695
C-State of Arizona Bar Due fees X 1				490	490
Crisis Intervention Program	24	0	4,000	500	4,000
P-Crisis Intervention donation account				4,000	4,000
TOTAL CATEGORY	81,935	73,195	144,532	113,156	146,278
Supplies					
Office Supplies	1,971	5,216	4,450	4,450	4,450
C-General office supplies				700	950
P-General office supplies				3,500	3,500
Computer Software	784	0	300	300	300
C-Upgrade/additional licenses for processing of documents				300	300
Postage	3,818	4,017	4,030	3,964	1,900
Postage				3,964	1,900
TOTAL CATEGORY	6,573	9,233	8,780	8,714	6,650
Property					
Computer Equipment<\$5,000	0	0	0	0	0
Equipment<\$5,000	0	3,056	250	250	250
C-Small tools/equipment contingency				250	250
TOTAL CATEGORY	0	3,056	250	250	250
TOTAL	1,143,646	1,161,008	1,299,716	1,244,378	1,331,973



MUNICIPAL COURT

MISSION: Fulfill judiciary responsibility by providing fair, impartial and timely administration of justice to all defendants.

DEPARTMENT DESCRIPTION

The Presiding Magistrate is charged with the operation of the Judicial Branch of the Bullhead City Government. The administration of the Court is governed by the U.S. and Arizona Constitution and the Arizona Supreme Court. The jurisdiction of the Court encompasses ordinances and laws enacted by the Mayor, City Council, and Legislature. Within the City of Bullhead City, the court maintains all court records, filings, cash receipts, documentation of proceedings for civil and criminal traffic violations, misdemeanor violations, petitions for orders of protection and petitions for injunctions prohibiting harassment. Furthermore, the Court assigns legal counsel for indigent defendants and provides interpreters for cases filed in the Municipal Court.

FY 2016-2017 HIGHLIGHTS

- Secured 1 additional Court Clerk position due to depletion of court funds in order to achieve goals and objectives
- Cross-trained 2 more clerks in all areas of the Court
- Reduced jail costs/inmate budget by a minimum of 5%
- Continuous compliance with case processing and minimum accounting standards
- Increased access to Justice through video interpreting system
- Started initial Veteran's Court program

FY 2017-2018 OBJECTIVES

- Strengthen new Veteran's Court
- Attend Veteran's Court Conference and continuous training
- Replace Courtroom video equipment as recommended by Court IT
- Recruit and train Judicial Service provider
- Continue to actively work to reduce jail/inmate costs



GENERAL FUND

Judicial

MUNICIPAL COURT

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Classification					
Personnel Costs	\$ 751,839	\$ 757,581	\$ 796,553	\$ 725,959	\$ 799,520
Services and Other Charges	186,595	643,712	679,189	701,348	681,846
Supplies	7,529	7,538	10,500	10,500	10,500
Property	5,318	0	6,174	0	0
Contingency	0	0	99,095	0	107,736
Subtotal	\$ 951,281	\$ 1,408,831	\$ 1,591,511	\$ 1,437,807	\$ 1,599,602
Cost Recovery	\$ (82,926)	\$ (73,971)	\$ (143,269)	\$ (34,504)	\$ (152,141)
General Fund	\$ 868,355	\$ 1,334,860	\$ 1,448,242	\$ 1,403,303	\$ 1,447,461

Expenditures by Activity

Judicial	\$ 951,281	\$ 1,408,831	\$ 1,591,511	\$ 1,437,807	\$ 1,599,602
Total	\$ 951,281	\$ 1,408,831	\$ 1,591,511	\$ 1,437,807	\$ 1,599,602

Staffing

City Magistrate	1.00	1.00	1.00	1.00	1.00
Court Administrator	1.00	1.00	1.00	1.00	1.00
Assistant Court Administrator	1.00	1.00	1.00	1.00	1.00
Senior Judicial Assistant	0.00	0.00	0.00	0.00	1.00
Judicial Assistant	2.00	2.00	2.00	2.00	0.00
Lead Court Collection Clerk	1.00	1.00	1.00	1.00	0.00
Lead Court Operations Clerk	1.00	1.00	1.00	1.00	0.00
Court Clerk	5.00	5.00	6.00	6.00	9.00
Juvenile Monitoring Officer	0.00	0.00	0.00	0.00	0.00
Total	12.00	12.00	13.00	13.00	13.00



GENERAL FUND

Judicial

MUNICIPAL COURT

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Proposed
Personnel Costs					
Regular Full-Time	531,572	541,729	574,933	508,349	553,738
Other Wages	0	0	0	0	0
Overtime	4,311	7,049	0	3,587	0
Accrued Leave Paid	47	6,186	4,198	2,971	9,644
Health Insurance	152,880	137,280	149,760	149,760	170,057
Social Security	0	0	0	0	0
Medicare	7,526	7,646	8,397	7,327	8,169
ICMA Retirement	48,516	50,226	52,032	46,598	50,113
Deferred Compensation	5,699	6,092	6,248	6,320	6,785
Workers Compensation	1,287	1,373	985	1,047	1,014
TOTAL CATEGORY	751,839	757,581	796,553	725,959	799,520
Services and Other Charges					
Jury Fees	0	0	1,050	1,050	1,050
Three jury trials estimated at \$350.00 per trial				1,050	1,050
Other Professional Services	429	2,280	350	150	4,650
Court Wi-Fi				0	960
Language Line Services				0	600
Debt Set-Off fees				150	90
Reupholster Court Room A Chairs				0	3,000
Permitting and Misc. Fees	0	42	42	42	42
Arizona Radiation Regulatory Agency for Annual X-Ray Annual Fee				42	42
Prison Inmate Costs	0	462,094	481,084	507,500	440,000
Home Detention/Electronic Monitoring costs				18,500	0
Mohave County Sheriff Inmate daily fees and booking fee				466,000	425,000
Fort Mohave Tribal Inmate fees and booking fee				23,000	15,000
Contract Labor	105,256	101,737	112,800	109,800	113,047
Shared costs for weekend/holiday pro tem coverage				10,800	11,047
Pro Tem Judge				65,000	65,000
Security Coverage for Lobby				34,000	37,000
Other Contracted Services	0	0	0	0	35,000
Veterans Court				0	35,000
General Equipment Repairs	402	60	2,000	2,000	2,000
General Equipment Repairs				2,000	2,000
Vehicle Repairs and Service	0	0	0	0	0
Maintenance Agreements	42,717	39,819	42,800	42,512	41,296
For the Record (FTR) 3 year subscription				0	1,043
Mohave County Court Automation				42,512	40,253



GENERAL FUND

Judicial

MUNICIPAL COURT

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Proposed
Services and Other Charges					
Equip. and Vehicle Rental	-170	0	0	0	0
Property and Risk Insurance	31,814	32,976	33,245	33,245	34,245
Wifi Service	0	155	0	0	0
Cellular Service	215	0	0	0	0
Custom Printing	0	0	0	0	0
Per Diem	302	267	352	352	522
National Association for Court Management 2017 Conference				0	170
COJET Conference				352	352
Lodging	742	733	350	0	1,750
National Association for Court Management 2017 Conference				0	1,400
DUI and Traffic Conference				0	350
Transportation	1,130	286	700	554	1,200
National Association for Court Management 2017 Conference				0	500
COJET Conference				300	300
Judicial Conference				254	400
Local Mileage Reimbursement	0	0	0	0	0
Other Travel Expenses	0	0	0	0	0
Seminars and Conferences	810	500	1,050	1,050	2,185
National Association for Court Management 2017 Conference				0	585
COJET Registration Fees				800	600
Judicial Conference Registration				250	250
Limited Jurisdiction New Judge Orientation				0	750
Books and Subscriptions	2,638	2,764	2,841	2,783	2,899
Westlaw				1,902	2,018
AZ Criminal and Traffic Manual				228	228
AZ Rules of Court				653	653
Dues and Memberships	310	0	525	310	760
National Association for Court Management				0	100
Arizona Bar Dues				310	540
National Association of Drug Court Professionals				0	120
Meeting Expenses	0	0	0	0	1,200
Monthly Veteran's Court Meetings				0	1,200
TOTAL CATEGORY	186,595	643,712	679,189	701,348	681,846
Supplies					
Office Supplies	7,529	7,538	10,500	10,500	10,500
Office Supplies				10,500	10,500
Computer Software	0	0	0	0	0
Uniforms	0	0	0	0	0
TOTAL CATEGORY	7,529	7,538	10,500	10,500	10,500



GENERAL FUND

Judicial

MUNICIPAL COURT

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Proposed
Property					
Furniture	0	0	0	0	0
Computer Equipment <\$5,000	1,002	0	0	0	0
Equipment <\$5,000	4,317	0	6,174	0	0
TOTAL CATEGORY	5,318	0	6,174	0	0
Contingency					
Contingency	0	0	99,095	0	107,736
Remaining FARE fund balance				0	9,180
Remaining Court Enhancement fund balance				0	24,601
Remaining Fill the Gap fund balance				0	16,017
Remaining JCEF Fund Balance				0	57,938
TOTAL CATEGORY	0	0	99,095	0	107,736
TOTAL	951,281	1,408,831	1,591,511	1,437,807	1,599,602



GENERAL FUND

Financial Administration

FINANCIAL ADMINISTRATION

MISSION: Provide financial support services to the City Council, city staff, and the public are efficient, effective, and that protect and maximize the use of city resources for the good of the community. The Finance Department strives to meet these goals through collaborative teamwork, accountability and individual professional development.

DEPARTMENT DESCRIPTION

The Finance Department is responsible for the following functions: financial reporting, accounting, investments, business licensing, payroll, annual budget, special assessment administration, procurement, billing, collections, and capital assets.

The Finance Department is committed to:

- Maintaining the city's financial records in compliance with Generally Accepted Accounting Principles (GAAP) and legal requirements.
- Assisting the City Manager during preparation of the annual operating and capital budgets.
- Investing idle funds of the city in compliance with the city's investment policy and the Arizona State Statues.
- Administering the city's business license, tax, and special assessment district programs.
- Ensuring prompt and courteous services for all our customer's wastewater and special assessment billing service needs.
- Assisting all of the city departments in obtaining the proper quality and quantity of materials, supplies, and services in a timely manner and at the lowest possible cost while maintaining a process of fairness and integrity.
- Providing financial advice to the City Council, City Manager and other operating departments of the city.
- Producing an annual comprehensive financial statement that meets certification requirements of the Government Financial Officers Association (GFOA).
- Producing an annual budget that meets certification requirements of the Government Financial Officers Association (GFOA).

FY 2016-2017 HIGHLIGHTS

- Closed Sewer Improvement District No. 1
- Currently in the process of converting abatement and utility liens to Microsoft .net software
- Currently in the process of converting the special assessments data from the AS/400 software to Microsoft .net software
- Received the GFOA Annual Comprehensive Financial Statement Award for Fiscal Year 2015
- Received the GFOA Annual Budget Presentation Award for Fiscal Year 2016



GENERAL FUND

Financial Administration

FINANCIAL ADMINISTRATION

FY 2017-2018 OBJECTIVES

- Prepare a balanced budget that incorporates the Council's goals and objectives for the year
- Ensure that the City Council, City Manager and all Departments are informed with the most current financial data available
- Continue to streamline the work processes to assist with the month-end, year-end and the annual audit financial report production
- Strive to maximize the use & effectiveness of the city's tax dollars while also maintain timely & adequate support of the city's needs for materials and services
- Collect revenues due to the City while treating customers in a non-arbitrary, respectful and professional manner
- Respond to customer requests in a professional and respectful manner

PERFORMANCE INDICATORS

MEASURE	FY16 Actual	FY17 Estimate	FY18 Budget
Accounts payable ACH/Wire processed	4,287	3,968	4,100
Accounts payable checks processed	6,063	5,607	5,700
Accounts payable invoices processed	15,359	15,487	15,500
Business licenses applications received	339	372	400
Business licenses renewed	2,134	2,403	2,460
New business licenses issued	338	371	399
Number of payments processed	167,990	157,440	155,400
Payroll ACH/Wires processed	8,979	9,285	9,350
Payroll checks processed	1,590	1,746	1,750
Special assessment delinquent notices processed	2,355	1,605	1,175
Special assessment installment bills processed	10,670	7,855	7,400
Special assessment payoff documents processed	503	300	250
Special assessments sold at auction	55	35	15
Special assessments - remaining principal balance	15,524,642	12,976,099	11,376,050
Utility bills processed	223,704	224,376	235,000



GENERAL FUND

Financial Administration

FINANCIAL ADMINISTRATION

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Classification					
Personnel Costs	\$ 1,040,581	\$ 1,076,585	\$ 1,097,386	\$ 1,058,518	\$ 1,172,576
Services and Other Charges	379,014	417,058	466,231	459,190	444,468
Supplies	130,700	128,690	130,166	128,175	120,467
Property	11,569	9,943	2,650	1,575	650
Debt Service	2,200	2,200	2,200	2,200	2,200
Contingency	-	-	42,124	-	45,092
Subtotal	\$ 1,564,064	\$ 1,634,476	\$ 1,740,757	\$ 1,649,658	\$ 1,785,453
Cost Recovery	\$ (974,036)	\$ (895,807)	\$ (962,039)	\$ (891,796)	\$ (968,521)
General Fund	\$ 590,028	\$ 738,669	\$ 778,718	\$ 757,862	\$816,932

Expenditures by Activity

Billing and Collection	\$ 983,329	\$ 1,024,607	\$ 1,112,637	\$ 1,024,977	\$ 1,125,996
General Accounting Office	580,735	609,870	628,120	624,681	659,457
Total	\$ 1,564,064	\$ 1,634,476	\$ 1,740,757	\$ 1,649,658	\$ 1,785,453

Staffing

Finance Director	1.00	1.00	1.00	1.00	1.00
Accounting Manager	1.00	1.00	1.00	1.00	1.00
Revenue Manager	1.00	1.00	1.00	1.00	1.00
Budget Analyst	1.00	1.00	1.00	1.00	1.00
Senior Financial Specialist	1.00	1.00	1.00	1.00	1.00
Financial Specialist	1.00	1.00	1.00	1.00	1.00
Accountant	0.00	0.00	0.00	0.00	1.00
Financial Technician	9.00	9.00	9.00	9.00	8.00
Total	15.00	15.00	15.00	15.00	15.00



GENERAL FUND

Financial Administration

FINANCIAL ADMINISTRATION

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Personnel Costs					
Regular Full-Time	765,727	805,499	816,675	747,591	822,685
Other Wages	0	0	0	0	20,358
Overtime	6,123	7,064	1,500	13,521	1,500
Accrued Leave Paid	0	8,969	9,984	27,490	34,612
Health Insurance	176,400	156,552	171,356	171,844	192,461
Social Security	0	0	0	0	1,262
Medicare	10,797	11,360	12,051	11,546	12,791
ICMA Retirement	70,167	74,630	74,318	73,652	74,860
Deferred Compensation	6,306	6,716	6,897	7,130	7,342
Workers Compensation	2,062	2,794	1,605	1,538	1,705
Employee Allowance	3,000	3,000	3,000	4,206	3,000
TOTAL CATEGORY	1,040,581	1,076,585	1,097,386	1,058,518	1,172,576
Services and Other Charges					
Legal Notices	9,462	5,852	12,000	28,825	20,606
Advertising - auction of assessment				4,875	3,656
Advertising - installment billing, November and May				950	950
Advertising - special assessment 1st delinquency				23,000	16,000
Property Recording Fees	4,577	5,283	8,175	6,580	6,580
Liens for delinquent taxes				80	80
Liens for delinquent wastewater accounts				6,000	6,000
Special assessment documents				500	500
Administrative Fees	0	0	0	875	0
Auditing Services	44,400	48,550	59,100	55,080	59,100
Tax and franchise license fees				10,000	10,000
Other Professional Services	117,474	127,346	145,734	123,789	115,478
Coding Changes to Safe				130	130
County Recorder system access				696	696
Customer address search engine				400	400
Department of Revenue Tax Administration				80,395	81,052
Shred confidential records				168	200
Title reports for delinquent special assessment auction				26,000	17,000
Water shut off fees - delinquent accounts				16,000	16,000
Banking Services	106,900	113,789	118,716	115,886	115,070
Armored car				5,510	6,005
Client bank analysis fees				22,000	25,000
Court credit card fees				516	0
E-suite credit card fees				43,700	45,000
E-suite gateway fees				3,200	3,360
E-suite merchant provider monthly fees				8,900	9,345
Virtual terminal credit card fees				31,700	26,000
Virtual terminal gateway fees				360	360
Other Technical Services	0	0	0	0	0
Permitting and Misc. Fees	951	1,402	1,180	1,245	1,210
Other Contracted Services	3,500	0	0	0	0
General Equipment Repairs	1,355	133	2,000	100	500
Service on safe				100	100



GENERAL FUND

Financial Administration

FINANCIAL ADMINISTRATION

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Services and Other Charges					
Software/Hardware Agreement	5,352	5,887	6,476	6,476	7,124
Billing processing equipment				6,476	7,124
Land and Building Rentals	2,252	2,252	2,253	2,253	2,253
Equip. and Vehicle Rental	0	0	3,600	3,700	3,800
Billing printer				3,700	3,800
Property and Risk Insurance	48,964	30,564	30,809	30,809	31,735
Custom Printing	15,167	11,578	22,856	20,840	21,680
#10 envelopes w/permit number				8,700	8,961
#10 envelopes without permit number				1,250	1,290
#9 envelopes				7,300	7,500
Business cards				126	129
Deposit slips				625	625
Per Diem	84	229	306	381	306
Lodging	457	2,142	945	3,016	945
Transportation	548	1,373	756	1,100	756
Local Mileage Reimbursement	0	0	0	0	0
Seminars and Conferences	370	3,720	1,865	2,825	1,865
Books and Subscriptions	1,750	0	0	0	0
Dues and Memberships	858	359	460	410	460
Notary				50	50
Meeting Expenses	0	0	0	0	0
Uncollectible Accounts	14,592	56,599	49,000	55,000	55,000
Billed amounts not collected within 60 days after year end				20,000	20,000
Wastewater fees				35,000	35,000
TOTAL CATEGORY	379,014	417,058	466,231	459,190	444,468
Supplies					
Office Supplies	18,417	13,065	22,899	19,675	20,279
Black ribbon cassette-cashier printers				470	479
Calculator				69	70
Calendars				93	95
Certified mailing envelopes				6,405	6,533
Deposit bags				1,412	1,440
Electric Stapler				37	38
Endorser ribbons				390	398
File storage boxes				350	357
General office supplies for billing and collection				1,125	1,148
Large envelopes for cashier daily documents				105	107
Paper for water shut off notices				544	555
Perforated invoice blanks				5,500	5,670
Printer tape for receipt printers				937	956
Sealing solution for billing equipment				81	83
Specialty Supplies	0	525	0	0	0
Computer Software	0	0	354	354	354
Software Upgrades				354	354
Postage	111,644	115,101	106,193	108,031	98,959
Auction Notice - Certified				2,680	1,500
Auction notice - first class				350	250



GENERAL FUND

Financial Administration

FINANCIAL ADMINISTRATION

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Supplies					
Delinquent special assessment notice				871	575
Delinquent wastewater shut-off and lien notices sent by certified mail and first				6,897	7,104
Re-mail special assessment bills				158	80
Special Assessment Bills				3,600	3,000
Special Assessment Correspondence				50	50
Special assessment coupons				500	400
Wastewater billing				91,000	84,000
Wastewater correspondence				1,925	2,000
Gasoline	0	0	0	115	155
60 gallons @\$2.50/gal				110	150
60 gallons Fuel Facility Charge @\$.08/gal				5	5
Uniforms	640	0	720	0	720
TOTAL CATEGORY	130,700	128,690	130,166	128,175	120,467
Property					
Furniture	85	8,008	650	75	650
Standing mat				70	0
Computer Equipment<\$5,000	1,313	826	0	0	0
Equipment<\$5,000	10,171	1,109	2,000	1,500	0
TOTAL CATEGORY	11,569	9,943	2,650	1,575	650
Debt Service					
Bond Arbitrage	2,200	2,200	2,200	2,200	2,200
Arbitrage rebate calculation for bonds				2,200	2,200
TOTAL CATEGORY	2,200	2,200	2,200	2,200	2,200
Contingency					
Contingency	0	0	42,124	0	45,092
Special Assessment Fund Balance				0	45,092
TOTAL CATEGORY	0	0	42,124	0	45,092
TOTAL	1,564,064	1,634,476	1,740,757	1,649,658	1,785,453



GENERAL FUND

Executive

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Classification					
Personnel Costs	\$ 422,328	\$ 430,245	\$ 466,102	\$ 413,031	\$ 514,874
Services and Other Charges	56,849	47,251	101,519	97,343	119,595
Supplies	5,399	1,836	1,300	1,300	4,000
Property	4,731	17,337	4,160	5,582	27,710
Subtotal	\$ 489,307	\$ 496,669	\$ 573,081	\$ 517,256	\$ 666,179
Cost Recovery	\$ (173,947)	\$ (159,809)	\$ (162,608)	\$ (150,806)	\$ (234,262)
General Fund	\$ 315,360	\$ 336,860	\$ 410,473	\$ 366,450	\$ 431,917

Expenditures by Activity					
City Manager	\$ 372,706	\$ 378,038	\$ 396,108	\$ 330,945	\$ 391,459
Public Information	116,601	118,631	176,973	186,311	274,720
Total	\$ 489,307	\$ 496,669	\$ 573,081	\$ 517,256	\$ 666,179

Staffing					
City Manager	1.00	1.00	1.00	1.00	1.00
Senior Administrative Analyst	1.00	1.00	1.00	1.00	0.00
Administrative Analyst	0.00	0.00	0.00	0.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00
Total City Manager	3.00	3.00	3.00	3.00	3.00
Public Information Officer	0.00	0.00	0.00	0.00	0.00
Sponsorship Coordinator	1.00	1.00	1.00	1.00	1.00
Communication Specialist	0.00	0.00	1.00	1.00	1.00
Television-Producer	1.00	1.00	0.00	0.00	0.00
Total Public Information	2.00	2.00	2.00	2.00	2.00



CITY MANAGER

MISSION: Direct and coordinate City staff to provide effective, efficient, and equitable implementation of Council policies and programs in accordance with sound management principles. The City Manager provides representation of City Council policies to citizens, other governmental agencies/jurisdictions and any other entity important to the accomplishment of directives established by the City Council.

DEPARTMENT DESCRIPTION

Bullhead City has a Council/Manager form of government. The City Manager is appointed by the City Council and is the Chief Administrative Officer of the municipal government. The City Manager assists the Mayor and City Council in delineating the goals which the City government will pursue and determines the courses of action to follow in pursuit of those goals. Once courses of action are defined, the City Manager implements the established policies and directions through professional leadership and management practices to ensure that all daily operations are performed effectively, economically and equitable. The City Manager's office completes a strategic plan update biannually and provides quarterly reports on the state of the City.

FY 2016-2017 HIGHLIGHTS

- Implementation of City Council Goals and Objectives.
- Implement Strategic Planning Initiatives.
- Annual administrative review of operational efficiencies and staffing needs across the board to create a sustainable budget.
- Quarterly Tri-City Council meetings are held.
- Quarterly management reports to Mayor and Council concerning the financial health and well-being of the community.
- Continued partnership with the Bureau of Land Management and Arizona Game & Fish Commission and the Bureau of Land Management for the purpose of implementing the Development Plan of the Colorado River Nature Center
- Continued support and promotion of the Curbside Comingled & Drop-Off Recycling Program.
- Continued partnership with the Fort Mohave Indian Tribe to house City prisoners at the Tribe's detention facility.
- Continued support of the Community Worker Program.
- Continued planning for the development of Section 12.
- Continued support and marketing of the Suddenlink Community Center.
- Continued work with local stakeholders for beautification in our community parks.
- Continued planning and marketing towards youth and adult sports tournaments.
- Continued support for the River Cities Resource Center.
- Promote community spirit and continue to improve quality of life aspects.



CITY MANAGER

FY 2017-2018 OBJECTIVES

- To provide visionary leadership and effective management to the operating departments to ensure the achievement of City goals in an efficient and responsible manner.
- Recommend proposals and programs which address the long-term needs of the city.
- Continue operating the City under a very lean budget.
- Continue to improve the City's intergovernmental relations.
- Facilitate economic and community development projects.
- Improve the City's transportation infrastructure network.
- Review approved Administrative Regulations and Municipal Codes.
- Continue to implement the goals and objectives established in the strategic plan.
- Recruit additional retail tenants to Bullhead City.
- Continue to facilitate a sports tourism environment in the community.

PERFORMANCE INDICATORS

MEASURE	FY16 Actual	FY17 Budget	FY18 Budget
Attend Regular and Special Council meetings and work sessions	41	44	44
Attend Weekly/Bi-weekly/Monthly meetings with department directors	184	184	184
Attend Weekly Executive Staff meetings	46	48	52
Work with the Strategic Plan Task Force and Department Directors to ensure the stated goals are met.	12	12	12



GENERAL FUND

Executive

CITY MANAGER

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Administration					
Personnel Costs					
Regular Full-Time	271,607	274,811	287,589	234,138	265,564
Other Wages	0	0	0	0	0
Overtime	0	266	0	360	0
Accrued Leave Paid	0	4,436	4,547	3,958	11,161
Health Insurance	35,281	31,680	34,560	34,560	46,215
Social Security	0	0	0	0	0
Medicare	3,918	4,002	4,323	3,302	4,100
ICMA Retirement	25,132	25,839	26,570	21,080	24,577
Deferred Compensation	7,985	8,296	8,434	8,315	8,919
Workers Compensation	731	962	567	442	537
Employee Allowance	6,000	6,000	6,000	6,000	6,000
TOTAL CATEGORY	350,655	356,291	372,590	312,155	367,072
Services and Other Charges					
Business Meals	185	42	150	150	150
Other Professional Services	3,500	750	5,000	100	5,000
REO appraisals for properties				0	5,000
Surveyor Service				100	0
Property and Risk Insurance	10,195	9,768	9,836	9,836	10,131
Cellular Service	604	731	675	675	675
Smart Phone (1)				675	675
Other Advertising	0	3,722	0	0	0
Custom Printing	57	0	65	65	65
Custom Printing				65	65
Per Diem	254	242	621	621	785
Annual League of Cities & Towns Conference				147	272
Annual ICMA Conference				165	204
Legislative Travel				105	105
ACMA Conference - Summer/Winter				204	204
Lodging	1,618	1,799	2,631	2,631	2,925
Legislative Travel				181	181
Annual ICMA Conference				800	800
ACMA Conference - Winter				480	480
ACMA Conference - Summer				690	690
Annual League of Cities & Towns Conference				480	774
Transportation	530	728	530	402	530
Annual ICMA Conference				402	530
Other Travel Expenses	0	0	0	0	0
Seminars and Conferences	2,280	1,174	1,705	1,705	1,965
Annual League of Cities & Towns Conference				290	590
ACMA Conference - Summer				360	360
Annual ICMA Conference				695	655
ACMA Conference - Winter				360	360



GENERAL FUND

Executive

CITY MANAGER

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Services and Other Charges					
Books and Subscriptions	0	0	0	0	0
Dues and Memberships	1,735	1,638	1,805	1,705	1,661
ICMA Annual Dues				1,340	1,309
Biennial Pricipal/Public Body Registration for AZ Lobbyist				25	25
ACMA Annual Dues				340	327
Meeting Expenses	0	200	0	0	0
TOTAL CATEGORY	20,958	20,794	23,018	17,890	23,887
Supplies					
Office Supplies	312	391	500	500	500
General Office Supplies				500	500
Gasoline	0	0	0	0	0
TOTAL CATEGORY	312	391	500	500	500
Property					
Furniture	0	162	0	0	0
Equipment < \$5,000	782	400	0	400	0
Smart Phone				400	0
TOTAL CATEGORY	782	562	0	400	0
TOTAL	372,706	378,038	396,108	330,945	391,459



PUBLIC INFORMATION

MISSION: Strive to present a courteous, service-oriented team of professionals, who provide information to the citizens of Bullhead City. Channel 4 is the government channel that connects the people and their government more directly, expands access to government information, provides an additional medium for the City to respond to the needs and concerns of its residents, helps residents make informed decisions, and encourages more residents to vote and become active citizens in Bullhead City.

DEPARTMENT DESCRIPTION

The Public Information Office is a point of contact within the city government where citizens, the media and City employees go to request information concerning City programs, services, issues and policies. The Public Information Office assists City departments with public information issues and coordinates and broadcasts the City government cable television programs.

FY 2016-2017 HIGHLIGHTS

- Participated in the City's web design committee
- Continued the weekly production of City Connection including a whole new half-hour format including 7 minute News Cast and 2 Guest Interviews
- Continued production of the Recreation program along with public meetings held in the City Council Chambers

FY 2017-2018 OBJECTIVES

- Increase community "saturation" of City information
- Increase community participation in City media sites (website, Facebook, Twitter)
- Maintain current programming levels for TV4
- Maintain a clean, current, and helpful City Website and Facebook account
- Increase citizen participation on social media

MEASURE	FY16 Actual	FY17 Estimate	FY18 Budget
City Boards and Commission meetings filmed for TV4	42	42	66
Events recorded for news and others on TV4	8	8	30
Production of Recreation Show for TV4	24	26	12
Production of City Connection for TV4 being revamped	52	52	0
Posts to City Facebook, Twitter and Instagram	200	1,100	1,100
Page edits to City Website	60	100	3,000
Recreation Events Live Broadcast			6



GENERAL FUND

Executive

PUBLIC INFORMATION

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Personnel Costs					
Regular Full-Time	30,596	42,142	57,210	69,874	92,239
Other Wages	13,038	13,338	15,000	8,846	15,000
Overtime	0	0	0	0	0
Health Insurance	23,520	12,672	13,824	13,824	29,308
Social Security	808	827	930	548	930
Medicare	626	797	1,047	1,114	1,555
ICMA Retirement	2,775	3,807	5,178	6,324	8,348
Workers Compensation	312	371	323	346	422
TOTAL CATEGORY	71,674	73,954	93,512	100,876	147,802
Services and Other Charges					
Business Meals	112	10	0	0	0
Other Professional Services	2,250	0	0	0	0
Other Contracted Services	6,293	9	0	0	0
General Equipment Repairs	0	1,175	1,000	1,000	1,000
General equipment repairs				1,000	1,000
Vehicle Repairs and Service	0	0	0	0	2,000
Fleet Rental Charges				0	2,000
Software/Hardware Agreement	9,895	88	690	690	4,009
Adobe Creative Cloud				600	910
Drop Box				0	99
Community Online Event Calendar				90	1,200
Tightrope Media Systems - TV4 Billboard				0	1,800
Music License Agreement	99	99	100	100	100
Audio Blocks				100	100
Property and Risk Insurance	5,092	5,256	5,303	5,303	5,462
Cellular Service	0	541	660	660	675
Smartphone (1)				660	675
Other Advertising	0	0	1,000	1,000	1,000
Promotional Items				500	500
Media Advertising				500	500
Marketing Events	6,679	1,226	2,600	2,000	2,010
Colorado River Women's Council - Leadership Class - Government Day at City Hall				30	40
Senior & Winter Visitor Expo				1,925	1,925
Operation Cool Shade				45	45



GENERAL FUND

Executive

PUBLIC INFORMATION

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Services and Other Charges					
Custom Printing	2,396	16,989	66,200	68,300	77,345
Senior Softball Program Guide				2,000	2,000
Basketball Tournament Program Guide				2,000	2,000
Farmers Market Marketing and Advertising				5,000	5,000
3rd Saturday's at Suddenlink Community Center flyers				0	1,000
Winterfest Program Guide				1,700	1,700
Tournament of Champions - Basketball Guide & flyer				0	2,000
Colorado River Bluegrass Program Guide				2,000	2,000
3rd Saturday's at Suddenlink Community Center flyers				0	1,000
Sports Coupon Book				2,500	2,500
Glow 5K Run Guide & flyer				0	2,000
Bullhead City Magazine				34,000	34,000
Business Cards				0	45
Senior Games Guide				0	3,000
Printing of fliers, posters and banners.				1,000	1,000
Spring & Fall Youth Guide				16,000	16,000
Per Diem	639	177	188	60	240
National Association of Broadcasters Show (NAB)				60	240
Lodging	1,358	343	210	70	462
National Association of Broadcasters Show - \$77 a night for 6 nights				70	462
Transportation	971	294	430	150	150
National Association of Broadcasters Show				150	150
Seminars and Conferences	0	150	0	0	1,145
National Association of Broadcasters Show - Post Production World Pass				0	1,145
Books and Subscriptions	108	101	120	120	110
Mohave Valley Daily News - Online & Home Delivery Package				120	110
TOTAL CATEGORY	35,892	26,457	78,501	79,453	95,708
Supplies					
Office Supplies	0	299	200	200	400
Misc. Office Supplies				200	200
Special Event Mass Mailer supplies				0	200
Specialty Supplies	5,087	139	500	500	1,000
Misc. Specialty Supplies				500	1,000
Computer Software	0	1,006	0	0	2,000
Tri-caster Advanced				0	2,000
Uniforms	0	0	100	100	100
Shirts for TV4 Media Staff				100	100
TOTAL CATEGORY	5,087	1,444	800	800	3,500



GENERAL FUND

Executive

PUBLIC INFORMATION

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Property					
Computer Equipment<\$5,000	3,948	248	1,160	500	2,800
New User Friendly NAS drive data storage for tv4				500	2,000
PTZ Camera Controller for Council Chambers				0	800
Equipment<\$5,000	0	16,527	3,000	4,682	24,910
PTZ Cameras and Cables for Council Chambers (6)				0	18,000
Wall Mounts for CRT computer monitors				0	125
Wall Mounts for CRT computer monitors				0	125
Wireless Microphones				3,000	3,000
DSLR Camera & Accessories				0	3,000
Council conference room television				1,022	0
Replace CRT computer monitors for TV4				660	660
TOTAL CATEGORY	3,948	16,775	4,160	5,182	27,710
TOTAL	116,601	118,631	176,973	186,311	274,720



MAYOR AND COUNCIL

MISSION: Mayor and Council are the elected representatives of the residents of Bullhead City. They formulate policy, enact laws and promote community interests that enhance the quality of life for those who live, work, visit and play in the City. The Mayor and City Council are elected at large to serve the entire community.

DEPARTMENT DESCRIPTION

The Mayor and City Council are the policy makers for the City of Bullhead City. The members engage in active and open communication with all sectors of the community to address community needs and interests. They participate and provide leadership in various intergovernmental associations and organizations to address issues which may impact Bullhead City and cities in general. They attend and coordinate meetings and special presentations. They Mayor and City Council participate in many community special events.

The Mayor and City Council hire the City Manager, City Clerk, City Attorney and Municipal Magistrate. They also appoint all Board and Commission members.

MEASURE	FY16 Actual	FY17 Estimate	FY18 Budget
Attend Regular and Special Council meetings and work sessions	41	44	44

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Classification					
Personnel Costs	\$ 153,006	\$ 123,812	\$ 151,816	\$ 159,458	\$ 125,543
Services and Other Charges	27,578	21,551	30,919	30,323	31,975
Supplies	1,823	612	2,002	2,446	2,937
Property	2,253	495	-	-	-
Subtotal	\$ 184,660	\$ 146,470	\$ 184,737	\$ 192,227	\$ 160,455
Cost Recovery	\$ (57,539)	\$ (53,232)	\$ (64,809)	\$ (66,523)	\$ (54,423)
General Fund	\$ 127,121	\$ 93,238	\$ 119,928	\$ 125,704	\$ 106,032

Expenditures by Activity					
Mayor and Council	\$ 184,660	\$ 146,470	\$ 184,737	\$ 192,227	\$ 160,455
Total	\$ 184,660	\$ 146,470	\$ 184,737	\$ 192,227	\$ 160,455

Staffing					
Mayor	1.00	1.00	1.00	1.00	1.00
Vice Mayor	1.00	1.00	1.00	1.00	1.00
Council Member	5.00	5.00	5.00	5.00	5.00
Total	7.00	7.00	7.00	7.00	7.00



GENERAL FUND

Legislative

MAYOR AND COUNCIL

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Personnel Costs					
Regular Full-Time	0	0	0	0	0
Other Wages	66,125	66,750	66,000	73,675	66,000
Health Insurance	82,320	52,800	80,640	80,640	54,369
Social Security	3,557	3,267	4,092	4,056	4,092
Medicare	832	764	958	948	957
Workers Compensation	173	231	126	139	125
TOTAL CATEGORY	153,006	123,812	151,816	159,458	125,543
Services and Other Charges					
Business Meals	1,080	931	950	600	950
Business Meals				400	700
Sponsored Lunches				200	250
Vehicle Repairs and Service	2,000	2,000	2,000	2,000	2,000
Fleet Rental Charges				2,000	2,000
Equip. and Vehicle Rental	0	0	0	0	0
Property and Risk Insurance	11,354	11,964	12,049	12,049	12,412
Cellular Service	608	731	675	675	675
Smartphone (1)				675	675
Custom Printing	679	66	760	760	780
City Council Shirts and Apparel				150	450
Tri-City Council Shirts				280	0
Official Banners				120	120
Business Cards				140	140
Envelopes				70	70
Per Diem	380	226	1,656	1,410	1,592
League of Arizona Cities & Towns Conference				952	952
Newly Elected League Training				120	0
Western Water Seminar				170	136
GAMA Meetings				100	0
WaterNow Alliance Meeting				0	102
Washington DC Trip x 3 Days (2 travel 1 event)				68	102
Legislative Travel				0	300
Lodging	2,430	1,693	5,017	5,017	5,548
Legislative Travel				0	400
GAMA Meeting				120	0
Western Water Seminar				968	987
Newly Elected Official Training				260	0
Washington DC Trip x 3 nights @ \$175 per night plus tax & fees				572	525
WaterNow Alliance Meeting 3 nights @ \$309 a night				367	927
AZ League of Cities & Towns Conference \$129 a night for 3 nights and 7 attendees				2,730	2,709



GENERAL FUND

Legislative

MAYOR AND COUNCIL

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Services and Other Charges					
Transportation	1,573	726	2,133	2,133	2,579
Legislative Travel				0	500
Western Water Seminar				325	359
AZ League of Cities & Towns Conference				493	740
GAMA Meetings				201	0
Newly Elected Officials Training				253	0
Washington DC Trip				600	680
WaterNow Alliance Meeting				261	300
Seminars and Conferences	4,920	1,675	2,930	2,930	2,690
WaterNow Alliance Meeting				0	0
Western Water Seminar				625	625
Newly Elected Officials Training				240	0
AZ League of Cities & Towns Conference x 7				2,065	2,065
Books and Subscriptions	149	149	149	149	149
AZ Capitol Times Annual				149	149
Meeting Expenses	2,405	1,389	2,600	2,600	2,600
Council Work Sessions				1,800	1,800
Tri-City Council Meetings				800	800
TOTAL CATEGORY	27,578	21,551	30,919	30,323	31,975
Supplies					
Office Supplies	275	94	250	250	250
General office supplies				250	250
Awards	136	29	400	400	400
Purchase of Recognition/Appreciation Awards				400	400
Specialty Supplies	1,045	261	900	1,500	1,900
Tri-City Council Booth Proportionate Cost for League Conference				600	1,000
Purchase of name plates and supplies for special events				900	900
Gasoline	368	228	452	296	387
150 Gallons @\$2.50/gal				284	375
150 Gallons Fuel Facility Charge @\$.08/gal				12	12
TOTAL CATEGORY	1,823	612	2,002	2,446	2,937
Property					
Furniture	324	495	0	0	0
Computer Equipment<\$5,000	257	0	0	0	0
Equipment<\$5,000	1,673	0	0	0	0
TOTAL CATEGORY	2,253	495	0	0	0
TOTAL	184,660	146,470	184,737	192,227	160,455



CITY CLERK

GENERAL FUND

Legislative

MISSION: Support the City Council goal of accessible and responsive government through a courteous, service-oriented professional team providing optimum public services to the citizens of Bullhead City.

DEPARTMENT DESCRIPTION

The City Clerk is appointed by the City Council. The Office of the City Clerk functions as the Official Records Custodian, Official Custodian of the Seal of the City, Administrator of City Elections, and City Records Management and Records Disposition Program Administrator.

The City Clerk is responsible for attending all meetings and recording the official minutes for the City Council, boards and commissions, assisting in the preparation of official documents, countersigning official documents, attesting to all city documents, codifying and recording all local laws, and processing liquor licenses, ordinances, resolutions, and legal documents adopted by the City Council. The City Clerk is responsible for recording official documents with appropriate agencies, processing and researching public records requests, administering oaths and affirmations, publishing legal notices, giving notice of public meetings as required by law, updating and distributing supplements to the Bullhead City Municipal Code, and serves as the city's Election Official.

FY 2016-2017 HIGHLIGHTS

- Administered the 2016 primary and general elections in Bullhead City
- Prepared a publicity pamphlet for the city's 2016 primary election
- Relocated the city's archives to a larger, more secure location on city property
- City Clerk represented the city as President of the Arizona Municipal Clerks' Association
- Deputy Clerk attended the 2016 IIMC Municipal Clerk Academy
- City Clerk and Deputy Clerk attended the League's 2016 Annual Elections Conference

FY 2017-2018 OBJECTIVES

- City Clerk to represent the city as Immediate Past President of the Arizona Municipal Clerks' Association
- Deputy Clerk to attend the 2017 IIMC Municipal Clerk Academy
- City Clerk and Deputy Clerk to attend the League's 2017 Annual Elections Conference
- Continue to conduct training on document management procedures in all departments



GENERAL FUND

Legislative

CITY CLERK

PERFORMANCE INDICATORS

MEASURES	FY16 Actual	FY17 Estimate	FY18 Budget
Number of public records request processed	194	200	200
Number of Council/Board/Commission member orientations provided	4	4	4
Number of bid openings attended	12	15	15
Number of legal notices published	48	50	50
Number of Council/Board/Commission meeting minutes pages transcribed	445	450	450
Number of Council/Board/Commission meetings attended	82	90	90
Number of ordinances processed	19	20	20
Number of liquor licenses processed	35	40	40
Number of resolutions processed	59	60	60
Number of proclamations processed	22	25	25
Number of agendas/quorums/action posted	204	210	210



GENERAL FUND

Legislative

CITY CLERK

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Classification					
Personnel Costs	\$ 159,837	\$ 168,556	\$ 174,018	\$ 174,764	\$ 178,625
Services and Other Charges	121,041	23,654	143,413	112,756	35,064
Supplies	511	392	550	550	550
Property	2,502	-	-	1,250	-
General Fund	\$ 283,890	\$ 192,603	\$ 317,981	\$ 289,320	\$ 214,239

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Activity					
Elections	\$ 96,195	\$ -	\$ 108,580	\$ 78,336	\$ -
Legislative	187,695	192,603	209,401	210,984	214,239
Total	\$ 283,890	\$ 192,603	\$ 317,981	\$ 289,320	\$ 214,239

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Staffing					
City Clerk	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00	1.00	1.00
Total	2.00	2.00	2.00	2.00	2.00



GENERAL FUND

Legislative

CITY CLERK

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Personnel Costs					
Regular Full-Time	117,981	127,869	131,117	131,606	142,036
Overtime	0	0	0	0	0
Health Insurance	23,520	21,120	23,040	23,040	15,098
Medicare	1,662	1,805	1,922	1,887	2,080
ICMA Retirement	10,807	11,702	11,996	12,062	12,985
Deferred Compensation	4,112	4,186	4,251	4,236	4,714
Workers Compensation	314	433	252	253	273
Employee Allowance	1,440	1,440	1,440	1,680	1,440
TOTAL CATEGORY	159,837	168,556	174,018	174,764	178,625
Services and Other Charges					
Legal Notices	4,149	4,918	15,000	6,000	15,000
Legal Notices -ordinances, bids, RFPs, election notices				6,000	15,000
Property Recording Fees	427	430	1,000	1,000	1,000
County Recorder Fees				1,000	1,000
Other Professional Services	5,177	4,873	4,000	13,000	4,000
Laserfiche conversion				9,000	0
Municode Codification Services/Municipal Code				4,000	4,000
General Equipment Repairs	0	0	200	200	200
Misc. Small Equipment Repairs				200	200
Software/Hardware Agrmt	5,276	4,730	4,730	4,730	4,730
Document Management Contract for Laserfiche System				4,730	4,730
Property and Risk Insurance	5,899	6,072	6,115	6,115	6,299
Custom Printing	76	0	0	100	0
Miscellaneous printing				100	0
Per Diem	236	187	418	275	286
Elections Training & Summer AMCA Conference				125	125
Annual League Conference				0	0
International Institute of Municipal Clerks Academy				125	102
Election Officials of Arizona				25	25
AMCA Fall Conference				0	34



GENERAL FUND

Legislative

CITY CLERK

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Services and Other Charges					
Lodging	678	603	1,000	900	1,150
AMCA Fall Conference				0	100
IIMC Academy				400	400
Elections Training & Summer Conference				300	450
Election Officials of Arizona				200	200
Transportation	1,096	802	525	525	749
Round trip airfare				0	224
City Car IIMC Academy Phoenix R/T				262	262
City Car Elections Training Phoenix R/T				263	263
Seminars and Conferences	1,009	520	1,295	1,025	1,100
Election Officials of Arizona				100	75
AMCA Fall Training				0	100
Annual League Conference				0	0
Elections Training & AMCA Summer Conference				600	600
IIMC Academy				325	325
Dues and Memberships	823	520	550	550	550
Election Officials of Arizona				40	40
International Institute of Municipal Clerks				285	285
Arizona Municipal Clerks Association				175	175
Master Municipal Clerk application fee				50	50
TOTAL CATEGORY	24,845	23,654	34,833	34,420	35,064
Supplies					
Office Supplies	511	392	550	550	550
Office Supplies				550	550
TOTAL CATEGORY	511	392	550	550	550
Property					
Furniture	0	0	0	1,250	0
Office chairs				1,250	0
Computer Equipment<\$5,000	1,598	0	0	0	0
Equipment<\$5,000	904	0	0	0	0
TOTAL CATEGORY	2,502	0	0	1,250	0
Elections					
Legal Notices	0	0	0	8,879	0
Franchise election legal notice				8,879	0
Election Expenses	96,195	0	108,580	69,457	0
General election voter registration services @\$.40 per active registered voter				8,485	0
Publicity pamphlets				12,632	0
Primary election @\$.98 per registered voter				19,566	0
Primary election voter registration services @\$.40 per active registered voter				7,986	0
General election @\$.98 per registered voter				20,788	0
TOTAL CATEGORY	96,195	0	108,580	78,336	0
TOTAL	283,890	192,603	317,981	289,320	214,239



ADMINISTRATION

MISSION: Provide safe and efficient public services to the community through cost-effective planning, designing, constructing, operating and maintaining the public facilities and physical assets of Bullhead City, help safeguard life, health, property and public welfare by insuring compliance with city-adopted building codes and to guide and assist land development and use within the community in accordance with the General Plan.

DEPARTMENT DESCRIPTION

The Public Works Office of the Director oversees the day-to-day activities of the Public Works Department. This includes the Engineering, Capital Improvement Program, Fleet Maintenance and Fuel Facility, Infrastructure, Surveying, Utilities, Planning, Zoning, Building Safety, Parks Maintenance, Facilities Management and Code Enforcement functions.

FY 2016-2017 HIGHLIGHTS

- Working with Clark County and other agencies on design of a second bridge to Laughlin
- Completed several flood control and slope stabilization projects including storm drains at Baseline and Marina, Parkway Slope Restoration, Silver Creek Flood Control Hazard Evaluation, Kyle Avenue and the Hillview Drive basin restoration
- Completed new street inventory in PAVER 7.0, our Pavement Maintenance Management software, and used the data to plan NSIP 28 and future projects
- Completed design and assisted Parks staff with the Rotary Park Tri-Plex construction
- Actively administered the International Construction Code as adopted
- Continued repairing very old air handlers within Justice Center Complex
- Repaired concrete benches in Justice Center courtyard
- Remodeled Courtroom B
- Switched City Hall and Justice Center parking lot lights to LED
- Remodeled Forensic Office
- Added Roadsaver and tanker and increased maintenance on supporting machinery
- Auctioned 11 vehicles
- Hired knowledgeable diesel mechanic for heavy equipment
- Assisted with the construction of the new Tri-Plex for baseball and softball
- Completed interconnection of all sports fields in Rotary Park to one meter to reduce electrical demand charge
- Added shade structures to Ken Fovargue Park
- Installed new Solar Heater at Community Pool
- Increased turf coverage at our parks
- Section 12 Plan of Development prepared in-house
- General Plan designed in house and adopted by voters
- Started in-house slurry and microsurfacing with great results
- Section 12 Community Park flood control dredging
- Cracksealed more than 40 lane miles of streets
- Overlaid 10 lane miles on Parkway



GENERAL FUND

Public **Works**

ADMINISTRATION

FY 2017-2018 OBJECTIVES

- Continue to administer the Capital Improvement Program (CIP) for the City to insure design, construction and completion of public projects and private development
- Continue to support in-house slurry & microsurfacing programs
- Continue to work with Clark County on second bridge to Laughlin design
- Staff to obtain additional ICC certifications
- Replace failed windows at Council Chambers
- Re-tint windows at Justice Center
- Organize repair schedules for routine maintenance of vehicles and equipment
- Eliminate outsourcing heavy truck and equipment diagnostics by having all the diagnostic equipment necessary to repair in-house
- Successful coordination of field/facility availability with recreational programs, youth and adult sports organizations, leagues, tournaments and special events
- Continue to support the increasing number of special events
- Assist with implementing Section 12 Land Use Plan



ENGINEERING

MISSION: Serve as a source of information and technical assistance as well as to provide responsive leadership and management of the City's public infrastructure and facilities improvements, and to enhance health, safety and welfare in the City by providing economical, responsible and effective professional engineering and technical services.

DEPARTMENT DESCRIPTION

The Engineering Division is responsible for review, approval and processing of municipal infrastructure services for land development, as well as traffic and transportation engineering studies, surveying, designs and impact statements. The division is responsible for planning, design and construction of municipal serving facilities and infrastructure projects such as roads, sidewalks, street lighting, sanitary sewer, storm water management, parks, building recreation and other public facilities.

FY 2016-2017 HIGHLIGHTS

- Completed design and/or administered construction of several Capital Improvement Program (CIP) Projects, including NSIP 28, 10-1 & 10-4 Lift Stations project, Section 18 WWTP improvement project, Section 10 WWTP UV Basin project, Manhole Rehabilitation, Arcadia-Gold Rush Roadway & Drainage Improvements and started the Section 10 WWTP Effluent Injection Wells projects
- Working with Clark County and other agencies on design of a second bridge to Laughlin
- Assisted Parks and Roads staff with the development and completion of several landscaping and directional signs
- Completed several flood control and slope stabilization projects including storm drains at Baseline and Marina, Parkway Slope Restoration, Silver Creek Flood Control Hazard Evaluation, Kyle Avenue and the Hillview Drive basin restoration
- Completed new street inventory in PAVER 7.0, our Pavement Maintenance Management software, and used the data to plan NSIP 28 and future projects
- Completed design and assisted Parks staff with the Rotary Park Tri-Plex construction



ENGINEERING

FY 2017-2018 OBJECTIVES

- Continue to administer the Capital Improvement Program (CIP) for the City to insure design, construction and completion of public projects and private development
- Continue to support in-house slurry & microsurfacing programs
- Continue to work with Clark County on second bridge to Laughlin design
- Staff to obtain additional ICC certifications
- Replace failed windows at Council Chambers
- Re-tint windows at Justice Center
- Organize repair schedules for routine maintenance of vehicles and equipment
- Eliminate outsourcing heavy truck and equipment diagnostics by having all the diagnostic equipment necessary to repair in-house
- Successful coordination of field/facility availability with recreational programs, youth and adult sports organizations, leagues, tournaments and special events
- Continue to support the increasing number of special events
- Assist with implementing Section 12 Land Use Plan

PERFORMANCE INDICATORS

MEASURE	FY16 Actual	FY17 Estimate	FY18 Budget
Flood Zone Requests	353	400	410
Blue Stake Requests	12,076	4,600	5,000
ROW Permits Issued	147	150	150
Inspections Performed	91	50	80
Volume of Projects Finished	\$10,314,000	\$3,227,000	\$8,400,000



GENERAL FUND

Public Works

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Classification					
Personnel Costs	\$ 1,166,631	\$ 1,224,225	\$ 1,244,008	\$ 1,208,091	\$ 1,250,676
Services and Other Charges	80,709	71,558	86,097	71,728	79,250
Supplies	16,059	14,899	18,429	17,253	17,839
Property	-	5,172	-	3,819	-
Subtotal	\$ 1,263,399	\$ 1,315,853	\$ 1,348,534	\$ 1,300,891	\$ 1,347,765
Cost Recovery	\$ (1,157,887)	\$ (1,142,797)	\$ (1,162,813)	\$ (1,125,236)	\$ (1,142,205)
General Fund	\$ 105,512	\$ 173,056	\$ 185,721	\$ 175,655	\$ 205,560

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Activity					
Public Works Administration	\$ 436,086	\$ 446,741	\$ 458,208	\$ 459,215	\$ 466,255
Engineering	817,686	865,615	878,126	834,196	869,309
General Services	9,627	3,497	12,200	7,480	12,200
Total	\$ 1,263,399	\$ 1,315,853	\$ 1,348,534	\$ 1,300,891	\$ 1,347,765

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Staffing					
Public Works Director	1.00	1.00	1.00	1.00	1.00
Asst Public Works Director	1.00	1.00	1.00	1.00	1.00
Office Administrator	1.00	1.00	1.00	1.00	1.00
Public Works Administration	3.00	3.00	3.00	3.00	3.00
Assistant City Engineer	1.00	1.00	1.00	1.00	1.00
City Surveyor	0.90	0.90	1.00	1.00	1.00
Civil Engineering Associate	1.00	1.00	1.00	1.00	1.00
Utilities Engineering Associate	1.00	1.00	1.00	1.00	1.00
Engineering Designer	1.00	1.00	1.00	1.00	1.00
Senior Engineering Inspector	1.00	1.00	1.00	1.00	1.00
Engineering Inspector	2.00	2.00	2.00	2.00	2.00
Office Specialist II	1.00	1.00	1.00	1.00	1.00
Engineering	8.90	8.90	9.00	9.00	9.00
Total	11.90	11.90	12.00	12.00	12.00



GENERAL FUND

Public Works

ADMINISTRATION

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Personnel Costs					
Regular Full-Time	326,229	337,931	341,773	339,041	346,120
Other Wages	0	1,504	0	0	0
Accrued Leave Paid	0	3,916	4,015	8,361	11,601
Health Insurance	35,280	31,680	34,560	34,560	28,393
Social Security	0	93	0	89	0
Medicare	4,826	5,042	5,155	5,091	5,330
ICMA Retirement	30,398	31,806	31,822	31,943	32,214
Deferred Compensation	7,440	7,920	8,095	8,152	8,359
Workers Compensation	5,454	5,938	4,185	4,209	4,480
Employee Allowance	9,600	9,600	9,840	9,598	9,840
TOTAL CATEGORY	419,229	435,432	439,445	441,044	446,337
Services and Other Charges					
Business Meals	0	82	0	0	0
Other Professional Services	0	0	0	0	0
General Equipment Repairs	0	0	0	0	0
Vehicle Repairs and Service	0	0	0	0	0
Equip. and Vehicle Rental	0	0	0	0	0
Property and Risk Insurance	11,545	7,240	11,888	11,888	11,588
Cellular Service	0	0	0	0	0
Custom Printing	0	0	0	0	0
Per Diem	79	310	502	355	502
APWA Conference				310	310
Arizona Water Conference				45	45
League Conference				0	147
Lodging	508	0	2,150	2,000	2,390
APWA Conference				1,600	1,600
Arizona Water Conference				400	400
League Conference				0	390
Transportation	544	500	0	0	1,000
APWA Conference				0	1,000
Seminars and Conferences	2,999	56	2,295	2,000	2,295
APWA Conference				1,600	1,600
Arizona Water Conference				400	400
League Conference				0	295
Books and Subscriptions	156	164	170	140	150
Newspaper Subscription				140	150
Dues and Memberships	730	1,438	1,408	1,438	1,643
American Society of Civil Engineers x2				550	580
American/Arizona Public Works Association x2				408	408
Arizona Floodplain Management Assoc				200	200
Nat'l Council Examiners for Engineering & Surveying				25	25
State Engineering License Renewals				255	430
TOTAL CATEGORY	16,561	9,789	18,413	17,821	19,568



GENERAL FUND

Public Works

ADMINISTRATION

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Supplies					
Office Supplies	296	128	350	350	350
Pens, pads, folders, etc.				350	350
TOTAL CATEGORY	296	128	350	350	350
Property					
Furniture	0	1,231	0	0	0
Computer Equipment <\$5,000	0	161	0	0	0
TOTAL CATEGORY	0	1,392	0	0	0
TOTAL	436,086	446,741	458,208	459,215	466,255



GENERAL FUND

Public Works

ENGINEERING

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Personnel Costs					
Regular Full-Time	529,299	546,269	564,576	523,823	557,172
Other Wages	33,856	30,942	49,063	58,815	45,206
Overtime	3,324	2,632	0	2,184	0
Accrued Leave Paid	0	38,710	6,833	5,765	11,806
Health Insurance	105,840	95,040	103,680	103,680	110,267
Social Security	2,099	1,918	3,042	3,557	2,803
Medicare	7,998	8,747	8,996	8,400	8,906
ICMA Retirement	48,236	53,179	51,093	48,100	50,424
Workers Compensation	9,724	10,758	7,280	7,443	7,755
TOTAL CATEGORY	740,376	788,196	794,563	761,767	794,338
Services and Other Charges					
Business Meals	609	723	500	500	500
ADOT Coordination Meetings				500	500
Engineering Services	7,968	2,490	5,000	2,600	5,000
Engineering Services not Related to CIP				2,500	5,000
Ken Fovarque Splash Pad Special Testing				100	0
Permitting and Misc. Fees	24	30	60	0	0
Contract Labor	7,085	0	7,500	0	0
General Equipment Repairs	0	2,078	2,000	3,200	2,000
Surveying Equipment Repair				3,200	2,000
Vehicle Repairs and Service	14,000	14,000	18,000	16,000	16,000
Fleet Rental Charges				16,000	16,000
Property and Risk Insurance	26,660	38,864	27,725	27,725	28,558
Cellular Service	1,774	1,811	1,560	1,883	1,920
Cellphones (4)				1,883	1,920
Custom Printing	64	0	200	142	200
Business Cards				142	60
Envelopes				0	140
Duplication/Copies	0	0	200	0	200
Plan Copies as Needed				0	200
Per Diem	619	128	324	261	444
Floodplain Management Conference				0	196
Inspection Training				0	68
SCADA Training				83	0
Slurry Systems Workshop				178	180
Lodging	1,771	657	1,425	573	1,425
Floodplain Management Conference				0	600
Inspection Training				0	300
Slurry Systems Workshop				573	525



GENERAL FUND

Public Works

ENGINEERING

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Services and Other Charges					
Transportation	1,389	258	450	288	450
Floodplain Management Conference				0	50
Inspection Training				0	100
Slurry Systems Workshop				288	300
Seminars and Conferences	2,179	0	2,215	195	2,215
Floodplain Management Conference				0	700
Inspection Training				0	900
Slurry Systems Workshop				195	390
Surveying Exam				0	225
Books and Subscriptions	4	0	0	0	0
Dues and Memberships	0	730	525	540	770
American Society of Civil Engineers				275	290
American/Arizona Public Works Association				0	215
Nat'l Council Examiners for Engineering & Surveying				25	25
State Engineering License Renewals				240	240
TOTAL CATEGORY	64,148	61,768	67,684	53,907	59,682
Supplies					
Office Supplies	2,140	1,502	2,200	1,950	2,200
Pens, Pencils, Pads, Batteries				1,950	2,200
Specialty Supplies	579	1,572	750	1,453	1,450
Surveying Supplies, Plotter Paper and Ink				450	450
Utility Marking Paint				1,003	1,000
Computer Software	0	209	0	2,549	0
Software for New Civil Engineering Associate				2,549	0
Gasoline	9,491	7,518	11,094	7,456	9,804
3,800 Gallons @\$2.50/gal				7,152	9,500
3,800 Gallons Fuel Facility Charge @\$0.08/gal				304	304
Uniforms	952	1,070	1,835	1,295	1,835
Allowance for Steel Toed Boots x7				710	1,050
Hats x7				140	140
Jackets x4				200	400
Shirts (5 ea) x7				245	245
TOTAL CATEGORY	13,162	11,871	15,879	14,703	15,289
Property					
Furniture	0	2,482	0	0	0
Computer Equipment <\$5,000	0	1,297	0	3,819	0
Computer for New Civil Engineering Associate				3,819	0
TOTAL CATEGORY	0	3,779	0	3,819	0
TOTAL	817,686	865,615	878,126	834,196	869,309



GENERAL FUND

Public Works

GENERAL SERVICES

	FY15	FY16	FY17	FY17	FY18
	Actual	Actual	Budget	Estimate	Budget
Personnel Costs					
Unemployment Compensation	7,027	597	10,000	5,280	10,000
TOTAL CATEGORY	7,027	597	10,000	5,280	10,000
Supplies					
Office Supplies	0	0	1,000	1,000	1,000
Copy Paper				1,000	1,000
Postage	2,600	2,900	1,200	1,200	1,200
Postage				1,200	1,200
TOTAL CATEGORY	2,600	2,900	2,200	2,200	2,200
TOTAL	9,627	3,497	12,200	7,480	12,200
GRAND TOTAL	1,263,399	1,315,853	1,348,534	1,300,891	1,347,764



GENERAL FUND

Personnel Administration

MISSION FOR THE HUMAN RESOURCES DIVISION: It is the mission of the Human Resources Division to provide the following quality services to the employees of the City of Bullhead City:

- Recruitment of qualified individuals.
- Retention of valuable employees.
- Training, development and education to promote individual success and increase overall value to the organization.
- A safe and healthful working environment.
- Inspiration and encouragement for a high level of employee morale through recognition, effective communication and constant feedback.
- Resources for administering benefits, policies and procedures.

These services are achieved through a team-work philosophy that is inspired through effective organizational skills, proactive efforts and maintaining a balance between professionalism and the ability to have fun!

MISSION FOR THE WELLNESS PROGRAM: Assist employees in the overall improvement of their health and well-being by facilitating various interactive health and wellness programs. We educate our employees on healthy choices by providing information through various facets and also will provide health and well checks that facilitate early detection. We offer a personalized approach to healthy living designed to improve the employee's health status and quality of life.

MISSION FOR THE RISK MANAGEMENT DIVISION: Provide training and education and implement measures to prevent, and reduce liability exposure to the City of Bullhead City. Assure the City continues to provide a safe and healthful work environment for all employees.

DEPARTMENT DESCRIPTION

Human Resources Division provides guidance and innovative approaches to attract, develop, and sustain a diverse workforce committed to quality public service. The Human Resources communicates with employees on their rights, responsibilities, opportunities and benefits.

The Risk Management Division is responsible for managing and reducing the City of Bullhead City's liability exposure. The Division will reduce and control the City's exposure by eliminating risk, managing and preventing risk and transferring risk through insurance coverage.

FY 2016-2017 HIGHLIGHTS

- Provided orientation to new and promoted employees, volunteers and all seasonal recreation staff.
- Facilitated training workshops for employees on retirement options.
- Provided informational workshops for employees on the City's medical plan and other supplemental benefits.
- Sponsored Annual Health, Wellness and Safety Expo.
- Offered Wellness Programs for Employees and Dependents



GENERAL FUND

Personnel Administration

FY 2017-2018 OBJECTIVES

- Provide training to the Managers' that will keep them up-to-date with employment law issues and be more effective in the workplace.
- Apply rules and regulations in a consistent and unbiased manner.
- Provide compensation and benefit plan for City employees that is fair and equitable for the employees and cost effective for the City.
- Ensure compliance with all Federal, State, and City employment laws.
- Maintain effective and efficient staffing levels to maximize service to public.
- Utilize innovative recruitment strategies to attract qualified candidates for employment.
- Utilize innovative selection and pre-employment screening strategies to achieve the best possible person-job match for each open position.
- Sponsor Annual Health, Wellness and Safety Expo.
- Offer Wellness Programs to employees and Dependents.
- Offer quarterly events for employees to participate.
- Implement a new Appreciation Program for the employees.
- Continue to process and research claims against the City.

PERFORMANCE INDICATORS

MEASURES	FY16	FY17	FY18
	Actual	Estimate	Budget
Applicant Testing	190	224	246
Benefit Orientation For New And Promoted Employees	92	100	110
Employees With Separation Of Service	34	56	40
Interviews Conducted	250	325	357
New Hired, Re-Hired, And Promoted Employees And Volur	165	198	200
Applications Received	1,150	1,072	1,179



GENERAL FUND

Personnel Administration

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Classification					
Personnel Costs	\$ 276,521	\$ 283,630	\$ 284,289	\$ 312,749	\$ 305,785
Services and Other Charges	4,869,071	4,942,143	4,787,744	4,835,955	5,130,876
Supplies	3,531	6,922	14,105	5,375	7,065
Property	-	733	950	950	950
Subtotal	\$ 5,149,122	\$ 5,233,427	\$ 5,087,088	\$ 5,155,029	\$ 5,444,676
Cost Recovery	\$ (4,991,324)	\$ (5,080,927)	\$ (4,904,012)	\$ (4,992,341)	\$ (5,271,416)
General Fund	\$ 157,798	\$ 152,500	\$ 183,076	\$ 162,688	\$ 173,260

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Activity					
Human Resources	\$ 5,148,727	\$ 5,232,577	\$ 5,081,233	\$ 5,151,679	\$ 5,439,846
Wellness Program	395	850	5,855	3,350	4,830
Total	\$ 5,149,122	\$ 5,233,427	\$ 5,087,088	\$ 5,155,029	\$ 5,444,676

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Staffing					
HR/Risk Manager	1.00	1.00	1.00	1.00	1.00
Human Resources Specialist	2.00	1.00	1.00	1.00	1.00
Benefit Specialist	0.00	1.00	1.00	1.00	1.00
Office Specialist II	1.00	1.00	1.00	1.00	1.00
Total	4.00	4.00	4.00	4.00	4.00



GENERAL FUND

Personnel Administration

HUMAN RESOURCES

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Personnel Costs					
Regular Full-Time	207,262	212,294	213,574	206,361	218,939
Overtime	0	72	0	44	0
Accrued Leave Paid	0	5,523	1,775	33,453	1,792
Health Insurance	47,040	42,240	46,080	46,080	61,620
Medicare	2,905	3,073	3,121	3,420	3,201
ICMA Retirement	18,767	19,702	19,329	21,707	19,814
Workers Compensation	546	725	410	477	419
Employee Allowance	0	0	0	1,207	0
TOTAL CATEGORY	276,521	283,630	284,289	312,749	305,785
Services and Other Charges					
Medical Services	3,072,757	2,953,502	2,954,049	3,047,609	3,066,273
Post accident drug screens and breath alcohol tests				5,542	4,600
New & renewal CDL drug screens 40 @ \$45.00				1,800	1,800
Mandated (parks & ww) medical evaluation.15@\$40.00				600	600
Mandated hearing test 88 @ \$25.00 and 5@\$125				2,825	2,825
Test to verify immunity for HEPB previous vaccinations				2,300	2,500
CDL physicals 40@\$170.00				6,800	6,800
Monthly fee plus CDL random drug & breath alcohol screens				4,020	4,020
Baseline physicals for police 4 @ \$340				1,360	1,360
Independent medical evaluations X 2 average range cost of \$1500.00 each				3,000	3,000
NAEBT-Med/Rx/Dental/Vision				2,964,693	2,978,768
NAEBT-High Deductible Plan Match				54,669	60,000
Pre-Employment Medical	12,875	13,608	10,900	16,160	13,560
Pre employment physicals x 44 @ \$200.00 each				11,400	8,800
Pre employment drug screens for conditional offers 140 @ \$34.00 each				4,760	4,760
Other Professional Services	252	20,318	660	660	660
DMV random reports 2 or less per month @ \$15.00 each				360	360
DMV random transit employees per calendar year 20 @ \$15.00 each				300	300
Benefit Plans Administration	457,131	500,175	555,171	511,175	749,275
NAEBT-Premiums/Claim Admin/Gen Expenses				456,176	693,275
NAEBT-Long term disability insurance				54,999	56,000
Background Screening	8,334	6,400	12,500	6,965	9,500
Pre employment backgrounds plus service fee				6,965	9,500
Contract Labor	2,434	0	6,000	0	6,000
Hearing officer for grievance process				0	6,000
Equip. and Vehicle Rental	-223	0	0	0	0
Property and Risk Premium	613,171	0	651,048	651,048	671,000
General liability and excess coverage				651,048	671,000
Property and Risk Insurance	7,336	640,678	6,596	16,596	6,794
Workers Comp Premium	463,702	526,395	375,000	375,000	398,678
Premium based on gross wages and emod factor				375,000	398,678



GENERAL FUND

Personnel Administration

HUMAN RESOURCES

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Services and Other Charges					
Losses	217,662	270,612	200,000	200,000	200,000
RM-Deductible, Claims Settled In House And Damages				175,000	175,000
WC-Deductible For WC Medical Claims				25,000	25,000
Other Advertising	3,130	6,953	2,600	4,460	2,600
Advertising of open positions				4,460	2,600
Custom Printing	76	73	180	130	90
Envelopes				50	50
Business Cards 2 @ \$40.00 each				80	40
Per Diem	222	0	737	202	202
Independent medical evaluation				100	100
Annual HR conference				102	102
Lodging	1,509	273	3,540	820	820
Independent medical evaluation				220	220
Annual HR conference				600	600
Transportation	817	764	1,383	1,125	1,125
Annual HR conference				500	500
Independent medical evaluations				475	475
Local travel with City vehicle				150	150
Local Mileage Reimburseme	0	0	0	0	0
Seminars and Conferences	3,550	514	4,225	1,565	1,565
Annual HR conference				1,565	1,565
Books and Subscriptions	2,195	257	390	484	488
29 CFR 1910 OSHA gnrl. industry standards 1				120	120
Poster compliance fed. & state				75	79
AM BEST on line service for rating certificates				181	181
29 CFR 1926 construction reg. standards 1				108	108
Dues and Memberships	1,892	1,412	1,575	1,056	1,056
National safety council instructor renewal for 3				120	120
Arizona public risk management association				55	55
Public risk management association renewal				385	385
SHRM membership dues x 1				199	199
International public management association				149	149
Notary renewal				148	148
Meeting Expenses	0	52	50	50	50
Water for interviews				50	50
TOTAL CATEGORY	4,868,820	4,941,985	4,786,604	4,835,105	5,129,736
Supplies					
Training Supplies	0	0	592	0	0
Office Supplies	670	1,854	1,875	875	1,375
General office supplies				875	1,375
Specialty Supplies	1,129	2,949	5,120	2,000	2,000
First aid supplies				2,000	2,000



GENERAL FUND

Personnel Administration

HUMAN RESOURCES

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Supplies					
Testing Supplies	1,588	1,426	1,803	0	0
Uniforms	0	0	0	0	0
TOTAL CATEGORY	3,386	6,229	9,390	2,875	3,375
Property					
Furniture	0	0	0	0	0
Computer Equipment<\$5,000	0	0	0	0	0
Equipment<\$5,000	0	733	950	950	950
2 ergo chairs @ \$300,various ergo supplies @ \$350				950	950
TOTAL CATEGORY	0	733	950	950	950
TOTAL	5,148,727	5,232,577	5,081,233	5,151,679	5,439,846



GENERAL FUND

Personnel Administration

WELLNESS PROGRAM

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Services and Other Charges					
Business Meals	251	158	750	600	750
Food for vendors and participants at health, wellness & safety expo				600	750
Other Professional Services	0	0	0	0	0
Equip. and Vehicle Rental	0	0	0	0	0
Books and Subscriptions	0	0	390	250	390
Wellness pamphlets				250	390
Meeting Expenses	0	0	0	0	0
TOTAL CATEGORY	251	158	1,140	850	1,140
Supplies					
Office Supplies	144	693	4,715	2,500	3,690
Health, Wellness and Safety Expo incentives and raffle items				700	800
Health, Wellness and Safety Expo Bags				1,000	1,750
Health, Wellness and Safety Expo Stuffers for Bags				600	700
Health, Wellness and Safety Expo decorations, invitations, badges				200	440
Specialty Supplies	0	0	0	0	0
TOTAL CATEGORY	144	693	4,715	2,500	3,690
Property					
Computer Equipment<\$5,000	0	0	0	0	0
Equipment<\$5,000	0	0	0	0	0
TOTAL CATEGORY	0	0	0	0	0
TOTAL	395	850	5,855	3,350	4,830
GRAND TOTAL	5,149,122	5,233,427	5,087,088	5,155,029	5,444,676



GENERAL FUND

Economic Development

ECONOMIC DEVELOPMENT

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Classification					
Services and Other Charges	\$ 120,463	\$ 76,792	\$ 107,386	\$ 108,636	\$ 118,374
Supplies	-	-	934	934	1,900
Total	\$ 120,463	\$ 76,792	\$ 108,320	\$ 109,570	\$ 120,274
Expenditures by Activity					
Economic Development	\$ 120,463	\$ 76,792	\$ 108,320	\$ 109,570	\$ 120,274
Total	\$ 120,463	\$ 76,792	\$ 108,320	\$ 109,570	\$ 120,274



GENERAL FUND

Economic Development

ECONOMIC DEVELOPMENT

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Services and Other Charges					
Chamber Tourism	55,000	60,000	60,000	61,250	61,250
Colorado River Historical Society Annual Tourism				1,000	1,000
Chamber of Commerce Tourism Contract				60,000	60,000
Cost of Living Calculator				250	250
Economic Dev Authority	60,000	0	0	0	0
Other Professional Services	5,463	13,783	30,000	30,000	35,000
Economic Development Initiatives				30,000	35,000
Permitting and Misc. Fees	0	0	1,900	1,900	4,320
International Council of Shopping Centers Western Los Angeles - Booth Rental				0	2,160
International Council of Shopping Centers RECON Las Vegas - Booth Rental				1,900	2,160
Equip. and Vehicle Rental	0	0	700	700	1,600
International Council of Shopping Centers RECON Las Vegas - Furniture rental				700	800
International Council of Shopping Centers Western Los Angeles - Furniture rental				0	800
Custom Printing	0	1,152	12,000	12,000	10,000
International Council of Shopping Centers - Banners				2,000	0
Specialty Marketing				10,000	10,000
Per Diem	0	328	486	486	854
International Council of Shopping Centers RECON Las Vegas - 5 travelers				486	582
International Council of Shopping Centers Western Los Angeles - 2 Travelers				0	272
Lodging	0	1,419	1,320	1,320	2,820
International Council of Shopping Centers RECON Las Vegas				1,320	1,320
International Council of Shopping Centers Western Los Angeles				0	1,500
Transportation	0	10	0	0	520
International Council of Shopping Centers Western Los Angeles				0	520
Seminars and Conferences	0	0	530	530	1,060
International Council of Shopping Centers RECON Las Vegas				530	530
International Council of Shopping Centers Western Los Angeles				0	530
Dues and Memberships	0	100	450	450	450
International Council of Shopping Centers - Annual				100	100
Arizona Association for Economic Development				350	350
Meeting Expenses	0	0	0	0	500
Meetings				0	500
TOTAL CATEGORY	120,463	76,792	107,386	108,636	118,374
Supplies					
Specialty Supplies	0	0	934	934	1,900
International Council of Shopping Centers RECON & Western - misc. booth				934	1,900
TOTAL CATEGORY	0	0	934	934	1,900
TOTAL	120,463	76,792	108,320	109,570	120,274



GENERAL FUND

Capital Outlay

CAPITAL OUTLAY

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Classification					
Site Improvements	\$ (2,588)	\$ 10,785	\$ 110,000	\$ 90,697	\$ 38,207
Machinery & Equipment	5,700	21,152	196,458	160,216	178,712
Vehicles	21,148	275,174	150,736	124,283	393,168
Computer Related Equipment	120,316	186,518	202,000	233,000	289,000
Total	\$ 144,576	\$ 493,629	\$ 659,194	\$ 608,196	\$ 899,087
Expenditures by Activity					
General Government	\$ 147,164	\$ 201,218	\$ 217,000	\$ 245,000	\$ 326,000
Culture and Recreation	(2,588)	16,937	160,800	115,697	105,047
Public Safety	-	275,174	281,394	247,499	468,040
Total	\$ 144,576	\$ 493,329	\$ 659,194	\$ 608,196	\$ 899,087



GENERAL FUND

Capital Outlay

CAPITAL OUTLAY

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Capital Outlay					
Site Improvements	-2,588	10,785	110,000	90,697	38,207
Ken Fovargue Splash Pad Automation				0	5,307
Ken Fovargue Pool Solar Project				33,836	0
Rotary Park Electrical Enclosure - Phase II				3,536	0
Rotary Park Irrigation Substation Enclosure				0	7,500
Asphalt Repair and Maintenance in City Parks				45,825	10,000
Ken Fovargue Splash Pad Grant Match				7,500	0
Rotary Park Trash Dumpster Enclosure				0	7,500
Rotary Park Ball Field Fence Replacement				0	7,900
TOTAL	-2,588	10,785	110,000	90,697	38,207
Machinery and Equipment	5,700	21,152	196,458	160,216	178,712
Pool Filtration Tanks and Media Sand				0	40,000
Section 30 Well Pump				25,000	0
Gators (4)				0	26,840
Replace Air Conditioner Split Units				12,000	12,000
Bomb Suit/Personal Protective Equipment				0	33,864
Direct Link Bridge Series Crisis Response System				0	28,500
Small mobile fingerprint ID units for field use				5,556	0
Replace Livescan booking workstation				26,047	0
Replace MorphoBIS AFIS workstation				91,613	0
Evidence Drying Cabinet				0	12,508
Surveying Equipment				0	25,000
TOTAL	5,700	21,152	196,458	160,216	178,712
Vehicles	21,148	275,174	150,736	124,283	393,168
Animal Care & Welfare Van				0	25,500
PD Patrol vehicles (3)				124,283	0
SWAT Vehicle				0	153,000
PD Patrol vehicles (5)				0	214,668
TOTAL	21,148	275,174	150,736	124,283	393,168



GENERAL FUND

Capital Outlay

CAPITAL OUTLAY

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Capital Outlay					
Computer Related Equipment	120,316	186,518	202,000	233,000	289,000
Replace network switches				90,000	90,000
Firewalls				0	34,000
Camera System				0	20,000
PD Storage Area Network				33,000	33,000
Replace PD Data links				80,000	80,000
Replace document storage server				30,000	0
Police Department VMware server				0	32,000
TOTAL	120,316	186,518	202,000	233,000	289,000
GRAND TOTAL	144,575	493,630	659,194	608,196	899,087



SPECIAL REVENUE FUNDS

SPECIAL REVENUE FUNDS

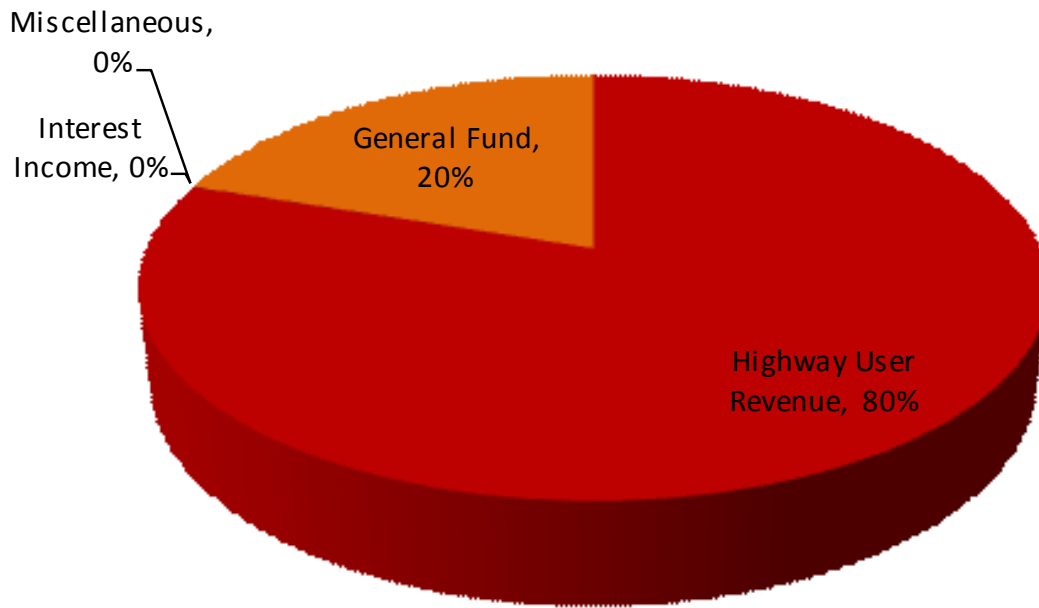
- Streets Fund
- Transit Fund
- Special Events
- Water Impost Fund
- Senior Nutrition Fund
- Pest Abatement
- Special Assessments Administration Fund
- RICO Fund
- Arts Fund
- Real Estate Owned Fund
- Court Enhancement Fund
- Court Judicial Collection Enhancement Fund
- Court Fill the Gap Fund
- Court FARE Fund
- CDBG/HOME Grants Fund
- Police Grants Fund
- Domestic Violence Assistance Fund
- Grants Fund



SPECIAL REVENUE FUNDS

STREETS FUND

The main source of revenue for this fund is from the state shared revenue Highway Users Revenue Fund (HURF). These revenues provide the funding for street construction and maintenance.





SPECIAL REVENUE FUNDS

STREETS FUND

The following table illustrates the activity of this fund for FY15 to FY18.

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Beginning Fund Balance, 7/1	\$ 1,053,028	\$ 357,387	\$ 271,800	\$ 271,800	\$ 539,720
Revenues					
Highway User Revenue	\$ 3,416,415	\$ 3,543,482	\$ 3,642,075	\$ 3,642,075	\$ 3,780,230
Interest Income	600	50	300	700	500
Miscellaneous	1,325	14,270	3,000	860	1,000
General Fund	-	840,984	1,345,073	1,345,073	1,002,805
Total Revenues	\$ 3,418,340	\$ 4,398,786	\$ 4,990,448	\$ 4,988,708	\$ 4,784,535
Expenditures					
Highways and Streets	\$ (2,292,569)	\$ (2,247,306)	\$ (2,475,109)	\$ (3,224,319)	\$ (3,660,924)
Debt Service	(332,196)	(1,085,567)	(988,948)	(988,948)	(1,018,421)
Capital Outlay	(20,072)	(13,912)	(431,125)	(432,521)	(73,110)
Capital Projects	(1,469,144)	(1,137,588)	(1,225,000)	(75,000)	(300,000)
Total Expenditures	\$ (4,113,981)	\$ (4,484,373)	\$ (5,120,182)	\$ (4,720,788)	\$ (5,052,455)
Ending Fund Balance, 6/30	\$ 357,387	\$ 271,800	\$ 142,066	\$ 539,720	\$ 271,800

Fund balance available as of July 1, 2017 is estimated at \$539,720. This amount along with the anticipated funding sources of \$4,784,535 is available to fund operating costs for street operations, capital outlay and projects that may be deemed necessary for this fund. The estimated expenditures for FY2018 total \$5,052,455. This leaves an estimated ending balance of \$271,800.

FUNDING SOURCES

ARIZONA HIGHWAYS USERS REVENUE: The FY2018 revenue estimate of \$3,780,230 is provided by the State. The distribution formula provides for 50.0% of the Arizona Highway Users Revenue to go to the Arizona Department of Transportation, 20.0% to the counties and 30.0% to the cities and towns. Revenue allocated from the 30.0% share to incorporated cities is distributed on the basis of (a) one-half based on the city's population relative to statewide population of incorporated cities and towns and (b) one-half, first, on the basis of county origin of sales of motor vehicle fuel, and secondly, on the basis of the city's population relative to county-wide population of incorporated cities.

INTEREST EARNINGS: This amount is interest earned on the cash balance in the fund. It is a difficult estimate to make due to the fluctuation of cash balances and interest rates.



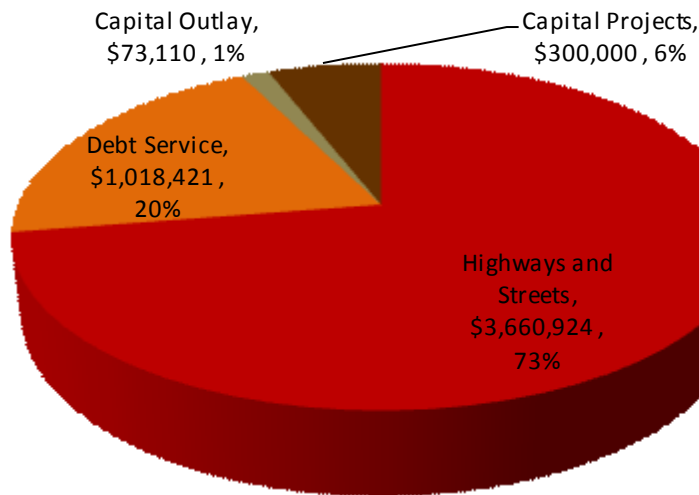
SPECIAL REVENUE FUNDS

STREETS FUND

MISCELLANEOUS REVENUES: These are unanticipated revenues that may arise during the fiscal year.

CONSOLIDATED FUND EXPENDITURE

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Personnel	\$ 1,205,291	\$ 1,122,046	\$ 1,191,845	\$ 1,158,327	\$ 1,340,908
Services and other charges	495,559	479,039	507,110	468,532	496,530
Supplies	584,195	622,375	740,559	1,589,764	1,788,611
Property	7,524	14,251	11,000	7,696	19,000
Debt Service	32,196	67,545	-	-	-
Contingency	-	-	15,000	-	15,875
Capital Outlay	20,072	13,912	431,125	432,521	73,110
Subtotal	\$ 2,344,837	\$ 2,319,168	\$ 2,896,639	\$ 3,656,840	\$ 3,734,034
Transfers					
Debt Service	\$ 300,000	\$ 1,018,022	\$ 988,948	\$ 988,948	\$ 1,018,421
Capital Projects	1,469,144	1,137,588	1,225,000	75,000	300,000
Public Works	-	9,595	9,595	-	-
Total Expenditures	\$ 1,769,144	\$ 2,165,205	\$ 2,223,543	\$ 1,063,948	\$ 1,318,421
Grand Total	\$ 4,113,981	\$ 4,484,373	\$ 5,120,182	\$ 4,720,788	\$ 5,052,455





SPECIAL REVENUE FUNDS

STREETS FUND

MISSION: To maintain, construct and administer the City's roadways and drainage facilities in a safe, professional and efficient manner while managing the available resources to maximize customer service and productivity with the goal of providing safe, effective and efficient transportation corridors to the citizens of our community

DEPARTMENT DESCRIPTION

The Street Maintenance Division is responsible for the maintenance of our city streets, pedestrian facilities, storm sewers and open channel drainage facilities. This includes repairing street infrastructure, striping, patching, overlay service, sidewalks, curbs, handicap ramps, and shoulders as well as storm drainage infrastructure (washes, scuppers, pipes, retention/detention facilities, cleaning, maintenance and improvements). Alleyway and shoulder maintenance, street lights, street signage and traffic signals are also handled by this division.

FY 2016-2017 HIGHLIGHTS

- Started in-house slurry and microsurfacing with great results
- Cracksealed more than 40 lane miles of streets
- Overlaid nearly 10 lane miles on Parkway
- Assisted with Arcadia/Goldrush Project
- Dredged Section 12 Community Park
- Staff Slurry Training
- Flood Control Improvements at Mercer Circle, Yucca and San Rosa
- Poured new benches at Justice Center

FY 2017-2018 OBJECTIVES

- Continue with in-house slurry and microsurfacing
- Increase productivity of preventative maintenance to all existing and accepted rights-of-way and unpaved roads for safe use
- Provide maintenance within City limits including concrete, drainage, gravel road and shoulder maintenance, street sweeping, graffiti, debris and weed removal, signs, traffic and street light maintenance, and herbicide application

PERFORMANCE INDICATORS

MEASURE	FY16 Actual	FY17 Estimate	FY18 Budget
Crack Seal Used (lane miles)	49.97	50	40
Curb Gutter and Sidewalk (linear feet)	6,843	12,000	12,000
Road Striping (linear feet)	157,104	150,000	150,000
Slurry Treatment Applied (Square Yards)	0	250,000	500,000
Microsurfacing Applied (Square Yards)	0	500,000	500,000



SPECIAL REVENUE FUNDS

STREET MAINTENANCE

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Classification					
Personnel Costs	\$ 1,100,168	\$ 1,153,990	\$ 1,247,272	\$ 1,191,709	\$ 1,400,899
Services and Other Charges	579,652	570,894	604,618	559,893	594,766
Supplies	581,455	620,975	739,359	1,588,564	1,787,411
Property	7,524	14,251	11,000	7,696	19,000
Capital Outlay	84,415	70,324	431,125	432,521	73,110
Contingency	-	-	15,000	-	15,875
Subtotal	\$ 2,353,214	\$ 2,430,434	\$ 3,048,374	\$ 3,780,383	\$ 3,891,061
Cost Recovery	\$ (346,727)	\$ (339,203)	\$ (310,793)	\$ (280,242)	\$ (305,033)
Total Streets Fund	\$ 2,006,487	\$ 2,091,231	\$ 2,737,581	\$ 3,500,141	\$ 3,586,028

Expenditures by Activity

Street Maintenance	\$ 2,353,214	\$ 2,430,434	\$ 3,048,374	\$ 3,780,383	\$ 3,891,061
Total	\$ 2,353,214	\$ 2,430,434	\$ 3,048,374	\$ 3,780,383	\$ 3,891,061

Staffing

Field Operations Manager	1.00	1.00	1.00	1.00	1.00
Slurry Specialist	0.00	0.00	0.00	0.00	1.00
Slurry Technician	0.00	0.00	0.00	0.00	1.00
Maintenance Worker III	2.00	3.00	3.00	3.00	3.00
Maintenance Worker II	3.00	3.00	3.00	3.00	3.00
Maintenance Worker I	11.00	11.00	11.00	11.00	11.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00
Total	18.00	19.00	19.00	19.00	21.00



SPECIAL REVENUE FUNDS

STREETS FUND

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Personnel Costs					
Regular Full-Time	632,561	680,561	742,971	718,309	824,686
Other Wages	57,242	50,984	80,186	42,369	88,166
Stand By Wages	16,466	15,278	17,597	15,515	17,597
Overtime	30,700	51,621	30,000	48,766	29,500
Accrued Leave Paid	0	4,647	5,518	4,475	6,497
Health Insurance	222,264	198,528	224,640	224,640	271,450
Social Security	3,949	2,020	4,971	2,390	4,983
Medicare	10,003	10,886	12,706	11,627	13,900
ICMA Retirement	61,152	67,513	71,547	71,198	78,896
Workers Compensation	65,832	71,952	57,136	52,420	65,224
TOTAL CATEGORY	1,100,168	1,153,990	1,247,272	1,191,709	1,400,899
Services and Other Charges					
Business Meals	0	0	1,500	1,410	0
Annual State Transportation Board Meeting				1,410	0
Other Professional Services	3,000	2,400	22,175	23,540	24,000
Annual Traffic Signal Testing and Certification				11,540	12,000
Traffic Signal Specialist for Emergency Situations				12,000	12,000
Permitting and Misc. Fees	140	252	140	140	140
Commercial Drivers License Fees				140	140
Water	12,735	15,099	15,900	12,450	12,824
2031 Klondike Way Hydrant Acct 0168656				6,250	6,438
270 Lee Dr Hydrant Acct 0144850				3,000	3,090
Locust and Oak Cir Hydrant Acct 0162226				3,200	3,296
Streets-Electricity	179,011	163,359	182,427	151,404	156,546
Security Lights Acct 031				2,483	2,557
Street Light Ped F Across from Chamber Acct 075				4,343	4,473
Street Light 1069 Riverfront Dr Acct 281				403	415
Street Light 1095 Hwy 95 Acct 306				4,070	4,192
Street Light 1110 Chaparral Dr Acct 299				320	330
Street Light 1128 Hwy 95 Ped G Acct 076				3,475	3,579
Street Light 1197 Hwy 95 Acct 305				4,903	5,050
Street Light 1392 Hancock Circle Acct 303				2,561	2,638
Street Light 1610 Hwy 95 Ped E Acct 074				3,820	3,935
Street Light 2032 Camino Real Blvd Acct 324				577	1,200
Street Light 2091 Hwy 95 Acct 304				1,932	1,990
Street Light 2136 Hwy 95 Ped B Acct 082				3,867	3,983
Street Light 2150 Sierra Santiago Acct 086				1,664	1,714
Street Light 2206 Hi Jolly Acct 087				1,633	1,682
Street Light 2262 Pinta Rosa Acct 084				1,315	1,355
Street Light 2268 Hi Jolly Dr Acct 085				1,260	1,298



SPECIAL REVENUE FUNDS

STREETS FUND

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Services and Other Charges					
Street Light 2596 Landon Dr Acct 272				1,049	1,080
Street Light 3816 Rising Sun Rd Acct 188				3,623	3,732
Street Light 876 Marina Blvd Acct 189				420	433
Street Light 998 Hwy 95 Ped H Acct 077				4,028	4,149
Street Light Black Mtn/Miracle Mile Acct 047				810	834
Street Light Crnr Riverview Acct 166				915	942
Street Light Hwy 95/Air Park Acct 201				1,040	1,071
Street Light Hwy 95/Marina Blvd Ped A Acct 070				2,503	2,578
Street Light Hwy 95/Summit Wy Ped C Acct 072				3,935	4,053
Street Light La Puerta Rd Lights Acct 38493				533	549
Street Light Landon/Hwy 95 Acct 178				450	464
Street Light Ped 1640 Bullhead Pkwy Acct 271				2,102	2,165
Street Light Ped 2035 Lakeside Dr Acct 223				1,343	1,383
Street Light Ped 2557 Joshua Tree Ln Acct 269				1,175	1,210
Street Light Ped 2798 Desert Stars Acct 210				984	1,014
Street Light Ped J/Bridge Acct 079				1,671	1,721
Street Light Ped Mohave/Hwy 95 Acct 185				4,402	4,534
Street Light Ped NE Crnr Hwy 95/Pkwy Acct 187				4,687	4,828
Street Light Ped Rainbow/Hwy 95 Acct 186				3,848	3,958
Street Light Ped Riverview/Hwy 95 Acct 184				2,719	2,800
Street Light Pedestal D Acct 073				1,043	1,074
Street Light Pedestal I Acct 078				3,331	3,431
Street Light Riverbend Acct 171				1,135	1,169
Street Light Riviera Lts 213 Acct 181				9,225	9,502
Street Light Riviera Lts 69 Acct 182				10,547	10,863
Street Light Rnch Colo/Intrst Pl Acct 103				916	943
Street Light Rnch Colo/Intrst Pl Acct 104				794	818
Street Light Sunridqe 100 Watts Acct 063				1,953	2,012
Street Light Sunridqe 250 Watts Acct 066				1,481	1,525
Traffic Light 1615 Hwy 95 Acct 105				820	845
Traffic Light 1901 Hwy 95 Acct 273				1,082	1,114
Traffic Light 2425 Adobe Rd Acct 226				1,276	1,314
Traffic Light 3401 Hwy 95 Acct 274				746	768
Traffic Light Hancock Rd/Hancock Acct 056				12,004	12,364
Traffic Light Hancock/Clearwater Acct 059				548	565
Traffic Light Hancock/Lakeside Acct 061				592	610
Traffic Light Hancock/Trane Acct 060				593	611
Traffic Light Hwy 68/Mccormick Acct 133				1,050	1,082
Traffic Light Hwy 95/3rd Street Acct 050				916	944
Traffic Light Hwy 95/5th Street Acct 302				726	748
Traffic Light Hwy 95/BH Pkwy Acct 094				916	943
Traffic Light Hwy 95/BH Square Acct 037				949	977
Traffic Light Hwy 95/Bridge Acct 030				1,555	1,602
Traffic Light Hwy 95/Hancock Acct 038				973	1,002
Traffic Light Hwy 95/Long Acct 264				900	927
Traffic Light Hwy 95/Marina Acct 036				798	822
Traffic Light Hwy 95/Meadows Acct 128				931	959
Traffic Light Hwy 95/Mohave Acct 145				899	926
Traffic Light Hwy 95/Plata Acct 021				998	1,028
Traffic Light Hwy 95/Ramar Acct 039				1,002	1,032
Traffic Light Hwy 95/Sams Club Acct 249				1,043	1,074
Traffic Light Hwy 95/Silver Creek Acct 026				3,378	3,479
Traffic Light Hwy 95/Walmart Acct 146				851	877
Traffic Light Locust/Parkway Acct 143				671	691
Traffic Light Marina/Lakeside Acct 115				559	576



SPECIAL REVENUE FUNDS

STREETS FUND

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Services and Other Charges					
Traffic Light Pkwy/Landon Acct 282				1,023	1,054
Traffic Light Pkwy/Oatman Rd Acct 292				815	839
Traffic Light Silver Crk/Pwky Acct 225				1,502	1,547
Telephone	4,920	6,001	5,030	4,382	4,386
763-5665				766	770
763-9400 - Basic System Charges				2,600	2,600
763-9400 - Telephone Service				1,016	1,016
Refuse	0	0	2,000	1,000	2,000
Landfill Fees Incurred by Flood Debris Disposal				0	1,000
Landfill Fees Over Usual Roll-off Fee				1,000	1,000
General Equipment Repairs	5,394	10,126	7,000	7,000	8,500
Repairs to Radios, Batteries, etc.				2,585	2,500
Small Tool and Equipment Repair				4,415	6,000
Vehicle Repairs and Service	272,750	275,611	268,200	266,200	272,000
Community Worker Program				11,000	11,000
Flood Control Fund Fleet Rental Charges				86,768	88,740
HURF Fleet Rental Charges				168,432	172,260
Software/Hardware Agreement	1,990	3,303	2,000	0	11,000
Pavement Management Software Maintenance				0	2,000
WEBDPW Software Subscription				0	9,000
Other Repairs and Maintenance	10,656	11,917	0	0	0
Equip. and Vehicle Rental	8,693	3,080	10,500	4,925	10,500
Equipment Rental as Needed				3,125	4,000
Rental Equipment Needed for Flood Cleanup				0	4,700
Tower Site Rental				1,800	1,800
Land and Building Lease	1,700	0	0	0	0
Property and Risk Insurance	71,777	73,704	74,294	74,294	76,528
Wifi Service	376	444	382	422	508
Street Maintenance Network Access				422	508
Cellular Service	2,775	3,504	2,952	3,350	4,007
Cellphones (4)				1,509	1,838
Radio Annual Service - Community Worker				201	201
Smartphones (2)				1,640	1,968
Custom Printing	0	42	100	42	100
Business Cards				42	100
Per Diem	237	193	814	1,073	1,434
APWA Conference				0	170
Concrete Training				152	152
IMSA Training				166	332
Materials Pick Up				75	100
Slurry Systems Workshop				680	680
Lodging	1,220	671	2,325	2,478	3,178
APWA Conference				0	700
IMSA Training				1,100	1,100
Slurry Systems Workshop				1,378	1,378
Transportation	846	244	600	1,653	600
APWA Conference				0	100
Concrete Training				100	100
IMSA Training				200	200
Material Pick Up				1,303	150
Slurry System Workshop				50	50



SPECIAL REVENUE FUNDS

STREETS FUND

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Services and Other Charges					
Seminars and Conferences	1,234	590	5,315	3,720	5,500
APWA Conference				0	1,400
Concrete Training				1,360	1,360
IMSA Training				1,500	1,880
Plant, Insect & Landscape Professionals				85	85
Slurry System Workshop				775	775
Books and Subscriptions	0	0	600	0	600
Miscellaneous Training Books				0	600
Dues and Memberships	199	354	364	410	415
APWA Membership Dues				210	215
IMSA Membership dues for 2 employees				200	200
TOTAL CATEGORY	579,652	570,894	604,618	559,893	594,766
Supplies					
Streets-Supplies	43,667	27,050	54,000	36,000	59,000
Glass Beads, Striping Paint				20,000	40,000
Grates, Drainage Covers, Meter Boxes				1,000	4,000
Tack Oil				10,000	10,000
Traffic Cones, Barricades				5,000	5,000
Streets-Patching	259,981	198,821	215,000	210,000	115,000
Cold Patch				10,000	15,000
Crack Sealant				200,000	100,000
Streets-Asphalt	43,505	153,245	157,462	101,462	143,736
Street Asphalt				101,462	143,736
Streets-Curb and Sidewalks	10,353	31,065	60,000	60,000	60,000
Concrete				60,000	60,000
Streets-Signs	21,284	24,539	25,000	19,162	25,000
Sign Blanks and Material				19,162	25,000
Streets-pavement preservati	0	0	0	956,000	1,140,000
Bullhead Parkway Microsurfacing				156,000	100,000
Neighborhood Street Improvement Program				800,000	1,040,000
Office Supplies	5,919	6,422	6,400	5,800	6,400
Drinking Water				4,800	4,900
Pens, Pads, Folders, Labels				1,000	1,500
Specialty Supplies	74,796	79,769	80,350	84,750	84,850
Electrical Parts				5,000	5,000
Extra Large Trash Bags, Glass Cleaner, Towels, Soap				8,000	8,000
Flags for Highway, Hancock and Marina				2,500	2,500
Ice for Shop				3,000	3,000
Operating Supplies, Hardware, Drill Bits, Paint				23,000	23,000
Propane and Welding Supplies				3,000	3,000
Safety Supplies				4,500	4,600
Safety Supplies for Community Worker Program				750	750
Small tools under \$100				2,000	2,000
Steel Needed for Manufacturing Items				5,000	5,000
Traffic Signal & Street Light Supplies				28,000	28,000



SPECIAL REVENUE FUNDS

STREETS FUND

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Supplies					
Gasoline	36,479	31,879	41,925	31,225	42,183
13,500 gallons @ \$2.50/gal				24,698	33,750
16,350 gallons Fuel Facility Charge @ \$.08/gal				1,308	1,308
2,850 Gallons Community Worker Program @\$2.50/gal				5,219	7,125
Diesel	74,234	59,180	84,900	69,143	96,220
34,000 Gallons @\$2.75/gal				66,423	93,500
34,000 Gallons Fuel Facility Charge @\$.08/gal				2,720	2,720
Uniforms	6,488	6,550	9,322	10,022	10,022
Coveralls for Slurry 6 ea @\$35.00				200	200
New Hire Pants (2) 5 ea (\$17)				170	170
New Hire Shirts (2) 5 ea (\$15)				150	150
Pull on Over Boots for Slurry 10 ea @ \$50.00				500	500
Replacement Jackets (10) \$120				1,200	1,200
Replacement of Steel Toed Boots (25) incl Temps				3,750	3,750
Replacement Pants 3 for 19 (\$17)				969	969
Replacement Shirts 3 for 19 (\$15)				855	855
Sun Hats 28 (\$11)				308	308
Temp Pants 5 for 6 (\$17)				1,020	1,020
Temp Shirts 5 for 6 (\$15)				900	900
Chemical Products	4,749	2,455	5,000	5,000	5,000
Weed Control Supplies for Rights-of-way				5,000	5,000
TOTAL CATEGORY	581,455	620,975	739,359	1,588,564	1,787,411
Property					
Furniture	0	1,248	0	0	0
Tools	5,314	7,775	11,000	6,690	13,000
Chainsaws				3,171	3,700
Tool Boxes with Tools				1,519	4,000
Torches and Drills				1,000	3,300
Trimmers				1,000	2,000
Computer Equipment<\$5,000	930	0	0	0	0
Equipment<\$5,000	1,280	5,228	0	1,006	6,000
Radios and Accessories 6 each				0	6,000
Walk Behind Concrete Trowel Finisher				1,006	0
TOTAL CATEGORY	7,524	14,251	11,000	7,696	19,000
Capital Outlay					
Machinery and Equipment	84,415	70,324	431,125	432,521	73,110
Broom Sweeper				0	64,910
Pressure Washer				0	8,200
Slurry Seal/Microsurfacing Machine				432,521	0
TOTAL CATEGORY	84,415	70,324	431,125	432,521	73,110
Contingency					
Contingency	0	0	15,000	0	15,875
For unforeseen expenses				0	15,875
TOTAL CATEGORY	0	0	15,000	0	15,875
TOTAL DIVISION	2,353,213	2,430,434	3,048,374	3,780,383	3,891,061



SPECIAL REVENUE FUNDS

TRANSIT FUND

The Transit Fund accounts for the revenues and expenditures related to providing public transportation to Bullhead City residents.

The Bullhead Area Transit System (BATS) is the exclusive public transportation provider within the city limits (Bullhead City Code Chapter 13.12.020). The mission of the Transit System is to provide safe, efficient, and accessible transportation, enhancing the livability of the community, and serving as a vital component of the local economy. The program was established in December 2000 as a demand-response program. In 2003, the program transitioned to a fixed-route system with complementary paratransit service. The fixed routes provide hourly service on weekdays and service every two hours on Saturdays. Registered Dial-a-Ride passengers receive curb-to-curb service during regular service hours.

The Bullhead City Senior Center Transportation Program provides transportation services designed to encourage independence, enhanced quality of life, and social interaction for the elderly and disabled. Qualified volunteer drivers help passengers that generally require assistance with mobility. Primary destinations include dialysis, physician offices, hospital and other medical facilities, pharmacies, post office, shopping centers, and the senior nutrition center.



SPECIAL REVENUE FUNDS

TRANSIT FUND

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Classification					
Personnel Costs	\$ 650,034	\$ 697,979	\$ 777,821	\$ 765,912	\$ 792,517
Services and Other Charges	218,604	229,896	263,254	301,122	305,363
Supplies	126,491	87,390	117,279	96,504	141,479
Property	29,997	34,822	-	-	-
Capital Outlay	41,768	374,345	159,000	49,500	29,000
Total	\$ 1,066,893	\$ 1,424,432	\$ 1,317,354	\$ 1,213,038	\$ 1,268,359

Expenditures by Program					
Senior Transportation	\$ 65,742	\$ 63,555	\$ 85,999	\$ 80,091	\$ 84,435
Transit	1,001,151	1,360,877	1,231,355	1,132,947	1,183,924
Total	\$ 1,066,893	\$ 1,424,432	\$ 1,317,354	\$ 1,213,038	\$ 1,268,359

Staffing					
Human Services & Transit Director	1.00	1.00	1.00	1.00	1.00
Transit Manager	0.00	0.00	1.00	1.00	1.00
Transit Operations Supervisor	1.00	1.00	1.00	1.00	1.00
Office Specialist I	1.00	1.00	1.00	1.00	1.00
Transit Driver/Dispatch	5.00	6.00	6.50	6.50	6.50
Total	7.00	8.00	8.50	8.50	8.50



SPECIAL REVENUE FUNDS

TRANSIT FUND

MISSION: Provide safe, efficient and accessible transportation, enhancing the livability of the community, and serving as a vital component of the local economy. Provide transportation services designed to encourage independence, and enhance quality of life and social interaction for the elderly and disabled.

DEPARTMENT DESCRIPTION

The Bullhead Area Transit System (BATS) is the exclusive transportation provider within the City limits (Bullhead City Code Chapter 13.12.020). The program was established in 2000 as a demand-response program. In 2003, the program transitioned to a fixed-route system with complementary paratransit service. The fixed routes provide hourly service on weekdays and more limited service on Saturdays. Medically Qualified passengers receive door-to-door service during the same service hours that fixed route service operates.

The Bullhead City Senior Center Transportation Program provides services designed to encourage independence, enhanced quality of life, and social interaction for the elderly and disabled. Qualified volunteer drivers help passengers that generally require assistance with mobility. Primary destinations include dialysis, physician offices, hospital and other medical facilities, pharmacies, post office, shopping centers, and the senior nutrition center.

FY 2016-2017 HIGHLIGHTS

- Further optimized services by implementing year 3 recommendations of the Short Range Transit Plan
- Conducted the annual paratransit recertification process
- Applied for and was awarded a \$1.3 million FTA Section 5311 grant to continue rural transit service
- Updated the ADA Paratransit Plan and Title VI Civil Rights Plan
- Retained transit sponsorship with WARMC
- Continued participation with the WACOG Coordinated Council
- Completed the bus shelter refurbishment and installation project
- Purchased one (1) new ARBOC bus and one (1) new ADA accessible low floor paratransit van to maintain a reliable transit fleet.

FY 2017-2018 OBJECTIVES

- Apply for FTA Section 5311 grant to continue rural transit service
- Further optimize current services by implementing year 4 recommendations of the SRTP
- Recertify paratransit passengers whose certifications are expiring
- Train and recertify employees as needed
- Purchase one (1) new ARBOC bus to maintain a reliable transit fleet
- Implement major route changes as detailed in the SRTP effecting all of the fixed routes



SPECIAL REVENUE FUNDS

TRANSIT FUND

PERFORMANCE INDICATORS

MEASURE	FY16 Actual	FY17 Estimate	FY18 Budget
Paratransit service hours (demand)	3,574	3,530	4,000
Passenger Trips (demand)	8,090	9,300	9,000
Passenger Trips (fixed)	172,349	170,000	175,000
Passenger trips per mile (demand)	0.11	0.12	0.12
Passenger trips per mile (fixed)	0.79	0.79	0.76
Recertify dial-a-ride passenger eligibility (demand)	18	20	20
Senior vehicle volunteer hours (demand)	1,334	1,370	1,400
Trips per service hour (demand)	2.26	2.63	2.25
Trips per service hour (fixed)	12.78	12.72	12.12
Vehicle deadhead miles (fixed)	2,684	2,680	3,000
Vehicle service hours (fixed)	13,484	13,370	14,440
Vehicle service miles (demand)	75,215	78,700	78,000
Vehicle service miles (fixed)	219,253	214,600	230,000



SPECIAL REVENUE FUNDS

TRANSIT FUND

SENIOR TRANSPORTATION

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Personnel Costs					
Regular Full-Time	28,004	29,700	34,650	31,471	31,262
Other Wages	15,596	10,515	20,403	19,275	20,607
Overtime	44	135	0	17	0
Accrued Leave Paid	0	310	390	207	322
Health Insurance	4,770	4,862	6,451	6,451	7,631
Social Security	967	652	1,265	1,195	1,278
Medicare	400	405	804	731	757
ICMA Retirement	2,558	2,724	3,136	2,871	2,829
Deferred Compensation	773	881	660	657	570
Workers Compensation	1,323	1,083	1,534	1,285	1,599
TOTAL CATEGORY	54,435	51,267	69,293	64,160	66,855
Services and Other Charges					
Business Meals	21	97	100	100	100
Volunteer Appreciation Meals for Senior Transit				100	100
Vehicle Repairs and Service	3,646	3,895	6,200	6,200	7,000
Preventive Maintenance Services				1,200	1,500
Tires				1,000	1,000
Repair Services/Parts				4,000	4,500
Software/Hardware Agreement	1,500	2,750	2,725	2,725	2,725
Engraph Dispatch Software Annual Fees				1,225	1,225
Engraph Dispatch Software Maintenance Agreement				1,500	1,500
Property and Risk Insurance	2,367	2,460	2,472	2,472	2,546
Cellular Service	537	669	1,055	1,055	1,055
Senior Transit Cellphone (1)				396	396
Data Card for AVL Service (1)				415	415
Senior Transit Radio Service				244	244
Custom Printing	49	49	200	200	200
Printed Customer Info Materials				200	200
TOTAL CATEGORY	8,119	9,919	12,752	12,752	13,626
Supplies					
Awards	0	98	100	100	100
Volunteer Appreciation/Recognition				100	100
Gasoline	3,187	2,272	3,354	2,579	3,354
1,300 Gallons @\$2.50/qal				2,475	3,250
1,300 Gallons Fuel Facility Charge @\$.08/qal				104	104
Uniforms	0	0	500	500	500
Senior Transit Driver Uniforms and Accessories				500	500
TOTAL CATEGORY	3,187	2,369	3,954	3,179	3,954
TOTAL	65,742	63,555	85,999	80,091	84,435



SPECIAL REVENUE FUNDS

TRANSIT FUND

BULLHEAD AREA TRANSIT SYSTEM (BATS)

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Services and Other Charges					
Other Advertising	434	819	3,000	3,000	3,000
Transit Advertising and Marketing				3,000	3,000
Custom Printing	1,407	3,944	4,000	4,000	4,000
Printing Transit Brochures, Coupons, Passes, Envelopes, Etc.				4,000	4,000
Per Diem	574	426	800	800	800
Reimbursable Travel Per Diem				800	800
Lodging	2,023	1,942	2,500	2,500	2,500
Reimbursable Travel Lodging				2,500	2,500
Transportation	1,143	1,218	1,000	1,000	1,000
RTAP Reimbursable Travel				1,000	1,000
Seminars and Conferences	469	1,532	2,500	2,500	2,500
Fully Reimbursable Arizona Transit Association Conf				300	300
Fully Reimbursable Additional Training Opportunities				300	300
Fully Reimbursable Southwest Transit Assoc Conf				500	500
Fully Reimbursable Community Transit Assoc of Amer Conf				800	800
Fully Reimbursable Passenger Safety and Security				600	600
Books and Subscriptions	129	131	135	135	135
Local Newspaper Subscription				135	135
TOTAL CATEGORY	210,484	219,977	250,502	288,370	291,737
Supplies					
Training Supplies	525	362	525	525	525
RTAP Reimbursable Supplies for Transit Staff Trainings				525	525
Office Supplies	1,020	683	1,600	1,600	1,600
Administrative Office Supplies				1,000	1,600
Dispatch Telephone Headset				600	0
Specialty Supplies	3,160	3,788	4,000	4,000	4,000
Supplies and Equipment, Cleaning Supplies, etc.				4,000	4,000
Computer Software	19,085	0	0	0	0
Gasoline	88,180	76,661	103,200	83,200	127,400
49,380 Gallons @\$2.50/qal				80,000	123,450
49,380 Gallons Fuel Facility Charge @\$.08/qal				3,200	3,950
Diesel	10,051	1,870	0	0	0
Uniforms	1,283	1,657	4,000	4,000	4,000
Driver Uniforms				4,000	4,000
TOTAL CATEGORY	123,303	85,020	113,325	93,325	137,525
Property					
Furniture	0	1,248	0	0	0
Appliances	0	404	0	0	0
Computer Equipment <\$5,000	6,502	0	0	0	0
Equipment <\$5,000	23,495	33,171	0	0	0
TOTAL CATEGORY	29,997	34,822	0	0	0



SPECIAL REVENUE FUNDS

TRANSIT FUND

BULLHEAD AREA TRANSIT SYSTEM (BATS)

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Capital Outlay					
Machinery and Equipment	41,768	86,800	64,500	0	0
Site Selection/NEPA for Transit Area				0	0
Vehicles	0	287,545	71,500	26,500	17,000
New Replacement Golf Cart				5,000	0
New Replacement Bus- City portion				16,500	17,000
New Replacement Paratransit Van				5,000	0
Furniture and Fixtures	0	0	23,000	23,000	12,000
Bus Shelter Refurbishment / Powder Coating				13,000	0
Bus Shelter Concrete Pad and Installation				10,000	0
Tie-Down System Upgrade Fleet Wide				0	12,000
TOTAL CATEGORY	41,768	374,345	159,000	49,500	29,000
TOTAL	1,002,586	1,363,244	1,231,355	1,132,947	1,183,924



SPECIAL REVENUE FUNDS

SPECIAL EVENTS FUND

The Special Events Fund accounts for the revenues and expenditures related to providing special events to promote tourism and economic benefit. Line item details are located in the Culture-Recreation Section of the Budget.

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Classification					
Personnel Costs	\$ 220,107	\$ 199,601	\$ 195,840	\$ 161,892	\$ 144,336
Services and Other Charges	678,258	736,830	1,213,090	797,474	369,487
Supplies	164,834	70,673	181,297	108,150	125,499
Property	9,146	4,289	18,095	28,925	3,000
Total	\$ 1,072,345	\$ 1,011,393	\$ 1,608,322	\$ 1,096,441	\$ 642,322

Expenditures by Program					
BHC Fishing Derby	\$ -	\$ -	\$ -	\$ -	\$ 48,228
BHC Street Fest	-	-	-	-	19,992
Bluegrass Festival	32,560	33,355	40,878	39,141	57,693
BOTW Soccer Tourney	-	-	-	-	26,488
Farmers Market	-	-	22,669	12,241	13,506
Public Information	217	244	-	-	63,018
River Regatta	1,032,735	975,302	1,023,562	941,505	-
Senior Games	-	-	516,901	101,358	404,705
Winter Festival	6,834	2,493	4,312	2,196	8,692
Total	\$ 1,072,345	\$ 1,011,393	\$ 1,608,322	\$ 1,096,441	\$ 642,322

Staffing					
Office Specialist/Pool Manager	0.10	0.25	0.25	0.25	0.00
Revenue Manager	0.00	0.18	0.18	0.18	0.00
Sponsorship Coordinator	1.00	0.80	0.80	0.80	1.00
Total	1.10	1.23	1.23	1.23	1.00



SPECIAL REVENUE FUNDS

WATER IMPOST FUND

The Water Impost Fund accounts for the revenues and expenditures related to managing contracts to the Mohave Water Authority to insure water is allocated from the Colorado River for Bullhead City residents.

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Classification					
Personnel Costs	\$ 258,370	\$ 356,941	\$ 401,727	\$ 352,809	\$ 368,818
Services and Other Charges	87,754	94,544	368,549	105,261	307,833
Supplies	-	111,831	200,000	200,000	300,000
Capital Outlay	-	-	100,000	-	100,000
Contingency	-	-	-	-	704,567
Total	\$ 346,124	\$ 563,316	\$ 1,070,276	\$ 658,070	\$ 1,781,218

Expenditures by Program					
General Government	\$ 234,221	\$ 667,437	\$ 868,165	\$ 756,225	\$ 1,883,949
Public Works	28,693	89,079	87,726	88,995	89,124
Executive	30,046	50,026	51,301	45,051	52,664
Legal Services	38,952	39,484	40,289	39,523	41,455
Financial Administration	14,066	14,760	15,204	15,113	16,099
Legislative	146	5,842	7,591	7,876	6,277
Total	\$ 346,124	\$ 563,316	\$ 1,070,276	\$ 658,070	\$ 1,781,218

Staffing					
City Council	0.00	0.35	0.35	0.35	0.35
City Manager	0.00	0.20	0.20	0.20	0.20
City Attorney	0.00	0.20	0.20	0.20	0.20
Public Works Director	0.00	0.20	0.20	0.20	0.20
Finance Director	0.00	0.05	0.05	0.05	0.05
Assistant Public Works Director	0.00	0.20	0.20	0.20	0.20
Assistant City Engineer	0.00	0.00	0.05	0.05	0.00
Sr. Administrative Analyst	0.00	0.10	0.10	0.10	
Administrative Analyst	1.00	1.00	1.00	1.00	1.10
Office Administrator	0.00	0.20	0.20	0.20	0.20
Financial Technician	0.00	0.05	0.05	0.05	0.05
Senior Financial Specialist	0.00	0.05	0.05	0.05	0.05
Building Official	0.00	0.25	0.25	0.25	0.25
Code Enforcement Inspector	0.00	0.00	0.20	0.20	0.75
Office Assistant II	0.00	0.25	0.25	0.25	0.25
Engineering Inspector	0.00	0.00	0.20	0.20	0.00
GIS Designer	0.00	0.05	0.10	0.10	0.04
Utilities Engineering Associate	0.00	0.00	0.25	0.25	0.00
Total	1.00	3.15	3.90	3.90	3.89



SPECIAL REVENUE FUNDS

WATER IMPOST FUND

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Personnel Costs					
Regular Full-Time	194,038	268,027	298,312	255,499	267,970
Other Wages	138	4,517	8,218	5,025	5,049
Accrued Leave Paid	0	1,769	2,483	3,472	5,776
Health Insurance	35,869	42,240	50,112	50,112	50,806
Social Security	7	238	510	286	313
Medicare	2,184	3,477	4,521	3,757	4,084
ICMA Retirement	17,797	24,714	27,256	23,716	24,509
Deferred Compensation	4,178	5,163	5,251	5,217	5,439
Workers Compensation	1,790	2,928	2,214	1,855	2,022
Employee Allowance	2,370	3,870	2,850	3,870	2,850
TOTAL CATEGORY	258,370	356,942	401,727	352,809	368,818
Services and Other Charges					
Permitting and Misc. Fees	0	0	0	2,000	0
Modification fee for water adequacy				2,000	0
Other Contracted Services	57,749	63,962	328,600	63,312	267,600
Bureau of Reclamation for Colorado River Water				4,065	5,000
Mohave County Water Authority Firming				50,400	0
Mohave County Water Authority savings for recovery fund				0	253,600
Lower Colorado River Multi-Species Conservation				8,847	9,000
Property and Risk Insurance	9,105	9,360	9,435	9,435	9,719
Custom Printing	0	321	0	0	0
Dues and Memberships	20,900	20,900	30,514	30,514	30,514
Mohave County Water Authority				30,514	30,514
TOTAL CATEGORY	87,754	94,544	368,549	105,261	307,833
Supplies					
Improvements Noncapital	0	111,831	200,000	200,000	300,000
City Water Conservation Initiatives				0	50,000
Water Conservation				200,000	250,000
TOTAL CATEGORY	0	111,831	200,000	200,000	300,000
Capital Outlay					
Site Improvements	0	0	100,000	0	100,000
Effluent System Expansion				0	100,000
TOTAL CATEGORY	0	0	100,000	0	100,000
Contingency					
Contingency	0	0	0	0	704,567
Fund Reserve for Unforeseen Expenses				0	704,567
TOTAL CATEGORY	0	0	0	0	704,567
TOTAL	346,124	563,317	1,070,276	658,070	1,781,218



SPECIAL REVENUE FUNDS

SENIOR NUTRITION FUND

The Senior Nutrition Fund accounts for the revenues and expenditures related to managing services for providing meals to senior citizens.

MISSION: Nourish and enrich the lives of the elderly and disabled in the Bullhead City area. Promote good health, well-being, and independence for the elderly and disabled by providing nutritious meals to active and home bound individuals.

DEPARTMENT DESCRIPTION

The Senior Nutrition Program provides nutrition services that enable senior residents age 60 and older to maintain independent living. Hot nutritionally balanced noon meals are delivered to authorized homebound clients and served to qualified participants in the Senior Nutrition Center in a congregate setting. The program seeks to serve individuals who are in greatest economic or social need. Staff augments the program by providing group activities and nutrition education on a regular basis.

2016-2017 HIGHLIGHTS

- Provide socialization opportunities for clients
- Cooperated with WACOG in contract monitoring and was determined to be in compliance
- Provided a venue for a variety of senior services programs
- Bullhead City Meals on Wheels Site Council applied for and received funding from Southwest Gas Company and Legacy Foundation
- Updated Senior Programs web page
- Conducted a six week Super Noggin Class
- Successfully passed public health inspections
- Attended Alzheimer's Association Sensitivity Training

2017-18 OBJECTIVES

- Provide greater socialization and interaction opportunities for clients
- Conduct a survey of clients
- Continue to update Senior Programs web page
- Determine age friendly network community projects with assistance from WACOG and MAG
- Conduct fund raisers to support the senior meals program
- Provide staff recertification training in food handler and food protection management



SPECIAL REVENUE FUNDS

SENIOR NUTRITION FUND

PERFORMANCE INDICATORS

MEASURE	FY15 Actual	FY16 Estimate	FY17 Budget
Congregate meals served	5,967	5,577	5,577
Home delivered meals	31,236	34,788	34,788
Number of clients receiving home delivered meals	184	172	170
Number of volunteer hours	7,994	8,116	8,116
Number of volunteers working in the program	37	32	32
Value of in-kind donations WARMC	\$32,417	\$30,630	\$30,630
Value of volunteer hours	\$64,352	\$65,334	\$65,334



SPECIAL REVENUE FUNDS

SENIOR NUTRITION FUND

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Classification					
Personnel Costs	\$ 104,862	\$ 98,505	\$ 112,825	\$ 113,453	\$ 116,126
Services and Other Charges	199,506	211,085	233,183	245,171	233,915
Supplies	4,131	4,010	5,557	3,125	4,500
Total	\$ 308,499	\$ 313,600	\$ 351,565	\$ 361,749	\$ 354,541

Expenditures by Program					
Health and Welfare	\$ 295,319	\$ 300,303	\$ 339,211	\$ 348,874	\$ 342,004
Financial Administration	6,989	7,045	7,391	7,287	8,069
General Government	6,191	6,252	4,963	5,588	4,469
Total	\$ 308,499	\$ 313,600	\$ 351,565	\$ 361,749	\$ 354,541

Staffing					
Human Services & Transit Director	0.03	0.03	0.05	0.05	0.04
Sr Nutrition Program Coordinator	1.00	1.00	1.00	1.00	1.00
Sr Nutrition Assistant	0.00	0.00	0.50	0.50	0.50
Financial Technician	0.12	0.12	0.12	0.12	0.12
Maintenance Worker I	0.10	0.10	0.10	0.10	0.10
Total	1.25	1.25	1.77	1.77	1.76



SPECIAL REVENUE FUNDS

SENIOR NUTRITION FUND

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Personnel Costs					
Regular Full-Time	72,292	70,132	81,958	81,618	82,518
Other Wages	6,666	3,664	0	918	0
Overtime	793	6	0	81	500
Accrued Leave Paid	0	1,578	222	140	197
Health Insurance	14,775	13,200	20,390	20,390	22,582
Social Security	462	232	0	52	0
Medicare	950	972	1,192	1,197	1,207
ICMA Retirement	6,536	6,500	7,418	7,396	7,513
Deferred Compensation	605	548	330	330	253
Workers Compensation	1,784	1,672	1,315	1,331	1,356
TOTAL CATEGORY	104,863	98,504	112,825	113,453	116,126
Services and Other Charges					
Permitting and Misc. Fees	113	1,681	862	912	862
Mohave County Health Permit				819	769
Mohave County Catering Vehicle Annual Permit				93	93
Other Contracted Services	172,509	182,076	202,500	214,500	202,500
WARMC Home Delivered Meals				169,000	160,000
WARMC Congregate Meals				45,500	42,500
Water	1,825	2,351	2,040	2,500	2,500
89854 2275 Trane Road				1,800	1,800
Wastewater				700	700
Electric	4,263	3,801	4,750	4,660	4,750
Senior Nutrition Center Acct 296				4,660	4,750
Natural Gas	1,189	1,076	1,180	1,180	1,180
2275 Trane Road Acct 0063378				1,180	1,180
Telephone	2,209	2,127	2,215	2,210	2,215
758-1535				2,210	2,215
General Equipment Repairs	0	0	600	600	600
Equipment / Appliance Repairs				600	600
Vehicle Repairs and Service	8,000	8,000	8,000	8,000	8,000
Fleet Rental Rate				8,000	8,000
Other Repairs and Maintena	0	0	200	200	200
Other Repairs Excluding Equipment				200	200
Office Equipment Lease	167	1,001	1,100	1,000	1,100
Copier Lease				1,000	1,100
Property and Risk Insurance	7,985	8,172	8,238	8,238	8,485
Wifi Service	157	377	378	378	378
WIFI				378	378
Per Diem	90	0	120	68	120
Meals on Wheels Nat'l Conference WACOG AAA Aging Conference				68	120
Lodging	551	124	550	250	550
Meals on Wheels Nat'l Conference WACOG AAA Aging Conference				250	550
Transportation	48	0	100	100	100
Transportation for Travel / Training				100	100
Seminars and Conferences	100	125	200	200	200
Meals on Wheels Nat'l Conference WACOG Aging Conference				200	200
Dues and Memberships	300	175	150	175	175
Meals on Wheels America				175	175
TOTAL CATEGORY	199,506	211,085	233,183	245,171	233,915



SPECIAL REVENUE FUNDS

SENIOR NUTRITION FUND

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Supplies					
Office Supplies	0	204	500	200	500
General Office Supplies				200	500
Gasoline	4,131	3,806	5,057	2,925	4,000
1,550 Gallons @\$2.50/gal				2,800	3,875
1,550 Gallons Fuel Facility Charge @\$.08/gal				125	125
TOTAL CATEGORY	4,131	4,010	5,557	3,125	4,500
TOTAL	308,499	313,600	351,565	361,749	354,541



SPECIAL REVENUE FUNDS

PEST ABATEMENT FUND

The Pest Abatement Fund accounts for the revenues and expenditures related to managing the Pest Abatement program partnering with the Bullhead City Pest Abatement District. Bullhead City will coordinate with Mohave County and Clark County to manage the Black Fly, Caddisfly, and Mosquito Programs.

MISSION: The Pest Abatement Program is designed to enrich the quality of life and promote healthy outdoor recreation and activities for Bullhead City residents and visitors by researching and controlling populations of nuisance aquatic insects that are a concern to public health and the local economy.

DEPARTMENT DESCRIPTION

The Pest Abatement Program is the result of the inter-governmental agreement between the Bullhead City Pest Abatement District and the City of Bullhead City. Mohave County and Clark County have also partnered. The goal of the program is to research and control nuisance pests in Bullhead City and surrounding areas. In particular, we are concerned with disease vectors as well as insects that can cause economic loss due to their nuisance behavior. The program is also in place to fulfill the District's role in the inter-local contract for aquatic pest abatement services between Clark County, NV Vector Control and the Bullhead City Pest Abatement District.

An IPM (Integrated Pest Management) approach is used for the control of insects. This strategy emphasizes the use of multiple techniques to control pests such as biological control, habitat manipulation, and changing cultural practices. The use of pesticides is kept at a minimum and, when possible, only biologically-based products that have minimum toxicity towards humans or beneficial insects are used.

2016-2017 HIGHLIGHTS

- Pest Abatement Manager (PAM) became licensed to apply pesticides in Arizona
- Acquired equipment for the surveillance of black flies, mosquitoes, and caddisflies
- Determined the primary mosquito pest species in the city
- Successfully reduced mosquito populations and complaints in the park areas
- Consulted with Mohave County Public Health and the Fort Mohave Indian Tribe regarding mosquitoes in the Mohave Valley
- Attended a CDC sponsored ZIKA tribal response workshop to build relationships and make plans regarding ZIKA preparedness with the FMIT
- Built relationships with other aquatic biologists in the area
- Coordinated trout stocking with Arizona Game and Fish



SPECIAL REVENUE FUNDS

PEST ABATEMENT FUND

2017-18 OBJECTIVES

- Continue to monitor and treat for mosquitoes in the area, send potential disease vectors off for testing
- Continue to build relationships with state and county public health departments
- Team with Clark County Vector Control to update and continue the black fly program
- Continue working with County and Tribe officials with the goal of reducing mosquitoes that are produced in the agricultural areas
- PAM will attend relevant conferences for continuing education and retention of licensing credentials
- Continue to study the Caddisflies in the river with the goal of reducing the population

PERFORMANCE INDICATORS

MEASURE	FY16 Actual	FY17 Estimate	FY18 Budget
Acres of public park treated for mosquitoes		82	82
Average number of mosquitoes per trap at city parks		20	5
Number of larvicide applications		26	50
Average number caddisfly per trap at Rotary Park		143	100
Average number of blackfly larvae per foot substrate		20	5
Number of black fly treatments		2	6
Miles of river treated for black flies		12	12



SPECIAL REVENUE FUNDS

PEST ABATEMENT FUND

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Classification					
Personnel Costs	\$ -	\$ 277	\$ 109,640	\$ 116,865	\$ 113,527
Services and Other Charges	-	-	5,860	7,535	9,235
Supplies	-	-	40,000	23,973	32,738
Property	-	-	2,500	5,600	4,500
Capital Outlay	-	-	-	5,400	-
Total	\$ -	\$ 277	\$ 158,000	\$ 159,373	\$ 160,000
Expenditures by Program					
General Government	\$ -	\$ 277	\$ 150,000	\$ 159,373	\$ 160,000
Total	\$ -	\$ 277	\$ 158,000	\$ 159,373	\$ 160,000
Staffing					
Pest Abatement Manager	0.00	0.00	1.00	1.00	1.00
Total	0.00	0.00	1.00	1.00	1.00



SPECIAL REVENUE FUNDS

PEST ABATEMENT FUND

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Personnel Costs					
Regular Full-Time	0	243	86,900	89,772	93,714
Health Insurance	0	0	11,520	12,017	7,707
Medicare	0	3	1,260	1,293	1,359
ICMA Retirement	0	20	7,865	8,126	8,481
Deferred Compensation	0	11	0	645	0
Workers Compensation	0	0	2,095	1,911	2,266
Employee Relocation Reimb	0	0	0	3,101	0
TOTAL CATEGORY	0	277	109,640	116,865	113,527
Services and Other Charges					
Other Professional Services	0	0	0	950	0
Mosquito fogging at Rotary Park				950	0
Laboratory Services	0	0	0	250	500
Water testing				250	500
Vehicle Repairs and Service	0	0	2,000	2,000	2,000
Fleet services for vehicle (1)				2,000	2,000
Land and Building Rentals	0	0	0	0	2,400
Lab space rental				0	2,400
Cellular Service	0	0	860	1,385	1,385
Smartphone (1) and Tablet				1,385	1,385
Custom Printing	0	0	0	200	200
Business cards and flyers for public outreach				200	200
Per Diem	0	0	0	309	309
				309	309
Lodging	0	0	0	1,200	1,200
				1,200	1,200
Transportation	0	0	0	761	761
				761	761
Seminars and Conferences	0	0	3,000	480	480
Travel and training for pest abatement program				480	480
TOTAL CATEGORY	0	0	5,860	7,535	9,235
Supplies					
Office Supplies	0	0	0	200	200
Office supplies				200	200
Specialty Supplies	0	0	37,000	22,173	30,738
Mohave County agreement				22,173	0
Supplies for pest abatement program				0	30,738
Computer Software	0	0	0	700	0
Statistical software and Adobe Pro				700	0
Gasoline	0	0	3,000	500	1,600
620 Gallons Fuel Facility Charge @ \$0.08/gal				0	50
620 Gallons @ \$2.50/gal				500	1,550
Uniforms	0	0	0	400	200
Uniforms				400	200
TOTAL CATEGORY	0	0	40,000	23,973	32,738



SPECIAL REVENUE FUNDS

PEST ABATEMENT FUND

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Property					
Tools	0	0	2,500	2,500	2,500
Tools for pest abatement program				2,500	2,500
Computer Equipment<\$5,000	0	0	0	1,100	0
Computer equipment				1,100	0
Equipment<\$5,000	0	0	0	2,000	2,000
Pest Abatement Equipment				2,000	2,000
TOTAL CATEGORY	0	0	2,500	5,600	4,500
Capital Outlay					
Machinery and Equipment	0	0	0	5,400	0
Boat				5,400	0
TOTAL CATEGORY	0	0	0	5,400	0
TOTAL	0	0	158,000	143,982	160,000



SPECIAL REVENUE FUNDS

SPECIAL ASSESSMENTS ADMINISTRATION FUND

The Special Assessments Administration Fund accounts for the revenues and expenditures related to managing installment billing for City improvement districts. These costs include billing, collections and delinquency collections.

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Classification					
Personnel Costs	\$ 133,908	\$ 121	\$ -	\$ -	\$ -
Services and Other Charges	60,481	29,404	42,000	56,200	42,906
Supplies	15,122	-	-	-	-
Contingency	-	-	42,124	-	45,092
Total	\$ 209,511	\$ 29,525	\$ 84,124	\$ 56,200	\$ 87,998

Expenditures by Program					
Financial Administration	\$ 209,511.00	\$ 29,525.00	\$ 84,124.00	\$ 56,200.00	\$ 83,198.00
General Government	-	-	-	-	4,800
Total	\$ 209,511	\$ 29,525	\$ 84,124	\$ 56,200	\$ 87,998

Staffing					
Finance Director	0.05	0.00	0.00	0.00	0.00
Revenue Manager	0.40	0.00	0.00	0.00	0.00
Budget Analyst	0.10	0.00	0.00	0.00	0.00
Senior Financial Specialist	0.40	0.00	0.00	0.00	0.00
Financial Specialist	0.15	0.00	0.00	0.00	0.00
Financial Technician	0.90	0.00	0.00	0.00	0.00
Total	2.00	0.00	0.00	0.00	0.00



SPECIAL REVENUE FUNDS

RICO FUND

The Racketeer Influenced and Corrupt Organizations (RICO) Fund accounts for the revenues and expenditures related to law enforcement activities. RICO funds are generated from asset forfeiture proceedings. Once forfeited, the proceeds are deposited into the RICO Fund. The monies are expended in accordance with state and federal laws.

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Classification					
Services and Other Charges	\$ 10,015	\$ 27,330	\$ 6,800	\$ 29,643	\$ 22,035
Supplies	-	27,104	2,853	-	8,853
Property	-	10,457	4,500	-	52,102
Contingency	-	-	75,976	-	36,280
Total	\$ 10,015	\$ 64,891	\$ 90,129	\$ 29,643	\$ 119,270
Expenditures by Program					
Police Criminal Investigations	\$ 10,015	\$ 64,890	\$ 90,129	\$ 29,643	\$ 119,270
Total	\$ 10,015	\$ 64,890	\$ 90,129	\$ 29,643	\$ 119,270



SPECIAL REVENUE FUNDS

ARTS FUND

The Arts Fund accounts for the revenues and expenditures related to the acquisition, display, placement, maintenance and administration of visual and performing arts within the corporate limits of Bullhead City.

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Classification					
Supplies	-	-	11,321	-	11,336
Total	\$ -	\$ -	\$ 11,321	\$ -	\$ 11,336
Expenditures by Program					
Arts & Culture	\$ -	\$ -	\$ 11,321	\$ -	\$ 11,336
Total	\$ -	\$ -	\$ 11,321	\$ -	\$ 11,336



SPECIAL REVENUE FUNDS

REO FUND

The Real Estate Owned (REO) Fund accounts for the revenues and expenditures related to city real property. The real property was acquired by purchase, donation or street deed from delinquent special assessments.

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Classification					
Services and Other Charges	\$ 4,109	\$ 7,391	\$ 5,000	\$ -	\$ 5,000
Total	\$ 4,109	\$ 7,391	\$ 5,000	\$ -	\$ 5,000
Expenditures by Program					
City Manager	\$ 3,500	\$ 4,372	\$ 5,000	\$ -	\$ 5,000
Housing Rehabilitation	\$ 609	\$ 3,019	\$ -	\$ -	\$ -
Total	\$ 4,109	\$ 7,391	\$ 5,000	\$ -	\$ 5,000



SPECIAL REVENUE FUNDS

REO FUND

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Services and Other Charges					
Other Professional Services	3,500	650	5,000	0	5,000
REO appraisals for properties				0	5,000
Other Advertising	0	3,722	0	0	0
Water	240	760	0	0	0
Electric	369	1,108	0	0	0
Building Repairs	0	1,151	0	0	0
TOTAL CATEGORY	4,109	7,391	5,000	0	5,000
TOTAL	4,109	7,391	5,000	0	5,000



SPECIAL REVENUE FUNDS

COURT ENHANCEMENT FUND

The Court Enhancement Fund accounts for the revenues and expenditures related to enhancing the technological, operational, and security capabilities of the court.

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Classification					
Personnel Costs	\$ 4,651	\$ 37,537	\$ -	\$ -	\$ -
Services and Other Charges	33,410	33,744	37,000	34,000	37,000
Property	474	-	6,174	-	-
Contingency	-	-	21,143	-	24,601
Total	\$ 38,535	\$ 71,281	\$ 64,317	\$ 34,000	\$ 61,601
Expenditures by Program					
Municipal Court	\$ 38,535	\$ 71,281	\$ 64,317	\$ 34,000	\$ 61,601
Total	\$ 38,535	\$ 71,281	\$ 64,317	\$ 34,000	\$ 61,601



SPECIAL REVENUE FUNDS

COURT ENHANCEMENT FUND

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Personnel Costs					
Regular Full-Time	4,200	23,903	0	0	0
Other Wages	0	0	0	0	0
Overtime	0	627	0	0	0
Health Insurance	0	10,560	0	0	0
Medicare	61	174	0	0	0
ICMA Retirement	380	2,211	0	0	0
Workers Compensation	10	60	0	0	0
TOTAL CATEGORY	4,651	37,537	0	0	0
Services and Other Charges					
Contract Labor	33,195	33,744	37,000	34,000	37,000
Security Coverage for Lobby				34,000	37,000
Cellular Service	215	0	0	0	0
TOTAL CATEGORY	33,410	33,744	37,000	34,000	37,000
Property					
Equipment < \$5,000	474	0	6,174	0	0
TOTAL CATEGORY	474	0	6,174	0	0
Contingency					
Contingency	0	0	21,143	0	24,601
Remaining fund balance				0	24,601
TOTAL CATEGORY	0	0	21,143	0	24,601
TOTAL	38,535	71,281	64,317	34,000	61,601



SPECIAL REVENUE FUNDS

COURT JCEF FUND

The Court Judicial Collection Enhancement Fund (JCEF) accounts for the revenues and expenditures related to improving collection and management of monies assessed or received by the court, to improving court automation and to improving case processing or the administration of justice.

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Classification					
Services and Other Charges	\$ 1,011	\$ 394	\$ 1,000	\$ 504	\$ 1,750
Contingency	-	-	49,580	-	57,938
Total	\$ 1,011	\$ 394	\$ 50,580	\$ 504	\$ 59,688
Expenditures by Program					
Municipal Court	\$ 1,011	\$ 394	\$ 50,580	\$ 504	\$ 59,688
Total	\$ 1,011	\$ 394	\$ 50,580	\$ 504	\$ 59,688



SPECIAL REVENUE FUNDS

COURT FILL THE GAP FUND

The Court Fill the Gap Fund accounts for the revenues and expenditures related to improving collection and management of monies assessed or received by the court, to improving court automation and to improving case processing or the administration of justice.

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Classification					
Personnel Costs	\$ 38,536	\$ -	\$ -	\$ -	\$ -
Contingency	-	-	16,302	-	16,017
Total	\$ 38,536	\$ -	\$ 16,302	\$ -	\$ 16,017
Expenditures by Program					
Municipal Court	\$ 38,536	\$ -	\$ 16,302	\$ -	\$ 16,017
Total	\$ 38,536	\$ -	\$ 16,302	\$ -	\$ 16,017
Staffing					
Court Clerk	1.00	0.00	0.00	0.00	0.00
Total	1.00	0.00	0.00	0.00	0.00



SPECIAL REVENUE FUNDS

COURT FARE FUND

The Court Fines/Fees and Restitution Enforcement (FARE) Fund accounts for the revenues and expenditures related to improving collection and management of monies assessed or received by the court, to improving court automation and to improving case processing or the administration of justice.

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Classification					
Services and Other Charges	\$ -	\$ 2,297	\$ -	\$ -	\$ 5,655
Property	4,844	-	-	-	-
Contingency	-	-	12,070	-	9,180
Total	\$ 4,844	\$ 2,297	\$ 12,070	\$ -	\$ 14,835
Expenditures by Program					
Municipal Court	\$ 4,844	\$ 2,297	\$ 12,070	\$ -	\$ 14,835
Total	\$ 4,844	\$ 2,297	\$ 12,070	\$ -	\$ 14,835



SPECIAL REVENUE FUNDS

CDBG/HOME GRANT FUND

The CDBG/HOME Grant Fund accounts for the revenues and expenditures related to providing housing rehabilitation to Bullhead City residents.

MISSION: Benefit very low, low, and moderate income families in City of Bullhead City in upgrading their living conditions. Improve and preserve the quality and appearance of the housing stock and the overall environment in the community.

DEPARTMENT DESCRIPTION

The Housing Division works to secure a variety of funding sources to implement a comprehensive owner-occupied housing rehabilitation program, which is designed to benefit qualified low and moderate income families in Bullhead City. The goal of the program is to upgrade living conditions that are decent, safe, sanitary, and affordable by making home improvements that would preserve and improve the quality, appearance, and long-term life of Bullhead City's existing owner-occupied housing stock.

2016-2017 HIGHLIGHTS

- Administered HOME grant and assist households with home repairs and weatherization
- Coordinated with Code Enforcement to remove health and environmental hazards and promote cleanliness and pride of ownership
- Provided housing counseling to clients to encourage responsible homeownership and energy conservation
- Manage CDBG project for community food bank warehouse and bring it to a successful close

2017-18 OBJECTIVES

- Rehabilitate substandard housing in Bullhead City
- Administer HOME grant and assist households with home repairs and weatherization
- Provide housing counseling to clients to encourage responsible homeownership and energy conservation
- Coordinate with Code Enforcement to remove health and environmental hazards and promote cleanliness and pride of ownership
- Apply for a HOME grant for Owner Occupied Housing Rehabilitation (OOHR) State Housing Fund



SPECIAL REVENUE FUNDS

CDBG/HOME GRANT FUND

PERFORMANCE INDICATORS

MEASURE	FY15 Actual	FY16 Estimate	FY17 Budget
Eligibility interviews conducted	12	12	16
Housing counseling sessions conducted	9	15	15
Initial inspections conducted	10	8	8
Liens released after recapture period	4	2	1
Section 8 housing inspections	84	81	82
Total number of liens held on beneficiary	68	66	70



SPECIAL REVENUE FUNDS

CDBG/HOME GRANT FUND

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Classification					
Personnel Costs	\$ 88,235	\$ 80,854	\$ 112,638	\$ 91,483	\$ 91,345
Services and Other Charges	\$ 319,076	\$ 335,875	\$ 916,033	\$ 660,717	\$ 1,185,250
Supplies	564	346	1,264	600	864
Total	\$ 407,875	\$ 417,075	\$ 1,029,935	\$ 752,800	\$ 1,277,459
Expenditures by Program					
CDBG	\$ 299,212	\$ 96,878	\$ 487,935	\$ 451,331	\$ 650,000
HOME	95,128	282,387	500,000	270,343	570,514
HTF	13,536	37,810	42,000	31,126	56,945
Total	\$ 407,876	\$ 417,075	\$ 1,029,935	\$ 752,800	\$ 1,277,459
Staffing					
Human Services & Transit Director	0.13	0.19	0.35	0.35	0.23
Housing Inspector	1.00	1.00	0.90	0.90	0.90
Total	1.13	1.19	1.25	1.25	1.13



SPECIAL REVENUE FUNDS

CDBG/HOME GRANT FUND CDBG

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Personnel Costs					
Regular Full-Time	52,359	17,234	32,769	22,390	0
Accrued Leave Paid	0	171	498	72	0
Health Insurance	6,633	5,973	4,078	4,078	0
Medicare	434	103	483	469	0
ICMA Retirement	4,723	1,581	2,965	2,879	0
Deferred Compensation	1,030	589	1,320	946	0
Workers Compensation	659	157	143	133	0
TOTAL CATEGORY	65,837	25,808	42,256	30,967	0
Services and Other Charges					
Legal Notices	444	285	500	200	500
Legal Notices				200	500
Property Recording Fees	80	0	0	0	0
Other Contracted Services	0	10,005	3,750	3,750	3,750
WACOG TAAP Fee				3,750	3,750
Water	41	0	0	0	0
Electric	338	0	0	0	0
Vehicle Repairs and Service	800	1,000	0	0	0
Construction Services	230,587	59,656	439,759	416,314	644,080
CDBG 2017RA Street Rehabilitation Program				0	644,080
CDBG 2015RA 114-16 Food Bank				416,314	0
Per Diem	52	0	200	0	200
Per Diem for Grant Seminars and Conferences				0	200
Lodging	179	0	600	0	600
Lodging for Grant Seminars and Conferences				0	600
Transportation	194	0	170	0	170
Transportation for Grant Seminars and Conferences				0	170
Seminars and Conferences	157	0	500	0	500
Grant Seminars and Conferences				0	500
TOTAL CATEGORY	232,873	70,947	445,479	420,264	649,800
Supplies					
Office Supplies	62	12	200	100	200
Office Supplies for Grant Usage				100	200
Postage	0	6	0	0	0
Gasoline	439	106	0	0	0
TOTAL CATEGORY	501	124	200	100	200
TOTAL	299,212	96,878	487,935	451,331	650,000



SPECIAL REVENUE FUNDS

CDBG/HOME GRANT FUND HOME

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Personnel Costs					
Regular Full-Time	5,667	20,058	23,884	23,884	30,272
Health Insurance	2,705	2,431	6,175	6,175	4,637
Medicare	78	257	346	346	439
ICMA Retirement	515	1,806	2,161	2,161	2,740
Deferred Compensation	0	65	0	0	0
Workers Compensation	109	376	325	325	427
TOTAL CATEGORY	9,075	24,994	32,891	32,891	38,514
Services and Other Charges					
Construction Services	86,053	257,393	467,109	237,452	532,000
HOME Grant New Application OOHR				0	317,000
HOME Grant 312-15				102,452	0
HOME Grant 300-17				135,000	215,000
TOTAL CATEGORY	86,053	257,393	467,109	237,452	532,000
TOTAL	95,128	282,387	500,000	270,343	570,514



SPECIAL REVENUE FUNDS

CDBG/HOME GRANT FUND HTF

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Personnel Costs					
Regular Full-Time	8,290	22,067	28,787	20,653	40,871
Accrued Leave Paid	0	0	374	0	549
Health Insurance	3,910	5,071	4,147	4,147	5,427
Medicare	40	262	423	294	601
ICMA Retirement	747	2,010	2,605	1,851	3,699
Deferred Compensation	266	292	990	524	1,456
Workers Compensation	70	351	165	156	229
TOTAL CATEGORY	13,323	30,053	37,491	27,625	52,831
Services and Other Charges					
Legal Notices	0	0	200	0	0
Property Recording Fees	0	0	200	100	200
HOME Grant 300-17				100	200
Other Professional Services	150	0	0	0	0
Vehicle Repairs and Service	0	1,000	2,000	2,000	2,000
Fleet Charges				2,000	2,000
Construction Services	0	5,673	0	0	0
Marketing Events	0	239	250	250	250
Marketing OOHR Program & Further Fair Housing				250	250
Per Diem	0	30	50	56	50
Per Diem for Training, Conferences and Seminars				56	50
Lodging	0	324	445	450	450
Lodging for Training, Conferences and Seminars				450	450
Transportation	0	270	300	145	300
Transportation for Training, Conferences and Seminars				145	300
Seminars and Conferences	0	0	0	0	200
Registration for Training, Conferences and Seminars				0	200
TOTAL CATEGORY	150	7,536	3,445	3,001	3,450
Supplies					
Office Supplies	0	0	464	200	264
Office Supplies				200	264
Gasoline	63	222	600	300	400
Gasoline				300	400
TOTAL CATEGORY	63	222	1,064	500	664
TOTAL	13,536	37,810	42,000	31,126	56,945
GRAND TOTAL	407,875	417,075	1,029,935	752,800	1,277,459



SPECIAL REVENUE FUNDS

POLICE GRANTS FUND

The Police Grants Fund accounts for the revenues and expenditures related to managing grants related to public safety. Some of the grants applied for include the Governor's Office of Highway Safety, Department of Homeland security, Bureau of Justice Assistance and miscellaneous grants. Appropriations for miscellaneous grants are for grants that may become available during the fiscal year.

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Classification					
Services and Other Charges	\$ -	\$ -	\$ -	\$ -	\$ 3,000
Supplies	-	(3,094)	100,000	-	100,000
Property	18,393	11,073	13,580	2,083	20,949
Capital Outlay	-	-	15,920	-	67,420
Total	\$ 18,393	\$ 7,979	\$ 129,500	\$ 2,083	\$ 191,369

Expenditures by Program					
Bulletproof Vest	\$ 11,166	\$ 2,436	\$ 9,440	\$ 2,083	\$ 9,440
Governor's Office of Hwy Safety	7,227	5,543	20,060	-	41,984
Homeland Security	-	-	-	-	39,945
Misc Police Grants	-	-	100,000	-	100,000
Total	\$ 18,393	\$ 7,979	\$ 129,500	\$ 2,083	\$ 191,369

Staffing					
Human Services & Transit Director	0.13	0.19	0.35	0.35	0.23
Housing Inspector	1.00	1.00	0.90	0.90	0.90
Total	1.13	1.19	1.25	1.25	1.13



SPECIAL REVENUE FUNDS

VICTIMS ASSISTANCE GRANT FUND

The Victims Assistance Grant Fund accounts for the revenues and expenditures related to grants providing services and support to victims. These grants include AZ Criminal Justice Commission, Victims of Crime Act (VOCA) and Victim Rights Program.

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Classification					
Personnel Costs	\$ 79,818	\$ 73,499	\$ 93,474	\$ 87,403	\$ 109,551
Services and Other Charges	-	-	6,558	3,325	6,558
Supplies	3,818	4,017	4,030	3,964	1,900
Total	\$ 83,636	\$ 77,516	\$ 104,062	\$ 94,692	\$ 118,009

Expenditures by Program					
ACJC	\$ 15,217	\$ 13,673	\$ 3,803	\$ 3,804	\$ -
VOCA	48,219	44,141	80,059	70,688	97,809
VRP Atty	10,100	9,851	10,100	10,100	10,100
VRP Police	10,100	9,851	10,100	10,100	10,100
Total	\$ 83,636	\$ 77,516	\$ 104,062	\$ 94,692	\$ 118,009

Staffing					
Victim Services Coordinator	0.54	0.54	0.32	0.32	0.25
Legal Assistant II	0.50	0.50	0.50	0.50	0.75
Victim Advocates	1.00	1.00	1.50	1.50	1.50
Total	2.04	2.04	2.32	2.32	2.50



SPECIAL REVENUE FUNDS

VICTIMS ASSISTANCE GRANT FUND ARIZONA CRIMINAL JUSTICE COMMISSION

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Personnel Costs					
Regular Full-Time	11,068	10,837	2,824	2,849	0
Health Insurance	2,940	1,680	677	651	0
Medicare	157	155	41	41	0
ICMA Retirement	1,025	972	256	258	0
Workers Compensation	27	29	5	5	0
TOTAL CATEGORY	15,217	13,673	3,803	3,804	0
TOTAL	15,217	13,673	3,803	3,804	0



SPECIAL REVENUE FUNDS

VICTIMS ASSISTANCE GRANT FUND VOCA

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Personnel Costs					
Regular Full-Time	43,409	38,816	61,210	56,753	72,007
Health Insurance	152	1,102	5,760	4,553	11,553
Medicare	623	565	888	823	1,044
ICMA Retirement	3,930	3,561	5,539	5,138	6,517
Workers Compensation	104	96	104	96	130
TOTAL CATEGORY	48,219	44,141	73,501	67,363	91,251
Services and Other Charges					
Per Diem	0	0	578	245	578
Arizona Victim Assistance Academy				130	340
National Organization Victim Assistance Academy (NOVA)				115	238
Lodging	0	0	2,700	1,563	2,700
Arizona Victim Assistance Academy				760	1,500
National Organization Victim Assistance Academy (NOVA)				803	1,200
Transportation	0	0	1,730	397	1,730
National Organization Victim Assistance Academy (NOVA)				311	1,250
Arizona Victim Assistance Academy				86	480
Seminars and Conferences	0	0	1,550	1,120	1,550
Arizona Victim Assistance Academy				600	1,000
National Organization Victim Assistance Academy (NOVA)				520	550
TOTAL CATEGORY	0	0	6,558	3,325	6,558
TOTAL	48,219	44,141	80,059	70,688	97,809



SPECIAL REVENUE FUNDS

VICTIMS ASSISTANCE GRANT FUND VRP-ATTY

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Personnel Costs					
Regular Full-Time	5,684	5,891	6,004	5,869	6,528
Accrued Leave Paid	0	0	0	166	0
Health Insurance	1,470	1,320	1,440	1,440	1,926
Medicare	82	85	87	86	95
ICMA Retirement	514	533	544	546	591
Workers Compensation	14	12	10	11	12
TOTAL CATEGORY	7,764	7,842	8,085	8,118	9,150
Supplies					
Postage	2,336	2,009	2,015	1,982	950
Postage				1,982	950
TOTAL CATEGORY	2,336	2,009	2,015	1,982	950
TOTAL	10,100	9,851	10,100	10,100	10,100



SPECIAL REVENUE FUNDS

VICTIMS ASSISTANCE GRANT FUND VRP-POLICE

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Personnel Costs					
Regular Full-Time	6,327	5,891	6,004	5,869	6,528
Accrued Leave Paid	0	0	0	166	0
Health Insurance	1,617	1,320	1,440	1,440	1,926
Medicare	91	85	87	86	95
ICMA Retirement	566	533	544	546	591
Workers Compensation	17	15	10	11	12
TOTAL CATEGORY	8,618	7,843	8,085	8,118	9,150
Supplies					
Postage	1,482	2,008	2,015	1,982	950
Postage				1,982	950
TOTAL CATEGORY	1,482	2,008	2,015	1,982	950
TOTAL	10,100	9,851	10,100	10,100	10,100
GRAND TOTAL	83,636	77,516	104,062	94,692	118,009



SPECIAL REVENUE FUNDS

GRANTS FUND

The Grants Fund accounts for the revenues and expenditures related to managing grants that are not related to public safety or domestic violence assistance. Appropriations for this grant fund are for grants that may become available during the fiscal year.

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Classification					
Services and Other Charges	\$ 45	\$ -	\$ -	\$ -	\$ -
Property	2,477	1,265	5,000	-	5,000
Capital Outlay	-	-	95,000	-	95,000
Total	\$ 2,522	\$ 1,265	\$ 100,000	\$ -	\$ 100,000

Expenditures by Program					
Culture and Recreation	\$ 2,523	\$ 1,265	\$ 5,000	\$ -	\$ 5,000
General Government	-	-	95,000	-	95,000
Total	\$ 2,523	\$ 1,265	\$ 100,000	\$ -	\$ 100,000

Staffing					
Victim Services Coordinator	0.54	0.54	0.32	0.32	0.25
Legal Assistant II	0.50	0.50	0.50	0.50	0.75
Victim Advocates	1.00	1.00	1.50	1.50	1.50
Total	2.04	2.04	2.32	2.32	2.50



DEBT SERVICE FUNDS

DEBT SERVICE FUNDS

Sewer Improvement District #3
Facility Improvements
Street Improvements
Sewer Improvement District #2
BHC/Laughlin Bridge
Bullhead Parkway Improvement District
Municipal Property Corporation
Sewer Improvement District #1
Laughlin Ranch Boulevard Improvement District



DEBT SERVICE FUNDS

DEBT SERVICE FUNDS

DESCRIPTION

The Debt Service Funds account for revenues and expenditures related to Municipal Property Corporation (MPC) issued bonds and improvement district bonds or Water Infrastructure Financing Authority (WIFA) loan issues.

The MPC bonds were issued for street improvements and city hall building and police building expansions. There was refinancing done in 2013 and 2015 to take advantage of lower interest rates. The WIFA loans were issued for sewer improvements to be repaid by property owners.

Consolidated Expenditures

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Principal payment	\$ 4,400,297	\$ 4,585,378	\$ 3,726,143	\$ 3,777,335	\$ 3,979,360
Interest payment	938,485	676,428	658,895	611,557	633,735
Debt issuance cost	-	54,000	-	-	-
Fiscal Agent Fees	-	900	-	-	-
Services and Other Charges	119,649	105,332	91,142	91,082	79,730
Contingency	-	32	-	-	-
Total	\$ 5,458,431	\$ 5,422,070	\$ 4,476,180	\$ 4,479,974	\$ 4,692,825

Activity by Fund

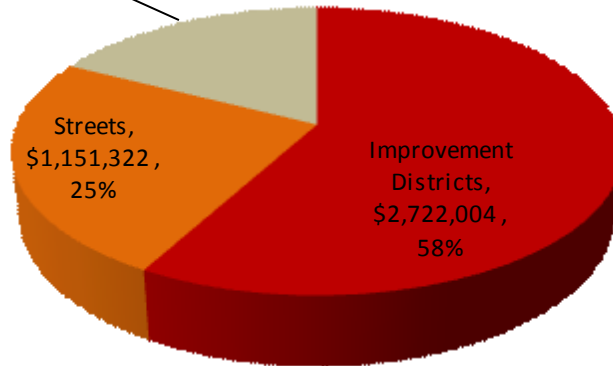
SID #3	\$ 2,090,924	\$ 2,043,818	\$ 1,996,771	\$ 1,996,711	\$ 1,949,605
Facility Improvements	70,818	681,634	629,246	802,045	819,499
Street Improvements	111,374	986,599	988,948	988,948	1,018,421
SID #2	729,275	710,772	692,270	692,270	673,766
BHC/Laughlin Bridge	-	-	168,945	-	132,901
Bullhead Parkway I.D.	-	32	-	-	-
Municipal Property Corporation	1,399,676	-	-	-	-
SID #1	1,056,363	999,214	-	-	-
Laughlin Ranch Blvd Special District	-	-	-	-	98,633
Total	\$ 5,458,430	\$ 5,422,069	\$ 4,476,180	\$ 4,479,974	\$ 4,692,825



DEBT SERVICE FUNDS

DEBT SERVICE FUNDS

Debt Service by Type
Municipal Facilities, \$819,499, 17%



LEGAL DEBT MARGINS

Under the provisions of the Arizona Constitution, outstanding general obligation bonded debt for combined water, sewer, lighting, parks, open space and recreational purposes may not exceed 20% of a city's net secondary assessed valuation. Outstanding general obligation bonded debt for other general municipal purposes may not exceed 6% of a city's net secondary assessed valuation. As of June 30, 2017, the City has not issued any general obligation bonds. The 6% limit is \$16,723,970 and the 20% limit is \$55,746,568.



DEBT SERVICE FUNDS

DEBT SERVICE FUNDS

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
SID #3					
Services and Other Charges					
Administrative Fees	99,727	90,113	80,559	80,499	70,886
Based on Loan Repayment Schedule				80,499	70,886
TOTAL CATEGORY	99,727	90,113	80,559	80,499	70,886
Debt Service					
Principal Payment	1,602,264	1,602,264	1,602,264	1,602,264	1,602,264
Based on Loan Repayment Schedule				1,602,264	1,602,264
Interest Payment	388,934	351,441	313,948	313,948	276,455
Based on Loan Repayment Schedule				313,948	276,455
TOTAL CATEGORY	1,991,198	1,953,705	1,916,212	1,916,212	1,878,719
TOTAL	2,090,924	2,043,818	1,996,771	1,996,711	1,949,605
Facility Improvements					
Debt Service					
Principal Payment	7,774	559,137	564,023	709,024	733,937
Series 2015				519,323	0
Series 2013				44,701	586,937
Series 2015 Police Radio System				145,000	147,000
Interest Payment	63,044	68,219	65,223	93,021	85,562
Series 2015				3,479	0
Series 2015 Police Radio System				27,799	24,928
Series 2013				61,743	60,634
Fiscal Agent Fees	0	279	0	0	0
Debt Issuance Fees	0	54,000	0	0	0
TOTAL CATEGORY	70,818	681,634	629,246	802,045	819,499
TOTAL	70,818	681,634	629,246	802,045	819,499
Street Improvements					
Debt Service					
Principal Payment	12,226	878,699	886,379	886,379	923,063
Series 2013				70,300	923,063
Series 2015 Street Improvements				816,079	0
Interest Payment	99,148	107,280	102,569	102,569	95,358
Series 2013				97,101	95,358
Series 2015 Street Improvements				5,468	0
Fiscal Agent Fees	0	621	0	0	0
TOTAL CATEGORY	111,374	986,599	988,948	988,948	1,018,421
TOTAL	111,374	986,599	988,948	988,948	1,018,421



DEBT SERVICE FUNDS

DEBT SERVICE FUNDS

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
SID #2					
Services and Other Charges					
Administrative Fees	14,061	12,322	10,583	10,583	8,844
Based on Loan Repayment Schedule				10,583	8,844
TOTAL CATEGORY	14,061	12,322	10,583	10,583	8,844
Debt Service					
Principal Payment	579,668	579,668	579,668	579,668	579,668
Based on Loan Repayment Schedule				579,668	579,668
Interest Payment	135,547	118,783	102,019	102,019	85,254
Based on Loan Repayment Schedule				102,019	85,254
TOTAL CATEGORY	715,215	698,451	681,687	681,687	664,922
TOTAL	729,275	710,772	692,270	692,270	673,766
BHC/Laughlin Bridge					
Debt Service					
Principal Payment	0	0	93,809	0	73,795
1,477,644 Loan @ 4% per annum 15 years				0	73,795
Interest Payment	0	0	75,136	0	59,106
1,477,644 Loan @ 4% per annum 15 years				0	59,106
TOTAL CATEGORY	0	0	168,945	0	132,901
TOTAL	0	0	168,945	0	132,901
BHC Parkway I.D.					
Contingency					
Contingency	0	32	0	0	0
TOTAL CATEGORY	0	32	0	0	0
TOTAL	0	32	0	0	0
Municipal Prop Corp					
Debt Service					
Principal Payment	1,210,000	0	0	0	0
Interest Payment	189,676	0	0	0	0
Debt Issuance Fees	0	0	0	0	0
TOTAL CATEGORY	1,399,676	0	0	0	0
TOTAL	1,399,676	0	0	0	0



DEBT SERVICE FUNDS

DEBT SERVICE FUNDS

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
SID #1					
Services and Other Charges					
Administrative Fees	5,862	2,897	0	0	0
TOTAL CATEGORY	5,862	2,897	0	0	0
Debt Service					
Principal Payment	988,364	965,610	0	0	0
Interest Payment	62,136	30,706	0	0	0
TOTAL CATEGORY	1,050,501	996,317	0	0	0
TOTAL	1,056,363	999,214	0	0	0
LRB Special District					
Debt Service					
Principal Payment	0	0	0	0	66,633
800,000 Loan @4% per annum 10 years				0	66,633
Interest Payment	0	0	0	0	32,000
800,000 Loan @4% per annum 10 years				0	32,000
TOTAL CATEGORY	0	0	0	0	98,633
TOTAL	0	0	0	0	98,633
GRAND TOTAL	5,458,431	5,422,069	4,476,180	4,479,974	4,692,825



ENTERPRISE FUNDS

ENTERPRISE FUNDS

Wastewater
Water Resources



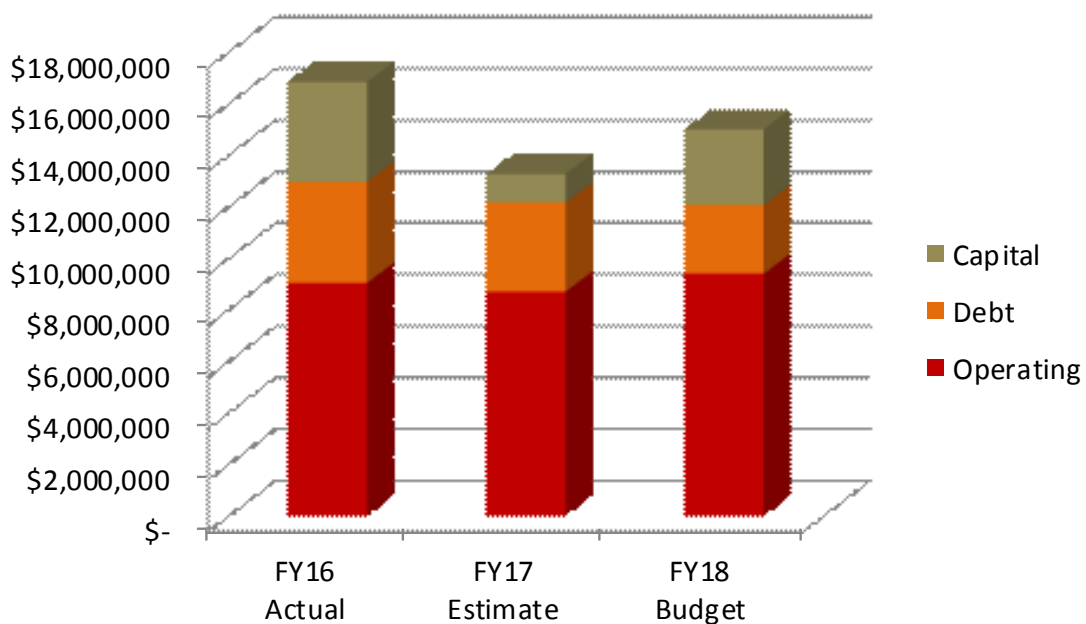
ENTERPRISE FUNDS

WASTEWATER FUND

The purpose of the Wastewater Fund is to account for the provision of wastewater services to the residents of Bullhead City. Wastewater Sanitation is responsible for the operation and maintenance of the City wastewater system. The system requires cleaning of approximately 262 miles of main line, 5,361 manholes and 1 lift stations. System maintenance includes main line repairs, manhole rehabilitation, and pump replacement/repairs.

Wastewater collected by the City wastewater system flows to the Wastewater Treatment Plants, where it undergoes a multi-faceted biological process to separate out the solids and treat the water for reuse and recharge. The Wastewater Fund accounts for the operation and maintenance of two wastewater treatment plants: Section 10 – 2.4 million gallons per day and Section 18 – 500 thousand gallons per day. All plants are operated in accordance with Environmental Protection Agency and Arizona Department of Environmental Quality standards. A portion of the treated water, called effluent, is sold for use in watering a local golf course to reduce potable water demand. The solids are transported to a landfill for disposal.

The Sewer Development Fund is used to account for capital projects relating to the City's sewer system. The projects in this fund are part of the City's Capital Improvement Plan and are detailed in the plan.





ENTERPRISE FUNDS

WASTEWATER FUND

CASH FLOW

	FY16 Actual	FY17 Estimate	FY18 Budget
Beginning Cash Balance, 7/1	\$ 2,588,948	\$ 5,878,841	\$ 6,182,803
Restricted Cash	5,302,252	3,105,788	2,999,306
Total cash	\$ 7,891,200	\$ 8,984,629	\$ 9,182,109
Cash In-Flows			
Charges for Services	\$ 9,053,722	\$ 9,027,482	\$ 8,989,800
Interest Income	31,901	28,103	26,100
Miscellaneous	147,123	6,155	5,000
Proceeds	-	-	267,650
Transfers In	173,680	139,410	95,345
Total Revenues	\$ 9,406,426	\$ 9,201,150	\$ 9,383,895
Cash Out-Flows			
Sanitation	\$ 9,064,602	\$ 8,720,594	\$ 9,424,631
Debt Service	3,928,386	3,455,783	2,666,916
Capital Outlay	3,874,263	1,113,747	2,932,650
Transfers Out	62,343	62,343	62,343
Total Expenses	\$ 16,929,594	\$ 13,352,467	\$ 15,086,540
Ending Cash Balance, 6/30	\$ 368,032	\$ 4,833,312	\$ 3,479,464



ENTERPRISE FUNDS

WASTEWATER FUND

WASTEWATER FUND REVENUE SOURCES

Bond Proceeds: The City borrowed \$15,094,275 for refunding debt and \$5,000,000 of sewer improvements in FY14. The majority of the sewer improvements were completed in FY15 and FY16.

Wastewater User Charges: Wastewater revenues are projected at \$8,738,000 in FY18.

Wastewater User Charges

Fiscal Year	Revenue	% Change
2012-13	\$ 8,671,896	1.3%
2013-14	\$ 8,705,402	0.4%
2014-15	\$ 8,605,642	-1.2%
2015-16	\$ 8,669,738	0.7%
2016-17 (est)	\$ 8,719,500	0.6%
2017-18 (est)	\$ 8,767,600	0.5%

Effluent Sales: The City of Bullhead City charges for the sale of effluent. The fees for the effluent are based on the existing contract agreement with the user.

Interest Earned: This is monies earned on the available cash in the Wastewater Fund. It is a difficult estimate to make due to the fluctuation of cash balances and interest rates.

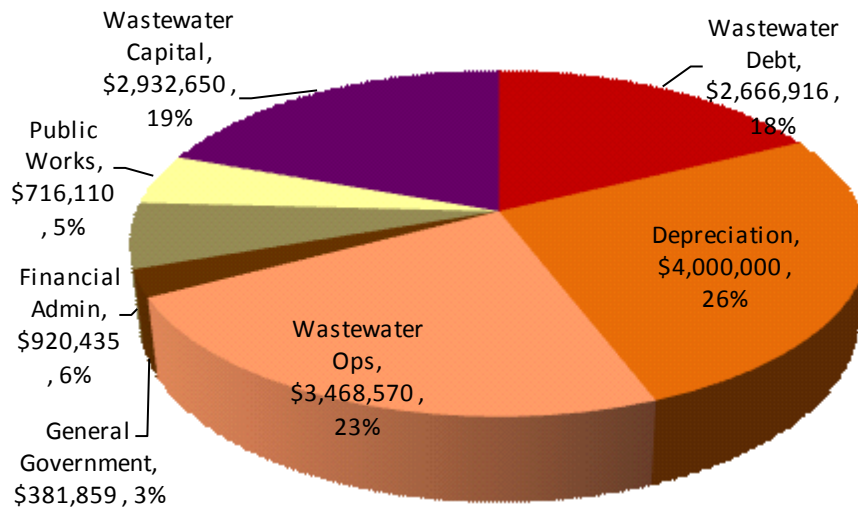
Miscellaneous: Miscellaneous revenues are items that are not expected to occur on a yearly basis.



ENTERPRISE FUNDS

WASTEWATER FUND CONSOLIDATED FUND EXPENDITURES

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Classification					
Personnel Costs	\$ 2,646,898	\$ 2,778,631	\$ 2,906,318	\$ 2,784,203	\$ 3,053,733
Services and Other Charges	1,945,495	2,042,482	1,765,806	1,605,151	1,730,236
Supplies	408,787	406,243	465,391	419,284	499,045
Property	50,062	59,277	96,921	111,956	141,617
Capital Outlay	136,241	72,062	340,688	182,377	507,650
Depreciation	3,755,352	3,777,969	4,000,000	3,800,000	4,000,000
Debt Service	4,265,211	3,928,386	3,455,897	3,455,783	2,666,916
Contingency	-	-	500,000	-	-
Subtotal	\$13,208,046	\$ 13,065,050	\$ 13,531,021	\$ 12,358,754	\$ 12,599,197
Capital Projects	\$ 4,267,859	\$ 3,802,201	\$ 1,750,000	\$ 931,370	\$ 2,425,000
Transfers to General Fund	\$ -	\$ 62,343	\$ 62,343	\$ 62,343	\$ 62,343



The Financial administration budget includes \$35,000 of budgeted uncollectible accounts.



ENTERPRISE FUNDS

WASTEWATER FUND

MISSION: Provide the most cost-effective wastewater collection and treatment service possible using industry accepted performance measures.

DEPARTMENT DESCRIPTION

The Utilities Division handles the operation, maintenance and upkeep of the City-wide sewer system. This includes the operation and maintenance of the two wastewater treatment plants, 15 wastewater lift stations, over a million feet of sewer mains, several thousand manholes, thousands of feet of sewer force mains and several effluent reuse and disposal facilities throughout the community.

FY 2016-2017 HIGHLIGHTS

- Continued to implement the grease interceptor inspection program for all restaurants and other interceptor locations
- Completed construction of the Section 18 Wastewater Treatment Plant Improvements
- Completed installation of a different type of membrane at the Section 18 Wastewater
- Evaluated Lift stations 10/4, 16/2, 18/1, and 18/2
- Continued manhole rehabilitation
- Sewer line replacement on Riverwood and Rio Grande
- Finished Ductile Iron Pipe (DIP) inspections
- New sludge press at Section 18 plant
- New injection well project at Section 10 plant

FY 2017-2018 OBJECTIVES

- Continue to assist the Park Maintenance Division with improvements to the Rotary Park irrigation system
- Decommission Chaparral Lift Station
- Continue to inspect and monitor City-wide sewer system
- Continue manhole rehabilitations
- 16/2 Lift Station controls upgrade
- Complete Georgia Lane sewer project

PERFORMANCE INDICATORS

MEASURE	FY16	FY17	FY18
	Actual	Estimate	Budget
Number of Treatment Plants - Operational Cost Reduct	2	2	2
Number of Lift Stations - Operational Cost Reduction	15	15	15
Sewer Customers (Residential & Commercial)	18,653	18,687	18,700
Sewer Connections Per Employee	933	934	935
Sewer Spills and Line Breaks Responded/Cleaned	1	0	0
Number of Sewer Operations Employees	20	20	20



ENTERPRISE FUNDS

WASTEWATER FUND OPERATIONS

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Classification					
Personnel Costs	\$ 1,279,592	\$ 1,301,038	\$ 1,423,595	\$ 1,319,758	\$ 1,489,734
Services and Other Charges	1,714,700	1,761,332	1,472,312	1,324,332	1,456,571
Supplies	287,899	278,067	337,195	292,266	380,648
Property	33,302	51,127	96,421	85,426	141,617
Capital Outlay	136,241	72,062	340,688	182,377	507,650
Total	\$ 3,451,734	\$ 3,463,626	\$ 3,670,211	\$ 3,204,159	\$ 3,976,220

Expenditures by Program					
Wastewater	\$ 3,451,734	\$ 3,463,626	\$ 3,670,211	\$ 3,204,159	\$ 3,976,220
Total	\$ 3,451,734	\$ 3,463,626	\$ 3,670,211	\$ 3,204,159	\$ 3,976,220

Staffing					
Utilities Superintendent	1.00	1.00	1.00	1.00	1.00
Utilities Supervisor	1.00	1.00	1.00	1.00	1.00
Wastewater Specialist	1.00	1.00	1.00	1.00	1.00
Instrumentation and Control Technic	1.00	1.00	1.00	1.00	1.00
Utilities Technician III	2.00	2.00	2.00	2.00	2.00
Utilities Technician II	3.00	3.00	3.00	3.00	3.00
Utilities Technician I	9.00	9.00	9.00	9.00	9.00
Office Specialist II	1.00	1.00	1.00	1.00	1.00
Maintenance Worker I	1.00	1.00	1.00	1.00	1.00
Total	20.00	20.00	20.00	20.00	20.00



ENTERPRISE FUNDS

WASTEWATER FUND OPERATIONS

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Personnel Costs					
Regular Full-Time	802,825	834,962	945,311	829,459	965,637
Other Wages	54,713	54,400	50,000	66,240	50,000
Stand By Wages	22,806	24,171	24,253	25,037	24,253
Overtime	38,446	40,249	29,950	34,073	29,950
Accrued Leave Paid	0	3,510	8,658	11,977	11,387
Health Insurance	235,200	211,200	230,400	230,400	269,736
Social Security	3,122	3,373	3,100	4,150	3,100
Medicare	12,884	13,434	15,343	13,760	15,678
ICMA Retirement	78,278	81,736	90,456	81,500	92,296
Unemployment Compensatic	0	0	0	0	0
Workers Compensation	31,317	34,004	26,124	23,162	27,697
TOTAL CATEGORY	1,279,592	1,301,038	1,423,595	1,319,758	1,489,734
Services and Other Charges					
Legal Notices	239	0	1,000	500	1,000
BID, RFQ'S & Sewer hook ups from City Attorney				500	1,000
Engineering Services	5,477	6,154	7,260	6,537	7,191
Utility location services				6,537	7,191
Other Professional Services	9,262	3,537	31,000	26,000	31,000
Misc. professional services				11,000	11,000
Septic pumping - emergency call-outs				15,000	20,000
Permitting and Misc. Fees	13,370	12,045	13,005	12,820	12,560
ADEQ Operator certification renewal fees				300	0
CDL license renewals				45	15
CDL written and road test				35	105
Operator's license certification/upgrade				240	240
Pesticide certification renewal @ \$100.00				200	200
Section 10 WWTP annual registration fee				6,000	6,000
Secton 18 WWTP annual registration fee				6,000	6,000
Laboratory Services	34,939	36,046	60,500	34,000	60,500
Certified ADEQ testing for Section 10 and 18 WWTP				34,000	60,500
Other Contracted Services	32,824	0	0	0	0
Water	20,370	19,555	20,578	30,921	29,644
1320 Riverfront Dr Hydrant Acct 0414849				3,092	3,185
1700 Clubhouse Dr Acct 0089863				660	700
1905 Colorado Blvd/Tanglewood Hydrant Acct 0414850				3,108	3,201
2596 Via Arroyo Dr/Mohave Dr Hydrant Acct 0414851				3,180	3,275
3066 Larkwood Ave Acct 0282081				193	199
587 Terrace Drive Acct 0089846				300	309
642 Primrose Ln Acct 0672741				312	321
674 Riverfront Dr/River Gardens Hydrant Acct 0414852				3,120	3,214
901 Richardo Ave Acct 650941				9,456	9,740
Lift Station 18-1				7,500	5,500



ENTERPRISE FUNDS

WASTEWATER FUND OPERATIONS

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Services and Other Charges					
Electric	682,728	571,979	670,732	651,077	670,716
1260 Mohave Dr Acct 175				4,381	4,504
1825 East Shore Villas Acct 173				1,028	1,082
2921 Country Club Dr Acct 096				969	1,022
Acct 176 Wastewater share of meter				133,858	137,870
Lift Station 10-1 Acct 322				5,877	6,053
Lift Station 10-6 Acct 212				4,249	4,400
Lift Station 1515 Bullhead Pkwy Acct 289				2,147	2,235
Lift Station 16-2 Acct 277				39,343	40,515
Lift Station 18-1 Acct 320				29,226	30,096
Lift Station 18-2 Acct 278				60,438	62,243
Lift Station 2525 Rio Rancho Blvd Acct 290				43,473	44,769
Lift Station Primrose Acct 129				2,165	2,222
Lift Station River Retreat Acct 109				680	724
Lift Station SR-1 Acct 284				762	809
Lift Station SR-2 Acct 135				665	710
Lift Station SR-3 Acct 251				501	540
Section 10 WWTP Acct 080				131,575	135,514
Section 10 WWTP Acct 221				99,247	102,216
Section 10 WWTP Acct 295				25,566	26,325
Section 18 WWTP Acct 321				64,927	66,867
Natural Gas	806	829	845	854	880
1375 Marina Parkway Dr Acct 1098843				426	439
670 Primrose Ln Acct 1059553				428	441
Telephone	42,040	37,478	36,740	36,740	36,740
704-0349				620	620
704-6870				564	564
754-1850				620	620
754-5092				4,550	4,550
754-6768				565	565
758-2800				620	620
758-5913				619	619
758-6194				621	621
758-8939				621	621
763-0922				1,470	1,470
763-1788				620	620
763-7299				5,700	5,700
763-9400 - Basic System Charges - 25%				11,625	11,625
763-9400 - Telephone Services - 25%				3,875	3,875
Physical Link for Network				4,050	4,050
Refuse	144,577	170,600	226,000	160,000	185,000
Mohave Landfill & dumping of roll offs				160,000	185,000
Building Repairs	0	3,930	0	0	0
General Equipment Repairs	390,651	255,892	137,351	127,401	133,460
A/C Repairs and maintenance				3,000	3,300
Adapter plates & fabrication pumps & motors				3,000	4,000
Aqua disc filter replacement parts @ Sec. 10 WWTP				11,000	7,600
Compressors & blowers repairs				12,100	13,310
Control panel & installation 16-2 generator				0	6,000
Generator repairs				5,500	9,050
KSB pump hanqers				2,000	4,000
Pumps and motors repairs				73,000	80,300



ENTERPRISE FUNDS

WASTEWATER FUND OPERATIONS

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Services and Other Charges					
Repair & calibration spectrometer				0	900
Sec. 18 CL2 chlorine skid				15,301	0
Welding at various facilities				2,500	5,000
Vehicle Repairs and Service	64,250	63,250	74,250	74,250	59,250
Fleet Rental Charges				74,250	59,250
Maintenance Agreements	393	393	400	364	0
Copier maintenance agreement				364	0
Software/Hardware Agreemc	31,724	28,170	24,068	24,163	25,718
Alarm auto-dialer software at WWTPs				990	990
GIS mapping software for utilities				4,585	4,600
SCADA software support				14,300	15,730
Sewer manhole data & utility design software				2,093	2,198
Sewer module software				2,195	2,200
Sewer Repairs	112,081	439,206	27,000	14,500	27,000
Manhole lids and frames city wide usage				2,000	2,000
Miscellaneous paving after sewer repairs				7,500	15,000
Slurry seal				5,000	10,000
Other Repairs and Maintena	21,631	2,020	15,500	7,850	49,490
Clean 12,000 ft of 24" sewer line				0	33,990
Concrete core drilling				350	500
Lien mandated sewer hook-ups				7,500	15,000
Equip. and Vehicle Rental	664	414	3,425	1,884	3,422
Large Equipment for trenching & excavation				1,500	3,000
Water softener rental				384	422
Land and Building Lease	927	903	1,103	1,103	903
SCADA tower rental				903	903
Section 18 WWTP land lease				200	0
Property and Risk Insurance	85,907	87,600	88,294	88,294	90,949
Wifi Service	1,880	1,899	1,968	1,968	1,968
Wastewater Network Access				1,968	1,968
Cellular Service	8,156	8,550	8,297	8,297	8,297
Cellphones (18)				7,992	7,992
Paging Service (6)				305	305
Custom Printing	0	0	30	30	30
Business cards				30	30
Per Diem	661	358	1,888	1,755	1,875
ADEQ Conferences				600	660
Automation & control review course & testing				181	181
City wide SCADA training				60	120
NASSCO training				204	204
Tri state seminar @ \$53.00 ea				212	212
Wastewater collections & treatment (x6)				498	498
Lodging	1,215	673	2,425	2,077	2,434
ADEQ conferences				450	495
Automation & control exams				400	400
City wide SCADA training				130	330
NASSCO training				312	344



ENTERPRISE FUNDS

WASTEWATER FUND OPERATIONS

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Services and Other Charges					
Tri State seminar \$122.50ea				221	245
Wastewater collections & treatment (X 6)				564	620
Transportation	1,394	2,529	4,275	2,825	2,975
ADEQ Conferences @ \$75.00 trip				450	450
Automation & control review course & exam				100	100
City wide SCADA training				50	100
Employee reimbursement				1,900	2,000
NASSCO training				100	100
Wastewater collections & treatment \$75.00 trip				225	225
Local Mileage Reimburseme	554	292	0	0	0
Seminars and Conferences	3,084	4,879	12,003	7,774	11,419
ADEQ Conferences				1,200	2,400
Automation & control curriculum				0	1,565
Automation & Control review course & exam				2,210	2,500
City wide SCADA training				500	1,000
NASSCO inspector training & certification program (x2)				1,900	1,990
Pesticide certification renewals (x2)				200	200
Pesticide training				180	180
Tri State Seminar @ \$99.00 EA				396	396
Wastewater collections & treatment @ \$198.00 ea				1,188	1,188
Dues and Memberships	2,898	2,150	2,375	349	2,150
CCRSCo membership dues				0	2,000
ISA membership 2 years				225	0
NASSCO membership 2 @ \$75.00				124	150
TOTAL CATEGORY	1,714,700	1,761,332	1,472,312	1,324,332	1,456,571
Supplies					
Improvements Noncapital	5,419	0	20,000	12,350	20,000
Concrete new installation for WWTP's				10,000	20,000
Decorative rock & grading @ 10/1 Lift Station				2,350	0
Office Supplies	709	775	965	1,031	1,085
Bottled Water and Dispenser				450	450
Cell phone supplies				125	250
Office supplies				325	385
Toner				131	0
Specialty Supplies	63,830	102,206	94,895	89,640	138,754
Air scour regulator for Sec. 18 membranes 2 ea				289	330
Batteries for generators & misc. City wide				1,000	1,100
Belts for sludge press @ Sec. 10				3,623	0
Compressor & blower parts				6,000	6,600
Conveyor for Head works at Sec. 10				0	15,500
Electrical supplies (wire, fuses, conduit, tape, bat.)				8,000	8,800
Fire hoses				660	725
Generator parts				2,000	2,200
Gloves, vests, hats, sunglasses				1,000	1,100
Guide wheels for Section 10 Head Works				0	14,400
Head work screens replacement parts Sec. 10				0	800
Heavy equipment parts				7,700	8,400
High output UV lamps & parts				11,500	19,000
High pressure hose for sewer cleaning vacuum truck				0	2,550



ENTERPRISE FUNDS

WASTEWATER FUND OPERATIONS

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Supplies					
Hoses for pumper truck & trash pump				4,000	4,400
Ice				850	890
Level transmitter Sec. 10 Aqua Disc				512	563
Membrane accessories				5,500	6,050
OdaLog inspection & calibration				106	106
Oxygen, misc. gasses for welder, torches				800	880
Pipes, couplers, fittings				9,000	9,900
Pump & motor parts				6,000	6,600
Pump & press parts (seals, gaskets, O-Rings)				12,600	13,860
Sec. 10 & 18 head works parts				5,000	5,500
Site lighting at Sec. 10 & 18 plants				0	5,000
Steel for manufacturing				3,500	3,500
Computer Software	327	0	0	0	0
Gasoline	19,614	16,339	21,156	15,301	20,640
8,000 Gallons @\$2.50/gal				14,661	20,000
8,000 Gallons Fuel Facility Charge @\$.08/gal				640	640
Diesel	15,034	13,078	20,636	13,220	18,395
6,500 Gallons @\$2.75/gal				12,700	17,875
6,500 Gallons Fuel Facility Charge @\$.08/gal				520	520
Uniforms	8,922	9,568	11,203	9,394	11,200
Allowance for steel toed boots				2,850	2,850
Jackets				350	350
Uniform rental and cleaning				6,194	8,000
Cleaning Supplies	0	219	440	437	484
Paper towels				437	484
Chemical Products	174,043	135,883	167,900	150,893	170,090
Bleach for Section 10 & 18				39,000	41,000
Caustic soda				500	1,000
Degreaser for 18/1 & 18/2 lift station				12,100	12,100
NABC disinfectant for 18/2 Lift Station				540	1,270
Nutrients for biological odor control units				453	720
Odor control for lift station				59,400	66,000
Pesticides				500	1,000
Polymer for presses				37,400	45,000
Root killer				1,000	2,000
TOTAL CATEGORY	287,899	278,067	337,195	292,266	380,648
Property					
Furniture	0	0	0	0	600
Desk chair @100.00				0	600
Appliances	0	1,039	1,500	1,301	0
3.5 cu ft & 4.4 cu ft mini refrigerator Sec. 10 & 18 lab				246	0
Refrigerator replacement				1,055	0
Tools	8,653	153	5,500	5,500	5,500
Tools for all facilities & vehicles				5,500	5,500
Computer Equipment <\$5,000	4,484	11,354	15,000	14,295	33,320
Laptop for GIS & manhole mapping				0	3,100
Managed Ethernet switch for Lift Stations				0	12,220
Programmable logic controller components				10,000	11,000



ENTERPRISE FUNDS

WASTEWATER FUND OPERATIONS

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Property					
Replacement computer at Sec. 18 control room				0	2,000
SCADA system components				4,295	5,000
Equipment <\$5,000	20,165	39,581	74,421	64,331	102,197
5-Ton A/C unit for Sec. 18 control room				4,835	0
A/C Units for various locations (3)				6,000	9,900
A/C window units for various locations (5)				1,000	1,100
Air compressors various plants & lift stations				500	1,000
Check valve for 18/2 Lift Station				0	3,500
Chlorine pump for Section 18				0	3,940
Confined space entry equipment				0	5,000
D.O. Probes and caps				7,966	4,950
Dewatering pumps				550	1,000
Flow meter for press Sec. 10				0	1,641
HACH SC200 Controller				4,114	4,500
HACK SC1000 Controller & sun shield				2,826	3,300
Hydroranger 200 @ \$1900.00				3,800	3,800
Injection quill				1,250	2,500
Metering pump for polymer @ Sec. 10				1,575	0
Motors for various locations				5,500	6,050
Nozzles for camel trucks				1,100	2,200
Pressure Reducing Valve Sec. 10 Press				0	1,596
Priming pumps for Sec. 18 membranes				3,000	3,300
RACO verbatim autodialer alarm				2,600	3,300
Replacement valve for filters @ Sec. 10				0	2,260
Soak tank for cleaning UV disinfection units				0	3,547
Soft start				3,600	3,960
Static mixer for polymer for Sec. 10				1,618	0
Swamp coolers for various facilities (6)				2,000	3,300
Transducer XPS-15				1,000	1,500
Transducers XPS-10				1,497	1,500
Underground uti. line/camera locator & transmitter				0	3,553
VFD's for various locations 5 ea.				3,300	20,000
Wash water pump & motor for press @ Sec. 10				4,700	0
TOTAL CATEGORY	33,302	52,127	96,421	85,426	141,617
Capital Outlay					
Machinery and Equipment	136,241	6,500	340,688	182,377	507,650
Backhoe				0	160,000
Emergency Bypass Pump				0	80,000
End Loader				0	267,650
Pump for Section 10 Effluent Pump Station				18,665	0
Pump for Section 18 back wash pit				16,792	0
Replace Return Pump and Assembly Section 10 WWTP				28,209	0
Replace Thio-Guard Pump 10/1 Lift Station				5,950	0
Sewer Camera				97,600	0
Water Pump and Assembly for Section 10 WWTP				15,161	0
Vehicles	0	65,562	0	0	0
TOTAL CATEGORY	136,241	72,062	340,688	182,377	507,650
Contingency					
Contingency	0	0	0	0	0
TOTAL CATEGORY	0	0	0	0	0
TOTAL	3,451,733	3,464,625	3,670,211	3,204,160	3,976,220



ENTERPRISE FUNDS

WATER RESOURCES FUND

The Water Resources Fund accounts for the revenue and expenditures related to purchasing water right allocations from the Colorado River for the Citizens of Bullhead City.

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Classification					
Services and Other Charges	\$ 28,588	\$ 11,334	\$ 135,000	\$ 125,325	\$ 135,000
Debt Service	-	-	70,000	-	70,000
Total	\$ 28,588	\$ 11,334	\$ 205,000	\$ 125,325	\$ 205,000

Expenditures by Program					
Water Resources	\$ 28,588	\$ 11,334	\$ 205,000	\$ 125,325	\$ 205,000
Total	\$ 28,588	\$ 11,334	\$ 205,000	\$ 125,325	\$ 205,000



ENTERPRISE FUNDS

WATER RESOURCES FUND

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Services and Other Charges					
Other Contracted Services	28,588	11,334	135,000	125,325	135,000
MCWA for Kingman water holding fees				15,775	20,000
MCWA for Kingman water purchase of 130 acre feet				99,960	100,000
Mohave Water Conservation District				9,590	15,000
TOTAL CATEGORY	28,588	11,334	135,000	125,325	135,000
Debt Service					
Principal Payment	0	0	67,500	0	67,500
Principal paid on Cibola Water Rights Interfund Loan				0	67,500
Interest Payment	0	0	2,500	0	2,500
Interest paid on Cibola Water Rights Interfund Loan				0	2,500
TOTAL CATEGORY	0	0	70,000	0	70,000
TOTAL	28,588	11,334	205,000	125,325	205,000



INTERNAL SERVICE FUNDS

INTERNAL SERVICE FUNDS

Northwest Arizona Employee Benefit Trust (NAEBT)
Fleet Services
Risk Management



INTERNAL SERVICE FUNDS

NAEBT

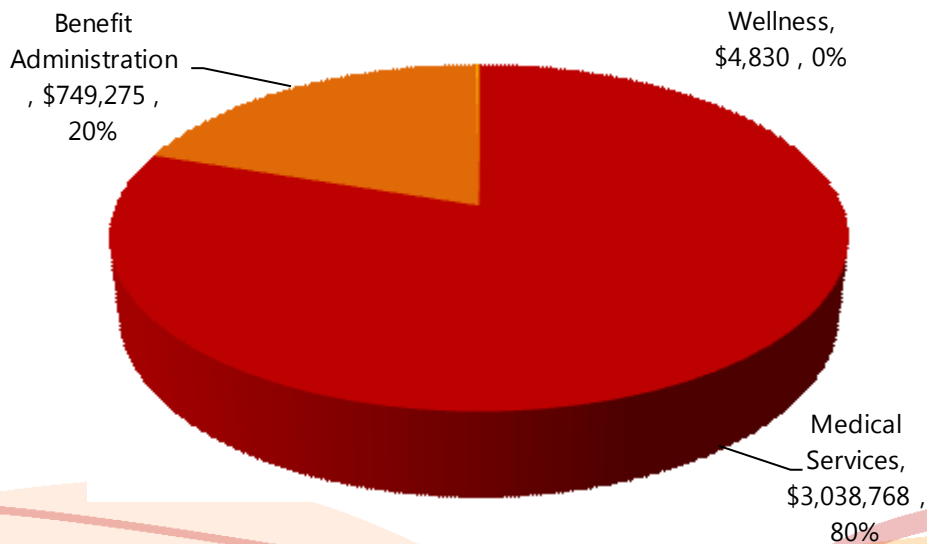
Northwest Employee Benefit Trust (NAEBT) provides the medical/prescription, dental, vision, wellness, life and AD&D insurance coverage for City employees and their dependents. The trust was formed on July 1, 2012 and was developed for Western Arizona municipal-type governments with more than 100 employees. City of Bullhead City, Lake Havasu City and City of Kingman were the founding members.

The Trust is tasked with selecting the providers and benefit levels while providing competitive, affordable and comprehensive insurance coverage. The Trust meets quarterly to discuss financial status. A retreat is scheduled each year, in the first quarter, to review the prior fiscal year, set rates for the next fiscal year and renew contracts for services provided.

The Trust is part of the Personnel Administration section and the line item budget is included in that section.

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Classification					
Services and Other Charges	\$ 3,519,865	\$ 3,433,877	\$ 3,484,110	\$ 3,531,387	\$ 3,789,183
Supplies	144	693	4,715	2,500	3,690
Total	\$ 3,520,010	\$ 3,434,569	\$ 3,488,825	\$ 3,533,887	\$ 3,792,873

Expenditures by Activity					
Personnel Administration	\$ 3,519,614	\$ 3,433,719	\$ 3,482,970	\$ 3,530,537	\$ 3,788,043
Wellness Program	395	850	5,855	3,350	4,830
Total	\$ 3,520,010	\$ 3,434,569	\$ 3,488,825	\$ 3,533,887	\$ 3,792,873





INTERNAL SERVICE FUNDS

FLEET SERVICES

MISSION: Maintain the City's fleet of vehicles and equipment as efficiently as possible with safety as our number one priority, and to allow the city departments/divisions to meet the needs of the community by fulfilling their service missions in the most effective and efficient manner possible.

DEPARTMENT DESCRIPTION

The Fleet Division is responsible for the purchase, repair and maintenance of city vehicles and equipment. The 308 vehicle fleet includes police vehicles, automobiles, pickup trucks, light utility vehicles, wastewater Vector trucks, street sweepers, cranes, dump trucks, loaders, backhoes, trailers, motor graders, lawn mowers, tractors and other pieces of equipment. Fleet Maintenance also operates the City's fuel facility which provides fuel service for city vehicles and equipment.

FY 2016-2017 HIGHLIGHTS

- Designated area for fabrication of parts and improved work flow in Fleet Shop
- Reduced inventory
- Added Roadsaver and tanker and increased maintenance on supporting machinery
- Auctioned 11 vehicles
- Added 3 vehicles and 2 pieces of heavy equipment to City fleet inventory
- Hired knowledgeable diesel mechanic for heavy equipment
- With new software, diagnosed and repaired several trucks that would normally be outsourced
- Repaired several vehicles with body damage in-house

FY 2017-2018 OBJECTIVES

- Provide repairs, services, customer service and support to all City Departments at the least possible expense
- Organize repair schedules for routine maintenance of vehicles and equipment
- Eliminate outsourcing heavy truck and equipment diagnostics by having all the diagnostic equipment necessary to repair in-house

PERFORMANCE INDICATORS

MEASURE	FY16 Actual	FY17 Estimate	FY18 Budget
Routine Vehicle Service Calls	3,034	2,874	3,200
City Vehicles	314	308	314
Vehicle Breakdown Service Calls	173	175	200
Gallons Diesel Pumped	45,900	51,500	56,000
Gallons Unleaded Pumped	160,576	163,500	167,000



INTERNAL SERVICE FUNDS

FLEET SERVICES

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Classification					
Personnel Costs	\$ 281,572	\$ 289,770	\$ 296,240	\$ 291,237	\$ 311,819
Services and Other Charges	127,987	119,085	130,546	120,782	125,341
Supplies	788,113	684,312	818,625	672,522	825,197
Property	4,954	224	3,000	3,500	5,803
Capital Outlay	-	22,795	-	51,648	181,153
Depreciation	217,362	193,618	300,000	225,000	300,000
Contingency	-	-	46,145	-	14,842
Subtotal	\$ 1,419,988	\$ 1,309,804	\$ 1,594,556	\$ 1,364,689	\$ 1,764,155
Cost Recovery	\$ (3,363)	\$ (2,911)	\$ -	\$ (3,463)	\$ -
Total	\$ 1,416,625	\$ 1,306,893	\$ 1,594,556	\$ 1,361,226	\$ 1,764,155

Expenditures by Activity

Fleet Services	\$ 1,419,988	\$ 1,062,291	\$ 1,008,184	\$ 943,334	\$ 1,171,880
Fuel Facility	-	247,513	586,372	421,355	592,275
Total	\$ 1,419,988	\$ 1,309,804	\$ 1,594,556	\$ 1,364,689	\$ 1,764,155

Staffing

Foreman	1.00	1.00	1.00	1.00	1.00
Mechanic II	1.00	1.00	1.00	1.00	1.00
Mechanic I	2.00	2.00	2.00	2.00	2.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00
Total	5.00	5.00	5.00	5.00	5.00



INTERNAL SERVICE FUNDS

FLEET SERVICES

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Personnel Costs					
Regular Full-Time	191,629	202,636	208,293	200,803	207,342
Other Wages	0	0	0	0	0
Stand By Wages	0	0	0	0	0
Overtime	4,084	4,372	2,000	3,971	2,000
Accrued Leave Paid	0	996	967	1,867	918
Health Insurance	59,976	53,856	58,752	58,752	75,523
Medicare	2,555	2,876	3,063	2,902	3,049
ICMA Retirement	17,714	18,811	19,031	18,701	18,945
Unemployment Compensatic	0	0	0	0	0
Workers Compensation	5,614	6,224	4,134	4,241	4,042
TOTAL CATEGORY	281,572	289,770	296,240	291,237	311,819
Services and Other Charges					
Other Professional Services	476	3,490	4,310	3,560	4,505
Used Oil Pickup and Disposal				945	945
Wash Bay Pump out and Wash				2,615	3,560
Permitting and Misc. Fees	256	246	48	48	48
Vehicle Registrations				48	48
Other Contracted Services	6,526	11,064	10,750	9,250	10,750
Fire Extinguisher Service and Certification				650	650
Mandatory Safety Inspections				2,100	2,100
Vehicle Washes				6,500	8,000
Water	11,202	5,989	6,638	7,838	8,073
1285 Alonas Way Acct 0108458				7,200	7,416
1285 Alonas Way Fire Acct 0108462				638	657
Electric	23,043	21,618	23,100	19,790	20,399
Alonas Way Acct 083				2,024	2,109
Alonas Way Acct 137				17,766	18,290
Natural Gas	5,876	5,621	5,300	5,145	5,300
1285 Alonas Way Acct 1059604				5,145	5,300
General Equipment Repairs	993	3,517	1,000	700	1,000
Shop Equipment Repairs				700	1,000
Vehicle Repairs and Service	24,829	15,556	15,000	15,033	10,000
Outside Labor for Vehicle Repairs				15,033	10,000
Maintenance Agreements	0	0	2,097	2,097	2,097
Parts Washer Maintenance				2,097	2,097
Software/Hardware Agreeem	5,533	1,345	4,770	4,106	4,219
Additional Vehicle Numbers for System				410	413
Heavy Duty Vehicle Repair Software				1,500	1,500
Hosting Software Annual Subscription				2,196	2,306
Other Repairs and Maintena	0	1,098	0	0	0



INTERNAL SERVICE FUNDS

FLEET SERVICES

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Services and Other Charges					
Equip. and Vehicle Rental	0	0	200	0	200
Propane Tank for Backup Generator				0	200
Office Equipment Lease	3,550	3,668	4,410	4,160	3,960
Color Copies Charge				200	0
Copier Lease				3,960	3,960
Property and Risk Insurance	43,051	43,440	43,789	43,789	45,106
Cellular Service	338	489	456	401	456
Cellphone (1)				401	456
Custom Printing	499	499	500	547	550
Repair Work Order Forms				547	550
Per Diem	0	90	120	34	120
PD Vehicle Upfit				34	0
Rocky Mountain Fleet Association Seminar				0	120
Lodging	242	463	475	0	475
Rocky Mountain Fleet Association Seminar				0	475
Transportation	32	90	100	0	100
Rocky Mountain Fleet Association Seminar				0	100
Seminars and Conferences	460	803	1,255	0	2,395
Crane Safety Inspector Training & Certification				0	1,140
Fleet Training				0	450
Rocky Mountain Fleet Association Seminar				0	805
Books and Subscriptions	770	0	978	0	978
Vehicle Manuals				0	200
Web Manual for Equipment				0	778
Dues and Memberships	310	0	310	310	310
Rocky Mountain Fleet Association Membership				310	310
Towing Charges	0	0	300	0	300
Towing Charges				0	300
TOTAL CATEGORY	127,987	119,085	125,906	116,808	121,341
Supplies					
Office Supplies	1,096	697	900	720	900
Pens, Pencils, Pads, Folders, Rubber Bands				720	900
Computer Software	0	0	0	0	4,874
CAT Electronic Technician Software				0	2,224
Trouble Shooting Software				0	2,650
Shop Supplies	10,419	9,784	10,000	7,959	9,750
Cleaners, Gloves, Safety Goggles				2,450	3,000
Heat Shrink, Bulbs, Fasteners				4,614	5,750
Welding Supplies and Oxygen				895	1,000
Gasoline	376,847	150,936	0	0	0



INTERNAL SERVICE FUNDS

FLEET SERVICES

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Supplies					
Diesel	118,097	-9,968	0	0	0
Tires	67,804	72,039	70,000	70,000	59,000
Tires				70,000	59,000
Oil and Other Lubricants	20,371	14,780	16,000	15,200	16,000
Oil and Bulk Fluids				15,200	16,000
Auto Parts	192,555	197,688	157,000	160,000	160,000
Auto Parts				160,000	160,000
Uniforms	924	843	1,240	1,262	1,240
Allowance for steel toed boots x4				404	600
Jackets				49	0
Replacement Shirts and Pants (5 ea) x4				809	640
TOTAL CATEGORY	788,113	436,800	255,140	255,141	251,764
Property					
Furniture	0	624	0	0	0
Tools	1,394	1,409	3,000	3,500	3,000
Mechanics' Small Tools				3,500	3,000
Computer Equipment <\$5,000	0	588	0	0	0
Equipment <\$5,000	3,560	4,054	0	0	2,803
Air Compressor for Service Truck				0	2,803
Capital Asset Write Off	0	-6,453	0	0	0
TOTAL CATEGORY	4,954	224	3,000	3,500	5,803
Capital Outlay					
Vehicles	0	22,795	0	51,648	181,153
New Fleet Pool Vehicle				30,648	0
Replace (1) Pest Abatement Vehicle purchased in 2000				0	25,000
Replace (2) Code Enforcement Vehicles purchased in 2005				0	45,000
Replace (3) Police Detective Cars				0	111,153
Replace Park Ranger vehicle				21,000	0
TOTAL CATEGORY	0	22,795	0	51,648	181,153
Depreciation					
Depreciation	217,362	193,618	300,000	225,000	300,000
				225,000	300,000
TOTAL CATEGORY	217,362	193,618	300,000	225,000	300,000
Contingency					
Contingency	0	0	27,898	0	0
TOTAL CATEGORY	0	0	27,898	0	0
TOTAL DIVISION	1,419,988	1,062,291	1,008,184	943,334	1,171,880



INTERNAL SERVICE FUNDS

FUEL FACILITY

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Services and Other Charges					
Permitting and Misc. Fees	0	0	500	200	200
Underground Storage Tank Permit Fee				200	200
Other Contracted Services	0	0	2,300	2,300	2,300
Fuel Facility Inspection				2,300	2,300
Software/Hardware Agreeme	0	0	340	0	0
Other Repairs and Maintena	0	0	1,500	1,474	1,500
Fuel Facility Repairs				1,474	1,500
TOTAL CATEGORY	0	0	4,640	3,974	4,000
Supplies					
Gasoline	0	152,631	422,068	317,192	432,275
City vehicles/equipment 166,110 gal @\$2.50/gal				304,766	415,275
Non-City vehicles/equipment 6,800 gal @\$2.50/gal				12,426	17,000
Diesel	0	94,882	141,417	100,189	141,158
City generators 100 gal @\$2.75/gal				192	275
City vehicles/equipment 49,000 gal @\$2.75/gal				95,664	134,750
Non-City vehicles/equipment 2,230 gal @\$2.75/gal				4,333	6,133
TOTAL CATEGORY	0	247,513	563,485	417,381	573,433
Contingency					
Contingency	0	0	18,247	0	14,842
Contingency				0	14,842
TOTAL CATEGORY	0	0	18,247	0	14,842
TOTAL DIVISION	0	247,513	586,372	421,355	592,275
GRAND TOTAL	1,419,988	1,309,804	1,594,556	1,364,689	1,764,155



INTERNAL SERVICE FUNDS

RISK MANAGEMENT

The Risk Management division is responsible for reducing, eliminating or transferring liabilities for loss exposures associated with city operations and for properly disposing of liability claims against the City. The division strives to improve the safety of the City's operations through internal review and employee training. The City is insured through the Arizona Municipal Risk Retention Pool (AMRRP) for Workers' Compensation and liability and excess liability insurance.

Funding Source: Funding is provided through cost recovery to the other departments based on estimated expenditures and employee staffing of each cost center.

The Risk Management Division is part of Personnel Administration and all the line item information is included in that section.

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Expenditures by Classification					
Personnel Costs	\$ 112,478	\$ 123,485	\$ 105,092	\$ 139,139	\$ 131,362
Services and Other Charges	1,307,424	1,471,241	1,255,679	1,250,979	1,293,871
Supplies	1,181	3,463	6,212	2,000	2,000
Property	-	733	950	950	950
Total	\$ 1,421,084	\$ 1,598,922	\$ 1,367,933	\$ 1,393,068	\$ 1,428,183

Expenditures by Activity					
Risk Management	\$ 957,382	\$ 1,072,527	\$ 992,933	\$ 1,018,068	\$ 1,029,505
Workers Compensation	463,702	526,395	375,000	375,000	398,678
Total	\$ 1,421,084	\$ 1,598,922	\$ 1,367,933	\$ 1,393,068	\$ 1,428,183



CAPITAL PROJECT FUNDS

CAPITAL PROJECT FUNDS

Drainage Improvements
BHC/Laughlin Bridge
Street Improvements
Park Improvements
Street Lighting Districts
Municipal Facilities
Public Safety Improvements
Laughlin Ranch Boulevard
Parking Improvements
Capital Improvement Plan



CAPITAL PROJECT FUNDS

CAPITAL PROJECT FUNDS

	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimate	FY18 Budget
Drainage Improvements					
City Manager	\$ 20,123	\$ 20,738	\$ 21,115	\$ 20,860	\$ 22,564
Street Maintenance	260,652	266,482	310,793	266,044	305,033
Public Works Admin	98,740	67,482	70,339	68,564	69,946
Engineering	161,279	129,889	117,985	111,845	117,134
Drainage Maintenance	91,536	188,147	-	42,676	100,000
Capital Outlay	64,343	56,413	-	-	-
Capital Projects	1,239,682	416,934	1,638,695	938,575	718,139
BHC/Laughlin Bridge	-	-	2,128,400	-	2,128,400
Street Improvements	1,469,133	1,116,151	1,225,000	125,000	-
Park Improvements	100,622	161,982	585,000	840,119	880,000
Street Lighting Districts					
Finance	2,680	2,845	2,859	2,835	3,064
Energy Costs	59,233	57,212	69,559	63,712	68,464
Municipal Facilities	-	-	30,000	-	105,500
Public Safety					
Police Radio Upgrade	-	1,334,179	-	142,283	-
Laughlin Ranch Boulevard	-	-	-	-	4,500,000
Parking Improvements	-	96,146	-	185	-
Total	\$ 3,568,023	\$ 3,914,600	\$ 6,199,745	\$ 2,622,698	\$ 9,018,244



CAPITAL PROJECT FUNDS

CAPITAL IMPROVEMENT PLAN

The Capital Improvement Plan (CIP) is the City's five-year blueprint for creating and maintaining the crucial infrastructure that will support the continued growth and development of Bullhead City. Each year, in conjunction with the annual budget process, the Finance Department coordinates the process of revising and updating the long-range CIP document. The mission statement, values, priority areas, goals, and objectives established by Bullhead City's elected officials determine the broad parameters for incorporating new capital improvement projects into the CIP. Other documents, such as the Bullhead City General Plan, provide valuable information and guidance in the preparation of the capital plan.

The City's professional staff in Administration, Public Works, Finance, and the Police Department participates in the review of past capital project accomplishments and the identification of new projects for inclusion in the plan.

Projects included in the 2018-2022 CIP will form the basis for appropriations in the 2017-2018 fiscal year budget. Some projects will affect the City's budget process five to ten years into the future. Individual projects will continue to be subjected to ongoing community and City Council review and discussion during the annual appropriations process.

The Capital Improvement Plan is also an important public communications medium. The CIP gives residents and businesses a clear and fairly accurate view of the City's long-term direction in the area of capital improvements and a better understanding of the City's ongoing needs for stable revenue sources to fund large or multi-year capital projects.

Capital improvements are the foundation for facilities and amenities within the City. Streets, wastewater treatment plants, park improvements and buildings, and major, one-time acquisitions of equipment, are all considered capital improvements. Projects in the CIP generally cost more than \$50,000 and have a projected minimum life span of five years.

When developing the capital improvement plan, the City must consider the ability to finance the needed projects. This involves prioritization of projects while maximizing use of available financing mechanisms. Since so many projects require the use of debt financing to complete, the capital budget is directly related to the City's debt budget. The use of bonded debt may also require voter authorization. This is acquired through what is known as a bond election. The City's available financing mechanisms include some or all of the following sources:

- Pay-As-You-Go Financing
- Grants and other Intergovernmental Funding
- Carryover Projects/Fund Balance
- Highway User Revenue Fund Bonds
- Revenue Bonds
- Improvement Districts
- Municipal Property Corporation Bonds
- Water Infrastructure Financing Authority

The Capital Improvement Plan obviously impacts the City's debt budget. In most cases the repayment of debt also affects the available revenues for other operating expenses. General long-term debt is budgeted and expended in the debt service funds, while enterprise fund debt is shown in the respective enterprise fund.

The Capital Improvement Plan also impacts the operating budget as projects are completed and operating funds are necessary for the routine maintenance and operation of facilities and equipment including utilities, staffing, repairs, fuel for heavy equipment, and equipment maintenance. Recurring equipment replacement expenses for new patrol cars, street sweepers, and recurring maintenance costs such as street asphalt overlay are also funded through the operating budget. These ongoing costs must be tied to ongoing revenues (i.e., sales tax, user fees, and intergovernmental revenue) to ensure they can be sustained into the future.



CAPITAL PROJECT FUNDS

CAPITAL IMPROVEMENT PLAN

Page No	Project Title	FY 18 Budget
Drainage Improvements		
276	Rotary Park Drainage Improvements	\$100,000
277	Miscellaneous Drainage Improvements	\$318,139
278	Secret Pass and Silver Creek Washes at Parkway Drainage Improvements	\$300,000
279	Miracle Mile Drainage Improvements	-
280	Landon Drive/Williams, Green & Davis Washes Culvert Crossing	-
281	FEMA CTP Project	-
282	Comprehensive Drainage Master Plan	-
283	Arcadia Boulevard/Montana Wash Culvert Crossing	-
284	Bullhead Parkway Drainage Stabilization	-
Total Drainage Improvements		\$718,139
Park Improvements		
285	Gary Keith Park Improvements	\$80,000
286	Pickleball Courts	\$100,000
287	Rotary Park Improvements	\$100,000
288	Section 12 Improvements	\$150,000
289	Sunshine Marina & Associated Improvements	\$450,000
Total Park Improvements		\$880,000
Transportation		
290	Laughlin Ranch Blvd Extension	\$4,500,000
291	Bullhead-Laughlin Second Bridge	\$2,128,400
292	Bullhead Parkway Reconstruction	-
Total Transportation		\$6,628,400
Sewer Improvements		
293	Section 10 WWTP Effluent Injection Wells Drilling	\$400,000
294	16-2 Lift Station Controls Upgrade	\$300,000
295	Section 18 WWTP Membrane Replacement	\$800,000
296	Section 18 WWTP Sludge Press	\$675,000
297	Manhole Rehabilitation	\$150,000
298	Miscellaneous Sewer Improvements	\$100,000
299	Georgia Lane Sewer Project	-
300	Chaparral Lift Station Decommissioning	-
301	Primrose Lift Station Controls Upgrade	-
302	River Retreat Lift Station Upgrade	-
303	Section 18 WWTP Odor Control & Enclosure	-
304	Section 18 WWTP Electrical & Controls Upgrade	-
305	West Branch Sewer Trunk Link Rehabilitation	-
306	Effluent Reuse/Disposal Master Plan	-
307	Lakeside Odor Control	-
308	North/South Interlink	-
309	Original Bullhead Sewer Odor Control	-
310	18-2 Lift Station Odor Control	-
311	Laughlin Ranch Lift Station Upgrade	-
312	New Section 10 WWTP Shop Building	-
313	Section 10 WWTP Headworks	-
Total Sewer Improvements		\$2,425,000
Total Capital Projects		\$10,651,539



CAPITAL PROJECT FUNDS

CAPITAL IMPROVEMENT PLAN

Category	FY18	FY19	Planned		
			FY20	FY21	FY22
Drainage Improvements					
Rotary Park Drainage Improvements	\$ 100,000	\$ -	\$ -	\$ -	\$ -
Miscellaneous Drainage Improvements	318,139	250,000	250,000	250,000	250,000
Secret Pass & Silver Creek Washes at Parkway	300,000	1,061,388	-	-	-
Miracle Mile Drainage Improvements	-	570,000	-	-	-
Landon Drive Culvert Crossings	-	-	350,000	-	-
FEMA CTP Project	-	50,000	-	50,000	-
Comprehensive Drainage Master Plan	-	-	250,000	250,000	-
Arcadia/Montana Wash Culvert Crossing	-	-	-	350,000	-
Bullhead Parkway Drainage Stabilization	-	-	400,000	-	-
Total	\$ 718,139	\$ 1,931,388	\$ 1,250,000	\$ 900,000	\$ 250,000
Park Improvements					
Gary Keith Park Improvements	\$ 80,000	\$ -	\$ -	\$ -	\$ -
Rotary Park Improvements	200,000	50,000	50,000	50,000	50,000
Section 12 Improvements	150,000	-	-	-	-
Sunshine Marina & Associated Improvements	450,000	-	-	-	-
Total	\$ 880,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Transportation					
Laughlin Ranch Blvd Extension	\$ 4,500,000	\$ -	\$ -	\$ -	\$ -
Bullhead-Laughlin Second Bridge	2,128,400	1,000,000	-	-	-
Bullhead Parkway Reconstruction	-	-	-	12,000,000	-
Total	\$ 6,628,400	\$ 1,000,000	\$ -	\$ 12,000,000	\$ -
Sewer Improvements					
Section 10 WWTP Effluent Injection Wells Drilling	\$ 400,000	\$ -	\$ -	\$ -	\$ -
16-2 Lift Station Controls Upgrade	300,000	-	-	-	-
Section 18 WWTP Membrane Replacement	800,000	70,930	-	-	-
Section 18 WWTP Sludge Press	675,000	-	-	-	-
Manhole Rehabilitation	150,000	250,000	250,000	250,000	250,000
Miscellaneous Sewer Improvements	100,000	200,000	200,000	200,000	200,000
Georgia Lane Sewer Project	-	100,000	-	-	-
Chaparral Lift Station Decommissioning	-	75,000	-	-	-
Primrose Lift Station Controls Upgrade	-	100,000	-	-	-
River Retreat Lift Station Upgrade	-	50,000	-	-	-
Section 18 WWTP Odor Control & Enclosure	-	200,000	-	-	-
Section 18 WWTP Electrical & Controls Upgrade	-	300,000	-	-	-
West Branch Sewer Trunk Line Rehabilitation	-	50,000	750,000	-	-
Effluent Reuse/Disposal Master Plan	-	50,000	-	-	-
Lakeside Odor Control	-	200,000	-	-	-
North/South Interlink	-	500,000	-	-	-
Original Bullhead Sewer Odor Control	-	-	150,000	-	-
18-2 Lift Station Odor Control	-	-	-	150,000	-
Laughlin Ranch Lift Station Upgrade	-	-	-	150,000	-
New Section 10 WWTP Shop Building	-	-	-	300,000	-
Section 10 WWTP Headworks	-	-	-	-	300,000
Total	\$ 2,425,000	\$ 2,145,930	\$ 1,350,000	\$ 1,050,000	\$ 750,000
Total Projects	\$ 10,651,539	\$ 5,127,318	\$ 2,650,000	\$ 14,000,000	\$ 1,050,000



CAPITAL IMPROVEMENT PLAN

Rotary Park Drainage Improvements

Category: Drainage
Department: Public Works
Focus Area: Flood Control

Fund: 304
Department Priority: 2
Project #: 14-C-002

Est. Completion Date: 2018
Location: Rotary Park

Total Project Cost: \$200,000
FY2019-2022 Planned: \$52,524

Prior Year(s) Funding: \$47,476
Remaining Need: \$0

FY2018 Budget: \$100,000

Funding Source(s): Flood Control

Description & Discussion: This project consists of the design and construction of flood control channels, retention basins, erosion protection and re-grading of areas that carry flood waters and other related drainage improvements.

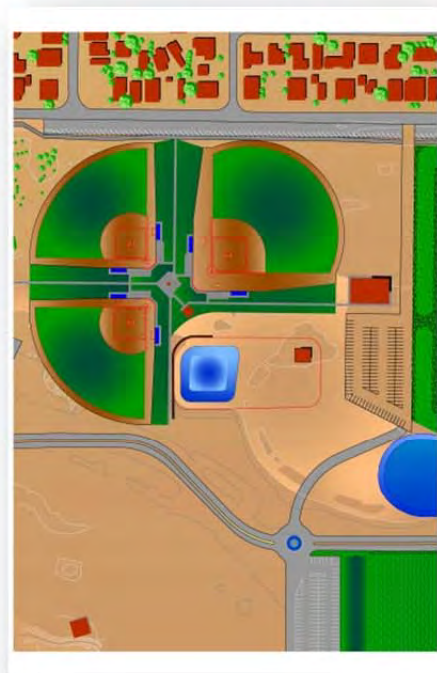
Rotary Park is located at the bottom of some sizable drainage tributaries, and therefore is impacted during storm events. To protect existing and future improvements, and reduce the impact of storm waters on the river, over the years a number of drainage improvements have been constructed in the park, and will continue.

FY2018 Budget Distribution

Planning/Design	-
Acquisition/Relocation	-
Site Improvements	\$100,000
Construction	-
Furniture/Fixtures/Equipment	-
Other	-
Total	\$100,000

Future Yearly Operating Impact

New Staffing	-
Operational Costs	-
Total	-





CAPITAL IMPROVEMENT PLAN

Miscellaneous Drainage Improvements

Category: Drainage
Department: Public Works
Focus Area: Flood Control

Fund: 304
Department Priority: 2
Project #: Various

Est. Completion Date: Ongoing
Location: City-wide

Total Project Cost: N/A
FY2019-2022 Planned: \$1,250,000

Prior Year(s) Funding: N/A
Remaining Need: \$250,000

FY2018 Budget: \$318,139

Funding Source(s): Flood Control

Description & Discussion: This project consists of the design and construction of a variety of different flood control improvements and repairs to public property, rights-of-way and infrastructure. Work can include channelization, retention basins, storm sewers, pavement and concrete repair, diversion levees, and other related flood works.

Each year the City attempts to improve and protect portions of the community from flood damage and numerous areas have been addressed, with many more on the drawing board. Examples of areas that have been addressed is the lower (west of SR 95) portions of the Chaparral and Havasupai Washes

drainage basins, as well as the Silver Creek Slope Stabilization and Montana Wash Area Drainage Improvements to name a few. Drainage studies, typically the precursor to undertaking construction projects in a particular area, have been completed for the Buena Vista area, and others are proposed for the Miracle Mile area and upper (east of SR 95) portions of the Chaparral and Havasupai Washes drainage basins.

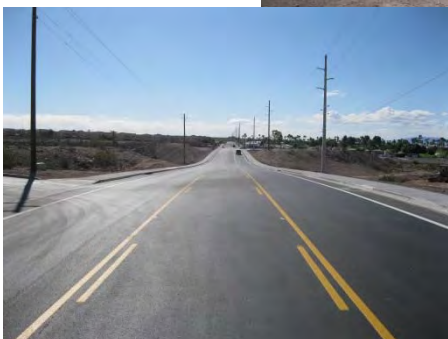
The reduction of sedimentation, erosion and flooding in various portions of the community will significantly reduce storm cleanup efforts, will enhance emergency and public access to these areas

FY2018 Budget Distribution

Planning/Design	-
Acquisition/Relocation	-
Site Improvements	\$318,139
Construction	-
Furniture/Fixtures/Equipment	-
Other	-
Total	\$318,139

Future Yearly Operating Impact

New Staffing	-
Operational Costs	-
Total	-





CAPITAL IMPROVEMENT PLAN

Secret Pass and Silver Creek Washes at Parkway Drainage Improvements

Category: Drainage
Department: Public Works

Fund: 304
Department Priority: 1

Est. Completion Date: 2019
Location: Secret Pass/Silver Creek Washes

Focus Area: Flood Control

Project #: 15-E-012

Total Project Cost: \$1,400,000
FY2019-2022 Planned: \$1,061,388

Prior Year(s) Funding: \$38,612
Remaining Need: \$0

FY2018 Budget: \$300,000

Funding Source(s): Flood Control

Description & Discussion: This project consists of the design and construction of improvements including armored levees, grading and other improvements to protect the Bullhead Parkway and the drainage structures at the Silver Creek and Secret Pass Washes crossings.

Drainage issues and concerns at the Secret Pass and Silver Creek Wash crossings of the Parkway will be addressed in order to protect the integrity of the Parkway and the functionality of the wash crossing structures and provide repair and protection of existing infrastructure.

During several storms over the past few years, in particular one that occurred in October 2015, it has been discovered that the upstream flow patterns in both washes have changed, and the diverted flows now threaten to overtop and wash out the Parkway at both locations, as well as cause significant damage to the existing drainage structures at each crossing. Silver Creek Wash has already been evaluated hydraulically in detail so that permanent improvements, including armored levees, can be designed. The same will occur at Secret Pass Wash. These improvements will significantly reduce storm cleanup efforts and enhance emergency and public access to these areas.



FY2018 Budget Distribution

Planning/Design	-
Acquisition/Relocation	-
Site Improvements	\$300,000
Construction	-
Furniture/Fixtures/Equipment	-
Other	-
Total	\$300,000

Future Yearly Operating Impact

New Staffing	-
Operational Costs	-
Total	-



CAPITAL IMPROVEMENT PLAN

Miracle Mile Drainage Improvements

Category: Drainage
Department: Public Works

Fund: 304
Department Priority: 2

Est. Completion Date: 2019
Location: Miracle Mile Corridor South of Riverview Mall

Focus Area: Flood Control

Project #: 17-E-003

Total Project Cost: \$770,000
FY2019-2022 Planned: \$756,791

Prior Year(s) Funding: \$13,209
Remaining Need: \$0

FY2018 Budget: \$0

Funding Source(s): Flood Control

Description & Discussion: This project consists of the design and construction of drainage improvements including sedimentation basins, culverts, channels, berms and other improvements along the southern portion of Miracle Mile, and purchases various properties necessary to construct and maintain these improvements.

The City and the Mohave County Flood Control District obtained approval of a grant for FEMA's

Cooperating Technical Partners (CTP) program, which provides funding and technical assistance to promote improvements in flood hazard mapping and flood protection projects in local communities. The City and Mohave County completed that project in 2015, which provided a detailed hydraulic evaluation of the Chaparral and Havasupai Wash watersheds which flow across Miracle Mile, and identified a number of mitigation measures to reduce sedimentation, flooding and damage to the roadway, and now it is time to obtain the necessary properties and to design and construct the identified drainage improvements.



FY2018 Budget Distribution

Planning/Design	-
Acquisition/Relocation	-
Site Improvements	-
Construction	-
Furniture/Fixtures/Equipment	-
Other	-
Total	-

Future Yearly Operating Impact

New Staffing	-
Operational Costs	-
Total	-



CAPITAL IMPROVEMENT PLAN

Landon Drive/Williams, Green & Davis Washes Culvert Crossing

Category: Drainage
Department: Public Works

Fund: 304
Department Priority: 1

Est. Completion Date: 2019
Location: Landon Drive at Wash Crossings

Focus Area: Flood Control

Project #: 17-E-007

Total Project Cost: \$350,000
FY2019-2022 Planned: \$350,000

Prior Year(s) Funding: \$0
Remaining Need: \$0

FY2018 Budget: \$0

Funding Source(s): Flood Control

Description & Discussion: This project consists of the design, construction and acquisition of right of way for the Landon Drive crossings of the Williams, Green and Davis Washes. These improvements will be required before the Landon Drive extension from the Parkway to McCormick Boulevard can be completed.

The culvert crossings of these 3 washes will provide stabilization to these washes downstream of the Landon crossings.

As a part of the federally-funded FEMA Cooperating Technical Partners project completed in 2015, the City has identified numerous drainage improvements that will be required when the roadway is constructed, and we have obtained preliminary engineering data on them. The alignment has also been fine-tuned to provide the best access to each property along the route.

FY2018 Budget Distribution

Planning/Design	-
Acquisition/Relocation	-
Site Improvements	-
Construction	-
Furniture/Fixtures/Equipment	-
Other	-
Total	-

Future Yearly Operating Impact

New Staffing	-
Operational Costs	-
Total	-





CAPITAL IMPROVEMENT PLAN

FEMA CTP Project

Category: Drainage
Department: Public Works
Focus Area: Flood Control

Fund: 304
Department Priority: 1
Project #: 16-E-012

Est. Completion Date: 2021
Location: Various

Total Project Cost: \$166,750
FY2019-2022 Planned: \$100,000

Prior Year(s) Funding: \$66,750
Remaining Need: \$0

FY2018 Budget: \$0

Funding Source(s): Flood Control

Description & Discussion: The 2016 FEMA CTP Project (for FY2017) will evaluate flood risks within the City by conducting First Order Approximations (FOAs) for most of the City's watercourses. Utilizing detailed hydraulic analysis previously prepared for the City, a Letter of Map Revision (LOMR) will be prepared for the Silver Creek Wash that will remap the existing Zone AO floodplains to more accurately delineate the floodplain.

A detailed hydraulic analysis of Secret Pass Wash and Dump Wash will be conducted to confirm no breakout from Secret Pass Wash to Dump Wash, and a detailed hydraulic analysis of Soto Wash will be performed to quantify breakout flows across Bullhead Parkway and to identify mitigation solutions for containment. Subsequent year projects will concentrate on other areas of floodplain mapping and improvements.

Because of the great success with the 2014 CTP project, the City has requested that Mohave County submit another application to FEMA for the 2016 CTP project,

The City and Mohave County will enter into an IGA for this project to facilitate Mohave County obtaining the FEMA grant on behalf of the City for the project, which will be funded 75% by FEMA and 25% by the City, with the County administering the grant and the consultant contract.

FY2018 Budget Distribution

Planning/Design	-
Acquisition/Relocation	-
Site Improvements	-
Construction	-
Furniture/Fixtures/Equipment	-
Other	-
Total	-

Future Yearly Operating Impact

New Staffing	-
Operational Costs	-
Total	-



FEMA



CAPITAL IMPROVEMENT PLAN

Comprehensive Drainage Master Plan

Category: Drainage
Department: Public Works
Focus Area: Flood Control

Fund: 304
Department Priority: 3
Project #: Not Yet Assigned

Est. Completion Date: 2021
Location: Various

Total Project Cost: \$500,000
FY2019-2022 Planned: \$500,000

Prior Year(s) Funding: \$0
Remaining Need: \$0

FY2018 Budget: \$0

Funding Source(s): Flood Control

Description & Discussion: The City will conduct a thorough, detailed, systematic hydraulic/hydrological evaluation of the drainage conditions that exist within the City limits, and develop strategies and specific plans to address identified deficiencies in the existing storm drainage system and recommendations for system improvements to serve current and projected land uses within the City, from both a regional and individual drainage basin standpoint.

A variety of projects have been conducted over the past few years to analyze and address specific drainage basins within the City, however no comprehensive study has been made for many years that will evaluate the

entire community and develop strategies and plans to globally address drainage.

The reduction of sedimentation, erosion and flooding in various portions of the community will significantly reduce storm cleanup efforts, will enhance emergency and public access to these areas and protect existing properties and infrastructure.

FY2018 Budget Distribution

Planning/Design	-
Acquisition/Relocation	-
Site Improvements	-
Construction	-
Furniture/Fixtures/Equipment	-
Other	-
Total	-

Future Yearly Operating Impact

New Staffing	-
Operational Costs	-
Total	-

STORMWATER DRAINAGE
 The City's stormwater collection system consists of a variety of storm sewers and open drainage ditches that collect water and divert the water to major drainage ways.
 Irrigation ditches collect stormwater in many places in the City. Depending on the amount of rainfall, stormwater flows may exceed the capacity of the ditch and spill from the ditch in

Stream Enhancement
 Stream enhancement focuses on the stream corridor itself. Stable stream environments are necessary for fish and other aquatic species to survive. Riparian habitat provides a number of water quality and ecosystem functions.
 Recommendations include:
 • Protect and preserve the watershed's most critical and fragile areas – floodplains. Provide ample flood capacity and freeboard, allowing for increase in riparian vegetation and roughness. Integrate floodplains protection with stream channel



CAPITAL IMPROVEMENT PLAN

Arcadia Boulevard/Montana Wash Culvert Crossing

Category: Drainage
Department: Public Works

Fund: 304
Department Priority: 2

Est. Completion Date: 2020
Location: Montana Wash at Arcadia Boulevard

Focus Area: Flood Control

Project #: Not Yet Assigned

Total Project Cost: \$350,000
FY2019-2022 Planned: \$350,000

Prior Year(s) Funding: \$0
Remaining Need: \$0

FY2018 Budget: \$0

Funding Source(s): Flood Control

Description & Discussion: This project is the completion of design and construction of an all-weather culvert crossing of the Montana Wash at Arcadia Boulevard.

This project was originally included in the Ramar Road and Goldrush Road reconstruction and widening project in the mid-2000s, but was deleted at that time due to insufficient funding availability. A large part of the design is complete and design will be finished by City staff, after which it will be bid out.

The all-weather crossing will enhance emergency and public access to the area (which is sometimes shut down when storm events hit the area) and protect existing properties and infrastructure. The culvert will help stabilize the channel of the Montana Wash, which will reduce the potential for scour and erosion (and

subsequent maintenance) both upstream and downstream of the crossing.

FY2018 Budget Distribution

Planning/Design	-
Acquisition/Relocation	-
Site Improvements	-
Construction	-
Furniture/Fixtures/Equipment	-
Other	-
Total	-

Future Yearly Operating Impact

New Staffing	-
Operational Costs	-
Total	-





CAPITAL IMPROVEMENT PLAN

Bullhead Parkway Drainage Stabilization

Category: Drainage
Department: Public Works
Focus Area: Flood Control

Fund: 304
Department Priority: 1
Project #: Not Yet Assigned

Est. Completion Date: 2020
Location: Bullhead Parkway

Total Project Cost: \$400,000
FY2019-2022 Planned: \$400,000

Prior Year(s) Funding: \$0
Remaining Need: \$0

FY2018 Budget: \$0

Funding Source(s): Flood Control

Description & Discussion: This project consists of the backfill and stabilization of eroded areas along the Bullhead Parkway.

Stabilizing the slopes on the Parkway will prevent further damage to the roadway and surrounding areas and help stabilize the washes downstream from the road crossings.

FY2018 Budget Distribution

Planning/Design	-
Acquisition/Relocation	-
Site Improvements	-
Construction	-
Furniture/Fixtures/Equipment	-
Other	-
Total	-

Future Yearly Operating Impact

New Staffing	-
Operational Costs	-
Total	-





CAPITAL IMPROVEMENT PLAN

Gary Keith Park Improvements

Category: Parks
Department: Public Works
Focus Area: Park Improvement

Fund: 312
Department Priority: 1
Project #: 16-C-004

Est. Completion Date: 2022
Location: Gary Keith Park

Total Project Cost: \$4,181,900
FY2019-2022 Planned: \$0

Prior Year(s) Funding: \$35,000
Remaining Need: \$4,101,900

FY2018 Budget: \$45,000

Funding Source(s): General Fund (\$10,000) and Community Grant (\$25,000)

Description & Discussion: This project is for the development of Gary Keith Park. A conceptual plan will be prepared and approved by the City after which a detailed design will be performed and ultimately construction of the improvements.

Gary Keith Park is located at the intersection of Marina Blvd and Highway 95. It is centrally located and visible to traffic. Several activities have been held here, but few permanent improvements have been constructed. Preliminary plans for development have been discussed for many years. A group has been established to pursue securing private funds and services to perform the work. A full plan is needed, after which the improvements can be scheduled to be installed by private individuals and service organizations.

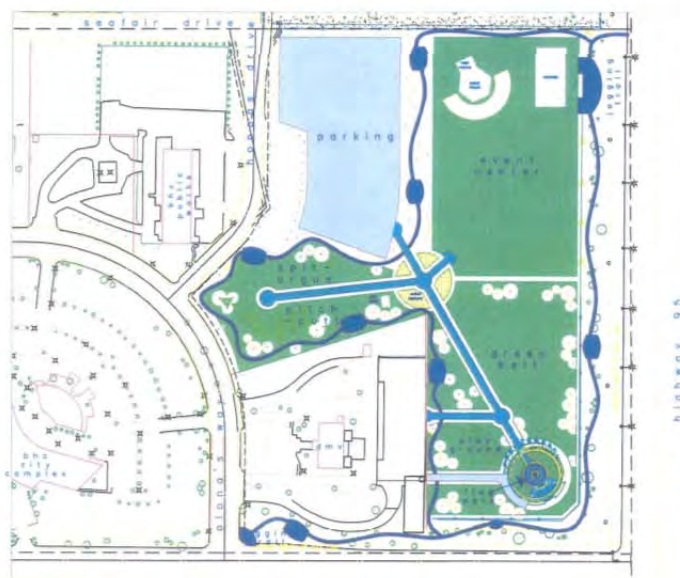
FY2018 Budget Distribution

Planning/Design	-
Acquisition/Relocation	-
Site Improvements	-
Construction	\$80,000
Furniture/Fixtures/Equipment	-
Other	-
Total	\$80,000

Future Yearly Operating Impact

New Staffing	-
Operational Costs	-
Total	-

2004 CONCEPTUAL PLAN



CAPITAL IMPROVEMENT PLAN

Pickleball Courts

Category: Parks
Department: Public Works
Focus Area: Park Improvement

Fund: 312
Department Priority: 1
Project #:

Est. Completion Date: 2017
Location: Rotary Park

Total Project Cost: \$100,000
FY2019-2022 Planned: \$0

Prior Year(s) Funding: \$0
Remaining Need: \$0

FY2018 Budget: \$100,000

Funding Source(s): General Fund

Description & Discussion: This project consists of the design and construction of four new pickleball courts in Rotary Park.

Growing demand for the sport of pickleball has hit our community. Baby boomers and new residents continue to ask for the additional courts for this very popular sport. Pickleball is a paddle sport created for all ages and skill levels. The rules are simple and the game is easy for beginners to learn, but can develop into a quick, fast-paced, competitive game for experienced players.

The location of the new courts in Rotary Park will be in proximity to paved parking and existing bathrooms so no additional funding is needed for the project.

FY2018 Budget Distribution

Planning/Design	-
Acquisition/Relocation	-
Site Improvements	-
Construction	\$100,000
Furniture/Fixtures/Equipment	-
Other	-
Total	\$100,000

Future Yearly Operating Impact

New Staffing	-
Operational Costs	-
Total	-





CAPITAL IMPROVEMENT PLAN

Rotary Park Improvements

Category: Parks
Department: Public Works
Focus Area: Park Improvement

Fund: 312
Department Priority: 1
Project #: 13-C-001

Est. Completion Date: 2022
Location: Rotary Park

Total Project Cost: \$100,000
FY2019-2022 Planned: \$0

Prior Year(s) Funding: \$0
Remaining Need: \$0

FY2018 Budget: \$100,000

Funding Source(s): General Fund

Description & Discussion: This project consists of making the new ballfields at Rotary Park ADA compliant.

FY2018 Budget Distribution

Planning/Design	-
Acquisition/Relocation	-
Site Improvements	-
Construction	\$100,000
Furniture/Fixtures/Equipment	-
Other	-
Total	\$100,000

Future Yearly Operating Impact

New Staffing	-
Operational Costs	-
Total	-





CAPITAL IMPROVEMENT PLAN

Section 12 Improvements

Category: Parks
Department: Public Works
Focus Area: Park Improvement

Fund: 312
Department Priority: 1
Project #:

Est. Completion Date:
Location: Section 12

Total Project Cost: TBD
FY2019-2022 Planned: \$0

Prior Year(s) Funding: \$0
Remaining Need: TBD

FY2018 Budget: \$150,000

Funding Source(s): General Fund

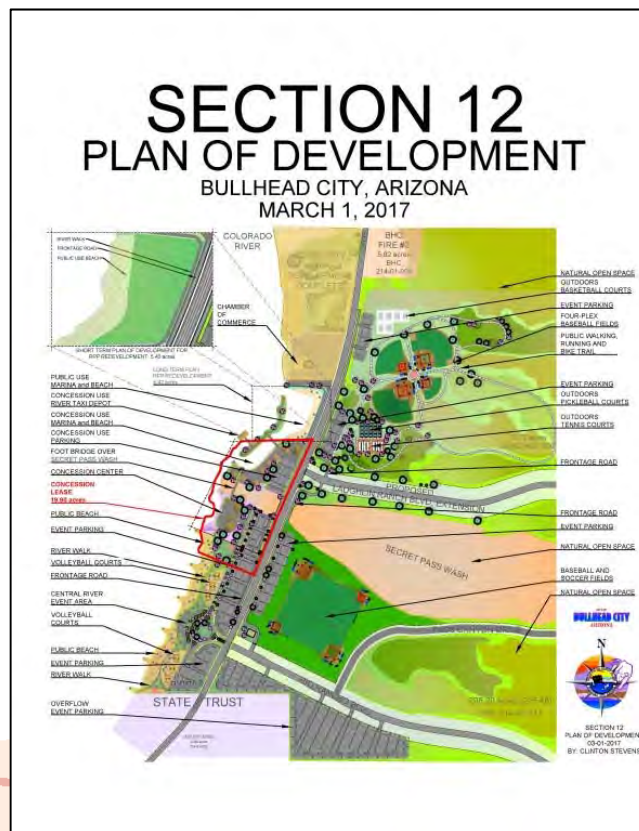
Description & Discussion: The development of Section 12 has been a city priority for the past decade or more. The City Council has made significant progress on this park development with the recent adoption of a plan of development for the entire project. The first phase encompassed the west side of Hwy 95 with an emphasis on public access to the Colorado River. The oldest ballfield on the south side of the Chamber of Commerce is slated for removal. Additional public access will be created in this area, along with parking and simple beach front amenities. The overall development of Section 12 will take many years and will need continual financial support. Additional staffing will also be required in the future to maintain the park.

FY2018 Budget Distribution

Planning/Design	-
Acquisition/Relocation	-
Site Improvements	\$150,000
Construction	-
Furniture/Fixtures/Equipment	-
Other	-
Total	\$150,000

Future Yearly Operating Impact

New Staffing	-
Operational Costs	-
Total	-





CAPITAL IMPROVEMENT PLAN

Sunshine Marina and Associated Improvements

Category: Parks
Department: Public Works
Focus Area: Park Improvement

Fund: 312
Department Priority: 1
Project #: 13-C-003

Est. Completion Date: 2018
Location: Sunshine Marina

Total Project Cost: \$450,000
FY2019-2022 Planned: \$0

Prior Year(s) Funding: \$0
Remaining Need: \$0

FY2018 Budget: \$450,000

Funding Source(s): Fish & Game Grant (\$450,000)

Description & Discussion: This grant funded project consists of the design and reconstruction of the existing boat ramp and parking lot at Veterans Memorial Park at Sunshine Marina and the construction of a courtesy dock at the boat ramp, utilizing a grant from the US Fish and Wildlife Service through Arizona Game and Fish. In early 2015, staff obtained approval of the project from ASLD who agreed to increase lease terms to 25 years. Staff is in the process of obtaining the permit and grant funding.

Improvements will consist of the reconstruction of the existing boat ramp into a more functional and accessible ramp. The parking lot will also be expanded to accommodate more parking for boat trailers and passenger vehicles.

FY2018 Budget Distribution

Planning/Design	\$10,000
Acquisition/Relocation	-
Site Improvements	\$440,000
Construction	-
Furniture/Fixtures/Equipment	-
Other	-
Total	\$450,000

Future Yearly Operating Impact

New Staffing	-
Operational Costs	-
Total	-





CAPITAL IMPROVEMENT PLAN

Laughlin Ranch Boulevard Extension

Category: Special District
Department: Public Works
Focus Area: Street Construction

Fund: 317
Department Priority: 1
Project #: 17-E-011

Est. Completion Date: 2018
Location: Laughlin Ranch Boulevard

Total Project Cost: \$300,000
FY2019-2022 Planned: \$0

Prior Year(s) Funding: \$0
Remaining Need: \$0

FY2018 Budget: \$300,000

Funding Source(s): Special District Assessment, Flood Control (\$300,000), and General Fund Contingency (\$900,000)

Description & Discussion: This project is for the extension of Laughlin Ranch Boulevard from Bullhead Parkway west to Highway 95.

Property owners fronting this future road asked the City to develop this extension as an Improvement District. The City will need to contribute approximately one-third of the cost, as one-third of the project will be located in Section 12 that the City leases from the Bureau of Land Management.

The City's match of approximately \$1.2 million will include \$300,000 from Flood Control funds and \$900,000 from General Fund Reserves or a loan, as determined at time of project.

FY2018 Budget Distribution

Planning/Design	-
Acquisition/Relocation	-
Site Improvements	-
Construction	\$4,500,000
Furniture/Fixtures/Equipment	-
Other	-
Total	\$4,500,000

Future Yearly Operating Impact

New Staffing	-
Operational Costs	-
Total	-





CAPITAL IMPROVEMENT PLAN

Bullhead-Laughlin Second Bridge

Category: Transportation
Department: Public Works
Focus Area: Bridges

Fund: 315
Department Priority: 1
Project #: 02-E-020

Est. Completion Date: 2019
Location: Bullhead Parkway

Total Project Cost: \$3,128,400
FY2019-2022 Planned: \$1,000,000

Prior Year(s) Funding: \$0
Remaining Need: \$0

FY2018 Budget: \$2,128,400

Funding Source(s): Highway Revenue User Funds (HURF)

Description & Discussion: This project is for the right-of-way acquisition and construction of the approach roadway for Bullhead Parkway for the Second Bridge, from its current terminus near Mohave Crossroads to the new bridge over the Colorado River.

The City, Clark County and Regional Transportation Commission of Southern Nevada have conducted considerable planning and an extensive environmental analysis complying with NEPA regulations has been undertaken and completed on this project, which consisted of 5 lanes of traffic plus multimodal facilities, culminating in the issuance of a Finding of No Significant Impact (FONSI) by the Federal Highway Administration (FHWA) to consider a phased approach to constructing the bridge, which would consist of a 2-lane bridge and sidewalks/bike path, which was approved on January 22, 2015.

Additional maintenance of the bridge would be required and would be shared by Bullhead City and Clark County.

The second bridge would enhance access to the southern portion of Laughlin and Bullhead City, and will lessen traffic on the northern portions of State Route 95 through Bullhead City, thereby reducing congestion and other impacts associated with higher traffic volumes.

FY2018 Budget Distribution

Planning/Design	-
Acquisition/Relocation	503,200
Site Improvements	-
Construction	\$1,625,200
Furniture/Fixtures/Equipment	-
Other	-
Total	\$2,128,400

Future Yearly Operating Impact

New Staffing	-
Operational Costs	-
Total	-





CAPITAL IMPROVEMENT PLAN

Bullhead Parkway Reconstruction

Category: Transportation
Department: Public Works
Focus Area: Street Maintenance

Fund: 313
Department Priority: 2
Project #: 17-E-006

Est. Completion Date: 2021
Location: Bullhead Parkway

Total Project Cost: \$12,000,000
FY2019-2022 Planned: \$12,000,000

Prior Year(s) Funding: \$0
Remaining Need: \$0

FY2018 Budget: \$0

Funding Source(s): Highway User Revenue Funds (HURF)

Description & Discussion: This project consists of the complete reconstruction and improvement of the Bullhead Parkway. Included will be the installation of bicycle paths along the entire length as well as drainage and safety related improvements to protect the Parkway and enhance vehicular and non-motorized traffic safety.

The Parkway was originally constructed in the early 1990s and was widened to 4 lanes and a rubberized overlay applied in the mid-2000. Since then, the Parkway has only undergone routine maintenance.

The pavement has exceeded its anticipated design life and will require complete reconstruction to insure it

remains the viable second-most important roadway in our community.

FY2018 Budget Distribution

Planning/Design	-
Acquisition/Relocation	-
Site Improvements	-
Construction	-
Furniture/Fixtures/Equipment	-
Other	-
Total	-

Future Yearly Operating Impact

New Staffing	-
Operational Costs	-
Total	-





CAPITAL IMPROVEMENT PLAN

Section 10 Wastewater Treatment Plant Effluent Injection Wells

Category: Wastewater
Department: Public Works

Fund: 520
Department Priority: 1

Est. Completion Date: 2018
Location: Section 10 Wastewater Treatment Plant

Focus Area: Sewer Improvements
Total Project Cost: \$1,200,000
FY2019-2022 Planned: \$0

Project #: 16-E-014
Prior Year(s) Funding: \$800,000
Remaining Need: \$0

FY2018 Budget: \$400,000

Funding Source(s): Enterprise Fund

Description & Discussion: This project consists of the design, permitting and construction of effluent injection wells, piping and pumps at the Section 10 Wastewater Treatment Plant (WWTP), utilizing a grant from the United States Department of Interior Bureau of Reclamation (Bureau), as a part of the Colorado River Pilot Water Conservation Program. The City may provide some in-kind services.

The project is intended to inject up to 2,200 acre-feet of treated effluent water from Section 10 WWTP into the groundwater adjacent to and a part of the Colorado River aquifer, which will become property of the Bureau and which will subsequently be pulled out of the river downstream by a user such as the Central Arizona Project. The equivalent amount of injected effluent will then be retained behind Hoover Dam, in Lake Mead, thereby meeting the goals of the pilot conservation program. The term of the agreement to inject effluent for the Bureau as proposed by the City is 24 months, after which, any water injected by the City would be eligible to be purchased by a downstream user from the City.

Injection wells require electricity to run, and routine cleaning and maintenance of the injection wells and pumping system will be required. The injection wells will also provide a benefit to the City in that it provides a long-term means of effectively disposing of effluent generated at the Section 10 WWTP, and an opportunity to generate revenues for the City in the future.

FY2018 Budget Distribution	
Planning/Design	-
Acquisition/Relocation	-
Site Improvements	-
Construction	\$400,000
Furniture/Fixtures/Equipment	-
Other	-
Total	\$400,000
Future Yearly Operating Impact	
New Staffing	-
Operational Costs	-
Total	-



CAPITAL IMPROVEMENT PLAN

16-2 Lift Station Controls Upgrade

Category: Wastewater
Department: Public Works

Fund: 520
Department Priority: 2

Est. Completion Date: 2018
Location: 16-2 Lift Station at Riverfront and Clubhouse

Focus Area: Sewer Improvements

Project #: 17-E-008

Total Project Cost: \$300,000
FY2019-2022 Planned: \$0

Prior Year(s) Funding: \$0
Remaining Need: \$0

FY2018 Budget: \$300,000

Funding Source(s): Enterprise Fund

Description & Discussion: This project consists of the design and construction of new, updated electronic and solid state controls and equipment for the 16-2 Lift Station. Because of importance of this lift station and its close proximity to the Colorado River, it is imperative that proper controls and reliable equipment be in place.

The original 16-2 Lift station was constructed many years ago and an expansion was performed in the 1990s. A second lift station was installed at the site in 2008, to provide flexibility in either pumping flows to the Section 10 WWTP, the Section 18 WWTP or both. Much of the controls and equipment at the site are from the original expansion project.

The new electrical controls and equipment will provide more reliable operation of the lift stations and will also allow greater monitoring functionality with our new

SCADA System. This will enhance efficiency and emergency response, and should reduce or even eliminate electrical failures.

FY2018 Budget Distribution

Planning/Design	-
Acquisition/Relocation	-
Site Improvements	-
Construction	\$300,000
Furniture/Fixtures/Equipment	-
Other	-
Total	\$300,000

Future Yearly Operating Impact

New Staffing	-
Operational Costs	-
Total	-



CAPITAL IMPROVEMENT PLAN

Section 18 Wastewater Treatment Plant Membrane Replacement

Category: Wastewater
Department: Public Works

Fund: 520
Department Priority: 2

Est. Completion Date: 2019
Location: Section 18 Wastewater Treatment Plant

Focus Area: Sewer Improvements

Project #: 16-E-009

Total Project Cost: \$1,575,000
FY2019-2022 Planned: \$70,930

Prior Year(s) Funding: \$704,070
Remaining Need: \$0

FY2018 Budget: \$800,000

Funding Source(s): Enterprise Fund

Description & Discussion: This project consists of the replacement of the membrane bio-reactor (MBR) membrane cassettes and associated materials and equipment utilized to treat wastewater in the Section 18 WWTP.

The useful life of membrane cassettes vary from 5 – 7 years or more, depending on strength of sewage, presence of hair and grease in the wastewater, temperature and other factors. When the membranes reach a certain point, they no longer provide adequate filtration and power consumption increases, as does the amount of staff time necessary to clean and maintain the membranes. The Section 18 WWTP has 4 sets of membranes total, of which 2 are required to operate ½ of the treatment plant at a time.

The Section 18 WWTP was placed into operation in 2007 with 2 sets of membranes installed, and the other membranes were placed into operation in 2009. The first 2 membrane sets were then replaced in 2013, and the 2nd set of membranes was scheduled to be replaced in 2017, however, we have been experiencing problems with cleaning of all 4 sets of membranes. GE membranes, which have been in existence for decades, have a life expectance of a minimum of 7 years, and they have numerous installations where they have exceeded 10 years of operation.

FY2018 Budget Distribution

Planning/Design	-
Acquisition/Relocation	-
Site Improvements	-
Construction	\$800,000
Furniture/Fixtures/Equipment	-
Other	-
Total	\$800,000

Future Yearly Operating Impact

New Staffing	-
Operational Costs	-
Total	-



CAPITAL IMPROVEMENT PLAN

Section 18 Wastewater Treatment Plant Sludge Press

Category: Wastewater
Department: Public Works

Fund: 520
Department Priority: 1

Est. Completion Date: 2018
Location: Section 18 Wastewater Treatment Plant

Focus Area: Sewer Improvements
Total Project Cost: \$800,000
FY2019-2022 Planned: \$0

Project #: 16-E-008
Prior Year(s) Funding: \$125,000
Remaining Need: \$0

FY2018 Budget: \$675,000

Funding Source(s): Enterprise Fund

Description & Discussion: This project consists of the purchase and installation of a new 2.0 meter belt filter sludge dewatering press and associated materials, equipment and controls.

The original method of sludge dewatering at the Section 18 WWTP is sludge drying beds, which are still being used, however during the winter months, and during periods of higher sludge generation, the sludge drying beds can't keep up. Additionally, during certain periods of the year odors can be generated from sludge drying beds and those odors are dramatically reduced with belt filter presses. To provide sufficient capacity for sludge dewatering, especially during the winter periods, in 2007 the City reconditioned an old belt filter press

and installed it at the plant, and have been using it since then. However, this piece of equipment has exceeded its useful life and also is not large enough to meet the needs of the plant.

The new 2.0 Meter belt filter sludge dewatering press will require less labor to maintain and operate, will be more efficient, and will allow dewatering of all sludge generated at the plant during periods of the year when odors can be generated by belt filtering, as opposed to utilizing the sludge drying beds.

FY2018 Budget Distribution

Planning/Design	-
Acquisition/Relocation	-
Site Improvements	\$675,000
Construction	-
Furniture/Fixtures/Equipment	-
Other	-
Total	\$675,000

Future Yearly Operating Impact

New Staffing	-
Operational Costs	-
Total	-



CAPITAL IMPROVEMENT PLAN

Manhole Rehabilitation

Category: Wastewater
Department: Public Works
Focus Area: Sewer Improvements

Fund: 520
Department Priority: 3
Project #: 16-E-010

Est. Completion Date: Ongoing
Location: Various

Total Project Cost: \$250,000 annually
FY2019-2022 Planned: \$250,000 annually

Prior Year(s) Funding: \$100,000 annually
Remaining Need: \$250,000 annually

FY2018 Budget: \$150,000

Funding Source(s): Enterprise Fund

Description & Discussion: This project consists of the rehabilitation of existing sewer manholes which have exhibited severe corrosion of the concrete utilizing one of two methods; polymer aggregate inserts or cleaning/prepping and recoating with corrosion resistant concrete.

Phase 1 of this project was bid out in early 2014 as a combined project, with both types of rehabilitation in the same project, however only one bid was received and exceeded the estimate, therefore the project was bid out in 2015 utilizing just one of the rehabilitation methods (recoating). Phase 1 was successfully completed utilizing the recoating method, and future projects will concentrate on this method.

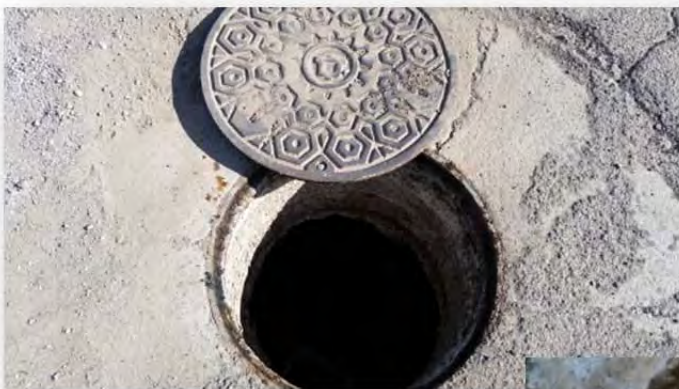
Ultimately, this will enhance the sewer collection system by maintaining adequate access to the sewer lines for maintenance, cleaning and monitoring.

FY2018 Budget Distribution

Planning/Design	-
Acquisition/Relocation	-
Site Improvements	-
Construction	\$150,000
Furniture/Fixtures/Equipment	-
Other	-
Total	\$150,000

Future Yearly Operating Impact

New Staffing	-
Operational Costs	-
Total	-



CAPITAL IMPROVEMENT PLAN

Miscellaneous Sewer Improvements

Category: Wastewater
Department: Public Works
Focus Area: Sewer Improvements

Fund: 520
Department Priority: 2
Project #: Various

Est. Completion Date: Ongoing
Location: Various

Total Project Cost: \$200,000 annually
FY2019-2022 Planned: \$800,000

Prior Year(s) Funding: N/A
Remaining Need: \$200,000/year

FY2018 Budget: \$100,000

Funding Source(s): Enterprise Fund

Description & Discussion: This project consists of the design and construction of a variety of miscellaneous sewer improvements and repairs, including sewer lines, manholes, vaults, borings and related activities.

A variety of improvements have been undertaken over the years including the upsizing of sewer mains, repair of pipe and manholes, pump out and abandonment of septic tanks and other vaults, etc.

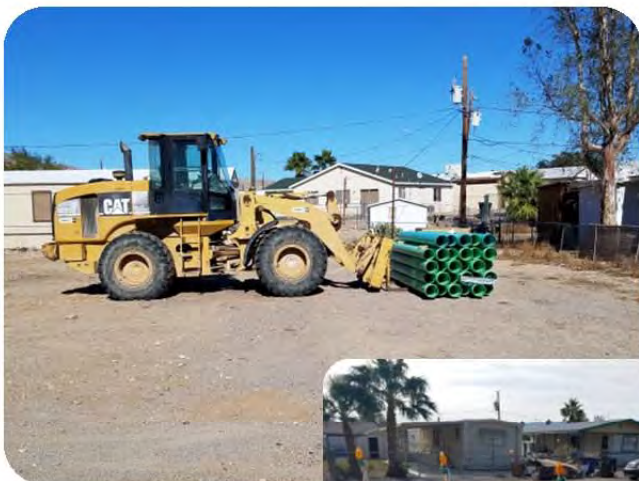
These improvements and repairs protect the environment and the public health by upsizing sewer facilities to eliminate surcharging and corrosion of manholes and reduce operating costs and efforts by reducing sewer plugging, reduce wastewater treatment operations, improve energy efficiency, etc.

FY2018 Budget Distribution

Planning/Design	-
Acquisition/Relocation	-
Site Improvements	\$100,000
Construction	-
Furniture/Fixtures/Equipment	-
Other	-
Total	\$100,000

Future Yearly Operating Impact

New Staffing	-
Operational Costs	-
Total	-





CAPITAL IMPROVEMENT PLAN

Georgia Lane Sewer Project

Category: Wastewater
Department: Public Works
Focus Area: Sewer Improvements

Fund: 520
Department Priority: 2
Project #: 12-E-012

Est. Completion Date: 2018
Location: Georgia Lane

Total Project Cost: \$140,000
FY2019-2022 Planned: \$0

Prior Year(s) Funding: \$36,480
Remaining Need: \$0

FY2018 Budget: \$0

Funding Source(s): Enterprise Fund

Description & Discussion: This project consists of the design and construction of a sewer system to serve properties along Georgia Lane and SR 95 north of the intersection with Georgia Lane that are not currently on the city sewer system.

Sewer Improvement Districts 1 – 3 were completed in 2007/8 and resulted in the far majority of the City being sewerred, however some small pockets of land were not included in the original boundaries of SIDs 1-3. One of these areas is the Georgia Lane area, and staff has begun design of sewers to serve this area, and already replaced a sewer line in the vicinity to facilitate the sewerred.

The elimination of septic systems will reduce discharge of pollutants into the groundwater and ultimately into the Colorado River, which is next to this location. Water quality will be preserved and the sewer effluent will be recovered for future reuse.

FY2018 Budget Distribution

Planning/Design	-
Acquisition/Relocation	-
Site Improvements	-
Construction	-
Furniture/Fixtures/Equipment	-
Other	-
Total	-

Future Yearly Operating Impact

New Staffing	-
Operational Costs	-
Total	-





CAPITAL IMPROVEMENT PLAN

Chaparral Lift Station Decommissioning

Category: Wastewater
Department: Public Works
Focus Area: Sewer Improvements

Fund: 520
Department Priority: 2
Project #: 15-E-002

Est. Completion Date: 2019
Location: Chaparral Golf Course

Total Project Cost: \$75,000
FY2019-2022 Planned: \$75,000

Prior Year(s) Funding: \$0
Remaining Need: \$0

FY2018 Budget: \$0

Funding Source(s): Enterprise Fund

Description & Discussion: This project consists of the design and construction of a gravity sewer piping and manholes to bypass the existing Chaparral Lift Station located within the Chaparral Golf Course, thereby allowing the lift station to be abandoned and removed.

The existing Chaparral Lift Station is old and deteriorated and has exceeded its useful life. During preparation of the Section 208 Update and Sewer Master Plan a computer hydraulic model of the City's existing sewer system was prepared and then evaluated. It was determined that the construction of some gravity sewer pipe would allow the lift station to be bypassed and abandoned, thereby eliminating all future electrical and maintenance costs, as well as the replacement of the lift station, which would have been required in the next few years. Upon approval from ADEQ, construction will be scheduled.

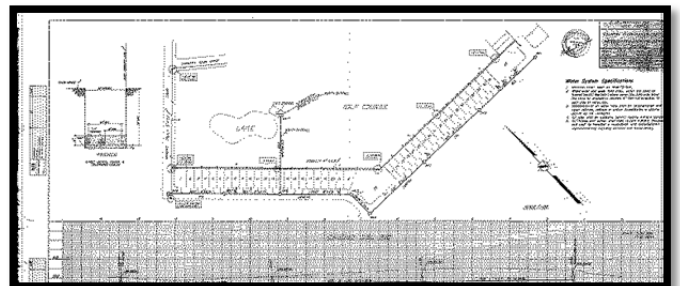
The elimination of the existing sewer lift station will reduce operating expenses and also another potential location for mechanical and/or electrical emergencies to occur.

FY2018 Budget Distribution

Planning/Design	-
Acquisition/Relocation	-
Site Improvements	-
Construction	-
Furniture/Fixtures/Equipment	-
Other	-
Total	-

Future Yearly Operating Impact

New Staffing	-
Operational Costs	-
Total	-





CAPITAL IMPROVEMENT PLAN

Primrose Lift Station Controls Upgrade

Category: Wastewater
Department: Public Works
Focus Area: Sewer Improvements

Fund: 520
Department Priority: 2
Project #: Not Yet Assigned

Est. Completion Date: 2019
Location: Primrose Lane

Total Project Cost: \$100,000
FY2019-2022 Planned: \$100,000

Prior Year(s) Funding: \$0
Remaining Need: \$0

FY2018 Budget: \$0

Funding Source(s): Enterprise Fund

Description & Discussion: This project consists of the design and construction of new, updated electronic and solid state controls and equipment for the Primrose Lift Station.

The Primrose Lift Station was completed in the 1990s and the electrical controls and equipment at the lift station are in excess of 15 years old, and have reached or exceeded the end of their useful life. Because of importance of this lift station to the City's sewage collection system it is imperative that proper controls and reliable equipment be in place.

The new electrical controls and equipment will provide more reliable operation of the lift station and will also allow greater monitoring functionality with our new SCADA System. This will enhance efficiency and

emergency response, and should reduce or even eliminate electrical failures.

FY2018 Budget Distribution

Planning/Design	-
Acquisition/Relocation	-
Site Improvements	-
Construction	-
Furniture/Fixtures/Equipment	-
Other	-
Total	-

Future Yearly Operating Impact

New Staffing	-
Operational Costs	-
Total	-



CAPITAL IMPROVEMENT PLAN

River Retreat Lift Station Upgrade

Category: Wastewater
Department: Public Works
Focus Area: Sewer Improvements

Fund: 520
Department Priority: 2
Project #: Not Yet Assigned

Est. Completion Date: 2019
Location: Riverfront Drive

Total Project Cost: \$50,000
FY2019-2022 Planned: \$50,000

Prior Year(s) Funding: \$0
Remaining Need: \$0

FY2018 Budget: \$0

Funding Source(s): Enterprise Fund

Description & Discussion: This project consists of the design and construction of a replacement packaged lift station for this small neighborhood lift station.

The River Retreat lift station has been in operation for many years and has been maintained and monitored by the Utilities Division. Due to its age and the low flows from this neighborhood, the tank, pumps and other components have worn out and require replacement.

When this lift station is replaced it will be more reliable and efficient, and better for the environment. It will require less maintenance than the current one.

FY2018 Budget Distribution

Planning/Design	-
Acquisition/Relocation	-
Site Improvements	-
Construction	-
Furniture/Fixtures/Equipment	-
Other	-
Total	-

Future Yearly Operating Impact

New Staffing	-
Operational Costs	-
Total	-





CAPITAL IMPROVEMENT PLAN

Section 18 Wastewater Treatment Plant Odor Control Unit and Enclosure

Category: Wastewater
Department: Public Works

Fund: 520
Department Priority: 1

Est. Completion Date: 2019
Location: Section 18 Wastewater Treatment Plant

Focus Area: Sewer Improvements

Project #: Not Yet Assigned

Total Project Cost: \$200,000
FY2019-2022 Planned: \$200,000

Prior Year(s) Funding: \$0
Remaining Need: \$0

FY2018 Budget: \$0

Funding Source(s): Enterprise Fund

Description & Discussion: This project consists of the design and construction of an odor control system that would collect and treat sewer odors from the Wastewater Treatment Plant.

The WWTP currently has a small biofilter odor control system which is currently insufficient to completely treat odors at the plant. This odor control system is many years old and was installed to provide rudimentary odor control treatment when there was little development in the area, however, as the land along the Parkway continues to develop, a good quality, high-capacity odor control system will be required.

A quality odor control system will be needed to promote continued growth along the Parkway. By treating odorous gases the environment will be improved.

FY2018 Budget Distribution

Planning/Design	-
Acquisition/Relocation	-
Site Improvements	-
Construction	-
Furniture/Fixtures/Equipment	-
Other	-
Total	-

Future Yearly Operating Impact

New Staffing	-
Operational Costs	-
Total	-



CAPITAL IMPROVEMENT PLAN

Section 18 Wastewater Treatment Plant Electrical and Controls Upgrade

Category: Wastewater
Department: Public Works

Fund: 520
Department Priority: 1

Est. Completion Date: 2019
Location: Section 18 Wastewater Treatment Plant

Focus Area: Sewer Improvements

Project #: Not Yet Assigned

Total Project Cost: \$600,000
FY2019-2022 Planned: \$600,000

Prior Year(s) Funding: \$0
Remaining Need: \$0

FY2018 Budget: \$0

Funding Source(s): Enterprise Fund

Description & Discussion: This project consists of the design and construction of new, updated electronic and solid state controls and electrical equipment for the Section 18 Wastewater Treatment Plant.

This treatment plant was expanded in 2007 when development began in Laughlin Ranch and the surrounding area east of the Parkway, and services the entire northern portion of the City at this time. The electrical controls and equipment are from the original construction and have reach and within the next few years will reach the end of their life expectancy.

The new electrical controls and equipment will provide more reliable operation of the treatment plant and will also allow greater flexibility in operation of the plant. This will enhance energy and operational efficiency and

emergency response, and should reduce or even eliminate most electrical failures at the plant.

FY2018 Budget Distribution

Planning/Design	-
Acquisition/Relocation	-
Site Improvements	-
Construction	-
Furniture/Fixtures/Equipment	-
Other	-
Total	-

Future Yearly Operating Impact

New Staffing	-
Operational Costs	-
Total	-





CAPITAL IMPROVEMENT PLAN

West Branch Trunk Line Rehabilitation

Category: Wastewater
Department: Public Works

Fund: 520
Department Priority: 2

Est. Completion Date: 2020
Location: Southwest Portion of Bullhead City

Focus Area: Sewer Improvements

Project #: 15-E-003

Total Project Cost: \$800,000
FY2019-2022 Planned: \$800,000

Prior Year(s) Funding: \$0
Remaining Need: \$0

FY2018 Budget: \$0

Funding Source(s): Enterprise Fund

Description & Discussion: This project consists of the design and construction of improvements to repair damaged joints and lining on the existing West Branch large diameter sewer line upstream from Section 10 Wastewater Treatment Plant.

As a part of the Section 208 Plan Update, the consultant conducted a preliminary review of the video monitoring data and confirmed that some deterioration of the joints of the concrete sewer pipe, which has a PVC liner, was occurring, along with some deterioration of the concrete under the PVC liner. Design of the proper repair technique will begin later in 2018, with construction expected to occur in Fiscal Year 2018-19.

If left unchecked, the pipe could eventually fail and collapse, creating a catastrophic situation as this line is the main line conveying flows to the Section 10 WWTP.

FY2018 Budget Distribution

Planning/Design	-
Acquisition/Relocation	-
Site Improvements	-
Construction	-
Furniture/Fixtures/Equipment	-
Other	-
Total	-

Future Yearly Operating Impact

New Staffing	-
Operational Costs	-
Total	-





CAPITAL IMPROVEMENT PLAN

Effluent Reuse/Disposal Master Plan

Category: Wastewater
Department: Public Works

Fund: 520
Department Priority: 3

Est. Completion Date: 2019
Location: Section 10 Wastewater Treatment Plant

Focus Area: Sewer Improvements

Project #: Not Yet Assigned

Total Project Cost: \$50,000
FY2019-2022 Planned: \$50,000

Prior Year(s) Funding: \$0
Remaining Need: \$0

FY2018 Budget: \$0

Funding Source(s): Enterprise Fund

Description & Discussion: This project is for the preparation of a detailed effluent reuse and disposal master plan for the community. As water resources become scarcer, and costs to dispose of effluent become higher, a sound plan for the reuse and possible disposal of effluent will be beneficial to provide the City with multiple options for maximizing water resources while reducing costs.

Effluent reuse and disposal was evaluated on a region-wide basis in the 2013 Section 208 Regional Water Quality Plant Update, and set the stage for more detailed planning and development of a specific strategy to maximize this valuable resource. Maximizing effluent reuse will increase the City's water resources and improve reliability, and can enhance revenues for maintenance of the wastewater system. It will also provide the City with the most cost-effective options for

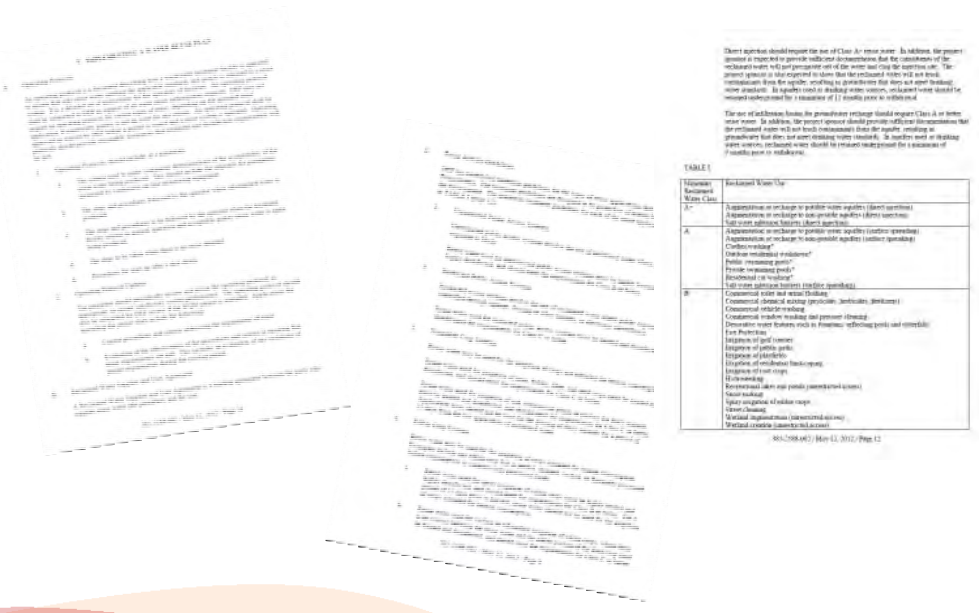
disposing of treated effluent if reuse is not available or viable in certain areas, or times of year.

FY2018 Budget Distribution

Planning/Design	-
Acquisition/Relocation	-
Site Improvements	-
Construction	-
Furniture/Fixtures/Equipment	-
Other	-
Total	-

Future Yearly Operating Impact

New Staffing	-
Operational Costs	-
Total	-





CAPITAL IMPROVEMENT PLAN

Lakeside Odor Control

Category: Wastewater
Department: Public Works

Fund: 520
Department Priority: 2

Est. Completion Date: 2019
Location: Lakeside Drive between Hancock and Marina

Focus Area: Sewer Improvements

Project #: Not Yet Assigned

Total Project Cost: \$200,000
FY2019-2022 Planned: \$200,000

Prior Year(s) Funding: \$0
Remaining Need: \$0

FY2018 Budget: \$0

Funding Source(s): Enterprise Fund

Description & Discussion: This project is for the installation of an odor control unit on Lakeside Drive somewhere between Marina Boulevard and Hancock Road.

Odor complaints have significantly decreased after the recent completion of the 18-4 Lift Station at Chaparral Drive and Lakeside Drive intersection with a state-of-the-art odor control unit. We feel another unit further north would be useful to eliminate any remaining odors. The main sewer line from Ramar Road to Chaparral Drive along Lakeside Drive is the source of most odor complaints.

FY2018 Budget Distribution

Planning/Design	-
Acquisition/Relocation	-
Site Improvements	-
Construction	-
Furniture/Fixtures/Equipment	-
Other	-
Total	-

Future Yearly Operating Impact

New Staffing	-
Operational Costs	-
Total	-





CAPITAL IMPROVEMENT PLAN

North-South Interlink

Category: Wastewater
Department: Public Works

Fund: 520
Department Priority: 1

Est. Completion Date: 2019
Location: Section 18 (off Parkway) to Sec 10 (west of Crossroads Center)

Focus Area: Sewer Improvements

Project #: Not Yet Assigned

Total Project Cost: \$500,000
FY2019-2022 Planned: \$500,000

Prior Year(s) Funding: \$0
Remaining Need: \$0

FY2018 Budget: \$0

Funding Source(s): Enterprise Fund

Description & Discussion: This project is for more flexibility in operations of both Section 10 and Section 18 Wastewater Treatment Plants.

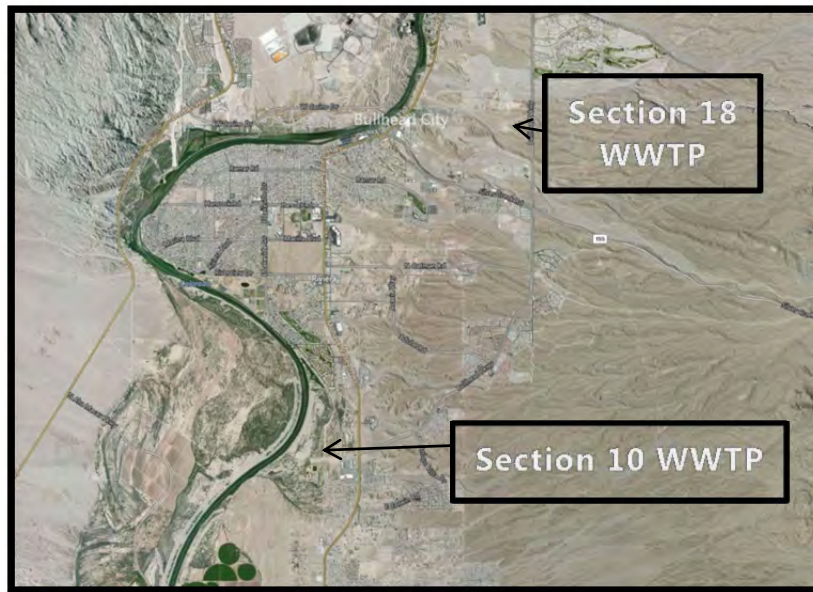
This new 12" interlink line will add to the existing 8" interlink line capacity by routing flows from/to either of these two plants. This will help direct flows where more capacity of effluent demand exists so our resources are optimally utilized.

FY2018 Budget Distribution

Planning/Design	-
Acquisition/Relocation	-
Site Improvements	-
Construction	-
Furniture/Fixtures/Equipment	-
Other	-
Total	-

Future Yearly Operating Impact

New Staffing	-
Operational Costs	-
Total	-





CAPITAL IMPROVEMENT PLAN

Original Bullhead Sewer Odor Control

Category: Wastewater
Department: Public Works

Fund: 520
Department Priority: 2

Est. Completion Date: 2020
Location: Original Bullhead area

Focus Area: Sewer Improvements
Total Project Cost: \$150,000
FY2019-2022 Planned: \$150,000

Project #: Not Yet Assigned
Prior Year(s) Funding: \$0
Remaining Need: \$0

FY2018 Budget: \$0

Funding Source(s): Enterprise Fund

Description & Discussion: This project is for the design and construction of an odor control system that would collect and treat sewer odors from the sewer collection system in Original Bullhead City. Odors that are generated in the long, flat sewer collection system that flows through Original Bullhead will be reduced. This will also help reduce corrosion of concrete manholes and pipes and metallic pipes and covers in the sewer system that occurs when the primary odor causing chemical, Hydrogen Sulfide (H₂S) changes to Sulfuric Acid (H₂SO₄).

Because of relatively flat topography of the area and the need to convey sewer flows from the northern portion of the City that is lower in elevation than the Section 18 Wastewater Treatment Plant, the sewer system in Original Bullhead is larger diameter and flat in slope. This results in a slower flow that takes a long period of time to reach the Section 18 WWTP, and these conditions, as

well as the warmer ambient temperature of Bullhead City, result in the generation of H₂S and subsequently H₂SO₄.

FY2018 Budget Distribution

Planning/Design	-
Acquisition/Relocation	-
Site Improvements	-
Construction	-
Furniture/Fixtures/Equipment	-
Other	-
Total	-

Future Yearly Operating Impact

New Staffing	-
Operational Costs	-
Total	-





CAPITAL IMPROVEMENT PLAN

18-2 Lift Station Odor Control

Category: Wastewater
Department: Public Works

Fund: 520
Department Priority: 2

Est. Completion Date: 2021
Location: 18-2 Lift Station across from Community Park

Focus Area: Sewer Improvements

Project #: Not Yet Assigned

Total Project Cost: \$150,000
FY2019-2022 Planned: \$150,000

Prior Year(s) Funding: \$0
Remaining Need: \$0

FY2018 Budget: \$0

Funding Source(s): Enterprise Fund

Description & Discussion: This project is for the design and construction of an odor control system that would collect and treat sewer odors from the 18-1 Lift Station. This will also help reduce corrosion of concrete manholes, vaults, equipment, pipes and covers in the Headworks portion of the Section 18 WWTP that occurs when the primary odor causing chemical, Hydrogen Sulfide (H₂S) changes to Sulfuric Acid (H₂SO₄).

Because of relatively flat topography of the area of Original Bullhead and the long force mains from the 18-1 & 18-2 Lift Stations to the Section 18 Treatment Plant, the transit time of sewage to reach the Section 18 WWTP is quite long. These conditions, as well as the warmer ambient temperature of Bullhead City, result in the generation of H₂S and subsequently H₂SO₄. This project will minimize the odors generated in the area and will

also reduce the amount of H₂SO₄ in the sewer system which will also reduce corrosion.

FY2018 Budget Distribution

Planning/Design	-
Acquisition/Relocation	-
Site Improvements	-
Construction	-
Furniture/Fixtures/Equipment	-
Other	-
Total	-

Future Yearly Operating Impact

New Staffing	-
Operational Costs	-
Total	-





CAPITAL IMPROVEMENT PLAN

Laughlin Ranch Lift Station Upgrade

Category: Wastewater
Department: Public Works
Focus Area: Sewer Improvements

Fund: 520
Department Priority: 2
Project #: Not Yet Assigned

Est. Completion Date: 2021
Location: Laughlin Ranch

Total Project Cost: \$150,000
FY2019-2022 Planned: \$150,000

Prior Year(s) Funding: \$0
Remaining Need: \$0

FY2018 Budget: \$0

Funding Source(s): Enterprise Fund

Description & Discussion: This project is for the design and construction of new, updated electronic and solid state controls and equipment for the Laughlin Ranch Lift Station.

The Laughlin Ranch Lift Station was completed in the mid-2000s and the electrical controls and equipment at the lift station are in excess of 10 years old, and within the next few years will reach the end of their useful life. Because of importance of this lift station to the City's sewage collection system it is imperative that proper controls and reliable equipment be in place.

The new electrical controls and equipment will provide more reliable operation of the lift station and will also allow greater monitoring functionality with our new SCADA System. This will enhance efficiency and

emergency response, and should reduce or even eliminate electrical failures.

FY2018 Budget Distribution

Planning/Design	-
Acquisition/Relocation	-
Site Improvements	-
Construction	-
Furniture/Fixtures/Equipment	-
Other	-
Total	-

Future Yearly Operating Impact

New Staffing	-
Operational Costs	-
Total	-





CAPITAL IMPROVEMENT PLAN

New Section 10 Wastewater Treatment Plant Shop Building

Category: Wastewater
Department: Public Works

Fund: 520
Department Priority: 2

Est. Completion Date: 2021
Location: Section 10 Wastewater Treatment Plant

Focus Area: Sewer Improvements

Project #: Not Yet Assigned

Total Project Cost: \$300,000
FY2019-2022 Planned: \$300,000

Prior Year(s) Funding: \$0
Remaining Need: \$0

FY2018 Budget: \$0

Funding Source(s): Enterprise Fund

Description & Discussion: This project is for the design and construction of a new shop building at the Section 10 Wastewater Treatment Plant.

Due to the growth at this facility, we are out of workshop space and it reduces our efficiency.

FY2018 Budget Distribution

Planning/Design	-
Acquisition/Relocation	-
Site Improvements	-
Construction	-
Furniture/Fixtures/Equipment	-
Other	-
Total	-

Future Yearly Operating Impact

New Staffing	-
Operational Costs	-
Total	-



CAPITAL IMPROVEMENT PLAN

Section 10 Wastewater Treatment Plant Headworks

Category: Wastewater
Department: Public Works

Fund: 520
Department Priority: 1

Est. Completion Date: 2022
Location: Section 10 Wastewater Treatment Plant

Focus Area: Sewer Improvements

Project #: Not Yet Assigned

Total Project Cost: \$300,000
FY2019-2022 Planned: \$300,000

Prior Year(s) Funding: \$0
Remaining Need: \$0

FY2018 Budget: \$0

Funding Source(s): Enterprise Fund

Description & Discussion: This project is for the design and construction of headworks at Section 10 Wastewater Treatment Plant.

Since it is several years out, details will be developed and presented in future budgets.

FY2018 Budget Distribution

Planning/Design	-
Acquisition/Relocation	-
Site Improvements	-
Construction	-
Furniture/Fixtures/Equipment	-
Other	-
Total	-

Future Yearly Operating Impact

New Staffing	-
Operational Costs	-
Total	-



City of Bullhead City
Summary Schedule of Estimated Revenues and Expenditures/Expenses
Fiscal Year 2018

Fiscal Year	S c h	FUNDS							
		General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds	Total All Funds
2017	E	25,934,605	9,099,496	4,476,180	6,199,745	0	15,486,021	6,451,314	67,647,361
2017	E	24,340,417	8,115,433	4,479,974	2,622,698	0	13,415,450	6,228,181	59,262,153
2018		10,276,524	1,261,486	1,264,202	1,140,244	0	91,873,201	(99,277)	105,769,704
2018	B	0							0
2018	B								0
2018	C	28,765,850	3,147,941	2,432,700	4,497,053	0	9,260,900	6,374,106	59,478,550
2018	D	6,540	5,000	0	2,287,192	0	267,650	0	2,566,382
2018	D	0	0	0	0	0	0	0	0
2018	D	62,343	1,344,610	2,069,454	1,469,579	0	195,345	180,983	5,322,320
2018	D	3,217,483	1,342,494	0	766,000	0	62,348	0	5,322,320
2018									
LESS: Amounts for Future Debt Retirement:									0
									0
									0
									0
2018		35,887,774	9,416,549	5,766,356	8,694,068	0	101,534,753	6,515,216	167,814,716
2018	E	27,690,328	10,003,056	4,692,825	9,018,244	0	15,229,197	6,985,211	73,618,861

EXPENDITURE LIMITATION COMPARISON

	2017	2018
1. Budgeted expenditures/expenses	\$ 67,647,361	\$ 73,618,861
2. Add/subtract: estimated net reconciling items	(2,655,753)	(1,112,521)
3. Budgeted expenditures/expenses adjusted for reconciling items	64,991,608	72,506,340
4. Less: estimated exclusions	22,911,214	27,661,709
5. Amount subject to the expenditure limitation	\$ 42,080,394	\$ 44,844,631
6. EEC expenditure limitation	\$ 46,487,697	\$ 46,932,736

The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

- Includes Expenditure/Expense Adjustments Approved in the current year from Schedule E.

--- Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

*** Amounts on this line represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).



APPENDIX

Legal Schedules Schedule B

City of Bullhead City Tax Levy and Tax Rate Information Fiscal Year 2018

	2017	2018
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ _____	\$ _____
2. Amount received from primary property taxation in the current year in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$ _____	
3. Property tax levy amounts		
A. Primary property taxes	\$ _____	\$ _____
B. Secondary property taxes	\$ _____	\$ _____
C. Total property tax levy amounts	\$ _____	\$ _____
4. Property taxes collected*		
A. Primary property taxes		
(1) Current year's levy	\$ _____	
(2) Prior years' levies	\$ _____	
(3) Total primary property taxes	\$ _____	
B. Secondary property taxes		
(1) Current year's levy	\$ _____	
(2) Prior years' levies	\$ _____	
(3) Total secondary property taxes	\$ _____	
C. Total property taxes collected	\$ _____	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	_____	_____
(2) Secondary property tax rate	_____	_____
(3) Total city/town tax rate	_____	_____
B. Special assessment district tax rates		
Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating <u>Twenty-one</u> special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.		

* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

**City of Bullhead City
Revenues Other Than Property Taxes
Fiscal Year 2018**

SOURCE OF REVENUES	ESTIMATED REVENUES 2017	ACTUAL REVENUES* 2017	ESTIMATED REVENUES 2018
GENERAL FUND			
Local taxes			
City sales	\$ 12,144,293	\$ 12,581,232	\$ 13,332,619
Franchise	693,700	731,400	738,800
Transient Occupancy(Bed)	72,500	74,700	74,000
Licenses and permits			
Business and non-business	193,050	182,600	185,100
Building	432,435	413,250	462,950
Animal	35,030	25,930	26,030
Intergovernmental			
State shared income tax	4,828,896	4,828,896	4,950,130
State shared sales tax	3,715,164	3,715,164	3,748,620
Auto	2,191,632	2,191,632	2,406,445
Grant			
Charges for services			
Special police services	600,933	595,548	880,200
Parks and recreation	303,940	146,496	315,800
Planning and zoning	216,519	174,900	167,400
Animal	69,000	71,000	171,000
Miscellaneous	14,410	20,335	19,150
Fines and forfeits			
Court fines, sanctions and forfeitures	867,000	813,200	816,000
Court fees	212,400	196,700	199,000
Interest on Investments			
Investment income	15,000	15,000	15,000
Contributions			
Voluntary contributions	12,000	12,000	12,000
Parks and recreation sponsorships	85,700	43,165	47,400
Miscellaneous			
Rents	75,026	60,296	78,206
Animal spay/neuter	36,250	30,000	35,000
Other	75,500	80,000	85,000
Total General Fund	\$ 26,890,378	\$ 27,003,444	\$ 28,765,850

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**City of Bullhead City
Revenues Other Than Property Taxes
Fiscal Year 2018**

SOURCE OF REVENUES	ESTIMATED REVENUES 2017	ACTUAL REVENUES* 2017	ESTIMATED REVENUES 2018
SPECIAL REVENUE FUNDS			
Highway user revenue (HURF)			
State shared gasoline	\$ 3,642,075	\$ 3,642,075	\$ 3,780,230
Miscellaneous	3,000	860	1,000
Investment income	300	700	500
	\$ 3,645,375	\$ 3,643,635	\$ 3,781,730
Transit			
Federal Grants	\$ 853,500	\$ 853,500	\$ 815,897
Charges for service	187,000	182,000	190,000
Voluntary donations	3,000	3,000	3,000
Sponsorships	40,000	40,000	40,000
Miscellaneous	1,200	1,200	1,200
	\$ 1,084,700	\$ 1,079,700	\$ 1,050,097
Special Events			
Charges for service	\$ 1,459,062	\$ 1,128,853	\$ 420,534
Sponsorships	221,600	26,661	202,683
Miscellaneous	70,335	67,293	13,105
	\$ 1,750,997	\$ 1,222,807	\$ 636,322
Water Impost			
Charges for service	\$ 465,000	\$ 470,000	\$ 470,000
Investment income	500	2,850	2,850
Other		500	500
	\$ 465,500	\$ 473,350	\$ 473,350
Bullhead City Sr Nutrition			
Federal grants	\$ 122,505	\$ 108,454	\$ 113,088
State grants	66,000	45,156	45,156
Private Grant	16,356		20,000
Voluntary donations	66,345	72,600	76,900
	\$ 271,206	\$ 226,210	\$ 255,144
Pest Abatement			
Pest Abatement District	\$ 128,000	\$ 128,000	\$ 135,000
Mohave County	25,000	25,000	25,000
	\$ 153,000	\$ 153,000	\$ 160,000
Special Assessment Admin			
Charges for service	\$ 50,000	\$ 75,500	\$ 52,000
Investment income	40	200	40
Other		402	
	\$ 50,040	\$ 76,102	\$ 52,040
Real Estate Owned			
Other		\$ 3,068	
		\$ 3,068	
Racketeering Influence Criminal Organization			
Investment income		\$ 300	\$ 100
Forfeitures		49,682	
		\$ 49,982	\$ 100
Arts Commission			
Investment income	\$ 10	\$ 31	\$ 25
Donations		20	
	\$ 10	\$ 51	\$ 25
Court Enhancement			
Court fines	\$ 35,000	\$ 31,305	\$ 32,000
Investment income		105	50
Other		6	

**City of Bullhead City
Revenues Other Than Property Taxes
Fiscal Year 2018**

SOURCE OF REVENUES	ESTIMATED REVENUES 2017	ACTUAL REVENUES* 2017	ESTIMATED REVENUES 2018
	\$ 35,000	\$ 31,416	\$ 32,050
Court FARE			
Court fines	\$ 2,900	\$ 2,885	\$ 2,900
Investment Income		31	15
	\$ 2,900	\$ 2,916	\$ 2,915
Court Fill the Gap			
Court fines	\$ 6,500	\$ 6,158	\$ 6,200
Investment income		25	15
Other		12	
	\$ 6,500	\$ 6,195	\$ 6,215
Court Judicial Collection Enhancement			
Court fines	\$ 13,400	\$ 10,635	\$ 11,000
Investment income		125	75
Other		57	
	\$ 13,400	\$ 10,817	\$ 11,075
Domestic Violence Assistance			
Federal grants	\$ 80,059	\$ 70,688	\$ 97,809
State grants	24,242	24,004	20,200
	\$ 104,301	\$ 94,692	\$ 118,009
Grants Miscellaneous			
Federal grants	\$ 95,000		\$ 95,000
Other	5,000		5,000
Investment Income		10	
	\$ 100,000	\$ 10	\$ 100,000
CDBG/HOME Grant			
Federal Grant	\$ 787,935	\$ 544,514	\$ 1,219,000
State Grant	42,000	31,374	58,500
Other	200,000	176,460	
	\$ 1,029,935	\$ 752,348	\$ 1,277,500
Grants Police			
Federal grants	\$ 29,500	\$ (879)	\$ 91,369
Other	100,000		100,000
	\$ 129,500	\$ (879)	\$ 191,369
Veterans Memorial Park			
Investment Income		15	
Donations		7	
		\$ 22	
Total Special Revenue Funds	\$ 8,842,364	\$ 7,825,442	\$ 8,147,941

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**City of Bullhead City
Revenues Other Than Property Taxes
Fiscal Year 2018**

SOURCE OF REVENUES	ESTIMATED REVENUES 2017	ACTUAL REVENUES* 2017	ESTIMATED REVENUES 2018
DEBT SERVICE FUNDS			
Sewer Improvement District #3			
Special assessments	\$ 1,933,800	\$ 2,013,800	\$ 1,922,800
Investment income	1,500	7,200	6,000
Other		339	
	\$ 1,935,300	\$ 2,021,339	\$ 1,928,800
Sewer Improvement District #1			
Special assessments	\$ 553,589	\$ 463,754	
Investment income	25	1	
Other		351	
	\$ 553,614	\$ 464,106	
Sewer Improvement District #2			
Special assessments	\$ 616,000	\$ 605,100	\$ 502,900
Investment income	425	1,800	1,000
Other		363	
	\$ 616,425	\$ 607,263	\$ 503,900
Total Debt Service Funds	\$ 3,105,339	\$ 3,092,708	\$ 2,432,700
CAPITAL PROJECTS FUNDS			
Drainage Improvements			
Flood control district taxes	\$ 801,955	\$ 885,450	\$ 885,450
Federal grant	350,000	350,000	
Miscellaneous		673	
Investment Income		2,200	1,000
	\$ 1,151,955	\$ 1,238,323	\$ 886,450
Park Improvements			
Federal grant	\$ 450,000		\$ 450,000
Donations		152,000	
Investment Income		300	150
Donations		441,000	
Other		252	
	\$ 450,000	\$ 593,552	\$ 450,150
Street Lighting Districts			
Special assessments	\$ 56,429	\$ 56,429	\$ 58,161
	\$ 56,429	\$ 56,429	\$ 58,161
Laughlin Ranch Boulevard District			
Special assessments			\$ 3,100,000
			\$ 3,100,000
BHC/Laughlin Bridge			
Investment Income		\$ 500	
		\$ 500	
Public Safety Improvements			
Investment Income		\$ 29	
		\$ 29	
Parking			
Investment Income		\$ 1,066	\$ 2,292
		\$ 1,066	\$ 2,292
Total Capital Projects Funds	\$ 1,658,384	\$ 1,889,899	\$ 4,497,053

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.



APPENDIX

Legal Schedules Schedule C

City of Bullhead City Revenues Other Than Property Taxes Fiscal Year 2018

SOURCE OF REVENUES	ESTIMATED REVENUES 2017	ACTUAL REVENUES* 2017	ESTIMATED REVENUES 2018
ENTERPRISE FUNDS			
Wastewater			
Charges for service	\$ 9,025,500	\$ 9,008,282	\$ 8,970,600
Investment revenues	48,500	47,303	45,300
Federal grant	380,000	450,000	100,000
Miscellaneous	1,300	6,155	5,000
	\$ 9,455,300	\$ 9,511,740	\$ 9,120,900
Water Resources			
Water resource fees	\$ 24,000	\$ 40,000	\$ 40,000
Other	100,000	-	100,000
	\$ 124,000	\$ 40,000	\$ 140,000
Total Enterprise Funds	\$ 9,579,300	\$ 9,551,740	\$ 9,260,900

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**City of Bullhead City
Revenues Other Than Property Taxes
Fiscal Year 2018**

SOURCE OF REVENUES	ESTIMATED REVENUES 2017	ACTUAL REVENUES* 2017	ESTIMATED REVENUES 2018
INTERNAL SERVICE FUNDS			
NW AZ Employee Benefit Trust			
Charges for service	\$ 3,340,800	\$ 3,340,800	\$ 3,378,968
Contributions	284,650	301,011	293,072
Other		850	
	\$ 3,625,450	\$ 3,642,661	\$ 3,672,040
Risk Management			
Charges for service	\$ 1,368,533	\$ 1,377,505	\$ 1,418,514
Investment income	100	500	500
	\$ 1,368,633	\$ 1,378,005	\$ 1,419,014
Fleet Services			
Charges for service	\$ 1,278,082	\$ 1,129,573	\$ 1,283,002
Other		9,032	
Investment Income		60	50
	\$ 1,278,082	\$ 1,138,665	\$ 1,283,052
Total Internal Service Funds	\$ 6,272,165	\$ 6,159,331	\$ 6,374,106
TOTAL ALL FUNDS	\$ 56,347,930	\$ 55,522,564	\$ 59,478,550

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.



APPENDIX

Legal Schedules Schedule D

City of Bullhead City Other Financing Sources/<Uses> and Interfund Transfers Fiscal Year 2018

FUND	OTHER FINANCING 2018		INTERFUND TRANSFERS 2018	
	SOURCES	<USES>	IN	<OUT>
GENERAL FUND				
Highway User Fund (HURF)	\$	\$	\$	\$ 1,002,805
Municipal Property Corporation				647,571
Transit				241,351
Bullhead City Sr Nutrition				100,460
Pest Abatement				
Wastewater			62,343	71,272
Excise Tax Refunding				171,928
Water Resources				100,000
Park Improvements				395,000
Municipal Facilities				74,579
BHC/Laughlin Bridge Debt				132,901
Laughlin Ranch Boulevard Debt				98,633
Drainage Improvements				
Fleet Replacement				180,983
Capital Lease Proceeds				
Sale of assets	6,540			
Total General Fund	\$ 6,540	\$	\$ 62,343	\$ 3,217,483
SPECIAL REVENUE FUNDS				
Highway User Fund (HURF)	\$	\$	\$ 1,002,805	\$ 1,318,421
Transit			241,351	
Bullhead City Sr Nutrition			100,460	
Special Assessments Admin				24,073
Real Estate Owned Sale of assets	5,000			
Pest Abatement				
Total Special Revenue Funds	\$ 5,000	\$	\$ 1,344,616	\$ 1,342,494
DEBT SERVICE FUNDS				
Municipal Property Corporation	\$	\$	\$	\$
Excise Tax Refunding			1,837,920	
BHC/Laughlin Bridge			132,901	
Laughlin Ranch Boulevard District			98,633	
Total Debt Service Funds	\$	\$	\$ 2,069,454	\$
CAPITAL PROJECTS FUNDS				
Street Improvements	\$	\$	\$	\$
Parks Improvements			395,000	
Municipal Facilities			74,579	
BHC/Laughlin Bridge	1,477,844		400,000	
Drainage Improvements				700,000
Public Safety Improvements				
Laughlin Ranch Boulevard	800,000		600,000	
Parking	9,548			
Total Capital Projects Funds	\$ 2,287,192	\$	\$ 1,469,579	\$ 700,000
ENTERPRISE FUNDS				
Wastewater	\$ 267,650	\$	\$ 95,345	\$ 62,343
Water Resources			100,000	
Total Enterprise Funds	\$ 267,650	\$	\$ 195,345	\$ 62,343
INTERNAL SERVICE FUNDS				
Fleet Services	\$	\$	\$ 180,983	\$
Total Internal Service Funds	\$	\$	\$ 180,983	\$
TOTAL ALL FUNDS	\$ 2,566,382	\$	\$ 5,322,320	\$ 5,322,320

City of Bullhead City
Expenditures/Expenses by Fund
Fiscal Year 2018

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2017	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2017	ACTUAL EXPENDITURES/ EXPENSES* 2017	BUDGETED EXPENDITURES/ EXPENSES 2018
GENERAL FUND				
Police	\$ 11,994,251	\$	\$ 11,941,099	\$ 12,899,721
General Government	3,688,827		3,730,168	4,197,437
Culture-Recreation	2,847,842		2,797,179	3,064,638
Judicial	1,448,242		1,403,303	1,447,461
Legal Services	1,098,962		1,054,483	1,112,986
Financial Administration	778,718		757,862	816,932
Animal Care and Welfare	612,771		538,645	693,613
Executive	410,473		366,450	431,917
Legislative	329,329		336,688	320,271
Public Works	185,721		175,655	205,560
Personnel Administration	183,078		162,688	173,260
Elections	108,580		78,336	
Economic Development	108,320		109,570	120,274
Debt Service	280,299		280,095	107,171
Capital Outlay	659,194		608,196	899,087
Contingency	1,200,000			1,200,000
Total General Fund	\$ 25,934,605	\$	\$ 24,340,417	\$ 27,690,328
SPECIAL REVENUE FUNDS				
Highway user revenue (HURF)	\$ 2,896,639	\$	\$ 3,656,840	\$ 3,734,034
Transit	1,317,354		1,213,038	1,268,359
Special Events	1,608,322		1,098,441	642,322
Water Impost	1,070,276		658,070	1,781,218
Bullhead City Sr Nutrition	351,565		361,749	354,541
Pest Abatement	158,000		159,373	160,000
Special Assessments Admin	84,124		56,200	87,998
RICO	90,129		29,643	119,270
Arts Fund	11,321			11,336
Real Estate Owned	5,000			5,000
Court Enhancement	64,317		34,000	61,601
Court Judicial Collection Enhan	50,580		504	59,688
Court Fill the Gap	16,302			16,017
Court FARE	12,070			14,835
Grants Housing	1,029,935		752,800	1,277,459
Grants Police	129,500		2,083	191,369
Grants Victim Assistance	104,062		94,692	118,009
Grants General	100,000			100,000
Total Special Revenue Funds	\$ 9,099,496	\$	\$ 8,115,433	\$ 10,003,056
DEBT SERVICE FUNDS				
Sewer Imprv. District #3	\$ 1,996,771	\$	\$ 1,996,711	\$ 1,949,605
Municipal Property Corporation				
Sewer Imprv. District #1				
Sewer Imprv. District #2	692,270		692,270	673,766
Excise Tax Refunding 2013	273,845		273,845	1,665,992
Excise Tax Refunding 2015	1,344,349		1,517,148	1,711,828
BHC/Laughlin Bridge	188,945			132,901
Laughlin Ranch Blvd District				98,633
Total Debt Service Funds	\$ 4,476,180	\$	\$ 4,479,974	\$ 4,692,825
CAPITAL PROJECTS FUNDS				
Drainage Improvements	\$ 2,158,927	\$	\$ 1,448,564	\$ 1,332,816
BHC/Laughlin Bridge	2,128,400			2,128,400
Public Safety Improvements			142,283	
Street Improvements	1,225,000		125,000	
Park Improvements	585,000		840,119	880,000
Street Lighting Districts	72,418		66,547	71,528
Municipal Facility Improvements	30,000			105,500
Parking			185	
Laughlin Ranch Blvd				4,500,000
Total Capital Projects Funds	\$ 6,189,745	\$	\$ 2,622,698	\$ 9,018,244
ENTERPRISE FUNDS				
Wastewater	\$ 15,281,021	\$	\$ 13,290,125	\$ 15,024,197
Water Resources	205,000		125,325	205,000
Total Enterprise Funds	\$ 15,486,021	\$	\$ 13,415,450	\$ 15,229,197
INTERNAL SERVICE FUNDS				
Northwest AZ EBT	\$ 3,488,825	\$	\$ 3,533,887	\$ 3,792,873
Fleet Services	1,594,556		1,361,226	1,764,155
Risk Management	1,367,933		1,393,068	1,428,183
Total Internal Service Funds	\$ 6,451,314	\$	\$ 6,288,181	\$ 6,985,211
TOTAL ALL FUNDS	\$ 67,647,361	\$	\$ 59,262,153	\$ 73,618,861

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

**City of Bullhead City
Expenditures/Expenses by Department
Fiscal Year 2018**

DEPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2017	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2017	ACTUAL EXPENDITURES/ EXPENSES* 2017	BUDGETED EXPENDITURES/ EXPENSES 2018
Legislative				
General Fund	\$ 329,329	\$	\$ 336,688	\$ 320,271
Water Impost	7,591		7,876	6,277
Wastewater	57,218		58,647	48,146
Department Total	\$ 394,138	\$	\$ 403,211	\$ 374,694
Judicial				
General Fund	\$ 1,448,242	\$	\$ 1,403,303	\$ 1,447,461
Judicial Collection Enhancement	1,000		504	1,750
Court Enhancement	43,174		34,000	37,000
Fill the Gap				
Fines/Fee and Restitution				5,655
Department Total	\$ 1,492,416	\$	\$ 1,437,807	\$ 1,491,866
Executive				
General Fund	\$ 410,473	\$	\$ 366,450	\$ 431,917
Water Impost	51,301		45,051	52,664
Real Estate Owned	5,000			5,000
Special Events			717	63,018
Flood Control	21,115		20,860	22,565
Wastewater	85,192		84,178	91,015
Department Total	\$ 573,081	\$	\$ 517,256	\$ 666,179
Elections				
General Fund	\$ 108,580	\$	\$ 78,336	\$
Department Total	\$ 108,580	\$	\$ 78,336	\$
Financial Administration				
General Fund	\$ 778,718	\$	\$ 757,862	\$ 816,932
Special Assmnts Admin	42,000		56,200	38,106
Water Impost	15,204		15,113	16,099
Special Events			9,241	
BHC Sr Nutrition Center	7,391		7,287	8,069
Street Lighting Districts	2,859		2,835	3,064
Wastewater	852,461		801,120	858,092
Department Total	\$ 1,698,633	\$	\$ 1,649,658	\$ 1,740,362
Law				
General Fund	\$ 1,098,962	\$	\$ 1,054,483	\$ 1,112,986
Water Impost	40,289		39,523	41,455
Special Events				
Grant Victim Assistance	104,062		94,692	118,009
Wastewater	56,403		55,680	59,522
Department Total	\$ 1,299,716	\$	\$ 1,244,378	\$ 1,331,972
Personnel Administration				
General Fund	\$ 183,076	\$	\$ 162,688	\$ 173,260
Wastewater	47,254		65,386	50,360
Risk Management	1,367,933		1,393,068	1,428,183
NW AZ EBT	3,488,825		3,533,887	3,792,873
Department Total	\$ 5,087,088	\$	\$ 5,155,029	\$ 5,444,676

APPENDIX

Legal Schedules Schedule F

General Government				
General Fund	\$ 3,683,227	\$	\$ 3,730,168	\$ 4,197,437
Special Assmts Admin				4,800
Water Impost	718,127		454,321	769,146
Transit	1,158,354		1,163,538	1,239,359
Special Events			5,333	
Pest Abatement	158,000		153,973	160,000
BHC Sr Nutrition Center	4,963		5,588	4,469
Wastewater	129,418		126,967	135,016
Water Resources	135,000		125,325	135,000
Department Total	\$ 5,987,089	\$	\$ 5,765,213	\$ 6,645,227
Police				
General Fund	\$ 11,994,251	\$	\$ 11,941,099	\$ 12,899,721
RICO	14,153		29,643	82,990
Special Events			45,305	
Police Grants	113,580		2,083	123,949
Department Total	\$ 12,121,984	\$	\$ 12,018,130	\$ 13,106,660
Highway & Streets				
Highway Urban Revenue	\$ 2,291,456	\$	\$ 3,067,620	\$ 3,512,918
Special Events			14,198	
Street Lighting Districts	69,559		63,712	68,464
Flood Control	310,793		266,044	305,033
Street Improvements			50,000	
Department Total	\$ 2,671,808	\$	\$ 3,461,574	\$ 3,886,415
Sanitation				
Wastewater	\$ 3,329,523	\$	\$ 3,041,861	\$ 3,468,570
Special Events			6,382	
Department Total	\$ 3,329,523	\$	\$ 3,048,243	\$ 3,468,570
Health				
General Fund	\$ 612,771	\$	\$ 538,645	\$ 693,613
Special Events				
BHC Sr Nutrition Center	339,211		348,874	342,003
Department Total	\$ 951,982	\$	\$ 887,519	\$ 1,035,616
Culture & Recreation				
General Fund	\$ 2,847,842	\$	\$ 2,797,179	\$ 3,064,638
Arts Commission	11,321			11,336
Special Events	1,608,322		1,008,816	579,304
Grants General	5,000			5,000
Department Total	\$ 4,472,485	\$	\$ 3,805,995	\$ 3,660,278
Public Works				
General Fund	\$ 185,721	\$	\$ 175,655	\$ 205,560
Highway Urban Revenue	159,058		156,699	148,006
Water Impost	137,764		96,186	91,010
Special Events			6,449	
Flood Control	188,324		223,085	287,079
Wastewater	4,679,167		4,488,956	4,716,110
Fleet Services	1,548,411		1,309,578	1,568,160
Department Total	\$ 6,898,445	\$	\$ 6,456,608	\$ 7,015,925
Redevelopment & Housing				
Real Estate Owned	\$	\$	\$	\$
Grants Housing/Redevelopment	1,029,935		752,800	1,277,459
Special Events				
Department Total	\$ 1,029,935	\$	\$ 752,800	\$ 1,277,459
Economic Development				
General Fund	\$ 108,320	\$	\$ 109,570	\$ 120,274
Department Total	\$ 108,320	\$	\$ 109,570	\$ 120,274

APPENDIX

Legal Schedules Schedule F

Debt Service				
General Fund	\$ 280,299	\$	\$ 280,095	\$ 107,171
Highway Urban Revenue				
SID #1				
SID #2	692,270		692,270	673,766
SID #3	1,996,771		1,996,711	1,949,605
Excise Tax Refunding 2013	273,845		273,845	1,665,992
Excise Tax Refunding 2015	1,344,349		1,517,148	171,928
Laughlin Ranch Boulevard				98,633
Bridge	168,945			132,901
Wastewater	3,453,697		3,453,583	2,664,716
Water Resources	70,000			70,000
Department Total	\$ 8,280,176	\$	\$ 8,213,652	\$ 7,534,712

Capital Outlay				
General Fund	\$ 659,194	\$	\$ 608,196	\$ 899,087
Highway Urban Revenue	431,125		432,521	73,110
Water Impost	100,000			100,000
Transit	159,000		49,500	29,000
Pest Abatement			5,400	
Grants Police	15,920			67,420
Grants General	95,000			95,000
Flood Control	1,638,695		938,575	718,139
Parks & Recreation	585,000		840,119	880,000
Transportation	1,225,000		75,000	
Municipal Facilities	30,000			105,500
BHC/Laughlin Bridge 2	2,128,400			2,128,400
Public Safety			142,283	
Parking			185	
Laughlin Ranch Boulevard				4,500,000
Wastewater	340,688		182,377	507,650
Sewer Development	1,750,000		931,370	2,425,000
Fleet Replacement			51,648	181,153
Department Total	\$ 9,158,022	\$	\$ 4,257,174	\$ 12,709,459

Contingency				
General Fund	\$ 1,205,600	\$	\$	\$ 1,200,000
Highway Urban Revenue	15,000			
RICO	75,976			36,280
Special Assmt Adm	42,124			45,092
Judicial Collection Enhancement	49,580			57,938
Water Impost				704,567
Court Enhancement	21,143			24,601
Fill the Gap	16,302			16,017
Fines/Fees and Restitution	12,070			9,180
Flood Control				
Wastewater	500,000			
Fleet Services	46,145			14,842
Department Total	\$ 1,983,940	\$	\$	\$ 2,108,517

67,647,361

59,262,153

73,618,861

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.



APPENDIX

Legal Schedules Schedule G

City of Bullhead City Full-Time Employees and Personnel Compensation Fiscal Year 2018

FUND	Full-Time Equivalent (FTE) 2018	Employee Salaries and Hourly Costs 2018	Retirement Costs 2018	Healthcare Costs 2018	Other Benefit Costs 2018	Total Estimated Personnel Compensation 2018
GENERAL FUND	198	\$ 11,499,913	\$ 2,914,132	\$ 2,466,562	\$ 726,376	\$ 17,605,983
SPECIAL REVENUE FUNDS						
Highway Urban Revenue	20	\$ 842,783	\$ 76,272	\$ 256,745	\$ 72,328	\$ 1,248,128
Water Impost	4	267,970	24,509	48,088	20,088	360,655
Transit	10	416,497	37,693	124,730	25,864	604,784
Grants Housing Redevelopment	1	71,142	6,438	10,064	3,701	91,345
Special Events	1	43,014	3,893	15,405	705	63,017
Pest Abatement	1	93,714	8,481	7,707	3,625	113,527
Grants Victim Assistance	3	85,062	7,698	15,405	1,387	109,552
Bullhead City Sr Nutrition	2	83,018	7,513	22,582	3,014	116,127
Total Special Revenue Funds	42	\$ 842,783	\$ 76,272	\$ 256,745	\$ 72,328	\$ 2,707,135
CAPITAL PROJECTS FUNDS						
Street Lighting District	0	\$ 2,351	\$ 213	\$ 462	\$ 39	\$ 3,065
Drainage Improvements	5	271,499	24,799	58,543	24,326	379,167
Total Capital Projects Funds	5	\$ 273,850	\$ 25,012	\$ 59,005	\$ 24,365	\$ 382,232
ENTERPRISE FUNDS						
Wastewater	37	\$ 2,126,201	\$ 193,200	\$ 476,080	\$ 121,125	\$ 2,916,606
Total Enterprise Funds	37	\$ 2,126,201	\$ 193,200	\$ 476,080	\$ 121,125	\$ 2,916,606
INTERNAL SERVICE FUND						
Fleet Services	5	\$ 209,342	\$ 18,945	\$ 75,523	\$ 8,009	\$ 311,819
Risk Management	2	96,116	8,699	23,878	2,669	131,362
Total Internal Service Fund	7	\$ 305,458	\$ 27,644	\$ 99,401	\$ 10,678	\$ 443,181
TOTAL ALL FUNDS	289	\$ 15,048,205	\$ 3,236,260	\$ 3,357,793	\$ 954,872	\$ 24,056,137



APPENDIX

Schedule of *Authorized Positions*

Position	FY16 FTEs	FY17 FTEs	FY18 FTEs	Salary Range Min	Salary Range Max	Range Number
Mayor and Council						
Mayor	1.00	1.00	1.00	12,000	12,000	
Councilmember	6.00	6.00	6.00	9,000	9,000	
Total Mayor and Council	7.00	7.00	7.00			
City Clerk						
City Clerk	1.00	1.00	1.00	Unclassified		Contract
Deputy City Clerk	1.00	1.00	1.00	43,077	63,939	134
Total City Clerk	2.00	2.00	2.00			
Municipal Court						
City Magistrate	1.00	1.00	1.00	Unclassified		Contract
Court Administrator	1.00	1.00	1.00	49,483	73,445	141
Assistant Court Administrator	1.00	1.00	1.00	35,339	52,458	124
Senior Judicial Assistant	0.00	0.00	1.00	33,966	50,419	122
Judicial Assistant	2.00	2.00	0.00			
Lead Court Collection Clerk	1.00	1.00	0.00			
Lead Court Operation Clerk	1.00	1.00	0.00			
Juvenile Monitoring Officer	0.00	0.00	0.00			
Court Clerk	5.00	6.00	9.00	27,851	41,350	112
Total Municipal Court	12.00	13.00	13.00			
City Manager						
City Manager	1.00	1.00	1.00	Unclassified		Contract
Senior Administrative Analyst	1.00	1.00	0.00			
Administrative Analyst	1.00	1.00	2.00	49,483	73,445	141
Executive Assistant	1.00	1.00	1.00	35,339	52,458	124
Total City Manager	4.00	4.00	4.00			
Public Information						
Sponsorship Coordinator	1.00	1.00	1.00	Unclassified		Contract
Communication Specialist	0.00	1.00	1.00	47,549	70,595	139
Public Information Officer	0.00	0.00	0.00			
TV-Producer/Director/Editor/Host	1.00	0.00	0.00			
Total Public Information	1.00	1.00	1.00			



APPENDIX

Schedule of *Authorized Positions*

Position	FY16 FTEs	FY17 FTEs	FY18 FTEs	Salary Range Min	Salary Range Max	Range Number
Finance						
Finance Director	1.00	1.00	1.00	Unclassified		Contract
Accounting Manager	1.00	1.00	1.00	59,134	87,776	150
Revenue Manager	1.00	1.00	1.00	55,723	82,701	147
Budget Analyst	1.00	1.00	1.00	49,483	73,445	141
Accountant	0.00	0.00	1.00	43,077	69,939	134
Senior Financial Specialist	1.00	1.00	1.00	39,000	57,907	129
Financial Specialist	1.00	1.00	1.00	34,632	51,418	123
Financial Technician	9.00	9.00	8.00	30,763	45,677	117
Total Finance	15.00	15.00	15.00			
Human Resources						
HR/Risk Manager	1.00	1.00	1.00	72,072	106,995	160
Benefit Specialist	0.00	1.00	1.00	39,000	57,907	129
Human Resources Specialist	2.00	1.00	1.00	39,000	57,907	129
Administrative Assistant	0.00	0.00	0.00			
Office Specialist II	1.00	1.00	1.00	32,635	48,464	120
Total Human Resources	4.00	4.00	4.00			
Legal Services						
City Attorney	1.00	1.00	1.00	Unclassified		Contract
Chief City Prosecutor	1.00	1.00	1.00	76,461	113,526	163
Assistant City Prosecutor	2.00	2.00	2.00	62,733	93,142	153
Supervising Paralegal	2.00	2.00	2.00	49,483	73,445	141
Victim Services Coordinator	1.00	1.00	1.00	45,718	67,850	137
Paralegal	2.00	2.00	2.00	36,026	53,498	125
Office Assistant II	0.00	0.00	0.00			
Legal Assistant II	2.00	2.00	2.00	27,851	41,350	112
Victim Advocates	1.00	1.50	1.50	25,230	37,461	107
Office Assistant I	1.00	1.00	1.00	23,774	35,298	104
Legal Assistant I	1.00	1.00	1.00	23,774	35,298	104
Total Legal	14.00	14.50	14.50			
Technology Services						
Technology Services Manager	1.00	1.00	1.00	76,461	113,526	163
Network Administrator	1.00	1.00	1.00	62,733	93,142	153
Network Engineer	0.00	2.00	2.00	54,621	81,099	146
PD Communication Coordinator	0.00	0.00	0.00			
Technology Services Coordinator	2.00	0.00	0.00			
Total Technology Services	4.00	4.00	4.00			



APPENDIX

Schedule of *Authorized Positions*

Position	FY16 FTEs	FY17 FTEs	FY18 FTEs	Salary Range Min	Salary Range Max	Range Number
Police						
Police Chief	1.00	1.00	1.00	Unclassified		Contract
Police Captain	1.00	1.00	1.00	74,963	111,301	162
Police Lieutenant	3.00	3.00	4.00	65,270	96,907	155
Police Sergeant	13.00	13.00	9.50	57,042	75,824	303
Police Corporal	9.00	9.00	10.00	50,158	69,440	302
Police Officer	55.00	49.00	46.00	43,396	62,573	301
Sworn Police	82.00	76.00	71.50			
Support Services Division Manager	0.00	0.50	0.50	65,270	96,907	155
Emergency Services Bureau Manager	0.00	0.00	1.00	57,408	85,218	148
Administrative Analyst	1.00	1.00	2.00	49,483	73,445	141
Police Forensic Specialist	2.00	2.00	2.00	48,506	71,989	140
Emergency Services Dispatcher, Sr.	4.00	4.00	4.00	42,354	58,636	305
Emergency Services Dispatcher	11.00	11.00	11.00	36,863	51,034	304
PD Investigative/Public Information Asst	1.00	1.00	1.00	36,026	53,498	125
Community Service Officer	1.00	1.00	1.00	36,026	53,498	125
Administrative Assistant I	1.00	1.00	1.00	33,966	50,419	122
Police Investigative Assistant	1.00	1.00	1.00	32,635	48,464	120
Police Investigative Aide	0.50	0.50	1.50	32,635	48,464	120
Office Specialist II	1.00	1.00	1.00	32,635	48,464	120
Property Evidence Custodian	2.00	2.00	2.00	30,763	45,677	117
Office Specialist I	1.00	1.00	0.00	30,139	44,762	116
Police Booking Officer	2.00	2.00	2.00	28,974	43,035	114
Office Assistant II	5.00	5.00	5.00	27,851	41,350	112
Office Assistant I	1.50	1.00	0.00	23,774	35,298	104
Non-sworn Police	35.00	34.50	35.50			
Total Police	117.00	110.50	107.00			
Animal Care and Welfare						
Support Services Division Manager	0.00	0.50	0.50	65,270	96,907	155
Animal Welfare Operations Manager	1.00	0.00	0.00			
Senior Animal Welfare Officer	1.00	1.00	1.00	33,301	49,442	121
Animal Welfare Officer	3.00	3.00	3.00	31,366	46,571	118
Animal Welfare Technician	2.50	2.50	2.50	27,310	40,539	111
Total Animal Care and Welfare	7.50	7.00	7.00			



APPENDIX

Schedule of *Authorized Positions*

Position	FY16 FTEs	FY17 FTEs	FY18 FTEs	Salary Range Min	Salary Range Max	Range Number
Human Services & Transit						
Human Services & Transit Director	1.00	1.00	1.00	Unclassified		Contract
Pest Abatement Manager	0.00	1.00	1.00	61,506	91,312	152
Transit Manager	0.00	1.00	1.00	55,723	82,701	147
Senior Nutrition Program Coordinator	1.00	1.00	1.00	43,077	63,939	134
Housing Inspector	1.00	1.00	1.00	37,482	55,661	127
Transit Operations Supervisor	1.00	1.00	1.00	33,301	49,442	121
Office Specialist I	1.00	1.00	1.00	30,139	44,762	116
Transit Bus Driver	6.00	6.00	6.00	26,790	39,749	110
Senior Nutrition Asst/Transit Dispatch	0.00	1.00	1.00	26,790	39,749	110
Total Human Services	11.00	14.00	14.00			
Recreation						
Recreation Manager	1.00	1.00	1.00	55,723	82,701	147
Special Events Coordinator	1.00	1.00	1.00	49,483	73,445	141
Recreation Supervisor	1.00	2.00	2.00	47,549	70,595	139
Office Specialist/Pool Manager	1.00	0.00	0.00			
Office Assistant II	0.00	1.00	1.00	27,859	41,355	112
Receptionist	1.00	1.00	1.00	23,774	35,298	104
Total Recreation	5.00	6.00	6.00			
Planning & Zoning						
Planning Manager	1.00	1.00	1.00	49,483	73,445	141
Planning Specialist	1.00	1.00	1.00	39,000	57,907	129
Office Assistant II	1.00	1.00	1.00	27,859	41,355	112
Planning & Zoning	3.00	3.00	3.00			
Building Safety						
Building Official	1.00	1.00	1.00	55,723	82,701	147
Assistant Building Official	1.00	1.00	1.00	53,539	79,498	145
Senior Plans Examiner	1.00	1.00	1.00	50,461	74,901	142
Plans Examiner	1.00	1.00	1.00	41,392	61,443	132
Office Assistant II	0.00	1.00	1.00	27,859	41,355	112
Building Safety	4.00	5.00	5.00			



APPENDIX

Schedule of *Authorized Positions*

Position	FY16 FTEs	FY17 FTEs	FY18 FTEs	Salary Range Min	Salary Range Max	Range Number
Code Enforcement						
Code Enforcement Inspector	4.00	3.00	3.00	37,482	55,661	127
Office Assistant II	1.00	1.00	1.00	27,859	41,355	112
Code Enforcement	5.00	4.00	4.00			
Parks Maintenance						
Field Operations Supervisor	0.00	1.00	1.00	47,549	70,595	139
Parks Supervisor	1.00	0.00	0.00			
Turf Maintenance Specialist	1.00	1.00	1.00	42,245	62,774	133
Maintenance Worker III	1.00	1.00	1.00	38,251	56,784	128
Maintenance Worker II	2.00	2.00	2.00	32,635	48,464	120
Maintenance Worker I	10.00	11.00	12.00	27,859	41,355	112
Parks Maintenance	15.00	16.00	17.00			
Facilities Management						
Facilities Maintenance Foreman	1.00	0.00	0.00			
Facilities Maintenance Supervisor	0.00	1.00	1.00	47,549	70,595	139
Maintenance Worker II	1.00	1.00	1.00	32,635	48,464	120
Maintenance Worker I	3.00	3.00	3.00	27,859	41,355	112
Facilities Management	5.00	5.00	5.00			
Public Works Administration						
Public Works Director	1.00	1.00	1.00	Unclassified		Contract
Asst Public Works Director	1.00	1.00	1.00	89,627	133,037	171
Office Administrator	1.00	1.00	1.00	49,483	73,445	141
Public Works Administration	3.00	3.00	3.00			
Engineering						
Assistant City Engineer	1.00	1.00	1.00	82,805	122,907	167
City Surveyor	1.00	1.00	1.00	54,621	81,099	146
Civil Engineering Associate	1.00	1.00	1.00	49,483	73,445	141
Utilities Engineering Associate	1.00	1.00	1.00	49,483	73,445	141
Engineering Designer	1.00	1.00	1.00	45,718	67,850	137
Senior Engineering Inspector	1.00	1.00	1.00	45,718	67,850	137
Engineering Inspector	2.00	2.00	2.00	37,482	55,661	127
Office Specialist II	1.00	1.00	1.00	32,635	48,464	120
Engineering	9.00	9.00	9.00			



APPENDIX

Schedule of *Authorized Positions*

Position	FY16 FTEs	FY17 FTEs	FY18 FTEs	Salary Range Min	Salary Range Max	Range Number
Highways & Streets						
Field Operations Manager	1.00	1.00	1.00	61,506	91,312	152
Foreman	1.00	0.00	0.00			
Slurry Specialist	0.00	0.00	1.00	38,251	56,784	128
Maintenance Worker III	2.00	3.00	3.00	38,251	56,784	128
Slurry Technician	0.00	0.00	1.00	32,635	48,464	120
Maintenance Worker II	3.00	3.00	3.00	32,635	48,464	120
Maintenance Worker I	11.00	11.00	11.00	27,859	41,355	112
Office Assistant II	1.00	1.00	1.00	27,859	41,355	112
Highways & Streets	19.00	19.00	21.00			
Utilities						
Utilities Superintendent	1.00	1.00	1.00	55,723	82,701	147
Instrumentation Controls Technician	1.00	1.00	1.00	49,483	73,445	141
Utilities Supervisor	1.00	1.00	1.00	47,549	70,595	139
Utilities Technician III	2.00	2.00	2.00	43,936	65,217	135
Wastewater Specialist	1.00	1.00	1.00	43,936	65,217	135
Utilities Technician II	3.00	3.00	3.00	38,251	56,784	128
Utilities Technician I	9.00	9.00	9.00	33,301	49,442	121
Office Specialist II	1.00	1.00	1.00	32,635	48,464	120
Maintenance Worker I	1.00	1.00	1.00	27,859	41,355	112
Utilities	20.00	20.00	20.00			
Fleet Services						
Foreman	1.00	1.00	1.00	42,245	62,774	133
Mechanic II	1.00	1.00	1.00	36,026	53,498	125
Mechanic I	2.00	2.00	2.00	33,301	49,442	121
Office Assistant II	1.00	1.00	1.00	27,859	41,355	112
Fleet Services	5.00	5.00	5.00			
Total Public Works	88.00	89.00	92.00			
Total	284.50	284.00	283.50			



APPENDIX

Glossary of Terms

ADA: Acronym that stands for Americans with Disabilities Act. A measure passed by the federal government that became effective January, 1994, that requires, among other things, the City to make all programs and facilities accessible to any handicapped person who asks for it.

ADOT: Acronym that stands for Arizona Department of Transportation.

Appropriation: An authorization made by the City Council that permits the City to incur obligations and to make expenditures of resources.

Appropriation Ordinance: The official document adopted by the City Council establishing the legal authority to obligate and expend resources.

Assessed Valuation: A value that is established for real and personal property for use as a basis for levying property taxes. NOTE: the County establishes Property values. The City of Bullhead City does not assess property tax at this time.

Audit: Prepared by an independent certified public accountant (CPA), the primary objective of an audit is to express an opinion of whether the City's financial statements present fairly the City's financial position and results of operations in conformity with generally accepted accounting principles. In conjunction with their performance of an audit, it is customary for an independent auditor to issue a management letter stating the adequacy of the City's internal controls as well as recommending improvements to the City's financial management practices.

Basis of Accounting: A term used to refer to when revenues and obligations are recognized in the accounts and reported in the financial statements.

Bond: A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation, revenue bonds, and special improvement district bonds. These are most frequently used for construction of large capital projects such as buildings, streets and sewers.

Budget: A financial plan for a specified period of time that matches planned revenues and expenditures to municipal services. Bullhead City prepares a financial plan each fiscal year.

Budget Amendment: A procedure to revise a budget appropriation either by City Council approval through the adoption of a supplemental appropriation ordinance for any interdepartmental or inter-fund adjustments, or by City Manager authorization to adjust appropriations within a departmental budget. These are discouraged.

Budget Basis: The form of accounting utilized throughout the budget process. The City's budget for general government is on the modified accrual basis. Revenues are recorded when they are both measurable and available. Liabilities are recognized when incurred (except for long-term debt which is carried in the general long-term debt account group). The City's accounting records for the Wastewater Enterprise Fund are maintained on a full accrual basis; revenues are recognized when earned and expenses are recognized when incurred.



APPENDIX

Glossary of Terms

Budget Calendar: The schedule of key dates or milestones that the City follows during the preparation, adoption, and administration of the budget.

Budget Carryforward: The departments are responsible for requesting and verifying carry-forward. Carry-forwards are most frequently used during construction of large capital projects such as buildings, streets, and sewers.

Budget Document: This document is used to present a comprehensive financial program to the citizens of Bullhead City, the City Council, and other interested parties.

Budget Message: The opening section of the budget which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and recommendations regarding the financial policy for the coming period.

Budget Policies: General and specific guidelines that govern financial plan preparation and administration.

Budgetary Control: The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of authorized appropriations and available revenues.

Budgeted Funds: Funds that are planned for certain uses but have not been formally or legally appropriated by the legislative body.

CDBG: Acronym that stands for Community Development Block Grant. A source of grant funding for a variety of projects, i.e. Safehouse construction, Family Self-Sufficiency Counselor funding, and modifications to municipal facilities to comply with the Americans with Disabilities Act.

CIP: Acronym that stands for Capital Improvements Program.

CJEF: Acronym that stands for Criminal Justice Enhancement Fund. The State of Arizona Department of Public Safety administers this fund. This fund provides grant money to local law enforcement authorities to be used to enhance projects designed to prevent or control crimes.

Capital Improvements Plan (CIP): A plan to provide for the maintenance or replacement of existing public facilities and assets and for the construction or acquisition of new ones.

Capital Improvements Plan Budget: A Capital Improvement Plan (CIP) Budget is a budget separate from the operating budget. Items in the CIP are usually construction or renovation projects designed to improve the value of the government assets. Examples of capital improvement projects include new roads, sewer lines, buildings, recreational facilities, and large scale remodeling.

Capital Outlay: Expenditure that results in the acquisition of or addition to fixed assets.



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Capital Projects Fund: A fund created to account for financial resources to be used for the acquisition, construction, or renovation of major capital facilities (other than those financed by proprietary funds, special assessment funds, and trust funds).

Control Account or Control Group: The identity given to expenditure types, such as personnel costs, services and supplies, and capital outlay expenditures.

Cost Center: An organizational budget/operating unit within a City department, i.e., Engineering Services is a cost center of the Public Works Department.

Debt Limitation: The limit set on the issuance of general obligation bonds per State constitution. For general municipal purposes, a municipality cannot incur a debt exceeding six percent of the assessed valuation of taxable property in the city. Additional bonds amounting to twenty percent of the assessed valuation of taxable property can be issued for supplying such specific city services as water, lights, sewers, development of open spaces, preserves, parks, playgrounds and recreational facilities. The City currently has no general obligation bonds.

Debt Service: The amount of interest and principal that a City must pay each year on net direct long-term debt plus the interest it must pay on direct short-term debt.

Direct Debt: The sum of the total bonded debt and any unfunded debt (i.e. short-term notes) of the City for which the City has pledged its "full faith and credit." This does not include the debt of overlapping jurisdictions.

Self-Supporting Debt: Debt for which the City has pledged a repayment source separate from its general tax revenues (i.e. Wastewater bond repaid from wastewater user charges/improvement district (assessment) bonds utility income/special assessment bonds).

Net Direct Debt (or Net Bonded Debt): Direct debt minus self-supporting debt.

Overlapping Debt: The City's proportionate share of the debt of other local governmental units that either overlap it or underlie it. The debt is generally apportioned based on relative assessed value.

Debt Service Fund: A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Debt Service Fund Requirements: The amounts of revenue which must be provided for a Debt Service Fund so that all principal and interest payments can be made in full on schedule.

Deferred Compensation Agency Fund: The City administered fund that is used to account for the monies held for employees who elect to make cash contributions, through payroll deduction, to a tax-deferred plan known as the 457 Plan.

Deficit: An excess of expenditures over revenues.



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Department: A major administrative division of the City that indicates overall management responsibility for an operation or a group of related operations within a functional area.

Designated Fund Balance: A portion of unreserved fund balance designated for a specific future use.

EDA: Acronym that stands for Economic Development Authority. A group of citizens appointed to a commission that works together to assist the City with the promotion of economic development and creation of jobs.

Encumbrance: The legal commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

Enterprise Fund: A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. It is the intent of the City that the costs (including depreciation) of providing services to the general public be financed or recovered primarily through user charges. The rate schedules for these services should be established to ensure that user revenues are adequate to meet all necessary expenditures.

Estimated Revenue: The amount of projected revenue to be collected during the fiscal year.

Expenditure: The outflow of funds paid for an asset obtained or goods and services acquired. NOTE: An encumbrance is not an expenditure; an encumbrance reserves funds to be expended.

Expenditure Limitation: A state imposed limit placed on expenditures of the City.

FEMA: Acronym that stands for Federal Emergency Management Agency. A federal agency that provides funding for grants related to hazard mitigation.

Fiduciary Fund Type: The trust and agency funds used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other government units and/or other funds.

Financial Plan: A parent document for the budget that establishes management policies, goals, and objectives for all programs within the City.

Fiscal Year: The time period designated by the City signifying the beginning and ending period for recording financial transactions. The City of Bullhead City has specified July 1 through June 30 as its fiscal year.

Fixed Assets: Assets of long-term character that is intended to continue or to be held or used, such as land, building, machinery, furniture and other equipment. The City has defined such assets as those with an expected life of more than one year and an acquisition cost of more than \$5,000.

Full-Time Equivalent (FTE): Ratio of total number of paid hours during a period (part time, full time, contracted) by the number of working hours in that period.



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Fund: An accounting entity that records all financial transactions for specific activities or government functions. Eight commonly used fund types in public accounting are: general fund, special revenue fund, debt service fund, capital projects fund, enterprise fund, trust and agency fund, internal service fund, and special assessment fund.

Fund Balance: Also known as financial position, fund balance is the excess of current assets over current liabilities and reserves and is therefore also known as surplus funds.

FY: Abbreviation for fiscal year, the time period designated by the City signifying the beginning and ending period for recording financial transactions.

GOHS: Acronym that stands for Governor's Office of Highway Safety. A state agency that provides funding for grants related to traffic enforcement programs.

General Fund: The primary operating fund of the City; the General Fund accounts for most of the financial resources of the government not specifically accounted for in other funds. General Fund revenues include primary property taxes, licenses and permits, local taxes, service charges, and other locally generated types of revenue. This fund usually includes most of the basic operating services, such as police protection, finance, data processing, courts, attorneys, parks and recreation, and general administration.

General Fixed Asset Account Group: A self-balancing group of accounts established to account for fixed assets of the City. This does not include fixed assets of the Wastewater Enterprise Fund. They are included in the Enterprise Fund.

General Governmental Revenue: The revenues of a government other than those derived from and retained in an enterprise fund.

General Long-term Debt Account Group: An account group that accounts for the balances due on long-term indebtedness that has been financed. The group also accounts for the dollar value of the accrued vacation and other compensated absences of city employees.

General Obligation Bonds: also known as GO Bonds. These types of bonds finance a variety of public projects such as streets, buildings, and improvements. The repayment of these bonds is usually made from secondary property taxes, and these bonds are backed by the "full faith and credit" of the issuing government. The issuance of general obligation bonds must be submitted to the voters for approval. The City has no general obligation bonds.

Goal: A statement of broad direction, purpose, or intent.

Grant: A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block depending upon the amount of discretion allowed the grantee.

HURF: Acronym that stands for Highway User Revenue Fund. The Special Revenue Fund that accounts for transportation related revenue and expenditures associated to the construction or maintenance of city streets.



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Improvement District: An area that is established to receive specific capital improvements or services deemed to benefit primarily those properties within its boundaries.

Internal Service Fund: A fund used to account for the financing of goods or services provided by one department to another, or to other governments, on a cost-reimbursement basis.

Lease Purchase Agreement: A contractual agreement by which capital outlay may be purchased by making annual lease payments.

Line-Item Budget: A budget that lists each expenditure category (salary, materials, telephone service, travel, etc.) separately, along with the dollar amount budgeted for each specified category.

Long-Term Debt: Debt with a maturity of more than one year after the date of issuance.

Maturity Date: The date by which long-term debt will be paid off.

MPC: Acronym that stands for Municipal Property Corporation. A non-profit corporation with the main purpose of providing a financing alternative to fund the cost of acquiring, constructing, reconstructing and improving various municipal properties and buildings suitable for use by and for leasing to the City.

MPC Bonds: A method of funding major municipal projects. Citizens do not have to vote on this means of financing, nor are the bonds subject to debt limitation as specified by State constitution.

Non-operating Expense: An expense that is not directly related to the provision of services, i.e. debt service.

Non-operating Revenue: Revenue that is generated from other sources, i.e. interest, and is not directly related to service activities.

NSIP: Acronym that stands for Neighborhood Street Improvement Program. A maintenance program that is adopted by City Council that provides for construction of asphalt surface improvements, street replacements, and seal coating to extend the life of the selected streets within the City.

Objective: A statement of specific direction, purpose, or intent based on the goals established for a specific department.

Operating Revenue: Funds received as income, exclusive of other financing sources such as bond proceeds. In governmental fund types, this includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income. Proprietary Fund revenues are directly related to the primary activities of the fund, i.e. user charges.

Operating Budget: The portion of the budget that pertains to daily operations that provides basic governmental services. The operating budget excludes the capital projects budget. It contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel and fuel.



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Operating Transfer: City resources are transferred between various funds. Transfers are made in order to subsidize projects in other funds. Transfers to other funds always equal transfers from other funds.

Performance Budget: A budget that focuses upon departmental goals and objectives rather than those line items, programs, or funds. Workload and unit cost data are collected in order to assess the effectiveness and efficiency of services.

Performance Measures: Specific quantitative and qualitative measures of work performed as an objective of the department.

POST: Acronym that stands for Police Officer Standards and Training. A state agency that provides grant funding for various law enforcement training.

Primary Property Tax: A statutory limited tax levy that is based on value and may be imposed for any purpose.

Program Budget: A budget that focuses upon broad functions or activities of an agency or jurisdiction rather than upon its organizational budget units or object classes of expenditure.

Reserve: An account used to indicate that a portion of a fund's assets are legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Retained Earnings: The accumulated earnings of an Enterprise or Internal Service Fund which have been retained in a fund and which are not reserved for any specific purpose.

REU: Acronym that stands for residential equivalent unit regarding connection to the wastewater treatment system.

Revenue: Funds that the government receives as income. This includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income.

Revenue Bonds: Bonds usually sold for a construction project that will produce revenues for the government. That revenue is pledged to pay the principal and interest of the bond. Revenue bonds are not subject to the debt limitation as regulated by the State constitution; however, they still must be submitted to the voters for approval.

RICO: Acronym that stands for Racketeering Influenced Criminal Organizations. A Special Revenue Fund that accounts for the RICO revenues and expenses of the Police Department. Expenditures from this fund are restricted to the furtherance of law enforcement efforts.

Risk Management: An organized attempt to protect a government's assets against loss in the most economical method.

Secondary Property Tax: An unlimited tax levy that may be used only to retire the principal and interest or redemption charges on bond indebtedness.



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SLIF: Acronym that stands for State Lake Improvement Fund. A state fund that provides grant funding for improvement of water related recreation facilities.

Source of Revenue: Revenues are classified according to their source or point of origin.

Special Improvement District Bonds: Special improvement district bonds can be issued by a city to finance improvements in specific areas of the municipality. The property owners benefiting from the improvements are assessed to pay for the cost of retiring the bonds. This type of finance mechanism is generally used for such projects as street improvements and the extension of sewer lines.

Special Revenue Funds: Funds used to account for the proceeds from specific revenue sources that are legally restricted to expenditures for specific purposes.

Street Improvement District Bonds: Bonds issued for the constructing of streets and highways within the city. Highway user revenues may be pledged to repay the principal and interest of the bonds. The limitation of the issuance of these bonds is dependent on the bond rating. These bonds are not subject to the debt limitation as governed by State constitution, however, the issue must go to the voters for approval.

TOT: An acronym that stands for Transient Occupancy Tax, also known as bed tax. This is a local revenue source for the Economic Development Fund. Three percent tax is assessed on transient rentals (those of less than 30 days).

Trust and Agency Funds: Also known as Fiduciary Fund Types, these funds are used to account for assets held by the City in a trustee capacity or as an agent for private individuals, organizations, or other governmental agencies. The fiduciary funds used by the City include expendable trust and agency funds. Expendable trust funds are accounted for in the same manner as governmental funds (general, special revenue, debt service, and capital project funds). Agency funds are custodial in nature (assets equal liabilities) and do not measure the results of operations.

Unreserved Fund Balance: Unreserved fund balance is the excess of assets over liabilities and reserves that is available for general appropriation.

WACOG: Acronym that stands for Western Arizona Council of Governments. A council of governments representing western Arizona, headed by an executive board that assist member agencies with the administration of government, community development, planning of municipal facilities and road improvements. This council also determines the distribution of Community Development Block Grant (CDBG) allocations.